

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, June 13, 2017

Work Session – 6:00 p.m.

Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:00 p.m. – Work Session

1. Council Policy Priority Update – Mr. Gary Hill p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - **If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.**
3. Approve minutes of previous meeting - May 23, 2017 p. 5
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid May 15, 22 & 29, 2017 p. 9
 - b. April 2017 Financial Report p. 13
7. Presentation of Bountiful City Budget for adoption – Mr. Galen Rasmussen p. 27
 - a. Transfer of funds from Light and Power Fund to General Fund
 - i. Public Hearing
 - b. Resolution 2017-08 setting the property tax rate for 2017.
 - i. Action
 - c. Ordinance 2017-07 amending the 2016-2017 fiscal year budget and approving the 2017-2018 fiscal year budget; rates, taxes & fees; compensation schedules & URS rates and long term Capital Plan.
 - i. Public Hearing
 - ii. Action
8. Consider approval of the bid from M.C. Green & Sons for various storm drain construction projects not to exceed the amount of \$400,000 – Mr. Paul Rowland p. 33
9. Consider approval of an amended site plan for a parking lot at Ridgewood Condominium at Maple Hills located at 1374 E Ridgewood Way, Ralph Mabey, representing the Ridgewood Condominium at Maple Hills HOA Board, applicant. – Mr. Chad Wilkinson p. 37
10. Consider preliminary and final subdivision approval for the Hepworth Farms Subdivision at 444 North 400 East, Ms. Janet Gold, applicant – Mr. Paul Rowland p. 43
11. Consider approval of an easement release at 112 West 2500 South and authorizing the Mayor to sign the release documents – Mr. Paul Rowland p. 49
12. Adjourn to RDA meeting with separate agenda


City Recorder

City Council Staff Report



Subject: Council Policy Priorities
Author: Gary Hill
Department: Administration
Date: June 13, 2017

Background

The City Council has adopted Policy Priorities as a means of providing direction for management and the City's boards and commissions. The Council Policy Priorities include:

Tier I

- Improve & Maintain Infrastructure
- Community-Compatible Economic Development
- Financial Balance & Accountability
- Open, Accessible, & Interactive Government

Tier 2

- Sustainable Bountiful
- Preserve Community Identity & Vitality

Tier 3

- Public Safety & Emergency Preparedness
- Regional Cooperation & Collaboration
- Quality & Varied Recreational Opportunities

Analysis

The Mayor and City Council should review the Policy Priorities and add, remove, or amend them, as needed, to match the Council's vision for the City. Management and staff use the Policy Priorities to evaluate competing opportunities and to allocate resources.

The attached update provides a list Policy Priorities along with major programs and projects for each area. Department managers will be available at the Council Meeting on June 13th to address questions of the Mayor and Council.

Department Review

Each department head has reviewed the report and sends their concurrence.

Recommendation

It is recommended that the Council (1) review the policy priorities and direct staff on changes needed, and (2) discuss which projects or programs should be added or removed from the update.

Attachments

Quarterly Council Policy Priorities

CITY COUNCIL POLICY PRIORITIES

These Policy Priorities are intended to provide the Council, Staff and the City's boards, commissions and residents with a succinct, unified vision of what is important to the City of Bountiful. Items in Tier 1 are considered to need more attention than items in lower Tiers.

TIER 1

Improve & Maintain Infrastructure

- Stay ahead of maintenance curve
- Appropriate & reasonable utility rates
- Long-term capital planning
- Communication of accomplishments

Community-Compatible Econ. Development

- Lower the tax burden of residents
- Broaden the tax base
- Provide jobs & services
- Creative redevelopment

Financial Balance & Accountability

- Pay-as-you-go
- Transparency
- Balanced revenue sources

Open, Accessible, & Interactive Government

- Active resident engagement
- Consistent two-way communication
- Customer relations
- Professional, well trained staff

TIER 2

Sustainable Bountiful

- Long-term vision in planning
- Balanced housing mix
- Clean, safe neighborhoods

Preserve Community Identity & Vitality

- Vibrant Main Street
- Celebration & events
- Arts & history
- Public safety

TIER 3

Public Safety & Emergency Preparedness

- Community-oriented Police and Fire
- Active emergency preparation
- Engage & train neighbors

Regional Cooperation & Collaboration

- Shared facilities
- Strong relationships
- Economies of scale

Quality & Varied Recreational Opportunities

- Well maintained parks
- Trails & urban pathways
- World-class golf facility

1 Minutes of the
2 BOUNTIFUL CITY COUNCIL

3 May 23, 2017 – 7:00 p.m.
4

5 Present: Mayor Pro-Tem Beth Holbrook
6 Councilmembers Kendalyn Harris, Richard Higginson, John Marc Knight
7 City Manager Gary Hill
8 City Attorney Clinton Drake
9 City Engineer Paul Rowland
10 City Planner Chad Wilkinson
11

12 Department Directors/Staff:
13 Police Chief Tom Ross
14 Power Superintendent Alan Farnes
15 Recording Secretary Nikki Dandurand
16

17 Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on
18 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the
19 following newspapers of general circulation: Davis County Clipper and Standard Examiner.
20

21 **No Work Session**
22

23 **Regular Meeting – 7:05 p.m.**
24 **City Council Chambers**
25

26 Mayor Pro-Tem Holbrook called the meeting to order at 7:05 p.m. and welcomed those in
27 attendance. Resident Chris Simonson led the Pledge of Allegiance; Councilman Higginson gave a
28 prayer.
29

30 **PUBLIC COMMENT**

- 31 -Chris Simonson – Rotary Club of Bountiful – announced this will be the 19th year for the car
32 show and over 9,000 children have benefited from this event, all 3rd graders will receive a
33 dictionary (with number 20,000 given out this year), millions of dollars in scholarships
34 awarded as well
35 -Julie Sasagawa – 952 E. Windsor Lane - dog issue with neighbors and animal control
36 -Carl Keyes- resident – appreciate Chalk Art and the many Bountiful activities
37

38 **APPROVE MINUTES OF PREVIOUS MEETINGS:**

- 39 a. **FINANCE, ADMINISTRATION AND RDA BUDGET COMMITTEE MEETING –**
40 **APRIL 18, 2017**
41 b. **CITY COUNCIL MEETING – MAY 9, 2017**

42 Mayor Pro-Tem Holbrook presented the minutes. Councilman Higginson asked Mr. Drake about
43 the victim advocate position and the status of that program. Mr. Drake replied the granting agency
44 had a meeting on May 18th to review grant applications and we hope to hear from them soon. This is
45 a great opportunity for the city and there should be no problems moving forward. Councilwoman
46 Harris moved to approve the minutes, and Councilman Higginson seconded the motion. Voting was

1 unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

2
3 **COUNCIL REPORTS**

4 Mayor Pro-Tem Holbrook stated the Chalk Art Festival had a great turnout and a suggestion
5 was made to have the food trucks in the area next year. Councilman Knight mentioned the Tour of
6 Utah coming in August 2017.

7
8 **CONSIDER APPROVAL OF:**

9 a. **WEEKLY EXPENDITURES > \$1,000 PAID MAY 1 & 8, 2017**

10 b. **MARCH 2017 FINANCIAL REPORT**

11 Mayor Pro-Tem Holbrook presented the expenditure report and financial report.
12 Councilwoman Harris asked Chief Ross about the current janitorial services at the court building.
13 Chief Ross replied the new company has been a significant improvement and the overall costs are
14 less than before. Councilman Higginson moved to approve the weekly expenditures and report and
15 Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons Harris,
16 Higginson, Holbrook and Knight voting “aye”.

17
18 **CONSIDER APPROVAL OF ORDINANCE 2017-06 PROHIBITING THE DISCHARGE OF**
19 **FIREWORKS EAST OF DAVIS BOULEVARD – MR. CLINT DRAKE**

20 Mr. Drake stated these are the same restrictions as last year. Chief Bassett has evaluated the
21 area and conditions and recommends the same restrictions until November 20, 2017. Mayor Pro Tem
22 Holbrook asked Chief Bassett to explain this decision because the public will want to know why the
23 restrictions are the same since we have had such a wet winter/year already. Chief Bassett explained
24 the grass, wind and area conditions are still very much a hazard. The State Legislature determines the
25 firework restrictions for the state, so the counties must follow those recommendations. Councilman
26 Knight moved to approve Ordinance 2017-06 and Councilman Higginson seconded the motion.
27 Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

28
29 **CONSIDER APPROVAL OF THE UTAH TRANSPORTATION SERVICE AGREEMENT**
30 **WITH QUESTAR GAS COMPANY – MR. ALLEN JOHNSON**

31 Mr. Alan Farnes stated although we purchase our gas from a different supplier, Questar is the
32 only way that we can actually get the gas from the main gas line in West Bountiful to our power
33 plant. This has not been much of a problem in the past. We have enough firm gas that we can operate
34 our units for 12 hours a day before we would be curtailed. Questar has revised their firm and
35 interruptible transportation agreement and all customers need to agree and sign this agreement in
36 order to receive gas starting July 1, 2017. Councilman Higginson asked if the gas coming in is firm
37 or interruptible. Mr. Farnes stated that we receive both, with any problems most typically occurring
38 in the winter. Councilman Higginson moved to approve the service agreement and Councilwoman
39 Harris seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
40 Holbrook and Knight voting “aye”.

41
42 **CONSIDER APPROVAL OF THE ECI PROPOSAL TO PROVIDE ENGINEERING**
43 **SERVICES FOR THE 138KV SUBSTATION TRANSFORMER AND TIE BREAKER**
44 **UPGRADE IN THE AMOUNT OF \$375,000 – MR. ALLEN JOHNSON**

45 Mr. Alan Farnes stated they are planning to replace one of the two transformers, install a tie
46 breaker, install some additional potential transformers, rebuild the structures, and replace the

1 transformer pad and oil retention basin on one half of the substation. These items were approved
2 earlier in the day by the Power Commission. Councilman Higginson asked what the total cost will be
3 for the entire project. Mr. Farnes replied around \$3-4 million including the construction of an
4 additional control building, but each will be broken down into smaller projects. Councilman Knight
5 made a motion to approve the proposal and Councilman Higginson seconded the motion. Voting was
6 unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

7
8 **CONSIDER APPROVAL OF A SINGLE EVENT ALCOHOL PERMIT FOR THE TOUR OF**
9 **UTAH ON FRIDAY, AUGUST 4, 2017 – MR. CHAD WILKINSON**

10 Mr. Wilkinson stated the requested license is to serve alcohol for a single event in two
11 different locations and is not for an ongoing right to serve liquor. The first proposed location, a
12 hospitality tent for pass holders, will be on City property located near the intersection of Center Street
13 and Main Street in front of the Post Office. This is the same location as last year. The second location
14 is for a “beer garden” tent on City property located adjacent to the intersection of 100 South and
15 Main Street (in front of Vito’s). Councilman Knight made a motion to approve the license and
16 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
17 Higginson, Holbrook and Knight voting “aye”.

18
19 **CONSIDER APPROVAL OF RESOLUTION 2017-07 ESTABLISHING AN INTEGRAL**
20 **PART TRUST FOR OTHER POST-EMPLOYMENT BENEFITS FOR ELIGIBLE**
21 **RETIREES – MR. CLINT DRAKE**

22 Mr. Drake explained that many state and local government employers provide other post-
23 employment benefits (OPEB) as part of the total compensation offered to attract and retain the
24 services of qualified employees. On July 1, 2012, Bountiful City’s OPEB plan was discontinued.
25 Although discontinued, there are still a small number of employees (approximately 20) utilizing the
26 plan. In order to meet its OPEB obligations to these employees, the City maintains an investment
27 fund with an outside investment management company. Placing these funds in a qualifying trust
28 complies with Governmental Accounting Standards Board (GASB) requirements, provides protection
29 for OPEB funds and allows the City to utilize certain tax exclusions. The number of employees
30 utilizing the OPEB plan is decreasing and as such, the City’s OPEB liabilities are diminishing as
31 well. Councilwoman Harris wanted to clarify that there is no change in the policy, only to move the
32 funds into a trust. Mr. Drake confirmed that was right and stated that a third party will manage the
33 account. Councilwoman Harris made a motion approve Resolution 2017-07 and Councilman
34 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
35 Holbrook and Knight voting “aye”.

36
37 **CONSIDER FINAL APPROVAL FOR ENCLAVE PUD CONDOMINIUM PLAT, MR.**
38 **ROBERT GIBSON, APPLICANT – MR. PAUL ROWLAND**

39 Mr. Rowland gave a brief review of the plat approval, which had preliminary approval on
40 April 18, 2017. Mr. Rowland stated this final approval is recommended with the following
41 conditions being met:

- 42 1. Post a bond to cover the costs of construction of the required site improvements.
- 43 2. Make all necessary red line corrections on the drawings.
- 44 3. Prior to obtaining a building permit, submit a final landscape plan meeting the requirements
45 of Chapter 16 of the Bountiful City Zoning Ordinance.
- 46 4. Payment of all required fees.

- 1 5. Provide a current Title Report.
- 2 6. Sign a Development Agreement with the City

3
4 Councilman Higginson made a motion to approve the final subdivision, Councilman Knight
5 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
6 Knight voting “aye”.

7
8 Mayor Pro-Tem Holbrook asked for a motion to adjourn the regular session of City Council.
9 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Harris seconded
10 the motion. The regular session of the City Council was adjourned at 7:35 p.m.

11
12

Mayor Pro-Tem Holbrook

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000.00 paid
May 15, 22 & 29, 2017

Author: Tyson Beck, Finance Director

Department: Finance

Date: June 6, 2017



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.00.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid May 15, 22 & 29, 2017.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 15, 2017

