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Minutes of the  
BOUNTIFUL CITY COUNCIL

June 12, 2018 – 7:00 p.m.

Present: Mayor Randy Lewis  
Councilmembers Kendalyn Harris, Richard Higginson, Beth Holbrook  
Chris Simonsen  
City Manager Gary Hill  
City Attorney Clinton Drake  
City Planner Chad Wilkinson  
City Engineer Paul Rowland  
Asst. City Manager Galen Rasmussen

Department Directors/Staff:

Police Chief Tom Ross  
Fire Chief Jeff Bassett  
Finance Director Tyson Beck  
Parks Director Brock Hill  
Power Director Allen Johnson  
Power- Accounting Jay Christensen  
Power Operations Sup. Jess Pearce  
Information Technology Greg Martin  
Water Director Mark Slagowski  
Streets/Sanitation Director Gary Blowers  
Asst. Streets/Sanitation Dir. Charles Benson  
Recording Secretary Nikki Dandurand

Excused: Councilmembers John Marc Knight

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**No Work Session**

**Regular Meeting – 7:01 p.m.**

**City Council Chambers**

Mayor Lewis called the meeting to order at 7:01 p.m. and welcomed those in attendance. Resident Mike Mayfield led the Pledge of Allegiance; President Curtis Child, Bountiful Heights Stake, gave a prayer.

**PUBLIC COMMENT**

- Jane Joy – commented on Chalk Art Festival, upcoming Car Show

1 **APPROVE MINUTES OF PREVIOUS MEETING – May 22, 2018**

2 Mayor Lewis presented the minutes from the previous meeting. Councilman Higginson  
3 moved to approve the minutes and Councilwoman Holbrook seconded the motion. Voting was  
4 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

5  
6 **BCYC REPORT**

7 Paige Mayfield and Cameron Hess reported on the Bountiful “B” painting and graffiti  
8 cleanup. The Youth Council will also be helping with the Car Show this weekend.

9  
10 **COUNCIL REPORTS**

11 Councilman Simonsen invited everyone to attend the Car Show this weekend and announced  
12 the new leadership for the Bountiful Community Service Council will be introduced at the next  
13 Council meeting. Mayor Lewis stated the Car Show started 20 years ago and has helped over 8,000  
14 children in the community. No other reports were made.

15  
16 **CONSIDER APPROVAL OF:**

17 a. **WEEKLY EXPENDITURES > \$1,000 PAID MAY 14, 21 28 & 29, 2018**

18 b. **APRIL 2018 FINANCIAL REPORT**

19 Mayor Lewis presented the expenditures/financial report and asked for a motion to approve.  
20 Councilman Higginson moved to approve the weekly expenditures/reports and Councilwoman  
21 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,  
22 Holbrook and Simonsen voting “aye”. Councilwoman Harris asked about the power outage recently.  
23 Mr. Gary Hill replied it was a bird that hit a line. Councilman Higginson stated he neglected to  
24 include the April Financial report in his motion, but wished to make the motion to approve them as  
25 well. Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons  
26 Harris, Higginson, Holbrook and Simonsen voting “aye”.

27  
28 **CONSIDER APPROVAL OF RESOLUTION 2018-07 REGARDING AN INTERLOCAL**  
29 **AGREEMENT FOR DISPATCH SERVICES BETWEEN BOUNTIFUL CITY AND**  
30 **CENTERVILLE CITY – MR. CLINTON DRAKE**

31 Mr. Clinton Drake stated that Bountiful City has been providing fire and EMS dispatch  
32 services for Centerville City for many years. Based on this analysis and other practical  
33 considerations, Centerville City approached Bountiful City about adding its police dispatch needs to  
34 the Bountiful City Dispatch Center. Mayor Lewis asked if the cost is based on volume of calls. Mr.  
35 Gary Hill replied it was initially based on call volume, but now it based on costs to provide the time  
36 and staff required. Mr. Drake stated that adding police dispatch services for Centerville City will  
37 require the Police Department to hire two additional full time dispatchers. The proposed annual fee  
38 and 911 services revenues are anticipated to cover these expenses as well as any anticipated  
39 equipment and maintenance expenses. Chief Ross said it will be great to include the surrounding  
40 cities to be more efficient. Mr. Drake also stated that the efficiency will improve and emergency  
41 responses will be quicker, because seconds matter in emergency situations. Councilwoman Harris  
42 moved to approve Resolution 2018-07 and Councilman Simonsen seconded the motion. Voting was  
43 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

