

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, January 8, 2019

6:00 p.m. Work Session

7:00 p.m. – Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:00 p.m. - Work Session

1. Conversation with the Bountiful City Youth Council

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meeting held on December 11, 2018 p. 3
4. Council Reports
5. BCYC Report
6. Recognition of Mr. Greg Skedros, owner of the Mandarin Restaurant – Mayor Randy Lewis
7. Consider approval of weekly expenditures > \$1,000 paid December 10, 17 & 24, 2018 p. 9
8. Consider approval of the appointments of: p. 13
 - a. Susan Becker and John Cushing to the Power Commission through January 15, 2023
 - b. Councilwoman Kate Bradshaw to the South Davis Mosquito Abatement District Board through December 31, 2019 – Mayor Randy Lewis
9. Consider approval of the appointment of terms for the Bountiful Historic Preservation Commission members – Mr. Clinton Drake p. 15
10. Consider designation of a site for a future Veterans Park – Mr. Gary Hill p. 17
11. Consider approval of the purchase of a John Deere 310K backhoe/loader in the amount of \$47,961 from John Deere Financial – Mr. Brock Hill p. 19
12. Consider approval of the purchase of 318 acre feet of water from South Davis Water in the amount of \$36,253 – Mr. Mark Slagowski p. 21
13. Consider approval of a not-to-exceed amount of \$22,000 for office construction in the Water Department building to house the IT Department during the City Hall remodel – Mr. Mark Slagowski p. 23
14. Consider approval of the proposal from EPG in the amount of \$182,700 for the design of the Ice Ribbon at the Downtown Plaza – Mr. Lloyd Cheney p. 25
15. Consider preliminary plat approval for the Joe and Bette Eggett Subdivision, Phase 6 located at 1400 East 1800 South – Mr. Lloyd Cheney p. 33
16. Open and Public Meetings Act training – Mr. Clinton Drake p. 39
17. Adjourn to an RDA meeting with a separate agenda
18. Reconvene as the City Council to consider a closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).


City Recorder

1 Minutes of the
2 BOUNTIFUL CITY COUNCIL
3 December 11, 2018 – 7:00 p.m.
4

5 Present: Mayor Randy Lewis
6 Councilmembers Kate Bradshaw, Kendalyn Harris, Richard Higginson,
7 John Marc Knight, Chris Simonsen
8 City Manager Gary Hill
9 Assistant City Manager Galen Rasmussen
10 City Attorney Clinton Drake
11 City Planner Chad Wilkinson
12 City Engineer Lloyd Cheney
13 IT Director Alan West
14 IT Systems Analyst Greg Martin
15 Recording Secretary Maranda Hilton
16
17

18 Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on
19 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the
20 following newspapers of general circulation: Davis County Clipper and Standard Examiner.
21

22 **Regular Meeting – 7:00 p.m.**
23 **City Council Chambers**
24

25 Mayor Randy Lewis called the meeting to order at 7:00 p.m. and welcomed those in
26 attendance. The Mayor led the Pledge of Allegiance and then invited Mr. Steven King, 2nd Counselor
27 in the Bountiful Young Single Adult Stake Presidency, to offer a short thought. Ms. Lexi Edgar, a
28 member of the Bountiful Young Single Adult Stake, gave a prayer.
29

30 **PUBLIC COMMENT**

31 Mayor Lewis opened the meeting up for public comment at 7:09 p.m.

32 Mr. Mark Minnis (349 West 300 North) came forward to speak further on the parking and
33 driveway issues he has previously brought to the attention of the Council. He gave Councilmembers
34 and Chad Wilkinson, City Planner, a packet which included proposals that he feels would solve the
35 parking issues for the majority of his neighbors.

36 The public comment section was closed at 7:12 p.m.
37

38 **APPROVE MINUTES OF PREVIOUS MEETINGS HELD ON NOVEMBER 13 (FINANCE**
39 **COMMITTEE) 20 & 27, 2018**

40 Mayor Lewis presented the previous minutes and looked for a motion to approve them.
41 Councilwoman Harris made a motion to approve the minutes of the meetings held on November 13th,
42 20th and 27th and Councilman Higginson seconded the motion. The motion passed with
43 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.
44

45 **COUNCIL REPORTS**

46 Mayor Lewis asked the Councilmembers for any reports. Councilman Higginson commented
47 that he had attended the “Shop with a Cop” event in Centerville and that he had seen Bountiful Police

1 Chief Tom Ross and other Bountiful officers there volunteering. He commented that we have
2 amazing dedication among our Chief, officers and staff in Bountiful City.

3 Councilman Simonsen reported that the Bountiful Community Service Council had met last
4 Saturday to review the current service opportunities in our State. The Bountiful Food Pantry had the
5 largest number of volunteers ever this year. One of their projects is putting together Food Pantry
6 Packs for children who wouldn't otherwise have food on Christmas day. These are distributed by the
7 schools. Another project the Food Pantry and the Service Council work on together is the Sub for
8 Santa program. He also reminded the Council about the Bar J Wranglers who will be performing at
9 Woods Cross High School on December 14th at 7 p.m.

10 Councilwoman Bradshaw gave her thanks to the many Department Heads who gave their time
11 to help her get up to speed the last couple of weeks.

12 **BCYC REPORT**

13 There were no representatives present to report on recent Youth Council activity, but
14 Councilwoman Harris mentioned that they are excited to deliver blankets they had made to Lakeview
15 Hospital soon.

16 **CONSIDER APPROVAL OF:**

17
18 a. **WEEKLY EXPENDITURES >\$1,000 PAID NOVEMBER 19, 26, & DECEMBER 3,**
19 **2018**

20 b. **OCTOBER 2018 FINANCIAL REPORT**

21 Mayor Lewis looked for a motion to approve the weekly expenditures of over \$1,000 from
22 November 19, 26, and December 3, 2018, and to approve the October 2018 Financial Report.
23 Councilman Simonsen made the motion to approve and Councilman Higginson seconded it. The
24 motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting
25 "aye".
26

27 **CONSIDER APPROVAL OF THE PURCHASE OF EQUIPMENT FROM VARIOUS** 28 **VENDORS TO COMPLETE THE SERVER, STORAGE, NETWORK UPGRADE PROJECT** 29 **IN THE TOTAL AMOUNT OF \$127, 863.11 – MR. ALAN WEST**

30 Mr. Alan West, IT Director, gave some background on the plan to update City Hall's network
31 infrastructure. In September of this year, there was a critical server crash at the Police Department
32 with their records management system, which indicated just how inadequate the Police Department's
33 servers are. The current plan is to purchase brand new servers, storage and network equipment, and
34 get them situated, up to speed and housed at the Police Department (a secure location). City Hall's
35 existing servers and network equipment will gradually be moved to the Police Department as City
36 Hall is vacated for renovation. The Police Department's servers would then eventually be upgraded
37 with City Hall's existing equipment, which will allow them to have much needed and faster servers.
38 Once City Hall renovations are completed, the newer servers will be moved back to City Hall. This
39 plan will also allow significant push back for some of the upgrades we had already planned to use the
40 Capital Improvements Fund for in the future.

41 Councilwoman Harris made a motion to approve the purchase of equipment to complete the
42 server, storage and network upgrade project in the total amount of \$127,863.11 and Councilman
43 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
44 Higginson, Knight and Simonsen voting "aye".
45
46

1 **CONSIDER APPROVAL OF THE PUBLIC NOTICE OF BOUNTIFUL CITY COUNCIL**
2 **MEETINGS FOR 2019 – MR. GARY HILL**

3 Mr. Gary Hill, City Manager, presented the Public Notice of Bountiful City Council for 2019;
4 it is proposed that they will meet every 2nd and 4th Tuesday of the month, with the exception of
5 Tuesday December 24th, 2019. The Mayor called for a motion to approve the Public Notice for 2019.
6 Councilwoman Bradshaw made a motion to approve the Public Notice of Bountiful City Council
7 meetings for 2019 and Councilwoman Harris seconded the motion. The motion passed with
8 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

9
10 **CONSIDER A MOTION TO ACCEPT THE 2018 BIENNIAL MODERATE INCOME**
11 **HOUSING REPORT AND AUTHORIZE STAFF TO FORWARD A COPY TO THE**
12 **DEPARTMENT OF WORKFORCE SERVICES AND THE LOCAL ASSOCIATION OF**
13 **GOVERNMENTS AS REQUIRED BY STATE LAW – MR. CHAD WILKINSON**

14 Mr. Chad Wilkinson, Planning Director, presented the Moderate Income Housing Report to
15 the Council and talked about some of the main takeaways. The State wants to know what efforts the
16 City has made to help mitigate barriers to moderate income housing, and ways existing housing in
17 this category is being preserved. Over the last two years, 141 new housing units were constructed,
18 with 70% of those units falling into the moderate income housing category. Also, the City Council
19 recently approved the ability for residents to have accessory dwelling units in their homes and rent to
20 people who are not family. This will greatly expand the moderate income housing in Bountiful as
21 residents apply for permits to take advantage of those changes. As far as existing housing is
22 concerned, around 65% of the homes in Bountiful were built before 1980, and many of those homes
23 make up a lot of the moderate income housing.

