

BOUNTIFUL CITY COUNCIL MEETING
TUESDAY, October 9, 2018
Work Session – 6:00 p.m.
Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

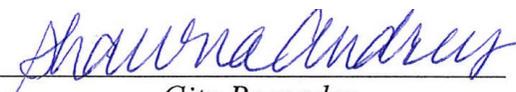
AGENDA

6:00 p.m. – Work Session

- 1. Ice ribbon discussion continued – Mr. Gary Hill p. 3
- 2. City Hall remodel update – Mr. Lloyd Cheney p. 7

7:00 p.m. – Regular Session

- 1. Welcome, Pledge of Allegiance and Thought/Prayer
- 2. Public Comment - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
- 3. Approve minutes of previous meeting held on September 25, 2018 p. 11
- 4. Council Reports
- 5. BCYC Report
- 6. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid September 17 & 24, 2018 p. 17
 - b. August 2018 Financial report p. 21
- 7. Consider final site plan approval for Alphagraphics located at 265 S Main and 295 S Main, Spencer Anderson, applicant. – Mr. Chad Wilkinson p. 35
- 8. Consider approval of a beer/liquor license for Mandarin Restaurant, 348 E 900 North, Angel Manfredini, applicant – Mr. Chad Wilkinson p. 51
 - a. Public Hearing
 - b. Action
- 9. Adjourn to an RDA meeting with a separate agenda.



City Recorder

City Council Staff Report



Subject: Possible Interlocal Agreement with South Davis Recreation for an Ice Ribbon (Updated Report)
Author: Gary Hill
Department: Administration
Date: October 9, 2018

Background

The Plaza Master Plan concept includes an outdoor ice trail/ribbon as a possible future element of the Plaza. Ideally, the ice ribbon would be operated by South Davis Recreation District (SDRD) in partnership with Bountiful City. It has not (yet) been included in the current construction phase pending an agreement with SDRD.

On Monday, September 17th I met with the SDRD Board and proposed an arrangement where Bountiful City would use RAP Tax funding to construct the ice ribbon and SDRD would run the facility. The SDRD Board wanted more financial information, but was enthusiastic about the idea and asked their Executive Director, Tif Miller to work with us to put together an interlocal agreement for their consideration at their next meeting in October.

Staff would like the City Council to consider the conditions of this potential interlocal agreement and provide direction. If we are able to come to an agreement in October we can include the design and construction of the ice ribbon in the current phase of the Plaza.

Analysis

Division of Responsibilities

The agreement with SDRD would see Bountiful City paying for the initial capital construction of the ice facility including the ice sheet and related equipment, a building for skate rentals and storage, and an ice resurfer (Zamboni). SDRD would be responsible for all operating expenses including utilities, staffing, maintenance and purchase of rental equipment. All operating revenues would go to SDRD. Bountiful and SDRD would share capital replacement costs in the future.

Operation

The outdoor rink/ribbon would be open for at least three months between December and the end of February, and could be up and running as early as November and operate well into March. The sheet would likely be open weekdays from 4 to 9, and weekends as early as noon to 9 or 10 pm. Tif Miller has estimated that SDRD can break even or possibly run a profit on ice operations.

Bountiful City Funding

The funding for this project would come from RAP Tax revenues to be collected once the City's obligation for paying for the construction of Creekside Park is completed. By way of reminder, 75% of RAP Tax revenues are earmarked for Creekside. Conservative estimates show that we will collect between \$1.37 million and \$1.55 million from this 75% after Creekside has been paid for. We would "borrow" funding from the Capital Projects Fund to pay for the initial construction and then repay that fund from the future RAP Tax collections.

Updated Information

When the RAP Tax was approved by residents, the Council decided to allocate the revenue as follows:

- 75% for Creekside Park
- 14% for City projects
- 11% for grants to art, history, and cultural organizations

We have been fortunate as a City that our economy has been strong and our RAP Tax revenue has grown more than initial conservative projections. That additional revenue will allow us to build the ice sheet with **no impact on other RAP Tax priorities**. In fact projections show an additional \$300,000 for City projects beyond what is already programmed through 2023. Said another way, **15% of all RAP revenue will still be available for projects, and 11% of all RAP revenue will still be available for grants.**

What do Residents Think of Ice?

In the Qualtrics survey in which residents were asked what features they would like in the Plaza, ice skating received the highest number of "likes" of any feature (51.23%), and was

Q27 - Play Time! Having fun is something we never outgrow. Whether you are 3 or 93, you probably like to have fun. Activities bring families and communities together. A repeated theme in the feedback we've received is the need to incorporate features that invite active participation. Click once on the images showing the active features you like the most - the images you like within the collage will turn GREEN. Double clicking an image signifies a strong dislike and will cause the image to turn RED. Clicking a third time will deselect an item and allow you to start over

#	Field	Dislike	Neutral	Like	Total
1	Cylinders	14.39% 223	60.97% 945	24.65% 382	1550
2	Old School-Concrete Games	9.74% 151	66.97% 1038	23.29% 361	1550
3	Water Pump	11.94% 185	65.61% 1017	22.45% 348	1550
4	Water Sidewalk	7.87% 122	73.16% 1134	18.97% 294	1550
5	Small Runnels	7.81% 121	54.39% 843	37.81% 586	1550
6	Climbing Wall	10.71% 166	43.35% 672	45.94% 712	1550
7	Skate Sidewalk	30.58% 474	50.45% 782	18.97% 294	1550
8	Large Runnel	12.19% 189	54.19% 840	33.61% 521	1550
9	Ice Skating	8.45% 131	40.32% 625	51.23% 794	1550

Showing rows 1 - 9 of 9

among the lowest in the “dislike” category, with only 8.45% voting negatively.

Department Review

This concept has been reviewed by the Engineering, Planning, Finance, and Legal Departments.

Significant Impacts

Staff believes that a winter element to the Plaza is very important to attract families and visitors downtown throughout the year. The ice ribbon idea meets this important need. It also matches the desire of SDRD to provide more open ice time for District patrons. It could be a beneficial project for residents and businesses downtown as well.

Recommendation

Staff recommends the City Council consider the elements of the proposed interlocal agreement with SDRD and give direction to move forward with the project.

Attachments

None

City Council Staff Report

Subject: City Hall Remodel Update
Author: Lloyd Cheney, City Engineer
Department: Engineering
Date: October 9, 2018



Background

The design effort for the remodel of City Hall has begun and is at a point where the staff would like to inform the City Council of the current progress and situation, and would request guidance from the Council on the overall direction of the remodel as well as a few specific items discussed below. Staff wants to make sure that if there are items of particular importance to the City Council that they are discussed at this point in the design process.

Analysis

Information Items:

1. Department Heads from City Hall have met with the architect to discuss the current situation (department function and organization), identify existing deficiencies, and to evaluate future needs.
2. Department Heads from City Hall toured the Bluffdale City Hall building to see firsthand examples of the design concepts which are being introduced by JRCA.
3. The Request for Proposals (RFP) has been issued for the Construction Manager/ General Contractor (CM/GC) selection. Proposals are due October 16, and it is anticipated that the final selection will be presented to the City Council on November 13.
4. The RFP contains a projection of project costs:

Owner's Project Budget	\$6,500,000
<u>A&E / Relocation / FFE</u>	<u>(\$1,128,000)</u>
Funds Avail. For Construction	\$5,372,000
Contingencies (10%) & Inflation (3.5%)	(\$725,220)
<u>ESTIMATED CM/GC Expense (12%)</u>	<u>(\$644,640)</u>
Preliminary Construction Budget	\$4,002,140

This budget translates to \$125/sqft for the building (both floors).

Council Discussion Items:

From this point on, the architect will begin to develop the layout of the building interior and consider limited modifications to the building exterior. Staff would like to have additional instruction or recommendations from the Council for the following items:

1. Public Use / Sharable Spaces: Staff has provided direction to the architect to develop spaces within the building which are useful spaces for City functions and which can be used by the public. Staff was able to see how this was incorporated at Bluffdale using moveable partitions which separated the overall Council Chamber space into multiple spaces. The Council Chambers were located such that they could be isolated from the other spaces available for public use, which offered protection for the AV and other systems associated with the Council Chambers. In creating these spaces, the architect was able to also isolate the other city departments from the lobby so that these spaces were not accessible to the public after hours.
2. Building Security: This item is closely related to the prior concept. The current level of building security would be appropriately evaluated as “low”. The public has easy access to the essential functions provided at City Hall such as the cashiers area, the Administrative offices (Mayor & City Manager) and the Planning & Zoning / Engineering area. These are generally open and personable spaces which serve the intended purposes, but also allow the public direct access to areas which are deserving of additional access management. Staff and the architect agree that an additional level of security is necessary to maintain public access to the appropriate spaces, and to limit the places where the public can access department offices and work areas by the configuration and location of doors, and the use of electronic key fobs or access cards.
3. Treatment of Building Entry(ies): The City Hall front-door / back door discussion has been a frequent topic of discussion, for multiple reasons: ADA access, way finding within the building, garbage can storage...etc. The remodel will provide a limited opportunity to define (or re-define) the face of City Hall. It may be possible to develop a primary access to City Hall on the South side of the building, or to further emphasize either the East or West side of the building as the primary entrance. The current direction staff has given to the design team is to make a recommendation based on their professional experience. This will likely mean designing a few options to be considered. If the City Council has a strong preference for one location, it would save time and resources to understand this at this point in time.
4. Other Priorities: The meeting on October 9 will also be an opportunity for members of the City Council to ask questions or provide input on any other aspect of the remodel. Staff would welcome a discussion on any item the Council deems important. Staff is anticipating on presenting a frequent update of the design process to the City Council, with an opportunity to present the final remodel plans as we reach the bidding process in the spring of 2019.

Department Review

This report has been reviewed by the City Manager and the City Engineer.

Significant Impacts

None

Recommendation

- Staff requests further guidance from the City Council for preferences on design concepts

Attachments

None

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Minutes of the
BOUNTIFUL CITY COUNCIL
September 25, 2018 – 6:00 p.m.

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Present:	Mayor	Randy Lewis
	Councilmembers	Kendalyn Harris, Richard Higginson, Beth Holbrook, Chris Simonsen
	City Attorney	Clinton Drake
	Asst. City Manager	Galen Rasmussen
	City Planner	Chad Wilkinson
	City Engineer	Lloyd Cheney
Department Directors/Staff:		
	Finance Director	Tyson Beck
	Power Director	Allen Johnson
	Recording Secretary	Nikki Dandurand
Davis County Commissioners:		
	Chair	Randy B. Elliott
	Commissioner	James E. Smith
	Commission Vice-Chair	P. Bret Millburn
Excused:	Councilmembers	John Marc Knight

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.
Planning Conference Room

Mayor Lewis welcomed those in attendance, including the Davis County Commissioners, and called the session to order at 6:07 p.m.

Q & A WITH DAVIS COUNTY COMMISSIONERS

Mr. Brett Millburn expressed thanks to the Mayor and Councilmembers and stated they have been visiting city council meetings for 12 years and it's been a great opportunity for all involved. Mr. Jim Smith asked about the renovation of Bountiful City Hall. Mr. Lloyd Cheney stated that the architect has been hired and the RFP process starts tomorrow. Surveys have been sent out to departments in the building to evaluate their individual needs and functions. The staff will also tour other cities' buildings to view their layouts and options for consideration in the City's planned remodel. Mr. Millburn stated he has gone through this process and advised staff to be mindful and to look towards the future in planning the new features. Mr. Cheney stated the current city hall is not up to ADA standards, and the HVAC units are quickly losing their capabilities. The Commissioners and Staff also discussed the rapid transit lines that are in the planning process, a new library within the county and the need for bigger senior centers.

DISCUSSION ON A POSSIBLE INTERLOCAL AGREEMENT WITH SOUTH DAVIS REC

1 **FOR AN ICE RIBBON AT THE PLAZA – MR. LLOYD CHENEY & MR. TYSON BECK**

2 Mr. Cheney stated that Hogan Construction is ready to open bids on October 9, 2018. There
3 are not sufficient funds for real ice, so this will be a plastic sheet option, with grass in the area for
4 now. Mr. Tyson Beck explained the proposal submitted to the Recreation Center showed the ice
5 ribbon and proposes an interlocal agreement to provide infrastructure. In return, the Recreation
6 Center will maintain, staff and support the ice ribbon. Mr. Beck did state that if the RAP tax funds
7 are used for this purpose, our ~~hands are tied~~ funds would be very limited for any future RAP tax
8 projects. The Council and Mayor agreed that this needs to be explored further, but all agree that the
9 ice ribbon would be a great addition to the plaza.

