

1 **Minutes of the**  
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department (and via phone)

4 April 7, 2021 (4:00 p.m.)  
5

6 Present:

7 Committee Members: Millie Segura Bahr (Chair), Randy Lewis,  
8 Kate Bradshaw  
9 City Manager: Gary Hill  
10 Assistant City Manager: Galen Rasmussen  
11 Department Personnel: Charles Benson, Scott Redding, Sherry Steed,  
12 Lloyd Cheney and Todd Christensen  
13

14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at  
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County  
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.  
17

18 Committee chair Millie Segura Bahr called the meeting to order at 4:08 p.m. and welcomed those in  
19 attendance. Committee member Randy Lewis attended via phone starting at 4:08p.m. and left the  
20 meeting at 5:38 p.m. The meeting was turned over to Charles Benson and staff to review budgets.

21 **PRESENTATION OF BUDGET**

22 **Overview of Department Operations**

23 Charles Benson, Streets and Sanitation Director, and Scott Redding, Assistant Director, showed a  
24 PowerPoint presentation to provide an overview of overall operations for the Streets and other  
25 departments. The following points were covered in the presentation along with other related  
26 information:

- 27 • Snow removal activity in the current season totaled 55 call outs for the crews.
- 28 • Street signs in place throughout the City total \$321,364 in value.
- 29 • Painted road markings cost the City approximately \$94,000 annually.
- 30 • The Streets Department maintains a fueling center for City departments and some related  
31 governmental entities as well as a vehicle maintenance function for the same groups. Savings  
32 to departments from the vehicle maintenance function is estimated to be up to 75% over the  
33 cost of outsourcing.
- 34 • The Streets Department performs patching, crack sealing, slurry sealing, and paving of asphalt  
35 surfaces in the City.
- 36 • In 2020 the department performed overlay work on roadways using 6,439 tons of asphalt.  
37 Patching operations used approximately 7,000 tons of asphalt during the year. Most roadways

1 receive one and one-half inches of asphalt applied. Other road treatments are also applied  
2 from time-to-time such as high-density mineral bond which is applied in lower elevation areas  
3 and slurry seal treatments to extend surface life.

- 4 • The department, in addition to regular activities, also participated in cleaning up from the  
5 September 2020 windstorm hauling 71,000 cubic yards of tree and related debris to the  
6 Landfill.

### 7 **Streets Department**

8 Charles Benson outlined the major roles and critical functions of the department which are:

- 9 • Maintaining and improving the city road network of 160 miles.
- 10 • Repairing damages to rights-of-ways.
- 11 • Maintaining all road markings and signs to State and Federal standards.
- 12 • Clearing roads of snow and ice for safety.
- 13 • Maintaining vehicle fleets.

14 Fiscal Year priorities to be covered in the Fiscal Year 2021-2022 budget were reviewed:

- 15 • Road reconstruction of 1000 North from 200 West to 500 West using a contractor.
- 16 • Road overlays of 5.2 miles with City crews and 1.9 miles with contractor resources.
- 17 • Pavement preservation on 11.6 miles (slurry seal) and 2.4 miles of High-Density Mineral Bond

18 Budget line items were reviewed with the committee along with the long-term capital plan and  
19 questions posed by the committee members were addressed.

### 20 **Recycling Fund**

21 Charles Benson reviewed the budget overview of the fund. A fee increase is being recommended  
22 from \$2.75 per can to \$3.75 per can and with this increase there will still be a \$95,000 subsidy needed  
23 from the Landfill to balance the Recycling budget. It should be noted that this \$95,000 is roughly  
24 equivalent to the interest revenue earned by the Landfill Fund. Gary Hill also noted that the amount  
25 of the rate increase and the subsidy was designed to be fiscally conservative and with a view to overall  
26 tax and fee burdens on residents. A fee comparison with neighboring cities shows that Bountiful  
27 continues to have the lowest rate even with the increase. Market conditions will continue to be  
28 monitored and the operations studied each year with recommendations on future direction being  
29 made when warranted.

### 30 **Storm Water Fund**

31 Scott Redding reviewed pictures of infrastructure that have been repaired or are needing repairs.  
32 Lloyd Cheney, City Engineer, noted that the Storm Water system is the system that he is most

1 concerned with in the City. This system is the most in need of attention given the deteriorating  
2 nature of system materials used in the past such as corrugated metal pipes.

3 Charles Benson outlined the storm water system components which include 71 miles of drain lines, 23  
4 detention basins and hundreds of inlets. Fiscal Year priorities for Fiscal Year 2021-2022 include:

- 5 • A storm drain upgrade on 200 East from 300 South to 100 South.
- 6 • Storm drain extension on 400 South from 100 East to 200 East.
- 7 • Storm drain replacement on Main Street from 1350 North to Pages Lane.
- 8 • Purchase of a replacement road sweeper and work truck.
- 9 • Hiring of a new equipment operator.

10 Budget line items of note were reviewed in revenues (including a \$0.50 per Equivalent Residential  
11 Unit fee increase); personnel services and operations and maintenance; and the Fund's long-term  
12 capital plan. There will also be another \$0.50 increase in the Equivalent Residential Unit in Fiscal Year  
13 2022-2023.

#### 14 **Landfill Fund**

15 Scott Redding showed pictures of the Landfill including public areas and work areas. Charles Benson  
16 noted the need for an increase in commercial hauler rates to \$40 per ton. An increase in rate for  
17 receiving refrigerators will be increased to \$20. All increases are designed to recover costs of services  
18 and to compare more closely with nearby landfills. There is also a need for rates that discourage  
19 receiving waste from sources outside of the City limits and over-utilizing landfill space. The rate for  
20 commercial haulers may need to be adjusted again in the future to arrive at a rate which will  
21 discourage haulers from bringing in waste from outside of the City limits. Committee member  
22 discussion supported this approach.

23 Fiscal Year priorities were reviewed with the Committee:

- 24 • Replacement of a large loader and haul truck.
- 25 • Adjust slopes to 30% for maximum air space utilization.
- 26 • Upgrade of the landfill computer connection to the City's network.
- 27 • Hiring of an additional landfill employee.

28 Budget line items with notable changes were reviewed including revenue, personnel services,  
29 operations and maintenance and capital needs.

#### 30 **Sanitation Fund**

1 Scott Redding reviewed the results of the Household Hazardous Waste Day. The most recent event  
2 resulted in an approximate \$63,000 cost to the City paid to an outside contractor. Charles Benson  
3 reviewed the Fiscal Year priorities:

- 4 • Adjust rate for second and additional cans to \$6.00 which is the same as the first can rate.
- 5 • Purchase replacement collection truck and complete grant requirements for partial  
6 reimbursement.
- 7 • Plan for increased resident participation at Household Hazardous Waste Day.

8 A discussion was also held on the benefits of lower rates due to the City owning a landfill operation  
9 which helps to keep per can rates low.

10 Prior to leaving the meeting at 5:38 p.m. Committee member Lewis expressed his approval of the  
11 budgets presented. With no further comments or questions on any of the budgets, Committee  
12 member Bahr made a motion to accept the tentative budget of the Streets, Recycling, Storm Water,  
13 Landfill and Sanitation funds, as presented, and Committee member Bradshaw seconded the motion.  
14 Voting was unanimous with Committee members Bahr, and Bradshaw voting “aye”.

15 The meeting adjourned at 6: 07 p.m. on a motion made by Committee member Bahr and seconded by  
16 Committee member Bradshaw. Voting was unanimous with Committee members Bahr, and  
17 Bradshaw voting “aye”.