1 **PRESENTATION OF THE FY 2018 AMENDED BUDGET AND FY 2019 TENTATIVE**  
2 **BUDGET – MR. GALEN RASMUSSEN**

- 3 a. **PUBLIC HEARING ON ENTERPRISE FUND TRANSFER**  
4 b. **PUBLIC HEARING ON FY 2018 AMENDED BUDGET AND FY 2019**  
5 **TENTATIVE BUDGET**  
6 c. **CONSIDERATION OF ORDINANCE 2018-03**

7  
8 Mr. Rasmussen stated that there have been numerous meetings with City Staff and the  
9 Council regarding these items, as well as an open public comment period. The tentative FY 2019  
10 budget was approved by the Council on May 8, 2018. A few adjustments have been made since then  
11 and it is being presented tonight for tentative approval with final approval in August as long as the  
12 City Council wants to move forward with a property tax increase. Mr. Rasmussen presented the  
13 budget process, timeline, FY 2018 budget amendments and necessary information for all in  
14 attendance to review. Mr. Rasmussen also reviewed the RAP tax monies and who will receive  
15 funding.

16  
17 **PUBLIC HEARING ON ENTERPRISE FUND TRANSFER**

18 ***OPEN: 7:45 p.m.***

- 19
  - 20 • Lowell Leishman – Centerpointe Theatre is an asset, requesting RAP tax money go to them
  - 21 • Shelly Davies – Centerpointe is for all the sister cities, would like to request RAP tax money
  - 22 • Dale W. - lives in SLC, but is involved with Centerpointe

23  
24 ***CLOSED: 7:58 p.m.***

25  
26 Mr. Gary Hill stated there has been a legislative overreach in the most recent session to  
27 include SB235 regarding homeless shelter funding. Our City needs to maintain the streets, parks and  
28 public safety. Chief Ross stated that it is a difficult decision to raise taxes and we had hoped this was  
29 a short trend, but this needs to be done. We are currently doing more with less, but this is the right  
30 thing to do. Councilwoman Harris thanked Chief Ross for doing so much with just a little.  
31 Councilwoman Holbrook acknowledged Chief Ross as a highly respected Chief throughout the state.  
32 Councilman Simonsen stated one of his main concerns is public safety.

33 Mr. Tyson Beck presented a property tax review. Bountiful City's individual tax rate is the  
34 second lowest in Davis County and has not been raised since 2001. The proposed increase will  
35 replace the \$75,000 loss from SB235 and will fund another \$225,000 for two additional police  
36 officers and associated resources. Taxes are an important revenue source for the City that needs to  
37 be proactively monitored to ensure ongoing financial stability. The City has always tried to be a  
38 "pay as you go" City and under that type of financial policy the City's reserves need to be evaluated  
39 for indicators that highlight any needs for tax increases. Mr. Galen Rasmussen stated there is a  
40 summary of the FY 2018 amendments in the Ordinance.