10
11 **Regular Meeting – 7:10 p.m.**
12 **City Council Chambers**
13

14 Mayor Lewis called the meeting to order at 7:10 p.m. and welcomed those in attendance. Mr.
15 Lloyd Cheney, City Engineer, led the Pledge of Allegiance; President Matt Brady, Bountiful Utah
16 South Stake, gave a prayer.

17
18 **PUBLIC COMMENT**

19 No comments were made
20

21 **APPROVE MINUTES OF PREVIOUS MEETING – SEPTEMBER 11, 2018**

22 Mayor Lewis presented the minutes from the previous meeting. Councilwoman Harris moved
23 to approve the minutes and Councilman Higginson seconded the motion. Voting was unanimous
24 with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.
25

26 **COUNCIL REPORTS**

27 Councilman Simonsen attended the Freedom Light Festival.
28

29 **CONSIDER APPROVAL OF:**

- 30 a. **WEEKLY EXPENDITURES > \$1,000 PAID SEPTEMBER 3 & 10, 2018**
31 b. **JULY 2018 FINANCIAL REPORT**

32 Mayor Lewis presented the expenditures/financial report and asked for a motion to approve.
33 Councilman Higginson moved to approve the weekly expenditures/reports and Councilwoman
34 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
35 Holbrook and Simonsen voting “aye”.
36

37 **CONSIDER APPROVAL OF ORDINANCE 2018-11 AMENDING SECTION 14-14-124 OF**
38 **THE BOUNTIFUL CITY LAND USE ORDINANCE IN ORDER TO ALLOW ACCESSORY**
39 **UNITS TO BE LEASED AND/OR OCCUPIED BY PERSONS WHO ARE NOT**
40 **IMMEDIATE FAMILY MEMBERS OF THE OWNER-OCCUPANT OF THE DWELLING**
41 **AND OTHER RELATED CHANGES – MR. CHAD WILKINSON**

- 42 a. **PUBLIC HEARING**
43 b. **ACTION**

44 Mr. Wilkinson stated that the City Council has directed Staff to bring forward changes to the
45 accessory dwelling unit (ADU) ordinance for review. Specifically, the Council has asked Staff to
46 consider changes to the code to allow for non-relatives to occupy an accessory unit. There has not

1 been a great concern from the Staff and currently there is no way to track who resides in the units.
2 Councilman Simonsen asked if the residents serve a church mission for an extended time, would that
3 be an exception. Mr. Wilkinson stated the new wording should resolve that. An additional concern
4 is parking. The proposed ordinance outlines new parking rules. Councilwoman Harris clarified that
5 no rent shall be collected. Mr. Wilkinson stated that it is to make sure these units do not become
6 duplex units. Councilwoman Holbrook asked about #8, regarding utility connections. She suggested
7 adding the word “meter” to clarify who pays for each connection. Mr. Wilkinson stated the Planning
8 Commission forwards a recommendation of approval for this ordinance. The Council and Staff
9 discussed other details within the proposed ordinance, including adjusting the buildable land
10 allowance from 5% to 10%.

11 **PUBLIC HEARING – OPEN: 7:36 p.m.**

- 12 • Kenny Knighton – would like additional downtown discussion, allow more density
- 13 • Ms. Black – moved downtown to avoid density

14 **CLOSED: 7:40 p.m.**

15 Councilman Simonsen made a motion to approve the ordinance and include the 10% change
16 in buildable land lot. Mr. Wilkinson stated that the wordage be changed in #8 as well in the motion.
17 Councilman Higginson asked where the parking discussion ended up on the smaller lot size. Mr.
18 Wilkinson stated the lots within this zone are small to begin with; the Planning Commission is
19 concerned as well, but could allow some flexibility.

20 Councilwoman Harris made a motion to approve Ordinance 2018-11 as edited and
21 Councilman Higginson seconded the vote. Mr. Wilkinson stated the two changes again for
22 clarification. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
23 Simonsen voting “aye”.

24
25 **CONSIDER APPROVAL OF RESOLUTION 2018-11 AUTHORIZING THE MAYOR TO**
26 **ENTER INTO AN INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR**
27 **CONSTRUCTION OF BRIDGES IN HOLBROOK CANYON – MR. CHAD WILKINSON**

28 Mr. Wilkinson stated that earlier this summer, the County awarded a \$20,000 grant to assist in
29 construction of the first two bridges in the Canyon. The last step in accepting the grant is to enter into
30 an Interlocal agreement with the County for reimbursement of costs associated with bridge
31 construction. The County has requested that the City Council authorize the Mayor to enter into the
32 Interlocal Agreement by Resolution of the Council. Councilwoman Holbrook moved to approve
33 Resolution 2018-11. Councilman Higginson asked what the time frame is to complete the bridges.
34 Mr. Wilkinson replied the City will have two years to complete the actual construction of the bridges.
35 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
36 Higginson, Holbrook and Simonsen voting “aye”.

37
38 **CONSIDER APPROVAL OF THE ADDITIONAL COST FOR ENGINEERING SERVICES**
39 **FOR THE 138 SUBSTATION FROM ECI IN THE AMOUNT OF \$50,000 - MR. ALLEN**
40 **JOHNSON**

41 Mr. Johnson stated the substation is on track to be completed by the first week of December.
42 The requested additional amount is due to change in the scope of the project, short time table and
43 specific preparations for the equipment. The Power Commission forwards a recommendation of
44 approval. Councilman Higginson made a motion to approve the additional cost and Councilwoman
45 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
46 Holbrook and Simonsen voting “aye”.

1
2 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD F-150 SUPER CREW CAB**
3 **PICKUP TRUCK FROM PERFORMANCE FORD LINCOLN IN THE AMOUNT OF**
4 **\$30,961 – MR. ALLEN JOHNSON**

5 Mr. Johnson stated that bids were requested from two suppliers, Larry H. Miller Ford
6 Lincoln which has the state bid and Performance Ford Lincoln which is a local dealer.
7 Everything included should stay with this vehicles allocated budget. Councilman Simonsen made
8 a motion to approve the purchase and Councilman Higginson seconded the motion. Voting was
9 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

10
11 **CONSIDER APPROVAL OF THE PURCHASE OF TWO FORD F-150 SUPER CAB**
12 **PICKUP TRUCKS FROM PERFORMANCE FORD LINCOLN IN THE AMOUNT OF**
13 **\$56,792 – MR. ALLEN JOHNSON**

14 Mr. Johnson stated that the Light & Power Department is requesting to purchase two vehicles
15 that will replace units 5032 and 5033 which are 2006 Ford F-150 Super Cab pickup trucks. They are
16 used for daily meter reading and metering maintenance. Bids were requested from two suppliers,
17 Larry H. Miller Ford Lincoln which has the state bid and Performance Ford Lincoln which is a local
18 dealer. The two (2) vehicles from Performance Ford Lincoln will meet the Power Department’s
19 needs. Councilman Higginson made a motion to approve the purchase and Councilwoman Harris
20 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
21 Simonsen voting “aye”.

22
23 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD F-350 XL SUPER CAB 4X4**
24 **DIESEL CAB AND CHASSIS FROM PERFORMANCE FORD LINCOLN IN THE**
25 **AMOUNT OF \$40,805 – MR. ALLEN JOHNSON**

26 Mr. Johnson stated that the Light & Power Department 2018-2019 budget includes the
27 purchase of a new 2019 Ford F-350 XL Super Cab 4X4 Diesel Cab and Chassis to be used for the
28 substation and hydro generation facilities maintenance. This vehicle will replace unit 5007, a 2004
29 Ford F-350 Extended Cab 4X4 Diesel pickup truck. The service body for this vehicle was approved
30 in last month’s meeting. Councilwoman Holbrook made a motion to approve the purchase and
31 Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
32 Higginson, Holbrook and Simonsen voting “aye”.

33
34 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD EXPLORER XLT 4X4 FROM**
35 **LARRY H. MILLER FORD LINCOLN IN THE AMOUNT OF \$35,789.24 – MR. ALLEN**
36 **JOHNSON**

37 Mr. Johnson stated this vehicle will replace unit 5020 a 1999 Jeep Cherokee. The
38 replacement of this vehicle will create some inter-department movement of vehicles.
39 Councilman Higginson made a motion to approve the purchase and Councilwoman Holbrook
40 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
41 Simonsen voting “aye”.

42
43 **CONSIDER APPROVAL OF THE PURCHASE OF 11,700 FEET OF 1100 URD CABLE**
44 **FROM CODALE ELECTRIC SUPPLY IN THE AMOUNT OF \$92,664 – MR. ALLEN**
45 **JOHNSON**

1 Mr. Johnson stated that the inventory of 1100 URD Primary cable is running low, and needs
2 to be replenished. The cable will be used on several feeder upgrade projects on our system this fall
3 and winter. Codale Electric Supply is the single source for this cable in the state of Utah.
4 Councilman Higginson made a motion to approve the purchase and Councilwoman Holbrook
5 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
6 Simonsen voting “aye”.

7
8 **CONSIDER APPROVAL OF ORDINANCE 2018-12 AMENDING THE BOUNTIFUL**
9 **MUNICIPAL CODE WITH RESPECT TO STREETS AND ENGINEERING STANDARDS,**
10 **FIREARMS AND SHOOTING RANGES, AND SCRIVNER’S ERRORS IN THE SINGLE**
11 **FAMILY RESIDENTIAL ZONING CODE – MR. CLINTON DRAKE**

12 Mr. Drake outlined the proposed changes made in the Ordinance. Councilman Simonsen
13 suggested a word change. Councilman Higginson made a motion to approve Ordinance 2018-12 and
14 Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
15 Higginson, Holbrook and Simonsen voting “aye”.

16
17 **CONSIDER APPROVAL OF THE SECOND AMENDMENT TO THE LAND LEASE**
18 **AGREEMENT WITH VERIZON WIRELESS – MR. CLINTON DRAKE**

19 Mr. Drake stated this Second Amendment is for the same cell tower that the Council
20 considered and approved a First Amendment for at the last Council meeting. There was a small
21 change necessary in one of the legal descriptions. It has been changed and is attached.
22 Councilman Higginson made a motion to approve the second amendment and Councilwoman
23 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
24 Holbrook and Simonsen voting “aye”.

25
26 Councilwoman Holbrook asked if all illegal shooting ranges have been removed. Mr. Drake
27 replied they believe they have, but the matter is ongoing.

28
29 Mayor Lewis asked for a motion to adjourn the regular session of City Council. Councilman
30 Simonsen made a motion to adjourn the meeting and Councilman Higginson seconded the motion.
31 The regular session of the City Council was adjourned at 8:10 p.m.
32
33

