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Minutes of the
BOUNTIFUL CITY COUNCIL
September 25, 2018 – 6:00 p.m.

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| Present: | Mayor | Randy Lewis |
| | Councilmembers | Kendalyn Harris, Richard Higginson, Beth Holbrook, Chris Simonsen |
| | City Attorney | Clinton Drake |
| | Asst. City Manager | Galen Rasmussen |
| | City Planner | Chad Wilkinson |
| | City Engineer | Lloyd Cheney |
| Department Directors/Staff: | | |
| | Finance Director | Tyson Beck |
| | Power Director | Allen Johnson |
| | Recording Secretary | Nikki Dandurand |
| Davis County Commissioners: | | |
| | Chair | Randy B. Elliott |
| | Commissioner | James E. Smith |
| | Commission Vice-Chair | P. Bret Millburn |
| Excused: | Councilmembers | John Marc Knight |

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.
Planning Conference Room

Mayor Lewis welcomed those in attendance, including the Davis County Commissioners, and called the session to order at 6:07 p.m.

Q & A WITH DAVIS COUNTY COMMISSIONERS

Mr. Brett Millburn expressed thanks to the Mayor and Councilmembers and stated they have been visiting city council meetings for 12 years and it's been a great opportunity for all involved. Mr. Jim Smith asked about the renovation of Bountiful City Hall. Mr. Lloyd Cheney stated that the architect has been hired and the RFP process starts tomorrow. Surveys have been sent out to departments in the building to evaluate their individual needs and functions. The staff will also tour other cities' buildings to view their layouts and options for consideration in the City's planned remodel. Mr. Millburn stated he has gone through this process and advised staff to be mindful and to look towards the future in planning the new features. Mr. Cheney stated the current city hall is not up to ADA standards, and the HVAC units are quickly losing their capabilities. The Commissioners and Staff also discussed the rapid transit lines that are in the planning process, a new library within the county and the need for bigger senior centers.

DISCUSSION ON A POSSIBLE INTERLOCAL AGREEMENT WITH SOUTH DAVIS REC

1 **FOR AN ICE RIBBON AT THE PLAZA – MR. LLOYD CHENEY & MR. TYSON BECK**

2 Mr. Cheney stated that Hogan Construction is ready to open bids on October 9, 2018. There
3 are not sufficient funds for real ice, so this will be a plastic sheet option, with grass in the area for
4 now. Mr. Tyson Beck explained the proposal submitted to the Recreation Center showed the ice
5 ribbon and proposes an interlocal agreement to provide infrastructure. In return, the Recreation
6 Center will maintain, staff and support the ice ribbon. Mr. Beck did state that if the RAP tax funds
7 are used for this purpose, our funds would be very limited for future RAP tax projects. The Council
8 and Mayor agreed that this needs to be explored further, but all agree that the ice ribbon would be a
9 great addition to the plaza.

10
11 **Regular Meeting – 7:10 p.m.**
12 **City Council Chambers**
13

14 Mayor Lewis called the meeting to order at 7:10 p.m. and welcomed those in attendance. Mr.
15 Lloyd Cheney, City Engineer, led the Pledge of Allegiance; President Matt Brady, Bountiful Utah
16 South Stake, gave a prayer.

17
18 **PUBLIC COMMENT**

19 No comments were made
20

21 **APPROVE MINUTES OF PREVIOUS MEETING – SEPTEMBER 11, 2018**

22 Mayor Lewis presented the minutes from the previous meeting. Councilwoman Harris moved
23 to approve the minutes and Councilman Higginson seconded the motion. Voting was unanimous
24 with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.
25

26 **COUNCIL REPORTS**

27 Councilman Simonsen attended the Freedom Light Festival.
28

29 **CONSIDER APPROVAL OF:**

- 30 a. **WEEKLY EXPENDITURES > \$1,000 PAID SEPTEMBER 3 & 10, 2018**
31 b. **JULY 2018 FINANCIAL REPORT**

32 Mayor Lewis presented the expenditures/financial report and asked for a motion to approve.
33 Councilman Higginson moved to approve the weekly expenditures/reports and Councilwoman
34 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
35 Holbrook and Simonsen voting “aye”.
36

37 **CONSIDER APPROVAL OF ORDINANCE 2018-11 AMENDING SECTION 14-14-124 OF**
38 **THE BOUNTIFUL CITY LAND USE ORDINANCE IN ORDER TO ALLOW ACCESSORY**
39 **UNITS TO BE LEASED AND/OR OCCUPIED BY PERSONS WHO ARE NOT**
40 **IMMEDIATE FAMILY MEMBERS OF THE OWNER-OCCUPANT OF THE DWELLING**
41 **AND OTHER RELATED CHANGES – MR. CHAD WILKINSON**

