

BOUNTIFUL CITY COUNCIL MEETING
TUESDAY, July 10, 2018
No Work Session
Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - **If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.**
3. Approve minutes of previous meeting held on June 26, 2018 p. 3
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid June 18 & 25, 2018 p. 9
 - b. May 2018 Financial Report p. 13
7. Thank you from Rotary Coats for Kids Car Show
8. Consider approval of the purchase of a 10-wheel dump truck from Rush Truck Center and the body, plow system, spreader & hydraulics from Semi-Service in the total amount of \$209,512.27 – Mr. Jared Edge p. 27
9. Consider approval of the purchase of a mastic mixer with auger (pothole/crack repair system) from Maxwell Equipment Company in the amount of \$61,222.61 – Mr. Jared Edge p. 29
10. Consider approval of the purchase of a 29 yard side loader refuse truck chassis from Peterbilt of Utah and a Labrie refuse body from Signature Equipment in the total amount of \$253,178 – Mr. Jared Edge p. 31
11. Consider approval of the purchase of a leaf/debris collector from Old Dominion Brush Company in the amount of \$63,546.25 – Mr. Jared Edge p. 33
12. Consider approval of a partial easement release at 201 and 215 South Moss Hill Drive and authorizing the Mayor to sign the release document – Mr. Paul Rowland p. 35
13. Consider approval of the following items from the July 10 Traffic Safety Committee Meeting: - Mr. Paul Rowland p. 39
 - a. Request for a 25 MPH speed limit sign on Mill Street near Creekside Park
 - b. Four-way stop at 1800 South and 200 West
 - c. Changes to school parking restrictions on City streets around Viewmont and Bountiful High Schools
14. Consider approval of the agreement for public defender legal services between Bountiful City and the Law firm of Larsen, Larsen, Nash & Larsen – Mr. Clinton Drake p. 51
15. Adjourn


City Recorder

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Minutes of the
BOUNTIFUL CITY COUNCIL

June 26, 2018 – 7:00 p.m.

Present:	Mayor Pro Tem	Beth Holbrook
	Councilmembers	Kendalyn Harris, Richard Higginson, John Marc Knight
	Asst. City Manager	Galen Rasmussen
	City Prosecutor	Jake Fordham
	City Engineer	Paul Rowland
Department Directors/Staff:		
	Police Chief	Tom Ross
	Power Director	Allen Johnson
	Info. Technology Director	Alan West
	Streets/Sanitation Director	Gary Blowers
	Asst. Streets/Sanitation	Charles Benson
	Recording Secretary	Nikki Dandurand
Excused:	Mayor	Randy Lewis
	Councilmember	Chris Simonsen

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

No Work Session

Regular Meeting – 7:03 p.m.
City Council Chambers

Mayor Pro Tem Holbrook called the meeting to order at 7:03 p.m. and welcomed those in attendance. Tyler Anderson, local Scout, led the Pledge of Allegiance; Matt Barneck, Bountiful Central Stake, gave a prayer.

PUBLIC COMMENT

No comments were made

APPROVE MINUTES OF PREVIOUS MEETING – JUNE 12, 2018

Mayor Pro Tem Holbrook presented the minutes from the previous meeting. Councilman Higginson moved to approve the minutes and Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

COUNCIL REPORTS

Councilman Knight attended the Farmer’s Market and said it was a great event. Ella Oaks from the Bountiful City Youth Council gave a report on the Youth Council activities which included helping setup for the car show and participating in the upcoming Handcart Days parade. Councilwoman Holbrook talked about the press conference held at the Walgreen’s in Bountiful. In

1 attendance were many local and state leaders to present a new kiosk for drug disposal.

2
3 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID JUNE 4 & 11, 2018**

4 Mayor Pro Tem Holbrook presented the expenditures and asked for a motion to approve.
5 Councilman Knight moved to approve the weekly expenditures and Councilman Higginson seconded
6 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Knight
7 voting “aye”.

8
9 **CONSIDER APPROVAL OF THE REAPPOINTMENTS OF SEAN MONSON, VON HILL**
10 **AND JESSE BELL TO THE BOUNTIFUL CITY PLANNING COMMISSION EACH WITH**
11 **A FOUR-YEAR TERM ENDING ON JULY 1, 2022 – MR. JAKE FORDHAM**

12 Mr. Fordham presented the names and highly recommended them all for reappointment.
13 Councilman Higginson stated they have done their jobs very well, are always prepared and do a great
14 job. Councilman Higginson moved to approve the reappointments and Councilwoman Harris
15 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and
16 Knight voting “aye”.

17
18 **RECOGNITION OF BRAD JOHNSON, RETIRING BOUNTIFUL COMMUNITY SERVICE**
19 **COUNCIL CHAIRMAN AND INTRODUCTION OF THE NEW BCSC LEADERSHIP –**
20 **MAYOR PRO TEM HOLBROOK**

21 Mayor Pro Tem Holbrook stated she started working with this group a long time ago, which
22 has since grown into Concerts in the Park and many other community events. Mr. Brad Johnson
23 made a few comments, but said he is only stepping down as chairman, not retiring from the BCSC.

24
25 **CONSIDER APPROVAL OF THE APPOINTMENTS OF BRYAN POTTS, MILO**
26 **PASKETT, RICHARD WATSON, GARY JOHNSON, ROB HUNTER, CACEY BOWEN,**
27 **CLINT HALLADAY, BERNELL LOVERIDGE, GARY DAVIS, WENDELL WILD AND**
28 **BRAD JOHNSON TO THE BOUNTIFUL COMMUNITY SERVICE COUNCIL – MAYOR**
29 **PRO TEM BETH HOLBROOK**

30 Mayor Pro Tem Holbrook read the names of those to be appointed. Councilman Higginson
31 made a motion to approve the names listed and Councilman Knight seconded the motion. Voting
32 was unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.
33 (Wendell Wild is not a Bountiful resident therefore is not eligible to be appointed to the BCSC).
34 Bryan Potts was appointed as the new chairman of the council. Chief Ross took a few minutes to
35 express his gratitude for this council and all the services they provide. Chief stated that Lt. Edwards
36 works closely with them and is proud to have them all connected on a district level, with structured
37 response teams and personally wanted to say thank you. Mayor Pro Tem Holbrook expressed her
38 thanks to Richard Watson, for his tremendous work on Concerts in the Park. Councilman Higginson
39 stated there are many different facets in this group that benefit the community. They are well staffed
40 and organized. Councilman Higginson asked if Mr. Potts wouldn’t mind saying a few words.

41 Mr. Potts expressed his thanks and said he will try and lead this group, but so many of them
42 are already experts in their specific areas of service. The group works closely with the Food Pantry,
43 interfaith groups and the CERT team. If anyone would like to serve with them, please contact him,
44 and he provided his cell phone number.

1 **CONSIDER APPROVAL OF THE PURCHASE OF VHF COMMUNICATION RADIOS**
2 **FOR THE STREETS, SANITATION, STORM WATER AND LANDFILL DEPARTMENTS**
3 **IN THE AMOUNT OF \$52,900 – MR. GARY BLOWERS**

4 Mr. Blowers stated that these Departments are in need of replacing the outdated radio
5 communication system. The radio system will be used year round in each Department. The
6 Departments are no longer able to connect to the UCAN system and parts for the old radios are
7 unavailable due to their age and running on analog. The new radios have GPS capabilities built
8 into them. With the new radios, service from the current GPS provider can be cancelled which
9 will save \$7,500.00 per year. Bountiful City will own the VHF high power repeater, antenna,
10 radios, and software. This is not a budgeted item, but staff would like the low bid approved. A
11 couple of the radios will also be provided to the Police Department as well. Councilman
12 Higginson asked what the life expectancy is for the equipment/radios. Mr. Blowers said they
13 hope well over 20 years. Councilwoman Harris made a motion to approve the purchase and
14 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
15 Higginson, Holbrook and Knight voting “aye”.

16
17 **CONSIDER APPROVAL OF THE PURCHASE OF EXABLOX NETWORK STORAGE**
18 **EQUIPMENT FROM NETWIZE IN THE AMOUNT OF \$36,788.99 – MR. ALAN WEST**

19 Mr. West stated that the IT Department works very closely with the Police Department to
20 provide the most reliable resources for their critical demands. The database currently being used was
21 originally intended for multimedia storage. This new, fast NAS (Network Area Storage)
22 equipment will be installed for the exclusive use of the Police Dispatch system and Records data
23 and will provide the fastest performance and reliability. The price includes a 35% discount
24 because their equipment/company is currently being used by Bountiful City. Mayor Pro Tem
25 Holbrook asked when this will be available to use. Mr. West said hopefully by next week; they
26 will switch Centerville’s dispatch over Saturday night. Councilwoman Harris made a motion to
27 approve the purchase and Councilman Higginson seconded the motion. Voting was unanimous with
28 Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

29
30 **CONSIDER APPROVAL OF THE PURCHASE OF 65 TRANSFORMERS FROM ANIXTER**
31 **POWER SOLUTIONS IN THE AMOUNT OF \$136,784 – MR. ALLEN JOHNSON**

32 Mr. Johnson stated this is an ongoing order to keep stock in inventory. The lead time is
33 approximately eight weeks, so it’s important to keep them stocked. Mr. Johnson said these are a
34 great price and very efficient. Mayor Pro Tem Holbrook asked Mr. Johnson to explain the recent
35 situation with the 138 substation with a main transformer failing. Mr. Johnson said he will report on
36 that in a moment. Councilman Knight made a motion to approve the purchase and Councilman
37 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
38 Holbrook and Knight voting “aye”.

39
40 **CONSIDER APPROVAL OF A CONTRACT WITH M.C. GREEN FOR UNDERGROUND**
41 **TRENCHING AT APPROXIMATELY 2800 SOUTH AND 625 WEST IN THE AMOUNT OF**
42 **\$21,230 – MR. ALLEN JOHNSON**

43 Mr. Johnson stated that The Square is in the process of re-asphalting their parking lot and has
44 removed the asphalt in the right-of-way on the west end of their property. There are five BP&L poles
45 in that area all of which have underground dips feeding pad mount transformers and junction boxes.
46 With the road being torn up for construction, it would be good to take the opportunity to underground

1 the power system and tie the transformers and junction boxes together, thus removing the overhead
2 distribution lines and five poles in that area. Power Department staff is busy with other projects and
3 since M.C. Green is the contractor currently working on the parking lot, they were asked to submit a
4 quote to dig a trench, backfill, and restore that area. Councilman Knight said that this will improve
5 the reliability of the services, the asphalt is being removed anyways and it can be included in the
6 current year budget. Councilman Knight made a motion to approve the contract and Councilwoman
7 Harris seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
8 Holbrook and Knight voting “aye”.

9
10 **CONSIDER APPROVAL OF THE PURCHASE OF 5,200 FEET OF 1100 URD CABLE**
11 **FROM CODALE ELECTRIC SUPPLY IN THE AMOUNT OF \$41,184 – MR. ALLEN**
12 **JOHNSON**

13 Mr. Johnson stated that the inventory of 1100 URD Primary cable is running low, and it needs
14 to be replenished. The cable will be used on several feeder upgrade projects on the system this spring
15 and summer. These are a single source item purchase from Codale. Councilman Knight made a
16 motion to approve the purchase and Councilman Higginson seconded the motion. Voting was
17 unanimous with Councilpersons Harris, Higginson, Holbrook and Knight voting “aye”.

18
19 Mr. Johnson reported on the 138 substation. This project was started almost three years ago.
20 The problem originated with an annual oil test, which caused a spark. Two new transformers were
21 ordered and one was totally rebuilt. Approximately 10 days ago, the running units were carrying
22 nearly half the City’s load of power, when a transformer completely died. Thank goodness there was
23 a backup running and this spare will get the City through the summer. Mayor Pro Tem Holbrook
24 praised the Power Department for their quick thinking and long term planning to prepare for this kind
25 of problem. Councilman Knight agreed.

