

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, December 8, 2015

**Work Session – 6:30 p.m.**

**Regular Meeting - 7:00 p.m.**

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

## AGENDA

### Work Session – 6:30 p.m.

1. Discussion of installing an angel statue in the children and infants area of the Bountiful City Cemetery -  
Mr. Gary Hill p. 3
2. Discussion on creating an independent Fire Service Area – Mr. Russell Mahan p. 5
3. Discussion of cable TV franchise ordinance – Mr. Russell Mahan p. 29

### Regular Session – 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meetings – October 27 and November 10 & 17, 2015 p. 33
3. Council Reports
4. Youth Council Report
5. Consider approval of:
  - a. Weekly expenditures > \$1,000 paid November 2, 9, 16 & 23, 2015 p. 45
  - b. Monthly financial report – September 2015 p. 51
6. Consider adoption of Resolution 2015-14 approving the establishment of an independent Fire Service  
Mr. Russell Mahan p. 5
7. Consider approval of the 2016 City Council meeting schedule – Mr. Gary Hill p. 59
8. Consider approval of the purchase of a service truck and related equipment for a total amount of \$102,958  
– Mr. Mark Slagowski p. 61
9. Consider approval of the purchase of substation relay panels from Instrument Control Company in the amount of \$112,214 – Mr. Allen Johnson p. 63
10. Consider approval of the purchase of new AV and sound equipment for the Council Chambers from Marshall Industries in the amount of \$21,712.10 – Mr. Gary Hill p. 65
11. Consider approval of Ordinance 2015-18 repealing the requirement for a public hearing in the cable television franchise process – Mr. Russell Mahan p. 29
12. Adjourn to an RDA meeting with a separate agenda

  
City Recorder



# City Council Staff Report

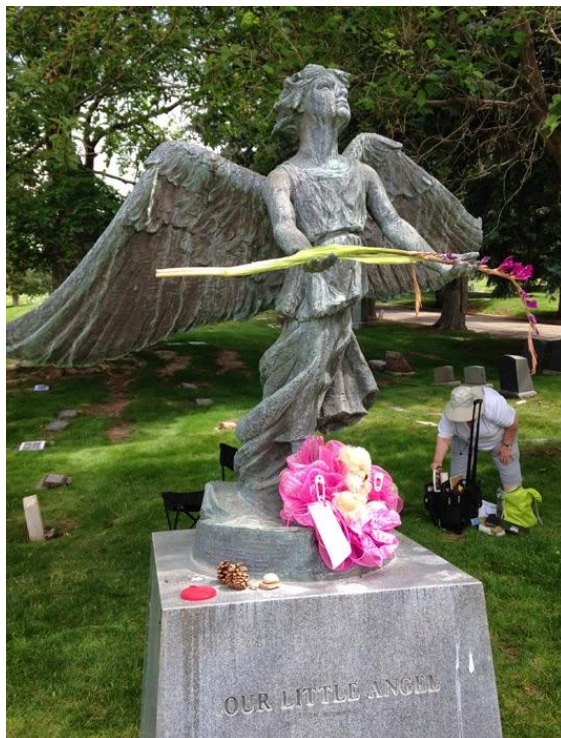
**Subject:** Angel Statue for Bountiful Cemetery  
**Author:** Gary Hill  
**Department:** Administration  
**Date:** December 8, 2016



## Background

Bountiful Cemetery has an area dedicated for the graves of children and infants. This area, located in the North-West corner of the property has become especially important for individuals and families who have lost children.

Councilwoman Harris would like to have the council consider the installation of a statue commemorating the area. This has been done in other cemeteries, perhaps most notably in the Salt Lake City Cemetery, which is the home of The Christmas Box angel statue. This has been reproduced in a variety of locations:



## Analysis

Cemetery staff has researched placing a statue in the past. It would require the dedication of a couple of plots for the necessary space, and then the cost to purchase or commission a statue.

Staff estimates the cost for the foundation, pedestal, and base to be approx. \$6,000, while the statue itself is roughly \$14,500. Funds are not currently budgeted for the project, but there are a few ways money could be raised:

- Review the cemetery capital facilities plan as a part of the budget process and prioritize the project.
- Crowd-funding: solicit donations for the statue. Logan Cemetery recently successfully raised revenue through crowd-funding (through social media) to replace a dilapidated fence.
- A combination of crowd-funding and cemetery funds.

Regardless of the process, the project should be prioritized as a part of the upcoming budget process.

### **Department Review**

This report was written by the City Manager

### **Significant Impacts**

There is currently no funding budgeted for this project. Money would either need to be raised or budgeted in the next budget cycle.

### **Recommendation**

Staff recommends that the City Council provide direction on providing an angel statue at the cemetery. If the Council is interested, staff recommends the project be discussed as a part of the next budget process. Council should also provide direction on whether it would like to consider seeking donations through crowd-funding.

### **Attachments**

None

# City Council Staff Report

**Subject: Resolution to Create an  
Independent Fire Service Area**

**Authors: Russell Mahan**

**Department: City Attorney**

**Date: December 8, 2015**



## **Background**

The proposed Resolution will create a new South Davis Metro Fire Service Area, which is an independent fire district. It has already been approved by Davis County and all the other cities.

Bountiful City has historically had its own fire department. In 2004 it was decided to join forces with the surrounding cities to create the South Davis Metro Fire Agency, which is what we now have. This was done by an Interlocal Cooperation Agreement, which created a separate but not an independent governmental entity funded by each City individually appropriating money. The governing board consists of the Mayors and a County Commissioner. The Fire Agency has no taxing authority.

It is now proposed that an independent “Fire Service Area” be set up, which would have its own authority to levy a property tax. It would be still be governed by representatives from the cities and county. The Council held a public hearing on September 8<sup>th</sup> and approved an initial resolution to start the process. Since then, no formal protests have been filed by anyone opposing the creation of a new district. Davis County and all other cities have already approved the resolution to create the district.

## **Analysis**

When the Fire Agency was established there was the intention that it was an intermediate step toward an ultimately independent District. In the 2004 Interlocal Agreement itself, which was adopted by the Bountiful City Council, it stated that “It is the desire of the participants...to create a new legal entity having taxing authority.... To that end, the participants are entering into this Interlocal Agreement in order to make interim preparations to create the legal entity....” Now is the action to create an independent fire service area. There are several points I would like to make with respect to the new Fire Service Area.

1. The new Fire Service Area will be its own independent District with its own taxing authority over Bountiful residents. However, the exercise of that right of taxation will be through elected

representatives from the member entities. The governing board will consist of Mayors and a County Commissioner, who are elected to their respective positions by a vote of the people. The majority of the District governing board will be made up of representatives from the other cities, and will have the ability to increase property taxes without approval of the Bountiful City Council or Mayor. However, this is not a new situation. Bountiful residents are already subject to other taxing entities the City does not fully control, such as South Davis Sewer, the Mosquito Abatement District, etc. If requested, voting by the Fire Service Area board will be by a weighted vote, which would give Bountiful about 36% of the vote.

2. The new Fire Service Area will not be financially independent from the beginning. Attaining financial independence will be a process of many years. The proposed district shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law.”

A small property tax base will be transferred from Bountiful City (and each city) to the District. This means that it will be deducted from Bountiful’s taxing base and put into the District. This initial tax base transfer (of a mill levy of .000010 or \$22,312) will be revenue neutral to the taxpayer because it will be deducted from the Bountiful property tax and added to the Fire Service Area property tax, creating an offset. However, it should be understood that in the future the Fire Service Area will very likely increase property taxes to pay for the operational and capital improvement needs of the District. Any such increases will be subject to truth in taxation laws and hearings by the District.

Transferred property tax bases from the cities and county will be small and will not fund the entire expenses of the Fire Service Area. “Member assessments” will therefore be made to the cities and county for proportionate financial contributions. This will continue into the future until such time, if ever, that the property tax and other revenues make assessments of cities no longer necessary.

Another source of funding is fire impact fees on new construction. Bountiful has not implemented such fees, but when the new Fire Service Area is created the application of those impact fees will be District wide, including Bountiful. Because they are limited to new construction, and Bountiful is mostly built out, this will have relatively little importance.

3. When the South Davis Metro Fire Agency was created in 2005 it needed money to acquire land and build fire stations, so each member City was assessed a certain amount. Bountiful paid its contribution toward this by a \$3,100,000 credit for the newly constructed fire station on 100 West Street and \$1,192,000 in cash, and the other cities paid their share for through a bond (the 2006 Revenue Bond for \$4,205,000.) That bond is still outstanding and has many years yet to go

until paid off. Bountiful's credit and cash contribution, and non-obligation to pay the bonds, is recognized and protected in this new district.

4. The budgeting process of the new Fire Service Area will be subject to the professional financial and budgeting skills of the city managers of the cities. There will be an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the district, composed of the city manager of each participating city. The Chair of the Administrative Committee will be elected by the members thereof and will serve as Budget Officer for the District with duties as assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees.

5. Because the new Fire Service Area will not be completely independent, a new inter-local agreement has been written to address issues of member assessments. A copy of it is included. The interlocal agreement will be approved at a later time.

6. It should be remembered that Bountiful will have a declining percentage of responsibility and contribution within the new Fire Service Area. Bountiful originally made up about 44% of the Fire Agency (based on population), but that has since dropped to about 36%. It will continue to go down over time as the other cities grow much faster than Bountiful. Nevertheless, Bountiful for now is still the biggest component.

7. In order to have a new Fire District in place for 2016, it must be created and recorded with the Lieutenant Governor prior to December 31<sup>st</sup> of this year. Because of the meeting calendar, Bountiful City is the last entity to vote on approving this Resolution.

### **Department Review**

This memorandum was prepared by City Attorney Russell Mahan and reviewed by City Manager Gary Hill.

### **Recommendation**

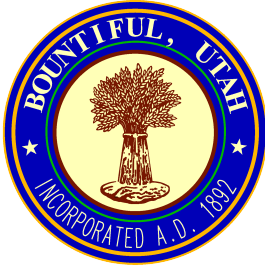
It is recommended that the City Council adopt Resolution 2015-14 to approve the establishment an independent Fire Service Area.

### **Significant Impacts**

This will have multiple and significant impacts, which have been addressed.

### **Attachments**

Resolution 2015-14, Interlocal Agreement, Bylaws, Resolution for calculating bond pre-payments.



# BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John S. Pitt

CITY MANAGER  
Gary R. Hill

## BOUNTIFUL CITY RESOLUTION NO. 2015-14

**A Resolution of the Bountiful City Council, a municipal corporation of the State of Utah, approving the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services to the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and the unincorporated area of south Davis County and the transfer of the responsibilities and operations of the existing South Davis Metro Fire Agency to the Service Area created hereby.**

**WHEREAS**, on August 11, 2015, Bountiful City adopted a Resolution proposing the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services. The Service Area proposed by that Resolution, the creation of which is approved by this Resolution, included the area within the corporate limits of the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and all property in the unincorporated area of Davis County located south of an east/west extension of the northern corporate limits of Centerville City, north of the Salt Lake County Line, west of U.S. Forest Service line, and east of the Great Salt Lake as more shown on the map which is attached hereto as Attachment A. In the event that not all of the enumerated governmental entities approve the creation of the Service Area, the boundaries of the Service Area shall be reduced by the exclusion of the non-approving entity and the map shall be adjusted accordingly prior to its submission to the County Surveyor and Lieutenant Governor for approval. The proposed local district and service area shall be known as the South Davis Metro Fire Service Area;

**WHEREAS**, the proposed Service Area shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law. Assessments will be made in accordance with the provisions of a new interlocal agreement entered into among the member entities and the Service Area;

**WHEREAS**, a Public Hearing on the creation of the proposed Service Area was held the 8th day of September, 2015, at the Bountiful City Hall, 790 So. 100 E., Bountiful, UT at 6:00 pm. In accordance with UCA Sec. 17B-1-211, the City Recorder in conjunction with the County Clerk and the City Recorders of the participating cities published notice of the Public Hearing in the Davis County Clipper, a newspaper of general circulation, and on the Utah Public Notice Website in accordance;

**WHEREAS**, the statutorily mandated protest period began of September 8, 2015, and ended on November 9, 2015;

**WHEREAS**, Bountiful City received -0- protests constituting -0- percent of the number of votes cast in the city for the office of President of the United States at the most recent presidential election prior to the date of the adoption of the resolution and -0-% of the value of



all of the private land area in the city. The City Council determines and finds the protest levels are less than the levels required by UCA Sec. 17B-1-213 for terminating the creation of the Service Area; and

**WHEREAS**, the City Council is authorized to proceed with the creation of the Service Area and having considered all written or verbal input provided the City Council during the public hearing and thereafter believes that it is in the public interest to approve the creation of the Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services with the boundaries as described.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bountiful City, Utah, as follows:

**Section 1. Fire Service Area Approved.** The City Council, in accordance with UCA Sec. 17B-1-213 and UCA Sec. 17B-2a-901 et seq., hereby approves the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services. The Service Area shall be known as the South Davis Metro Fire Service Area.

**Section 2. Service Area Boundaries.** The boundaries of the Service Area shall include the area within the corporate limits of the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and all property in the unincorporated area of Davis County located south of an east/west extension of the northern corporate limits of Centerville City, north of the Salt Lake County Line, west of U.S. Forest Service line, and east of the Great Salt Lake as more shown on the map which is attached hereto as Attachment A. The City Council determines that it would be in the best interests of its citizens to create the Service Area even if all proposed entities do not approve its creation and directs that, in the event that not all of the enumerated governmental entities approve the creation of the Service Area, the boundaries of the Service Area shall be reduced by the exclusion of the non-approving entity and the map shall be adjusted accordingly prior to its submission to the County Surveyor and Lieutenant Governor for approval.

**Section 3. Service Area Funding.** The proposed Service Area shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law. Assessments will be made in accordance with the provisions of a new interlocal agreement entered into among the member entities and the Service Area. The initial Service Area tax levy will be used for payment of debt service on existing fire station bonds and will likely increase in future years to fund future needs.

**Section 4. Service Area Governance.**

- a. The Service Area shall be governed by a Board of Trustees composed of one elected official appointed by each participating entity in accordance with UCA Sec. 17B-2a-905. The Fire Chief shall serve as the Chief Executive and Administrative Officer of the district. Upon approval and issuance of a

Certificate of Incorporation by the Lieutenant Governor in accordance with UCA Sec. 67-1a-6.5, the legislative body of each participating entity shall appoint one elected official to serve as a Trustee of the Service Area.

