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Minutes of the
BOUNTIFUL CITY COUNCIL
Thursday, February 9, 2017

15 Present: Mayor Randy Lewis
16 Council Members Kendalyn Harris, Richard Higginson, Beth Holbrook,
17 John Marc Knight, John Pitt
18 City Manager Gary Hill
19 Asst. City Manager Galen Rasmussen
20 City Attorney Clinton Drake
21 City Engineer Paul Rowland
22 City Planner Chad Wilkinson

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Department Directors/Staff:

39 Police Chief Tom Ross
40 South Davis Metro Fire Chief Jeff Bassett
41 Finance Director Tyson Beck
42 Human Resources Manager Shannon Cottam
43 Parks Director Brock Hill
44 IT Director Alan West
45 Power Director Allen Johnson
46 Water Director Mark Slagowski
Streets Director Gary Blowers
Recording Clerk Nikki Dandurand

WELCOME AND INTRODUCTION

Mayor Lewis called the meeting to order at 9:05 a.m. and welcomed those in attendance. The Pledge of Allegiance was led by Councilwoman Beth Holbrook and Mr. Allen Johnson, Bountiful City Power Director, said the prayer.

Mayor Lewis asked Councilwoman Holbrook to make a few comments about what other cities know about Bountiful. She commented that we have a great Power Department, everyone knows Chief Ross and she is proud to say she is from Bountiful. Mayor Lewis made a few comments about the focus and direction of the Council, including the need for better communication with Bountiful residents and the community. He said he was looking forward to hearing from the Council and staff.

REVIEW OF PRIOR YEAR SUCCESSES

Mr. Gary Hill asked the Council and staff to name three accomplishments they were proud of during the year. Deer trapping, new parks, new fire district, continued support of the Police and Fire Departments and 35 years of excellence for the Finance Department were just a few items that were shared.

OVERVIEW OF CITY REVENUES

Mr. Gary Hill stated that although it is early in the year, our rates are low and the forecast is

1 good. Each department Director reviewed some of the budget issues they are dealing with this year.
2 Mr. Gary Hill then gave an overview of the uses of Capital Funds. Councilman Knight is very
3 comfortable with the City's budget. Mr. Tyson Beck stated that most other cities do not have this
4 money available. Mr. Gary Hill mentioned that the City's finances have a cap and new projects
5 cannot continue to be added. He also said the RAP tax should be monitored carefully but that the
6 City is in a financially safe spot. The biggest issue with the General Fund was losing the Smith's
7 store. A long term solution is to encourage economic development.

8 9 **CITY COUNCIL POLICY PRIORITIES**

10 Mr. Gary Hill asked the staff and the Council to write down their priorities vs. most on target
11 projects. Infrastructure is a constant concern which includes replacement of water pipes and if utility
12 rates are appropriate for current and future use. Mr. Gary Blowers also commented that treatment on
13 the streets can only be done during a four to five month window each year and summer time help is
14 very hard to find. In addition, other problems are potholes, trees/sidewalks and cracks in the roads.
15 Ideas included identifying needs, implementing rates/revenue and maintaining the Capital Fund. Mr.
16 Gary Hill suggested this item be discussed in future City Council Work Sessions.

17 18 **CITY CEMETERY EXPANSION**

19 Mr. Paul Rowland presented to the Council and staff three plans/priorities that deal with the
20 cemetery expansion which include a temporary sports field(s), property purchase and the use of the
21 East side purchase. Mr. Rowland showed examples of the temporary field use and the expenses
22 along with it. Concepts were discussed and how long the field could actually be used as a sports field
23 including the building and demolition of it. Mr. Rowland then discussed the concern with the
24 perpetual fund, increasing plots and the fund as well. He suggested double stack burials, increase of
25 burial price, and non-resident fees. Mr. Brock Hill stated that a temporary sports field would help,
26 but was concerned where the teams would go when the time comes to demo it. Mayor Lewis also
27 added he would like to see the kids play and be active outside, but wondered if it would be efficient
28 and worthwhile. The Council and staff discussed many ideas on how to accommodate the growing
29 need for sports fields, but also keep the City on track and available to the residents. Mr. Gary Hill
30 asked the Council what information they need to make an informed decision at a later time.

31 32 **ADMINISTRATIVE PROCESS FOR APPLICATIONS**

33 Mr. Chad Wilkinson stated there has been a huge increase in solar panel applications and
34 there needs to be clarification of administrative and legislative decision making, i.e., which
35 applications need Administrative Committee approval and which need City Council approval. Mr.
36 Wilkinson said the State Code plays a large part in the approvals, but would like it more on a local
37 scale. Mayor Lewis asked if House Bill 232 was passed at the Legislature this week. Staff answered
38 not yet. Mr. Gary Hill concluded that some items could be removed from the City Council agendas
39 to save time.

