

# BOUNTIFUL CITY COUNCIL

TUESDAY, August 22, 2023

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

*The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.*

## AGENDA

### 7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. **Public Comment** - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held August 8, 2023 p. 3
4. Council reports
5. BCYC report
6. Consider approval of:
  - a. Expenditures greater than \$1,000 paid August 2 & 9, 2023 p. 11
  - b. Preliminary June 2023 finance report p. 15
7. Consider approval of Resolution 2023-12 which establishes an interfund loan between the Capital Projects Fund and the Fiber Fund – Mr. Tyson Beck p. 29
  - a. Public hearing
  - b. Action
8. Consider approval of a lot line adjustment to lots 11, 12 and 13 of the Bridlewood Subdivision Phase 1 – Mr. Lloyd Cheney p. 35
9. Consider approval of Energy Management Corporation’s proposal for the purchase and installation of generator equipment at four sites in the amount of \$726,346 – Mr. Lloyd Cheney p. 41
10. Consider providing direction regarding submitting a letter of intent to reduce Bountiful’s Potential To Emit (PTE) to 48 tons of nitrogen oxides (NOx) – Mr. Allen Johnson p. 43
11. Adjourn

  
City Recorder



Minutes of the  
BOUNTIFUL CITY COUNCIL

August 8, 2023 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 6:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish (via Zoom)
	City Manager	Gary Hill
	Asst City Manager	Galen Rasmussen
	City Engineer	Lloyd Cheney
	City Attorney	Clinton Drake
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	IT Director	Greg Martin
	Streets Director	Charles Benson
	Parks Director	Brock Hill
	Water Director	Kraig Christensen
	Power Director	Allen Johnson
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Jesse Bell

Mayor Harris called the meeting to order at 6:02 p.m. and welcomed those in attendance.

**PROJECT UPDATES – MR. GARY HILL**

Mr. Gary Hill opened up the discussion for the Councilmembers to ask questions about current City projects.

Councilmember Bahr asked about the Eagle Ridge Drive project. Mr. Lloyd Cheney gave an update and said that paving will begin tomorrow and should be done by the end of August.

Councilmember Higginson asked about the Pineview Hydro Plant. Mr. Allen Johnson gave an update on the recent maintenance and repair projects and said that the reservoir is only down a couple feet, which is amazing for August.

Mayor Harris asked about the General Plan update. Mr. Francisco Astorga gave an update on the General Plan and reminded the Council about the next joint meeting with the Planning Commission on September 14.

Councilmember Bradshaw asked about the consolidated dispatch project. Chief Biehler explained that the virtual consolidation is going very well, and the biggest part of the project is supposed to go live on October 10. The northern Davis County cities are working on an agreement

1 and Bountiful is waiting to see which cities would like to be dispatched by the Bountiful dispatch  
2 center.

3 Councilmember Price-Huish asked about the new air quality regulations for VOCs (volatile  
4 organic compounds) and NOx (nitric oxide). Mr. Allen Johnson explained that the Power Plant will  
5 be reducing their “potential to emit” from 65 tons of NOx to 49 tons, which will meet the new  
6 requirement being enforced in Davis County. The plant averages well below the limit, six to eight  
7 tons of NOx, so it will not have an impact on the operations of the plant. The other option was to  
8 spend \$3.5M per engine to put in emissions equipment that would get them below 50 tons of NOx.

9 Councilmember Bradshaw asked about the Road Condition Survey. Mr. Benson explained  
10 that it was moving forward nicely. The fieldwork has been done and staff expects to see a draft of the  
11 final report anytime.

12 Mayor Harris asked about the road striping project. Mr. Benson explained that the striping for  
13 crosswalks is being done first to prepare for school and then the long line should be started in the next  
14 week or so.

15 Councilmember Bahr asked about the library project. Mr. Gary Hill answered that the County  
16 Library Board recommended to the County Commissioners a trade with Bountiful City to build a new  
17 library on the park property along Main Street in front of City Hall and to give Bountiful the land  
18 where the current library sits. However, he and the Mayor have been invited to a work session with  
19 the County Commissioners on August 22 to discuss potential locations with North Salt Lake, so it  
20 seems the decision has not been finalized yet.

21 Councilmember Bradshaw asked about the skate park at Washington Park. Mr. Cheney said  
22 they have about 30-40% of the flatwork/streetscape sections complete and will start working on the  
23 shotcrete installations (curved surfaces) tomorrow. Staff expects the park to be complete in the next  
24 month.

25 Mayor Harris asked about the Calder Well rehab project. Mr. Kraig Christensen answered that  
26 work halted for a couple of months, but they now have a tentative start date of September 1 and the  
27 company doing the work have verified that they are ready to begin. The process will take a few  
28 months.

29 Councilmember Price-Huish asked about the Moderate-Income Housing Report. Mr. Astorga  
30 answered that the report was submitted and they do not foresee any issue with it.

31 Councilmember Bahr asked about trails. Mr. Brock Hill said that there are currently three  
32 different contractors working in the foothills to create trails and install bridges. A lot of work is  
33 happening and many more trails will be tied together in the next couple years, which is exciting.

34 Councilmember Bradshaw asked about the 300 and 400 South reconstruction project. Mr.  
35 Benson said that they are currently in the water line replacement phase, then the lower section will be  
36 started in the next week or so. It should be completed well before snow flies.

37 Councilmember Higginson asked about the North Canyon Trailhead. Mr. Cheney reported  
38 that the grading has been done and curb and gutter will be put in shortly, then it will be paved before  
39 winter.

40 Councilmember Higginson asked about the fiber project bond and the construction. Mr. Galen  
41 Rasmussen reported that the bond was issued last week for \$45.5M with a rate of 4.07%, and the  
42 funds were received. Mr. Gary Hill added that the AA+ bond rating and the timing of the market will  
43 save Bountiful about \$2M over the life of the bond. Mr. Cheney reported that the Engineering  
44 Department has issued a permit to B. Jackson who will begin the underground work for installation of  
45 the fiber network and staff has been working with the consultants on the hut sites and plan to issue  
46 permits for those shortly.

1 The work session ended at 6:55 p.m.  
2

3 **Regular Meeting – 7:00 p.m.**  
4 **City Council Chambers**  
5

6 Present:	Mayor	Kendalyn Harris
7	Councilmembers	Millie Segura Bahr, Kate Bradshaw, Richard Higginson, 8 Cecilee Price-Huish (via Zoom)
9	City Manager	Gary Hill
10	Asst City Manager	Galen Rasmussen
11	City Engineer	Lloyd Cheney
12	City Attorney	Clinton Drake
13	Planning Director	Francisco Astorga
14	Streets Director	Charles Benson
15	Parks Director	Brock Hill
16	Police Chief	Ed Biehler
17	Recording Secretary	Maranda Hilton
18		
19 Excused	Councilmember	Jesse Bell

20  
21 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

22 Mayor Harris called the meeting to order at 7:01 p.m. and welcomed those in attendance. Ms.  
23 Olivia Outsen led the Pledge of Allegiance and Ms. Kathy Wardrop, Bountiful East Stake Young  
24 Women President, offered a prayer.  
25

26 **PUBLIC COMMENT**

27 The public comment section was opened at 7:04 p.m.  
28

29 No comments were made.  
30

31 The public comment section was closed at 7:04 p.m.  
32

33 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD JULY 25, 2023**

34 Councilmember Bahr made a motion to approve the minutes from July 25, 2023, and  
35 Councilmember Higginson seconded the motion. The motion was approved with Councilmembers  
36 Bahr, Bradshaw, Higginson and Price-Huish voting “aye.”  
37

38 **COUNCIL REPORTS**

39 Mayor Harris reported that the South Davis Metro Fire District board voted to approve an  
40 18% property tax increase last night. They hope it will help them attract and retain employees.

41 Councilmember Price-Huish did not have a report.

42 Councilmember Bradshaw reported that the South Davis Recreation District (SDRD) has been  
43 negotiating with the Davis School District, specifically with Farmington High School, to ask them to  
44 help with the financial burden associated with operating the pool that their students use but that their  
45 parents do not pay property taxes on. Discussions are not finalized but have been productive. The

1 Board has also been talking to the school district about what they would be willing to donate in the  
2 event that the SDRD decides to expand.

3 Councilmember Higginson reported that bonds have been issued for the Bountiful Fiber  
4 Project at a favorable percentage rate, which will save the City millions of dollars. He thanked the  
5 many people at the City who have carefully managed the City's finances for many years.  
6 Construction has begun on the project, and he said he is very excited to see the network be installed.

7 Councilmember Bahr did not have a report.  
8

### 9 **BCYC REPORT**

10 Ms. Athena Tongaonevai (BCYC City Manager) reported that the BCYC held their first  
11 meeting and designed their t-shirts. Next week they will tour City Hall and learn more about City  
12 operations. They also have activities scheduled to help clean the Bountiful Museum and the Heber C.  
13 Kimball Mill, and to tour the Woods Cross Teen Center to find out more about how they can help.  
14

### 15 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID JULY 12, 19** 16 **& 26, 2023**

17 Councilmember Higginson made a motion to approve the expenditures paid July 12, 19 & 26,  
18 2023, and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
19 Bahr, Bradshaw, Higginson and Price-Huish voting "aye."  
20

### 21 **CONSIDER APPROVAL OF A CONTRACT WITH ROCKY MOUNTAIN MONUMENT TO** 22 **PURCHASE AND INSTALL A 144 UNIT URN NICHE WALL IN THE AMOUNT OF** 23 **\$88,595 – MR. BROCK HILL**

24 Mr. Brock Hill explained that urn burials are an affordable option for residents and have  
25 become increasingly popular at the Bountiful Cemetery. The existing columbarium is already one-  
26 third full and staff feels it is time to build a new wall in the healing garden at the cemetery. The  
27 product they ordered is unique and comes from a sole source in Salt Lake City, but the lead time on  
28 granite is about six months. The price for the wall includes installation, and while they wait for the  
29 granite Rocky Mountain Monument will be preparing the site by laying the footings, doing the  
30 groundwork and building the block wall that will sit behind the urn unit.

31 Councilmember Price-Huish asked when the healing garden will be completed. Mr. Brock  
32 Hill answered that there are about 200 urn plots and the garden will be completed in phases as those  
33 plots are filled, which should take about six to eight years.

34 Councilmember Bradshaw made a motion to approve the purchase of the 144-unit urn niche  
35 wall and Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr,  
36 Bradshaw, Higginson and Price-Huish voting "aye."  
37

### 38 **CONSIDER APPROVAL OF THE PURCHASE OF A TRUCK FOR THE LANDFILL** 39 **INCLUDING THE CHASSIS, BODY PACKAGE, TOOLS AND OUTFITTING IN THE** 40 **TOTAL AMOUNT OF \$491,982 – MR. CHARLES BENSON**

41 Mr. Charles Benson explained that the landfill needs a new service truck which helps them  
42 maintain and extend the life of their large compactors. This is a sole-source, highly specialized piece  
43 of equipment. They expect it to last fifteen to twenty years and will help them service their machinery  
44 in a safer way.

1 Councilmember Bahr made a motion to approve the purchase of the truck for the landfill as  
2 outlined and Councilmember Bradshaw seconded the motion. The motion passed with  
3 Councilmember Bahr, Bradshaw, Higginson and Price-Huish voting “aye.”  
4  
5  
6

7 **CONSIDER APPROVAL OF THE PURCHASE OF A PETERBILT CHASSIS AND A**  
8 **LABRIE SIDE LOADING COLLECTION BODY IN THE TOTAL AMOUNT OF \$350,982 –**  
9 **MR. CHARLES BENSON**

10 Mr. Benson explained that it is time to replace their 2018 side-loading refuse truck. They will  
11 keep the 2018 truck as a backup garbage truck. They received two bids that have the needed capacity  
12 and will be available within the needed timeframe. He said that both the body and the chassis are  
13 brands that the department has used for years and has been very happy with. This purchase is part of  
14 their ten-year replacement plan.

15 Councilmember Higginson made a motion to approve the purchase of the truck chassis and  
16 body and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
17 Bahr, Bradshaw, Higginson and Price-Huish voting “aye.”  
18

19 **CONSIDER APPROVAL OF THE PURCHASE OF A 10-WHEEL DUMP TRUCK CHASSIS**  
20 **AND THE PLOW, BODY AND HYDRAULICS PACKAGES IN THE TOTAL AMOUNT OF**  
21 **\$280,438 – MR. CHARLES BENSON**

22 Mr. Benson explained that this purchase will replace a ten-wheel dump truck they also use as  
23 a snowplow. They were grateful to receive state bids on this truck.

24 Councilmember Bradshaw made a motion to approve the purchase of the dump truck as  
25 outlined and Councilmember Higginson seconded the motion. The motion passed with  
26 Councilmembers Bahr, Bradshaw, Higginson and Price-Huish voting “aye.”  
27

28 **CONSIDER APPROVAL OF ORDINANCE 2023-05 WHICH AMENDS THE LAND USE**  
29 **CODE REGARDING DOWNTOWN ZONE RESIDENTIAL PARKING AND CARPORT**  
30 **STANDARDS – MR. FRANCISCO ASTORGA**

31 Mr. Francisco Astorga explained that this ordinance would change the Land Use Code  
32 regarding residential parking and carports in the Downtown Zone. Mr. John Egan and Mr. Ken  
33 Knighton initiated this process when they applied to reduce residential parking and a change in  
34 carport setbacks in the Downtown Zone. The Planning Commission reviewed this item and voted 4-3  
35 to reduce the parking standards and voted 7-0 to allow smaller setbacks for carports.

36 Mr. Astorga explained the process undertaken by the Planning Commission as they  
37 researched this request, looking at both national and local trends and data regarding downtown  
38 parking. He explained why parking is so important in the downtown zone as it determines, along with  
39 setbacks and height, how much a developer can build on a lot.

