

BOUNTIFUL CITY COUNCIL

TUESDAY, July 9, 2024

6:00 p.m. Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. General Plan discussion – Mr. Francisco Astorga p. 3

7:00 p.m. – Regular Meeting

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held on June 25, 2024 p. 17
4. Council reports
5. BCYC report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid on June 19 & 26, 2024 p. 25
 - b. May 2024 financial report p. 29
7. Consider approval of the preliminary/final architectural and site plan application for a change of use at 750 South Main Street, Suite 102 – Ms. Amber Corbridge p. 45
8. Consider approval of the preliminary/final architectural and site plan review for a change of use from a private school to salon suites at 146 West 300 South – Mr. Jonah Hadlock p. 51
9. Consider approval of the purchase of a PSA 1000 daily cover from LSC Environmental in the amount of \$115,888 – Mr. Charles Benson p. 59
10. Consider approval of the purchase of a Tana H555 Compactor from Humdinger Equipment Company and a full Gemini Dual-Antenna GPS System from GeoLogic in the total amount of \$1,198,575 – Mr. Charles Benson p. 61
11. Consider approval of the purchase of a Peterbilt 520 Chassis from Jackson Group Peterbilt and a Labrie Refuse Body from Signature equipment for sanitation in the total amount of \$378,988 – Mr. Charles Benson p. 63
12. Consider approval of the purchase of a Peterbilt 520 Chassis from Jackson Group Peterbilt and a Labrie Refuse Body from Signature equipment for recycling in the total amount of \$378,988 – Mr. Charles Benson p. 65
13. Consider approval of the purchase of two trucks from Rush Truck and two dump body & snowplow packages from Viking-Cives Manufacturing in the total amount of \$627,032 – Mr. Charles Benson p. 67
14. Consider approval of the purchase of a backhoe from RDO Equipment in the amount of \$154,343 – Mr. Charles Benson p. 69
15. Consider the approval of the purchase of a BrineMasters BM6 Brine Maker with removable controls from BrineMasters LLC in the amount of \$64,242 – Mr. Charles Benson p. 71
16. Consider approval of Resolution 2024-09 authorizing the submission of a RAP Tax ballot question to the residents of Bountiful City in the general election to be held on November 5, 2024 – Mr. Galen Rasmussen p. 73
17. Adjourn to an RDA meeting with a separate agenda


City Recorder

**City Council
Staff Report**



Subject: Work Session General Plan Direction:
Bountiful By Design Transportation and Circulation Element
& Active Transportation
Author: Francisco Astorga, AICP, Planning Director
Date: July 9, 2024

Background

The City Council has been having work session discussions during the last several months reviewing the current comprehensive general plan update. The updated general plan, Bountiful by Design, is intended to provide decision makers guidance in decision-making over the next 20 years.

During the May 28, 2024, City Council meeting, the Council held a work session discussion as the drafted Transportation Element was presented for feedback and direction. Council discussed whether active transportation should be its own element rather than being part of the transportation element. Council decided to evaluate this for future discussion. Council committed to go through the active transportation plan (ATP) document to identify principles they would want to incorporate into the proposed general plan.

Analysis

Staff requests that Council review the drafted Transportation Element and provide direction regarding the analysis provided in this Staff Report and reflected on the drafted Transportation Element where active transportation principles have been incorporated throughout the various proposed Guiding Principles, Goals, and **Actions**.

As currently drafted the Transportation and Circulation Element includes, as an addendum, the draft South Davis County Active Transportation Plan (ATP) document, which was prepared for Bountiful, Centerville, and North Salt Lake with funding and planning assistance from the Wasatch Front Regional Council (WFRC). The ATP is intended to serve as a guide to the City on how to design and prioritize road improvements to be conducive to multiple modes of transportation. The ATP was not intended to be adopted whole cloth; rather it contains general policy recommendations “that can provide guidance for each City to adopt their own policies that are tailored to its specific needs.” (ATP, p. 55). These general policy recommendations include:

- Complete Streets
- Street and Pathway Connectivity
- Walkable Parking Policy
- Amenity Requirements
- Walkable Activity Center Policies
- Multi-Modal Integration Recommendations
- Programs and Enforcement

Given the City’s built-out status that would affect future transportation connections, the City should spend efforts reviewing active transportation principles as the City is experiencing redevelopment opportunities based on the age of buildings and developments. Based on the

work of the planning consultant in collaboration with the various outreach efforts consisting of community interviews, outreach events (in-person and online), steering committee discussions, and Planning Commission City Council joint work sessions, drafted actions have produced related to transportation and circulation element, including active transportation, have been categorized into each Guiding Principle and Goal (as reviewed by Council). Staff has further reviewed these drafted actions, which have been aligned with active transportation general policy recommendations, as shown below:

- ❖ **Complete Streets.** Complete streets policies establish foundational policy support for all transportation modes and other uses of the street. See referenced goals and strategies from the drafted General Plan Transportation Element:
 - **Guiding Principle: A Welcoming Community For Everyone.**
 - Goal 1: Encourage the preservation and creation of welcoming and attractive neighborhoods.
 - *Action - Promote improvement and replacement of the urban tree canopy to enhance neighborhood walkability in summer months.*
 - *Action - Widen and/or buffer pedestrian facilities along high traffic roads. Pedestrian buffer efforts should be balanced with traffic flow needs and be cost effective.*
 - **Guiding Principle: A Connected Community with Complete Networks for Pedestrians, Bicycles, Transit, And Vehicles.**
 - Goal 1: Balance travel modes to move people safely and efficiently throughout the city.
 - *Action - Develop and apply complete street design principles for future roadway projects. Complete streets are streets designed to facilitate safe, comfortable, and efficient travel for all modes of transportation.*
 - Goal 2: Enhance access to and connectivity of non-motorized travel options.
 - *Action - Where appropriate and subject to Capital Improvement Plan budget allocation; consider adding bicycle facilities, such as bike lanes, physical buffers, etc.*
- ❖ **Street and Pathway Connectivity.** Street connectivity is especially beneficial for people on foot, bike, and other active modes. The shortening of distances between origins and destinations makes them walkable and bikeable. At the same time, connected networks disperse traffic and prevent major streets from becoming active transportation barriers. See referenced goals and strategies from the drafted General Plan Transportation Element:
 - **Guiding Principle: A Welcoming Community For Everyone.**
 - Goal 2: Support development of diverse housing choices.
 - *Action - Review network connectivity and gap closure in new projects by connecting existing development with future infill development areas..*
 - **Guiding Principle: A Connected Community with Complete Networks for Pedestrians, Bicycles, Transit, And Vehicles.**

- Goal 1: Balance travel modes to move people safely and efficiently throughout the city.
 - *Action - Consider implementing traffic calming and safety countermeasures to eliminate or reduce traffic related conflicts. Use temporary materials and pilot programs. Prioritizing locations of improvements should be data-driven with a focus on addressing potential collision hotspots.*
- **Guiding Principle: An Active Community with Diverse Outdoor Recreational Opportunities and Access to Our Mountain Backyard.**
 - Goal 2: Expand and connect mountain trail networks and connections with the urban trail network.
 - *Action - Identify priority connections especially at high use areas such as schools, parks, and downtown.*
 - *Action - Regularly evaluate goal attainment in the 2019 Trails Master Plan and evaluate potential barriers to action, including funding, staff, and community buy-in.*
 - *Action - Analyze bicycle and pedestrian safety countermeasures at intersections of possible conflict.*
- **Guiding Principle: An Efficient and Resilient Community with Effective Utilities and Robust Services.**
 - Goal 1: Maximize the resiliency and fiscal sustainability of community services and utilities.
 - *Action - Discourage high intensity development in the eastern urban fringe to minimize cost of utility installation, maintenance, and other City services.*
- **Guiding Principle: A Friendly Community with Lively Community Events, And Neighborly Connections.**
 - Goal 2: Enhance community identity by improving the appeal of key urban spaces.
 - *Action 2.4 - Analyze front setbacks and allow driveway consolidation for commercial uses to encourage pedestrian access.*
- ❖ **Walkable Parking Policy.** Automobile parking policy has a major impact on the ability for people to walk, bike, and use other active modes in an area. See referenced goals and strategies from the drafted General Plan Transportation Element:
 - **Guiding Principle: A Welcoming Community For Everyone.**
 - Goal 3: Consider opportunities that combine additional housing with effective transit service.
 - *Action - Analyze parking requirements surrounding high frequency transit areas*
 - **Guiding Principle: A Business-Friendly Community That Serves the Community with A Variety of Locally Focused Services, Shopping and Entertainment Options.**
 - Goal 3: Encourage land use regulations that support business opportunities and reduce barriers to commercial development.

- *Action - Analyze parking requirements in the Downtown area for retail and restaurant uses. Ensure parking is adequate but not overabundant.*
- *Action - Encourage the sharing of parking, particularly for adjacent uses with differing times of peak utilization.*

❖ **Amenity Requirements.** It is important to the creation of bikeable places to have quality “end-of-trip” and other supportive facilities. See referenced goals and strategies from the drafted General Plan Transportation Element:

- **Guiding Principle: A Friendly Community with Lively Community Events, And Neighborly Connections.**

- Goal 1: Invest in public spaces such as Main Street and City parks where the community can gather.
 - *Action - Consider installing secure and convenient bicycle parking in the public right-of-way near key destinations and transit facilities.*

❖ **Walkable Activity Center Policies.** Walkable centers should have a network of elements that create places comfortable and compelling for people. These include a foundation of streets designed for people rather than autos, land uses that emphasize destinations, density, and mixes of uses, connected streets and small blocks, human-scale development frontage, great pedestrian realms and streetscapes, and safe, short street crossings. See referenced goals and strategies from the drafted General Plan Transportation Element:

- **Guiding Principle: A Welcoming Community For Everyone.**

- Goal 3: Consider opportunities that combine additional housing with effective transit service.
 - *Action - Amend land use regulations to allow for higher density or new moderate income residential development in commercial or mixed-use zones near major transit investment corridors. (MIH Plan strategy 3).*

- ❖ **Guiding Principle: A Business-Friendly Community That Serves the Community with A Variety of Locally Focused Services, Shopping and Entertainment Options.**

- Goal 1: Spark investment and development in downtown through strategic infrastructure improvements.
 - *Action - Implement walkability improvements along Main Street. Improvements that reduce crossing distances such as curb extensions (bulb-outs) and mid-block crossings can foster a more inviting and connected experience for the Downtown area.*
 - *Action - Coordinate parking and travel lane improvements along historic Main Street with pedestrian enhancements.*

- **Guiding Principle: A Friendly Community with Lively Community Events, And Neighborly Connections.**

- Goal 3: Support events that bolster community identity, belonging, and build social capital.

- *Action - Consider temporary closures on 200 South from Main Street to 100 East in order to link Town Square to Main Street events.*

❖ **Multi-Modal Integration Recommendations.** Refers to ensuring that active transportation investments are coordinated and connected to the complementary networks of activity centers, transit, and other modes that may be used in an active transportation-based trip. See referenced goals and strategies from the drafted General Plan Transportation Element:

- **Guiding Principle: A Welcoming Community For Everyone.**
 - Goal 3: Consider opportunities that combine additional housing with effective transit service.
 - *Action - Partner with regional planning organizations to develop a plan for land development surrounding transit stops to incorporate long-term transportation and mobility considerations.*
- **Guiding Principle: A Connected Community with Complete Networks for Pedestrians, Bicycles, Transit, And Vehicles.**
 - Goal 2: Enhance access to and connectivity of non-motorized travel options.
 - *Action - Work with regional partners to identify a non-motorized (i.e. bicycle and pedestrian) corridor between communities.*
 - *Action - Work with regional partners including the county, UTA, and WFRC to develop strategies for increasing transit ridership and enhancing first-last mile access to the regional transportation system.*
 - Goal 3: Consider future multimodal transportation projects and initiatives in an updated transportation master plan.
 - *Action - Consider street designs that enhance comfort and safety for travelers of all modes of transportation.*

The drafted ATP contains model policy for Complete Streets, Street and Pathway Connectivity, and Walkable Parking, found in Appendix B. As indicated on the ATP document itself: “The recommendations in this [ATP] and its appendices may change as the cities within the study area change, as priorities shift, and as opportunities arise to complete project. The [ATP] should be considered a fluid document”. These model policies are extremely prescriptive regarding processes, applicability, authority designation, funding allocation, program development, etc. Staff does not recommend adopting these policies as written but rather using them as consideration guides that would allow the City to further explore purpose and content, while based on City resources, decide how to follow up on implementation based on the adopted goals and actions of the drafted element.

Department Review

This Staff Report was written by the Planning Director and reviewed by the City Manager.

Significant Impacts

None.

Recommendation

Staff requests that the Council provide input regarding the drafted Transportation and Circulation Element.

Attachments

1. Draft of the general plan Transportation and Circulation Element
2. Bountiful Street Master Plan

Transportation and Traffic Circulation

Introduction

How people move affects everyone who works, lives, and plays in Bountiful. Altogether this framework of connections represents an extremely large public investment. Regional and local connections are essential for a well-functioning city. A well-planned, safe, robust, and varied transportation system provides opportunities and choices for all modes of travel.

State Requirements Overview

The State of Utah requires cities to incorporate a transportation and traffic circulation element into a general plan per [Utah Code 10-9a-403](#). As a city without any major transit investment corridors, Bountiful’s general plan transportation element must address residential and commercial development in areas that will maintain and improve connections between housing, transportation, employment, education, recreation, and commerce. The transportation element should also correspond to the population projections, employment projections, and the land use element in the Plan.

