

**Minutes of the  
BOUNTIFUL CITY PLANNING COMMISSION  
Tuesday, March 19, 2024 – 6:30 p.m.**

Official notice of the Planning Commission Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

**City Council Chambers**

795 South Main Street, Bountiful, Utah 84010

Present:	Planning Commission	Vice-chair Alan Bott, James Clark, Sean Monson, Krissy Gilmore, and Beverly Ward
	Planning Director	Francisco Astorga
	Senior Planner	Amber Corbridge
	City Engineer	Lloyd Cheney
	City Attorney	Bradley Jeppson
	Recording Secretary	Sam Harris
Excused:	Planning Commission	Chair Lynn Jacobs and Richard Higginson

**1. Welcome**

Vice-chair Bott called the meeting to order at 6:30 p.m. and welcomed everyone.

**2. Planning Commission meeting minutes from February 6, 2024**

Commissioner Clark motioned to approve the minutes from February 6, 2024, and Commissioner Ward seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**3. Conditional Use Permit for a Fast-Food Restaurant at 245 West 500 South**

Senior Planner Corbridge presented the item as outlined in the staff report published in the packet.

A Public Hearing was opened at 6:33 p.m. No Comments were made. The Public Hearing was closed at 6:34 p.m.

Commissioner Clark motioned to approve the Conditional Use Permit and Commissioner Gilmore seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**4. Final Architectural Site Plan Amendment for The Brooks Development at 220 North Main Street**

Senior Planner Corbridge presented the item as outlined in the staff report published in the packet.

Commissioner Monson motioned to forward a positive recommendation, to approve the Site Plan Amendment, to the City Council. Commissioner Gilmore seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**5. Preliminary Subdivision Plat at 40 West 400 South “Towns at 400”**

City Engineer Cheney presented the item as outlined in the staff report published in the packet.

A Public Hearing was opened at 6:41 p.m. No Comments were made. The Public Hearing was closed at 6:41 p.m.

Commissioner Gilmore motioned to approve the Preliminary Subdivision Plat, and Commissioner Monson seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**6. Lot Line Adjustment at 1398 East Canyon Creek Drive**

City Engineer Cheney presented the item as outlined in the staff report published in the packet.

Commissioner Gilmore motioned to forward a positive recommendation, to approve the Lot Line Adjustment, to the City Council. Commissioner Monson seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**7. Preliminary Subdivision Plat at 1351 East 1700 South**

Planning Director Astorga presented the item on behalf of Assistant Planner Hadlock as outlined in the staff report published in the packet.

A Public Hearing was opened at 6:50 p.m. No Comments were made. The Public Hearing was closed at 6:50 p.m.

Commissioner Monson motioned to approve the Preliminary Subdivision Plat, and Commissioner Clark seconded the motion. The motion was approved with Commissioners Bott, Clark, Monson, Gilmore, and Ward voting “aye.”

**8. Planning Director’s Report/Update**

Planning Director Astorga mentioned to the Commission that there would most likely not be a Planning Commission Meeting held on April 16, 2024 and that Staff would communicate such with the Commission in the near future. Director Astorga provided a brief update regarding the General Plan.

**9. Adjourn**

Vice-chair Bott adjourned the meeting at 6:52 p.m.