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**Minutes of the  
Bountiful City Council Meeting  
February 11, 2014, 6:00 p.m.**

Present: Mayor: Randy C. Lewis  
Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight, and John Pitt  
City Manager: Gary Hill  
City Attorney: Russell Mahan  
City Engineer: Paul Rowland  
City Recorder: Kim J. Coleman  
Department Heads: Gary Blowers, Streets  
Todd Christensen, Assistant Engineer  
Allen Johnson, Power  
Tom Ross, Police  
Recording Secretary: Nancy Lawrence

**Work Session: - 6:00 p.m. to 7:00 p.m.**  
**Conference Room**

**UTA Update on Davis/SLC Community Connector Study**

Mr. Hill introduced the UTA team (Hal Johnson, Chuck Yates, Brett Cooland), and explained that Bountiful staff members have been meeting with UTA to discuss possible routes and modes of transportation to connect the South Davis community to Salt Lake City. A colored rendering of the six initial screening corridors was distributed and unique features of each were pointed out. Data on ridership and daily boardings was used to compare the alternative routes. The UTA group indicated that the goal of the study was to determine the best alternative for improved transit service on the east side of I-15.

Concerns of businesses and adjoining communities were pointed out and the Council was asked to share their preferences. It was the consensus of the Council, that light rail NOT be considered, but instead that the focus be on bus service (both Bus Rapid Transit and regular). Mr. Johnson said that UTA will continue on their course with the study by going next to the public with advertised Open Houses and it was suggested that the merchants of Bountiful be specifically contacted.

**City Personnel Policies Amendments**

Mr. Mahan reviewed the proposed Resolution No. 2014-02 which will be presented in the general meeting and explained that it is an omnibus resolution used to amend several unrelated items concerned with the City Personnel Policies and Procedures Manual. He briefly reviewed the proposed changes and the rationale for making them.

**Water Sale Agreement with West Bountiful**

Mr. Rowland explained that the City of West Bountiful experienced the misfortune of drilling a dry well and is anxiously looking for additional water sources. Discussion with the City Engineer from West Bountiful led to the possible solution of Bountiful selling to West Bountiful the needed 200-acre-ft. of water during our off season. He then reviewed the details of the proposed Interlocal Agreement which will be presented in the general meeting, and responded to questions from the Council.

The Work Session adjourned to Regular Meeting at 7:00 p.m.



1 and for excellence in parks and golf course maintenance. He also acknowledged the support of  
2 Jerry's wife, Peggy, and noted that Peggy and Jerry met when Peggy was working at the  
3 Recreation Center and Jerry for the Parks Department.  
4

5 Jerry gave a few remarks, noting that it was a wonderful experience to work with the City  
6 and shared the experience of learning he was going to be a father while he was at work on the  
7 13<sup>th</sup> hole at the golf course. He said he is looking forward to spending time with his family and  
8 thanked his "City family" for their support and friendship over the years. Peggy also expressed  
9 appreciation for their time with the City and noted that it will be the first time in 20 years that  
10 they can take a trip for their anniversary, which occurs when Summerfest is underway.  
11

12 Mayor Lewis thanked Jerry and Peggy for their dedication and great effort and he  
13 presented Jerry with a token of appreciation on behalf of the City. Councilpersons Higginson  
14 and Holbrook added comments of appreciation.  
15

### 16 **CITIZEN POLICE ACADEMY PRESENTATION**

17 Chief Ross explained that Chief Butler (Woods Cross police chief) initiated the formation  
18 of the Citizen Police Academy, which was introduced to educate citizens about the structure and  
19 activities of local law enforcement. Attendance is voluntary and free and classes are scheduled  
20 over a 13-week period. Stephanie Gonzales, Woods Cross Police Department, coordinates the  
21 Academy. Agencies currently participating as presenters, with on-site tours, are police  
22 departments from Woods Cross, Sunset, North Salt Lake, Farmington, Centerville, and  
23 Bountiful; the Davis County Sheriff's Office, and the South Davis Metro Fire Station.  
24

25 Ed Biehler, Assistant Police Chief, stated that citizens are encouraged to attend and  
26 become more familiar with the role of law enforcement and how they (the citizens) can enhance  
27 public safety. More information is available on the City web site, as well as Facebook.  
28

### 29 **APPOINTMENT OF COUNCIL LIASIONS**

30 Mr. Hill explained that new Council liaison assignments have been recommended by the  
31 Mayor, with Budget Committee chair assignments as follows: Finance & Administration –  
32 Mayor Lewis; Streets & Sanitation, Councilman Higginson; Water, Councilwoman Harris;  
33 Power, Councilwoman Holbrook; Parks, Recreation, and Arts, Councilman Pitt; and Public  
34 Safety, Councilman Knight. The Mayor has also recommended the names of Jed Pitcher  
35 (presently serving) and Dan Bell (to replace Richard Foster) to serve as Power Commissioners,  
36 and Brad Johnson, Richard Watson, Milo Paskett, and Gary Johnson to serve on the Community  
37 Service Council. Councilman Pitt motioned to support the recommendations as made by Mayor  
38 Lewis. Councilwoman Holbrook seconded the motion and voting was unanimous.  
39 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted "aye".  
40