- 42 a. **PUBLIC HEARING**
43 b. **ACTION**

44 Mr. Wilkinson stated that the City Council has directed Staff to bring forward changes to the
45 accessory dwelling unit (ADU) ordinance for review. Specifically, the Council has asked Staff to
46 consider changes to the code to allow for non-relatives to occupy an accessory unit. There has not

1 been a great concern from the Staff and currently there is no way to track who resides in the units.
2 Councilman Simonsen asked if the residents serve a church mission for an extended time, would that
3 be an exception. Mr. Wilkinson stated the new wording should resolve that. An additional concern
4 is parking. The proposed ordinance outlines new parking rules. Councilwoman Harris clarified that
5 no rent shall be collected. Mr. Wilkinson stated that it is to make sure these units do not become
6 duplex units. Councilwoman Holbrook asked about #8, regarding utility connections. She suggested
7 adding the word “meter” to clarify who pays for each connection. Mr. Wilkinson stated the Planning
8 Commission forwards a recommendation of approval for this ordinance. The Council and Staff
9 discussed other details within the proposed ordinance, including adjusting the buildable land
10 allowance from 5% to 10%.

11 ***PUBLIC HEARING – OPEN: 7:36 p.m.***

- 12 • Kenny Knighton – would like additional downtown discussion, allow more density
- 13 • Ms. Black – moved downtown to avoid density

14 ***CLOSED: 7:40 p.m.***

15 Councilman Simonsen made a motion to approve the ordinance and include the 10% change
16 in buildable land lot. Mr. Wilkinson stated that the wordage be changed in #8 as well in the motion.
17 Councilman Higginson asked where the parking discussion ended up on the smaller lot size. Mr.
18 Wilkinson stated the lots within this zone are small to begin with; the Planning Commission is
19 concerned as well, but could allow some flexibility.

20 Councilwoman Harris made a motion to approve Ordinance 2018-11 as edited and
21 Councilman Higginson seconded the vote. Mr. Wilkinson stated the two changes again for
22 clarification. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
23 Simonsen voting “aye”.

24
25 **CONSIDER APPROVAL OF RESOLUTION 2018-11 AUTHORIZING THE MAYOR TO**
26 **ENTER INTO AN INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR**
27 **CONSTRUCTION OF BRIDGES IN HOLBROOK CANYON – MR. CHAD WILKINSON**

28 Mr. Wilkinson stated that earlier this summer, the County awarded a \$20,000 grant to assist in
29 construction of the first two bridges in the Canyon. The last step in accepting the grant is to enter into
30 an Interlocal agreement with the County for reimbursement of costs associated with bridge
31 construction. The County has requested that the City Council authorize the Mayor to enter into the
32 Interlocal Agreement by Resolution of the Council. Councilwoman Holbrook moved to approve
33 Resolution 2018-11. Councilman Higginson asked what the time frame is to complete the bridges.
34 Mr. Wilkinson replied the City will have two years to complete the actual construction of the bridges.
35 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
36 Higginson, Holbrook and Simonsen voting “aye”.

37
38 **CONSIDER APPROVAL OF THE ADDITIONAL COST FOR ENGINEERING SERVICES**
39 **FOR THE 138 SUBSTATION FROM ECI IN THE AMOUNT OF \$50,000 - MR. ALLEN**
40 **JOHNSON**

41 Mr. Johnson stated the substation is on track to be completed by the first week of December.
42 The requested additional amount is due to change in the scope of the project, short time table and
43 specific preparations for the equipment. The Power Commission forwards a recommendation of
44 approval. Councilman Higginson made a motion to approve the additional cost and Councilwoman
45 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
46 Holbrook and Simonsen voting “aye”.

1
2 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD F-150 SUPER CREW CAB**
3 **PICKUP TRUCK FROM PERFORMANCE FORD LINCOLN IN THE AMOUNT OF**
4 **\$30,961 – MR. ALLEN JOHNSON**

5 Mr. Johnson stated that bids were requested from two suppliers, Larry H. Miller Ford
6 Lincoln which has the state bid and Performance Ford Lincoln which is a local dealer.
7 Everything included should stay with this vehicles allocated budget. Councilman Simonsen made
8 a motion to approve the purchase and Councilman Higginson seconded the motion. Voting was
9 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

10
11 **CONSIDER APPROVAL OF THE PURCHASE OF TWO FORD F-150 SUPER CAB**
12 **PICKUP TRUCKS FROM PERFORMANCE FORD LINCOLN IN THE AMOUNT OF**
13 **\$56,792 – MR. ALLEN JOHNSON**

