

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, November 25, 2014

**Work Session – 6:00 p.m.**

**Regular Meeting - 7:00 p.m.**

**NOTICE IS HEREBY GIVEN** that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

## AGENDA

### 6:00 p.m. – Work Session

1. Golf Course fees and food concession discussion – Mr. Kent McComb p 3 (fees); p 5 (food concession)
2. City landfill government rate fee discussion – Mr. Kim Coleman p 33
3. Council policy priorities update – Mr. Galen Rasmussen p 35

### 7:00 p.m. – Regular Meeting (Council Chambers)

1. Welcome, Pledge of Allegiance, and Thought/Prayer
2. Approve minutes of previous meetings – October 28 and November 18, 2014 p 43
3. Council Reports
4. Youth Council Report
5. Consider approval of;
  - a. October 2014 Budget Summary p 49
  - b. Weekly expenditures > \$1,000 paid October 23, 30, November 6 & 13, 2014 p 59
6. Citizen service recognition – Chief Tom Ross
7. Presentation of Comprehensive Annual Financial Report (CAFR) and Auditor’s Report – Mr. Kim Coleman & Mr. Tyson Beck  
Separate document and p 65
8. Mosquito abatement update – Mr. Gary Hatch & Mr. Duane Gardner
9. Appointment of Reed Harding to Mosquito Abatement Board – Mayor Randy Lewis p 67
10. Consider preliminary and final site plan approval for 95 West 300 South, Brian Knowlton, applicant – Mr. Chad Wilkinson p 69
11. PUBLIC HEARING – Consider approval of Ordinance 2014-23 amending the Bountiful City Land Use Ordinance related to sign standards for institutional use signage - Mr. Chad Wilkinson p 81
12. Consider renewal of concession lease with Western Foods for Golf Course – Mr. Kent McComb p 5
13. Consider approval of Resolution 2014-13 increasing Golf course fees and setting a governmental landfill fee –Mr. Kent McComb & Mr. Kim Coleman p 85
14. Consider approval of the proposed contract extension from JRCA Architects in the amount of \$91,882 – Mr. Allen Johnson p 87
15. Consider approval of a proposal from Solar Turbines for an engine exchange for the Taurus Turbine/Generator in the amount of \$1,153,215. – Mr. Allen Johnson p 89
16. Consider approval of a bid from Four Seasons, Inc. for directional boring on 500 West for \$16,870 – Mr. Allen Johnson p 91
17. Consider approval of contract with VIP Roofing in the amount of \$68,850 to replace the roof on the Public Safety Building – Chief Tom Ross p 93
18. Consider approval of purchase of playground equipment for 400 North Park from Berliner Company in the amount of \$172,800 – Mr. Brock Hill p 95
19. Consider approval of the purchase of a utility truck from Tiger Truck Industries in the amount of \$14,525 – Mr. Brock Hill p 103
20. Consider approval of the purchase of a Grasshopper mower from RMT Equipment in the amount of \$15,259 – Mr. Brock Hill p 105
21. Consider approval of a 1-year extension of audit contract with Keddington & Christensen LLC for \$46,350 – Mr. Kim Coleman p 107
22. Consider granting final acceptance of the public improvements at Bountiful Hollow Subdivision and Kensington Court Subdivision and approve the release of the remainder of the bonds – Mr. Paul Rowland p 109
23. Consider approval of the proposal from Retain-it Plus in the amount of \$65,790 for the construction of the retaining walls at 2546 Maple Hills Drive – Mr. Paul Rowland p 111
24. Adjourn



# City Council Staff Report



**Subject: Proposal of Golf Fees Increase**

**Author:** Kent McComb, Golf Professional

**Department:** Golf

**Date:** November 17, 2014

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## **Background**

For many years now, Bountiful Ridge has maintained the status as being one of the premier golf facilities in our area and has also been considered to be a “Best Value” facility as well. Fortunately, we have been in the position to maintain our current green fee structure for the past two years while continuing to compare favorably to the facilities that we compete with most directly for our customer base.

## **Analysis**

During the past two years we have experienced continued increases in the cost of maintenance, fuel, golf carts and batteries, fertilizers and chemicals, and various other supplies and equipment. We have surveyed the rates of the facilities that we compete with most directly and have made our rate proposals based on the analysis of these rates and other factors.

## **Department Review**

Reviewed by Brock Hill, Parks Director

Reviewed by the Golf Staff

## **Recommendation**

Considering the above analysis we are proposing an increase of \$1.00 per nine holes to our current fee structure. This will help to offset our increased operational and maintenance costs, while still allowing us to save the needed money for future improvements and projects.

## **Significant Impacts**

Our proposed fee structure would allow Bountiful Ridge to maintain our position of being a “best value” facility while also meeting the demand of increased operational and maintenance costs. This new fee structure will also reflect the implementation of a daily junior rate while leaving golf cart fees at our current rate.

## **Attachments**

Golf Rate Survey

Proposed Fee Structure

**GOLF RATE SURVEY (Current)**

	9 hole-w/cart <u>weekday</u>	9 hole-w/cart <u>weekend</u>	18 hole-w/cart <u>weekday</u>	18 hole-w/cart <u>weekend</u>
Bountiful Ridge	\$21.00	\$21.00	\$42.00	\$42.00
Davis Park	\$22.00	\$22.00	\$44.00	\$44.00
Valley View	\$22.00	\$22.00	\$44.00	\$44.00
Bonneville	\$26.50	\$26.50	\$51.00	\$51.00
Mountain Dell	\$26.50	\$26.50	\$51.00	\$51.00
Wingpointe	\$24.00	\$24.00	\$47.00	\$47.00
Glendale	\$22.00	\$22.00	\$44.00	\$44.00
Rose Park	\$21.00	\$21.00	\$42.00	\$42.00
Old Mill	\$23.00	\$23.00	\$46.00	\$46.00
Eaglewood	\$20.00	\$20.00	\$40.00	\$40.00
Lakeside	\$19.00	\$19.00	\$38.00	\$38.00
Glen Eagle	\$20.50	\$21.50	\$ 41.00	\$ 43.00

**PROPOSED RATES**

After analyzing the rates of our closest competitors along with the increasing operational and maintenance costs, our golf course staff would like to propose the following golf rates for the 2015 golf season. We propose these rates take effect January 1, 2015.

	<u>Current Rate</u>	<u>Proposed Rate</u>	
9 Hole Green Fee	\$14.00	\$ 15.00	
18 Hole Green Fee	\$28.00	\$ 30.00	
9 Hole Senior Green Fee (55 yrs. old)	\$12.00	\$ 13.00	Rate available weekdays only
18 Hole Senior Green Fee (55 yrs. old)	\$24.00	\$ 26.00	Rate available weekdays only
<b>9 Hole Junior Rate (New for 2015)</b>	N/A	\$ 9.00	Rate available weekdays only
<b>18 Hole Junior Rate (New for 2015)</b>	N/A	\$ 18.00	Rate available weekdays only
Regular Punch Card	\$240.00	\$250.00	
Junior Punch Card	\$140.00	\$150.00	
9 Hole Golf Cart	\$ 7.00	\$ 7.00	
18 Hole Golf Cart	\$14.00	\$ 14.00	
9 Hole Senior Cart (55 yrs. old)	\$ 6.00	\$ 6.00	Rate available weekdays only
18 Hole Senior Cart (55 yrs. old)	\$12.00	\$ 12.00	Rate available weekdays only

# City Council Staff Report



**Subject: Concession Lease Renewal**

**Author:** Kent J. McComb, Golf Professional

**Department:** Golf

**Date:** November 17, 2014

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## **Background**

Western Food Service has had the concession lease agreement at Bountiful Ridge Golf Course for the past 12 years. Our current contract with Western Foods Service has been for a period of 3 years, renewing each year upon the mutual agreement of both parties. That 3 year period has now come to an end.

## **Analysis**

We have had three proposals submitted for concessionaire at Bountiful Ridge Golf Course. Those proposals are as follows: Western Food Service (current concessionaire), Carmack Food Service, and Rhonda Moss (currently operates Davis Park Golf Course Cafe).

We are again happy to report that Western Food Service has done a great job in meeting our expectations and the needs of our patrons. WFS has continued to be invested in, as well as committed to providing the best possible service to the patrons of Bountiful Ridge. The catering for our tournaments and outings continues to be outstanding, while the quality and pricing of their food have been in line with other golf facilities in the state. Western Food Service has continued to donate to and support our marketing and promotion of our tournament groups and outings, while also donating/discounting product to local club events as well as various Bountiful City functions.

We have researched Carmack Food Service throughout the past few years and have found them to be less than desirable. In discussions with past Golf Professionals, the response has been that Carmack Food Service has been very difficult to work with, while being very unaccommodating to their tournament groups. We were informed that the golf course had lost tournament groups due to their unwillingness to accommodate the needs of the groups. We have been the beneficiary of acquiring some of these groups, who now enjoy the experience we provide at our facility. We have worked hard throughout the past few years to attract and retain our tournament groups and would not want to jeopardize losing this business and income.

Rhonda Moss currently manages and operates the concessions at the Davis Park Golf Course. Rhonda's operation is small staffed with a good reputation, but admits that their challenge is with large groups. Our concern with this concessionaire is that they could not

handle the volume of our large tournament groups nor provide the service that these groups now experience at our facility. Mrs. Moss' proposal also came in much lower than expected.

### **Department Review**

Reviewed by Brock Hill, Parks Director

Reviewed by the Golf Staff

### **Recommendation**

It is our staff recommendation that we renew the lease with Western Food Service for the period of two (2) years, renewed for three (3) consecutive one (1) year periods upon mutual agreement of both parties. The total annual fee shall be the greater of either (a) an annual fee of \$25,000, or (b) 20% of Concessionaire's annual gross sales ("gross sales" defined as total amount of sales less applicable taxes and service charges or gratuities, when applicable).

### **Significant Impacts**

This decision will help to maintain the continuity, success, outstanding service, and quality of food that we currently provide to our patrons and tournament groups at Bountiful Ridge Golf Course.

### **Attachments (to be provided at meeting)**

RFP/Supporting material from Western Food Service

RFP/Supporting material from Carmack Food Service

RFP/Supporting material from Rhonda Moss

**Bountiful Ridge Golf Course  
Concession Request For Proposal**

Bountiful Ridge Golf Course is now accepting proposals for the golf course concessionaire. The following are the guidelines and policies associated with this proposal. Bountiful City will lease exclusively to concessionaire for a period agreed upon by both parties.

- Concessionaire shall be granted the exclusive right to operate a restaurant concession serving food and beverage to all patrons of Bountiful Ridge Golf Course as well as the general public. Concessionaire shall keep the proceeds thereof, subject to the conditions stated herein.
- Concessionaire will be responsible to serve and perform catering duties to tournament and outside groups.
- Concessionaire shall maintain and operate the concessions in a first class manner and shall keep the leased premises in a safe, clean, orderly, and inviting condition at all times, satisfactory to the City.
- Concessionaire shall retain an active, qualified, competent and experienced manager at the golf course to supervise the concession operations, and the manager must be authorized to represent and act for the Concessionaire.
- Concessionaire shall be responsible for maintaining and/or replacing all equipment and fixtures required for the performing of duties. All equipment, fixtures and related items shall be subject to the approval of the City, County Board of Health and City Golf Professional.
- Compensation to the golf course shall be calculated on the greater of a percentage of gross sales or an annual flat rate, as negotiated.
- Concessionaire shall be registered with the Utah State Division of Corporations and commercial code.
- Concessionaire shall have full time and/or part-time employees who are properly trained to operate all equipment to be used in performance of duties and to perform the services outlined in accordance with City requirements.
- Concessionaire shall assume full responsibility for damage to City property caused by negligence or abuse by Concessionaire's employees or equipment, as determined by designated City personnel. Concessionaire must have insurance in the amount of \$2,000,000/\$2,000,000.
- Hours of operation shall be as set by the reasonable discretion of the Golf Professional.
- Concessionaire's employees shall be clean, courteous, efficient and neat in appearance. Concessionaire agrees to remove any employee whose conduct the City feels is detrimental to the best interest of the City.
- The City shall have the right to adopt and enforce reasonable rules and regulations with respect to the use of the designated golf course and related facilities which the Concessionaire shall observe and obey.
- Concessionaire will have to enter into a written contract.
- "Gross sales" will be defined as total amount of sales less applicable taxes and service charges or gratuities, when applicable.

Name of Concessionaire Weston Food Service Co. Inc.

Concessionaire's proposal: The greater of \$ See Attached annually, or \_\_\_\_\_% of defined gross sales



Western Food Service is a UTAH owned and operated corporation that has been a leader in the concession industry since 1962. We have provided concession and catering services to golf courses, arenas, expo centers, fine arts theatres, airport facilities and recreational facilities over our **50 years** in business. We pride ourselves on our reputation of great customer service and the selling of high quality products produced and manufactured in Utah.

## MEET OUR TEAM

### BOUNTIFUL RIDGE CAFE MANAGER & STAFF

**ANGELA HOWLAND:** Angi has been the Manager at Bountiful Ridge Golf Club Café since 2011 and has worked for Western Food Service since 2000. Angi manages all daily operations at the golf course; hiring, scheduling, ordering, and working with tournament coordinators regarding their needs for snacks & beverages. In addition to being an exceptional manager, Angi has a great relationship with The Pro Shop & Grounds Crew at Bountiful Ridge which is key to providing a great customer experience for individuals and tournament groups!



Debi Sirles, with WFS since 2001

Shannon Sirles, with WFS since 2004

Angi Howland, Manager





## ASSISTANT MANAGER



**DENISE LAUGHLIN:** When Angi was selected as the new manager of Bountiful Ridge Golf Club we asked Denise Laughlin, our manager at Bonneville Golf Course, to train her. Everyone loved Denise so much and she loved Bountiful Ridge so much she continues to work at BR a couple days a week.

Denise has been a team member of Western Food Service since 1996. She started at our Glendale Golf Course location and was then promoted to manage Bonneville Golf Course in 2002. Denise is one of our most adored and accommodating managers. She is customer service oriented, if you ask she will deliver! If you want breakfast at 2:00pm, Denise will cook it for you! Denise is a great communicator, working well with the pro shop to provide the service expected at a prestigious course.

## CATERING COORDINATOR

**NATALIE PRESTON:** Natalie has been with Western Food Service since 1991. She has her associates degree in business and is an integral part of our accounting department. She accounts for all sales and labor at the golf courses and is also our designated tournament and special event coordinator. Natalie communicates directly with the managers and tournament directors to provide any accommodations they may desire from continental breakfasts, box lunches or hot buffets. She's known to go above & beyond the call of duty!

## GOLF COURSE MANAGEMENT SUPPORT TEAM

**JIM PRESTON:** Jim Preston has worked for Western Food Service since 1978. He has managed several of our operations ranging from the concerts at Wolf Mountain to Bonneville Raceway. In addition to being an owner, Jim is also our division manager of golf courses and catering services. Jim coordinates all catering setups, selects products to be sold, and is our director of equipment purchases and repairs.

**TRACI MCCORMICK:** Traci started working for Western Food Service in 1981 making cotton candy at Derks field. She has worked at several locations in the concession stands and at special events. After earning an accounting degree from Westminster College in 1989 she took over as Controller for Western Food Service. Traci is one of the current owners of WFS and is involved in all daily operations. Traci is also our in-house SMART trainer. SMART is a Utah state approved training for the responsible serving of alcohol, a mandatory class for servers in Utah.



## Concessionaire's Proposal

For a food concessionaire to be successful at a golf course they must provide a great product and great customer service, but they also depend on the golf course being run successfully. This includes offering an outstanding product and hosting numerous tournaments, both of which have been accomplished under the direction of Kent McComb and his staff.

Since our contract began in 2003 WFS has offered the greater of, a flat fee of \$25,000 or 15% of annual sales. During 5 of the past 8 years this agreement has resulted in additional revenue to Bountiful City of over \$11,000. WFS proposes to leave the flat rate at \$25,000 per year to protect both entities during economic downturns and poor weather conditions. WFS proposes to pay an additional 5% on sales above 166,666.99. see example below

\$25,000 guaranteed fee of sales up to \$166,666.99 (equal to 15%)  
 20% of sales above \$166,667.00

Example of proposed rent structure based on sales through October 2014

Concession Sales:	148,006.24	
Catering Sales:	37,872.97	
Total Sales:	185,879.21	
Sales above	166,667.00	
	19,212.21 x 20%	\$3,842.44

**Total Commission based on proposal: \$28,842.44**

In addition to the annual commission stated above, WFS proposes the following to enhance the golfing experience at Bountiful Ridge.

- WFS will purchase a microphone & amplifier for use at the Pavilion
- Currently there is seating for 160 guests at the BR pavilion. WFS will purchase additional chairs & tables to accommodate for groups up to 220.
- WFS will negotiate with a local beer company to have a branded "Bountiful Ridge" beer on tap.
- WFS will sell a coffee mug with the Bountiful Ridge Logo (if approved). Coffee refills in the mug will be offered at a discounted price.



November 14, 2014

Mrs. Natalie Preston  
Red Onion Catering – Western Food Service  
945 W Folsom Ave.  
Salt Lake City, UT 84101

Re: Letter of Recommendation

Dear Natalie,

This letter is to commend you and your entire team for the brilliant work, imagination, time, energies and accomplishments you have provided to Big-D Construction over the plus 7 years. Good team work is key to any successful event. Whether it has been for parties including 500 plus guests, to bringing in breakfast, lunch dinner or appetizers (especially at the very last minute) your team has never failed me, you've met and exceeded my expectations.

We take pride in "Thinking Big" and presenting our company in the highest manner. We have had numerous successful events, where you and your team have done all of the logistics, given ideas of locations and food choices, and met many challenges, most importantly you have taken care of any nuisance factors which have constantly made Big-D shine.

Thank you for the team that you provide, the good ideas, and the willingness to support me. And on a personal note, my husband can't go a week without your brownies.

Red Onion is the "caterer of choice" for Big-D Construction.

With Regards,

A handwritten signature in cursive script that reads "Debbie Barber".

Debbie Barber  
Sr. Executive Assistant

**WESTERN FOOD SERVICE CO., INC.**

**Entity Number:** 586275-0142  
**Company Type:** Corporation - Domestic - Profit  
**Address:** 945 FOLSOM AVENUE Salt Lake City, UT 84104  
**State of Origin:** UT  
**Registered Agent:** TRACI KAY MCCORMICK  
**Registered Agent Address:**  
945 FOLSOM AVENUE  
SALT LAKE CITY, UT 84104

Status: Active

**Status:** Active as of 03/31/2005

**Renew By:** 02/28/2015

**Status Description:** Good Standing

The "Good Standing" status represents that a renewal has been filed, within the most recent renewal period, with the Division of Corporations and Commercial Code.

**Employment Verification:** Not Registered with Verify Utah

History

**Registration Date:** 02/19/1962

**Last Renewed:** 02/21/2014

Additional Information

**NAICS Code:** 7221 **NAICS Title:** 7221-Full-Service Restaurants

Doing Business As

RED ONION DELI & GRILL / CATERING  
DICKEN'S FEAST  
CAFE' LATTE'  
CAFFE LATTE  
PACCHIA'S PIZZERIA  
CHICAGO DELI DOG

Search by:

Name:

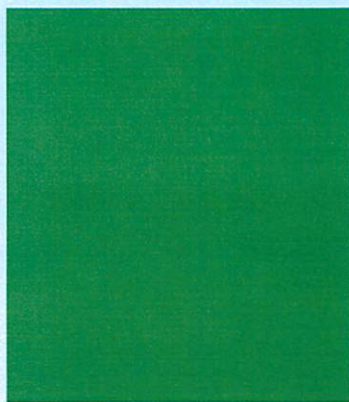


## CAFÉ MENUS

The following two pages include our café menus for Bountiful Ridge Golf Club. The green box located on the lunch menu is where we offer daily or weekly specials to our golfers. WFS offers a wide variety of breakfast, lunch and dinner items along with a large selection of beverages. WFS also purchased a keg box to offer draft beer by the pitcher or cup to compliment our large selection of bottles & cans.

# Quik Menu

- Jumbo Hot Dog . . . . . 3.00
- Brat or Polish Dog . . . . . 3.50
- Quik Sandwiches (located in deli case) . . PRICED AS MARKED
- French Fries . . . . . 3.00



## Grill

*All items listed below include choice of fries or chips.*

- |  |   |
|--|---|
| The Red Onion<br>Cheeseburger* . . . . . 6.50    | Patty Melt* . . . . . 7.00                |
| Garlic Burger* . . . . . 6.75                    | Pastrami Melt . . . . . 7.00              |
| BBQ Bacon &<br>Cheeseburger* . . . . . 7.00      | Tuna Melt . . . . . 6.00                  |
| Pastrami & Swiss Burger* . . 7.25                | Zesty Turkey Melt . . . . . 6.50          |
| Steak and Cheese<br>Sandwich . . . . . 6.50      | Grilled Ham & Cheese . . . 6.00           |
| The Southwest<br>Chicken Sandwich . . . . . 7.00 | Grilled Cheese . . . . . 4.75             |
| Chicken Cordon Bleu<br>Sandwich . . . . . 7.00   | Golf Club Sandwich . . . . . 7.50         |
| Hot Reuben . . . . . 7.50                        | BLT Sandwich . . . . . 6.25               |
|  | Turkey T'Macon<br>Sandwich . . . . . 7.00 |
|  | Chicken Fingers . . . . . 6.50            |

**CONSUMER ADVISORY**

\*Consuming raw or uncooked products of animal origin (beef) may increase your risk of foodborne illness.



# Breakfast

Ch'eggs "on a" Muffin*	3.50
Fried Egg Sandwich*	4.00
Santa Fe Breakfast Burrito*	4.75
French Toast*	4.75
Pancakes*	4.25

### Served with Hash Browns & Toast

Ham, Bacon, or Sausage with Eggs*	6.00
Two Eggs Any Style*	5.00
Ham & Cheese Omelet*	6.25

#### CONSUMER ADVISORY

\*Consuming raw or undercooked products of animal origin (eggs) may increase your risk of foodborne illness.

## Sides

Ham, Bacon or Sausage	<b>2.50</b>
Hash Browns	<b>2.00</b>
One Egg*	<b>1.25</b>
English Muffin or Toast	<b>1.75</b>

## Beer

Singles	2.50	3.00	3.25
6-Packs	13.00	17.00	18.00

### Beer on Tap

Glass	3.00
Pitcher	11.00

#### WARNING

**DRINKING ALCOHOLIC BEVERAGES  
DURING PREGNANCY CAN CAUSE BIRTH  
DEFECTS AND PERMANENT BRAIN  
DAMAGE FOR THE CHILD**

CALL THE DEPT. OF HEALTH  
AT 1-800-822-2229 WITH QUESTIONS OR  
FOR MORE INFORMATION

#### WARNING

**DRIVING UNDER THE INFLUENCE OF  
ALCOHOL OR DRUGS IS A SERIOUS CRIME  
THAT IS PROSECUTED AGGRESSIVELY IN  
UTAH**

## Beverages

### Fountain Beverages

Medium	1.50	Large	2.00
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### Fountain Refills

Up to 32 oz	1.00
33 oz – 64 oz	2.50

### Coffee

Small "To Go"	1.50
Large "To Go"	2.00

### Coffee Refills

Up to 16 oz	1.00
16 oz – 24 oz	1.50
In Your Own Mug up to 24 oz	1.50





*Bountiful Ridge*  
GOLF CLUB

## CATERING MENU

The following pages are our catering offerings. WFS, DBA Red Onion Catering, has a full service catering kitchen located 10 minutes away from Bountiful Ridge. This large kitchen allows us to service any size group ranging from 20-5,000! WFS is one of the only caterers in Utah to offer reasonable pricing and a LOW service/delivery fee of 15%. The first two pages are specifically designed for Bountiful Ridge to include gratuity so the client has an all-inclusive pricing. We have also included the beverage for no additional charge or a nominal fee for our customers at Bountiful Ridge. In addition to the tournament menu, clients can order from our full catering menu or we will design a special menu just for them. Below are some photos of a catering last summer at the BR pavilion.







# BOUNTIFUL RIDGE TOURNAMENT MENU

## TEE TIME:

- QUICK BREAKFAST** 4.95 pp  
A display of Breakfast Goodies. Served with Coffee & Assorted Juices
- CONTINENTAL BREAKFAST** 6.30 pp  
A display of Breakfast Goodies and a Fresh sliced Fruit Display. Served with Coffee & Assorted Juices
- "TEE TIME" BREAKFAST** 8.95 pp  
Freshly Scrambled Eggs, Bacon & Sausage, Breakfast Potatoes, Breads, and a Fresh sliced Fruit Display. Served with Coffee & Assorted Juices.

**FROM THE GRILL:** All served with Beverage & Choice of Cookie, Brownie, Carrot Cake or Orange Cake

- BURGERS & CHICKEN** 12.00 pp  
1/3# Hamburger and Chicken Breast with assorted gourmet toppings. Served with choice of two sides. We prepare 75% burgers-25% chicken, unless you specify.
- BURGERS, BRATS & FRANKS** 11.50 pp  
1/3# Hamburger, Bratwurst and Jumbo Hot Dogs with assorted gourmet toppings. Served with choice of two sides.
- SIRLOIN STEAK** 19.50 pp  
8 oz. Choice Sirloin Steak. Served with choice of three sides, Parsley Buttered New Potatoes & Roll

**PAR FOR THE COURSE:** All served with Beverage & Choice of Cookie, Brownie, Carrot Cake or Orange Cake

- CHICKEN FAJITAS** 12.00 pp  
Served with Spanish Rice, Refried Beans, Chips & Salsa & Garden Green Salad
- BBQ CHICKEN 'N' RIBS** 13.80 pp  
Chicken Breast and Country Style Ribs, choice of three sides & Fresh Baked Roll
- "BUILD YOUR OWN" SANDWICH BUFFET** 11.25 pp  
Build your own sandwich with a selection of Roast Beef, Turkey, Pastrami, and Ham, assorted cheeses, breads, and condiments. Served with choice of salad Two Sides.
- BBQ PORK SANDWICH** 9.75 pp  
Pulled pork baked in a sweet BBQ Sauce. Served with Choice of two sides.

*\* Inclusive of gratuity fee*

### Side Selections

- |                       |              |                     |
|-----------------------|--------------|---------------------|
| Garden Green Salad    | Potato Salad | Potato Chips w/ Dip |
| Summer Broccoli Salad | Fresh Fruit  | Assorted Chips      |
| Italian Pasta Salad   | Baked Beans  |                     |



# RED ONION BOX LUNCHES

<b>THE LUNCHROOM:</b>	Sandwich, Chips or Choice of Potato or Pasta Salad, Dessert & Beverage	<b>\$ 9.75</b>
<b>THE CORNER OFFICE:</b>	Sandwich, Chips, choice of Potato or Pasta Salad, Dessert, & Beverage	<b>\$ 10.95</b>

All sandwiches served on white, wheat or marbled rye

## RED ONION TURKEY SANDWICH

roasted turkey breast, lettuce, cheese, sprouts, cucumbers, tomato, creamy dill spread.

## RED ONION CLUB SANDWICH

roasted turkey, black forest ham, bacon, cheddar & swiss cheeses, lettuce, tomato & mayo.

## T'MACON SANDWICH

roasted turkey, bacon, tomato, lettuce & mayo.