26
27 **CONSIDER ACCEPTING AND RATIFYING THE CHANGE ORDER FROM MKP**
28 **ENTERPRISES IN THE AMOUNT OF \$52,772.50 FOR THE ECKMAN RESEVOIR**
29 **DEMOLITION PROJECT – MR. PAUL ROWLAND**

30 Mr. Rowland stated that there is now a big hole where the reservoir will be, but where does all
31 that dirt go? The bid includes hauling dirt to the landfill, but to provide a convenient disposal site for
32 some of the excess soil from the construction of the new culinary reservoir on 400 North Street, the
33 Water Department decided to demolish and reclaim the ground occupied by the previously
34 decommissioned Eckman Reservoir, located at 371 N. 800 East. Because the excavation of the 400
35 North tank proceeded so quickly, the material became available while the Eckman tank was still
36 being removed. With MKP already on site, and since we had a good experience with their work on
37 Stoker School, we authorized them to proceed to backfill the tank as the demolition was being
38 finished. As soon as Weber Basin Water is able to remove an old meter vault that is in the park strip,
39 the concrete contractor will be replacing the sidewalk and the curb and gutter along the entire
40 frontage. A new culinary water service and sewer lateral will be extended to the property also to
41 make this property the nice buildable lot it can be. After all the invoices were received, the work was
42 done on a ‘time & material’ basis and resulted in a final charge of \$60,667.50. Mr. Rowland
43 recommends that the Council accept the change order from MKP Enterprises in the amount of
44 \$60,667.50 and ratify the expenditure.

45 Councilman Higginson asked if most of the removable material was sand, if it compacts well
46 for a buildable site. Mr. Rowland replied that sand is actually a very good material to build on, once

1 it is compacted. Mayor Pro Tem Holbrook asked when they could possibly have that lot(s) ready to
2 sell. Mr. Rowland stated that a few things need to be done for utilities, but possibly this fall.
3 Councilman Higginson made a motion to approve the change order and Councilman Knight seconded
4 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Knight
5 voting “aye”.

6
7 **CONSIDER PRELIMINARY AND FINAL APPROVAL OF THE SLAGWOOD**
8 **SUBDIVISION LOCATED AT 371 NORTH 800 EAST – MR. PAUL ROWLAND**

9 Mr. Rowland stated this has been a nice little park, but has now been filled in with the fill dirt
10 from another project. The Planning Commission has recommended approval for this subdivision.
11 Council asked where the name came from. Mr. Rowland stated it comes from the last name
12 “Slagowski”. This subdivision plat is needed so that the portion of the street included in the property
13 deed can be dedicated to the City, and to create the easements necessary to cover existing utilities. In
14 addition to the regular utility easements, the plat also provides an easement for Stone Creek, which
15 runs just slightly off the property along the south property line. The water and sewer services for the
16 lot will be connected to the main lines in 800 East Street. The power, phone, and cable lines are all
17 overhead in the area and already serve the existing lot. New sidewalk and curb & gutter are being
18 installed by the City as a result of the damage that occurred during the demolition of the tank.
19 Councilman Higginson made a motion to approve the preliminary and final approval and Councilman
20 Knight seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
21 Holbrook and Knight voting “aye”.

22
23 **CONSIDER APPROVAL OF THE PROPOSED AMENDMENT TO MIKE & STERLING’S**
24 **FLOORING SITE PLAN FOR THE REVISED TRASH ENCLOSURE LOCATED AT 540**
25 **NORTH 500 WEST – MR. PAUL ROWLAND**

26 Mr. Rowland stated that currently it is an eye sore to have the dumpsters in front of another
27 business entrance. There needs to be a secured and enclosed area for the trash bins. The proposal has
28 potential visual impacts to surrounding properties. The proposed trash enclosure would consist of
29 chain link with slats as shown in the photo submitted with the applicant’s submittal. The applicant
30 has indicated that an additional reason to enclose the dumpsters is a desire to keep others from putting
31 garbage into the dumpster. The Planning Commission reviewed the request at their June 19, 2018,
32 meeting, and they forward a recommendation of approval to the City Council for a proposed
33 amendment to the site plan for the revised trash enclosure subject to the following conditions:

- 34 1. The trash enclosure shall be constructed of a solid masonry material compatible in
35 color and materials with the existing building.
36 2. The applicant shall obtain a building permit for the proposed enclosure.
37 3. The proposed trash enclosure shall not encroach on the existing waterway on the east of the
38 building.

39 Councilman Higginson said there was concern because the masonry building will cost nearly
40 three times as much to construct. Mr. Rowland stated that the other stores have met all the zoning
41 requirements. Councilwoman Harris asked what other options there are available. Councilman
42 Higginson stated that the site plan was inclusive for all the properties, it needs to remain consistent
43 and the Planning Commission did pass this unanimously. Councilman Higginson made a motion to
44 approve the proposed amendment and Councilman Knight seconded the motion. Councilpersons
45 Higginson, Holbrook and Knight voted “aye”, Councilwoman Harris voted “nay.” This item passed
46 with a 3-1 vote.

1
2 Mayor Pro Tem Holbrook asked for a motion to adjourn the regular session of City Council.
3 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Harris seconded
4 the motion. The regular session of the City Council was adjourned at 8:16 p.m.
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6

Mayor Pro Tem Holbrook

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
June 18 & 25, 2018

Author: Tyson Beck, Finance Director

Department: Finance

Date: July 2, 2018



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid June 18 & 25, 2018.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid June 11, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INC	Recycling	48.4800.431550. Recycling Collection Service	\$ 33,735.01	203166	06012018	May 2018 Recycling Fees
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.474820. CIP 12 Dist Sys Feeder #575	8,229.92	203174	53291	Boring 2551 S. Orchard Dr.
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.474820. CIP 12 Dist Sys Feeder #575	35,567.74	203174	53367	Boring for distribution system feeders
1142	AMERICOM TECHNOLOGY	Light & Power	53.5300.474820. CIP 12 Dist Sys Feeder #575	63,367.57	203174	52876	Boring for distribution system feeder #575 project
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	3,084.24	203176	67L91418	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	4,112.32	203176	66S95918	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	4,836.32	203176	66S95818	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632. Distribution	4,931.36	203176	67L91318	Tree Trimming
1716	CMT ENGINEERING LAB	Water	51.5100.472120. Reservoirs	1,022.70	203195	72161	Project #011159 400 North Reservoir
5281	DOMINION ENERGY UTAH	Police	10.4210.427000. Utilities	2,457.45	203204	06052018A	Acct # 3401140000
5281	DOMINION ENERGY UTAH	Light & Power	53.5300.448611. Natural Gas	10,172.56	203204	06052018	Acct # 6056810000
9275	ENVIRONMENTAL PLANNING	Legislative	45.4110.466000. Contingency	15,350.00	203209	8679	Project #0003 Bountiful Downtown Plaza Phase 2
2164	FERGUSON ENTERPRISES	Water	51.5100.448400. Dist Systm Repair & Maint	2,231.57	203212	1056603	Hydrants
9932	GIBSON, CRESSTON	Liability Insurance	63.6300.451150. Liability Claims/Deductible	6,910.12	203215	06062018	Reimbursed for Vehicle Accident-Claim
5196	INTELLICHOICE, INC.	Police	10.4210.425500. Terminal Maint & Queries	18,545.00	203228	1229065	RMS Server License
6959	JANI-KING OF SALT LAKE	Light & Power	53.5300.424002. Office & Warehouse	1,775.00	203231	SLC06180082	June 2018 Monthly Contract// Cust #065087
2719	JMR CONSTRUCTION INC	Streets	10.4410.473400. Concrete Repairs	4,845.40	203232	06072018	Work done in May 2018
2719	JMR CONSTRUCTION INC	Storm Water	49.4900.441250. Storm Drain Maintenance	5,868.24	203232	06072018	Work done in May 2018
2719	JMR CONSTRUCTION INC	Storm Water	49.4900.441260. Wtrway Replcmnt-Concrete Rpr	9,305.05	203232	06072018	Work done in May 2018
2719	JMR CONSTRUCTION INC	Streets	45.4410.473300. Roads-Class"C"& Transportation	65,888.45	203232	06072018	Work done in May 2018
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400. Dist Systm Repair & Maint	4,076.32	203253	S102655899.001	Parts
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400. Dist Systm Repair & Maint	4,532.00	203253	S102643367.001	Pipe
3482	PICKETT, REX	Information Technology	10.4136.428000. Telephone Expense	1,210.00	203262	06072018	Reimbursed for Cell Phone Use
9087	POWELL, MARK	Water	51.5100.472100. Buildings	2,587.50	203263	05312018A	Bountiful Water Tank Excavating
9087	POWELL, MARK	Water	51.5100.472100. Buildings	5,525.00	203263	05312018B	Bountiful Water Tank Excavating
9087	POWELL, MARK	Water	51.5100.472100. Buildings	5,850.00	203263	05312018	Bountiful Water Tank Excavating
5553	PURCELL TIRE AND SERVICE	Streets	10.4410.425000. Equip Supplies & Maint	1,894.40	203268	2865927	Tire and Service
5553	PURCELL TIRE AND SERVICE	Streets	10.4410.425000. Equip Supplies & Maint	2,089.30	203268	2867189	Tire Service
3605	QUALITY WEED CONTROL	Light & Power	53.5300.448639. Substation	1,538.33	203270	12229	Weed Control
3791	RUSH TRUCK CENTER	Streets	10.4410.425000. Equip Supplies & Maint	1,337.00	203275	3010433636	Parts
3899	SHERRILL, INC.	Light & Power	53.5300.448632. Distribution	1,049.94	203279	INV-414586	600' Rope/Wrench
8601	SMOOT COMMERCIAL	Light & Power	53.5300.474820. CIP 12 Dist Sys Feeder #575	1,000.00	203280	06112018	Repair to Fence 2628 S. Orchard Dr.
9926	STANCIL CORPORATION	Police	45.4210.474500. Machinery & Equipment	30,862.10	203282	9752	Police Equipment
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000. Equip Supplies & Maint	1,337.69	203291	0275554	Bulk Oil
4281	TWIN D INC.	Storm Water	49.4900.462400. Contract Equipment	19,126.73	203293	16766	Storm Drain Cleaning & Inspection
9927	UTAH DEPARTMENT OF PUBLIC SAFETY	Police	10.4210.413040. State Retirement & 401 K	3,230.00	203297	06112018	2018 Local Public Safety Trust Fund Contribution
4450	VERIZON WIRELESS	Police	10.4210.425200. Communication Equip Maint	1,480.67	203301	9807740487	Acct # 771440923-00001
4456	VIRGINIA TRANSFORMER	Light & Power	53.5300.474710. CIP 01 138KV Trans Substation	383,832.00	203302	53032	Final Payment on Transformer for Sub Station
TOTAL:				<u>\$ 774,795.00</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid June 25, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
4142	AXON ENTERPRISE	Police	10.4210.445100.	Public Safety Supplies	\$ 7,392.00	203474	SI-1539390	Handle & Battery Pack	
1507	BURT BROTHERS TIRE	Police	10.4210.425430.	Service & Parts	7,464.72	203480	3-GS218860	Tires and Service	
1540	CACHE VALLEY ELECTRIC	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	1,000,000.00	203482	12-207554	Demolition & Construction	
2875	CURTIS BLUE LINE	Police	10.4210.423000.	Travel & Training	1,550.00	203488	06182018	Participant Bountiful Metro SWAT	
9537	EYELANDS LLC	Planning	10.4610.453100.	Interest Expense	1,109.86	203490	06182018	Landscape Bond Refund	
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist Systm Repair & Maint	2,295.75	203492	1059035	Parts	
2350	GREEN SOURCE, L.L.C.	Parks	10.4510.426000.	Bldg & Grnd Suppl & Maint	3,582.00	203495	13858	Turf Supplies	
5458	HANSEN, ALLEN & LUCE	Landfill	57.5700.431300.	Environmental Monitoring	1,575.86	203496	38386	Professional Fees for 5/16-6/15/2018	
2523	HONNEN EQUIPMENT COMPANY	Streets	10.4410.425000.	Equip Supplies & Maint	4,075.39	203498	962576	Gaskets	
2553	HVAC CONSTRUCTION	Legislative	10.4110.426000.	Bldg & Grnd Suppl & Maint	5,627.00	203500	9624	Replacement A/C Compressor for City Hall	
2562	HYDRO SPECIALTIES CO	Water	51.5100.448650.	Meters	15,120.00	203501	20690	ERT's Meterine	
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,616.62	203506	2603	Patching	
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,772.16	203506	2584	Patching	
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.441200.	Road Matl Patch/ Class C	3,236.70	203506	2583	Patching	
8137	LAKEVIEW ASPHALT PRODUCTS	Streets	10.4410.473200.	Road Materials - Overlay	15,108.17	203506	2571	Overlay	
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	1,156.94	203507	359356	Road Base	
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	1,353.19	203507	359480	Road Base	
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	2,797.14	203507	359527	Road Base	
2886	LAKEVIEW ROCK PRODUCTS	Water	51.5100.461300.	Street Opening Expense	4,465.19	203507	359574	Road Base	
9087	POWELL, MARK	Water	51.5100.472120.	Reservoirs	2,160.00	203521	05312018D	Bountiful Water Tank back filling	
9087	POWELL, MARK	Water	51.5100.472120.	Reservoirs	5,735.00	203521	05312018C	Bountiful Water Tank back filling	
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	3,205.39	203522	27328	Police Vehicle Equipment Installation	
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	7,119.86	203522	27295	Police Vehicle Equipment Installation	
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	7,119.86	203522	27296	Police Vehicle Equipment Installation	
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	9,057.05	203522	27329	Police Vehicle Equipment Installation	
3549	PREMIER VEHICLE INSTALLATION	Police	10.4210.425430.	Service & Parts	9,057.05	203522	27330	Police Vehicle Equipment Installation	
5553	PURCELL TIRE AND SERVICE	Streets	10.4410.425000.	Equip Supplies & Maint	1,238.75	203528	2867785	Tires	
9984	SPADE EXCAVATING INC	Water	51.5100.473110.	Water Mains	185,302.91	203535	bwl01	Excavating	
5000	U.S. BANK CORPORATE	Legislative	10.4110.461750.	Employee Wellness & Recognit'n	1,199.18	203541	06112018SC	Trvl&Train, Office Supp//Acct #-8851	
5000	U.S. BANK CORPORATE	Enhanced 911	10.4219.422000.	Public Notices	1,530.94	203541	06112018DE	Building Maint&Laptops// Acct #-8851	
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	1,759.89	203541	06112018DE	Building Maint&Laptops// Acct #-8851	
5000	U.S. BANK CORPORATE	Light & Power	53.5300.423000.	Travel & Training	1,990.00	203541	06112018	Travel&Train & PC// Acct #-8851	
5000	U.S. BANK CORPORATE	Light & Power	53.5300.423002.	Travel Board Members	2,283.58	203541	06112018	Travel&Train & PC// Acct #-8851	
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	2,591.05	203541	06112018TK	Police Officer Supplies//Acct #-8851	
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	3,521.14	203541	06112018TK	Police Officer Supplies//Acct #1-8851	
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448621.	Power Purch IPP	1,232.07	203545	06252018	Power Resources for June 2018	
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448628.	Pineview Hydro	4,573.82	203545	06252018	Power Resources for June 2018	
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448622.	Power Purch San Juan	173,558.51	203545	06252018	Power Resources for June 2018	
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448620.	Power Purch CRSP	218,033.76	203545	06252018	Power Resources for June 2018	
4341	UTAH ASSOCIATED MUNICIPAL	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	530,820.90	203545	06252018	Power Resources for June 2018	
4574	WHEELER MACHINERY CO	Landfill	57.5700.425000.	Equip Supplies & Maint	2,566.30	203547	PS000668858	Parts for Compactor	
7732	WINGFOOT CORP	Police	10.4210.426000.	Bldg & Grnd Suppl & Maint	1,670.00	203548	101414	Exterior & Interior Window Washing	
TOTAL:					<u>\$ 2,258,625.70</u>				