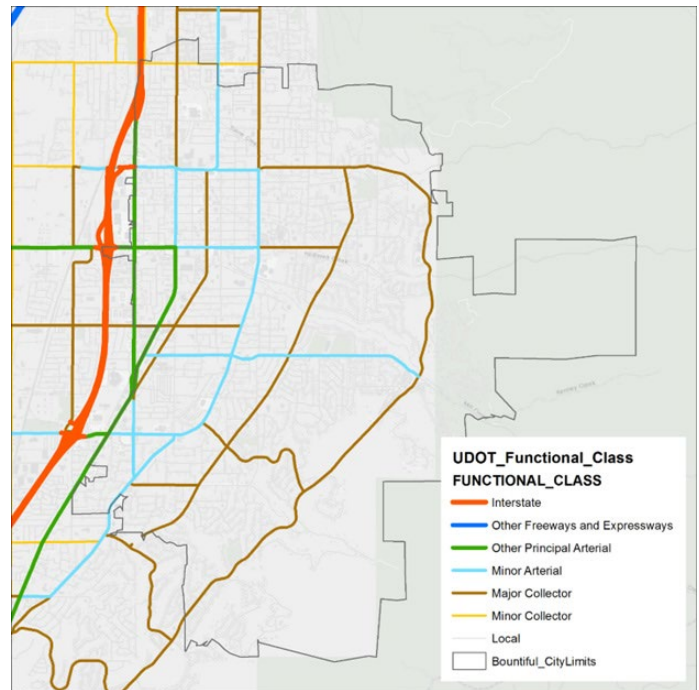
Context

Regional Connections

Bountiful has regional connections to Interstate 15. Three (3) exits/entrances service the area via 2600 South, 500 South, and 400 North/500 West. Bountiful has been included in a number of regional transportation plans including the [Wasatch Front Regional Council \(WFRC\) 2019-2050 Regional Transportation Plan](#) and the [South Davis County Active Transportation Plan](#).

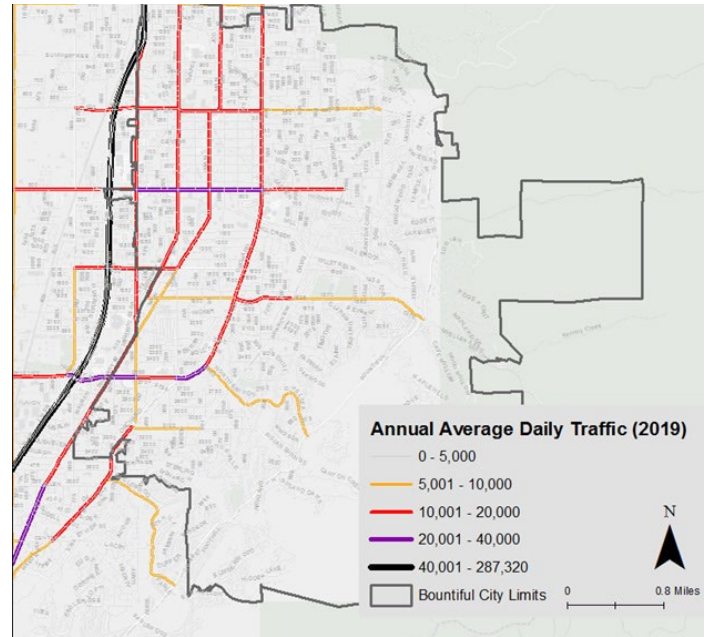
The WFRC Regional Transportation plan includes a proposed Davis-Salt Lake City Community Connector Bus Rapid Transit (BRT) which would run through and include stations in Bountiful.

Figure 1 Bountiful Roadways as identified by UDOT Functional Class Status



The Active Transportation Plan calls for the region partner to develop a connected walking and bicycling system to increase safety, and to improve health and air quality.

Figure 2 Traffic Average Daily Trips 2019



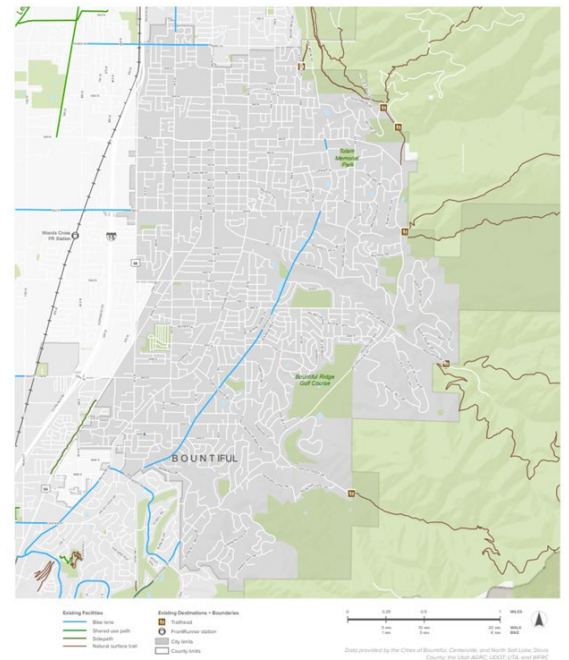
Connectivity

The street network within Bountiful varies with the topography. Lower and flatter elevations generally have high levels of connectivity that provide multiple route options with regularly spaced arterial and collector roadways. The street network becomes increasingly disconnected as the topography becomes steeper, particularly east of Orchard Drive.

Public Transportation

Public transportation services are available via Utah Transportation Authority (UTA). Bountiful’s current public transportation network includes two (2) all-day bus service routes (route 455 and 470), paratransit service, vanpool program, and a micro transit service (UTA On Demand). Regional commuter rail is located just beyond City limits at the Woods Cross FrontRunner station. UTA and other stakeholder Cities including Bountiful City have been working on a bus rapid transit (BRT) line through Bountiful along Main Street connecting Farmington (Station Park) to Salt Lake City (University of Utah). This new anticipated service uses specialized buses to efficiently transport large numbers of riders to their destinations. BRT service features many of the amenities of light rail, such as frequent service, traffic signal priority, ticket vending machines, shelters and benches, while providing transit at a lower-cost, connections with many other transportation lines, etc. The anticipated high-end BRT stations are to be located at 2600/Highway 89, Renaissance Towne Centre (approx.. 1600 South Main Street), and City Hall/County Library (approx. 700 South Main Street). The proposed BRT line would also have regular stops throughout the City.

Figure 3 Existing Bike Network



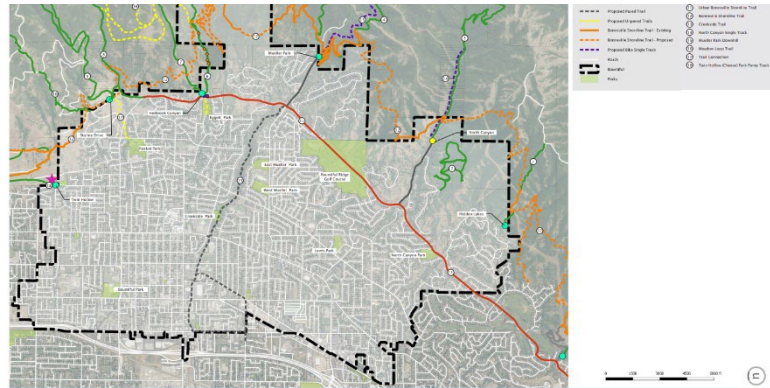
Bicycle Network

Bountiful has very limited bicycle infrastructure with less than five (5) miles in total bike lanes citywide. Most of this is a painted bike lane on Davis Boulevard which does not connect directly to other bike lanes within or outside of Bountiful. Another painted bike lane exists along 100 West from 400 North to 500 South (0.7 miles). There are currently no protected or grade separated bike lanes in the City.

Trails

Bountiful residents frequently cited *access to the outdoors* as one of the things they love about living in Bountiful. The City is settled within the foothills of the Wasatch Mountains, which has access to about forty (40) miles of existing recreational trails. These trails connect to and are anchored by a paved urban section of the Bonneville Shoreline Trail that follows Bountiful Boulevard. The 2019 Bountiful Trails Master Plan identifies additional areas for trail connections, primarily in the foothills, but also recommends an east-west paved trail that would enable direct trail access from the foothills to the west of the City. In total the current and proposed trail network would contain nearly sixty (60) miles of trails.

Figure 4 Planned Trails Network



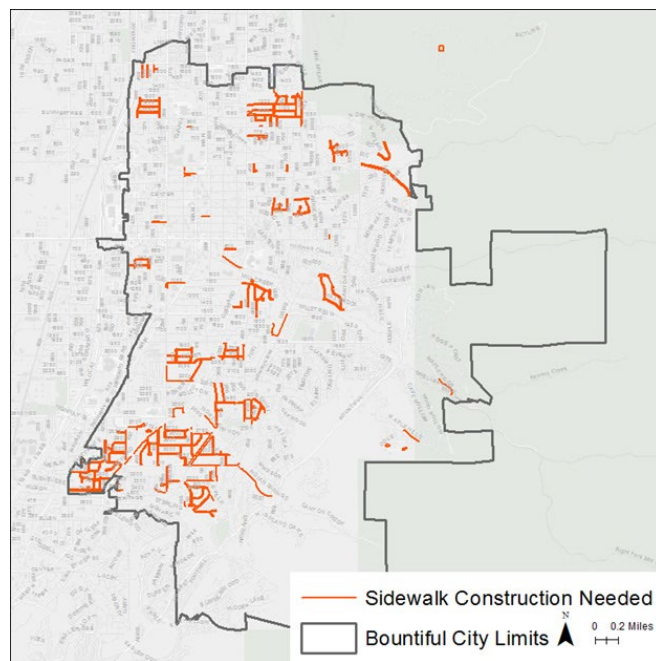
Pedestrian Network

Bountiful’s downtown area provides sidewalks and clearly marked crossings. The majority of Bountiful’s neighborhoods also provide sidewalks. There are some areas in the City which lack sidewalks as shown in Figure 5. Some of these areas were developed under County jurisdiction which were then annexed into the City. Walking along these neighborhoods without sidewalks may be harder for pedestrians.

Strategy

This Plan incorporates a guiding principle specifically targeted at transportation and traffic circulation: “A **Connected Community** with Complete Networks for Pedestrians, Bicycles, Transit, And Vehicles.” This plan underscores the importance of providing viable options for getting around to maximize access to housing, transportation, employment, education, recreation, and commerce. The benefits of creating a more balanced network of transportation options for people throughout the City include reducing motor vehicle related incidents and pedestrian risk, improving human health, reducing traffic congestion, creating a more desirable place to live, etc. The land use strategy of this Plan encourages increasing intensity of uses in areas that

Figure 5 Areas Without Sidewalks



are well connected. This is intended to maximize existing infrastructure and minimize travel distances.

Related goals and strategies

The following goals and strategies are included in the Plan and describe Bountiful’s efforts to further transportation and traffic circulation in the future:

Category	Description
Guiding Principle	A Welcoming Community For Everyone.
Goal 1	Encourage the preservation and creation of welcoming and attractive neighborhoods.
Action	Promote improvement and replacement of the urban tree canopy to enhance neighborhood walkability in summer months. ATP General Recommendation: Complete Streets.
Action	Widen and/or buffer pedestrian facilities along high traffic roads. Pedestrian buffer efforts should be balanced with traffic flow needs and be cost effective. ATP General Recommendation: Complete Streets.
Goal 2	Support development of diverse housing choices.
Action	Review network connectivity and gap closure in new projects by connecting existing development with future infill development areas. ATP General Recommendation: Street and Pathway Connectivity.
Goal 3	Consider opportunities that combine additional housing with effective transit service.
Action	Amend land use regulations to allow for higher density or new moderate income residential development in commercial or mixed-use zones near major transit investment corridors. (MIH Plan strategy 3). ATP General Recommendation: Walkable Activity Center Policies.
Action	Partner with regional planning organizations to develop a plan for land development surrounding transit stops to incorporate long-term transportation and mobility considerations. ATP General Recommendation: Multi-Modal Integration.
Action	Analyze parking requirements surrounding high frequency transit areas. ATP General Recommendation: Walkable Parking.
Guiding Principle	A Business-Friendly Community That Serves the Community with A Variety of Locally Focused Services, Shopping and Entertainment Options.
Goal 1	Spark investment and development in downtown through strategic infrastructure improvements.
Action	Implement walkability improvements along Main Street. Improvements that reduce crossing distances such as curb extensions (bulb-outs) and

	<p>mid-block crossings can foster a more inviting and connected experience for the Downtown area.</p> <p>ATP General Recommendation: Walkable Activity Center Policies.</p>
Action	<p>Coordinate parking and travel lane improvements along historic Main Street with pedestrian enhancements.</p> <p>ATP General Recommendation: Walkable Activity Center Policies.</p>
Goal 3	Encourage land use regulations that support business opportunities and reduce barriers to commercial development.
Action	<p>Analyze parking requirements in the Downtown area for retail and restaurant uses. Ensure parking is adequate but not overabundant.</p> <p>ATP General Recommendation: Walkable Parking.</p>
Action	<p>Encourage the sharing of parking, particularly for adjacent uses with differing times of peak utilization.</p> <p>ATP General Recommendation: Walkable Parking.</p>
Guiding Principle	A <u>Connected Community</u> with Complete Networks for Pedestrians, Bicycles, Transit, And Vehicles.
Goal 1	Balance travel modes to move people safely and efficiently throughout the city.
Action	<p>Consider implementing traffic calming and safety countermeasures to eliminate or reduce traffic related conflicts. Use temporary materials and pilot programs. Prioritizing locations of improvements should be data-driven with a focus on addressing potential collision hotspots.</p> <p>ATP General Recommendation: Street and Pathways Connectivity.</p>
Action	<p>Develop and apply complete street design principles for future roadway projects. Complete streets are streets designed to facilitate safe, comfortable, and efficient travel for all modes of transportation.</p> <p>ATP General Recommendation: Complete Streets.</p>
Goal 2	Enhance access to and connectivity of non-motorized travel options.
Action	<p>Work with regional partners to identify a non-motorized (i.e. bicycle and pedestrian) corridor between communities.</p> <p>ATP General Recommendation: Multi-Modal Integration.</p>
Action	<p>Work with regional partners including the county, UTA, and WFRC to develop strategies for increasing transit ridership and enhancing first-last mile access to the regional transportation system.</p> <p>ATP General Recommendation: Multi-Modal Integration.</p>
Action	<p>Where appropriate and subject to Capital Improvement Plan budget allocation; consider adding bicycle facilities, such as bike lanes, physical buffers, etc.</p>

	ATP General Recommendation: Complete Streets.
Goal 3	Consider future multimodal transportation projects and initiatives in an updated transportation master plan.
Action	Consider street designs that enhance comfort and safety for travelers of all modes of transportation. ATP General Recommendation: Multi-Modal Integration.
Guiding Principle	An Active Community with Diverse Outdoor Recreational Opportunities and Access to Our Mountain Backyard.
Goal 2	Expand and connect mountain trail networks and connections with the urban trail network.
Action	Identify priority connections especially at high use areas such as schools, parks, and downtown. ATP General Recommendation: Street and Pathways Connectivity.
Action	Regularly evaluate goal attainment in the 2019 Trails Master Plan and evaluate potential barriers to action, including funding, staff, and community buy-in. ATP General Recommendation: Street and Pathways Connectivity.
Action	Analyze bicycle and pedestrian safety countermeasures at intersections of possible conflict. ATP General Recommendation: Street and Pathways Connectivity
Guiding Principle	An Efficient and Resilient Community with Effective Utilities and Robust Services.
Goal 1	Maximize the resiliency and fiscal sustainability of community services and utilities.
Action	Discourage high intensity development in the eastern urban fringe to minimize cost of utility installation, maintenance, and other City services. ATP General Recommendation: Street and Pathways Connectivity
Guiding Principle	A Friendly Community with Lively Community Events, And Neighborly Connections.
Goal 1	Invest in public spaces such as Main Street and City parks where the community can gather.
Action	Consider installing secure and convenient bicycle parking in the public right-of-way near key destinations and transit facilities. ATP General Recommendation: Amenity Requirements.
Goal 2	Enhance community identity by improving the appeal of key urban spaces.
Action	Analyze front setbacks and allow driveway consolidation for commercial uses to encourage pedestrian access. ATP General Recommendation: Street and Pathways Connectivity.

