

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, April 10, 2018

Work Session – 5:30 p.m.

Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

5:30 p.m. – Work Session

1. Proposed Downtown Plaza Plan – Mr. Lloyd Cheney p. 3
2. Bountiful B Area Work Plan discussion – Chief Tom Ross p. 7

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - **If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.**
3. Approve minutes of previous meeting – March 27, 2018 p. 9
4. BCYC report
5. Council Reports
6. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid March 19 & 26, 2018 p. 15
 - b. February 2018 Financial Report p. 19
7. Consider approval of a five-year lease and buyout option agreement with Highland Golf Company for 69 Yamaha gasoline fuel injected golf carts for an annual lease payment of \$41,937.73 – Mr. Kent McComb p. 33
8. Consider approval of the purchase of PROQA 911 Medical Software for police dispatch in the amount of \$51,015 – Assistant Chief Ed Biehler p. 39
9. Consider approval of the proposal from EPG for design of the Downtown Plaza in the amount of \$329,846 – Mr. Lloyd Cheney p. 3
10. Consider approval for a six-month extension to the site plan approval for Renaissance Town Center Pad A – Mr. Chad Wilkinson p. 43
11. Adjourn


City Recorder

City Council Staff Report

Subject: Downtown Plaza Master Plan and Design Contract

Author: Lloyd Cheney, Assistant City Engineer

Department: Engineering

Date: April 10, 2018



Background

EPG has served as the primary consultant to the City during the conceptual design process for the downtown plaza since October of last year. At the work session on April 10, 2018, staff will present the final draft of the Plaza Master Plan for approval. A copy of the Master Plan is included with this report. The approved Master Plan will serve as the basis for the actual design of the Plaza.

It is also now necessary to hire additional consultants who will assist EPG in completing the design.

EPG has solicited proposals from 5 sub-consultants, each of whom specialize in the design of important features or components of the plaza. VCBO will serve as the architect for the design of the restroom/storage/water feature equipment building and for the design of the shade elements located throughout the plaza. It is proposed that Cloward H2O provide design services for the water feature equipment and Spectrum Engineering provide design services for the electrical needs of the project. JC Engineering will provide structural engineering and CMT will be the geotechnical consultant.

Analysis

The City has allocated a construction budget of \$3.5 M for the initial construction of the plaza. As the design and estimating are refined, adjustments will be made to the design to stay within the available funding. At this time, future phases of plaza construction would likely include:

1. The retail promenade improvements along the west side of the site.
2. Outdoor ice skating feature.
3. Retail café / ice skating mechanical equipment / skate rental facility.

EPG's proposal anticipates that the design of the initial construction project will be split into 2 bid packages. The first package would include demolition and rough grading of the site, and utility installation. The second bid package would include the construction of the restroom building, water feature and remaining plaza elements.

Department Review

This memo has been reviewed by the City Manager and the City Engineer.

Significant Impacts

Funding for the design expenses has been included in the Legislative Buildings Capital Budget.

Recommendation

- It is recommended that the City Council accept the Proposal amounts for Tasks 2.0 and 3.0 in the amount of \$329,846.00 and award the contract for the design of the Downtown Plaza to EPG.

Attachments

Fee Proposal

Master Plan



FEE PROPOSAL

EPG will be compensated for the above Scope of Work including reimbursable expenses for a lump sum fee as outlined in table 1 below.

EPG will be paid monthly based on a percent complete estimate.

Table 1 - Fee Schedule		
TASK 1.0 COUNCIL APPROVAL/MASTER PLAN		
	Description	Total
EPG	Master Plan Refinement and Council Approval	\$3,500
TOTAL		\$3,500
TASK 2.0 CONSTRUCTION DOCUMENTS		
Task	Description	Total
EPG	Site design construction document prime	\$166,242
VCBO	Large restroom building MEP and Structural	\$42,856
Spectrum Eng.	Site electrical engineering	\$25,443
CMT Eng.	Geotechnical engineering	\$4,290
JC Engineering	Site structural engineering	\$13,640
Cloward H2o	Site water feature MEP	\$26,620
TOTAL		\$279,091
TASK 3.0 CONSTRUCTION ADMINISTRATION		
Task	Description	Total
EPG	Site design construction document prime	\$20,824
VCBO	Large restroom building MEP and Structural	\$10,714
Spectrum Eng.	Site electrical engineering	\$2,827
JC Engineering	Site structural engineering	\$3,410
Cloward H2o	Site water feature MEP	\$12,980
TOTAL		\$50,755
OPTIONAL SERVICES		
Task	Description	Total
EPG	Site design construction document prime	\$12,305
Van Boerum & Frank	Outdoor ice trail MEP engineering services and construction administration	\$47,300
Spectrum Eng.	Retail promenade site electrical and gas service	\$3,850
VCBO	Architecture & Structural west lattice promenade	\$11,578
VCBO	Architecture, structural and MEP for Café building SW corner	\$18,755
TOTAL		\$93,788

PRELIMINARY MASTER PLAN



OPTION 2 BOUNTIFUL PLAZA

APRIL 4, 2018



City Council Staff Report

Subject: Bountiful “B” Area Work Plan
Author: Chief Ross, Paul Rowland and Chad Wilkinson
Department: Police, Engineering and Planning
Date: April 10, 2018



Background

Residents in the Bountiful “B” Area have raised concerns regarding public safety, traffic, vandalism and general nuisance problems. The “B” area provides recreation access for residents and visitors and is a complicated patchwork of private and government property. Only a portion of the area is within Bountiful city limits, and none of the property is owned by Bountiful City. As a result, issues are complex and require the cooperation and patience of all stake holders. City staff has developed a work plan as outlined below.

Analysis

At the work session on April 10th we will be discussing only Phase I of the process. Phase II and Phase III will occur at a later time. Depending upon the direction received by the City Council on the 10th and information gathered in subsequent phases, the scope of Phase II and III could be refined.

Phase I – Background Information for Council and the Neighborhood

Today we will conduct a work session that is information-only (**no public input – yet**) to bring all parties up to date on the land use, development, and property ownership issues related to the area. This will help to ensure that all parties have the same base of knowledge at the beginning of the process

Phase II – Identify the Current Issues/Problems and Build Relationships

During this phase we will meet with residents of the area to learn about the current problems they are experiencing and to understand what their eventual “ideal solution” would be. This will also allow us an opportunity to have open dialog about costs and benefits of different solutions. Understanding and trust are crucial to meaningful problem solving. The issues at the “B” are complex and require honest conversations and ownership by all parties.

Phase III – Critical Thinking and Resolution

During this phase we will evaluate the problems and solutions identified in Phase II. Discuss them with stakeholders (including the neighbors, landowners, and City Council) and consider which are feasible and at what cost. Meaningful solutions take time to understand, discuss, and prioritize. These solutions must be balanced against other city needs and prioritized accordingly.

Department Review

The Police Department, Engineering Department, Planning Department and City Manager have reviewed this staff report.

Recommendation

This item is for information purposes only.

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**Minutes of the
BOUNTIFUL CITY COUNCIL**

March 27, 2018 – 6:30 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight and Chris Simonsen
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	City Planner	Chad Wilkinson
	City Engineer	Paul Rowland
	Asst. City Engineer	Lloyd Cheney
Department Directors/Staff:		
	Power Director	Allen Johnson
	Network Administrator	Rex Pickett
	Recording Secretary	Nikki Dandurand

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:30 p.m.
Planning Conference Room

Mayor Lewis welcomed those in attendance and called the session to order at 6:30 p.m.

CITY COMMUNICATION PLAN – MR. GARY HILL

Mr. Hill said this is a follow up discussion from the Council retreat. In no particular order, Mr. Hill reviewed several of the points outlined in the staff report. Councilman Simonsen commented on the road survey that was done and discussed at the retreat. There were comments made by residents in regards to this, and the City responded in a positive manner. Mayor Lewis was impressed with the City staff in handling this situation. Councilwoman Holbrook stated that the strategy of “something is better than nothing” works well. Councilwoman Harris stated she likes that we try multi-faceted approaches to reach and inform the public. Council agreed that there have been some great improvements in the communication gap and we can continue to do more.

Regular Meeting – 7:03 p.m.
City Council Chambers

Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance. Brian Humphreys (Troop 732), led the Pledge of Allegiance; Pastor Josh Knight, Flourishing Grace Church, gave an opening prayer.

1
2 **PUBLIC COMMENT**

3 No comments were made.
4

5 **APPROVE MINUTES OF PREVIOUS MEETING – FEBRUARY 8, 9 & 27, 2018**

6 Mayor Lewis presented the minutes from the previous meeting. Councilwoman Harris moved
7 to approve the minutes and Councilman Higginson seconded the motion. Voting was unanimous
8 with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.
9

10 **BCYC REPORT**

11 Emily Theobald, Appreciation Chair, and Olivia Harrison reported on the Bunny Hop held
12 last Saturday at the park.
13

14 **COUNCIL REPORTS**

15 No council reports were given, with the exception of mention from the Mayor of the
16 Council’s recent trip to Washington, D.C. to attend the National League of Cities Conference.
17

18 **CONSIDER APPROVAL OF:**

- 19 a. **WEEKLY EXPENDITURES > \$1,000 PAID FEBRUARY 19 & 26 AND MARCH 5 &**
20 **12, 2018**
21 b. **JANUARY 2018 FINANCIAL REPORT**
22

23 Mayor Lewis presented the expenditures/financial report and asked for a motion to approve.
24 Councilman Higginson moved to approve the weekly expenditures/reports and Councilwoman
25 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
26 Holbrook, Knight and Simonsen voting “aye”.
27

28 **BOUNTIFUL COMMUNITY SERVICE COUNCIL REPORT – MR. RICHARD WATSON**

29 Mr. Watson reported on the committee’s recent activities, announced Chalk Art in May and
30 that Ms. Jane Joy holds an open mic night every Saturday night at 8 p.m. Auditions are already
31 scheduled for “Bountiful’s Got Talent.” Councilman Simonsen asked how the Service Council is
32 publicizing this event, in particular to the youth of the area. Mr. Watson said announcements are
33 made to the schools and teachers. Councilwoman Holbrook asked Mr. Watson to give his Facebook
34 page so people can follow the concerts and activities. Mr. Watson did state that many people have
35 requested the food trucks come back to the park, instead of across town. Mr. Watson said the
36 sponsors are so great to help provide and put on these free concerts and he also expressed thanks to
37 the City departments for their support. Councilwoman Holbrook confirmed that the Emergency
38 Preparedness Fair is county wide, not just for individual cities.
39

