

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, November 10, 2015

**Work Session – 6:00 p.m.**

**Regular Meeting - 7:00 p.m.**

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

## AGENDA

### Work Session – 6:00 p.m.

1. Bountiful City Council Policy Priorities update – Mr. Galen Rasmussen p. 3

### Regular Session – 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meeting – October 13 & 27, 2015 p. 9
3. Council Reports
4. Youth Council Report
5. Consider approval of:
  - a. Weekly expenditures > \$1,000 paid October 19 & 26, 2015 p. 19
  - b. Monthly financial report – August 2015 p. 23
6. Presentation of Comprehensive Annual Financial Report (CAFR) and Auditor’s Report – Mr. Tyson Beck p. 31
7. Consider approval of the purchase of carpet for the Public Safety building from Kay Riley Flooring and Design in the amount of \$56,393 – Chief Tom Ross p. 33
8. Adjourn to an RDA meeting with a separate agenda

**After the RDA meeting, the City Council will reconvene in a closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).**

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City Recorder



# Staff Report

**Subject:** Council Policy Priorities – FY2016 Second Quarterly Update  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Finance  
**Date:** November 10, 2015



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## **Background**

The City Council has adopted Policy Priorities as a means of providing direction for management and the City's boards and commissions. The Council Policy Priorities include:

### **Tier I**

- Improve & Maintain Infrastructure
- Community-Compatible Economic Development
- Financial Balance & Accountability

### **Tier 2**

- Sustainable Bountiful
- Open, Accessible & Interactive Government
- Preserve Community Identity & Vitality

### **Tier 3**

- Public Safety & Emergency Preparedness
- Regional Cooperation & Collaboration
- Quality & Varied Recreational Opportunities

## **Analysis**

The Mayor and City Council should review the Policy Priorities and add, remove, or amend them, as needed, to match the Council's vision for the City. Management and staff use the Policy Priorities to evaluate competing opportunities and to allocate resources.

The attached update provides a list Policy Priorities along with major programs and projects for each area. Department managers will be available at the Council Meeting on November 10<sup>th</sup> to address questions of the Mayor and Council.

## **Department Review**

Each department head has reviewed the report and sends their concurrence.

## **Recommendation**

It is recommended that the Council (1) review the policy priorities and direct staff on changes needed, and (2) discuss which projects or programs should be added or removed from the update.

## **Attachments**

Quarterly Council Policy Priorities Update Report – Second Quarter (FY2016)

# Bountiful City Council Policy Priorities – Quarterly Update

November 2015

(New projects and updates are in **Bold underlined** typeface)

## **Guiding Objective / Vision Statement:**

These policy priorities are intended to provide Council, Staff, the City’s boards and commissions, and residents with a succinct, unified vision of what is important to the City of Bountiful.

## **Tier 1**

### **Improve & Maintain Infrastructure**

- **Stay ahead of maintenance curve**
- **Appropriate and reasonable utility rates**
- **Long-term capital planning**

<b><u>Project/Program</u></b>	<b><u>Responsible</u></b>	<b><u>Next Steps</u></b>	<b><u>Completion Date</u></b>
400 East Reconstruction	Paul Rowland	Design and bid project First Phase Construction Second Phase Construction	Complete Complete Sept. 2014 <b><u>Complete Sept. 2015</u></b>
UDOT 400 North Project	Paul Rowland	Monitor UDOT project planning to ensure quality standards.	<b><u>July 2016</u></b>
Pipe Replacement Bountiful Blvd – Mueller Park Rd to Deer Run Circle	Mark Slagowski	Design and bid project	
Center Street – 400 East to 750 East	Mark Slagowski	Design and bid project	
600 East – Center Street to Medical Drive	Mark Slagowski	Design and bid project	
1950 South – 50 West to 200 West	Mark Slagowski	Will complete with own forces	
Millbrook Way from 987 Millbrook to Madera Hills Drive	Mark Slagowski	Design and bid project	
100 North – 600 East to end of Culdesac	Mark Slagowski	Design and bid project	
Southwest Substation	Allen Johnson	Work with ESI to design the substation Purchase materials and hire a general contractor.	
Power Building Remodeling	Allen Johnson	Work with Architect to select a contractor to remodel the building.	

## Community-Compatible Economic Development

- Lower the tax burden of residents
- Broaden the tax base
- Provide jobs and services
- Creative redevelopment

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Extension of Bountiful RDA	Chad Wilkinson / Gary Hill	Approval of RDA Extension	<b><u>November 2015</u></b>
Business Survey	Chad Wilkinson	Develop survey for local businesses	<b><u>Complete</u></b>

## Financial Balance & Accountability

- Pay as you go
- Transparency
- Balanced revenue sources

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Comprehensive Annual Financial Report (CAFR) and Audit	Tyson Beck / David Burgoyne	Coordinate audit with outside auditors  Issue FY2015 CAFR	<b><u>Complete</u></b>  <b><u>Complete</u></b>
RFP for Banking & Investment Services	Galen Rasmussen/ Ted Elder	Finalize banking & investment RFP process  Prepare and issue RFP for Banking Services  Bank recommendation for City Council action  New banking contract implementation  <b><u>Prepare and issue RFP for Certified Investment Advisor</u></b>	<b><u>April to July 2015</u></b>  <b><u>August 19, 2015</u></b>  <b><u>October 27, 2015</u></b>  <b><u>November 2015 to January 2016</u></b>  <b><u>First Quarter – Calendar Year 2016</u></b>
Independent Auditor Contract	Galen Rasmussen/ Tyson Beck / David Burgoyne	<b><u>Re-bid audit contract for Fiscal Years 2016 through 2020</u></b>	<b><u>December 2015</u></b>
Transparency Website Regulations	Tyson Beck / David Burgoyne	Establish regular process for submission of quarterly revenue and expenditure reports, and audited	<b><u>January 2016</u></b>

		financial statement reports.	
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## Tier 2

### Sustainable Bountiful

- Long-term vision in planning
- Balanced housing mix
- Clean, safe neighborhoods

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Deer Program	Russell Mahan	Trap and relocate program	<b><u>February 2016</u></b>
Val Verda Land Use Planning	Chad Wilkinson	Survey	Complete - May 2015
		Public Meeting	Complete - May/June 2015
		Council Work Session	<b><u>Complete - July 2015</u></b>
		<b><u>General Plan Revisions</u></b>	<b><u>July 2016</u></b>

### Open, Accessible & Interactive Government

- Resident Engagement
- Customer relations
- Professional, well-trained staff

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
New City Website	Alan West	Launch New Website	<b><u>Complete - August 2015</u></b>
		<b><u>Develop Department Pages</u></b>	<b><u>March 2016</u></b>
		<b><u>Implement Social Media</u></b>	<b><u>July 2016</u></b>
Employee ID Cards	Shannon Cottam	Employee ID cards distributed	<b><u>February 2015</u></b>
Employee Customer Service Training	Shannon Cottam / Gary Hill	<b><u>Form Committee</u></b>	<b><u>January 2016</u></b>
		<b><u>Complete Training</u></b>	<b><u>April 2016</u></b>
Branding	Gary Hill / Alan West	Develop New Logo	<b><u>Complete</u></b>
		<b><u>Develop Style and Use Guide</u></b>	<b><u>April 2016</u></b>
		<b><u>Begin Marking Vehicles</u></b>	<b><u>May 2016</u></b>

## Preserve Community Identity & Vitality

- Vibrant Main Street
- Celebrations and events
- Arts and history
- Public Safety

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Special Event Application and Policy	Tom Ross / Brock Hill	Develop finished Application.	Application available in March 2016. Ongoing work.
Community Events	Gary Hill	<b><u>Tour of Utah 2016 Application with Davis County</u></b>  <b><u>Begin Event Coordination</u></b>	<b><u>Complete – October 2016</u></b>  <b><u>January 2016</u></b>
<b><u>Bountiful Historical Preservation Foundation</u></b>	Gary Hill / Rusty Mahan	Agreement for use of City facility  Facility remodel	<b><u>January 2016</u></b>  <b><u>TBD</u></b>

## **Tier 3**

### Public Safety & Emergency Preparedness

- Community-oriented Police and Fire
- Active emergency preparation
- Engage and train neighbors

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
Citywide Training on NIMS	Tom Ross / Dave Edwards	Training on ICS 300	<b><u>November 2015</u></b>
Replacement of Signage	Gary Blowers	Continue replacements	<b><u>Ongoing</u></b>

### Regional Cooperation & Collaboration

- Shared facilities
- Strong relationships
- Economies of scale

<u>Project/Program</u>	<u>Responsible</u>	<u>Next Steps</u>	<u>Completion Date</u>
UTA Davis County BRT Initiative	Chad Wilkinson	Completion of environmental documentation and advanced conceptual engineering for the locally preferred alternative	Ongoing.