41  
42 **PUBLIC HEARING ON FY 2018 AMENDED BUDGET AND FY 2019 TENTATIVE BUDGET**

43 ***OPEN: 8:36 p.m.***

- 44
  - 45 • Mr. Cutler – attends the theatre at Centerpointe, please reconsider funds
  - 46 • Jane Joy – supports the property tax increase, the RAP tax funds should help everyone
  - Trent Larson – supports more balance in funding the arts

1 **CLOSED: 8:46 p.m.**  
2

3 Mr. Galen Rasmussen stated that since the Council would like to pursue a property tax  
4 increase for the FY 2019 budget there is a required Truth in Taxation hearing for public comment that  
5 must be held between August 3<sup>rd</sup> and the 14<sup>th</sup> with the exact date being set by the City Council and  
6 submitted for approval by Davis County. Councilman Higginson stated that he will be gone for the  
7 regularly scheduled August 14, 2018 City Council session, however, he could be there another date  
8 and would like to attend if possible. Mr. Gary Hill replied the dates are set by state law, so this needs  
9 to be done before that deadline. Mayor Lewis suggested swapping dates with the Planning  
10 Commission meeting on August 7<sup>th</sup>. Councilwoman Harris made a motion to reschedule the City  
11 Council meeting to August 7, 2018 and Councilwoman Holbrook seconded the motion. Voting was  
12 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.  
13 Councilman Higginson expressed his frustration with the legislature’s overreach of local governance  
14 but wishes to support the City’s Police Department with the property tax increase. Councilwoman  
15 Holbrook stated there were many difficult issues that dealt with the legislature this year. It was a  
16 very challenging year, but they strived to take care of the City’s needs. Mayor Lewis said we need to  
17 trust the process, but was personally disappointed with no additional funding for the Centerpointe  
18 Theatre.

19 Councilman Higginson made a motion to approve Ordinance 2018-03, the inter-fund transfer  
20 and all amendments presented. Councilwoman Holbrook seconded the motion. Voting was  
21 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.  
22

23 **CONSIDER APPROVAL OF RESOLUTION 2018-08 AMENDING THE TERMS FOR THE**  
24 **INTERFUND LOAN BETWEEN THE LANDFILL FUND AND THE WATER FUND – MR.**  
25 **GALEN RASMUSSEN**

26 Mr. Rasmussen stated an amendment needs to be made to adjust the overall loan from \$3.8  
27 million dollars to \$3 million dollars, in addition to some updated loan terms. Councilman Higginson  
28 made a motion to approve Resolution 2018-08 and Councilman Simonsen seconded the motion.  
29 Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting  
30 “aye”.  
31

32 **CONSIDER APPROVAL OF ORDINANCE 2018-04 AMENDING THE BOUNTIFUL CITY**  
33 **ZONING ORDINANCE TO DESIGNATE THE PLANNING COMMISSION AS THE**  
34 **APPEAL AUTHORITY FOR VARIANCES IN THE R-F ZONE RELATED TO**  
35 **DISTURBANCES OF AREAS GREATER THAN 30% SLOPE AND CUTS AND FILLS**  
36 **EXCEEDING 10 FEET IN HEIGHT – MR. CHAD WILKINSON**

37 **a. PUBLIC HEARING**

38 **b. ACTION**

39 Mr. Wilkinson noted that the Administrative Committee is made up of three members: the  
40 City Engineer or designee, the City Planning Director or designee and a citizen representative. With  
41 changes in the R-F zoning, the lots are more complicated and homes are requiring more  
42 specifications. This current process has not been completely fair to the applicant, and a better due  
43 process is needed. There are already many lots with variances that are applying for additional  
44 variances. The applicants need a procedure and process to appeal such decisions. This is just a small  
45 change to the original ordinance and it comes with the Planning Commission’s recommendation.  
46 Councilman Simonsen asked if there would be any other reviews/hearings after the Planning

1 Commission reviews it. Mr. Wilkinson stated that once the Planning Commission makes a decision  
2 there are no other reviews/hearings.

3  
4 **PUBLIC HEARING**

5 **OPEN: 9:08 p.m.**

- 6
  - No comments were made

7 **CLOSED: 9:08 p.m.**

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9 Councilman Simonsen made a motion to approve Ordinance 2018-04 and Councilman  
10 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,  
11 Holbrook and Simonsen voting “aye”.