Mayor Randy Lewis

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
September 17 & 24, 2018

Author: Tyson Beck, Finance Director

Department: Finance

Date: October 2, 2018



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid September 17 & 24, 2018.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid September 17, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
5368	ACE DISPOSAL INC	Recycling	48.4800.431550.	Recycling Collection Service	\$ 33,795.50	204997	09012018	Recycling Fees
1596	CATE RENTAL & SALES	Storm Water	49.4900.425000.	Equip Supplies & Maint	1,923.83	205012	Z22731	Parts for the Sweeper
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448611.	Natural Gas	22,893.44	205024	09012018M	Acct # 6056810000
10255	ELECTRICAL RELIABILITY	Light & Power	53.5300.448639.	Substation	4,711.00	205027	51023193	Transformer Testing
10255	ELECTRICAL RELIABILITY	Light & Power	53.5300.448639.	Substation	5,697.00	205027	51023734	Transformer Testing
9275	ENVIRONMENTAL PLANNING GROUP	Legislative	45.4110.466000.	Contingency	49,678.20	205029	8963	Project Downtown Plaza Phase 2 for Aug. 2018
5517	HOLBROOK ASPHALT CO.	Streets	45.4410.473300.	Roads-Class"C"&Transportation\$	52,351.46	205037	HAU185648	High Density Mineral Bond Asphalt Treatment
2562	HYDRO SPECIALTIES CO	Water	51.5100.448650.	Meters	12,960.00	205041	20930	Meters
2562	HYDRO SPECIALTIES CO	Water	51.5100.448650.	Meters	17,280.00	205041	20812	100 w ERTs
2799	KELLERSTRASS ENTERPRISE	Streets	10.4410.425000.	Equip Supplies & Maint	23,064.49	205050	977468	Fuel/Bulk Acct # 2986175
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,613.54	205052	3077	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	2,149.07	205052	3029	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	2,688.07	205052	2929	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	2,994.92	205052	2938	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	3,781.09	205052	3004	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	4,318.55	205052	3068	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	4,841.38	205052	3013	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	4,851.00	205052	3024	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	6,457.61	205052	2947	Patching
2886	LAKEVIEW ASPHALT PRODUCTS	Water	51.5100.461300.	Street Opening Expense	2,751.95	205054	362270	Road Base
2886	LAKEVIEW ASPHALT PRODUCTS	Water	51.5100.461300.	Street Opening Expense	2,886.03	205054	362314	Road Base
2987	M.C. GREEN & SONS INC	Light & Power	53.5300.448632.	Distribution	11,915.49	205060	3848	Project #2736 Trenching for underground power lines
3032	MAXWELL PRODUCTS INC	Streets	10.4410.441200.	Road Matl Patch/ Class C	14,380.77	205062	13187	GAP Patch 550 Poly Skin
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	3,931.67	205064	S102779683.001	Misc. Parts
3402	PACIFICORP	Light & Power	53.5300.448628.	Pineview Hydro	1,649.39	205072	CR213793	Annual O&M Expense for Pineview Hydro
5553	PURCELL TIRE AND SERVICE	Sanitation	58.5800.425000.	Equip Supplies & Maint	2,769.37	205078	2871531	Tires for Sanitation Trucks
5553	PURCELL TIRE AND SERVICE	Landfill	57.5700.425000.	Equip Supplies & Maint	16,850.54	205078	2870854	Tires for Landfill Loader
3731	RMT EQUIPMENT	Cemetery	59.5900.474500.	Machinery & Equipment	26,000.00	205082	E01021	New Grasshoppers
3812	SAFETY SUPPLY & SIGN	Streets	10.4410.441300.	Street Signs	6,336.00	205087	165380	Blinker signs
3832	SALT LAKE MAILING & PRINTING	Treasury	10.4143.429050.	Util Billing Supplies	35,000.00	205088	09172018	Printing & Mailing of Utility Bills
3982	SOUTH DAVIS METRO FIRE	Fire	10.4220.431000.	Profess & Tech Services	518,480.75	205092	09132018	25% for Fiscal Year 2018-2019
9984	SPADE EXCAVATING INC	Light & Power	53.5300.474850.	CIP 15 Dist Sys Feeder#37?East	1,306.25	205094	40539	Project: Bountiful Waterline Project
9984	SPADE EXCAVATING INC	Water	51.5100.473110.	Water Mains	4,768.75	205094	40539	Project: Bountiful Waterline Project
4344	UTAH BARRICADE COMPANY	Streets	10.4410.441300.	Street Signs	11,378.75	205105	73555	Message Signs and Road Blocks
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	2,095.56	205107	9813744951	Acct # 371517689-00001
4499	WASATCH BARRICADE	Light & Power	53.5300.474820.	CIP 12 Dist Sys Feeder #575	1,048.80	205109	W0043108	Traffic Control for 3100 S
8325	WESTERN WATER WORKS	Water	51.5100.448400.	Dist System Repair & Maint	12,189.60	205114	506110-00	Hydrants
TOTAL:					\$ 933,789.82			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid September 24, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	53.5300.448632.	Distribution	\$ 1,067.75	205118	4008902-00	5/16 DE Automatics
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,952.08	205119	77B96918	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,215.04	205119	76O12018	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,215.04	205119	77B97018	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,268.80	205119	76O12118	Tree Trimming
1398	BONNEVILLE EQUIPMENT	Parks	45.4510.474500.	Machinery & Equipment	63,149.63	205121	0	Kubota Excavator
1425	BOUNTIFUL HISTORICAL PRESERVATION	Legislative	10.4110.492070.	Contr-Btfl Historical Soc	5,555.00	205122	09192018	Grant Check for Foundation
1602	CDW GOVERNMENT, INC.	Information Technology	10.4136.429200.	Computer Software	2,005.38	205128	PDS7354	Windows Server Licenses for Domain Control
1826	CUMMINS ROCKY MOUNTAIN	Sanitation	58.5800.425000.	Equip Supplies & Maint	7,146.34	205136	022-14013	Motor Rebuild Parts
1826	CUMMINS ROCKY MOUNTAIN	Sanitation	58.5800.425000.	Equip Supplies & Maint	16,631.55	205136	022-14012	Misc. Parts
2003	DUNCAN ELECTRIC SUPPLY	Light & Power	53.5300.448632.	Distribution	1,420.00	205139	109740-2	OH Pedestal Temps
2035	ECONOLITE CONTROL PRODUCTS	Streets	10.4410.441300.	Street Signs	10,170.00	205141	145127	Control Cabinet
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist System Repair & Maint	1,864.00	205145	1066202	Pipe
2523	HONNEN EQUIPMENT COMP	Landfill	57.5700.425000.	Equip Supplies & Maint	2,117.86	205157	987382	Blades for Loader
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	2,470.83	205158	362627	Road Base
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	2,542.17	205158	362592	Road Base
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	5,557.56	205166	S102798257.001	Misc. Parts
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	6,108.43	205166	S102798255.001	Misc. Parts
9721	OVERHEAD DOOR CO	Streets	10.4410.426000.	Bldg & Grnd Suppl & Maint	1,800.45	205170	IN-0275896	Streets Building Door Repairs
5553	PURCELL TIRE AND SERVICE	Streets	10.4410.425000.	Equip Supplies & Maint	1,151.70	205174	2872197	Tire for Sanitation Trucks
5553	PURCELL TIRE AND SERVICE	Sanitation	58.5800.425000.	Equip Supplies & Maint	1,723.65	205174	2872197	Tire for Sanitation Trucks
3723	RITER ENGINEERING CO	Light & Power	53.5300.448650.	Meters	2,222.00	205178	201815724	Meter Cabinets
4171	THATCHER COMPANY	Water	51.5100.448000.	Operating Supplies	3,538.13	205189	1452068	Chlorine
4229	TOM RANDALL DIST. CO	Cemetery	59.5900.426000.	Bldg & Grnd Suppl & Maint	1,104.59	205191	0280241	Fuel
4229	TOM RANDALL DIST. CO	Golf Course	55.5500.425000.	Equip Supplies & Maint	1,876.40	205191	0279987	Fuel
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	1,362.52	205194	09102018TR	IACP Conf & Mgm Retreat//Acct #-8851
5000	U.S. BANK CORPORATE	Light & Power	53.5300.445201.	Safety Equipment	1,598.40	205194	09102018AJ	Mgmt Retreat & Train//Acct #-8851
5000	U.S. BANK CORPORATE	Light & Power	53.5300.423002.	Travel Board Members	1,736.75	205194	09102018AJ	Mgmt Retreat & Train//Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	1,978.11	205194	09102018TK	Training & Build Supply//Acct #-8851
5000	U.S. BANK CORPORATE	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	2,248.80	205194	09102018AJ	Mgmt Retreat & Train//Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	2,647.23	205194	09102018EB	Training&Equip //Acct# -8851
5000	U.S. BANK CORPORATE	Executive	10.4130.423000.	Travel & Training	3,520.32	205194	09102018GH	Mgm Training// Acct #-8851
5000	U.S. BANK CORPORATE	Golf Course	55.5500.426100.	Special Projects	7,853.00	205194	09102018BH	ParkSupplies, Uniforms//Acct# -8851
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,232.07	205197	09252018	Power Resources for August 2018
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.445201.	Safety Equipment	5,075.00	205197	09252018	Power Resources for August 2018
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448628.	Pineview Hydro	6,045.52	205197	09252018	Power Resources for August 2018
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	176,656.95	205197	09252018	Power Resources for August 2018
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	248,021.28	205197	09252018	Power Resources for August 2018
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool etc)	885,389.19	205197	09252018	Power Resources for August 2018
TOTAL:					<u>\$ 1,504,239.52</u>			

City Council Staff Report

Subject: August 2018 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: October 9, 2018



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for August 2018 compared to the past three fiscal YTD periods through each respective August.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2019 budget portion of these reports is the originally adopted FY2019 budget approved by the City Council in August of 2018.

Recommendation

Council should review the attached revenue, expense, and budget reports.

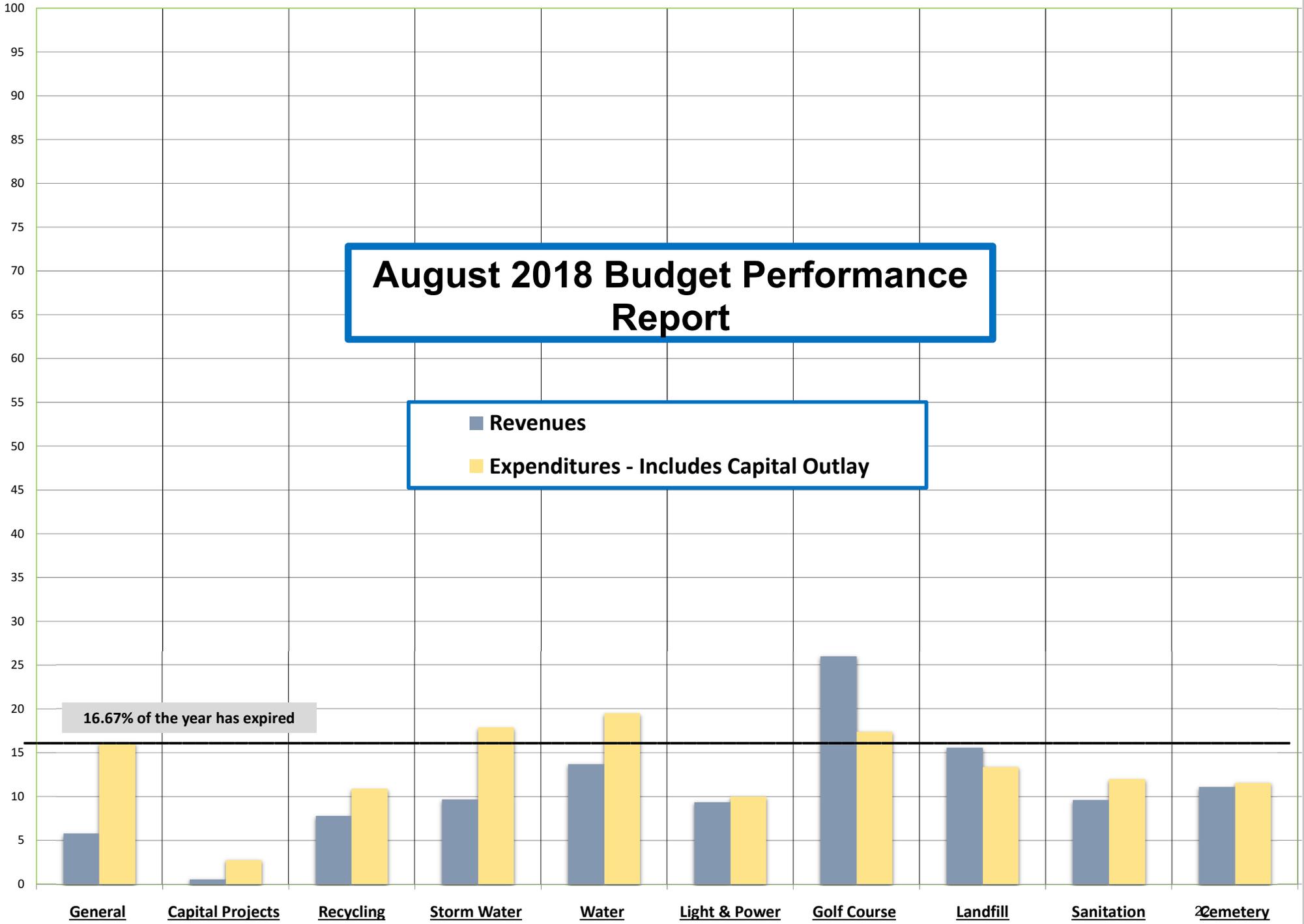
Attachments

- August 2018 Revenue & Expense Report – Fiscal 2019 YTD

August 2018 Budget Performance Report

■ Revenues
■ Expenditures - Includes Capital Outlay

16.67% of the year has expired



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City of Bountiful, UT
AUGUST YTD REVENUES - FY 2019

