

# BOUNTIFUL CITY COUNCIL MEETING

## TUESDAY, July 11, 2017

### Work Session – 6:00 p.m.

### Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

## AGENDA

### 6:00 p.m. – Work Session

1. Presentation of South Davis Metro Fire proposed property tax increase – Chief Jeff Bassett
2. Presentation of Qualtrics Resident Engagement tool – Mr. Alan West

### 7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - **If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.**
3. Approve minutes of previous meeting – June 27, 2017 p. 3
4. Council Reports
5. BCYC report
6. Consider approval of:
  - a. Weekly expenditures > \$1,000 paid June 19 & 26, 2017 p. 9
  - b. May 2017 Financial Report p. 13
7. Consider approval of poll workers as presented for the 2017 Primary Election and alternates to be determined if needed – Mr. Gary Hill p. 27
8. Consider approval of the purchase of 12 golf carts from Highland Golf Company in the amount of \$41,948 – Mr. Kent McComb p. 29
9. Consider approval of an easement release at 1353 South 300 West and authorizing the Mayor to sign the release documents, Slate Banner, applicant – Mr. Paul Rowland p. 33
10. Adjourn

  
City Recorder



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**Minutes of the  
BOUNTIFUL CITY COUNCIL**

June 27, 2017 – 6:10 p.m.

Present:	Mayor Pro-Tem(s)	John Pitt, Beth Holbrook
	Councilmembers	Kendalyn Harris, Richard Higginson, John Marc Knight, John Pitt
	City Manager	Gary Hill
	City Engineer	Paul Rowland
	City Prosecutor	Jake Fordham
	Department Directors/Staff:	
	Police Chief	Tom Ross
	Finance Director	Tyson Beck
	Power Director	Allen Johnson
	Recording Secretary	Nikki Dandurand
	Executive Intern	Keenan Price
Excused:	Mayor	Randy Lewis

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**Work Session – 6:10 p.m.**  
**Planning Conference Room**

**RADAR SPEED SIGN POLICY DISCUSSION – MR. KEENAN PRICE**

Mayor Pro-Tem Pitt welcomed those in attendance for the work session. Mr. Gary Hill introduced Mr. Keenan Price to present information about a new radar speed sign policy. Mr. Price introduced Resolution 2017-09 and the rules and policies involved for the neighborhoods requesting this service. There will be a deposit required by the applicant, with a 50/50 match between the neighborhood and the City for the cost/installation of the sign. The deposit will be fully refunded if the City rejects the application; however, if the applicant rescinds the application after the full traffic study has been performed by the City, only 50 percent of the deposit will be refunded. Councilwoman Harris asked if, under the applicant rescinding scenario, the deposit could be refunded after actual City administrative costs have been reimbursed instead of using an arbitrary 50 percent. Mr. Gary Hill stated that because the radar speed signs have never been installed in the City and the specified traffic studies have not been performed, it would be hard to determine what the actual administrative costs would be. We would have to track the staff time, study costs, etc. to determine the actual cost of this process. Mr. Price stated the high cost of the deposit is to ensure the residents are serious and committed to it so as to deter the applicant from rescinding the application. Mr. Price also discussed that the radar speed signs also come with a 10-year warranty on the device. The Council and staff discussed different options of the distance between signs, major streets, uphill vs. downhill and other ideas. Mr. Gary Hill stated this Resolution will be presented during City Council tonight. The Traffic Committee has standards to follow as well, which will also help regulate this

1 resolution.

2  
3 **STOKER SCHOOL DEMOLITION DISCUSSION – MR. PAUL ROWLAND**

4 Mr. Rowland stated we are ready for the next step for the downtown plaza process. The  
5 University of Utah has vacated the Stoker School building and it is now ready for demolition. The  
6 City does not generally demolish buildings which is why this item went out for bid. Considering  
7 approval of a bid from Mkp Enterprises is on the RDA agenda tonight. Mkp will be able to  
8 contain/dispose of the asbestos, any other disposal items, retain the heat pump/unit, save the freon in  
9 the units and secure the site. Once approved, they should start sometime after July 24, 2017. Mr.  
10 Rowland said there have been questions about saving a portion of the gym, but this would require  
11 more analysis and cost. There are many downsides to saving this portion which include shared walls  
12 that would need additional support, split level entrance, ADA accessibility, HVAC installation, etc.  
13 Mr. Rowland stated there are three layers of brick, but it does not meet code based on structural  
14 integrity. The Council discussed possible alternatives, but came to the conclusion that there would be  
15 nothing gained from additional studies and the conclusion would be the same. The walls would need  
16 to be reinforced, the building would need a new roof to meet code and these repairs would be  
17 extremely expensive. Councilman Higginson wanted to make sure the Historical Society has been  
18 notified and has the opportunity to collect elements of the building to be used in the museum or made  
19 available to the public. Mr. Rowland stated they have been made aware and they have already gone  
20 through the building to identify historical items that can be preserved. There is a list of items to save  
21 during the demolition process. Mr. Gary Hill suggested Mr. Tom Tolman, Chairman of the Bountiful  
22 Historical Preservation Foundation and the society be allowed additional opportunities to go in and  
23 walk thru the buildings to mark items they would like to keep. Mr. Tolman mentioned that they are  
24 planning on going through the building with an antiquities expert to ensure they are able to preserve  
25 all they can. He also has a few ideas of how to repurpose the exterior bricks. Most of the items will  
26 not be restored for additional purposes as that would be unsafe. They will just be saved as  
27 historical/memorial items.

28  
29 **FOLLOW UP DISCUSSION ON SOLAR RATES AND COMMUNICATION – MR. GARY**  
30 **HILL**

31 Mr. Gary Hill stated there will be a joint City Council and Power Commission meeting on  
32 July 25, 2017, during the work session to discuss rates and answer questions between the two parties.  
33 Mr. Hill stated the new rate will be in effect July 1, 2017. Councilman Higginson said a month  
34 seems a long way off, where time is very important on this issue. The Power Commission will  
35 discuss changes for the future. Mr. Gary Hill stated there is a lot of misinformation being circulated  
36 and to provide enough information to the residents, he felt the flyer was sufficient. However, the  
37 release/ mailing of the flyer was untimely. As a point of clarification, Mr. Hill stated that historically  
38 the City has never sent out additional flyers to provide additional information to the residents about  
39 any of its rate increases. So the flyer was going above the minimum requirements that all  
40 notifications of the public hearings be sent out/noticed per the state guidelines. Mr. Hill stated that all  
41 rate increases have always been in the budget, which is available to the public before and after its  
42 adoption yearly. Councilman Higginson noted that two years ago with the power rate increase, no  
43 one showed up to the City Council meeting to speak about it, and it's impossible to speculate on what  
44 might be a hot button for the public. The City Council did state that with any rate increases going  
45 forward that the City should go the extra mile to inform residents from now on.

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**Regular Meeting – 7:15 p.m.**  
**City Council Chambers**

Mayor Pro-Tem Holbrook called the meeting to order at 7:15 p.m. and welcomed those in attendance. Councilman Knight led the Pledge of Allegiance; Father Reynato Rodillas, St. Olaf Catholic School, gave a prayer.

**PUBLIC COMMENT**

- Mr. Dean Collinwood – solicit more public comment about Stoker School and the plaza
- Mr. Chris Simonsen – Thank you to the City for their support at Coats for Kids, largest crowd ever, met their goals
- Ms. Ethel Black – agrees with Mr. Collinwood, more transparency with the City
- Mr. Mike Johnson – would like to see more solar incentives/investment

**APPROVE MINUTES OF PREVIOUS MEETING – JUNE 13, 2017**

Mayor Pro-Tem Holbrook presented the minutes. Mr. Gary Hill noted one change from Mr. Rob Hunter that will be amended as read. Councilman Knight moved to approve the minutes as amended and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

**COUNCIL REPORTS**

Councilman Pitt mentioned the Coats for Kids was a great success, the Community Service Council and Bountiful’s Got Talent. Councilman Knight also mentioned the success of Coats for Kids and appreciates everything the Rotary Club has done. Mayor Pro-Tem Holbrook asked Fire Chief Bassett to talk about the current fire danger levels in the City/County. Chief Bassett stated there is currently a red flag warning. There was a fire by the Bountiful “B” which was a hard fire to put out because of the location, and it was human caused. He cautioned everyone with fireworks to be safe and aware of their surroundings. He receives several calls about the time/dates of when fireworks are allowed, but those items are controlled by the state, not the county. Councilman Pitt asked if there were specific restrictions in critical red flag warnings. Chief Bassett stated the land rules are very strict, but there have been no other forest restrictions. Councilman Higginson inquired about the recent search and rescue in Mueller Park Canyon. Chief Bassett replied that four people were lost but located near the top, rescued, treated and released. There have also been approximately six or seven brush fires.

**CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID JUNE 5, 2017**

Mayor Pro-Tem Holbrook presented the weekly expenditures. Councilman Higginson moved to approve the weekly expenditures and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

**CONSIDER APROVAL OF RESOLUTION 2017-09 WHICH ESTABLISHES REQUIREMENTS AND PROCEDURES FOR RADAR SPEED DISPLAYS – MR. KEENAN PRICE**

1 Mr. Price stated this was previously discussed in the work session. There are currently no set  
2 rules on this item, so this Resolution is being presented. Councilwoman Harris asked if anyone has  
3 inquired about this process yet. Mr. Price said there has been a family on North Canyon Road.  
4 Councilman Higginson added there has been some casual conversations as well. Mayor Pro-Tem  
5 Holbrook asked Chief Ross if there has been a larger increase in speeding citations or is this just  
6 another way to notify the general public. Chief Ross stated there has not been an increase, but this is  
7 just another great tool to help the city and the Police Department. Councilman Higginson moved to  
8 approve Resolution 2017-09, with an added item to track the costs, refunds, etc. with the first  
9 application, and Councilwoman Harris seconded the motion. Voting was unanimous with  
10 Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

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12 **CONSIDER PRELIMINARY SITE PLAN APPROVAL FOR A COMMERCIAL OFFICE**  
13 **PARK DEVELOPMENT AT 1065 SOUTH 500 WEST (HIGHWAY 89), UNION AVENUE**  
14 **LLC, APPLICANTS – MR. PAUL ROWLAND**

15 Mr. Rowland stated the lot will be divided into four parcels, including two new ones, and a  
16 shared parking lot which meets requirements. Condominiums will be on two parcels, an office  
17 building which a local contractor has already inquired about purchasing for his business use. The  
18 submitted preliminary landscape plan shows the minimum 15 percent landscaping required by Code.  
19 The applicant requests a reduction from the required 10 foot setback to a setback of 5 feet. The  
20 buildings to the north appear to have been constructed with similar reduced setbacks and the  
21 reduction would be consistent with those buildings. The structures will still be required to meet  
22 applicable building and fire construction standards. The Planning Commission reviewed the item  
23 on June 20, 2017, and recommends that the City Council grant approval for preliminary site plan  
24 subject to the following conditions:

- 25 1. Complete any and all redline corrections including the following:
- 26 a. Show the existing water and fire systems serving the existing buildings.
  - 27 b. Revise the utility plan to show the existing and proposed power facilities.
  - 28 c. All interior parking spaces not fronting on a sidewalk or landscape area shall  
29 have a minimum dimension of 9’ x 20’. Parking spaces that overhang  
30 sidewalks or landscaping areas that are a minimum width of 6’ may be  
31 reduced to 9’ x 18’.
  - 32 d. Provide a detail of the trash enclosures. Refuse container enclosures shall be  
33 constructed of materials that are architecturally compatible with the main  
34 buildings.

35  
36 Councilman Knight asked Councilman Higginson is there were any additional issues at  
37 Planning Commission. Councilman Higginson stated that Mr. Jesse Bell brought up the landscaping,  
38 but the drawings are purely conceptual at this point and there will be more to come. Councilman Pitt  
39 asked about lot three. Councilwoman Harris moved to approve the preliminary site plan, and  
40 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,  
41 Higginson, Knight and Pitt voting “aye”.

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43 **CONSIDER APPROVAL OF THE PURCHASE OF A NEW DIGGER DERRICK TRUCK**  
44 **FROM ALTEC INDUSTRIES INC. IN THE AMOUNT OF \$304,307 – MR. ALLEN**  
45 **JOHNSON**

1 Mr. Johnson stated the next three items were all discussed in the Power Commission meeting  
2 this morning and all three are recommended for approval. We are replacing unit #5047 which is a  
3 2006 Altec digger derrick. The new unit will have an extended reach and double the lifting capacity  
4 for handling our larger pad mount transformers and larger transmission poles. Councilman Pitt asked  
5 why the delivery date is almost one year out. Mr. Johnson replied that this truck is very specialized.  
6 They tried to locate demo trucks with quicker delivery, but nothing is available right now.  
7 Councilman Knight made a motion to approve the truck purchase, Councilman Higginson seconded  
8 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting  
9 “aye”.

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11 **CONSIDER APPROVAL OF THE PURCHASE OF STEEL POLES FOR THE PHASE 7**  
12 **SECTION REBUILD FROM DIS-TRAN IN THE AMOUNT OF \$92, 245 – MR. ALLEN**  
13 **JOHNSON**

14 Mr. Johnson stated this equipment is needed as part of the complete rebuild for the Phase 7  
15 section of our transmission line which is located at 1000 North between the South Davis Rec Center  
16 and Viewmont High School. The project is scheduled to start in September 2017 and the poles will be  
17 delivered in October 2017. This item is included in the 2017-18 fiscal budget. Councilman Pitt  
18 asked why the large gap in pricing from the bids received. Mr. Johnson stated that he did not know  
19 why there was such a large gap; however, the City has purchased from Dis-Tran before and they  
20 work well with the City. Councilman Pitt made a motion to approve the steel pole purchase and  
21 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,  
22 Higginson, Knight and Pitt voting “aye”.

23  
24 **CONSIDER APPROVAL OF THE PURCHASE OF 79 WOOD POLES FROM**  
25 **MCFARLAND CASCADE IN THE AMOUNT OF \$50,685 – MR. ALLEN JOHNSON**

26 Mr. Johnson stated our inventory of power poles is running low and it needs to be  
27 replenished. The poles will be used for maintenance and future construction projects throughout the  
28 City. Butt treated poles are used because they hold up very well and are safe for the linemen to  
29 climb. This is a single source bid as McFarland Cascade is the only vendor able to supply butt  
30 treated poles. Councilman Higginson made a motion to approve the purchase and Councilman Pitt  
31 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt  
32 voting “aye”.

33  
34 Councilman Higginson commented to Mr. Johnson about the solar power issue and stated that  
35 the Council will get better educated about it and there is no lack of faith in Mr. Johnson or his  
36 Department. They are doing a great job. Mr. Johnson replied that there are many items that need  
37 further discussion such as safety issues and rates, but that there is no “right rate.” Bountiful City  
38 needs to stay fiscally healthy as a company as well as fair to their customers.

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40 **ADJOURN TO AN RDA MEETING WITH A SEPARATE AGENDA**

41 Councilman Pitt made a motion to adjourn to an RDA meeting and Councilman Higginson  
42 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt  
43 voting “aye”.

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45 Mayor Pro-Tem Holbrook closed the regular City Council session at 8:02 p.m.

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*Mayor Randy C. Lewis*

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*City Recorder*

PENDING



# City Council Staff Report



**Subject:** Expenditures for Invoices > \$1,000.00 paid  
June 19 & 26, 2017

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** July 5, 2017

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.00.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid June 19 & 26, 2017.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**

**Paid June 19, 2017**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, LLC	Streets	10.4410.448000. Operating Supplies	\$ 1,416.16	196849	4448	Wide Striping
7666	AMERICAN CHILLER MECH	Police	10.4210.426000. Bldg & Grnd Suppl & Maint	1,612.39	196853	8857	A/C Maintenance
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	3,276.16	196858	67K52917	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	4,112.32	196858	67K52817	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	4,513.28	196858	66P36317	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	5,088.14	196858	66P36417	Tree Trimming
1540	CACHE VALLEY ELECTRIC	Light & Power	53.5300.448630. Transmission	1,348.26	196882	06012017	Corrugated Pipe Project
1720	CODALE ELECTRIC SUPPLY	Light & Power	53.5300.448636. Special Equipment	2,376.00	196897	S6020944.002	Cable Cutter Milwaukee
7574	CORRIO CONSTRUCTION	Water	51.5100.448000. Operating Supplies	5,844.50	196902	06022017	Zesiger Well Rebuild Job # 3025
1815	CROFT POWER EQUIPMENT	Parks	10.4510.425000. Equip Supplies & Maint	1,239.85	196903	74210	Tools & Parts
5606	E.T. TECHNOLOGIES	Light & Power	53.5300.448616. Plant Storage Tank Fees	30,465.60	196918	5085A	In Place of Closure of 2 underground storage tanks
2055	ELECTRICAL CONSULTANT	Light & Power	53.5300.474740. CIP 04 Trans Sys Ph7 NWSub-Rec	15,367.50	196920	70931	Transmission Phase VII Estimate
2386	HABITAT PRESERVES	Parks	10.4510.426000. Bldg & Grnd Suppl & Maint	1,260.00	196938	2552	Removal of Trees & Trimming
8898	HALE, JESSICA	Cemetery	59.5900.473100. Improv Other Than Bldgs	1,117.64	196940	06192017	Reimbursed for Fence Replacement
2483	HIGHLAND GOLF	Golf Course	55.5500.425100. Special Equip Maintenance	8,400.00	196946	31624	Windshields for Golf Carts
2564	I-D ELECTRIC INC	Water	51.5100.448000. Operating Supplies	4,607.00	196953	100311	Heaters
6959	JANI-KING OF SALT LAKE	Light & Power	53.5300.424002. Office & Warehouse	1,775.00	196957	SLC06170196	June Custodian
8901	KB WELDING LLC	Light & Power	53.5300.448614. Plant Equipment Repairs	3,251.00	196960	04192017	Repair to Titan Exhaust
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200. Road Matl Patch/ Class C	1,375.22	196965	1395	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200. Road Matl Patch/ Class C	3,381.62	196965	1367	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200. Road Matl Patch/ Class C	4,245.74	196965	1405	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200. Road Matl Patch/ Class C	7,370.86	196965	1368	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200. Road Matl Patch/ Class C	8,516.94	196965	1391	Patching
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300. Street Opening Expense	1,596.75	196966	347823	Gravel
2920	LEFAVOR ENVELOPE COMP	Treasury	10.4143.429050. Util Billing Supplies	3,777.35	196969	156730	Envelopes
2983	M & M ASPHALT SERVICE	Streets	10.4410.473200. Road Materials - Overlay	23,627.78	196973	116551_02	Asphalt Treatment SLurry
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400. Dist Systm Repair & Maint	4,642.26	196984	S10222336.001	Gate Valves
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400. Dist Systm Repair & Maint	7,534.54	196984	S102237624.001	Parts
3482	PICKETT, REX	Information Technology	10.4136.428000. Telephone Expense	1,320.00	197003	06122017	Reimbursed for Cell Phone Use
3499	PITNEY BOWES INC	Finance	10.4140.425000. Equip Supplies & Maint	1,970.04	197006	1004406753	Maintenance Agreement
8902	PURSER PAVING & CONS	Light & Power	53.5300.448613. Plant	1,200.00	197017	2348	Cracksealing and Restripe
5281	QUESTAR GAS COMPANY	Light & Power	53.5300.448611. Natural Gas	10,187.51	197018	06052017	Acct # 6056810000
3933	SKAGGS COMPANIES, INC	Police	10.4210.445100. Public Safety Supplies	4,070.80	197037	2886536 RI	Holsters
4033	STANTEC CONSULTING	Light & Power	53.5300.448613. Plant	1,241.25	197047	1212088	Review UDAQ Approval Order
6328	SUNSET ELECTRIC	Police	45.4210.474500. Machinery & Equipment	3,550.00	197054	4175	Capital Cousole Replacement
4171	THATCHER COMPANY	Water	51.5100.448000. Operating Supplies	3,494.63	197057	1416267	Chlorine
4216	TIRE WORLD	Light & Power	53.5300.448635. Vehicles	1,378.38	197061	48704	Tires and Lube
4229	TOM RANDALL DIST. CO	Golf Course	55.5500.425100. Special Equip Maintenance	2,880.18	197063	0258343	Fuel
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000. Equip Supplies & Maint	18,216.62	197063	0259010	Fuel
4281	TWIN D INC.	Storm Water	49.4900.462400. Contract Equipment	29,862.92	197068	15593	Storm Drain Cleanup & Inspection
7842	UTILISYNC LLC	Storm Water	49.4900.423000. Travel & Training	2,400.00	197075	INV-1068	Storm Water Software
4450	VERIZON WIRELESS	Water	51.5100.428000. Telephone Expense	1,173.68	197078	9786682915	Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	53.5300.448641. Communication Equipment	1,931.08	197078	9786669802	Acct # 371517689-00001
7732	WINGFOOT CORP	Police	10.4210.426000. Bldg & Grnd Suppl & Maint	1,895.00	197093	99763	Janitorial Services
<b>TOTAL:</b>				<u>\$ 249,911.95</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**