Goal 3	Support events that bolster community identity, belonging, and build social capital.
Action	Consider temporary closures on 200 South from Main Street to 100 East in order to link Town Square to Main Street events. ATP General Recommendation: Walkable Activity Center Policies.

Minutes of the
BOUNTIFUL CITY COUNCIL
June 25, 2024 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Richard Higginson, Matt Murri, Cecilee Price-Huish
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	City Attorney	Brad Jeppsen
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	Chief of Police	Ed Biehler
	Parks Director	Brock Hill
	Asst. City Engineer	Todd Christensen
	Recording Secretary	Maranda Hilton

Excused:	Councilmember	Jesse Bell
	City Engineer	Lloyd Cheney

Mayor Harris called the meeting to order at 6:03 p.m. and welcomed those in attendance.

COMMUNITY GARDEN DISCUSSION – MR. GARY HILL

Mr. Gary Hill introduced the topic and turned the time over to Councilmember Cecilee Price-Huish to lead the discussion.

Councilmember Price-Huish discussed some of her research into community gardens and her reasons for desiring to create one in Bountiful. She showed that gardens improve a community and contribute to the health of its population, both physically and mentally. As she visited community gardens around Utah, she saw that almost all the plots were full, showing that there is a great interest and need for these spaces. She added that some cities offer free plots but most charge a nominal fee to help offset costs; and there are many other ways to fund a garden, like grants, fundraising, RAP tax grants, or taking out of the parks budget or making it a legislative line item. She asked her colleagues to move forward and commit to the opening of a community garden in 2025.

Councilmember Bradshaw thanked Councilmember Price-Huish for all of the research she did about gardens and for her interest and enthusiasm for starting a garden in Bountiful. She voiced her concern for the strain that would likely be placed on the Parks Department, and asked that the Council be thoughtful about how much has been added to their workload over the past few years with new parks and City events getting larger.

1 Councilmember Murri echoed Councilmember Bradshaw’s comments, saying that he is in
2 support of having a community garden if it doesn’t place extra strain on staff or cost the City money.

3 Councilmember Higginson agreed with his colleagues that the City should have very limited
4 involvement so it does not burden the Parks Department.

5 Councilmember Price-Huish said that a garden does not need to be very big or anything more
6 than land and water. She explained that after the initial set-up of irrigation, the City could hand it off
7 to a garden coordinator who oversees everything and perhaps gets compensated a bit.

8 Councilmember Higginson said he believes the ideal would be for a grassroots group to be in
9 charge from the outset and for the City to not be involved.

10 Councilmember Bradshaw agreed that she would be comfortable if those who want to engage
11 in a community garden are the ones who design and plan and manage it. She feels the City should
12 take a completely passive role.

13 Councilmember Price-Huish said she agrees but feels that the City would at the very least
14 need to offer places that can be used and give some guidance.

15 Mr. Brock Hill was asked to give his opinion on the Parks Department’s capacity to help. He
16 explained how, even being fully staffed at the moment, his department is struggling with maintenance
17 of the parks. He explained that many of his full-time staff are new to parks maintenance and
18 irrigation and it takes time to train them. He also said that the other events his department helps out
19 with keep getting bigger and more complicated, like the Farmer’s Market, and it all takes away from
20 them being able to keep the Parks in good shape, especially this time of year. Trails maintenance will
21 be ramping up this coming year as well, now that more trails and trailheads have been built. He said
22 that a community garden would cut into their resources even more, and he is not sure if it is possible.

23 Mayor Harris thanked him for his candor. She suggested the Council discuss possible
24 locations and the details on another night since they were running out of time. They agreed it was a
25 good idea to take the time to discuss it more, since it was too late to start a garden this year anyway.

26
27 **RAP TAX REAUTHORIZATION DISCUSSION – MR. GALEN RASMUSSEN**

28 Mr. Galen Rasmussen presented the option to reauthorize the RAP tax to the Council, saying
29 that if they do not reauthorize it, it will expire in April 2026.

30 Councilmember Higginson said he thinks it a good idea to put it on the ballot and let the
31 residents decide if they want to tax themselves for those kinds of projects.

32 The other Councilmembers agreed.

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34 The work session ended at 7:00 p.m.

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Regular Meeting – 7:00 p.m.
City Council Chambers

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|----------|---------------------|---|
| Present: | Mayor | Kendalyn Harris |
| | Councilmembers | Kate Bradshaw, Richard Higginson, Matt Murri, Cecilee Price-Huish |
| | City Manager | Gary Hill |
| | Asst. City Manager | Galen Rasmussen |
| | City Attorney | Brad Jeppsen |
| | Finance Director | Tyson Beck |
| | Asst. City Engineer | Todd Christensen |
| | Parks Director | Brock Hill |
| | Power Director | Allen Johnson |
| | Chief of Police | Ed Biehler |
| | Recording Secretary | Maranda Hilton |
| Excused: | Councilmember | Jesse Bell |
| | City Engineer | Lloyd Cheney |
| | Planning Director | Francisco Astorga |

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Harris called the meeting to order at 7:03 p.m. and welcomed those in attendance. Ms. Mariana Harper led the Pledge of Allegiance and Pastor Joshua Knight, Flourishing Grace Church, offered a prayer.

PUBLIC COMMENT

Public comment was opened at 7:06 p.m.

Mr. Steven Joy (36 East 1000 South) said he sees the value in having a community garden and knows there is a lot of expertise available online and through Wasatch Community Gardens. He also suggested the City offer smaller plots of land around town instead of one larger lot.

Ms. Elizabeth Worsham (137 West 2900 South) said she owns a cut flower business and teaches gardening classes at Loveland Greenhouses in Woods Cross and she sees how much interest people have right now in learning to grow things; both vegetables and flowers. She feels there are plenty of empty spaces around Bountiful that could be beautified and used for gardening.

Ms. Mariana Harper (1076 Sunset Drive) said she is very excited about the idea of Bountiful having a community garden and sees there is a need, especially as the number of renters increases everywhere. She thinks a community garden would help improve our community by helping people develop a deep love of and investment in this community, and then stay here long-term.

Ms. Joy Ames (247 South 100 East) said she recently started a Bountiful Garden Club, and she sees a big interest, especially from people who want to help their own food security. As produce

1 prices continue to rise, it is harder to find good quality, organic food. She also feels it would
2 contribute to a sense of community and she would love to be part of making the community garden a
3 reality.
4

5 Public comment was closed at 7:14 p.m.
6

7 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD JUNE 11, 2024**

8 Councilmember Price-Huish made a motion to approve the minutes from June 11, 2024, and
9 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers
10 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
11

12 **COUNCIL REPORTS**

13 Councilmember Price-Huish thanked the members of the BCYC for all their help with the
14 summer festivals and events going on right now. She also reported on the Power Commission
15 meeting that morning, saying that PacifiCorp announced on May 15th they will be increasing their
16 transmission rates by 45% effective June 1, which was not welcome news, but she thanked the Power
17 Department Director for how thoughtful he is about power resources and helping save the City
18 money.

19 Mayor Harris reported that the South Davis Sewer District voted to increase their fees by
20 \$8.00. Costs of operation have increased significantly, and the fee increase was seen as necessary to
21 keep up with changing restrictions, pay for the bond on their North Plant upgrades, and stay
22 competitive with employee compensation.

23 Councilmember Bradshaw reported that the Governor signed HB3004, effective immediately,
24 which addressed some of the more pressing concerns about the IPA power plant project. She also
25 reported that the South Davis Recreation District board has extended offers to two new board
26 members who will be sworn in at the July board meeting. Lastly, the Utah Outdoor Adventure
27 Commission will be looking for volunteers to serve on some new committees that will help
28 implement the statewide recreation master plan that was just completed. Any interested party should
29 apply before July 31.

30 Councilmember Higginson did not have a report.

31 Councilmember Murri reported that the summer concert series has started, and he is excited
32 about the excellent lineup of artists coming this year. The first concert was well attended.
33

34 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID ON JUNE 5**
35 **& 12, 2024**

36 Councilmember Higginson made a motion to approve the expenditures paid June 5 & 12,
37 2024, and Councilmember Price-Huish seconded the motion. The motion passed with
38 Councilmembers Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
39

40 **ANNUAL FRAUD RISK ASSESSMENT PRESENTATION – MR. TYSON BECK**

41 Mr. Tyson Beck explained that the State Auditor’s Office requires governments to do a fraud
42 risk assessment each year. The assessment is in the form of a checklist, which assigns points based on
43 yes or no answers, and gives the municipality a score. Bountiful City has completed the assessment
44 and received a score of 335/395, placing the City in the “Low Risk” category. He iterated that the
45 City has always taken fraud mitigation very seriously and has many processes in place for the
46 purpose of reducing the risk of fraud at the City.

1 Mr. Beck also explained that he has been wanting to implement a policy that would satisfy
2 item 4 on the checklist since the Council talked about it last year but was unable to devote the
3 required time to making it a meaningful policy. Councilmember Price-Huish asked him if he has
4 talked to any other cities about how they satisfy item 4. Mr. Beck said he had not, but he thought it
5 was a great idea.

6 Mr. Beck lastly explained that, similar to last year, staff does not feel that creating an internal
7 audit function or committee will have benefits that outweigh the costs and have chosen to not
8 implement those ideas.
9

10 **CONSIDER APPROVAL OF THE BID FROM M.C. GREEN & SONS, INC. EXTENDING**
11 **THE CONTRACT FOR THE WATER LINE REPLACEMENT AT THE UNIT PRICES**
12 **SUBMITTED IN THE UPDATED PROPOSAL – MR. TODD CHRISTENSEN**

13 Mr. Todd Christensen explained that the City has an existing contract with M.C. Green for
14 water line replacement projects, and staff would like to extend that contract. The prices will increase
15 9.2%, which is reasonable considering the market right now. The additional expense will stay within
16 the budget and staff will manage the project in-house.

17 Councilmember Higginson asked if there was an escalation clause in the current contract that
18 indicated what increase would be acceptable. Mr. Christensen said there was not.

19 Councilmember Higginson made a motion to approve the bid from M.C. Green and
20 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw,
21 Higginson, Murri, and Price-Huish voting “aye.”
22

23 **CONSIDER APPROVAL OF RESOLUTION 2024-06 AND 2024-07 WHICH ADOPT**
24 **INTERLOCAL AGREEMENTS BETWEEN BOUNTIFUL CITY AND FARMINGTON AND**
25 **KAYSVILLE CITIES TO PROVIDE DISPATCH SERVICES – CHIEF ED BIEHLER**

26 Chief Ed Biehler explained that due to some dispatch consolidation happening in the county,
27 Kaysville and Farmington cities both approached Bountiful to provide dispatch for them. These
28 interlocal agreements will be in effect for five years and clarify the terms and payments for dispatch
29 services. Bountiful will hire four new dispatchers and expand the dispatch center to accommodate the
30 additional staff. Farmington and Kaysville will pay Bountiful the same amount they are currently
31 paying Davis County for services and remit all E-911 tax revenue to Bountiful.

32 Mayor Harris asked if any of the dispatchers currently employed at the county will come work
33 for Bountiful. Chief Biehler said he does not know what the Sheriff’s office plans to do, but he does
34 not plan on poaching employees. If they end up downsizing, then it could be a good option.

35 Mayor Harris asked who the Sheriff’s office still dispatches for. Chief Biehler answered that
36 they will still be dispatching for West Point, Fruit Heights, Syracuse, South Weber, some
37 unincorporated areas of the county, for a fire department, and for their own deputies. He added that
38 Bountiful is not soliciting anymore dispatching work, but they are open to discussions if other cities
39 want the City’s services.

40 Councilmember Bradshaw said she recently heard from two Kaysville Councilmembers about
41 how excited they are to move to Bountiful dispatch, and commended Chief Biehler on his department
42 for being so well-liked and trusted. Chief Biehler said that partnerships have always been very
43 important in this type of work and this partnership is a fruit of the relationships his department has
44 fostered with these cities. He also gave the dispatch supervisor, Ms. Amy Woodall, credit for her
45 leadership and contribution to excellence.

1 Councilmember Price-Huish asked if Bountiful has the capacity to take on more cities after
2 this. Chief Biehler said they will have two extra consoles after the remodel, which they want to have
3 available when big events happen, so they have some ability to take on more cities, but not much. It
4 would probably require another remodel and expansion.