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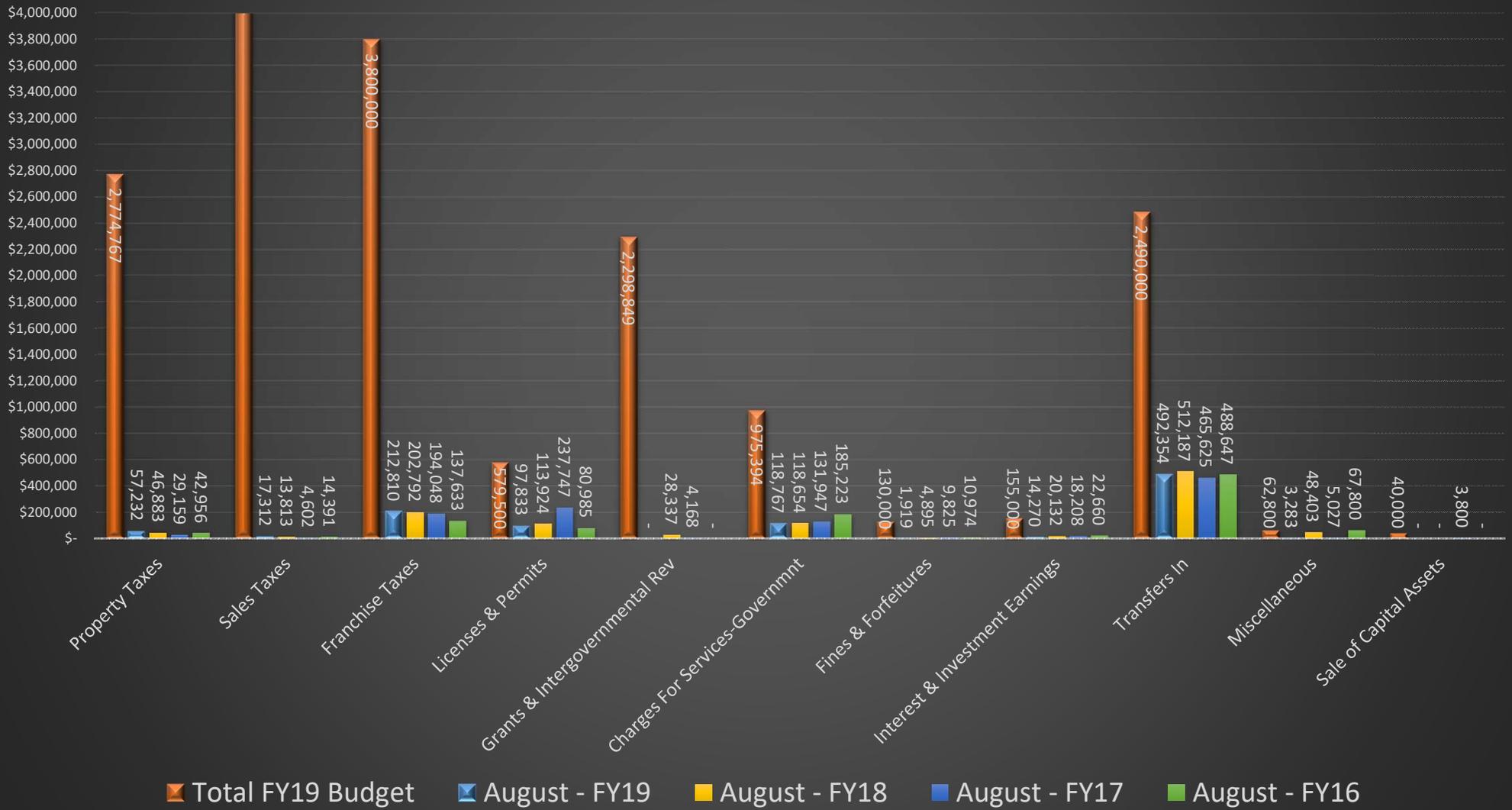
FOR 2019 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,451,335	-17,451,335	-1,015,779.38	-566,088.68	.00	-16,435,555.62	5.8%
30 DEBT SERVICE	-300	-300	-33.36	-29.48	.00	-266.64	11.1%
44 MUNICIPAL BUILDING AUTHORITY	-171,875	-171,875	-581.46	-513.95	.00	-171,293.54	.3%
45 CAPITAL IMPROVEMENT	-9,430,400	-9,430,400	-52,939.41	-43,501.54	.00	-9,377,460.59	.6%
48 RECYCLING	-431,628	-431,628	-33,774.77	-30,159.00	.00	-397,853.23	7.8%
49 STORM WATER	-1,632,804	-1,632,804	-158,525.21	-144,752.54	.00	-1,474,278.79	9.7%
51 WATER	-5,905,000	-5,905,000	-806,592.50	-750,080.00	.00	-5,098,407.50	13.7%
53 LIGHT & POWER	-34,638,387	-34,638,387	-3,248,570.07	-2,959,905.90	.00	-31,389,816.93	9.4%
55 GOLF COURSE	-1,455,500	-1,455,500	-377,862.41	-196,454.12	.00	-1,077,637.59	26.0%
57 LANDFILL	-2,139,102	-2,139,102	-334,209.39	-181,839.95	.00	-1,804,892.61	15.6%
58 SANITATION	-1,227,682	-1,227,682	-117,294.31	-93,182.96	.00	-1,110,387.69	9.6%
59 CEMETERY	-591,400	-591,400	-65,365.77	-38,111.43	.00	-526,034.23	11.1%
61 COMPUTER MAINTENANCE	-42,583	-42,583	-59.48	-54.30	.00	-42,523.52	.1%
63 LIABILITY INSURANCE	-561,712	-561,712	-3,469.79	-3,004.98	.00	-558,242.21	.6%
64 WORKERS' COMP INSURANCE	-304,550	-304,550	-44,320.33	-33,288.65	.00	-260,229.67	14.6%
72 RDA REVOLVING LOAN FUND	-502,600	-502,600	-28,430.30	-11,698.50	.00	-474,169.70	5.7%
73 REDEVELOPMENT AGENCY	-4,326,545	-4,326,545	-9,793.01	-8,664.32	.00	-4,316,751.99	.2%
74 CEMETERY PERPETUAL CARE	-87,000	-87,000	-15,971.82	-10,179.08	.00	-71,028.18	18.4%
78 LANDFILL CLOSURE	-12,400	-12,400	-3,696.50	-1,851.52	.00	-8,703.50	29.8%
83 RAP TAX	-548,000	-548,000	-416.42	-378.97	.00	-547,583.58	.1%
92 OPEB TRUST	0	0	-3,450.54	-1,853.22	.00	3,450.54	100.0%
99 INVESTMENT	0	0	-80,415.93	-101,580.04	.00	80,415.93	100.0%
GRAND TOTAL	-81,460,803	-81,460,803	-6,401,552.16	-5,177,173.13	.00	-75,059,250.84	7.9%

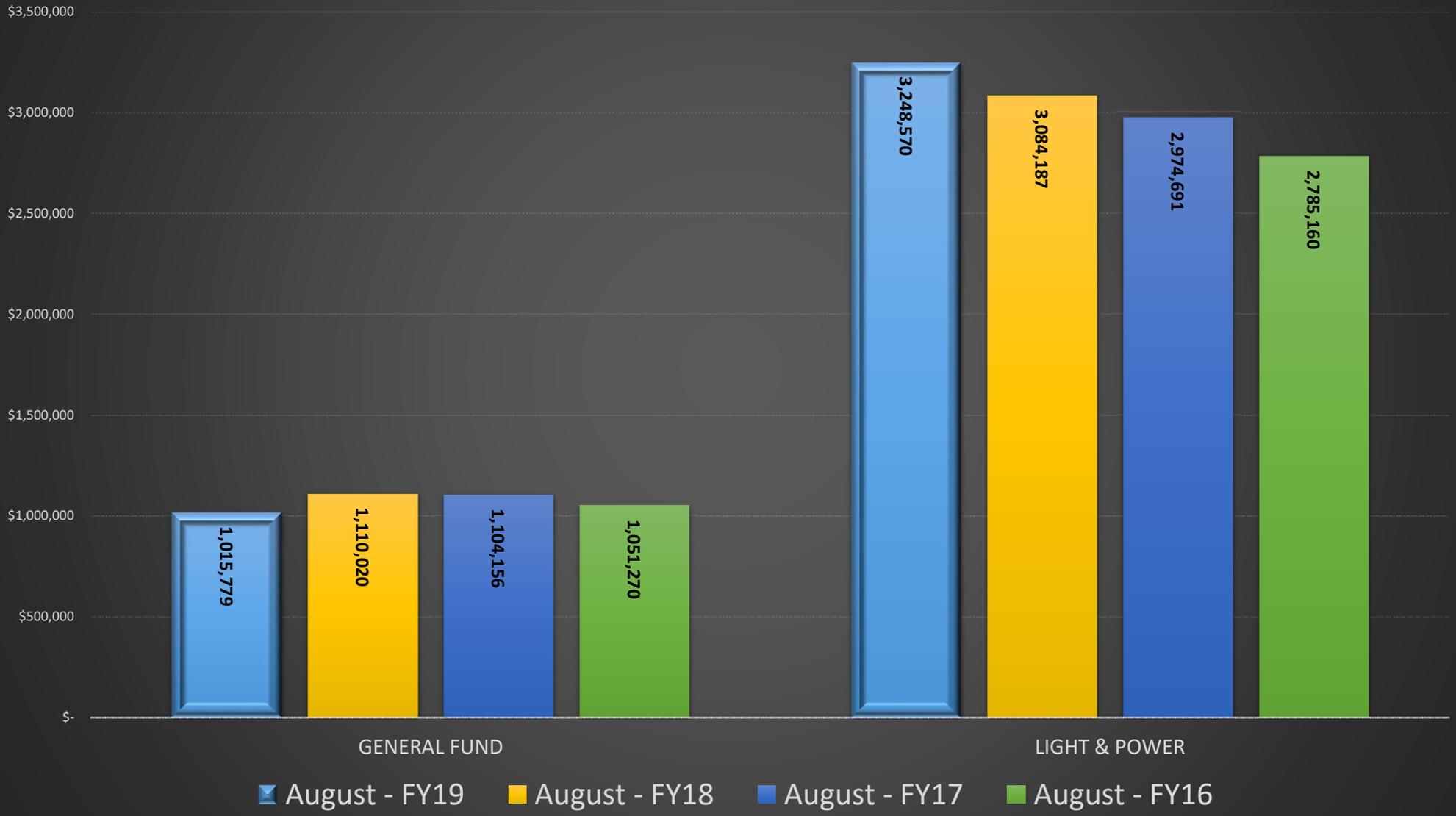
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General Fund Detailed Revenues

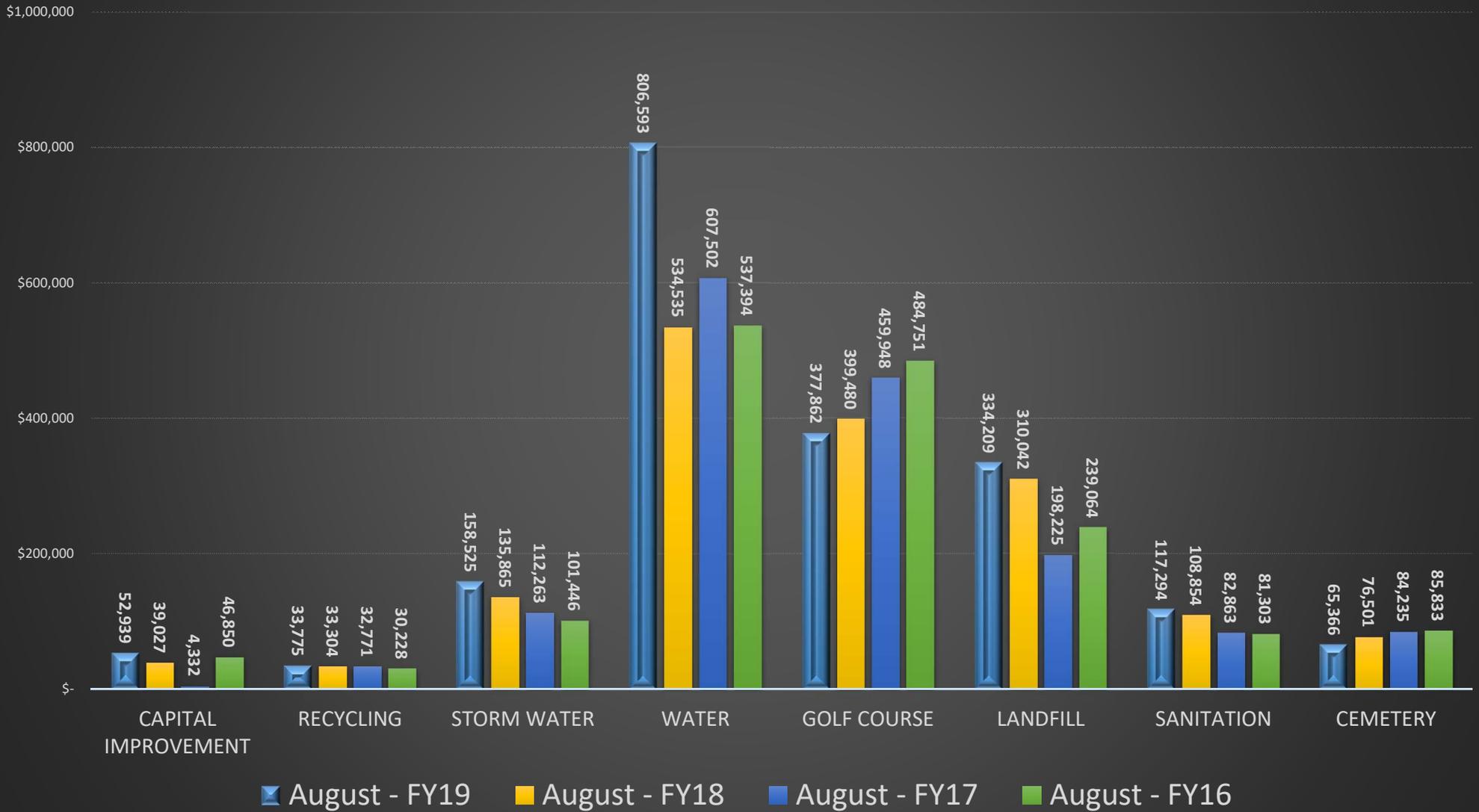
August 2018 YTD Revenues (Fiscal Year 2019) Compared to the FY2019 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