40 Councilmember Bahr asked if angled parking would increase parking spaces on Main Street  
41 by much and when it might happen. Mr. Gary Hill answered that there is a lot going on and it will  
42 probably be a few years before they work on that project. Mr. Astorga said it would definitely result  
43 in more spaces, but he does not know the exact number.  
44

45 **A. PUBLIC HEARING**

46 The public hearing was opened at 7:57 p.m.

1  
2 Ms. Janel Vandenberghe (691 West 3200 South) asked if the Planning Department had  
3 surveyed the residents in the Downtown Zone, or if they only spoke to businesses. Mr.  
4 Astorga said they sent out two requests for opinions to every registered property  
5 owner in the Downtown Zone via letter.  
6

7 Mr. Brian Knowlton (70 North Main Street) explained how the carport setback and  
8 parking minimum reductions would help developers add units to each development  
9 and how that would, in turn, help increase foot traffic to businesses on Main Street. He  
10 feels the current parking zoning in Bountiful simply does not allow the downtown area  
11 to grow.  
12

13 Mr. Bob Murray (390 South Main Street) said that he would like to see more angled  
14 parking along Main Street and believes it would greatly benefit the Downtown Zone.  
15 He feels not making that more of a priority would inhibit opportunity there.  
16

17 Mr. John Egan (1424 South 1500 East) explained that if parking minimums are more  
18 for a one-bedroom than for a studio apartment, developers will build studios. So, it  
19 makes more sense to keep both one-bedroom and studios at one parking stall per unit.  
20 He also said that he is in favor of bringing angled parking back to Main Street.  
21

22 The public hearing was closed at 8:11 p.m.  
23

24 **B. ACTION**

25 Councilmember Higginson reiterated how parking standards can influence the  
26 type of housing stock that is built.

27 Councilmember Price-Huish expressed her opinion that the recommendation  
28 from the Planning Commission is common sense and will help bring positive  
29 development to the downtown area.

30 Councilmember Bahr expressed her reservations about the changes, especially  
31 given the wishes of the Streets and Police Departments to not reduce the parking. She  
32 also wondered why they are talking about reducing parking spaces when Mr. Egan  
33 was just complaining about how few spaces he has in front of his building.

34 Chief Biehler gave his comments on downtown parking and said that he often  
35 sees the downtown apartment residents parking on the street, instead of in their  
36 assigned spaces, which impinges on the businesses there. He believes that in order to  
37 create the vision of a vibrant downtown zone, there needs to be sufficient public  
38 transportation infrastructure built first, like in parts of Europe. He does not believe that  
39 just because people have fewer parking spaces they will choose to own fewer cars.

40 Mr. Charles Benson said the Streets Department still has a lot of issues  
41 plowing and sweeping the streets and often need police help to get cars moved. He  
42 believes building fewer spaces for development will result in more people parking on  
43 Main Street and it will exacerbate the issue.

44 Mr. Kenny Knighton said if the City wants to see more development  
45 downtown, they have got to cut developers a break. He does not think parking is an  
46 issue and that keeping the number of parking spaces so high makes it impossible for



1 builders to do their projects. He pointed to the fact that nothing has been built  
2 downtown in the last five years and said it was because parking standards are  
3 prohibitive.

4 Councilmember Higginson said that he thinks the Planning Commission  
5 recommendation seems reasonable for the current level of transit.

6 Councilmember Bradshaw said that she wants vibrancy for Main Street and  
7 that there are a number of components responsible for achieving that, but she's  
8 comfortable with this change as a step in the right direction. She also said she would  
9 like to see angled parking prioritized sooner.

10 Councilmember Price-Huish said that she would also like to see vibrancy and  
11 that the Council needs to be aware of the non-productive properties that are currently  
12 in the downtown zone, because they really kill that vibrancy. She said she likes the  
13 recommendations from the Planning Commission and that although she voted "no" at  
14 the Planning Commission meeting, it was simply because she felt 1.25 parking spaces  
15 was a better rate for a one-bedroom apartment. She believes the developers who are  
16 involved in that area are invested in building good projects and share that vision of  
17 vibrancy.

18 Councilmember Bahr asked how the Planning Commission could recommend  
19 taking away parking spaces when there are not enough on Main Streets.

20 Councilmember Higginson explained that current apartments have more than enough  
21 parking, but that people park on the street when it is closer to their doors. Mr. John  
22 Egan agreed, saying his complex has ample parking for tenants and patrons.

23 Councilmember Price-Huish made a motion to approve Ordinance 2023-05  
24 and Councilmember Higginson seconded the motion. The motion passed with  
25 Councilmembers Bahr, Bradshaw, Higginson and Price-Huish voting "aye."  
26

27 **CONSIDER APPROVAL OF A LOT LINE ADJUSTMENT AT 3269 SOUTH SUNSET**  
28 **HOLLOW DRIVE – MR. LLOYD CHENEY**

29 Mr. Cheney explained this item was to consider a lot line adjustment in the Sunset Hollow  
30 subdivision.

31 Councilmember Higginson made a motion to approve the lot line adjustment and  
32 Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers Bahr,  
33 Bradshaw, Higginson and Price-Huish voting "aye."  
34

35 **ADJOURN TO AN RDA MEETING WITH A SEPARATE AGENDA**

36 Councilmember Bradshaw made a motion to adjourn to an RDA meeting and Councilmember  
37 Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, and  
38 Higginson voting "aye."  
39

40 The regular session was adjourned at 8:44 p.m.  
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Mayor Kendalyn Harris

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City Recorder



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
August 2 & 9, 2023

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** August 22, 2023

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid August 2 & 9, 2023

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 2, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
13,972	3XL INC.	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	117,229.78	235,012	00000-05	Work on North Canyon Trailhead- Bountiful City
8,127	ADVANCED PAVING & CO	Streets	104410 473200	Road Materials - Overlay	308,614.00	235,013	4041	Work Completed in June 2023
1,164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,035.00	235,027	5697333-00	1500' Mule Tape - Cust # 6000052
14,167	ART AROUND THE CORNE	Legislative	454110 473160	Improv-PublicArt-1%CapProject	10,500.00	235,014	45	Art for Bountiful City
1,220	AT&T MOBILITY	Streets	104410 428000	Telephone Expense	1,041.12	235,028	07202023	Account # 287314361186
1,531	C.H. SPENCER & COMPA	Water	515100 448000	Operating Supplies	7,928.68	235,036	401046206	Air Compressor for Bountiful City
2,875	CURTIS BLUE LINE	Police	104210 445100	Public Safety Supplies	2,552.64	235,015	PINV812374	Ballistic Helmet Rail - Customer # C4197
9,982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	9,062.40	235,042	76422	Tree Trimming
11,008	GOODFELLOW CORP	Streets	104410 425000	Equip Supplies & Maint	2,011.51	235,050	INV138099	Heater for Paver Screed
2,350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,230.00	235,052	22995	Turf Supplies
2,562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	15,487.50	235,018	27102.002	ERT's for Bountiful City
2,613	INTERMOUNTAIN FUSE S	Light & Power	535300 448639	Substation	1,109.18	235,058	3024340	Fluke Meter - Customer ID 10516
2,763	JOY FOUNDATION	RAP Tax	838300 492020	RAP Tax Grant Award Payments	14,200.00	235,063	07272023	FY 2023-2024 Bountiful RAP Tax Grant
2,983	M & M ASPHALT SERVIC	Streets	104410 473210	Road Recondition & Repair	378,146.58	235,070	I23053	Slurry Type II & Type III
3,279	NEWMAN CONSTRUCTION,	Water	515100 473110	Water Mains	1,596.00	235,022	07312023	Final Bill
3,321	NORTHERN POWER EQUIP	Light & Power	535300 448632	Distribution	3,795.00	235,079	86643	Butt Splices - Customer # 8012986111
8,040	OTTO ENVIRONMENTAL	Sanitation	585800 448010	Garbage Containers	23,682.44	235,083	INV-49168	Garbage & Recycling Containers - Cust # 1004455
8,040	OTTO ENVIRONMENTAL	Landfill Operations	585820 448000	Operating Supplies	7,297.56	235,083	INV-49168	Garbage & Recycling Containers - Cust # 1004455
3,440	PECK TRAFFIC SAFETY,	Police	104210 445100	Public Safety Supplies	1,025.00	235,086	923044-1	Project Bountiful Parade for Bountiful City
7,046	SYRACUSE CITY CORPIO	Storm Water	494900 422000	Public Notices	6,865.00	235,100	FY2024	School Program Materials
13,852	T & T CONSULTING	Police	104210 432000	Examination & Evaluation	1,400.00	235,101	07/26/2023	Background & Poly for Phoebe T & Jamilyn H
4,229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,314.90	235,104	0365381	Bulk Oil - Acct # 000275
4,229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	29,471.89	235,104	0365755	Fuel - Account # 000275
4,229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	4,245.72	235,104	0364897	Fuel - Acct # 000276
4,273	TURF EQUIPMENT CO	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	3,466.10	235,105	3016441-01	Misc. Parts/ Supplies - Customer # 2144
6,483	TURF SOLUTIONS, INC	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	2,668.70	235,106	4453	BS Signature 900 Bulk & Sand Freight
4,331	USA BLUE BOOK	Water	515100 448000	Operating Supplies	1,131.46	235,108	INV00067628	Fluoride Reagent - Customer # 228844
4,413	UTAH STATE TAX COMMI	Workers' Comp Insurance	646400 461200	State Tax On Premium	1,375.00	235,111	07312023	2ND QTR 2023 SELF INS. PREMIUM PMT
4,450	VERIZON WIRELESS	Police	104210 428000	Telephone Expense	1,952.03	235,112	9940288052	Account # 771440923-00001
7,732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,295.00	235,117	112032	Janitorial Cleaning for July 2023
13,321	ZOHO CORP	Police	104210 425500	Terminal Maint & Queries	1,111.00	235,120	2378354	ManageEngine-Service Desk Licensing Software
TOTAL:					<u>964,841.19</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 9, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1,078	ALL STAR STRIPING, L	Streets	104410 448000	Operating Supplies	53,443.00	235,132 5965		Road Striping for Bountiful City
14,651	CREATIVE TRAILS, INC	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	4,000.00	235,149 07312023		Bountiful Trails Project work in July 2023
1,889	DAVIS COUNTY GOVERNMENT	Water	515100 431000	Profess & Tech Services	3,024.00	235,151 IN0013494		Lab Fess - Acct ID AR0001475
9,982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,864.80	235,153 76426		Tree Trimming
9,982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	235,153 76425		Tree Trimming
6,959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,828.25	235,170 SLC08230046		August 2023 Custodial Service - Cust # 065075
2,719	JMR CONSTRUCTION INC	Streets	104410 473210	Road Recondition & Repair	61,047.00	235,171 08032023		Work Completed in July 2023
2,719	JMR CONSTRUCTION INC	Streets	104410 473400	Concrete Repairs	56,512.00	235,171 08032023		Work Completed in July 2023
2,719	JMR CONSTRUCTION INC	Parks	104510 426000	Bldg & Grnd Suppl & Maint	4,927.50	235,171 08032023		Work Completed in July 2023
2,719	JMR CONSTRUCTION INC	Water	515100 461300	Street Opening Expense	8,223.95	235,171 08032023		Work Completed in July 2023
2,886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	6,512.64	235,174 416106		Road Base - Customer # BCTY07399
2,987	M.C. GREEN & SONS IN	Streets	454410 473600	New Road Construction	165,761.28	235,177 4885		App #10 for Eagle Ridge Dr. Extension
13,975	PERSONAL IMPRESSIONS	Light & Power	535300 431001	Blue Stake & Location	1,085.94	235,186 9993		Blue Stakes Flags
3,536	POWER PRODUCT SERVIC	Light & Power	535300 448639	Substation	3,784.47	235,188 INV062819		Zone 4 Rack and Extended Tray
3,536	POWER PRODUCT SERVIC	Light & Power	535300 448639	Substation	8,790.04	235,188 INV062820		NW Sub Battery
10,586	ROCKY MOUNTAIN RECYC	Recycle Collection Operations	585810 431550	Recycling Processing Fees	8,361.94	235,193 NP-126184		July 2023 Recycling Fees
14,513	STAPP CONSTRUCTION	Legislative	454110 473100	Improv Other Than Bldgs	145,254.05	235,198 2455		Project Washington Park Skate Park - App # 4
4,051	STATE OF UTAH	Light & Power	535300 448627	Echo Hydro Operating Costs	3,806.45	235,201 07262023		2023 Assessment - Account # 103250
4,171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	3,580.79	235,204 2023100117330		T-Chlor - Cust # C1303
4,171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	4,937.80	235,204 2023100117404		Citric Acid - Cust # C1303
14,773	TIMBERLINE FOODSERVI	Golf Course	555500 426020	Clubhouse Building Maintenance	5,615.00	235,205 04748		Exhaust Fan Assembly - Minus Sales Tax(Exempt)
4,217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	4,012.54	235,207 916213346		Golf Balls - Acct # US00021802
4,229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	2,450.11	235,209 0365611		Fuel - Acct # 000276
4,257	TREE SOURCE CENTRAL	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,350.00	235,211 1107396-1		Malus Royal Raindrops for Bountiful City Parks
10,269	YAMAHA MOTOR FINANCE	Golf Course	555500 425100	Special Equip Maintenance	42,780.00	235,221 RES000009877		Lease # M18089009 Golf Cars
5,389	YOUNG WHOLESALE	Golf Course	555500 474500	Machinery & Equipment	58,854.00	235,222 3S5460		2022 Crew Cab Vin # 2GC4YTEY9N1206505
5,281	DOMINION ENERGY UTAH	Light & Power	535300 448632	Distribution	3,177.68	235,124 23278706JORDA58		Damage to Gas Line - Acct # 440045091
2,562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	15,487.50	235,126 27102.003		ERT's for Bountiful City
4,257	TREE SOURCE CENTRAL	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,289.58	235,128 1103110-3		Plants & Trees for Bountiful City Parks
TOTAL:					<u>704,822.31</u>			



# City Council Staff Report

**Subject:** Preliminary June 2023 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** August 22, 2023



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## **Background**

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are only preliminary numbers as there will be some additional revenue & expense changes associated with the final fiscal yearend adjustments. The final numbers for fiscal 2023 will be presented to the Council in November 2023 when the Annual Comprehensive Financial Report (ACFR) is complete and audited. These preliminary financials are presented to the City Council to provide some information on the general financial results of fiscal year 2023.

## **Analysis**

Data within the reports and graphs presented provide detail of preliminary revenue, expense, and budget results for the associated period.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2023 budget portion of these reports is the amended FY2023 budget, approved by the City Council in June of 2023.

## **Recommendation**

Council should review the attached revenue, expense, and budget reports.