40 **APPOINTMENT OF APRIL WILLIAMSEN TO BOUNTIFUL HISTORIC**
41 **PRESERVATION COMMISSION – MAYOR RANDY LEWIS**

42 Mayor Lewis introduced Ms. Williamsen and welcomed her to the commission. Councilman
43 Higginson moved to approve her position and Councilwoman Harris seconded the motion. Voting
44 was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting
45 “aye”.
46

1 **CONSIDER APPROVAL OF THE PROPOSAL FROM HOGAN CONSTRUCTION FOR**
2 **CONSTRUCTION MANAGER/GENERAL CONTRACTOR SERVICES FOR THE**
3 **DOWNTOWN PLAZA PROJECT IN THE AMOUNT OF \$263,000 – MR. LLOYD CHENEY**

4 Mr. Cheney stated that the proposal process had just started when the annual Council retreat
5 was held. Since then, four proposals have been received. The selection committee met and as has
6 been done on prior projects, each proposal included a separate fee schedule so that qualifications
7 could be evaluated independently of the proposed cost. With just the criteria being evaluated, there
8 was a unanimous vote for Hogan. Funding for this contract will be allocated from the Capital
9 Improvement Fund and is in addition to the \$3.5M construction budget from the Redevelopment
10 Agency. It is recommended that the City Council accept the Proposal of Hogan Construction and
11 award the contract for Construction Manager/General Contractor Services for the Downtown Plaza
12 Project at the rates established in their proposal. Councilwoman Holbrook made a motion to approve
13 the proposal and Councilman Simonsen seconded the motion. Voting was unanimous with
14 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.
15

16 Mr. Cheney stated that another contract will be coming before the council on April 10th for
17 this project. Councilman Higginson asked that with the hiring of the design team, if the public would
18 be involved on further amenity selection or if that process was done. Mr. Cheney said the public will
19 be informed of the final design at the next public event, but that the public input process was
20 completed. Mr. Gary Hill stated the Council can add additional meetings if it chooses, but there has
21 been nothing new presented since the last public event. Councilman Higginson did acknowledge that
22 ideas were solicited from the public on numerous occasions and were included in the design process.
23 Mayor Lewis complimented Qualtrics and the extensive involvement with the public.
24

25 **CONSIDER APPROVAL OF THE PROPOSAL FROM JMR CONSTRUCTION FOR THE**
26 **2018 REPLACEMENT AND NEW CONSTRUCTION OF SIDEWALK , CURB AND**
27 **GUTTER AND STORM DRAIN FACILITIES IN THE AMOUNT OF \$491,392 – MR.**
28 **LLOYD CHENEY**

29 Mr. Cheney stated this is for the concrete replacement program, which is extended every three
30 years. This year, five proposals were received and some were new bidders. JMR was awarded this
31 contract in 2015 and the City has been under contract with them for the last two years. They have
32 been awarded this contract many times over the years and are very familiar with the City’s policies,
33 staff and facilities. Unit prices increased 5% and 7% during the prior contract with JMR. These
34 increases were generally attributed to an increase in material costs. An increase in the cost of ready
35 mix concrete for the coming year has affected the proposed prices. Mayor Lewis asked if the
36 contract for grinding edges was a different contract. Mr. Cheney replied yes. Councilman Higginson
37 made a motion to approve the proposal for replacement and new construction of sidewalk, curb and
38 gutter and storm drain facilities at locations throughout the City by JMR Construction at unit prices
39 listed in their proposal and Councilwoman Holbrook seconded the motion. Voting was unanimous
40 with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.
41

42 **CONSIDER APPROVAL OF INTERFUND LOAN BETWEEN THE LANDFILL FUND AND**
43 **THE WATER FUND – MR. GALEN RASMUSSEN**

- 44 a. **Public Hearing**
45 b. **Action**

1 Mr. Rasmussen stated that pursuant to the planned 40 year capital replacement schedule of the
2 Water Department, staff has determined a need for an advanced funding source. To provide the most
3 efficient and cost effective funding source, staff recommends the establishment of an interfund loan
4 between the Landfill Fund (lender) and Water Fund (borrower). If approved, this loan would be
5 effective immediately. An updated amortization schedule is provided tonight and the majority of the
6 funds will be withdrawn and used within the next few months. Councilwoman Holbrook had a
7 question about the start date on the amortization schedule. Mr. Rowland stated this money is for the
8 400 North Reservoir. Following comments by the Council and staff, Mayor Lewis opened a public
9 hearing on this matter as noted below:

10
11 **Public Hearing:** Open – 7:38 p.m.

12 No comments were made

13 Closed – 7:39 p.m.

14
15 Councilman Higginson made a motion to approve the interfund loan, Resolution 2018-02 and
16 Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris,
17 Higginson, Holbrook, Knight and Simonsen voting “aye”.

18
19 **CONSIDER APPROVAL OF THE PURCHASE OF A 185 CFM AIR COMPRESSOR AND**
20 **AUXILIARY EQUIPMENT FROM CATE EQUIPMENT COMPANY IN THE AMOUNT OF**
21 **\$24,140 – MR. ALLEN JOHNSON**

22 Mr. Johnson reported that all of the following purchases were discussed with the Power
23 Commission this morning and recommended for approval.

24 Mr. Johnson stated the current unit is approximately 20 years old. This is a budgeted item.
25 Only two bids were received, the lowest also being the state bid. Councilwoman Harris made a
26 motion to approve the purchase of the stated equipment from Cate Equipment Company in the
27 amount of \$24,140 and Councilman Higginson seconded the motion. Voting was unanimous with
28 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

29
30 **CONSIDER APPROVAL OF THE PURCHASE OF 7,800 FEET OF 1100 URD CABLE**
31 **FROM CODALE ELECTRIC SUPPLY IN THE AMOUNT OF \$61,776 – MR. ALLEN**
32 **JOHNSON**

33 Mr. Johnson stated that the Power Company’s inventory of 1100 URD Primary cable is
34 running low. The cable will be used on several feeder upgrade projects on the system this spring and
35 summer. This cable has a 40 year warranty. It is manufactured by Okonite and Codale Electric
36 Supply is the single source for this cable in the state of Utah. Councilman Knight made a motion to
37 approve the purchase of 7,800 feet of 1100 URD Cable from Codale Electric Supply in the amount of
38 \$61,776 and Councilman Simonsen seconded the motion. Voting was unanimous with
39 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

40
41 **CONSIDER APPROVAL OF ECI ENGINEERING SERVICES TO COMPLETE A FAULT**
42 **STUDY OF THE CITY’S ENTIRE ELECTRICAL SYSTEM IN THE AMOUNT OF \$58,400 –**
43 **MR. ALLEN JOHNSON**

44 Mr. Johnson reported that with the construction of the new Southwest Substation, the new 138
45 Substation, and the upgrades that have been made at the power plant and Central Substation, it is
46 necessary to update Bountiful Power’s system fault study and arc flash study. One transformer is

1 currently out and the system will be limping along until June. The project is going well and should
2 be completed on time. The study takes approximately eight weeks to complete. Councilman
3 Simonsen made a motion to approve the study by ECI Engineering Services in the amount of \$58,400
4 and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons
5 Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

6
7 **CONSIDER APPROVAL OF A QUOTE FROM OSMOSE UTILITIES SERVICES INC. FOR**
8 **REINFORCE AND RESTORE 10 TRANSMISSION POLES IN THE AMOUNT OF \$21,770 –**
9 **MR. ALLEN JOHNSON**

10 Mr. Johnson stated several transmission poles are in poor/failing condition. Bountiful Power
11 requested a quote from Osmose Utilities Services Inc. to reinforce and restore 10 poles for the quoted
12 price of \$21,770. This is done by installing galvanized steel trusses parallel to the butt of the pole.
13 Upon the completion of this project, all of the tested transmission poles that failed will have been
14 replaced or reinforced. Councilman Knight asked if this is a permanent solution. Mr. Johnson
15 replied this is the best long term solution. Councilman Knight made a motion to approve the quote
16 and Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
17 Higginson, Holbrook, Knight and Simonsen voting “aye”.

18 Councilwoman Holbrook asked about the installation and the possibility of the poles rotting
19 below ground level. Mr. Johnson stated the installation process will secure both sides of the pole.

20
21 Mayor Lewis asked for a motion to adjourn to an RDA meeting. Councilwoman Harris made
22 a motion to adjourn the regular City Council meeting and Councilman Higginson seconded the
23 motion. The regular session of the City Council was adjourned at 7:51 p.m.

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25

Mayor Randy Lewis

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000.00 paid
March 19 & 26, 2018