- b. There shall be an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the Service Area, the compensation of the Service Area's officers and employees and such other matters as are assigned to it by the Board of Trustees. The Administrative Committee shall be composed of the city manager of each participating city, or in the event that any participating city does not employ a city manager, a representative appointed by the governing authority of the city, and a designee appointed by the County Commission of Davis County to represent the county if the county is an entity participating in the creation of the Service Area. The Fire Chief shall be responsible for the preparation of a proposed budget for submission to the Administrative Committee and the preparation of tentative and final budgets approved by the Committee and Board. The Chair of the Administrative Committee shall be elected by the members thereof and shall serve as Budget Officer for the Service Area with duties as assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees. The Fire Chief shall be responsible to ensure that Service Area expenditures within each fund conform to the fund budget and any other budget guidelines approved by the Board. The Fire Chief shall serve as an ex officio, non-voting member of the Administrative Committee. Subject to approval of the Board of Trustees, the Administrative Committee shall adopt bylaws for its operation and governance.
- c. A majority of the Board members, with a quorum present, shall be required for all actions taken by the Board of Trustees except that actions taken to adopt or amend the bylaws of the service area or actions taken to change the assessment formulas by which member charges are determined shall require a two-thirds vote of the entire Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment.

**Section 5. Fiscal Year.** The fiscal year of the Service Area shall be from July 1 of each year through the following June 30<sup>th</sup>.

**Section 6. Effective Date of Incorporation and Commencement of Operations.** The incorporation of the Service Area shall be the date of issuance of the Certificate of Incorporation by the Lieutenant Governor in accordance with UCA Sec. 67-1a-6.5. The Service Area shall commence operation of the enumerated and authorized services on July 1, 2016.

**Section 7. Cooperation of City Staff.** City staff are hereby directed to take and cooperate in all actions necessary to complete the incorporation of the Service Area. The City Recorder shall cooperate in transmitting to the Lieutenant Governor a Notice of Impending Boundary Action and a copy of the approved local entity plat within ten (10) days of the date of the adoption of this Resolution.

**Section 8. Termination of Interlocal Agreement Creating the South Davis Metro Fire Agency.** Effective July 1, 2016, the interlocal agreement establishing the South Davis Metro Fire Agency dated October 1, 2004 and any amendment thereto shall be terminated and dissolved and all functions, obligations, buildings and other assets of all types of the Agency shall be transferred to and assumed by the South Davis Metro Fire Service Area. Obligations of the Agency to any Member for existing debt of the Agency shall be assumed by the Service Area. Capital contribution requirements or limits contained in the existing interlocal agreement creating the South Davis Metro Fire Agency, including specifically paragraph 5.01(h), and any amendment thereto shall continue in full force and effect until satisfied. Specifically, in consideration of the transfer by Bountiful City of \$1,192,000.00 and the \$3,100,000.00 capital contribution credit due Bountiful City as set forth in paragraph 5.01(h) of the interlocal agreement, Bountiful City and its citizens shall not be obligated to pay any portion of the Ambulance Fee Revenue Bond Series 2006, or any refinancing of those bonds except as such revenues are derived from ambulance service payments for services provided to Bountiful City residents. Capital contributions for future capital improvements approved by the South Davis Metro Fire Service Area Board shall be paid proportionately by each member as determined by the Board.

**Section 9. Effective Date.** This Resolution shall take effect immediately.

**Adopted by the Bountiful City Council this 8<sup>th</sup> day of December, 2015.**

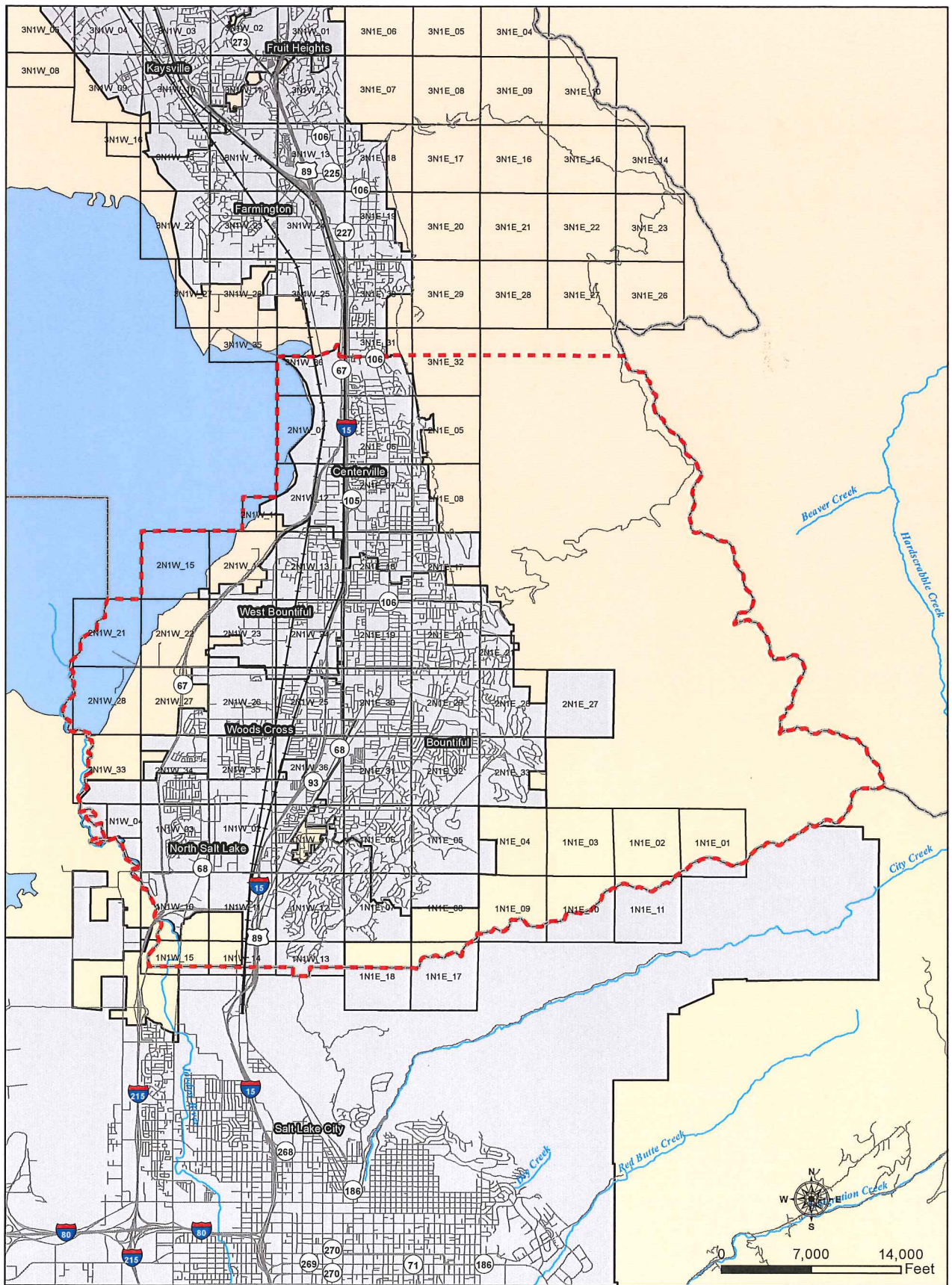
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**RANDY C. LEWIS, MAYOR**

**ATTEST:**

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**SHAWNA ANDRUS, CITY RECORDER**



# SOUTH DAVIS METRO FIRE SERVICE AREA

## Legend

- South Davis Metro Fire Service Area
- County Boundaries
- City Boundaries



INTERLOCAL AGREEMENT RELATED TO THE PROVISION OF FIRE SUPPRESSION  
AND EMERGENCY MEDICAL SERVICE

This Agreement is made and entered into as of the 1<sup>st</sup> day of July, 2016 by and between SOUTH DAVIS METRO FIRE SERVICE AREA (“SDMFSA”), a local district and service area, DAVIS COUNTY (“COUNTY”), a body corporate and politic of the State of Utah, BOUNTIFUL CITY (“BOUNTIFUL”), CENTERVILLE CITY (“CENTERVILLE”), NORTH SALT LAKE CITY (“NORTH SALT LAKE”), WEST BOUNTIFUL CITY (“WEST BOUNTIFUL”), WOODS CROSS CITY (“WOODS CROSS”), all municipal corporations and political subdivisions of the State of Utah, collectively referred to as the “Parties”

WHEREAS, the Parties have collectively created SDMFSA to provide emergency response, paramedic, emergency medical services and fire prevention and suppression services within all or part of the territorial boundaries of the individual governmental entities creating SDMFSA (collectively referred to as the “Members”);

WHEREAS, the operations of SDMFSA will be supported through ad valorem tax levies, impact fees, revenues generated by SDMFSA, assessments to the Members, and other revenues authorized by law; and

WHEREAS, the Parties desire to establish by interlocal agreement the financing practices of SDMFSA and the assessment formula that will be used for Member assessments.

NOW THEREFORE, the Parties hereby enter into this interlocal agreement (the “Agreement” or the “Assessment Agreement”) establishing the financial practices and policies of SDMFSA and the assessment formula that will be utilized by the Board of Trustees of SDMFSA in establishing Member assessments.

1. **TERM.** This Agreement shall be effective as of the date first above written and shall continue into effect for a period of fifty (50) years or until either the total costs of SDMFSA are supported by revenues other than assessments, at which time the Agreement may be terminated, by the Parties.

2. **NO SEPARATE LEGAL ENTITY CREATED.** By entering into this Agreement, the Parties do not create a separate legal entity.

3. **GOVERNANCE.** This Agreement shall be administered by the Board of Trustees of SDMFSA (the “Board”) and as provided herein, the Chief Administrative and Executive Officer (“CAO”) as they are constituted from time to time:

4. **CAPITAL FACILITIES AND EQUIPMENT/BONDED INDEBTEDNESS.** It is the intent of the parties that the current and future cost of acquisition, construction, equipping and remodeling of SDMFSA fire facilities and the acquisition and equipping of SDMFSA heavy apparatus be financed, when possible, from the proceeds received from SDMFSA imposed impact fees and revenue received from the imposition of ad valorem taxes. When those revenue

sources are insufficient to finance the acquisition cost or service the debt for such facilities and/or equipment, it is the intent of the Parties that the Board shall first utilize existing fund balance to the extent that such transfer does not jeopardize the bond rating or the financial security of SDMFSA. If all such revenues are insufficient to pay the acquisition cost or service the debt for capital facilities and equipment, it is the intent of the Members that their duly appointed Trustees shall include the annual shortfall in the Member assessments issued pursuant to this Agreement. If fund balance reserves or assessments are used to cover such a shortfall, it is the intent of the Members that their duly appointed Trustees shall consider an increase in the SDMFSA ad valorem tax rate in the following fiscal year to generate the amount necessary to replenish the SDMFSA fund balance for the amount transferred and the amount included in the Member assessments.

5. 2006 AMBULANCE SERVICE REVENUE BONDS. The Parties acknowledge and agree that Bountiful prepaid its proportionate share of initial capital improvements, and is relieved of any present and future obligation for payment of debt service on the 2006 AMBULANCE SERVICE REVENUE BONDS (the "Bonds"). In the event that SDMFSA levies ad valorem taxes for the payment of debt service on those Bonds, Bountiful shall be entitled to a credit against any assessment levied pursuant to this Agreement for the amount of revenue received by SDMFSA from the assessed valuation of real and personal property located in Bountiful and motor vehicle fees based on Bountiful's assessed valuation. The ad valorem and motor vehicle revenue attributable to Bountiful shall be calculated in accordance with Tax Commission procedures applicable to the calculation of certified tax rates and distribution of motor vehicle revenues. If any other party to this Agreement elects to prepay its portion of the 2006 Ambulance Service Revenue Bonds, that party shall also be entitled to a credit in its assessment against ad valorem taxes levied upon property within its area calculated and applied in the same manner as set forth above for the Bountiful credit.

6. DEBT SERVICE RECONCILIATION. The parties acknowledge that ad valorem taxes or member assessments may be used to retire that portion of the 2006 Ambulance Service Revenue Bonds determined at the time of the issuance of the Bonds to be paid by impact fee collections. Said ad valorem taxes or member assessments shall be considered payments in lieu of impact fees until said fees are collected. Upon retirement of the 2006 Ambulance Service Revenue Bonds should any unspent debt service revenues remain, and no member assessments for debt service have been imposed, the excess revenues shall be utilized by the Board of SDMFSA to reduce ongoing member assessments for operations or future capital needs. If member assessments have been imposed to offset shortfalls in impact fee collections such assessments shall be considered as advances on future impact fee collections subject to repayment. Impact fees remaining upon retirement of the Bonds shall be reimbursed to each member in the same proportion as the member's debt service assessments bears to the total of such assessments. In no event shall a member be entitled to a reimbursement greater than the impact fees collected within the boundaries of that member.

7. CALCULATION OF ASSESSMENTS. Unless utilized to fund shortfalls in capital facility and equipment acquisition costs or debt service related thereto, assessments shall be imposed solely for the payment of operational costs of SDMFSA. "Operational Costs" as used in this Agreement shall include the customary costs associated with the daily operations of

SDMFSA and the cost of light fleet replacement including contributions into a light vehicle replacement fund. Assessments, including amounts necessary to fund shortfalls in capital facilities and equipment costs, shall be imposed by the Board as part of the annual budget process and shall, as part of that process, be subject to review and recommendation by the Administrative Committee established by the Board. The total revenue to be raised by the imposition of assessments shall be included in the budget and apportioned to the Members proportionately based on the Member's assessed value. A Member's proportionate share of the total assessment shall be calculated by dividing the assessed value of the Member by the total assessed value of SDMFSA. Assessed value shall be determined by using an average of the last two years assessed value for the Member and SDMFSA as established in the most recent final settlement and current year assessed valuation prepared by Davis County, unless otherwise determined by the Board. Any action taken to amend the assessment formula by which member charges are determined as set forth herein shall require a two-thirds vote of the entire SDMFSA Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment before adjustments are made to assessments to account for prepayments..

8. PAYMENT OF ASSESSMENTS. The CAO shall bill the Members for their respective assessment in four equal installments on January 1, April 1, July 1 and October 1 of each year. Assessment installments are due when issued and delinquent if not paid within thirty (30) days of issuance. Delinquent assessment payments shall accrue interest at the rate established by the Utah State Treasurer for deposits in its Public Treasurer Investment Fund (PTIF). If an installment remains unpaid after ninety (90) days after issuance, the Board shall have all collection remedies available at law and may initiate proceedings to withdraw from SDMFSA the area within SDMFSA that is also within the boundaries of the delinquent Member.