## BLT

bacon, tomato, lettuce & mayo

## BLACK FOREST HAM SANDWICH

black forest ham, swiss cheese, lettuce, tomato, creamy mustard spread

## THE COOL VEGGIE SANDWICH

lettuce, cucumbers, sprouts, tomatoes, red onion, swiss cheese, creamy dill spread

## TUNA CREAM CHEESE SANDWICH

unique blend of cream cheese, tuna, & dill

## EGG SALAD SANDWICH

egg salad, lettuce

## TURKEY CASHEW SANDWICH

turkey salad mixed with cashews

## ROAST BEEF SANDWICH

Roast beef, swiss cheese, lettuce, tomato, creamy mustard spread

<b>THE CUBICLE:</b>	Gourmet Salad, Roll, Dessert, & Beverage	<b>\$ 10.60</b>
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## SANTA FE CHICKEN SALAD

chopped greens, grilled chicken, cilantro, corn, black beans, tomatoes, tortilla strips, red onions. served with cilantro ranch dressing.

## ASIAN GRILLED CHICKEN SALAD

chopped greens, grilled chicken, mandarin oranges, sliced almonds, broccoli. served with honey sesame dressing.

## RED ONION CHEF SALAD

chopped greens, turkey, ham, tomato, egg, swiss & cheddar cheese, cucumber, red onion. served with choice of dressing.

## BBQ CHICKEN SALAD

chopped greens, grilled chicken, cilantro, corn, black beans, tortilla strips, tomatoes, red onions. served with sweet bbq sauce and ranch dressing.

*\* Inclusive of gratuity fee*



# APPETIZERS

All prices subject to sales tax & 15% service charge.  
For quality and presentation purposes, there is a minimum order of 20 per item.

<b>FRESH FRUIT PRESENTATION</b> <i>Freshly cut seasonal fruit arranged platter style.</i>	2.50 pp
<b>FRESH VEGETABLE PRESENTATION</b> <i>Variety of seasonal vegetables served platter style with ranch dip.</i>	2.25 pp
<b>ARTICHOKE DIP</b> <i>Artichoke dip served with gourmet crackers and breads.</i>	1.50 pp
<b>SPINACH DIP</b> <i>Chilled spinach dip served with gourmet crackers and breads.</i>	1.40 pp
<b>7-LAYER DIP</b> <i>Layered refried beans, sour cream, guacamole, cheese, olives, tomatoes &amp; green onions. Served with tortilla chips</i>	2.50 pp
<b>HOT BEAN DIP</b> <i>served with tortilla chips.</i>	2.00 pp
<b>CORN SALSA</b> <i>A blend of corn, tomatoes, cilantro &amp; black beans flavored in lime. Served with tortilla chips.</i>	1.40 pp
<b>TORTILLA CHIPS &amp; SALSA</b>	1.30 pp
<b>POTATO CHIPS &amp; ONION DIP</b>	1.30 pp
<b>MARINATED MEATBALLS</b> <i>Meatballs served in chef's special sauce. 2 pieces pp</i>	1.00 pp
<b>STUFFED MUSHROOM CAPS</b> <i>2 pieces pp</i>	1.10 pp
<b>CRABMEAT OR TURKEY SALAD STUFFED PUFFS</b> <i>Freshly baked puffs filled with crab salad or turkey cashew salad. 1 piece pp</i>	1.40 pp
<b>SILVER DOLLAR SANDWICHES</b> <i>Party sandwiches filled with a choice of two of the following: Turkey Cashew Salad, Turkey, Ham, or Veggie. 1 piece pp</i>	1.25 pp

**RED ONION CATERING  
WFS**

Phone: 801-521-7585  
Fax: 801-521-0050



# APPETIZERS

All prices subject to sales tax & 15% service charge.  
For quality and presentation purposes, there is a minimum order of 20 per item.

<b>ASIAN COMBINATION</b> <i>A selection of egg rolls and pot stickers served with sweet &amp; sour and teriyaki sauces. 2 pieces pp</i>	2.00 pp
<b>SOUTH OF THE BORDER COMBINATION</b> <i>A selection of beef and chicken taquitos. served with sour cream and salsa. 2 pieces pp</i>	2.00 pp
<b>PETITE WRAPS</b> <i>A selection of two of the following mini wraps: Turkey Cranberry, Club, Veggie, or Ham 1 piece pp</i>	1.10 pp
<b>CHEESE &amp; CRACKER PRESENTATION</b> <i>A combination of Cheddar, Swiss, and Pepper Jack cheeses, served with crackers.</i>	1.50 pp
<b>IMPORTED CHEESE PLATTER</b> <i>A combination of _____ served with crackers</i>	3.00 pp
<b>HOT WINGS</b> <i>Assorted wings and ranch dip. 2 pieces pp</i>	1.25 pp
<b>SALMON</b> <i>Steamed salmon served with crackers and cream cheese dill dip</i>	2.00 pp
<b>SHRIMP BOWL</b> <i>Shrimp served in a chilled ice bowl, served with cocktail sauce.</i>	1.50 pp
<b>TOMATO BRUSHETTA</b> <i>Baguette slices topped with roma tomatoes, mozzarella cheese, and basil. Drizzled with balsamic vinegar</i>	2.00 pp
<b>CHOCOLATE DIPPED STRAWBERRIES</b> <i>Fresh strawberries dipped in rich chocolate. 1 piece pp</i>	1.25 pp
<b>CAKE PLATTER</b> <i>A selection of Carrot, Chocolate, and Orange Sheet Cakes.</i>	1.50 pp
<b>DESSERT PLATTER</b> <i>A selection of Cookies &amp; Brownies</i>	1.00 pp
<b>"DELUXE" DESSERT PLATTER</b> <i>A selection of specialty cakes &amp; cheesecakes</i>	3.00 pp

**RED ONION CATERING  
WFS**

Phone: 801-521-7585  
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# BREAKFAST BUFFETS

All prices are subject to a 15% delivery fee and applicable sales tax. All meals served on disposable goods, with drop-off service. A server can be provided for an additional charge.

Please allow 24 hours notice.

Weekday luncheons require a minimum order of 20.

Evening and weekend luncheons require a minimum of 50.

**Choice of Juice: Orange, Apple, Cranberry**

<b>THE CONTINENTAL</b>	4.50 pp
A display of Breakfast Goodies. Served with Coffee & choice of Juices	
<b>THE "GRANDE" CONTINENTAL</b>	5.75 pp
A display of Breakfast Goodies and a Fresh sliced Fruit Display. Served with Coffee & choice of Juices	
<b>COUNTRY BREAKFAST</b>	8.25 pp
Freshly Scrambled Eggs, Bacon & Sausage, Breakfast Potatoes, Breads, and a Fresh sliced Fruit Display. Served with Coffee & choice of Juices	
<b>GARDEN BREAKFAST</b>	7.25 pp
Freshly Scrambled Eggs with Melted Cheeses & Sautéed Vegetables. Includes Breakfast Potatoes, Breads, and a Fresh sliced Fruit Display. Served with Coffee & choice of Juices	
<b>YOGURT AND FRUIT BUFFET</b>	5.95 pp
Yogurt Served with Mixed Berries and Granola. Served with Muffins, Coffee & choice of Juices	
<b>COUNTRY BAKE BREAKFAST</b>	8.00 pp
Freshly Scrambled Eggs with Sausage, Melted Cheeses and Sauteed Vegetables. Includes Breakfast Potatoes, Breads, and a Fresh sliced Fruit Display. Served with Coffee & choice of Juices	
<b>SOUTHWESTERN BREAKFAST BURRITO</b>	8.00 pp
All the fixings to make your own breakfast burrito. Scrambled eggs with green chiles, Sausage, Breakfast Potatoes, and cheese. Served with Fresh Fruit, Coffee and choice of Juices	

**RED ONION CATERING  
WFS**

Phone: 801-521-7585

Fax: 801-521-0050



# HOT LUNCH BUFFETS

All prices are subject to a 15% delivery fee and applicable sales tax.

All buffets are served with choice of Salad: Garden Green Salad, Caesar Salad, or Spinach Salad, and choice of Dessert: Cookie, Brownie, Orange Cake, Chocolate Cake or Carrot Cake. **\*\*unless otherwise noted on menu.**

Buffets are served on disposable goods, with drop-off service. A server can be provided for an additional charge.

Please allow 24 hours notice.

Weekday luncheons require a minimum order of 20. Evening and weekend luncheons require a minimum of 50.

<b>VEGETABLE OR MEAT LASAGNA</b> *may only be ordered in increments of 9*	8.25 pp
Served with Choice of Salad & Bread De Jour	
<b>SPAGHETTI MARINARA WITH MEATBALLS</b>	7.25 pp
Served with Choice of Salad & Bread De Jour.	
<b>RAVIOLI FLORENTINE WITH MARINARA SAUCE</b>	8.75 pp
Served with Choice of Salad & Bread De Jour	
<b>CHICKEN ALFREDO</b>	8.25 pp
Served with Choice of Salad & Bread De Jour	
<b>CHICKEN CORDON BLEU</b>	10.00 pp
Served with Rice Pilaf, Chef's Vegetable, Choice of Salad & Bread De Jour.	
<b>POT ROAST</b>	10.50 pp
Served with choice of Whipped Potatoes & Gravy or New Potatoes, Chef's Vegetable, Choice of Salad & Bread De Jour	
<b>ASIAN CHICKEN</b>	9.25 pp
Served with Citrus Rice, Chef's Vegetable, Choice of Salad & Bread De Jour	
<b>PARMESAN CHICKEN*</b>	9.25 pp
Served with Buttered Pasta, Chef's Vegetable, Choice of Salad & Bread De Jour	
<b>ROAST TURKEY</b>	9.25 pp
Served with Whipped Potatoes & Gravy or Cornbread Dressing, Chef's Vegetable, Choice of Salad, Bread De Jour	
<b>LONDON BROIL*</b>	11.00 pp
Served with choice of Garlic Roasted New Potatoes or Parsley Buttered New Potatoes, Chef's Vegetable, Choice of Salad, &	
<b>SOUTHWESTERN CHICKEN*</b>	9.25 pp
Seasoned Chicken Breast topped with Cheddar Cheese & Salsa. Served with Spanish Rice, Refried Beans, & Choice of Salad.	
<b>MEATLOAF</b>	8.75 pp
Served with Whipped Potatoes & Gravy, Chef's Vegetable, Choice of Salad, & Bread De Jour	
<b>HAM &amp; THREE CHEESE POTATOES</b>	8.75 pp
Served with Chef's Vegetable, Choice of Salad, & Bread De Jour	

**RED ONION CATERING  
WFS**



# HOT LUNCH BUFFETS

All prices are subject to a 15% delivery fee and applicable sales tax.

All buffets are served with choice of Salad: Garden Green Salad, Caesar Salad, or Spinach Salad, and choice of Dessert: Cookie, Brownie, Orange Cake, Chocolate Cake or Carrot Cake. **\*\*unless otherwise noted on menu.**

Buffets are served on disposable goods, with drop-off service. A server can be provided for an additional charge. Please allow 24 hours notice.

Weekday luncheons require a minimum order of 20. Evening and weekend luncheons require a minimum of 50.

## **PORK ROAST\***

Served with Garlic Roasted New Potatoes or Parsley Buttered New Potatoes, Chef's Vegetable, Choice of Salad & Bread De

9.25 pp

## **SWEET & SOUR CHICKEN**

Served with Fried Rice, Asian Salad, Egg Roll & Fortune Cookie.

9.25 pp

## **LEMON ALMOND CHICKEN\***

Served with Rice Pilaf, Chef's Vegetable, Choice of Salad & Bread De Jour

9.25 pp

## **EGGPLANT PARMESAN\***

Served with Chef's Vegetable, Choice of Salad & Bread De Jour.

9.25 pp

## **JUMBALAYA**

Served with Choice of Salad & Bread De Jour

8.75 pp

**\* Gluten Free Menu Option**

**RED ONION CATERING  
WFS**

Phone: 801-521-7585  
Fax: 801-521-0050



# LUNCH BARS

All prices are subject to a 15% delivery fee and applicable sales tax.

All buffets are served with choice of Dessert: Cookie, Brownie, Orange Cake, Chocolate Cake or Carrot Cake.

Buffets are served on disposable goods, with drop-off service. A server can be provided for an additional charge.  
Please allow 24 hours notice.

Weekday luncheons require a minimum order of 20. Evening and weekend luncheons require a minimum of 50.

## **BUILD YOUR OWN SANDWICH BUFFET**

Selection of Turkey, Roast Beef, Ham, Pastrami, and selection of cheeses. Accompanied by assorted Breads with all appropriate condiments. Served with choice of Pasta Salad, Potato Salad or Garden Green Salad and Potato Chips with Onion Dip.

9.25 pp

Add soup: Garden Vegetable, Clam Chowder, Chicken Noodle or Broccoli & Cheese

2.50 pp

## **SALAD & POTATO BAR**

Freshly Tossed Garden Mixed Greens with Tomatoes and Cucumbers accompanied by hot baked potatoes.

Toppings to include: Grated Cheese, Broccoli, Peas, Sprouts, Diced Turkey, Croutons, Butter, and Sour Cream.

8.50 pp

Add soup: *Garden Vegetable, Clam Chowder, Chicken Noodle or Broccoli & Cheese*

2.50 pp

## **SOUP & SALAD BAR**

Freshly Tossed Garden Mixed Greens with Tomatoes and Cucumbers. Toppings to include: Grated Cheese, Broccoli, Peas, Sprouts, Diced Turkey, and Croutons.

9.50 pp

Served with your choice of soup: *Garden Vegetable, Clam Chowder, Chicken Noodle or Broccoli & Cheese*

## **BBQ PORK SANDWICH**

Pulled pork baked in a sweet BBQ Sauce. Served with Pasta or Potato Salad and Potato Chips with Onion Dip.

8.00 pp

## **CHAR-GRILLED BURGERS & CHICKEN** \*we prepare 50/50, unless you specify

Char-grilled 1/3# Hamburger or Chicken Breast with assorted gourmet toppings to build your favorite sandwich. Served with Potato or Italian Pasta Salad and Potato Chips with Onion Dip.

9.25 pp

## **FAJITA BAR**

Grilled chicken breast, onions and peppers accompanied by tortillas, cheese, guacamole, salsa and sour cream.

Served with Spanish Rice, Refried Beans and Garden Green Salad.

10.00 pp

## **TACO BAR**

Ground beef accompanied by tortillas, cheese, diced tomatoes, lettuce, guacamole, sour cream, and salsa. Served with Spanish Rice, Refried Beans, and Chips & Salsa.

9.50 pp





# DESIGN "A" DINNER

All prices subject to sales tax & 15% service charge\*.  
Minimum order of 40

Dinner Buffets served with Chef's vegetable, Fresh Baked Rolls w/ Butter & Beverage  
You select the rest.....

## CHOOSE TWO

### ENTREES

- Roasted Turkey Breast
- Honey Glazed Ham
- Prime Rib\*
- Chicken Cordon Bleu
- Catalina Chicken
- Lemon Almond Chicken
- Asian Chicken
- Sirloin Pork Roast
- Steamed Salmon
- Pot Roast
- Stuffed Pork Chops
- Sirloin Steak in a Burgundy Mushroom Sauce
- Eggplant Parmesan

## CHOOSE TWO SALAD SELECTIONS

- Fresh Garden Green Salad
- Spinach Salad garnished w/ Craisins, Mushrooms, & Red Onions
- Winter Broccoli Salad
- Concord Grape Salad
- Fresh Fruit Selection
- Waldorf Salad
- Creamy Fruit Salad
- Italian Pasta Salad

## CHOOSE TWO STARCHES

- Parsley Buttered New Potatoes
- Garlic Roasted New Potatoes
- Baked Potato
- Three Cheese Au Gratin Potatoes
- Rice Pilaf
- Cornbread Dressing
- Mashed Potatoes w/ Gravy
- Long Grain Wild Rice
- Citrus Rice

## CHOOSE ONE

### DESSERTS

- New York Style Cheesecake
- Assortment of Cheesecakes
- Layered Carrot Cake
- Triple-Layer Chocolate Cake
- Orange Cake
- Éclair
- Cream Puff
- Brownie
- Cookie

**\$18.00pp**

\*prime rib \$2.00 additional per person



# GOLF COURSE TOURNAMENT MENU

## TEE TIME:

### QUICK BREAKFAST

A display of Breakfast Goodies. Served with Coffee & Assorted Juices

4.25 pp

### CONTINENTAL BREAKFAST

A display of Breakfast Goodies and a Fresh sliced Fruit Display. Served with Coffee & Assorted Juices

5.50 pp

### "TEE TIME" BREAKFAST

Freshly Scrambled Eggs, Bacon & Sausage, Breakfast Potatoes, Breads, and a Fresh sliced Fruit Display. Served with Coffee & Assorted Juices.

7.75 pp

**FROM THE GRILL:** All served with Beverage & Choice of Cookie, Brownie, Carrot Cake or Orange Cake

### BURGERS & CHICKEN

1/3# Hamburger and Chicken Breast with assorted gourmet toppings. Served with choice of two sides. We prepare 75% burgers-25% chicken, unless you specify.

10.50 pp

### BURGERS, BRATS & FRANKS

1/3# Hamburger, Bratwurst and Jumbo Hot Dogs with assorted gourmet toppings. Served with choice of two sides.

10.00 pp

### SIRLOIN STEAK

8 oz. Choice Sirloin Steak. Served with choice of three sides, Parsley Buttered New Potatoes & Roll

17.00 pp

**PAR FOR THE COURSE:** All served with Beverage & Choice of Cookie, Brownie, Carrot Cake or Orange Cake

### CHICKEN FAJITAS

Served with Spanish Rice, Refried Beans, Chips & Salsa & Garden Green Salad

10.50 pp

### BBQ CHICKEN 'N' RIBS

Chicken Breast and Country Style Ribs, choice of three sides & Fresh Baked Roll

12.00 pp

### "BUILD YOUR OWN" SANDWICH BUFFET

Build your own sandwich with a selection of Roast Beef, Turkey, Pastrami, and Ham, assorted cheeses, breads, and condiments. Served with choice of salad Two Sides.

9.75 pp

### BBQ PORK SANDWICH

Pulled pork baked in a sweet BBQ Sauce. Served with Choice of two sides.

8.50 pp

### Side Selections

Garden Green Salad  
Summer Broccoli Salad  
Italian Pasta Salad

Potato Salad  
Fresh Fruit  
Baked Beans

Potato Chips w/ Dip  
Assorted Chips



# RED ONION BOX LUNCHES

All prices are subject to a 15% delivery fee and applicable sales tax.  
Please allow 24 hours notice.  
Minimum order of 15 box lunches.

## To order call: 801-521-7585

Visit our website for additional menus [www.redonionboxlunches.com](http://www.redonionboxlunches.com)

<b>THE LUNCHROOM:</b>	Sandwich, Chips <u>or</u> Choice of Fresh Fruit, Potato or Pasta Salad & Dessert	<b>\$7.75</b>
<b>THE CORNER OFFICE:</b>	Sandwich, Chips, <u>and</u> choice of Fresh Fruit, Potato or Pasta Salad & Dessert	<b>\$8.75</b>

All sandwiches served on white, wheat or marbled rye

**\*Make it a wrap, just add .50**

### RED ONION TURKEY SANDWICH

roasted turkey breast, lettuce, swiss cheese, sprouts, cucumbers, tomato & creamy dill spread.

### BLT

bacon, tomato, lettuce & mayo

### TUNA CREAM CHEESE SANDWICH

unique blend of cream cheese, tuna & dill

### RED ONION CLUB SANDWICH

roasted turkey, black forest ham, bacon, cheddar & swiss cheeses, lettuce, tomato & mayo.

### BLACK FOREST HAM SANDWICH

black forest ham, swiss cheese, lettuce, Tomato & creamy mustard spread

### EGG SALAD SANDWICH

egg salad & lettuce

### T'MACON SANDWICH

roasted turkey, bacon, tomato, lettuce & mayo.

### THE COOL VEGGIE SANDWICH

lettuce, cucumbers, sprouts, tomatoes, red onion, swiss cheese & creamy dill spread

### TURKEY CASHEW SANDWICH

turkey salad mixed with cashews & lettuce

### ROAST BEEF SANDWICH

Roast beef, swiss cheese, lettuce, tomato & creamy mustard spread

<b>THE CUBICLE:</b>	Gourmet Salad, Roll & Dessert	<b>\$ 8.50</b>
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### SANTA FE CHICKEN SALAD

chopped greens, grilled chicken, cilantro, corn, black beans, tomatoes & tortilla strips. served with cilantro ranch dressing.

### RED ONION CHEF SALAD

chopped greens, turkey, ham, tomato, egg, swiss cheese, cheddar cheese & cucumber. served with choice of dressing.

### RED ONION CAESAR SALAD

chopped greens, fresh grated parmesan cheese & croutons. served with caesar dressing.

### ASIAN GRILLED CHICKEN SALAD

chopped greens, grilled chicken, mandarin oranges, sliced almonds & broccoli. served with honey sesame dressing.

### BBQ CHICKEN SALAD

chopped greens, grilled chicken, cilantro, corn, black beans, tortilla strips & tomatoes. served with sweet bbq sauce and ranch dressing.

<b>BEVERAGES:</b>	CANNED SODA	1.00	PEPSI AND COKE PRODUCTS AVAILABLE ORANGE, APPLE, & CRAN-GRAPE
	JUICE	1.65	
	BOTTLED WATER	1.00	

**RED ONION CATERING  
WFS**

**Bountiful Ridge Golf Course  
Concession Request For Proposal**

Bountiful Ridge Golf Course is now accepting proposals for the golf course concessionaire. The following are the guidelines and policies associated with this proposal. Bountiful City will lease exclusively to concessionaire for a period agreed upon by both parties.

- Concessionaire shall be granted the exclusive right to operate a restaurant concession serving food and beverage to all patrons of Bountiful Ridge Golf Course as well as the general public. Concessionaire shall keep the proceeds thereof, subject to the conditions stated herein.
- Concessionaire will be responsible to serve and perform catering duties to tournament and outside groups.
- Concessionaire shall maintain and operate the concessions in a first class manner and shall keep the leased premises in a safe, clean, orderly, and inviting condition at all times, satisfactory to the City.
- Concessionaire shall retain an active, qualified, competent and experienced manager at the golf course to supervise the concession operations, and the manager must be authorized to represent and act for the Concessionaire.
- Concessionaire shall be responsible for maintaining and/or replacing all equipment and fixtures required for the performing of duties. All equipment, fixtures and related items shall be subject to the approval of the City, County Board of Health and City Golf Professional.
- Compensation to the golf course shall be calculated on the greater of a percentage of gross sales or an annual flat rate, as negotiated.
- Concessionaire shall be registered with the Utah State Division of Corporations and commercial code.
- Concessionaire shall have full time and/or part-time employees who are properly trained to operate all equipment to be used in performance of duties and to perform the services outlined in accordance with City requirements.
- Concessionaire shall assume full responsibility for damage to City property caused by negligence or abuse by Concessionaire's employees or equipment, as determined by designated City personnel. Concessionaire must have insurance in the amount of \$2,000,000/\$2,000,000.
- Hours of operation shall be as set by the reasonable discretion of the Golf Professional.
- Concessionaire's employees shall be clean, courteous, efficient and neat in appearance. Concessionaire agrees to remove any employee whose conduct the City feels is detrimental to the best interest of the City.
- The City shall have the right to adopt and enforce reasonable rules and regulations with respect to the use of the designated golf course and related facilities which the Concessionaire shall observe and obey.
- Concessionaire will have to enter into a written contract.
- "Gross sales" will be defined as total amount of sales less applicable taxes and service charges or gratuities, when applicable.

Name of Concessionaire Carmack's Food Service

Concessionaire's proposal: The greater of \$ 25,000 annually, or 15 % of defined gross sales

Carmack's has been in the food industry in South Davis County since 1953. We are known for our great home cooking and our famous burgers and hot dogs. Over the years we have spent very little money on hard advertising, and depending instead on word-of-mouth advertising from satisfied customers. We can offer a local café and diner atmosphere. This philosophy has kept us in business for over 60 years.

For the past 14 years we have been involved with golf course concessions. We are a full-service catering company, and have done a wide range of events. We have done close to 1000 golf tournaments, and understand the importance of working with each group to ensure they have a good experience and our goal is to help get their business back again the following year.

With our long time experience in the food and golf business, our goal is to provide the concession service at Bountiful Ridge Golf Course. We are hands-on managers, and will be at the location almost daily. As a result of great service and food, we have built a relationship with many businesses and organizations, and will do what we can to encourage them to have their tournaments at Bountiful Ridge. In our first year at Lakeside Golf Course, we have increased the café sales by more than 25%. We look forward to working with Bountiful Ridge.

**Bountiful Ridge Golf Course  
Concession Request For Proposal**

Bountiful Ridge Golf Course is now accepting proposals for the golf course concessionaire. The following are the guidelines and policies associated with this proposal. Bountiful City will lease exclusively to concessionaire for a period agreed upon by both parties.

- Concessionaire shall be granted the exclusive right to operate a restaurant concession serving food and beverage to all patrons of Bountiful Ridge Golf Course as well as the general public. Concessionaire shall keep the proceeds thereof, subject to the conditions stated herein.
- Concessionaire will be responsible to serve and perform catering duties to tournament and outside groups.
- Concessionaire shall maintain and operate the concessions in a first class manner and shall keep the leased premises in a safe, clean, orderly, and inviting condition at all times, satisfactory to the City.
- Concessionaire shall retain an active, qualified, competent and experienced manager at the golf course to supervise the concession operations, and the manager must be authorized to represent and act for the Concessionaire.
- Concessionaire shall be responsible for maintaining and/or replacing all equipment and fixtures required for the performing of duties. All equipment, fixtures and related items shall be subject to the approval of the City, County Board of Health and City Golf Professional.
- Compensation to the golf course shall be calculated on the greater of a percentage of gross sales or an annual flat rate, as negotiated.
- Concessionaire shall be registered with the Utah State Division of Corporations and commercial code.
- Concessionaire shall have full time and/or part-time employees who are properly trained to operate all equipment to be used in performance of duties and to perform the services outlined in accordance with City requirements.
- Concessionaire shall assume full responsibility for damage to City property caused by negligence or abuse by Concessionaire's employees or equipment, as determined by designated City personnel. Concessionaire must have insurance in the amount of \$2,000,000/\$2,000,000.
- Hours of operation shall be as set by the reasonable discretion of the Golf Professional.
- Concessionaire's employees shall be clean, courteous, efficient and neat in appearance. Concessionaire agrees to remove any employee whose conduct the City feels is detrimental to the best interest of the City.
- The City shall have the right to adopt and enforce reasonable rules and regulations with respect to the use of the designated golf course and related facilities which the Concessionaire shall observe and obey.
- Concessionaire will have to enter into a written contract.
- "Gross sales" will be defined as total amount of sales less applicable taxes and service charges or gratuities, when applicable.

Name of Concessionaire Rhonda Moss

Concessionaire's proposal: The greater of \$ \_\_\_\_\_ annually, or 12 % of defined gross sales

## **Bountiful Ridge Golf Course Café**

Re: Bountiful Ridge Golf Course Concessionaire

Thank you for the opportunity to submit a proposal to enter into contract between Bountiful Ridge Golf Course and Rhonda Moss.

Rhonda Moss, owner and operator of Davis Park Café, located at Davis Park Golf Course, wishes to make a proposal to own and operate Bountiful Ridge Concessions.

From experience, Rhonda Moss can provide restaurant quality food and home baked items made from scratch to everyone who frequents the café and give the patrons a more personalized experience.

Rhonda Moss has had restaurant ownership experience. She also owned and operated Skinny Cow Café, located at the Legacy Events Center in Farmington for the past 3 years and also runs Davis Park Café at Davis Park Golf Course for the past 2 years.

In running these operations, she has never received a complaint in the quality of food or customer service. The high degree of food quality is maintained at all times and the Café is continually complimented on its superior customer service and food quality by its patrons.