**Paid June 26, 2017**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INC	Recycling	48.4800.431550.	Recycling Collection Service	\$ 32,520.15	197116	05312017	May Recycling
1395	BODY WORKS UNLIMITED	Liability Insurance	63.6300.451150.	Liability Claims/Deductible	2,927.25	197123	06212017	Auto Repair- Police Claim// Estimate ID # 104
1602	CDW GOVERNMENT, INC.	Police	45.4210.474500.	Machinery & Equipment	1,665.00	197133	HXM3445	Computer and Software Cables
1610	CENTRAL GLASS CO INC	Parks	10.4510.426000.	Bldg & Grnd Suppl & Maint	1,235.00	197134	2972098	Emergency Board up
1889	DAVIS COUNTY GOVERNMENT	Police	10.4210.431600.	Animal Control Services	7,041.01	197145	81994	June 2017 Animal Control Services
7932	FIDELIS POWER SOLUTION	Information Technology	10.4136.425000.	Equip Supplies & Maint	1,200.00	197148	170510	Data Racks
2350	GREEN SOURCE, L.L.C.	Golf Course	55.5500.426000.	Bldg & Grnd Suppl & Maint	1,935.00	197152	12912	Sprinkler Parts
2462	HENRIKSEN/BUTLER	Police	10.4210.445100.	Public Safety Supplies	3,012.99	197153	59627	Uniform
7803	J-U-B ENGINEERS, INC	Water	51.5100.472100.	Buildings	17,025.00	197160	0109144	Project 83-16-044 Bountiful Water Treatment Plant
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,865.42	197161	1415	Skin Patching & Paving
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	7,463.58	197161	1415	Skin Patching & Paving
8137	LAKEVIEW ASPHALT PROD	Streets	10.4410.441200.	Road Matl Patch/ Class C	10,096.98	197161	1414	Patching
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	14,878.14	197161	1423	Center St. to 200 W. & Main St. to 100 W.
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	15,443.58	197161	1428	600 E To Medical Dr.
8137	LAKEVIEW ASPHALT PROD	Streets	45.4410.473200.	Road Materials - Overlay	19,102.98	197161	1430	Arlington Way to Claremont
3271	NETWIZE	Information Technology	10.4136.425000.	Equip Supplies & Maint	4,757.44	197177	30004	VM Ware Support
3271	NETWIZE	Information Technology	45.4136.474500.	Machinery & Equipment	5,167.38	197177	29982	Network Switches & Upgrade
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	6,549.35	197187	24190	Install Equipment for Police Vehicle
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	6,549.35	197187	24191	Install Equipment for Police Vehicle
5281	QUESTAR GAS COMPANY	Police	10.4210.427000.	Utilities	4,100.54	197188	06052017H	Acct # 3401140000
3832	SALT LAKE MAILING	Treasury	10.4143.429050.	Util Billing Supplies	23,000.00	197193	06222017	Printing & Mailings of Utility Bills
5000	U.S. BANK CORPORATE	Finance	10.4140.423000.	Travel & Training	1,126.05	197200	06122017GR	Trvl & Training// Acct# - 8851
5000	U.S. BANK CORPORATE	Light & Power	53.5300.445201.	Safety Equipment	1,135.26	197200	06122017AJ	Safety Mtg & Manual//Acct# - 8851
5000	U.S. BANK CORPORATE	Planning	10.4610.424000.	Office Supplies	1,228.76	197200	06122017CW	Chad Wilinson Expenses//Acct# - 8851
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	1,261.27	197200	06122017TK	Travel&Training// Acct# - 8851
5000	U.S. BANK CORPORATE	Information Technology	10.4136.423000.	Travel & Training	1,426.56	197200	06122017AW	Trvl&Trning //Acct# - 8851
5000	U.S. BANK CORPORATE	Executive	10.4130.423000.	Travel & Training	1,465.46	197200	06122017GH	Mangers Mtg Luncheon//Acct# - 8851
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	1,905.74	197200	06122017EB	Ed Biehler Expenses// Acct # - 8851
5000	U.S. BANK CORPORATE	Treasury	10.4143.423000.	Travel & Training	1,983.82	197200	06122017TE	Trvl & Training// Acct# - 8851
5000	U.S. BANK CORPORATE	Landfill	57.5700.426000.	Bldg & Grnd Suppl & Maint	2,305.00	197200	06122017GB	Shop Supplies // Acct# - 8851
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	4,174.61	197200	06122017DE	Training&OfficeSupplies/Acct# - 8851
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	4,407.03	197200	06122017TK	Travel&Training// Acct# - 8851
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,468.19	197202	06232017	June 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448628.	Pineview Hydro	7,148.74	197202	06232017	June 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	144,905.15	197202	06232017	June 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	254,742.34	197202	06232017	June 2017 Power Resource Payment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	459,087.66	197202	06232017	June 2017 Power Resource Payment
4357	UTAH COMMUNICATIONS	Police	10.4210.425200.	Communication Equip Maint	2,394.75	197204	64813	May 2017 Radio Service
4373	UTAH DIVISION OF WILDLIFE	Legislative	10.4110.461000.	Miscellaneous Expense	19,600.00	197205	593517	Urban Deer Capture
<b>TOTAL:</b>					<u>\$ 1,099,302.53</u>			



# City Council Staff Report

**Subject:** May 2017 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** July 11, 2017



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## **Background**

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure/expense reports are provided that give comparative revenue and expenditure data for May 2017 to the past three fiscal YTD periods through each respective May.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2017 budget portion of these reports is the originally adopted FY2017 budget, approved by the City Council in June of 2016.

## **Recommendation**

Council should review the attached revenue, expense, and budget reports.