5 Councilmember Higginson asked if Farmington and Kaysville came to Bountiful City because
6 of price. Chief Biehler said those cities first approached Bountiful because they were concerned they
7 would be left out if the Sheriff's office shut down their operations, but that they were also very
8 comfortable with the price of Bountiful's services.

9 Councilmember Price-Huish made a motion to approve Resolution 2024-06, an interlocal
10 agreement with Farmington City, and Councilmember Bradshaw seconded the motion. The motion
11 passed with Councilmembers Bradshaw, Higginson, Murri, and Price-Huish voting "aye."

12 Councilmember Price-Huish made a motion to approve Resolution 2024-07, an interlocal
13 agreement with Kaysville City, and Councilmember Bradshaw seconded the motion. The motion
14 passed with Councilmembers Bradshaw, Higginson, Murri, and Price-Huish voting "aye."

15
16 **CONSIDER APPROVAL OF THE PURCHASE OF FOUR DISPATCH CONSOLES FROM**
17 **XYBIX IN THE AMOUNT OF \$92,497 – CHIEF ED BIEHLER**

18 Chief Biehler explained that as conveyed in the previous agenda item, the dispatch center is
19 expanding to accommodate service to Kaysville and Farmington and will need four additional
20 dispatcher consoles. The existing consoles were purchased from Xybix in 2017 and staff would like
21 to purchase the additional consoles from Xybix so that everything matches, although Xybix is no
22 longer on the state bid contract. Chief Biehler explained that he took the purchase request to the City
23 Manager for approval because the project needs to be completed no later than January 1, 2025, and
24 the deadline to get on Xybix's schedule was early in June.

25 Councilmember Higginson made a motion to approve the purchase of four dispatch consoles
26 and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers
27 Bradshaw, Higginson, Murri, and Price-Huish voting "aye."

28
29 **CONSIDER APPROVAL OF THE PURCHASE OF THREE TRANSFORMERS FROM**
30 **WESTERN UNITED ELECTRIC IN THE AMOUNT OF \$65,691 – MR. ALLEN JOHNSON**

31 Mr. Allen Johnson explained that the long lead times for delivery of transformers is
32 persisting, and staff would like to purchase three more transformers, which will be delivered in 80
33 weeks, because they anticipate using three transformers from their inventory this summer. They
34 received bids back from two companies and recommend purchasing the low bid from Western United
35 Electric.

36 Councilmember Price-Huish made a motion to approve purchase of transformers and
37 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw,
38 Higginson, Murri, and Price-Huish voting "aye."

39
40 **CONSIDER APPROVAL OF VARNISH MITIGATION SERVICES PROVIDED BY**
41 **RELADYNE FOR THREE TURBINES IN THE AMOUNT OF \$14,750 – MR. ALLEN**
42 **JOHNSON**

43 Mr. Johnson explained that after figuring out that one of the turbines in the power plant was
44 overheating due to a buildup of varnish on its coils, staff decided to have the other two turbines
45 serviced to prevent them from overheating during the high-usage summer months. He said that it has
46 already been a big help on the recent hot days.

1 Councilmember Price-Huish thanked him for the care he puts into every part of the Power
2 Department.

3 Councilmember Bradshaw made a motion to approve the varnish mitigation services and
4 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw,
5 Higginson, Murri, and Price-Huish voting “aye.”
6

7 **CONSIDER THE APPROVAL OF RESOLUTION 2024-08 AUTHORIZING A TAX**
8 **CERTIFICATE AND AGREEMENT FOR THE UAMPS FIRM POWER SUPPLY PROJECT**
9 **AND RELATED MATTERS – MR. ALLEN JOHNSON**

10 Mr. Johnson explained that Bountiful has the opportunity to be involved with a group,
11 through UAMPS, which will assign a portion of Bountiful’s solar power agreements to a company
12 called J. Aron through a Limited Assignment Agreement. This arrangement will lower the purchase
13 price for solar power by a minimum of 8%, and only requires that Bountiful use the solar power
14 instead of reselling it, which was the intention anyway. Mr. Johnson added that the market looks
15 good right now, but if rates change then UAMPS will wait until it is favorable before moving
16 forward. He said that the Power Commission has researched this arrangement very thoroughly, and
17 because it poses no risk to Bountiful, and they feel it is a good opportunity to reduce the cost of solar
18 power, staff is recommending the Council approve the agreement.

19 Councilmember Bradshaw asked if other cities are also joining in on this agreement. Mr.
20 Johnson said yes, that Bountiful was one of the last to join.

21 Councilmember Bradshaw asked if Mr. Beck could explain the finance details a bit better so
22 she could understand it more completely. He apologized, saying he was not familiar enough with the
23 details of this agreement to shed more light on it. Mr. Johnson offered more detail, saying that the
24 arbitrage between governmental tax-exempt bonding and non-tax-exempt bonding is where the price
25 reduction will come from, and that Bountiful will not be listed on the bond and therefore is safe if
26 anything should happen.

27 Councilmember Bradshaw said she trusted that the Power Commission did their research and
28 she would love to hear the presentation that the Power Commission received so she could understand
29 it also.

30 Councilmember Higginson made a motion to approve Resolution 2024-08 and
31 Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers
32 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
33

34 **CONSIDER APPROVAL OF THE PURCHASE OF 50 BUTT TREATED POWER POLES**
35 **FROM STELLA-JONES INC. IN THE AMOUNT OF \$50,169 – MR. ALLEN JOHNSON**

36 Mr. Johnson explained that Bountiful uses butt treated poles for safety. Because Bountiful’s
37 power system has a majority of its poles inaccessible to bucket trucks, they must be climbed by our
38 linemen, and fully treated poles become too hard and slick to safely climb. These poles are a single-
39 source item from Stella-Jones Inc., and the delivery time is now 11-12 weeks.

40 Councilmember Murri made a motion to approve the purchase of 50 butt treated poles and
41 Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers
42 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
43

44 **CONSIDER APPROVAL OF EXTENDING THE BID FROM BIG IRON DRILLING, LLC**
45 **FOR TWO ADDITIONAL DIRECTIONAL BORES IN THE AMOUNT OF \$37,308 FOR A**
46 **TOTAL AMOUNT OF \$107,430 – MR. ALLEN JOHNSON**

1 Mr. Johnson explained that two more directional boring projects have been identified to fix
2 broken streetlights, so staff is recommending the extension of the existing contract with Big Iron
3 Drilling to do the additional work. The additional cost will be \$37,308.

4 Councilmember Murri made a motion to approve extending the bid from Big Iron Drilling for
5 directional boring and Councilmember Higginson seconded the motion. The motion passed with
6 Councilmembers Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

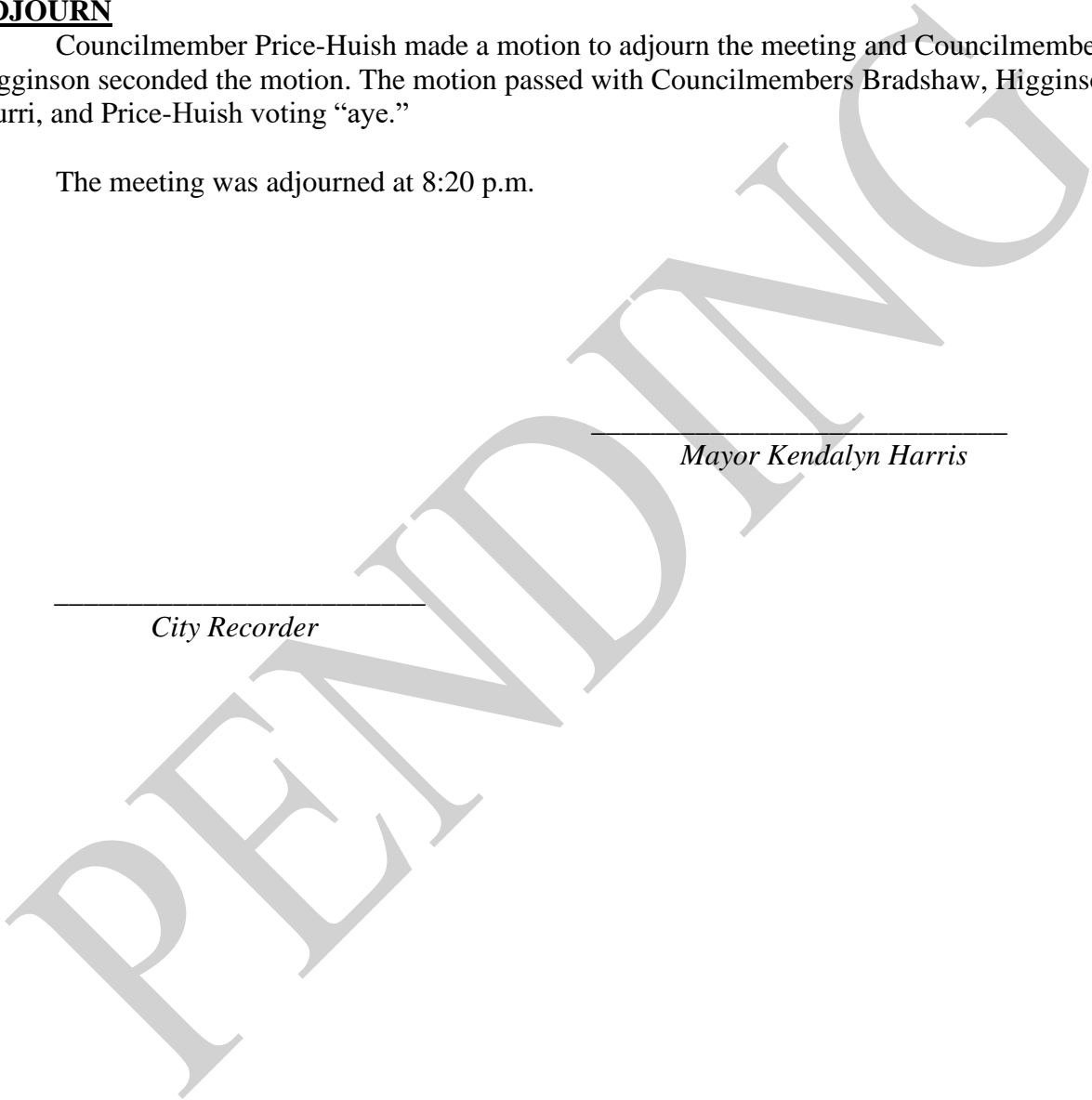
7
8 **ADJOURN**

9 Councilmember Price-Huish made a motion to adjourn the meeting and Councilmember
10 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Higginson,
11 Murri, and Price-Huish voting “aye.”

12
13 The meeting was adjourned at 8:20 p.m.
14

Mayor Kendalyn Harris

City Recorder



City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
June 19 & 26, 2024

Author: Tyson Beck, Finance Director

Department: Finance

Date: July 8, 2024



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid June 19 & 26, 2024.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid June 19, 2024

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
7666	AMERICAN CHILLER MEC	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,601.85	240052	39480	Service call and repairs for Bountiful City Police
14713	ANGEL ARMOR	Police	104210 445100	Public Safety Supplies	7,691.37	240053	INV10564	Misc. Parts/Supplies
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	2,073.90	240054	6075486-00	Misc. Parts/Supplies - Cust # 600052
15359	BIG IRON DRILLING	Light & Power	535300 448632	Distribution	10,900.00	240056	1271	Equipment for Bountiful City Power
15359	BIG IRON DRILLING	Light & Power	535300 474860	CIP 16 Dist Sys 400 N Pump	134,100.00	240056	1271	Equipment for Bountiful City Power
1602	CDW GOVERNMENT, INC.	Police	104210 429200	Computer Software	16,200.00	240068	RQ97237	NetMotion Full Platform
1815	CROFT POWER EQUIPMEN	Parks	104510 425000	Equip Supplies & Maint	1,396.47	240076	187959	Misc. Parts/Supplies - Cust # 1728
1845	D & L SUPPLY	Water	515100 448400	Dist System Repair & Maint	3,900.00	240078	0000160984	Misc. Parts/Supplies - Cust ID UT-BOUNTIFUL
15414	DESIGN WEST ARCHITEC	Redevelopment Agency	737300 472100	Buildings	41,557.66	240080	2024-9256	Professional Service through 6/7/24
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	10,195.20	240081	76496	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,279.20	240081	76497	Tree Trimming
5281	DOMINION ENERGY UTAH	Light & Power	53 213100	Accounts Payable	20,110.40	240083	06012024M	Account # 6056810000
2134	FARNES, ALAN	Light & Power	535300 423000	Travel & Training	1,512.31	240087	06172024	Travel&Training Expense for APPA Conf.
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	1,381.40	240088	1242731	Misc. Parts/Supplies - Cuts # 48108
5310	FLEETPRIDE	Landfill Operations	585820 425000	Equip Supplies & Maint	1,996.40	240089	117495766	Misc. Parts/Supplies - Acct # 815961
2260	GARRETT & COMPANY IN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,494.26	240092	3621	Misc. Parts/Supplies - Project # 23111
15422	GRISWOLD INDUSTRIES	Water	515100 448400	Dist System Repair & Maint	1,395.22	240097	895184	Pump - Acct # 9408
5513	HILL, BROCK	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,119.74	240104	06172024A	Reimbursed for Amazon purchases for Parks
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	18,925.65	240109	27726.002	ERT's
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	19,920.00	240109	27726.001	EET's & Install Kits
15272	INTERIOR ALLIANCE	Golf Course	555500 472100	Buildings	1,389.00	240111	4871	Custom Desk Setup
5263	JOHNSON ELECTRIC MOT	Landfill Operations	585820 426000	Bldg & Grnd Suppl & Maint	3,200.00	240113	F49014	Electrical Box Maintenance
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,020.76	240117	11806	Patching - Cust # BOUN02610
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	3,850.00	240120	05312024	Legal Fees for May 31, 2024
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	4,233.02	240131	S106229777.001	Misc. Parts/Supplies - Cust # 18498
10953	MVA DIAGNOSTICS	Light & Power	535300 448639	Substation	1,380.00	240132	INV29212	Oil Testing
3271	NETWIZE	Computer Maintenance	616100 429200	Computer Software	6,138.20	240136	25326	Backup Licensing
3293	NICKERSON CO INC	Water	515100 448400	Dist System Repair & Maint	8,875.00	240138	J26180A	Pump
3293	NICKERSON CO INC	Water	515100 474500	Machinery & Equipment	16,680.00	240138	J26180B	Install Pump
3293	NICKERSON CO INC	Water	515100 474500	Machinery & Equipment	19,500.00	240138	J26180	Motor
15415	PATRIOT CONSTRUCTION	Police	454210 472100	Buildings	14,535.00	240144	06112024	Bountiful Police Dept. Restroom Remodel
3899	SHERRILL / VERTICAL	Light & Power	535300 448636	Special Equipment	1,710.77	240158	INV-981367	Tree Harness - Cust ID 68053
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,674.45	240168	0382123	DEF & Supplies - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,415.20	240168	0381917	Fuel - Acct # 000275
5000	U.S. BANK CORPORATE	Police	104210 424000	Office Supplies	1,072.79	240170	06102024AS	Misc. Park Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,085.02	240170	06102024BH	Misc. Park Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	PSAP - E911	104219 423000	Travel & Training	1,193.97	240170	06102024DG	Trvl&Train Expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,463.90	240170	06102024EB	Law Enforcement Week - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 423000	Travel & Training	1,573.20	240170	06102024CB	Misc. Parts/Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 425000	Equip Supplies & Maint	1,580.85	240170	06102024JE	Misc. Park Supplies - Acct #4246-0445-5571-8851