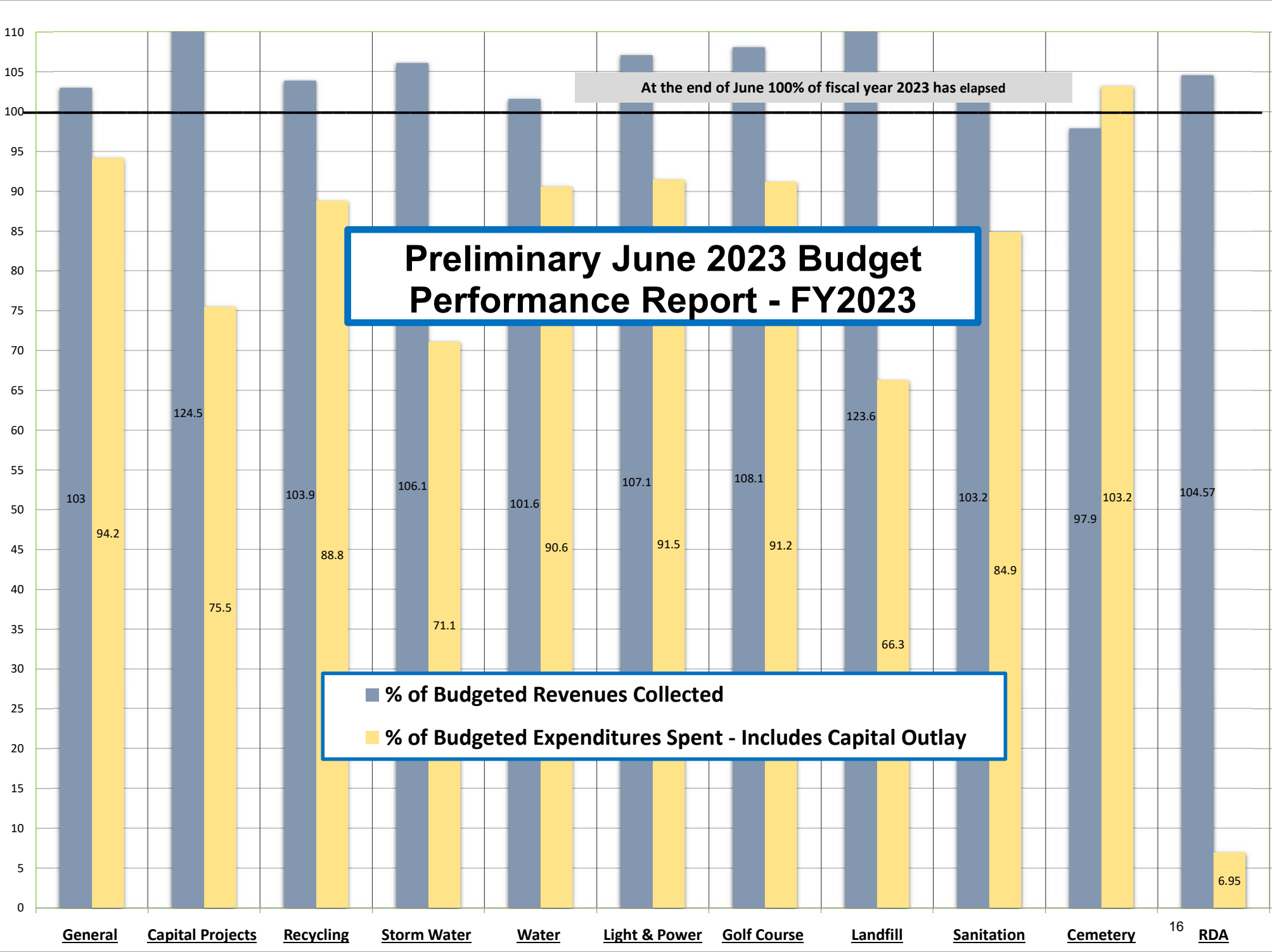
## **Attachments**

- Preliminary June 2023 Revenue & Expense Reports – FY2023

# Preliminary June 2023 Budget Performance Report - FY2023

At the end of June 100% of fiscal year 2023 has elapsed

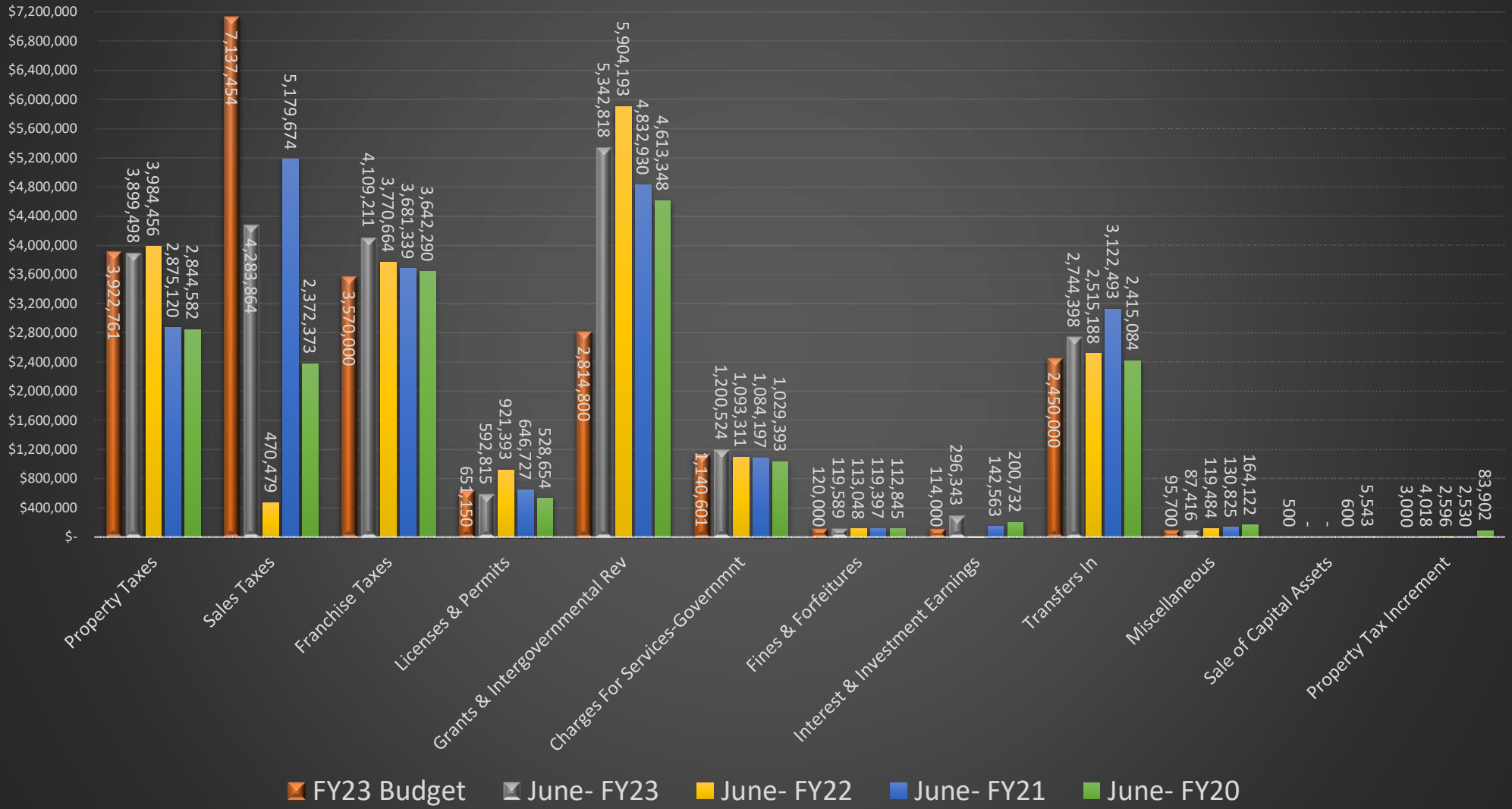
■ % of Budgeted Revenues Collected  
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay



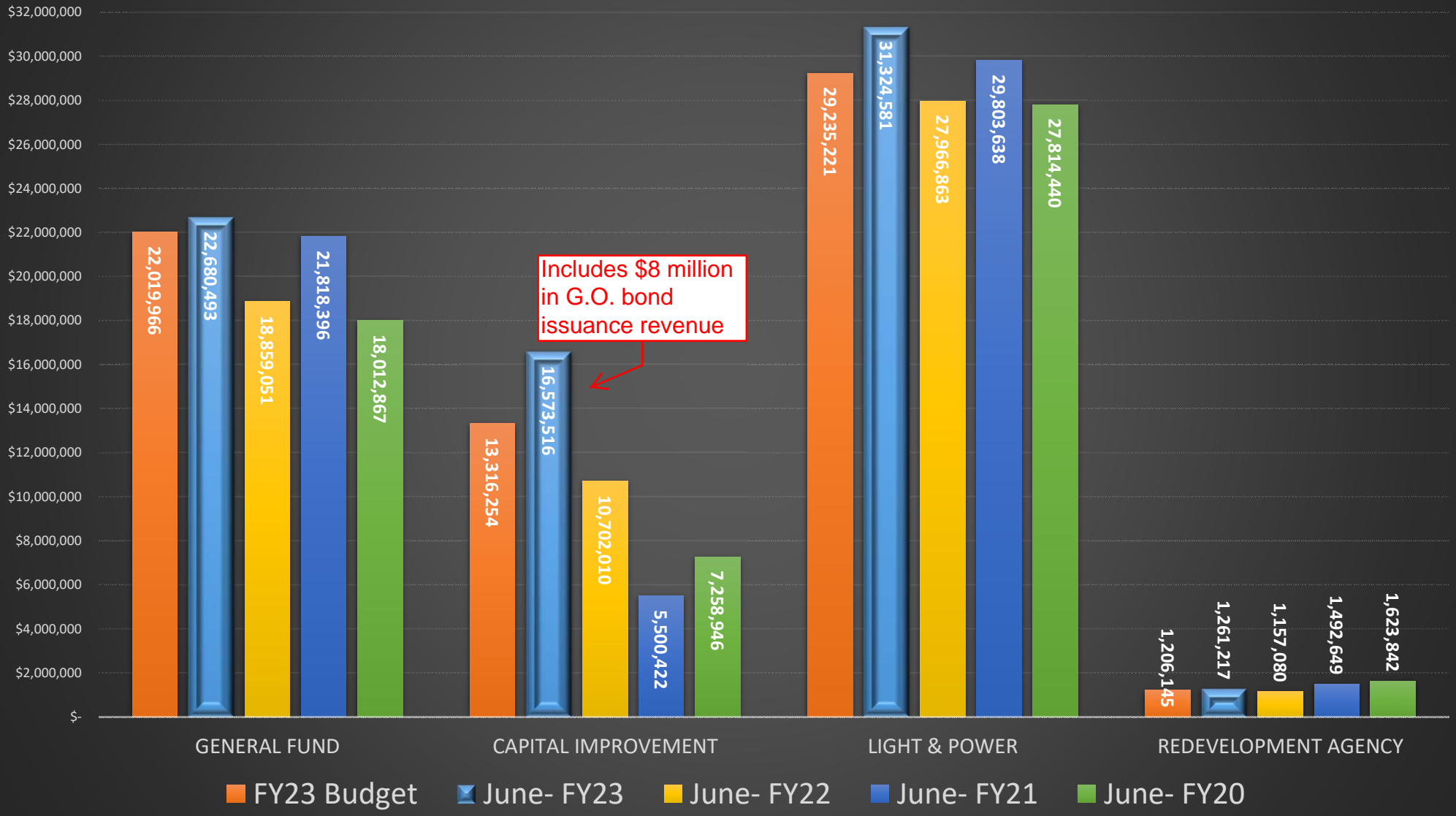


## General Fund Detailed Revenues - Preliminary June 2023

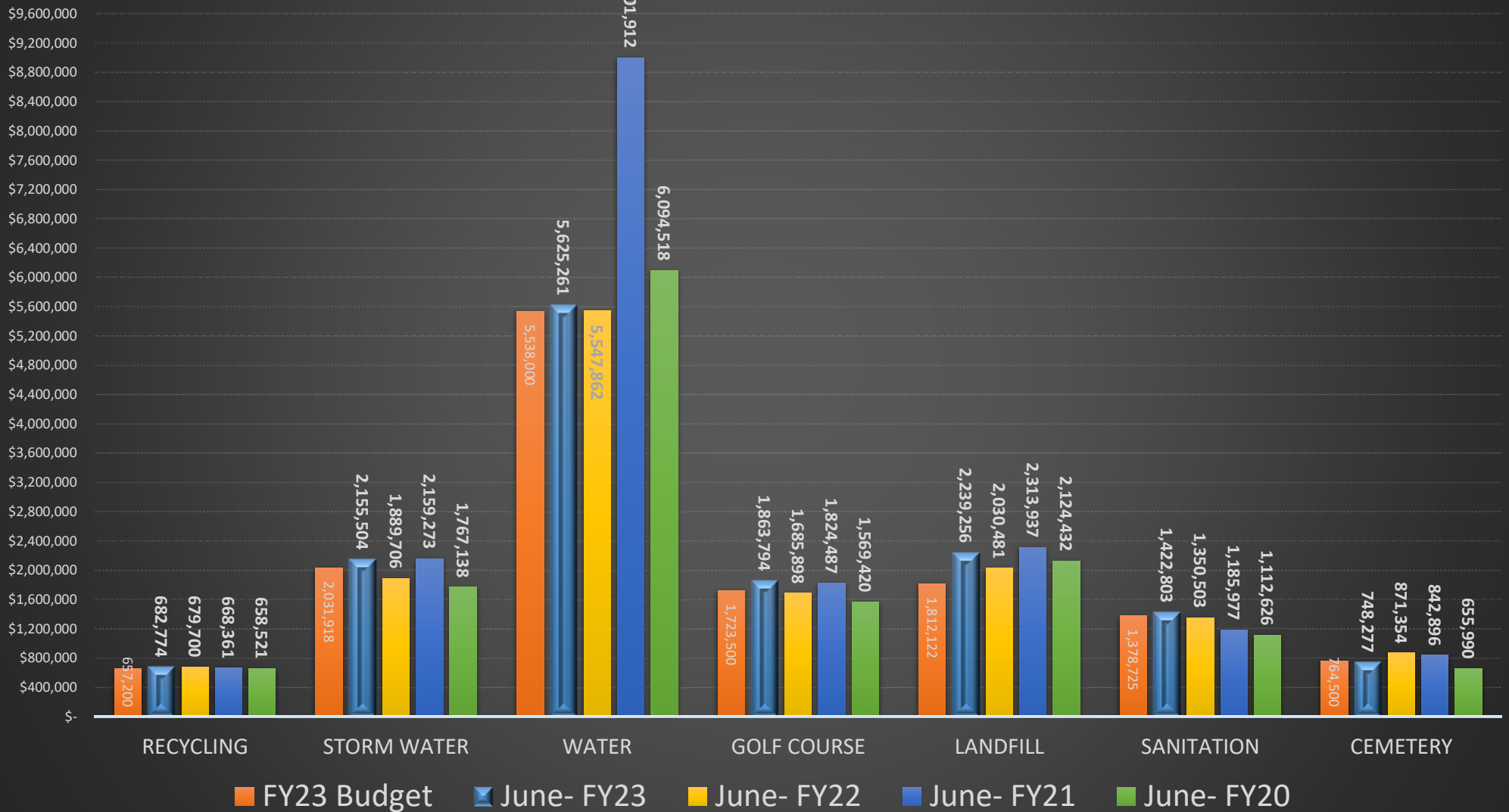
### YTD Revenues (Fiscal Year 2023) Compared to the FY2023 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2023 YTD Revenues (Fiscal 2023) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2023 YTD Revenues (Fiscal 2023) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