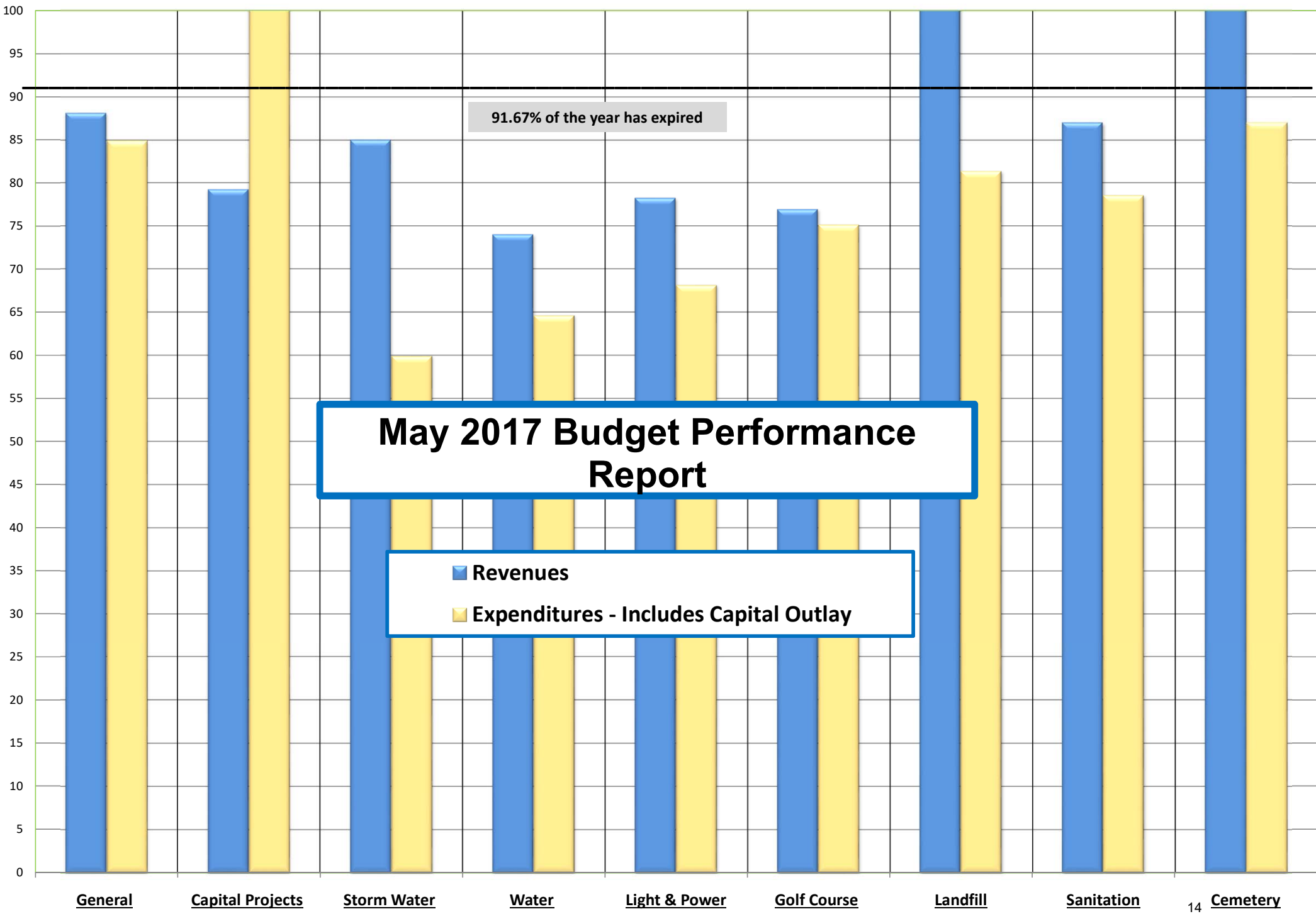
## **Attachments**

- May 2017 Fiscal YTD Revenue & Expense Report – FY2017

# May 2017 Budget Performance Report

91.67% of the year has expired

- Revenues
- Expenditures - Includes Capital Outlay



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City of Bountiful, UT  
MAY 2017 YTD REVENUES - FY 2017

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FOR 2017 11

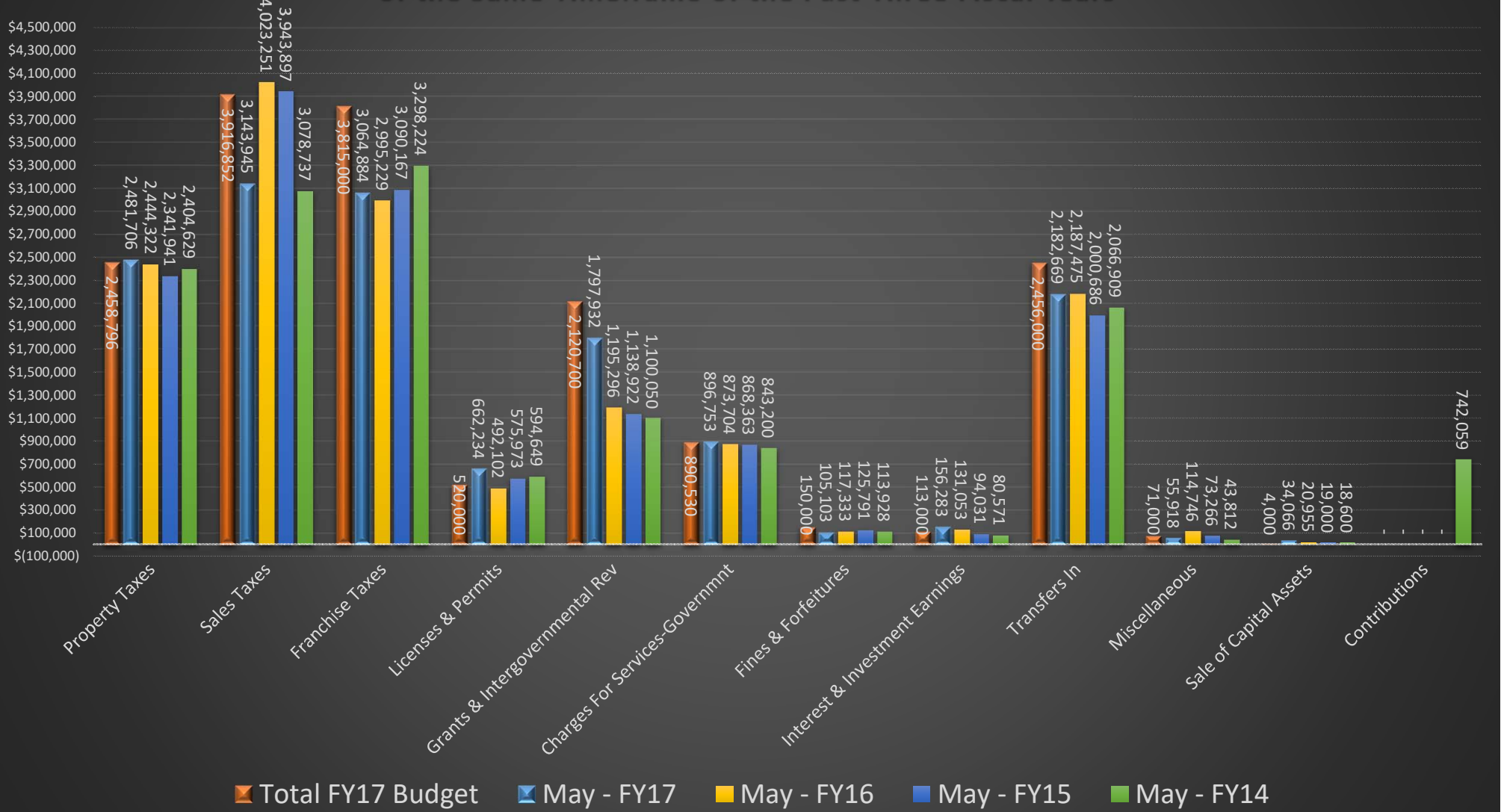
JOURNAL DETAIL 2017 1 TO 2017 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-16,629,878	-16,629,878	-14,670,647.11	-1,364,111.93	.00	-1,959,230.89	88.2%
30 DEBT SERVICE	-248,900	-248,900	-252,404.19	-29.01	.00	3,504.19	101.4%
44 MUNICIPAL BUILDING AUTHORITY	-208,777	-208,777	-171,494.95	-185.48	.00	-37,282.05	82.1%
45 CAPITAL IMPROVEMENT	-6,373,560	-6,373,560	-5,055,678.54	-325,678.73	.00	-1,317,881.46	79.3%
48 RECYCLING	-418,250	-418,250	-348,066.15	-35,091.39	.00	-70,183.85	83.2%
49 STORM WATER	-1,375,404	-1,375,404	-1,170,075.74	-119,621.55	.00	-205,328.26	85.1%
51 WATER	-5,314,960	-5,314,960	-3,937,714.14	-323,628.42	.00	-1,377,245.86	74.1%
53 LIGHT & POWER	-29,670,903	-29,670,903	-23,241,308.50	-1,875,885.66	.00	-6,429,594.50	78.3%
55 GOLF COURSE	-1,614,578	-1,614,578	-1,243,175.62	-199,424.59	.00	-371,402.38	77.0%
57 LANDFILL	-1,224,964	-1,224,964	-1,263,476.70	-175,833.00	.00	38,512.70	103.1%
58 SANITATION	-1,016,572	-1,016,572	-884,946.02	-90,465.74	.00	-131,625.98	87.1%
59 CEMETERY	-499,252	-499,252	-4,509,623.79	-34,595.04	.00	4,010,371.79	903.3%
61 COMPUTER MAINTENANCE	-38,619	-38,619	-38,761.46	-27.95	.00	142.46	100.4%
63 LIABILITY INSURANCE	-528,054	-528,054	-375,624.25	-2,971.45	.00	-152,429.75	71.1%
64 WORKERS' COMP INSURANCE	-278,836	-278,836	-242,826.30	-21,219.09	.00	-36,009.70	87.1%
72 RDA REVOLVING LOAN FUND	-294,945	-294,945	-626,311.69	-21,456.05	.00	331,366.69	212.3%
73 REDEVELOPMENT AGENCY	-3,117,953	-3,117,953	-1,146,755.19	-7,141.89	.00	-1,971,197.81	36.8%
74 CEMETERY PERPETUAL CARE	0	0	-41,347.86	-3,048.13	.00	41,347.86	100.0%
78 LANDFILL TRUST	0	0	-8,573.42	-900.91	.00	8,573.42	100.0%
83 RAP TAX	-451,000	-451,000	-401,661.43	-50,130.34	.00	-49,338.57	89.1%
92 OPEB TRUST	0	0	-8,922.58	-1,423.58	.00	8,922.58	100.0%
99 INVESTMENT	0	0	314,676.01	-42,643.03	.00	-314,676.01	100.0%
GRAND TOTAL	-69,305,405	-69,305,405	-59,324,719.62	-4,695,512.96	.00	-9,980,685.38	85.6%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