5000	U.S. BANK CORPORATE	Refuse Collection Operations	585800	425000	Equip Supplies & Maint	2,473.85	240170	06102024JE	Misc. Park Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210	426010	Tire House Maintenance	3,116.43	240170	06102024DG	Trvl&Train Expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Recycle Collection Operations	585810	425000	Equip Supplies & Maint	4,440.00	240170	06102024SR	Misc. Park Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210	445100	Public Safety Supplies	4,467.95	240170	06102024AS	Misc. Park Supplies - Acct #4246-0445-5571-8851
4450	VERIZON WIRELESS	Light & Power	535300	448641	Communication Equipment	1,959.48	240176	9965507416	Account # 371517689-00001
TOTAL:						<u>443,779.87</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid June 26, 2024

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
1211	ASPHALT MATERIALS IN	Streets	104410	441200	Road Matl Patch/ Class C	1,926.48	240184	1345290	Cold Mix - Customer # 5628
1306	BEARD CONSTRUCTION C	Engineering	104450	453100	Interest Expense	1,087.95	240186	06262024	Bond Release for Beard Construction
5568	BELL, DANIEL	Light & Power	535300	423002	Travel Board Members	1,022.42	240187	06202024	Travel & Training Expense for APPA Conf.
5206	CLEAR CHOICE HEADSET	Police	104210	445100	Public Safety Supplies	2,785.00	240195	0624123	Headsets
14651	CREATIVE TRAILS, INC	Trails	454550	473101	Improv. Other Than Bldg-Bond	4,200.00	240197	06252024	Project: Bountiful Trails Project
1883	DAVIS CHAMBER OF COM	Legislative	104110	421000	Books Subscr & Mmbrshp	2,500.00	240199	2122653	Annual City Dues
13180	DAWSON INFRASTRUCTUR	Storm Water	494900	425000	Equip Supplies & Maint	2,710.00	240200	INV214175	Sweep Parts
1924	DELL MARKETING L.P.	Streets	104410	448000	Operating Supplies	3,055.20	240201	10755077682	Laptops - Customer # 13129956
1924	DELL MARKETING L.P.	Computer Maintenance	616100	429300	Computer Hardware	15,001.10	240201	10753977467	Planning Replacement Laptops - Cust #13129956
13042	ENFUSION TECHNOLOG	Engineering	104450	429200	Computer Software	2,750.00	240202	240313	Maintenance & Update Yearly Fees for Software
13042	ENFUSION TECHNOLOG	Planning	104610	431000	Profess & Tech Services	2,750.00	240202	240313	Maintenance & Update Yearly Fees for Software
2350	GREEN SOURCE, L.L.C.	Golf Course	555500	426000	Bldg & Grnd Suppl & Maint	1,820.00	240210	25185	Misc. Parts/Supplies
8096	HARRISON EUROSPO RTS	Police	104210	425430	Service & Parts	1,883.00	240212	6054468/1	Parts and Service for VIN # GZ196126
15449	HOGAN, NICHOLAS	Light & Power	535300	423001	Education Benefit	1,592.00	240216	06252024	Reimbursed for CDL School
2562	HYDRO SPECIALTIES CO	Water	515100	448650	Meters	18,720.00	240219	27726.004	ERT's & Install Kits
2562	HYDRO SPECIALTIES CO	Water	515100	448650	Meters	19,920.00	240219	27726.003	ERT's & Install Kits
2727	JOHNSON, ALLEN R	Light & Power	535300	423000	Travel & Training	5,164.89	240223	06212024	Travel & Training Expense for APPA Conf.
2727	JOHNSON, ALLEN R	Light & Power	535300	423002	Travel Board Members	5,580.73	240223	06212024	Travel & Training Expense for APPA Conf.
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	3,218.18	240237	S106248550.001	Misc. Parts/Supplies - Cust # 18498
4844	OWEN EQUIPMENT	Landfill Operations	585820	474500	Machinery & Equipment	282,562.00	240245	127384	Approved by Council Service Truck - Acct # S1234
4773	PEARCE, JESS	Light & Power	535300	448635	Vehicles	1,146.44	240246	06212024	Reimbursed mileage for broke down retrieval
6148	PLANT, CHRISTENSEN &	Liability Insurance	636300	451150	Liability Claims/Deductible	1,244.50	240248	88267	Albertsen v Bountiful City
4775	ROCKY MOUNTAIN VALVE	Water	515100	448400	Dist Systm Repair & Maint	2,812.92	240252	002888	Misc. Parts/Supplies
15441	ROSEDALE PRODUCTS	Light & Power	535300	448628	Pineview Hydro Operating Cost	2,607.36	240253	396178	Pineview Strainer - Customer # 11090100
15452	SSP BRANDED GOODS	Liquor Control	104218	445100	Public Safety Supplies	2,573.22	240263	2553	Heavyweight Headband
4229	TOM RANDALL DIST. CO	Golf Course	555500	425000	Equip Supplies & Maint	3,514.83	240268	0382035	Fuel - Acct # 000276
4229	TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	24,239.90	240268	0382547	Fuel - Acct # 000275
4273	TURF EQUIPMENT CO	Golf Course	555500	426000	Bldg & Grnd Suppl & Maint	1,859.16	240270	3024569-00	Misc. Parts/Supplies - Cust # 2144
5322	UCS WIRELESS	Storm Water	494900	425000	Equip Supplies & Maint	9,450.00	240271	82236	Voice Data
4341	UTAH ASSOCIATED MUNI	Light & Power	53	213130	UAMPS Accrual	613,073.62	240273	06252024	May 2024 payment for power resources
10811	UTOPIA FIBER	Fiber	505000	473150	Fiber Network Lines/Conduit	985,420.47	240275	06172024	Bountiful City's Fiber Network
5431	VIKING-CIVES MIDWEST	Streets	454410	474500	Machinery & Equipment	138,700.00	240276	108591	Salter Bed of Truck
7732	WINGFOOT CORP	Police	104210	426000	Bldg & Grnd Suppl & Maint	2,363.85	240279	202917	Janitorial Services for Bountiful PD
5928	WOODS CROSS CITY	Police	104210	445100	Public Safety Supplies	1,400.00	240280	1a	Police Ballistic Vest w/Carrier
9022	XYBIX SYSTEMS, INC	Police	454210	472100	Buildings	46,248.55	240281	33442-Q	50% Deposit for work done
TOTAL:						<u>2,216,903.77</u>			

City Council Staff Report

Subject: May 2024 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: July 9, 2024



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2024 through May as compared to the past three fiscal year periods through that same timeframe.

The FY2024 budget portion of these reports is the originally adopted FY2024 budget approved by the City Council in June of 2023.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

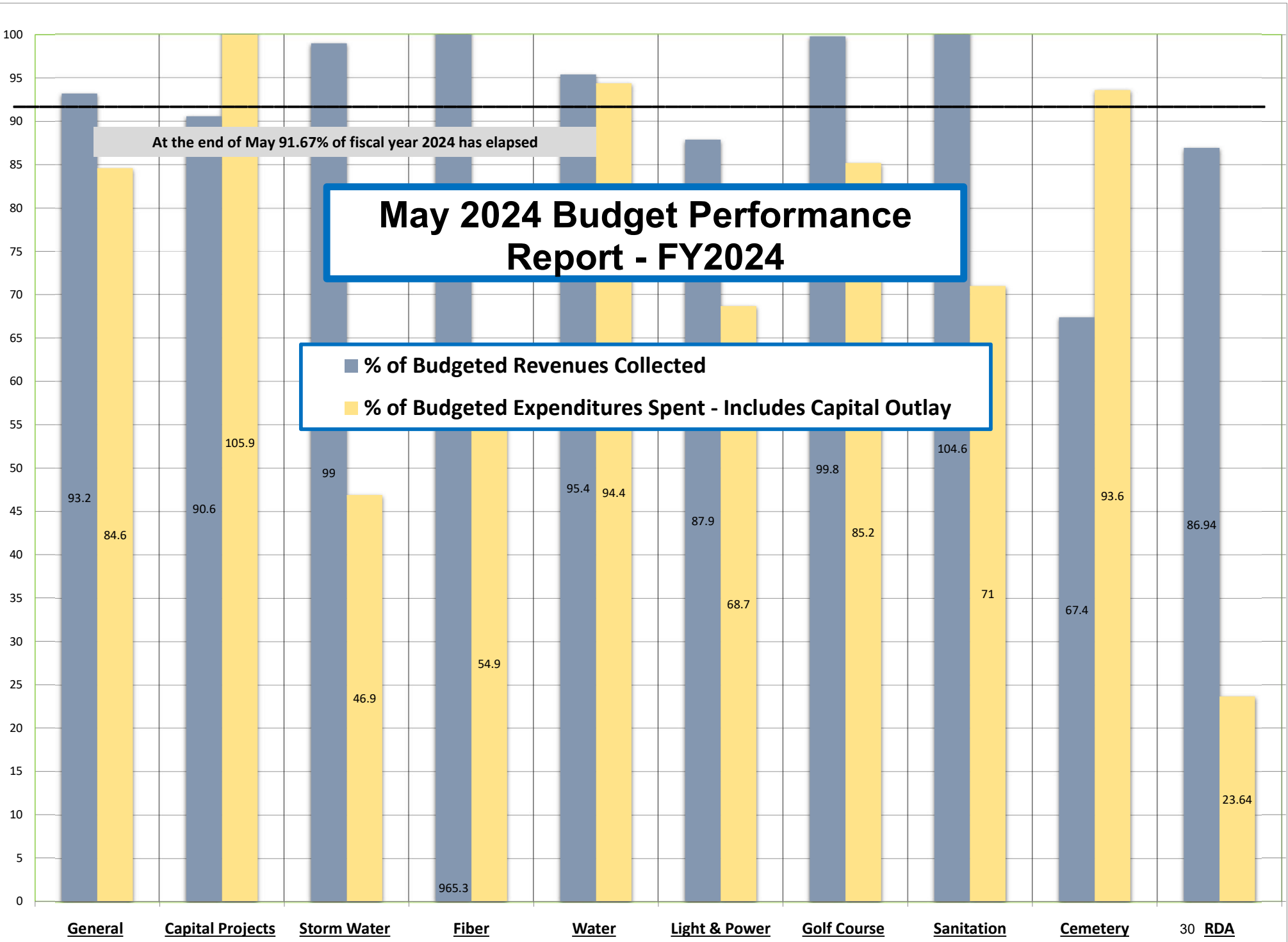
Financial information to aid in legislative and operational decision making.

Recommendation

Council is encouraged to review the attached revenue, expense, and budget reports.