PRELIM. JUNE 2023 - FY2023 YTD REVENUE

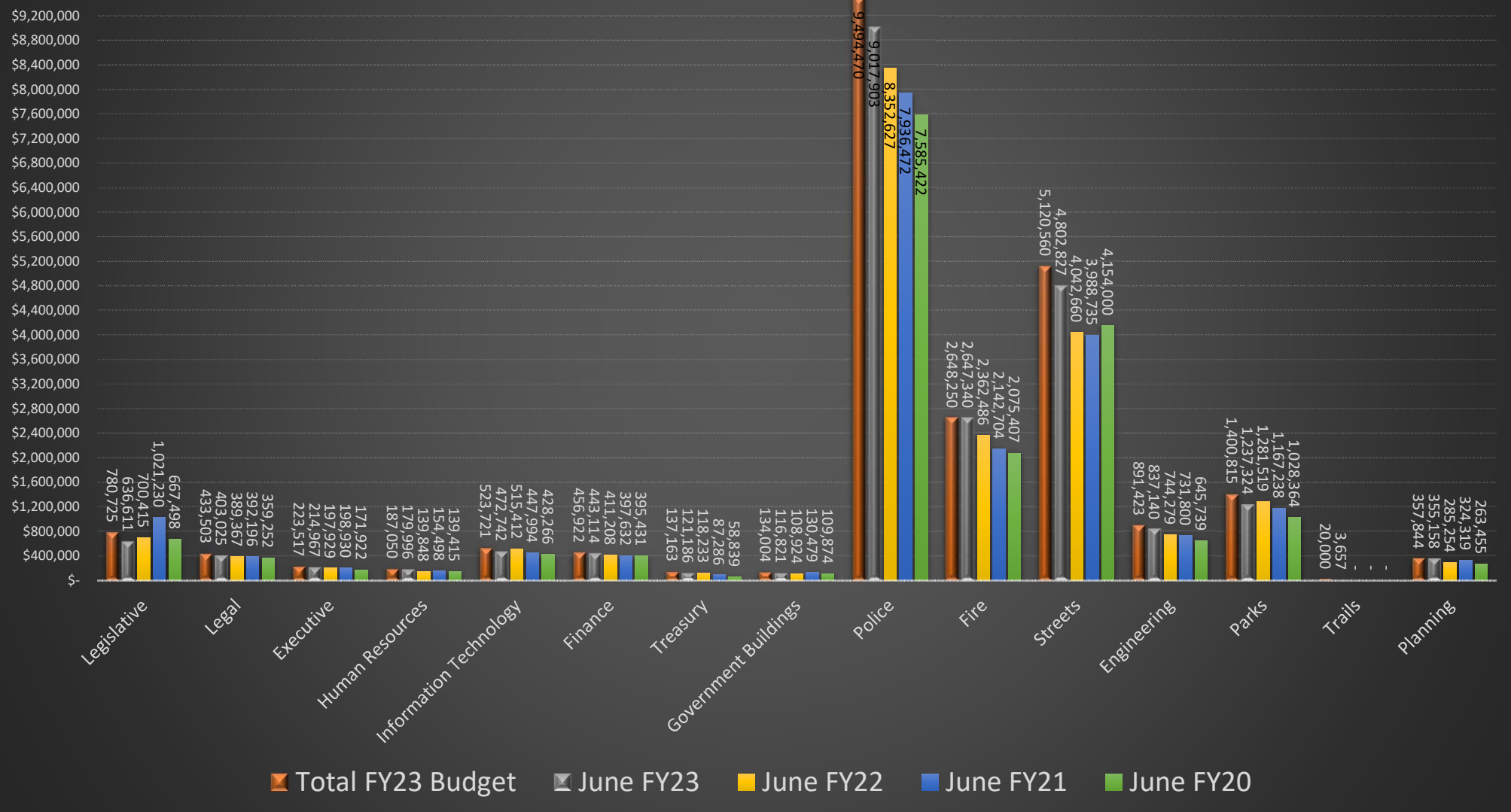
FOR 2023 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-22,017,466	-22,019,966	-22,680,493.28	-1,535,465.74	.00	660,527.28	103.0%
30 DEBT SERVICE	-679,904	-679,904	-751,517.59	-9,512.47	.00	71,613.59	110.5%
45 CAPITAL IMPROVEMENT	-13,318,754	-13,316,254	-16,573,516.04	-1,751,194.79	.00	3,257,262.04	124.5%
48 RECYCLING	-657,200	-657,200	-682,774.05	-69,502.36	.00	25,574.05	103.9%
49 STORM WATER	-2,031,918	-2,031,918	-2,155,503.58	-230,256.88	.00	123,585.58	106.1%
51 WATER	-5,538,000	-5,538,000	-5,625,260.60	-747,115.97	.00	87,260.60	101.6%
53 LIGHT & POWER	-29,235,221	-29,235,221	-31,324,581.48	-3,359,574.77	.00	2,089,360.48	107.1%
55 GOLF COURSE	-1,723,500	-1,723,500	-1,863,794.48	-372,964.99	.00	140,294.48	108.1%
57 LANDFILL	-1,812,122	-1,812,122	-2,239,255.59	-286,205.18	.00	427,133.59	123.6%
58 SANITATION	-1,378,725	-1,378,725	-1,422,802.78	-158,842.87	.00	44,077.78	103.2%
59 CEMETERY	-764,500	-764,500	-748,277.21	-43,884.57	.00	-16,222.79	97.9%
61 COMPUTER MAINTENANCE	-74,611	-74,611	-49,345.23	109.63	.00	-25,265.77	66.1%
63 LIABILITY INSURANCE	-488,307	-488,307	-622,558.66	-3,010.26	.00	134,251.66	127.5%
64 WORKERS' COMP INSURANCE	-176,377	-176,377	-366,361.82	-64,292.32	.00	189,984.82	207.7%
72 RDA REVOLVING LOAN FUND	-201,145	-201,145	-276,058.61	-24,162.76	.00	74,913.61	137.2%
73 REDEVELOPMENT AGENCY	-1,005,000	-1,005,000	-985,158.46	-2,979.37	.00	-19,841.54	98.0%
74 CEMETERY PERPETUAL CARE	-122,000	-122,000	-152,058.48	-12,863.52	.00	30,058.48	124.6%
78 LANDFILL CLOSURE	-4,800	-4,800	-34,280.94	-3,927.58	.00	29,480.94	714.2%
83 RAP TAX	-714,000	-714,000	-673,390.99	-121,873.08	.00	-40,609.01	94.3%
91 GFAAG	0	0	-4,726.68	.00	.00	4,726.68	100.0%
92 OPEB TRUST	0	0	-22,643.87	-2,495.32	.00	22,643.87	100.0%
99 INVESTMENT	0	0	781,482.28	6,925.12	.00	-781,482.28	100.0%
GRAND TOTAL	-81,943,550	-81,943,550	-88,472,878.14	-8,793,090.05	.00	6,529,328.14	108.0%

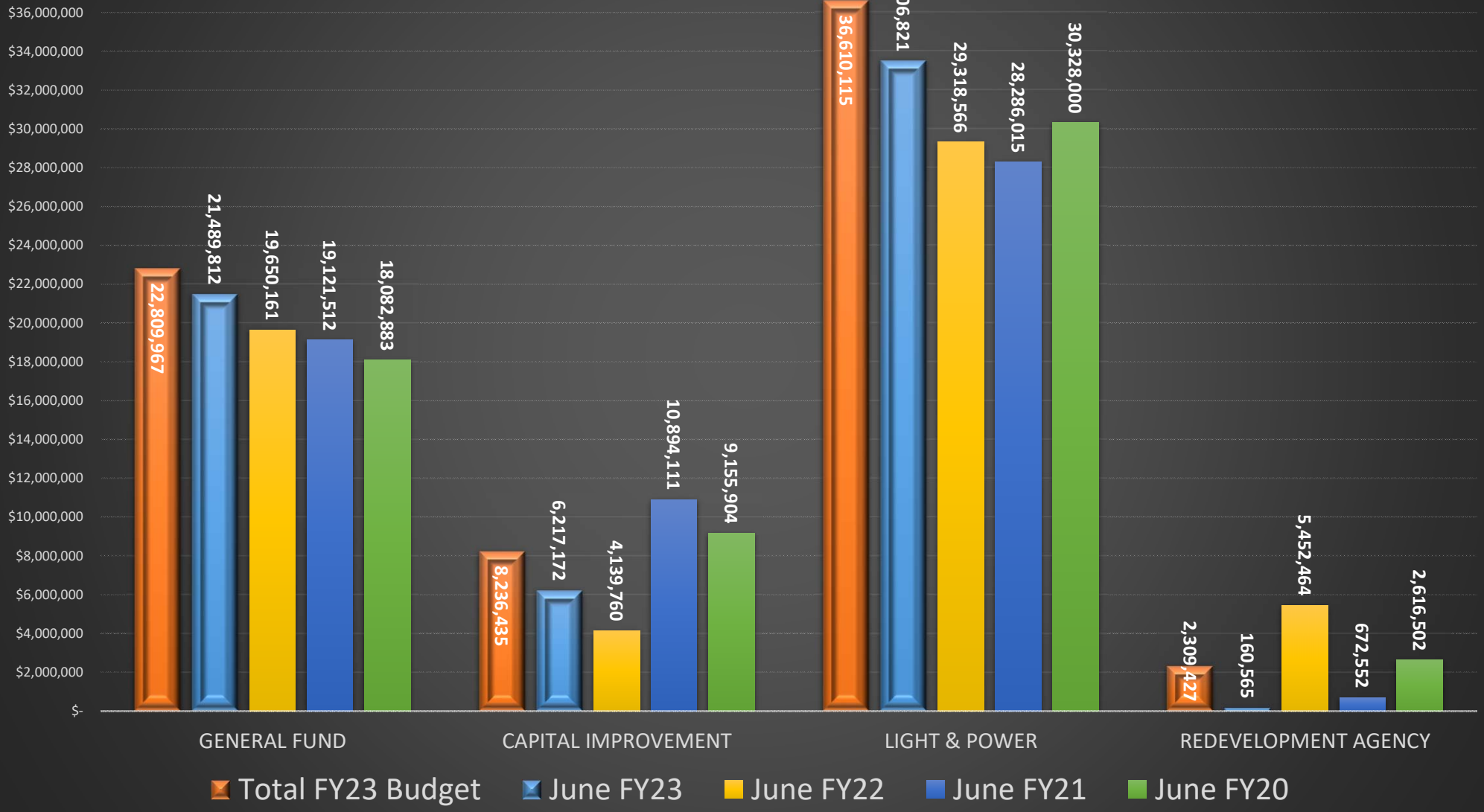
\*\* END OF REPORT - Generated by Tyson Beck \*\*

## General Fund Detailed Expenditures - Preliminary June 2023

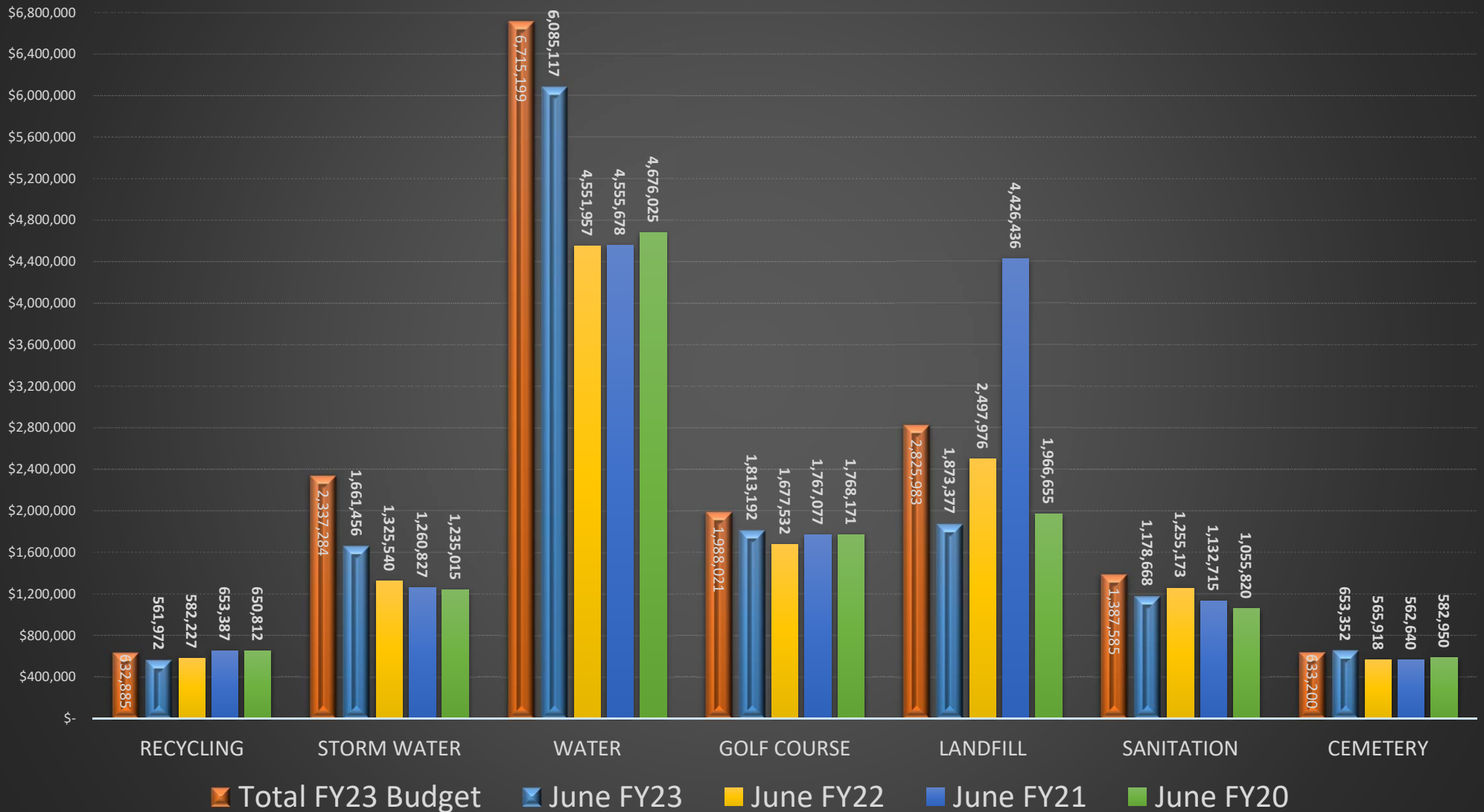
### Fiscal 2023 YTD Expenditures Compared to the Fiscal 2023 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2023 YTD (Fiscal 2023) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2023 YTD (Fiscal 2023) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years