Author: Tyson Beck, Finance Director

Department: Finance

Date: April 4, 2018



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.00.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid March 19 & 26, 2018.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid March 19, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.448632.	Distribution	\$ 5,430.22	201751	52388	Drilled & Pulled 266 Feet of Power Conduit
1165	ANTIGUA GROUP, INC.	Golf Course	55.5500.448240.	Items Purchased - Resale	1,226.32	201755	AIN-0480865	Ladies Golf Wear
1165	ANTIGUA GROUP, INC.	Golf Course	55.5500.448240.	Items Purchased - Resale	2,388.64	201755	AIN-0480313	Men's Golf Wear
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,304.24	201756	59N39518	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,595.84	201756	59N39618	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,693.67	201756	58V08318	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,035.88	201756	58V08418	Tree Trimming
1372	BLACK CLOVER, LLC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,350.10	201760	BLC104313	Golf Hats
1465	BRIDGESTONE GOLF, INC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,395.96	201765	1002707382	Golf Balls
1473	BROKEN ARROW INC	Streets	10.4410.441100.	Special Highway Supplies	20,145.92	201766	26679	Road Salt
1473	BROKEN ARROW INC	Streets	10.4410.441100.	Special Highway Supplies	20,730.74	201766	26677	Road Salt
1720	CODALE ELECTRIC SUPPLY	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	49,368.00	201774	S6142347.001	Voltage Transformers
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.424002.	Office & Warehouse	1,054.24	201778	03022018K	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448613.	Plant	1,151.82	201778	03022018K	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448611.	Natural Gas	10,236.24	201778	03052018	Natural Gas // Acct # 6056810000
2126	FAIRBANKS SCALES	Landfill	57.5700.425000.	Equip Supplies & Maint	1,621.00	201781	1382421	Landfill Scale Parts
5328	GEMALTO COGENT INC	Police	10.4210.445100.	Public Safety Supplies	6,348.00	201788	371289	Fingerprint Scanner
2501	HOGAN & ASSOCIATES	Water	51.5100.472100.	Buildings	394,000.00	201792	07	Mueller Park Water Treatment Plant Upgrade Project
2691	JC GOLF ACCESSORIES	Golf Course	55.5500.448240.	Items Purchased - Resale	3,493.00	201802	SI-141548	Golf Accessories
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	4,373.78	201816	S102542587.001	Meter Setters
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	4,630.78	201816	S102541069.001	Parts
3225	MYERS POWER PRODUCTS	Light & Power	53.5300.448639.	Substation	2,531.51	201817	W-85728	Cabinet fuse drawer
3366	OLDCASTLE PRECAST	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	3,200.00	201822	210354820	6x6' concrete pad
3816	SAGE SOFTWARE. INC.	Light & Power	53.5300.431000.	Profess & Tech Services	2,633.40	201832	2001812721	2018 Renewal 300 ERP Silver Business Care
4105	SUN MOUNTAIN	Golf Course	55.5500.448240.	Items Purchased - Resale	1,072.59	201838	479626	Men's & Ladies Golf Wear
4143	TAYLOR MADE-ADIDAS	Golf Course	55.5500.448240.	Items Purchased - Resale	2,461.14	201841	33052335	Golf Clubs
4171	THATCHER COMPANY	Water	51.5100.448000.	Operating Supplies	4,281.75	201842	1437108	Chlorine
4217	TITLEIST	Golf Course	55.5500.448240.	Items Purchased - Resale	2,138.85	201843	905382364	Golf Hats
4217	TITLEIST	Golf Course	55.5500.448240.	Items Purchased - Resale	4,736.15	201843	905409739	Golf Clubs
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	1,937.90	201848	9802626957	Acct # 371517689-00001
5431	VIKING-CIVES MIDWEST	Streets	10.4410.425000.	Equip Supplies & Maint	2,430.00	201850	80823	Custom Cylinder
4815	WESTERN STATES	Light & Power	53.5300.448639.	Substation	4,250.00	201853	1300-18RA	Cutler Hammer VCP 1200 AMP
TOTAL:					<u>\$ 579,247.68</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid March 26, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
9366	ADIDAS AMERICA INC	Golf Course	55.5500.448240.	Items Purchased - Resale	\$ 2,541.50	201856	6174995112	Men's Golf Wear
1473	BROKEN ARROW INC	Streets	10.4410.441100.	Special Highway Supplies	20,537.15	201865	26807	Road Salt
1602	CDW GOVERNMENT, INC.	Computer Maintenance	61.6100.429300.	Computer Hardware	1,383.26	201871	LXV2467	HP Laptop Planning Dir.
5604	COBRA PUMA GOLF, INC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,186.29	201875	G1235276	Men's Golf Wear
2035	ECONOLITE CONTROL	Streets	10.4410.441300.	Street Signs	18,027.00	201886	141494	4 Traffic Signal Cameras
2059	ELECTRO POWER UTAH	Water	51.5100.474500.	Machinery & Equipment	22,740.00	201887	5277	Started Cabinet
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist Systm Repair & Maint	10,462.56	201892	1049344	Pipe & Parts for Carrington
2334	GRAINGER, INC	Storm Water	49.4900.425000.	Equip Supplies & Maint	1,309.80	201895	9735927262	Parts
2523	HONNEN EQUIPMENT COMP	Landfill	57.5700.425000.	Equip Supplies & Maint	1,153.23	201904	936032	Starter Loader
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,077.23	201911	2233	Patching
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448000.	Operating Supplies	4,957.79	201926	S102547250.001	Setters
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448000.	Operating Supplies	11,372.40	201926	S102550826.001	Carrington Parts
5429	PERFORMANCE FORD LINCOLN	Streets	10.4410.425000.	Equip Supplies & Maint	1,262.85	201932	16427	Steering Gear Box
3812	SAFETY SUPPLY & SIGN	Streets	10.4410.441300.	Street Signs	6,857.32	201941	163494	Street Signs
9407	SPECIALTY ELECTRICS	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	63,210.00	201944	1752-3	Termination Cabinets & Relay Panels
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	19,065.36	201950	0271601	Fuel
9699	TRUSTED NETWORK	Enhanced 911	10.4219.428000.	Telephone Expense	4,075.00	201951	8026	Redundant Power Supplies for Dispatch
5000	U.S. BANK CORPORATE	Human Resources	10.4134.423000.	Travel & Training	1,254.06	201952	03122018SC	Trvl&Train, Emp Recog// Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	1,281.93	201952	03122018TK	Train&Supplies// Acct #-8851
5000	U.S. BANK CORPORATE	Treasury	10.4143.425000.	Equip Supplies & Maint	1,681.71	201952	03122018TE	Training //Acct #-8851
5000	U.S. BANK CORPORATE	Water	51.5100.423000.	Travel & Training	1,806.50	201952	03122018MS	Trvl & Train// Acct #-8851
5000	U.S. BANK CORPORATE	Legislative	10.4110.461750.	Employee Wellness & Recognit'n	2,042.62	201952	03122018SC	Trvl&Train, Emp Recog// Acct #-8851
5000	U.S. BANK CORPORATE	Parks	10.4510.423000.	Travel & Training	2,075.89	201952	03122018BH	Park SuppliesTrvl&Train/ Acct #-8851
5000	U.S. BANK CORPORATE	Streets	10.4410.423000.	Travel & Training	2,625.00	201952	03122018GB	Trvl & Tain// Acct #-8851
5000	U.S. BANK CORPORATE	Legislative	10.4110.423000.	Travel & Training	3,481.37	201952	03122018GH	Employee Recognition//Acct #-8851
5000	U.S. BANK CORPORATE	Light & Power	53.5300.423000.	Travel & Training	3,486.12	201952	03122018AJ	Training & Fuel// Acct #-8851
5000	U.S. BANK CORPORATE	Legislative	10.4110.461000.	Miscellaneous Expense	5,364.19	201952	03122018GH	Employee Recognition//Acct #-8851
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,468.19	201955	03232018	March 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	170,678.79	201955	03232018	March 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	352,106.47	201955	03232018	March 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	414,259.42	201955	03232018	March 2018 Payment for Power Resources
5224	WATCH GUARD VIDEO	Liquor Control	10.4218.445100.	Public Safety Supplies	1,515.00	201957	BCMINV0004884	Vista Transfer Station Assy & Cameras Ethernet
4557	WESTECH FUEL EQUIPMENT	Streets	10.4410.426000.	Bldg & Grnd Suppl & Maint	1,348.28	201959	0275087	Fuel Tank Vent & Adapter
4567	WESTERN REFUSE & REC	Sanitation	58.5800.425000.	Equip Supplies & Maint	4,992.00	201960	0150898	Packer Cylinders for refuse trucks
TOTAL:					<u>\$ 1,162,686.28</u>			

City Council Staff Report

Subject: February 2018 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: April 10, 2018



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for February 2018 compared to the past three fiscal YTD periods through each respective February.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2018 budget portion of these reports is the originally adopted FY2018 budget approved by the City Council in June of 2017.

Recommendation

Council should review the attached revenue, expense, and budget reports.

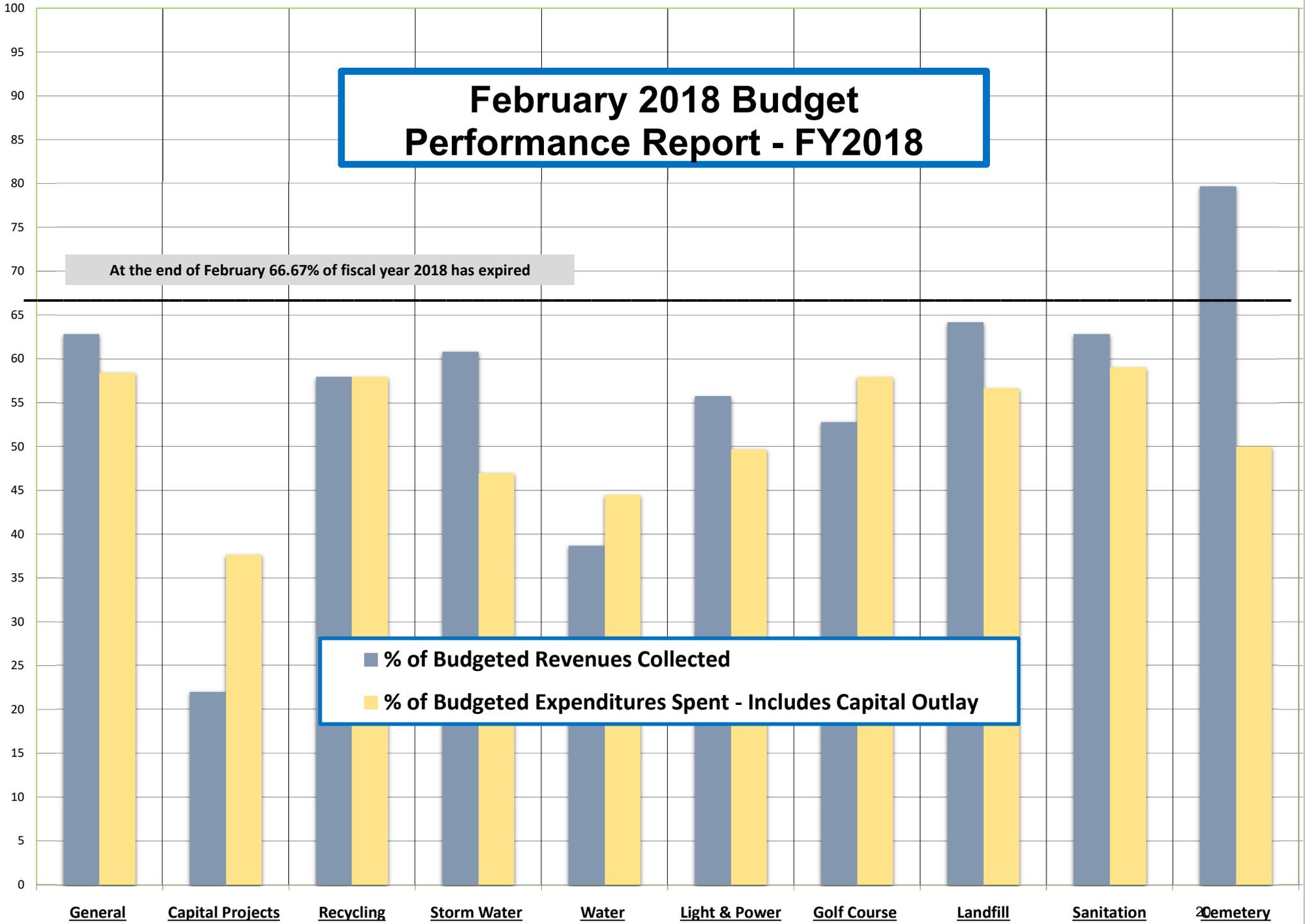
Attachments

- February 2018 Fiscal YTD Revenue & Expense Report – FY2018

February 2018 Budget Performance Report - FY2018

At the end of February 66.67% of fiscal year 2018 has expired

■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay



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City of Bountiful, UT
FEBRUARY YTD REVENUES - FY 2018