9. IMPACT FEES. Effective July 1, 2016, SDMFSA will implement and impose impact fees for fire related public safety facilities including facilities identified in the current Impact Fee Facilities Plans adopted by the individual Members of SDMFSA . Upon imposition of Service Area wide impact fees by SDMFSA, each Member hereby agrees to repeal and abolish any impact fees it has levied for the same fire related public safety facilities. The effective date of such repeal shall be as of the same date the impact fees imposed by SDMFSA become effective.

10. TOTAL AGREEMENT. This Agreement constitutes the total agreement between the parties with respect to the calculation of Member Assessments. No representations, understandings, or agreements not contained in this Agreement are binding on the Parties and may not be relied upon by any Party with respect to the interpretation of any term of this Agreement.

11. NO THIRD PARTY BENEFICIARIES. This Agreement and the covenants, promises, obligations and responsibilities contained herein are intended solely to establish the obligations and benefits of the respective parties hereto. No other persons are intended to benefit from or be bound by the mutual obligations of the parties and no third party may enforce the terms of this Agreement or rely on this Agreement in any action against any of the parties.

12. TRANSFER OF EXISTING MEMBER ASSETS. Any asset titled in the name of an individual Member and used for the operations of SDMFSA on June 30, 2016 shall be transferred by Special Warranty Deed, unless otherwise prohibited by law or existing covenant, to SDMFSA no later than September 1, 2016. Those assets, by Member, are identified and set out in Attachment A, hereto which, by this reference, is incorporated herein. If the transfer of any asset to SDMFSA is prohibited by covenant or law, the Member owning the asset shall exercise due diligence in seeking to remove the transfer restriction. In the event that such transfer restriction cannot be removed, the Member shall at its sole expense, and at the Board's discretion, either substitute a different asset or financial compensation equal to the value of the restricted asset to SDMFSA or obtain for SDMFSA the right to continued use of the asset for SDMFSA purposes.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to be effective as of the date first above written this \_\_\_\_ day of \_\_\_\_\_, 2016.

SOUTH DAVIS METRO FIRE SERVICE AREA

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Clerk

Approved as to Form and Legality

\_\_\_\_\_  
Legal Counsel

DAVIS COUNTY

\_\_\_\_\_  
Chair, Board of County Commissioners

ATTEST:

\_\_\_\_\_  
Davis County Clerk



Approved as to Form and Legality

\_\_\_\_\_  
Deputy Davis County Attorney

BOUNTIFUL CITY

\_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Recorder

Approved as to Form and Legality

\_\_\_\_\_  
City Attorney

CENTERVILLE CITY

\_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Recorder

Approved as to Form and Legality

\_\_\_\_\_  
City Attorney

NORTH SALT LAKE CITY

---

Mayor

ATTEST

---

City Recorder

Approved as to Form and Legality

---

City Attorney

WEST BOUNTIFUL CITY

---

Mayor

ATTEST

---

City Recorder

Approved as to Form and Legality

---

City Attorney

WOODS CROSS CITY

---

Mayor

ATTEST

---

City Recorder

Approved as to Form and Legality

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City Attorney

**SOUTH DAVIS METRO FIRE SERVICE AREA  
BOARD OF TRUSTEES  
BYLAWS**

**ARTICLE 1  
BOARD NAME**

*Section I. 1. Name.* The South Davis Metro Fire Service Area (the “Service Area” also “SDMFSA”) shall be governed by the South Davis Metro Fire Service Area Board of Trustees (the “Board”).

**ARTICLE II  
AGENCY OFFICES**

*Section II. 1. Agency Office.* From time to time, the Board may designate such offices for the Service Area as it may deem appropriate. The initial office of the Service Area shall be located at 255 south 100 West in Bountiful City, Utah 84010.

**ARTICLE III  
GOVERNANCE OF THE SERVICE AREA**

*Section III. 1. Purpose.* The Board shall have all powers of governance for the Service Area that are provided for under UCA §§ 17B-1-301 and 17B-2a-905 relating to the provision of fire suppression and protection, emergency response, emergency medical response, paramedic services, ambulance services and related services by the Agency within the boundaries of the Service Area except as delegated by the Board to Service Area Officers or the Chief Administrative and Executive Officer (the “CAO”).

*Section III. 2. Adoption of Bylaws.* The Board hereby adopts these Bylaws to provide for the orderly functioning of the Board. In the event of any ambiguity or conflict between the provisions of these Bylaws and the separately executed Interlocal Agreement relating to the calculation of service area assessments (the “Assessment Agreement”), or state law, the provisions of state law and/or the Assessment Agreement shall, in that order, prevail.

*Section III. 3. Programs and Activities.* The Board shall establish and regularly assess the appropriateness and effectiveness of the Service Area’s services, facilities, and activities provided within the Service Area.

*Section III. 4. Chief Administrative and Executive Officer.* The duly appointed Fire Chief shall serve as the Chief Administrative and Executive Officer of the Service Area and exercise day to day control over the operations of the Service Area. The management of personnel and facilities, the procurement of goods and services and the execution of contracts related thereto is delegated to the Fire Chief in accordance with policies duly adopted by the Board. The Board and the Fire Chief are authorized to enter

into an employment agreement setting forth the terms of the appointment. Any such agreement shall be in accordance with UCA §17B-1-302(4).

**Section III. 5. Committees.** The Board may create such committees as it deems necessary for the proper functioning of the Service Area and the Board. There is hereby created an Administrative Committee with the composition and duties set forth in ARTICLE VI of these Bylaws.

**Section III. 6. Finances.** All finances of the Service Area shall be conducted in accordance with The Fiscal Procedures For Local Districts (Title 17B, Chapter 1, Part 6, Utah Code Annotated or as subsequently recodified or renumbered). The Board, the Administrative Committee, the Budget Officer, and the Fire Chief shall each direct and administer the Service Area's finances in accordance with the provisions of these Bylaws and as required by state law. The Board shall cause to be prepared and shall require the filing of annual audits. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued by the Service Area shall be signed by the Treasurer and the Fire Chief or such other individuals designated by the Board.

**Section III. 7. Fiscal Year.** The fiscal year of the Service Area shall begin on July 1 and end on June 30 of each year.

**Section III. 8. Budgeting.** The Fire Chief shall be responsible for the preparation of a proposed budget for submission to the Administrative Committee (the "Committee") and the preparation of tentative and final budgets approved by the Committee and Board. The Chair of the Administrative Committee shall serve as Budget Officer for the District with the statutory duties assigned to that position and those duties assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees. The Fire Chief shall be responsible to ensure that agency expenditures within each fund conform with the fund budget and any other budget guidelines approved by the Board. The Fire Chief shall serve as an ex officio, non-voting member of the Administrative Committee.

## **ARTICLE IV BOARD MEMBERSHIP**

**Section IV. 1. Composition of the Board.** The initial Board of Trustees shall be composed of six (6) members. The Board shall be composed of one elected official appointed by the Governing Body of each city or county whose area is included in whole or part in the Service Area (the "Member(s)"). Each Member may appoint one Alternate Trustee authorized to represent the Member on the Board in the event of the absence of the primary Trustee. Each Alternate Trustee shall be an elected official of the appointing Member. Each member of the Board shall be an elected official of, and shall serve at the pleasure of, the governing body of the appointing authority. Each Trustee shall represent the Service Area at large in accordance with UCA §17B-1-308(1)(d)

**Section IV. 2. Terms of Office.** In accordance with UCA §17B-1-308, and as limited by Article IV, *Section 1*, of these Bylaws, the term of each Trustee shall be four years and shall coincide with the Trustee's term as a county or municipal legislative body member. In the event that a Trustee is changed by the Member or is no longer an elected official of the Member, the successor shall be appointed for the balance of the unexpired term.

**Section IV. 3. Restrictions.** Board membership may be restricted as provided for in state law. Existing restrictions on Board membership are as follows:

(a) No Trustee, while serving on the Board, may be employed by the Service Area, whether as an employee or by contract.

(b) No person employed by the Service Area, whether as an employee or by contract, may serve on the Board.

**Section IV. 4. Compensation of Trustees.** Trustees may receive reimbursement of expenses as provided for in UCA §17B-1-307(2) and as determined by the Board.

## **ARTICLE V BOARD OFFICERS**

**Section V. 1. Officers.** The Board of Trustees shall elect from their number a Chair and Vice Chair and such other officers as the Board considers appropriate. Except for the initial election to be held at the Board's initial meeting, all officers shall be elected by the Board at the Board's January meeting and the officers shall hold office for one (1) year. The Board shall appoint a Clerk and may elect or appoint a Treasurer, but the same person may not hold both offices.

**Section V. 2. Eligibility.** Except for the initial election, the Chair, Vice Chair, and Treasurer, if elected, shall, to the extent possible, be selected from those Trustees who have served on the Board for at least one year.

**Section V. 3. Bond.** The officers of the Service Area shall execute a bond with written sufficient sureties, payable to the Service Area in such amounts as may be determined by the Board, or state law, conditioned for the faithful performance of the duties of the respective officers and the payment of all moneys received by such officer according to law and the rules of the Service Area. In lieu of bonds, officers may be included in a public employee blanket bond or insurance policy issued with coverage in an amount determined by the Board and state law. The cost and premium charged for such bond or policy of insurance shall be paid by the Service Area.

**Section V. 4. Officer Vacancy.** During any regular meeting, the Board may elect a Board Trustee to fill the remaining term of any officer who has vacated that seat.

**Section V. 5. Chair and Vice Chair.** The Chair shall preside at the Board meetings and shall be an ex officio member of all committees. In the absence of the Board Chair, the Vice Chair shall perform the Chair's duties. The Board may, from time to time, determine a method or order for the selection of a Board member to act as a temporary Chair in the absence or inability of the Chair and Vice Chair to act, and take such action as may be deemed necessary.

**Section V. 6. Clerk.** The Board shall appoint a Clerk to perform the following duties:

- (a) to take, prepare and sign minutes of Board meetings and file them at the Service Area offices;
- (b) to attest all legal documents;
- (c) to organize Board files and documents and supervise record retention and classification of Service Area records;
- (d) to perform other duties as may be assigned by the Board and required by the Fiscal Procedures for Local Districts or other provisions of state law.

**Section V. 7. Removal from Office.** Officers serve at the pleasure of the Board and may be removed at any time, with or without cause, by a majority vote.

## **ARTICLE VI COMMITTEES**

**Section VI. 1. Meetings and Notice.** The Board, at its discretion, may create and/or abolish Service Area Committees or other organizational units such as Task Forces and designate the membership thereof. Committees shall serve to make recommendations to the Board.

**Section VI. 2. Committee Designations.** Committees may be designated as Standing or Ad-hoc Committees. Standing Committees will be those that are formed with an expected charge of one year or more. Ad-hoc Committees will be appointed as needed for specific purposes or projects. With the exception of the Administrative Committee, all committee members must be approved by the Board.

**Section VI. 3. Administrative Committee/Budget Officer.** There is hereby created an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the district, the compensation of the district's officers and employees and such other matters as are assigned to it by the Board of Trustees. The Administrative Committee is composed of the city manager or city administrator of each participating city and a designee appointed by the County Commission of Davis County to represent the county. The Chair of the Administrative Committee shall be elected by the members thereof for a term of one year. The Administrative

Committee may adopt bylaws for its operation and governance. Administrative Committee Bylaws shall be subject to approval by the Board.

## **ARTICLE VII BOARD MEETINGS**

**Section VII. 1. Meetings and Notice.** The Board shall, at its first meeting in January of each year, establish an annual meeting schedule and give notice of it as provided by law. The Board may set Special and Emergency meetings as necessary. All meetings shall be noticed and conducted in accordance with the Utah Open and Public Meetings law, UCA Title 52, Chapter 4. Written notice of each meeting, except for emergency meetings, shall be sent to each Trustee prior to each regular or special meeting. If the Board holds an emergency meeting, notice shall be given to each Trustee by the best practicable means.

**Section VII. 2. Quorum.** Except as provided in these Bylaws, a majority of the Board of Trustees constitutes a quorum for the transaction of board business, and action by a majority of a quorum constitutes action of the Board. Actions taken to adopt or amend the bylaws of the service area shall require a two-thirds vote of the entire Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment. To approve an action by weighted vote, the weighted vote in favor must represent more than fifty (50) percent of the full Board's weighted vote, or at least two thirds (2/3) of the full Board's weighted vote to approve or change the Bylaws.

**Section VII. 3. Setting of Meetings.** An emergency or special meeting may be called as necessary by the Chair and shall be called by the Chair upon the written request of any three Trustees.

**Section VII. 4. Agenda.** The agenda for all meetings shall be set by the Chair. Upon the request of the Fire Chief or any two Trustees, agenda items shall be included on the formal meeting agenda for discussion and/or action.

## **ARTICLE VIII AMENDMENTS TO THE BYLAWS**

**Section VIII. 1. Amendments.** These Bylaws may be amended only by an affirmative vote at a duly convened meeting of two-thirds (2/3) or more of the full Board, or two-thirds (2/3) of the full Board's weighted vote if a weighted vote is called for.



**Section VIII. 2. Method of Amendment.** Any Trustee may propose amendments, modifications or other changes to these Bylaws from time to time. Written notice setting forth the proposed amendment(s) shall be mailed or given to each Board member no less than fifteen (15) days prior to the meeting at which the vote on the proposed amendment(s) is to be cast.

These Bylaws were approved and adopted at the initial meeting of the Board held on the \_\_\_\_ day of \_\_\_\_\_, 2016.

SOUTH DAVIS METRO FIRE SERVICE AREA

By: \_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
CLERK

A RESOLUTION OF THE SOUTH DAVIS METRO FIRE AGENCY PROVIDING THE  
BASIS FOR THE CALCULATION OF MEMBER PREPAYMENT AMOUNTS FOR THE  
SOUTH DAVIS METRO FIRE AGENCY 2006 AMBULANCE REVENUE BONDS

WHEREAS, South Davis Metro Fire Agency (the "Agency") issued the 2006 Ambulance Revenue Bonds (the "Bonds") to finance the construction of certain capital improvements;

WHEREAS, Bountiful City prepaid its portion of the Agency's initial capital improvements and is not a part of or obligated upon the Bonds;

WHEREAS, members of the Agency other than Bountiful ("Obligated Member(s)") have expressed an interest in prepaying their portion of the Bonds which would allow for a partial redemption of the outstanding bonds;

WHEREAS, certain assumptions regarding the impact fee revenues raised by each Obligated Member were made in calculating debt service and prepayment amounts;

WHEREAS, the parties believe that the accelerated receipt of an Obligated Member's impact fee collections generally results in a reduction in future debt service obligations for that Member with no substantial deviation from the initial debt service assumptions; and

WHEREAS, the parties are best served by the development of an easily calculated and readily transparent prepayment formula.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the South Davis Metro Fire Agency that the prepayment obligation of any Obligated Member of the Agency with respect to the Bonds shall be the Obligated Member's proportionate share of the outstanding debt obligation and shall be calculated and implemented as follows:

1. In determining an Obligated Member's prepayment obligation, the Board shall determine the Obligated Member's proportionate share of the outstanding debt obligation based on the proportion that the Obligated Member's total assessed valuation bears to the total assessed valuation of all Obligated Members of the Agency. Davis County assessed valuation shall be calculated based on the unincorporated area of Davis County included in the Agency. Assessed value shall be determined by using an average of the last two years assessed value for the Member and SDMFSA as established in the most recent final settlement and current year assessed valuation prepared by Davis County, unless otherwise determined by the Board and as adjusted for decisions issued by the courts, State Tax Commission and County Board of Equalization through the date of prepayment by the Obligated Member.