The Bountiful Ridge Café will have competitive prices for the amount and quality of food being served.

The café is an extension of the golf course. Bountiful Ridge is an exceptional golf course; therefore, the café needs to be exceptional in the service it provides. The café and the golf course can work together as a team to provide to the patrons a valued experience to facilitate their return.

From experience, Rhonda Moss can provide restaurant quality food and home baked items made from scratch, to everyone who frequents the café and give the patrons a more personalized experience.

Rhonda Moss has also been responsible for catering small groups or large tournaments and has exceptional results and feedback. Her communication with those groups has proven to be valuable year after year.

Concessionaires Proposal:

Rhonda Moss proposes that the contracted amount be 12% of gross sales for services provided by concessionaire.

Based on experience at Davis Park Golf Course, the 12% fee will ensure a win, win situation for both parties.

Concessionaire wishes to have the contract re-evaluated at the end of Dec 2015.

Sincerely,

A handwritten signature in cursive script that reads "Rhonda Moss".

Rhonda Moss



# City Council Staff Report



**Subject:** Governmental Rate for Landfill Use  
**Author:** Kim J. Coleman, Finance Director/Recorder  
**Department:** Finance  
**Date:** November 25, 2014

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## **Background**

It would be appropriate and beneficial for the City to adopt a Governmental Rate for certain governmental entities utilizing the Landfill, particularly City departments.

## **Analysis**

There has been an increase in the focus on and regulation of inter-city activity. This year our auditors noted that although we track all City loads taken to the Landfill, we have not billed ourselves for them. As a result of the new focus in this area and Generally Accepted Accounting Principles (GAAP) governing such activity, in 2014 we had to record a significant expense (nearly \$196,000) to various departments of the City and a corresponding revenue in the Landfill. (While we have not billed ourselves, we have weighed and tracked all loads brought in by the City. So, we were able to estimate the unbilled amounts with reasonable accuracy.) As you can quickly see, this looks like we are just creating money in the Landfill and expense in the other departments without changing the overall outcome for the City or the citizens. The Landfill was created specifically for the depositing of refuse from city residents and from the work of the City on behalf of its citizens. So to charge ourselves with these kinds of fees and drive up revenues and costs artificially seems unnecessary.

GAAP allow us to adopt a rate for a group or class as long as that rate is equally applied to all "similar customers of the utility". We propose a Governmental Rate of \$3 per load for all governmental entities headquartered in Bountiful and providing a service to Bountiful residents. We propose this definition in order to not violate the Interlocal Agreement between Bountiful City and the Burn Plant. The proposed rate is consistent with that allowed for neighboring cities when they use our landfill for their Spring and Fall clean-up, so it is reasonable to apply it to ourselves and similar governmental agencies.

## **Department Review**

This report and its recommendations have been reviewed by the Finance Department and the City Manager, and the proposed action has been reviewed and is supported by the independent auditors.

## **Significant Impacts**

Utilizing a \$3/load rate for City dumping at the Landfill is estimated to reduce our internal expense from nearly \$196,000 in 2014 to less than \$5,000 in 2015, with similar results for future years depending on the amount of construction and maintenance work accomplished. We do not anticipate that this will result in a significant increase in dumping by similar entities.

**Attachments**

None

**Recommendation**

It is recommended that the Council adopt a \$3 per load Governmental Rate for landfill use by governmental entities headquartered in Bountiful and providing a direct service to Bountiful residents.

# Staff Report



**Subject:** Council Policy Priorities – FY2015 First Quarterly Update  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Finance  
**Date:** November 25, 2014

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## **Background**

The City Council has adopted Policy Priorities as a means of providing direction for management and the City's boards and commissions. The Council Policy Priorities include:

### **Tier I**

- Improve & Maintain Infrastructure
- Community-Compatible Economic Development
- Financial Balance & Accountability

### **Tier 2**

- Sustainable Bountiful
- Open, Accessible & Interactive Government
- Preserve Community Identity & Vitality

### **Tier 3**

- Public Safety & Emergency Preparedness
- Regional Cooperation & Collaboration
- Quality & Varied Recreational Opportunities

## **Analysis**

The Mayor and City Council should review the Policy Priorities and add, remove, or amend them, as needed, to match the Council's vision for the City. Management and staff use the Policy Priorities to evaluate competing opportunities and to allocate resources.

The attached update provides a list Policy Priorities along with major programs and projects for each area. Department managers will be available at the Council Meeting on November 25 to address questions of the Mayor and Council.

## **Department Review**

Each department head has reviewed the report and sends their concurrence.

## **Recommendation**

It is recommended that the Council (1) review the policy priorities and direct staff on changes needed, and (2) discuss which projects or programs should be added or removed from the update.

## **Attachments**

Quarterly Council Policy Priorities Update Report – First Quarter (FY2015)

## Bountiful City Council Policy Priorities – Quarterly Update

First Quarter FY 2015 (July – September 2014)

(New projects and updates are in **Bold underlined** typeface)

### **Guiding Objective / Vision Statement:**

These policy priorities are intended to provide Council, Staff, the City’s boards and commissions, and residents with a succinct, unified vision of what is important to the City of Bountiful.

## **Tier 1**

### **Improve & Maintain Infrastructure**

- Stay ahead of maintenance curve
- Appropriate and reasonable utility rates
- Long-term capital planning

<b><u>Project/Program</u></b>	<b><u>Responsible</u></b>	<b><u>Next Steps</u></b>	<b><u>Completion Date</u></b>
400 East Reconstruction	Paul Rowland	Design and bid project  Construction complete	Complete  September 2014
100 East Well Rehabilitation	Mark Slagowski	Selection of contractor  <b><u>Well in service</u></b>	Complete  <b><u>Complete</u></b>
Chapel Drive / 900 North Circle	Mark Slagowski	Completion of work	July 2014
Orchard Drive and Millcreek Way	Mark Slagowski	Completion of work	July 2014
<b><u>425 West from Center Street to 325 South</u></b>	Mark Slagowski	Completed with own forces	<b><u>August 2014</u></b>
<b><u>550 North from Main Street to 400 East</u></b>	Mark Slagowski	Contract extension  Construction	<b><u>May 2014</u></b>  <b><u>October 2014</u></b>
<b><u>1500 East from 1200 South to Madera Hills Drive</u></b>	Mark Slagowski	Design and bid project	<b><u>November 2014</u></b>
Southwest Substation	Allen Johnson	<b><u>Work with ESI to design the substation</u></b>	Ongoing
Power Building Evaluation	Allen Johnson	<b><u>Work with Architect to upgrade necessary mechanical equipment</u></b>	Complete
Building and Facility Needs Study	Paul Rowland	Select Architect  Completion of Phase I	Complete (GSBS)  <b><u>Complete</u></b>

RAP Tax Election	Galen Rasmussen	Adoption of Resolution by City Council	<b><u>Complete</u></b>
		Voter Information Pamphlet & Coordination with Davis County	<b><u>Complete</u></b>
		Election & Canvass	November 2014
		Ordinance to implement RAP Tax / notification to Tax Commission	<b><u>December 2014</u></b>

### Community-Compatible Economic Development

- Lower the tax burden of residents
- Broaden the tax base
- Provide jobs and services
- Creative redevelopment

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Extension of Bountiful RDA	Chad Wilkinson / Gary Hill	Develop a list of RDA successes, meet with taxing entities	<b><u>November 2015</u></b>
Bountiful Business Symposium	Chad Wilkinson/ Kendalyn Harris	Apply for Economic Development Matching Grant from EDCU. Hold meeting with local businesses	<b><u>February 2015</u></b> March 2015
Business Survey	Chad Wilkinson	Develop survey for local businesses	<b><u>January 2015</u></b>

### Financial Balance & Accountability

- Pay as you go
- Transparency
- Balanced revenue sources

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
FY2015 Budget Document	Galen Rasmussen / Dave Johnson	Publish Final Budget Document	<b><u>Complete</u></b>
Annual Financial Report and Audit	Kim Coleman / Heidi Voordeckers	Coordinate audit with outside auditors  Issue Comprehensive Annual Financial Report	<b><u>Complete</u></b>  November 2014

RFP for Banking & Investment Services	Galen Rasmussen/ Ted Elder	Finalize banking & investment RFP contacts  Prepare and issue RFP(s) for banking and investment services	<b><u>January/February 2015</u></b>  <b><u>March/April 2014</u></b>
<b><u>Audit Contract Extension</u></b>	Kim Coleman / Heidi Voordeckers	One year extension to cover audit of Fiscal Year 2015  Re-bid audit contract for Fiscal Years 2016 through 2018	<b><u>November 2014</u></b>  <b><u>December 2015</u></b>
<b><u>New Finance Director recruitment</u></b>	Gary Hill / Galen Rasmussen	Position announcement  Interviewing & Testing  Employment offer and start date for new person	<b><u>November 2014</u></b>  <b><u>December 2014</u></b>  <b><u>January 2015</u></b>

## **Tier 2**

### **Sustainable Bountiful**

- **Long-term vision in planning**
- **Balanced housing mix**
- **Clean, safe neighborhoods**

<b><u>Project/Program</u></b>	<b><u>Responsible</u></b>	<b><u>Next Steps</u></b>	<b><u>Completion Date</u></b>
Senior Housing Study	Chad Wilkinson / Rusty Mahan	Extend the moratorium for six months  Property survey and study  Possible ordinance changes	Complete  <b><u>November 2014</u></b>  January 2015
Deer Program	Russell Mahan / Tom Ross	Memorandum of Understanding with State DWR  <b><u>Trap and relocate program</u></b>	August 2014  <b><u>Ongoing</u></b>

## Open, Accessible & Interactive Government

- Resident Engagement
- Customer relations
- Professional, well-trained staff

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Implementation of Tyler Technologies software	Alan West / Ted Elder	Implement Utility Billing and Permits & Licensing modules	November 2014
New City Website	Alan West	Vendor selection  Implementation	Complete (i4 Solutions)  <b><u>Working with vendor on implementation plan. Branding committee selection is underway.</u></b>
Update Purchasing Policies	Gary Hill	Review with Council in Work Session	October 2014
<b><u>Employee ID Cards</u></b>	Shannon Cottam	Employee ID cards distributed	<b><u>January 2015</u></b>

## Preserve Community Identity & Vitality

- Vibrant Main Street
- Celebrations and events
- Arts and history
- Public Safety

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
BDAC Renovation	Paul Rowland / Gary Hill	Select Architect  <b><u>Kick-Start Event</u></b>  Complete responsibility agreement/lease  Complete remodel	Complete (Smith Hyatt)  <b><u>Complete</u></b>  <b><u>In process</u></b>  <b><u>January 2015</u></b>
City Branding Initiative	Gary Hill	Select Firm  <b><u>Committee to begin meeting</u></b>  Recommendations	<b><u>Complete (i4 Solutions)</u></b>  <b><u>November 2014</u></b>  January 2014

Expand Farmers Market	Brock Hill	Monitor expansion of market on 100 S. toward Main Street	<b><u>Completed for 2014 season</u></b>
<b><u>Special Event Application and Policy</u></b>	Tom Ross / Brock Hill	Work Session discussion – October or November 2014	<b><u>Application available in April 2016</u></b> <b><u>Ongoing with assistance from Dave Johnson</u></b>
<b><u>Sidewalk Café Ordinance</u></b>	Chad Wilkinson	Forward ordinance to Downtown Merchants for input	<b><u>November 2014</u></b>

## **Tier 3**

### **Public Safety & Emergency Preparedness**

- **Community-oriented Police and Fire**
- **Active emergency preparation**
- **Engage and train neighbors**

<b><u>Project/Program</u></b>	<b><u>Responsible</u></b>	<b><u>Next Steps</u></b>	<b><u>Completion Date</u></b>
Citywide Training on NIMS	Tom Ross / Dave Edwards	City Council Training  Staff trained on ICS 100 and 700	December 2014  October 2014
Community Outreach	Tom Ross	Neighborhood BBQ event in Millcreek Neighborhood	August 2014
Replacement of Signage	Gary Blowers	Continue replacements	Unknown due to delays from Federal Highway Administration



## Regional Cooperation & Collaboration

- Shared facilities
- Strong relationships
- Economies of scale

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Tesoro Pipeline	Rusty Mahan	Understand route and impacts from Tesoro	Ongoing
UTA Davis County BRT Initiative	Chad Wilkinson	<b><u>Completion of environmental documentation and advanced conceptual engineering for the locally preferred alternative</u></b>	<b><u>Ongoing. UTA to work with communities to identify and secure funding</u></b>
I-15 bridge and road work	Paul Rowland / Gary Blowers	Monitor and report	Ongoing

## Quality & Varied Recreational Opportunities

- Well maintained parks
- Trails and urban pathways
- World-class golf facility

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Mill Street Park Development	Brock Hill	Issue RFP for public design process	<b><u>December 2014</u></b>
		Begin Public Input process	<b><u>January/February 2015</u></b>
400 North Park	Brock Hill	Rotary Flag Pole installed	<b><u>Completed September 2014</u></b>
		Playground centerpiece ordered	<b><u>November 2014</u></b>
Pickleball Court Resurfacing	Brock Hill	Convert tennis court to pickleball courts and resurface at Twin Hollow Park	Completed August 2014
<b><u>Recreational Field Use Policy</u></b>	Brock Hill	Research/gather information from other cities and Davis School District	<b><u>Ongoing. Draft policy scheduled for January/February 2015</u></b>



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**Minutes of the  
BOUNTIFUL CITY COUNCIL  
October 28, 2014 – 4:00 p.m.**

Present: Mayor: Randy C. Lewis  
Council Members: Kendalyn Harris, Richard Higginson  
Beth Holbrook, John Pitt  
City Manager: Gary Hill  
Assist. City Manager: Galen Rasmussen  
City Attorney: Russell Mahan  
City Engineer: Paul Rowland  
City Planner: Chad Wilkinson  
Department Director's & Personnel  
Brock Hill, Parks  
Allen Johnson, Power  
Tom Ross, Police  
Allan West, Information Systems  
Recording Secretary: Nikki Dandurand  
Excused: Council Member: John Marc Knight

Official Notice of the Closed Session, Work Session and Regular Meeting had been given by posting a written notice of same and an Agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Mayor Lewis welcomed those in attendance and a motion was brought and seconded to adjourn to a closed session.

**Closed Session – 4:00 p.m. – 6:15 p.m.**  
**Planning Commission Room**

A closed session was held for the purpose of discussing the acquisition or sale of real property, pending litigation, and/or to discuss the character and competency of an individual(s) (Utah Code §52-4-205).

Those in attendance: Mayor Lewis, Council members Harris, Higginson, Holbrook and Pitt, Councilman Knight was excused. Gary Hill, Galen Rasmussen, Russell Mahan, Paul Rowland, Chad Wilkinson, and Lloyd Cheney. David Smith-DUNN Assoc., Jonathan Bradshaw, Benjamin Lawry and David Garce-GSBS Architects, Tyler Smithson, Jesse Bell and David Harris- Logan Simpson were also in attendance.

**Work Session – 6:18 p.m. – 6:58 p.m.**  
**Planning Commission Room**

Mayor Lewis called the meeting to order, and welcomed those in attendance.

**DISCUSSION ABOUT 400 NORTH PLAYGROUND – MR. BROCK HILL**

1 Mr. Hill presented new options for the playground, to include all age play and a new and  
2 different product that fits in with what is already in place. This new design is within budget and the  
3 plan design is consistent with the equipment already installed. The top height could be a concern, but  
4 as the Mayor and some Council responded, children need to play, climb and be kids. A similar  
5 version is located in Saratoga Springs, UT, with a population of close to 18,000 residents. No  
6 accidents have been reported on their playground equipment. Council referred to Mr. Mahan for any  
7 city accident reports, but Mr. Mahan was not aware of anything recent. Mr. Hill continued that most  
8 of the accidents that do occur are maintenance issues, rather than personal negligence. Mr. Hill stated  
9 that if this design is acceptable, it would be wise to sign a contract now to lock in winter rates and  
10 have an early spring delivery. Mayor and Council all agreed to continue with Mr. Hill's design and  
11 proposal.

12  
13 **DAVIS COUNTY ANIMAL CARE & CONTROL TRAP NEUTER AND RELEASE**  
14 **PROGRAM – MR. CLINT THACKER & CHIEF TOM ROSS**

15 Chief Ross introduced Tracy L. Roddom, Assistant Director for Davis County Animal  
16 Control and Arlyn Bradshaw, Best Friends Animal Society for the presentation. Mr. Bradshaw asked  
17 why cats are the bigger issue within the animal population. He responded that up to 52% of cats are  
18 euthanized, while only 17% dogs. Davis County Animal Control took in nearly 4,000 cats last year,  
19 with only a 5% return rate. Davis County instituted a new program last year called TNR (Trap-  
20 Neuter-Release) as an abatement program. This program allows feral or free roaming cats brought in  
21 to be ID'd, given shots, neutered, ear-tipped and released back in the cat population. The benefits  
22 include reduced take in rates, safer communities, improved health of the cats, the shelter staff are  
23 more satisfied and, over time, TNR can reduce the colony of a cat community. Best Friends can  
24 work with the City and residents to explain and even set up deterrents to unwanted cats if necessary.  
25 Mr. Bradshaw noted that the majority of cities in South Davis County have already signed an  
26 ordinance to support this program, with a 5-yr. pilot program already started. Mr. Gary Hill stated  
27 that this issue can be brought back as an ordinance. Council members agreed.

28  
29 The Work Session adjourned at 6:58 p.m. to move to Regular Meeting.

30  
31 **Regular Meeting – 7:06 p.m.**  
32 **City Council Chambers**

33  
34 Mayor Lewis called the meeting to order at 7:06 p.m. and welcomed those in attendance.  
35 Britton Powell, Boy Scout Troop 218, led the Pledge of Allegiance to the flag. Irv Henry, Bountiful  
36 resident, said a prayer.

37  
38 **APPROVAL OF MINUTES**

39 Minutes of the October 14 and 21, 2014 City Council Meetings were presented. Councilman  
40 Higginson made a motion to approve and Councilman Pitt seconded the motion. Voting was  
41 unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting "aye".

42  
43 **COUNCIL REPORTS**

44 Councilwoman Holbrook reminded everyone that tickets for the Bar J Wranglers will go on  
45 sale the first week of November. The concert is December 6, 2014. Councilwoman Harris reported  
46 the Pumpkin Patch was a great success, and the Youth Council did a great job. Councilman Pitt

1 attended a luncheon with local auto dealers and appreciated how the City and business owners work  
2 well together.

3  
4 **YOUTH COUNCIL REPORT**

5 None

6  
7 **CONSIDER APPROVAL OF MAY, JULY, AUGUST & SEPTEMBER 2014 BUDGET**  
8 **SUMMARIES; WEEKLY EXPENDITURES APPROVAL FOR OCTOBER 9 & 16, 2014**

9 Mayor Lewis presented the Reports for budget summaries to include: May expenditures =  
10 \$4,666,089.75 and capital = \$425,337.79, July expenditures = \$2,534,987.12 and capital =  
11 \$-87,312.30, August expenditures = \$7,556,890.11 and capital = \$705,161.57 and September  
12 expenditures = YTD \$12,480,694.66 and capital = MTD \$ 870,841.16. Councilman Higginson  
13 inquired as to why June 2014 was not presented. Mr. Galen Rasmussen explained the fiscal year  
14 closed and the auditors were reviewing June, and it will be presented at a later time as a final fiscal  
15 year summary. Weekly expenditures for October 9 (\$531,700.51) and 16 (\$1,042,971.83) were  
16 presented. Councilman Pitt motioned to approve all the reports, as presented, and Councilman  
17 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,  
18 Holbrook and Pitt voting “aye”.

19  
20 **GORDON RICKS RETIREMENT – MR. ALLEN JOHNSON**

21 Mr. Johnson recognized Mr. Ricks for close to 30 years as a Bountiful Power employee.  
22 Gordon was a valuable and reliable employee. Gordon thanked his fellow employees and  
23 management for a great work place. Council members and the Mayor all expressed their gratitude for  
24 Mr. Ricks.

25  
26 **PUBLIC MEETING – RAP TAX REAUTHORIZATION – MR. GALEN RASMUSSEN**

27 Mr. Mahan quickly reviewed the reason(s)/conduct for a public meeting. Mr. Rasmussen  
28 stated that City Resolution 2014-12 (RAP Tax ballot question) was adopted in July 2014. Tonight’s  
29 public meeting is to inform the residents of the ballot’s opinion question. Mr. Rasmussen gave an  
30 overview of the current RAP Tax, stating the main use of this tax was to support the Centerpointe  
31 Theatre in Centerville. With its pending re-approval, Bountiful could see an estimated annual intake  
32 of \$430,000, with a projected \$4.7 million over a 10-year term. This money could be used for a  
33 recent park purchase upgrade, playground improvements, trails and other cultural art groups. All of  
34 this would be allocated through a budget process, with eligible City or outside groups applying for  
35 such funds, and approval being determined by the Council.

36  
37 *Public Meeting open: 7:27 p.m.*  
38 *Closed: 7:28 p.m.*  
39 *There were no public comments.*  
40

41 **PUBLIC HEARING – CONSIDER APPROVAL OF ORDINANCE 2014-21 REZONING 78**  
42 **EAST 400 NORTH FROM SINGLE FAMILY (R-4) TO DOWNTOWN (DT),**  
43 **INTERMOUNTAIN HEALTHCARE, APPLICANT – MR. CHAD WILKINSON**

44 Mr. Wilkinson explained the logical extension of this zone boundary, which is currently non-  
45 conforming in relation to the lot width standards of the R-4 zone. Residents have concerns about  
46 encroachment on their residential property, lighting at night and if there would be more expansion in

1 the future. Councilman Higginson expressed his concerns that the Council desire was to not have any  
2 more commercial expansion along 4<sup>th</sup> North. He further stated that although the home currently  
3 located there remains in disrepair, it would be best to keep the street as residential, although any  
4 update would be better than the current home. Councilwoman Harris asked whether there is a  
5 solution considering the concerns of the surrounding residents. This area would most likely become  
6 parking or green space.

7  
8 **Public Hearing open: 7:35 p.m.**

9 **Public comments were as follows:**

- 10 • Tom Uriona-Real Estate Director for IHC-Once IHC knows what footprint they have,  
11 the plans can move ahead
- 12 • Ethel Black – 205 N. 100 E. – Concerned that if IHC does not turn this area into a  
13 parking lot, will it turn into other developments? Mr. Wilkinson responded that it  
14 would not be logical to rezone.
- 15 • Nick & Allison Nielson – 3<sup>rd</sup> North/1<sup>st</sup> East – On behalf of their neighbor, they are  
16 concerned with the lights being on at night and the encroachment of the zoning. This  
17 particular neighbor has the same lot size and is it non-conforming as well, so would it  
18 be rezoned?
- 19 • Laurel Lindsey – 321 N. 100 E. – She also has additional concerns about the  
20 encroachment into the residential area. Will there be a fence, green space, additional  
21 lighting? Could dimmers be put in place at night?
- 22 • Greg McDonald – broker of the property. They have looked at all options available  
23 and selling this lot to IHC is in the best interest of the owner.

24 **Public Hearing closed: 7:50 p.m.**

25  
26 Councilman Pitt inquired about the barrier between residential and business zones. Mr.  
27 Wilkinson responded that a 6ft. fence would be installed. Mr. Wilkinson also stated that if the zone  
28 change is approved, the plans will be reviewed again and lighting could be conditional. Mayor Lewis  
29 asked if there were any future expansion plans for IHC and if there would be more doctors or long-  
30 term health care. Mr. David Jensen, Director of Operations, responded that preliminary site plans  
31 are drawn and with the existing footprint, it will expand along Main St., and with parking needs, it  
32 would move south. Also, the building would remain as outpatient practice only. Mr. Nielson,  
33 resident, asked whether they would be fighting for their property again 15 years from now. Mayor  
34 Lewis responded that Mr. Nielson should ask IHC. Councilwoman Harris stated that Council  
35 appreciates the residents’ concerns, but believes IHC will be a good neighbor. Councilman  
36 Higginson remained firm on his decision to keep 4<sup>th</sup> North as is. Mayor Lewis ended by noting that  
37 Main St. is very important to the Council and its residents and we will always take any change  
38 seriously. Councilman Higginson made a motion to deny the request for rezoning 78 East 400 North.  
39 There was no second to the motion. Councilwoman Holbrook made a motion to accept the rezoning  
40 of 78 East 400 North and Councilman Pitt seconded the motion. The motion was approved 3-1, with  
41 Councilman Higginson saying “nay” and Council members Harris, Holbrook and Pitt voting “aye.”  
42

43 **PUBLIC HEARING – CONSIDER APPROVAL OF ORDINANCE 2014-22 VACATING LOT**  
44 **37 IN NEWPORT HEIGHTS SUBDIVISION PLAT A AT 3985 S. BOUNTIFUL**  
45 **BOULEVARD, MICHAEL NIELSEN, APPLICANT – MR. PAUL ROWLAND**

46 Mr. Rowland stated that preliminary and final approval of the four lot Planned Unit

1 Development is contingent upon Plat A, lot 37 being vacated out of the current subdivision into a  
2 new subdivision.

3  
4 *Public Hearing open: 8:06 p.m.*

5 *Closed: 8:07 p.m.*

6 *There were no public comments.*  
7

8 Councilman Higginson made a motion to approve Ordinance 2014-22, and Councilwoman Harris  
9 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and  
10 Pitt voting “aye”.

11  
12 **CONSIDER APPROVAL OF THE BID FROM NORTHEN POWER FOR 35 ERMCO**  
13 **TRANSFORMERS FOR THE AMOUNT OF \$64,870.00 – MR. ALLEN JOHNSON**

14 Mr. Johnson reported that it is necessary to replenish the inventory. The company with the  
15 low bid and the quickest company from which to purchase them are the same, that being Northern  
16 Power. Councilwoman Holbrook made a motion to approve the purchase of 35 ERMCO  
17 transformers in the amount of \$64,870.00, and Councilman Higginson seconded the motion. Voting  
18 was unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

19  
20 **CONSIDER APPROVAL OF A CONTRACT WITH i4 SOLUTIONS TO UPDATE THE**  
21 **BOUNTIFUL CITY WEBSITE FOR THE AMOUNT OF \$15,000.00 – MR. ALAN WEST**

22 Mr. West commented that our current website has good content, but poor design and not user  
23 friendly options. A contract with i4 will provide web design and options for City branding. They  
24 would be able to migrate off the existing platform. Councilwoman Harris made a motion to approve  
25 the contract and Councilwoman Holbrook seconded the motion. Councilman Higginson did inquire if  
26 the city residents and or Council would have input regarding the City branding. Mr. West said all  
27 would be involved. Councilman Pitt asked if the City website is a hub for other companies and city  
28 venues and can the individual owners manage their sites? Mr. West said yes. The Police Department  
29 has been very aggressive on their website, and i4 also offers smaller packages to be easily  
30 implemented. The site owners can manage with their own contract. Voting was unanimous with  
31 Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

32  
33 **CONSIDER APPROVAL OF LEASE AGREEMENT FOR PLACEMENT OF NORTH SALT**  
34 **LAKE CITY WI-FI TOWER NEAR HIDDEN LAKE CIRCLE – MR. RUSSELL MAHAN**

35 Mr. Mahan stated that North Salt Lake has a lease for the ground near an existing tower and  
36 would like to enter a permitted use only on a City-owned property via a lease. The tower will be  
37 located near an existing City tower. The term of the lease is for ten years, and renewable thereafter  
38 for an additional ten years. A copy of the lease is in the City Council packet. Mr. Mahan stated we  
39 are on good terms with North Salt Lake and this would be a good”neighborly” thing to do.  
40 Councilman Pitt made a motion to approve the lease and Councilman Higginson seconded the  
41 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting  
42 “aye”.