24 Affordable Housing (housing that is subsidized by the government for low income residents)
25 is a new part of the report added this year. Bountiful City has 167 units that are subsidized by the
26 Low Income Housing Tax Credit Program, 17 units subsidized by the Olene Walker Housing Fund,
27 and 87 Section 8 Housing Vouchers.

28 Councilwoman Bradshaw asked Mr. Wilkinson if Bountiful participated in either the
29 “Teacher Next Door” or “Police Officer/First Responder Next Door” programs, that are run by the
30 Community Corporation of Utah and help people of those professions afford homes. She expressed
31 her gratitude for those programs, because that was how she and her husband were able to afford their
32 first home. He said he had never looked into it, so he wasn’t sure, but he thought it was probable. He
33 told her he was intrigued by those programs and wants to look into it further.

34 Mr. Wilkinson wants to expel the idea that local municipalities were not willing to do
35 anything about the growing housing problems being faced in the U.S. With 70% of the new housing
36 built in Bountiful in the last two years fitting within the Moderate Income Housing standards, and
37 with other efforts to increase housing as needed, he felt that Bountiful was doing a good job and was
38 ahead of the curve in some ways.

39 Councilwoman Harris asked Mr. Wilkinson to explain a portion of the report that said “The
40 Redevelopment area of Bountiful City does not include a housing set-aside”. He explained that RDAs
41 and CDAs (Community Development Area) that have been established more recently than the
42 Bountiful RDA, have a requirement that they set aside a certain amount of money for building
43 affordable housing. Because Bountiful established their RDA prior to this requirement, that
44 restriction does not apply to the Bountiful RDA.

45 The Mayor called for a motion. Councilman Knight made a motion to accept the 2018
46 Biennial Moderate Income Housing Report and authorize staff to send it to the Department of

1 Workforce Services and to the Local Association of Governments and Councilman Higginson
2 seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight
3 and Simonsen voting “aye”.

4 The Mayor wished to say a few words about the population and housing issues that he has
5 been dealing with a lot lately as part of the Wasatch Front Regional Council. For the first time in
6 history, there are more people living along the Wasatch Front than there are places for them to live.
7 He hopes that as people ask the Council what they have done to help solve this issue, that they will
8 remember the stance the Council took to approve accessory dwelling units and basement dwelling
9 regulations, and that the City has built many multi-family units recently. More than 80% of homes
10 along the Wasatch Front are currently single family homes, but in order to sustain the population
11 growth rate the ratio needs to be closer to 60:40.

12
13 **CONSIDER APPROVAL OF THE PROPOSAL FROM PRECISION CONCRETE CUTTING**
14 **TO PROVIDE TRIP HAZARD ELIMINATION AT THE UNIT PRICE OF \$26.95 PER**
15 **INCH-FOOT – MR. LLOYD CHENEY**

16 Mr. Lloyd Cheney, City Engineer, presented a long-standing contract for renewal to the
17 Council. Bountiful has had a 17 year contract with Precision Concrete Cutting to cut and smooth any
18 raised portions of sidewalk so they are returned to a usable condition. They have done an excellent
19 job in the past and the Engineering Department recommends that the contract with Precision be
20 renewed once again. The current proposal includes an increase of 5.9% from the previous contract
21 pricing, which Mr. Cheney deems a reasonable increase given the current economic conditions. Mr.
22 Cheney stated that the process used to remove the trip hazards is more economical than removal and
23 replacement of the affected sections of sidewalk, and the process used by Precision Concrete Cutting
24 results in a smooth, uniform surface which is not achieved by other trip hazard removal processes.

25 Councilwoman Harris asked about the longevity of the patents that Precision has for their
26 method of cutting. She said she felt it would be good to reevaluate who we use as our provider every
27 so often especially as patents expire and the market can change.

28 Councilman Higginson asked what the increase to the contracted rate was last year, and Mr.
29 Cheney replied it was about 5% also. Councilman Higginson said that he’d like to see if they have
30 been raising it consistently by 5%, and if so, perhaps we need to ask for a discount when we renew
31 next time.

32 Councilman Simonsen asked Mr. Cheney about the Shared Replacement Program the City put
33 in place to have homeowners share the cost of replacing the sidewalks in front of their homes. Mr.
34 Cheney said that the program has been very successful and we have around 30-50 residents
35 participate every year, which is about as many as can be accommodated.

36 Councilman Higginson then made a motion to approve the proposal from Precision Concrete
37 Cutting to provide trip hazard elimination at the price of \$26.95 per inch-foot and Councilman Knight
38 seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight
39 and Simonsen voting “aye”.

40
41 **CONSIDER APPROVAL OF THE SEIFERT SUBDIVISION LOCATED AT 3350 SOUTH**
42 **725 WEST, MR. ROGER SEIFERT, APPLICANT – MR. LLOYD CHENEY**

43 Mr. Cheney presented the Seifert Subdivision Proposal for approval. The subdivision would
44 be a 3-lot subdivision, which already includes an existing lot, and will require the creation of a cul-
45 de-sac for access. All utilities already exist or are readily available, and the lot size and configuration
46 is not an issue either. The Planning Commission has approved this and recommends approval.

1 Councilwoman Harris made a motion to approval the Seifert Subdivision; located at 3350
2 South 725 West and Councilman Simonsen seconded the motion. The motion passed with
3 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

4
5 **CONSIDER APPROVAL OF THE RELEASE OF EASEMENT LOCATED AT 583**
6 **PHEASANT CIRCLE AND AUTHORIZING THE MAYOR TO SIGN THE RELEASE OF**
7 **EASMENT DOCUMENT – MR. LLOYD CHENEY**

8 Mr. Cheney presented a release of easement to the Council for approval. The resident
9 applying for the easement wishes to build a detached accessory structure on his lot, and to do so
10 requires that he have a release of easement to access it. Mr. Cheney recommends that the Council
11 approve the release of easement.

12 Councilman Higginson made a motion to approve the release of easement at 583 Pheasant
13 Circle and authorizing the Mayor to sign it and Councilwoman Harris seconded the motion. The
14 motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting
15 “aye”.

16
17 **CONSIDER APPROVAL OF CELL TOWER LEASE EXTENSIONS/AMENDMENTS WITH**
18 **CROWN CASTLE – MR. CLINTON DRAKE**

19 Mr. Clinton Drake, City Attorney, presented several contract amendments with Crown Castle
20 to the Council for an extension. The terms were approved by the Council in September in letter form.
21 Crown Castle has provided individual amendments to the contracts. These amendments reflect the
22 same changes approved by the Council in September but in a more formal format.

23 Councilman Higginson made a motion to approve the cell tower lease extension/amendment
24 with Crown Castle and Councilwoman Bradshaw seconded it. The motion passed with
25 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

26
27 **ADJOURN**

28 The Mayor looked for a motion to adjourn. Councilman Higginson made a motion to adjourn
29 this session of City Council and Councilman Simonsen seconded the motion. The motion passed with
30 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

31
32 The regular session of the City Council was adjourned at 8:00 p.m.