### 41 **APPROVAL GRANTED TO REPLACE MOTOR AT** 42 **CALDER WELL – WATER DEPARTMENT**

43 Mr. Rowland reviewed that there was a failure at the Calder Well 2 in December, 2013  
44 and since that time the staff has explored options for getting the well back on line. He reviewed  
45 the project and associated costs, including a comparative bid report. It is the staff  
46 recommendation to authorize an expenditure of \$51,709 to Nickerson Company for the purchase  
47 and installation of a new pump, motor, and related equipment. He explained that \$40,000 is  
48 included in this year's budget to replace the pump and motor equipment at the Eggett pump

1 station and this will be put off until next year. The balance of the costs will come from  
2 somewhere else in the Water Department budget. Councilman Higginson made a motion to  
3 approve the purchase, as recommended by staff. Councilwoman Holbrook seconded the motion  
4 and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

5  
6 **APPROVAL GIVEN TO PURCHASE SWITCHGEAR – POWER DEPARTMENT**

7 Mr. Johnson reported that it is necessary to replace a rusting switchgear can on 400 North  
8 1300 East, in conjunction with an underground cable replacement. Bids were requested and it is  
9 the recommendation of staff and the Power Commission to approve the purchase of a new PMH-  
10 5 switchgear from Codale Electric – S & C in the amount of \$10,560.00. This is within budget.  
11 Councilwoman Holbrook made a motion to approve the purchase, as recommended, Councilman  
12 Higginson seconded the motion and voting was unanimous. Councilpersons Harris, Higginson,  
13 Holbrook, Knight and Pitt voted “aye”.

14  
15 **BID TO PURCHASE TRANSFORMERS FROM NORTHERN POWER**  
16 **APPROVED – POWER DEPARTMENT**

17 Mr. Johnson reported that bids were requested for 79 transformers to replenish inventory  
18 for emergency repairs and to meet the needs of upcoming projects. It is the recommendation of  
19 staff and the Power Commission to award the bid to Northern Power – Ermco for 79  
20 transformers at a total cost of \$141,470.00. The selection was based on total owning cost, which  
21 for the transformers purchased is \$481,760.35. Following a brief discussion, Councilwoman  
22 Holbrook made a motion to award the bid to Northern Power, as recommended. Councilman  
23 Higginson seconded the motion which carried unanimously. Councilpersons Harris, Higginson,  
24 Holbrook, Knight and Pitt voted “aye”.

25  
26 **APPROVAL GIVEN TO PURCHASE TRACTOR/SNOWBLOWER**  
27 **FOR PARKS DEPARTMENT**

28 Todd Christensen, Assistant Engineer, reviewed the proposal from the Parks Department  
29 to purchase a Steiner 440 4x4 25HP diesel tractor with a snow blower attachment. The tractor  
30 will replace a unit that is approximately 30 years old. It is the recommendation of staff to  
31 purchase a Steiner tractor from United Service and Sales based on their quote of \$27,384.30. It  
32 is within budget. The recommendation was based on cost, attachment versatility, and operator  
33 preference. In response to a question from Councilwoman Harris, Mr. Christensen said that the  
34 old tractor will most likely be auctioned off. Councilman Pitt motioned to approve the purchase,  
35 as recommended. Councilwoman Holbrook seconded the motion and voting was unanimous.  
36 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

37  
38 **SINGLE EVENT PERMIT APPROVED FOR ST. OLAF’S**  
39 **CATHOLIC SCHOOL**

40 Mr. Mahan presented the request of St. Olaf’s School for a Local Consent for a Single  
41 Event Alcohol Permit (“Permit”) for Saturday, April 26, 2014. He noted that St. Olaf’s requests  
42 these permits every six months, and has done so for many years. The City has never had a  
43 problem with issuance of this permit and he recommended that it be approved. Councilman  
44 Higginson motioned to approve the Permit, as recommended. Councilman Knight seconded the  
45 motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight and  
46 Moss voted “aye”.

1 **RES. NO. 2014-02 RE: CITY PERSONNEL POLICIES APPROVED**

2 Mr. Mahan explained that City employees are governed in their conduct at work, and the  
3 way they do their work, by the Bountiful City Policies and Procedures Manual. Any changes to  
4 this manual require adoption of a resolution. There are several changes which need to be made  
5 that are included in Res. No. 2014-02, entitled **A RESOLUTION REVISING THE BOUNTIFUL CITY**  
6 **PERSONNEL POLICIES AND PROCEDURES MANUAL WITH RESPECT TO THE IDENTIFICATION OF**  
7 **DEPARTMENT HEADS, THE EMPLOYMENT OF RELATIVES, USE OF COMPENSATION TIME,**  
8 **POSSESSION OF FIREARMS, AND DISCIPLINARY ACTIONS.** He noted that this omnibus resolution  
9 proposes to amend several unrelated items (creating a new department head position – Human  
10 Resources Manager; simplification of the hiring process; expanding the restrictions against the  
11 hiring of relatives; solving software issue related to recordkeeping for accrual and use of  
12 overtime; reprimand/disciplinary action for individual employees; and carrying of concealed  
13 firearm by employees if in compliance with State law).