City Council Staff Report

Subject: May 2018 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: July 10, 2018



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for May 2018 compared to the past three fiscal YTD periods through each respective May.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

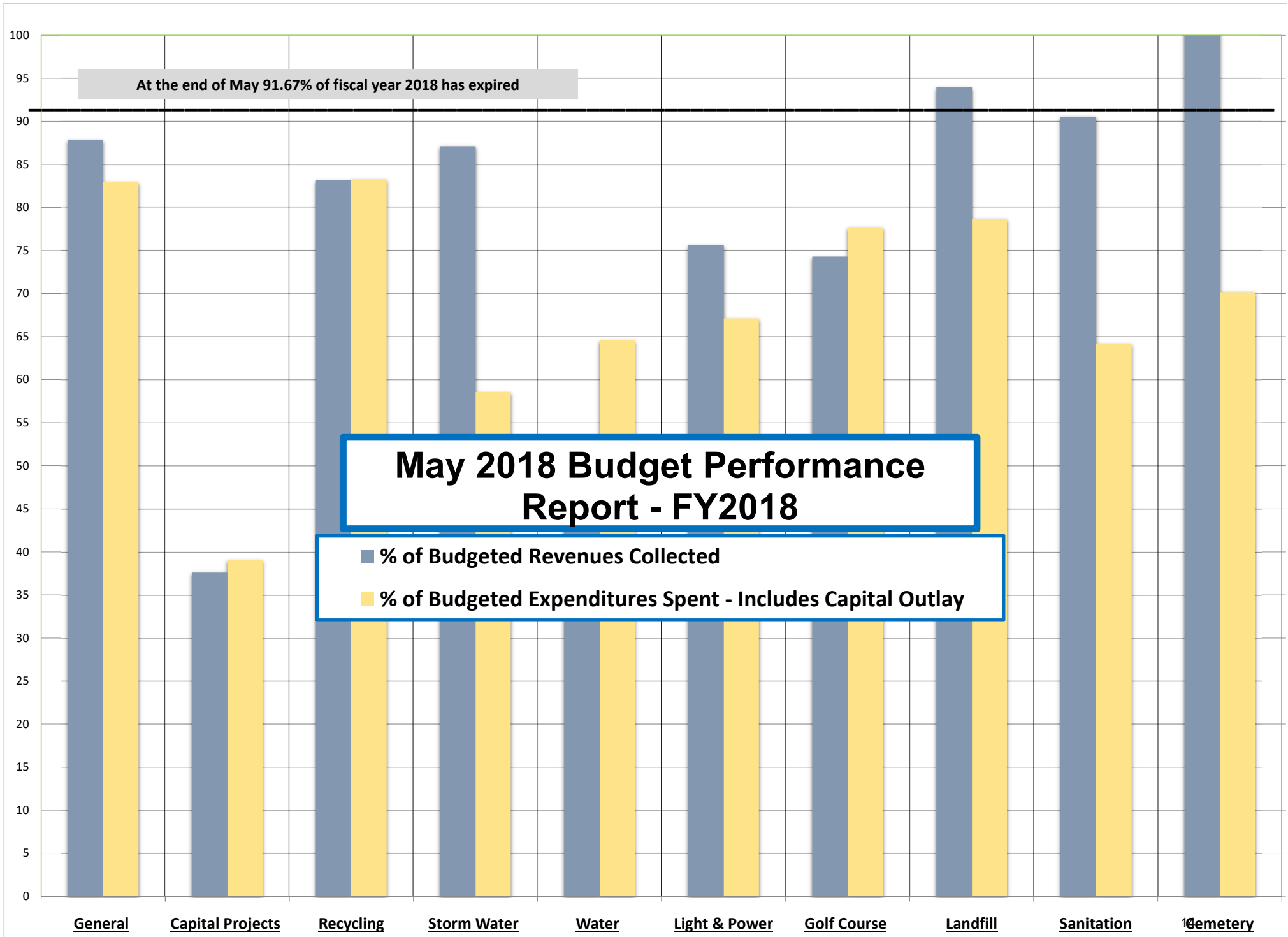
The FY2018 budget portion of these reports is the originally adopted FY2018 budget approved by the City Council in June of 2017.

Recommendation

Council should review the attached revenue, expense, and budget reports.

Attachments

- May 2018 Fiscal YTD Revenue & Expense Report – FY2018



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City of Bountiful, UT
MAY YTD REVENUES - FY 2018