43  
44 The meeting was adjourned to a Redevelopment Agency meeting with a separate agenda at 8:18 p.m.,  
45 with Councilwoman Holbrook making the motion and Councilman Pitt seconding. Voting was  
46 unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

1 Minutes of the  
2 Bountiful City Council  
3 November 18, 2014, 5:00 p.m.  
4

5 Present: Mayor Randy Lewis  
6 Council Members Kendalyn Harris, Richard Higginson, John  
7 Marc Knight, John Pitt  
8 Council Members Absent Beth Holbrook  
9 City Attorney Russell Mahan  
10 Assistant City Manager Galen Rasmussen  
11

12 Official Notice of this special City Council meeting was given by posting a written  
13 notice and agenda at City Hall and on the Bountiful City Website and the Utah Public  
14 Notice Website, and by providing copies to the following newspapers of general  
15 circulation: Davis County Clipper, Standard Examiner.  
16

17 At 5:00 p.m. the Mayor called the meeting to order and welcomed those present.  
18

19 City Attorney Russell Mahan explained the purpose of the canvass of the votes and  
20 reviewed the documents received from Davis County for the RAP tax election held on  
21 November 4, 2014. These consisted of a tabulation of the vote by precinct and a list of  
22 votes not counted for various reasons, which were certified by Davis County Clerk Steve  
23 Rawlings. Mr. Rawlings submitted a 2014 General Election Audit Report. There is also a  
24 declaration by the Board of Canvass consisting of the Davis County Commission  
25 members. Davis County conducted the election for Bountiful City. These documents  
26 showed the Bountiful RAP tax reauthorization to have passed by a vote of 7,379 to 3,450,  
27 with a total of 11,438 votes being cast on the Bountiful City Proposition. Twenty votes,  
28 including three provisional, were not counted for various reasons stated in the report.  
29

30 Councilman Pitt made a motion to accept and adopt the canvass report of the Davis  
31 County Clerk Auditor, and to declare that the Rap tax reauthorization was approved by the  
32 voters of Bountiful City at the November 4, 2014. The motion was seconded by  
33 Councilman Higginson. The motion was approved with Council members Harris,  
34 Higginson, Knight and Pitt voting in the affirmative. There were no votes opposed.  
35

36 Mr. Mahan stated that there would be an ordinance concerning the RAP Tax  
37 coming before the City Council at the December 9, 2014, meeting.  
38

39 Councilman Knight made a motion to adjourn the meeting, which was seconded by  
40 Councilman Higginson. The motion was approved with Council members Harris,  
41 Higginson, Knight and Pitt voting in the affirmative. There were no votes opposed.  
42

43 The meeting adjourned at 5:08 p.m.



# City Council Staff Report



**Subject:** October 2014 Budget Summaries & Expenditure Report

**Author:** Heidi Voordeckers, Assistant Finance Director

**Department:** Finance

**Date:** November 25, 2014

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## **Background**

This report includes summary budgetary information for all of the City's funds. Both revenues and expenditures, including capital outlay, have been included. The report is presented to the City Council each month for review and approval.

## **Analysis**

Data within the report and boxed explanations presented on the budget graph provide explanations of significant trends for the period.

With 33% of the fiscal year elapsed, the combined fund revenues are 25.4% collected and expenditures are 27.2% disbursed. This is consistent with actual figures from October 2013 with revenues at 26.3% collected and expenditures 28.5% disbursed.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Recommendation**

Council should review and approve the attached expenditure report.

## **Significant Impacts**

The FY2015 budget portion of this report is the same as that originally and formally adopted by the City Council.

## **Attachments**

October 2014 Council Budget Summary

October 2014 Weekly Reports of Expenditures for October 9<sup>th</sup> and 16<sup>th</sup>

November 2014 Weekly Reports of Expenditures for November 6<sup>th</sup> and 13<sup>th</sup>

# October 2014 Budget Performance Report

- Revenues
- Expenditures - Includes Capital Outlay
- Capital Outlay

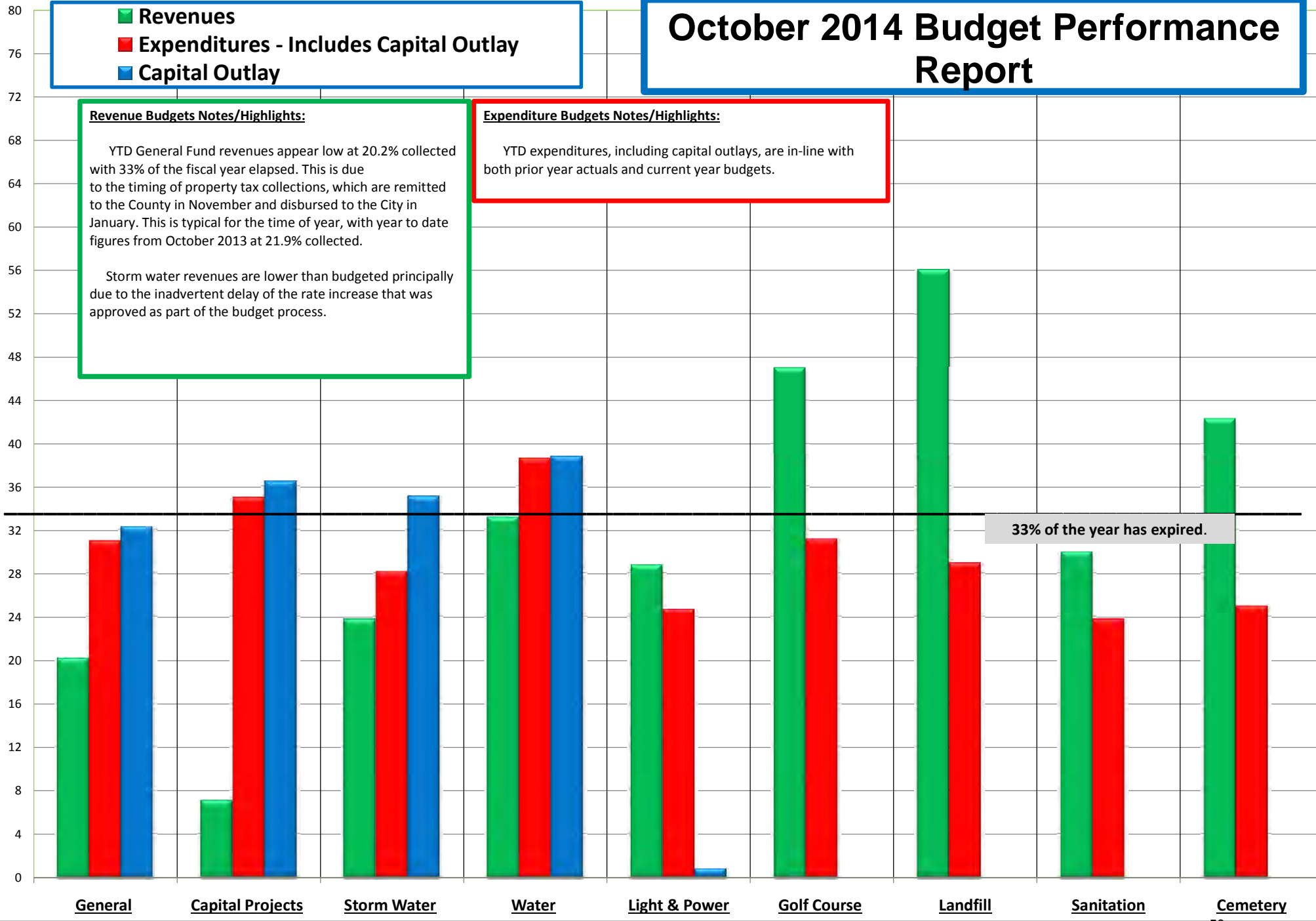
### Revenue Budgets Notes/Highlights:

YTD General Fund revenues appear low at 20.2% collected with 33% of the fiscal year elapsed. This is due to the timing of property tax collections, which are remitted to the County in November and disbursed to the City in January. This is typical for the time of year, with year to date figures from October 2013 at 21.9% collected.

Storm water revenues are lower than budgeted principally due to the inadvertent delay of the rate increase that was approved as part of the budget process.

### Expenditure Budgets Notes/Highlights:

YTD expenditures, including capital outlays, are in-line with both prior year actuals and current year budgets.



33% of the year has expired.

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City of Bountiful, UT  
OCTOBER 2014 REVENUE BUDGET

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FOR 2015 04

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
10 GENERAL FUND	-17,240,100	-16,431,600	-3,325,250.10	-1,373,220.05	-13,106,349.90	20.2%
30 DEBT SERVICE	-269,000	-269,000	-396.40	-393.56	-268,603.60	.1%
44 MUNICIPAL BUILDING AUTHORITY	-721,387	-721,387	-207,257.60	-835.93	-514,129.40	28.7%
45 CAPITAL IMPROVEMENT	-3,946,495	-3,946,495	-281,596.05	-169,396.64	-3,664,898.95	7.1%
48 RECYCLING	-369,043	-368,810	-102,707.91	-31,558.82	-266,102.09	27.8%
49 STORM WATER	-1,256,158	-1,256,158	-299,514.80	-104,691.20	-956,643.20	23.8%
51 WATER	-4,181,760	-4,181,760	-1,389,071.96	-382,893.05	-2,792,688.04	33.2%
53 LIGHT & POWER	-29,190,706	-29,190,706	-8,416,917.30	-2,293,177.91	-20,773,788.70	28.8%
55 GOLF COURSE	-1,631,340	-1,631,340	-766,891.44	-141,098.47	-864,448.56	47.0%
57 LANDFILL	-1,279,807	-1,104,182	-619,461.51	-173,551.02	-484,720.49	56.1%
58 SANITATION	-1,007,190	-1,007,190	-302,286.52	-93,491.19	-704,903.48	30.0%
59 CEMETERY	-479,879	-415,343	-175,554.45	-40,729.45	-239,788.55	42.3%
61 COMPUTER MAINTENANCE	-56,250	-56,250	-35,173.05	-124.05	-21,076.95	62.5%
63 LIABILITY INSURANCE	-528,823	-528,823	-344,231.32	-5,326.96	-184,591.68	65.1%
64 WORKERS' COMP INSURANCE	-326,674	-326,674	-79,579.57	-29,901.99	-247,094.43	24.4%
72 RDA REVOLVING LOAN FUND	-1,006,598	-1,000,000	-150,897.30	-40,420.86	-849,102.70	15.1%
73 REDEVELOPMENT AGENCY	-2,544,641	-2,544,641	-7,282.62	-7,282.62	-2,537,358.38	.3%
74 CEMETERY PERPETUAL CARE	0	0	-19,063.55	-8,318.55	19,063.55	100.0%
78 LANDFILL TRUST	0	0	-960.37	.00	960.37	100.0%
83 RAP TAX	-371,000	-371,000	-68,501.11	-32,970.26	-302,498.89	18.5%
92 OPEB TRUST	0	0	-2,837.34	.00	2,837.34	100.0%
99 INVESTMENT	0	0	-2,110.71	185,625.39	2,110.71	100.0%
GRAND TOTAL	-66,406,851	-65,351,359	-16,597,542.98	-4,743,757.19	-48,753,816.02	25.4%

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OCTOBER 2014 EXPENSE BUDGET

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FOR 2015 04

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4100 Non-Departmental	-808,500	-808,500	-269,840.00	-67,460.00	.00	-538,660.00	33.4%
4110 Legislative	635,892	635,463	184,885.11	27,945.57	.00	450,577.89	29.1%
4120 Legal	347,188	347,188	105,624.76	33,488.23	.00	241,563.24	30.4%
4130 Executive	267,281	267,281	79,087.20	25,693.68	.00	188,193.80	29.6%
4134 Human Resources	192,558	192,558	54,483.55	16,401.10	.00	138,074.45	28.3%
4136 Information Systems	492,967	492,967	143,390.16	48,622.83	.00	349,576.84	29.1%
4140 Administration	646,608	646,608	232,001.50	62,314.43	.00	414,606.50	35.9%
4143 Treasury	570,165	563,665	174,369.46	67,981.36	.00	389,295.54	30.9%
4160 Government Buildings	117,826	117,826	36,203.93	12,464.37	.00	81,622.07	30.7%
4210 Police	5,855,397	5,855,397	1,664,827.74	558,778.49	.00	4,190,569.26	28.4%
4215 Reserve Officers	43,561	43,561	5,553.87	1,868.60	.00	38,007.13	12.7%
4216 Crossing Guards	136,905	136,905	33,074.57	21,523.80	.00	103,830.43	24.2%
4217 PROS	301,432	301,432	80,291.84	33,889.31	.00	221,140.16	26.6%
4218 Liquor Control	42,826	42,826	1,952.59	255.17	.00	40,873.41	4.6%
4219 Enhanced 911	595,000	595,000	186,485.91	44,828.55	.00	408,514.09	31.3%
4220 Fire	1,900,000	1,900,000	943,468.60	471,734.30	.00	956,531.40	49.7%
4410 Streets	3,310,069	3,310,069	913,095.88	344,565.00	.00	2,396,973.12	27.6%
4450 Engineering	764,953	764,953	233,987.80	72,671.02	.00	530,965.20	30.6%
4510 Parks	781,400	781,400	237,139.38	74,484.58	.00	544,260.62	30.3%
4610 Planning	245,001	245,001	61,324.19	16,836.99	.00	183,676.81	25.0%
TOTAL GENERAL FUND	16,438,529	16,431,600	5,101,408.04	1,868,887.38	.00	11,330,191.96	31.0%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	269,000	269,000	.00	.00	.00	269,000.00	.0%
TOTAL DEBT SERVICE	269,000	269,000	.00	.00	.00	269,000.00	.0%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	721,387	721,387	163,942.00	.00	.00	557,445.00	22.7%
TOTAL MUNICIPAL BUILDING AUTHORITY	721,387	721,387	163,942.00	.00	.00	557,445.00	22.7%
<u>45 CAPITAL IMPROVEMENT</u>							

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45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	900,000	900,000	65,999.83	17,908.40	.00	834,000.17	7.3%
4136	Information Systems	115,000	115,000	6,175.78	1,552.50	.00	108,824.22	5.4%
4140	Administration	20,000	0	.00	.00	.00	.00	.0%
4210	Police	448,495	448,495	26,084.00	.00	.00	422,411.00	5.8%
4410	Streets	2,275,000	2,223,000	1,279,195.42	264,208.60	.00	943,804.58	57.5%
4510	Parks	340,000	260,000	3,800.00	.00	.00	256,200.00	1.5%
	TOTAL CAPITAL IMPROVEMENT	4,098,495	3,946,495	1,381,255.03	283,669.50	.00	2,565,239.97	35.0%
48 RECYCLING								
4800	Recycling	368,810	368,810	90,879.04	30,291.43	.00	277,930.96	24.6%
	TOTAL RECYCLING	368,810	368,810	90,879.04	30,291.43	.00	277,930.96	24.6%
49 STORM WATER								
4900	Storm Water	1,292,181	1,256,158	353,636.52	240,574.65	.00	902,521.48	28.2%
	TOTAL STORM WATER	1,292,181	1,256,158	353,636.52	240,574.65	.00	902,521.48	28.2%
51 WATER								
5100	Water	4,241,760	4,181,760	1,612,604.19	420,000.05	.00	2,569,155.81	38.6%
	TOTAL WATER	4,241,760	4,181,760	1,612,604.19	420,000.05	.00	2,569,155.81	38.6%
53 LIGHT & POWER								
5300	Light & Power	29,380,878	29,190,706	7,216,092.39	1,972,347.87	.00	21,974,613.61	24.7%
	TOTAL LIGHT & POWER	29,380,878	29,190,706	7,216,092.39	1,972,347.87	.00	21,974,613.61	24.7%
55 GOLF COURSE								

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OCTOBER 2014 EXPENSE BUDGET

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55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,731,699	1,631,340	508,956.57	147,366.02	.00	1,122,383.43	31.2%
	TOTAL GOLF COURSE	1,731,699	1,631,340	508,956.57	147,366.02	.00	1,122,383.43	31.2%
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57	LANDFILL							
5700	Landfill	1,419,182	1,104,182	320,361.20	90,841.65	.00	783,820.80	29.0%
	TOTAL LANDFILL	1,419,182	1,104,182	320,361.20	90,841.65	.00	783,820.80	29.0%
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58	SANITATION							
5800	Sanitation	1,145,246	1,007,190	239,749.56	74,035.11	.00	767,440.44	23.8%
	TOTAL SANITATION	1,145,246	1,007,190	239,749.56	74,035.11	.00	767,440.44	23.8%
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59	CEMETERY							
5900	Cemetery	415,343	415,343	103,804.61	31,119.21	.00	311,538.39	25.0%
	TOTAL CEMETERY	415,343	415,343	103,804.61	31,119.21	.00	311,538.39	25.0%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	56,250	56,250	1,337.70	45.75	.00	54,912.30	2.4%
	TOTAL COMPUTER MAINTENANCE	56,250	56,250	1,337.70	45.75	.00	54,912.30	2.4%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	528,823	528,823	419,468.91	25,710.98	.00	109,354.09	79.3%
	TOTAL LIABILITY INSURANCE	528,823	528,823	419,468.91	25,710.98	.00	109,354.09	79.3%
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64	WORKERS' COMP INSURANCE							

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OCTOBER 2014 EXPENSE BUDGET

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64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	326,674	326,674	115,746.41	33,649.93	.00	210,927.59	35.4%
	TOTAL WORKERS' COMP INSURANCE	326,674	326,674	115,746.41	33,649.93	.00	210,927.59	35.4%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	.0%
	TOTAL RDA REVOLVING LOAN FUND	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	.0%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,617,272	2,544,641	56,418.46	22,394.84	.00	2,488,222.54	2.2%
	TOTAL REDEVELOPMENT AGENCY	2,617,272	2,544,641	56,418.46	22,394.84	.00	2,488,222.54	2.2%
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83	RAP TAX							
8300	RAP Tax	371,000	371,000	39,977.77	31,977.77	.00	331,022.23	10.8%
	TOTAL RAP TAX	371,000	371,000	39,977.77	31,977.77	.00	331,022.23	10.8%
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92	OPEB TRUST							
9200	OPEB Trust	0	0	37,291.20	9,322.80	.00	-37,291.20	100.0%
	TOTAL OPEB TRUST	0	0	37,291.20	9,322.80	.00	-37,291.20	100.0%
	GRAND TOTAL	66,422,529	65,351,359	17,762,929.60	5,282,234.94	.00	47,588,429.40	27.2%

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OCTOBER 2014 CAPITAL OUTLAY BUDGET

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FOR 2015 04

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10 GENERAL FUND</b>							
4219 Enhanced 911	3,200	3,200	.00	.00	.00	3,200.00	.0%
4410 Streets	750,000	750,000	243,651.14	120,366.46	.00	506,348.86	32.5%
TOTAL GENERAL FUND	753,200	753,200	243,651.14	120,366.46	.00	509,548.86	32.3%
<b>45 CAPITAL IMPROVEMENT</b>							
4110 Legislative	700,000	700,000	53,310.83	17,908.40	.00	646,689.17	7.6%
4136 Information Systems	115,000	115,000	6,175.78	1,552.50	.00	108,824.22	5.4%
4140 Administration	20,000	0	.00	.00	.00	.00	.0%
4210 Police	448,495	448,495	26,084.00	.00	.00	422,411.00	5.8%
4410 Streets	2,275,000	2,223,000	1,279,195.42	264,208.60	.00	943,804.58	57.5%
4510 Parks	340,000	260,000	3,800.00	.00	.00	256,200.00	1.5%
TOTAL CAPITAL IMPROVEMENT	3,898,495	3,746,495	1,368,566.03	283,669.50	.00	2,377,928.97	36.5%
<b>49 STORM WATER</b>							
4900 Storm Water	545,000	545,000	191,112.00	191,112.00	.00	353,888.00	35.1%
TOTAL STORM WATER	545,000	545,000	191,112.00	191,112.00	.00	353,888.00	35.1%
<b>51 WATER</b>							
5100 Water	1,002,000	942,000	365,270.45	104,593.73	.00	576,729.55	38.8%
TOTAL WATER	1,002,000	942,000	365,270.45	104,593.73	.00	576,729.55	38.8%
<b>53 LIGHT &amp; POWER</b>							
5300 Light & Power	2,586,500	2,417,500	19,832.50	.00	.00	2,397,667.50	.8%
TOTAL LIGHT & POWER	2,586,500	2,417,500	19,832.50	.00	.00	2,397,667.50	.8%



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OCTOBER 2014 CAPITAL OUTLAY BUDGET

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55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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55 GOLF COURSE								
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5500	Golf Course	310,000	310,000	.00	.00	.00	310,000.00	.0%
	TOTAL GOLF COURSE	310,000	310,000	.00	.00	.00	310,000.00	.0%
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57 LANDFILL								
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5700	Landfill	300,000	0	.00	.00	.00	.00	.0%
	TOTAL LANDFILL	300,000	0	.00	.00	.00	.00	.0%
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58 SANITATION								
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5800	Sanitation	248,000	248,000	.00	.00	.00	248,000.00	.0%
	TOTAL SANITATION	248,000	248,000	.00	.00	.00	248,000.00	.0%
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59 CEMETERY								
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5900	Cemetery	30,000	30,000	.00	.00	.00	30,000.00	.0%
	TOTAL CEMETERY	30,000	30,000	.00	.00	.00	30,000.00	.0%
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83 RAP TAX								
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8300	RAP Tax	333,000	333,000	31,977.77	31,977.77	.00	301,022.23	9.6%
	TOTAL RAP TAX	333,000	333,000	31,977.77	31,977.77	.00	301,022.23	9.6%
GRAND TOTAL		10,006,195	9,325,195	2,220,409.89	731,719.46	.00	7,104,785.11	23.8%

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# City Council Staff Report



**Subject:** Expenditures for invoices > \$1,000 paid October 23 & 30 and November 6 & 13, 2014

**Author:** Heidi Voordeckers, Assistant Finance Director

**Department:** Finance

**Date:** November 17, 2014

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Recommendation**

Council should review and approve the attached expenditures.

## **Significant Impacts**

None

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid October 23 & 30 and November 6 & 13, 2014.

# Expenditure Report for Invoices > \$1,000.00

Paid October 23, 2014

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1211	ASPHALT MATERIALS IN	Streets	10.441200	Road Matl Patch/ Class C	\$ 1,217.90	179501	61089	PATCHING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	4,455.44	179502	75S24614	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	5,140.40	179502	75S24714	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	5,140.40	179502	76L96914	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	5,140.40	179502	76L97014	TREE TRIMMING
1232	AUTOMATED OFFICE SYSTEM	Information Systems	45.474500	Machinery & Equipment	1,552.50	179504	9032	BLDG PERMITS TO PDF, DATA MIGRATION TO NEW SYS
3577	PROTECTIVE EQUIPMENT	Light & Power	53.445201	Safety Equipment	1,102.74	179546	45325	GLOVE TESTING
5553	PURCELL TIRE AND SERVICE	Streets	10.425000	Equip Supplies & Maint	1,132.40	179547	2804408	NEW TIRES #2303 1 TON DUMP TRUCK
5553	PURCELL TIRE AND SERVICE	Streets	10.425000	Equip Supplies & Maint	1,757.20	179547	2804721	RECAPPED DRIVE TIRES
3791	RUSH TRUCK CENTER	Streets	10.425000	Equip Supplies & Maint	1,501.90	179552	211-427443	COOLER
3933	SKAGGS COMPANIES, INC	Police	10.445100	Public Safety Supplies	5,621.00	179556	2362573 RI	BATTERIES
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	1,012.00	179561	3628979	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	1,258.40	179561	3636045	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	1,428.68	179561	3623186	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	1,492.48	179561	3625598	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	2,534.40	179561	3638506	PATCHING
4025	STAKER & PARSON COMP	Streets	10.473200	Road Materials - Overlay	4,317.72	179561	3626714	OVERLAY 950 E 1150 N TO 900 E
4025	STAKER & PARSON COMP	Streets	10.473200	Road Materials - Overlay	5,215.76	179561	3626716	OVERLAY 950 E 1150 N TO 900 E
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	5,525.52	179561	3639420	PATCHING 425 WEST
4025	STAKER & PARSON COMP	Streets	10.473200	Road Materials - Overlay	11,122.32	179561	3628851	OVERLAY 950 E 1150 N TO 900 E
4025	STAKER & PARSON COMP	Streets	45.473200	Road Materials - Overlay	20,386.96	179561	3632124	OVERLAY DAVIS BLVD 400 N-500 S
4025	STAKER & PARSON COMP	Streets	45.473200	Road Materials - Overlay	21,004.28	179561	3633292	OVERLAY DAVIS BLVD 400 N-500 S
4027	STANDARD & POOR'S	Light & Power	53.484000	Paying Agents Fees	2,000.00	179562	10356112	2010 BOND ANALYTICAL SVCS
4171	THATCHER COMPANY	Water	51.448000	Operating Supplies	2,857.38	179567	1345941	CHLORINE/WATER TREATMENT
4189	THOMAS, BRENT	Light & Power	53.423000	Travel & Training	3,136.00	179569	10102014	2014 HT LN SCHL MEALS,FUEL,LDGNG 11/2-7/14 ST GRG
4229	TOM RANDALL DIST. CO	Golf Course	55.425100	Special Equip Maintenance	3,940.92	179571	220582	FUEL PURCHASE
4314	UNIVAR USA, INC.	Water	51.448000	Operating Supplies	1,028.55	179575	SL789010	FLUORIDE
4314	UNIVAR USA, INC.	Water	51.448000	Operating Supplies	1,513.50	179575	SL789027	FLUORIDE
4314	UNIVAR USA, INC.	Water	51.448000	Operating Supplies	1,967.55	179575	SL789011	FLUORIDE
4357	UTAH COMMUNICATIONS	Police	10.425200	Communication Equip Maint	2,394.75	179576	51337	09/14 RADIO SERVICE
4567	WESTERN REFUSE & REC	Sanitation	58.425000	Equip Supplies & Maint	1,691.03	179584	136186	GRABBER CYLS/SANITATION TRUCKS
<b>TOTAL</b>					<u>\$ 129,590.48</u>			

## Expenditure Report for Invoices > \$1,000.00

Paid October 30, 2014

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
4229	TOM RANDALL DIST. CO	Streets	10.425000 Equip Supplies & Maint	\$ 1,291.96	179650	221433	ENGINE OIL FOR FLEET
2886	LAKEVIEW ROCK PRODUC	Water	51.461300 Street Opening Expense	1,709.44	179625	322488	COMMERCIAL ROAD BASE
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	1,859.00	179647	3642585	PATCHING
4341	UTAH ASSOCIATED MUNI	Light & Power	53.448621 Power Purch IPP	2,072.78	179655	10272014	SEPT 14 MONTHLY BILL
2765	JP ELECTRICAL, LC	Legislative	45.472100 Buildings	2,306.00	179623	11309	CITY HALL ROOF MAINTENANCE
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	3,101.56	179647	3642558	PATCHING
4341	UTAH ASSOCIATED MUNI	Light & Power	53.448628 Pineview Hydro	3,839.04	179655	10272014	SEPT 14 MONTHLY BILL
3439	PECK STRIPING, INC.	Streets	10.448000 Operating Supplies	3,920.45	179635	24531	4" AND 8" LINE STRIPING
1211	ASPHALT MATERIALS IN	Streets	10.441200 Road Matl Patch/ Class C	5,072.39	179593	61198	PATCHING
5617	UTAH TILE & ROOFING,	Legislative	45.472100 Buildings	7,382.40	179658	29449	CITY HALL ROOF MAINTENANCE
5365	GSBS ARCHITECTS	Legislative	45.472100 Buildings	7,897.50	179613	31865	BLDG. STRUCTURAL STUDY
5499	BIG T RECREATION	Legislative	10.466000 Contingency	7,958.56	179597	1960	BENCHES FOR 4TH N. PARK
5621	DANIELS PAINTING INC	Parks	10.426000 Bldg & Grnd Suppl & Maint	10,890.00	179604	9063	PAINTING FOR STREETS AND PARKS
4341	UTAH ASSOCIATED MUNI	Light & Power	53.448622 Power Purch San Juan	170,794.03	179655	10272014	SEPT 14 MONTHLY BILL
4341	UTAH ASSOCIATED MUNI	Light & Power	53.448620 Power Purch CRSP	231,928.32	179655	10272014	SEPT 14 MONTHLY BILL
4341	UTAH ASSOCIATED MUNI	Light & Power	53.448626 Power Purch UAMPS (Pool, etc)	537,054.82	179655	10272014	SEPT 14 MONTHLY BILL
<b>TOTAL</b>				<u>\$ 999,078.25</u>			