Mayor Randy Lewis

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
December 10, 17 & 24, 2018

Author: Tyson Beck, Finance Director

Department: Finance

Date: Dec 31, 2018



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid December 10, 17 & 24, 2018.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 10, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
8127	ADVANCED PAVING & CO	Streets	45.4410.473300.	Roads-Class"C"&Transportation\$	7,100.01	206355	1728	Pmt #3 for 300 North Reconstruction Project
8127	ADVANCED PAVING & CO	Capital Improvement	45.0000.256000.	Const Retention Payable	16,786.64	206355	1728	Pmt #3 for 300 North Reconstruction Project
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.448632.	Distribution	10,551.95	206361	55241	Boring 1940 s 200 w // 280' of 3" Power Conduit
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.448633.	Street Light	21,960.59	206361	55610	Boring 1940 s 200 w // 280' of 3" Power Conduit
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	2,189.52	206364	83X93418	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,161.28	206364	83X93518	Tree Trimming
10486	BROADHEAD & ASSOC	RDA Revolving Loans	72.7200.461050.	Loaned Monies	550,000.00	206377	12112018	RDA Business Development Loan
1615	CENTURYLINK	Enhanced 911	10.4219.428000.	Telephone Expense	3,522.28	206384	11222018	Acct # 801-578-0401 452B
1889	DAVIS COUNTY GOVERNMENT	Police	10.4210.431600.	Animal Control Services	7,960.87	206398	91324	Nov. 2018 Animal Control Services
5281	DOMINION ENERGY UTAH	Water	51.5100.427000.	Utilities	1,032.28	206405	12042018	Acct # 9591363682
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448613.	Plant	1,242.91	206405	12042018J	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448611.	Natural Gas	9,506.07	206405	12042018K	Acct # 6056810000
8096	HARRISON EUROSPTS	Police	10.4210.425430.	Service & Parts	2,490.88	206422	5071454	Parts & Service
2478	HIGGINSON, RICHARD	Legislative	10.4110.423000.	Travel & Training	1,783.22	206426	12102018	Travel & Training Reimbursement
2553	HVAC CONSTRUCTION, I	Streets	10.4410.426000.	Bldg & Grnd Suppl & Maint	1,980.00	206430	10085	City Hall Services & Street Services
2642	INTERWEST SUPPLY COM	Streets	10.4410.425000.	Equip Supplies & Maint	6,136.50	206438	IN0073502	Snowplow Blade and Front Covers
2642	INTERWEST SUPPLY COM	Streets	10.4410.425000.	Equip Supplies & Maint	6,136.50	206438	ORD0070797	Plow Blades
6959	JANI-KING OF SALT LA	Light & Power	53.5300.424002.	Office & Warehouse	1,775.00	206439	SLC12180072	December 2018 Janitorial Services
2932	LES SCHWAB TIRE CENT	Water	51.5100.425000.	Equip Supplies & Maint	1,342.44	206449	50200184647	Tires and Service
3186	MOTOROLA	Police	45.4210.474500.	Machinery & Equipment	32,937.03	206463	16025456	Police Accessories// Customer # 1000743551 0001
3365	OLD DOMINION BRUSH	Storm Water	49.4900.474600.	Vehicles	63,546.25	206476	6431467	Relacement Leaf Vacuum Approval
10026	OSMOSE UTILITIES SER	Light & Power	53.5300.448632.	Distribution	5,909.32	206478	INV1095534	Test and Treat Poles
10026	OSMOSE UTILITIES SER	Light & Power	53.5300.448632.	Distribution	10,193.48	206478	INV1092596	Test & Treat Poles
10026	OSMOSE UTILITIES SER	Light & Power	53.5300.448632.	Distribution	11,892.01	206478	INV1098332	Test and Treat Poles
10026	OSMOSE UTILITIES SER	Light & Power	53.5300.448632.	Distribution	12,538.32	206478	INV1094538	Test and Treat Poles
5553	PURCELL TIRE AND SER	Sanitation	58.5800.425000.	Equip Supplies & Maint	1,399.58	206487	2875881	Tire Repair and Service
5553	PURCELL TIRE AND SER	Streets	10.4410.425000.	Equip Supplies & Maint	3,046.09	206487	2875934	Tire Repair and Service
3812	SAFETY SUPPLY & SIGN	Storm Water	49.4900.425000.	Equip Supplies & Maint	1,500.00	206497	166924	Sand Bag Stock
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,545.35	206515	0283988	Bulk Oil
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	19,784.25	206515	0283633	Fuel
4334	USDA-FOREST SERVICE	Light & Power	53.5300.448627.	Echo Hyrdo	3,193.19	206520	0003293233	Special Uses of Powerlines
4450	VERIZON WIRELESS	Police	10.4210.425200.	Communication Equip Maint	1,480.67	206526	9818923162	Acct # 771440923-00001
4535	WEBER RIVER WATER US	Light & Power	53.5300.448627.	Echo Hyrdo	93,812.50	206531	12-2638	2018 50% Safety of Dams
7732	WINGFOOT CORP	Police	10.4210.426000.	Bldg & Grnd Suppl & Maint	1,895.00	206534	102136	November 2018 Janitorial Services
TOTAL:					<u>\$ 921,331.98</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 17, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	48.4800.431550.	Recycling Collectn Service	33,837.58	206539	12012018	11/18 Recycline Fees
8478	ANDAX INDUSTRIES, LL	Light & Power	53.5300.448638.	PCB Disposal	1,165.51	206544	145518	Bags for Oil drums
1177	APPLIED CONCEPTS, IN	Liquor Control	10.4218.445100.	Public Safety Supplies	6,309.00	206546	339369	Misc. Parts & Supplies
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,405.60	206547	84N27518	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,649.20	206547	84Z85018	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,268.80	206547	84N27418	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,268.80	206547	84Z85118	Tree Trimming
1355	BIG O TIRES	Parks	10.4510.425000.	Equip Supplies & Maint	1,096.56	206551	044229-57216	Tire Service
1393	BTS LANDSCAPING PROD	Landfill	57.5700.462400.	Contract Equipment	16,603.35	206553	112935	Green Waste Grinding for Landfill
1596	CATE RENTAL & SALES,	Storm Water	49.4900.425000.	Equip Supplies & Maint	1,232.11	206557	Z23900	Broom
4890	CES & R CORPORATE OF	Light & Power	53.5300.424001.	Drafting	1,540.00	206560	82678	Ink for Printer
1975	DLT SOLUTIONS, INC.	Light & Power	53.5300.429300.	Computer	2,837.10	206573	4721751A	Annual Licensing
1975	DLT SOLUTIONS, INC.	Engineering	10.4450.425000.	Equip Supplies & Maint	3,836.70	206573	4721858A	AutoCAD Map 3D
5281	DOMINION ENERGY UTAH	Police	10.4210.427000.	Utilities	1,807.03	206574	12102018A	Acct # 3401140000
6404	DRISCOLL, MYRNA	Liability Insurance	63.6300.451150.	Liability Claims/Deductible	1,608.00	206575	12122018	Claim- Water Settlement
9275	ENVIRONMENTAL PLANN	Legislative	45.4110.473100.	Improv Other Than Bldgs	9,768.18	206577	9227	Project Downtown Plaza Phase 2
9820	FX CONSTRUCTION INC	Water	51.0000.256000.	Const Retention Payable	46,399.25	206578	5	Applic for 4th North Reservoir Project
9820	FX CONSTRUCTION INC	Water	51.5100.472120.	Reservoirs	75,320.00	206578	5	Applic for 4th North Reservoir Project
2523	HONNEN EQUIPMENT COM	Water	51.5100.425000.	Equip Supplies & Maint	7,500.00	206586	1005773	Compactor
2523	HONNEN EQUIPMENT COM	Water	51.5100.474600.	Vehicles	85,375.00	206586	1006231	Backhoe
2559	HYDRAULIC CONTROLS I	Streets	10.4410.425000.	Equip Supplies & Maint	1,924.23	206588	02098161	Refuse Pumps
2804	KEN GARFF WEST VALLE	Police	45.4210.474500.	Machinery & Equipment	50,750.00	206593	12182018	2 2019 Dodge Chargers//
5429	PERFORMANCE FORD LIN	Light & Power	53.5300.474600.	Vehicles	40,805.00	206617	KED39691	2019 F305 Vin# 1FD8X3FTXKED39691
5553	PURCELL TIRE AND SER	Sanitation	58.5800.425000.	Equip Supplies & Maint	1,721.40	206618	2876108	Tire Repair and Service
3830	SALT LAKE COMMUNITY	Light & Power	53.5300.423001.	Education Benefit	4,222.50	206627	SCE19-139	Tuition for Braden, Aaron, Jaren& Joshua
3982	SOUTH DAVIS METRO FI	Fire	10.4220.431000.	Profess & Tech Services	518,480.75	206634	12112018	25% for Fiscal Year 2018-2019
4064	STEVE REGAN CO	Parks	10.4510.426000.	Bldg & Grnd Suppl & Maint	2,641.26	206637	991939	Greenhouse Supplies
3773	SUPERIOR EQUIPMENT	Streets	10.4410.425000.	Equip Supplies & Maint	1,103.92	206639	CI002758	Parts for S.D.M.F. billed from shop
4171	THATCHER COMPANY	Water	51.5100.448000.	Operating Supplies	1,449.38	206640	1457832	Fluoride
4171	THATCHER COMPANY	Water	51.5100.448000.	Operating Supplies	2,406.01	206640	1457831	Fluoride
4216	TIRE WORLD	Water	51.5100.425000.	Equip Supplies & Maint	1,604.14	206642	77933	Backhoe Tires
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	18,167.78	206644	0284212	Fuel
5000	U.S. BANK CORPORATE	Light & Power	53.5300.484000.	Paying Agents Fees	1,200.00	206647	5187677	Bountiful City Electric Revenue Bonds
4450	VERIZON WIRELESS	Water	51.5100.428000.	Telephone Expense	1,027.93	206653	9819400146	Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	2,038.59	206653	9819388141	Acct # 371517689-00001
10489	WOODMANSEE, TIFFANY	Liability Insurance	63.6300.451150.	Liability Claims/Deductible	1,127.33	206657	12122018	Claim- Water
10488	YOUNG FORD	Parks	45.4510.474500.	Machinery & Equipment	29,607.00	206658	92SF1390	2019 F250
TOTAL:					<u>\$ 994,104.99</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 24, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1425	BOUNTIFUL HISTORICAL	Legislative	10.4110.492070.	Contr-Btfl Historical Soc	25,000.00	206659	12182018	Annual Grant to the Museum
4555	WEST, ALAN M	Information Tech	10.4136.411000.	Salaries - Perm Employees	1,920.88	206660	12242018	Replacement Payroll Check
TOTAL:					<u>\$ 26,920.88</u>			

City Council Staff Report



Subject: Power Commission and Mosquito Abatement District Appointments
Author: Gary Hill, City Manager and Shawna Andrus, City Recorder
Date: 8 January 2019

Background

Susan Becker and John Cushing have both been serving on the Power Commission and have agreed to continue their service for another four years until January 15, 2023.