		<b><u>Grant Application for Corridor</u></b>	<b><u>November 2015</u></b>
Creation of an Independent Fire District	Gary Hill / Rusty Mahan	<b><u>Interlocal Agreement Approved</u></b>	<b><u>December 2015</u></b>
Animal Control Fees	Gary Hill / Galen Rasmussen	<b><u>Negotiations with Davis County</u></b>	<b><u>Ongoing</u></b>

## Quality & Varied Recreational Opportunities

- Well maintained parks
- Trails and urban pathways
- World-class golf facility

<b><u>Project/Program</u></b>	<b><u>Responsible</u></b>	<b><u>Next Steps</u></b>	<b><u>Completion Date</u></b>
Mill Street Park Development	Brock Hill	Issue RFP for public design process	Complete
		Public Input Process	Complete
		<b><u>Design Complete</u></b>	<b><u>March 2016</u></b>
		<b><u>Construction Begins</u></b>	<b><u>May 2016</u></b>
Pickleball Court Resurfacing	Brock Hill	<b><u>Court Lighting</u></b>	<b><u>Complete</u></b>
Dogs in Parks / Leash Law	Brock Hill	<b><u>Council Work Session Discussion</u></b>	<b><u>Complete - September 2015</u></b>
		<b><u>Code Amendments for Council Review</u></b>	<b><u>January 2016</u></b>



Minutes of the  
BOUNTIFUL CITY COUNCIL

October 13, 2015 – 6:30 p.m.

Present:	Mayor Pro-Tem:	Kendalyn Harris
		Richard Higginson, Beth Holbrook, John Marc Knight, John Pitt
	City Manager:	Gary Hill
	City Engineer:	Paul Rowland
	City Attorney:	Russell Mahan
	City Planner:	Chad Wilkinson

Department Directors/Staff:	
Police:	Chief Tom Ross
Finance Director:	Tyson Beck
Recording Secretary:	Nikki Dandurand

Excused:	Mayor:	Randy Lewis
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Official Notice of the City Council Meeting was given by posting an Agenda at City Hall, on the Bountiful City and the Utah Public Notice Websites, and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**Work Session – 6:30 p.m.**  
**Planning Commission Room**

**DISCUSSION OF GUN RANGE LAND EXCHANGE – MR. RUSSELL MAHAN**

Mr. Mahan stated that Mr. Ron Crapo and Mr. Jaren Davis have requested that the City Council issue a letter of support for their request that Congress approve a land exchange of their privately owned property for the Forest Service land around the shooting range. It is recommended by staff that the City Council decline to issue a letter of support for the land exchange, and let the proposal be handled by Congress and the Forest Service; or in the alternative to have the Planning Commission consider the issue, hold a public hearing, and make a recommendation. This will allow the City Council to take action as needed for future events. Council asked Mr. Davis and staff many questions pertaining to the timeline of the project, the true intent of the proposal, housing density, zoning, and many other issues surrounding this exchange. Mayor Pro-Tem Harris asked if Council wanted to write a letter of support, take no action, or ask the Planning Commission to hold a public hearing and make a recommendation. The Council did not want to forward the issue to the Planning Commission. Mr. Gary Hill stated that the public has not been informed of this exchange either. Mayor Pro-Tem Harris then asked if the City Council would support holding a public hearing before making a decision. Council agreed that with notice to the affected neighbors, a public hearing will be held at the next City Council meeting.

1 **Regular Meeting – 7:10 p.m.**  
2 **City Council Chambers**  
3

4 Mayor Pro-tem Harris called the meeting to order at 7:10 p.m. and welcomed those in  
5 attendance. Josh Anderson, Troop #465, led the Pledge of Allegiance; Kara Higginson gave a prayer.  
6

7 **APPROVAL OF MINUTES**

8 Minutes of the September 8<sup>th</sup> & 22<sup>nd</sup>, 2015 City Council meetings were presented.  
9 Councilman Higginson made a motion to approve the minutes, and Councilman Knight seconded the  
10 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt  
11 voting “aye”.  
12

13 **COUNCIL REPORTS**

14 Councilman Knight stated there is a luncheon this Thursday sponsored by the Rotary Club.  
15 Councilman Pitt also mentioned attending the Rotary lunch in appreciation of their continued work  
16 and support of the annual Coats for Kids car show.  
17

18 **YOUTH COUNCIL REPORT**

19 Natasha Haslam, Youth Council Mayor, reported the pumpkin patch event this past weekend  
20 was a great success and received many positive reviews.  
21

22 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID SEPTEMBER 14,**  
23 **22 & 28, 2015**

24 Mayor Pro-tem Harris presented the weekly expenditure summary paid on September 14,  
25 2015 for \$54,972.50, September 22 for \$784,040.99, and September 28 for \$1,464,969.74.  
26 Councilman Pitt moved to approve the expenditures as presented, and Councilman Higginson  
27 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
28 Knight and Pitt voting “aye”.  
29

30 **PRESENTATION OF AWARD FROM THE UTAH CHAPTER OF THE AMERICAN**  
31 **PLANNING ASSOCIATION**

32 Mr. Aric Jensen presented Councilman Higginson with an award from the Utah Chapter of the  
33 American Planning Association. The award was read aloud and Councilman Higginson made a few  
34 remarks.  
35

36 **CONSIDER APPROVAL OF RESOLUTION 2015-13 PROVIDING SUPPORT FOR**  
37 **PASSING THE SPECIAL DAVIS COUNTY SCHOOL DISTRICT BOND IN THE**  
38 **NOVEMBER ELECTION – MR. GARY HILL**

39 Mr. Hill briefly recounted that several weeks ago in Council meeting the Davis County  
40 School Board made a presentation to get the City’s support for a bond issue. The bond will provide  
41 many opportunities for the district to help with the population growth, classroom sizes, etc. The  
42 District asked for a Resolution to support the bond in the upcoming November 2015 election.  
43 Councilman Pitt made a motion to approve the Resolution, and Councilwoman Holbrook seconded  
44 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and  
45 Pitt voting “aye”.  
46

1 **CONSIDER APPROVAL OF THE PURCHASE OF FOUR POLICE VEHICLES IN THE**  
2 **AMOUNT OF \$108,456 – CHIEF TOM ROSS**

3 Chief Ross stated that this purchase is included in the current fiscal year budget. The  
4 purchase includes three Chevrolet Chargers and one Ford Edge. All four vehicles will utilize the  
5 state bid contract price. Three of the vehicles that will be replaced will be sold; one will be donated  
6 to a charity, Safe Harbor. Councilman Knight asked if the donated car has a few more years of use  
7 left in it, and Chief replied that it has been maintained and will work for the charity. Councilman  
8 Knight made a motion to approve the vehicle purchases, and Councilman Higginson seconded the  
9 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt  
10 voting “aye”.