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INC	Recycling	48.4800.431550.	Recycling Collection Service	\$ 32,515.05	196353	05012017	Recycling Fees for April 2017
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,095.20	196358	63X12417	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	196358	63X12317	Tree Trimming
1393	BTS LANDSCAPING PRODUCTS	Landfill	57.5700.462400.	Contract Equipment	18,253.75	196369	21638	TUB Grinding
2055	ELECTRICAL CONSULTANTS	Light & Power	53.5300.473125.	Trans System	10,598.00	196391	70549	Engine Services
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist Systm Repair & Maint	11,322.00	196399	1015990	Fire Hydrants
2350	GREEN SOURCE, L.L.C.	Golf Course	55.5500.426000.	Bldg & Grnd Suppl & Maint	2,203.55	196407	12367	Ranger Pro, Speed Zone, Headway
2727	JOHNSON, ALLEN R	Light & Power	53.5300.423002.	Travel Board Members	1,400.80	196427	05162017	APPA Natl Conf for Beth Holbrook
2727	JOHNSON, ALLEN R	Light & Power	53.5300.423002.	Travel Board Members	1,693.20	196427	05112017	Travel & Training Expense
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	3,953.43	196429	1281	Patching
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	10,597.86	196429	1265	Patching
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	1,595.34	196431	346633	Gravel
3293	NICKERSON CO INC	Water	51.5100.466000.	Contingency	23,014.00	196447	J18450	3100 So Booster Station
3293	NICKERSON CO INC	Water	51.5100.472130.	Wells	73,413.10	196447	J18448	Motors for 1st East Well
3328	NOVOTX, L.L.C.	Water	51.5100.431000.	Profess & Tech Services	10,000.00	196449	1363	Annual Maintenance
5281	QUESTAR GAS COMPANY	Light & Power	53.5300.448611.	Natural Gas	10,160.96	196464	05032017	Acct # 6056810000
4171	THATCHER COMPANY	Water	51.5100.448000.	Operating Supplies	5,083.90	196480	1413234	Chlorine & Caustic Soda
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,243.57	196483	0257858	Fuel
4229	TOM RANDALL DIST. CO	Golf Course	55.5500.425000.	Equip Supplies & Maint	2,619.94	196483	0256931	Fuel
4273	TURF EQUIPMENT CO	Golf Course	55.5500.426000.	Bldg & Grnd Suppl & Maint	2,020.42	196486	411425-00	Pump for Pond
4369	UTAH DEPT OF WORKFORCE	Finance	10.4140.413060.	Unemployment Reimb	1,078.04	196490	05152017	April 2017 Unemployment claims
TOTAL:					<u><u>\$ 231,793.47</u></u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 22, 2017**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	\$ 4,095.20	196506	65194117	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,722.32	196506	64036817	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	196506	65194217	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,140.40	196506	64036717	Tree Trimming
8477	BANK OF AMERICAN FORK	Engineering	10.4450.453100.	Interest Expense	1,048.20	196508	08072000	Permit # 5356-00 // 95 East 500 South
1507	BURT BROTHERS TIRE INC	Light & Power	53.5300.448635.	Vehicles	1,258.43	196510	3-181971	Tire Service
1602	CDW GOVERNMENT, INC.	Enhanced 911	10.4219.445100.	Public Safety Supplies	3,800.00	196511	HTV9543	Dispatchers Monitors
1720	CODALE ELECTRIC SUPPLY	Light & Power	53.5300.448613.	Plant	2,500.00	196515	S5986535.002	RS Linx Software
1845	D & L SUPPLY	Streets	10.4410.473200.	Road Materials - Overlay	2,095.00	196522	0000062955	Grade Rings & Monuments
1845	D & L SUPPLY	Water	51.5100.448400.	Dist Systm Repair & Maint	2,250.00	196522	0000063070	Valve Boxes
2059	ELECTRO POWER UTAH	Water	51.5100.474500.	Machinery & Equipment	21,668.00	196527	5089	Panels for Stoneridge
2074	EMPIRE-WEST, INC.	Water	51.5100.448400.	Dist Systm Repair & Maint	1,116.21	196528	37256	Parts
2126	FAIRBANKS SCALES	Landfill	57.5700.426000.	Bldg & Grnd Suppl & Maint	1,291.00	196531	1334748	Maintenance Agreement
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist Systm Repair & Maint	7,220.05	196532	1017028	Parts for Inventory
2387	HACH COMPANY	Water	51.5100.448000.	Operating Supplies	1,045.00	196541	10419843	Maintenance Case
2387	HACH COMPANY	Water	51.5100.448000.	Operating Supplies	11,924.38	196541	10393092	Turbito meters
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,636.83	196557	1313	Patching
8137	LAKEVIEW ASPHALT PROD	Golf Course	55.5500.426100.	Special Projects	6,321.90	196557	1243	Road Repair
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	12,004.20	196557	1320	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	17,443.53	196557	1307	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	20,737.86	196557	1303	Patching
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	1,431.38	196558	347096	Gravel
5380	LEWIS, RANDY	Legislative	10.4110.423000.	Travel & Training	1,449.63	196562	05182017	Travel & Training NLC Conf. In D.C.
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist Systm Repair & Maint	4,710.44	196572	S102183836.001	Tools & Parts
3236	NASRO	Police	10.4210.423000.	Travel & Training	1,050.00	196574	20953CONF	2017Conf Reg for Christopher Witte & Andrew Smith
8040	OTTO ENVIRONMENTAL	Sanitation	58.5800.448010.	Garbage Containers	1,395.69	196584	05162017	Credit/Debit balance owed
3395	OVERHEAD DOOR CO	Streets	10.4410.426000.	Bldg & Grnd Suppl & Maint	1,257.40	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Police	10.4210.425000.	Equip Supplies & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Parks	10.4510.426000.	Bldg & Grnd Suppl & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Storm Water	49.4900.426000.	Bldg & Grnd Suppl & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Water	51.5100.448000.	Operating Supplies	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Light & Power	53.5300.461000.	Miscellaneous Expense	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Landfill	57.5700.426000.	Bldg & Grnd Suppl & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
3395	OVERHEAD DOOR CO	Sanitation	58.5800.426000.	Bldg & Grnd Suppl & Maint	1,257.45	196585	40246	Street Dept. Gate Operators
5553	PURCELL TIRE AND SERV	Light & Power	53.5300.448635.	Vehicles	2,078.68	196593	2851985	Tire & Service
3664	RDK TRUCK SALES	Sanitation	58.5800.474600.	Vehicles	63,626.50	196594	V001006388	Sanitation Loader Truck
7941	SHAMROCK PLUMBING LLC	Government Buildings	10.4160.426000.	Bldg & Grnd Suppl & Maint	2,580.00	196603	109137	Urinals and Toilets
3933	SKAGGS COMPANIES, INC	Police	10.4210.445100.	Public Safety Supplies	5,106.00	196605	2873579 RI	TLR-1 HL600 Lumens
5588	SMITH, ANDREW	Police	10.4210.415000.	Employee Education Reimb	1,000.00	196608	05222017	Reimbursed for Math 150C & MJAD-495 Tuition & Book
8820	SOLID GROUND LLC	Streets	10.4410.473400.	Concrete Repairs	1,437.00	196609	3390	Standard Set up Fee
5442	TRAVISMATHEW, LLC	Golf Course	55.5500.448240.	Items Purchased - Resale	2,062.45	196617	3256712	Men's Golf Wear
8521	TYR TACTICAL, LLC	Police	10.4210.445100.	Public Safety Supplies	5,490.00	196619	2031446	Ballistic Plate - Hard Armor Level 3
4357	UTAH COMMUNICATIONS	Police	10.4210.425200.	Communication Equip Maint	2,394.75	196623	64422	April 2017 Radio Service
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	2,112.35	196625	9784846358	Acct # 371517689-00001
4511	WASATCH TRAILER SALE	Parks	10.4510.425000.	Equip Supplies & Maint	1,773.00	196627	19496	Stock #PJ18297-6152 // VIN #3CVU6081XH2556152
TOTAL:					<u>\$ 245,264.74</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 29, 2017**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1134	AMERICAN PUBLIC POWER	Light & Power	53.5300.423000.	Travel & Training	\$ 2,205.00	196633	296157	APPA Natl Conf.
1134	AMERICAN PUBLIC POWER	Light & Power	53.5300.423002.	Travel Board Members	3,625.00	196633	296157	APPA Natl Conf.
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,095.20	196635	65X95117	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,140.40	196635	65X95017	Tree Trimming
4874	BUGNAPPERS (THE)	Cemetery	59.5900.426000.	Bldg & Grnd Suppl & Maint	3,250.00	196641	283372	Sprayed for Bugs
1615	CENTURYLINK	Enhanced 911	10.4219.428000.	Telephone Expense	3,578.45	196647	05222017	Acct # 801-578-0401 452B
1720	CODALE ELECTRIC SUPPLY	Light & Power	53.5300.448613.	Plant	4,739.50	196650	S5986535.004	HMI Software
7212	ENTEELLUS INC	Light & Power	53.5300.448632.	Distribution	2,025.00	196653	14657	Boundary Survey
7212	ENTEELLUS INC	Light & Power	53.5300.474740.	CIP 04 Trans Sys	4,205.00	196653	14656	Research & Boundary Survey
2523	HONNEN EQUIPMENT COM	Landfill	57.5700.425000.	Equip Supplies & Maint	2,045.88	196666	855424	Filters
6330	MGB+A INC	Parks	45.4510.473100.	Improv Other Than Bldgs	2,340.00	196683	2017-108	Creekside Park Project
3165	MORGAN COUNTY TREASURER	Light & Power	53.5300.448627.	Echo Hyrdo	8,000.00	196684	05302017	2017 in Lieu of Taxes
3458	PETERBILT OF UTAH, INC	Streets	10.4410.425000.	Equip Supplies & Maint	1,301.67	196694	718517	Parts
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	15,530.01	196714	0258006	Fuel
5442	TRAVISMATHEW, LLC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,666.39	196715	3274327	Men's Golf Wear
4263	TROUB'S PRINTING	Treasury	10.4143.429050.	Util Billing Supplies	2,931.47	196717	M1365	Utility Bills (printed)
5000	U.S. BANK CORPORATE	Light & Power	53.5300.423000.	Travel & Training	1,490.00	196719	05102017AJ	Acct# -8705
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	1,910.84	196719	05102017TK	Acct# -8705
5000	U.S. BANK CORPORATE	Computer Maintenance	61.6100.429300.	Computer Hardware	2,991.67	196719	05102017AW	Networking Supplies// Acct# -8705
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,468.19	196722	05262017	May 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448628.	Pineview Hydro	5,882.62	196722	05262017	May 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	182,343.03	196722	05262017	May 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	217,693.23	196722	05262017	May 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	451,184.94	196722	05262017	May 2017 Power Resource Payment
TOTAL:					<u>\$ 931,643.49</u>			

City Council Staff Report

Subject: April 2017 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: June 6, 2017



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure/expense reports are provided that give comparative revenue and expenditure data for April 2017 to the past three fiscal YTD periods through each respective April.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2017 budget portion of these reports is the originally adopted FY2017 budget, approved by the City Council in June of 2016.

Recommendation

Council should review the attached revenue, expense, and budget reports.

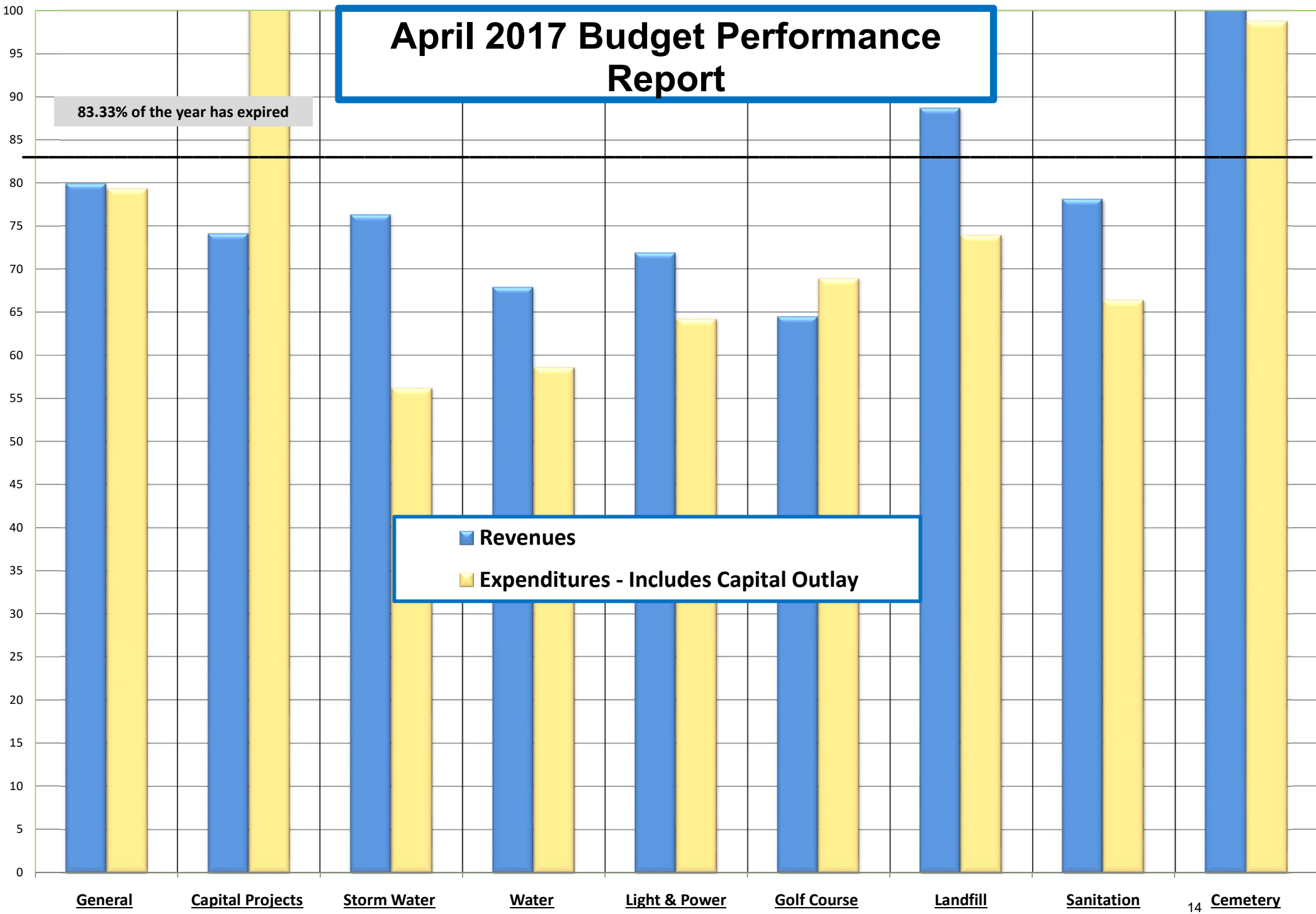
Attachments

- April 2017 Fiscal YTD Revenue & Expense Report – FY2017

April 2017 Budget Performance Report

83.33% of the year has expired

■ Revenues
■ Expenditures - Includes Capital Outlay



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City of Bountiful, UT
APRIL 2017 YTD REVENUES - FY 2017