August 2018 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



August 2018 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
AUGUST YTD EXPENSES - FY 2019

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FOR 2019 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	740,766	740,766	111,820.94	43,307.61	.00	628,945.06	15.1%
4120 Legal	330,355	330,355	49,196.34	37,710.75	.00	281,158.66	14.9%
4130 Executive	191,265	191,265	21,539.64	19,130.57	.00	169,725.36	11.3%
4134 Human Resources	149,963	149,963	17,569.34	14,754.01	.00	132,393.66	11.7%
4136 Information Technology	415,833	415,833	43,399.16	31,831.24	.00	372,433.84	10.4%
4140 Finance	428,798	428,798	45,004.56	40,655.71	.00	383,793.44	10.5%
4143 Treasury	148,986	148,986	-17,114.00	2,945.78	.00	166,100.00	-11.5%
4160 Government Buildings	120,447	120,447	22,226.30	16,273.90	.00	98,220.70	18.5%
4210 Police	6,573,099	6,573,099	914,022.21	646,834.83	.00	5,659,076.79	13.9%
4215 Reserve Officers	10,000	10,000	517.66	433.18	.00	9,482.34	5.2%
4216 Crossing Guards	147,350	147,350	3,532.82	3,502.82	.00	143,817.18	2.4%
4217 PROS	345,277	345,277	41,897.29	31,554.02	.00	303,379.71	12.1%
4218 Liquor Control	43,358	43,358	2,946.32	833.33	.00	40,411.68	6.8%
4219 Enhanced 911	595,000	595,000	88,916.67	40,894.16	.00	506,083.33	14.9%
4220 Fire	2,049,347	2,049,347	518,480.75	.00	.00	1,530,866.25	25.3%
4410 Streets	3,239,743	3,239,743	592,403.09	217,368.24	.00	2,647,339.91	18.3%
4450 Engineering	705,686	705,686	103,299.01	73,037.84	.00	602,386.99	14.6%
4510 Parks	927,154	927,154	209,816.89	159,533.37	.00	717,337.11	22.6%
4610 Planning	288,910	288,910	36,258.19	25,848.16	.00	252,651.81	12.5%
TOTAL GENERAL FUND	17,451,337	17,451,337	2,805,733.18	1,406,449.52	.00	14,645,603.82	16.1%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	300	300	2.31	1.16	.00	297.69	.8%
TOTAL DEBT SERVICE	300	300	2.31	1.16	.00	297.69	.8%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	171,875	171,875	40.20	20.21	.00	171,834.80	.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	171,875	171,875	40.20	20.21	.00	171,834.80	.0%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
AUGUST YTD EXPENSES - FY 2019

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FOR 2019 02

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	7,035,000	7,035,000	46,274.32	46,274.32	.00	6,988,725.68	.7%
4140	Finance	17,900	17,900	3,353.69	1,671.15	.00	14,546.31	18.7%
4210	Police	443,000	443,000	4,522.55	4,522.55	.00	438,477.45	1.0%
4410	Streets	1,792,000	1,792,000	205,625.69	66,685.00	.00	1,586,374.31	11.5%
4450	Engineering	38,500	38,500	.00	.00	.00	38,500.00	.0%
4510	Parks	104,000	104,000	.00	.00	.00	104,000.00	.0%
	TOTAL CAPITAL IMPROVEMENT	9,430,400	9,430,400	259,776.25	119,153.02	.00	9,170,623.75	2.8%
48 RECYCLING								
4800	Recycling	431,628	431,628	46,985.54	40,400.24	.00	384,642.46	10.9%
	TOTAL RECYCLING	431,628	431,628	46,985.54	40,400.24	.00	384,642.46	10.9%
49 STORM WATER								
4900	Storm Water	1,632,803	1,632,803	292,916.11	241,378.73	.00	1,339,886.89	17.9%
	TOTAL STORM WATER	1,632,803	1,632,803	292,916.11	241,378.73	.00	1,339,886.89	17.9%
51 WATER								
5100	Water	5,905,000	5,905,000	1,151,627.36	972,479.92	.00	4,753,372.64	19.5%
	TOTAL WATER	5,905,000	5,905,000	1,151,627.36	972,479.92	.00	4,753,372.64	19.5%
53 LIGHT & POWER								
5300	Light & Power	34,638,387	34,638,387	3,454,030.71	2,733,659.36	.00	31,184,356.29	10.0%
	TOTAL LIGHT & POWER	34,638,387	34,638,387	3,454,030.71	2,733,659.36	.00	31,184,356.29	10.0%
55 GOLF COURSE								

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City of Bountiful, UT
AUGUST YTD EXPENSES - FY 2019

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FOR 2019 02

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,455,500	1,455,500	253,235.17	154,579.03	.00	1,202,264.83	17.4%
	TOTAL GOLF COURSE	1,455,500	1,455,500	253,235.17	154,579.03	.00	1,202,264.83	17.4%
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57	LANDFILL							
5700	Landfill	2,139,102	2,139,102	287,091.39	166,704.32	.00	1,852,010.61	13.4%
	TOTAL LANDFILL	2,139,102	2,139,102	287,091.39	166,704.32	.00	1,852,010.61	13.4%
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58	SANITATION							
5800	Sanitation	1,227,681	1,227,681	147,360.95	96,249.96	.00	1,080,320.05	12.0%
	TOTAL SANITATION	1,227,681	1,227,681	147,360.95	96,249.96	.00	1,080,320.05	12.0%
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59	CEMETERY							
5900	Cemetery	591,400	591,400	68,622.43	40,449.36	.00	522,777.57	11.6%
	TOTAL CEMETERY	591,400	591,400	68,622.43	40,449.36	.00	522,777.57	11.6%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	42,583	42,583	848.68	809.52	.00	41,734.32	2.0%
	TOTAL COMPUTER MAINTENANCE	42,583	42,583	848.68	809.52	.00	41,734.32	2.0%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	561,711	561,711	21,367.74	13,669.32	.00	540,343.26	3.8%
	TOTAL LIABILITY INSURANCE	561,711	561,711	21,367.74	13,669.32	.00	540,343.26	3.8%
<hr/>								
64	WORKERS' COMP INSURANCE							

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TBECK

City of Bountiful, UT
AUGUST YTD EXPENSES - FY 2019

P 4
glytdbud

FOR 2019 02

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	304,550	304,550	79,717.39	17,271.72	.00	224,832.61	26.2%
	TOTAL WORKERS' COMP INSURANCE	304,550	304,550	79,717.39	17,271.72	.00	224,832.61	26.2%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,600	502,600	386.91	194.72	.00	502,213.09	.1%
	TOTAL RDA REVOLVING LOAN FUND	502,600	502,600	386.91	194.72	.00	502,213.09	.1%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	4,326,545	4,326,545	17,825.86	11,410.48	.00	4,308,719.14	.4%
	TOTAL REDEVELOPMENT AGENCY	4,326,545	4,326,545	17,825.86	11,410.48	.00	4,308,719.14	.4%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	87,000	87,000	218.49	110.06	.00	86,781.51	.3%
	TOTAL CEMETERY PERPETUAL CARE	87,000	87,000	218.49	110.06	.00	86,781.51	.3%
<hr/>								
78	LANDFILL CLOSURE							
7800	Landfill Closure	12,400	12,400	.00	.00	.00	12,400.00	.0%
	TOTAL LANDFILL CLOSURE	12,400	12,400	.00	.00	.00	12,400.00	.0%
<hr/>								
83	RAP TAX							
8300	RAP Tax	548,000	548,000	54,756.70	14.90	.00	493,243.30	10.0%
	TOTAL RAP TAX	548,000	548,000	54,756.70	14.90	.00	493,243.30	10.0%
<hr/>								
92	OPEB TRUST							

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City of Bountiful, UT
AUGUST YTD EXPENSES - FY 2019

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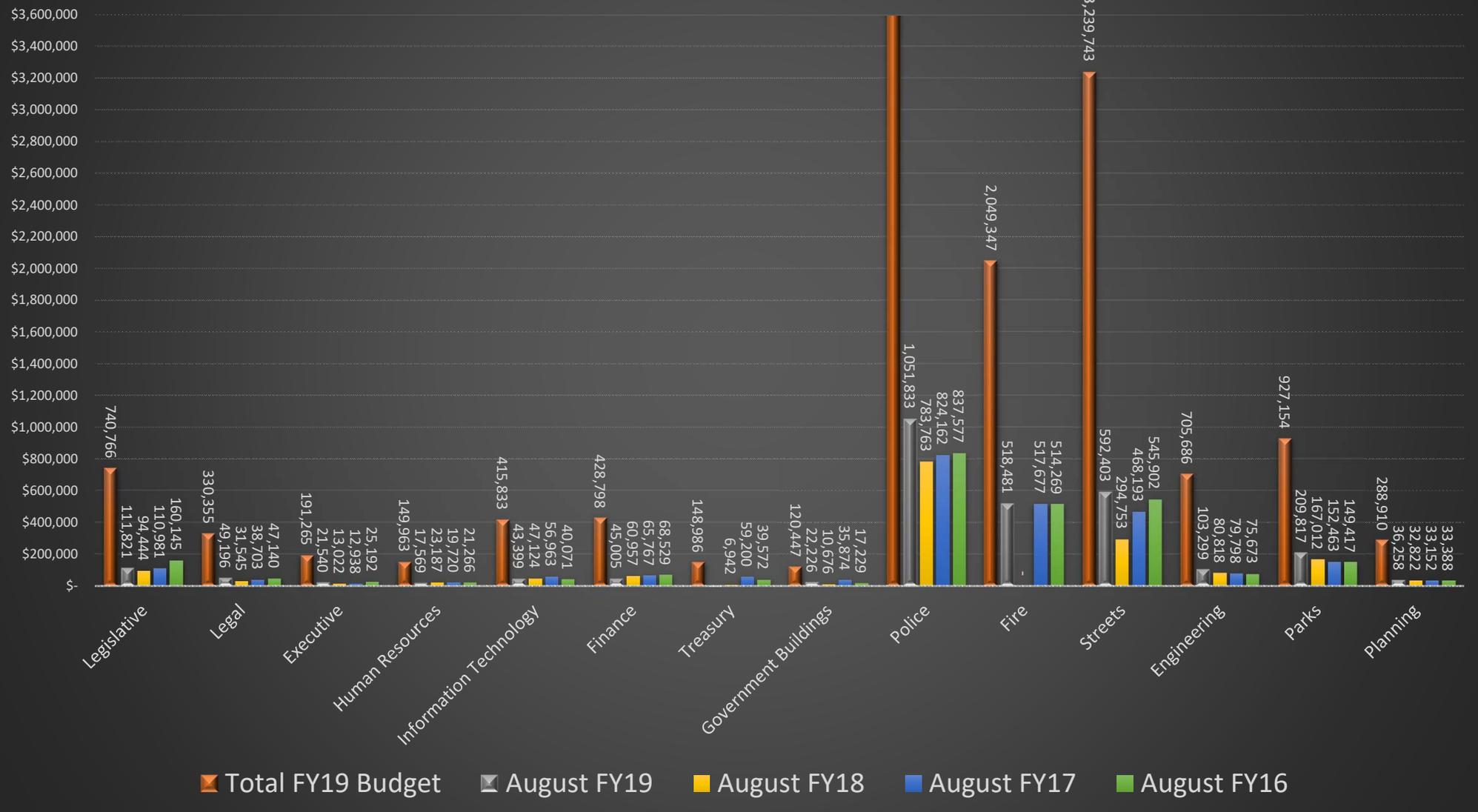
FOR 2019 02