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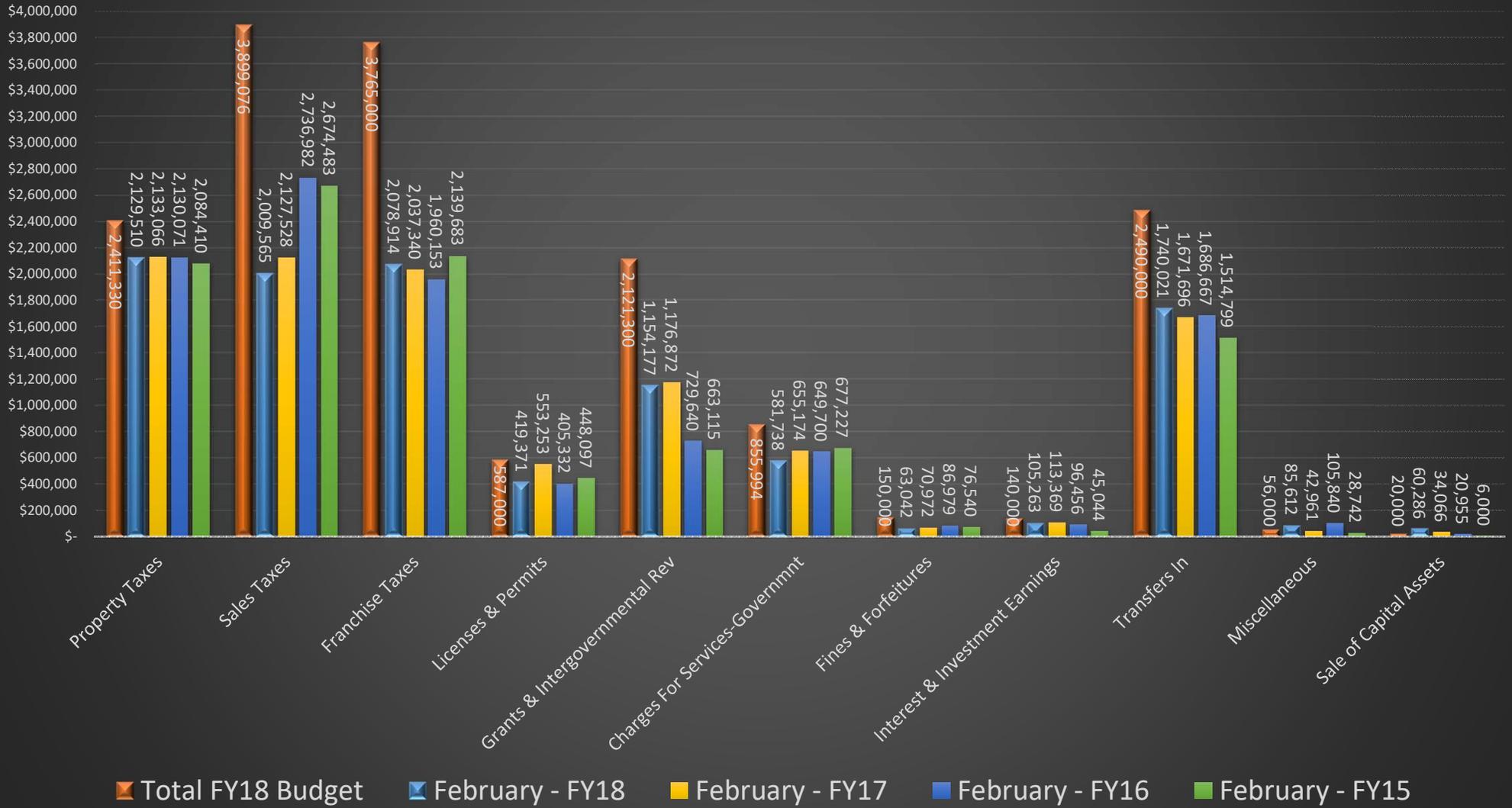
FOR 2018 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-16,585,700	-16,585,700	-10,427,499.08	-1,378,136.29	.00	-6,158,200.92	62.9%
30 DEBT SERVICE	-115	-115	-198.03	-20.96	.00	83.03	172.2%
44 MUNICIPAL BUILDING AUTHORITY	-170,315	-170,315	-172,829.92	-365.46	.00	2,514.92	101.5%
45 CAPITAL IMPROVEMENT	-9,675,200	-9,675,200	-2,132,646.99	-415,560.63	.00	-7,542,553.01	22.0%
48 RECYCLING	-421,254	-421,254	-244,523.56	-35,312.91	.00	-176,730.44	58.0%
49 STORM WATER	-1,601,304	-1,601,304	-975,006.62	-137,709.93	.00	-626,297.38	60.9%
51 WATER	-9,305,863	-9,305,863	-3,599,232.97	-561,971.63	.00	-5,706,630.03	38.7%
53 LIGHT & POWER	-34,500,206	-34,500,206	-19,239,837.19	-2,785,051.47	.00	-15,260,368.81	55.8%
55 GOLF COURSE	-1,549,000	-1,549,000	-817,110.85	-9,961.85	.00	-731,889.15	52.8%
57 LANDFILL	-1,854,341	-1,854,341	-1,191,144.77	-119,094.41	.00	-663,196.23	64.2%
58 SANITATION	-1,151,124	-1,151,124	-724,400.35	-101,216.10	.00	-426,723.65	62.9%
59 CEMETERY	-624,650	-624,650	-497,809.35	-138,216.30	.00	-126,840.65	79.7%
61 COMPUTER MAINTENANCE	-41,328	-41,328	-41,553.48	-45.75	.00	225.48	100.5%
63 LIABILITY INSURANCE	-544,655	-544,655	-377,447.62	-2,173.36	.00	-167,207.38	69.3%
64 WORKERS' COMP INSURANCE	-283,670	-283,670	-173,759.25	-21,448.49	.00	-109,910.75	61.3%
72 RDA REVOLVING LOAN FUND	-208,248	-208,248	-202,494.47	-20,088.21	.00	-5,753.53	97.2%
73 REDEVELOPMENT AGENCY	-1,143,113	-1,143,113	-449,498.84	-5,493.00	.00	-693,614.16	39.3%
74 CEMETERY PERPETUAL CARE	0	0	-1,530,393.18	-9,245.57	.00	1,530,393.18	100.0%
78 LANDFILL CLOSURE	0	0	-8,838.26	-1,193.69	.00	8,838.26	100.0%
83 RAP TAX	-534,000	-534,000	-275,885.62	-60,105.60	.00	-258,114.38	51.7%
92 OPEB TRUST	0	0	-4,039.07	-1,248.67	.00	4,039.07	100.0%
99 INVESTMENT	0	0	746,446.66	127,836.92	.00	-746,446.66	100.0%
GRAND TOTAL	-80,194,086	-80,194,086	-42,339,702.81	-5,675,823.36	.00	-37,854,383.19	52.8%

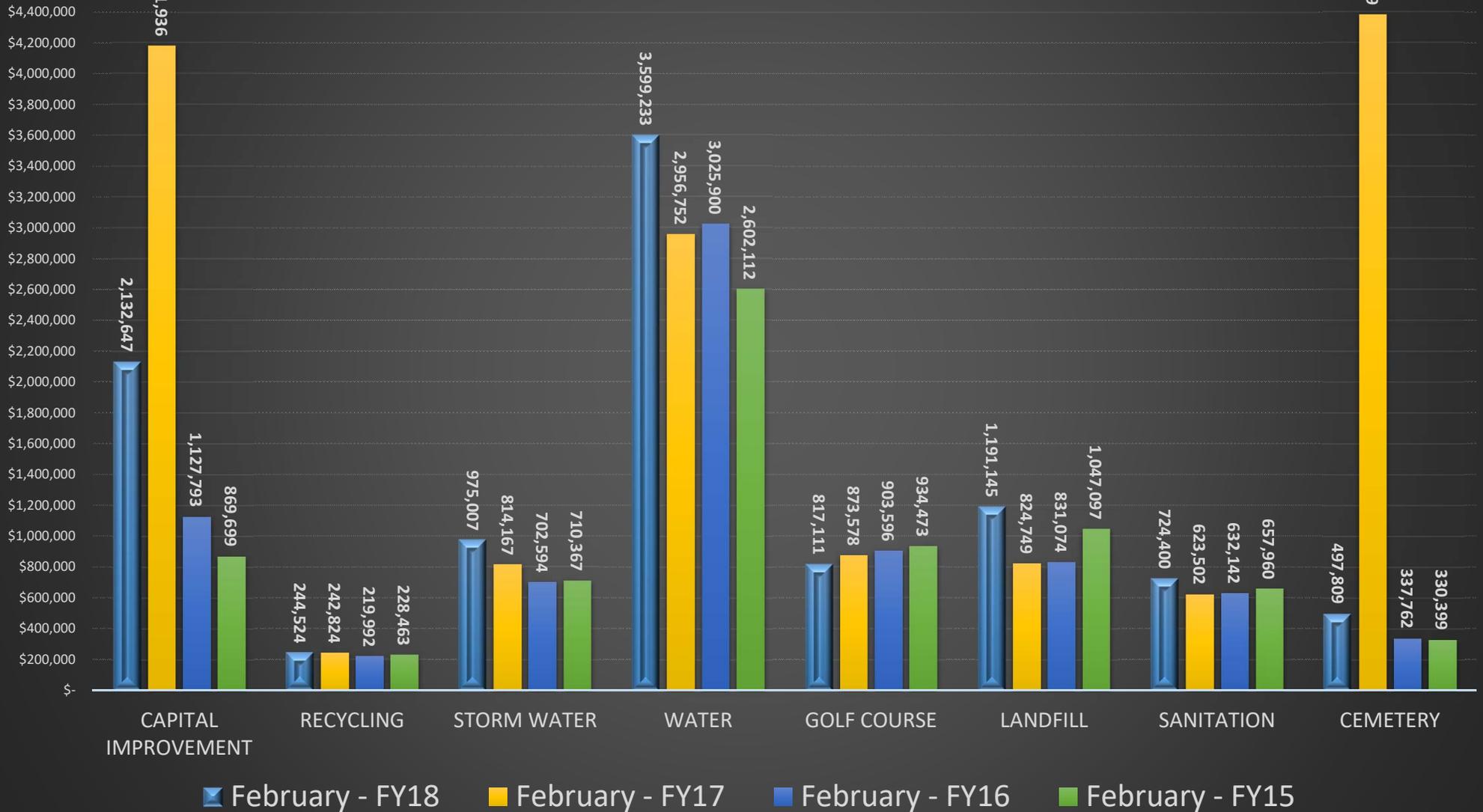
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General Fund Detailed Revenues