2. The amount of the outstanding debt obligation against which the assessed value proportion is applied shall be the amount of principal outstanding and all interest accruing from the date of the last debt service payment through the date of the Obligated Member's prepayment.

3. An Obligated Member intending to prepay its proportionate share of the Bonds shall give the Agency one hundred twenty (120) days advance written notice of the Member's intended prepayment to allow the Agency to process the prepayment and arrange for a partial redemption of the Bonds with the bondholder.

APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

BOARD OF DIRECTORS  
SOUTH DAVIS METRO FIRE AGENCY

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CHAIR

ATTEST:

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Clerk



# City Council Staff Report



**Subject: Amendment to Cable TV Ordinance**  
**Author: Russell Mahan**  
**Department: City Attorney**  
**Date: December 8, 2015**

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## **Background**

The City has not issued a cable television franchise since the 1970s with TCI, which is now Comcast. Over the past twenty years the law in Utah has changed considerably with respect to cable television franchising. Federal law has restricted municipal power to be involved in telecommunications. State authority has been exercised with respect to local regulation and taxation, leaving the City with only its excavation and construction ordinances. We have been consulting with attorney Roger Tew of the Utah League of Cities and Towns, who has been involved for many years in these legal changes.

## **Analysis**

The City has an old law in its cable TV ordinance requiring a public hearing before granting a cable television franchise. A public hearing is not required by federal or state law, and is not being done by other cities. It is not good to have public hearings when there is no real City authority to turn anything down or to make any significant requirements. A franchise agreement now is only a limited contract which would still be approved by the City Council in a public meeting. The City has approved other types of franchises without public hearings because they are not required in those other areas. It is recommended that the cable TV public hearing requirement be repealed.

## **Department Review**

This staff report was prepared by the City Attorney and reviewed by the City Manager.

## **Significant Impacts**

None.

## **Recommendation**

It is recommended that the City Council approve the Ordinance repealing the public hearing requirement of the City Code.

## **Attachments**

Ordinance No. 2015-18.



# BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John S. Pitt

CITY MANAGER  
Gary R. Hill

## BOUNTIFUL CITY ORDINANCE NO. 2015-18

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AN ORDINANCE REPEALING BOUNTIFUL CITY CODE SECTIONS 11-2-111(B) AND (C)  
CONCERNING PUBLIC HEARINGS FOR APPLICATIONS FOR CABLE TELEVISION FRANCHISES.

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**IT IS THE FINDING OF THE BOUNTIFUL CITY COUNCIL THAT:**

1. The City of Bountiful is the owner and administrator of the public streets and public rights of way within the city limits of Bountiful, and the owner of land both within and beyond the city limits. With respect to these public streets, public rights of way and lands, the City of Bountiful and the Bountiful City Council possess the rights of a landowner and the powers granted by the Utah Legislature in the Utah Code, including Title 10 generally and, among others, Sections 10-8-1, 10-8-2, 10-8-11, 10-8-13, 10-8-14, 10-8-14.5, 10-8-23, and 72-7-102.
2. Over the years Utah State law has changed with respect to the use of the public rights of way by cable television companies, and the compensation payable for that use.
3. Section 10-8-84 of the Utah Code empowers the Bountiful City Council to pass all ordinances as are necessary and proper to provide for the safety and preserve the health, promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the city and its inhabitants.

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH, AS FOLLOWS:**

**SECTION 1.** The Bountiful City Code is hereby amended to repeal the following subsections (b) and (c):

**Title 11 Bountiful City Franchise Ordinance  
Part 2 Cable Television Ordinance**

**11-2-111. Application for Franchise.**

- (b) The City Council, after the last date fixed for the receipt of the application, shall cause to be published in a newspaper of general circulation within the City, a notice of a public hearing, giving the time, date, place of such hearing, and listing the names of the applicants and inviting public examination of the applicants and qualification of said applicants.

(c) A public hearing shall be conducted in accordance with the standards of due process in fairness to applicants and the public and in accordance with the FCC rules and regulations and orders and policies pertinent to such hearing. Each applicant shall be notified of the time and location of his application to be considered.

**SECTION 2. SEVERABILITY.** If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect immediately upon first publication.

**ADOPTED THIS 8TH DAY OF DECEMBER, 2015.**

**BOUNTIFUL CITY:**

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**RANDY C. LEWIS, MAYOR**

**ATTEST:**

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**SHAWNA ANDRUS, CITY RECORDER**





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Minutes of the  
BOUNTIFUL CITY COUNCIL

October 27, 2015 – 7:00 p.m.

Present: Mayor: Randy Lewis  
Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook,  
John Marc Knight, John Pitt  
City Manager: Gary Hill  
Assistant City Manager: Galen Rasmussen  
City Engineer: Paul Rowland  
City Attorney: Russell Mahan  
City Planner: Chad Wilkinson  
Department Directors & Personnel:  
Allen Johnson - Power  
Gary Blowers - Streets/Sanitation  
Ted Elder – City Treasurer  
Recording Secretary: Nikki Dandurand

19 Official Notice of the City Council Meeting was given by posting written at City Hall and on  
20 the Bountiful City Website and the Utah Public Notice Website, and by providing copies to the  
21 following newspapers of general circulation: Davis County Clipper and Standard Examiner.  
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**No Work Session**

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**Regular Meeting – 7:03 p.m.**  
**City Council Chambers**

38 Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance.  
39 David Bragine, Troop 1259, led the Pledge of Allegiance; Richard Foster, resident, gave a prayer.  
40

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45

**APPROVAL OF MINUTES**

Minutes of the October 13, 2015 meeting were presented. Councilwoman Harris requested some corrections to be made, that will be noted and submitted. Councilman Higginson made a motion to approve the presented minutes and Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

**COUNCIL REPORTS**

Councilwoman Holbrook stated that the Bar J Wranglers will be performing in December.

**YOUTH COUNCIL REPORT**

No report made.

**CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID OCTOBER 5 & 12, 2015 AND JULY 2015 MONTHLY SUMMARY**

Mayor Lewis presented the weekly expenditure summary paid on October 5, 2015 for

1 \$657,775.85, and October 12, 2015 for \$856,350.53 along with the monthly summary for July 2015.  
2 Councilman Higginson moved to approve the expenditures and monthly\_summary as presented, and  
3 Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris,  
4 Higginson, Holbrook, Knight and Pitt voting “aye”.

5  
6 **RECOGNITION OF JANE JOY, EMMA DUGAL AND MARY CARPENTER**

7 Councilwoman Holbrook presented Emma Dugal with a certificate of appreciation for her  
8 work with the BDAC, Tour of Utah and Summerfest. Councilman John Pitt presented Mary  
9 Carpenter with a certificate of appreciation for her work with the Farmer’s Market for the past 15  
10 years. Mayor Lewis presented Jane Joy with a certificate of appreciation for her help with Chalk Art  
11 Festival for the past 10 years.

12  
13 **CONSIDER APPROVAL OF CONTRACTS WITH US BANK FOR CORE BANKING AND**  
14 **WELLS FARGO BANK FOR INVESTMENT SAFEKEEPING FOR UP TO A FIVE YEAR**  
15 **SERVICE PERIOD – MR. GALEN RASMUSSEN**

16 Mr. Rasmussen stated that six local commercial banks were solicited for bids for banking  
17 services with four of those banks submitting bids that were listed/ranked for approval according to  
18 criteria listed in the request for proposal document. Staff evaluated each banking institution and  
19 recommend US Bank for core banking and Wells Fargo for investment safekeeping. Councilman  
20 Higginson made a motion to approve the contracts, and Councilman Pitt seconded the motion. Voting  
21 was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

22  
23 **CONSIDER APPROVAL OF THE PURCHASE OF OFFICE FURNITURE FOR THE**  
24 **POWER DEPARTMENT FROM MIDWEST COMMERCIAL INTERIORS IN THE**  
25 **AMOUNT OF \$144,575.92 – MR. ALLEN JOHNSON**

26 Mr. Johnson is requesting funds for new furniture in the power building, once the remodel is  
27 complete. This was already a budgeted item for the annual budget. Councilwoman Holbrook made a  
28 motion to approve the purchase, and Councilman Higginson seconded the motion. Councilman  
29 Knight noted to the public that these funds were already approved in the annual budget report.  
30 Tonight is the authorization to use them. Voting was unanimous with Councilpersons Harris,  
31 Higginson, Holbrook, Knight and Pitt voting “aye”.

32  
33 **CONSIDER APPROVAL OF THE PURCHASE OF A NEW REDUNDANT SCADA SYSTEM**  
34 **FROM SURVALENT TECHNOLOGY IN THE AMOUNT OF \$164,877 – MR. ALLEN**  
35 **JOHNSON**

36 Mr. Johnson stated this is only a software update, and not a new purchase of equipment. If  
37 the upgrade is not made, the system will not be compatible. Councilwoman Holbrook made a  
38 motion to approve the purchase, and Councilman Knight seconded the motion. Voting was  
39 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

40  
41 **CONSIDER APPROVAL OF REPLACING THE CONTROL AND ALARM SYSTEM FOR**  
42 **THE TAURUS GENERATOR BY SOLAR TURBINES FOR THE AMOUNT OF \$478,203 –**  
43 **MR. ALLEN JOHNSON**

44 Mr. Johnson stated the current unit was installed in 2001. The control panels are over 15  
45 years old at this point. They need to be updated in order to handle the volume and software updates  
46 required by the manufacturer. Councilman Higginson inquired about the amount of savings the City

1 has saved by generating our own power. Mr. Johnson stated that several million dollars has been  
2 saved over the course of the years of operation. Council, and the residents, appreciates all the hard  
3 work and time the Power Department does to help our city. Councilwoman Holbrook moved to  
4 approve the purchase and Councilman Higginson seconded the motion, noting the actual price of  
5 \$478,203.00. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and  
6 Pitt voting “aye”.

7  
8 **CONSIDER APPROVAL OF THE PURCHASE OF A 2015 DEMO SANITATION TRUCK**  
9 **FROM MCNEILUS TRUCK AND MANUFACTURING COMPANY IN THE AMOUNT OF**  
10 **\$236,151 – MR. GARY BLOWERS**

11 Mr. Blowers stated the City replaces older trucks periodically and they are in need of a newer  
12 truck at this time. The current one is eight years old. Three bids were received, with McNeilus  
13 Truck and Manufacturing Company as the low bid. Councilwoman Harris moved to approve the  
14 purchase, and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons  
15 Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

16  
17 **CONSIDER APPROVAL OF THE PURCHASE OF A 2015 DOOSAN P185WDZ AIR**  
18 **COMPRESSOR FROM CATE EQUIPMENT FOR \$20,020 – MR. GARY BLOWERS**

19 Mr. Blowers stated that three bids were received for this purchase, with the Cate bid being  
20 below the allotted budget amount. It will replace a 1991 unit. Councilwoman Holbrook moved to  
21 approve the purchase, and Councilman Higginson seconded the motion. Voting was unanimous with  
22 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

23  
24 **CONSIDER APPROVAL OF LEASING A JOHN DEERE 744K DEMO LOADER FROM**  
25 **HONNEN EQUIPMENT FOR \$49,337.52 PER YEAR FOR THREE YEARS FOR THE**  
26 **LANDFILL – MR. GARY BLOWERS**

27 Mr. Blowers stated this is for a lease option, not purchase for the front loader. Three bids  
28 were received, with an excellent government rate. Councilman Pitt inquired of the options for  
29 leasing, trade in value, etc. Mr. Blowers responded that overall, leasing is a better savings option for  
30 this equipment and there is a full warranty for the three years. Councilwoman Holbrook moved to  
31 approve the lease-purchase, and Councilman Higginson seconded the motion. Voting was  
32 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

33  
34 **PUBLIC HEARING – REGARDING A PROPOSAL BY A PRIVATE DEVELOPER TO**  
35 **EXCHANGE 160 ACRES OF PRIVATE LAND ABOVE MAPLE HILLS SUBDIVISION**  
36 **FOR 160 ACRES OF FOREST SERVICE LAND NEAR THE BOUNTIFUL GUN RANGE –**  
37 **MR. CHAD WILKINSON**

38 Mr. Mahan started that there was an overflow crowd in attendance for the public hearing, with  
39 more than a hundred people in the hall and outside. He recommended to the Council to hear the  
40 public tonight and hold a second hearing on November 10, 2015 so that all can participate. There  
41 would therefore be no decision tonight. Councilman Pitt made a motion on this option, there was no  
42 second. Councilwoman Holbrook suggested Council wait until the end of the public hearing and then  
43 decide if a second meeting is needed. Councilwoman Harris made for a motion to continue the  
44 public hearing tonight, but hold an additional public hearing in two weeks. Mayor Lewis asked the  
45 public in attendance for their vote by raise of hands. The majority of the public in attendance raised  
46 their hands to keep the public hearing to one meeting (tonight). There was no second to the motion.

1 Councilman Higginson was concerned that additional public hearings will not prove helpful and there  
2 needs to be a decision, to some degree, tonight and moved to hold the public hearing now.  
3 Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris,  
4 Higginson, Holbrook, Knight and Pitt voting “aye”.