12  
13 **CONSIDER APPROVAL OF RESOLUTION 2018-09 APPOINTING GLENN BRONSON AS**  
14 **THE BOUNTIFUL CITY ADMINISTRATIVE LAW JUDGE – MR. CLINTON DRAKE**

15 Mr. Drake stated that in 2014, Mr. Bronson was appointed as the Bountiful City  
16 Administrative Law Judge. City Staff has reviewed Mr. Bronson’s performance over the past two  
17 years and has found him to be conscientious, professional and competent. He is courteous to the  
18 residents and there has been very positive feedback. Councilwoman Harris asked how many times a  
19 year his services are used. Mr. Drake said approximately 1-3 times per year. Councilwoman Harris  
20 made a motion to approve Resolution 2018-09 and Councilwoman Holbrook seconded the motion.  
21 Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting  
22 “aye”.

23  
24 **CONSIDER APPROVAL OF ORDINANCE 2018-05 WHICH PROHIBITS DISCHARGING**  
25 **FIREWORKS EAST OF DAVIS BOULEVARD – MR. CLINTON DRAKE**

26 Mr. Drake stated this is an annual ordinance and he has consulted with the Fire Chief.  
27 Councilman Simonsen asked what the dates are for discharging fireworks. Chief Bassett stated the  
28 dates are set by the State and were shortened this year. Councilman Higginson made a motion to  
29 approve Ordinance 2018-05 and Councilwoman Holbrook seconded the motion. Voting was  
30 unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

31  
32 **CONSIDER APPROVAL OF THE PURCHASE OF TWO POLICE VEHICLES IN THE**  
33 **AMOUNT OF \$47,216 – CHIEF TOM ROSS**

34 Chief Ross requested approval to purchase two police vehicles. Funding for these vehicles is  
35 included in the FY 2018 budget. The vehicles to be purchased are two 2018 Dodge Chargers  
36 assigned to the Patrol division. The Chargers will be purchased from Performance Automotive Group  
37 at the Utah State Contract price of \$23,608 each. The total price for both vehicles is \$47,216 which  
38 is within the amount budgeted. Two older Dodge Chargers will be sold from the fleet.  
39 Councilwoman Harris made a motion to approve the purchase and Councilman Simonsen seconded  
40 the motion. Councilman Higginson asked where the Department will be selling the older vehicles.  
41 Chief Ross stated that they have previously sold them on the KSL website, but there are pros/cons  
42 with that. They are contemplating using an auction company this time. Councilman Higginson  
43 would like to make an added provision to the motion that if 2019 vehicles are available for purchase,  
44 that the option be made available to the Chief and moves to amend the motion as thus. Councilman  
45 Simonsen seconded that motion. Voting was unanimous with Councilpersons Harris, Higginson,  
46 Holbrook and Simonsen voting “aye”.

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**CONSIDER APPROVAL OF THE PURCHASE OF 43 MOTOROLA VEHICLE RADIOS IN THE AMOUNT OF \$99,452 – CHIEF TOM ROSS**

Chief Ross requested that the Council approve the purchase of 43 Motorola vehicle radios. Funding for this equipment has been approved in the FY 2018 budget. The current vehicle radios were purchased approximately 18 years ago and are analog radios that are being phased out by the Federal Government. The Utah Communications Authority is requiring that radios be digitally compliant by January 2019 due to all analog radios being shut down to reduce the costs of supporting both types of radios. The cost of the radios has been spread over two fiscal year budgets (FY2018 and FY2019) to reduce the financial impact in a single budget year. This price includes a \$1,724 credit for the old analog radios. All of the portable radios that were recently purchased are Motorola brand radios and it is beneficial to have the same brand for both types of radios. Councilwoman Holbrook made a motion to approve the purchase and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Simonsen voting “aye”.

**ADJOURN TO AN RDA MEETING WITH SEPARATE AGENDA**

Mayor Lewis asked for a motion to adjourn the regular session of City Council. Councilman Higginson made a motion to adjourn the meeting and Councilwoman Harris seconded the motion. The regular session of the City Council was adjourned at 9:21 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Recorder