## Expenditure Report for Invoices > \$1,000.00

Paid November 6, 2014

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1140	AMERICAN WATER WORKS	Water	51.421000	Books Subscr & Mmbrshp	3,512.00	179666	7000877887	2015 ANNUAL DUES
1211	ASPHALT MATERIALS IN	Streets	10.441200	Road Matl Patch/ Class C	3,815.91	179668	61475	PATCHING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	5,140.40	179669	76266614	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.448632	Distribution	5,140.40	179669	76266714	TREE TRIMMING
3323	BLUE TARP FINANCIAL	Streets	10.425000	Equip Supplies & Maint	3,029.98	179675	31533517	COMPRESSOR FOR SHOP TRUCK
1405	BOUNTIFUL CITY	Water	51.461300	Street Opening Expense	18,854.50	179676	4658-4659	ASPHALT PATCHING
1609	CENTERVILLE REDEVELO	RAP Tax	83.475300	Interlocal Payment-Centerville	29,309.30	179682	10272014	MONTHLY RAP TAX @ 90% OF COLLECTIONS
1615	CENTURYLINK	Enhanced 911	10.428000	Telephone Expense	3,556.32	179683	10222014	801-578-0401-452B
1888	DAVIS COUNTY GOVERN	Police	10.431600	Animal Control Services	5,077.76	179692	68066	08/14 ANIMAL CONTROL,DOCUMENT IMAGES
1888	DAVIS COUNTY GOVERN	Police	10.431600	Animal Control Services	5,077.76	179692	68455	09/14 ANIMAL CONTROL,DOCUMENT IMAGES
2350	GREEN SOURCE, L.L.C.	Golf Course	55.426000	Bldg & Grnd Suppl & Maint	1,868.78	179703	11009	FORTIFY
5549	JRCA ARCHITECTS,INC	Light & Power	53.472100	Buildings	5,620.00	179715	14028-03	USE & NEEDS ANALYSIS
2799	KELLERSTRASS ENTERPR	Streets	10.425000	Equip Supplies & Maint	28,177.03	179716	231093	FUEL PURCHASE
3195	MOUNTAIN STATES SUPP	Water	51.448400	Dist System Repair & Maint	1,243.17	179727	S101193583.001	SYSTEM MATERIALS
3583	PUBLIC AGENCY TRAINI	Police	10.423000	Travel & Training	1,050.00	179735	184422	ID#12399 DEATH & HOMICIDE 12/8-12/14 NV-CH,LO
5538	SVC	Police	45.474500	Machinery & Equipment	19,563.00	179746	1186	SWAT TRUCK BOX BUILD OUT 30% PMT
4217	TITLEIST	Golf Course	55.448240	Items Purchased - Resale	1,781.86	179749	197147	GOLF BALLS
5000	U.S. BANK CORPORATE	Executive	10.423000	Travel & Training	1,387.71	179750	10102014GH	AIRFARE/NLC,TAILGATE PARTY,LODGING/MGRS RETREAT MOAB
5000	U.S. BANK CORPORATE	Police	10.423000	Travel & Training	1,913.42	179750	10102014EB	NTOA AIRFARE & LODGING,WELLNESS
4413	UTAH STATE TAX COMMI	Workers' Comp Insurance	64.461200	State Tax On Premium	4,000.00	179755	10312014	3RD QTR SELF INSURANCE PREMIUM PMT
<b>TOTAL</b>					149,119.30			

## Weekly Expenditure Report for Invoices > \$1,000.00

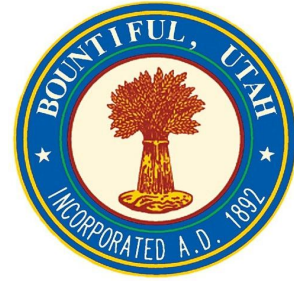
Paid November 13, 2014

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INC	Recycling	48.431550 Recycling Collection Service	\$ 30,074.40	179771	10312014	RECYCLING FEES
1447	BP ENERGY COMPANY	Light & Power	53.448611 Natural Gas	1,124.72	179773	1342693	11/14 NATURAL GAS
1602	CDW GOVERNMENT, INC	Computer Maintenance	61.429200 Computer Software	31,094.60	179774	PW76420	MICROSOFT EXCHANGE SERVER UPGRADE
5351	DEERE CREDIT, INC	Golf Course	55.425100 Special Equip Maintenance	7,184.32	179779	1505553	JD BACKHOE
1974	DJB GAS SERVICES INC	Landfill	57.425000 Equip Supplies & Maint	2,240.00	179782	815595	NEW WELDER FOR LANDFILL
5026	GLOBAL SURVEILLANCE	Streets	10.425000 Equip Supplies & Maint	2,232.50	179785	GS-10666	CAMERA-HIDDEN LAKE
5026	GLOBAL SURVEILLANCE	Water	51.431000 Profess & Tech Services	2,232.50	179785	GS-10666	CAMERA-HIDDEN LAKE
2523	HONNEN EQUIPMENT COM	Streets	45.474500 Machinery & Equipment	149,072.06	179790	617782	FRONT END LOADER
2719	JMR CONSTRUCTION INC	Light & Power	53.448633 Street Light	2,243.10	179793	11102014	CONCRETE REPAIRS
2719	JMR CONSTRUCTION INC	Streets	10.473400 Concrete Repairs	15,753.57	179793	11102014	CONCRETE REPAIRS
4996	KEDDINGTON & CHRISTE	Administrative	10.431100 Legal And Auditing Fees	3,250.62	179795	1825	AUDIT FEES FYE 6/30/14 4TH INTERIM BILLING
4996	KEDDINGTON & CHRISTE	Light & Power	53.431100 Legal And Auditing Fees	4,392.54	179795	1825	AUDIT FEES FYE 6/30/14 4TH INTERIM BILLING
2875	L.N. CURTIS & SONS	Police	10.445100 Public Safety Supplies	3,680.00	179796	3150917-00	SWAT VESTS
2930	LEON POULSEN CONSTRUCTION	Light & Power	53.448633 Street Light	1,939.11	179797	6350	CONCRETE REPAIRS
2930	LEON POULSEN CONSTRUCTION	Water	51.461300 Street Opening Expense	3,482.46	179797	6350	CONCRETE REPAIRS
2930	LEON POULSEN CONSTRUCTION	Streets	10.473400 Concrete Repairs	14,150.96	179797	6350	CONCRETE REPAIRS
2930	LEON POULSEN CONSTRUCTION	Storm Water	49.441260 Wtrway Replcmnt-Concrete Rpr	20,131.16	179797	6350	CONCRETE REPAIRS
2930	LEON POULSEN CONSTRUCTION	Storm Water	49.441250 Storm Drain Maintenance	20,392.00	179797	6362	2014 CONCRETE FINAL/HORSELY CIRCLE
3366	OLDCASTLE PRECAST	Water	51.448400 Dist Systm Repair & Maint	1,340.00	179808	210318364	METER COLLARS
5453	PLAYSPACE DESIGNS INC	Parks	10.426000 Bldg & Grnd Suppl & Maint	2,520.00	179818	11385	WOOD SURFACING
5007	PRECISION FLUID POWER	Streets	10.425000 Equip Supplies & Maint	2,388.00	179821	69937	HYD PUMP/POWER LINE PULLER TRAILER
4016	SPRINT	Streets	10.425000 Equip Supplies & Maint	1,080.29	179841	997225610-024	AC#997225610
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	1,769.68	179842	3653538	PATCHING-900 N
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	2,454.76	179842	3649763	PATCHING-400 N CIRCLE
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	2,461.80	179842	3651094	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	3,530.12	179842	3654648	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	4,328.72	179842	3649058	PATCHING-200 S 425 W
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	4,336.64	179842	3655589	PATCHING
4025	STAKER & PARSON COMP	Streets	10.441200 Road Matl Patch/ Class C	7,850.92	179842	3652347	PATCHING-900 N
4025	STAKER & PARSON COMP	Streets	45.473200 Road Materials - Overlay	19,075.76	179842	3633821	OVERLAY-DAVIS BLVD 400 N TO 500 S
4203	THYSSENKRUPP ELEVATOR	Redevelopment Agency	73.426100 Special Projects	18,322.46	179847	ACIA-UHINZ5	BDAC ELEVATOR INSTALLATION
4263	TROUB'S PRINTING	Treasury	10.429050 Util Billing Supplies	1,468.72	179850	M1300	UTILITY BILLS
5000	U.S. BANK CORPORATE	Police	10.423000 Travel & Training	1,113.26	179853	10102014JP	LODGING, TRAINING, MEALS
4448	VEOLIA ENVIRONMENTAL	Sanitation	58.448000 Operating Supplies	41,881.41	179862	425897147	HHW RECYCLING FEES
4450	VERIZON WIRELESS	Police	10.428000 Telephone Expense	1,085.14	179865	9734237697	AC#771440923-00001
5531	VORTEX COLORADO, INC	Police	10.426000 Bldg & Grnd Suppl & Maint	2,510.36	179867	33-145890-1	EMERG SVC TO GLASS/ALUM DOOR
5361	WATTS STEAM STORE UT	Parks	45.474500 Machinery & Equipment	9,256.00	179870	13840	HOTSY WASHER
4567	WESTERN REFUSE & REC	Sanitation	58.425000 Equip Supplies & Maint	1,080.49	179873	136676	ARM/SAN TRK
4567	WESTERN REFUSE & REC	Sanitation	58.425000 Equip Supplies & Maint	1,116.51	179873	136625	HYD VALVE/SAN TRKS
<b>TOTAL</b>				<u>\$ 445,641.66</u>			





# City Council Staff Report



**Subject:** CAFR (Comprehensive Annual Financial Report) & Supplemental Reports for FY2014  
**Author:** Kim J. Coleman, Recorder/Finance Director  
**Department:** Administrative  
**Date:** November 25, 2014

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## **Background**

Our annual audit has been completed and the Comprehensive Annual Financial Report (aka CAFR) and supplemental report must be presented to the Council as in prior years.

## **Analysis**

State law requires that State entities, including municipalities, with annual revenues or expenditures of \$500,000 or more receive an annual independent audit and that the report of said audit be presented to the governing body. Therefore, we are presenting the annual report (CAFR) and supplemental report for your review and consideration. *(See UCA Sections 10-6-150 and 51-2a-201 through 203.)*

## **Department Review**

The above information and the recommended action have been reviewed by the Administrative and Legal departments, as well as the City Manager, and come with their unanimous recommendation for adoption and approval.

## **Significant Impacts**

There is no anticipated negative financial impact or expense related to the CAFR and supplemental report. In fact, the positive reports should support our already strong bond rating and financial position.

## **Attachments**

CAFR for fiscal year ended 6/30/14 (this is a separate document).

## **Recommendation**

It is recommended that the Council accept the CAFR and supplemental report as presented by our independent auditors, Keddington and Christensen LLC, and approve dissemination of the CAFR to oversight agencies, including posting said report on our City website.



# City Council Staff Report



**Subject:** Mosquito Abatement Board Appointment  
**Author:** Russell Mahan, Acting City Manager  
**Department:** Legislative  
**Date:** 25 November 2014

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## **Background**

Duane Gardner has represented Bountiful on the Board of Trustees of the South Davis Mosquito Abatement District for many years, and his term of service is ending. Mayor Lewis has asked Mr. Reed Harding of Bountiful to serve on the Mosquito Abatement Board in Mr. Gardner's place.

## **Analysis**

Mr. Harding has lived in the Bountiful area since 1953. His profession was primarily in the architecture field designing, management and construction of single family, multifamily, rental and commercial projects. He continues doing that in his "retirement" years helping family members and friends construct or remodel their residences.

## **Department Review**

The review was completed by the Legal Department.

## **Significant Impacts**

None

## **Recommendation**

Mayor Lewis recommends the Council approve the appointment of Mr. Harding to the Board of Trustees of the South Davis Mosquito Abatement District.

## **Attachments**

Mr. Harding's biography summary

Reed V Harding .....A Biography Summary....November 17, 2014

Born in Ogden Utah (5/Feb/1928), lived there for one year, and then spent the next years through age 23 living with my family & obtaining my education through grade school, junior high, high school and university in Salt Lake City.

BFA Degree from U of U

Military Service ...U. S. Air Force Reserve (1950 -1953)...activated during Korean War  
(AACCS Communication Squadron stationed in Newfoundland during ‘Cold War’ Era)

Married 1952 to Joyce Bateman Harding (Joyce passed away in 2008 after 56 wonderful years together)

Three Children - 14 Grandchildren, 20 Great Grandchildren

Jan Harding Young (Steve), Patrice Harding Mathews (Blake), John R. Harding, (Deborah Brown)

Lived in Davis County since 1953

1953 - 1962 ... Val Verda (9 years)

1962 to present 740 South 800 East....Bountiful City (52 years)

Occupation Experience:

Worked for Salt Lake Board of Education during Junior High (1940 -1942) for building & grounds maintenance.

Worked in the Screen Printing Industry (Roy Marsh & Son) during High School (1943-1945), and while at the U of U (1946-1950), which provided all of the funding for my university tuition.

While on active duty in the Air Force, I served as a technical illustrator in an engineering/communications squadron.

1953 - 1957 Architectural Design & Construction bidding and estimating for Daley & Prows

1957-1960 Sperry Utah Engineering Laboratory - Supervisor & Technical Illustrator in Publication Division.

1961 - 1988 - Richard Prows Inc....The Prowswood Corp...Management/Design/Construction & Land Development of Single family, Multifamily, Rental, & Commercial Projects.

1988 - 1990 Private Contractor....Providing the design & building for residences.

1990 - 2002 - Served with my wife Joyce as missionaries for The Church of Jesus Christ of Latter-day Saints in New Zealand, Canada, Vermont, California, Bountiful, and Salt Lake City.

2002 - 2014.....I've never considered myself retired...just a change in occupation....so I've been involved in the design and construction of new residences and remodeling of existing residences involving family members and friends. I have done that while serving at the Bountiful Temple.

There was a time when Tennis and Golf occupied some of my time, but that has tapered off considerably.

Since 1962, our favorite family vacation retreat has been Jackson Lake with the Tetons, looming in the distance; and our great grandchildren have now caught the “Jackson Lake Bug” ...Family Traditions are Great!

(I've been a recipient of the mosquito fish in my pond for years, so maybe I can serve some as payback!)

# City Council Staff Report



**Subject:** Preliminary and Final Site Plan Approval for Knowlton General  
**Author:** Chad Wilkinson, City Planner  
**Address:** 95 W 300 South  
**Date:** November 25, 2014

## Background

The applicant, Knowlton General, is requesting preliminary and final site plan approval for a commercial-multifamily residential mixed use development at 95 W 300 South. The development received conditional use permit from the Planning Commission on October 21, 2014. The proposal consists of a 3- story mixed use building with 14 multifamily units and approximately 1800 square feet of commercial area located on the ground floor.

## Analysis

The site has been designed to comply with the standards of the Downtown Zone. Access to the site is via two driveway approaches on 300 South. Storm water will be detained on site in a series of storm detention pipes prior to release into the public storm system. A new fire hydrant is proposed at the northwest corner of the site in order to provide additional fire protection. Water and sewer will be served from existing lines in 300 South. The proposed building is setback between 10 and 20 feet from 300 South as required by the ordinance. The proposed building complies with the maximum height standards of the zoning district. Building elevations and floor plans were previously reviewed in conjunction with the Conditional Use Permit and the proposed development complies with the design standards of the Code including the use of decorative concrete block, brick and stucco. The applicant has submitted a preliminary landscape plan showing general compliance with the required landscape areas and percentages. A final landscape plan, including an irrigation plan, will be required at the time of building permit submittal. Lighting for the site was addressed in the conditional use permit and will need to be designed to prevent glare and spillover on adjacent properties.

The site includes 40 parking spaces with 32 surface spaces including 8 covered spaces and 8 spaces within garages. Based on the parking standards in the zoning ordinance the minimum parking required for the site is 41 (40.5) spaces. This is based on a rate of 1 space per 200 square feet for the 1800 square-foot commercial portion of the building and 2.25 spaces per unit for the 14 units of multi-family residential. Section 14-18-104 allows for approval of reduced standards for mixed uses where parking intensities vary throughout the day. The applicant has provided a parking analysis that demonstrates differing peak parking demand times for the mix of uses on the site. Based on the analysis, adequate parking will be provided for the various uses on site throughout the day. Even if parking demand for the residential use is slightly higher than that shown in the analysis for the mid-day hours, there will still be adequate parking based on the provided spaces.

## **Department Review**

This proposal has been reviewed by the Engineering and Planning Departments.

## **Significant Impacts**

This development is in an area with existing infrastructure in place and impacts to adjoining properties will be mitigated by the conditions of approval.

## **Recommended Action**

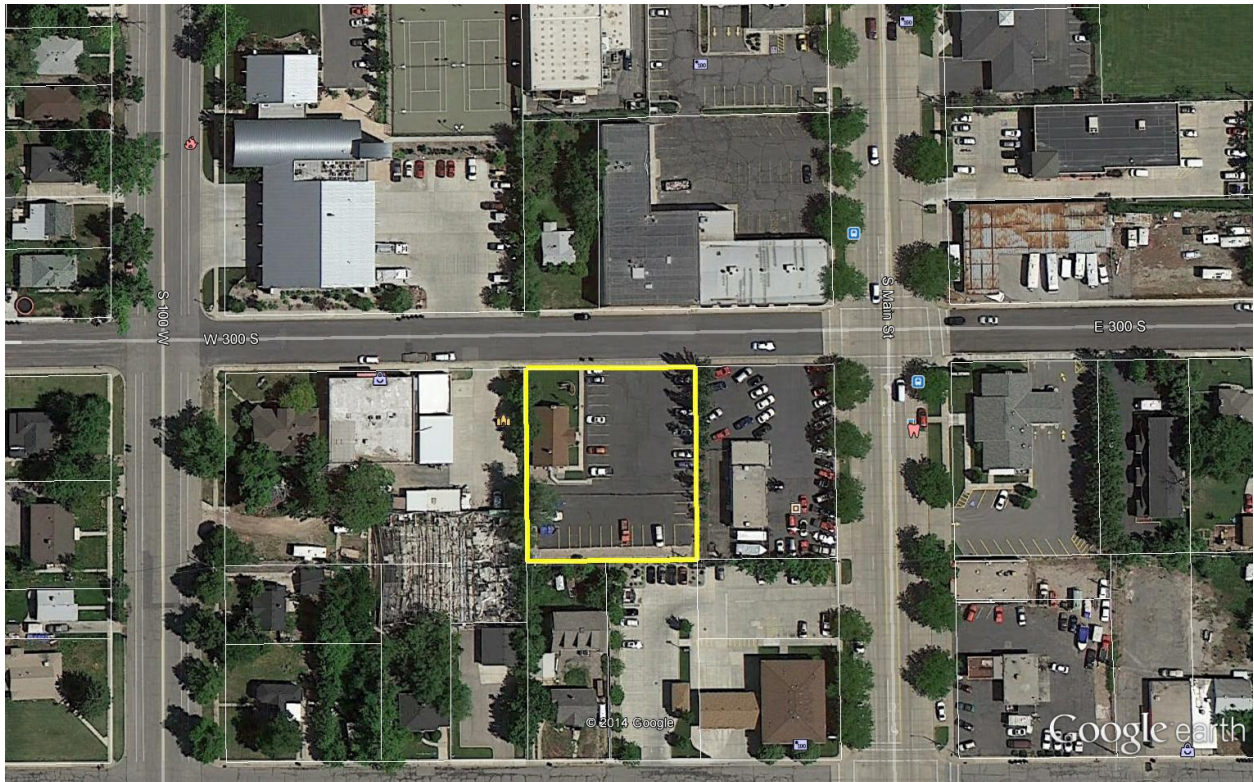
The Planning Commission recommends that the City Council approve the request for preliminary and final site plan approval subject to the following conditions:

1. In conjunction with building permit, submit a final landscape plan meeting the requirements of Chapter 16 of the Bountiful City Zoning Ordinance
2. Complete any and all redline corrections.

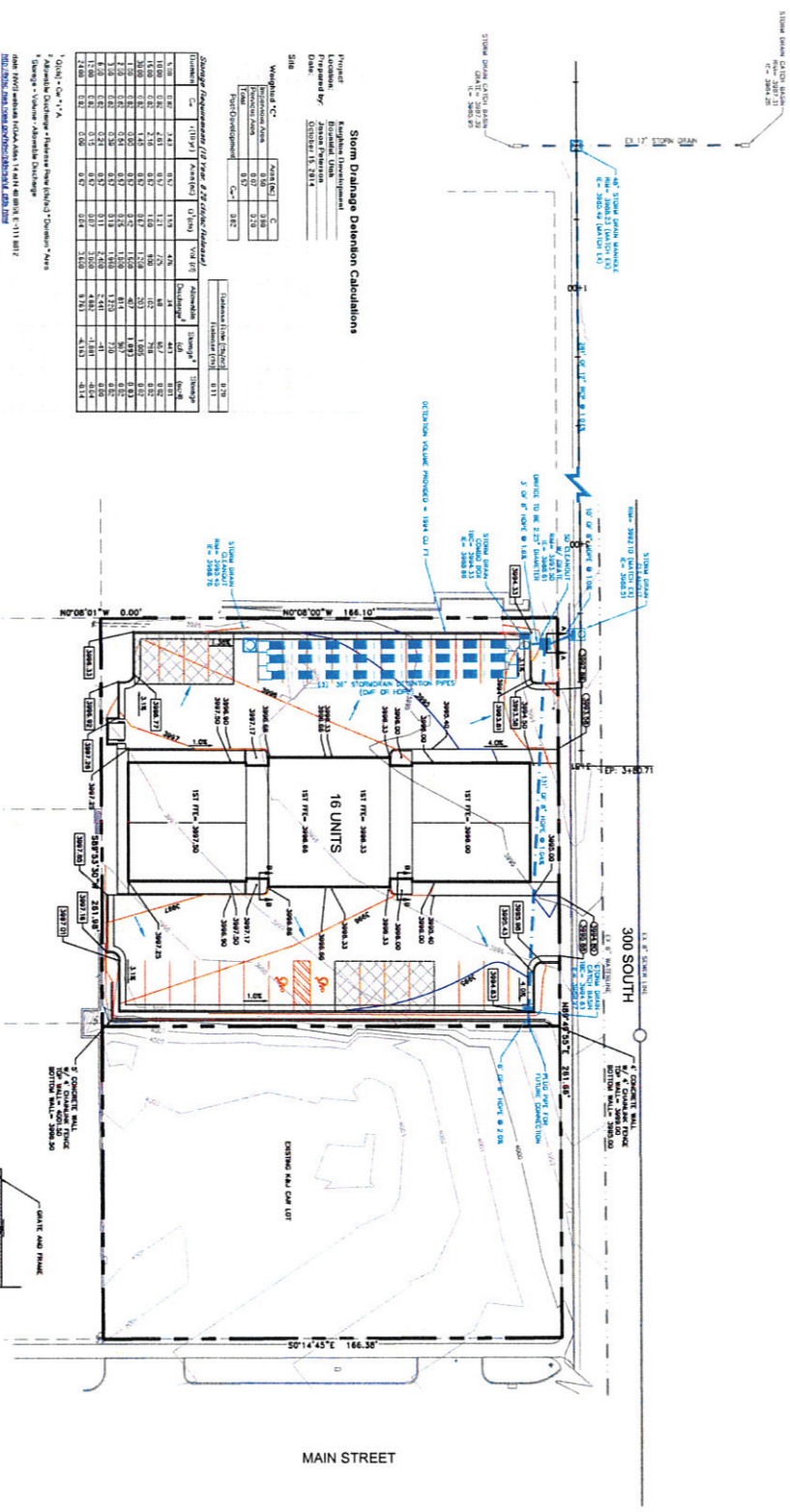
## **Attachments**

1. Aerial photo showing location of development.
2. Site plans
3. Building elevations
4. Landscape Plan
5. Parking Analysis

# 95 W. 300 South



# KNIGHTON DEVELOPMENT GRADING AND DRAINAGE PLAN

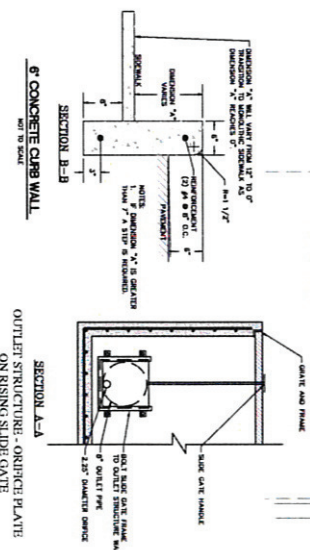


### Storm Drainage Calculation Calculations

Project: Knighton Development  
 Location: Bountiful, Utah  
 Prepared by: Jason Peterson  
 Date: 08/18/14

Area (sq ft)	C	Area (sq ft)	C
1,200	0.60	720	0.60
1,500	0.60	900	0.60
1,800	0.60	1,080	0.60
2,100	0.60	1,260	0.60
2,400	0.60	1,440	0.60
2,700	0.60	1,620	0.60
3,000	0.60	1,800	0.60
3,300	0.60	1,980	0.60
3,600	0.60	2,160	0.60
3,900	0.60	2,340	0.60
4,200	0.60	2,520	0.60
4,500	0.60	2,700	0.60
4,800	0.60	2,880	0.60
5,100	0.60	3,060	0.60
5,400	0.60	3,240	0.60
5,700	0.60	3,420	0.60
6,000	0.60	3,600	0.60
6,300	0.60	3,780	0.60
6,600	0.60	3,960	0.60
6,900	0.60	4,140	0.60
7,200	0.60	4,320	0.60
7,500	0.60	4,500	0.60
7,800	0.60	4,680	0.60
8,100	0.60	4,860	0.60
8,400	0.60	5,040	0.60
8,700	0.60	5,220	0.60
9,000	0.60	5,400	0.60
9,300	0.60	5,580	0.60
9,600	0.60	5,760	0.60
9,900	0.60	5,940	0.60
10,200	0.60	6,120	0.60
10,500	0.60	6,300	0.60
10,800	0.60	6,480	0.60
11,100	0.60	6,660	0.60
11,400	0.60	6,840	0.60
11,700	0.60	7,020	0.60
12,000	0.60	7,200	0.60
12,300	0.60	7,380	0.60
12,600	0.60	7,560	0.60
12,900	0.60	7,740	0.60
13,200	0.60	7,920	0.60
13,500	0.60	8,100	0.60
13,800	0.60	8,280	0.60
14,100	0.60	8,460	0.60
14,400	0.60	8,640	0.60
14,700	0.60	8,820	0.60
15,000	0.60	9,000	0.60