11  
12 **CONSIDER APPROVAL OF ORDINANCE 2015-17 AMENDING SECTION 5-12-102 OF**  
13 **THE CITY CODE TO CORRECT THE TEMPORARY LICENSE FEE RATE – MR. CHAD**  
14 **WILKINSON**

15 Mr. Wilkinson stated that staff had found an inconsistency between the fee written in the City  
16 Code and the fee approved in the budget resolution. This amendment would correct that problem.  
17 Councilman Higginson made a motion to approve Ordinance 2015-17, and Councilwoman Holbrook  
18 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
19 Knight and Pitt voting “aye”.

20  
21 **CONSIDER APPROVAL OF THE PRELIMINARY AND FINAL SITE PLAN FOR A DRIVE**  
22 **THRU BEVERAGE ESTABLISHMENT, SIPS, AT 2223 SOUTH MAIN, MATT PERRY,**  
23 **APPLICANT – MR. CHAD WILKINSON**

24 Mr. Wilkinson stated this approval is for a permanent establishment at the location listed. The  
25 landscaping will be modified slightly, but the Planning Commission recommends approval with the  
26 following conditions being met:

- 27  
28 1. Complete any and all redline corrections.  
29 2. Prior to final approval, submit a revised final landscape plan consistent with the  
30 amended plan and meeting the requirements of Chapter 16 of the Bountiful City  
31 Zoning Ordinance. Landscaping shall be installed as approved prior to occupancy.  
32 3. Prior to occupancy, restripe employee and customer parking spaces located south of  
33 the existing driveway, or provide customer and employee parking in an alternate  
34 approved location.

35  
36 Councilman Pitt asked if the temporary businesses will still be allowed at Slim Olsen’s gas  
37 station. Mr. Wilkinson replied this building will be in addition to temporary businesses.  
38 Councilwoman Holbrook inquired about the “Welcome to Bountiful” sign located within the same  
39 vicinity. Mr. Wilkinson said it will remain as is. Councilman Higginson moved to approve the  
40 preliminary and final site plans, and Councilwoman Holbrook seconded the motion. Voting was  
41 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

42  
43 **CONSIDER APPROVAL OF THE PRELIMINARY AND FINAL SITE PLAN FOR A DRIVE**  
44 **THRU BEVERAGE ESTABLISHMENT AT 588 WEST 2600 SOUTH, DAIN BLACK,**  
45 **APPLICANT – MR. CHAD WILKINSON**

46 Mr. Wilkinson stated the current building on the property was a car dealership and will be

1 modified for a drive thru beverage establishment. The Planning Commission recommends approval  
2 with the following conditions:

- 3
- 4 1. Complete any and all redline corrections, including modifications.
- 5 2. Prior to final approval, submit a revised final landscape plan consistent with the amended  
6 plan and meeting the requirements of Chapter 16 of the Bountiful City Zoning Ordinance.  
7 Landscaping shall be installed as approved prior to occupancy.  
8

9 Councilwoman Holbrook asked about the sale of the property, which is under contract  
10 pending tonight's approval. The current RDA loan held by the previous owner will be paid off  
11 within the new buyer's purchase. Councilman Knight moved to approve the preliminary and final  
12 site plans, and Councilman Higginson seconded the motion. Voting was unanimous with  
13 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting "aye".  
14

15 Councilwoman Holbrook made a motion to close the regular session and adjourn.  
16 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,  
17 Higginson, Holbrook, Knight and Pitt voting "aye".  
18

19 The regular meeting of City Council was adjourned at 7:39 p.m.  
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22  
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25 *Mayor, Pro-Tem Harris*

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32  
33 *City Recorder, Shawna Andrus*  
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36  
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Minutes of the  
BOUNTIFUL CITY COUNCIL

October 27, 2015 – 7:00 p.m.

- Present: Mayor: Randy Lewis
- Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight, John Pitt
- City Manager: Gary Hill
- Assistant City Manager: Galen Rasmussen
- City Engineer: Paul Rowland
- City Attorney: Russell Mahan
- City Planner: Chad Wilkinson
- Department Director’s & Personnel:
  - Allen Johnson - Power
  - Gary Blowers - Streets/Sanitation
  - Ted Elder – City Treasurer
- Recording Secretary: Nikki Dandurand

Official Notice of the City Council Meeting was given by posting a written notice at City Hall and on the Bountiful City Website and the Utah Public Notice Website, and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**No Work Session**

**Regular Meeting – 7:03 p.m.**  
**City Council Chambers**

Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance. David Bragine, Troop 1259, led the Pledge of Allegiance; Richard Foster, resident, gave a prayer.

**APPROVAL OF MINUTES**

Minutes of the October 13, 2015 meeting were presented. Councilwoman Harris requested some corrections to be made, that will be noted and submitted. Councilman Higginson made a motion to approve the presented minutes and Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

**COUNCIL REPORTS**

Councilwoman Holbrook stated that the Bar J Wranglers will be performing in December.

**YOUTH COUNCIL REPORT**

No report made.

**CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID October 5 & 12, 2015 AND JULY 2015 MONTHLY SUMMARY**

Mayor Lewis presented the weekly expenditure summary paid on October 5, 2015 for

1 \$657,775.85, and October 12, 2015 for \$856,350.53 along with the monthly summary for July 2015.  
2 Councilman Higginson moved to approve the expenditures and monthly summary as presented, and  
3 Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris,  
4 Higginson, Holbrook, Knight and Pitt voting “aye”.

5  
6 **RECOGNITION OF JANE JOY, EMMA DUGAL AND MARY CARPENTER**

7 Councilwoman Holbrook presented Emma Dugal with a certificate of appreciation for her  
8 work with the BDAC, Tour of Utah and Summerfest. Councilman John Pitt presented Mary  
9 Carpenter with a certificate of appreciation for her work with the Farmer’s Market for the past 15  
10 years. Mayor Lewis presented Jane Joy with a certificate of appreciation for her help with Chalk Art  
11 Festival for the past 10 years.

12  
13 **CONSIDER APPROVAL OF CONTRACTS WITH US BANK FOR CORE BANKING AND**  
14 **WELLS FARGO BANK FOR INVESTMENT SAFEKEEPING FOR UP TO A FIVE YEAR**  
15 **SERVICE PERIOD – MR. GALEN RASMUSSEN**

16 Mr. Rasmussen stated that six local commercial banks were solicited for bids for banking  
17 services with four of those banks submitting bids that were listed/ranked for approval according to  
18 criteria listed in the request for proposal document. Staff evaluated each banking institution and  
19 recommend US Bank for core banking and Wells Fargo for investment safekeeping. Councilman  
20 Higginson made a motion to approve the contracts, and Councilman Pitt seconded the motion. Voting  
21 was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

22  
23 **CONSIDER APPROVAL OF THE PURCHASE OF OFFICE FURNITURE FOR THE**  
24 **POWER DEPARTMENT FROM MIDWEST COMMERCIAL INTERIORS IN THE**  
25 **AMOUNT OF \$144,575.92 – MR. ALLEN JOHNSON**

26 Mr. Johnson is requesting funds for new furniture in the power building, once the remodel is  
27 complete. This was already a budgeted item for the annual budget. Councilwoman Holbrook made a  
28 motion to approve the purchase, and Councilman Higginson seconded the motion. Councilman  
29 Knight noted to the public, that these funds were already approved in the annual budget report.  
30 Tonight is the authorization to use them. Voting was unanimous with Councilpersons Harris,  
31 Higginson, Holbrook, Knight and Pitt voting “aye”.