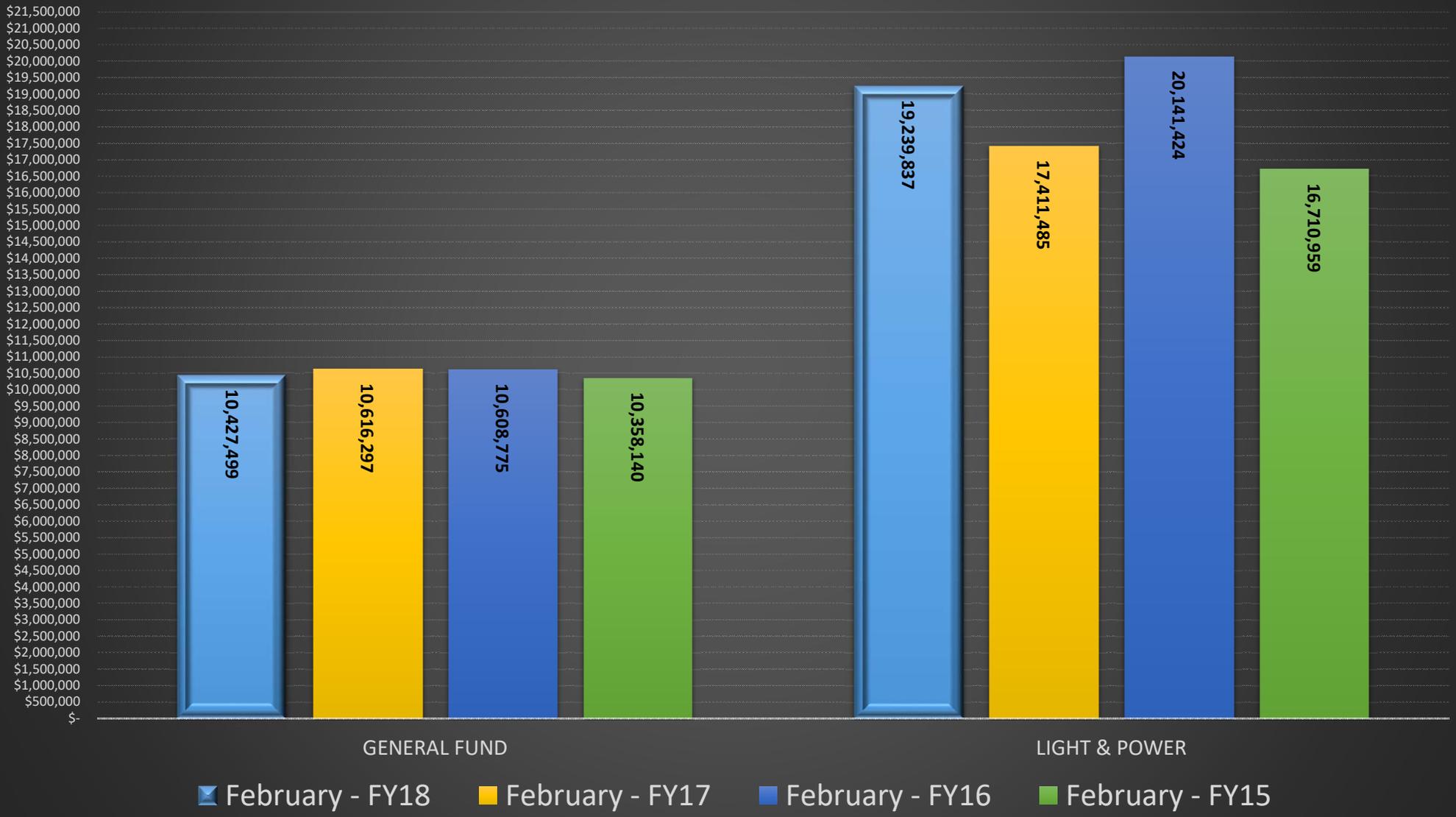
February 2018 YTD Revenues (Fiscal Year 2018) Compared to The 2018 Total Budget and The Revenues of the Same Timeframe of the Past Three Fiscal Years



February 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



February 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
FEBRUARY YTD EXPENSES - FY 2018

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FOR 2018 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	806,490	806,490	374,719.50	55,467.52	.00	431,770.50	46.5%
4120 Legal	294,824	294,824	175,055.87	19,694.72	.00	119,768.13	59.4%
4130 Executive	172,142	172,142	93,667.98	9,906.15	.00	78,474.02	54.4%
4134 Human Resources	136,428	136,428	89,836.90	9,057.92	.00	46,591.10	65.8%
4136 Information Technology	398,358	398,358	241,834.26	26,899.92	.00	156,523.74	60.7%
4140 Finance	396,647	396,647	244,152.67	24,071.96	.00	152,494.33	61.6%
4143 Treasury	141,849	141,849	52,816.38	-99.07	.00	89,032.62	37.2%
4160 Government Buildings	116,349	116,349	56,087.15	6,574.92	.00	60,261.85	48.2%
4210 Police	5,952,313	5,952,313	3,400,637.79	408,568.08	.00	2,551,675.21	57.1%
4215 Reserve Officers	10,000	10,000	4,534.12	277.52	.00	5,465.88	45.3%
4216 Crossing Guards	147,350	147,350	84,271.58	13,729.35	.00	63,078.42	57.2%
4217 PROS	349,483	349,483	226,929.78	33,814.04	.00	122,553.22	64.9%
4218 Liquor Control	39,025	39,025	16,533.61	1,495.60	.00	22,491.39	42.4%
4219 Enhanced 911	595,000	595,000	351,873.61	43,543.06	.00	243,126.39	59.1%
4220 Fire	1,984,865	1,984,865	1,493,583.82	.00	.00	491,281.18	75.2%
4410 Streets	3,181,095	3,181,095	1,683,834.75	268,909.26	.00	1,497,260.25	52.9%
4450 Engineering	682,766	682,766	398,270.47	48,202.30	.00	284,495.53	58.3%
4510 Parks	875,401	875,401	565,828.31	48,370.84	.00	309,572.69	64.6%
4610 Planning	305,315	305,315	142,099.64	16,865.98	.00	163,215.36	46.5%
TOTAL GENERAL FUND	16,585,700	16,585,700	9,696,568.19	1,035,350.07	.00	6,889,131.81	58.5%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	115	115	124.11	1.16	.00	-9.11	107.9%
TOTAL DEBT SERVICE	115	115	124.11	1.16	.00	-9.11	107.9%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	170,315	170,315	256.53	20.25	.00	170,058.47	.2%
TOTAL MUNICIPAL BUILDING AUTHORITY	170,315	170,315	256.53	20.25	.00	170,058.47	.2%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
FEBRUARY YTD EXPENSES - FY 2018

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FOR 2018 08

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	6,675,000	6,675,000	1,520,371.15	39,147.92	.00	5,154,628.85	22.8%
4136	Information Technology	40,000	40,000	-473.62	.00	.00	40,473.62	-1.2%
4140	Finance	17,640	17,640	11,797.78	1,502.95	.00	5,842.22	66.9%
4210	Police	443,000	443,000	174,435.00	.00	.00	268,565.00	39.4%
4410	Streets	1,499,560	1,499,560	1,118,026.57	197.16	.00	381,533.43	74.6%
4510	Parks	1,000,000	1,000,000	818,872.54	.00	.00	181,127.46	81.9%
	TOTAL CAPITAL IMPROVEMENT	9,675,200	9,675,200	3,643,029.42	40,848.03	.00	6,032,170.58	37.7%
48 RECYCLING								
4800	Recycling	421,254	421,254	244,286.39	35,366.85	.00	176,967.61	58.0%
	TOTAL RECYCLING	421,254	421,254	244,286.39	35,366.85	.00	176,967.61	58.0%
49 STORM WATER								
4900	Storm Water	1,601,305	1,601,305	753,238.83	57,471.33	.00	848,066.17	47.0%
	TOTAL STORM WATER	1,601,305	1,601,305	753,238.83	57,471.33	.00	848,066.17	47.0%
51 WATER								
5100	Water	9,305,863	9,305,863	4,143,718.64	836,532.98	.00	5,162,144.36	44.5%
	TOTAL WATER	9,305,863	9,305,863	4,143,718.64	836,532.98	.00	5,162,144.36	44.5%
53 LIGHT & POWER								
5300	Light & Power	34,500,206	34,500,206	17,135,074.07	2,405,545.76	.00	17,365,131.93	49.7%
	TOTAL LIGHT & POWER	34,500,206	34,500,206	17,135,074.07	2,405,545.76	.00	17,365,131.93	49.7%
55 GOLF COURSE								