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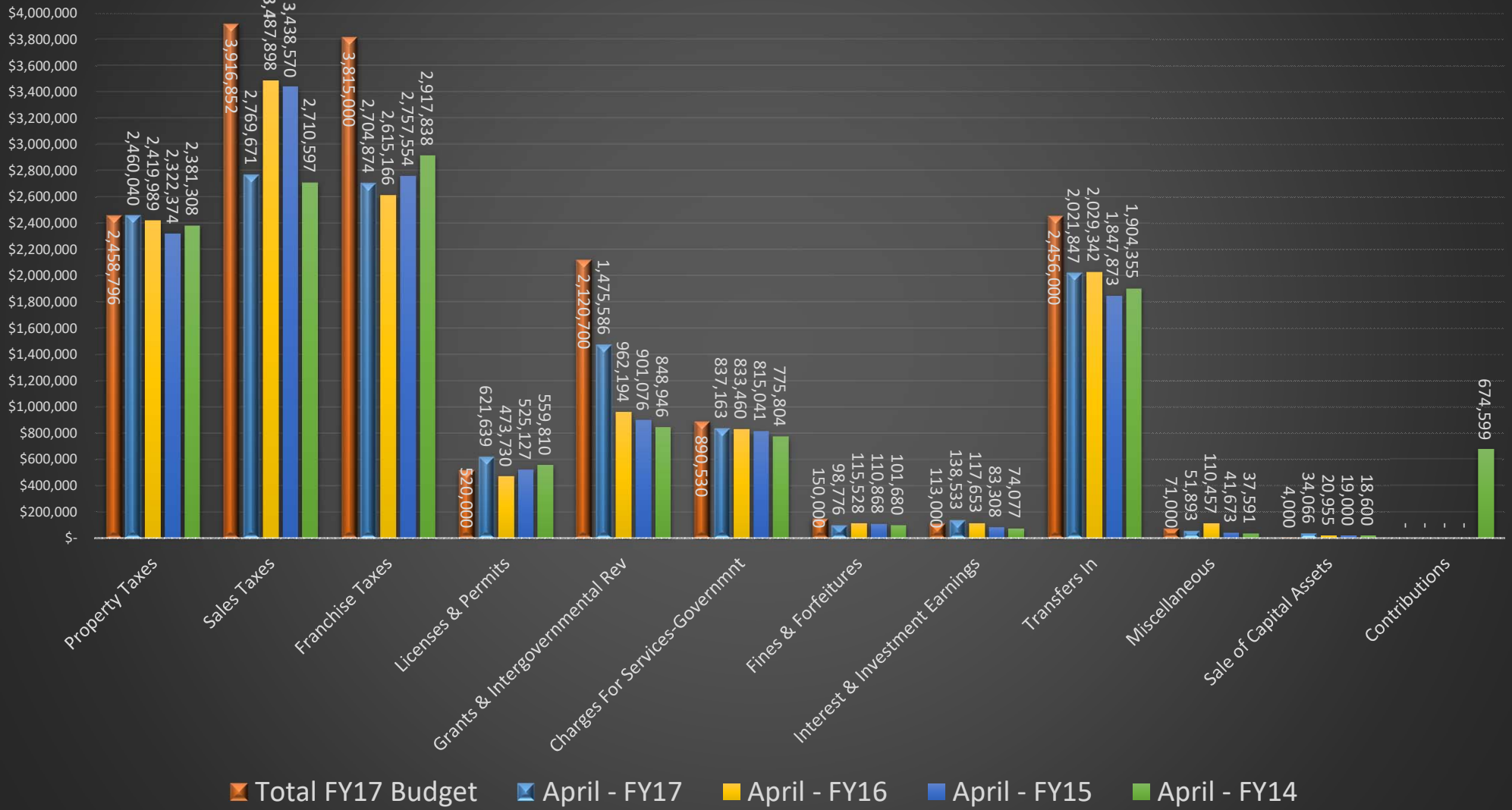
JOURNAL DETAIL 2017 1 TO 2017 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-16,629,878	-16,629,878	-13,303,241.00	-1,084,371.14	.00	-3,326,637.00	80.0%
30 DEBT SERVICE	-248,900	-248,900	-252,375.18	-243.03	.00	3,475.18	101.4%
44 MUNICIPAL BUILDING AUTHORITY	-208,777	-208,777	-171,309.47	-130.24	.00	-37,467.53	82.1%
45 CAPITAL IMPROVEMENT	-6,373,560	-6,373,560	-4,729,999.81	-279,040.74	.00	-1,643,560.19	74.2%
48 RECYCLING	-418,250	-418,250	-312,974.76	-35,038.99	.00	-105,275.24	74.8%
49 STORM WATER	-1,375,404	-1,375,404	-1,050,454.19	-117,810.20	.00	-324,949.81	76.4%
51 WATER	-5,314,960	-5,314,960	-3,614,085.72	-306,755.66	.00	-1,700,874.28	68.0%
53 LIGHT & POWER	-29,670,903	-29,670,903	-21,365,522.84	-1,883,550.73	.00	-8,305,380.16	72.0%
55 GOLF COURSE	-1,614,578	-1,614,578	-1,043,751.03	-100,436.29	.00	-570,826.97	64.6%
57 LANDFILL	-1,224,964	-1,224,964	-1,087,643.70	-129,103.93	.00	-137,320.30	88.8%
58 SANITATION	-1,016,572	-1,016,572	-794,480.28	-89,557.75	.00	-222,091.72	78.2%
59 CEMETERY	-499,252	-499,252	-4,475,028.75	-15,591.73	.00	3,975,776.75	896.3%
61 COMPUTER MAINTENANCE	-38,619	-38,619	-38,733.51	-22.78	.00	114.51	100.3%
63 LIABILITY INSURANCE	-528,054	-528,054	-372,652.80	-2,114.69	.00	-155,401.20	70.6%
64 WORKERS' COMP INSURANCE	-278,836	-278,836	-221,607.21	-19,852.93	.00	-57,228.79	79.5%
72 RDA REVOLVING LOAN FUND	-294,945	-294,945	-604,855.64	-19,407.52	.00	309,910.64	205.1%
73 REDEVELOPMENT AGENCY	-3,117,953	-3,117,953	-1,139,613.30	-5,022.48	.00	-1,978,339.70	36.6%
74 CEMETERY PERPETUAL CARE	0	0	-38,299.73	-3,072.11	.00	38,299.73	100.0%
78 LANDFILL TRUST	0	0	-7,672.51	-856.87	.00	7,672.51	100.0%
83 RAP TAX	-451,000	-451,000	-351,531.09	-41,645.09	.00	-99,468.91	77.9%
92 OPEB TRUST	0	0	-7,499.00	-2,210.49	.00	7,499.00	100.0%
99 INVESTMENT	0	0	358,445.82	-33,065.31	.00	-358,445.82	100.0%
GRAND TOTAL	-69,305,405	-69,305,405	-54,624,885.70	-4,168,900.70	.00	-14,680,519.30	78.8%

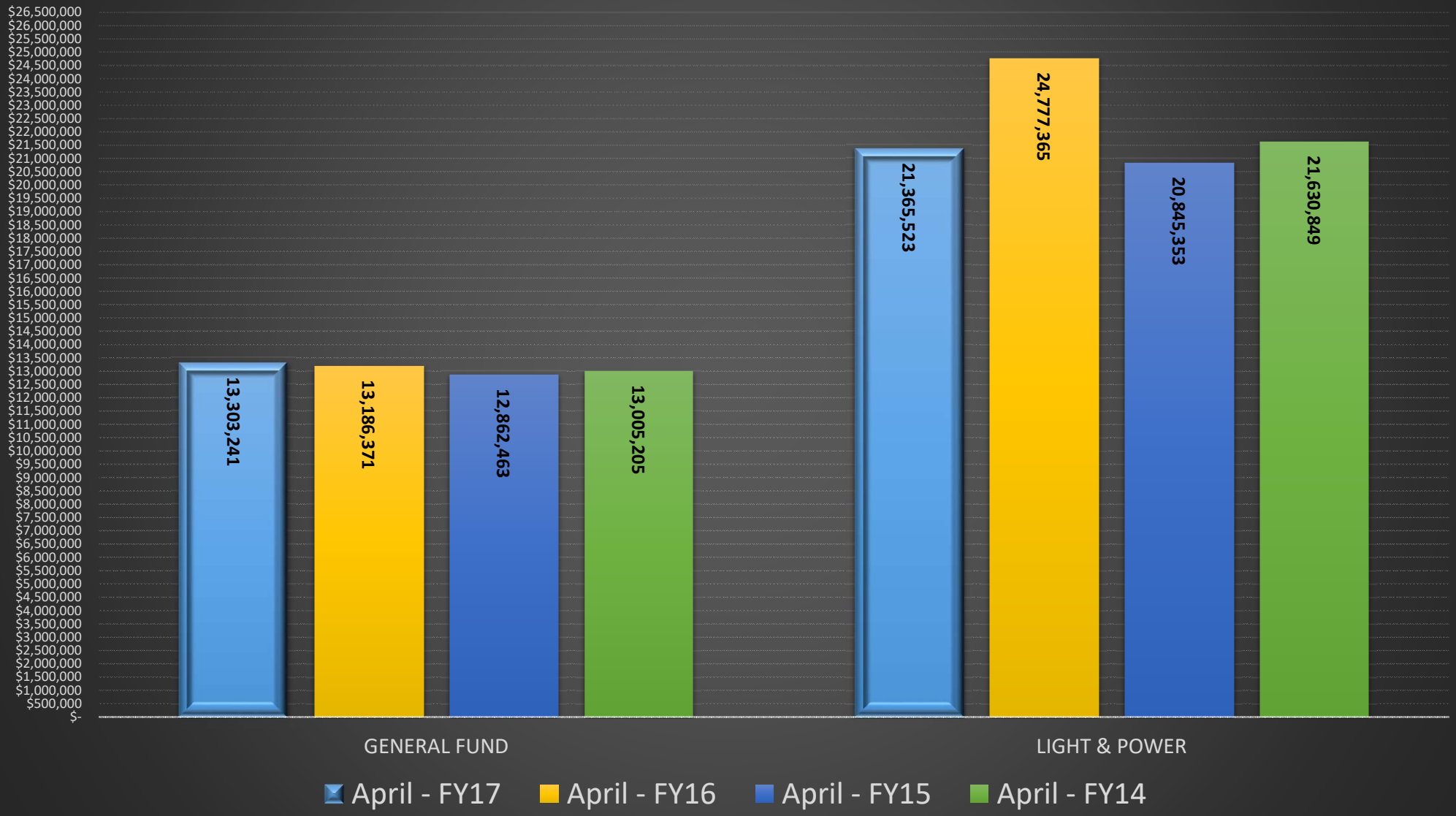
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General Fund Detailed Revenues

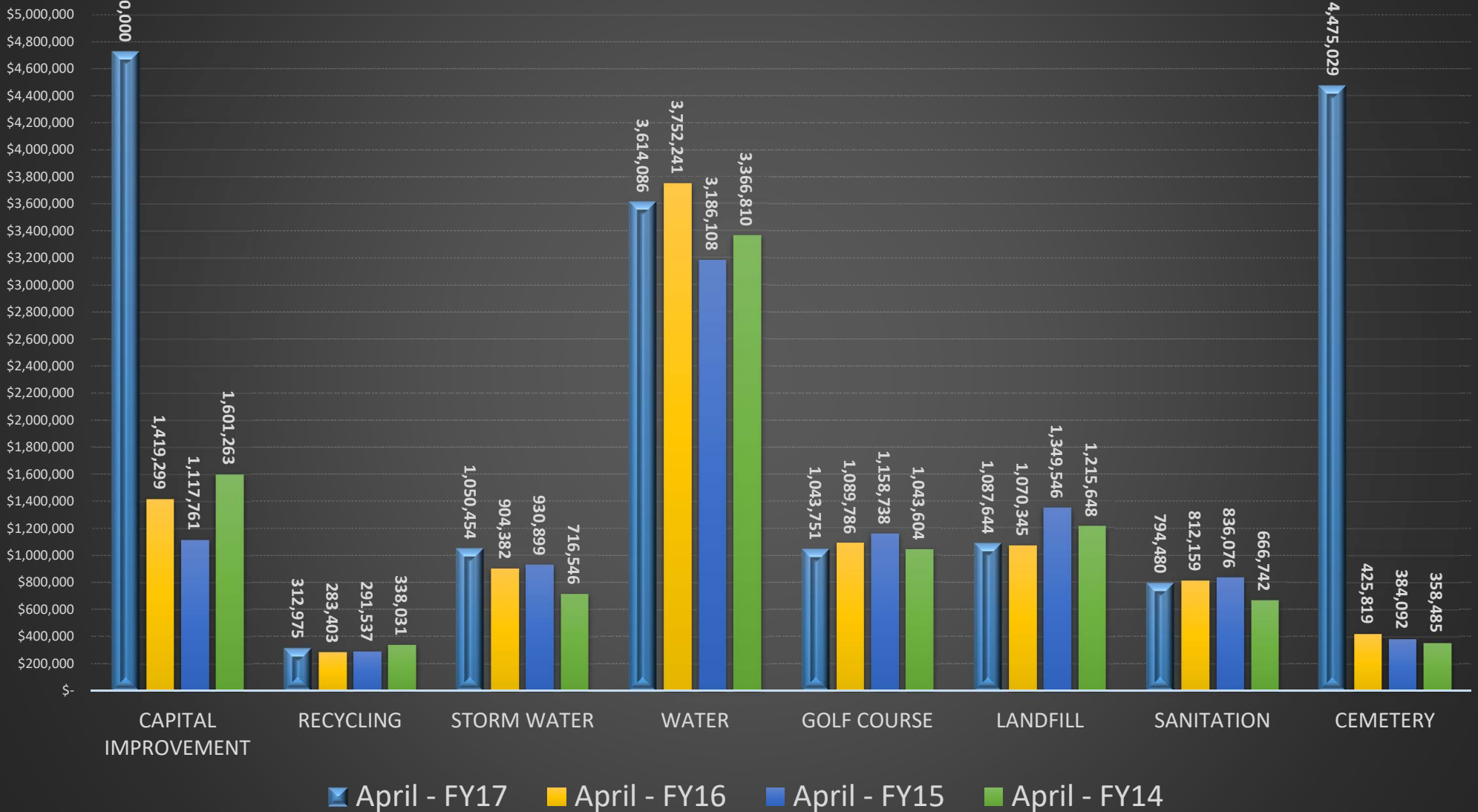
Fiscal Year 2017 Through April Compared to The 2017 Total Budget and The Revenues of the Same Timeframe of the Past Three Fiscal Years



April 2017 - 2017 Fiscal YTD Revenues Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



April 2017 - 2017 Fiscal YTD Revenues Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
APRIL 2017 YTD EXPENSES - FY 2017

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JOURNAL DETAIL 2017 1 TO 2017 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative	646,469	646,469	518,863.40	47,236.98	.00	127,605.60	80.3%
4120 Legal	457,235	315,937	220,086.01	21,181.07	.00	95,850.99	69.7%
4130 Executive	168,967	168,967	121,199.07	10,418.28	.00	47,767.93	71.7%
4134 Human Resources	133,664	133,664	100,809.32	8,011.14	.00	32,854.68	75.4%
4136 Information Technology	400,586	400,586	323,111.04	28,486.11	.00	77,474.96	80.7%
4140 Finance	403,479	403,479	305,915.95	24,960.80	.00	97,563.05	75.8%
4143 Treasury	295,694	295,694	194,381.83	7,886.08	.00	101,312.17	65.7%
4160 Government Buildings	131,695	131,695	92,444.09	9,601.99	.00	39,250.91	70.2%
4210 Police	5,961,923	5,961,923	4,550,871.96	494,228.79	.00	1,411,051.04	76.3%
4215 Reserve Officers	43,562	43,562	4,350.39	120.67	.00	39,211.61	10.0%
4216 Crossing Guards	143,649	143,649	117,040.94	10,791.83	.00	26,608.06	81.5%
4217 PROS	314,723	314,723	304,738.10	32,849.92	.00	9,984.90	96.8%
4218 Liquor Control	51,700	51,700	41,278.42	22,516.43	.00	10,421.58	79.8%
4219 Enhanced 911	595,000	595,000	469,409.72	63,263.07	.00	125,590.28	78.9%
4220 Fire	2,098,000	2,098,000	2,070,707.12	517,676.78	.00	27,292.88	98.7%
4410 Streets	3,135,085	3,135,085	2,442,262.82	224,147.44	.00	692,822.18	77.9%
4450 Engineering	653,211	653,211	491,148.90	51,900.65	.00	162,062.10	75.2%
4510 Parks	914,287	914,287	666,649.12	56,019.74	.00	247,637.88	72.9%
4610 Planning	222,251	222,251	161,850.59	13,136.62	.00	60,400.41	72.8%
TOTAL GENERAL FUND	16,771,180	16,629,882	13,197,118.79	1,644,434.39	.00	3,432,763.21	79.4%
30 DEBT SERVICE							
4710 Debt Sevice	248,900	248,900	265,134.38	14.32	.00	-16,234.38	106.5%
TOTAL DEBT SERVICE	248,900	248,900	265,134.38	14.32	.00	-16,234.38	106.5%
44 MUNICIPAL BUILDING AUTHORITY							
4110 Legislative	208,777	208,777	271.78	7.67	.00	208,505.22	.1%
4400 Municipal Building Authority	0	0	650,000.00	.00	.00	-650,000.00	100.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	208,777	208,777	650,271.78	7.67	.00	-441,494.78	311.5%
45 CAPITAL IMPROVEMENT							

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City of Bountiful, UT
APRIL 2017 YTD EXPENSES - FY 2017