32  
33 **CONSIDER APPROVAL OF THE PURCHASE OF A NEW REDUNDANT SCADA SYSTEM**  
34 **FROM SURVALENT TECHNOLOGY IN THE AMOUNT OF \$164,877 – MR. ALLEN**  
35 **JOHNSON**

36 Mr. Johnson stated this is only a software update, and not a new purchase of equipment. If  
37 the upgrade is not made, the system will not be compatible. Councilwoman Holbrook made a  
38 motion to approve the purchase, and Councilman Knight seconded the motion. Voting was  
39 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

40  
41 **CONSIDER APPROVAL OF REPLACING THE CONTROL AND ALARM SYSTEM FOR**  
42 **THE TAURUS GENERATOR BY SOLAR TURBINES FOR THE AMOUNT OF \$478,203 –**  
43 **MR. ALLEN JOHNSON**

44 Mr. Johnson stated the current unit was installed in 2001. The control panels are over 15  
45 years old at this point. They need to be updated in order to handle the volume and software updates  
46 required by the manufacturer. Councilman Higginson inquired about the amount of savings the City

1 has saved by generating our own power. Mr. Johnson stated that several million dollars has been  
2 saved over the course of the years of operation. Council, and the residents, appreciates all the hard  
3 work and time the Power Department does to help our city. Councilwoman Holbrook moved to  
4 approve the purchase, and Councilman Higginson seconded the motion, noting the actual price of  
5 \$478,203.00. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and  
6 Pitt voting “aye”.

7  
8 **CONSIDER APPROVAL OF THE PURCHASE OF A 2015 DEMO SANITATION TRUCK**  
9 **FROM MCNEILUS TRUCK AND MANUFACTURING COMPANY IN THE AMOUNT OF**  
10 **\$236,151 – MR. GARY BLOWERS**

11 Mr. Blowers stated the City replaces older trucks periodically and they are in need of a newer  
12 truck at this time. The current one is eight years old. Three bids were received, with McNeilus  
13 Truck and Manufacturing Company as the low bid. Councilwoman Harris moved to approve the  
14 purchase, and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons  
15 Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

16  
17 **CONSIDER APPROVAL OF THE PURCHASE OF A 2015 DOOSAN P185WDZ AIR**  
18 **COMPRESSOR FROM CATE EQUIPMENT FOR \$20,020 – MR. GARY BLOWERS**

19 Mr. Blowers stated that three bids were received for this purchase, with the Cate bid being  
20 below the allotted budget amount. It will replace a 1991 unit. Councilwoman Holbrook moved to  
21 approve the purchase, and Councilman Higginson seconded the motion. Voting was unanimous with  
22 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

23  
24 **CONSIDER APPROVAL OF LEASING A JOHN DEERE 744K DEMO LOADER FROM**  
25 **HONNEN EQUIPMENT FOR \$49,337.52 PER YEAR FOR THREE YEARS FOR THE**  
26 **LANDFILL – MR. GARY BLOWERS**

27 Mr. Blowers stated this is for a lease option, not purchase for the front loader. Three bids  
28 were received, with an excellent government rate. Councilman Pitt inquired of the options for  
29 leasing, trade in value, etc. Mr. Blowers responded that overall, leasing is a better savings option for  
30 this equipment and there is a full warranty for the three years. Councilwoman Holbrook moved to  
31 approve the lease-purchase, and Councilman Higginson seconded the motion. Voting was  
32 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

33  
34 **PUBLIC HEARING – REGARDING A PROPOSAL BY A PRIVATE DEVELOPER TO**  
35 **EXCHANGE 160 ACRES OF PRIVATE LAND ABOVE MAPLE HILLS SUBDIVISION**  
36 **FOR 160 ACRES OF FOREST SERVICE LAND NEAR THE BOUNTIFUL GUN RANGE –**  
37 **MR. CHAD WILKINSON**

38 Mr. Mahan started that there was an overflow crowd in attendance for the public hearing, with  
39 more than a hundred people in the hall and outside. He recommended to the Council to hear the  
40 public tonight and hold a second hearing on November 10, 2015 so that all can participate. There  
41 would therefore be no decision tonight. Councilman Pitt made a motion on this option, there was no  
42 second. Councilwoman Holbrook suggested Council wait until the end of the public hearing and then  
43 decide if a second meeting is needed. Councilwoman Harris made for a motion to continue the  
44 public hearing tonight, but hold an additional public hearing in two weeks. Mayor Lewis asked the  
45 public in attendance for their vote by raise of hands. There was no second to the motion.  
46 Councilman Higginson was concerned that additional public hearings will not prove helpful and there

1 needs to be a decision, to some degree, tonight and moved to hold the public hearing now  
2 Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris,  
3 Higginson, Holbrook, Knight and Pitt voting “aye”.

4 Mr. Wilkinson then proceeded with a summary of the purpose of the public hearing.  
5 Developers Ron Crapo and Jaren Davis have requested that the City Council issue a letter of support  
6 for their request that Congress approve a land exchange of their privately owned 160 acres above  
7 Stone Ridge (just outside the City limits, formerly owned by Ken Patey) for the Forest Service land  
8 around the Lion’s Club shooting range. It is their expressed intention to develop part of the land into  
9 residences, keep part of the land open, and convey the shooting range itself to the Lion’s Club. The  
10 developers have not disclosed any details of their intended project, such as the number or type of  
11 residential units or how it will connect to existing streets in Bountiful and Centerville. It is  
12 nonetheless clear that the development will raise issues of reducing open space, constructing  
13 residences closer to the gun range, housing density, zoning, changing hillside development  
14 restrictions, the need to use City-owned land, and annexation of unincorporated areas. Endorsement  
15 of the land exchange may lead to the perception that the City Council endorses this development of  
16 this property. Mr. Davis gave a personal history of his background and experience as a developer in  
17 the area. He promised the public that he will work with them to develop the properties with the  
18 residents in mind. The Mayor then opened the public hearing.

19  
20 ***PUBLIC HEARING: OPEN: 8:01 p.m.***

21 ***The following individuals addressed the City Council:***

- 22  
23
- Randall Edwards – keep our mountain, reject the land swap
  - Earl Thomas – We are the citizens there today, no deal
  - Mark Gibbons – this will be a financial burden
  - Mark Mason – This is a Forest Service problem, not ours
  - Kareen Patterson – the huge influx on the overcrowded schools already
  - George Burbridge - potential liability not worth it
  - Blaine Haacke – the infrastructure is not available to handle the additional new builds
  - Stephanie Haacke – domino effect into other cities, ie. Centerville
  - William Ince – Centerville resident, tough terrain for emergency vehicles/equipment to handle
  - Brad Johnson – Tentative support of the land swap
  - Melville Rumali – engineering problems, Weber Basin not updated to handle more
  - Lee Skabelund– concerned about the views, wildlife, etc.
  - Joseph Rust – does not trust the developers intent
  - John Higginson – fears the development will start to affect neighboring cities, need to preserve
  - Mike Eiting – high chance of landslides, the land is not stable
  - Ted Feinauer – does not approve of private developers asking Council to endorse
  - Grant Macarthur – concerned about the existing houses below, potential for flooding, traffic, etc.
- 41  
42

43 Mayor Lewis made a brief comment to the public to hold their comments, unless they are at the  
44 podium  
45



- 1 • Brett Hart – Support of the land swap, stick with the facts of the proposal
- 2 • Leann Phipps – this is only the start of many problems
- 3 • Joshua Hawsborne – enjoys the recreation of the open land
- 4 • Cody Collins – Support for swap, is there a better option, ask landowners to sell
- 5 • Dave Wheeler – Support for swap, wants to protect gun range
- 6 • Marty Money – significant impacts on neighboring cities
- 7 • Brooke Drollinger – enjoys the open space
- 8 • Matt Franzen – Support of letter
- 9 • Kent Hide – letter of endorsement comes with implication that Council approves the
- 10 development
- 11 • Becky Wright – quality of life will be affected, will this really protect the gun range long term
- 12 • Robyn Mecham – Centerville resident, Council voted in to represent the people
- 13 • Kyle Green – the developer has rights, Forest Service has limited access
- 14 • Mark Mason – no land swap
- 15 • Sharon Costanzo– concerned that Council will not be able to control the parameters of the
- 16 swap
- 17 • Taylor Felt – other options to preserve gun range?
- 18 • Lynn Anderson – loves her home, doesn't want anything to take that away from her
- 19 • Emily Swensen – discourages the development of foothill land

20  
21 Councilman Higginson suggested a two minute break. Mayor agreed with only five more people to  
22 follow the break.