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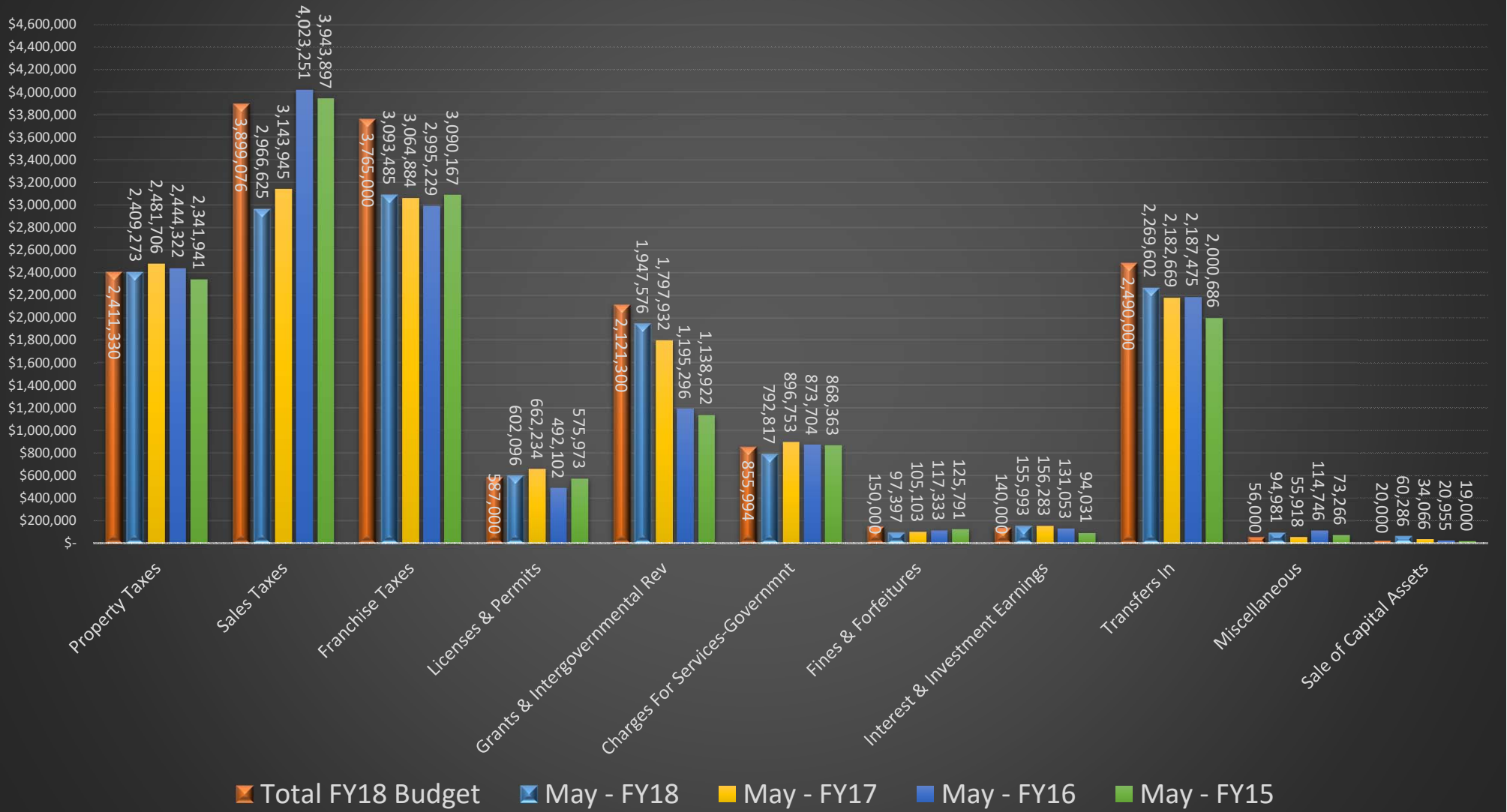
FOR 2018 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-16,585,700	-16,585,700	-14,573,606.03	-1,510,442.18	.00	-2,012,093.97	87.9%
30 DEBT SERVICE	-115	-115	-305.99	-27.93	.00	190.99	266.1%
44 MUNICIPAL BUILDING AUTHORITY	-170,315	-170,315	-174,711.74	-486.84	.00	4,396.74	102.6%
45 CAPITAL IMPROVEMENT	-9,675,200	-9,675,200	-3,651,737.54	-839,932.02	.00	-6,023,462.46	37.7%
48 RECYCLING	-421,254	-421,254	-350,552.78	-35,299.91	.00	-70,701.22	83.2%
49 STORM WATER	-1,601,304	-1,601,304	-1,395,630.71	-138,632.66	.00	-205,673.29	87.2%
51 WATER	-9,305,863	-9,305,863	-4,940,570.80	-422,506.39	.00	-4,365,292.20	53.1%
53 LIGHT & POWER	-34,500,206	-34,500,206	-26,095,597.61	-1,936,076.61	.00	-8,404,608.39	75.6%
55 GOLF COURSE	-1,549,000	-1,549,000	-1,151,317.87	-190,684.81	.00	-397,682.13	74.3%
57 LANDFILL	-1,854,341	-1,854,341	-1,742,383.06	-221,907.39	.00	-111,957.94	94.0%
58 SANITATION	-1,151,124	-1,151,124	-1,042,769.96	-101,809.31	.00	-108,354.04	90.6%
59 CEMETERY	-624,650	-624,650	-676,936.51	-77,342.70	.00	52,286.51	108.4%
61 COMPUTER MAINTENANCE	-41,328	-41,328	-41,768.89	-55.17	.00	440.89	101.1%
63 LIABILITY INSURANCE	-544,655	-544,655	-388,514.71	-2,871.15	.00	-156,140.29	71.3%
64 WORKERS' COMP INSURANCE	-283,670	-283,670	-248,462.07	-21,530.40	.00	-35,207.93	87.6%
72 RDA REVOLVING LOAN FUND	-208,248	-208,248	-452,419.38	-30,403.83	.00	244,171.38	217.3%
73 REDEVELOPMENT AGENCY	-1,143,113	-1,143,113	-1,171,968.24	-8,245.33	.00	28,855.24	102.5%
74 CEMETERY PERPETUAL CARE	0	0	-1,564,965.89	-13,885.84	.00	1,564,965.89	100.0%
78 LANDFILL CLOSURE	0	0	-13,468.08	-1,674.86	.00	13,468.08	100.0%
83 RAP TAX	-534,000	-534,000	-409,794.06	-47,954.15	.00	-124,205.94	76.7%
92 OPEB TRUST	0	0	-7,951.62	-1,879.80	.00	7,951.62	100.0%
99 INVESTMENT	0	0	741,736.24	-117,749.31	.00	-741,736.24	100.0%
GRAND TOTAL	-80,194,086	-80,194,086	-59,353,697.30	-5,721,398.59	.00	-20,840,388.70	74.0%

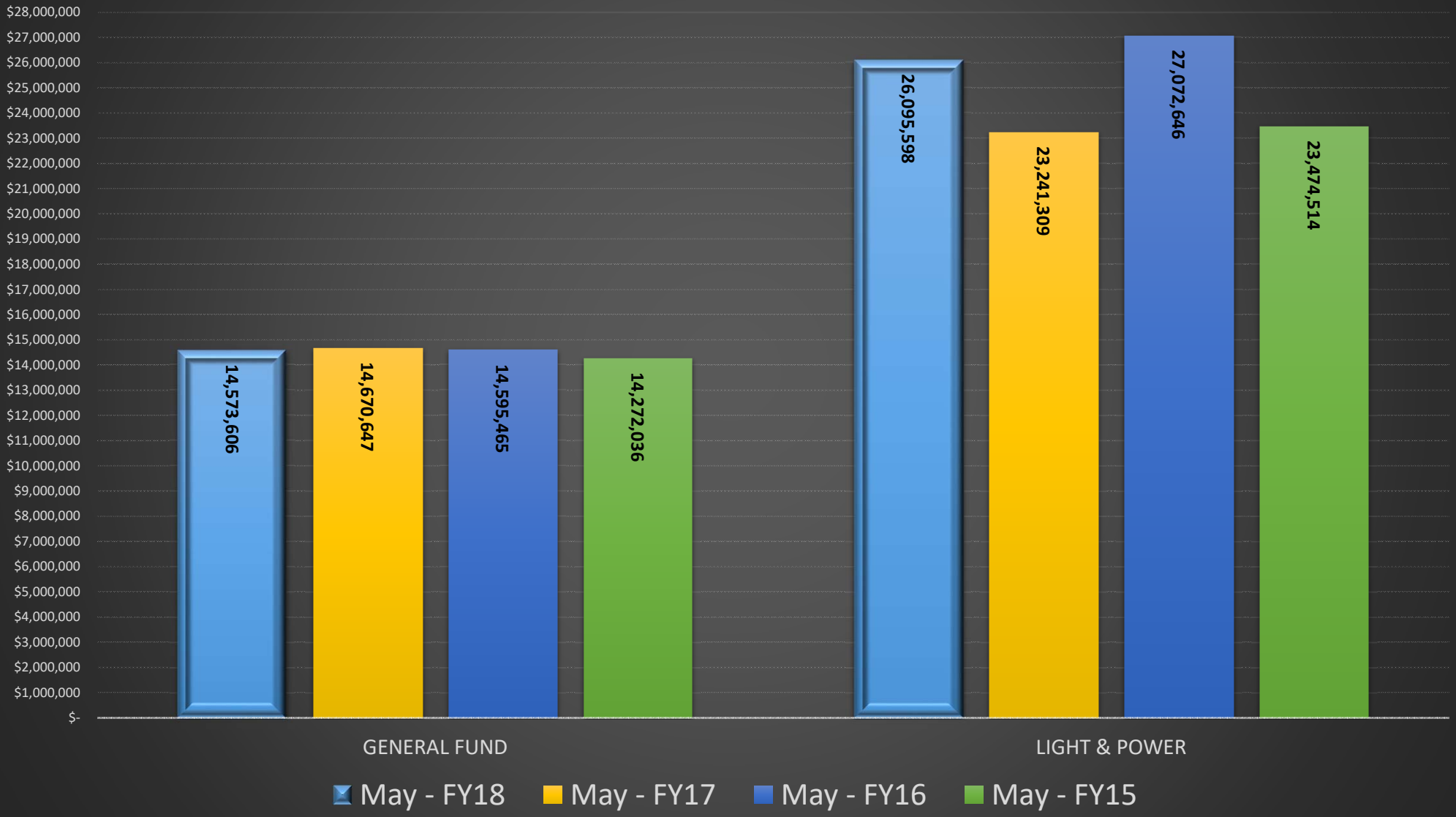
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General Fund Detailed Revenues

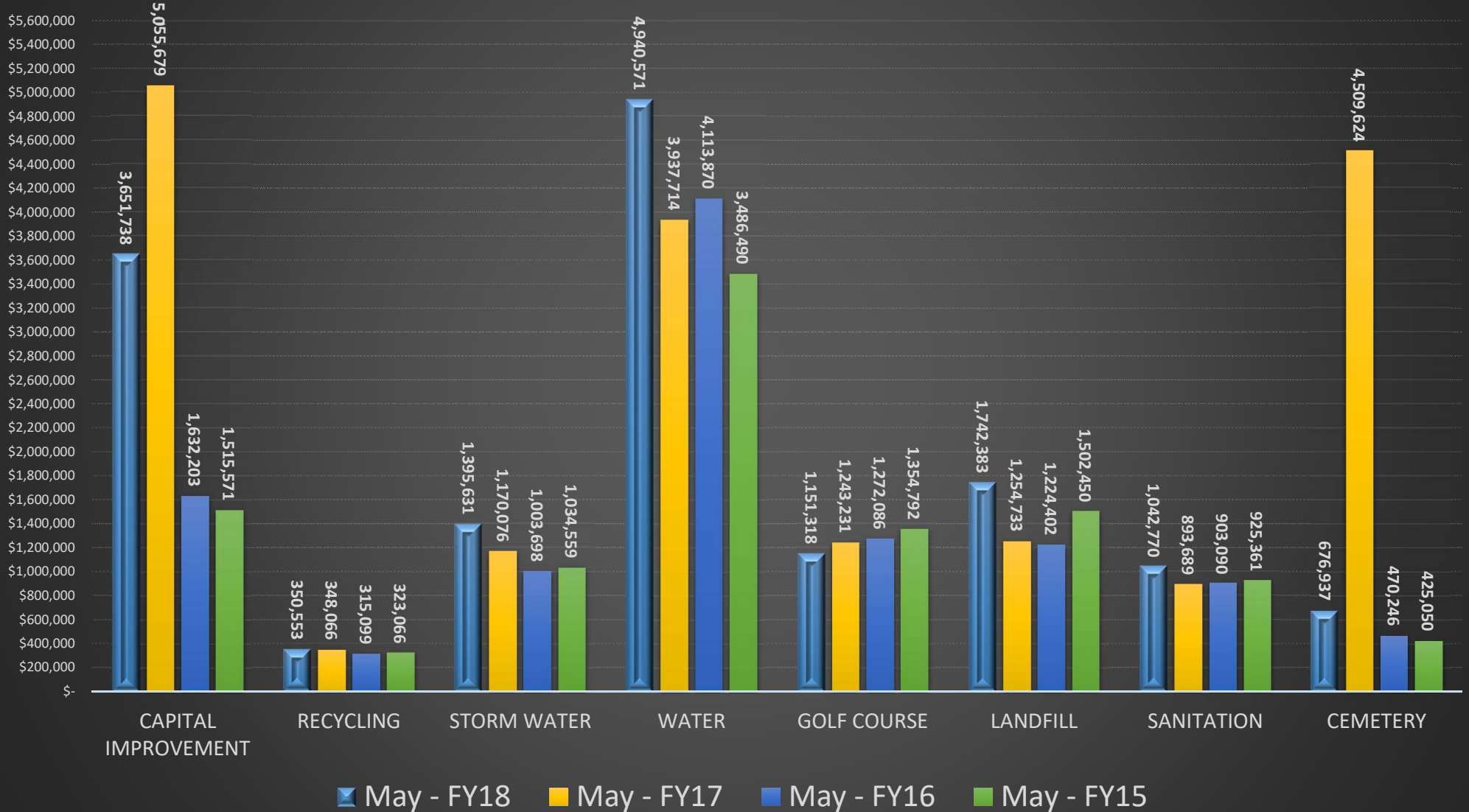
May 2018 YTD Revenues (Fiscal Year 2018) Compared to The 2018 Total Budget and The Revenues of the Same Timeframe of the Past Three Fiscal Years



May 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



May 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
MAY YTD EXPENSES - FY 2018

