



Business Façade Grant



PROGRAM OVERVIEW

The Davis Fund for Economic Development, on behalf of the Davis Council of Governments, Inc., is pleased to co-sponsor a grant to assist businesses along Main Street in Bountiful during 2019. The Davis Fund is making \$25,000 available to participating cities, with the Bountiful City Redevelopment Agency (RDA) providing an additional \$25,000. This is a pilot program, and if it is deemed successful by the Davis Fund, additional cities may be awarded grants in the future.

1. **Purpose:** The goals of the business façade grant are to:
 - a. Beautify main street areas in Davis County.
 - b. Increase economic development by making businesses more attractive to businesses and patrons.
 - c. Attract additional private and other sources of funds to invest in the main street areas.
 - d. Support local, small businesses in Davis County.

2. **Amount available:** A total of \$50,000 is available. The grant may be awarded to one or two projects with the amount available to an individual project to be determined by the Bountiful RDA.

3. **Eligibility:** To be eligible, businesses must meet the following:
 - a. Own or rent a building fronting on Main Street located between 500 South and 400 North.
 - b. Improvements must conform to local and national historic guidelines, if applicable.
 - c. Improvements must be to the exterior and visible from the Main Street corridor.
 - d. Compliance with building codes and zoning regulations.
 - e. Applicants are encouraged, but not required, to provide own funds to support the project.
 - f. Must be a business or non-profit organization in good standing with local, state, and federal laws. Preference will be given to retail and restaurant use.
 - g. Improvements must be made primarily for commercial use, not residential.
 - h. Improvements may be under way, but preference is given to new improvements.
 - i. Eligible uses of funds include but are not limited to:
 - i. Rehab of exterior facades including paint, siding, masonry, etc.
 - ii. Upgraded doors, windows, gutters, spouts, trim, soffit and fascia
 - iii. New or upgraded lighting or display areas.
 - iv. New or updated signage.
 - v. Soft costs (e.g. design costs), labor, materials, fixtures for above on-site improvements.

4. **Process.** Applicants will complete the required application and submit a completed application by **January 31, 2019** and provide all supporting materials including drawings and photos, as well as:
 - a. Applicants provide all documentation or clarifications as requested by the Bountiful City RDA staff or the Davis Fund.
 - b. If applicant is a tenant, the applicant must include a letter of support or other verifiable form of permission from the owner.
 - c. RDA staff will then review the applications, and make recommendations to the RDA Board of Directors.



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- d. The RDA Board of Directors will make a decision and notify applicants within 60 days.
- e. The awarded projects will enter into an agreement with the City identifying scope of work and timelines.
- f. Once the agreement has been approved and signed by the City and applicant the grant money will be distributed to the applicant for use on the project. Failure to complete the project or to follow the guidelines of the grant may result in cancellation or demand for repayment of all or part the grant.
- g. Work must commence within 60 days of notification of award.
- h. Improvements must be completed by December 31, 2019, unless otherwise extended in writing by the City and/or Davis Fund.



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APPLICATION

Application Deadline: January 31, 2019

Organization/Business Name: _____

Address of property proposed to be improved:

Phone: _____ Email: _____ Website: _____

Brief description of the organization:

Contact person: _____ Contact phone: _____

Contact email: _____

Property Owner's Contact info (if different):

Name: _____ Phone: _____ Email: _____

Requested amount: \$ _____ Total cost of improvements: \$ _____

Source of other funds (if applicable): _____

Required attachments:

- Photo(s) of existing building
- Drawings of improvements
- Support/permission of owner (if different)
- Bids from qualified contractors to support cost estimates

Project Description (include work to be done and goals and objectives of the improvements. The project description and required attachments may be included in a separate document not to exceed five pages in length):

Signature: _____ Date: _____



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Items for Grant Agreements

Grant recipient will be required to agree to the following or similar:

- The project must be completed as presented and approved by the RDA. Any changes must be approved prior to commencement on the change.
- Failure to complete the project or to follow the guidelines of the grant may result in cancellation or demand for repayment of all or part the grant.
- To allow cross promotion of Davis Fund, the City, and the grant recipient such as public use of “before and after” photos, use of name as reference for the grant, inclusion of images and trademarks to indicate participation in the grant, and placing of signs, decals, or logos on the property to indicate support from these parties.
- Approval for the grant does not constitute approval of building permit or zoning.
- All work must comply with applicable building codes, zoning regulations, and historical preservation requirements (where required).
- Even when not required, good faith efforts will be used to incorporate historical preservation guidelines, match themes and designs suggested by the City, and/or consistent with the buildings and design in the Main Street area of the City.
- Davis Fund and the RDA do not have a contractor relationship with the recipient, and have no relationship to any work or contractors making the improvements, and bear no responsibility for faulty, incomplete, disrupted, cost-overruns, or issues of any kind with construction, or loss of business during construction periods.
- All materials submitted except those protected by law may be subject to public open record review or disclosure as required by law, such as the Utah Government Records Access and Management Act (GRAMA).