Office Size  
 0'-0" x 5'-0" = 0'-0" x 0'-0"  
 0'-0" x 6'-0" = 0'-0" x 0'-0"  
 0'-0" x 7'-0" = 0'-0" x 0'-0"  
 0'-0" x 8'-0" = 0'-0" x 0'-0"  
 0'-0" x 9'-0" = 0'-0" x 0'-0"  
 0'-0" x 10'-0" = 0'-0" x 0'-0"  
 0'-0" x 11'-0" = 0'-0" x 0'-0"  
 0'-0" x 12'-0" = 0'-0" x 0'-0"  
 0'-0" x 13'-0" = 0'-0" x 0'-0"  
 0'-0" x 14'-0" = 0'-0" x 0'-0"  
 0'-0" x 15'-0" = 0'-0" x 0'-0"



PROJECT INFORMATION  
**KNIGHTON DEVELOPMENT GRADING AND DRAINAGE PLAN**  
 BOUNTIFUL, UTAH

DESIGNER: JRP  
 CHECKED: DPW  
 DATE: 08/18/14

PROJECT # 14115

DRAWN BY: JRP  
 SCALE: 1" = 20'  
 SHEET: C102

LEGEND

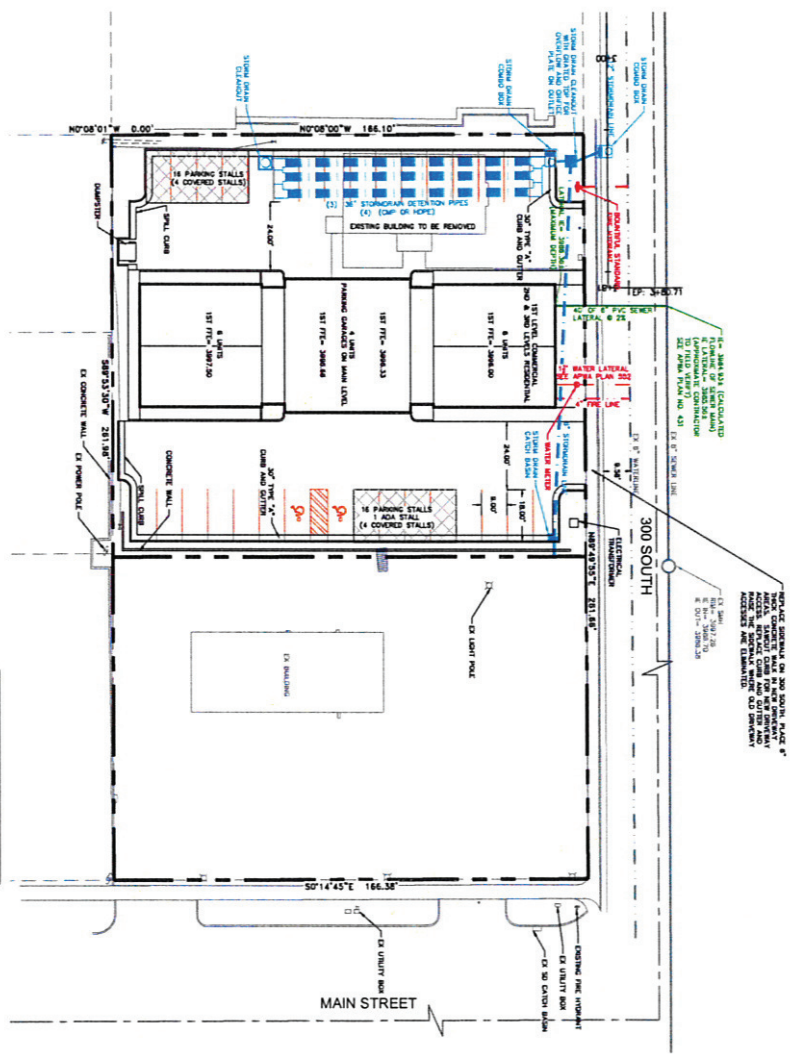
- EXISTING SPOT ELEVATION: (ELEVATION)
- THE SPOT ELEVATION: (ELEVATION)
- THE ELEVATION/PIECE NUMBER: (ELEVATION)
- PROPOSED CENTERLINE: (ELEVATION)
- PROPOSED BACK CENTERLINE: (ELEVATION)
- PROPOSED DRIVE CENTERLINE: (ELEVATION)
- PROPOSED DRIVE BANK: (ELEVATION)

WILDING ENGINEERING  
 1475 W. 2100 S. SUITE 100  
 BOUNTIFUL, UTAH 84002  
 WWW.WILDINGENGINEERING.COM

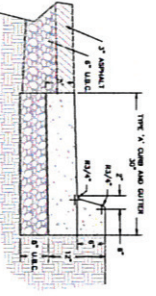


# KNIGHTON DEVELOPMENT

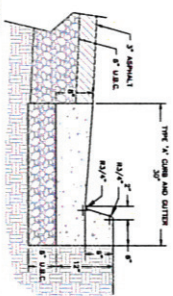
## SITE AND UTILITY PLAN



**CHINA AND UTILITY DETAIL**  
 1. COMPACT TO A MINIMUM FRACTURE DEPTH OF SIX (6) INCHES.  
 2. CONCRETE SHALL BE PLACED IN LAYERS, PLACED FULL DEPTH AT 4" INTERVALS, WITH TOP SIX (6) INCHES OF EACH LAYER OF CONCRETE FINISHED TO A FINISH.  
 3. CONCRETE SHALL BE PLACED IN LAYERS, PLACED FULL DEPTH AT 4" INTERVALS, WITH TOP SIX (6) INCHES OF EACH LAYER OF CONCRETE FINISHED TO A FINISH.  
 4. CURING: USE LIQUID MEMBRANE WITH CALCULATED NUMBER BASED ON THE UNFINISHED SURFACE.



**PARKING LOT AND CURB AND GUTTER DETAIL**  
 NOT TO SCALE



**PARKING TABULATION**

PROVIDED:	80 STALLS
EXISTING:	8 STALLS
<b>TOTAL:</b>	<b>88 STALLS</b>

**SITE TABULATIONS**

PROVIDED:	80 STALLS
EXISTING:	8 STALLS
<b>TOTAL:</b>	<b>88 STALLS</b>

1. CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES. CONTRACTOR SHALL CONTACT BLUE STAKES FOR ALL UTILITIES. CONTRACTOR SHALL VERIFY ALL UTILITIES ARE PROTECTED AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES.
2. ALL CONSTRUCTION SHALL COMPLY WITH ALL CITY AND STATE REGULATIONS AND ORDINANCES. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

**WILDING ENGINEERING**  
 1475 N. 1000 W. SUITE 100  
 WEST VALLEY CITY, UTAH 84115  
 WWW.WILDINGENGINEERING.COM

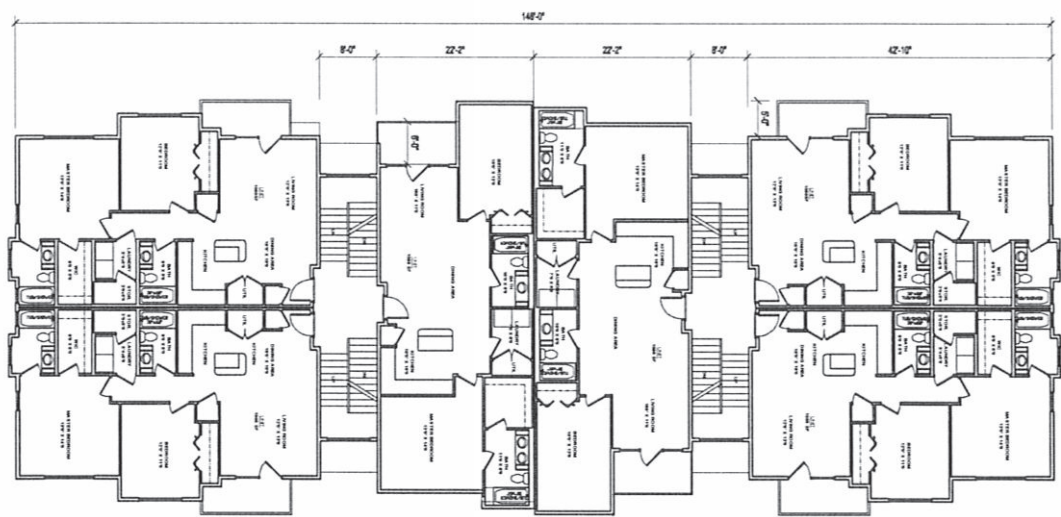
**KNIGHTON DEVELOPMENT SITE AND UTILITY PLAN**  
 BOUNTIFUL, UTAH

DESIGNED BY: JRP  
 CHECKED BY: DPW  
 DATE: 08/18/14  
 SCALE: 1" = 20'  
 SHEET: C101

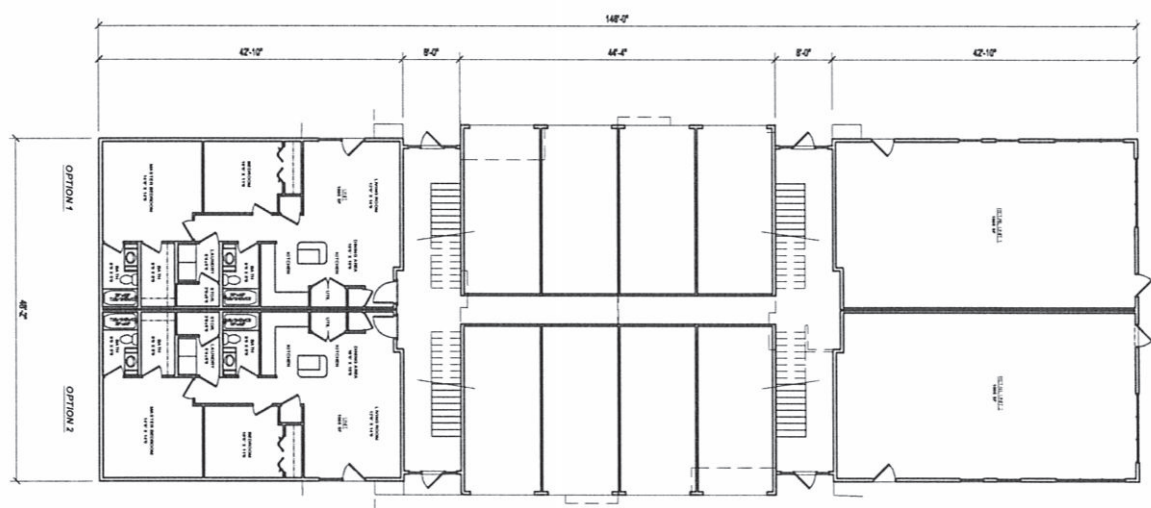
**LEGEND**

PROPOSED WATER LINE	---
PROPOSED UTILITY LINE	---
PROPOSED STORM DRAIN	---
PROPOSED CATCH BASIN	---
EXISTING FIRE HYDRANT	---

2 SECOND FLOOR PLAN (THIRD FLOOR SIM)



1 GROUND FLOOR PLAN

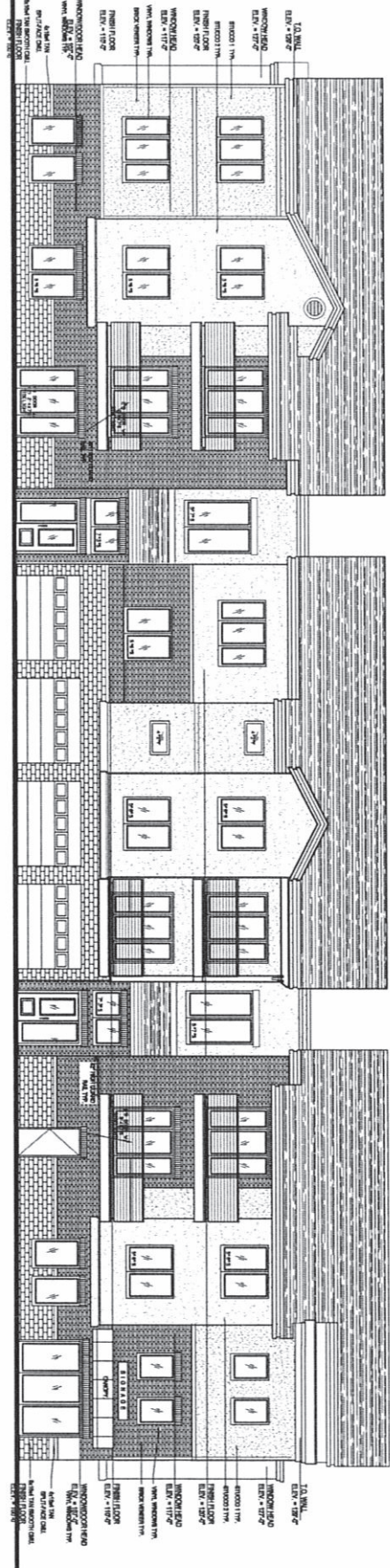


A1.0  
MAIN FLOOR PLAN

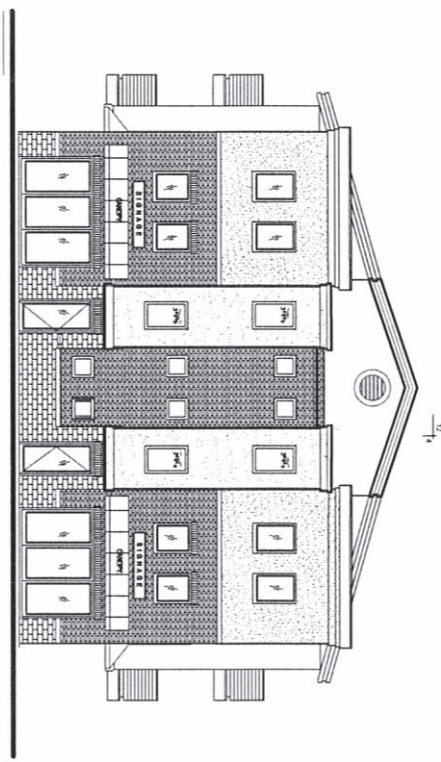
NO.	DATE	DESCRIPTION
1	12-15-2014	SCHEMATIC DRAWING

KNIGHTON DEVELOPMENT  
PHASE I - BOUNTIFUL UTAH

SMITH HYATT ARCHITECTS  
845 SOUTH MAIN STREET BOUNTIFUL, UTAH 84012-2677



1 EAST ELEVATION



2 NORTH ELEVATION

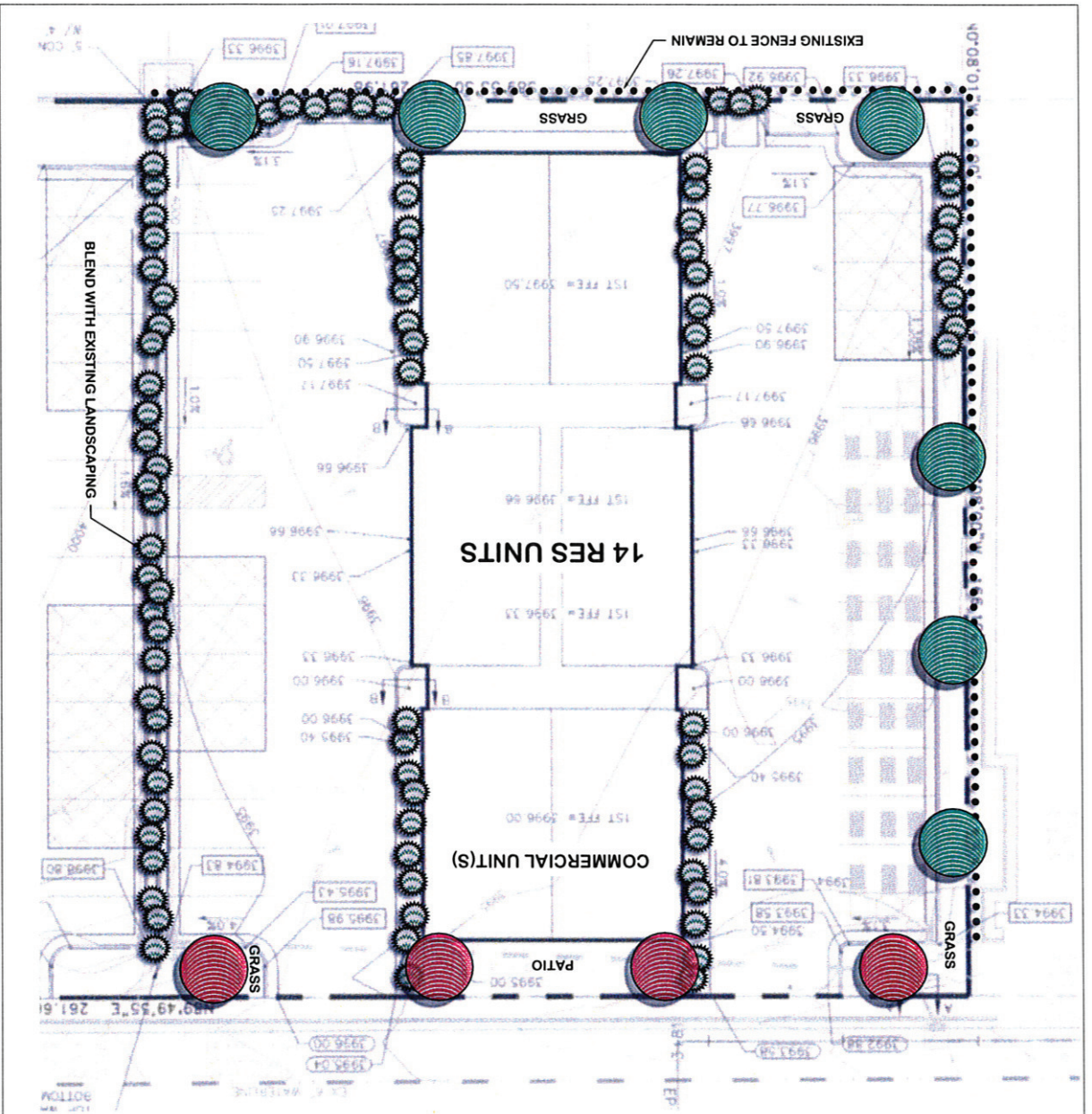
NO.	DATE	DESCRIPTION
1	8/12/2014	SCHEMATIC DESIGN

KNIGHTON PROPERTY  
BOUNTIFUL, UTAH




A2.0  
1/14/14

ELEVATIONS



	<b>PLANTING SELECTION</b>
	CRIMSON MAPLE (OR) THUNDERCLOUD PLUM (OR) SIMILAR
	FLOWERING PEAR
	DECIDUOUS SHRUBS (MIXED)

Scale 1" = 20'



**KNOWLTON**  
GENERAL

**PROJECT:**  
KNIGHTON  
MIXED USE DE-  
VELOPMENT  
PHASE I

**ADDRESS:**  
95 WEST 300  
NORTH, BOUN-  
TIFUL, UT

**SHEET:**  
LANDSCAPING  
PLAN

October 15, 2014

Brian Knowlton  
Knowlton General  
70 North Main Street  
Bountiful, Utah

Re: Knighton Development – Parking Study

Brian,

At the request of Bountiful City we have analyzed the proposed parking for the Knighton Development site located at 310 South Main Street in Bountiful, Utah.

The Bountiful City ordinance for number of parking stalls is as follows:

- 2.25 stalls per unit for a 2 bedroom residential unit
- 1 stall per 200 square feet for offices providing customer service

The Knighton Development project consists of (14) two bedroom apartments and approximately 1800 square feet of office space providing customer service. The amount of parking required by the city ordinance is shown in the Table 1.

Table 1 Parking required by Bountiful City ordinance

<b>100 South Main Street Parking Required</b>			
<b>Residential</b>	<b>Units</b>	<b>Parking Required</b>	<b>Stalls</b>
2 Bedroom	14	2.25	31.5
	Total Residential Parking Required:		31.5
<b>Commercial</b>	<b>Square feet</b>	<b>Parking Required</b>	<b>Stalls</b>
Retail	1800	1 per 200 SF	9
	Total Commercial Parking Required:		9
		<b>TOTAL</b>	<b>41</b>

### Similar Site Analysis

A similar site located at 70 North Main Street in Bountiful, Utah is comprised of 14 residential units and 10,000 square feet of commercial space. There are (4) one bedroom units, (9) two bedroom units and (1) three bedroom unit with a total of 23 parking stalls provided. The commercial building operates with 10 stalls for employees and an additional 10 stalls for customers. This has proven sufficient for the needs of the site. The amount of parking provided for each residential unit is approximately 1.6 stalls per unit. This is below the city ordinance of 1.75 stalls per unit for a one bedroom unit. The amount of parking provided for the commercial area is approximately 1 stall per 400 square feet; this is less than the city ordinance of 1 stall per 200 square feet for retail space.

The parking for this site is shared between the residential and commercial units. The residential units use the parking stalls in the evening and during the night and then those stalls are open during the day for the commercial area use. This shared parking provides a more efficient use of land while meeting the needs of both the commercial and residential units.

### Knighton Development Site Analysis

An analysis was performed to determine the parking required using the number obtained from the similar site analysis. See Table 2 for the adjusted parking requirements based on the stalls provided for a similar site. 1 stall for every 400 square feet of retail space and 1.75 stalls per unit are sufficient for the similar site discussed earlier; therefore similar values were used in to analyze this site.

Table 2 Parking required from similar site (without shared parking)

<b>Parking Required (From Similar Site)</b>		
Retail	1800 SF/400	4.5 STALLS
Residential	14 UNITS x 1.75	24.5 STALLS
<b>TOTAL PARKING REQUIRED</b>		<b>29 STALLS</b>

Knighton Development Shared Parking Analysis

An additional analysis was performed assuming shared parking between residential and commercial areas. Table 3 shows how many parking spaces will be required at different times during the day. It is assumed that 100% of the residential spaces will be in use from 6 PM to 6 AM for residential parking. Then from 6 AM to 6 PM 20% of the parking spaces will be used for residential parking. For the retail portion of the project it is assumed that between 8 PM to 4 AM none of the parking will be used for retail use. At 6 AM and 6 PM it is assumed that 20% of the required parking would be used for retail use. Then from 8 AM to 4 PM it is assumed that 100% of the required retail parking would be in used for retail use. The maximum amount of parking spaces that would be required will be 65 stalls from 8 AM to 4 PM.

Table 3 Bountiful Lumber Shared Parking Calculations

<b>Knighton Development Shared Parking Calculations</b>			
Retail Parking Required			9
Residential Parking Required			32
Time	Parking		Total
	Residential	Retail	
Midnight	32	0	32
2am	32	0	32
4am	32	0	32
6am	32	2	34
8am	6	9	15
10am	6	9	15
Noon	6	9	15
2pm	6	9	15
4pm	6	9	15
6pm	32	2	34
8pm	32	0	32
10pm	32	0	32
Maximum stalls required =			34
Assuming 20% of the residential parking is used during the day			
Assuming 20% of the office and retail offices are used at 6am and 6pm			

### Proposed Parking Design

The proposed design for the project includes 40 parking stalls. See drawing C101 for a layout of the project and proposed parking spaces.

In conclusion, the Bountiful City ordinance requires 41 parking stalls for this site. Additional analysis shows that if parking numbers for similar sites are taken into account, 29 parking stalls are required. If parking is shared between residential and commercial uses, (using Bountiful City ordinance requirements) 34 parking stalls are required. This study shows the 34 parking stalls provided will be sufficient for the site.

If you have any question concerning this study or require additional information or services feel free to contact us.

Jason R Peterson, PEI  
Wilding Engineering, Inc.

David P Wilding, PE  
Wilding Engineering, Inc.



# City Council Staff Report



**Subject:** Institutional Signs in Residential Zones  
**Applicant:** Bountiful City  
**Author:** Chad Wilkinson, Planning Director  
**Date:** November 25, 2014

---

## **Background**

The proposed amendment would allow for signage for institutional uses such as churches and private schools in residential zoning districts.

## **Analysis**

Previous versions of the Sign Code allowed signs for churches, schools and other institutional uses in the residential zoning districts and provided standards relating to height and allowed area for these signs. The latest comprehensive revision to the sign Code adopted in 2012 eliminated provisions for signs for churches and other institutional uses in residential zones and limited signs in these zones to 12 square feet in area. The City has received a request for a modification of an existing church sign to allow for additional height and area. Since these signs are no longer permitted in the residential zone, the existing signs are considered to be existing legal nonconforming and are subject to the expansion limitations for nonconforming developments. It is unclear why the institutional signage standards were eliminated from the ordinance and it would be beneficial to have standards for administering future requests for signage for churches and other institutional uses in order to provide consistency and allow for reasonable signage.

The proposed ordinance is similar to the pre-2012 sign ordinance with two notable exceptions. The proposed ordinance amendment would allow for up to 40 square feet in place of the 32 square feet previously allowed. The original staff proposal would allow for some additional height for monument signs if there is more than the minimum setback from the public street. The pre-2012 code allowed up to 6 feet in height while the new ordinance would allow up to a maximum of 8 feet in height with additional setback. The purpose of the additional setback is to mitigate potential vision obstruction issues at the street. The Planning Commission recommended that the height be limited to six feet instead of the 8 feet proposed by staff. The commission also had questions about how the height for the signs is measured. Previous versions of the Code were unclear on where the height of monument signs in residential zones should be measured. Staff proposes that the definition be consistent with monument signs in other zones and the attached ordinance change includes calculation of height consistent with monument signs within the commercial zones.

## **Department Review**

This item has been reviewed by the City Planner and the City Attorney.

### **Significant Impacts**

The proposal would authorize signage consistent with previous standards and would allow for reasonable signage for churches and other institutions. The impacts are expected to be limited since the numbers of these uses in residential zones are not significant.

### **Recommendation**

The Planning Commission recommends that the City Council approve the proposed ordinance modification to allow signs for churches and other institutional uses in residential zones.

### **Attachments**

1. Proposed Ordinance Amendment

#### **Proposed Ordinance**

##### **14-19-116 SIGNS PERMITTED IN ALL RESIDENTIAL ZONES**

Allowable signs: ***The following signs are permitted in Residential Zones. Home occupation signs shall be in conformance with the standards set forth in section 14-17-105 Home Occupation Requirements.***

***A) Temporary sign:*** One temporary sign not to exceed twelve (12) square feet.

***B) Identification Signs for Institutional Uses such as Public Buildings, Private Schools and Churches:***  
***One monument or one wall mounted identification sign will be allowed for public buildings, private schools and churches. Monument identification signs shall not exceed 40 square feet in area and shall not exceed 6 feet in height including a maximum 3 foot high base (not included in the sign area). Monument signs shall be placed a minimum of 5 feet from all property lines on a landscaped berm not to exceed two (2) feet in height as measured at the adjacent sidewalk or top back of curb and shall not be located in a vision clearance area as defined in this title. There shall be at least 2 square feet of landscaped area for each square foot of sign area. Wall mounted signs shall not exceed 24 square feet and shall not be located higher than the eave of the building.***

***C) Parks and Publicly Owned Golf Courses: May have signs as approved by the Bountiful City Council.***



# BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John S. Pitt  
CITY MANAGER  
Gary R. Hill

## Bountiful City Ordinance No. 2014-23

**An ordinance amending the Bountiful City Code and Land Use Ordinance to adopt sign standards for institutional uses within Residential Zoning Districts**

**It is the finding of the Bountiful City Council that:**

1. The Bountiful City Council is empowered to adopt and amend general laws and land use ordinances pursuant to Utah State law and under corresponding sections of the Bountiful City Code.
2. After a public hearing on November 4, 2014, the Bountiful City Planning Commission recommended in favor of approving this amendment to the Land Use Ordinance.
3. The Bountiful City Council held a public hearing on this Ordinance on November 25, 2014.

