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Minutes of the
Bountiful City Council
City Council Chambers
January 14, 2014 7:00 p.m.

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Present:	Mayor:	Randy C. Lewis
	Council Members:	Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight, and John Pitt
	City Manager:	Gary Hill
	Assistant City Manager:	Galen Rasmussen
	City Attorney:	Russell Mahan
	City Engineer:	Paul Rowland
	City Recorder:	Kim J. Coleman
	Department Heads:	Allen Johnson, Power Tom Ross, Police Mark Slagowski, Water
	Recording Secretary:	Nancy Lawrence

Official Notice of this meeting had been given by posting a written notice of same and an Agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Mayor Lewis called the meeting to order at 7:02 p.m., and welcomed those in attendance. Visiting Boy Scout, Christian Norman, led the pledge of allegiance to the flag and Sister Ann Wagner, chaplain, offered the prayer/thought.

**MINUTES APPROVED FOR DECEMBER 10, 2013 AND
JANUARY 6, 2014 MEETINGS**

Mayor Lewis presented the City Council minutes of December 10, 2013 and January 6, 2014 for approval. Following a brief discussion regarding the construction excavation for the proposed new City Hall, Councilwoman Holbrook motioned to approve the minutes as written. Councilman Higginson seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight, and Pitt voted “aye”.

COUNCIL REPORTS

Councilman Knight reported that the Youth Council is getting ready for the Day at the Legislature to be held later this month. After touring the Capitol Building, they will come back to Bountiful for lunch and a former legislator will speak to them.

Councilwoman Holbrook reported that the Bountiful Community Service Council is preparing for a South Davis Emergency Preparedness Fair and the Summer Concert series is being finalized.

Councilman Pitt reviewed seasonal activities of the Downtown Merchants and he noted that they are working hard to stimulate the economy of the downtown area.

1 **YOUTH COUNCIL REPORT**

2 Reported above by Councilman Knight.

3
4 **EXPENDITURES APPROVED FOR NOVEMBER 2013 SUMMARY**
5 **AND FOUR DECEMBER 2013 DATES**

6 Mayor Lewis presented the November 2013 Budget Summary and Expenditure Report
7 and the weekly expenditure reports for December 2, 9, 16, and 30, 2013. Following a brief
8 discussion, Councilman Higginson made a motion to approve the following expenditures:
9 Summary of November, 2013 (\$5,476,437.32 expenses, plus capital outlay of \$217,439.46)
10 totaling \$5,693,876.78; December 2, 2013, \$456,720.36; December 9, 2013, \$135,228.82;
11 December 16, 2013, \$156,244.96; December 30, 2013, \$1,033,649.98. Councilman Knight
12 seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook,
13 Knight, and Pitt voted “aye”.

14
15 **INTRODUCTION AND REPORT – BOUNTIFUL COMMUNITIES**
16 **THAT CARE – CATHERINE HOLBROOK**

17 Catherine Holbrook, Administrative Director of Bountiful Communities That Care
18 (BCC), was welcomed by Mayor Lewis, following which she shared a video that featured the
19 activities and emphasis of the mission of BCC. Ms. Holbrook explained that the entities that
20 work together include the courts, schools, city police and legislators, as well as service
21 organizations. The purpose of the organization is to provide programs and activities that
22 encourage and promote positive behavior for youth. The organization is funded through grants
23 and donations.

24
25 **APPROVAL GIVEN TO PURCHASE TWO TRUCKS FOR WATER DEPT.**

26 Mr. Slagowski reported that this year’s budget includes the purchase of two ¾ ton pickup
27 trucks to replace the trucks driven by the Field Services representative and the Valve Specialist.
28 Bids were requested and it is the recommendation of staff to purchase the two trucks from Larry
29 Miller (Dodge ¾ ton) at a unit cost of \$27,839.00, State bid pricing. The amount is within budget
30 (\$55,678.00 total) and will leave enough money in the budget for small items needed to place
31 the trucks in service. Following a brief discussion, Councilman Pitt made a motion to approve
32 the purchase of the two trucks from Larry Miller, as recommended. Councilman Higginson
33 seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook,
34 Knight and Pitt voted “aye”.

35
36 **2014 CITY COUNCIL MEETING SCHEDULE ADOPTED**

37 Mr. Mahan reviewed that State Code requires that the City Council give public notice at
38 least once each year of its annual meeting schedule, and that it specify the date, time, and place
39 of the scheduled meetings. For the last fifteen years, the Bountiful City Council has met on the
40 2nd and 4th Tuesdays of each month at 7:00 p.m. in the Council Chambers. It is recommended
41 that this same schedule be set for the 2014 calendar year. Mr. Mahan noted that no meetings will
42 be held on November 25th and December 23rd. Public Notice will be given to this effect.
43 Councilman Knight made a motion to adopt the City Council meeting schedule, as
44 recommended. Councilwoman Holbrook seconded the motion and voting was unanimous.
45 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

1 **FINAL SITE PLAN APPROVED FOR AUTO SALES OFFICE –**
2 **XTRA AUTOMOTIVE, 588 WEST 2600 SOUTH**

3 Mr. Rowland presented the request of Nate Pugsley (representing Brighton Homes,
4 applicant) for final site plan approval for an approximately 2800 sq. ft. auto sales office and
5 parking lot. This request has been reviewed by the staff and Planning Commission and comes to
6 the Council with a positive recommendation subject to the following conditions:

- 7 1. Install a 6-ft. wide sidewalk along any section of the property frontage that is not part
8 of the final UDOT street widening project.
- 9 2. Make any redline corrections.
- 10 3. Pay any required fees.
- 11 4. The power service into the new building to be underground if the Bountiful Light and
12 Power can accommodate.