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FOR 2018 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	806,490	806,490	596,486.10	28,413.28	.00	210,003.90	74.0%
4120 Legal	294,824	294,824	246,294.72	20,025.51	.00	48,529.28	83.5%
4130 Executive	172,142	172,142	136,293.33	11,050.07	.00	35,848.67	79.2%
4134 Human Resources	136,428	136,428	124,091.42	9,935.41	.00	12,336.58	91.0%
4136 Information Technology	398,358	398,358	348,910.21	28,562.15	.00	49,447.79	87.6%
4140 Finance	396,647	396,647	334,096.78	22,622.01	.00	62,550.22	84.2%
4143 Treasury	141,849	141,849	92,497.73	-2,849.68	.00	49,351.27	65.2%
4160 Government Buildings	116,349	116,349	94,861.69	15,317.28	.00	21,487.31	81.5%
4210 Police	5,952,313	5,952,313	4,897,782.49	453,058.69	.00	1,054,530.51	82.3%
4215 Reserve Officers	10,000	10,000	5,431.47	108.65	.00	4,568.53	54.3%
4216 Crossing Guards	147,350	147,350	133,700.45	16,258.99	.00	13,649.55	90.7%
4217 PROS	349,483	349,483	296,075.09	30,906.06	.00	53,407.91	84.7%
4218 Liquor Control	39,025	39,025	48,764.79	26,533.33	.00	-9,739.79	125.0%
4219 Enhanced 911	595,000	595,000	495,639.45	45,469.48	.00	99,360.55	83.3%
4220 Fire	1,984,865	1,984,865	1,999,362.82	.00	.00	-14,497.82	100.7%
4410 Streets	3,181,095	3,181,095	2,363,505.23	187,267.41	.00	817,589.77	74.3%
4450 Engineering	682,766	682,766	555,784.47	46,656.24	.00	126,981.53	81.4%
4510 Parks	875,401	875,401	787,406.73	82,945.14	.00	87,994.27	89.9%
4610 Planning	305,315	305,315	202,360.77	15,122.65	.00	102,954.23	66.3%
TOTAL GENERAL FUND	16,585,700	16,585,700	13,759,345.74	1,037,402.67	.00	2,826,354.26	83.0%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	115	115	127.54	1.15	.00	-12.54	110.9%
TOTAL DEBT SERVICE	115	115	127.54	1.15	.00	-12.54	110.9%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	170,315	170,315	316.29	20.07	.00	169,998.71	.2%
TOTAL MUNICIPAL BUILDING AUTHORITY	170,315	170,315	316.29	20.07	.00	169,998.71	.2%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
MAY YTD EXPENSES - FY 2018

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FOR 2018 11

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	6,675,000	6,675,000	1,540,446.15	15,350.00	.00	5,134,553.85	23.1%
4136	Information Technology	40,000	40,000	9,827.31	.00	.00	30,172.69	24.6%
4140	Finance	17,640	17,640	16,342.36	1,553.05	.00	1,297.64	92.6%
4210	Police	443,000	443,000	176,435.00	2,000.00	.00	266,565.00	39.8%
4410	Streets	1,499,560	1,499,560	1,179,863.98	38,926.01	.00	319,696.02	78.7%
4510	Parks	1,000,000	1,000,000	859,695.65	15,876.64	.00	140,304.35	86.0%
	TOTAL CAPITAL IMPROVEMENT	9,675,200	9,675,200	3,782,610.45	73,705.70	.00	5,892,589.55	39.1%
48 RECYCLING								
4800	Recycling	421,254	421,254	350,695.88	35,439.32	.00	70,558.12	83.3%
	TOTAL RECYCLING	421,254	421,254	350,695.88	35,439.32	.00	70,558.12	83.3%
49 STORM WATER								
4900	Storm Water	1,601,305	1,601,305	938,625.96	59,038.42	.00	662,679.04	58.6%
	TOTAL STORM WATER	1,601,305	1,601,305	938,625.96	59,038.42	.00	662,679.04	58.6%
51 WATER								
5100	Water	9,305,863	9,305,863	6,015,434.48	635,689.20	.00	3,290,428.52	64.6%
	TOTAL WATER	9,305,863	9,305,863	6,015,434.48	635,689.20	.00	3,290,428.52	64.6%
53 LIGHT & POWER								
5300	Light & Power	34,500,206	34,500,206	23,151,059.47	1,788,890.74	.00	11,349,146.53	67.1%
	TOTAL LIGHT & POWER	34,500,206	34,500,206	23,151,059.47	1,788,890.74	.00	11,349,146.53	67.1%
55 GOLF COURSE								

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City of Bountiful, UT
MAY YTD EXPENSES - FY 2018

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FOR 2018 11

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,549,001	1,549,001	1,203,721.79	103,257.45	.00	345,279.21	77.7%
	TOTAL GOLF COURSE	1,549,001	1,549,001	1,203,721.79	103,257.45	.00	345,279.21	77.7%
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57	LANDFILL							
5700	Landfill	1,854,342	1,854,342	1,459,404.35	118,579.43	.00	394,937.65	78.7%
	TOTAL LANDFILL	1,854,342	1,854,342	1,459,404.35	118,579.43	.00	394,937.65	78.7%
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58	SANITATION							
5800	Sanitation	1,151,125	1,151,125	739,344.91	69,963.71	.00	411,780.09	64.2%
	TOTAL SANITATION	1,151,125	1,151,125	739,344.91	69,963.71	.00	411,780.09	64.2%
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59	CEMETERY							
5900	Cemetery	624,650	624,650	438,810.02	54,249.27	.00	185,839.98	70.2%
	TOTAL CEMETERY	624,650	624,650	438,810.02	54,249.27	.00	185,839.98	70.2%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	41,327	41,327	20,189.57	43.89	.00	21,137.43	48.9%
	TOTAL COMPUTER MAINTENANCE	41,327	41,327	20,189.57	43.89	.00	21,137.43	48.9%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	544,656	544,656	440,970.84	6,253.06	.00	103,685.16	81.0%
	TOTAL LIABILITY INSURANCE	544,656	544,656	440,970.84	6,253.06	.00	103,685.16	81.0%
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64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
MAY YTD EXPENSES - FY 2018

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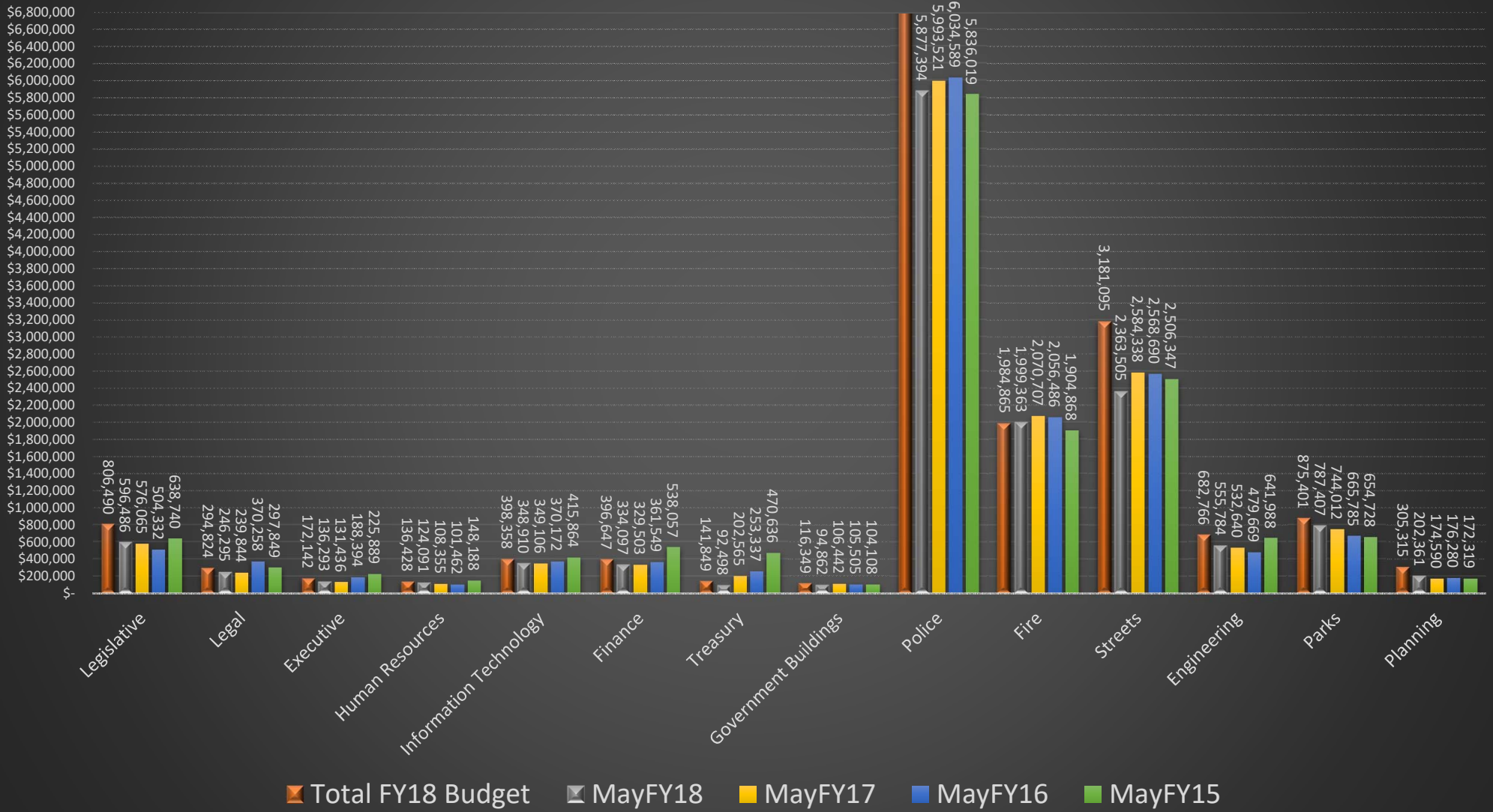
FOR 2018 11

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	283,670	283,670	193,752.22	24,460.04	.00	89,917.78	68.3%
	TOTAL WORKERS' COMP INSURANCE	283,670	283,670	193,752.22	24,460.04	.00	89,917.78	68.3%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	2,400	2,400	795,211.57	191.18	.00	-792,811.57*****%	
	TOTAL RDA REVOLVING LOAN FUND	2,400	2,400	795,211.57	191.18	.00	-792,811.57*****%	
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	3,621,184	3,621,184	287,380.55	7,834.02	.00	3,333,803.45	7.9%
	TOTAL REDEVELOPMENT AGENCY	3,621,184	3,621,184	287,380.55	7,834.02	.00	3,333,803.45	7.9%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	0	0	1,073.79	108.26	.00	-1,073.79	100.0%
	TOTAL CEMETERY PERPETUAL CARE	0	0	1,073.79	108.26	.00	-1,073.79	100.0%
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83	RAP TAX							
8300	RAP Tax	534,000	534,000	557,606.32	474,864.52	.00	-23,606.32	104.4%
	TOTAL RAP TAX	534,000	534,000	557,606.32	474,864.52	.00	-23,606.32	104.4%
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92	OPEB TRUST							
9200	OPEB Trust	0	0	42,540.38	3,940.48	.00	-42,540.38	100.0%
	TOTAL OPEB TRUST	0	0	42,540.38	3,940.48	.00	-42,540.38	100.0%
	GRAND TOTAL	82,466,313	82,466,313	54,178,222.12	4,493,932.58	.00	28,288,090.88	65.7%