**Be it ordained by the City Council of Bountiful, Utah:**

**SECTION 1.** The Bountiful City Land Use Ordinance (Title 14 of the Bountiful City Code) is hereby amended to add the following:

### **14-19-116 SIGNS PERMITTED IN ALL RESIDENTIAL ZONES**

**Allowable signs:** *The following signs are permitted in Residential Zones. Home occupation signs shall be in conformance with the standards set forth in section 14-17-105 Home Occupation Requirements.*

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*B) Identification Signs for Institutional Uses such as Public Buildings, Private Schools and Churches:* *One monument or one wall mounted identification sign is allowed for public buildings, private schools and churches. Monument identification signs shall not exceed 40 square feet in area and shall not exceed 6 feet in height including a maximum 3 foot high base (not included in the sign area). Monument signs shall be placed a minimum of 5 feet from all property lines on a landscaped berm not to exceed two (2) feet in height as measured at the adjacent sidewalk or top back of curb and shall not be located in a vision clearance area as defined in this title. There shall be at least 2 square feet of landscaped area for each square foot of sign area. Wall mounted signs shall not exceed 24 square feet and shall not be located higher than the eave of the building.*

*C) Parks and Publicly Owned Golf Courses:* *May have signs as approved by the Bountiful City Council.*

**SECTION 5.** City ordinances in conflict with these provisions are hereby repealed. However, all provisions in force immediately prior to this ordinance shall continue in force hereafter for the purpose of any pending legal action, all rights acquired, and any liabilities already incurred.

**SECTION 6.** If any portion of this Ordinance is declared illegal or unconstitutional, the remainder shall remain in full force and effect.

**SECTION 7.** This ordinance shall take effect immediately upon first publication.

**Adopted by the City Council of Bountiful, Utah, this 25th day of November, 2014.**

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Randy C. Lewis, Mayor

ATTEST:

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Kim J. Coleman, City Recorder



# BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR  
 Randy C. Lewis  
 CITY COUNCIL  
 Kendalyn Harris  
 Richard Higginson  
 Beth Holbrook  
 John Marc Knight  
 John Pitt  
 CITY MANAGER  
 Gary R. Hill

## Bountiful City Resolution No. 2014-13

**A RESOLUTION AUTHORIZING THE INCREASE OF GOLF ADMISSION FEES AND THE CREATION OF A GOVERNMENTAL RATE FOR DISPOSING AT THE BOUNTIFUL LANDFILL.**

IT IS THE FINDING OF THE BOUNTIFUL CITY COUNCIL that the fees at the Bountiful Ridge Golf Course must be increased in order to preserve the solvency of the Golf Course Fund, and to better reflect the actual costs of services rendered and maintaining the course. Also it is determined that it is in the best interests of the City to create and implement a Governmental Rate for disposal at the Bountiful City Landfill.

**THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH:**

**Section 1.** Admission fees for the Bountiful Ridge Golf Course are set as follows:

<u>Current Category</u>	<u>Current Fee</u>	<u>New Fee</u>
Regular (all day) 9 holes	\$14.00	\$15.00
Regular (all day) 18 holes	\$28.00	\$30.00
Senior Citizen (55 yrs or older) 9 holes	\$12.00	\$13.00 (weekdays only)
Senior Citizen (55 yrs or older) 18 holes	\$24.00	\$26.00 (weekdays only)
9 Hole Junior Rate (New for 2015)		\$9.00
18 Hole Junior Rate (New for 2015)		\$18.00
Voucher Book 20 9-hole rounds	\$240.00	\$250.00
Junior Book (Under 18) 20 9-hole rounds	\$140.00	\$150.00
9 Hole Golf Cart	\$ 7.00	\$ 7.00
18 Hole Golf Cart	\$14.00	\$14.00
9 Hole Senior Cart (55 yrs. old)	\$ 6.00	\$ 6.00 (weekdays only)
18 Hole Senior Cart (55 yrs. old)	\$12.00	\$12.00 (weekdays only)

**Section 2.** The Governmental Landfill Rate applies to governmental entities headquartered in Bountiful and providing a direct service to Bountiful residents. The rate is \$3.00 per load.

**Section 3.** The City Manager and staff are authorized and directed to take such steps as are necessary to implement the above changes.

**Section 4.** This resolution shall take effect immediately.

**ADOPTED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH, THIS 25<sup>TH</sup> DAY OF  
NOVEMBER, 2014.**

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RANDY C. LEWIS, MAYOR

ATTEST:

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KIM J. COLEMAN, CITY RECORDER

# City Council Staff Report



**Subject:** Architectural/Engineering Services  
**Author:** Allen Ray Johnson  
**Department:** Light & Power  
**Date:** November 25, 2014

---

## **Background**

JRCA Architects has completed a use and needs analysis of the power department office, warehouse and storage facilities and presented the findings to the Power Commission. It has been decided that we would proceed with the six to ten year repair/renovation option. The total estimated cost for this option is \$1,320,514 including the Architectural/Engineering Services.

## **Analysis**

The proposed contract extension from JRCA Architects for the six to ten year office, warehouse, and storage facilities repair/renovation is for a total cost of \$91,882. This work is included in our 2014-15 budget and will be paid from the buildings capital account 535300-472100.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Attorney.

## **Significant Impacts**

A portion of the repair/renovation work will be completed during the 2015-16 budget year.

## **Recommendation**

The Power Commission and Staff recommend the approval of the proposed contract extension from JRCA Architects for a total cost of \$91,882.

## **Attachments**

None





# City Council Staff Report



**Subject:** Power Plant Turbine Engine Replacement  
**Author:** Allen Ray Johnson  
**Department:** Light & Power  
**Date:** November 25, 2014

---

## **Background**

Last month we completed our annual turbine/generator maintenance and inspection. Each year we do as much of the maintenance on our turbine/generators as we can and then we hire Solar Turbines to help us complete the maintenance and do an inspection. The inspections of the two new Titans which were installed in 2012 went very well. However, the inspection of the Taurus which was installed in 2001 identified multiple cracks in the combustion compartment. This is basically an engine failure. We knew that we would need to do an engine replacement for this unit in the future. However, based on our annual inspections we were expecting it to happen at least 5 to 10 years down the road.

## **Analysis**

Solar Turbines has given us a cost of \$1,153,215 to do a complete engine replacement. We have been told by Solar that this engine exchange can be completed by the end of January. An engine exchange was not included in our 2014-15 budget so we will be funding this work by using funds from the following accounts:

266000 Contingency	421,000
448611 Natural Gas	250,000
448614 Plant Repairs	245,000
448627 Echo BOR Payment	86,250
448639 Substation Cameras	45,000
472100 Building Upgrades	105,965

We will likely need to revisit the Power Department Budget for a revision in the spring as a part of the annual budget process.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager.

## **Significant Impacts**

The Taurus turbine/generator will be out of service until the engine exchange is completed.

## **Recommendation**

The Power Commission and Staff recommend approval of the proposal from Solar Turbines for an engine exchange for the Taurus Turbine/Generator for a total of \$1,153,215.

## **Attachments**

None



# City Council Staff Report



**Subject:** Directional Boring, 500 West  
**Author:** Allen Ray Johnson  
**Department:** Power Department  
**Date:** November 25, 2014

## **Background**

The contractor that is working on the Interstate 15 project for the Utah Department of Transportation (UDOT) has contacted us to schedule our work along 500 West from about 300 South to about 600 South. They want us to complete our work in this area by the end of December. This will require us to have two conduit runs bored in along the east side of 500 West. We have requested quotes for this conduit installation and the results are as follows:

## **Analysis**

<b>Company / Location</b>	<b>Bid Price</b>	<b>Delivery</b>
Four Seasons, Inc. West Jordan, Ut.	\$16,870	1 week
Americom Technology, Inc. Murray, Ut.	\$26,388	2 week
Sorensen Construction Inc. West Jordan, Ut.	\$27,206	2 week

We have hired Four Seasons Inc. to do directional boring projects for us in the past and they have completed their work on time and without any problems.

This work is included in our 2014-15 budget and will be paid from the distribution account 535300-448632.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Attorney.

## **Significant Impacts**

While this work is under construction we will have several of our loop feed options to the commercial areas on the south side of 500 South out of service for several weeks. When the project is completed our loops in the area will have more capacity and should be more reliable.

## **Recommendation**

The Power Commission and Staff recommend that we accept the low quote from Four Seasons, Inc. for a total of \$16,870.

## **Attachments**

None



# City Council Staff Report



**Subject:** Public Safety Building Roof Contract  
**Author:** Chief Ross  
**Department:** Police Department  
**Date:** November 25, 2014

---

## Background

The following is a request to approve a roof replacement contract for the Public Safety Building. \$61,000 of the funding has been approved in our FY 2015 budget. The remaining \$7,850 will come from other capital project savings in our existing FY2015 budget.

## Analysis

The Public Safety Building roof is eighteen years old and showing its age. There are several holes and cracks and we have experienced leaks that have damaged the second floor ceiling. The roof that was originally installed has exceeded its life span and needs to be replaced ASAP.

We have received three bids to install a new roof each with a 20 year warranty;

- |                          |          |
|--------------------------|----------|
| 1- VIP Roofing           | \$68,850 |
| 2- Utah Tile and Roofing | \$76,489 |
| 3- Superior Roofing      | \$78,107 |

## Department Review

The Police Department, Bruce Sweeten and City Manager have reviewed this staff report.

## Recommendation

We respectfully request your approval to award the low bid roof replacement contract to VIP Roofing for \$68,850 Thank you for your time and consideration in this matter.

## Significant Impacts

Funding for this purchase is included in our FY2015 budget.

## Attachments

N/A



# City Council Staff Report



**Subject:** Bountiful Park Playground Equipment Purchase

**Author:** Brock Hill

**Department:** Parks

**Date:** 25 November 2014

---

## **Background**

In 2013 plans were made to replace the playground equipment at Bountiful Park. The plans included a larger play area to accommodate new and expanded playground equipment with a new pavilion and small utility shed. Playground equipment was researched, selected and purchased. Construction started in late 2013 with demolition, excavation and rough grading, and concrete. In June 2014 the old playground equipment was removed and the new equipment was installed along with the required playground safety surfacing and the new bowery with small utility building. In October 2014, 6 wrought iron benches were installed and new shade trees were planted. With the installation of the new playground equipment and additional amenities, Bountiful Park has become one of the most heavily used parks in Bountiful and is used by all ages of children.

With research, discussion, and playground equipment selected we are ready to move forward with the purchase of the recommended playground equipment.

## **Analysis**

As directed by the Council, playground equipment selection criteria included, match the existing style of playground equipment installed in Phase I, cost and budget consideration, unstructured and inclusive play for all age groups, Play value, and being unique to Bountiful. After much research, several site visits, and with the assistance of Play Space Design, the playground product we feel best meets all of these desired requirements is the equipment from Berliner Company, Option #1 (see attached drawings) as presented to the Council on October 28, 2014 in the City Council work session. This is a unique play product and only available through Berliner Co. as a sole source provider. This project has been funded within this budget year and there are sufficient funds to cover the cost of purchase. However, it will be necessary for the Council to provide additional funds, estimated to be \$20,000.00 - \$25,000.00, in the spring of 2015 to cover the costs associated with installation.

## **Department Review**

The review was completed by the Parks Department

### **Significant Impacts**

Many of you are aware and have been personally involved in answering questions about Phase II of this project. We have experienced much frustration from Bountiful citizens about the “empty hole” in the playground and the lack of equipment for younger aged children. We can expect to hear additional frustration with the public if we choose to move forward without fulfilling prior commitments and completing the playground project as designed.

### **Recommendation**

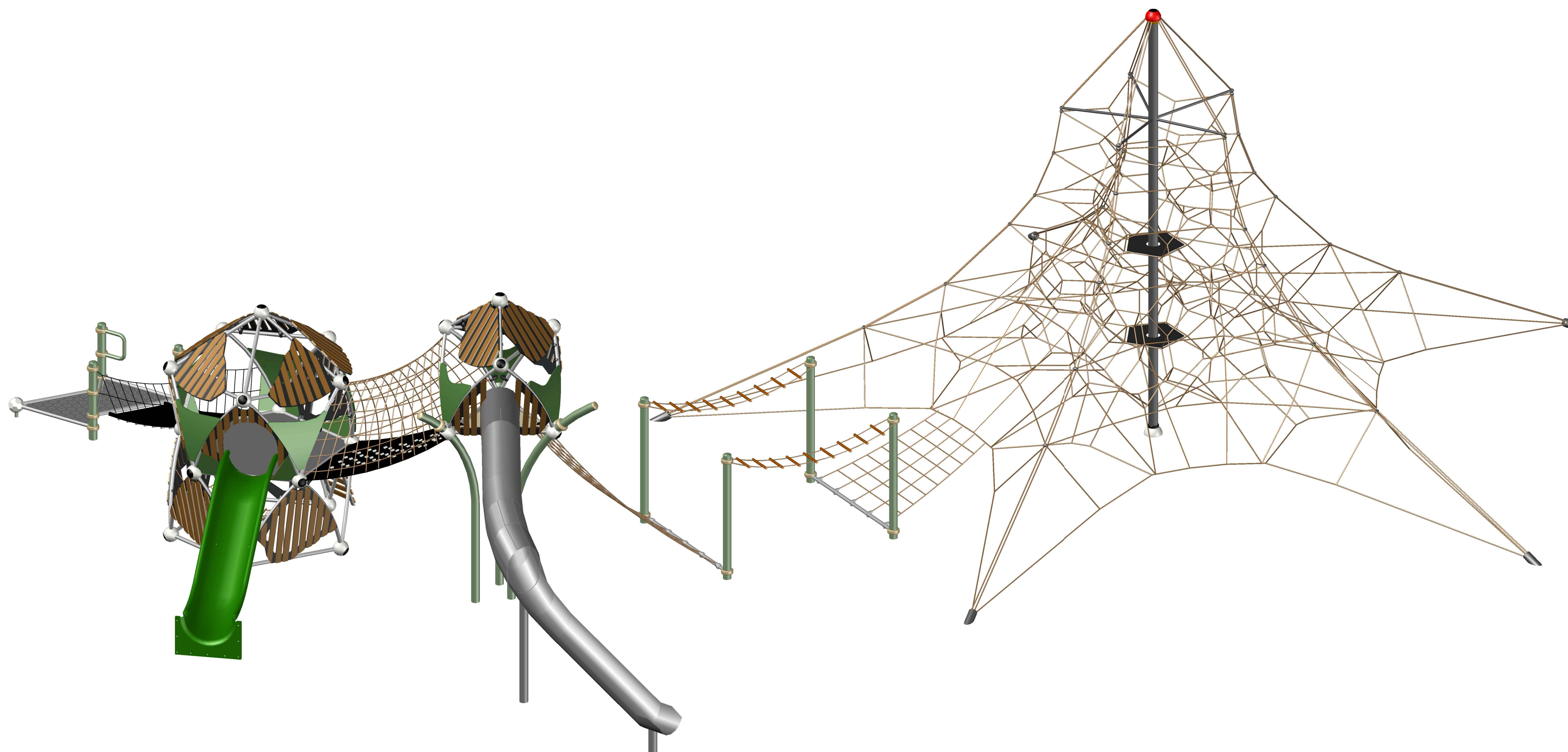
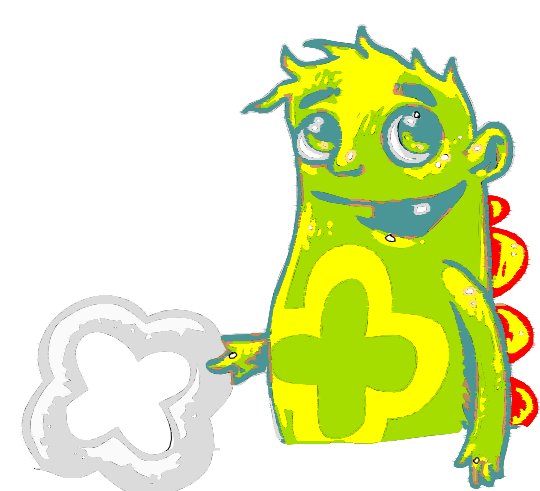
Staff recommends the following action to be taken by the City Council:

- Approve the purchase of playground equipment from Berliner Company presented as Option #1 on October 28 for the cost of \$172,800.00

### **Attachments**

- Playground drawings and plans.
- Quote available upon request.





ASTM/CSA

**Greenville**  
Bountiful City Park, UT.

Nº USP.0118100

(-) -----

ASTM (sq.ft) 3548

(-) 9'-10"

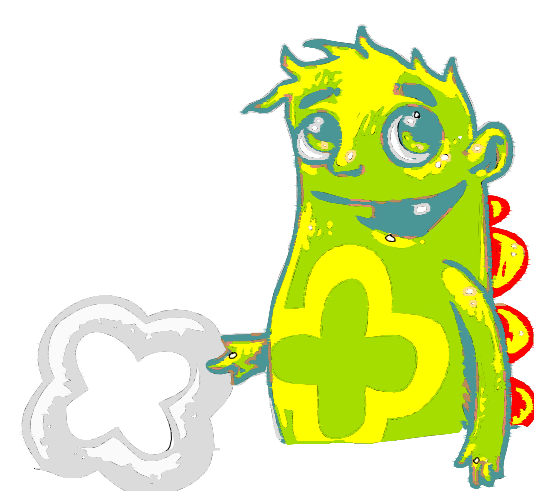
ASTM (-) 371

Anno 10.01.2014

→ 10.03.2014  
10.03.2014  
10.20.2014  
10.21.2014  
11.11.2014

L.VARDANIAN

ANSI B  
11" x 17"



ASTM/CSA

**Greenville**  
Bountiful City Park, UT.

Nº USP.011800

(-) -----

ASTM (sq.ft) 3548

(-) 9'-10"

ASTM (-) 371

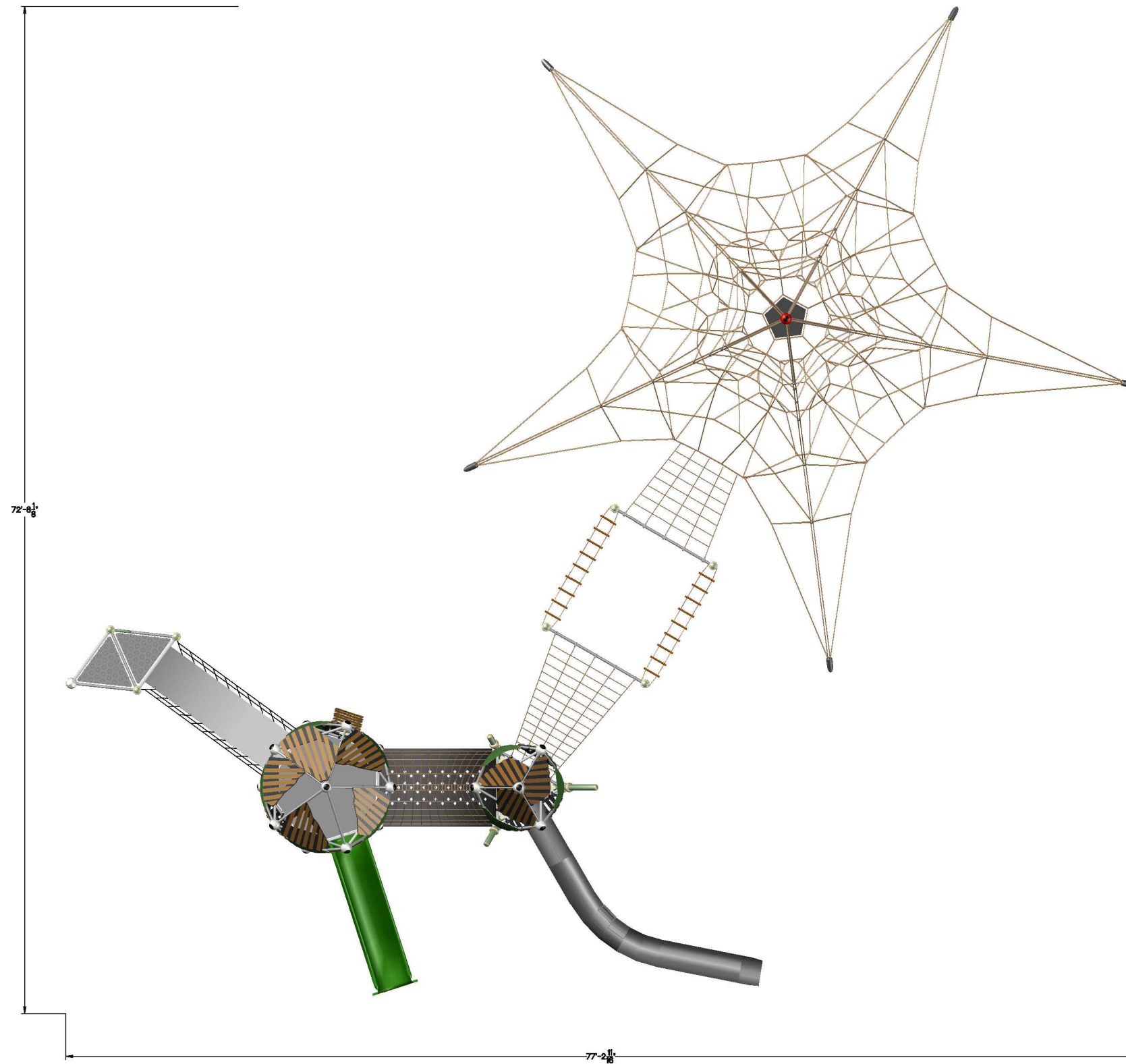
Anno 10.01.2014

→ 10.03.2014  
10.03.2014  
10.20.2014  
10.21.2014  
11.11.2014

L.VARDANIAN

ANSI B  
11" x 17"

— / —



ASTM/CSA

Greenville  
Bountiful City Park, UT.

USP.0118101

ASTM (sq.ft)3548

9'-10"

ASTM ('-')371

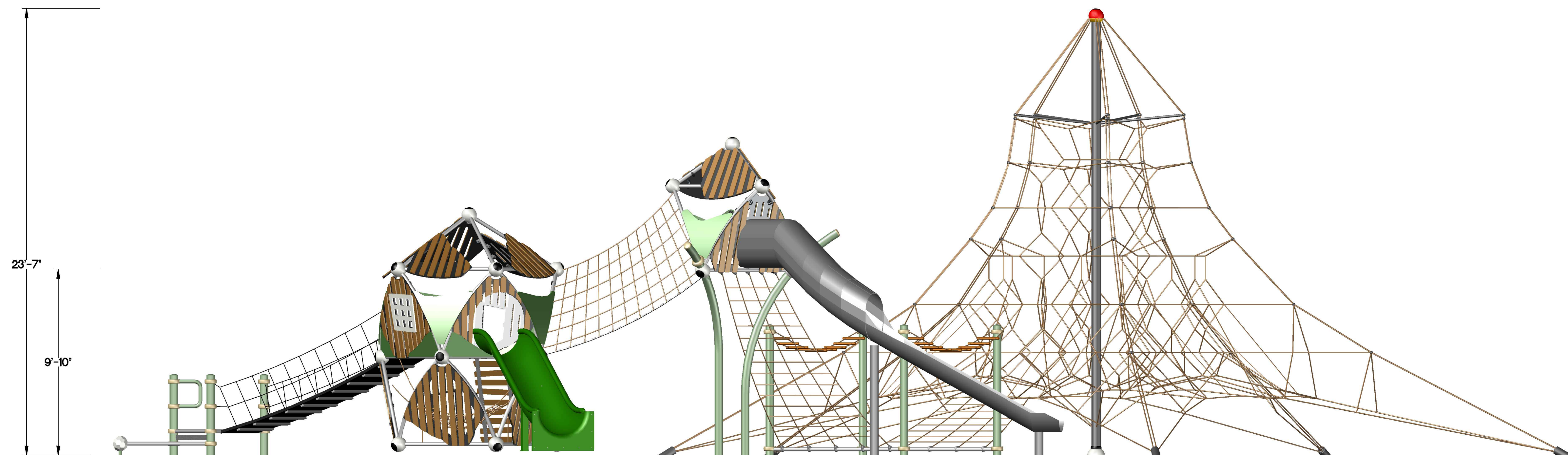
Anno 10.01.2014

10.03.2014  
10.03.2014  
10.20.2014  
10.21.2014  
11.11.2014

L.VARDANIAN

ANSI B  
11" x 17"

N.T.S.



ASTM/CSA

**Greenville**  
Bountiful City Park, UT.

Nº **USP.0118102**

(-) -----

ASTM (sq.ft) 3548

(-) 9'-10"

ASTM (-) 371

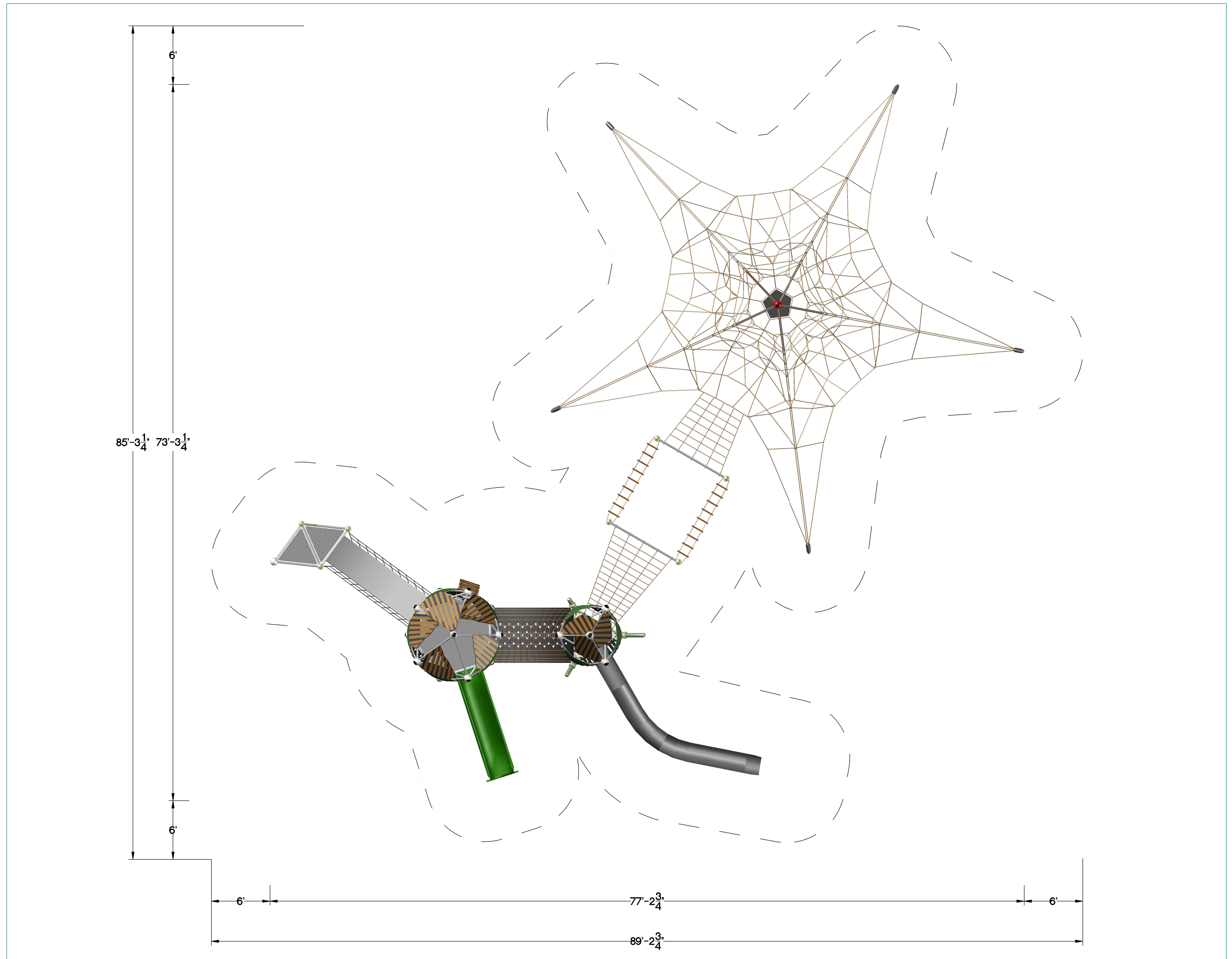
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→ 10.03.2014  
10.03.2014  
10.20.2014  
10.21.2014  
11.11.2014

L.VARDANIAN

ANSI B  
11" x 17"

N.T.S.