PRELIM. JUNE 2023 - FY2023 YTD EXPENSE

FOR 2023 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10 GENERAL FUND</b>							
4110 Legislative	708,725	780,725	636,611.46	59,786.38	.00	144,113.54	81.5%
4120 Legal	405,503	433,503	403,024.93	53,508.64	.00	30,478.07	93.0%
4130 Executive	217,517	223,517	214,967.25	30,059.23	.00	8,549.75	96.2%
4134 Human Resources	187,050	187,050	179,996.17	23,583.20	.00	7,053.83	96.2%
4136 Information Technology	491,721	523,721	472,741.68	51,183.40	.00	50,979.32	90.3%
4140 Finance	456,922	456,922	443,113.61	67,515.48	.00	13,808.39	97.0%
4143 Treasury	137,163	137,163	121,186.06	23,459.74	.00	15,976.94	88.4%
4160 Government Buildings	134,004	134,004	116,821.34	19,552.78	.00	17,182.66	87.2%
4210 Police	7,330,272	7,330,272	7,153,332.65	990,581.53	.00	176,939.35	97.6%
4215 Reserve Officers	10,000	10,000	35.00	.00	.00	9,965.00	.4%
4216 Crossing Guards	155,710	155,710	137,866.85	7,973.81	.00	17,843.15	88.5%
4217 School Resource Officer	442,899	442,899	334,382.02	34,555.91	.00	108,516.98	75.5%
4218 Liquor Control	42,000	42,000	38,919.16	1,415.06	.00	3,080.84	92.7%
4219 PSAP - E911	1,513,589	1,513,589	1,353,367.45	186,478.89	.00	160,221.55	89.4%
4220 Fire	2,541,250	2,648,250	2,647,339.70	.00	.00	910.30	100.0%
4410 Streets	4,575,560	5,120,560	4,802,827.24	865,613.71	.00	317,732.76	93.8%
4450 Engineering	891,423	891,423	837,140.38	106,539.71	.00	54,282.62	93.9%
4510 Parks	1,400,815	1,400,815	1,237,324.00	184,655.83	.00	163,491.00	88.3%
4550 Trails	20,000	20,000	3,656.69	2,255.25	.00	16,343.31	18.3%
4610 Planning	357,844	357,844	355,158.45	50,978.89	.00	2,685.55	99.2%
TOTAL GENERAL FUND	22,019,967	22,809,967	21,489,812.09	2,759,697.44	.00	1,320,154.91	94.2%
<b>30 DEBT SERVICE</b>							
4710 Debt Sevice	787,629	787,629	588,836.01	2.54	.00	198,792.99	74.8%
TOTAL DEBT SERVICE	787,629	787,629	588,836.01	2.54	.00	198,792.99	74.8%
<b>45 CAPITAL IMPROVEMENT</b>							
4110 Legislative	3,317,800	3,370,800	3,236,632.42	592,130.82	.00	134,167.58	96.0%
4140 Finance	19,000	19,000	17,357.00	490.65	.00	1,643.00	91.4%
4160 Government Buildings	10,500	10,500	8,700.00	.00	.00	1,800.00	82.9%
4210 Police	877,635	877,635	148,719.86	-52,756.74	.00	728,915.14	16.9%
4410 Streets	2,992,500	2,992,500	1,926,222.97	279,872.19	.00	1,066,277.03	64.4%



**PRELIM. JUNE 2023 - FY2023 YTD EXPENSE**

FOR 2023 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4510 Parks	95,000	236,000	259,313.00	48,917.00	.00	-23,313.00	109.9%
4550 Trails	730,000	730,000	620,226.79	204,976.75	.00	109,773.21	85.0%
TOTAL CAPITAL IMPROVEMENT	8,042,435	8,236,435	6,217,172.04	1,073,630.67	.00	2,019,262.96	75.5%
<b>48 RECYCLING</b>							
4800 Recycling	632,885	632,885	561,972.14	56,597.97	.00	70,912.86	88.8%
TOTAL RECYCLING	632,885	632,885	561,972.14	56,597.97	.00	70,912.86	88.8%
<b>49 STORM WATER</b>							
4900 Storm Water	2,337,284	2,337,284	1,661,456.19	97,132.54	.00	675,827.81	71.1%
TOTAL STORM WATER	2,337,284	2,337,284	1,661,456.19	97,132.54	.00	675,827.81	71.1%
<b>50 FIBER</b>							
5000 Fiber	0	5,203,500	5,198,200.80	5,198,200.80	.00	5,299.20	99.9%
TOTAL FIBER	0	5,203,500	5,198,200.80	5,198,200.80	.00	5,299.20	99.9%
<b>51 WATER</b>							
5100 Water	6,715,199	6,715,199	6,085,116.70	869,457.27	.00	630,082.30	90.6%
TOTAL WATER	6,715,199	6,715,199	6,085,116.70	869,457.27	.00	630,082.30	90.6%
<b>53 LIGHT &amp; POWER</b>							
5300 Light & Power	30,610,115	36,610,115	33,506,821.36	2,237,668.79	.00	3,103,293.64	91.5%
TOTAL LIGHT & POWER	30,610,115	36,610,115	33,506,821.36	2,237,668.79	.00	3,103,293.64	91.5%
<b>55 GOLF COURSE</b>							

**PRELIM. JUNE 2023 - FY2023 YTD EXPENSE**

FOR 2023 12

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,958,021	1,988,021	1,813,192.03	173,431.30	.00	174,828.97	91.2%
	TOTAL GOLF COURSE	1,958,021	1,988,021	1,813,192.03	173,431.30	.00	174,828.97	91.2%
<b>57 LANDFILL</b>								
5700	Landfill	2,825,983	2,825,983	1,873,376.65	20,487.46	.00	952,606.35	66.3%
	TOTAL LANDFILL	2,825,983	2,825,983	1,873,376.65	20,487.46	.00	952,606.35	66.3%
<b>58 SANITATION</b>								
5800	Sanitation	1,387,585	1,387,585	1,178,668.16	101,213.23	.00	208,916.84	84.9%
	TOTAL SANITATION	1,387,585	1,387,585	1,178,668.16	101,213.23	.00	208,916.84	84.9%
<b>59 CEMETERY</b>								
5900	Cemetery	578,200	633,200	653,351.94	114,149.34	.00	-20,151.94	103.2%
	TOTAL CEMETERY	578,200	633,200	653,351.94	114,149.34	.00	-20,151.94	103.2%
<b>61 COMPUTER MAINTENANCE</b>								
6100	Computer Maintenance	97,799	104,799	98,423.28	.87	.00	6,375.72	93.9%
	TOTAL COMPUTER MAINTENANCE	97,799	104,799	98,423.28	.87	.00	6,375.72	93.9%
<b>63 LIABILITY INSURANCE</b>								
6300	Liability Insurance	696,701	841,701	827,383.20	35,689.25	.00	14,317.80	98.3%
	TOTAL LIABILITY INSURANCE	696,701	841,701	827,383.20	35,689.25	.00	14,317.80	98.3%
<b>64 WORKERS' COMP INSURANCE</b>								

**PRELIM. JUNE 2023 - FY2023 YTD EXPENSE**

FOR 2023 12

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	workers' Comp Insurance	325,110	625,110	287,275.67	15,247.48	.00	337,834.33	46.0%
	TOTAL WORKERS' COMP INSURANCE	325,110	625,110	287,275.67	15,247.48	.00	337,834.33	46.0%
<b>72 RDA REVOLVING LOAN FUND</b>								
7200	RDA Revolving Loans	502,000	502,000	1,765.85	53.53	.00	500,234.15	.4%
	TOTAL RDA REVOLVING LOAN FUND	502,000	502,000	1,765.85	53.53	.00	500,234.15	.4%
<b>73 REDEVELOPMENT AGENCY</b>								
7300	Redevelopment Agency	1,807,427	1,807,427	158,798.92	29,091.39	.00	1,648,628.08	8.8%
	TOTAL REDEVELOPMENT AGENCY	1,807,427	1,807,427	158,798.92	29,091.39	.00	1,648,628.08	8.8%
<b>74 CEMETERY PERPETUAL CARE</b>								
7400	Cemetery Perpetual Care	1,740	1,740	1,205.68	35.22	.00	534.32	69.3%
	TOTAL CEMETERY PERPETUAL CARE	1,740	1,740	1,205.68	35.22	.00	534.32	69.3%
<b>83 RAP TAX</b>								
8300	RAP Tax	1,303,739	1,662,739	1,169,608.80	236,321.08	.00	493,130.20	70.3%
	TOTAL RAP TAX	1,303,739	1,662,739	1,169,608.80	236,321.08	.00	493,130.20	70.3%
<b>91 GFAAG</b>								
4136	Information Technology	0	0	5,665.52	.00	.00	-5,665.52	100.0%
4219	PSAP - E911	0	0	12,353.81	.00	.00	-12,353.81	100.0%
4410	Streets	0	0	3,610.83	.00	.00	-3,610.83	100.0%

**PRELIM. JUNE 2023 - FY2023 YTD EXPENSE**

FOR 2023 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GFAAG	0	0	21,630.16	.00	.00	-21,630.16	100.0%
<b>92 OPEB TRUST</b>							
9200 OPEB Trust	0	0	3,828.75	255.74	.00	-3,828.75	100.0%
TOTAL OPEB TRUST	0	0	3,828.75	255.74	.00	-3,828.75	100.0%
GRAND TOTAL	82,629,819	95,713,319	83,397,896.42	13,018,363.91	.00	12,315,422.58	87.1%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

# City Council Staff Report

**Subject:** Interfund Loan–Capital Projects & Fiber Funds  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** August 22, 2023

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## **Background**

Pursuant to the implementation of the fiber optic network agreement with UTOPIA, on June 13, 2023, the City Council approved a super parameters resolution authorizing the issuance of sales tax revenue bonds to fund the fiber network project. The bonds were issued with a par amount of \$45,525,000 and the closing on those bonds occurred on August 3, 2023.

The fiber network construction is estimated to take two to three years with subscriptions coming on as segments are completed. Subscriber revenues are not estimated to be able to cover the large debt service payments for a few years after the start of construction. In consultation with the City's municipal advisor, management determined that the total amount of bonds to be issued would not include additional funding to make debt service payments for the first few years of Fiber operations (i.e., capitalized interest). This plan was designed to retain interest earnings within the City, rather than pay interest to bond holders, and to possibly provide lower interest rates to the Fiber Fund. It was decided that the Capital Project Fund cash reserves would be utilized to cover the first few years of debt service payments.

This plan - to use cash reserves rather than issue more bonds for capitalized interest - was discussed multiple times with the City Council and was imbedded in the structure of the super parameters resolution that was approved on June 13, 2023.

This process now requires the establishment of an interfund loan between the Capital Projects Fund (as Lender) and the new Fiber Fund (as Borrower). The Capital Projects Fund has sufficient reserves to permit such a loan arrangement to be made without undue hardship on its operations.

The bond's Master Indenture (sections 5.06 through 5.08) requires monthly deposits of 1/12<sup>th</sup> of the next annual principal payment and 1/6<sup>th</sup> of the next semi-annual interest payment. This debt service requirement necessitates the interfund loan to be structured similar to a line of credit or installment loan so that funds can be made available only when required. This allows cash reserves to remain in the Capital Projects Fund as long as possible and reduces the interest cost to the Fiber Fund by not having an unnecessary upfront loan amount.

This interfund loan will be needed until subscriber revenues begin to exceed the fiber network operating costs and scheduled debt service payments.

## **Analysis**

Under State law found at Utah Code §10-6-132 et seq, interfund loans may be established after proper public noticing, holding a public hearing on the matter, and then by the governing body approving a resolution that states the key loan terms and conditions.

This interfund loan is recommended with the following terms and conditions, which are included in Resolution 2023-12:

<b>Date of first Loan Installment:</b>	September 4, 2023
<b>Loan Installment Frequency:</b>	Monthly installments anticipated until revenue from Fiber subscribers is sufficient to cover operating costs and the monthly debt service escrow requirements
<b>Name of Lending Fund:</b>	Bountiful City Capital Projects
<b>Name of Borrowing Fund:</b>	Bountiful City Fiber Fund
<b>Not-to-exceed Total Loan Amount:</b>	\$5,500,000.00
<b>Loan Term:</b>	Not-to-exceed five years from date of first loan installment with the repayment schedule as described below
<b>Repayment:</b>	Principal and interest payments will not be required until revenue from Fiber subscribers exceeds both operating costs and debt service escrow requirements. Payments will be applied first to interest and second to principal
<b>Interest Rate:</b>	Floating monthly rate. The rate will be the higher of the Public Treasurers' Investment Fund (PTIF) or the United States Treasury note of a five-year term (e.g., PTIF rate for July 2023 was 5.18%)
<b>Interest Calculation Method:</b>	Monthly
<b>Procedure for Applying Interest:</b>	Interest rate applied to outstanding principal balance and prior accrued interest
<b>Procedure for Applying Payment:</b>	Internal fund accounting procedures
<b>Other Terms and Conditions:</b>	No prepayment or early payoff penalties

**Department Review**

This staff report has been reviewed by the City Manager.