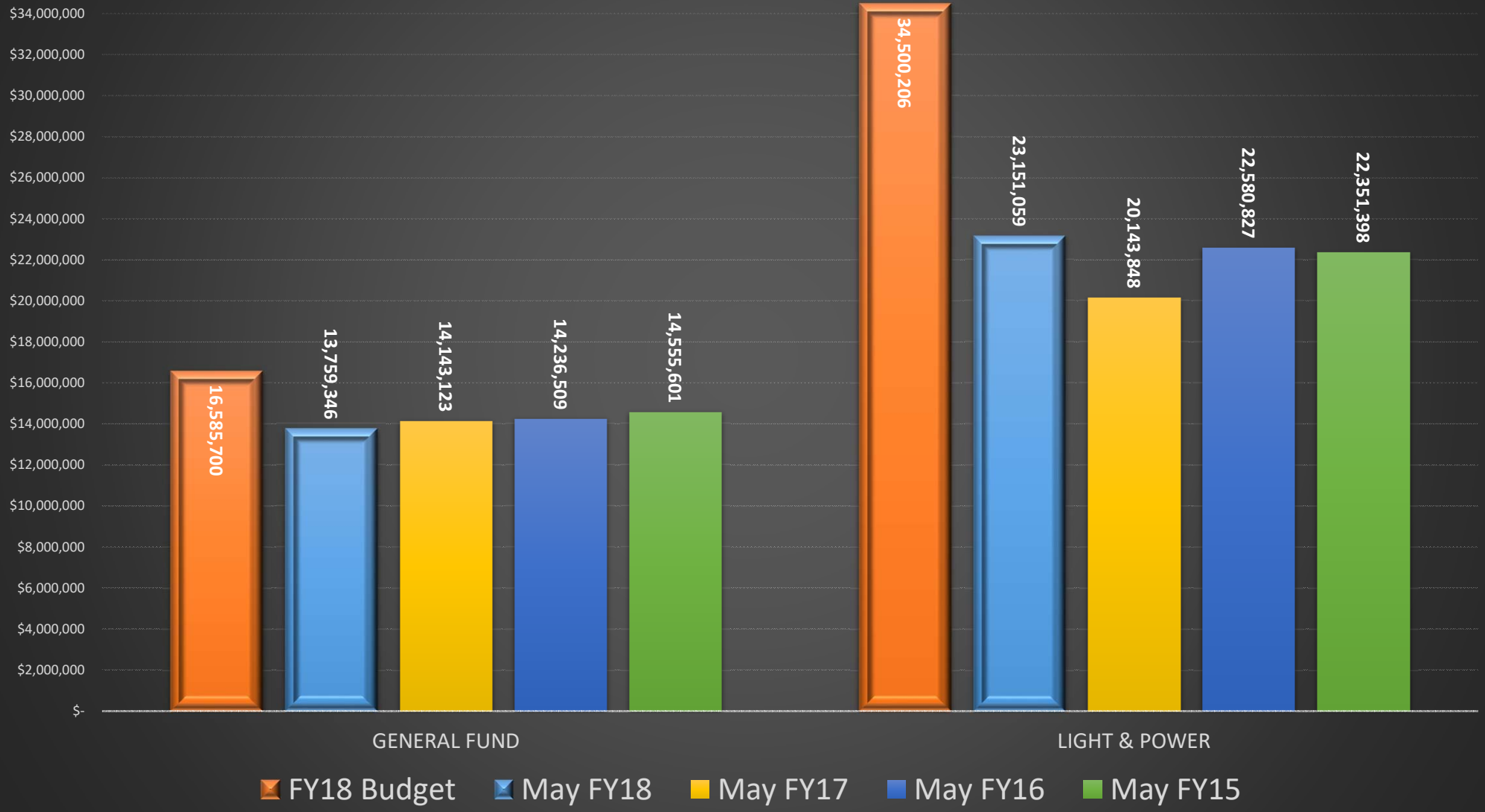
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General Fund Detailed Expenditures

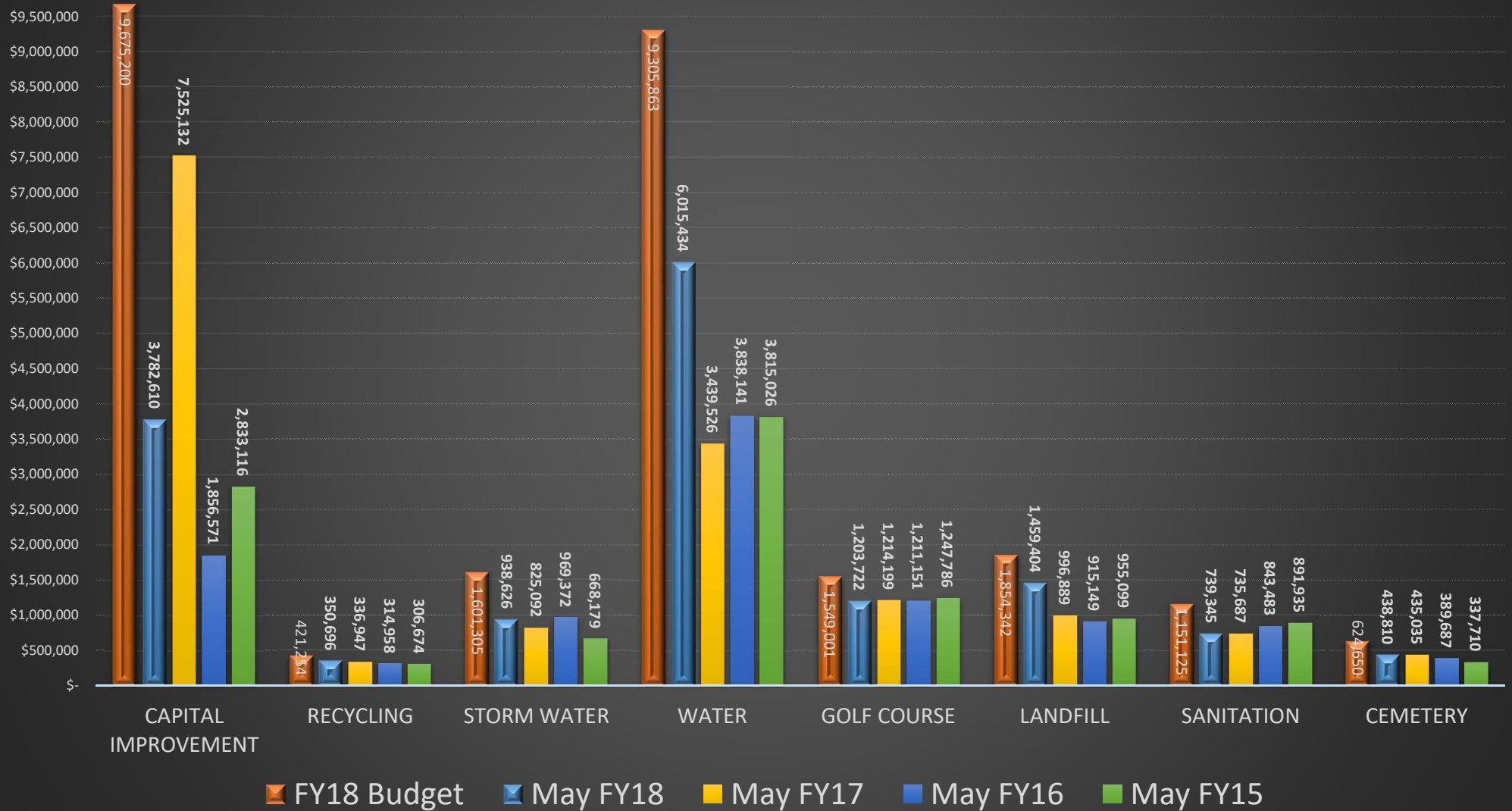
May 2018 Fiscal YTD Expenditures Compared to the Fiscal 2018 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



May 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



May 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report



Subject: Purchase of a 10 Wheel Dump Truck , Body, Plow System, Spreader & Hydraulics

Author: Jared Edge Fleet/Shop Supervisor

Department: Streets

Date: July 10, 2018

Background

The Street Department would like to replace one 10 wheel dump truck. The truck is used year round for snow removal, paving and road construction.

Analysis

Staff received three bids for the 10 wheel dump truck. After careful review, staff has selected the International 10 wheel dump truck from Rush Truck Center. This truck is the best value and fit because it has an additional 35 hp and 150 ft-lbf of torque. This gain supports the additional load demands of a wing plow system and provides for a longer engine life.

The results of the three bids are as follows:

Peterbilt of Utah	\$120,998.00
Mountain West Truck Center	\$109,877.00
Rush Truck Center	\$113,763.56

Staff received three bids for the body, spreader and plow system. Staff has selected the package offered by Semi-Service. It is the low bid and meets our specifications.

The results of the three bids are as follows:

Williamsen-Godwin	\$100,775.00
Legacy Equipment Company	\$106,408.00
Semi-Service	\$95,748.71

Department Review

This report was reviewed by the Street Department Director and the City Manager.

Recommendation

Staff recommends the Council approve the purchase of the International 10 wheel dump truck from Rush Truck Center for \$113,763.56 and the plow, body and hydraulics package from Semi-Service for \$95,748.71.

Significant Impacts

The Street Department FY 2019 budget for this truck is \$210,000.00. The actual impact for the International Truck with the Semi-Service Equipment installed is \$209,512.27.

Attachments

None (All contracts are available for review if desired.)

City Council Staff Report



Subject: Purchase of a Mastic Mixer with Auger (Pothole/ Crack Repair System)

Author: Jared Edge Shop/Fleet Supervisor

Department: Street

Date: July 10, 2018

Background

The Street Department would like to purchase one mastic mixer with auger to repair potholes and cracks. Mastic Mixers melt blocks of material and auger out hot asphalt to fill potholes and large cracks in the asphalt and concrete. This is a needed tool as we can use this year round and is a permanent repair. Cold mix is available in the winter time and is a temporary repair. Staff had the opportunity to demo this unit and was impressed with its results and performance.

Analysis

After extensive research staff determined that there is currently only one mastic mixer produced that is capable of dispensing the appropriate road mastic. The Maxwell Equipment Company has obtained the state bid for this mastic system. The cost for the equipment is:

Maxwell Equipment Company	\$61,222.61
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Department Review

This report was reviewed by the Street Department Director and the City Manager.

Recommendation

Staff recommends the Council approve the purchase of the Mastic Mixer with Auger from Maxwell Equipment Company for \$61,222.61.

Significant Impacts

The Street Department FY 2019 budget for the equipment is \$62,000.00. The actual cost:

One – Mastic Mixer with Auger	\$61,222.61
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Attachments

None (The contract is available for review if desired.)

City Council Staff Report



Subject: Purchase of a 29 Yard Side Loader Refuse Truck

Author: Jared Edge Shop/Fleet Supervisor

Department: Sanitation

Date: July 10, 2018

Background

The Sanitation Department would like to replace our 2011, 29 yard side loader refuse truck. This truck is used to collect and dump residential garbage.

Analysis

Staff requested three bids for a refuse truck chassis. Staff recommends the purchase of a Peterbilt chassis from Peterbilt of Utah. It meets our specifications and was the low bid. The bids were:

Mountain West Truck Center-	\$140,395.00
Peterbilt of Utah-	\$139,528.00
Mountain West Truck Center-	declined to bid on Volvo chassis

Staff received three bids for 29 yard side loader refuse bodies. Staff recommends the purchase of a Labrie body from Signature Equipment. It meets our specifications and was the low bid. The bids were:

Signature Equipment-	\$113,650.00 (Labrie Body)
McNeilus Truck & Manufacturing-	\$292,541.00 (McNeilus Body & Autocar Chassis Combination)
Legacy Equipment-	\$128,718.00 (Heil Body)

Department Review

This report was reviewed by the Sanitation Department Director and the City Manager.

Recommendation

Staff recommends the Council approve the purchase of a Peterbilt refuse chassis from Peterbilt of Utah for \$139,528.00 and a Labrie refuse body from Signature Equipment for \$113,650.00.

Significant Impacts

The Sanitation Department FY 2019 budget for the truck is \$300,000.00. The actual impact is \$253,178.00 for a Labrie Body installed on a Peterbilt Chassis.

Attachment

None (All contracts are available for review if desired.)

City Council Staff Report



Subject: Purchase of a Leaf/Debris Collector
Author: Jared Edge Shop/Fleet Supervisor
Department: Storm Water
Date: July 10, 2018

Background

The Storm Water Department would like to purchase one Leaf/Debris Collector to be used to collect leaves and other road debris. We use this equipment extensively in the fall to vacuum up the leaves and debris to keep debris out of the storm drains. Our shop will mount this unit on one of the retired sanitation truck chassis that we have saved for this purpose.