14 Mr. Johnson stated that the Light & Power Department is requesting to purchase two vehicles
15 that will replace units 5032 and 5033 which are 2006 Ford F-150 Super Cab pickup trucks. They are
16 used for daily meter reading and metering maintenance. Bids were requested from two suppliers,
17 Larry H. Miller Ford Lincoln which has the state bid and Performance Ford Lincoln which is a local
18 dealer. The two (2) vehicles from Performance Ford Lincoln will meet the Power Department’s
19 needs. Councilman Higginson made a motion to approve the purchase and Councilwoman Harris
20 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
21 Simonsen voting “aye”.

22
23 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD F-350 XL SUPER CAB 4X4**
24 **DIESEL CAB AND CHASSIS FROM PERFORMANCE FORD LINCOLN IN THE**
25 **AMOUNT OF \$40,805 – MR. ALLEN JOHNSON**

26 Mr. Johnson stated that the Light & Power Department 2018-2019 budget includes the
27 purchase of a new 2019 Ford F-350 XL Super Cab 4X4 Diesel Cab and Chassis to be used for the
28 substation and hydro generation facilities maintenance. This vehicle will replace unit 5007, a 2004
29 Ford F-350 Extended Cab 4X4 Diesel pickup truck. The service body for this vehicle was approved
30 in last month’s meeting. Councilwoman Holbrook made a motion to approve the purchase and
31 Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
32 Higginson, Holbrook and Simonsen voting “aye”.

33
34 **CONSIDER APPROVAL OF THE PURCHASE OF A FORD EXPLORER XLT 4X4 FROM**
35 **LARRY H. MILLER FORD LINCOLN IN THE AMOUNT OF \$35,789.24 – MR. ALLEN**
36 **JOHNSON**

37 Mr. Johnson stated this vehicle will replace unit 5020 a 1999 Jeep Cherokee. The
38 replacement of this vehicle will create some inter-department movement of vehicles.
39 Councilman Higginson made a motion to approve the purchase and Councilwoman Holbrook
40 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
41 Simonsen voting “aye”.

42
43 **CONSIDER APPROVAL OF THE PURCHASE OF 11,700 FEET OF 1100 URD CABLE**
44 **FROM CODALE ELECTRIC SUPPLY IN THE AMOUNT OF \$92,664 – MR. ALLEN**
45 **JOHNSON**

1 Mr. Johnson stated that the inventory of 1100 URD Primary cable is running low, and needs
2 to be replenished. The cable will be used on several feeder upgrade projects on our system this fall
3 and winter. Codale Electric Supply is the single source for this cable in the state of Utah.
4 Councilman Higginson made a motion to approve the purchase and Councilwoman Holbrook
5 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
6 Simonsen voting “aye”.

7
8 **CONSIDER APPROVAL OF ORDINANCE 2018-12 AMENDING THE BOUNTIFUL**
9 **MUNICIPAL CODE WITH RESPECT TO STREETS AND ENGINEERING STANDARDS,**
10 **FIREARMS AND SHOOTING RANGES, AND SCRIVNER’S ERRORS IN THE SINGLE**
11 **FAMILY RESIDENTIAL ZONING CODE – MR. CLINTON DRAKE**

12 Mr. Drake outlined the proposed changes made in the Ordinance. Councilman Simonsen
13 suggested a word change. Councilman Higginson made a motion to approve Ordinance 2018-12 and
14 Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
15 Higginson, Holbrook and Simonsen voting “aye”.

16
17 **CONSIDER APPROVAL OF THE SECOND AMENDMENT TO THE LAND LEASE**
18 **AGREEMENT WITH VERIZON WIRELESS – MR. CLINTON DRAKE**

19 Mr. Drake stated this Second Amendment is for the same cell tower that the Council
20 considered and approved a First Amendment for at the last Council meeting. There was a small
21 change necessary in one of the legal descriptions. It has been changed and is attached.
22 Councilman Higginson made a motion to approve the second amendment and Councilwoman
23 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
24 Holbrook and Simonsen voting “aye”.

25
26 Councilwoman Holbrook asked if all illegal shooting ranges have been removed. Mr. Drake
27 replied they believe they have, but the matter is ongoing.

28
29 Mayor Lewis asked for a motion to adjourn the regular session of City Council. Councilman
30 Simonsen made a motion to adjourn the meeting and Councilman Higginson seconded the motion.
31 The regular session of the City Council was adjourned at 8:10 p.m.

32
33


Mayor



City Recorder