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FOR 2017 10

JOURNAL DETAIL 2017 1 TO 2017 13

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4100	Non-Departmental	0	0	.00	-13,047.04	.00	.00	.0%
4110	Legislative	950,000	950,000	4,129,177.78	.00	.00	-3,179,177.78	434.7%
4136	Information Technology	55,000	55,000	34,352.07	.00	.00	20,647.93	62.5%
4140	Finance	0	0	14,485.17	14,485.17	.00	-14,485.17	100.0%
4160	Government Buildings	25,000	25,000	17,919.30	.00	.00	7,080.70	71.7%
4210	Police	532,000	532,000	245,803.60	.00	.00	286,196.40	46.2%
4410	Streets	1,461,560	1,561,560	1,016,469.93	158,417.44	.00	545,090.07	65.1%
4510	Parks	3,250,000	3,250,000	2,005,960.02	3,820.00	.00	1,244,039.98	61.7%
	TOTAL CAPITAL IMPROVEMENT	6,273,560	6,373,560	7,464,167.87	163,675.57	.00	-1,090,607.87	117.1%
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48	RECYCLING							
4800	Recycling	418,250	418,250	302,992.53	33,972.87	.00	115,257.47	72.4%
	TOTAL RECYCLING	418,250	418,250	302,992.53	33,972.87	.00	115,257.47	72.4%
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49	STORM WATER							
4900	Storm Water	1,375,403	1,375,403	773,921.69	76,125.53	.00	601,481.31	56.3%
	TOTAL STORM WATER	1,375,403	1,375,403	773,921.69	76,125.53	.00	601,481.31	56.3%
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51	WATER							
5100	Water	5,314,961	5,314,961	3,119,604.34	314,521.44	.00	2,195,356.66	58.7%
	TOTAL WATER	5,314,961	5,314,961	3,119,604.34	314,521.44	.00	2,195,356.66	58.7%
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53	LIGHT & POWER							
5300	Light & Power	29,670,903	29,670,903	19,085,139.58	1,710,718.33	.00	10,585,763.42	64.3%
	TOTAL LIGHT & POWER	29,670,903	29,670,903	19,085,139.58	1,710,718.33	.00	10,585,763.42	64.3%
<hr/>								
55	GOLF COURSE							

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City of Bountiful, UT
APRIL 2017 YTD EXPENSES - FY 2017

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FOR 2017 10		JOURNAL DETAIL 2017 1 TO 2017 13						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,614,577	1,614,577	1,114,013.99	110,890.35	.00	500,563.01	69.0%
	TOTAL GOLF COURSE	1,614,577	1,614,577	1,114,013.99	110,890.35	.00	500,563.01	69.0%
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57	LANDFILL							
5700	Landfill	1,224,964	1,224,964	906,835.40	91,147.81	.00	318,128.60	74.0%
	TOTAL LANDFILL	1,224,964	1,224,964	906,835.40	91,147.81	.00	318,128.60	74.0%
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58	SANITATION							
5800	Sanitation	1,016,572	1,016,572	675,653.20	70,434.24	.00	340,918.80	66.5%
	TOTAL SANITATION	1,016,572	1,016,572	675,653.20	70,434.24	.00	340,918.80	66.5%
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59	CEMETERY							
5900	Cemetery	499,253	499,253	493,327.15	29,737.45	.00	5,925.85	98.8%
	TOTAL CEMETERY	499,253	499,253	493,327.15	29,737.45	.00	5,925.85	98.8%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	38,619	38,619	27,824.56	3,744.67	.00	10,794.44	72.0%
	TOTAL COMPUTER MAINTENANCE	38,619	38,619	27,824.56	3,744.67	.00	10,794.44	72.0%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	528,052	528,052	468,771.79	5,655.09	.00	59,280.21	88.8%
	TOTAL LIABILITY INSURANCE	528,052	528,052	468,771.79	5,655.09	.00	59,280.21	88.8%
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64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
APRIL 2017 YTD EXPENSES - FY 2017

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FOR 2017 10		JOURNAL DETAIL 2017 1 TO 2017 13						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	278,838	278,838	173,498.83	11,630.96	.00	105,339.17	62.2%
	TOTAL WORKERS' COMP INSURANCE	278,838	278,838	173,498.83	11,630.96	.00	105,339.17	62.2%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	294,945	294,945	2,008.70	212.71	.00	292,936.30	.7%
	TOTAL RDA REVOLVING LOAN FUND	294,945	294,945	2,008.70	212.71	.00	292,936.30	.7%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	3,117,953	3,117,953	583,293.34	8,031.31	.00	2,534,659.66	18.7%
	TOTAL REDEVELOPMENT AGENCY	3,117,953	3,117,953	583,293.34	8,031.31	.00	2,534,659.66	18.7%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	0	0	1,458,427.67	18.39	.00	-1,458,427.67	100.0%
	TOTAL CEMETERY PERPETUAL CARE	0	0	1,458,427.67	18.39	.00	-1,458,427.67	100.0%
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83	RAP TAX							
8300	RAP Tax	451,000	451,000	21,140.88	35.86	.00	429,859.12	4.7%
	TOTAL RAP TAX	451,000	451,000	21,140.88	35.86	.00	429,859.12	4.7%
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91	GFAAG							
4210	Police	0	0	18,567.90	.00	.00	-18,567.90	100.0%
4220	Fire	0	0	2,336,192.99	.00	.00	-2,336,192.99	100.0%
	TOTAL GFAAG	0	0	2,354,760.89	.00	.00	-2,354,760.89	100.0%
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92	OPEB TRUST							

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City of Bountiful, UT
APRIL 2017 YTD EXPENSES - FY 2017

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FOR 2017 10

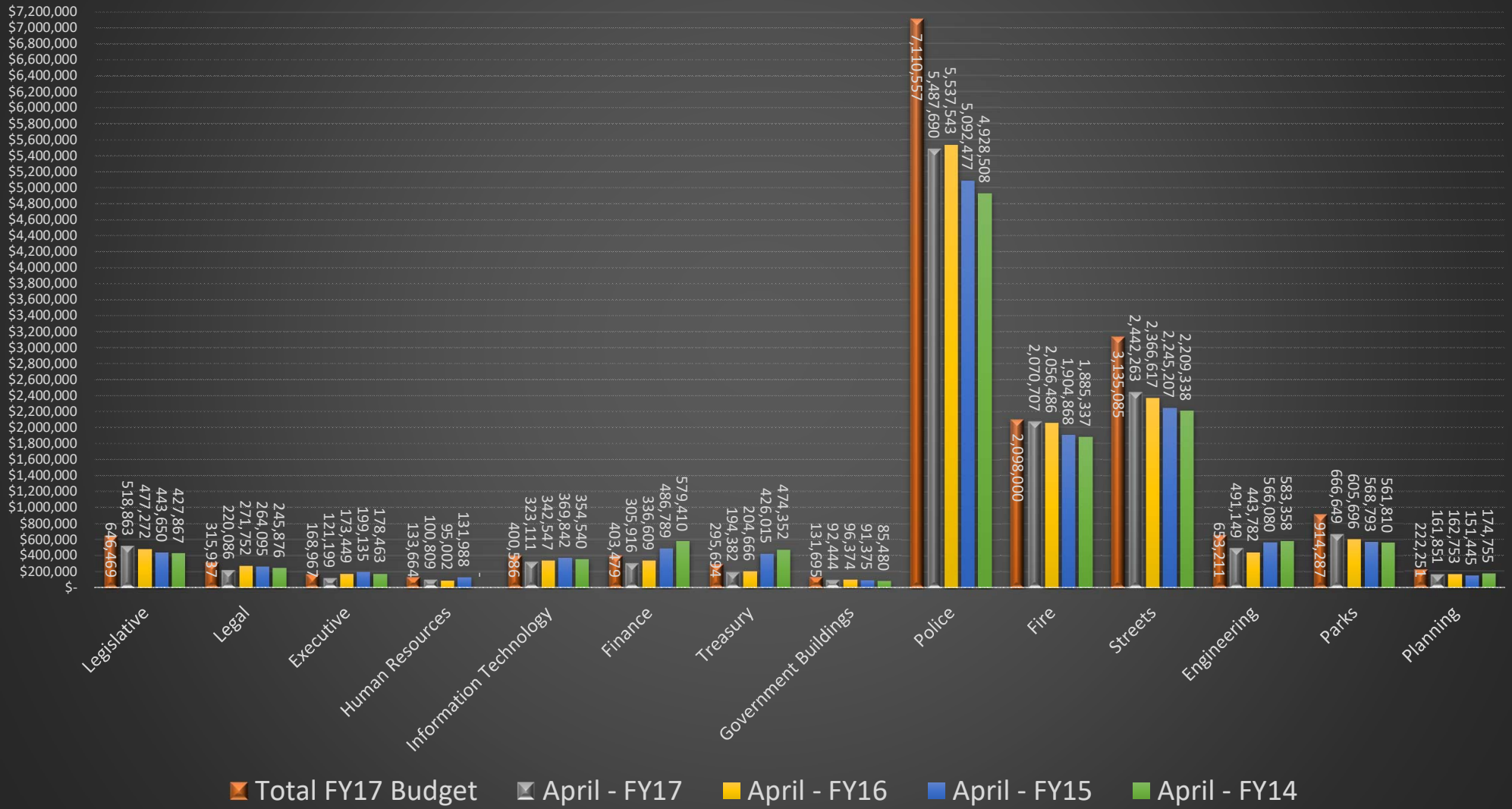
JOURNAL DETAIL 2017 1 TO 2017 13

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	57,385.37	4,562.91	.00	-57,385.37	100.0%
	TOTAL OPEB TRUST	0	0	57,385.37	4,562.91	.00	-57,385.37	100.0%
	GRAND TOTAL	69,346,707	69,305,409	53,195,292.73	4,279,571.87	.00	16,110,116.27	76.8%

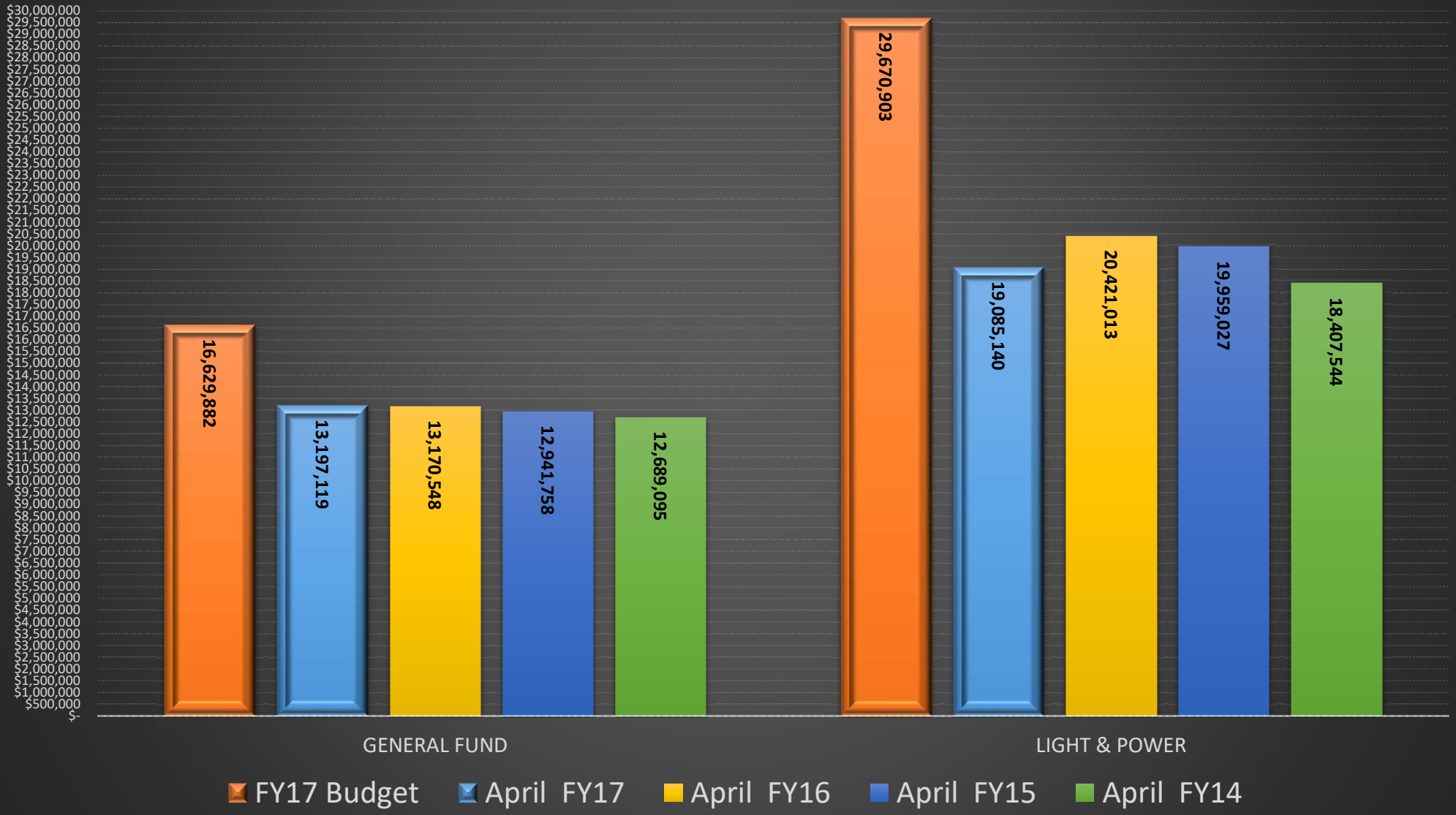
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General Fund Detailed Expenditures

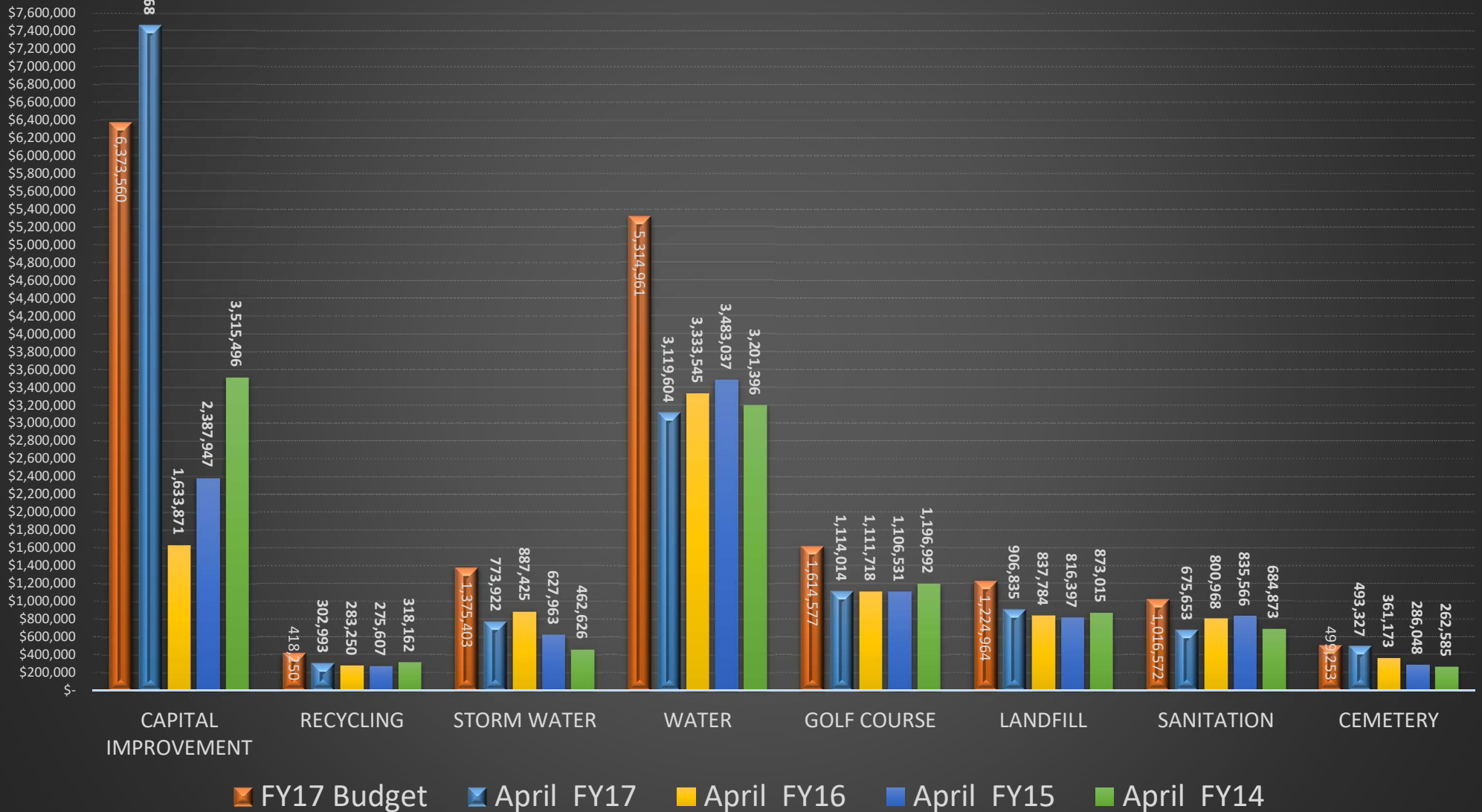
Fiscal Year 2017 Through April Compared to The 2017 Total Budget and The Expenditures of the Same Timeframe of the Past Three Fiscal Years



April 2017- 2017 Fiscal YTD Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



April 2017 - 2017 Fiscal YTD Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report



Subject: Recommendations for budget amendment, adoption, and setting of a property tax rate
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: June 13, 2017

Background

On May 9th of this year the Mayor and City Council adopted a tentative budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018. This document also contained the original budget and estimated revenues and expenditures for the current fiscal year. This tentative budget document has been available for public inspection since the date of its adoption. Budgets of governmental entities are essentially a plan which outlines the goals and priorities of the entity and accounts for the sources and uses of funds to carry out the goals and priorities. These budgets are developed by management and staff; are subject to review and approval by the elected body; and are open for review and comment by the public. Since budgets are plans, it is contemplated that later amendment of the plan may be necessary to account for changes in goals, priorities, or to recognize actual revenues and/or expenditures that exceed the original budget. Specific requirements to be followed by cities in budget development and administration are found in Utah Code Sections 10-6-101 through 10-6-136.