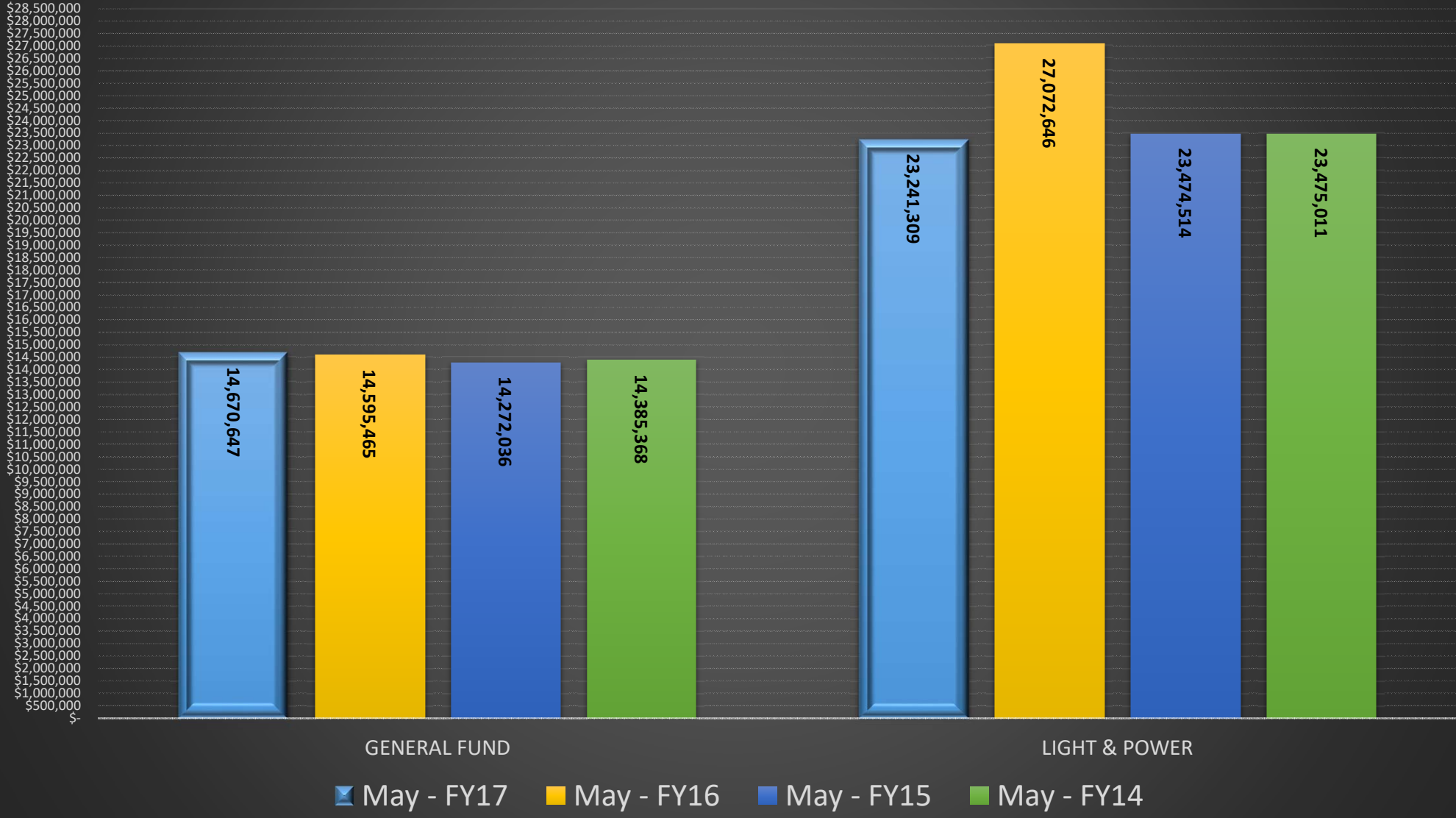
## General Fund Detailed Revenues

### Fiscal Year 2017 Through May Compared to The 2017 Total Budget and The Revenues of the Same Timeframe of the Past Three Fiscal Years

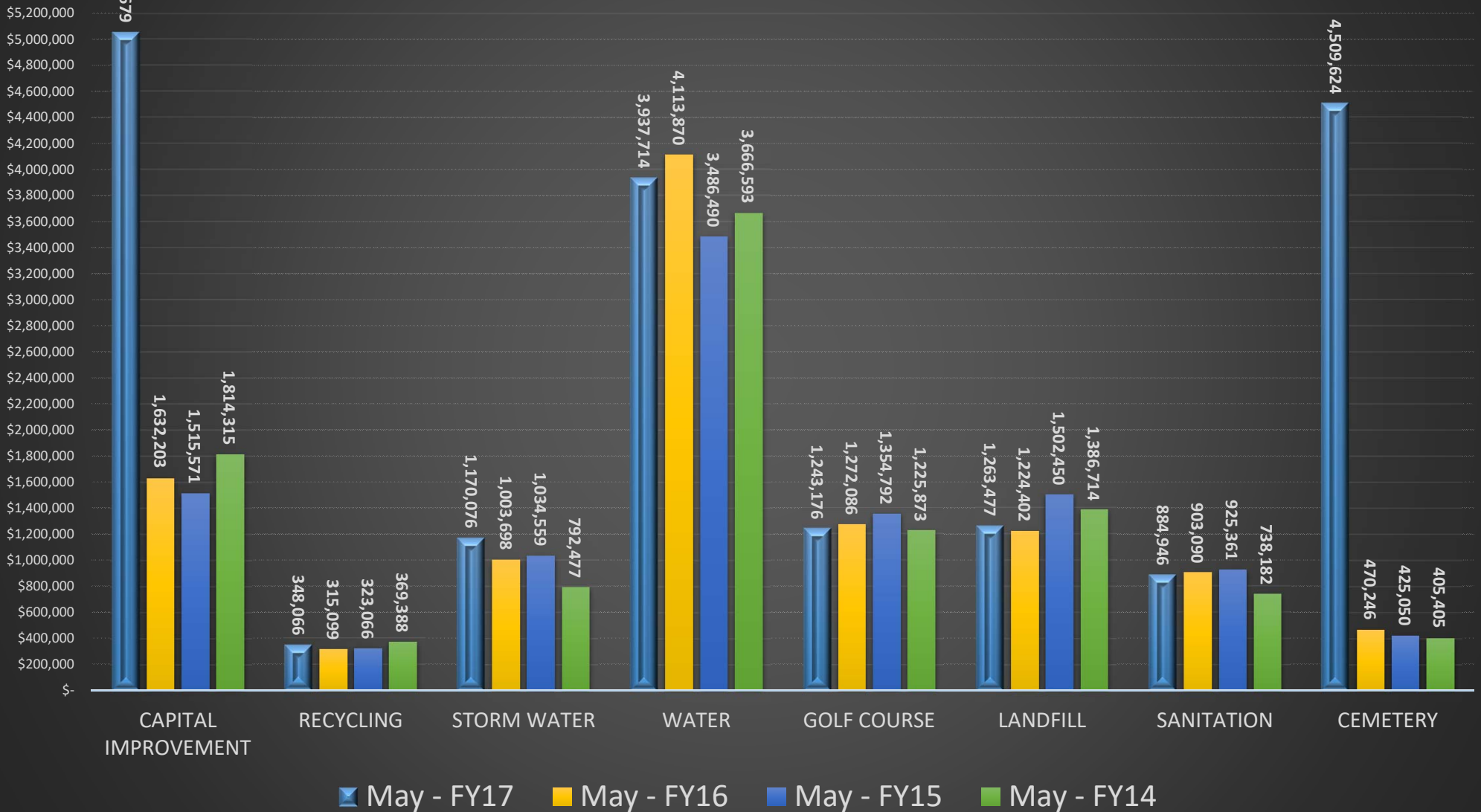




## May 2017 - Fiscal 2017 YTD Revenues Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



## May 2017 - 2017 Fiscal YTD Revenues Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
MAY 2017 YTD EXPENSES - FY 2017