5 Mr. Wilkinson then proceeded with a summary of the purpose of the public hearing.  
6 Developers Ron Crapo and Jaren Davis have requested that the City Council issue a letter of support  
7 for their request that Congress approve a land exchange of their privately owned 160 acres above  
8 Stone Ridge (just outside the City limits, formerly owned by Ken Patey) for the Forest Service land  
9 around the Lion’s Club shooting range. It is their expressed intention to develop part of the land into  
10 residences, keep part of the land open, and convey the shooting range itself to the Lion’s Club. The  
11 developers have not disclosed any details of their intended project, such as the number or type of  
12 residential units or how it will connect to existing streets in Bountiful and Centerville. It is  
13 nonetheless clear that the development will raise issues of reducing open space, constructing  
14 residences closer to the gun range, housing density, zoning, changing hillside development  
15 restrictions, the need to use City-owned land, and annexation of unincorporated areas. Endorsement  
16 of the land exchange may lead to the perception that the City Council endorses this development of  
17 this property. Mr. Davis gave a personal history of his background and experience as a developer in  
18 the area. He promised the public that he will work with them to develop the properties with the  
19 residents in mind. The Mayor then opened the public hearing.  
20

21 ***PUBLIC HEARING: OPEN: 8:01 p.m.***

22 ***The following individuals addressed the City Council:***

- 23
- 24 • Randall Edwards – keep our mountain, reject the land swap
  - 25 • Earl Thomas – We are the citizens there today, no deal
  - 26 • Mark Gibbons – this will be a financial burden
  - 27 • Mark Mason – This is a Forest Service problem, not ours
  - 28 • Kareen Patterson – the huge influx on the overcrowded schools already
  - 29 • George Burbridge - potential liability not worth it
  - 30 • Blaine Haacke – the infrastructure is not available to handle the additional new builds
  - 31 • Stephanie Haacke – domino effect into other cities, ie. Centerville
  - 32 • William Ince – Centerville resident, tough terrain for emergency vehicles/equipment to handle
  - 33 • Brad Johnson – Tentative support of the land swap
  - 34 • Melvin Rumali – engineering problems, Weber Basin not updated to handle more
  - 35 • Lee Skabelund– concerned about the views, wildlife, etc.
  - 36 • Joseph Rust – does not trust the developers intent
  - 37 • John Higginson – fears the development will start to affect neighboring cities, need to  
38 preserve
  - 39 • Mike Eiting – high chance of landslides, the land is not stable
  - 40 • Ted Feinauer – does not approve of private developers asking Council to endorse
  - 41 • Grant MacArthur – concerned about the existing houses below, potential for flooding, traffic,  
42 etc.
- 43

44 Mayor Lewis made a brief comment to the public to hold their comments, unless they are at the  
45 podium

- 1
- 2 • Brett Hart – Support of the land swap, stick with the facts of the proposal
- 3 • Leann Phipps – this is only the start of many problems
- 4 • Joshua Hawsborne – enjoys the recreation of the open land
- 5 • Cody Collins – Support for swap, is there a better option, ask landowners to sell
- 6 • Dave Wheeler – Support for swap, wants to protect gun range
- 7 • Marty Money – significant impacts on neighboring cities
- 8 • Brooke Drollinger – enjoys the open space
- 9 • Matt Franzen – Support of letter
- 10 • Kent Hide – letter of endorsement comes with implication that Council approves the
- 11 development
- 12 • Becky Wright – quality of life will be affected, will this really protect the gun range long term
- 13 • Robyn Mecham – Centerville resident, Council voted in to represent the people
- 14 • Kyle Green – the developer has rights, Forest Service has limited access
- 15 • Mark Mason – no land swap
- 16 • Sharon Costanzo– concerned that Council will not be able to control the parameters of the
- 17 swap
- 18 • Taylor Felt – other options to preserve gun range?
- 19 • Lynn Anderson – loves her home, doesn't want anything to take that away from her
- 20 • Emily Swensen – discourages the development of foothill land

21  
22 Councilman Higginson suggested a two minute break. Mayor agreed with only five more people to  
23 follow the break.

- 24
- 25 • Mindy Meyers – no land swap
- 26 • Leslie Merrill – what is the developers plan? We don't know, lots of unknown issues
- 27 • Chris Rodderick – over 120 houses for sale in the area right now, we don't need more homes
- 28 • Karen Richards- invest in the community we already have
- 29 • Aaron Jones – 61% is already owned by the Federal Government, other options?
- 30 • Lucas Wait - no development
- 31 • Bryce Covey - Council should represent the public, overwhelming support for opposition in
- 32 only five days should show that

33  
34 Mayor Lewis thanked the public for their concerns and input on this matter. Councilman  
35 Higginson stated that he hopes the citizens can always approach their elected officials at any time  
36 and negative comments about prior officials should not be voiced. Mayor Lewis closed the  
37 Public Hearing.

38  
39 ***CLOSED: 9:45 p.m.***

40  
41 Councilman Knight noted that he personally emailed most of the residents back that contacted  
42 him. He hopes everyone understands all of the issues and that the Council knew this was an  
43 emotional subject and asked for this Public Hearing. Councilwoman Holbrook agreed with  
44 Councilman Higginson's comments and Councilman Knight's. She stated that Council will take in  
45 all the information and feedback tonight for review. Councilman Pitt stated the overwhelming

1 response showed that the system works on getting the word out and holding a Public Hearing. Mr.  
2 Davis has a right to petition the Council, but the Council needs time to review all that was said  
3 tonight. Councilwoman Harris said that she voted to make this a public hearing at a previous work  
4 session. The developer is a good man who might pursue this with or without public or council's  
5 input, but he is trying to reach out because it does impact our community and get our opinions on  
6 this. Council woman Harris appreciates those who are trying to engage in civil dialogue to  
7 understand the issues. This is still a very preliminary process, there are too many questions at this  
8 point. The financial aspect of adding to hillside infrastructure costs are a huge consideration for her.  
9

10 Councilman Pitt made a proposal to take all the comments under advisement and come back  
11 to a public meeting in due course. Councilwoman Holbrook inquired of a time frame, because of  
12 personal commitments she will not be able to attend the next regular session of council, and would  
13 like to have a vote in this matter. Council referred to Mr. Mahan and Mr. Hill to open a special  
14 session in addition to the regular scheduled meeting in November. Mayor asked the public for a quiet  
15 vote to open a special session at a later date. The public raised their hands in agreement.  
16 Councilman Pitt said a vote tonight would be a rushed vote and wrong to do so. There was no second  
17 the motion. Mayor Lewis suggested November 17, 2015 at a larger venue. Councilman Knight  
18 proposed a motion to take no position on the land exchange proposal before Congress.  
19 Councilwoman Harris seconded the motion. Councilmembers Knight and Harris voted aye.  
20 Councilpersons Pitt, Higginson and Holbrook voted nay. The motion did not pass. Mayor Lewis  
21 again proposed the special session on November 17, 2015. Councilwoman Holbrook made a motion  
22 to have a decision made by the December City Council meeting. There was no second. Councilman  
23 Pitt made a motion to hold a special session on November 17, 2015, Councilwoman Holbrook  
24 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
25 Knight and Pitt voting "aye".  
26

27 Mayor Lewis made a motion to adjourn the regular City Council, Councilman Higginson  
28 seconded the motion. The regular meeting of City Council was adjourned at 10:07 p.m.  
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*Mayor, Randy Lewis*

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*City Recorder, Shawna Andrus*

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**Minutes of the  
BOUNTIFUL CITY COUNCIL**

November 10, 2015 – 6:00 p.m.

Present: Mayor: Randy Lewis  
Council Members: Kendalyn Harris, Richard Higginson, John Marc Knight,  
John Pitt  
City Manager: Gary Hill  
Asst. City Manager: Galen Rasmussen  
City Engineer: Paul Rowland  
City Attorney: Russell Mahan  
City Planner: Chad Wilkinson  
Department Directors & Personnel:  
Tom Ross – Police Chief  
Jay Christensen – Power Dept.  
Brock Hill – Park Director  
Nikki Dandurand – Recording Clerk  
Excused: Council Member: Beth Holbrook

Official Notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website, and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**Work Session – 6:05 p.m.**

Mr. Rasmussen stated that in the council policy priorities handout, all changes and updates were underlined and in bold type. Mr. Rowland updated the Council on the UDOT and water line plans. Some of the previous projects were reorganized to include the new water line on 400 North. The Tour of Utah was a great event for the City. Chief Ross reported that FEMA training was just held and it was a good refresher course for any upcoming event.

Mr. Christensen stated the power department building remodel is going well and should be finished by mid-December. The sub-station has been demolished and a fence will now be erected to secure the area.

Mr. Wilkinson reported that the RDA has received good support from the taxing entities to extend it. The state school board gave a positive vote, which was very good.

Mr. Beck stated the CAFR financial report will be presented during the regular Council meeting. The City will start taking new auditor bids in December 2015. The new transparency reports are the first to be tested in Utah with MUNIS/Tyler systems software.

Mr. Rasmussen stated the banking services RFP was recently approved and is being implemented now.

Mr. Wilkinson reported on the new Val Verda plan and only six applications were received to rezone their properties to R-1. The moratorium is still in place. Councilman Knight asked for a new overlay when the moratorium is done.

Mr. Mahan reported on the deer program with DWR. Council members inquired about tracking the data to estimate costs for the future, survival rates and maintenance costs. Mr. Gary Hill responded that DWR has tracked the program from the beginning, but the City can follow up.

1 Mr. Rasmussen stated the new City website is running well. Mr. Gary Hill stated there is going to  
2 be some customer service training in all the departments and the City branding is ongoing.

3 Chief Ross stated the new packet for special events permits has been developed and will be used  
4 for all new city events.

5 Mr. Gary Hill commented that the county has submitted its entry for the Tour of Utah for next  
6 year. Chief Ross said road construction will be a major component for next year's race as well. Mr. Hill  
7 also stated the Museum project received very high bids. The Council suggested the museum people start  
8 to occupy the building or scale down the plans. The group would like to rebid before continuing.

9 Chief Ross stated that the incident command training is going well and the city is in better shape  
10 than two years ago.

11 Mr. Wilkinson commented on the UTA project and Davis County is trying to get funding, but will  
12 continue to work on the local level. The application will be resubmitted.

13 Mr. Gary Hill stated that Bountiful is the last city on the calendar to approve the new Fire District  
14 resolution, but it should move forward.

15 Mr. Brock Hill stated the "Mill Street Park" design is coming along and will be open for bids by  
16 mid-January, with a hopeful start date in April 2016. Completion should be by the end of summer 2016.  
17 The pickle ball courts at Cheese Park are completed, the lighting is installed, and the landscaping is being  
18 completed. Dog parks are still in discussion, with some outside studies being done and suggestions from  
19 the residents being received.

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21  
22 **Regular Meeting – 7:04 p.m.**  
23 **City Council Chambers**  
24

25 Mayor Lewis called the meeting to order at 7:04 p.m. and welcomed those in attendance.  
26 Brandon Carpenter, Troop 3322, led the Pledge of Allegiance; Gordon Hall, resident, gave a prayer.

27  
28 **APPROVAL OF MINUTES**

29 Minutes of the October 13 & 27, 2015 meetings were presented. Councilwoman Harris made  
30 a motion to approve the October 13, 2015 minutes as presented, but would like to submit corrections  
31 to the October 27, 2015 for the next council meeting, and Councilman Pitt seconded the motion.  
32 Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting "aye".

33  
34 **COUNCIL REPORTS**

35 Councilman Knight reminded those in attendance that the Bar J Wranglers will be performing  
36 on December 4th. No other council reports were made.

37  
38 **YOUTH COUNCIL REPORT**

39 Zippy Ball explained what his duties are in the Youth Council and gave an example of his  
40 contribution to the Council. The Youth Council is currently planning an event for the senior citizens  
41 in the community.

42  
43 City Manager Gary Hill, introduced a group from Marine Corp veterans to present the  
44 Bountiful Police Department with a donation to help with the local D.A.R.E. program.



1 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID OCTOBER 19 &**  
2 **26, 2015 AND AUGUST 2015 MONTHLY SUMMARY**

3 Mayor Lewis presented the weekly expenditure summary paid on October 19, 2015 for  
4 \$219,931.09, and October 26, 2015 for \$1,697,686. Councilman Pitt moved to approve the weekly  
5 expenditures, and Councilman Higginson seconded the motion. Voting was unanimous with  
6 Councilpersons Harris, Higginson, Knight and Pitt voting “aye”. Mayor Lewis then presented the  
7 monthly financial report for August 2015. Councilman Knight moved to approve the monthly  
8 financial report and Councilwoman Harris seconded the motion. Voting was unanimous with  
9 Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

10  
11 **PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND**  
12 **AUDITOR’S REPORT – MR. TYSON BECK**

13 Mr. Beck explained the CAFR report and informed the Council that the independent auditors  
14 had no audit adjustments and issued an unmodified (i.e., clean) report. Mr. Beck highlighted a few  
15 statements within the report and stated that overall the City is in a great position financially. Mr.  
16 Marcus Arbuckle, from the auditing firm, made a few remarks as well. Councilmembers commented  
17 that it was a job well done for the finance department. Councilman Pitt moved to approve the CAFR  
18 report, and Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons  
19 Harris, Higginson, Knight and Pitt voting “aye”.

20  
21 **CONSIDER APPROVAL OF THE PURCHASE OF CARPET FOR THE PUBLIC SAFETY**  
22 **BUILDING FROM KAY RILEY FLOORING AND DESIGN IN THE AMOUNT OF \$56,393**  
23 **– CHIEF TOM ROSS**

24 Chief Ross stated this is the last phase for the carpet replacement in the public safety building.  
25 This purchase will be for the 2<sup>nd</sup> floor and the basement. Three bids were received, Kay Riley  
26 Flooring being the lowest bid. Councilman Knight made a motion to approve the purchase, and  
27 Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons Harris,  
28 Higginson, Knight and Pitt voting “aye”.

29  
30 Councilman Knight made a motion to adjourn to an RDA meeting. Mr. Mahan suggested the  
31 motion to be to “...adjourn to an RDA meeting, then to a closed session of the City Council.”  
32 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,  
33 Higginson, Knight and Pitt voting “aye”. The regular City Council session was adjourned at 7:45  
34 p.m.