Analysis

The adopted tentative budget contained budgets from all departments and funds of the City following meetings between department representatives, the City Manager, and the Mayor and Council. The budgets were balanced between revenues and expenditures and the format of the document conformed to the standards prescribed by Utah Code Section 10-6. The attached ordinance is designed to formalize four actions related to the tentative budget following a Power Point presentation and three separate public hearings in preparation for the tentative budget to become the City's final adopted budget:

1. Amendment of the current year budget for selected departments to address expenditures or expenses that are projected to exceed the original budget by the end of the fiscal year. The specific amendments and explanations for each amendment are detailed in the ordinance.
2. To consider, as a part of the new fiscal year 2018 budget, the transfer of \$2,450,000 from the Light & Power Fund to the General Fund of the City. This is a regular annual transfer.
3. Adjustments to the budget for the new fiscal year beginning July 1, 2017 and ending June 30, 2018 (fiscal year 2018). These adjustments are necessary to implement various technical corrections, and to prepare the budget document for a future submission to the national Government Finance Officers Association for the purpose of again receiving their Distinguished Budget Presentation Award.
4. Adopting the fiscal year 2018 budget (which includes the amendments, transfers and adjustments described above) along with related rates, fees, taxes, employee compensation

schedules, and a confirmation of the City's participation in the Public Employees Contributory and Public Safety Retirement Systems.

In addition to the ordinance, it is also necessary, by resolution, to set the certified tax rate and levy taxes upon all real and personal property in the city for calendar year 2017. The staff report includes a resolution to adopt a Certified Tax Rate of 0.000832 which should deliver property tax revenue in the amount of \$2,201,330. The final adopted budget would then reflect \$1,330 more in General Property Tax Revenue than the amount shown in the tentative budget adopted on May 9.

Department Review

Every department of the City has submitted, reviewed, and approved their portion of the budget. The budget, ordinance, and resolution have also been reviewed and approved by the City Manager and the City Attorney.

Recommendation

The following actions are recommended by staff to the Mayor and City Council:

1. Adopt Resolution 2017-08 to set the certified property tax rate and levy taxes for calendar year 2017;
2. Adopt Ordinance 2017-07 to:
 - a. Amend the current year 2017 budget and
 - b. Adopt the new fiscal year 2018 budget, which incorporates various technical corrections, a schedule of fees, taxes, and employee compensation schedules along with providing a confirmation of the City's participation in the Public Employee Contributory and Public Safety Retirement Systems.

Significant Impacts

Adoption of a budget and setting of a property tax rate is required by Utah Code Section 10-6.

Attachments

Resolution 2017-08, Ordinance 2017-07



BOUNTIFUL

MAYOR
Randy C. Lewis
CITY COUNCIL
Kendalyn Harris
Richard Higginson
Beth Holbrook
John Marc Knight
John Pitt
CITY MANAGER
Gary R. Hill

Bountiful City Resolution No. 2017-08

A Resolution setting the tax rate and levying taxes upon all real and personal property in the City of Bountiful, Utah, made taxable for the year 2017.

It is the Finding of the Bountiful City Council that:

1. The City is authorized and required by the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-133) to set the real and personal property tax levy; and
2. The City of Bountiful, through its elected officials and appointed officers, has determined the amount of property tax which should be included in the budget for the Fiscal Year 2017-2018, beginning July 1, 2017, and ending June 30, 2018.

Now, therefore, it is hereby resolved by the City Council of Bountiful, Utah:

SECTION 1. The City of Bountiful, through its duly authorized and legally appointed officers, has determined the amount of property tax which should be included in the budget for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

SECTION 2. Bountiful has, based on assessed valuation information furnished by Davis County, determined the rate of the general tax which should be levied.

SECTION 3. For the purpose of defraying the necessary and proper expenses of the City of Bountiful, Utah, and maintaining the government thereof, the rate of the general tax levied upon all real and personal property within Bountiful, Utah, made taxable by law for the year 2017 (or for the fiscal year ending June 30, 2018) is determined to be 0.000832 on each dollar of assessed valuation of said property, and is hereby adopted by this resolution.

SECTION 4. This resolution shall take effect immediately.

Adopted by the City Council of Bountiful, Utah, this 13th day of June, 2017.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder



BOUNTIFUL

MAYOR
Randy C. Lewis
CITY COUNCIL
Kendalyn Harris
Richard Higginson
Beth Holbrook
John Marc Knight
John Pltt
CITY MANAGER
Gary R. Hill

Bountiful City Ordinance No. 2017-07

An ordinance (1) amending the budgets of the City of Bountiful for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017; (2) adopting a budget for the City of Bountiful for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018; and (3) authorizing and directing the participation of the City in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2017-2018.

It is the Finding of the Bountiful City Council that:

1. The Bountiful City Council, through its elected officials and appointed officers, has caused to be prepared a Final Budget for Fiscal Year 2017-2018;
2. This Budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-101 et seq);
3. This budget includes estimates of anticipated revenues, appropriations for expenditures and expenses, adjusted compensation schedules for City officers and employees that reflect the rates required for participation in the Utah Retirement Systems, and user fees for City facilities and services.
4. A Tentative Budget was adopted on May 9, 2017, and made available as required by law;
5. A public hearing to consider this Final Budget has been noticed and held on June 13, 2017, according to the requirements of the Uniform Fiscal Procedures Act for Utah Cities.

Now, therefore, it is hereby ordained by the City Council of Bountiful, Utah:

Section 1.1. The City of Bountiful, Utah, through its elected officials and appointed officers, has reviewed the revenues and expenditures in all of its budgets for fiscal year 2016-2017.

Section 1.2. The City, desiring not to overspend budget appropriations in any of its funds or departments, desires to adjust revenues and/or expenditures in its budgets for fiscal year 2016-2017.

Section 1.3. The budget changes set forth in Exhibit A for fiscal year 2016-2017 are hereby adopted.

Section 2.1. The City of Bountiful, through its elected officials and appointed officers, has caused to be prepared a budget for the fiscal year beginning July 1, 2017, and ending June 30, 2018. This budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt this budget.

Section 2.2. This budget includes estimates of anticipated revenues, appropriations for expenditures/expenses, adjusted compensation schedules for City officers and employees, and user fees for City facilities and services.

Section 2.3. The Bountiful City budget for the fiscal year beginning July 1, 2017, and ending June 30, 2018, with the adjusted compensation schedules and the City user fees incorporated in its preparation is hereby adopted.

Section 2.4. Bountiful City hereby confirms its participation in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2017-2018. The budget and compensation schedules reflect the Annual Certification of Retirement Contribution Rates required for participation in the current year. The City Manager and staff are authorized and directed to take such steps as are necessary to implement the City's participation in these programs.

Section 3. This ordinance shall take effect immediately upon first publication.

Adopted by the City Council of Bountiful, Utah, this 13th day of June, 2017.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

**Budget Amendment Requests
Fiscal Year 2016-2017**

As of: 6/7/2017

ORD. 2017-07
EXHIBIT A

GENERAL & CAPITAL FUNDS

<u>Fund Name</u>	<u>Account Description</u>	<u>Revenue Account</u>	<u>Capital Fund Amount</u>	<u>Reasons for Amendment</u>
Capital Fund	Use of Fund Balance	458000 - 389000	4,018,000	Funding for Cemetery land acquisition
Total Revenue amendments (General & Capital Funds)			4,018,000	

GENERAL & CAPITAL FUNDS

<u>Department</u>	<u>Account Description</u>	<u>Expenditure Account</u>	<u>Capital Fund Amount</u>	<u>Reasons for Amendment</u>
Legislative	Land	454110 - 471100	4,000,000	Cemetery land acquisition
Finance	Bank and Investment Account Fee	454140 - 431040	18,000	Reclassification of bank and investment fees for all departments of the Capital Fund
Total Expenditure amendments (General & Capital Funds)			4,018,000	

DEBT SERVICE FUND

<u>Department</u>	<u>Account Description</u>	<u>Expense Account</u>	<u>Operating Amount</u>	<u>Reasons for Amendment</u>
Debt Service	Principal on Bonds	304710 - 481000	(17,000)	Cemetery land acquisition
Debt Service	Transfer to Capital Improvements	444400 - 491450	17,000	Cemetery land acquisition
Total Expenditure amendments (Debt Service Fund)			0	

MUNICIPAL BUILDING AUTHORITY FUND

<u>Fund Name</u>	<u>Account Description</u>	<u>Revenue Account</u>	<u>Operating Amount</u>	<u>Reasons for Amendment</u>
Municipal Building Authority	Use of Fund Balance	444400 - 389000	442,000	Cemetery land acquisition
Total Revenue amendments (Municipal Building Auth. Fund)			442,000	

MUNICIPAL BUILDING AUTHORITY FUND

<u>Department</u>	<u>Account Description</u>	<u>Expense Account</u>	<u>Operating Amount</u>	<u>Reasons for Amendment</u>
Municipal Building Authority	Transfer to Capital Improvements	444400 - 491450	442,000	Cemetery land acquisition
Total Expenditure amendments (Municipal Building Auth. Fund)			442,000	

ENTERPRISE FUNDS

<u>Fund Name</u>	<u>Account Description</u>	<u>Revenue Account</u>	<u>Operating Amount</u>	<u>Capital Amount</u>	<u>Reasons for Amendment</u>
Cemetery	Grave Opening Fees	597000 - 348300	14,000		Increased grave openings
Cemetery	Capital Contributions	598030 - 387000		900,000	Cemetery land acquisition
Total Revenue amendments (Enterprise Funds)			14,000	900,000	

ENTERPRISE FUNDS

<u>Department</u>	<u>Account Description</u>	<u>Expense Account</u>	<u>Operating Amount</u>	<u>Capital Amount</u>	<u>Reasons for Amendment</u>
Cemetery	Salaries - Temp and Part-Time	595900 - 471100	10,000		Additional staff time for grave openings
Cemetery	Equipment Supplies and Maintenance	595900 - 425000	4,000		Additional resources for grave openings
Cemetery	Land	595900 - 471100		900,000	Cemetery land acquisition
Total Expense amendments (Enterprise Funds)			14,000	900,000	

SPECIAL REVENUE FUND

<u>Fund Name</u>	<u>Account Description</u>	<u>Revenue Account</u>	<u>Operating Amount</u>	<u>Reasons for Amendment</u>
RAP Tax	Transfer - Undesignated Fund Balance	83 - 389000	80,000	From fund balance - Additional monies due Centerville RDA from interlocal agreement
Total Revenue amendments (Special Revenue Fund)			80,000	

SPECIAL REVENUE FUND

<u>Department</u>	<u>Account Description</u>	<u>Expense Account</u>	<u>Operating Amount</u>	<u>Reasons for Amendment</u>
RAP Tax	Interlocal Payment (Centerville)	838300 - 475300	80,000	Additional monies due Centerville RDA from interlocal agreement
Total Expense amendments (Special Revenue Fund)			80,000	

City Council Staff Report

Subject: 2017 Storm Drain Projects
Author: Assistant City Engineer
Department: Engineering
Date: June 7, 2017



Background

There are several areas in the City where the storm drain system is inadequate, or needs to be expanded to address problems. This contract includes two projects in “Plat A” where the street department is planning street reconstruction projects, and a project on 3600 South. All three projects will address deficiencies due to lack of storm drain facilities (as is the case at 3600 South) or the deterioration of the existing system (Plat A). The existing facilities in Plat A are remnants of the old irrigation system. The pipes are undersized and in poor condition since they are generally constructed from corrugated metal pipe and are just under the road surface.

Analysis

A Bid Opening was held on June 6, and proposals were received from 4 companies. The lowest price proposal was submitted by M.C. Green & Sons.

The proposals received are

Engineer’s Estimate	\$441,611.50
M.C. Green & Sons	\$628,431.30
Rolfe Construction	\$667,644.65
Associated Brigham Constr.	\$683,528.37
Leon Poulsen Constr.	\$717,527.45

The pricing submitted by the contractors is very competitive between individual proposals, but is significantly higher than the Engineer’s Estimate due to the abundance of work, limited competition, bidding climate, and the required timing to complete these projects.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

The Storm Water Capital Budget for FY 2017-2018 included \$400,000 for these three projects, which is insufficient based on the proposals which were received. In order to continue with the work, the projects will be re-prioritized so that the 3600 South and 300 North projects can be completed as planned, and the 200 North project could be split to use

the remaining available funding (FY 2017-18), with completion of the project to funded in the upcoming FY 2018-19 budget. If the City Council chooses to approve the projects tonight, the Long-Term Capital Plan will be updated to reflect the 3600 S project as a Capital Project and the 200 North Storm Drain Project will be split into two phases.

Recommendation

- It is recommended that the Bid of M.C Green & Sons be accepted at the unit prices noted in the Bid Tabulation, with total construction costs not to exceed \$400,000 for the three projects in FY 2017-18.

Attachments

Bid Tabulation

City Council Staff Report

Subject: Site Plan Amendment for Ridgewood of Maple Hills Condominiums

Property Address: 2135 Ridgewood Way

Author: Chad Wilkinson, Planning Director

Department: Planning

Date: June 13, 2017



Background

The applicant, Ralph Mabey, representing the Homeowners Association of the Ridgewood of Maple Hills Condominium development, is requesting a change to the site plan approved with the original development. The request is to convert an area currently occupied by two tennis courts into parking for nine vehicles and a modified recreational area. The revised recreation area will include a pickle ball court, basketball court and open grass area for use by residents and guests of the development.