13
14 Discussion focused on the proposed UDOT project(s), following which Councilman
15 Higginson made a motion to grant final site plan approval, as recommended. Councilwoman
16 Holbrook seconded the motion and voting was unanimous. Councilpersons Harris, Higginson,
17 Holbrook, Knight and Pitt voted “aye”.

18
19 **QUIT CLAIM DEED APPROVED FOR PROPERTY AT 500 SO 500 WEST**

20 Mr. Rowland reviewed that in 2000 the Walgreens store at 500 South and 500 West was
21 required by the State Department of Transportation (UDOT) to deed a seven ft. wide strip of
22 property along the 500 South frontage to Bountiful City in exchange for consideration of
23 property accesses. With I-15 HOV Lane/500 South Intersection Improvement Project about to
24 begin, the UDOT is requesting that the City deed this narrow strip of property to the State for use
25 as an additional travel lane on 500 South.

26
27 Mr. Rowland reviewed the ramifications of this request and noted that it has been
28 reviewed by the City Manager and City Attorney. It is the recommendation of staff to approve
29 the transfer of title for the small parcel of ground along the Walgreens property and authorize the
30 Mayor to sign the necessary Quit Claim Deed. Councilwoman Holbrook made a motion to this
31 effect, Councilman Higginson seconded the motion and voting was unanimous. Councilpersons
32 Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

33
34 **COUNCIL APPROVES APPOINTMENTS OF CITY TREASURER AND RECORDER**

35 Mr. Mahan reviewed that State law provides that “before the first Monday in February
36 following a municipal election, the Mayor, with the advice and consent of the City Council, shall
37 appoint a qualified person to each of the offices of City Recorder and Treasurer.” In compliance
38 with this law, it is the recommendation of the Mayor that Kim Coleman be appointed as
39 Bountiful City Recorder and Galen Rasmussen as Bountiful City Treasurer. Councilman Pitt
40 made a motion to appoint these persons, as recommended. Councilman Higginson seconded the
41 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and
42 Pitt voting “aye”.

43
44 Councilman Pitt, having just gone through the election process, took this opportunity to
45 thank Mr. Coleman for a job well done on elections.
46

RES. NO. 2014-01 ADOPTED RE: APPOINTMENT OF MAYOR LEWIS TO SOUTH DAVIS RECREATION DISTRICT ADMIN. CONTROL BOARD

Mr. Mahan reviewed that Bountiful City is a member of the South Davis Recreation District and the mayor of each city sits on the Board as appointed by the respective City Councils. He recommended that Mayor Randy C. Lewis be appointed as the Bountiful City representative to the South Davis Recreation District Board and that the Council adopt Resolution No. 2014-01 entitled, A RESOLUTION APPOINTING MAYOR RANDY C. LEWIS AS THE BOUNTIFUL CITY REPRESENTATIVE ON THE ADMINISTRATIVE CONTROL BOARD OF THE SOUTH DAVIS RECREATION SPECIAL SERVICE DISTRICT. Councilman Higginson made a motion to adopt Res. No. 2014-01, as recommended. Councilwoman Holbrook seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight, and Pitt voted “aye”.

CITY ATTORNEY CONDUCTS ANNUAL OPEN AND PUBLIC MEETINGS ACT TRAINING

Mr. Mahan reviewed that the Utah Open & Public Meetings Act is a part of the Utah Code and requires that the business of City government be conducted in certain ways. It is the duty of the Mayor to conduct annual training on its requirements. In fulfillment of this requirement, Mr. Mahan conducted training and provided copies of the Utah Open and Public Meetings Act to each elected official.

STAFF AND COUNCIL CALENDARING ITEMS

In conjunction with the closed session included on the Agenda, Councilman Higginson requested that the Agenda be amended to include discussion of pending litigation in the closed session this evening. At 8:08 p.m. he made a motion to this effect and to adjourn the open meeting to closed session to discuss pending litigation and the acquisition of real property. Councilman Knight seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight, and Pitt voted “aye”.

Attendance at Closed Session

- Mayor Lewis
- Councilpersons Harris, Higginson, Holbrook, Knight and Pitt
- Mr. Hill
- Mr. Mahan
- Mr. Rowland
- Allen Johnson
- Mark Slagowski

RANDY C. LEWIS, Mayor

KIM J. COLEMAN, City Recorder

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