14  
15 Mr. Mahan presented the proposed changes and discussion followed. Councilman  
16 Knight motioned to approve Res. No. 2014-02 and authorize the Mayor to sign it.  
17 Councilwoman Holbrook seconded the motion. The motion carried by a majority.  
18 Councilpersons Harris, Holbrook, Knight and Pitt voted “aye”. Councilman Higginson voted  
19 “nay”.

20  
21 **RES. NO. 2014-03 ADOPTED RE: FEES FOR BOUNTIFUL**  
22 **CITY CEMETERY**

23 Mr. Rowland reviewed that the current fees charged for the City cemetery are not  
24 meeting the costs of operation and maintenance and capital needs. This point was mentioned by  
25 the outside auditors in our last audit. It is, therefore, recommended that the fees be increased in  
26 order to preserve the solvency of the Cemetery Fund and to better reflect the actual costs of  
27 services rendered. As required by statute, he recommended that Res. No. 2014-03, entitled **A**  
28 **RESOLUTION SETTING NEW FEES FOR THE BOUNTIFUL CITY CEMETERY,** be adopted.  
29 Councilman Higginson made a motion to this effect, Councilwoman Holbrook seconded the  
30 motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight and Pitt  
31 voted “aye”. It was noted that Bountiful does not use this fund as a profit-centered business and  
32 will continue to keep rates as low as possible – which are much lower than most other  
33 cemeteries.

34  
35 **INTERLOCAL AGREEMENT BETWEEN BOUNTIFUL AND WEST**  
36 **BOUNTIFUL FOR THE SALE OF WATER APPROVED VIA RES. NO. 2014-04**

37 Mr. Rowland reviewed that over the past several years, West Bountiful has searched for  
38 and failed to find an additional source of culinary water to supplement their current supply.  
39 Analysis of Bountiful City’s current supply and the construction of the Villas at Stone Creek  
40 subdivision have shown that we have water available that can easily be sold and delivered to  
41 West Bountiful’s storage reservoir located adjacent to the new subdivision. Based on this  
42 analysis and West Bountiful’s current need, it is the staff recommendation to approve an  
43 Interlocal Agreement with West Bountiful for the annual sale of 200 acre-ft. of culinary water  
44 via adoption of Resolution No. 2014-04, entitled **A RESOLUTION APPROVING AN INTERLOCAL**  
45 **COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND WEST BOUNTIFUL CITY FOR THE**  
46 **SALE OF WATER.** Councilman Higginson made a motion to adopt Res. No. 2014-04, as  
47 recommended, Councilwoman Holbrook seconded the motion and voting was unanimous.  
48 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

**ORD. NO. 2014-02 ADOPTED RE: AGE RESTRICTED, ASSISTED LIVING AND CONVALESCENT HOUSING**

Mr. Mahan presented a recommendation that a moratorium be placed on applications (received after the close of business today) related to age-restricted housing and of assisted living, rest home and convalescent facilities within the City. He noted that we are currently meeting the needs of the baby boomer generation and that future needs will be different. The moratorium will provide time to study the matter and avoid over-construction in this sector. He recommended that Ord. No. 2014-02 entitled, **AN ORDINANCE ADOPTING A ZONING REGULATION IMPOSING A SIX MONTH MORATORIUM UPON, AND PROHIBITING THE PROCESSING OF APPLICATIONS AND APPROVALS FOR, AGE-RESTRICTED HOUSING AND OF ASSISTED LIVING, REST HOME AND CONVALESCENT FACILITIES WITHIN THE CITY**, be adopted. Councilman Knight made a motion to approve the ordinance as recommended. Councilman Higginson seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

**ORD. NO. 2014-03 ADOPTED RE: PIPELINE FRANCHISE**

Mr. Mahan reviewed that Uintah Express Pipeline has informed the City it wishes to bring “waxy crude oil” from Uintah to Woods Cross by a 135 mile pipeline. Although there are other routes available, their preferred route is through the streets of Bountiful City. The proposed pipeline franchise ordinance is proposed to prepare the City to deal with such a situation. He reviewed the proposed ordinance, entitled **AN ORDINANCE AMENDING THE BOUNTIFUL CITY CODE TO ADOPT A PIPELINE FRANCHISE ORDINANCE**, and recommended that it be adopted. Following a short discussion, Councilman Knight motioned to adopt the ordinance, as recommended. Councilman Higginson seconded the motion and voting was unanimous. Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voted “aye”.

**STAFF AND COUNCIL CALENDARING ITEMS**

Mr. Hill thanked the Council and staff for all the work that was done at the City Council retreat. He stated that he felt it was very worthwhile and effective.

Mr. Hill reminded the group of the proposed pipeline hearing on February 20<sup>th</sup> from 6 to 8 p.m.

The meeting adjourned at 8:30 p.m. on a motion made and seconded by Councilwoman Holbrook and Councilman Higginson, respectively. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

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RANDY C. LEWIS, Mayor

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KIM J. COLEMAN, City Recorder

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