- 23
- 24 • Mindy Meyers – no land swap
- 25 • Leslie Merrill – what is the developers plan? We don't know, lots of unknown issues
- 26 • Chris Rodderick – over 120 houses for sale in the area right now, we don't need more homes
- 27 • Karen Richards- invest in the community we already have
- 28 • Aaron Jones – 61% is already owned by the Federal Government, other options?
- 29 • Lucas Wait - no development
- 30 • Bryce Covey - Council should represent the public, overwhelming support for opposition in
- 31 only five days should show that
- 32

33 Mayor Lewis thanked the public for their concerns and input on this matter. Councilman  
34 Higginson stated that he hopes the citizens can always approach their elected officials at any time  
35 and negative comments about prior officials should not be voiced. Mayor Lewis closed the  
36 Public Hearing.

37  
38 **CLOSED: 9:45 p.m.**

39  
40 Councilman Knight noted that he personally emailed most of the residents back that contacted  
41 him. He hopes everyone understands all of the issues and that Council knew this was an emotional  
42 subject and asked for this Public Hearing. Councilwoman Holbrook agreed with Councilman  
43 Higginson's comments and Councilman Knight's. She stated that Council will take in all the  
44 information and feedback tonight for review. Councilman Pitt stated the overwhelming response  
45 showed that the system works on getting the word out and holding a Public Hearing. Mr. Davis has a

1 right to petition the Council, but the Council needs time to review all that was said tonight.  
2 Councilwoman Harris said that she voted to make this a public hearing at a previous work session.  
3 The developer is a good man and can still pursue this if the Council does not send a letter of  
4 endorsement. This is still a very preliminary process, there are a lot of questions and the financial  
5 aspect is very important to her.  
6

7 Councilman Pitt made a proposal to take all the comments under advisement and come back  
8 to a public meeting in due course. Councilwoman Holbrook inquired of a time frame, because of  
9 personal commitments she will not be able to attend the next regular session of council, and would  
10 like to have a vote in this matter. Council referred to Mr. Mahan and Mr. Hill to open a special  
11 session in addition to the regular scheduled meeting in November. Mayor asked the public for a quiet  
12 vote to open a special session at a later date. The public raised their hands in agreement.  
13 Councilman Pitt said a vote tonight would be a rushed vote and wrong to do so. There was no second  
14 the motion. Mayor Lewis suggested November 17, 2015 at a larger venue. Councilman Knight  
15 proposed a motion to take no position on the land exchange proposal before Congress.  
16 Councilwoman Harris seconded the motion. Council members Knight and Harris voted aye.  
17 Councilpersons Pitt, Higginson and Holbrook voted nay. The motion did not pass. Mayor Lewis  
18 again proposed the special session on November 17, 2015. Councilwoman Holbrook made a motion  
19 to have a decision made by the December City Council meeting. There was no second. Councilman  
20 Pitt made a motion to hold a special session on November 17<sup>th</sup>, 2015, Councilwoman Holbrook  
21 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
22 Knight and Pitt voting “aye”.  
23

24 Mayor Lewis made a motion to adjourn the regular City Council, Councilman Higginson  
25 seconded the motion. The regular meeting of City Council was adjourned at 10:07 p.m.  
26  
27  
28  
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*Mayor, Randy Lewis*

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*City Recorder, Shawna Andrus*

# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000.00 paid  
October 19 & 26, 2015

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** November 10, 2015



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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review and approve the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid October 19 & 26, 2015.

**Expenditure Report for Invoices >\$1,000.00**

**Paid October 19, 2015**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1102	ALPHA POWER SYSTEMS	Light & Power	53.448639	Substation	\$ 1,215.53	185962	111018IN	CADWELL SUPPLIES
1405	BOUNTIFUL CITY	Water	51.461300	Street Opening Expense	16,283.75	185967	10012015	SEPT 2015 PAVEMENT REPAIRS
2523	HONNEN EQUIPMENT COMP	Streets	10.425000	Equip Supplies & Maint	1,359.47	186003	703979	COMPUTER/PROGRAMMER FOR #2533
2562	HYDRO SPECIALTIES CO	Water	51.448400	Dist Systm Repair & Maint	10,800.00	186005	17844	ERT'S
5334	KIMBALL ENGINEERING	Engineering	10.431000	Profess & Tech Services	4,841.25	186016	1-215-545-002	FUEL ISLAND CANOPY & CON STORE
2886	LAKEVIEW ROCK PRODUCTS	Water	51.461300	Street Opening Expense	1,443.91	186017	332445	ROAD BASE/GRAVEL
2983	M & M ASPHALT SERVICE	Streets	10.473200	Road Materials - Overlay	50,942.72	186022	115460	SLURRY ROAD TREATMENTS
3271	NETWIZE	Information Systems	10.431000	Profess & Tech Services	5,850.00	186029	NW8536	RECOVERY MS EXCHANGE SERVER
5429	PERFORMANCE FORD LINCOLN	Police	45.474500	Machinery & Equipment	60,176.00	186032	10192015	2-2016 FORD EXPLORERS
5553	PURCELL TIRE AND SERV	Streets	10.425000	Equip Supplies & Maint	1,018.90	186034	2819352	TIRES FOR FLEET
4801	SMITH HARTVIGSEN	Redevelopment Agency	73.431000	Profess & Tech Services	1,164.85	186044	31970	SEPT 2015 PROFESSIONAL SERVICES
4025	STAKER & PARSON COMP	Streets	10.441200	Road Matl Patch/ Class C	1,234.64	186047	3900987	PATCHING
4025	STAKER & PARSON COMP	Streets	10.473200	Road Materials - Overlay	20,459.56	186047	3899291	BRIDALWOOD DRIVE
4025	STAKER & PARSON COMP	Streets	45.473200	Road Materials - Overlay	26,503.40	186047	3902103	550 N PAVING
4217	TITLEIST	Golf Course	55.448240	Items Purchased - Resale	1,344.64	186050	901446500	GOLF BALLS
6931	TOM HANSON PHOTOGRAPY	Legislative	10.461000	Miscellaneous Expense	1,200.00	186051	10.14.15	PHOTOGRAPHY
4229	TOM RANDALL DIST. CO	Streets	10.425000	Equip Supplies & Maint	1,228.65	186052	235083	OIL AND FLOOR DRY FOR FLEET
4357	UTAH COMMUNICATIONS	Police	10.425200	Communication Equip Maint	2,394.75	186056	56526	AUGUST 2015 RADIO SERVICE
4413	UTAH STATE TAX COMMISSION	Workers' Comp Insurance	64.461200	State Tax On Premium	3,500.00	186059	10192015	3RD QTR '15 SELF INS PREMIUM PMT
4557	WESTECH FUEL EQUIPMENT	Streets	10.426000	Bldg & Grnd Suppl & Maint	2,149.85	186064	247061	FUEL PUMP REPAIRS
4574	WHEELER MACHINERY CO	Streets	10.425000	Equip Supplies & Maint	4,819.22	186067	SS000068194	BLADE REPAIRS ON LANDFILL DOZER
<b>TOTAL:</b>					<u>\$ 219,931.09</u>			