Councilwoman Kate Bradshaw has been asked by Mayor Randy Lewis to serve on the Board of Trustees of the South Mosquito Abatement District to replace Beth Holbrook. The term will go through December 31, 2019.

Analysis

The individuals for these appointments are all well qualified and will represent the City well in their respective roles.

Department Review

The review was completed by the City Manager.

Significant Impacts

None

Recommendation

Mayor Lewis recommends the Council approve the three appointments as follows:

- John Cushing and Susan Becker to the Power Commission through January 15, 2023
- Councilwoman Kate Bradshaw to the South Davis Mosquito Abatement District Board through December 31, 2019.

Attachments

None

City Council Staff Report



Subject: Appointment of Terms of Historic Preservation Commission Members
Author: Clinton Drake
Department: Legal
Date: January 8, 2019

Background

The Bountiful Municipal Code provides that the Bountiful Historic Preservation Commission shall consist of six members. These members are the Mayor, a representative from the City Council, and four other members that possess qualifications described in the Ordinance. The Mayor has appointed Councilmember Richard Higginson as the City Council representative, and April Williamson, Robert McArthur, Jon Simmonds, and Sandy Inman as the remaining four members of the Commission. Except for the Mayor and Council representative; the terms of each member of the Commission is four years. The Ordinance requires the terms of the four non-City Council members to be staggered. Initial terms are to be determined by the Mayor with the advice and consent of the City Council.

Analysis

Appointment terms will be as follows:

Name	Terms	Appointed	Term Ends
Mayor Randy Lewis	Ex-Officio	By election	End of election term
Councilmember Richard Higginson	1	By election and appointed by Mayor	End of election term or as determined by Mayor
April Williamson	1	2017	2019
Robert McArthur	1	2017	2019
Jon Simmonds	1	2017	2021
Sandy Inman	1	2018	2021

Department Review

This Staff Report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

No significant impacts.

Recommendation

Staff recommends that the Council approve the terms for the Historic Preservation Commission members as detailed in the table above.

Attachments

There are no attachments.

City Council Staff Report



Subject: Veterans Park Location
Author: Gary Hill
Department: Administration
Date: January 8, 2019

Background

On November 13, 2018 the Veterans Park Foundation presented a proposal to the City Council to build a Veterans Park on the property north of the City Hall. They proposed that the park would be solely funded with private donations. Design would be done in conjunction with the City, and then upon completion, the improvements would be turned over to the City.

In order for the Foundation to begin fundraising in earnest, it is necessary that a location be designated by the City. In early January Councilman Higginson requested that the item be placed on an upcoming Council meeting agenda so that the City Council could consider conditions by which the City Hall site could be approved.

Analysis

The property directly north of City Hall is a very good location for the proposed veterans' park for a variety of reasons. These include visibility from Main Street, adjacency to the police station, library and senior center. As a condition of designating the site for the park, Staff recommends the following conditions:

- a. Work on the site must wait until adequate funding has been received (not just pledged) for a complete project. The project may be accomplished in phases, but each phase must be able to stand on its own. "Complete" means that if no additional funding is received, the park and related memorial improvements look finished.
- b. Construction will need to wait until after the City Hall project is complete, or as soon as it is determined that the park will not interfere with the remodel.
 - i. Future improvements may not interfere with a possible geothermal well for the building's HVAC system.
- c. As with any other project, the Committee will be responsible for submitting engineered drawings to be reviewed and approved by the City.
- d. Improvements and equipment must match City specifications and/or existing City improvements.
 - i. For example, the sprinkler equipment must be of the same brand and quality as the equipment in the rest of the park.

- e. The design of the park should not require the City to purchase specialized equipment or hire additional staff to maintain.
- f. The Committee and City will need to follow all applicable money management and procurement laws.
- g. The Committee will be responsible for regular updates to the City on fund raising, plan changes, etc.

These conditions have been reviewed and accepted by the Veterans Foundation. They are excited for the site to be designated so that they can begin fundraising.

Department Review

This report was prepared by the City Manager

Significant Impacts

None

Recommendation

Staff requests that the City Council designate the property adjacent to the north of the City Hall for a future Veterans Park with the conditions listed in the report.

Attachments

None

City Council Staff Report



Subject: Purchase of John Deere Tractor

Author: Brock Hill

Department: Cemetery

Date: 8 January 2019

Background

Bountiful Memorial Cemetery carries a reputation as being well maintained with kind, courteous, and helpful staff. The expectation of timely and respectful services along with maintaining the Cemetery at high levels, where family and friends come to mourn the passing of loved ones, has always been a high priority for City Officials, the cemetery superintendent, and maintenance staff.

The Cemetery is nearing the end of a 5 year lease for a John Deere tractor. The tractor is a front end loader and back-hoe, and is the primary piece of equipment used by the cemetery to perform their work. The terms of the lease have matured. Action is required from us in order to secure this equipment for future use and not cause a delay or lapse in services at the cemetery.

Analysis

There are three options available to us moving forward.

1. Let the tractor go back to John Deere Financial without any further obligation.
2. Enter into a new lease with John Deere Financial.
3. Purchase the equipment, as is, with no further obligation to John Deere Financial.

Option 1 is not favorable to Bountiful City or the Cemetery. It leaves us without equipment necessary to continue operations and services at the cemetery without disruption. In addition, trade-in values are low for used equipment and would be a loss to the city when negotiating the purchase of new equipment. The quoted price for a new John Deere backhoe is \$105,000.

Option 2 is no longer a good option as it has been in the past. John Deere Financial is no longer offering 5 year lease terms and low interest rates. Currently they only offer 3 year lease terms and interest rates on equipment leases are high at 7.25%. A new lease on our current equipment at this rate would result in paying more over time than the tractor's current value.

Option 3 is our best option in this situation. We have been the sole owner of the tractor and have maintained the tractor as required by the manufacturer's lease agreement and at our high standards. We are confident in the working condition of the tractor and expect it to run several more years with the continued maintenance schedule and up-keep. The buy-out price for the tractor is \$47,961.46.

The purchase of this equipment has been budgeted for in this year's capital equipment budget and there are sufficient funds to cover the associated costs.

Department Review

The review was completed by the Parks and Cemetery Departments.

Significant Impacts

Not replacing the existing backhoe will limit the ability of the Cemetery staff to perform the basic operations and service at the established standards and expectations.

Recommendation

Staff recommends the Council approve the purchase of the John Deere 310K backhoe/loader for the amount of \$47,961.46 through John Deere Financial.

Attachments

None (Matured Lease Invoice is available for review if requested)

City Council Staff Report

Subject: South Davis Water Purchase
Author: Mark Slagowski
Department: Water Department
Date: January 11, 2018



Background

As we constructed a new water treatment plant during the past year, the project has ended up behind schedule for various reasons. To make up the water the treatment plant usually provides, we found it necessary to purchase water from the South Davis Water District.

Analysis

It was an extra dry year so we would have been faced with needing to purchase a certain amount even if we had the treatment plant up and running during the summer. Our Calder well was also losing pumping capacity over the summer due to a worn out pump. We ended up using 318 acre feet of water from South Davis Water at a cost of \$36,252.89

Department Review

I have reviewed the purchase of this water with the City Engineer and with the City Manager.

Recommendation

Staff recommends Council approve an amount of \$36,252.89 for the purchase of this water.

Significant Impacts

This purchase was not budgeted in the water purchase line-item as we thought we would have use of our treatment plant sooner, but there is some unspent money budgeted in our capital funds that should cover it.

Attachments

None

City Council Staff Report

Subject: Office Construction
Author: Mark Slagowski
Department: Water Department
Date: January 11, 2019



Background

With the City Hall renovation and the need to find temporary offices for City personnel, we propose to finish three offices in the unfinished area of the Water department building to house the IT department.

Analysis

We solicited bids from 5 contractors and we received two bids. They are as follows...

Hansen Homes	JMR Construction
\$41,500	\$25,628

JMR Construction has agreed to let us do some of the work in house so we feel we will be able to reduce that amount by \$3,000 to \$4000.

Department Review

I have reviewed the construction of these three offices with the appropriate staff and with the City Manager.

Recommendation

Staff recommends Council approve a not to exceed amount of \$22,000 for the construction of these offices. The Water Department will do the necessary labor to insure we do not exceed the approved amount.

Significant Impacts

This will enable the IT Department to continue to perform at a high level during City Hall construction and the offices will be a great asset to the Water Department when they leave as we have recently added staff. Sufficient funding is budgeted in the capital projects line items to pay for the improvements.