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	6,713.30	3,357.08	.00	-6,713.30	100.0%
	TOTAL OPEB TRUST	0	0	6,713.30	3,357.08	.00	-6,713.30	100.0%
	GRAND TOTAL	81,460,802	81,460,802	8,949,256.67	6,018,362.63	.00	72,511,545.33	11.0%

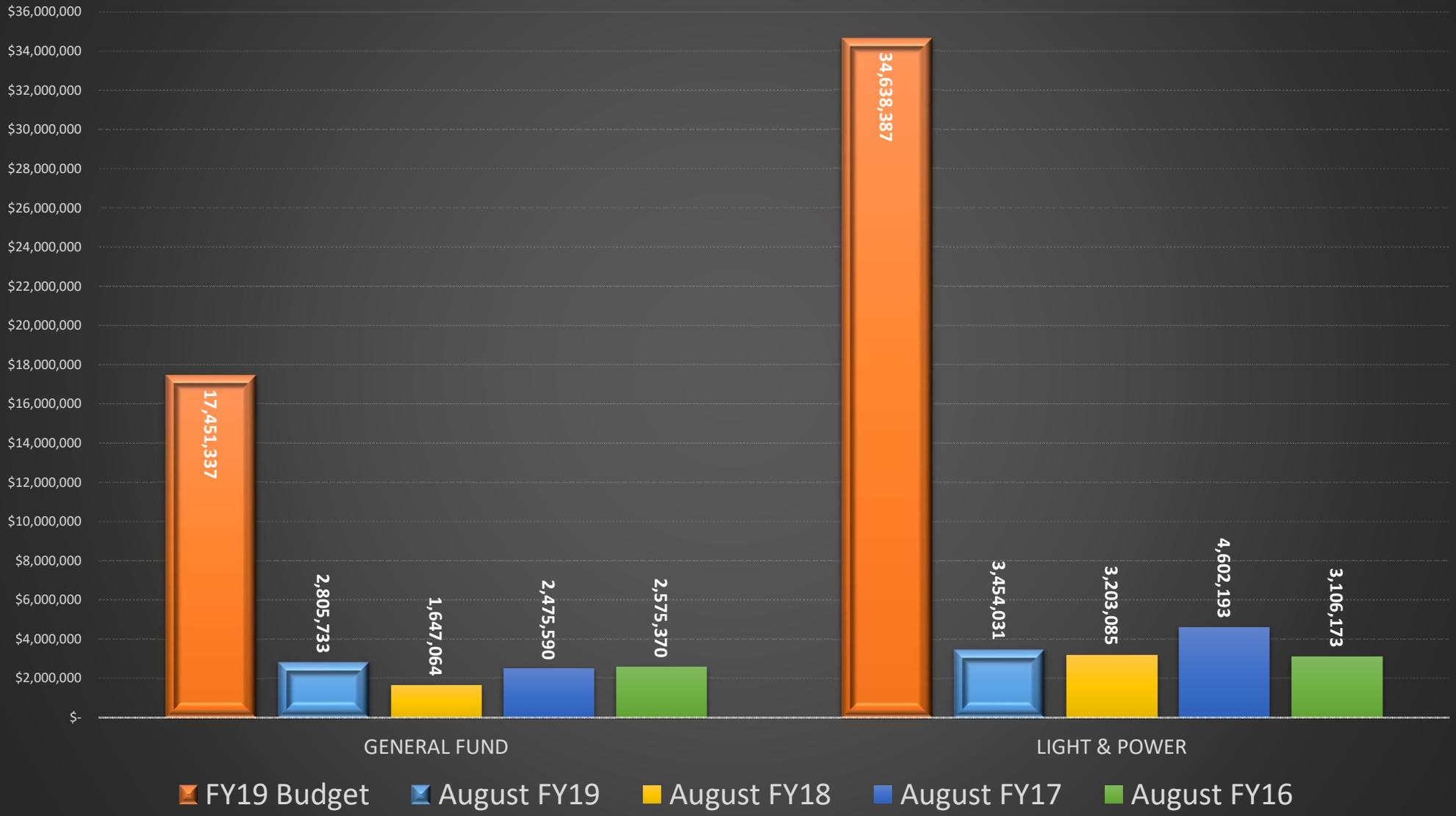
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures

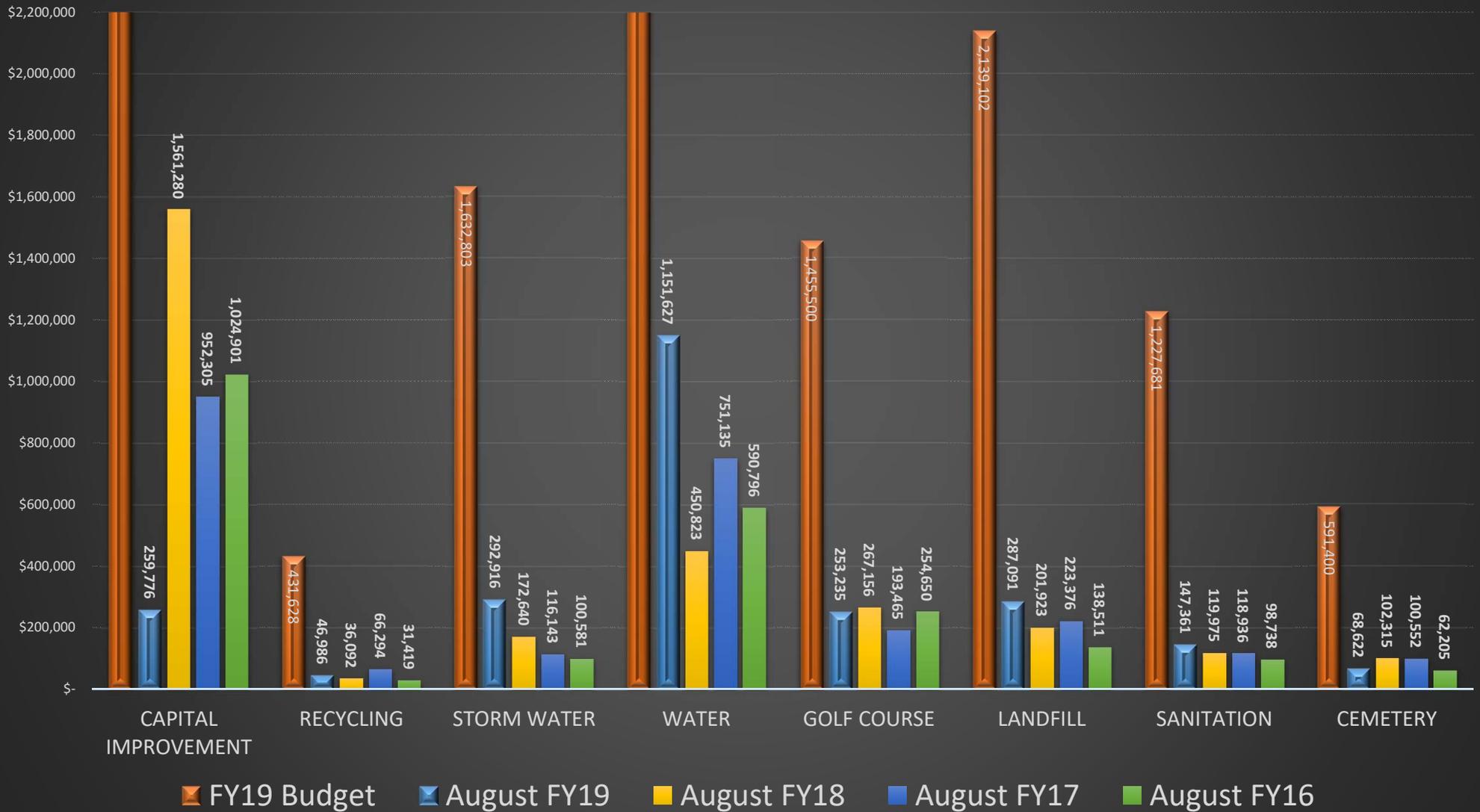
August 2018 Fiscal YTD Expenditures Compared to the Fiscal 2019 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



August 2018 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



August 2018 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report

Subject: Final Site Plan for addition to Alpha Graphics
Author: Chad Wilkinson, City Planner
Address: 265 S. Main Street
Date: October 9, 2018



Description of Request:

The applicant, Spencer Anderson, representing Alpha Graphics, requests final site plan approval for an addition to the existing Alpha Graphics use and accompanying property improvements. The property is located within the DN (Downtown) zone and will incorporate the existing Alpha Graphics site and the former Bountiful RV site. The application includes the construction/ remodel of approximately 24,000 square feet which includes a ±3,000 square foot future tenant space.

Background and Analysis:

The project received preliminary approval from the Council on August 28, 2018 and the applicant has now completed final design of the site. The changes to the site plan are predominantly related to completion of the final utility and grading and drainage plans. The final plans have been reviewed by the City Engineer and a couple of follow up items will need to be completed prior to building permit, including recording an easement for the fire line.

Two revisions are still required from the original conditions of approval. First, the disabled person unloading aisle must be revised to show a minimum 8 foot width. Second, the plans need to show a minimum 5 foot wide landscape area along the north east portion of the property where the paved area abuts the property line. These revisions will need to be completed prior to submittal of the plans for building permit.

Other conditions include consolidation of the parcels and replacement of concrete at 200 South and Main as part of the proposed storm improvements. The conditions also require recording of appropriate easements and agreements for the extension of storm water drainage pipes across the City property to the north.

Department Review

This proposal has been reviewed by the Engineering, Power, and Planning Departments and by the Fire Marshall.

Significant Impacts

The development is occurring in an area with urban levels of infrastructure already in place. Impacts from the development of this property have been anticipated in the design of the existing storm water, sewer, and water and transportation system. There will be some minor impacts to surrounding streets in order to connect to existing utilities.

Recommended Action

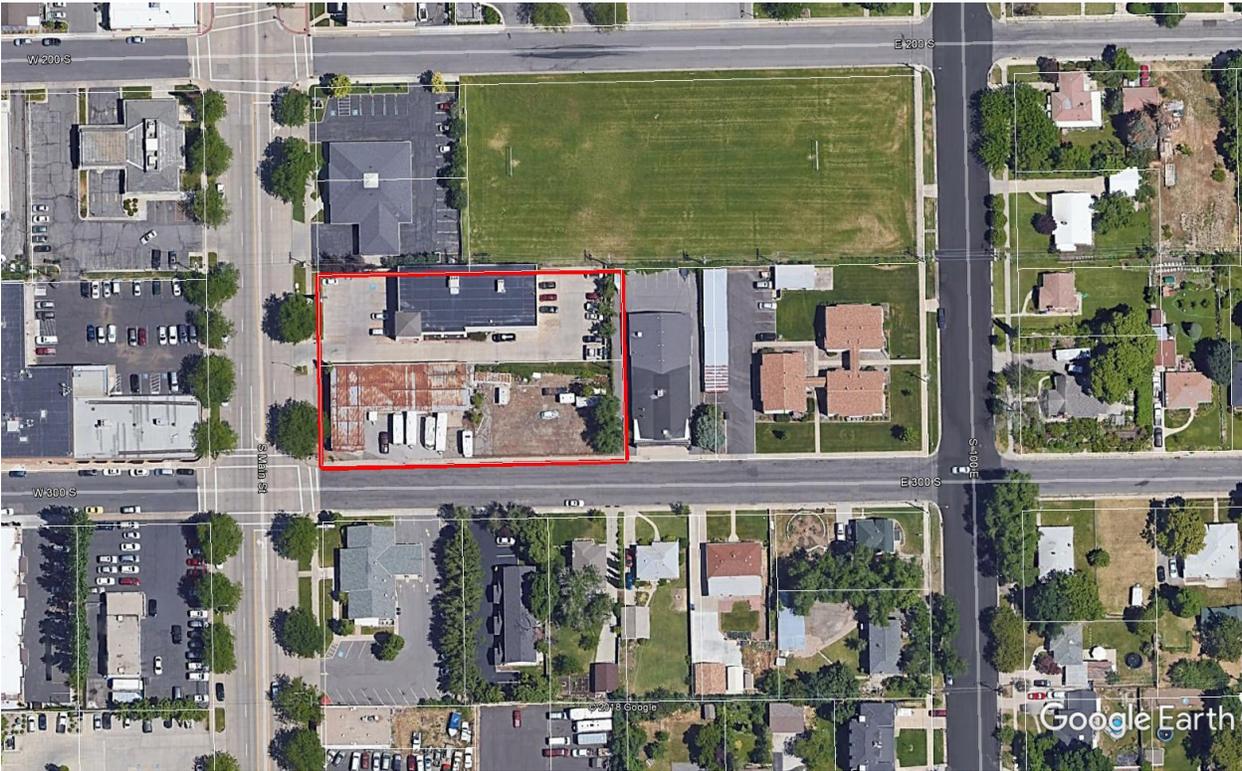
Staff recommends that the City Council approve the final site plan for the proposed addition to the existing Alpha Graphics building subject to the following conditions:

1. Prior to issuance of building permit, consolidate the two parcels.
2. Show a minimum 8-foot wide disabled person unloading aisle.
3. Prior to building permit submittal revise the landscape plan to show a minimum 5 foot wide landscape area along the north east portion of the site where parking and drive areas are adjacent to the property line.
4. Enter into an agreement with Bountiful City to provide an easement in favor of the subject property owners for the use of the west 10 feet of the soccer field property for the proposed storm water outfall line.
5. Replace concrete panels at 200 South and Main Street in conjunction with new storm water line.
6. Provide a 7-foot wide easement for the onsite water line and fire hydrant.