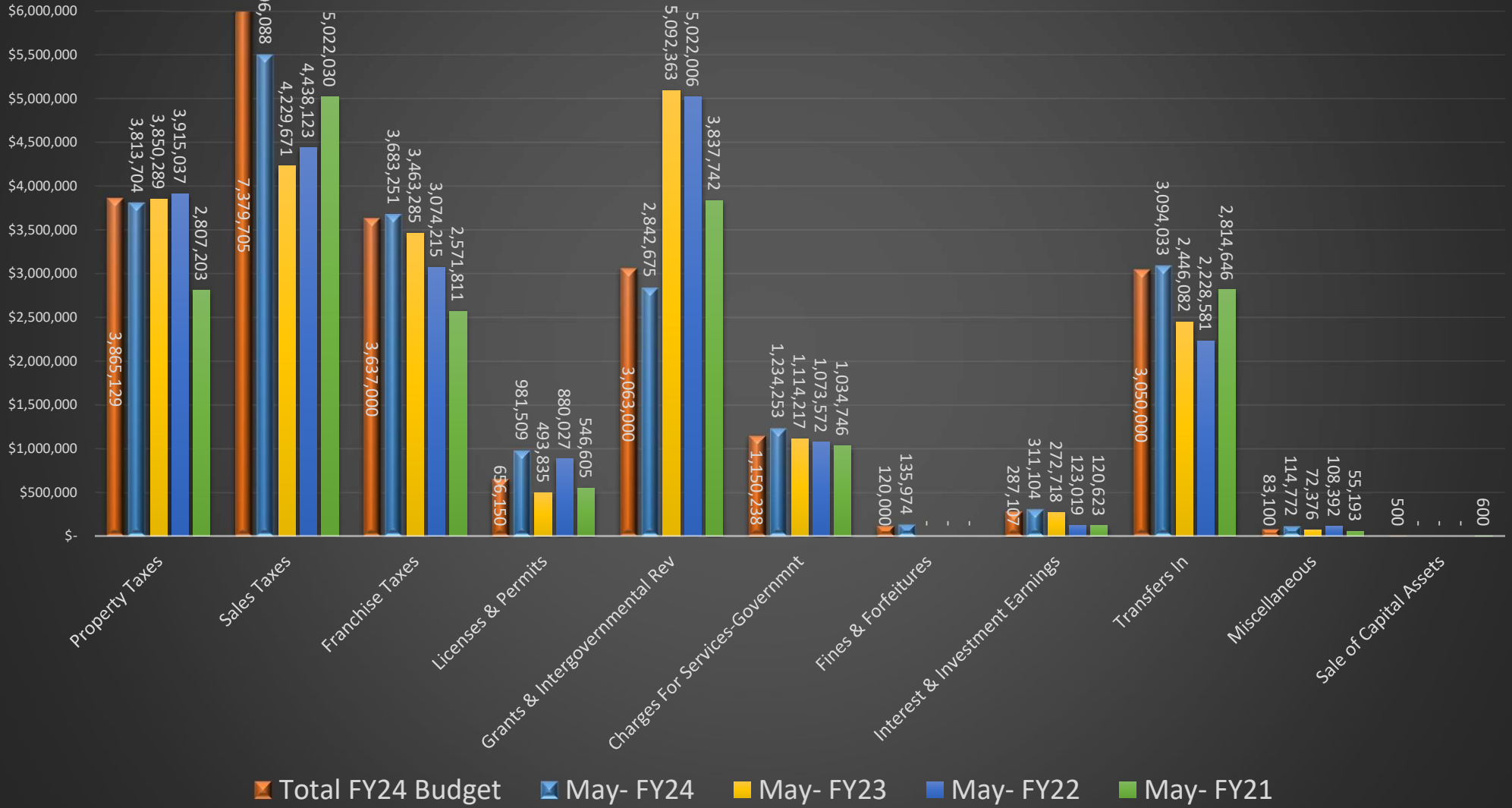
Attachments

- May 2024 Revenue & Expense Reports – Fiscal 2024 YTD

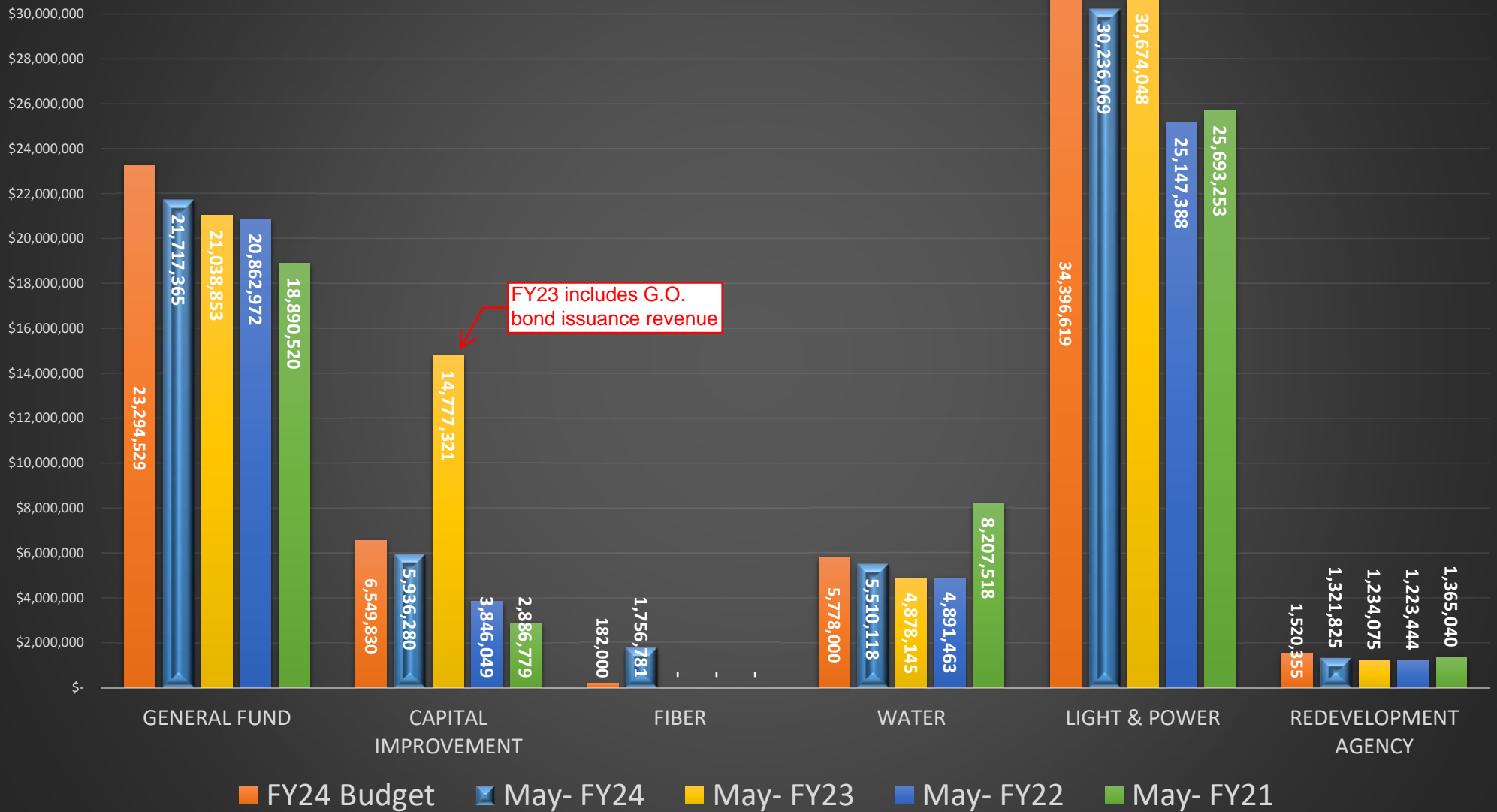


General Fund Detailed Revenues - May 2024

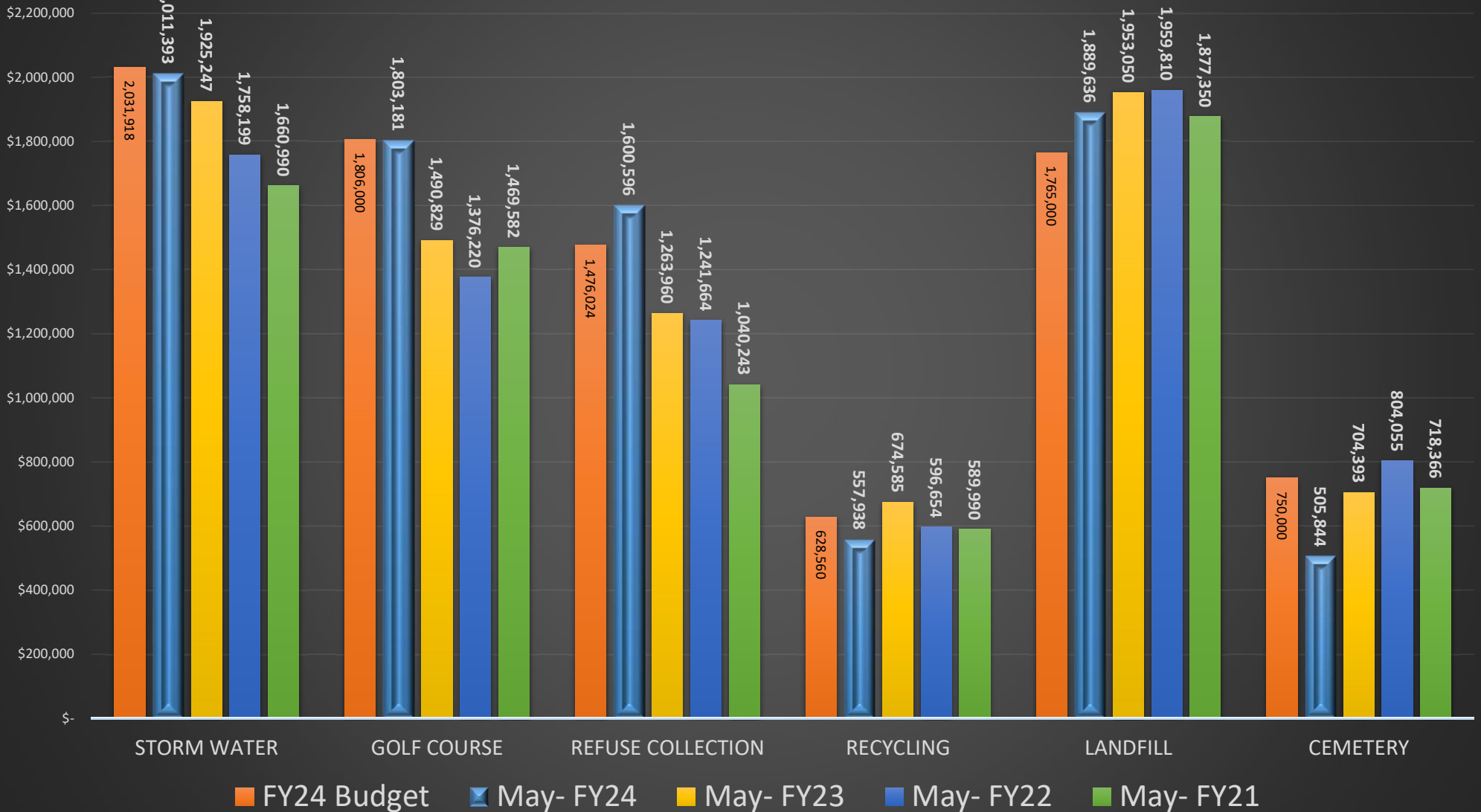
YTD Revenues (Fiscal Year 2024) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



May 2024 YTD Revenues (Fiscal 2024) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