**Expenditure Report for Invoices >\$1,000.00**

**Paid October 26, 2015**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1360	BIG-D CONSTRUCTION CONST.	Light & Power	53.5300.472100	Buildings	\$ 533,192.00	186086	43449	BOUNTIFUL LIGHT & POWER REMODEL SEPT 2015
1609	CENTERVILLE REDEVELOPMENT	RAP Tax	83.8300.475300	Interlocal Payment-Centerville	36,841.92	186098	10262015	MONTHLY REMITTANCE PER INTERLOCAL AGREEMENT
1888	DAVIS COUNTY GOVERNMENT	Police	10.4210.431600	Animal Control Services	5,147.74	186110	73078	SEPT 2015 ANIMAL CONTROL
5351	DEERE CREDIT, INC.	Cemetery	59.5900.425000	Equip Supplies & Maint	8,165.96	186113	1619605	YEARLY LEASE PAYMENT 1T0310KXCDE254130310K
2144	FATPOT TECHNOLOGIES	Enhanced 911	10.4219.474500	Machinery & Equipment	56,230.88	186123	10202015	PAYMENT FOR CAD FUSION
2164	FERGUSON ENTERPRISES	Water	51.5100.448400	Dist System Repair & Maint	1,768.57	186124	967649	SYSTEM MATERIALS-INVENTORY
2164	FERGUSON ENTERPRISES	Water	51.5100.448000	Operating Supplies	2,803.38	186124	967637	SYSTEM MATERIALS-INVENTORY
4979	GOVCONNECTION, INC.	Police	10.4210.445100	Public Safety Supplies	1,227.38	186127	53128839	MOBILE PRINTERS
2765	JP ELECTRICAL, LC	Parks	10.4510.473100	Improv Other Than Bldgs	1,474.24	186142	12627D	NEW LIGHTING & LIGHTING CONTROL FOR PARK
2765	JP ELECTRICAL, LC	Parks	10.4510.473100	Improv Other Than Bldgs	5,350.00	186142	12627A	NEW LIGHTING & LIGHTING CONTROL FOR PARK
2765	JP ELECTRICAL, LC	Parks	10.4510.473100	Improv Other Than Bldgs	5,478.18	186142	12627C	NEW LIGHTING & LIGHTING CONTROL FOR PARK
2765	JP ELECTRICAL, LC	Parks	10.4510.473100	Improv Other Than Bldgs	22,202.58	186142	12627B	NEW LIGHTING & LIGHTING CONTROL FOR PARK
5549	JRCA ARCHITECTS,INC	Light & Power	53.5300.472100	Buildings	8,285.84	186143	14041-08	PROFESSIONAL SERVICES-LIGHT & POWER REMODEL
2987	M.C. GREEN & SONS INC	Streets	10.4410.473400	Concrete Repairs	10,322.80	186153	3112	REMOVE & REPLACE CONCRETE PAVING-400 E 300 S
3195	MOUNTAIN STATES SUPPLY	Water	51.5100.448000	Operating Supplies	2,040.93	186163	S101456740.001	ALPHA RESTRAINT COUPLING,BOLTS
3195	MOUNTAIN STATES SUPPLY	Water	51.5100.448400	Dist System Repair & Maint	2,769.66	186163	S101585559.001	MACRO BOLTS
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	1,232.88	186192	3913874	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	1,236.84	186192	3913876	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	1,862.08	186192	3915362	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	3,079.12	186192	3914245	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	3,081.32	186192	3913871	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	6,158.24	186192	3911905	PATCHING
4025	STAKER & PARSON COMP	Streets	10.4410.441200	Road Matl Patch/ Class C	6,775.12	186192	3913872	PATCHING
4217	TITLEIST	Golf Course	55.5500.448240	Items Purchased - Resale	1,344.37	186200	901491893	GOLF BALLS
5000	U.S. BANK CORPORATE	Police	10.4210.445100	Public Safety Supplies	1,010.32	186202	10122015DE	HOTEL,FUEL,EMER PREPAREDNESS,TIMER,BANDAGE,BATTERY
5000	U.S. BANK CORPORATE	Golf Course	55.5500.425000	Equip Supplies & Maint	1,215.23	186202	10122015BH	TAILGATE PARTY,BOOK,PHONES,LUNCH,TOOLS
5000	U.S. BANK CORPORATE	Police	10.4210.423000	Travel & Training	2,157.29	186202	10122015JP	TRAINING,AIRFARE,CAR RENTAL,TOOLS,COMP ACCESSORIES
5000	U.S. BANK CORPORATE	Police	10.4210.423000	Travel & Training	3,934.87	186202	10122015TR	CTC FAMILY DINNER,CHIEFS CONF,OFFICE SUPPLIES,SIGN
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448621	Power Purch IPP	1,406.83	186205	10262015	OCT 2015 PAYMENT FOR SEPT 2015 POWER RESOURCES
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448628	Pineview Hydro	4,315.86	186205	10262015	OCT 2015 PAYMENT FOR SEPT 2015 POWER RESOURCES
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448622	Power Purch San Juan	186,220.88	186205	10262015	OCT 2015 PAYMENT FOR SEPT 2015 POWER RESOURCES
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448620	Power Purch CRSP	232,486.92	186205	10262015	OCT 2015 PAYMENT FOR SEPT 2015 POWER RESOURCES
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448626	Power Purch UAMPS (Pool, etc)	533,428.39	186205	10262015	OCT 2015 PAYMENT FOR SEPT 2015 POWER RESOURCES
4450	VERIZON WIRELESS	Light & Power	53.5300.448641	Communication Equipment	1,988.23	186211	9753143413	ACCT #371517689-00001
5595	ZIONS BANK PUBLIC	Redevelopment Agency	73.7300.431000	Profess & Tech Services	1,450.00	186220	208	BOUNTIFUL RDA EXTENSION-SEPT 2015 HOURS
<b>TOTAL:</b>					<u>\$ 1,697,686.85</u>			



# City Council Staff Report

**Subject:** August 2015 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** November 4, 2015



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## **Background**

This report includes summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2016 budget portion of this report is the originally adopted FY2016 budget approved by the City Council in June of 2015.

## **Recommendation**

Council should review the attached revenue, expense, and budget report.