Analysis

The site plan was originally approved in 1977 as part of the overall plan for the Ridgewood of Maple Hills Condominium development. As with all condominium communities, the original approval included the provision of common area open space and recreation areas as a part of a set of amenities for the residents of the development. The applicant states that the tennis courts have had declining use over the years and that the additional parking proposed is desirable for the residents of the development. The application materials also cite a need for additional parking for the club house located to the north west of the existing tennis courts.

At the time of approval, the development was required to provide 800 square feet of recreational open space per unit. This totaled approximately 120,800 square feet based on the number of units proposed. According to approved plans, the development originally provided approximately 126,242 square feet of recreation space which was $\pm 5,400$ square feet in excess of the minimum required. The proposed parking area would reduce the recreational open space by approximately 4,900 square feet. Based on this reduction the development would still exceed the minimum requirements at the time of development by approximately 500 square feet. The parking will still benefit the residents and guests of the development by providing parking adjacent to the recreation area and club house.

The submitted plan also shows the "filling in" of a sloped area to the south west of the tennis courts. This change does not seem to be necessary and is not recommended for approval by staff.

Department Review

This item has been reviewed by the City Planner and City Engineer.

Significant Impacts

The proposed change is not expected to have significant impacts. The development had previously provided recreational space in excess of required minimums. With the reduction, the development will still have recreational open space exceeding the minimum required at the time of approval.

Recommendation:

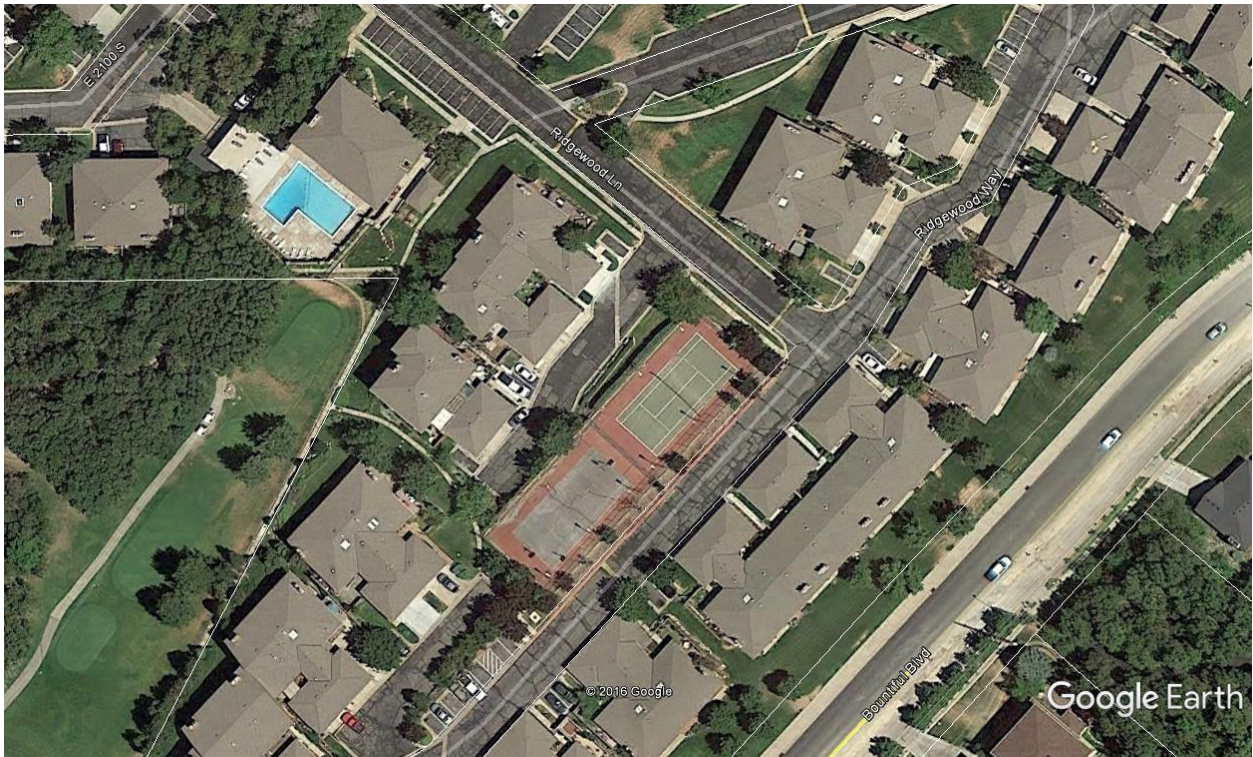
The Planning Commission reviewed the request and recommends that the City Council approve the amendment to the site plan subject to the following conditions:

1. Revise the plan to remove the note stating that the existing slope area to the south east of the tennis courts, adjacent to Ridgewood Way will be filled in.
2. Meet any requirements of Bountiful Power related to the existing power line on the northwest side of the tennis courts.

Attachments

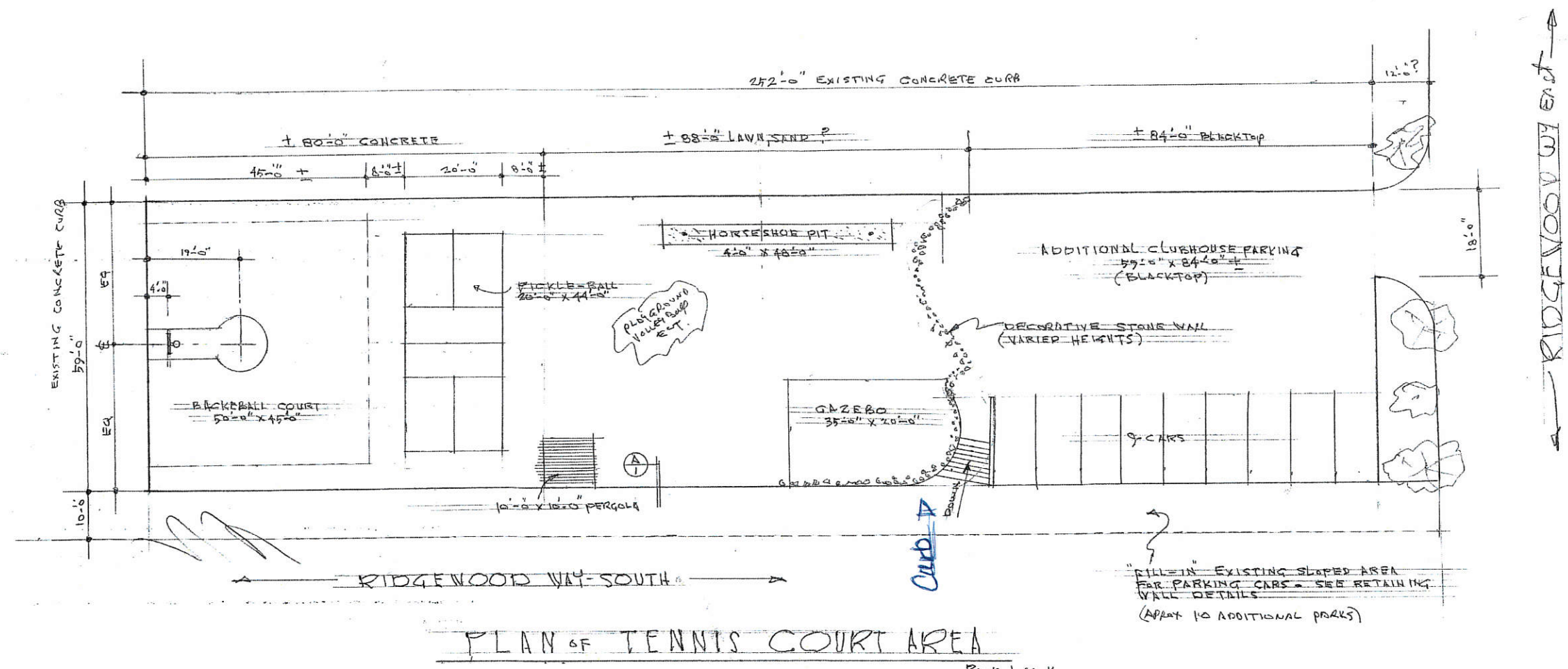
1. Aerial photo
2. Application Materials

Aerial Photo



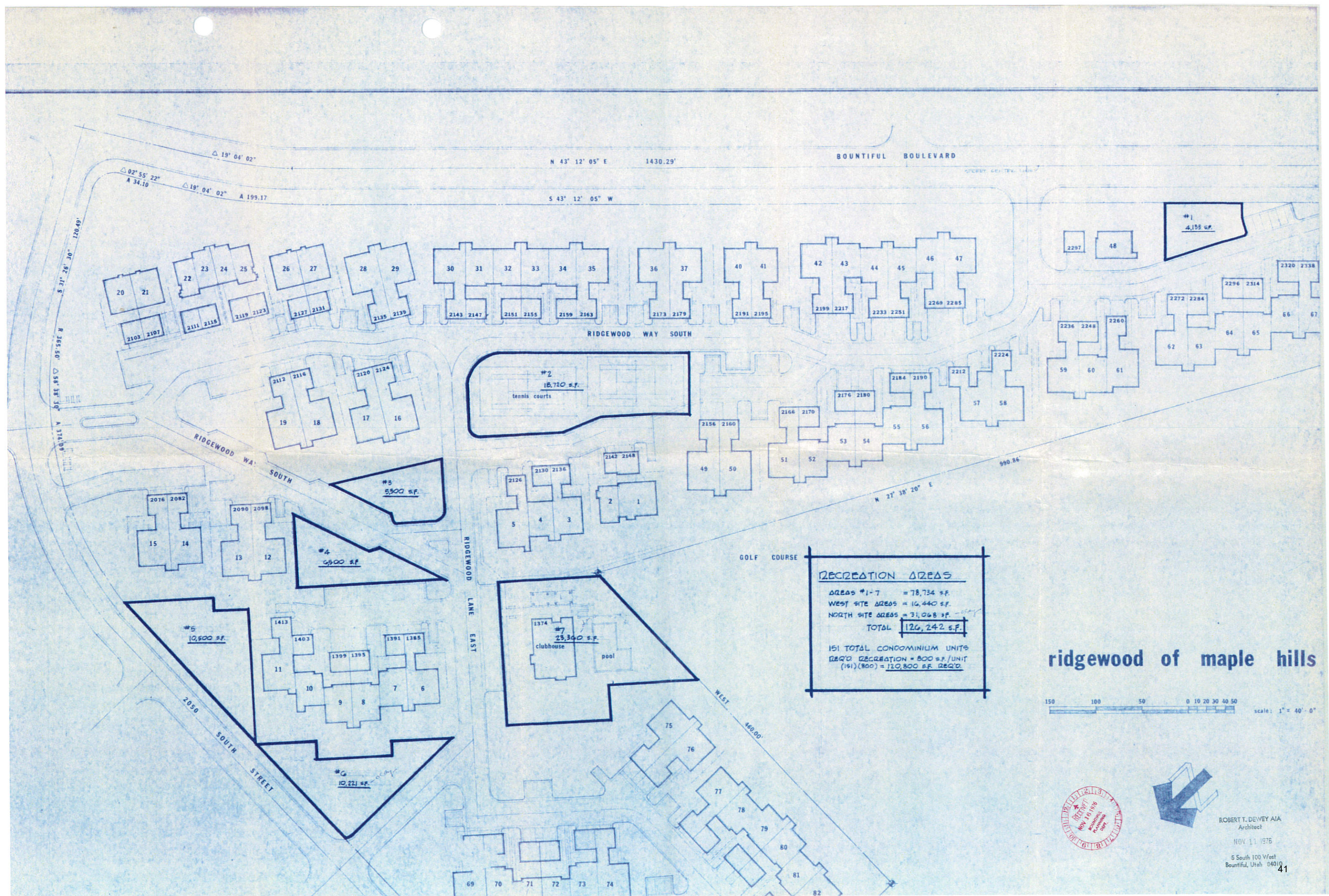
G:\ENG\Site Plans\Maple Hills Condo Amended Site Plan 6-6-17\CC Staff Report- Maple Hills Condo Amended Site Plan 6-13-17.docx

Pool



PLAN OF TENNIS COURT AREA

Rock 1-22-16



N 43° 12' 05" E 1430.29'

BOUNTIFUL BOULEVARD

S 43° 12' 05" W

RIDGEWOOD WAY SOUTH

RIDGEWOOD WAY SOUTH

RIDGEWOOD LANE EAST

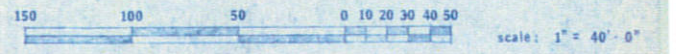
2050 SOUTH STREET

GOLF COURSE

WEST 460.00'

RECREATION AREAS	
AREAS #1-7	= 78,734 S.F.
WEST SITE AREAS	= 16,440 S.F.
NORTH SITE AREAS	= 31,068 S.F.
TOTAL	126,242 S.F.
151 TOTAL CONDOMINIUM UNITS	
REQ'D RECREATION	= 800 S.F./UNIT
(151)(800)	= 120,800 S.F. REQ'D.

ridgewood of maple hills



ROBERT T. DEWEY AIA
 Architect
 NOV 11 1976
 5 South 100 West
 Bountiful, Utah 84010

To the City of Bountiful:

May 3, 2017

The Board of the Ridgewood Owners Association of the Ridgewood of Maple Hills Condominiums has voted unanimously to repurpose the Association's two tennis courts, which have suffered from disrepair and disuse for years. The project is slated to include grass, a recreational court, gazebo, picnic area and parking. The current drawing of the project is attached. A permit has been obtained to replace the current retaining wall and that work is underway or completed. The next phase is to provide parking space for 9 cars. We now seek approval to install the 9 parking spaces as shown on the drawing.

The grounds for the Board's unanimous decision respecting the additional parking spaces include these:

1. At a town hall meeting, we obtained the sense of the community in support.
2. The 142 units at Ridgewood of Maple Hills are spread over 33 acres. We believe we have more acreage per household (.23 acres) than any other condominium project in Bountiful. Clearly neither green space nor urban spacing will be compromised by the addition of 9 parking spaces.
3. The Ridgewood of Maple Hills Site Plan on file with the City called for a total of 120,800 square feet of recreational area (including our extensive lawns): 800 square feet x 151 units. The Site Plan shows that, in fact, 126,000 square feet of recreational area is included in the project, an excess of 5,200 square feet. The additional parking will require slightly less than 5,000 square feet; Ridgewood of Maple Hills will still have excess recreational area. (We also note that the Site Plan provided for the additional construction of 151 units; only 142 units were actually constructed.)
4. The 9 parking spaces will be adjacent to our Clubhouse and Swimming Pool. Currently our Clubhouse and Swimming Pool have only 13 contiguous parking spaces, with an additional 11 across the street. Clubhouse and swimming activities leave cars congesting our narrow private streets or parked inconveniently from these facilities. Nine new parking spaces will go a long way toward relieving this congestion.
5. Since our condominiums were built, the average per household number of cars has increased by at least half a car (for 1970's, see <https://www.fhwa.dot.gov/ohim/hig/bar2.htm> ; for recent numbers see https://www.rita.dot.gov/bts/publications/passenger_travel_2016/tables/fig2_10). Assuming our households are average, this means we are trying to accommodate over 70 more cars than when our project was built. But the Board's personal observation is that we are accommodating many more additional cars. Some of our households now have 3, 4, and 5 vehicles. Our narrow private streets are sometimes congested with parked cars, even though our rules do not allow parking on our streets. We have only 181 parking spaces to accommodate guest and resident vehicles. Many of the most convenient guest parking spaces are occupied by resident vehicles. The 9 additional parking spaces are located in the area of our greatest need.

The Ridgewood Homeowners Association respectfully requests approval for 9 parking spaces as shown on the accompanying drawing.

For the Board: Ralph R. Mabey, a Member. (801) 599 3300; rmabey@kmclaw.com; 2135 Ridgewood Way, Bountiful, Utah 84010.