ASTM/CSA

**Greenville**  
Bountiful City Park, UT.

Nº **USP.0118109**

(-) -----

ASTM (sq.ft) 3548

(-) 9'-10"

ASTM (-) 371

Anno **10.01.2014**

→ 10.03.2014  
10.03.2014  
10.20.2014  
10.21.2014  
11.11.2014

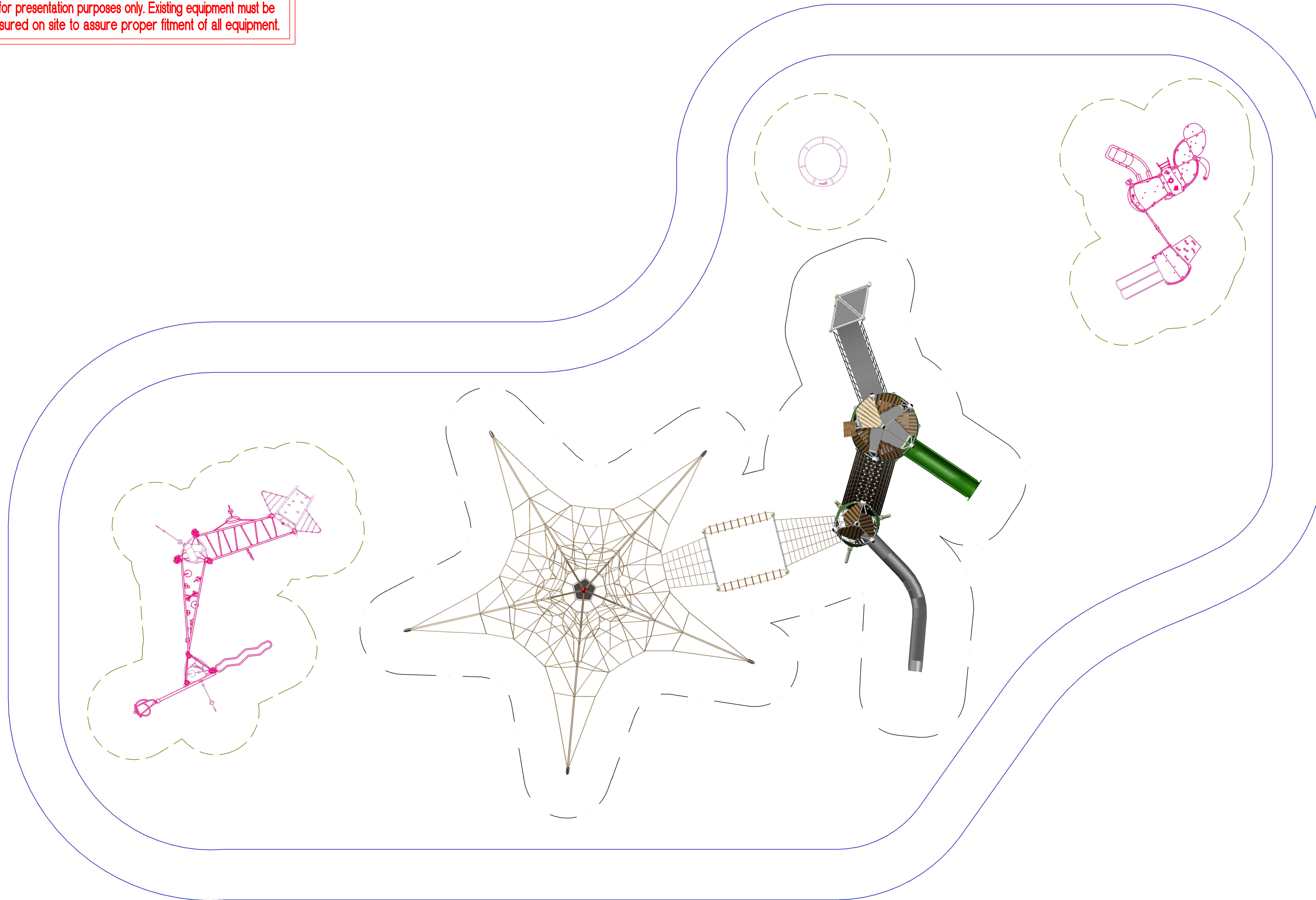
L.VARDANIAN

ANSI B  
11" x 17"

N.T.S.

**ATTENTION PLEASE:**

The site plan dimensions should be verified on site prior to ordering the structure as shown. The site plan is used for theoretical and for presentation purposes only. Existing equipment must be measured on site to assure proper fitment of all equipment.



ASTM/CSA

**Greenville**  
Bountiful City Park, UT.

Nº **USP.011816P**

(-) -----

ASTM (sq.ft) **3548**

(-) **9'-10"**

ASTM (-) **371**

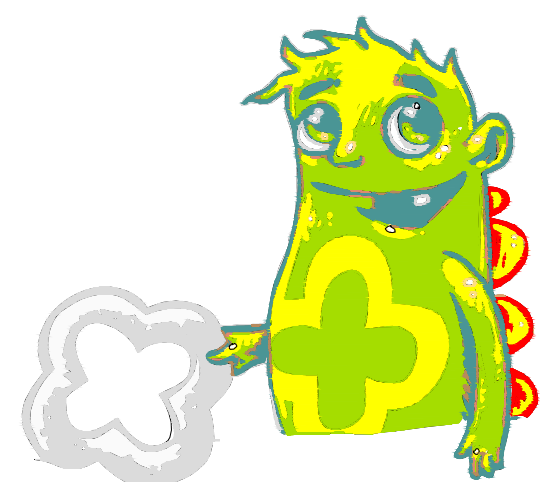
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10.03.2014  
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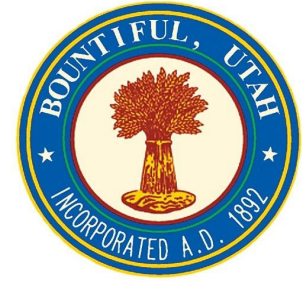
L.VARDANIAN

ANSI B  
11" x 17"

N.T.S.



# City Council Staff Report



**Subject:** Purchase of Tiger Utility Vehicle

**Author:** Brock Hill

**Department:** Cemetery

**Date:** 25 November 2014

## **Background**

Bountiful Memorial Cemetery carries a reputation as being well maintained with kind, courteous, and helpful staff. The expectation of timely and respectful services along with maintaining the Cemetery at high levels, where family and friends come to mourn the passing of loved ones, has always been a high priority for City Officials, the cemetery superintendent, and maintenance staff.

## **Analysis**

Currently, the Cemetery is using a large backhoe and 1 ton truck and small golf course type utility vehicles to remove soil and turf as they prepare gravesites for burial. It is becoming increasingly difficult to maneuver the larger equipment in and around existing graves, headstones, turf, and irrigation equipment without causing significant damage. Critical to Cemetery operations is the ability to carry heavy loads in very tight spaces. It is necessary that small, narrow type of equipment, specifically designed for Cemetery operations, be purchased which will allow the maintenance staff to perform the critical services required at the Cemetery. It is recommended that the City use Tiger Truck Industries Inc. as the vendor for the purchase of 1 new Utility Truck with enclosed heated cab and high-capacity rear suspension at the cost of \$14,525.00. Tiger Truck Industries is the sole source provider for this specialized type of equipment. Our research has not been able to locate another vendor for the purchase of such specialized equipment. The purchase of a utility truck has been budgeted for in this year's capital equipment budget and there are sufficient funds to cover the costs associated with this purchase. This utility truck replaces one older golf course type utility vehicle which will be disposed of as per City policies and procedures.

## **Department Review**

The review was completed by the Parks and Cemetery Departments.

## **Significant Impacts**

Not replacing the existing utility vehicle will limit the ability of the Cemetery staff to prepare gravesites without causing continued damage to existing gravesites, turf and irrigation equipment.

## **Recommendation**

Staff recommends the Council approve the purchase of the utility truck as specified, from Tiger Truck Industries, for the price of \$14,525.00.

## **Attachments**

None (estimate is available for review as requested)





# City Council Staff Report



**Subject:** Purchase of Grasshopper Mower

**Author:** Brock Hill

**Department:** Cemetery

**Date:** 25 November 2014

## **Background**

Bountiful Memorial Cemetery carries a reputation as being well maintained with kind, courteous, and helpful staff. The expectation of timely and respectful services along with maintaining the Cemetery at high levels, where family and friends come to mourn the passing of loved ones, has always been a high priority for City Officials, the cemetery superintendent, and maintenance staff.

## **Analysis**

Currently, the Cemetery has 3 operating mowers. One of the existing mowers has reached its age of safe use and is no longer reliable. Due to age, 12 years, and failure of existing equipment, the cost of repairs is becoming more than the mower's value. Therefore, it is necessary that a new mower be purchased which will allow the maintenance staff to perform the critical services required at the Cemetery. It is recommended that we use the State of Utah Contract through RMT Equipment as the vendor for the purchase of 1 new Grasshopper mower with front mower deck and mulch kit at the cost of \$15,259.00. RMT Equipment is a vendor who has already been through a competitive bid process and has previously met the State's and City's requirement for soliciting bids. In addition, RMT Equipment is the sole source provider for this specific mower. The mower and attachments have been budgeted for in this year's capital equipment budget and there are sufficient funds to cover the costs associated with this purchase. The existing mower to be replaced will be disposed of as per City policies and procedures.

## **Department Review**

The review was completed by the Parks and Cemetery Departments.

## **Significant Impacts**

Not replacing the existing mower will limit the ability of the Cemetery staff to maintain the property at the established standards and expectations if the current equipment were to fail.

## **Recommendation**

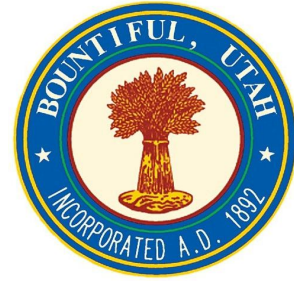
Staff recommends the Council approve the purchase of the mower as specified, from RMT Equipment, through the State of Utah Contract, for the price of \$15,259.00.

## **Attachments**

None (estimate is available for review as requested)



# City Council Staff Report



**Subject:** Recommendation of 1-Year Audit Contract Extension  
**Author:** Kim J. Coleman, Finance Director/Recorder  
**Department:** Finance  
**Date:** November 25, 2014

## **Background**

Our contract for the annual independent audit ends with the completion of the Fiscal Year 2014 audit and issuance of the Comprehensive Annual Financial Report (CAFR). I propose to extend the contract for one more year at the same rate as 2014 and then go out for an audit bid the following year.

## **Analysis**

Bountiful City has utilized the independent audit services of Keddington & Christensen LLC (K&C LLC, formerly Jensen & Keddington) for approximately twelve years. During that time, we have re-bid the audit, and Jensen & Keddington was successful in retaining the contract. Prior to K&C LLC, we had contracted with several different firms for our annual audit and report preparation. Each time we change auditors, we find that not only does it take a great deal of time to request and review bids and receive presentations from competing firms, but it also requires a significant investment of time and resources to get the new auditors up to speed and familiar with the City. This investment makes a significant impact on our limited staff time and affects virtually every department to some degree.

Staying with the current auditor for one more year and then going out to bid for 2016 will be beneficial to staff now because of the current heavy workload. We are trying to “go live” in the near future with the new utility billing software, and we are also planning to re-bid the banking services. Both of these efforts will take a significant amount of time and energy on the part of our Finance, Human Resources, and Treasurer’s departments. Therefore, we feel it would be very advisable to extend the current audit contract for one more year, at the current rate of \$46,350, to avoid having that re-bid and auditor change occur at the same time as the other efforts. K&C LLC has performed very well, and we feel the City would benefit significantly from the proposed extension.

## **Department Review**

This report and recommended action have been reviewed by the Finance and Legal departments and the City Manager and come with their unanimous recommendation for approval.

## **Significant Impacts**

Since the City already utilizes Keddington & Christensen LLC’s services, and the proposed contact amount would be the same as last year, this will have no new financial impact on the City and would actually help spread the workload at a critical time.

**Attachments**

None

**Recommendation**

It is recommended that the Council approve a 1-year extension of the audit contract with Keddington & Christensen LLC for the amount of \$46,350.

# City Council Staff Report

**Subject:** Final Acceptance Bountiful Hollow Subdivision and Kensington Court Subdivision's public Improvements  
**Author:** City Engineer  
**Department:** Engineering  
**Date:** November 25, 2014

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## **Background**

Bountiful Hollow and Kensington Court Subdivisions are both "infill" subdivisions developed by Brighton Homes. Bountiful Hollow was granted final approval in 2011 and Kensington Court was granted final in 2012. Both subdivisions were bonded for and recorded in 2012 with the improvements and most of the houses constructed shortly thereafter.

## **Analysis**

Both of these subdivisions were constructed on large parcels in otherwise developed areas and consist of lots fronting both new and existing streets. Both have had all of the surface and subsurface improvements completed and the inspected. Brighton Homes completed the required improvements over a year ago and our inspectors have recently checked and verify that they are all still in good shape. The required one year warranty periods are over and the bonds can now be released and Bountiful City take responsibility for the continued upkeep.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director.

## **Recommendation**

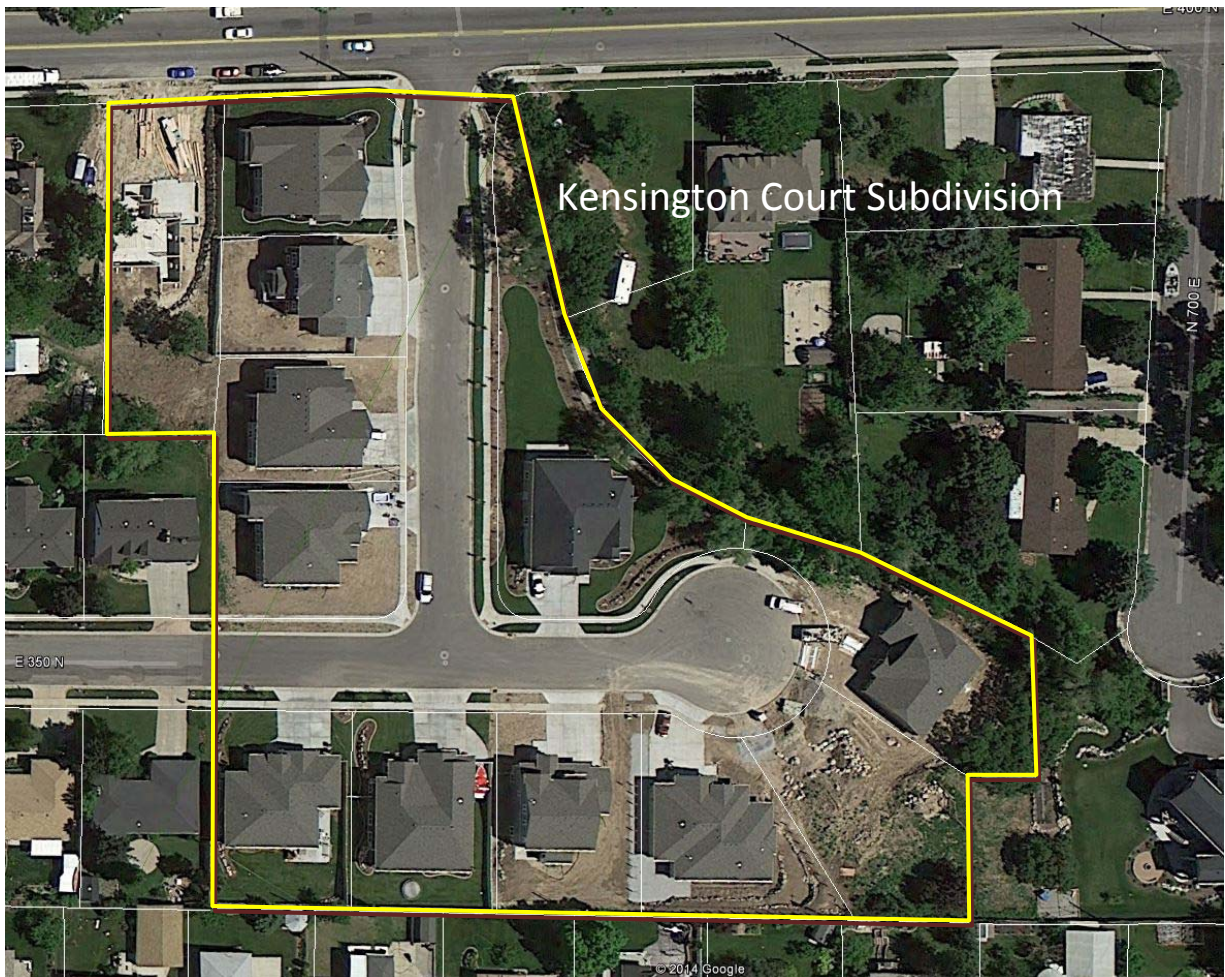
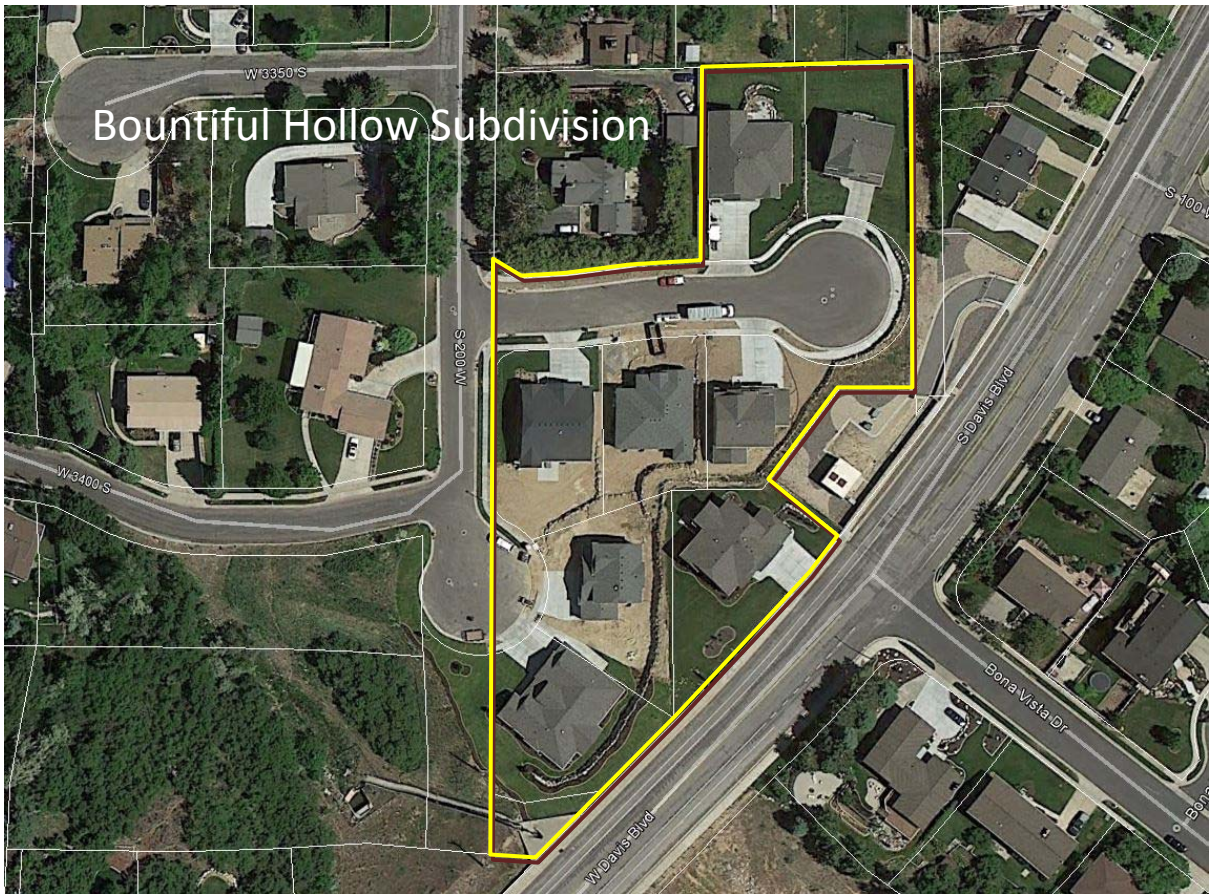
We recommend the Council grant final acceptance of Bountiful Hollow Subdivision and Kensington Court Subdivision, and approve the release of the remainder of the Bonds.

## **Significant Impacts**

The City will now take over the responsibility of maintenance and up-keep of the City streets and release the developers of any further obligations.

## **Attachments**

Lovely aerial photograph of Bountiful Hollow and Kensington Ct, as of July 2013.



# City Council Staff Report



**Subject:** Final Wall Construction for Slope Failure at 2546 Maple Hills Drive  
**Author:** City Engineer  
**Department:** Engineering  
**Date:** Nov 25, 2014

## Background

In the March of 2013, the property owner at 2546 Maple Hills Drive excavated a large area in his front yard, undercutting the support wall for Maple Hills Drive. Since the slope failed, endangering Maple Hills Drive, the city has acted to prevent further damage by installing a temporary sheet piling system. Proposals have now been received to restore the slope with a series of retaining walls.

## Analysis

Shortly after getting approval at the Oct. 14 City Council meeting, Jones Excavating install about 50 ft. of ½" thick sheet piling along the back of the sidewalk on Maple Hills Drive to prevent further slope failure and to provide a safe place to perform the final repair work. With that work done and a sparkling new design for a reinforced earth type block retaining wall system, we solicited proposals from four local wall/heavy construction and excavation contractors to do the work. The first thing we found out was that the large blocks that had been specified in the design were not available for about 10 weeks and some of the contractors were reluctant to submit proposals. The proposals we did receive were quite high. So, our consultant did a quick redesign using smaller blocks, like the walls along 1800 South east of Davis Blvd. The subsequent small block proposals were more in line with what we had expected.

The proposals are as follows:

<u>Contractor</u>	<u>Large Block Proposal</u>	<u>Small Block Proposal</u>
Anchor Walls Inc.	No Proposal	No Proposal
Retain-it Plus	No Proposal	\$65,980
Innovative Excavations	\$115,026.72	\$93,416.64
MC Green	\$243,713.20	No Proposal

Obviously we have a very good construction history with MC Green, but we also have a good history with Retain-It Plus. Several years ago, Retain-It Plus constructed the walls on the east side of the golf course tunnel near the #10 tee box. They did a good job, were good to work with and performed in a timely fashion, so I have no reservation about using them again.

## Department Review

This proposal has been reviewed by the City Engineer/Public Works Director, and City Manager.

**Significant Impacts**

It is now the end of November and winter construction in the upper bench areas can be difficult. If the winter sets in to the point that construction becomes too difficult/expensive we may be forced to delay finishing this work until spring. With the sheet piling already in place we can safely delay this work IF NECESSARY with only the additional rental cost of the sheet piling steel.

**Recommendation**

Based on these results and the fact that the small blocks are immediately available, I would recommend that the Council accept the proposal from Retain-It Plus per the attached proposal.

**Attachments**

Retain-It Plus proposal



**Retain-It Plus, Inc.**  
**“Earth Stabilizing Systems”**  
*Licensed & Insured*

**P.O. Box 1130 Grantsville, Ut 84029**  
**Phone: (801) 560-6555**  
**Fax: (435) 884-6628**

**CONFIDENTIAL BID PROPOSAL**

November 17, 2014

**Project:** Bountiful City Repair

**Scope of Work:** MSE Retaining Walls

**Subcontractor’s (Retain-It Plus, Inc.) Responsibilities:**

1. **Subcontractor** responsible for all materials needed for MSE walls; Versa-Lok Gray units, caps, pins, grid as per bid only.
2. **Subcontractor** responsible for installation of **gravel and/or concrete** for leveling pads, unit fill and drain zone and all engineered backfill material not to exceed 1500 ton as per specs for MSE walls only.
3. **Subcontractor** responsible for all labor and equipment needed for construction of MSE walls only.
4. **Subcontractor** responsible for all **excavation and compaction** of MSE walls inside reinforced zone only.
5. **Subcontractor** responsible for all engineering for MSE walls only.

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**General Contractor’s Responsibilities:**

1. **G.C. responsible** for all testing, surveying, permits, access, right-of-ways, shoring, water cost and source. All cement pumping. All traffic, safety, and erosion control. All highway and street cleaning. All product sealing. All grubbing, dewatering and landscaping. All equipment and material staging areas.
2. **G.C. responsible** for all surveying of positions and alignments of walls, and will be responsible for staking the start and finish positions, as well as top and bottom elevations of walls.
3. **G.C. responsible** for all necessary instructions, addendums, and/or information pertaining to scope of work. Also, any required engineer site inspections and/or written reports.
4. **G.C. responsible** for all items **not** included in the Subcontractor’s responsibilities and all areas outside reinforced zone.

**CONFIDENTIAL BID PROPOSAL & COSTS**

**Estimated SF for MSE Walls: 2,100**  
**(including caps and embedment)**

**Estimated Total Bid Price: \$65,980**

\*\*\*NOTE\*\*\* If colored units are required for MSE walls, please add an additional \$1.00 per SF.

\*\*\*NOTE\*\*\* These estimates are based on all engineering and information available at time of quote and will include only items specified as Subcontractor's (Retain-It Plus, Inc.) responsibilities. Any changes to design and/or product type or quantities may increase or decrease bid price.

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**PAYMENT TERMS AND CONDITIONS:**

**NOTICE: This Bid Proposal and it's corresponding information is confidential and is intended for the use of said parties. This information is not to be disclosed to any other persons, companies or sources. Failure to comply with these terms will be subject to penalties of law.**

**NOTICE: This Bid Proposal is valid for 30 days. If an additional or separate contract is required, any and all conditions of this Bid Proposal will be incorporated and become part of the new contract, conditions or requirements, unless approved and agreed upon by subcontractor (Retain-It Plus, Inc.)**

**NOTICE: Customer agrees to pay 2 % per month (24% APR) interest on all unpaid amounts. Customer also agrees to pay all collection costs, including court costs and attorney fees.**

**NOTICE: Bid proposal is based on a 40 hour work week. If additional hours are required owner/G.C. will be responsible for the increased labor costs.**

**NOTICE: Any and all change orders will affect the total Bid cost. Full balance is due upon job completion and is payable to Retain-it Plus, Inc.**

**Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_**  
**Retain-It Plus, Inc.**

**NOTICE: The undersigned Customer has reviewed the Bid Proposal and it's corresponding costs and hereby authorizes the work to be performed as specified.**

**Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_**