Analysis

After extensive research staff determined that there is currently only one product that meets our functional requirements. The Old Dominion Brush Company manufactures and sells this equipment. The cost for the equipment is:

Old Dominion Brush Company	\$63,546.25
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Department Review

This report was reviewed by the Storm Water Department Director and the City Manager.

Recommendation

Staff recommends the Council approve the purchase of the Leaf/Debris Collector from Old Dominion Brush Company for \$63,546.25.

Significant Impacts

The Storm Water Department FY 2019 budget for the equipment is \$65,000.00. The actual cost is:

One – Leaf/Debris Collector	\$63,546.25
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Attachments

None (The contract is available for review if desired.)

City Council Staff Report



Subject: Easement Release Request at 201 So. and
215 So. Moss Hill Drive
Author: Paul Rowland
Department: Engineering
Date: July 10, 2018

Background

Ms. Pam Kottke and Ms. Shelly Neilson are requesting a partial release of an easement along the east side of 201 So. and 215 So. Moss Hill Drive. All of the interested utilities have reviewed this request and agree that it is acceptable.

Analysis

In 1985 the Moss Hill Drive Subdivision was recorded including a 25' wide PUE across the east side of lots 6-11 (including 201 So. and 215 So. Moss Hill Drive). The easement was to cover an irrigation water line. Bountiful Irrigation has since installed a much more accessible pipe in the street and has totally abandoned the pipe running through the back yards.

The owners of lot 8 would now like to build a swimming pool in their back yard which would encroach on the big unused easement, and they are requesting the easement be reduced from 25 ft. to 7 ft. The owners of lot 7 would also like to participate in the reduction, anticipating that in the future they may also have plans for their yard that could encroach in the easement.

All of the utility companies that signed the subdivision plat, particularly the Irrigation Co., have reviewed the request and all have signed off on the release. A 7 ft. wide easement will remain, which is our standard with.

Department Review

This has been reviewed by the Engineering Department.

Significant Impacts

None

Recommendation

I recommend that the City Council approve this Easement Release and authorize the Mayor to sign the release document.

Attachments

A Lovely Color Aerial photo showing the location of the proposed release
Copy of the Release of Easement document signed by the City Engineer

Easement Release for
201 So. and 215 So. Moss Hill Drive



RELEASE OF EASEMENT

BOUNTIFUL, a municipal corporation, does hereby release a utility easement over, and under and across the following described property:

We respectfully request the reduction of the current utility easement of 25' down to 7' or less located on the EAST property line of 2 properties:

- 1. Lot 8, Moss Hill Drive Subdivision, according to the official plat thereof as recorded in the office of the Davis County Recorder, State of Utah
Property Address: 215 South Moss Hill Drive, Bountiful, Utah 84010 Land Serial Number: 04-108-0008
2. Lot 7, Moss Hill Drive Subdivision, according to the official plat thereof as recorded in the office of the Davis County Recorder, State of Utah
Property Address: 201 South Moss Hill Drive, Bountiful, Utah 84010 Land Serial Number: 04-108-0007

Supporting documents are attached.

UTILITY COMPANY APPROVAL

Please see attached notes & bounds description.

Table with utility company names and dates: Bountiful City Engineer (Date 7.3.18), Power Company (Date 6-25-18), Bountiful Irrigation (Date 6-27-2018), Questar Gas (Date 6-26-2018), Century Link (Date 6-25-18), Bountiful Water (Date 6/25/18), South Davis Sewer (Date 6/21/2018), Comcast Television (Date 6/22/2018)

Dated this _____ day of _____, _____

Mayor _____

Attest: _____

City Recorder

STATE OF UTAH)
County of Davis)

On the _____ day of _____, _____, personally appeared before me, _____, Mayor and _____, City Recorder of Bountiful, who each being by me duly sworn did say that the above instrument was signed in behalf of Bountiful City, municipal corporation, by authority of the City Council and they did each acknowledge to me that they executed the same.

Notary Public

Seal

Council Staff Report



Subject: Traffic Safety Committee Recommendations
Address: City wide
Author: City Engineer
Department: Engineering
Date: July 10, 2018

Background

Just prior to the July 10, 2018 meeting of the Bountiful City Council, the Bountiful Traffic Safety Committee met to discuss several items. A recommendation will be presented to the full Council based on decisions made at that meeting.

Analysis

The TSC will be discussing the following items:

Speed Limit and Warning Signs on Mill Street for Creekside Park

Stop Sign changes at the intersection of 200 West and 1800 South

Parking around Bountiful and Viewmont High Schools and possible changes to on-street parking

The TSC memos are attached for your review.

Department Review

This memo was prepared by Paul Rowland, City Engineer/Public Works Dir. and the items for consideration in the City Council meeting have been reviewed by the Traffic Safety Committee.

Recommendation

The items will be presented to the full Council with the recommendation from the Traffic Safety Committee.

Significant Impacts

The impacts of the items presented are listed on the individual memos.

Attachments

Full packet for the July 10, 2018 Traffic Safety Committee.

STREETS AND TRAFFIC SAFETY COMMITTEE MEETING

**Tuesday, July 10, 2018
6:00 P.M.**

NOTICE IS HEREBY GIVEN that the Streets and Traffic Safety Committee of Bountiful, Utah will hold a meeting in the Planning Conference room at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to the meeting. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Public Works Director at 801.298.6125. Notification at least 24 hours prior to the meeting would be appreciated.

AGENDA

1. Request for 25 MPH Speed Limit Signs on Mill Street near Creekside Park
2. Consider 4-Way Stop at 1800 South and 200 West while replacing vehicle damaged Flashing Stop Sign Assembly.
3. Changes to School Parking Restrictions on city streets around Viewmont and Bountiful High Schools.
4. Reports.

Traffic Safety Committee Staff Report



Subject: Installation of 25 MPH Speed Limit Signs and Playground Warning Signs on Mill Street near Creekside Park

Author: City Engineer, Paul Rowland

Date: July 10, 2018

Background

We have had requests to place Speed Limit Signs on Mill Street near the new Creekside Park. Because of concerns about the increased pedestrian use around the new park, speed studies have been done to verify the need for further traffic control.

Analysis

Mill Street is a street which has been receiving enforcement attention from the BPD for decades (personal experience, July 1972). Officer Turner Burningham received a well-deserved reputation for ticketing speeders on Mill Street from the late '60 into the '80s. A traffic volume and speed study was conducted on Thursday June 14 and showed an 85th percentile speed of just under 34 MPH. That is almost 10 MPH over the speed limit, indicating it would be appropriate to install 25 MPH speed limit signs along the street as a reminder to the 2,500-3,500 drivers traveling the road every day. Refer to the attached aerial photo for the proposed locations. Stepped up enforcement by a 21st century Turner Burningham would be helpful also if the Police manpower was available.

In addition to Speed Limit signs, the MUTCD has a warning sign for this type of application. The W15-1 Playground Warning sign is designed to warn motorists when there is a playground adjacent to the road and where pedestrians would be expected. Placing these warning signs at the east and west ends of the park would be appropriate.

Department Review

This has been reviewed by the City Engineer and Police Chief .

Significant Impacts

Hopefully drivers will more closely obey the speed limit.

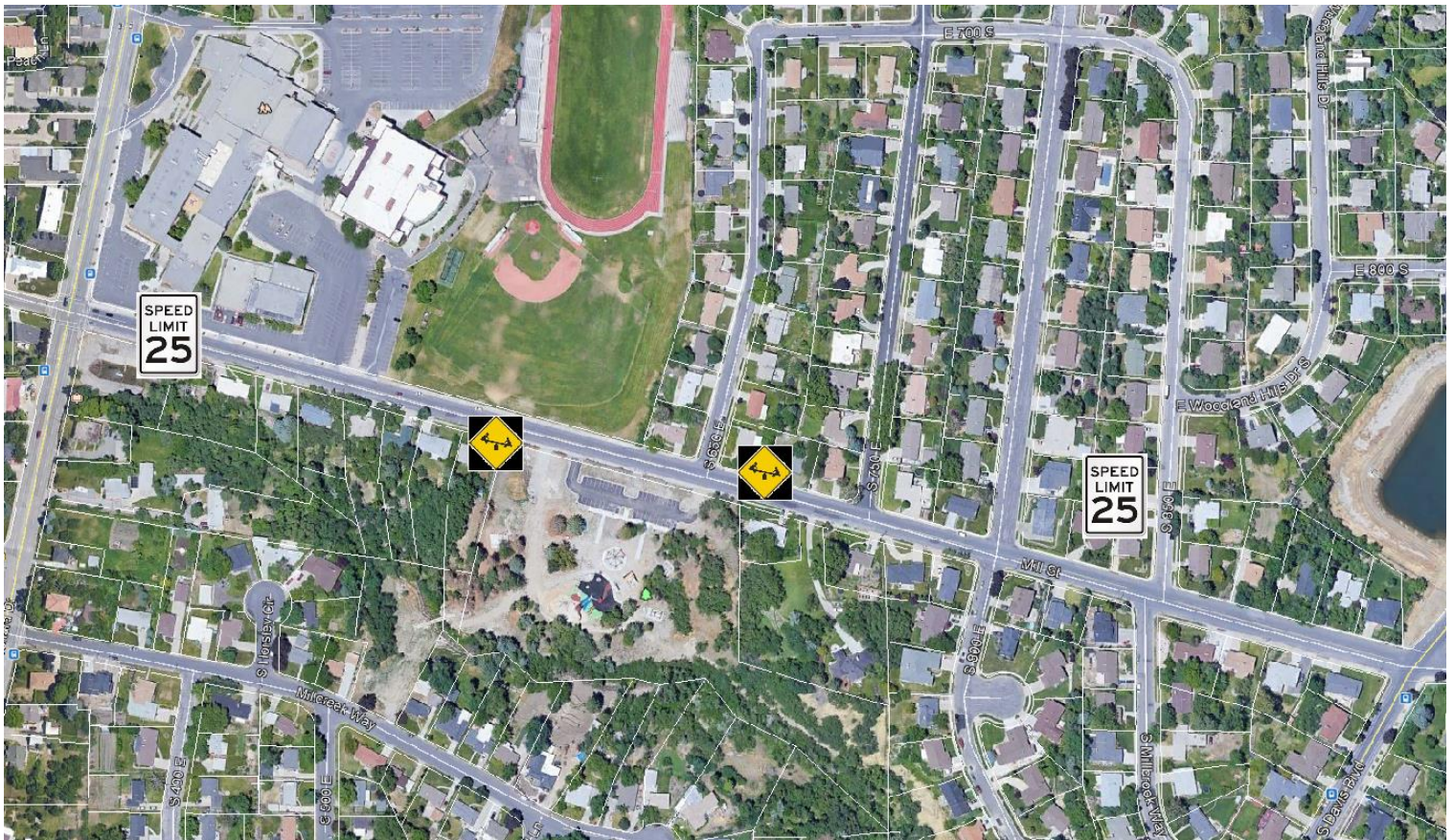
Recommended Action

Install 25 MPH Speed Limit Signs and Playground Warning Signs at the locations shown on the aerial photograph.

Attachments

Lovely Color Aerial Photo showing the location of the new speed limit and park warning signs.

Mill Street with 25 MPH and Playground Signs



Traffic Safety Committee Staff Report



Subject: Replace Flashing STOP Sign Assemblies with Blinking LED STOP Signs at 200 West 1800 South
Author: City Engineer, Paul Rowland
Date: July 10, 2018

Background

As the result of a traffic accident in mid-June, the city has the not so rare opportunity to replace the Stop sign assemblies at the intersection of 200 West and 1800 South. This intersection has traditionally had one of the highest Accident/million vehicle counts in the city, and we have gone through an entire evolution of sign changes in an attempt to make safer. New sign technology and the need to go to the next step in the progression are reasons to discuss a possible change in the traffic control at the intersection.