Council Staff Report

Subject: Preliminary and Final Subdivision Approval for Hepworth Farms Subdivision
Address: 444 North 400 East
Author: City Engineer
Department: Engineering, Planning
Date: June 13, 2017



Background

Ms. Janet Gold is requesting preliminary and final approval for a five lot subdivision at the northeast corner of 400 North and 400 East. The property is not in a subdivision and consists of three parcels which combined contain 3.21 acres and currently have four single family homes and a large detached barn/garage.

Analysis

The proposed subdivision consists of five lots that front onto 400 North and also 400 East. Currently the three parcels consist of a large flag lot which fronts on to 400 East, a corner lot parcel with a single home and a large lot fronting on 400 North which contains two homes. The owners are anxious to subdivide the property so that each of the existing homes is on a lot that is compliant with current zoning regulations. The remaining property is then placed in a new single family lot.

This property is located in the R-4 Zone. All of the proposed lots exceed the minimum lot size and frontage requirements, with the smallest lot at 8,532 sq.ft., and the largest at 70,983 sq.ft. Although the lots are not nice rectangular parcels, they have been divided so that all of the existing houses meet the required setbacks and side yards.

Currently, there is a large overhead power transmission line running over what will become lot 3 and lot 4. A new 15 ft. wide utility easement has been shown on the final plat covering the power lines.

The proposed new lot faces 400 East along the newly reconstructed concrete street. Culinary water is available from a 6" fire hydrant line just north of the lot, irrigation water is already stubbed into the property and while 400 East was under construction, a sewer lateral to serve the lot was installed so that the new street would not have to be excavated to provide for utilities. Obviously, all of the other homes are already attached to utilities. Power in the area is all overhead and will be available to the new lot.

Because the only new lot fronts onto the recently reconstructed 400 East Street, the walk and the curb and gutter are almost brand new. No overall bond will be required for the subdivision, however the damaged curb and walk and drive approaches along the 400 North frontage will be required to be removed and replaced with Bountiful standard improvements. In addition,

the concrete will be required to be removed from the park strips and replaced with landscaping meeting Bountiful City ordinances along the 400 North frontage in the area where the walk and curb are replaced. A bond will be required to cover that work.

With this being an already developed area, no on-site storm water detention basin will be required, rather the developer will be required to pay the normal Storm Water Impact Fee.

Department Review

The proposed preliminary plat has been reviewed by the Engineering Department and Planning Department.

Recommendation

The Planning Commission passes along a recommendation for preliminary and final approval of the Hepworth Farms Subdivision with the following conditions.

1. Remove and replace the damaged C&G and walk along 400 North and remove the corresponding concrete park strip and replace with approved landscaping
2. Payment of all required fees.
3. Post a bond and sign a development agreement for the required subdivision improvements
4. Provide a current Title Report.

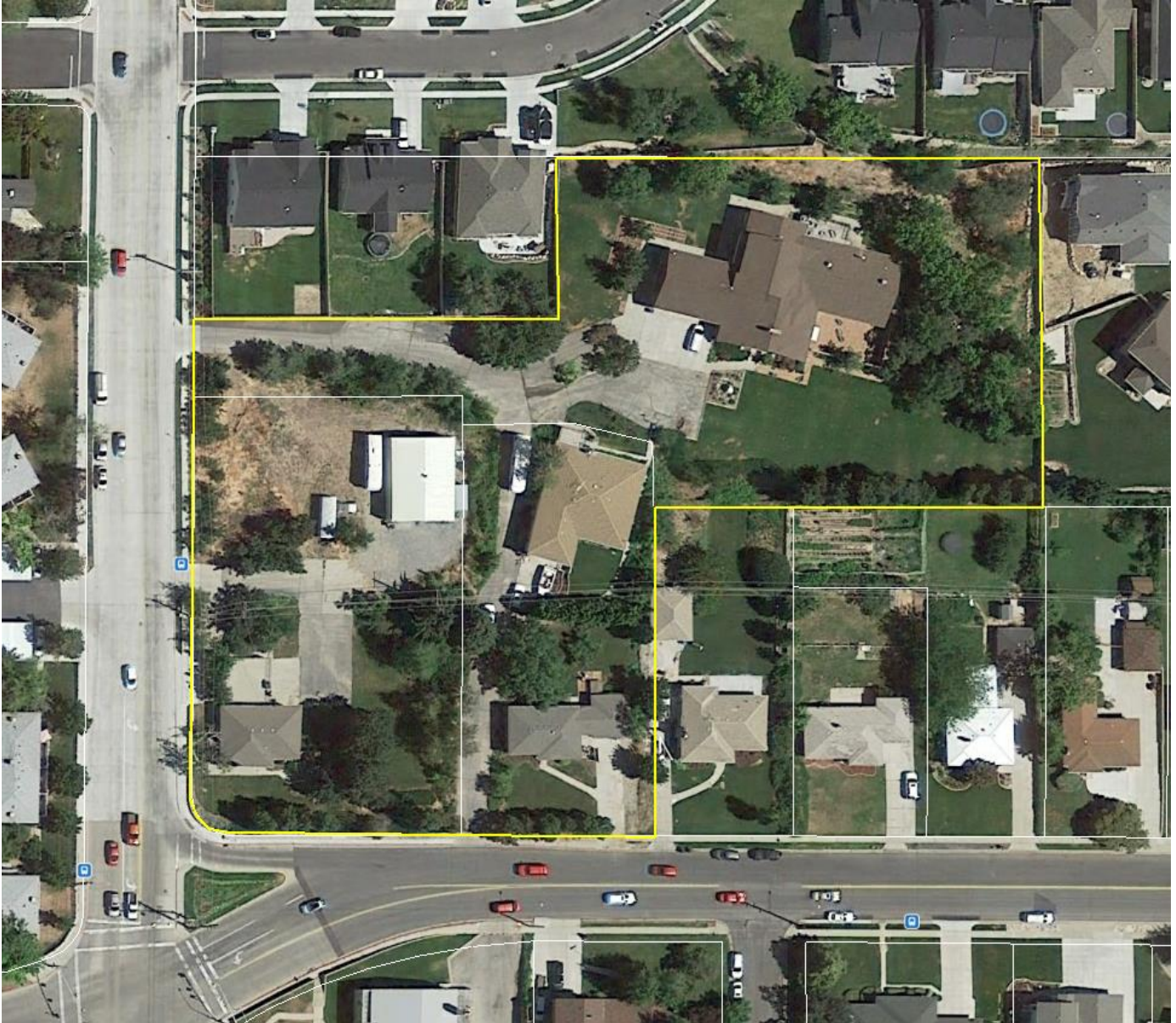
Significant Impacts

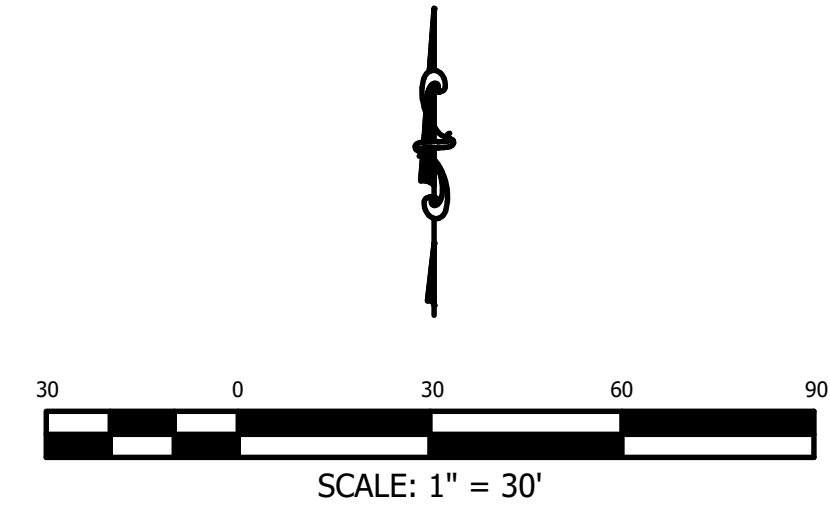
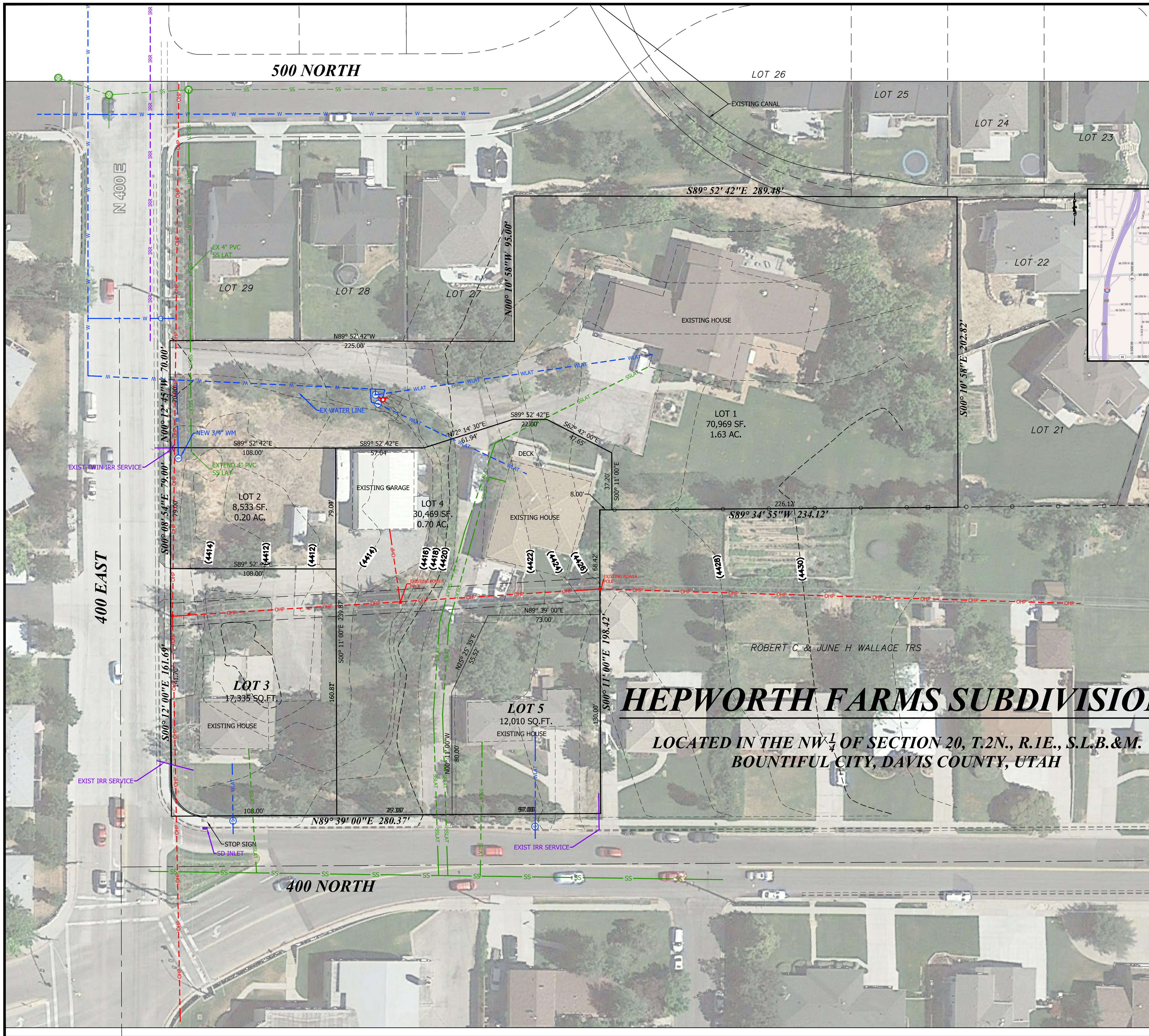
This places 5 homes where there has historically only been four so all of the impacts are minor and will not have a detrimental effect on the surrounding area.

Attachments

Aerial photo showing the area to be subdivided
A copy of the Hepworth Farms Subdivision Preliminary Plat.
A copy of the Hepworth Farms Subdivision Final Plat.

Aerial Photo of the Proposed Hepworth Farms Subdivision





PROJECT LOCATION

VICINITY MAP
NEW DESCRIPTION

Insert description here

HEPWORTH FARMS SUBDIVISION

LOCATED IN THE NW 1/4 OF SECTION 20, T.2N., R.1E., S.L.B.&M.
BOUNTIFUL CITY, DAVIS COUNTY, UTAH

ZONE R-M
TOTAL ACREAGE = 3.21 AC.
FEMA NOTES
ZONE X- AREA IS ABOVE 500 YEAR FLOOD LEVEL

SUB-DIVIDER
JANET GOLD
403 E 400 N
BOUNTIFUL, UT

ENGINEER / SURVEYOR
H & A ENTELLUS
181 NORTH 200 WEST, SUITE #4
BOUNTIFUL, UTAH 84010

181 North 200 West, Suite #4
Bountiful, Utah 84010
Phone 801-298-2236



**PRELIMINARY PLAT
NOT FOR
CONSTRUCTION**

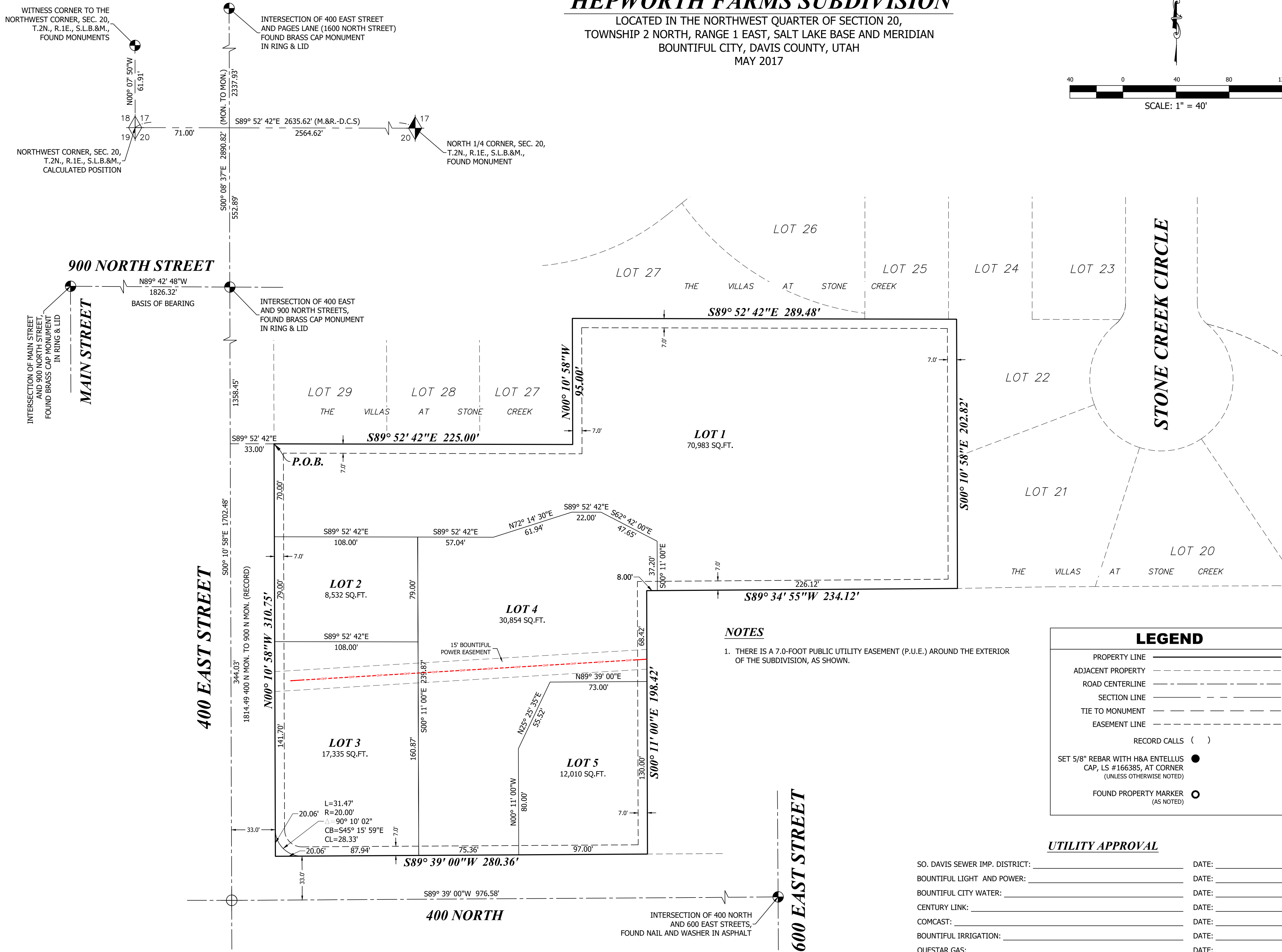
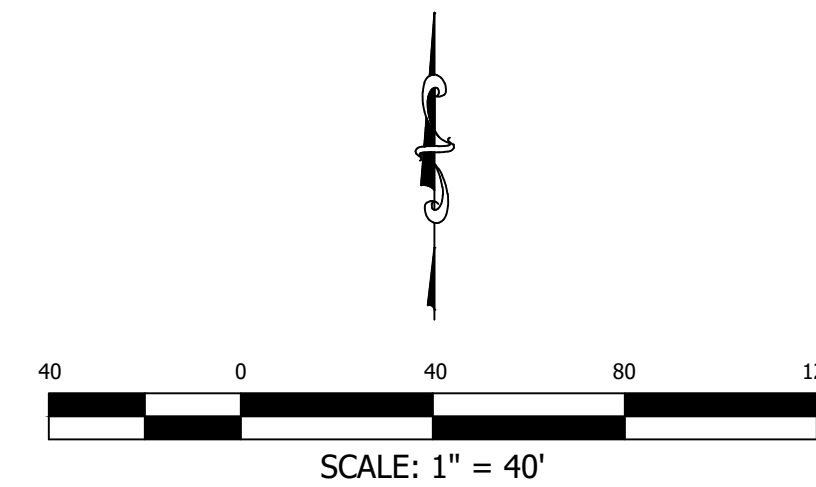
**PRELIMINARY PLAT
HEPWORTH FARMS SUBDIVISION**