**Significant Impacts**

Establishes the interfund loan between funds and provides funds for the payment of the first few years of debt service on the fiber bonds (i.e., sales tax revenue bonds, series 2023).

**Recommendation**

Staff recommends the City Council establish an interfund loan between the Capital Projects Fund and Fiber Fund by approving Resolution 2023-12.

**Attachments**

1. City Resolution 2023-12
2. Sales tax revenue bonds, series 2023 debt service schedule



# BOUNTIFUL

## Bountiful City Resolution No. 2023-12

MAYOR  
Kendalyn Harris  
CITY COUNCIL  
Millie Segura Bahr  
Jesse Bell  
Kate Bradshaw  
Richard Higginson  
Cecilee Price-Huish  
CITY MANAGER  
Gary R. Hill

**A Resolution establishing and approving an Interfund Loan between the Bountiful City Capital Projects Fund (Lender) and the new Bountiful City Fiber Fund (Borrower). The Capital Projects Fund is a governmental fund and the new Fiber Fund is an Enterprise Fund for budgeting and reporting purposes.**

**It is the Finding of the Bountiful City Council that:**

1. The Bountiful City Council, through its elected officials and appointed officers, has entered into an agreement with UTOPIA Fiber to install a fiber optic network throughout the city in order to offer a fiber utility to its residents. The City Council additionally authorized the issuance of sales tax revenue bonds with a par value of \$45,525,000 as the funding source for this fiber optic network project. This new utility, to be reported in the newly created Fiber Fund, does not have any initial cash or a significant revenue stream sufficient to cover the debt service payment requirements of the sales tax revenue bonds. This debt service funding issue is traditionally handled through issuing more bonds to cover debt service payments until revenues are sufficient to make the payments (known as capitalized interest). Bountiful City elected to utilize its own cash reserves in the Capital Projects Fund to cover debt service payments until fiber subscriber revenues were sufficient to make the payments. This was done to allow interest earnings to be kept within the City rather than paid to bond holders, and to potentially offer the Fiber Fund lower average rates. Utilizing Capital Projects Fund cash reserves for the first few years of debt service payments necessitates an interfund loan arrangement. The Capital Projects Fund will provide monthly installment loans to the Fiber Fund in order to fulfill the monthly debt-service escrow deposits required by the bond indenture agreement;

2. This interfund loan was organized and public noticing and hearing requirements were met according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-132 et seq);

3. The interfund loan, with its proposed terms and conditions, is set forth as follows;

**Now, therefore, it is hereby resolved by the City Council of Bountiful, Utah:**

**Section 1.1.** Bountiful City, Utah, through its elected officials and appointed officers, has reviewed the proposed interfund loan between the Capital Projects and Fiber Funds. This interfund loan has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt this interfund loan.

**Section 1.2.** The City, desiring to provide a funding source and mechanism to support the fiber optic utility within the Fiber Fund, establishes an interfund loan between the Capital Projects Fund (Lender) and Fiber Fund (Borrower) with the following terms and conditions:

**Date of first Loan Installment:** September 4, 2023  
**Loan Installment Frequency:** Monthly installments anticipated until revenue from Fiber subscribers is sufficient to cover operating costs and the monthly debt service escrow requirements  
**Name of Lending Fund:** Bountiful City Capital Projects  
**Name of Borrowing Fund:** Bountiful City Fiber Fund  
**Not-to-exceed Total Loan Amount:** \$5,500,000.00  
**Loan Term:** Not-to-exceed five years from date of first loan installment with the repayment schedule as described below  
**Repayment:** Principal and interest payments will not be required until revenue from Fiber subscribers exceeds both operating costs and debt service escrow requirements. Payments will be applied first to interest and second to principal  
**Interest Rate:** Floating monthly rate. The rate will be the higher of the Public Treasurers' Investment Fund (PTIF) or the United States Treasury note of a five-year term (e.g., PTIF rate for July 2023 was 5.18%)  
**Interest Calculation Method:** Monthly  
**Procedure for Applying Interest:** Interest rate applied to outstanding principal balance and prior accrued interest  
**Procedure for Applying Payment:** Internal fund accounting procedures  
**Other Terms and Conditions:** No prepayment or early payoff penalties

**Section 2.** This Resolution shall take effect immediately upon passage.

**Adopted by the City Council of Bountiful, Utah, this 22<sup>nd</sup> day of August 2023.**

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Kendalyn Harris, Mayor

ATTEST:

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Shawna Andrus, City Recorder





\$45,525,000

CITY OF BOUNTIFUL, UTAH  
Sales Tax Revenue Bonds, Series 2023  
(AA+, 30-Yr. Amort.)



**Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/03/2023	-	-	-	-	-
01/01/2024	-	-	843,517.78	843,517.78	843,517.78
07/01/2024	690,000.00	5.000%	1,025,900.00	1,715,900.00	-
01/01/2025	-	-	1,008,650.00	1,008,650.00	2,724,550.00
07/01/2025	725,000.00	5.000%	1,008,650.00	1,733,650.00	-
01/01/2026	-	-	990,525.00	990,525.00	2,724,175.00
07/01/2026	760,000.00	5.000%	990,525.00	1,750,525.00	-
01/01/2027	-	-	971,525.00	971,525.00	2,722,050.00
07/01/2027	800,000.00	5.000%	971,525.00	1,771,525.00	-
01/01/2028	-	-	951,525.00	951,525.00	2,723,050.00
07/01/2028	840,000.00	5.000%	951,525.00	1,791,525.00	-
01/01/2029	-	-	930,525.00	930,525.00	2,722,050.00
07/01/2029	885,000.00	5.000%	930,525.00	1,815,525.00	-
01/01/2030	-	-	908,400.00	908,400.00	2,723,925.00
07/01/2030	930,000.00	5.000%	908,400.00	1,838,400.00	-
01/01/2031	-	-	885,150.00	885,150.00	2,723,550.00
07/01/2031	975,000.00	5.000%	885,150.00	1,860,150.00	-
01/01/2032	-	-	860,775.00	860,775.00	2,720,925.00
07/01/2032	1,025,000.00	5.000%	860,775.00	1,885,775.00	-
01/01/2033	-	-	835,150.00	835,150.00	2,720,925.00
07/01/2033	1,080,000.00	5.000%	835,150.00	1,915,150.00	-
01/01/2034	-	-	808,150.00	808,150.00	2,723,300.00
07/01/2034	1,135,000.00	5.000%	808,150.00	1,943,150.00	-
01/01/2035	-	-	779,775.00	779,775.00	2,722,925.00
07/01/2035	1,195,000.00	5.000%	779,775.00	1,974,775.00	-
01/01/2036	-	-	749,900.00	749,900.00	2,724,675.00
07/01/2036	1,255,000.00	5.000%	749,900.00	2,004,900.00	-
01/01/2037	-	-	718,525.00	718,525.00	2,723,425.00
07/01/2037	1,320,000.00	5.000%	718,525.00	2,038,525.00	-
01/01/2038	-	-	685,525.00	685,525.00	2,724,050.00
07/01/2038	1,385,000.00	5.000%	685,525.00	2,070,525.00	-
01/01/2039	-	-	650,900.00	650,900.00	2,721,425.00
07/01/2039	1,460,000.00	5.000%	650,900.00	2,110,900.00	-
01/01/2040	-	-	614,400.00	614,400.00	2,725,300.00
07/01/2040	1,535,000.00	5.000%	614,400.00	2,149,400.00	-
01/01/2041	-	-	576,025.00	576,025.00	2,725,425.00
07/01/2041	1,610,000.00	5.000%	576,025.00	2,186,025.00	-
01/01/2042	-	-	535,775.00	535,775.00	2,721,800.00
07/01/2042	1,695,000.00	5.000%	535,775.00	2,230,775.00	-
01/01/2043	-	-	493,400.00	493,400.00	2,724,175.00
07/01/2043	1,780,000.00	5.000%	493,400.00	2,273,400.00	-
01/01/2044	-	-	448,900.00	448,900.00	2,722,300.00
07/01/2044	1,860,000.00	4.000%	448,900.00	2,308,900.00	-
01/01/2045	-	-	411,700.00	411,700.00	2,720,600.00
07/01/2045	1,940,000.00	4.000%	411,700.00	2,351,700.00	-
01/01/2046	-	-	372,900.00	372,900.00	2,724,600.00
07/01/2046	2,015,000.00	4.000%	372,900.00	2,387,900.00	-
01/01/2047	-	-	332,600.00	332,600.00	2,720,500.00
07/01/2047	2,100,000.00	4.000%	332,600.00	2,432,600.00	-
01/01/2048	-	-	290,600.00	290,600.00	2,723,200.00
07/01/2048	2,185,000.00	4.000%	290,600.00	2,475,600.00	-
01/01/2049	-	-	246,900.00	246,900.00	2,722,500.00
07/01/2049	2,275,000.00	4.000%	246,900.00	2,521,900.00	-
01/01/2050	-	-	201,400.00	201,400.00	2,723,300.00
07/01/2050	2,370,000.00	4.000%	201,400.00	2,571,400.00	-
01/01/2051	-	-	154,000.00	154,000.00	2,725,400.00
07/01/2051	2,465,000.00	4.000%	154,000.00	2,619,000.00	-
01/01/2052	-	-	104,700.00	104,700.00	2,723,700.00
07/01/2052	2,565,000.00	4.000%	104,700.00	2,669,700.00	-
01/01/2053	-	-	53,400.00	53,400.00	2,723,100.00
07/01/2053	2,670,000.00	4.000%	53,400.00	2,723,400.00	-
01/01/2054	-	-	-	-	2,723,400.00
<b>Total</b>	<b>\$45,525,000.00</b>	<b>-</b>	<b>\$37,012,817.78</b>	<b>\$82,537,817.78</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$855,808.33
Average Life	18.799 Years
Average Coupon	4.3248957%
DV01	52.487.65
Net Interest Cost (NIC)	4.1238459%
True Interest Cost (TIC)	4.0655249%
Bond Yield for Arbitrage Purposes	3.9516618%
All Inclusive Cost (AIC)	4.1077240%

**IRS Form 8038**

Net Interest Cost	4.0768426%
Weighted Average Maturity	18.197 Years

2023 Sales Tax Rev. Bonds | SINGLE PURPOSE | 7/28/2023 | 2:53 PM



# City Council Staff Report



**Subject:** Lot Line Adjustment for Lots 11,12 and 13 Bridlewood Subdivision Phase 1  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering, Planning  
**Date:** August 22, 2023

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## **Background**

Andrew Winegar (owner of Lots 12 and 11) and Paul Hansen (owner of Lot 13), applicants, are requesting approval of a lot line adjustment to three properties located at 47 E (Lot 13), 67 E (Lot 12) and 89 E (Lot 11) on 4050 S Street. The proposed adjustment would affect the side lot lines of Lot 12. These lots are located in the R-3 subzone which have the following minimum requirements:

- Lot Size = 11,000 sqft
- Buildable Area = 3,000 sqft
- Lot Width = 80 ft (measured at the front setback)

This item was reviewed by the Planning Commission at their meeting on Aug 15, 2023. The Commission voted unanimously to recommend approval by the City Council.

## **Analysis**

**General:** Lot 13 was originally platted as a 0.380 ac lot (16,552.8 sqft). With the proposed relocation of the property line common to Lot 12, it will increase in size by approximately 6 sqft and have a slight reduction (12.18 ft) in width at the 4050 S right of way line. The resulting Lot 13A will still exceed the minimum size and width requirements for the R-3 subzone. Lot 12 was originally platted as a 0.490 ac lot (21,344.4 sqft). The resulting change to Lot 12A decreases the lot size to 16,915 sqft and increases the lot width by 12.18 ft at the 4050 S right of way line. The existing home on the new Lot 12A will maintain a compliant 8 ft side yard. Lot 11, originally platted as 18,120.9 sqft, maintains the same frontage on to 4050 S, but increases to 22,516 sqft in size. The original lot line locations for all of the properties are shown in the "Exhibit" drawing, along with the proposed changes to the property lines.

**Utilities:** No additional utilities are required. Each home is currently serviced with all necessary utilities.

**Easements:** The original subdivision plat shows a 10 ft wide private sewer easement crossing Lot 12. This easement which services the home on Lot 11 (and 11A) remains in place, along with the Public Utility Easements which follow the exterior boundary of the original lots. The language associated with the private sewer easement will be updated to reflect the obligations of the amended lots to honor the easement and to establish the obligation of maintenance of the sewer lateral by the owner of Lot 11A.

Proposed Right of Way Improvements and Access: No improvements are required.

**Department Review**

This memo has been reviewed by the City Attorney, Planning Director and the Senior Planner.

**Significant Impacts**

None

**Recommendation**

Staff recommends the City Council approve the lot line adjustments to Lots 11, 12 and 13 of the Bridlewood Subdivision Phase 1 to the with the following conditions:

1. Prepare a final plat after making any minor corrections identified during the review process.
2. Provide a current title report for the 3 properties.