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City of Bountiful, UT
FEBRUARY YTD EXPENSES - FY 2018

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FOR 2018 08

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,549,001	1,549,001	898,545.11	101,801.17	.00	650,455.89	58.0%
	TOTAL GOLF COURSE	1,549,001	1,549,001	898,545.11	101,801.17	.00	650,455.89	58.0%
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57	LANDFILL							
5700	Landfill	1,854,342	1,854,342	1,050,620.21	137,430.40	.00	803,721.79	56.7%
	TOTAL LANDFILL	1,854,342	1,854,342	1,050,620.21	137,430.40	.00	803,721.79	56.7%
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58	SANITATION							
5800	Sanitation	1,151,125	1,151,125	680,142.81	49,874.74	.00	470,982.19	59.1%
	TOTAL SANITATION	1,151,125	1,151,125	680,142.81	49,874.74	.00	470,982.19	59.1%
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59	CEMETERY							
5900	Cemetery	624,650	624,650	312,445.63	35,683.56	.00	312,204.37	50.0%
	TOTAL CEMETERY	624,650	624,650	312,445.63	35,683.56	.00	312,204.37	50.0%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	41,327	41,327	16,048.27	5,714.23	.00	25,278.73	38.8%
	TOTAL COMPUTER MAINTENANCE	41,327	41,327	16,048.27	5,714.23	.00	25,278.73	38.8%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	544,656	544,656	414,689.27	5,893.19	.00	129,966.73	76.1%
	TOTAL LIABILITY INSURANCE	544,656	544,656	414,689.27	5,893.19	.00	129,966.73	76.1%
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64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
FEBRUARY YTD EXPENSES - FY 2018

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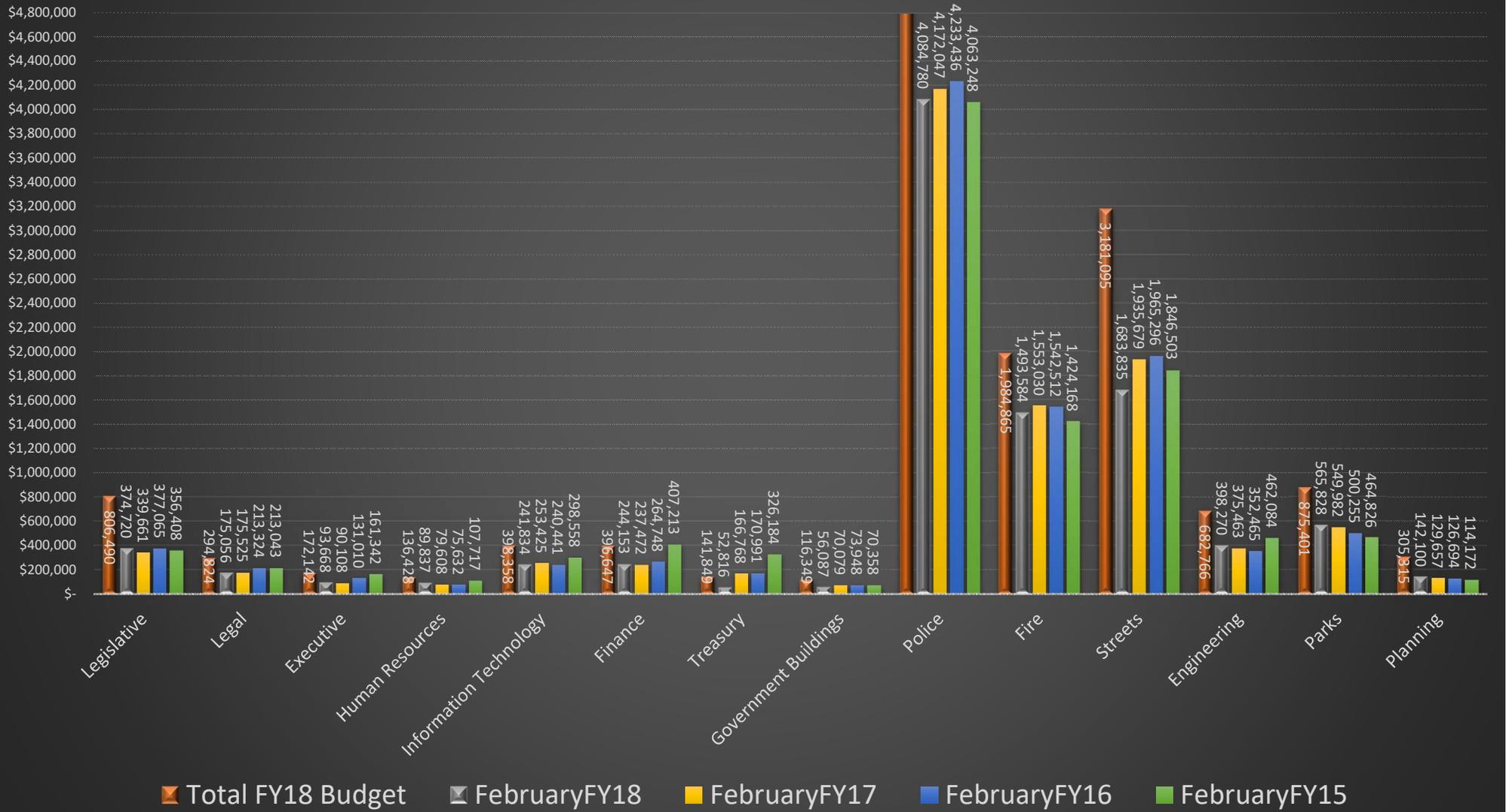
FOR 2018 08

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	283,670	283,670	138,765.09	8,029.41	.00	144,904.91	48.9%
	TOTAL WORKERS' COMP INSURANCE	283,670	283,670	138,765.09	8,029.41	.00	144,904.91	48.9%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	2,400	2,400	44,613.60	222.96	.00	-42,213.60	1858.9%
	TOTAL RDA REVOLVING LOAN FUND	2,400	2,400	44,613.60	222.96	.00	-42,213.60	1858.9%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	3,621,184	3,621,184	259,894.74	8,671.02	.00	3,361,289.26	7.2%
	TOTAL REDEVELOPMENT AGENCY	3,621,184	3,621,184	259,894.74	8,671.02	.00	3,361,289.26	7.2%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	0	0	753.04	107.78	.00	-753.04	100.0%
	TOTAL CEMETERY PERPETUAL CARE	0	0	753.04	107.78	.00	-753.04	100.0%
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83	RAP TAX							
8300	RAP Tax	534,000	534,000	82,676.97	29.47	.00	451,323.03	15.5%
	TOTAL RAP TAX	534,000	534,000	82,676.97	29.47	.00	451,323.03	15.5%
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92	OPEB TRUST							
9200	OPEB Trust	0	0	30,710.60	3,944.64	.00	-30,710.60	100.0%
	TOTAL OPEB TRUST	0	0	30,710.60	3,944.64	.00	-30,710.60	100.0%
	GRAND TOTAL	82,466,313	82,466,313	39,546,201.52	4,768,539.00	.00	42,920,111.48	48.0%

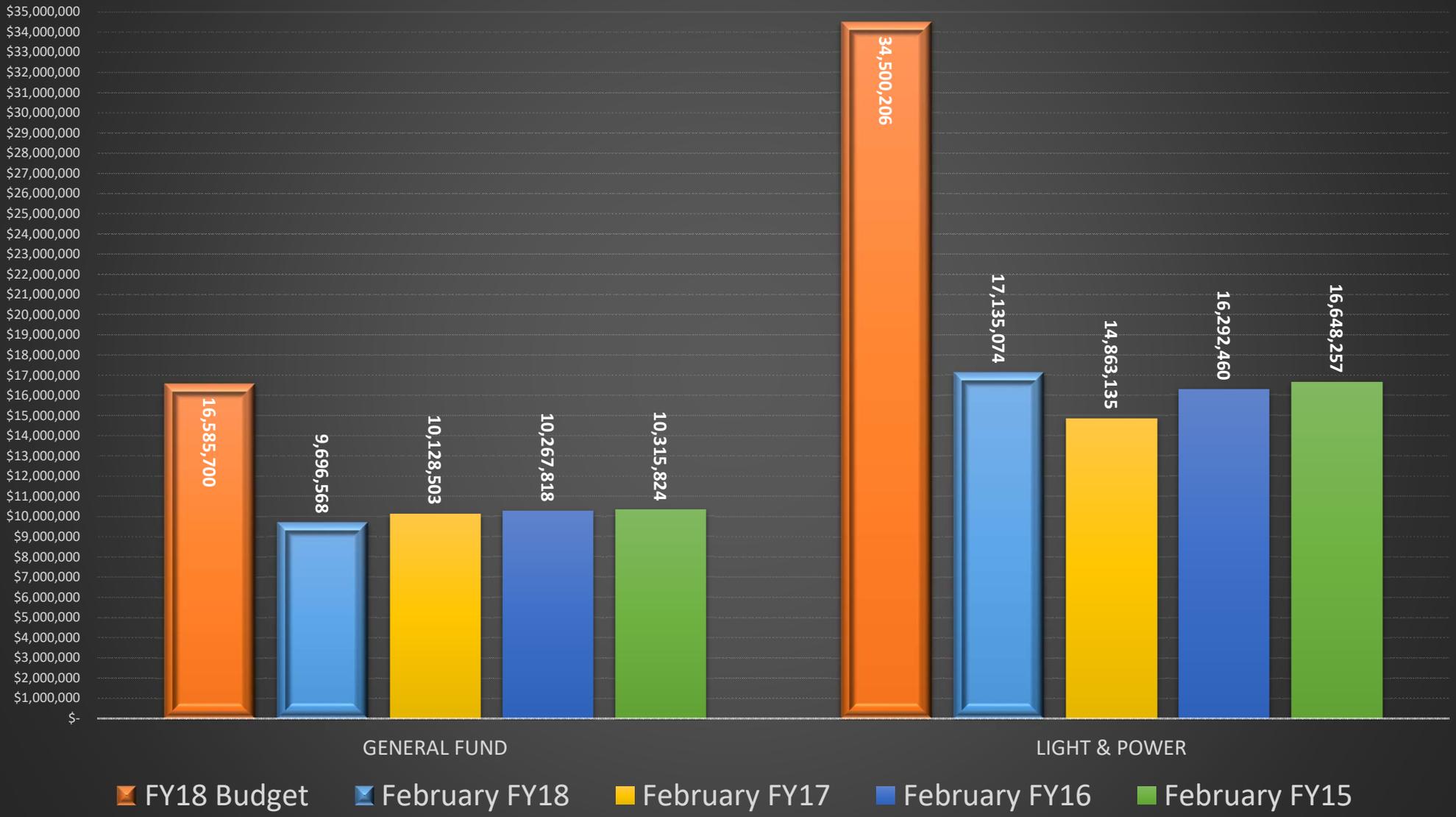
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General Fund Detailed Expenditures