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*Mayor, Randy Lewis*

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*City Recorder, Shawna Andrus*  
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1 Minutes of the  
2 BOUNTIFUL CITY COUNCIL  
3 SPECIAL SESSION  
4 Held at Millcreek Junior High School  
5 November 17, 2015 – 7:00 p.m.  
6

7 Present: Mayor: Randy Lewis  
8 Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook,  
9 John Marc Knight, John Pitt  
10 City Manager: Gary Hill  
11 City Engineer: Paul Rowland  
12 City Attorney: Russell Mahan  
13 City Planner: Chad Wilkinson  
14 Department Directors & Personnel:  
15 Nikki Dandurand – Recording Clerk  
16

17 Official Notice of the City Council Meeting was given by posting an Agenda at City Hall and  
18 on the Bountiful City Website and the Utah Public Notice Website, and by providing copies to the  
19 following newspapers of general circulation: Davis County Clipper and Standard Examiner.  
20

21 **Special Session – 7:00 p.m.**  
22

23 Mayor Lewis welcomed all those in attendance. Aaron Eddings, Troop 2665 led the Pledge  
24 of Allegiance, Councilman Pitt gave a prayer.  
25

26 Mayor Lewis asked Mr. Wilkinson for a recap of the previous session and the proposed item  
27 under discussion. Mayor Lewis said thank you to the community for their support of each other on  
28 this issue. He stated that sometimes “unintended consequences” happen, and a quick decision can  
29 come back to haunt you. That is why Council took the time to respond to each one of you, to do their  
30 research and to make an informed decision tonight. Each Council member expressed their thanks to  
31 the public for their emails, comments and attending the meetings held. It shows that Bountiful is a  
32 special place and the people make it that way.  
33

34 Councilman Higginson made a motion to oppose the land exchange and to give notification of  
35 opposition for any development sent to each US Congressman and the US Forest Service.  
36 Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris,  
37 Higginson, Holbrook, Knight and Pitt voting “aye”.  
38

39 Councilman Knight asked the City staff what the process is to design a new zone designation  
40 for the area in question. Mr. Wilkinson responded with the steps needed to complete that request.  
41 Councilman Knight made a motion that City Council would like to direct city staff to create a new  
42 zoning designation for the area, such as an “open space” or “watershed” designation. Councilman  
43 Pitt seconded the motion. Councilman Higginson suggested that it not be a watershed zone because it  
44 could put restrictions on the use of the area. Councilman Knight amended his motion to have the  
45 staff work on an open space designation. Councilwoman Holbrook seconded the motion, and agreed

1 with Councilman Knight about getting other options as well. Voting was unanimous with  
2 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

3  
4 Mayor Lewis concluded the meeting by saying that the public did their job, their elected officials  
5 did their job and that they can trust the Council and all involved to make the right decision for Bountiful.

6  
7 Councilman Knight made a motion to adjourn the special session. Councilman Higginson  
8 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
9 Knight and Pitt voting “aye”. The City Council special session was adjourned at 7:26 p.m.

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18 *Mayor, Randy Lewis*

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25 *City Recorder, Shawna Andrus*  
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# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000.00 paid  
November 2, 9, 16 & 23, 2015

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** November 23, 2015



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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review and approve the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid November 2, 9, 16 & 23, 2015.

**Expenditure Report for Invoices >\$1,000.00**

*Paid November 2, 2015*

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2055	ELECTRICAL CONSULTANT	Light & Power	53.5300.474780	CIP 08 Dist Sub SW Sub	\$ 27,540.00	186283	63660	SW SUBSTATION DESIGN
4939	HILL WEST, LLC.	Light & Power	53.5300.472100	Buildings	1,890.00	186295	1850	SUBMIT AIR PERMIT-EMERGENCY GENERATION
2799	KELLERSTRASS ENTERPRISE	Streets	10.4410.425000	Equip Supplies & Maint	17,526.49	186304	247148	FUEL
3274	NEW IMAGE BODY & PAINT	Liability Insurance	63.6300.451150	Liability Claims/Deductible	5,616.81	186316	16924	POLICE CAR REPAIR
3987	SOUTH DAVIS WATER DIST	Water	51.5100.461400	Purchase Of Water	12,174.46	186328	10262015	WATER DISTRIBUTION FROM SD WATER 08/12-09/18/15
4016	SPRINT	Police	10.4210.425200	Communication Equip Maint	1,296.64	186330	456251837-063	ACCT #456251837
4025	STAKER & PARSON COMP	Streets	45.4410.473200	Road Materials - Overlay	1,227.16	186331	3887618	BILLED AT 56.30-S/B 44.00
4025	STAKER & PARSON COMP	Streets	45.4410.473200	Road Materials - Overlay	1,848.00	186331	3887619	BILLED AT 56.30-S/B 44.00
4025	STAKER & PARSON COMP	Streets	45.4410.473200	Road Materials - Overlay	2,548.92	186331	3887624	BILLED AT 56.30-S/B 44.00
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	4,942.52	186331	3919377	PATCHING
4025	STAKER & PARSON COMP	Streets	45.4410.473200	Road Materials - Overlay	20,353.96	186331	3887616	BILLED AT 56.30-S/B 44.00
4574	WHEELER MACHINERY CO	Streets	10.4410.425000	Equip Supplies & Maint	1,273.86	186340	PS000279657	IDLER WHEEL FOR LANDFILL DOZER
<b>TOTAL:</b>					<u>\$ 98,238.82</u>			

## Expenditure Report for Invoices >\$1,000.00

Paid November 9, 2015

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	\$ 4,931.36	186345	76H17215	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	76H17315	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	76V11515	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	76V11615	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	77007115	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	77007215	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	78F51215	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632	Distribution	5140.40	186345	78F51315	TREE TRIMMING
1596	CATE RENTAL & SALES	Streets	45.4410.474500	Machinery & Equipment	20020.00	186353	Q53454	PORTABLE AIR COMPRESSOR
1615	CENTURYLINK	Enhanced 911	10.4219.428000	Telephone Expense	3556.32	186355	10222015	ACCT #801-578-0401 452B
1767	CONTEMPORARY IMAGE	Water	51.5100.448000	Operating Supplies	1003.25	186360	30940	UNIFORM SHIRTS
1894	DAVIS COUNTY TREASURER	Light & Power	53.5300.471100	Land	2111.78	186365	11012015	PROPERTY TAX-LAND #03-025-0058
2008	DURA-CRETE INC	Water	51.5100.448400	Dist Systm Repair & Maint	1460.00	186369	115108	METER BOX
2164	FERGUSON ENTERPRISES	Water	51.5100.448400	Dist Systm Repair & Maint	1080.00	186374	0966373-1	PARTS-HYDRANTS
2350	GREEN SOURCE, L.L.C.	Golf Course	55.5500.426000	Bldg & Grnd Suppl & Maint	2550.00	186377	10569	TURCIDE
2350	GREEN SOURCE, L.L.C.	Golf Course	55.5500.426000	Bldg & Grnd Suppl & Maint	12009.20	186377	11442	FERTILIZER
5458	HANSEN, ALLEN & LUCE	Landfill	57.5700.431300	Environmental Monitoring	4861.21	186379	34471	374.01.100 GROUNDWATER SAMPLING
2562	HYDRO SPECIALTIES CO	Water	51.5100.448400	Dist Systm Repair & Maint	2549.38	186382	17843	METERS
2562	HYDRO SPECIALTIES CO	Water	51.5100.448400	Dist Systm Repair & Maint	5063.28	186382	17842	METERS
2719	JMR CONSTRUCTION INC	Water	51.5100.461300	Street Opening Expense	1074.45	186388	11032015	OCTOBER 2015 CONCRETE REPAIRS
2719	JMR CONSTRUCTION INC	Storm Water	49.4900.441250	Storm Drain Maintenance	1385.43	186388	11032015	OCTOBER 2015 CONCRETE REPAIRS
2719	JMR CONSTRUCTION INC	Streets	10.4410.473400	Concrete Repairs	10537.55	186388	11032015	OCTOBER 2015 CONCRETE REPAIRS
2719	JMR CONSTRUCTION INC	Golf Course	55.5500.473100	Improv Other Than Bldgs	29566.30	186388	11032015	OCTOBER 2015 CONCRETE REPAIRS
2765	JP ELECTRICAL, LC	Parks	10.4510.473100	Improv Other Than Bldgs	1535.00	186389	12943	CHEESE PARK IMPROVEMENTS
4996	KEDDINGTON & CHRISTENSEN	Administrative	10.4140.431100	Legal And Auditing Fees	3702.09	186390	2169	THIRD INTERIM BILLING FOR AUDIT SERVICES
4996	KEDDINGTON & CHRISTENSEN	Light & Power	53.5300.431100	Legal And Auditing Fees	5002.62	186390	2169	THIRD INTERIM BILLING FOR AUDIT SERVICES
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300	Street Opening Expense	1655.47	186391	333178	COMMERCIAL ROAD BASE
2987	M.C. GREEN & SONS INC	Water	51.5100.473110	Water Mains	31830.80	186397	3136	2015 WATER LINE PROJECTS
3195	MOUNTAIN STATES SUPPLY	Water	51.5100.448400	Dist Systm Repair & Maint	1214.52	186402	5101582451.001	PARTS-INVENTORY,MILLBROOK JOB
3549	PREMIER VEHICLE INST	Police	10.4210.425430	Service & Parts	2698.76	186415	19408	2016 FORD EXPLORER-INSTALL EQUIPMENT
3572	PROFESSIONAL CLEANING	Police	10.4210.426000	Bldg & Grnd Suppl & Maint	3200.00	186416	1015	NOVEMBER CLEANING OF PUBLIC SAFETY BUILDING
3731	RMT EQUIPMENT	Golf Course	55.5500.425000	Equip Supplies & Maint	1249.71	186419	T24583	SEAL KIT,REEL,BEDKNIFE
3924	SIMPLEXGRINNELL LP	Enhanced 911	10.4219.428000	Telephone Expense	1942.00	186423	78203420	FIRE ALARM TEST/INSPECT,MONITORING,SPRINKLER TEST
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	1853.28	186425	3921597	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	2812.04	186425	3921948	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	2950.64	186425	3919984	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	3393.72	186425	3919976	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	3709.20	186425	3921604	PATCHING
4064	STEVE REGAN CO	Parks	10.4510.425000	Equip Supplies & Maint	4715.02	186429	672707	SOIL,POTS,TRAYS
4171	THATCHER COMPANY	Water	51.5100.448000	Operating Supplies	2315.75	186432	1374811	CYLINDER RENTAL
4217	TITLEIST	Golf Course	55.5500.448240	Items Purchased - Resale	1344.37	186434	901534305	GOLF BALLS
4229	TOM RANDALL DIST. CO	Golf Course	55.5500.425100	Special Equip Maintenance	2015.64	186436	235515	FUEL
6483	TURF SOLUTIONS, INC	Golf Course	55.5500.426100	Special Projects	4999.92	186439	1181	LASER LEVEL,TINE AERATION,SOD
4314	UNIVAR USA, INC.	Water	51.5100.448000	Operating Supplies	1022.63	186441	SL813664	FLOURIDE
4314	UNIVAR USA, INC.	Water	51.5100.448000	Operating Supplies	1136.25	186441	SL813666	FLOURIDE
4314	UNIVAR USA, INC.	Water	51.5100.448000	Operating Supplies	1774.38	186441	SL813663	FLOURIDE
4448	VEOLIA ENVIRONMENTAL	Sanitation	58.5800.448000	Operating Supplies	49492.05	186446	525549206	HOUSEHOLD HAZARDOUS WASTE
4450	VERIZON WIRELESS	Police	10.4210.428000	Telephone Expense	1119.35	186448	10222015	ACCT #771440923-00001
<b>TOTAL:</b>					<u>\$ 278,427.52</u>			

**Expenditure Report for Invoices >\$1,000.00**

Paid November 16, 2015

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
5368	ACE DISPOSAL INC	Recycling	48.4800.431550 Recycling Collection Service	\$ 30,943.50	186492	11012015	OCTOBER 2015 RECYCLING FEES
1078	ALL STAR STRIPING	Streets	10.4410.448000 Operating Supplies	3,580.79	186498	3983	ROAD STRIPING
6907	ANIXTER POWER SOLUTIONS	Light & Power	53.5300.448636 Special Equipment	1,640.00	186500	2960750-02	LOAD BUSTER TOOL
1211	ASPHALT MATERIALS INC	Streets	10.4410.441200 Road Matl Patch/ Class C	1,211.31	186501	66358	PATCHING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	4,802.24	186502	78P94715	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	4,883.84	186502	80M14615	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	4,931.36	186502	79U38815	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	71X75815	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	71X75915	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	78P94615	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	79H31715	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	79U38715	TREE TRIMMING
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632 Distribution	5,140.40	186502	80M14715	TREE TRIMMING
7009	ATTAIN GROUP, LLC	Police	10.4210.423000 Travel & Training	3,000.00	186503	1110-11	DIVERSITY AWARENESS CLASS
1360	BIG-D CONSTRUCTION	Light & Power	53.5300.472100 Buildings	343,653.73	186509	43549	BOUNTIFUL LIGHT & POWER OFFICE REMODEL OCT 2015
1428	BOUNTIFUL IRRIGATION	Light & Power	53.5300.424002 Office & Warehouse	1,184.95	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Light & Power	53.5300.448639 Substation	1,302.08	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Streets	10.4410.427000 Utilities	2,439.87	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Light & Power	53.5300.448613 Plant	3,210.77	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Water	51.5100.426000 Bldg & Grnd Suppl & Maint	4,137.65	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Cemetery	59.5900.426000 Bldg & Grnd Suppl & Maint	13,970.96	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Golf Course	55.5500.426000 Bldg & Grnd Suppl & Maint	22,515.16	186512	03-1873	2015 WATER ASSESSMENT
1428	BOUNTIFUL IRRIGATION	Parks	10.4510.461400 Purchase Of Water	36,310.20	186512	03-1873	2015 WATER ASSESSMENT
1447	BP ENERGY COMPANY	Light & Power	53.5300.448611 Natural Gas	1,549.84	186515	1380423	NOV 2015 NATURAL GAS
1393	BTS LANDSCAPING PRODUCTS	Landfill	57.5700.462400 Contract Equipment	27,510.25	186516	21371	GRINDING AT LANDFILL-10/16-11/02/15
1720	CODALE ELECTRIC SUPPLY	Light & Power	53.5300.474780 CIP 08 Dist Sub SW Sub	147,368.00	186526	\$5410953.001	CIRCUIT SWITCHES
1767	CONTEMPORARY IMAGE	Light & Power	53.5300.445201 Safety Equipment	2,728.00	186528	30941	F.R. SHIRTS
5091	CUTTING EDGE TRAINING	Police	10.4210.423000 Travel & Training	3,127.00	186531	11032015	TRAINING
1888	DAVIS COUNTY GOVERNMENT	Police	10.4210.431600 Animal Control Services	5,147.74	186534	73465	OCT 2015 ANIMAL CONTROL
5351	DEERE CREDIT, INC.	Landfill	57.5700.425000 Equip Supplies & Maint	47,394.48	186536	030-0062822-001	LEASE PAYMENT-LANDFILL LOADER 1DW744KXLF671432
2126	FAIRBANKS SCALES	Landfill	57.5700.426000 Bldg & Grnd Suppl & Maint	1,165.00	186543	1248123	LANDFILL SCALE CALIBRATION
2257	GARD SPECIALISTS CO	Cemetery	59.5900.426000 Bldg & Grnd Suppl & Maint	1,410.54	186546	89367	ACCT #8504
2931	LES OLSON COMPANY	Streets	10.4410.424000 Office Supplies	1,054.00	186568	EA613351	COPIER MAINTENANCE
2987	M.C. GREEN & SONS INC	Storm Water	49.4900.473106 New Storm Drains > 400'	7,098.30	186570	3116	2015 400 EAST RECONSTRUCTION
2987	M.C. GREEN & SONS INC	Streets	45.4410.473300 New Constr - Class "C"	40,469.11	186570	3116	2015 400 EAST RECONSTRUCTION
2987	M.C. GREEN & SONS INC	Water	51.5100.473110 Water Mains	58,569.56	186570	3137	MILLBROOK/DAVIS BLVD. STORM DRAIN
2987	M.C. GREEN & SONS INC	Storm Water	49.4900.473106 New Storm Drains > 400'	113,693.86	186570	3137	MILLBROOK/DAVIS BLVD. STORM DRAIN
3032	MAXWELL PRODUCTS INC	Streets	10.4410.441200 Road Matl Patch/ Class C	10,663.84	186571	6135	CRACK SEAL FOR ROADS
3103	METRO GRAPHICS, LLC	Legislative	10.4110.422000 Public Notices	1,800.00	186572	3276	NOVEMBER 2015 QUARTERLY NEWSLETTER
6330	MGB+A INC	Parks	10.4510.473100 Improv Other Than Bldgs	2,897.50	186573	2015-254	MILLCREEK PARK BOUNTIFUL
3195	MOUNTAIN STATES SUPPLY	Water	51.5100.448400 Dist System Repair & Maint	1,405.17	186577	\$101614911.001	PARTS-INVENTORY
3225	MYERS POWER PRODUCTS	Light & Power	53.5300.474780 CIP 08 Dist Sub SW Sub	266,140.31	186580	W-84834	METAL CLAD SWITCHGEAR-SW SUBSTATION PROJECT
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430 Service & Parts	2,698.76	186595	19455	LIGHTS INSTALLATION 2016 FORD EXPLORER VIN# B19457
3607	QUESTAR GAS	Police	10.4210.427000 Utilities	1,836.21	186598	11032015A	ACCT #3401140000
3607	QUESTAR GAS	Light & Power	53.5300.448613 Plant	10,305.08	186598	11052015A	ACCT #6056810000
3607	QUESTAR GAS	Light & Power	53.5300.448611 Natural Gas	16,062.76	186598	10062015	ACCT #6056810000
3791	RUSH TRUCK CENTER	Streets	10.4410.425000 Equip Supplies & Maint	1,196.96	186606	3000574991	AIR CONTROL VALVE #2358
3980	SOUND DESIGN INT.	Legislative	45.4110.472100 Buildings	3,309.00	186612	11218	COUNCIL CHAMBERS A/V REPLACEMENT
4025	STAKER & PARSON COMP	Streets	10.4410.441200 Road Matl Patch/ Class C	1,462.12	186616	3931013	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200 Road Matl Patch/ Class C	1,494.68	186616	3926552	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200 Road Matl Patch/ Class C	2,485.56	186616	3924645	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200 Road Matl Patch/ Class C	2,937.44	186616	3930091	PATCHING
4150	TECH CONNECT POWER	Information Systems	10.4136.429300 Computer Hardware	2,730.00	186619	16673	UPS MAINT THRU 10/31/2016
4217	TITLEIST	Golf Course	55.5500.448240 Items Purchased - Resale	2,374.82	186623	901559794	GOLF BALLS
4450	VERIZON WIRELESS	Light & Power	53.5300.448641 Communication Equipment	2,425.20	186635	9754785223	ACCT #371517689-00001
4536	WEBER-BOX ELDER	Light & Power	53.5300.448628 Pineview Hydro	9,408.23	186636	11062015	3Q15 GENERATION
<b>TOTAL:</b>				<b>\$ 1,316,480.13</b>			