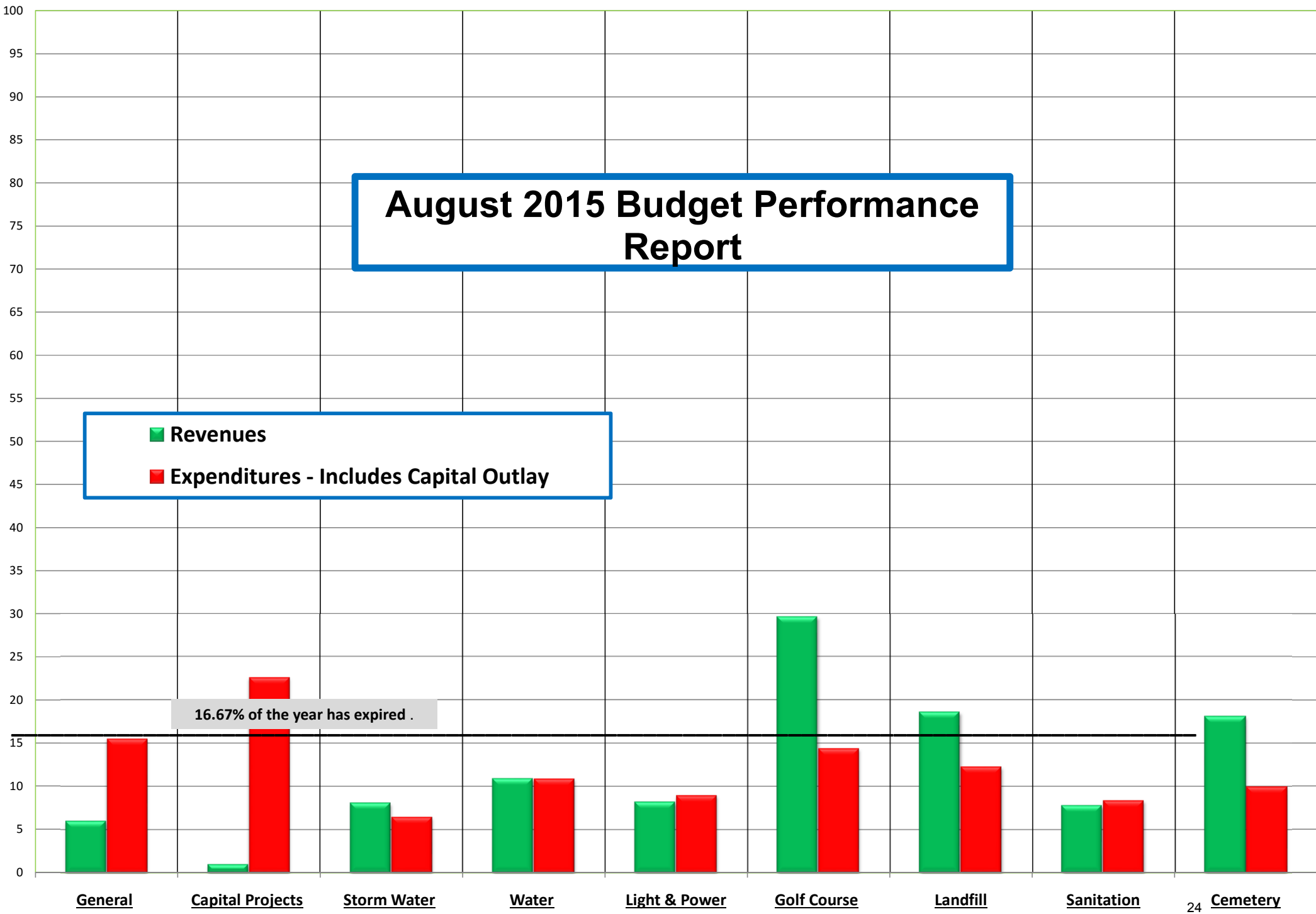
## **Attachments**

- August 2015 Fiscal YTD Revenue & Expense Report – FY2016

# August 2015 Budget Performance Report

■ Revenues  
■ Expenditures - Includes Capital Outlay

16.67% of the year has expired .





11/04/2015 15:47  
TBECK

City of Bountiful, UT  
AUGUST 2015 YTD REVENUE REPORT - FY 2016

P 1  
glytddbud

FOR 2016 02

JOURNAL DETAIL 2016 2 TO 2016 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,388,305	-17,388,305	-1,051,270.44	-546,545.58	.00	-16,337,034.56	6.0%
30 DEBT SERVICE	-267,400	-267,400	-391.21	-199.97	.00	-267,008.79	.1%
44 MUNICIPAL BUILDING AUTHORITY	-720,598	-720,598	-663.08	-338.76	.00	-719,934.92	.1%
45 CAPITAL IMPROVEMENT	-4,476,588	-4,476,588	-46,849.87	-23,982.45	.00	-4,429,738.13	1.0%
48 RECYCLING	-378,013	-378,013	-30,228.10	-26,690.42	.00	-347,784.90	8.0%
49 STORM WATER	-1,250,464	-1,250,464	-101,445.65	-87,959.30	.00	-1,149,018.35	8.1%
51 WATER	-5,055,876	-5,055,876	-549,748.99	-431,562.10	.00	-4,506,127.01	10.9%
53 LIGHT & POWER	-33,914,591	-33,914,591	-2,772,849.15	-2,510,464.54	.00	-31,141,741.85	8.2%
55 GOLF COURSE	-1,637,082	-1,637,082	-484,784.15	-252,478.40	.00	-1,152,297.85	29.6%
57 LANDFILL	-1,286,019	-1,286,019	-238,741.95	-117,422.36	.00	-1,047,277.05	18.6%
58 SANITATION	-1,043,588	-1,043,588	-81,302.70	-68,779.55	.00	-962,285.30	7.8%
59 CEMETERY	-621,976	-621,976	-112,882.99	-53,318.88	.00	-509,093.01	18.1%
61 COMPUTER MAINTENANCE	-59,155	-59,155	-38,039.41	-21.51	.00	-21,115.59	64.3%
63 LIABILITY INSURANCE	-541,343	-541,343	-340,067.03	-2,211.13	.00	-201,275.97	62.8%
64 WORKERS' COMP INSURANCE	-329,252	-329,252	-33,596.74	-20,359.63	.00	-295,655.26	10.2%
72 RDA REVOLVING LOAN FUND	-1,374,378	-1,374,378	-68,052.67	-27,262.93	.00	-1,306,325.33	5.0%
73 REDEVELOPMENT AGENCY	-2,046,480	-2,046,480	-20,791.30	-2,954.81	.00	-2,025,688.70	1.0%
74 CEMETERY PERPETUAL CARE	0	0	-13,821.47	-7,984.46	.00	13,821.47	100.0%
78 LANDFILL TRUST	0	0	-819.31	-420.35	.00	819.31	100.0%
83 RAP TAX	-451,600	-451,600	-32.85	-32.40	.00	-451,567.15	.0%
92 OPEB TRUST	0	0	-1,989.40	-1,041.04	.00	1,989.40	100.0%
99 INVESTMENT	0	0	43,258.37	18,294.76	.00	-43,258.37	100.0%
GRAND TOTAL	-72,842,708	-72,842,708	-5,945,110.09	-4,163,735.81	.00	-66,897,597.91	8.2%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

11/04/2015 17:21  
TBECK

City of Bountiful, UT  
AUGUST 2015 YTD EXPENSE REPORT - FY2016

P 1  
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FOR 2016 02

JOURNAL DETAIL 2016 2 TO 2016 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4100 Non-Departmental	-808,500	-808,500	.00	.00	.00	-808,500.00	.0%
4110 Legislative	725,736	725,736	160,145.31	82,988.78	.00	565,590.69	22.1%
4120 Legal	357,076	357,076	47,141.46	24,337.61	.00	309,934.54	13.2%
4130 Executive	275,542	275,542	25,229.27	14,458.07	.00	250,312.73	9.2%
4134 Human Resources	189,901	189,901	21,314.95	15,950.97	.00	168,586.05	11.2%
4136 Information Systems	504,732	504,732	40,102.54	22,930.51	.00	464,629.46	7.9%
4140 Administration	598,236	598,236	68,648.70	44,958.62	.00	529,587.30	11.5%
4143 Treasury	586,837	586,837	39,763.36	34,483.20	.00	547,073.64	6.8%
4160 Government Buildings	122,136	122,136	17,229.10	11,019.51	.00	104,906.90	14.1%
4210 Police	5,868,204	5,868,204	716,276.27	411,868.81	.00	5,151,927.73	12.2%
4215 Reserve Officers	44,881	44,881	2,606.28	1,586.20	.00	42,274.72	5.8%
4216 Crossing Guards	143,648	143,648	405.00	405.00	.00	143,243.00	.3%
4217 PROS	301,432	301,432	26,952.02	16,143.84	.00	274,479.98	8.9%
4218 Liquor Control	48,395	48,395	2,412.02	1,578.69	.00	45,982.98	5.0%
4219 Enhanced 911	595,000	595,000	88,925.47	49,209.04	.00	506,074.53	14.9%
4220 Fire	2,058,000	2,058,000	514,268.85	.00	.00	1,543,731.15	25.0%
4410 Streets	3,153,258	3,153,258	545,901.99	349,495.86	.00	2,607,356.01	17.3%
4450 Engineering	780,218	780,218	75,829.29	48,442.04	.00	704,388.71	9.7%
4510 Parks	809,501	809,501	149,416.89	97,543.05	.00	660,084.11	18.5%
4610 Planning	233,820	233,820	33,387.89	22,011.73	.00	200,432.11	14.3%
TOTAL GENERAL FUND	16,588,053	16,588,053	2,575,956.66	1,249,411.53	.00	14,012,096.34	15.5%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	269,900	269,900	.00	.00	.00	269,900.00	.0%
TOTAL DEBT SERVICE	269,900	269,900	.00	.00	.00	269,900.00	.0%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	927,202	927,202	.00	.00	.00	927,202.00	.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	927,202	927,202	.00	.00	.00	927,202.00	.0%
<u>45 CAPITAL IMPROVEMENT</u>							