40 41 **COUNTY CONTRACT FOR 2017 ELECTION**

42 Mr. Gary Hill stated that Bountiful City has contracted with Davis County to run local
43 elections since 2007. Up to this year, they have offered their services to run both traditional and by
44 mail elections. This year, however, they are only offering a vote by mail option. The City could run
45 its own election, but neither the staff nor equipment are available to do that. Mr. Hill recommends
46 contracting with Davis County to run the election using vote by mail. Residents are already used to

1 this method of voting and the turn out rate is usually higher (up to 60% votes were cast early by
2 mail). No County items will be on the ballot this year. Staff strongly recommends using the County
3 option for mail in votes. Mr. Hill concluded that a contract will be brought back to the City Council
4 within the next month for approval.
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6 Mayor Lewis thanked the Council and staff for their presentations and comments throughout
7 the day and postponed all other discussions until tomorrow.
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Mayor



City Recorder

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**Minutes of the
BOUNTIFUL CITY COUNCIL**

Friday, February 10, 2017

Present: Mayor: Randy Lewis
Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook,
John Marc Knight, John Pitt
City Manager: Gary Hill
Asst. City Manager: Galen Rasmussen
City Attorney: Clinton Drake
City Engineer: Paul Rowland
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Human Resources Manager Shannon Cottam
Parks Director Brock Hill
IT Staff Greg Martin
Power Director Allen Johnson
Water Director Mark Slagowski
Streets Director Gary Blowers
Recording Clerk Nikki Dandurand

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WELCOME

Mayor Lewis called the meeting to order at 9:07 a.m. and welcomed those in attendance. The Pledge of Allegiance was led by Mr. Paul Rowland, City Engineer and Councilman John Marc Knight said the prayer.

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RESIDENT ENGAGEMENT IDEAS

Mr. Gary Hill asked Councilwoman Harris to lead a discussion about how to better involve the residents in the City. Staff suggested ideas including a “Take Pride in the City Day”, holding a leadership day, volunteers within each department such as the Trails Committee. Councilwoman Harris asked how to notify and get information out to Bountiful residents. Staff and Council agreed that word of mouth was the most effective, in addition to advertising. Mr. Gary Hill suggested partnering with the schools and continuing to use methods already in place. Organizing and communication were the top priorities to discuss. Staff suggested forming task committees rather than ongoing committees because there is a goal at the end to complete. Staff also suggested a “Volunteer Bountiful” link on the City website homepage.

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RAP TAX PROJECT PRIORITIZATION

Mr. Gary Hill stated that after updating and reviewing our current RAP tax projects, we have more needs than resources and asked how to prioritize those needs. The Council previously approved 75% of the funds for the new Creekside Park, 11% to arts/grants and 14% to parks

1 department/development, which leaves approximately \$800k to utilize. Staff and the Council asked
2 about the cemetery infant statue fundraiser money and the possibility of a trailhead/property
3 acquisition. Mayor Lewis stated that we need to identify the funds available and match that to the
4 City's needs. Mr. Gary Hill mentioned the impact on the reauthorization for 2017 and stated that
5 what we use it for this time might affect the tax reauthorization in the future. Councilwoman Harris
6 suggested a survey to find out what the people want. The Council agreed that the RAP tax money is
7 for the residents so they should be asked. Mr. Gary Hill stated that a survey format will be presented
8 to the Council in a future work session.
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10 **WATER FUND: LEGISLATIVE REQUIREMENTS**

11 Mr. Paul Rowland explained that the State has already mandated these rules (i.e., increasing
12 rates in tiers), and they now need to be implemented. Currently the City has "one" tier, with just a
13 high/low elevation rate schedule. The City is mandated to make these rate changes, so those
14 requirements can be met now and again in the future to accommodate the high/low elevation changes
15 or use the 2019 increase this year and force the high/low elevation changes into next year's billing.
16 Councilman Higginson asked if the Council wants to address pricing tiers, which they agreed too.
17 Mr. Rowland concluded that we definitely need to look at the current rate structure, move the rate
18 increase into this year, implement the legislative block rate system and move towards a base rate
19 structure as revenue.
20

21 Mr. Gary Hill reviewed what has been discussed today to include the RAP Tax priorities and
22 stated the cemetery items will be discussed in a future work session. Councilman Pitt expressed his
23 appreciation and time serving on the City Council. Mayor Lewis concluded that he knows we are
24 doing the right things for the right reasons.
25

26 Councilman Higginson made a motion to adjourn the 2017 Council Retreat, Councilwoman
27 Holbrook seconded the motion. The 2017 Bountiful City Council Retreat was adjourned at 11:50
28 a.m., Friday, February 10, 2017.
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36 Mayor

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41 City Recorder
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