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FOR 2017 11

JOURNAL DETAIL 2017 1 TO 2017 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10 GENERAL FUND</b>							
4110 Legislative	646,469	646,469	576,064.85	57,201.45	.00	70,404.15	89.1%
4120 Legal	457,235	315,937	239,844.06	19,758.05	.00	76,092.94	75.9%
4130 Executive	168,967	168,967	131,435.68	10,236.61	.00	37,531.32	77.8%
4134 Human Resources	133,664	133,664	108,354.57	7,545.25	.00	25,309.43	81.1%
4136 Information Technology	400,586	400,586	349,105.84	25,994.80	.00	51,480.16	87.1%
4140 Finance	403,479	403,479	329,500.45	23,584.50	.00	73,978.55	81.7%
4143 Treasury	295,694	295,694	202,564.54	8,182.71	.00	93,129.46	68.5%
4160 Government Buildings	131,695	131,695	106,441.77	13,997.68	.00	25,253.23	80.8%
4210 Police	5,961,923	5,961,923	4,959,389.18	408,517.22	.00	1,002,533.82	83.2%
4215 Reserve Officers	43,562	43,562	4,955.61	605.22	.00	38,606.39	11.4%
4216 Crossing Guards	143,649	143,649	132,528.47	15,487.53	.00	11,120.53	92.3%
4217 PROS	314,723	314,723	336,691.04	31,952.94	.00	-21,968.04	107.0%
4218 Liquor Control	51,700	51,700	42,461.52	1,183.10	.00	9,238.48	82.1%
4219 Enhanced 911	595,000	595,000	517,495.44	48,085.72	.00	77,504.56	87.0%
4220 Fire	2,098,000	2,098,000	2,070,707.12	.00	.00	27,292.88	98.7%
4410 Streets	3,135,085	3,135,085	2,584,337.64	142,074.82	.00	550,747.36	82.4%
4450 Engineering	653,211	653,211	532,640.46	41,491.56	.00	120,570.54	81.5%
4510 Parks	914,287	914,287	744,012.44	77,423.32	.00	170,274.56	81.4%
4610 Planning	222,251	222,251	174,589.59	12,739.00	.00	47,661.41	78.6%
TOTAL GENERAL FUND	16,771,180	16,629,882	14,143,120.27	946,061.48	.00	2,486,761.73	85.0%
<b>30 DEBT SERVICE</b>							
4710 Debt Sevice	248,900	248,900	265,135.52	1.14	.00	-16,235.52	106.5%
TOTAL DEBT SERVICE	248,900	248,900	265,135.52	1.14	.00	-16,235.52	106.5%
<b>44 MUNICIPAL BUILDING AUTHORITY</b>							
4110 Legislative	208,777	208,777	279.04	7.26	.00	208,497.96	.1%
4400 Municipal Building Authority	0	0	650,000.00	.00	.00	-650,000.00	100.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	208,777	208,777	650,279.04	7.26	.00	-441,502.04	311.5%
<b>45 CAPITAL IMPROVEMENT</b>							

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City of Bountiful, UT  
MAY 2017 YTD EXPENSES - FY 2017

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FOR 2017 11

JOURNAL DETAIL 2017 1 TO 2017 13

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	950,000	950,000	4,129,177.78	.00	.00	-3,179,177.78	434.7%
4136	Information Technology	55,000	55,000	41,358.01	7,005.94	.00	13,641.99	75.2%
4140	Finance	0	0	15,857.95	1,372.78	.00	-15,857.95	100.0%
4160	Government Buildings	25,000	25,000	17,919.30	.00	.00	7,080.70	71.7%
4210	Police	532,000	532,000	245,803.60	.00	.00	286,196.40	46.2%
4410	Streets	1,461,560	1,561,560	1,066,655.52	50,185.59	.00	494,904.48	68.3%
4510	Parks	3,250,000	3,250,000	2,008,360.02	2,340.00	.00	1,241,639.98	61.8%
	TOTAL CAPITAL IMPROVEMENT	6,273,560	6,373,560	7,525,132.18	60,904.31	.00	-1,151,572.18	118.1%
<hr/>								
48	RECYCLING							
4800	Recycling	418,250	418,250	336,946.50	33,953.97	.00	81,303.50	80.6%
	TOTAL RECYCLING	418,250	418,250	336,946.50	33,953.97	.00	81,303.50	80.6%
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49	STORM WATER							
4900	Storm Water	1,375,403	1,375,403	825,092.18	51,170.49	.00	550,310.82	60.0%
	TOTAL STORM WATER	1,375,403	1,375,403	825,092.18	51,170.49	.00	550,310.82	60.0%
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51	WATER							
5100	Water	5,314,961	5,314,961	3,436,310.46	492,761.55	.00	1,878,650.54	64.7%
	TOTAL WATER	5,314,961	5,314,961	3,436,310.46	492,761.55	.00	1,878,650.54	64.7%
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53	LIGHT & POWER							
5300	Light & Power	29,670,903	29,670,903	20,239,179.21	1,844,836.72	.00	9,431,723.79	68.2%
	TOTAL LIGHT & POWER	29,670,903	29,670,903	20,239,179.21	1,844,836.72	.00	9,431,723.79	68.2%
<hr/>								
55	GOLF COURSE							

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City of Bountiful, UT  
MAY 2017 YTD EXPENSES - FY 2017

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FOR 2017 11		JOURNAL DETAIL 2017 1 TO 2017 13						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,614,577	1,614,577	1,214,199.23	100,185.24	.00	400,377.77	75.2%
	TOTAL GOLF COURSE	1,614,577	1,614,577	1,214,199.23	100,185.24	.00	400,377.77	75.2%
57 LANDFILL								
5700	Landfill	1,224,964	1,224,964	996,889.19	90,053.79	.00	228,074.81	81.4%
	TOTAL LANDFILL	1,224,964	1,224,964	996,889.19	90,053.79	.00	228,074.81	81.4%
58 SANITATION								
5800	Sanitation	1,016,572	1,016,572	799,313.61	123,660.41	.00	217,258.39	78.6%
	TOTAL SANITATION	1,016,572	1,016,572	799,313.61	123,660.41	.00	217,258.39	78.6%
59 CEMETERY								
5900	Cemetery	499,253	499,253	435,035.14	45,691.07	.00	64,217.86	87.1%
	TOTAL CEMETERY	499,253	499,253	435,035.14	45,691.07	.00	64,217.86	87.1%
61 COMPUTER MAINTENANCE								
6100	Computer Maintenance	38,619	38,619	31,020.03	3,195.47	.00	7,598.97	80.3%
	TOTAL COMPUTER MAINTENANCE	38,619	38,619	31,020.03	3,195.47	.00	7,598.97	80.3%
63 LIABILITY INSURANCE								
6300	Liability Insurance	528,052	528,052	474,420.00	5,648.21	.00	53,632.00	89.8%
	TOTAL LIABILITY INSURANCE	528,052	528,052	474,420.00	5,648.21	.00	53,632.00	89.8%
64 WORKERS' COMP INSURANCE								

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City of Bountiful, UT  
MAY 2017 YTD EXPENSES - FY 2017

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FOR 2017 11		JOURNAL DETAIL 2017 1 TO 2017 13						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	278,838	278,838	179,714.80	6,215.97	.00	99,123.20	64.5%
	TOTAL WORKERS' COMP INSURANCE	278,838	278,838	179,714.80	6,215.97	.00	99,123.20	64.5%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	294,945	294,945	2,211.25	202.55	.00	292,733.75	.7%
	TOTAL RDA REVOLVING LOAN FUND	294,945	294,945	2,211.25	202.55	.00	292,733.75	.7%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	3,117,953	3,117,953	590,853.98	7,560.64	.00	2,527,099.02	19.0%
	TOTAL REDEVELOPMENT AGENCY	3,117,953	3,117,953	590,853.98	7,560.64	.00	2,527,099.02	19.0%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	0	0	1,458,445.20	17.53	.00	-1,458,445.20	100.0%
	TOTAL CEMETERY PERPETUAL CARE	0	0	1,458,445.20	17.53	.00	-1,458,445.20	100.0%
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83	RAP TAX							
8300	RAP Tax	451,000	451,000	100,482.15	79,341.27	.00	350,517.85	22.3%
	TOTAL RAP TAX	451,000	451,000	100,482.15	79,341.27	.00	350,517.85	22.3%
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91	GFAAG							
4210	Police	0	0	18,567.90	.00	.00	-18,567.90	100.0%
4220	Fire	0	0	2,336,192.99	.00	.00	-2,336,192.99	100.0%
	TOTAL GFAAG	0	0	2,354,760.89	.00	.00	-2,354,760.89	100.0%
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92	OPEB TRUST							

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City of Bountiful, UT  
MAY 2017 YTD EXPENSES - FY 2017