**Expenditure Report for Invoices >\$1,000.00**

**Paid November 23, 2015**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, LLC	Streets	10.4410.448000	Operating Supplies	2,042.93	186642	4038	ROAD STRIPING
5026	GLOBAL SURVEILLANCE	Water	51.5100.429300	Computer Hardware	1,062.00	186669	GS-11550	CAMERA
2350	GREEN SOURCE, L.L.C.	Parks	10.4510.426000	Bldg & Grnd Suppl & Maint	3,537.00	186671	10205	FERTILIZER
2462	HENRIKSEN/BUTLER	Police	10.4210.445100	Public Safety Supplies	2,146.68	186674	41525	OFFICE FURNITURE
6500	IMPRESSIVE HOMES	Water	51.5100.473110	Water Mains	79,998.00	186681	1206-15	MILL STREAM SLOPE REPAIR
2799	KELLERSTRASS ENTERPR	Streets	10.4410.425000	Equip Supplies & Maint	15,457.61	186689	247201	FUEL
4764	MCNEILUS TRUCK & MAN	Sanitation	58.5800.474600	Vehicles	236,151.00	186698	3062097	NEW SANITATION TRUCK
3366	OLDCASTLE PRECAST	Water	51.5100.448000	Operating Supplies	1,294.00	186706	210330164	GRADE RINGS
3417	PARKIN CONSTRUCTION	Parks	10.4510.426000	Bldg & Grnd Suppl & Maint	1,200.00	186707	11162015	LINES-GOLF COURSE & TENNIS COURTS
5453	PLAYSPACE DESIGNS	Parks	10.4510.426000	Bldg & Grnd Suppl & Maint	2,400.00	186711	11581	SW SOILS-ENGINEERED WOOD SURFACING
3562	PRIORITY DISPATCH CO	Enhanced 911	10.4219.423000	Travel & Training	1,100.00	186712	121116	EMD QA-CERT/WALTERS,DONNA/PICKETT,CHERYL
4016	SPRINT	Police	10.4210.425200	Communication Equip Maint	1,296.64	186729	456251837-064	ACCT #456251837
4217	TITLEIST	Golf Course	55.5500.448240	Items Purchased - Resale	1,348.85	186736	901610440	GOLF BALLS
5000	U.S. BANK CORPORATE	Information Systems	10.4136.425000	Equip Supplies & Maint	1,004.98	186740	11102015AW	LAPTOP BATTERY,8TB STORAGE,PHONE PROTECT,INTERNET
5000	U.S. BANK CORPORATE	Legislative	10.4110.423000	Travel & Training	2,433.70	186740	11102015	NATIONAL LEAGUE OF CITIES CONF-NASHVILLE
5000	U.S. BANK CORPORATE	Police	10.4210.423000	Travel & Training	2,599.20	186740	11102015TR	IACP CONF,FUEL,TRAVEL,CLEANING SUPPLIES
4357	UTAH COMMUNICATIONS	Police	10.4210.425200	Communication Equip Maint	2,394.75	186743	56836	SEPT 2015 MONTHLY RADIO SERVICES
4357	UTAH COMMUNICATIONS	Police	10.4210.425200	Communication Equip Maint	2,394.75	186743	57239	OCTOBER 2015 MONTHLY RADIO SERVICES
4450	VERIZON WIRELESS	Water	51.5100.428000	Telephone Expense	3,124.28	186746	9754801019	ACCT #442080322-00001
4574	WHEELER MACHINERY CO	Landfill	57.5700.425000	Equip Supplies & Maint	1,162.39	186749	PS000256661	GP ELECTRIC MOTOR,CORE DEPOSIT
4574	WHEELER MACHINERY CO	Landfill	57.5700.425000	Equip Supplies & Maint	1,651.34	186749	PS000288313	CUTTING EDGES FOR CAT LOADER #2288
<b>TOTAL:</b>					<u>\$ 365,800.10</u>			



# City Council Staff Report

**Subject:** September 2015 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** November 30, 2015



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## **Background**

This report includes summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2016 budget portion of this report is the originally adopted FY2016 budget approved by the City Council in June of 2015.

## **Recommendation**

Council should review the attached revenue, expense, and budget report.

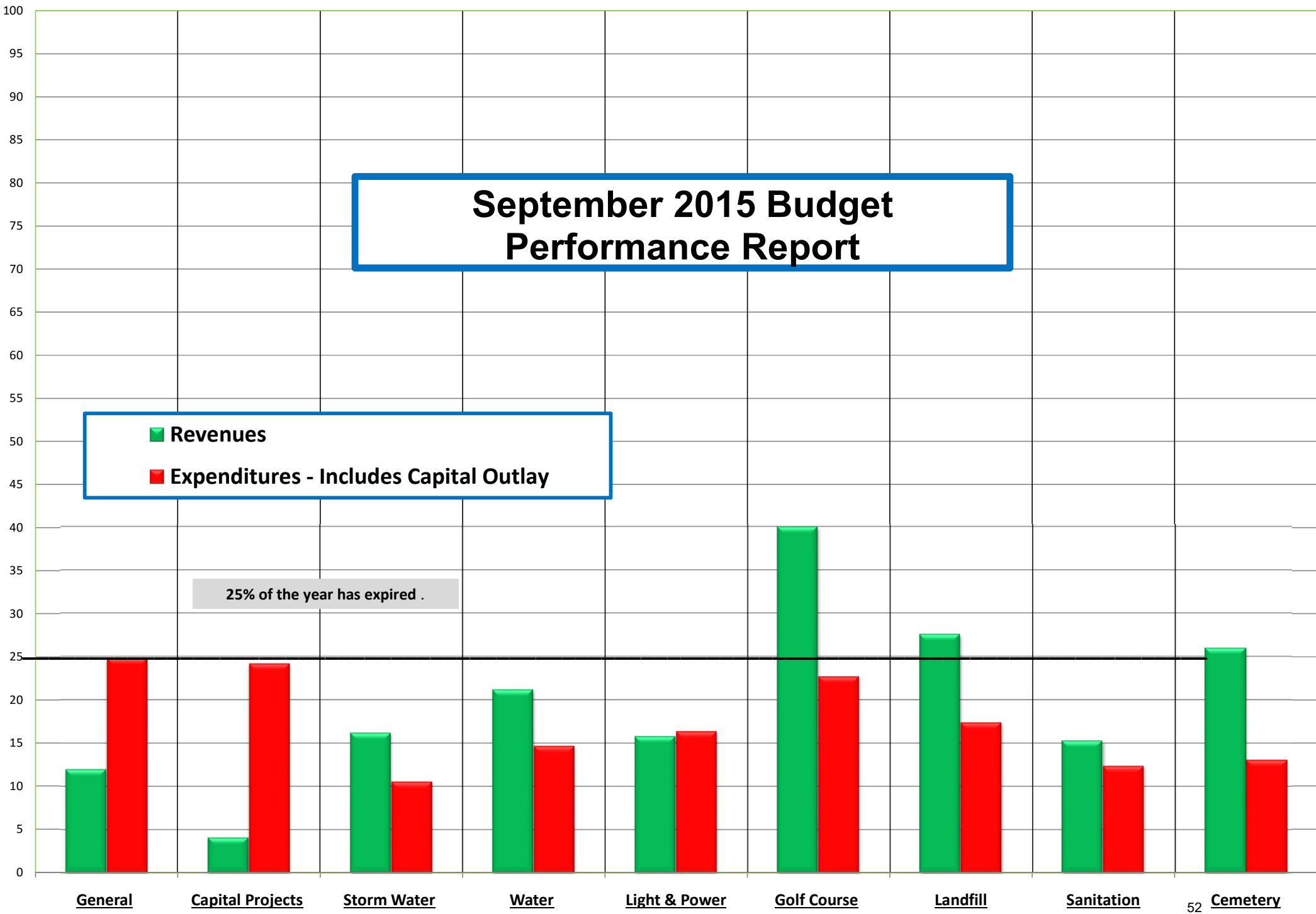
## **Attachments**

- September 2015 Fiscal YTD Revenue & Expense Report – FY2016

# September 2015 Budget Performance Report

■ Revenues  
■ Expenditures - Includes Capital Outlay

25% of the year has expired .



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City of Bountiful, UT  
SEPT. 2015 YTD REVENUE REPORT - FY 2016

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FOR 2016 03

JOURNAL DETAIL 2016 1 TO 2016 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,388,305	-17,388,305	-2,083,416.07	-1,032,145.63	.00	-15,304,888.93	12.0%
30 DEBT SERVICE	-267,400	-267,400	-350.47	40.74	.00	-267,049.53	.1%
44 MUNICIPAL BUILDING AUTHORITY	-720,598	-720,598	-602.18	60.90	.00	-719,995.82	.1%
45 CAPITAL IMPROVEMENT	-4,476,588	-4,476,588	-184,303.55	-137,453.68	.00	-4,292,284.45	4.1%
48 RECYCLING	-378,013	-378,013	-61,766.04	-31,537.94	.00	-316,246.96	16.3%
49 STORM WATER	-1,250,464	-1,250,464	-202,277.11	-100,831.46	.00	-1,048,186.89	16.2%
51 WATER	-5,055,876	-5,055,876	-1,073,496.62	-523,747.63	.00	-3,982,379.38	21.2%
53 LIGHT & POWER	-33,914,591	-33,914,591	-5,374,498.38	-2,601,649.23	.00	-28,540,092.62	15.8%
55 GOLF COURSE	-1,637,082	-1,637,082	-655,625.48	-170,841.33	.00	-981,456.52	40.0%
57 LANDFILL	-1,286,019	-1,286,019	-355,306.18	-116,242.23	.00	-930,712.82	27.6%
58 SANITATION	-1,043,588	-1,043,588	-160,089.25	-78,786.55	.00	-883,498.75	15.3%
59 CEMETERY	-621,976	-621,976	-161,725.00	-48,842.01	.00	-460,251.00	26.0%
61 COMPUTER MAINTENANCE	-59,155	-59,155	-38,037.18	2.23	.00	-21,117.82	64.3%
63 LIABILITY INSURANCE	-541,343	-541,343	-339,680.31	386.72	.00	-201,662.69	62.7%
64 WORKERS' COMP INSURANCE	-329,252	-329,252	-51,938.31	-18,341.57	.00	-277,313.69	15.8%
72 RDA REVOLVING LOAN FUND	-1,374,378	-1,374,378	-102,397.55	-34,344.88	.00	-1,271,980.45	7.5%
73 REDEVELOPMENT AGENCY	-2,046,480	-2,046,480	-20,172.12	619.18	.00	-2,026,307.88	1.0%
74 CEMETERY PERPETUAL CARE	0	0	-19,181.23	-5,359.76	.00	19,181.23	100.0%
78 LANDFILL TRUST	0	0	-1,244.36	-425.05	.00	1,244.36	100.0%
83 RAP TAX	-451,600	-451,600	-40,115.67	-40,082.82	.00	-411,484.33	8.9%
92 OPEB TRUST	0	0	-2,871.20	-881.80	.00	2,871.20	100.0%
99 INVESTMENT	0	0	-59,955.61	-103,213.98	.00	59,955.61	100.0%
GRAND TOTAL	-72,842,708	-72,842,708	-10,989,049.87	-5,043,617.78	.00	-61,853,658.13	15.1%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