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45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	550,000	550,000	.00	.00	.00	550,000.00	.0%
4136	Information Systems	65,000	65,000	637.50	637.50	.00	64,362.50	1.0%
4140	Administration	20,000	20,000	19,059.00	19,059.00	.00	941.00	95.3%
4160	Government Buildings	35,000	35,000	34,199.82	34,199.82	.00	800.18	97.7%
4210	Police	540,000	540,000	.00	.00	.00	540,000.00	.0%
4410	Streets	2,134,588	2,134,588	950,529.36	948,942.36	.00	1,184,058.64	44.5%
4510	Parks	1,184,000	1,184,000	20,475.00	20,475.00	.00	1,163,525.00	1.7%
	TOTAL CAPITAL IMPROVEMENT	4,528,588	4,528,588	1,024,900.68	1,023,313.68	.00	3,503,687.32	22.6%
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48	RECYCLING							
4800	Recycling	377,780	377,780	31,418.57	31,205.90	.00	346,361.43	8.3%
	TOTAL RECYCLING	377,780	377,780	31,418.57	31,205.90	.00	346,361.43	8.3%
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49	STORM WATER							
4900	Storm Water	1,541,487	1,541,487	100,581.30	73,822.49	.00	1,440,905.70	6.5%
	TOTAL STORM WATER	1,541,487	1,541,487	100,581.30	73,822.49	.00	1,440,905.70	6.5%
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51	WATER							
5100	Water	5,433,735	5,433,735	590,795.72	389,909.36	.00	4,842,939.28	10.9%
	TOTAL WATER	5,433,735	5,433,735	590,795.72	389,909.36	.00	4,842,939.28	10.9%
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53	LIGHT & POWER							
5300	Light & Power	34,240,060	34,240,060	3,076,955.60	2,387,687.92	.00	31,163,104.40	9.0%
	TOTAL LIGHT & POWER	34,240,060	34,240,060	3,076,955.60	2,387,687.92	.00	31,163,104.40	9.0%
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55	GOLF COURSE							

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FOR 2016 02		JOURNAL DETAIL 2016 2 TO 2016 2						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,764,441	1,764,441	254,649.87	177,550.03	.00	1,509,791.13	14.4%
	TOTAL GOLF COURSE	1,764,441	1,764,441	254,649.87	177,550.03	.00	1,509,791.13	14.4%
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57	LANDFILL							
5700	Landfill	1,125,394	1,125,394	138,510.81	91,242.84	.00	986,883.19	12.3%
	TOTAL LANDFILL	1,125,394	1,125,394	138,510.81	91,242.84	.00	986,883.19	12.3%
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58	SANITATION							
5800	Sanitation	1,181,644	1,181,644	98,737.78	66,609.93	.00	1,082,906.22	8.4%
	TOTAL SANITATION	1,181,644	1,181,644	98,737.78	66,609.93	.00	1,082,906.22	8.4%
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59	CEMETERY							
5900	Cemetery	622,677	622,677	62,204.83	42,838.15	.00	560,472.17	10.0%
	TOTAL CEMETERY	622,677	622,677	62,204.83	42,838.15	.00	560,472.17	10.0%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	38,263	38,263	2,573.81	1,348.52	.00	35,689.19	6.7%
	TOTAL COMPUTER MAINTENANCE	38,263	38,263	2,573.81	1,348.52	.00	35,689.19	6.7%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	541,343	541,343	355,984.18	10,776.82	.00	185,358.82	65.8%
	TOTAL LIABILITY INSURANCE	541,343	541,343	355,984.18	10,776.82	.00	185,358.82	65.8%
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64	WORKERS' COMP INSURANCE							

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64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	329,252	329,252	61,382.21	12,353.60	.00	267,869.79	18.6%
	TOTAL WORKERS' COMP INSURANCE	329,252	329,252	61,382.21	12,353.60	.00	267,869.79	18.6%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	1,019,321	1,019,321	.00	.00	.00	1,019,321.00	.0%
	TOTAL RDA REVOLVING LOAN FUND	1,019,321	1,019,321	.00	.00	.00	1,019,321.00	.0%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,119,111	2,119,111	18,237.96	11,595.90	.00	2,100,873.04	.9%
	TOTAL REDEVELOPMENT AGENCY	2,119,111	2,119,111	18,237.96	11,595.90	.00	2,100,873.04	.9%
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83	RAP TAX							
8300	RAP Tax	451,600	451,600	49,444.45	49,444.45	.00	402,155.55	10.9%
	TOTAL RAP TAX	451,600	451,600	49,444.45	49,444.45	.00	402,155.55	10.9%
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92	OPEB TRUST							
9200	OPEB Trust	0	0	16,073.42	8,111.13	.00	-16,073.42	100.0%
	TOTAL OPEB TRUST	0	0	16,073.42	8,111.13	.00	-16,073.42	100.0%
	GRAND TOTAL	73,099,851	73,099,851	8,458,407.85	5,627,222.25	.00	64,641,443.15	11.6%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report



**Subject:** CAFR (Comprehensive Annual Financial Report) & Supplemental Reports for FY2015  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** November 5, 2015

## **Background**

Our annual audit has been completed and the Comprehensive Annual Financial Report (CAFR) and supplemental report must be presented to the Council as per State law.

## **Analysis**

State law requires that State entities, including municipalities, with annual revenues or expenditures of \$750,000 or more receive an annual independent audit and that the report of said audit be presented to the governing body (*See UCA Sections 10-6-150 and 51-2a-201 through 203.*). In FY2015 the annual financial report (CAFR) was prepared in-house by the Finance Department and audited by Keddington & Christensen LLC. We are presenting the FY2015 CAFR for your review and consideration of the City's operations and finances.

Auditing Standards also require the independent auditing firm to report the scope of the audit, audit findings (if any), and audit adjustments (if any) directly to the governing body. The independent auditing firm for fiscal year 2015 was Keddington & Christensen, LLC, and Marcus Arbuckle (Partner) will present the audit and supplemental report to the City Council.

The FY2015 CAFR received an unmodified opinion (i.e. clean opinion) from the auditors as well as there were no audit adjustments to the City's FY2015 accounting.

## **Department Review**

The CAFR was prepared principally by the Finance Director and reviewed by the Assistant Finance Director and Assistant City Manager, as well as audited by Keddington & Christensen, LLC. The supplemental report was prepared by Keddington & Christensen, LLC and reviewed by the Finance Director, Assistant Finance Director, and Assistant City Manager.

This staff report was written by the Finance Director and reviewed by the City Manager.

## **Significant Impacts**

There is no action required or other significant impacts in regards to these financial reports.

## **Attachments**

CAFR and related Supplemental Report for fiscal year ended 6/30/15.

## **Recommendation**

These reports are for your review and consideration of the City's FY2015 operations and finances.





# City Council Staff Report

**Subject:** Public Safety Building Final Carpet Contract  
**Author:** Chief Ross  
**Department:** Police Department  
**Date:** November 10, 2015



## Background

The following is a request to approve the final carpet replacement contract for the Second District Court second floor and basement of the Public Safety Building. This funding has been approved in our FY 2016 budget.

## Analysis

The Public Safety Building carpet is over eighteen years old and showing its age. There are several stains that can no longer be cleaned and many of the carpet squares are torn and damaged. We've used up the last of our replacement squares over a year ago and we cannot purchase new squares that match the original dye lot. In FY2015 we replaced the main floor carpet. We are now looking to complete the rest of the building.

We have received three bids to remove the old carpet, move the existing workstations and office furniture, install new carpet and provide enough replacement squares to last us approximately fifteen years.

1- Kay Riley Flooring and Design	\$56,393
2- Mike & Sterling's Flooring America	\$57,599
3- Mountain West Interiors	\$62,654

## Department Review

The Police Department and City Manager have reviewed this staff report.

## Recommendation

We respectfully request your approval to award the low bid carpet replacement contract to Kay Riley Flooring and Design for \$56,393. Thank you for your time and consideration in this matter.

## Significant Impacts

Funding for this purchase is included in our FY2016 budget.

## Attachments

N/A