Attachments

None

City Council Staff Report

Subject: Downtown Plaza Ice Ribbon Design and Construction

Author: City Engineer

Department: Engineering

Date: January 8, 2019



Background

In November, 2018 Staff presented information to the City Council regarding the concept of an ice skating feature which could be included in the Downtown Plaza. The concept was developed with the construction of the facility to be the responsibility of the City at a cost of \$2.7M and the operation to be managed by the South Davis Recreation District. The City and the District have each approved the Inter-local Agreement, and now the design process is poised to proceed.

Analysis

The proposal from EPG (landscape architect for the design of the plaza) includes the necessary services for the design and construction management of the ice ribbon, buildings, and mechanical systems. EPG has received proposals from the same consultants who have been involved with the design of other buildings and amenities on the original Plaza design contract to assist with the design of the ice ribbon, skate rental/mechanical equipment facility, and electrical equipment. EPG will also retain the services of a highly qualified mechanical engineering consultant who will develop, review and inspect the proposals for the ice ribbon to insure that the City's best interests and investment are represented.

The breakdown of services included in the proposal is:

Design

EPG	Site design & landscape architecture	\$79,800
VCBO	Architectural services for buildings	\$42,400
VanBoerum & Frank	Mechanical Systems (Ice)	\$33,000

Construction Administration

EPG	Site design & landscape architecture	\$19,000
VCBO	Architectural services for buildings	\$ 4,800
VanBoerum & Frank	Mechanical Systems (Ice)	\$ 3,700
TOTAL		\$182,700

A modification to the Guaranteed Maximum Price provided by Hogan Construction will be presented to the Council once the construction costs for the ice ribbon have been determined.

Department Review

This memo has been reviewed by the City Manager and the City Engineer.

Significant Impacts

Funding for the design and construction expenses will be allocated from the Capital Projects Fund.

Recommendation

- It is recommended that the City Council accept the Proposal from EPG in the amount of \$182,700.00 for the design of the Ice Ribbon at the Downtown Plaza.

Attachments

Fee Proposal



December 17, 2018

Lloyd Cheney
Assistant City Engineer
790 South 100 East
Bountiful, Utah 84010

Subject: Bountiful Downtown Plaza Ice Ribbon Contract Modification

Dear Lloyd:

We are excited to add the ice ribbon concept design and construction drawings to the Bountiful City Plaza. Please review the following proposed contract modification and let me know if you have any questions.

- Task 1 Ice ribbon construction drawings and bid assistance
- Task 2 Ice ribbon additional construction administration

EPG will continue to manage the project as prime consultant and will coordinate each phase of work with the City or as agreed upon by both parties.

EPG will work closely with the City and construction manager/general contractor to maintain the construction budget and clarify construction materials and details. The construction budget for this phase of the project is **\$2,270,000**. The following is our proposed scope and subconsultant team.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Harris', is written over a light gray rectangular background.

David A. Harris, PLA, ASLA
Director Landscape Architecture + Planning

Enclosure

SCOPE OF WORK AND FEE PROPOSAL FOR Bountiful Downtown Plaza Design and Construction Administration

SCOPE OF WORK

Project Understanding

Environmental Planning Group (EPG) will work with the City of Bountiful (the City), VCBO Architects (VCBO), approved subconsultants, and staff to prepare construction documents and provide construction administration services in coordination with the construction manager/general contractor (CM/GC). **The preliminary ice ribbon plan** was approved totaling approximately 8,500 square feet. EPG will continue to lead and manage this phase of the project and provide the following additional services.

Task 1 – Ice Ribbon Construction Drawings

EPG will lead, coordinate and manage the preparation of construction drawings for the ice ribbon. The work will involve revisions to the existing contract documents and coordination with the architect; mechanical, electrical, and plumbing (MEP) contractor; and structural engineers. Our scope of work assumes that Custom Ice Inc. will collaborate with Rich Reeder Van Boerum and Frank Associates (VBFA) to design and install the mechanical chiller system and concrete surface. Rich Reeder will be the City's and design team's representative and review all drawings, submittals, equipment and materials proposed for the ice ribbon chiller and mechanical systems. Rich and Custom Ice Inc. will coordinate with EPG and our site electrical engineer to properly size services needed. The following are services that will be provided:

- We assume Custom Ice Inc. will provide mechanical engineering and installation of the chiller, equipment, and concrete surface to provide a 100 percent functional system. Rich Reeder with Van Boerum and Frank will review the design, submittals, and installation to ensure a quality product and installation is provided.
- The team will revise layout, grading, irrigation, planting, and detail plans for the ice ribbon site improvements.
- The team will coordinate and provide construction drawings for a new 800 to 1,000 square foot ice rink support building in coordination with the architect, City, and Recreation District.
- We will attend weekly coordination meetings through February 2019 and then transition into biweekly construction meetings.

Task 3 – Construction Administration

EPG will coordinate with the City to provide plans, bid schedule, and bidding requirements in coordination with the CM/GC prior to construction beginning. The City will provide a notice to proceed based on an approved CM/GC contract and maximum guaranteed price.

We recommend increasing the construction administration budget so EPG can manage the additional submittals, consultants, site visits, and clarifications anticipated for the ice ribbon.

Schedule

The anticipated project schedule will be as follows:

- Task 1 – Construction drawings to be completed by end of February 2019
- Task 2 – Construction administration to be provided from March 2019 through December 2019

Exclusions

The following services are not included in this scope of work:

- Project survey (survey provided by the City)
- Phase 1 environmental site assessments
- Biological and cultural resource surveys and studies
- Plan review fees, permits, assessments, taxes, and other fees
- Modifications to project documents due to project budget and scope of work reduction after plans have been approved or proceeded beyond 90 percent in completion
- Stoppage of work for a period longer than 6 months
- Any phasing of the scope of work in the design phases, including multiple bid packages beyond what is identified in this scope of work
- Work resulting from corrections, revisions, or substitutions required because of errors/omissions in construction by the contractor
- Plan or specification changes after permit set is issued that are not due to an engineer error/omission
- Utility coordination or design off the project boundaries
- Any services not specifically identified in the scope of work
- Signed and sealed mechanical engineering drawings specifically for the ice mechanical system

EPG can provide these services upon approval of additional service fees and upon receiving authorization in writing prior to proceeding with additional work.

FEE PROPOSAL

EPG will be compensated for the above Scope of Work including reimbursable expenses for a lump sum fee as outlined in Table 1. EPG will be paid monthly based on a percent complete estimate.

Table 1 -Fee Schedule		
Provider	Description	Total
TASK 1.0 Construction Drawings		
EPG	Site design and landscape architecture services	\$79,800
VCBO	Support building architecture, MEP, and structural	\$42,400
Van Boerum & Frank	Ice mechanical engineer support services	\$33,000
TOTAL		\$155,200
TASK 2.0 Construction Administration		
EPG	Site design and landscape architecture services	\$19,000
VCBO	Support building architecture, MEP and structural	\$4,800
Van Boerum & Frank	Ice mechanical engineer support services	\$3,700
TOTAL		\$27,500
TOTAL TASKS 1 AND 2		\$182,700

CIVIL ENGINEERING SERVICES PROVIDED BY THE CITY

City Project Management Services

We assume the City will continue to update the plans details as needed for any civil engineering and utilities needed for the ice ribbon site changes.

ARCHITECTURE DESIGN SERVICES FOR LARGE RESTROOM BUILDING AT NORTHWEST CORNER OF PLAZA AND PLAZA LATTICE STRUCTURES

VCBO Architects will provide schematic design, design development, construction documents, and construction administration services for the ice ribbon support building. Conceptually, the building will be designed to accommodate mechanical systems, ice skate rentals, one unisex restroom, and storage as determined by the team, City and Recreation District.

Services

- Architecture design
- Structural engineering
- Electrical engineering
- Mechanical and plumbing

SITE ELECTRICAL ENGINEERING SERVICES

Spectrum engineers will continue to coordinate site electrical service and will revise the existing plans and details for the following:

Mechanical:

- HVAC for ice support building
- Support building exhaust system
- Conceptually one unisex restroom
- Final site visit

Zamboni Heating:

- Zamboni pad heating: Hot water or electrical heating. Hot water heater and associated pumps and piping (Note additional heat exchanger may prove feasible to run domestic water heating).

Plumbing:

- Specify plumbing fixtures for restroom, ice support building
- Water heater for general use hot water
- Domestic water, waste, and vent piping to new fixtures
- Natural gas piping
- New gas connections and specifications for fire pits

Electrical:

- Design power and telecommunications services from existing Plaza structures to serve Ice Rink Building
- Power plans including wiring devices, equipment connections, and branch wiring to new panels
- Lighting and lighting control (includes interior and building-mounted lighting but not site lighting)
- Fire alarm (not required)
- Voice/data (empty raceways only)
- Security systems (empty raceways only)

Site lighting:

- Site lighting scheme for ice rink and surrounding areas, including shade structure
- Specialty lighting for ice rink
- Analysis for most cost-effective solution by providing comparisons between available systems
- LED, festival, or pole light solutions

SITE STRUCTURAL ENGINEERING SERVICES

JC engineering will continue to work with the team to revise the site details and structural engineering for support poles, stem walls, handrail footings, seat walls, etc.