400 NORTH AND 400 EAST
LOCATED IN THE NW 1/4 OF SECTION 20, T.2N., R.1E., S.L.B.&M.
BOUNTIFUL CITY, DAVIS COUNTY, UTAH

DATE:	DESCRIPTION:
DRAWN: JBY	[DATE]
APPROVED: STA	[DATE]
PROJECT: 13-120 PRE PLAT.dwg	
C400 PRELIMINARY SUBDIVISION	

HEPWORTH FARMS SUBDIVISION

LOCATED IN THE NORTHWEST QUARTER OF SECTION 20,
TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN
BOUNTIFUL CITY, DAVIS COUNTY, UTAH
MAY 2017



NOTES
1. THERE IS A 7.0-FOOT PUBLIC UTILITY EASEMENT (P.U.E.) AROUND THE EXTERIOR OF THE SUBDIVISION, AS SHOWN.

LEGEND	
PROPERTY LINE	—————
ADJACENT PROPERTY	- - - - -
ROAD CENTERLINE	—————
SECTION LINE	—————
TIE TO MONUMENT	—————
EASEMENT LINE	—————
RECORD CALLS ()	
SET 5/8" REBAR WITH H&A ENTELLUS CAP, LS #166385, AT CORNER (UNLESS OTHERWISE NOTED)	●
FOUND PROPERTY MARKER (AS NOTED)	○

UTILITY APPROVAL	
SO. DAVIS SEWER IMP. DISTRICT:	DATE: _____
BOUNTIFUL LIGHT AND POWER:	DATE: _____
BOUNTIFUL CITY WATER:	DATE: _____
CENTURY LINK:	DATE: _____
COMCAST:	DATE: _____
BOUNTIFUL IRRIGATION:	DATE: _____
QUESTAR GAS:	DATE: _____

SURVEYOR'S CERTIFICATE

I, VON R. HILL, A PROFESSIONAL LAND SURVEYOR HOLDING CERTIFICATE NO. 166385 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, DO HEREBY CERTIFY THAT BY THE AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HEREWITH AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS HEPWORTH FARMS SUBDIVISION AND THAT SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN.

VON R. HILL, P.L.S. UT #166385 DATE _____

BOUNDARY DESCRIPTION

BEGINNING AT THE SOUTHWEST CORNER OF LOT 29, THE VILLAS AT STONE CREEK, LOCATED IN THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH SAID POINT BEING SOUTH 00°10'58" EAST 1358.45 FEET ALONG THE MONUMENT LINE OF 400 EAST STREET AND SOUTH 89°52'42" EAST 33.00 FEET FROM THE MONUMENT AT 900 NORTH AND 400 EAST STREETS, SAID MONUMENT IS SOUTH 89°52'42" EAST 71.00 FEET ALONG THE SECTION LINE AND SOUTH 00°08'37" EAST 552.89 FEET ALONG THE CENTER LINE OF 400 EAST STREET FROM THE NORTHWEST CORNER OF SECTION 20, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH AND RUNNING THENCE ALONG THE BOUNDARY OF THE VILLAS AT STONE CREEK THE FOLLOWING 4 COURSES AND DISTANCES:
SOUTH 89°52'42" EAST 225.00 FEET,
NORTH 00°10'58" WEST 95.00 FEET,
SOUTH 89°52'42" EAST 289.48 FEET,
SOUTH 00°10'58" EAST 202.82 FEET;
THENCE SOUTH 89°34'55" WEST 234.12 FEET;
THENCE SOUTH 00°11'00" EAST 198.42 FEET TO THE NORTH LINE OF 400 NORTH STREET;
THENCE SOUTH 89°39'00" WEST 280.36 FEET ALONG SAID STREET TO THE EAST LINE OF 400 EAST STREET;
THENCE NORTH 00°10'58" WEST 310.75 FEET ALONG SAID STREET TO THE POINT OF BEGINNING, CONTAINING 3.209 ACRES.

OWNER'S DEDICATION

KNOWN ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CAUSED SAME TO BE SUBDIVIDED INTO PRIVATE LOTS, HEREAFTER TO BE KNOWN AS HEPWORTH FARMS SUBDIVISION, DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, INCLUDING STREETS AND EASEMENTS, AND DO WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENT OR OTHER ENCUMBRANCE WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE, AND OPERATION OF THE STREETS AND SAID EASEMENTS.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, 20____.

XXXXXXXXXXXXXXXXXXXX



181 North 200 West, Suite #4
Bountiful, Utah 84010
Phone 801-298-2236
PROJECT #1463001 03/07/2017 JH
04/17/2017 JH
05/16/2017 JRC

CITY COUNCIL'S APPROVAL
PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH, ON THIS _____ DAY OF _____, 20____.
CITY RECORDER ATTEST: _____
MAYOR: _____

CITY ENGINEER'S APPROVAL
APPROVED BY THE BOUNTIFUL CITY ENGINEER, THIS _____ DAY OF _____, 20____.
BOUNTIFUL CITY ENGINEER _____

PLANNING COMMISSION APPROVAL
APPROVED BY THE PLANNING COMMISSION OF BOUNTIFUL CITY, THIS _____ DAY OF _____, 20____.
PLANNING DIRECTOR _____

CITY ATTORNEY'S APPROVAL
APPROVED ON THIS _____ DAY OF _____, 20____.
BOUNTIFUL CITY ATTORNEY _____

DAVIS COUNTY RECORDER
ENTRY NO. _____ FEE PAID _____
FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20____
AT _____ IN BOOK _____ OF _____
COUNTY RECORDER: _____
BY: _____ DEPUTY

City Council Staff Report



Subject: Easement Release Request at 112 W. 2500 South
Author: Paul Rowland
Department: Engineering
Date: June 13, 2017

Background

As the result of a lot line adjustment, Doug Smith is requesting an easement release on the old property line that was relocated by the adjustment.

Analysis

On April 17, 2017, the Administrative Committee granted a lot line adjustment between the properties at 102 and 112 W. 2500 South. One of the requirements of the adjustment was that the homeowners apply for an easement release for the easement that straddles the old line, and also grant an equal sized easement along the new alignment. The property owner has now submitted the necessary signed paperwork to finalize this easement release request.

All of the utility companies that signed the subdivision plat have reviewed the request and all have signed off on the release. A new easement along the property line in the adjusted location has been provided by the owners.

Department Review

This has been reviewed by the Engineering Department.

Significant Impacts

None

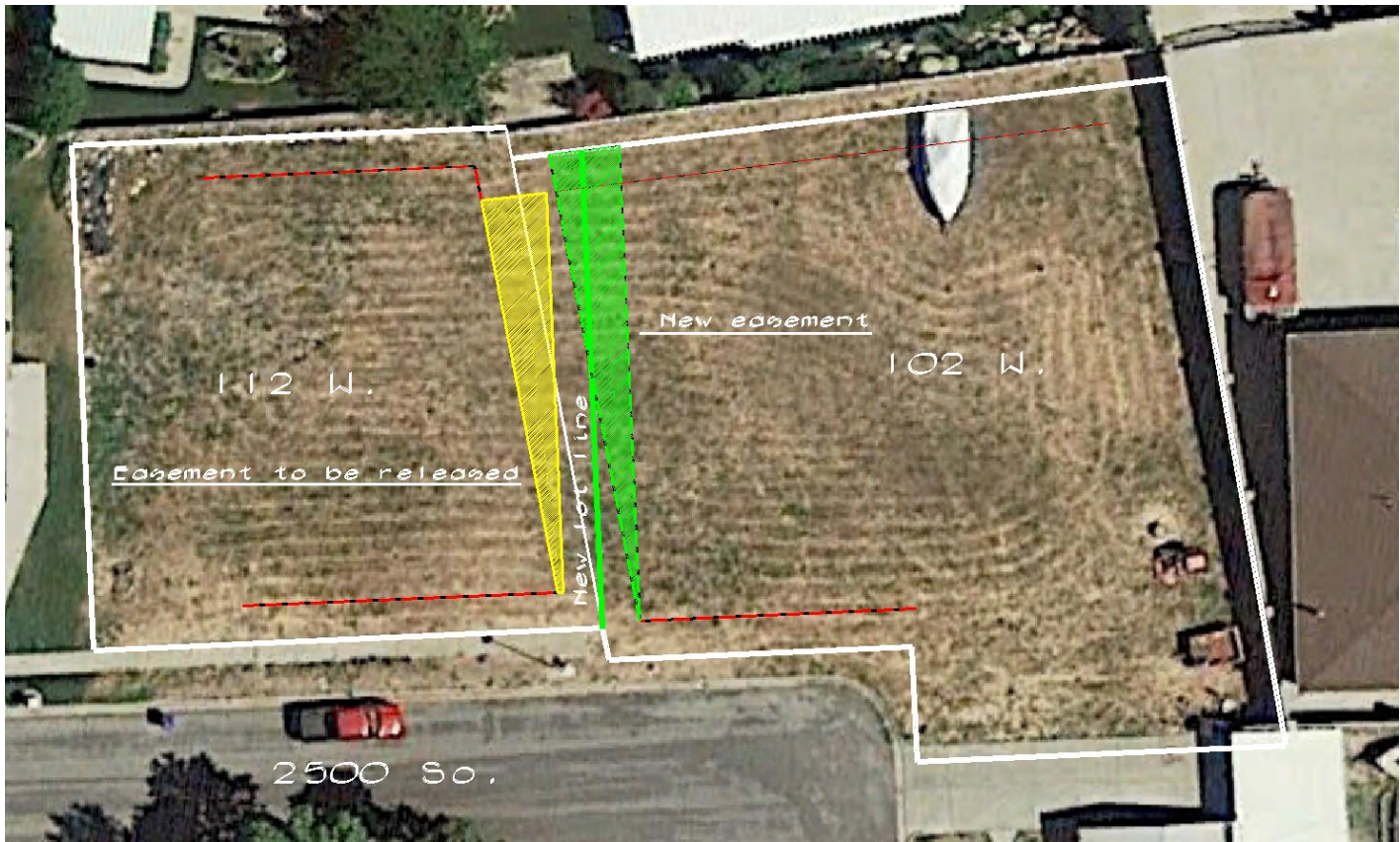
Recommendation

I recommend that the City Council approve this Easement Release and authorize the Mayor to sign the release document.

Attachments

Diagram showing the location of the proposed release
Copy of the Release of Easement document signed by the City Engineer

Easement Release for
102 and 112 W. 2500 So.



112 West 2500 south Lot 207

RELEASE OF EASEMENT

BOUNTIFUL, a municipal corporation, does hereby release a utility easement over, and under and across the following described property:

EASEMENT VACATION DESCRIPTION

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF AN EXISTING 7.00-FOOT EASEMENT WITH THE NORTH LINE OF AN EXISTING 7.00-FOOT EASEMENT, BEING NEAR THE SOUTHEAST CORNER OF LOT 207, FRANKLIN FARMS SUBDIVISION PHASE 2, LOCATED IN THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, SAID POINT BEING NORTH 10°57'40" WEST 7.08 FEET ALONG THE LOT LINE AND SOUTH 87°31'19" WEST 7.08 FEET ALONG THE EXTENSION OF SAID NORTH EASEMENT LINE FROM THE SOUTHEAST CORNER OF SAID LOT 207, AND RUNNING THENCE NORTH 10°57'40" WEST 74.31 FEET; THENCE NORTH 83°00'00" EAST 12.12 FEET TO A POINT BEING 7.00 FEET PERPENDICULARLY DISTANT SOUTHERLY FROM THE NORTH LINE OF LOT 412, FRANKLIN FARMS SUBDIVISION PHASE 4, ALSO BEING 7.00 FEET PERPENDICULARLY DISTANT WESTERLY FROM A PROPOSED LOT LINE; THENCE SOUTH 02°28'41" EAST 74.46 FEET TO THE EXTENSION OF SAID NORTH EASEMENT LINE; THENCE SOUTH 87°31'19" WEST 1.12 FEET TO SAID INTERSECTION POINT AND TO THE POINT OF BEGINNING.

UTILITY COMPANY APPROVAL

Bountiful City Engineer	<u>[Signature]</u>	Date	<u>6-7-17</u>
Bountiful Power	<u>R. Alan James</u>	Date	<u>5-15-2017</u>
Bountiful Subcon. District	<u>[Signature]</u>	Date	<u>15 MAY 2017</u>
Questar Gas	<u>see attached sheet</u>	Date	<u>17 May - 2017</u>
Qwest	<u>see attached sheet</u>	Date	<u>5-26-2017</u>
Bountiful Water	<u>[Signature]</u>	Date	<u>5-16-17</u>
South Davis Sewer	<u>[Signature]</u>	Date	<u>5-15-17</u>
Comcast	<u>see attached sheet</u>	Date	<u>6-1-2017</u>

801
626 mit
5401

909
Allhouse
803-603-
2056

Dated this _____ day of _____, _____.

Mayor _____

Attest: _____
City Recorder

STATE OF UTAH)
)
County of Davis)

On the _____ day of _____, _____ personally appeared before me, _____, Major and _____, City Recorder of Bountiful, who each being by me duly sworn did say that the above instrument was signed in behalf of Bountiful, Municipal Corporation, by authority of the City Council and they did each acknowledge to me that they executed the same.

Notary Public
Seal