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FOR 2017 11

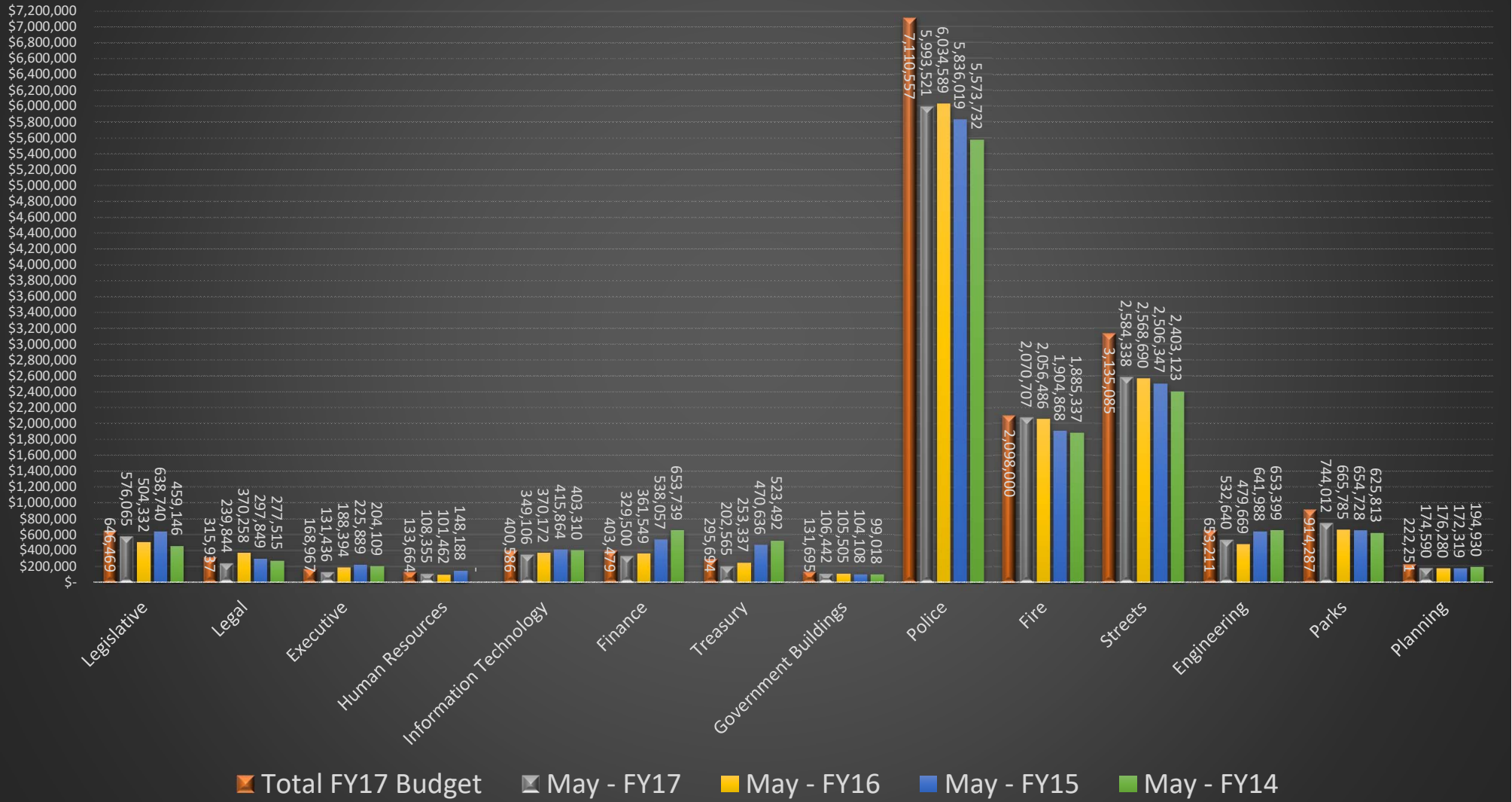
JOURNAL DETAIL 2017 1 TO 2017 13

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	61,159.97	3,774.60	.00	-61,159.97	100.0%
	TOTAL OPEB TRUST	0	0	61,159.97	3,774.60	.00	-61,159.97	100.0%
	GRAND TOTAL	69,346,707	69,305,409	56,119,700.80	3,895,243.67	.00	13,185,708.20	81.0%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

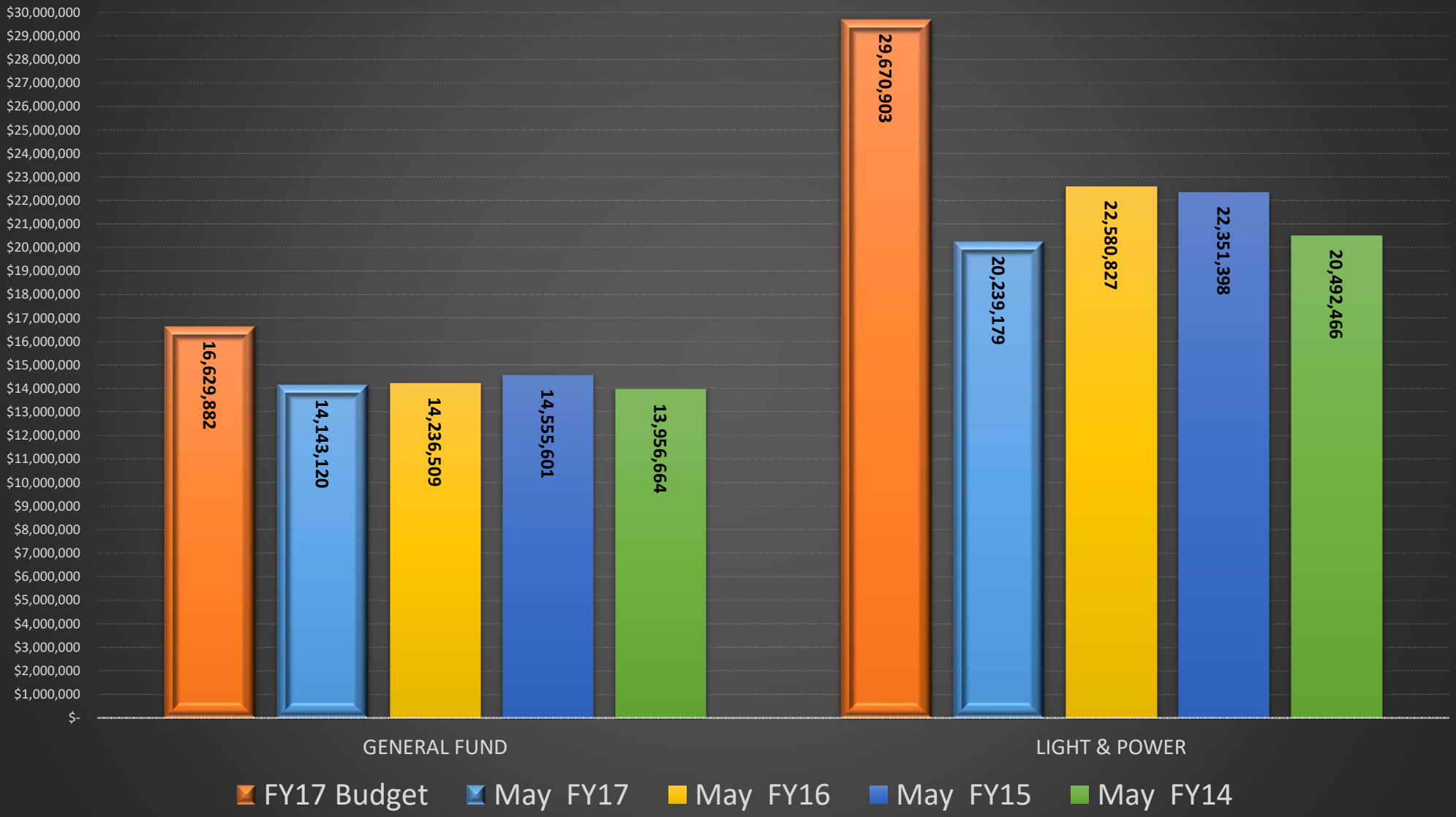
## General Fund Detailed Expenditures

### Fiscal Year 2017 Through May Compared to The 2017 Total Budget and The Expenditures of the Same Timeframe of the Past Three Fiscal Years

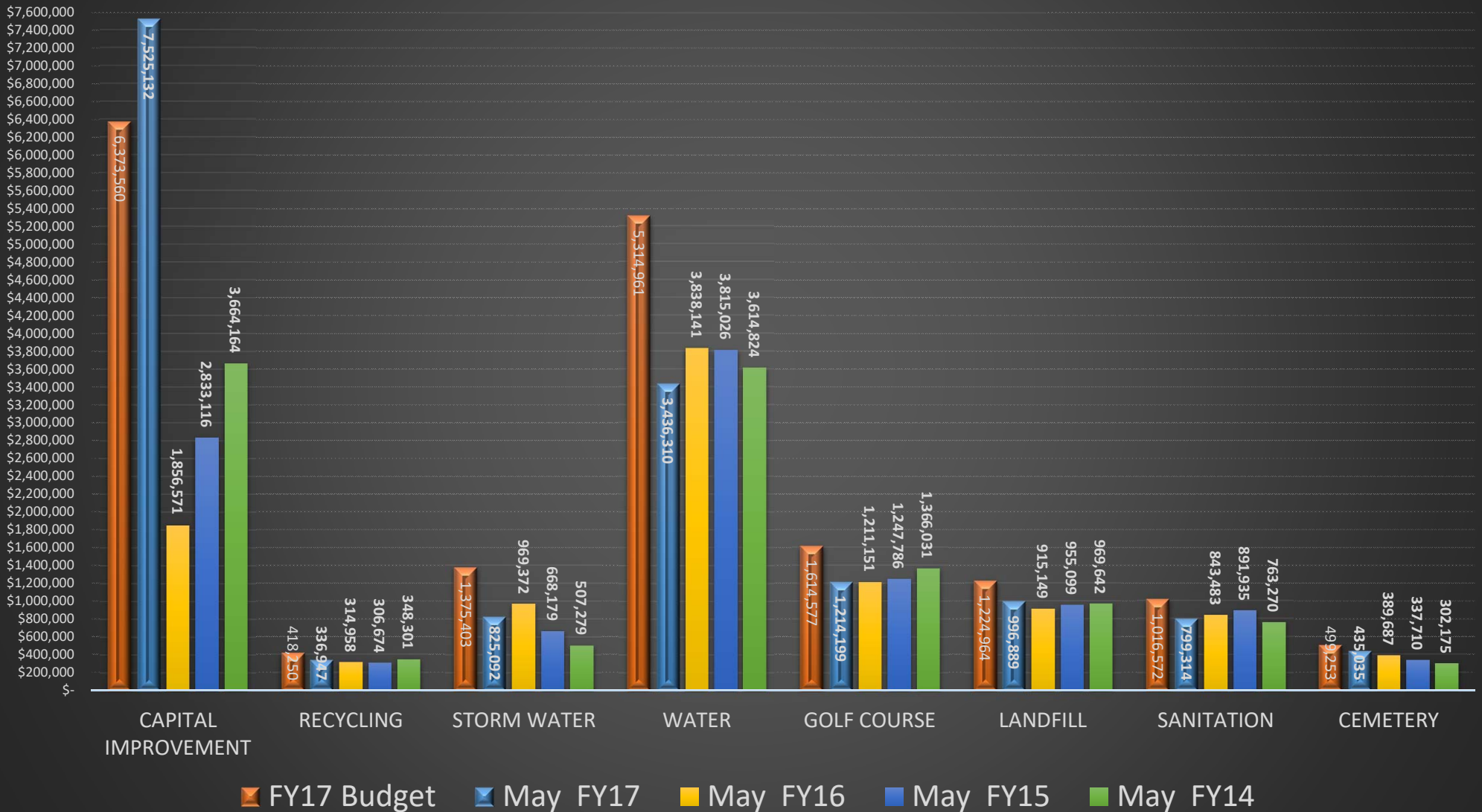




## May 2017- Fiscal 2017 YTD Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## May 2017 - Fiscal 2017 YTD Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