Attachments

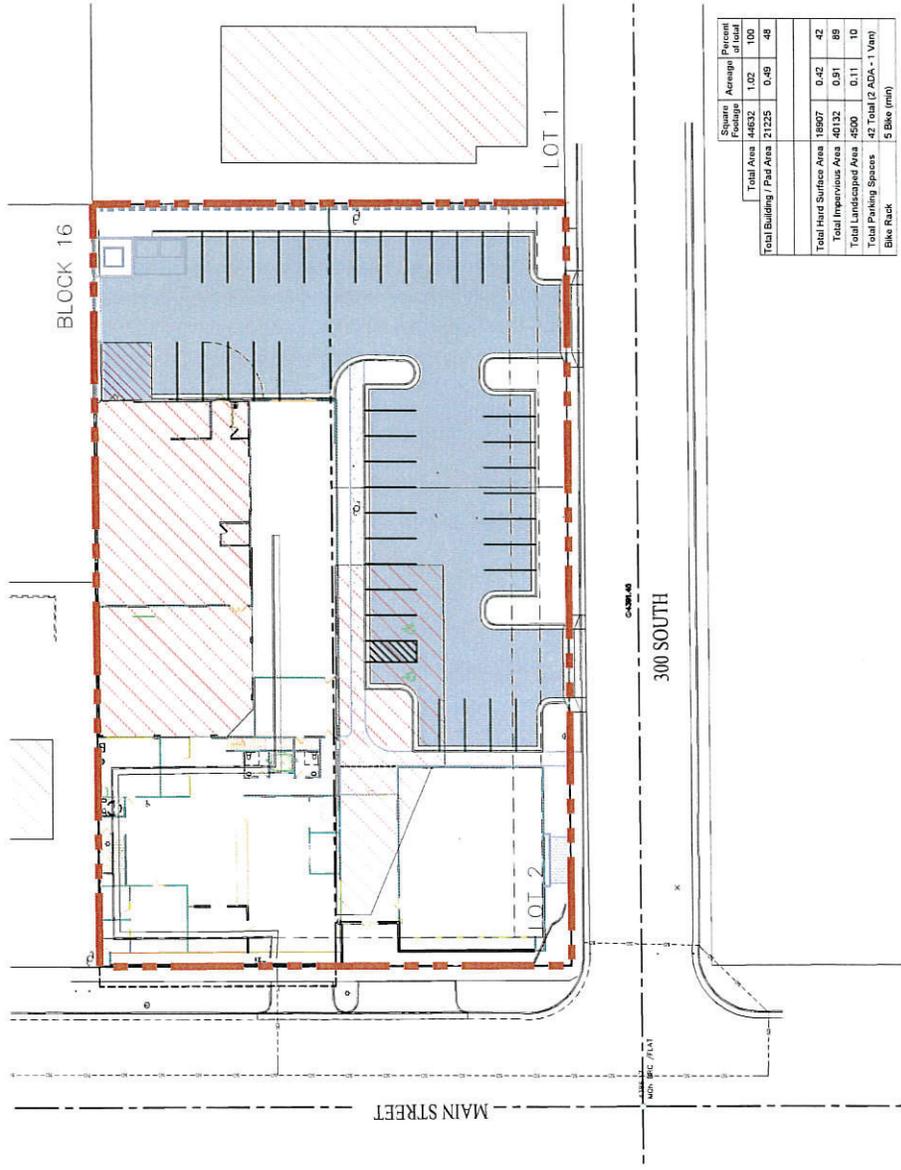
1. Aerial photo
2. Site and utility plans
3. Building elevations

Aerial Photo



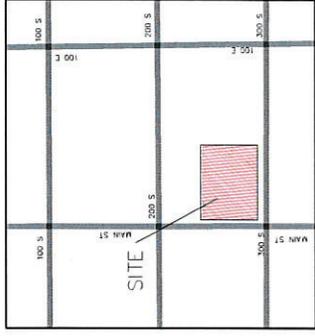
ALPHAGRAPHS REMODEL COMMERCIAL DEVELOPMENT

Bountiful, Utah



Total Building / Paved Area	Site Area	Average Footprint	Physical Area of Lot
21,225	44,632	1.02	100
18,907		0.42	42
40,132		0.91	88
4,500		0.11	10
42 Total (2 ADA - 1 Van)			
5 Bike (min)			

Tabulation Table



PROJECT DEVELOPER
Alphagraphics Communication
2625 South Main Street
Bountiful, UT 84002
(801) 295-2400

PROJECT ENGINEER & SURVEYOR
REGULATORY AND SURVEYING
1100 WEST 1000 SOUTH
OREGON, UT 84057
(801) 295-2400

- INDEX OF PLAN SHEETS-**
- | SHEET | DESCRIPTION |
|---------------|---------------------------|
| CS-01 | COVER SHEET |
| SP-01 | SITE PLAN |
| UP-01 | UTILITY PLAN |
| GR-01 | GRADING PLANS |
| PP-01 | OFFSITE SD PLAN & PROFILE |
| DT-01 - DT-02 | TYPICAL DETAILS |

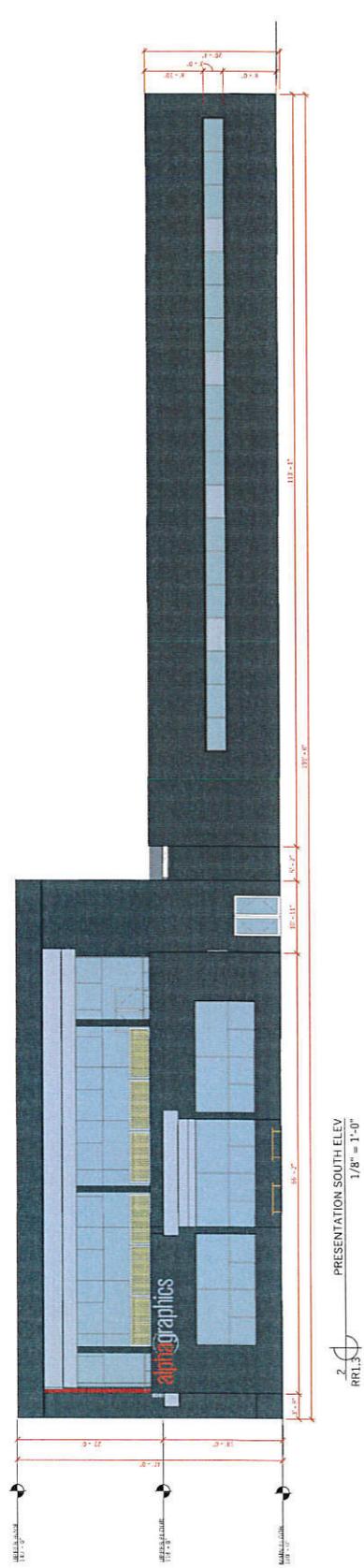
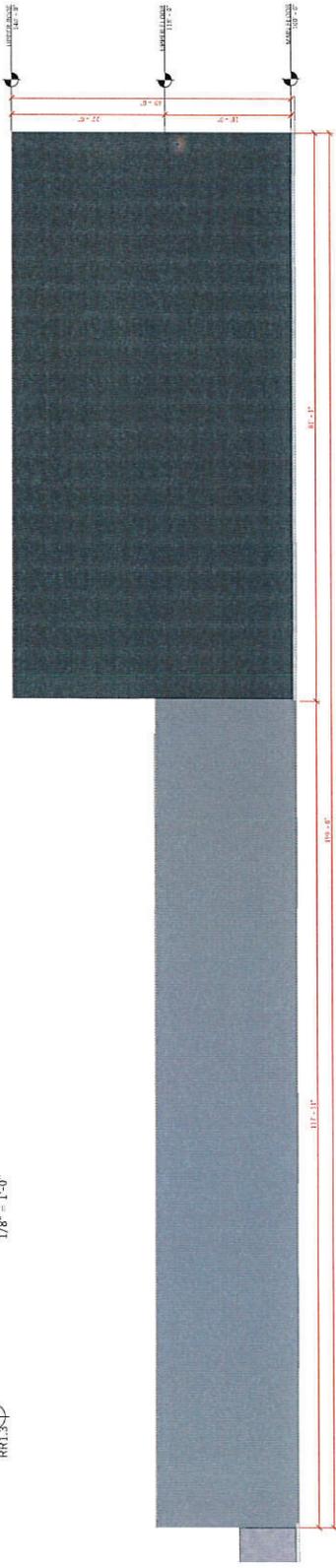
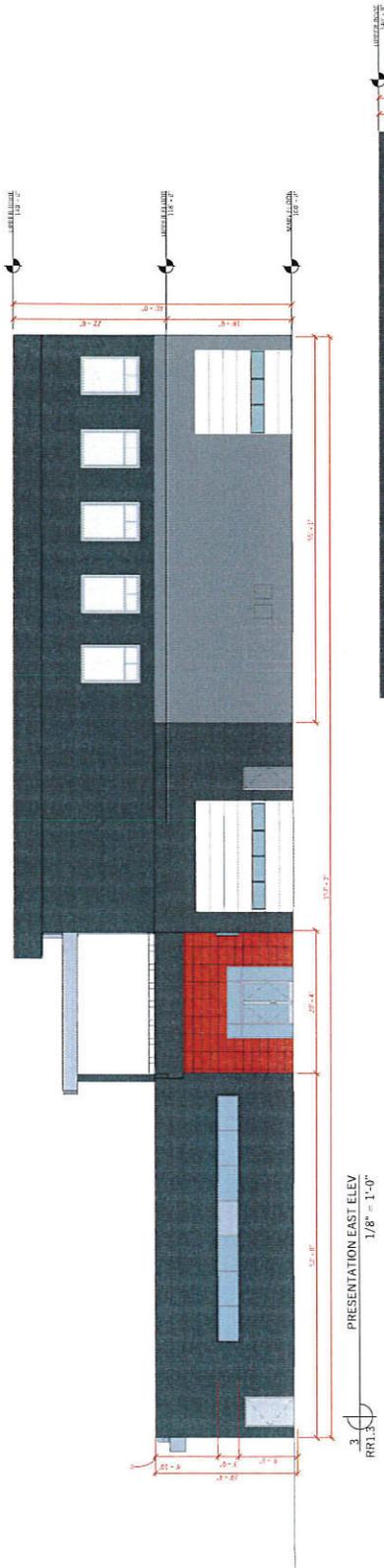
Region Engineering & Surveying
1776 N. State St. #110
Orem, UT 84057
P. 801.376.2245
regionengr@spectrum.com

ALPHAGRAPHS REMODEL
BOUNTIFUL, UTAH
LOCATED IN SECTION 18, TOWNSHIP 2 NORTH
PLAT 'N', BOUNTIFUL TOWNSHIP SURVEY
RANGE 4 EAST,
SALT LAKE BASE AND MERIDIAN