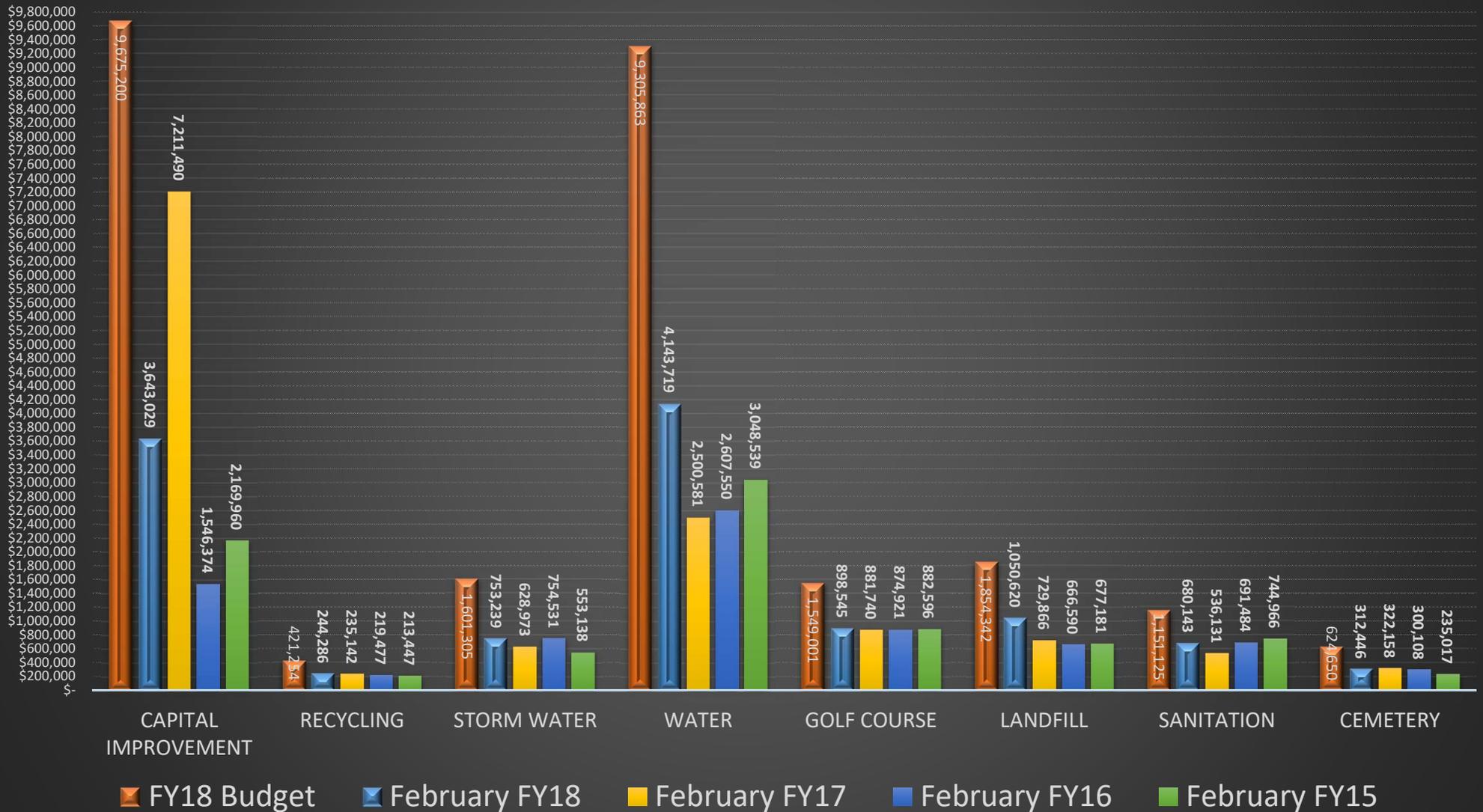
February 2018 Fiscal YTD Expenditures Compared to the Fiscal 2018 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



February 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



February 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report

Subject: Lease W/Buyout agreement with Highland Golf Company (Yamaha Golf Carts)
Author: Kent McComb, Golf Professional
Department: Golf
Date: April 2, 2018



Background

In past years Bountiful Ridge Golf Course has owned and operated a golf cart fleet of 81 carts. It has been our practice to trade 10-12 of our older carts and purchase 10-12 new carts each year. Our fleet has typically consisted of half gas operated carts and half electric carts purchased through Highland Golf Company. As models of carts change periodically, this has resulted in our fleet consisting of a few different models and types of cart. To help enhance the experience of our patrons, as well as maintain consistency, it is our goal to maintain and operate a cart fleet of all the same year and model.

Analysis

Highland Golf Company currently has the state contract for gasoline golf carts. Golf staff has been analyzing and evaluating our current fleet of golf carts over the past two years. We have looked at industry standards and conditions based on life expectancy, cost of annual maintenance per cart, impacts on current and future budgets and long term revenues, value and golf experience for our customers, and overall fleet condition. We have developed, over many years, a strong relationship with Highland Golf Company and recommend we continue that relationship into the future. We plan to lease/buyout 69 gasoline carts and will continue to keep in operation the 12 carts purchased in 2017. On completion of our year six payment we will then have complete ownership of our cart fleet. At this point, we anticipate being able to own and operate this fleet for another 1-2 years providing a savings of approximately \$42,000 per year (based on current pricing). Under this contract, our pricing for six years will be based on the current cost of cart. This will provide a savings from an increased cart costs during this period. We also expect a substantial amount of savings in yearly maintenance, repair costs, and yearly accessory costs. It is necessary that we accept and sign this lease agreement now to lock in current cart pricing, receive higher amount of trade-in value for current fleet, qualify for \$18,147.00 in added cart accessories (see quote), and get in their production schedule to have carts delivered in time for this golf season. Our yearly lease payment for 5 years along with the buyout payment in the sixth year will be \$41,937.73 due July of each year. The golf cart budget for 2018-2019 is \$56,000.00 and lease payments won't begin until July 2018.

Department Review

Reviewed by Brock Hill

Reviewed by the Golf Course Staff

Significant Impacts

Going forward this will be a more economical and cost efficient method of maintaining and operating our golf cart fleet. There are sufficient funds in the golf cart account (425100) to cover the cost of this year's payment. Additional funds will be used towards this year's parts and repair costs, logo decals, tournament name plates, and extra sand & seed bottles.

Recommendation

Golf Course Staff recommends that that the Council authorizes Bountiful Ridge Golf Course to enter into a "lease with buyout" agreement with Highland Golf Company for 69 Yamaha gasoline fuel injected golf carts from Highland Golf Company Golf Course with an annual lease payment of \$41,937.73 due in July. Staff requests that the Council authorize Golf Staff to make the annual payment of \$41,937.73, for the next 5 years with the option to purchase 69 carts at the end of the 6th year.

Attachments

Quote from Highland Golf



YAMAHA

Yamaha Drive 2 QuieTech EFI
BUDGETARY Golf Car Proposal
Net of Trade Municipal Lease Offer w/ Buyout
March 1, 2018 – UPDATED 3/30/2018

Presented to:

Bountiful Ridge Golf Course
& Bountiful City
C/O Kent McComb

Presented by:

Highland Golf
Lynn Ware
1331 West 3300 South
Salt Lake City, Utah 84119
Cell # 801-244-5055 / (801) 322-GOLF



BUDGETARY *Yamaha* Golf Car Muni Lease W/Buyout Summary

Drive 2 QuieTech EFI Gas

Highland Golf Cars is pleased to present a *Budgetary Yamaha Gas Golf Car Municipal Lease with Buyout Proposal* to Bountiful Ridge Golf Course / Bountiful City featuring the Exclusive 2018 Drive 2 *QuieTech EFI Gas* with 4-Wheel Independent Suspension and Yamaha Exclusive QuieTech technology. Prices are estimated 2018 Utah State Contract MA415 prices, which expires 4/12/2018. Orders placed prior to that date will be honored at this pricing.

The Yamaha Electronic Fuel Injection (EFI) gas golf car has revolutionized the golf cart industry. EFI means smoother acceleration, better cold starts (NO CHOKE), a quieter ride and a greener footprint on your golf course. Yamaha EFI has the BEST MPG in the industry (45 mpg = 54+ rounds / tank of fuel) and the LOWEST THC'S in the industry.

Yamaha – *The Best Drive of the Day!*



Glacier White

For detailed specifications, please visit www.yamahagolfcar.com

Quote is valid for 15 Days.

Please call me with any questions you may have.

Sincerely,

Lynn Ware

Fleet Golf Car Sales Manager

lynn@highlandgolf.net



Trade Offer

Bountiful Ridge GC / Bountiful City

March 1, 2018 – UPDATED 3/30/2018

Highland Golf Cars offers the following **Trade Offer** as part of a new **69-car Yamaha Drive 2 *QuieTech EFI Gas Gas Lease W/Buyout Proposal*** to Bountiful Ridge GC / Bountiful City. This is a “Lump Sum” offer, based on acceptance of the total group of 69 used Yamaha golf car vehicles. Trade value amount will lower the financed amount of the new fleet. Trade cars will be picked up upon delivery of new fleet.

TRADE VALUATION LIST

<u>Make/Model</u>	<u>Year</u>	<u>Type</u>	<u>Comments</u>	<u>Quantity</u>
Yamaha YDRE Electric	2011-2015	Elec	Working Condition / Some New Bats	32
Yamaha Gas Mix	1998-2011	Gas	Varied Condition	25
Yamaha YDRA Gas	2013-2016	Gas	Good/Working Condition	<u>12</u>
Total Cars to Trade:				69

LUMP-SUM TRADE OFFER: \$89,850.00

Trade-In Statement: Trade value is offered on golf cars that are complete, in running condition and free of any liens or encumbrances. Cars with severe damage (beyond normal wear and tear), or do not run, will be valued separately. Electric carts require a battery charger for full value.