# City Council Staff Report

**Subject:** Approval of 2017 Primary Election Judges  
**Author:** Shawna Andrus, City Recorder  
**Department:** Executive/Legislative  
**Date:** July 11, 2017

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## **Background**

State election law requires the City Council to approve judges who will serve during municipal elections. Attached hereto is a list of judges whom we propose utilizing for the 2017 Bountiful Municipal Primary Election.

## **Analysis**

Per our election services contract with Davis County, which was approved on February 28, 2017, the County Clerk's office has developed a list of proposed judges to serve in our August 15 Primary Election (please see attached listing) at the South Davis Branch of the Davis County Library. Training for the judges will be provided by the County. Additionally, a judge or two will occasionally fall ill on Election Day, requiring a last minute substitution, so, as a precaution, the County would like authorization to appoint substitute judges as necessitated by emergency circumstances.

## **Department Review**

The above information and the recommendation have been reviewed by the Executive and Legal Departments and the City Manager and come with their recommendation for approval.

## **Significant Impacts**

The financial impact of utilizing these judges is included in the election services contract you approved on February 28, 2017 and in the 2017-2018 budget.

## **Attachments**

Please see attached list of proposed election judges.

## **Recommendation**

We recommend your approval of these judges (as noted on the attached listing), and also request that you grant the County authority to assign alternates as circumstances require.

## **2017 Bountiful Proposed Primary Election Poll Workers (aka Judges)**

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<b><u>NAME</u></b>	<b><u>PHONE</u></b>	<b><u>POSITION</u></b>
Kristine Aagard	801.455.2778	Provisional Clerk
Patricia Beckstead	801.295.9159	Poll Manager
Sidney Beckstead	801.295.9159	Technician
Karie Brand	801.292.7610	Receiving Clerk
Carol Dedow	801.599.1957	Receiving Clerk
Klyn Haskell	801.295.7811	Receiving Clerk
LeAnn Haws	801.299.8471	Provisional Clerk
Kathleen Heaps	801.259.0878	Technician
Clara Markowski	801.403.6896	Provisional Clerk

# City Council Staff Report

**Subject:** Purchase of 12 Yamaha Golf carts  
**Author:** Kent McComb, Golf Professional  
**Department:** Golf  
**Date:** July 11, 2017



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## **Background**

The Golf Course would like to purchase 12 new Yamaha golf carts to replace 12 of our older golf carts in the fleet. Each year it has been our practice to rotate and replace a portion of our golf cart fleet with new carts. We have typically purchased anywhere from 10-15 new golf carts each year while trading the same number of our older carts. This rotation has helped us to maintain a golf cart fleet that is in good and workable condition.

## **Analysis**

Highland Golf Company currently has the state contract for electric and gasoline golf carts. It is our recommendation that we accept the following state price for twelve (12) Yamaha gasoline golf carts from Highland Golf for a total state contract price of \$41,948.00. The golf cart budget for 2017-2018 is \$56,000.00

## **Department Review**

Reviewed by Brock Hill

Reviewed by Golf Course Staff

## **Significant Impacts**

There are sufficient funds in the golf cart account (425100) to cover the cost of this purchase. Additional funds will be used towards this year's battery replacements, parts and repair costs, logo decals, tournament name plates, and extra sand & seed bottles.

## **Recommendation**

Our Golf Course staff recommends that the council authorize the purchase of 12 golf carts in the amount of \$41,948.00 from Highland Golf Company.

## **Attachments**

Quote Highland Golf



***Yamaha Golf Car Proposal***  
**FINAL NUMBERS**  
*June 15, 2017*

*Presented to:*

***Bountiful Ridge Golf Course***  
***C/O Kent McComb***

*Presented by:*

***Highland Golf***  
***Lynn Ware***  
*1331 West 3300 South*  
*Salt Lake City, Utah 84119*  
*(801) 322-GOLF / Cell: (801) 244-5055*



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## *Summary*

### *Yamaha Drive 2 **QuieTech EFI Gas***

Highland Golf is pleased to present a Yamaha Golf Car Proposal for 12, Yamaha **2017 Drive 2 *QuieTech EFI Gas*** using State of Utah Contract MA415 pricing. A trade offer is included.

The **Upgraded 2017 Drive 2 *QuieTech EFI Gas* with 4-Wheel Independent Suspension & Yamaha Exclusive *QuieTech* technology** has a 45 mpg rating (best in industry) for fuel efficiency superior to competitor models.

The **Upgraded 2017 Drive 2 *QuieTech EFI*** will allow you to completely replace your electric models over time, which are much more expensive to operate (costly battery, motor & charger repairs/replacements; lower service life; lower trade values, etc.)

### *Yamaha – The Best Drive of the Day!*



*Glacier White*

**Quote is valid for 30 Days.**

For detailed specifications, color literature and application information, please visit:

***[www.yamahagolfcar.com](http://www.yamahagolfcar.com)***

Please call me with any questions you may have.

Sincerely,

***Lynn Ware***

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Fleet Golf Car Sales Manager

[lynn@highlandgolf.net](mailto:lynn@highlandgolf.net)





# City Council Staff Report



**Subject:** Easement Release Request at 1353 S. 300 West  
**Author:** Paul Rowland  
**Department:** Engineering  
**Date:** July 11, 2017

## **Background**

Mr. Slate Banner owns a lot with large easement covering an overhead power line and a buried storm drain line in his back yard. Mr. Slate wishes to build a detached garage and is requesting release of a portion of the easement to accommodate the new building.

## **Analysis**

Mr. Banner has approached the city with the request to release a portion of the easement covering a large portion of his back yard so that he can build a garage without encroaching on an existing easement. The easement was included as part of the original subdivision plat and was created before the actual need was established. The power and storm drain lines have been in existence for well over 50 years and the need to encumber such a large portion of the yard no longer exists.

All of the utility companies that signed the subdivision plat have reviewed the request and all have signed off on the release.

## **Department Review**

This has been reviewed by the Engineering Department.

## **Significant Impacts**

None

## **Recommendation**

I recommend that the City Council approve this Easement Release and authorize the Mayor to sign the release document.

## **Attachments**

Diagram showing the location of the proposed release  
Copy of the Release of Easement document signed by the City Engineer

Easement Release for  
1353 So. 300 West



**RELEASE OF EASEMENT**

BOUNTIFUL, a municipal corporation, does hereby release a utility easement over, and under and across the following described property:

Beginning at a point North23°31'West 10.89 feet along the Lot Line from the Southwest Corner of Lot 109, Meadow Lane Plat D, part of the West Half of Section 30, Township 2 North, Range 2 North, Range 1 East, Salt Lake Base and Meridian, Davis County, Utah and running thence North64°27'11"East 94.66 feet along the existing easement line; thence South58°04'55"West 77.06 feet; thence South89°46'00"West 20.00 feet to the point of beginning.

UTILITY COMPANY APPROVAL

Bountiful City Engineer	<u><i>[Signature]</i></u>	Date	<u>6-27-17</u>
Power Company	<u>R. Alan Fawcett</u>	Date	<u>6-26-2017</u>
Bountiful Irrigation	<u>Wesley G. White</u>	Date	<u>6-21-2017</u>
Questar Gas	<u>Letter Attachment</u>	Date	<u>Letter</u>
Century Link	<u>Letter Attachment</u>	Date	<u>Letter</u>
Bountiful Water	<u><i>[Signature]</i></u>	Date	<u>6-22-17</u>
South Davis Sewer	<u><i>[Signature]</i></u>	Date	<u>6-21-17</u>
Comcast Television	<u>Letter Attachment</u>	Date	<u>Letter</u>
SOUTH DAVIS WATER	<u><i>[Signature]</i></u>	DATE	<u>6-21-17</u>

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Recorder

STATE OF UTAH )  
                          )  
County of Davis )

On the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared before me, \_\_\_\_\_, Mayor and \_\_\_\_\_, City Recorder of Bountiful, who each being by me duly sworn did say that the above instrument was signed in behalf of Bountiful City, municipal corporation, by authority of the City Council and they did each acknowledge to me that they executed the same.

\_\_\_\_\_  
Notary Public

Seal