DATE: 9/11/2018
PROJECT #

REVISIONS

SHEET NO. CS-01
COVER SHEET & NOTES
PROJECT CS-01



PROJECT NUMBER
18048

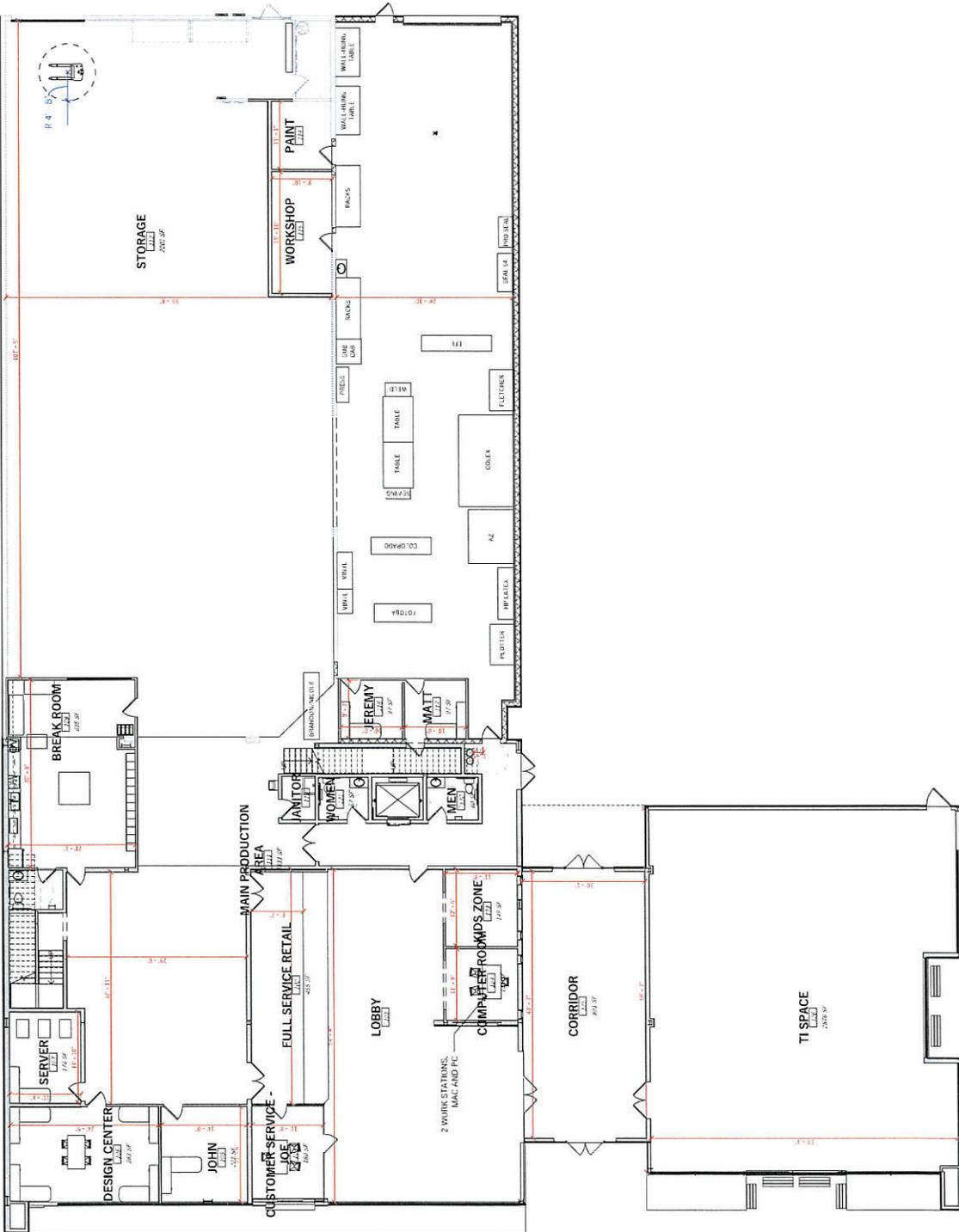
ISSUE DATE:
REVISIONS:
No. Date Description

CONSULTANT

ALPHA GRAPHICS
REMODEL
BOUNTIFUL, UT

PRESENTATION
FIRST FLOOR

RR1.4



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PROJECT NUMBER
18048

ISSUE DATE:
MARCH 6, 2013

REVISIONS:

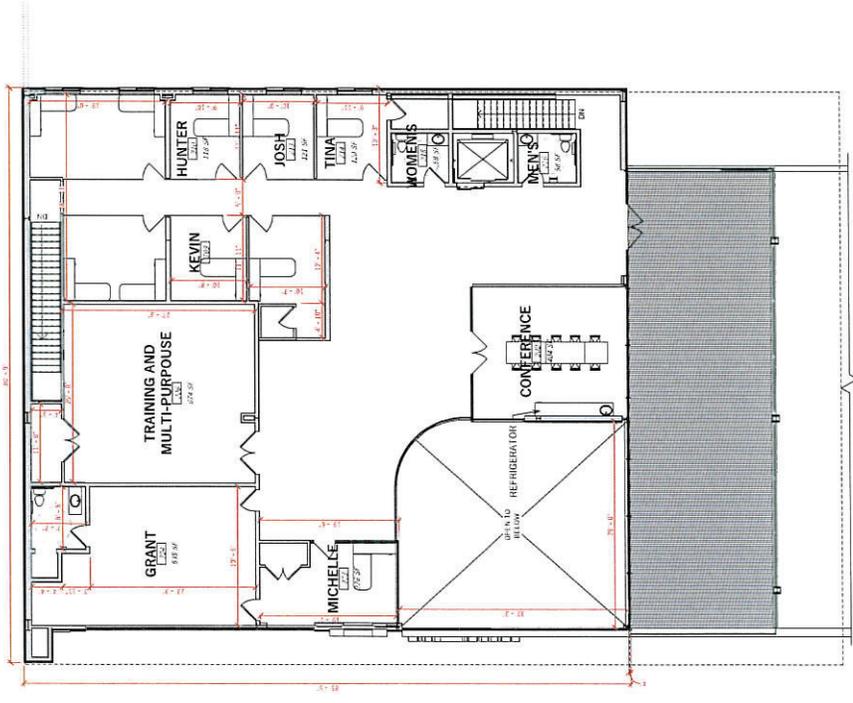
No.	Date	Description

CONSULTANT

ALPHA GRAPHICS
REMODEL
BOUNTIFUL, UT

PRESENTATION
SECOND FLOOR

RR1.5



1 PRESENTATION UPPER FLOOR
RR1.5 NORTH 1/8" = 1'-0"

City Council Staff Report



Subject: Alcohol License – Mandarin Restaurant
Address: 348 E. 900 North
Author: Darlene Baetz and Chad Wilkinson
Department: Planning and Business License
Date: October 9, 2018

Background

Angel Manfredini, co-owner of Mandarin Restaurant, requests an alcohol license for the property located at 348 E 900 North. Mr. Gregory Skedros who is Ms. Manfredini's father, currently has the license in his name. Ms. Manfredini and Mr. Skedros want to change the beer and liquor license into her name. State and local law requires a new license when there is a change in ownership. The alcohol license at Mandarin Restaurant has been active since approved on December 12, 1995.

Analysis

The Police Department and City Attorney have reviewed the proposed application and have not found any criminal record or other obstacle that prevent approval of the application. The application is a fairly routine change in ownership without any change in the operations of the restaurant. As the applicants appear to be in good standing, and as the sale of alcohol is already allowed in this location, Staff recommends approval of the requested Beer and Liquor License.

Department Review

City Planner, City Manager, City Attorney, Police Department

Recommended Action

Approve the Alcohol License for Mandarin Restaurant, 348 E 900 North, including Angel Manfredini, as co-owner.

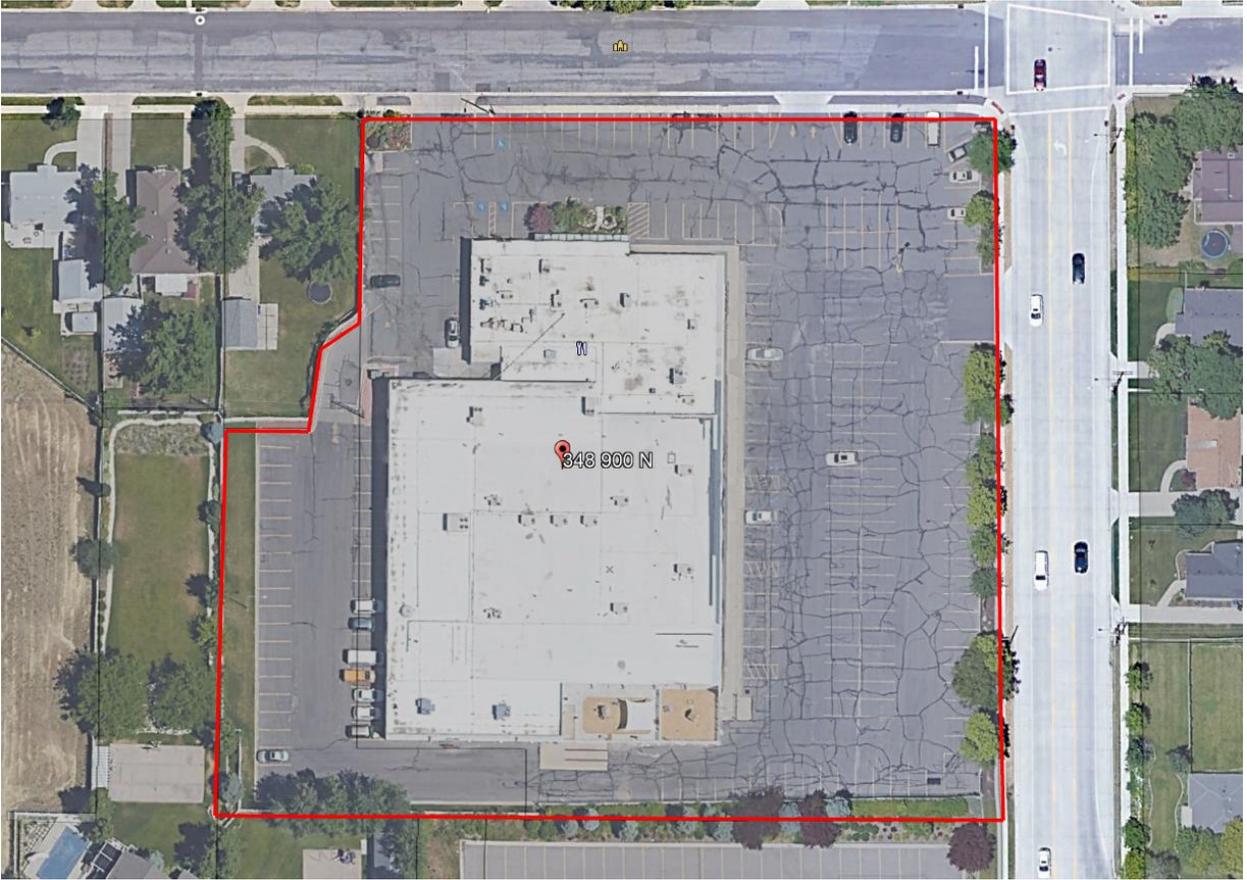
Significant Impacts

There are no significant impacts.

Attachments

1. Police Department Report
2. Application

Aerial Photo



CITY OF BOUNTIFUL
790 S. 100 E.
Bountiful, Utah 84010
801-298-6190

Liquor DB
BEER LICENSE APPLICATION FOR BOUNTIFUL, UTAH
\$50.00 Filing Fee

1. I (we) hereby submit this application for a Class D license to sell beer strictly within the terms of the Ordinance of Bountiful and the Liquor Control Act of Utah.
2. Qualifications of Applicant: Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States.

I am (we are) of good moral character and have not been convicted of a felony or any violation of any law or ordinance relating to intoxicating liquors, or of drunken driving, or of keeping a gambling or disorderly house, or have not pleaded guilty to or have forfeited bail on a charge of having committed a felony or having violated any such law or ordinance. I am (we are) not a member of a partnership or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and possess the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject if revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

3. Name of Business Skedros Investments Inc dba Mandarin Restaurant
Address of Business 348 E 900 N Bountiful, UT 84010
Type of Business Restaurant

Owner's name, address, and birth date. If a corporation list all the officers and directors. Use additional sheet if necessary.

Name	Address	Birth date
<u>Angel Manfredini</u>	<u>403 Brentwood Lane Btfl. UT 84010</u>	<u>8-28-68</u>

**BOUNTIFUL POLICE DEPT.
RECORDS DIVISION**

Respectfully Submitted:

Title

Title

Title

Title

NO RECORD
DATE 9/18/18 BY [Signature]

*Clint Drake
Legal*

[Signature]
10-3-18
53