**Attachments**

1. Lovely aerial photo.
2. A copy of the preliminary plat.
3. Exhibit Drawing



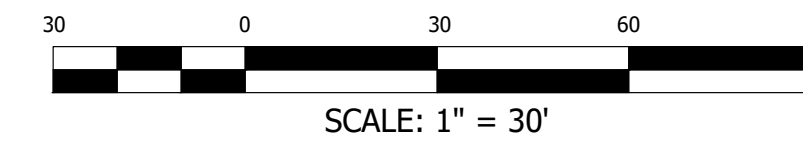
Figure 1 Proposed Amended Lot Line Configuration



CURVE TABLE					
CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	54.00'	141.83'	150° 29' 17"	S72° 14' 24"W	104.44
C2	15.00'	13.75'	052° 30' 17"	S23° 14' 51"W	13.27
C3	293.00'	59.98'	011° 43' 42"	S55° 21' 42"W	59.87
C4	54.00'	51.82'	054° 59' 13"	N60° 00' 34"W	49.86
C5	54.00'	64.00'	067° 54' 04"	S58° 32' 47"W	60.32
C6	54.00'	26.01'	027° 36' 00"	S10° 47' 45"W	25.76

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S42° 00' 00"E	23.08'
L2	S49° 30' 00"W	55.26'

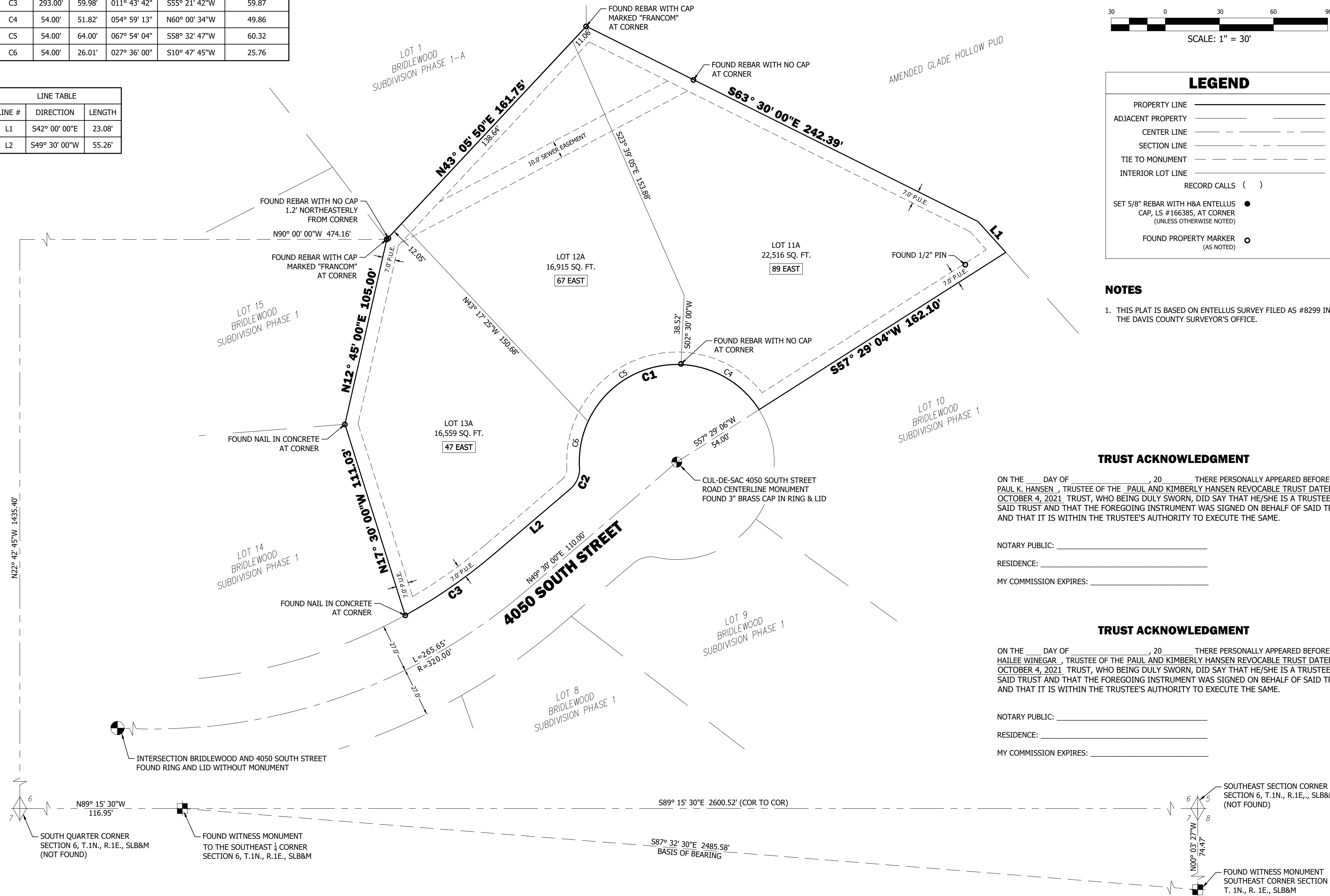
**BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED**  
 AMENDING LOTS 11, 12 AND 13 OF BRIDLEWOOD SUBDIVISION PHASE 1  
 LOCATED IN THE SOUTHEAST QUARTER OF SECTION 6,  
 TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH  
 JULY 2023



LEGEND	
PROPERTY LINE	_____
ADJACENT PROPERTY	_____
CENTER LINE	_____
SECTION LINE	_____
TIE TO MONUMENT	_____
INTERIOR LOT LINE	_____
RECORD CALLS ( )	
SET 5/8" REBAR WITH H&A ENTELLUS CAP, LS #166385, AT CORNER (UNLESS OTHERWISE NOTED)	●
FOUND PROPERTY MARKER (AS NOTED)	○

**NOTES**

- THIS PLAT IS BASED ON ENTELLUS SURVEY FILED AS #8299 IN THE DAVIS COUNTY SURVEYOR'S OFFICE.



**TRUST ACKNOWLEDGMENT**

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE PERSONALLY APPEARED BEFORE ME, PAUL K. HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021. TRUST, WHO BEING DULY SWORN, DID SAY THAT HE/SHE IS A TRUSTEE OF SAID TRUST AND THAT THE FOREGOING INSTRUMENT WAS SIGNED ON BEHALF OF SAID TRUST AND THAT IT IS WITHIN THE TRUSTEE'S AUTHORITY TO EXECUTE THE SAME.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**TRUST ACKNOWLEDGMENT**

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE PERSONALLY APPEARED BEFORE ME, HAILLEE WINEGAR, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021. TRUST, WHO BEING DULY SWORN, DID SAY THAT HE/SHE IS A TRUSTEE OF SAID TRUST AND THAT THE FOREGOING INSTRUMENT WAS SIGNED ON BEHALF OF SAID TRUST AND THAT IT IS WITHIN THE TRUSTEE'S AUTHORITY TO EXECUTE THE SAME.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**SURVEYOR'S CERTIFICATE**

I, STEPHEN M. BURT, A PROFESSIONAL LAND SURVEYOR HOLDING CERTIFICATE NO. 7098776 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, DO HEREBY CERTIFY THAT BY THE AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HERewith AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED AND THAT SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN.

STEPHEN M. BURT, P.L.S. UT #7098776

**BOUNDARY DESCRIPTION**

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT THE EASTERN MOST CORNER OF LOT 15, BRIDLEWOOD SUBDIVISION PHASE 1, RECORDED AS ENTRY #753507 IN THE DAVIS COUNTY RECORDER'S OFFICE, SAID POINT IS NORTH 22°42'45" WEST 1435.40 FEET ALONG THE QUARTER SECTION LINE AND NORTH 90°00'00" EAST 474.16 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, SAID QUARTER CORNER IS NORTH 89°15'30" WEST 2600.52 FEET FROM THE SOUTHEAST CORNER OF SAID SECTION PER SURVEY #8299 FILED IN THE DAVIS COUNTY SURVEYOR'S OFFICE; AND RUNNING THENCE ALONG THE BOUNDARY OF SAID SUBDIVISION THE FOLLOWING (3) CALLS: 1) NORTH 43°05'50" EAST 161.75 FEET; 2) SOUTH 63°30'00" EAST 252.39 FEET; 3) SOUTH 42°00'00" WEST 23.08 FEET TO THE NORTHERN MOST CORNER OF LOT 10 OF SAID SUBDIVISION; THENCE SOUTH 57°29'04" WEST 162.10 FEET TO THE NORTHWEST CORNER OF SAID LOT AND TO A POINT ON A NON-TANGENT, 54.00-FOOT RADIUS CURVE TO THE LEFT ON THE NORTH RIGHT OF WAY OF 4050 SOUTH STREET IN BOUNTIFUL, UTAH; THENCE ALONG SAID CURVE 141.83 FEET NORTHWESTERLY AND SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 150°29'17" (CHORD BEARING SOUTH 72°14'24" WEST 104.44 FEET) TO A POINT OF TANGENCY ON A 15.00-FOOT REVERSE CURVE TO THE RIGHT; THENCE ALONG SAID CURVE 13.75 FEET SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 52°30'17" (CHORD BEARING SOUTH 23°14'51" WEST 13.27 FEET) TO A POINT OF TANGENCY; THENCE SOUTH 49°30'00" WEST 55.26 FEET TO A POINT OF TANGENCY ON A 293.00-FOOT RADIUS CURVE TO THE RIGHT; THENCE ALONG SAID CURVE 59.98 FEET SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 11°43'42" (CHORD BEARING SOUTH 55°21'42" WEST 59.87 FEET) TO A POINT OF NON-TANGENCY AT THE SOUTHEAST CORNER OF LOT 14 OF SAID SUBDIVISION; THENCE NORTH 17°30'00" WEST 111.03 FEET TO THE NORTHEAST CORNER OF SAID LOT; THENCE NORTH 12°45'00" EAST 105.00 FEET TO THE EASTERN MOST CORNER OF LOT 15 OF SAID SUBDIVISION AND TO THE POINT OF BEGINNING.

CONTAINING 1.285 ACRES.

**OWNER'S DEDICATION**

WE, THE UNDERSIGNED OWNERS OF THE ABOVE-DESCRIBED LAND, HAVING CAUSED THE SAME TO THE SUBDIVIDED INTO LOTS AND STREETS TO BE KNOWN AS BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED, DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO WARRANT TO THE CITY THAT THE SAME ARE FREE OF ALL ENCUMBRANCES THAT COULD INTERFERE WITH THEIR USE AS HEREIN DEDICATED.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

ANDREW WINEGAR \_\_\_\_\_ PAUL K. HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021  
 HAILLEE WINEGAR \_\_\_\_\_ KIMBERLY HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021

**ACKNOWLEDGEMENT**

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ANDREW WINEGAR, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSE THEREIN MENTIONED.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**ACKNOWLEDGEMENT**

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, HAILLEE WINEGAR, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSE THEREIN MENTIONED.

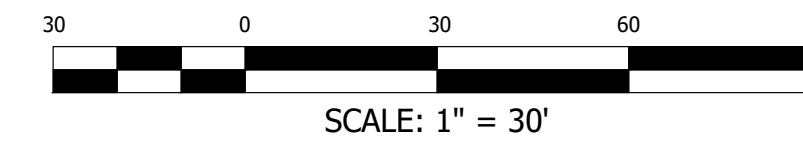
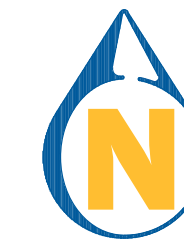
NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

<p>1470 South 600 West Woods Cross, UT 84010 Phone 801.298.2236 www.Entellus.com</p> <p>PROJECT #2140001 2023/06/21 JJS 2023/07/10 JJS 2023/07/19 SMB</p>	<p align="center"><b>CITY COUNCIL'S APPROVAL</b></p> <p>PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH, ON THIS _____ DAY OF _____, 20____.</p> <p>CITY RECORDER ATTEST: _____        MAYOR: _____</p>	<p align="center"><b>CITY ENGINEER'S APPROVAL</b></p> <p>APPROVED BY THE BOUNTIFUL CITY ENGINEER, THIS _____ DAY OF _____, 20____.</p> <p>_____        BOUNTIFUL CITY ENGINEER</p>	<p align="center"><b>PLANNING COMMISSION APPROVAL</b></p> <p>APPROVED BY THE PLANNING COMMISSION OF BOUNTIFUL CITY, THIS _____ DAY OF _____, 20____.</p> <p>_____        PLANNING DIRECTOR</p>	<p align="center"><b>CITY ATTORNEY'S APPROVAL</b></p> <p>APPROVED ON THIS _____ DAY OF _____, 20____.</p> <p>_____        BOUNTIFUL CITY ATTORNEY</p>	<p align="center"><b>DAVIS COUNTY RECORDER</b></p> <p>ENTRY NO. _____ FEE PAID _____        FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20____        AT _____ IN BOOK _____ OF _____        COUNTY RECORDER: _____        BY: _____ DEPUTY</p>
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**BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED**  
 AMENDING LOTS 11, 12 AND 13 OF BRIDLEWOOD SUBDIVISION PHASE 1  
 LOCATED IN THE SOUTHEAST QUARTER OF SECTION 6,  
 TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH  
 JULY 2023

EXHIBIT



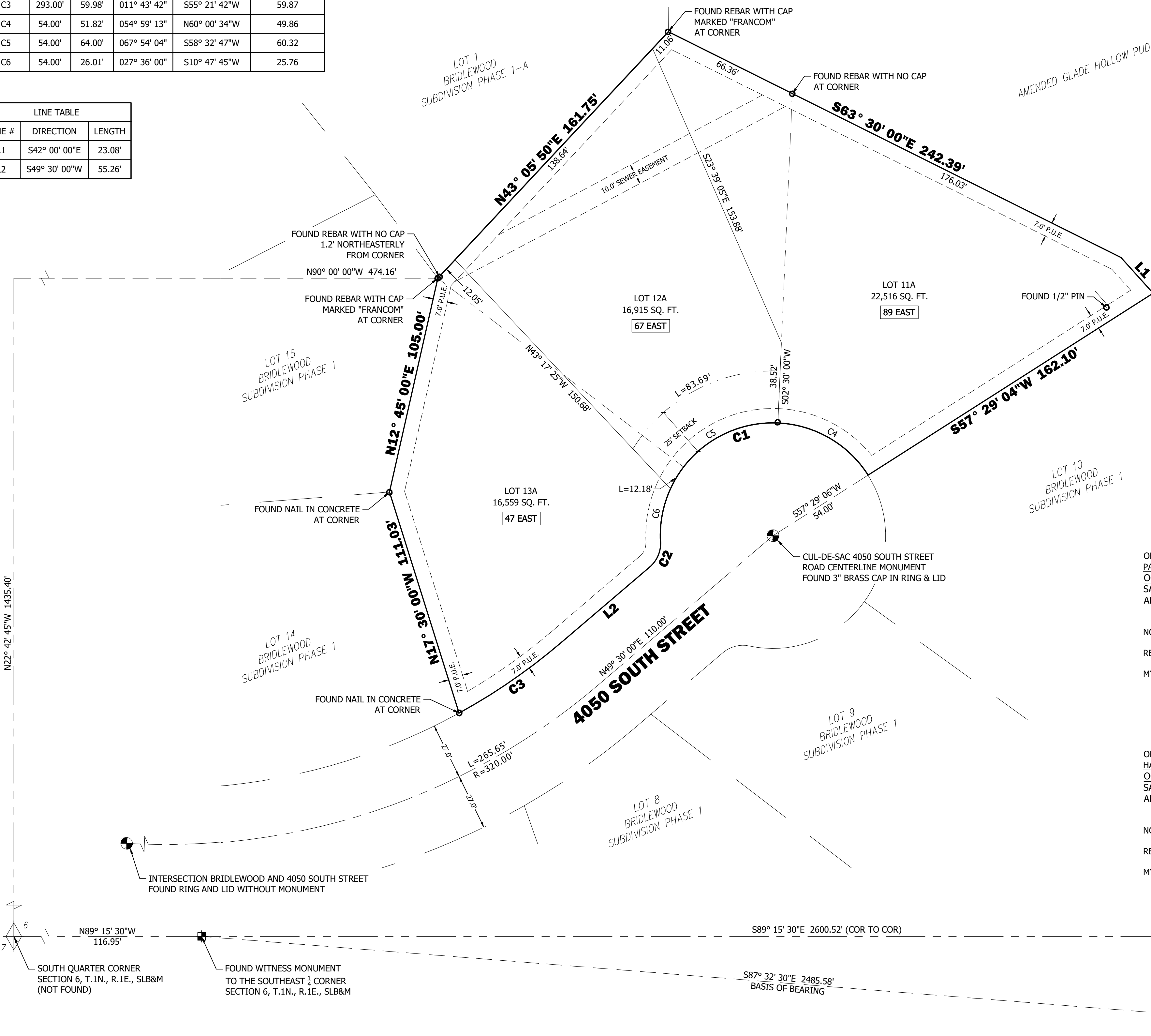
CURVE TABLE					
CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	54.00'	141.83'	150° 29' 17"	S72° 14' 24"W	104.44
C2	15.00'	13.75'	052° 30' 17"	S23° 14' 51"W	13.27
C3	293.00'	59.98'	011° 43' 42"	S55° 21' 42"W	59.87
C4	54.00'	51.82'	054° 59' 13"	N60° 00' 34"W	49.86
C5	54.00'	64.00'	067° 54' 04"	S58° 32' 47"W	60.32
C6	54.00'	26.01'	027° 36' 00"	S10° 47' 45"W	25.76