Analysis

Starting many years ago, the intersection of 1800 South and 200 West has been a traffic problem. Because there is really not a very high vehicle count moving through the intersection, even a few accidents make the accident/million count high. Although the number of accidents is not what would be considered statistically “out of control”, the accident counts are higher that we would expect.

The City has been through several steps in an attempt to make things safer at the intersection. An overhead flashing light was removed because N-S traffic would stop, then proceed to pull out in front of E-W traffic saying that they thought it was a 4 Way Stop. Accidents went down for a year. When we started seeing the same reports again, “Cross Traffic Does Not Stop” plaques were added to the stop sign posts. That worked for a while and then accidents went up again. Bigger signs with flashing beacons were added with the same kind of temporary reduction.

Since all of the previous steps have only resulted in a temporary reduction in accidents, it is time to review the next step, 4-Way Stop.

From the MUTCD:

“Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.”

A 4-Way Stop has not been considered in this location because the traffic on 1800 South is so much greater than 200 West, about double. However, the traffic on 1800 South decreased a few years ago when improvements were made along 2600 South, and the traffic on 200 West has slowly been increasing. Still the traffic on 1800 South is much higher. However, the MUTCD has some further guidance which I believe qualifies this intersection for the installation of a 4-Way Stop.

Again, from the MUTCD:

“The following criteria should be considered in the engineering study for a multi-way STOP sign installation:...

B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.”

A quick review of the crashes at the intersection shows that there have been 5 or more reported accidents in 6 of the last 10 years. The other years were when we installed new signage and the accident count went down. I believe that the installation of a 4-Way Stop is the appropriate next step in the progression of the intersection toward a safer place to travel.

In addition to making the intersection a 4-Way stop, I am proposing that new blinking LED signs be installed. The LED version of the blinking sign assembly is effective in drawing drivers attention to the fact that there is a stop, particularly on 1800 South which hasn't had a stop since the early '70's, when 1800 South was completed from 200 West to Main Street.

Department Review

This has been reviewed by the City Engineer and Police Chief .

Significant Impacts

The installation of new traffic control always causes accidents rates to change until the driving public gets used to the change. Installing a 4-Way stop may temporarily cause a few extra accidents, but with the blinking Stop assemblies, the learning time should be short.

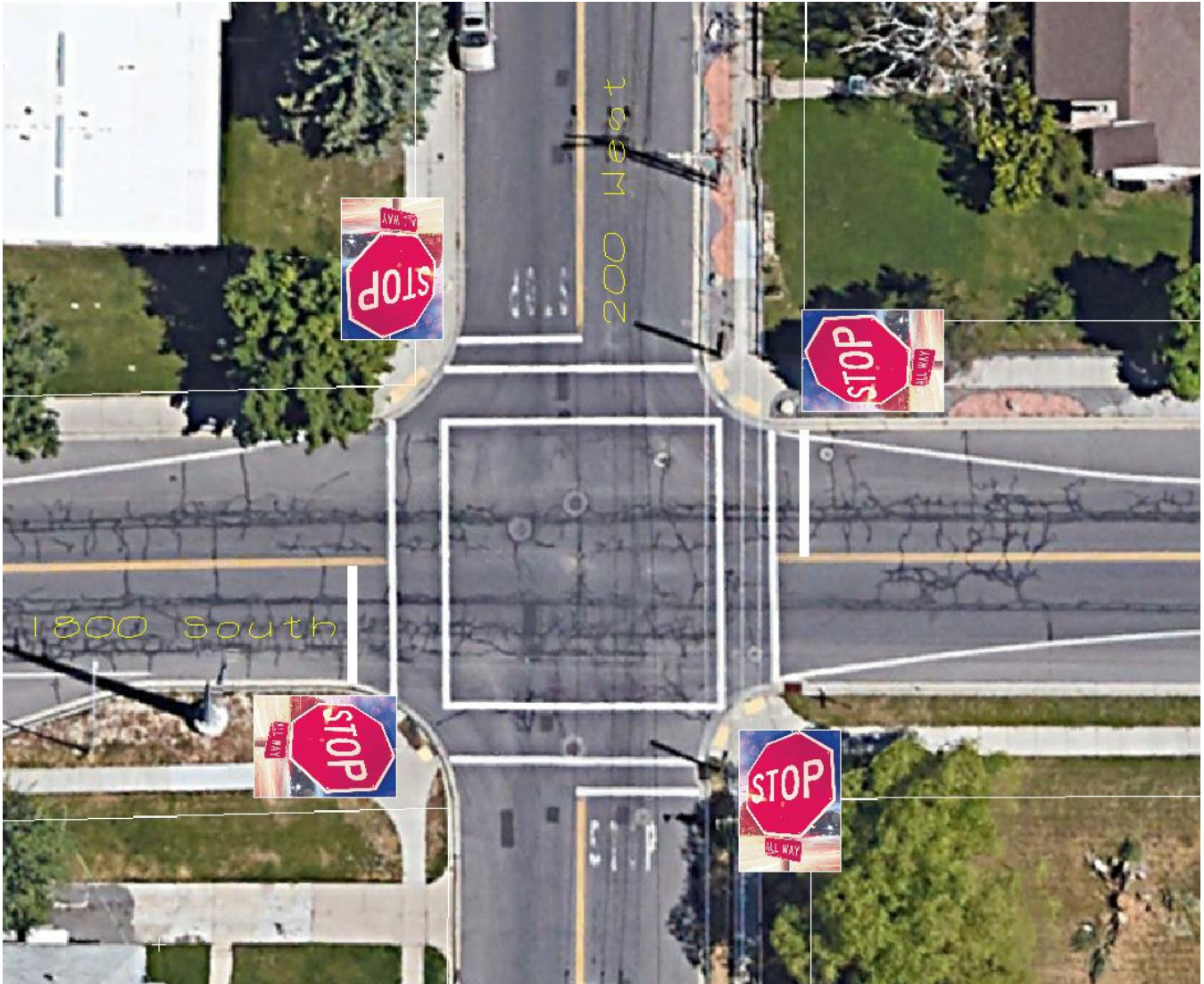
Recommended Action

Install 4 new blinking LED Stop signs making the intersection a 4-Way Stop.

Attachments

Lovely Color Aerial Photo showing the location of the 4-Way Stop and a photo of the blinking LED Stop Sign.

1800 South 200 West 4-Way Stop



Traffic Safety Committee Staff Report



Subject: Student Parking on City Streets near Bountiful High and Viewmont High
Author: City Engineer, Paul Rowland
Date: July 10, 2018

Background

Several years ago, on street parking problems around Bountiful's two high schools prompted the Council to take the somewhat drastic step of posting several streets with No Parking During School Hours signs. Fifteen years of experience has shown that the problem was not solved by that action, and in many cases just pushed the problem to new areas farther from the schools.

The construction of Farmington High (go Phoenix) will change the student populations at both Bountiful and Viewmont, and it will greatly change the area from which students are driving. With those changes in mind, this is the proper time to once again visit the problems caused by the students continuing to park and litter on city streets in front of private residences.

Analysis

A brief review of this problem shows that complaints about parking around our two high schools goes back to before 1997, and that the Council acted by approving the first No Parking During School Hours signs in 2000. At that time the residents were warned that enforcement would not be a priority and that the restrictions would apply to all parking, not just students. The TSC also reviewed that just such parking restrictions would force the problem into other neighborhoods farther from the schools. That indeed has been the case and additional signs and "No Parking" areas have been added over the years.

The problem continues and we find ourselves reviewing this problem again after more than two decades. Chief Ross will take the lead at the TSC Meeting in discussing our current situation and possible changes that can be made at the two schools. Items for the discussion will include:

- First signs put up over 18 years ago due to complaints
- Additional signs put up over the years as students have been pushed to outlying streets
- Additional requests for no parking signs are still being made
- The new Farmington High School opening in the fall will reduce student population in both schools

Some improvements have been made besides the No Parking signs as a result of ongoing discussions between residents, city and the school district over the past 15 years:

- Enforcement from school officers and patrol

- Parking space expanded due to remodeling at both high schools
- Ongoing student education
- City moved garbage pickup schedule earlier in the day to reduce congestion

As the City Staff tasked with responding to these concerns, we feel the current trajectory is unsustainable, and that we cannot sign our way out of this problem. There is a strong feeling that other solutions need to be found.

Chief Ross' discussion will include options from doing nothing to increasing parking on the school property to removing the school day No Parking areas. The Chief will also review previous interactions with the neighbors and discussions with the Davis School District and where the city sits in relation to this problem.

Department Review

This has been reviewed by the City Manager, City Engineer and Police Chief .

Significant Impacts

The impacts of this discussion will depend on the recommendation the TSC makes to the full Council, varying from no impact to the impact of once again allowing unrestricted parking on city streets around the schools.

Recommended Action

After reviewing the options, Staff recommends that the Traffic Safety Committee recommend to the full Council that the No Parking During School Hours areas be eliminated and the signs be removed after the Council has had an opportunity to gather comment from the affected public.

Attachments

Aerial Photo showing the Viewmont No School Day Parking areas
Aerial Photo showing the Bountiful High No School Day Parking areas

Viewmont High No School Day Parking Areas



Bountiful High No School Day Parking Areas



City Council Staff Report



**Subject: Agreement for Public Defender Services
between Bountiful City and the Law Firm of
Larsen, Larsen, Nash & Larsen**

Author: Clinton Drake

Department: Legal

Date: July 10, 2018

Background

The Sixth Amendment to the United States Constitution provides that in all criminal prosecutions the accused shall have a number of rights, including the assistance of counsel for his/her defense. The U.S. and Utah Constitutions, as well as the Utah Code guarantee the right to court-appointed counsel for criminal defendants that meet certain criteria. For years Attorney William (Bill) Albright has provided public defender legal services for indigent defendants appearing in the Bountiful District Court. Mr. Albright recently informed the City of his intent to wind down his law practice. This includes his public defender responsibilities with Bountiful City. As a result, the City sent out a Request for Proposals for Public Defender services.

Analysis

Bountiful City received five responses from various attorneys and law firms. Each proposal included responses to certain areas of interest common to criminal defense matters such as scope of representation, number of attorneys available to represent clients, conflicts, caseload management, and compensation. After careful consideration of these factors, as well as others, it was determined that the law firm of Larsen, Larsen, Nash & Larsen (Larsen Firm) should be selected for recommendation to the City Council. The Larsen Firm proposes that the City pay on a case by case basis at the following rates:

- \$150/case appointed by the Court. (Representation from appointment through plea, sentencing, or acquittal.)
- \$35/hearing assigned by the Court after conclusion. (Reviews, Probation Violations, etc.)
- \$2,500/year to be reserved for extraordinary costs such as investigation costs or witness fees.

This compensation structure is a departure from the monthly flat rate the City was paying to Mr. Albright in the past but is consistent with public defender practices throughout the State.

Department Review

This Staff Report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

Mr. Albright provided competent, quality representation at bargain rates for years. City Staff has long anticipated that upon Mr. Albright's departure, the City would incur a substantial increase in public defender legal fees. City staff has researched the various fee structures and rates for public defense fees throughout the State and has found that the proposed fees from the Larsen Firm are consistent with other cities.

For the fiscal year 2017-18, the average court appointments were approximately 7 per month. It is anticipated that the Court will appoint approximately 7 indigent defense cases per month and 1-2 hearing appointments per month. If the total court appointments remain consistent for this fiscal year there will be an approximate 67% increase in public defender fees. The City maintains a practice of seeking a recoupment order from the Court in cases that result in a plea or conviction. This leads to a portion of these public defender fees being reimbursed over time. For reference, to date, the City has received recoupment fees of approximately 48% for the prior fiscal year.

Recommendation

It is recommended that the City Council approve the Agreement for Public Defender Legal Services between Bountiful City and the Law Firm of Larsen, Larsen, Nash & Larsen.

Attachments

Copy of draft agreement available upon request.