OUTDOOR ICE TRAIL MEP ENGINEERING SERVICES (VBFA)

This project is a new outdoor ice trail to be located in Bountiful, Utah. Custom Ice Inc., a Canadian company, has been selected to provide the ice trail design, equipment sizing, and installation. We have been asked to provide engineering reviews for the ice rink design.

Our scope of work would be limited to items relating to the engineering for the ice rinks and their refrigeration systems and would include items as follows:

- Prepare a performance specification that generally outlines the equipment and materials recommended for the project and then coordinate with Custom Ice Inc. and the design team to refine the specifications as agreed to between Van Voerum & Frank Associates (VBFA), Custom Ice, and the team. VBFA will report any concerns to the architect/owner for consideration.
- Collaborate with EPG, Custom Ice, Hogan Construction, and the City to review and optimize the overall ice ribbon design and associated building location for lifecycle maintenance cost and overall access and use.
- Review final engineering and equipment submittals from Custom Ice and Hogan Construction to ensure the products, materials, and equipment being installed meet the agreed upon specifications.
- Provide up to 6 site visits during construction followed by a report of field observations:
 - A site visit for a final punch list and substantial completion notice will be one of these 6 site visits.

- Another one of these 6 site visits will be to assist and collaborate with Custom Ice, Hogan Construction, EPG, and the City for final commissioning, training, start up and use of the mechanical system.
- Provide engineering assistance with Zamboni snowmelt pit sizing, layout, pit heating requirements, and pit heating coil.

The following items are not included in our scope of work:

- Plans, detailing, detailed specifications, and professional engineering stamp for the ice rink and refrigeration systems
- Dasher board or hand rail design and specifications
- Preparation of any LEED application documentation and studies
- Zamboni water heater and piping design for the Zamboni fill
- Heating system and piping design for the Zamboni snow melt pit
- Zamboni machine selection
- Heating, air conditioning, plumbing, fire sprinkler, and electrical engineering related items

Council Staff Report

Subject: Preliminary Subdivision Approval for the Joe and Bette Eggett Subdivision, Phase 6
Address: 1400 East 1800 South
Author: City Engineer, City Planner
Department: Engineering, Planning
Date: January 8, 2019



Background

Terry Eggett and Connie Woolley are requesting preliminary approval of the Joe and Bette Eggett Subdivision, Phase 6. This six lot subdivision proposes to include Lot 1 from the East Peterson Subdivision and Lot 502 from the Joe and Bette Eggett Phase 5 Amended plat. This location is best described as “the llama pasture” on the north side of 1800 South Street. The subject property extends from the 1800 South Right-of-Way line into the Mill Creek canyon to the north.

Analysis

The subdivision is located in the R-3 zone, which requires a minimum lot size of 11,000 sq. ft. and a minimum frontage of 80 ft.

Lot Size and Frontage

All of the interior lots (602, 603 and 604) exceed the minimum requirements. Lot 601 exceeds the minimum requirements of being 10 ft wider and 10% larger for a corner lot. Lot 606, which includes the former Lot 502 and additional property from the pasture area, also meets the minimum requirements for size and frontage.

Lot 605 represents the modified configuration of the former Lot 1 of the East Peterson Subdivision. In order to construct the cul-de-sac as proposed, approximately 887 sq. ft. and 71 feet of the tapered west end of Lot 1 is allocated to the cul-de-sac right of way and to the south east corner of Lot 601. This is a negligible impact to the useable area of Lot 1 but it did create a situation where Lot 1 now became a corner lot, and did not meet the requirements of the ordinance for minimum frontage.

The applicants had previously submitted a preliminary plat with a different configuration of Lots 605 and 604 (the adjacent lot to the North of Lot 605), as shown in Figure 1, which met all the current requirements of the Ordinance. Staff had considered other options for meeting the corner lot frontage requirements (see Figure 2) which would have produced more conventionally shaped lots, but the current owner of Lot 1 (of the East Peterson Subdivision) was not amenable, and expressed his concerns about the usefulness of the additional area in relation to the current location of the home and improvements he currently has. The Applicants were granted a variance by the Planning Commission for this requirement last Tuesday night.

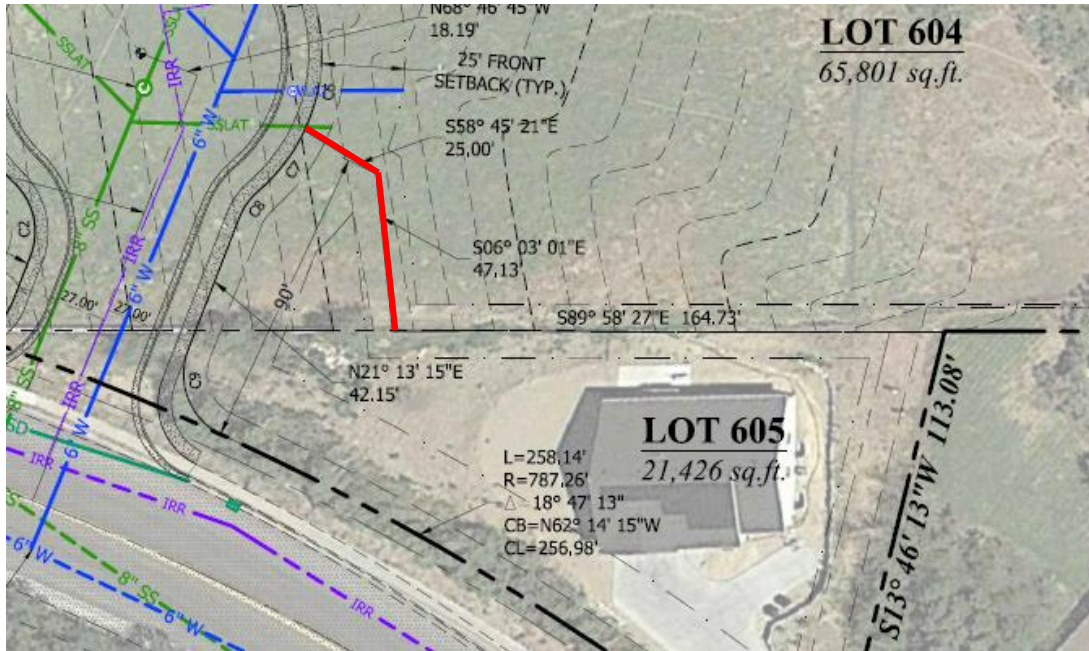


Figure 1 Original proposed configuration of Lot 605 meeting corner frontage requirement.

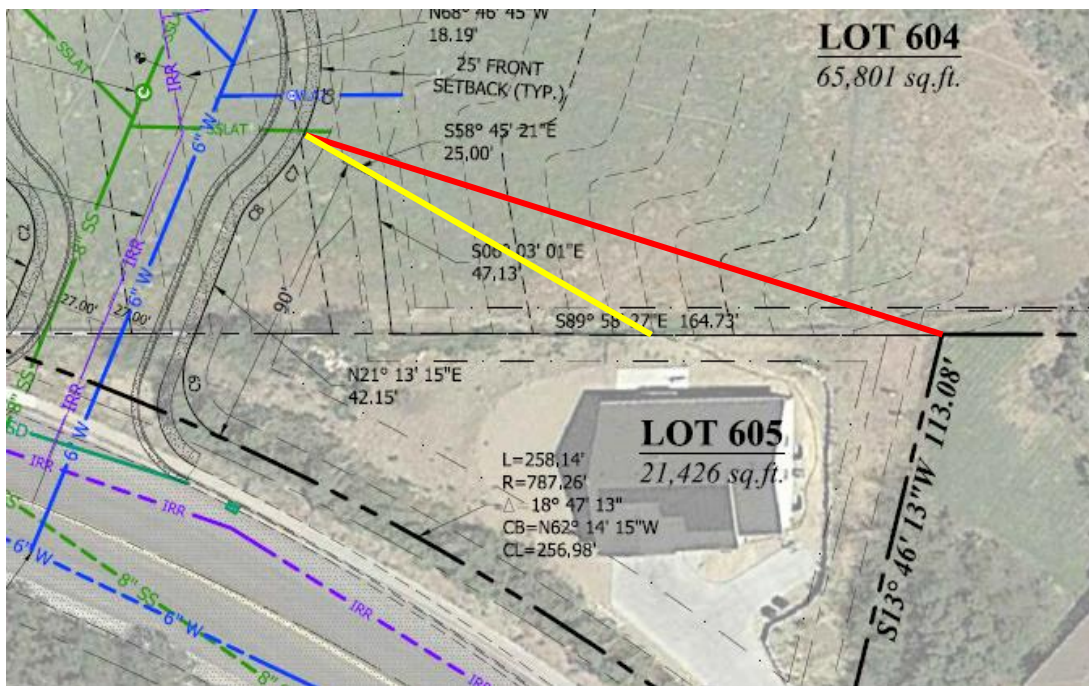


Figure 2 Alternate configurations of Lots 604 and 605 which meet corner lot frontage requirements.