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S42° 00' 00"E	23.08'
L2	S49° 30' 00"W	55.26'

LEGEND	
PROPERTY LINE	_____
ADJACENT PROPERTY	_____
CENTER LINE	_____
SECTION LINE	_____
TIE TO MONUMENT	_____
INTERIOR LOT LINE	_____
RECORD CALLS ( )	
SET 5/8" REBAR WITH H&A ENTELLUS CAP, LS #166385, AT CORNER (UNLESS OTHERWISE NOTED)	●
FOUND PROPERTY MARKER (AS NOTED)	○

**NOTES**

1. THIS PLAT IS BASED ON AN ENTELLUS SURVEY FILED AS #8299 IN THE DAVIS COUNTY SURVEYOR'S OFFICE.



**NOTES**

1. THIS PLAT IS BASED ON AN ENTELLUS SURVEY FILED AS #8299 IN THE DAVIS COUNTY SURVEYOR'S OFFICE.

**TRUST ACKNOWLEDGMENT**

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE PERSONALLY APPEARED BEFORE ME, PAUL K. HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021. TRUST, WHO BEING DULY SWORN, DID SAY THAT HE/SHE IS A TRUSTEE OF SAID TRUST AND THAT THE FOREGOING INSTRUMENT WAS SIGNED ON BEHALF OF SAID TRUST AND THAT IT IS WITHIN THE TRUSTEE'S AUTHORITY TO EXECUTE THE SAME.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**TRUST ACKNOWLEDGMENT**

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE PERSONALLY APPEARED BEFORE ME, HAILEE WINEGAR, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021. TRUST, WHO BEING DULY SWORN, DID SAY THAT HE/SHE IS A TRUSTEE OF SAID TRUST AND THAT THE FOREGOING INSTRUMENT WAS SIGNED ON BEHALF OF SAID TRUST AND THAT IT IS WITHIN THE TRUSTEE'S AUTHORITY TO EXECUTE THE SAME.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**SURVEYOR'S CERTIFICATE**

I, STEPHEN M. BURT, A PROFESSIONAL LAND SURVEYOR HOLDING CERTIFICATE NO. 7098776 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, DO HEREBY CERTIFY THAT BY THE AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HERewith AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED AND THAT SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN.

STEPHEN M. BURT, P.L.S. UT #7098776

**BOUNDARY DESCRIPTION**

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT THE EASTERN MOST CORNER OF LOT 15, BRIDLEWOOD SUBDIVISION PHASE 1, RECORDED AS ENTRY #753507 IN THE DAVIS COUNTY RECORDER'S OFFICE, SAID POINT IS NORTH 22°42'45" WEST 1435.40 FEET ALONG THE QUARTER SECTION LINE AND NORTH 90°00'00" EAST 474.16 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 6, TOWNSHIP 1 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, SAID QUARTER CORNER IS NORTH 89°15'30" WEST 2600.52 FEET FROM THE SOUTHEAST CORNER OF SAID SECTION PER SURVEY #8299 FILED IN THE DAVIS COUNTY SURVEYOR'S OFFICE; AND RUNNING THENCE ALONG THE BOUNDARY OF SAID SUBDIVISION THE FOLLOWING (3) CALLS: 1) NORTH 43°05'50" EAST 161.75 FEET; 2) SOUTH 63°30'00" EAST 252.39 FEET; 3) SOUTH 42°00'00" WEST 23.08 FEET TO THE NORTHERN MOST CORNER OF LOT 10 OF SAID SUBDIVISION; THENCE SOUTH 57°29'04" WEST 162.10 FEET TO THE NORTHWEST CORNER OF SAID LOT AND TO A POINT ON A NON-TANGENT, 54.00-FOOT RADIUS CURVE TO THE LEFT ON THE NORTH RIGHT OF WAY OF 4050 SOUTH STREET IN BOUNTIFUL, UTAH; THENCE ALONG SAID CURVE 141.83 FEET NORTHWESTERLY AND SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 150°29'17" (CHORD BEARING SOUTH 72°14'24" WEST 104.44 FEET) TO A POINT OF TANGENCY ON A 15.00-FOOT REVERSE CURVE TO THE RIGHT; THENCE ALONG SAID CURVE 13.75 FEET SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 52°30'17" (CHORD BEARING SOUTH 23°14'51" WEST 13.27 FEET) TO A POINT OF TANGENCY; THENCE SOUTH 49°30'00" WEST 55.26 FEET TO A POINT OF TANGENCY ON A 293.00-FOOT RADIUS CURVE TO THE RIGHT; THENCE ALONG SAID CURVE 59.98 FEET SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 11°43'42" (CHORD BEARING SOUTH 55°21'42" WEST 59.87 FEET) TO A POINT OF NON-TANGENCY AT THE SOUTHEAST CORNER OF LOT 14 OF SAID SUBDIVISION; THENCE NORTH 17°30'00" WEST 111.03 FEET TO THE NORTHEAST CORNER OF SAID LOT; THENCE NORTH 12°45'00" EAST 105.00 FEET TO THE EASTERN MOST CORNER OF LOT 15 OF SAID SUBDIVISION AND TO THE POINT OF BEGINNING.

CONTAINING 1.285 ACRES.

**OWNER'S DEDICATION**

WE, THE UNDERSIGNED OWNERS OF THE ABOVE-DESCRIBED LAND, HAVING CAUSED THE SAME TO THE SUBDIVIDED INTO LOTS AND STREETS TO BE KNOWN AS BRIDLEWOOD SUBDIVISION PHASE 1 AMENDED, DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO WARRANT TO THE CITY THAT THE SAME ARE FREE OF ALL ENCUMBRANCES THAT COULD INTERFERE WITH THEIR USE AS HEREIN DEDICATED.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

ANDREW WINEGAR \_\_\_\_\_ PAUL K. HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021

HAILEE WINEGAR \_\_\_\_\_ KIMBERLY HANSEN, TRUSTEE OF THE PAUL AND KIMBERLY HANSEN REVOCABLE TRUST DATED OCTOBER 4, 2021

**ACKNOWLEDGEMENT**

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ANDREW WINEGAR, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSE THEREIN MENTIONED.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**ACKNOWLEDGEMENT**

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THERE APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, HAILEE WINEGAR, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSE THEREIN MENTIONED.

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

1470 South 600 West  
 Woods Cross, UT 84010  
 Phone 801.298.2236  
 www.Entellus.com  
 PROJECT #2140001 2023/06/21 JJS  
 2023/07/10 JJS

**CITY COUNCIL'S APPROVAL**

PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

CITY RECORDER ATTEST: \_\_\_\_\_  
 MAYOR: \_\_\_\_\_

**CITY ENGINEER'S APPROVAL**

APPROVED BY THE BOUNTIFUL CITY ENGINEER, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 BOUNTIFUL CITY ENGINEER

**PLANNING COMMISSION APPROVAL**

APPROVED BY THE PLANNING COMMISSION OF BOUNTIFUL CITY, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 PLANNING DIRECTOR

**CITY ATTORNEY'S APPROVAL**

APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 BOUNTIFUL CITY ATTORNEY

**DAVIS COUNTY RECORDER**

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
 FILED FOR RECORD AND RETURN TO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.  
 AT \_\_\_\_\_ O'Clock \_\_\_\_\_ OF \_\_\_\_\_  
 COUNTY RECORDER: \_\_\_\_\_  
 BY: \_\_\_\_\_ DEPUTY

EXHIBIT

EXHIBIT





# City Council Staff Report

**Subject:** Generator Purchase and Installation at City Facilities  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering  
**Date:** August 22, 2023



## **Background**

Beginning in 2019 the City began the process to apply for a FEMA grant which would provide federal funds for the installation of generators at 4 critical facilities. The sites included in the grant application are: 1. Street Department Office & Shop, 2. Water Department Office & Shop, 3. Mueller Park Water Treatment Plant, 4. Police & Courts. The grant was awarded in November, 2022 with a requirement that the work be completed by July 9, 2024. Currently, the City has standby generating equipment at City Hall and the Police & Courts building. Adding this resource to our facilities will allow City services to remain in operation in the event of an emergency or a natural disaster.

## **Analysis**

The Engineering Department worked with Energy Management Corporation to determine the appropriate sizes of generator for each location. Diesel generators were selected to take advantage of our stores of diesel fuel used by most of the equipment in our fleet. Equipment included in the quotation is available to the City at pricing set by State Contract. Installation costs were determined by the unique requirements of each site. The installation of the equipment at all sites include an automatic transfer switch and the necessary conduit and conductors to retrofit the system. The 2017 construction of the water treatment plant included provisions to install a standby generator, but did not include the transfer switch or conductors. Replacement of the existing generator at the Police & Courts building will also replace the existing transfer switch. Project expenses are as follows:

Site	Generator	Installation	Total
Streets*	\$54,145.00	\$134,917.65	\$189,062.65
Water Dept HQ	\$53,049.00	\$138,650.59	\$191,699.59
Mueller Park WTP	\$73,435.00	\$ 90,575.30	\$164,010.30
Police & Courts	\$64,270.00	\$117,303.53	\$181,573.53
Total	\$244,899.00	\$481,447.07	\$726,346.07

\*- Project expenses at the Street Dept will be split among the Capital Projects Fund (for General Fund Depts.) and Enterprise Fund Departments (Storm Drain, Sanitation).

**Department Review**

This report has been reviewed by the City Manager.

**Significant Impacts**

Project estimates that were developed in 2019 and 2020 resulted in an award of \$392,412.00. FY 24 Budgets included known purchase costs for the generators and an estimate of anticipated installation costs. To simplify the budgeting process, project costs at locations which are *not* enterprise funds were included in the Engineering Department’s Capital Projects budget. (This affects departments funded through the General Fund: Street Dept., Parks Dept., and the Police Dept.)

Due to inflation and supply chain issues, the installation costs which were received after the FY24 budgeting process had concluded resulted in a total project cost which exceeded the \$590,956 budget. Each fund has sufficient revenue, but the budget amounts will likely need to be amended next spring. The project is proposed to be funded according to the following table:

Fund	Original Budget	Proposed Budget	Grant	Project Cost
Storm Drain	\$47,065	\$47,065	\$0	\$47,065
Sanitation	\$47,065	\$47,065	\$0	\$47,065
Water	\$274,826	\$200,000	\$155,710	\$355,710
Capital Projects	\$222,000	\$39,804	\$236,702	\$276,506
Totals	\$590,956	\$333,934	\$392,412	\$726,346

**Recommendation**

- Staff recommends the City Council accept the proposal of Energy Management Corporation for the purchase and installation of generator equipment at 4 sites in the amount of \$726,346.07.

**Attachments**

Proposal information available upon request.

# City Council Staff Report



**Subject:** Ozone Nonattainment Power Plant NOx Reduction  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** August 22, 2023

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## **Background**

We have received a letter from the Utah Division of Air Quality (UDAQ) indicating that the Wasatch Front has been identified as a Nonattainment Area. This will require Bountiful to either reduce our Potential To Emit (PTE) from a maximum of 65 tons of nitrogen oxides (NOx) to something less than 50 tons. If we decide to keep our PTE NOx at 65 tons will be classified as a major source (of potential pollution) and we will be required to submit documentation on available control technology that could reduce our emission levels. The potential cost to install the additional pollution equipment as a major source is \$3-\$3.5 million per unit.

## **Analysis**

We have contacted Stantec to assist us in evaluating the impact of reducing our PTE from 65 tons of NOx to 48 tons of NOx. After running some calculations, we have determined that reducing our NOx emission to 48 tons would not have a significant impact on our plant operations.

We have also met with the UDAQ staff, and they are ok with our proposal to reduce our PTE and remain as a Title 4 classification. We will need to submit a Letter of Intent to UDOT by the end of October.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager.

## **Significant Impacts**

We have not exceeded 10 tons of NOx since we installed the new Titan generators in 2012. We could increase our power plant generation by about 5 times what we have been doing without any Air Quality problems. We do not anticipate increasing our plant generation by that much. These generation units are more valuable to us as peak shaving generation rather than base load generation.

**Recommendation**

The Staff recommends the City Council provide direction to the Power Director to submit a Letter of Intent to reduce our PTE to 48 tons of NOx.

We will bring the recommendation from the Power Commission to the City Council meeting.

**Attachments**

None