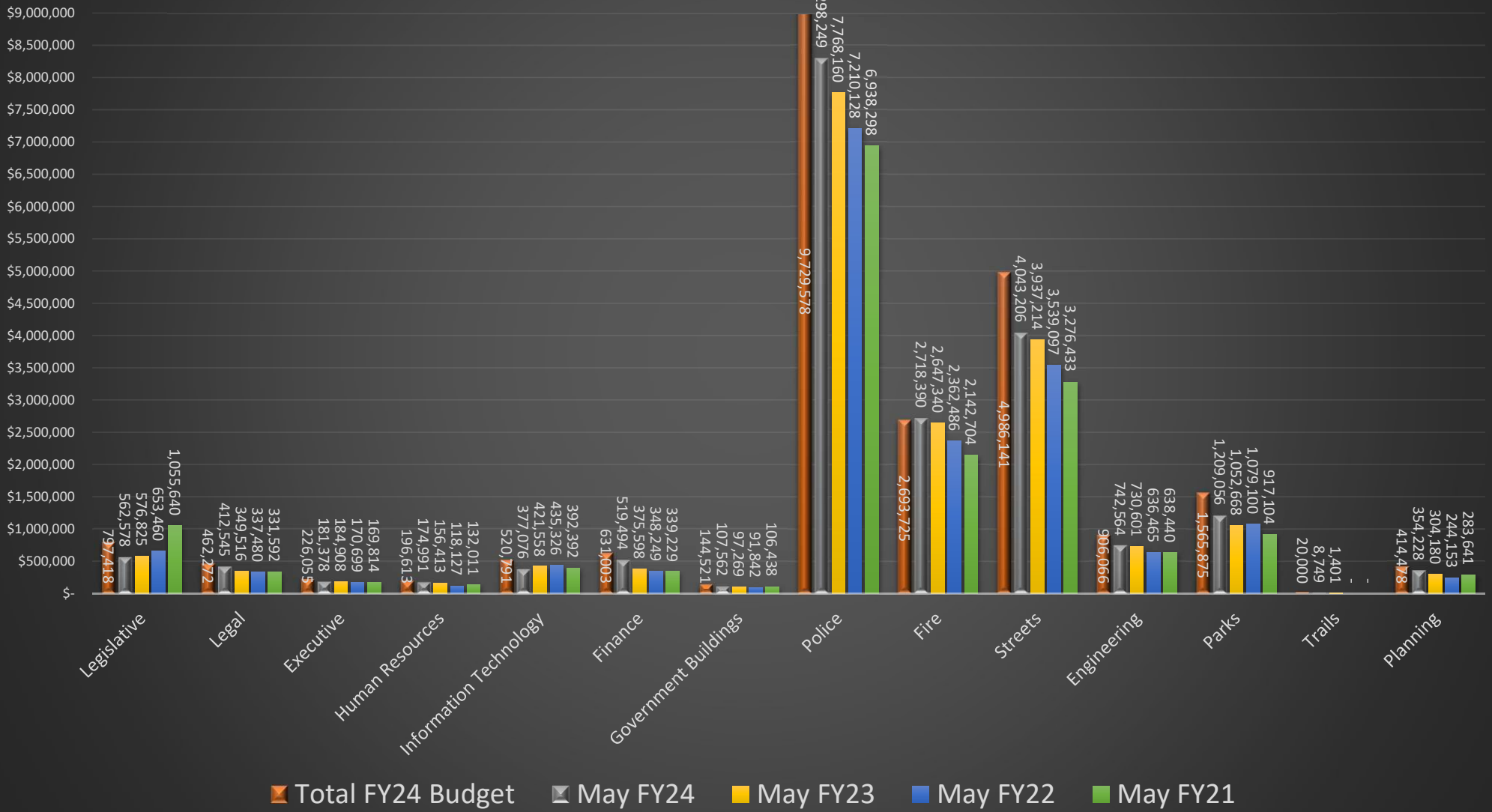


May 2024 (Fiscal 2024) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

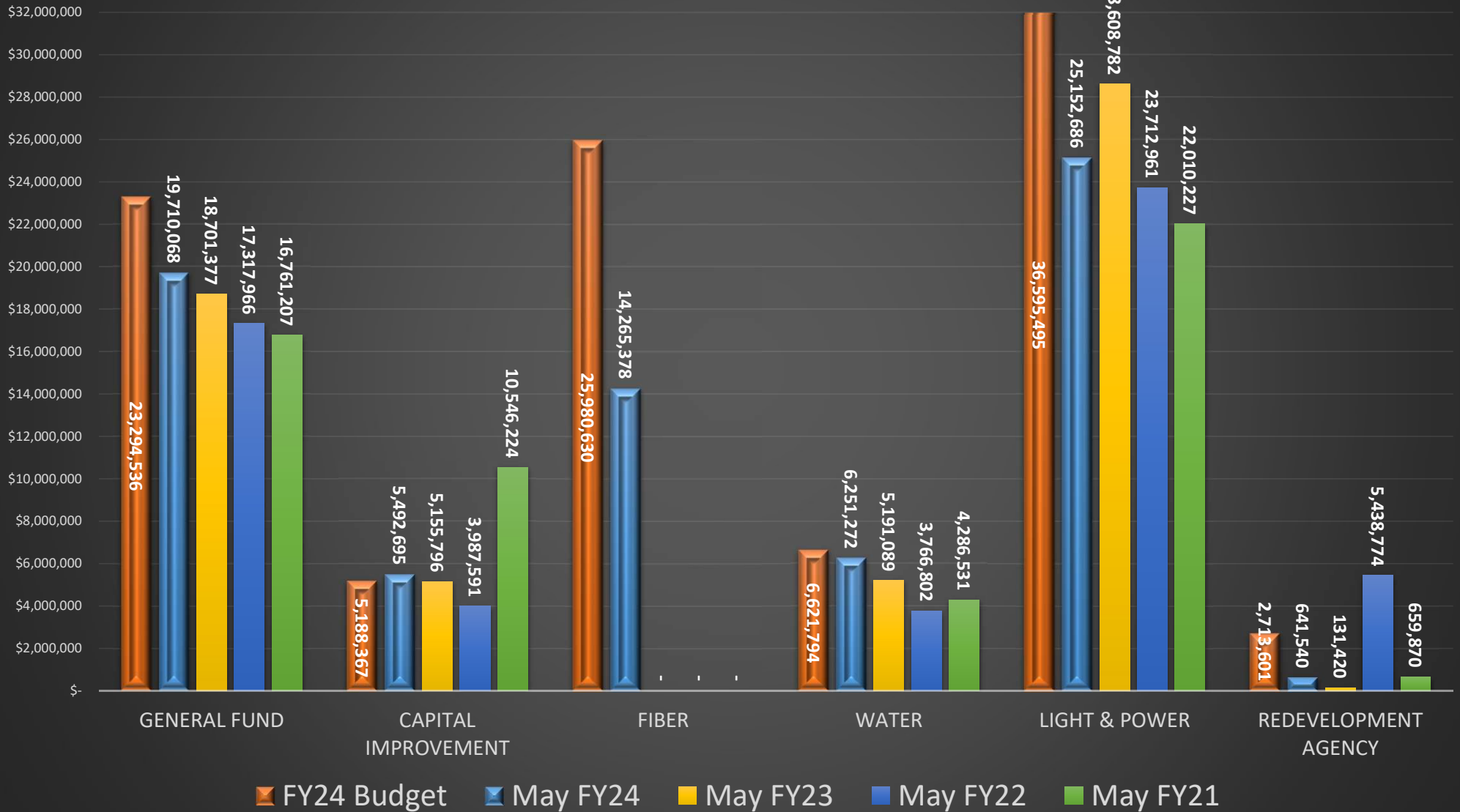


General Fund Detailed Expenditures - May 2024

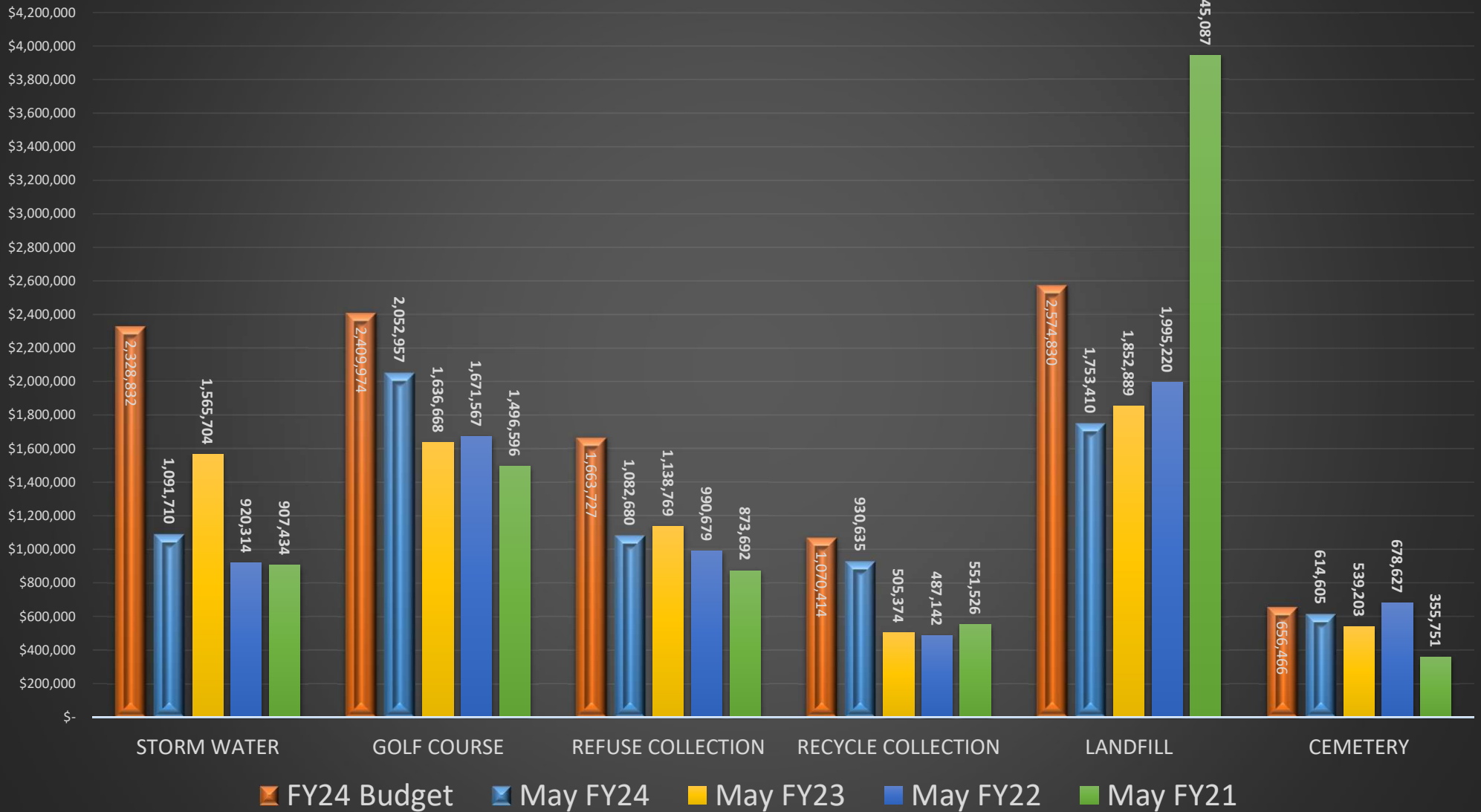
Fiscal 2024 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



May 2024 YTD (Fiscal 2024) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



May 2024 YTD (Fiscal 2024) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
1010 Property Taxes	-3,865,129	-3,865,129	-3,813,704.40	-27,640.49	.00	-51,424.60	98.7%
1020 Sales Taxes	-7,379,705	-7,379,705	-5,506,087.79	-637,237.88	.00	-1,873,617.21	74.6%
1030 Franchise Taxes	-3,637,000	-3,637,000	-3,683,251.16	-532,453.52	.00	46,251.16	101.3%
1040 Property Tax Increment	-2,600	-2,600	.00	.00	.00	-2,600.00	.0%
2000 Licenses & Permits	-656,150	-656,150	-981,509.14	-136,658.74	.00	325,359.14	149.6%
3000 Grants & Intergovernmental Re	-3,063,000	-3,063,000	-2,842,675.43	-543,521.71	.00	-220,324.57	92.8%
3100 Fines & Forfeitures	0	-120,000	-135,974.09	-24,908.50	.00	15,974.09	113.3%
4000 Charges For Services-Governmn	-1,150,238	-1,150,238	-1,234,253.25	-122,288.15	.00	84,015.25	107.3%
4110 Legislative	797,418	797,418	562,578.41	30,550.09	.00	234,839.59	70.6%
4120 Legal	462,272	462,272	412,545.26	46,319.71	.00	49,726.74	89.2%
4130 Executive	226,055	226,055	181,377.64	23,279.12	.00	44,677.36	80.2%
4134 Human Resources	196,613	196,613	174,990.92	19,200.99	.00	21,622.08	89.0%
4136 Information Technology	520,791	520,791	377,076.06	47,862.41	.00	143,714.94	72.4%
4140 Finance	631,003	631,003	519,493.84	59,063.47	.00	111,509.16	82.3%
4160 Government Buildings	144,521	144,521	107,562.07	11,893.74	.00	36,958.93	74.4%
4210 Police	7,402,818	7,402,818	6,364,576.45	770,767.07	.00	1,038,241.55	86.0%
4215 Reserve Officers	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards	163,385	163,385	142,890.70	23,532.65	.00	20,494.30	87.5%
4217 School Resource Officer	475,799	475,799	372,362.24	53,281.34	.00	103,436.76	78.3%
4218 Liquor Control	43,827	43,827	22,391.40	9,033.95	.00	21,435.60	51.1%
4219 PSAP - E911	1,633,749	1,633,749	1,396,028.69	169,699.02	.00	237,720.31	85.4%
4220 Fire	2,693,725	2,693,725	2,718,390.00	.00	.00	-24,665.00	100.9%
4410 Streets	4,986,141	4,986,141	4,043,206.28	182,339.86	.00	942,934.72	81.1%
4450 Engineering	906,066	906,066	742,564.05	84,990.66	.00	163,501.95	82.0%
4510 Parks	1,565,875	1,565,875	1,209,056.45	128,525.00	.00	356,818.55	77.2%
4550 Trails	20,000	20,000	8,749.45	813.78	.00	11,250.55	43.7%
4610 Planning	414,478	414,478	354,227.61	38,430.87	.00	60,250.39	85.5%
5000 Fiber	-120,000	0	.00	.00	.00	.00	.0%
6000 Miscellaneous	-83,100	-83,100	-114,772.48	-11,941.99	.00	31,672.48	138.1%
6010 Interest & Investment Earning	-287,107	-287,107	-311,103.92	-38,397.26	.00	23,996.92	108.4%
6020 Sale of Capital Assets	-500	-500	.00	.00	.00	-500.00	.0%
8010 Transfers In	-3,050,000	-3,050,000	-3,094,033.49	-677,360.11	.00	44,033.49	101.4%
TOTAL GENERAL FUND	7	7	-2,007,297.63	-1,052,824.62	.00	2,007,304.63	%
TOTAL REVENUES	-23,294,529	-23,294,529	-21,717,365.15	-2,752,408.35	.00	-1,577,163.85	
TOTAL EXPENSES	23,294,536	23,294,536	19,710,067.52	1,699,583.73	.00	3,584,468.48	

30 DEBT SERVICE

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

30	DEBT SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Taxes	-588,611	-588,611	-565,313.67	-4,283.37	.00	-23,297.33	96.0%
4710	Debt Sevice	561,700	561,700	404,427.36	.49	.00	157,272.64	72.0%
6010	Interest & Investment Earning	-200	-200	-2,991.71	-566.41	.00	2,791.71	1495.9%
	TOTAL DEBT SERVICE	-27,111	-27,111	-163,878.02	-4,849.29	.00	136,767.02	604.5%
	TOTAL REVENUES	-588,811	-588,811	-568,305.38	-4,849.78	.00	-20,505.62	
	TOTAL EXPENSES	561,700	561,700	404,427.36	.49	.00	157,272.64	

45 CAPITAL IMPROVEMENT

1020	Sales Taxes	-3,882,027	-3,882,027	-2,878,758.51	-335,267.82	.00	-1,003,268.49	74.2%
3000	Grants & Intergovernmental Re	-907,928	-907,928	-949,695.50	.00	.00	41,767.50	104.6%
4110	Legislative	640,000	640,000	591,106.82	1,300.00	.00	48,893.18	92.4%
4136	Information Technology	70,000	70,000	60,871.09	993.71	.00	9,128.91	87.0%
4140	Finance	13,200	13,200	3,950.12	112.44	.00	9,249.88	29.9%
4210	Police	871,167	871,167	637,361.57	1,662.33	.00	233,805.43	73.2%
4410	Streets	2,564,000	2,564,000	2,574,437.74	-33,735.00	.00	-10,437.74	100.4%
4450	Engineering	250,000	250,000	110,486.17	.00	.00	139,513.83	44.2%
4510	Parks	50,000	50,000	51,987.00	.00	.00	-1,987.00	104.0%
4550	Trails	730,000	730,000	1,462,494.39	3,800.00	.00	-732,494.39	200.3%
6010	Interest & Investment Earning	-760,375	-760,375	-1,394,150.22	-134,690.36	.00	633,775.22	183.4%
6020	Sale of Capital Assets	-40,000	-40,000	-96,882.50	-36,575.00	.00	56,882.50	242.2%
8000	Contributions	0	0	-21,893.01	-393.01	.00	21,893.01	100.0%
8010	Transfers In	-959,500	-959,500	-594,900.00	.00	.00	-364,600.00	62.0%
	TOTAL CAPITAL IMPROVEMENT	-1,361,463	-1,361,463	-443,584.84	-532,792.71	.00	-917,878.16	32.6%
	TOTAL REVENUES	-6,549,830	-6,549,830	-5,936,279.74	-506,926.19	.00	-613,550.26	
	TOTAL EXPENSES	5,188,367	5,188,367	5,492,694.90	-25,866.52	.00	-304,327.90	