Lynn Ware

1331 West 3300 South, Salt Lake City, Utah 84119
(801) 322-GOLF / Cell: (801) 244-5055

City Council Staff Report

Subject: ProQA Medical Software for Dispatch
Author: Chief Tom Ross
Department: Police Department
Date: April 10, 2018



Background

The following is a request to approve the purchase of a ProQA Medical Software for handling medical calls. Funding for this software has been approved in our FY 2018 budget.

Analysis

We currently use cards to provide medical instructions to callers and to dispatch first responders on medical calls. This software will enhance our ability to provide these services in a more efficient manner by reducing redundancy and improving data entry resulting in quicker dispatch times.

We received a quote from Priority Dispatch, who is the Utah State bid sole contract provider for ProQA totaling \$51,015. This bid covers all installation and training costs.

Department Review

The Police Department and City Manager have reviewed this staff report.

Significant Impacts

Sufficient funds are currently budgeted.

Recommendation

I respectfully request your approval to purchase ProQA Medical Software for dispatch in the amount of \$51,015. Thank you for your time and consideration in this matter.

Attachments

ProQA bid
Sole Source Memorandum



QUOTE

110 Regent Street, Suite 500
 Salt Lake City, UT 84111
 USA
www.prioritydispatch.net
 Prepared By: Cheryl Collins
 Phone: (800) 363-9127 Ext.
 Email: cheryl.collins@prioritydispatch.net

Agency: Bountiful Police Department
 Agency ID#: 290
 Quote #: Q-26222
 Date: 3/7/2018
 Offer Valid Through: 7/5/2018
 Payment Terms: Net 30
 Currency: USD

Bill To:
 Bountiful Police Department
 Dave Edwards
 805 South Main Street
 Bountiful, Utah 84010
 United States

Ship To:
 Bountiful Police Department
 Dave Edwards
 805 South Main Street
 Bountiful, Utah 84010
 United States

Line	Product Name	Qty	Unit Price	Amount
1	ProQA Medical Software Licenses Automated calltaking software	4	3,750.00	15,000.00
2	ProQA Medical Training Software Licenses Training, non-live calltaking software	1	1,875.00	1,875.00
3	AQUA Case Review Software for EMD Quality Assurance (case review) software base engine and discipline module	1	1,500.00	1,500.00
4	ED-Q Training and Certification for EMD (Host) Materials, tuition and certification (2 days, 16 hours)	2	500.00	1,000.00
5	Software Installation and Configuration On-site technical assistance for software installation and configuration for IT personnel	1	2,000.00	1,500.00
6	System Administration Training On-site training (6 hours) for center management detailing program configuration and customization options	1	2,000.00	1,500.00
7	ProQA Software Training for EMD (two 4 hour courses) 8 hours of training (a maximum of 2 sessions a day for a total of 8 hours)	1	2,000.00	1,500.00
8	AQUA Software Training 8-hour course	1	2,000.00	1,500.00
9	Mobile Software Training Lab (Daily Rate) Individual laptop computers and one configured server with the latest versions of ProQA, AQUA and XLerator software programs (short-term use)	1	1,500.00	1,500.00
10	Implementation Support Package for EMD Implementation support and quality management program development	1	30,000.00	7,500.00
11	Annual Maintenance/Extended Service Plan for One Discipline - P License renewal, service and support	1	6,040.00	6,040.00
12	IAED Accreditation Application Fee EMD IAED fee for accreditation	1	2,250.00	2,250.00
13	XLerator Client Server Suite Client server software application suite	1	2,500.00	2,500.00
14	Q Plus for EMD National Q Case Review Service for EMD - 25% (3 Months) Expert case review and reporting for 25 cases per week for 3 months Renewable option available.	1	5,850.00	5,850.00

"To lead the creation of meaningful change in public safety and health."

Line	Product Name	Qty	Unit Price	Amount
15	Shipping & Handling	1	0.00	0.00

Discount	USD 24,500.00
Subtotal	USD 51,015.00
Estimated Tax	
Total	USD 51,015.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Credit Card #:		Expiration Date:	

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. For further information see <https://prioritydispatch.net/license-agreement/>



MEMORANDUM OF SOLE SOURCE

Emergency Medical, Police, and Fire Priority Dispatch Systems

10 July 2017

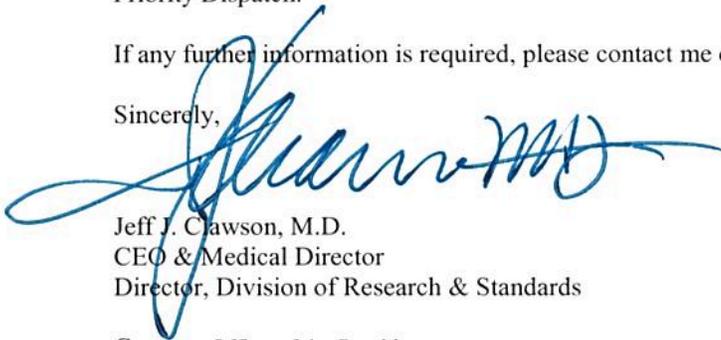
Priority Dispatch Corp. (evolved from Medical Priority Consultants, Inc.) is the only all-purpose and comprehensive Priority Dispatch systems provider company in the world. This includes the following exclusive areas within Emergency Dispatch:

- 1) Only provider of Expert System Priority Dispatch call-taking software
- 2) Only provider of fully two-way CAD integrated Priority Dispatch software system (ProQA)
- 3) Only provider of Automated Quality Assurance Priority Dispatch Case Review software (AQUA)
- 4) Only provider of 24 hour/7day technical support service for Priority Dispatch-related software
- 5) Only contracted provider of the International Academies of Emergency Dispatch's unified protocol systems: Medical Priority Dispatch System version 13.0, Police Priority Dispatch System version 6.0, and Fire Priority Dispatch System version 6.1
- 6) Only contracted provider of the International Academies of Emergency Dispatch's unified alternate care/referral protocol OMEGA (Medical Priority Dispatch System) version 13.0 OMEGA
- 7) Only contracted provider of the IAEMD's Principles of Emergency Medical Dispatch, 6th Edition
- 8) Only provider of Comprehensive Implementation of MPDS, FPDS, and PPDS Consulting Services (IAED Accreditation Eligibility services)
- 9) Only contracted Emergency Dispatch Instructor Training organization through the International Academies of Emergency Dispatch
- 10) Only contracted ED-Q Training organization through International Academies of Emergency Dispatch
- 11) Only contracted National Q comprehensive quality assurance program
- 12) Only contracted Priority Dispatch International Emergency Dispatch Leadership Certification Seminar Training organization through International Academies of Emergency Dispatch
- 13) Only Priority Dispatch CD-ROM-based continuing education (CDE) program provider
- 14) Only contracted provider of IAED-approved Priority Dispatch standards and versions update materials
- 15) Only provider of automated EMD Dispatch Diagnostics (Agonal Breathing Detector Dx, Pulse Check Dx, CPR Compressions Monitor and Metronome, Childbirth Contractions Timer Dx, Stroke Diagnostic Tool Dx, Aspirin Diagnostic and Instruction Tool, Meningitis Diagnostic Tool)

Priority Dispatch takes pride in being the sole source for the majority of Priority Dispatch-related systems and services and is generally acknowledged as both the inventor of the science and the leader in the field of Priority Dispatch.

If any further information is required, please contact me directly.

Sincerely,



Jeff J. Clawson, M.D.
CEO & Medical Director
Director, Division of Research & Standards

Cc: Office of the President
Contracts Division
Director of Sales and Service
Director of Consulting
Director of Technical Support
Director of Software Development Group
Director of International Services
Manager of Research
Manager of Standards and Translation
Manager of Quality Assurance



Council Staff Report



Subject: Extension of Mixed Use Development
on Pad A of Renaissance Town Center
Address: 1501 S. Renaissance Town Drive
Author: Chad Wilkinson, City Planner
Date: April 10, 2018

Description of Request:

Bruce Broadhead is requesting an extension of the site plan approval for “Pad A” (shown now as Lot 9) of the Renaissance Town Center Development. On April 11, 2017 the Council approved a mixed use development consisting of 40 residential units and approximately 5,500 square feet of commercial space located on the ground floor. The applicant is requesting a six month extension as provided for in Code.

Background and Analysis:

Bountiful Land Use Ordinance Section 14-2-305 states that the final decision of the City Council on a site plan expires within one year of approval. Construction must commence within a year of the approval date or within one year of any approved phasing date. The Code provides for the City Council to approve a one-time extension of six months. The applicant is very close to obtaining a building permit for the project and is asking for this six month extension in order to finish the permitting process.

There have not been any changes to the zoning standards for the MXD-PO zone in the past year so extending the approval will not impact the administration of the Land Use Ordinance.

Department Review

This proposal has been reviewed by the Engineering, Power, and Planning Departments and by the Fire Marshall.

Significant Impacts

The requested extension will not have significant impacts.

Recommended Action

Approve the requested 6 month extension to the Site plan approval for Renaissance Town Center Pad A. The approval will expire October 11, 2018 unless construction has commenced.

Attachments

1. Extension Request

Chad Wilkinson

From: Ray Bryson <ray@broadheadandco.com>
Sent: Thursday, March 29, 2018 6:28 PM
To: Chad Wilkinson
Cc: Bruce Broadhead; Brian Knowlton
Subject: Renaissance Lot #9(PAD A) Site Plan Extension

Chad,

Mr. Bruce Broadhead would like to extend the site plan approval for Lot #9 (Pad A) in the Renaissance Towne Centre for an additional 6 months. The 40 unit mixed-use building was approved by the Bountiful City Council on April 11, 2017. This extension will provide adequate time for construction to commence on the project.

Best,

Ray Bryson
Project Manager
Broadhead & Company
1560 Renaissance Towne Dr. #104
Bountiful, UT 84010
ray@broadheadandco.com
[\(801\) 335-0382](tel:(801)335-0382) Office
[\(801\) 696-9168](tel:(801)696-9168) Cell