Right-of-Way and Utilities

The proposed 54 ft. wide street section and 108' diameter cul-de-sac configuration are standard widths, and will be adequate to serve this development. All of the utilities which are necessary to serve this development are available in 1800 South Street. A detention basin is proposed on the west side of Lot 601. The basin sizing requirements will require a slight adjustment so that the existing runoff from 1800 South can be properly accounted for in the

operation of the detention basin. This will likely mean that the basin capacity and discharge rate will be slightly larger than what would be required for just the subdivision itself. The nearest existing storm drain system ends on the east side of the intersection at 1300 East Street, so the developer will need to extend the system approximately 330 feet to the east to provide an outlet for the detention basin.

Other Considerations

It is preferred that access for Lot 601 be restricted to the cul-de-sac side of the lot.

On the 1800 South frontage, much of the existing curb and gutter is in poor condition, and needs to be replaced. This will also necessitate the replacement of the sidewalk where it has been constructed directly behind the curb.

The Bountiful City Street Department is planning a pavement maintenance project in this location in the next budget year. Utility work and the installation of curb, gutter, waterways, etc. will need to be completed before the City's project begins to avoid additional requirements for restoring the pavement.

Department Review

The proposed preliminary and final plat has been reviewed by the Engineering Department and Planning Department.

Recommendation

Recommend preliminary approval of the Joe and Bette Eggett Subdivision, Phase 6 Subdivision with the following conditions:

1. Obtain approval of a variance from the Planning Commission for the reduced corner lot width shown for Lot 605.
2. Provide a current title report.
3. Make all necessary red line corrections.
4. Extend the storm drain from 1300 E to the storm drain detention basin.
5. Post a bond for the required improvements.
6. Pay all required fees.

Significant Impacts

None

Attachments

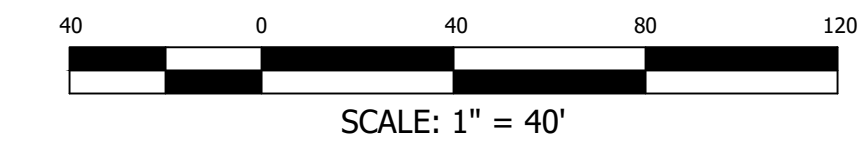
1. Aerial photo showing the proposed location
2. A copy of the preliminary plat.

Aerial Photo of the Proposed Joe and Bette Eggett Subdivision, Phase 6



JOE AND BETTE EGGETT SUBDIVISION PHASE 6

INCLUDING LOT 502 JOE & BETTE EGGETT SUBDIVISION
 PHASE 5 AMENDED AND LOT 1 EAST PETERSON SUBDIVISION
 LOCATED IN THE SW 1/4 OF SECTION 28, T.2N., R.1E., S.L.B.&M.
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH



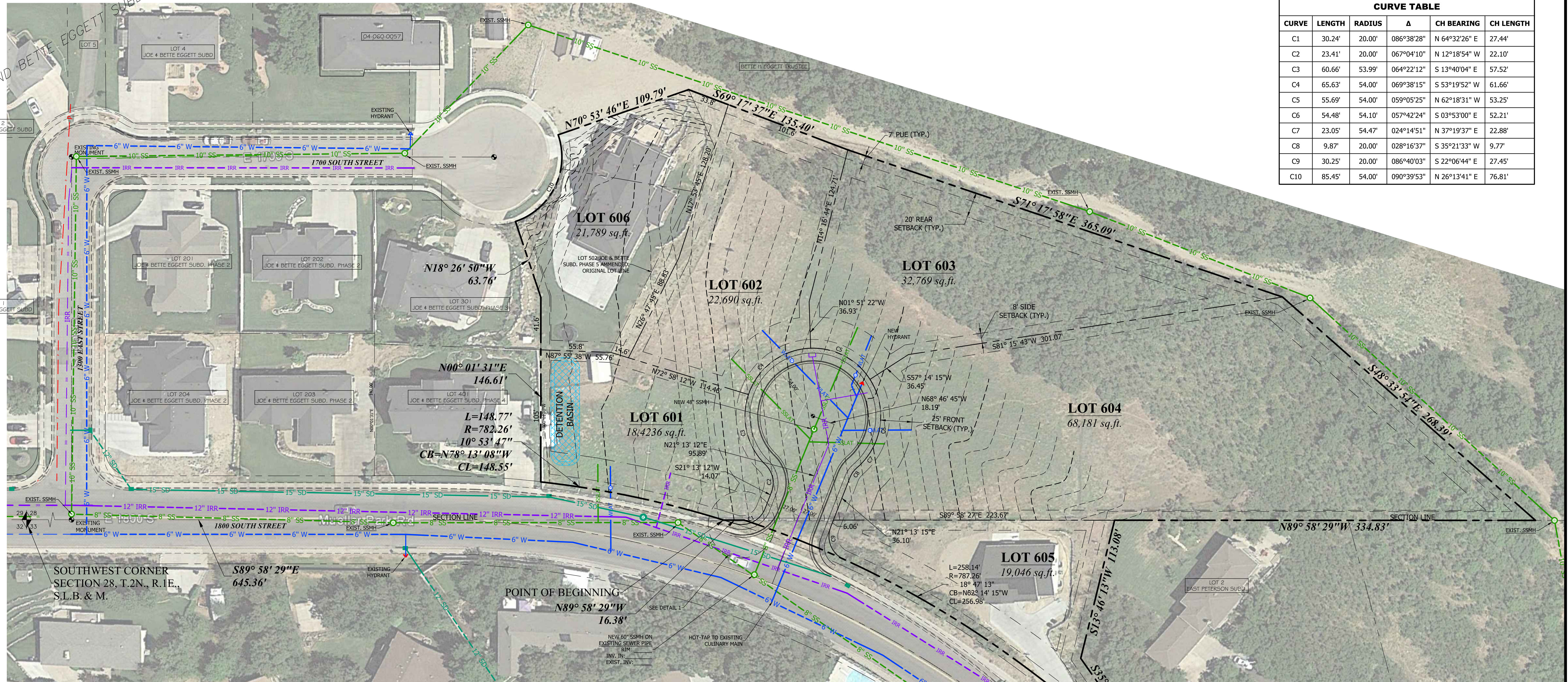
CURVE TABLE					
CURVE	LENGTH	RADIUS	Δ	CH BEARING	CH LENGTH
C1	30.24'	20.00'	086°38'28"	N 64°32'26" E	27.44'
C2	23.41'	20.00'	067°04'10"	N 12°18'54" W	22.10'
C3	60.66'	53.99'	064°22'12"	S 13°40'04" E	57.52'
C4	65.63'	54.00'	069°38'15"	S 53°19'52" W	61.66'
C5	55.69'	54.00'	059°05'25"	N 62°18'31" W	53.25'
C6	54.48'	54.10'	057°42'24"	S 03°53'00" E	52.21'
C7	23.05'	54.47'	024°14'51"	N 37°19'37" E	22.88'
C8	9.87'	20.00'	028°16'37"	S 35°21'33" W	9.77'
C9	30.25'	20.00'	086°40'03"	S 22°06'44" E	27.45'
C10	85.45'	54.00'	090°39'53"	N 26°13'41" E	76.81'

LOT 3
JOE & BETTE EGGETT SUBD.

JOE AND BETTE EGGETT SUBDIVISION

LOT 2
JOE & BETTE EGGETT SUBD.

