

1 **BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**

2 **November 9, 2020**

3 **5:00 p.m.**

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5 **Present:** Committee Chairman Francisco Astorga  
6 Committee Members Brad Clawson and Dave Badham  
7 Assistant City Planner Kendal Black  
8 Recording Secretary Jacinda Shupe  
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11 **1. Welcome and Introductions**

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13 Chairman Astorga opened the meeting at 5:02 p.m. and introduced all present.

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15 **2. Consider approval of minutes for October 12, 2020**

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17 Committee Member Clawson made a motion to approve the minutes for October 12, 2020.  
18 Committee Chairman Astorga seconded the motion. Voting was 2-0-1 with Committee  
19 Members Astorga and Clawson voted aye and Badham abstaining.

20  
21 **3. Consider approval of a Lot Line Adjustment at 4756 and 4764 South Spring Meadow**  
22 **Circle, Dain & Amber Black and Mark & Angela Bassett, applicants.**

23  
24 No one was present to represent the applicants. Assistant Planner Black presented the item.

25  
26 Assistant City Planer Black indicated that the Applicants, W. Mark & Angela B. Bassett -  
27 Trustees and Amber & Dain Black - Trustees, are requesting a Lot Line Adjustment between  
28 their two properties located at 4756 S Spring Meadows Circle and 4764 South Spring Meadows  
29 Circle. Both properties, shown as Lot 1 (Bassett's Property) and Lot 2 (Black's Property), are  
30 in the R-F Single-Family Zone. The purpose of the adjustment is to convey a portion of Lot 1  
31 to Lot 2 and an equal-sized portion of Lot 2 to Lot 1. Lot 1 will convey 2,758 square feet (0.063  
32 acres), shown as Parcel A, to Lot 2. Lot 2 will convey 2,758 square feet (0.063 acres), shown  
33 as Parcel B, to Lot 1. The adjustment will not change the lot sizes or square footage of either  
34 parcel. Lot 1 will remain 102,758.04 square feet (2.359 acres) and Lot 2 to 82,371.96 square  
35 feet (1.891 acres). Public Utility Easements on the shared property line and the back half of  
36 each property will be affected with the Lot Line Adjustment and must be released.

37  
38 Assistant City Planner Black indicated that there are not any new lots being created in this  
39 conveyance, therefore, an amended, subdivision plat will not be necessary and that there have  
40 been no new building permits issued or proposed. Based on the above findings, Staff  
41 recommends approval of the Lot Line Adjustment, with the following conditions:

- 42  
43 1. Complete any redline corrections required on the plat.  
44 2. The approved Lot Line Adjustment shall be recorded with Davis County, subject to final  
45 form approved by the City Engineer.

46  
47 Committee Member Badham made a motion to approve the Lot Line Adjustment and  
48 Committee Member Clawson seconded the motion. Voting was 3-0.

1  
2 **4. Consider approval of a Lot Line Adjustment at 3036 Cave Hollow and 2979 Wood**  
3 **Hollow Way, Kurt & Carrie Holbrook and Aaron & Krystal Watts, applicants.**

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5 Kurt and Carrie Holbrook, applicants, were present. Assistant City Planner Black presented  
6 the item.

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8 Assistant City Planner Black indicated that the Applicants, Kurt & Carrie Holbrook and Aaron  
9 & Crystal Watts, are requesting a Lot Line Adjustment between their two properties located at  
10 3036 Cave Hollow Way and 2979 Wood Hollow Way. Both properties, shown as Lot 1  
11 (Holbrook's Property) and Lot 2 (Watts' Property), are in the R-F Single-Family Zone. The  
12 purpose of the adjustment is to convey a portion of Lot 1 to Lot 2. Lot 1 will convey 2,267  
13 square feet (0.052 acres), shown as Parcel being conveyed to Lot 1 (Watts'). The adjustment  
14 will bring Lot 2 to 54,103.4 square feet (1.242 acres) and Lot 1 to 55,232.2 square feet (1.268  
15 acres). Public Utility Easements will not be affected with the Lot Line Adjustment.

16  
17 Assistant City Planner Black indicated that There are not any new lots being created in this  
18 conveyance, therefore, an amended, subdivision plat will not be necessary and that there have  
19 been no new building permits issued or proposed. Based on the above findings, Staff  
20 recommends approval of the Lot Line Adjustment, with the following conditions:

- 21  
22 1. Complete any redline corrections required on the plat and be aware of the utility  
23 easements agreed upon for power lines by completing this lot line adjustment.  
24 2. The approved Lot Line Adjustment shall be recorded with Davis County, subject to  
25 approval of final form by the City Engineer.

26  
27 Committee Member Clawson made a motion to approve the Lot Line Adjustment and  
28 Committee Member Badham seconded the motion. Voting was 3-0.

29  
30 Chairman Astorga added advice pertaining to the possibility of future development of the 3  
31 lots owned by Mr. and Ms. Holbrook.

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33 Chairman Astorga ascertained there were no further items of business. The meeting was  
34 adjourned at 5:20 p.m.

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Francisco Astorga  
Administrative Committee Chair