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City of Bountiful, UT  
SEPT. 2015 YTD EXPENSE REPORT - FY 2016

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FOR 2016 03

JOURNAL DETAIL 2016 1 TO 2016 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10 GENERAL FUND</b>							
4100 Non-Departmental	-808,500	-808,500	.00	.00	.00	-808,500.00	.0%
4110 Legislative	725,736	725,736	187,197.82	27,052.51	.00	538,538.18	25.8%
4120 Legal	357,076	357,076	70,813.01	23,671.55	.00	286,262.99	19.8%
4130 Executive	275,542	275,542	41,018.92	15,789.65	.00	234,523.08	14.9%
4134 Human Resources	189,901	189,901	28,226.11	6,911.16	.00	161,674.89	14.9%
4136 Information Systems	504,732	504,732	60,610.21	20,507.67	.00	444,121.79	12.0%
4140 Administration	598,236	598,236	100,635.94	31,987.24	.00	497,600.06	16.8%
4143 Treasury	586,837	586,837	59,918.51	20,155.15	.00	526,918.49	10.2%
4160 Government Buildings	122,136	122,136	24,971.48	7,742.38	.00	97,164.52	20.4%
4210 Police	5,868,204	5,868,204	1,121,285.41	405,009.14	.00	4,746,918.59	19.1%
4215 Reserve Officers	44,881	44,881	3,906.74	1,300.46	.00	40,974.26	8.7%
4216 Crossing Guards	143,648	143,648	11,757.13	11,352.13	.00	131,890.87	8.2%
4217 PROS	301,432	301,432	52,954.75	26,002.73	.00	248,477.25	17.6%
4218 Liquor Control	48,395	48,395	4,578.25	2,166.23	.00	43,816.75	9.5%
4219 Enhanced 911	595,000	595,000	134,012.39	45,086.92	.00	460,987.61	22.5%
4220 Fire	2,058,000	2,058,000	1,028,537.70	514,268.85	.00	1,029,462.30	50.0%
4410 Streets	3,153,258	3,153,258	818,860.02	272,958.03	.00	2,334,397.98	26.0%
4450 Engineering	780,218	780,218	117,550.15	41,720.86	.00	662,667.85	15.1%
4510 Parks	809,501	809,501	208,185.81	58,768.92	.00	601,315.19	25.7%
4610 Planning	233,820	233,820	46,364.80	12,976.91	.00	187,455.20	19.8%
TOTAL GENERAL FUND	16,588,053	16,588,053	4,121,385.15	1,545,428.49	.00	12,466,667.85	24.8%
<b>30 DEBT SERVICE</b>							
4710 Debt Sevice	269,900	269,900	.00	.00	.00	269,900.00	.0%
TOTAL DEBT SERVICE	269,900	269,900	.00	.00	.00	269,900.00	.0%
<b>44 MUNICIPAL BUILDING AUTHORITY</b>							
4110 Legislative	927,202	927,202	.00	.00	.00	927,202.00	.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	927,202	927,202	.00	.00	.00	927,202.00	.0%
<b>45 CAPITAL IMPROVEMENT</b>							

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City of Bountiful, UT  
SEPT. 2015 YTD EXPENSE REPORT - FY 2016

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FOR 2016 03

JOURNAL DETAIL 2016 1 TO 2016 13

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	550,000	550,000	.00	.00	.00	550,000.00	.0%
4136	Information Systems	65,000	65,000	3,937.50	3,300.00	.00	61,062.50	6.1%
4140	Administration	20,000	20,000	19,059.00	.00	.00	941.00	95.3%
4160	Government Buildings	35,000	35,000	34,199.82	.00	.00	800.18	97.7%
4210	Police	540,000	540,000	.00	.00	.00	540,000.00	.0%
4410	Streets	2,134,588	2,134,588	1,005,027.46	54,498.10	.00	1,129,560.54	47.1%
4510	Parks	1,184,000	1,184,000	34,766.11	14,291.11	.00	1,149,233.89	2.9%
	TOTAL CAPITAL IMPROVEMENT	4,528,588	4,528,588	1,096,989.89	72,089.21	.00	3,431,598.11	24.2%
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48	RECYCLING							
4800	Recycling	377,780	377,780	62,555.52	31,136.95	.00	315,224.48	16.6%
	TOTAL RECYCLING	377,780	377,780	62,555.52	31,136.95	.00	315,224.48	16.6%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,541,487	1,541,487	163,893.82	63,312.52	.00	1,377,593.18	10.6%
	TOTAL STORM WATER	1,541,487	1,541,487	163,893.82	63,312.52	.00	1,377,593.18	10.6%
<hr/>								
51	WATER							
5100	Water	5,433,735	5,433,735	797,982.29	207,186.57	.00	4,635,752.71	14.7%
	TOTAL WATER	5,433,735	5,433,735	797,982.29	207,186.57	.00	4,635,752.71	14.7%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	34,240,060	34,240,060	5,618,025.25	2,541,069.65	.00	28,622,034.75	16.4%
	TOTAL LIGHT & POWER	34,240,060	34,240,060	5,618,025.25	2,541,069.65	.00	28,622,034.75	16.4%
<hr/>								
55	GOLF COURSE							

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55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,764,441	1,764,441	401,202.42	146,552.55	.00	1,363,238.58	22.7%
	TOTAL GOLF COURSE	1,764,441	1,764,441	401,202.42	146,552.55	.00	1,363,238.58	22.7%
<hr/>								
57	LANDFILL							
5700	Landfill	1,125,394	1,125,394	195,476.82	56,966.01	.00	929,917.18	17.4%
	TOTAL LANDFILL	1,125,394	1,125,394	195,476.82	56,966.01	.00	929,917.18	17.4%
<hr/>								
58	SANITATION							
5800	Sanitation	1,181,644	1,181,644	146,390.29	47,652.51	.00	1,035,253.71	12.4%
	TOTAL SANITATION	1,181,644	1,181,644	146,390.29	47,652.51	.00	1,035,253.71	12.4%
<hr/>								
59	CEMETERY							
5900	Cemetery	622,677	622,677	81,622.42	19,417.59	.00	541,054.58	13.1%
	TOTAL CEMETERY	622,677	622,677	81,622.42	19,417.59	.00	541,054.58	13.1%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	38,263	38,263	2,573.81	.00	.00	35,689.19	6.7%
	TOTAL COMPUTER MAINTENANCE	38,263	38,263	2,573.81	.00	.00	35,689.19	6.7%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	541,343	541,343	365,487.26	9,503.08	.00	175,855.74	67.5%
	TOTAL LIABILITY INSURANCE	541,343	541,343	365,487.26	9,503.08	.00	175,855.74	67.5%
<hr/>								
64	WORKERS' COMP INSURANCE							



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64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	329,252	329,252	73,398.65	12,016.44	.00	255,853.35	22.3%
	TOTAL WORKERS' COMP INSURANCE	329,252	329,252	73,398.65	12,016.44	.00	255,853.35	22.3%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	1,019,321	1,019,321	.00	.00	.00	1,019,321.00	.0%
	TOTAL RDA REVOLVING LOAN FUND	1,019,321	1,019,321	.00	.00	.00	1,019,321.00	.0%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,119,111	2,119,111	33,642.55	15,404.59	.00	2,085,468.45	1.6%
	TOTAL REDEVELOPMENT AGENCY	2,119,111	2,119,111	33,642.55	15,404.59	.00	2,085,468.45	1.6%
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83	RAP TAX							
8300	RAP Tax	451,600	451,600	44,104.14	-5,340.31	.00	407,495.86	9.8%
	TOTAL RAP TAX	451,600	451,600	44,104.14	-5,340.31	.00	407,495.86	9.8%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	24,184.55	8,111.13	.00	-24,184.55	100.0%
	TOTAL OPEB TRUST	0	0	24,184.55	8,111.13	.00	-24,184.55	100.0%
	GRAND TOTAL	73,099,851	73,099,851	13,228,914.83	4,770,506.98	.00	59,870,936.17	18.1%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report

**Subject: Public Notice of City Council's Meeting Schedule**  
**Author: Gary Hill, City Manager**  
**Date: 8 December 2015**



## **Background**

Under Section 52-4-202 of the Utah Code (in the Open & Public Meetings Act), the City Council “shall give public notice at least once each year of its annual meeting schedule,” and “shall specify the date, time, and place of the scheduled meetings.”

## **Analysis**

The City Council can meet when it wants to. In the 1980s and 1990s it met every Wednesday. For the last fifteen years or so it has met on the second and fourth Tuesdays, which can be changed at the Council's discretion.

The Public Notice given here announces that Bountiful City Council meetings “shall take place the second and fourth Tuesdays of each month.” However, it notes that there will be no meetings on November 22<sup>nd</sup> and December 27<sup>th</sup>.

## **Department Review**

This Public Notice has been reviewed by the City Manager and the City Attorney.

## **Significant Impacts**

There are no significant impacts from this action.

## **Recommendation**

It is recommended that the City Council approve the Public Notice of Bountiful City Council Meetings in 2016, and meet on the second and fourth Tuesdays of each month.

## **Attachments**

The Public Notice of Bountiful City Council Meetings in 2016.

## **PUBLIC NOTICE**

Pursuant to UCA 52-4-6, the City of Bountiful hereby gives public notice of its annual meeting schedule for 2016. Regular meetings of the City Council shall take place the second and fourth Tuesdays of each month. All City Council meetings shall be held in the Council Chambers at City Hall, 790 South 100 East, Bountiful, Utah, unless otherwise advertised. The meetings will begin promptly at 7:00 p.m.

Some meetings will have a work session beginning at 6:00 p.m., which is open to the public.

The City Council may meet as a Redevelopment Agency Board of Directors. These meetings shall take place in the City Council Chambers at City Hall, and shall begin after City Council meeting as needed, unless otherwise advertised.

The Council will not meet on November 22 or December 27.

All meetings of the City Council shall be open to the public, and the public is invited to attend the meetings of the City Council and the Redevelopment Agency, except where the City Council or Redevelopment Agency Board meet in Closed Session upon proper public notice and for the purposes outlined in UCA 52-4-5.

In addition to the above scheduled regular meetings, the City Council may, from time to time, meet in special session as needed, and such meetings will be advertised by legal notice to the public in accordance with UCA 52-4-6.

Dated this 8<sup>th</sup> day of December, 2015.

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Gary R. Hill  
City Manager

# City Council Staff Report

**Subject:** Service and Pickup Truck Purchase  
**Author:** Mark Slagowski  
**Department:** Water Department  
**Date:** December 8, 2015



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## **Background**

We included in our 2015 - 2016 budget funds to purchase a utility truck to replace one of our service trucks and for a ½ ton pickup truck for our metering supervisor.

## **Analysis**

We have received State contract pricing from Larry H Miller Dodge in West Bountiful for a Dodge Ram 5500 truck chassis at \$48,885. The utility bed on the State contract will be approximately \$13,954. The compressor and generator will be \$3,798 and the lights for traffic control will be \$3,872. Other equipment for the truck such as a hose reel, power cord reel and metal to build the pipe rack and water key rack will be \$974 for a total cost of \$71,483. The State contract pricing for the 1500 Dodge Tradesman pickup from the same dealership is \$31,475.

## **Department Review**

I have reviewed the purchase of this truck with the appropriate staff and with the City Manager.

## **Recommendation**

Staff recommends Council approve an amount of \$102,958 for this service truck, related equipment and the pickup truck.

## **Significant Impacts**

With a twelve week wait time it is important to order them now so they are outfitted and ready to use when construction projects begin in 2016.

## **Attachments**

None



# City Council Staff Report

**Subject:** Substation Relay Panels  
**Author:** Allen Ray Johnson  
**Department:** Light & Power  
**Date:** December 8, 2015



## **Background**

This equipment is needed as part of the complete rebuild of our Southwest Substation which is located at 252 West 1800 South, Bountiful, Utah. Demolition of the substation is completed and the new substation is scheduled to be back in service by or before May 2016.

## **Analysis**

The invitation to bid was sent out to six vendors and we received three bids. The results of the Relay Panel bid opening are as follows.

<b>Manufacturer</b>	<b>Plant Location</b>	<b>Total Bid</b>	<b>Delivery</b>
<b>ICC, Instrument Control Company</b>	<b>West Valley City, Utah</b>	<b>\$112,214</b>	<b>12 wks</b>
SEL, Schweitzer Electronic Laboratories, Inc.	San Luis Potosi, Mexico	\$130,775	12 wks
Specialty Electronics, Inc.	Powell, Wyoming	\$140,579	12 wks

Electrical Consultants, Inc. (ECI) who is the electrical engineering firm that we have hired to assist us with the Southwest Substation project has reviewed the bids and has verified that the bid from Instrument Control Company meets the specifications.

## **Department Review**

This has been reviewed by the Power Department Staff, ECI, and the City Manager.

## **Significant Impacts**

This item is included in the 2015-16 fiscal budget and will be paid for from the Capital Work In Progress account 535300-474780.

## **Recommendation**

This item was approved by the Power Commission on Tuesday, November 17, 2015.

The Power Commission, Staff, and ECI recommend the approval of the bid from Instrument Control Company for a total of \$112,214.

## **Attachments**

None





# City Council Staff Report

**Subject:** Council Chambers AV Upgrade  
**Author:** Lloyd Cheney, Assistant City Engineer  
**Department:** Engineering  
**Date:** 8 December 2015



## **Background**

Given the recent issues with the current microphone equipment (poor recording quality, feedback, etc.) a consultant was selected to evaluate the existing audio system in the Council Chambers. Based on the evaluation, it was recommended that the entire system be replaced (estimated cost: \$70,000). Because of the high cost of replacement, it was decided that specifications should be prepared for equipment which would address the greatest deficiencies. The revised scope includes the installation of a digital sound processor, new microphones, new microphone cabling, installation of a new ceiling mounted projector and a new projection screen.

## **Analysis**

Proposals were received from 3 companies:

Marshall Industries	\$21,712.10
Gencomm	\$24,976.00
Professional Systems Technology	\$26,460.00

This work will be funded from the Legislative Capital Buildings Account.

## **Department Review**

This report has been reviewed by the Engineering Department and the City Manager.

## **Significant Impacts**

None

## **Recommendation**

- Accept the Proposal from Marshall Industries in the amount of \$21,712.10.

## **Attachments**

None