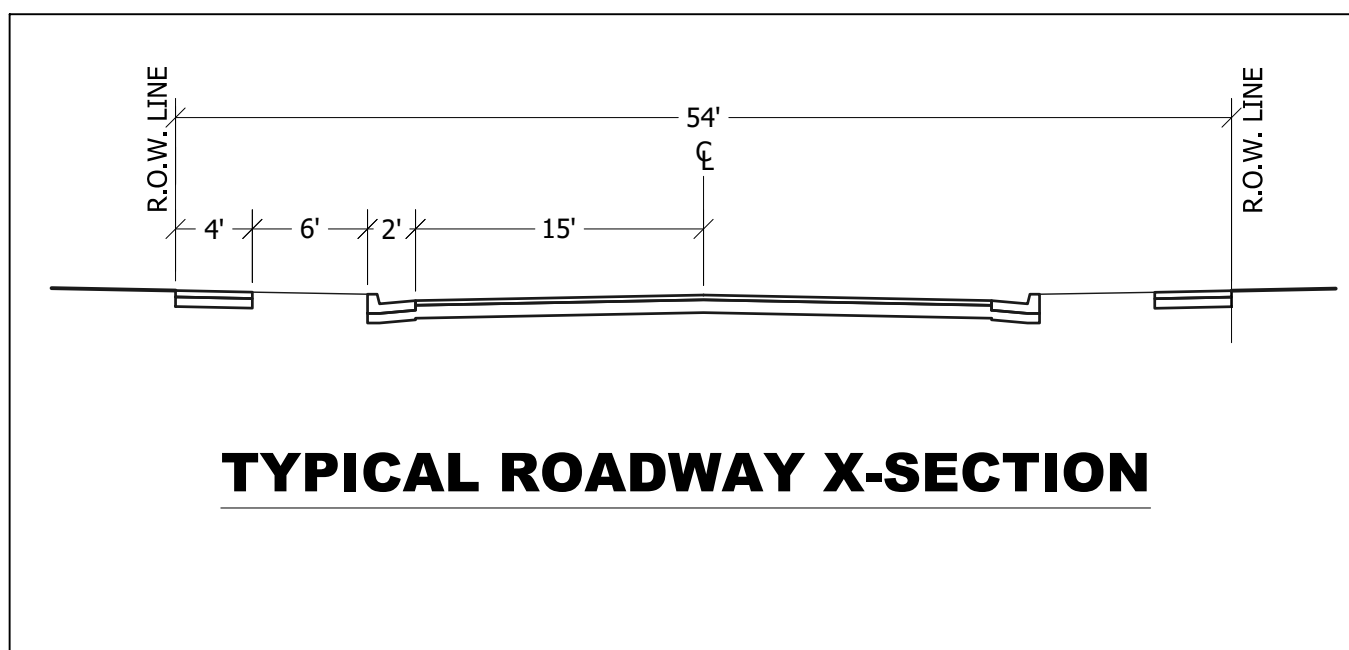
LOT 1
JOE & BETTE EGGETT SUBD.



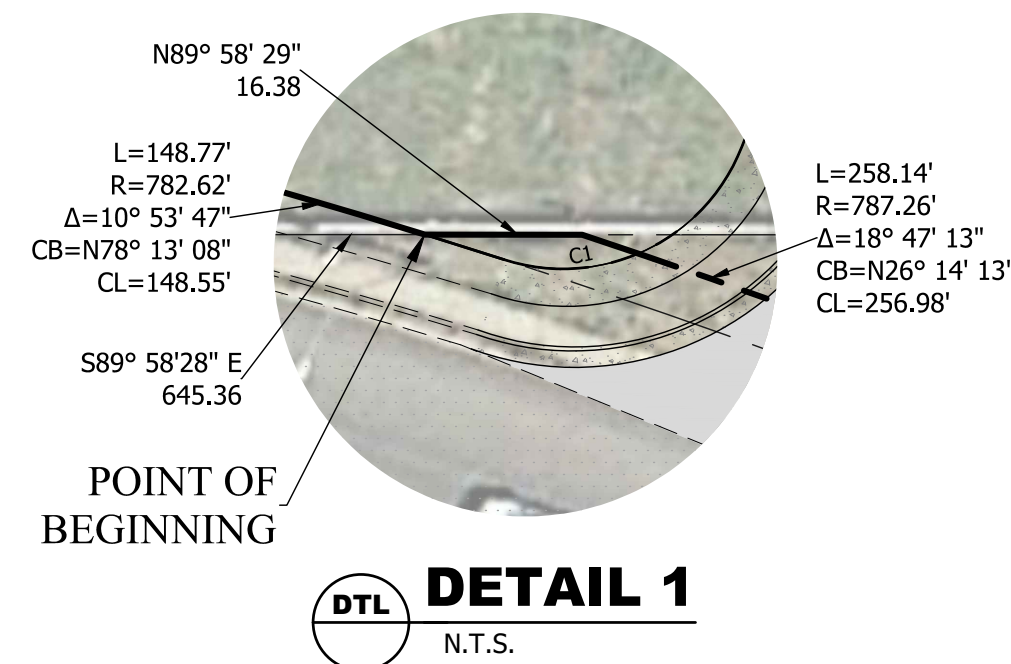
SOUTHWEST CORNER
SECTION 28, T.2N., R.1E.,
S.L.B. & M. $S89^{\circ}58'29''E$
 $645.36'$

POINT OF BEGINNING
 $N89^{\circ}58'29''W$
 $16.38'$

LOT 605
 $19,046$ sq.ft.



TYPICAL ROADWAY X-SECTION



DTL
N.T.S.

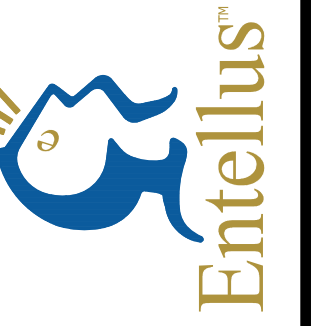
PUBLIC UTILITY EASEMENTS

7' P.U.E. ALONG STREET FRONTAGE
 7' P.U.E. AROUND PERIMETER OF THE SUBDIVISION
 OTHER P.U.E. AS SHOWN

BOUNDARY DESCRIPTIONS:

BEGINNING AT A POINT WHICH IS SOUTH89°58'29"EAST 645.36 FEET ALONG THE SECTION LINE FROM THE SOUTHWEST CORNER OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH AND RUNNING THENCE ALONG THE ARC OF A 782.26-FOOT RADIUS CURVE TO THE LEFT 148.77 FEET, (CENTRAL ANGLE = 10°53'47", CHORD BEARING AND DISTANCE = NORTH78°13'08"WEST 148.55 FEET) TO THE SOUTHEAST CORNER OF LOT 401, JOE AND BETTE EGGETT SUBDIVISION, PHASE 4; THENCE ALONG THE BOUNDARY OF SAID SUBDIVISION AND BOUNDARY OF JOE & BETTE EGGETT SUBDIVISION, PHASE 5 AMENDED, NORTH0°01'31"EAST 146.61 FEET; THENCE NORTH18°26'50"WEST 63.76 FEET TO A POINT ON A 54.00-FOOT RADIUS CURVE TO THE LEFT; THENCE NORTHERLY ALONG THE ARC OF SAID CURVE FOR A DISTANCE OF 85.45 FEET, (CENTRAL ANGLE = 90°39'53", CHORD BEARING AND DISTANCE = NORTH26°13'41"EAST 76.81 FEET); THENCE NORTH 70°53'46"EAST 109.79 FEET; THENCE LEAVING SAID SUBDIVISION BOUNDARY SOUTH69°17'37"EAST 135.40 FEET; THENCE SOUTH71°17'58"EAST 365.09 FEET; THENCE SOUTH48°33'54"EAST 268.39 FEET TO THE SECTION LINE NORTH89°58'29"WEST 334.83 FEET ALONG THE SECTION LINE TO THE NORTHEAST CORNER OF LOT 1, EAST PETERSON SUBDIVISION; THENCE SOUTH13°46'13"WEST 113.08 FEET ALONG THE BOUNDARY OF SAID LOT; THENCE SOUTH35°08'00"EAST 105.59 FEET TO THE NORTHERLY LINE OF MULLER PARK ROAD; THENCE NORTH52°50'39"WEST 126.84 FEET TO A POINT ON THE ARC OF A 787.26-FOOT RADIUS CURVE TO THE LEFT; THENCE WESTERLY ALONG THE ARC OF SAID CURVE FOR A DISTANCE OF 256.13 FEET, (CENTRAL ANGLE = 18°47'12", CHORD BEARING AND DISTANCE = NORTH62°14'15"WEST 256.98 FEET TO THE SECTION LINE; THENCE NORTH89°58'29"WEST 16.38 FEET TO THE POINT OF BEGINNING, CONTAINING 4.477 ACRES.

181 North 200 West, Suite #4
 Bountiful, UT 84010
 Phone 801.298.2236
 www.Entellus.com



PRELIMINARY
 NOT FOR
 CONSTRUCTION

TERRY EGGETT

1401 EASE 1800 SOUTH
 LOCATED IN THE SW 1/4 OF SECTION 28, T.2N., R.1E., S.L.B.&M.
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH

DRAWN: CHW 11/13/2018
 APPROVED: STA 11/13/18
 PROJECT: PROJECT #1
 1535001 PRELIM PLAT.dwg

C400
 PRELIMINARY PLAN

City Council Staff Report



Subject: Open and Public Meetings Act Training
Author: Clinton Drake
Department: Legal
Date: January 8, 2019

Background

The Utah Open and Public Meetings Act of the Utah Code mandates that cities take their actions and conduct their deliberations openly. Each member of the City Council is required to attend an annual training on the Act. This training session fulfills that requirement. It is the duty of the Mayor to ensure that the Council is provided with annual training. This training session fulfills that duty.

Analysis

The training will be presented at the City Council meeting on Tuesday.

Department Review

This Staff Report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

None.

Recommendation

No action is required. This is for information only.

Attachments

There are no attachments. The Utah Open and Public Meetings Act can be found beginning with Utah Code § 52-4-101.