49 STORM WATER

3000	Grants & Intergovernmental Re	0	0	-18,000.00	.00	.00	18,000.00	100.0%
4900	Storm Water	2,328,832	2,328,832	1,091,710.29	105,036.86	.00	1,237,121.71	46.9%
6000	Miscellaneous	-5,800	-5,800	-6,692.26	-576.00	.00	892.26	115.4%
6010	Interest & Investment Earning	-15,000	-15,000	-147,710.98	-15,534.47	.00	132,710.98	984.7%
7000	Charge For Services-Proprieta	-2,011,118	-2,011,118	-1,835,169.59	-171,151.43	.00	-175,948.41	91.3%
8020	Impact Fees	0	0	-3,820.00	.00	.00	3,820.00	100.0%
	TOTAL STORM WATER	296,914	296,914	-919,682.54	-82,225.04	.00	1,216,596.54	-309.7%
	TOTAL REVENUES	-2,031,918	-2,031,918	-2,011,392.83	-187,261.90	.00	-20,525.17	
	TOTAL EXPENSES	2,328,832	2,328,832	1,091,710.29	105,036.86	.00	1,237,121.71	

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

50	FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50 FIBER								
5000	Fiber	25,980,630	25,980,630	14,265,378.41	2,337,808.62	.00	11,715,251.59	54.9%
6000	Miscellaneous	-500	-500	.00	.00	.00	-500.00	.0%
6010	Interest & Investment Earning	-500	-500	-1,682,843.27	-169,485.75	.00	1,682,343.27*****	%
7000	Charge For Services-Proprieta	-181,000	-181,000	-73,937.50	-9,999.69	.00	-107,062.50	40.8%
	TOTAL FIBER	25,798,630	25,798,630	12,508,597.64	2,158,323.18	.00	13,290,032.36	48.5%
	TOTAL REVENUES	-182,000	-182,000	-1,756,780.77	-179,485.44	.00	1,574,780.77	
	TOTAL EXPENSES	25,980,630	25,980,630	14,265,378.41	2,337,808.62	.00	11,715,251.59	
51 WATER								
3000	Grants & Intergovernmental Re	0	0	-113,835.60	.00	.00	113,835.60	100.0%
5100	Water	6,621,794	6,621,794	6,251,272.44	847,866.14	.00	370,521.56	94.4%
6000	Miscellaneous	-2,000	-2,000	-3,203.30	.00	.00	1,203.30	160.2%
6010	Interest & Investment Earning	-60,000	-60,000	-123,811.57	-11,509.61	.00	63,811.57	206.4%
6020	Sale of Capital Assets	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7000	Charge For Services-Proprieta	-5,546,000	-5,546,000	-5,133,264.85	-458,354.72	.00	-412,735.15	92.6%
7010	Connection & Servicing	-40,000	-40,000	-17,424.30	-2,060.40	.00	-22,575.70	43.6%
8020	Impact Fees	-60,000	-60,000	-88,258.00	-20,585.60	.00	28,258.00	147.1%
8030	Capital Contributions/Donatio	-50,000	-50,000	-30,320.52	.00	.00	-19,679.48	60.6%
	TOTAL WATER	843,794	843,794	741,154.30	355,355.81	.00	102,639.70	87.8%
	TOTAL REVENUES	-5,778,000	-5,778,000	-5,510,118.14	-492,510.33	.00	-267,881.86	
	TOTAL EXPENSES	6,621,794	6,621,794	6,251,272.44	847,866.14	.00	370,521.56	
53 LIGHT & POWER								
5300	Light & Power	36,595,495	36,595,495	25,152,686.16	1,944,263.55	.00	11,442,808.84	68.7%
6000	Miscellaneous	-122,000	-122,000	-147,221.92	-34,026.03	.00	25,221.92	120.7%
6010	Interest & Investment Earning	-402,689	-402,689	-626,499.39	-69,809.46	.00	223,810.39	155.6%
6020	Sale of Capital Assets	-4,000	-4,000	-5,462.50	.00	.00	1,462.50	136.6%
7000	Charge For Services-Proprieta	-33,242,374	-33,242,374	-29,137,475.96	-2,327,357.77	.00	-4,104,898.04	87.7%
7010	Connection & Servicing	-100,000	-100,000	-81,957.76	-7,989.60	.00	-18,042.24	82.0%
7030	Equipment & Facility Rents	-75,556	-75,556	-146,235.18	-102,833.68	.00	70,679.18	193.5%
8030	Capital Contributions/Donatio	-450,000	-450,000	-91,215.83	.00	.00	-358,784.17	20.3%
	TOTAL LIGHT & POWER	2,198,876	2,198,876	-5,083,382.38	-597,752.99	.00	7,282,258.38	-231.2%
	TOTAL REVENUES	-34,396,619	-34,396,619	-30,236,068.54	-2,542,016.54	.00	-4,160,550.46	
	TOTAL EXPENSES	36,595,495	36,595,495	25,152,686.16	1,944,263.55	.00	11,442,808.84	

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
55 GOLF COURSE								
5500	Golf Course	2,409,974	2,409,974	2,052,956.82	181,852.23	.00	357,017.18	85.2%
6000	Miscellaneous	-3,000	-3,000	-4,931.17	-732.36	.00	1,931.17	164.4%
6010	Interest & Investment Earning	-8,000	-8,000	-31,900.21	-2,527.69	.00	23,900.21	398.8%
7020	Admission & Lesson Fees	-998,000	-998,000	-997,060.24	-174,522.48	.00	-939.76	99.9%
7030	Equipment & Facility Rents	-491,000	-491,000	-493,780.16	-79,298.47	.00	2,780.16	100.6%
7040	Concession & Merchandise Sale	-306,000	-306,000	-275,509.06	-30,545.97	.00	-30,490.94	90.0%
	TOTAL GOLF COURSE	603,974	603,974	249,775.98	-105,774.74	.00	354,198.02	41.4%
	TOTAL REVENUES	-1,806,000	-1,806,000	-1,803,180.84	-287,626.97	.00	-2,819.16	
	TOTAL EXPENSES	2,409,974	2,409,974	2,052,956.82	181,852.23	.00	357,017.18	
58 SANITATION								
3000	Grants & Intergovernmental Re	0	0	-18,000.00	.00	.00	18,000.00	100.0%
5800	Refuse Collection Operations	1,663,727	1,663,727	1,082,679.92	89,296.21	.00	581,047.08	65.1%
5810	Recycle Collection Operations	1,070,414	1,070,414	930,635.21	43,850.11	.00	139,778.79	86.9%
5820	Landfill Operations	2,574,830	2,574,830	1,753,409.98	135,316.39	.00	821,420.02	68.1%
6000	Miscellaneous	0	0	-14.88	.00	.00	14.88	100.0%
6002	Miscellaneous - Landfill	-30,000	-30,000	-36,763.60	-4,599.86	.00	6,763.60	122.5%
6010	Interest & Investment Earning	-58,000	-58,000	-283,609.53	-28,098.64	.00	225,609.53	489.0%
6012	Interest Earnings - Landfill	0	0	-161,676.26	-16,739.59	.00	161,676.26	100.0%
6022	Sale of Capital Assets-Landfil	0	0	-10,000.00	-5,000.00	.00	10,000.00	100.0%
7000	Charge For Services-Proprieta	-1,418,024	-1,418,024	-1,298,971.85	-121,812.34	.00	-119,052.15	91.6%
7001	Charge For Services - Recycle	-628,560	-628,560	-557,937.99	-52,343.59	.00	-70,622.01	88.8%
7002	Charge For Services - Landfil	-1,735,000	-1,735,000	-1,681,196.46	-221,711.63	.00	-53,803.54	96.9%
	TOTAL SANITATION	1,439,387	1,439,387	-281,445.46	-181,842.94	.00	1,720,832.46	-19.6%
	TOTAL REVENUES	-3,869,584	-3,869,584	-4,048,170.57	-450,305.65	.00	178,586.57	
	TOTAL EXPENSES	5,308,971	5,308,971	3,766,725.11	268,462.71	.00	1,542,245.89	
59 CEMETERY								
5900	Cemetery	656,466	656,466	614,604.79	52,297.14	.00	41,861.21	93.6%
6010	Interest & Investment Earning	-11,000	-11,000	-30,279.14	-2,977.97	.00	19,279.14	275.3%
7000	Charge For Services-Proprieta	-462,500	-462,500	-376,140.00	-35,970.00	.00	-86,360.00	81.3%
7050	Cemetery Burial Plot Sales	-276,500	-276,500	-99,425.00	-13,475.00	.00	-177,075.00	36.0%

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CEMETERY	-93,534	-93,534	108,760.65	-125.83	.00	-202,294.65	-116.3%
TOTAL REVENUES	-750,000	-750,000	-505,844.14	-52,422.97	.00	-244,155.86	
TOTAL EXPENSES	656,466	656,466	614,604.79	52,297.14	.00	41,861.21	
61 COMPUTER MAINTENANCE							
4000 Charges For Services-Governmn	-53,869	-53,869	-120,730.00	.00	.00	66,861.00	224.1%
6010 Interest & Investment Earning	-200	-200	-1,897.65	-68.05	.00	1,697.65	948.8%
6100 Computer Maintenance	74,640	74,640	100,866.11	14,453.93	.00	-26,226.11	135.1%
TOTAL COMPUTER MAINTENANCE	20,571	20,571	-21,761.54	14,385.88	.00	42,332.54	-105.8%
TOTAL REVENUES	-54,069	-54,069	-122,627.65	-68.05	.00	68,558.65	
TOTAL EXPENSES	74,640	74,640	100,866.11	14,453.93	.00	-26,226.11	
63 LIABILITY INSURANCE							
6010 Interest & Investment Earning	-31,000	-31,000	-34,667.80	-3,206.90	.00	3,667.80	111.8%
6300 Liability Insurance	766,956	766,956	934,761.34	56,440.77	.00	-167,805.34	121.9%
7000 Charge For Services-Proprieta	-591,497	-591,497	-706,782.00	.00	.00	115,285.00	119.5%
TOTAL LIABILITY INSURANCE	144,459	144,459	193,311.54	53,233.87	.00	-48,852.54	133.8%
TOTAL REVENUES	-622,497	-622,497	-741,449.80	-3,206.90	.00	118,952.80	
TOTAL EXPENSES	766,956	766,956	934,761.34	56,440.77	.00	-167,805.34	
64 WORKERS' COMP INSURANCE							
6010 Interest & Investment Earning	-21,000	-21,000	-27,749.76	-3,077.05	.00	6,749.76	132.1%
6400 Workers' Comp Insurance	361,353	361,353	457,057.14	19,890.89	.00	-95,704.14	126.5%
7000 Charge For Services-Proprieta	-350,973	-350,973	-309,178.41	-38,954.84	.00	-41,794.59	88.1%
TOTAL WORKERS' COMP INSURANCE	-10,620	-10,620	120,128.97	-22,141.00	.00	-130,748.97	-1131.2%
TOTAL REVENUES	-371,973	-371,973	-336,928.17	-42,031.89	.00	-35,044.83	
TOTAL EXPENSES	361,353	361,353	457,057.14	19,890.89	.00	-95,704.14	
72 RDA REVOLVING LOAN FUND							

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

72	RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
6000	Miscellaneous	-513,755	-513,755	-139,215.60	-12,222.13	.00	-374,539.40	27.1%
6010	Interest & Investment Earning	-92,303	-92,303	-152,414.86	-16,142.56	.00	60,111.86	165.1%
7200	RDA Revolving Loans	502,760	502,760	392.48	10.77	.00	502,367.52	.1%
	TOTAL RDA REVOLVING LOAN FUND	-103,298	-103,298	-291,237.98	-28,353.92	.00	187,939.98	281.9%
	TOTAL REVENUES	-606,058	-606,058	-291,630.46	-28,364.69	.00	-314,427.54	
	TOTAL EXPENSES	502,760	502,760	392.48	10.77	.00	502,367.52	
73 REDEVELOPMENT AGENCY								
1010	Property Taxes	-76,000	-76,000	.00	.00	.00	-76,000.00	.0%
1040	Property Tax Increment	-827,497	-827,497	-992,457.00	.00	.00	164,960.00	119.9%
6010	Interest & Investment Earning	-10,800	-10,800	-37,737.12	-5,179.93	.00	26,937.12	349.4%
7300	Redevelopment Agency	2,210,841	2,210,841	641,147.49	11,672.62	.00	1,569,693.51	29.0%
	TOTAL REDEVELOPMENT AGENCY	1,296,544	1,296,544	-389,046.63	6,492.69	.00	1,685,590.63	-30.0%
	TOTAL REVENUES	-914,297	-914,297	-1,030,194.12	-5,179.93	.00	115,897.12	
	TOTAL EXPENSES	2,210,841	2,210,841	641,147.49	11,672.62	.00	1,569,693.51	
74 CEMETERY PERPETUAL CARE								
6010	Interest & Investment Earning	-44,400	-44,400	-76,797.40	-8,004.47	.00	32,397.40	173.0%
7050	Cemetery Burial Plot Sales	-93,000	-93,000	-57,575.00	-9,225.00	.00	-35,425.00	61.9%
7400	Cemetery Perpetual Care	2,055	2,055	311.79	6.93	.00	1,743.21	15.2%
	TOTAL CEMETERY PERPETUAL CARE	-135,345	-135,345	-134,060.61	-17,222.54	.00	-1,284.39	99.1%
	TOTAL REVENUES	-137,400	-137,400	-134,372.40	-17,229.47	.00	-3,027.60	
	TOTAL EXPENSES	2,055	2,055	311.79	6.93	.00	1,743.21	
78 LANDFILL CLOSURE								
6010	Interest & Investment Earning	-37,200	-37,200	-47,291.99	-4,474.49	.00	10,091.99	127.1%
	TOTAL LANDFILL CLOSURE	-37,200	-37,200	-47,291.99	-4,474.49	.00	10,091.99	127.1%
	TOTAL REVENUES	-37,200	-37,200	-47,291.99	-4,474.49	.00	10,091.99	
83 RAP TAX								

MAY 2024 - FY24 REVENUE & EXPENSE

FOR 2024 11

83	RAP TAX	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1050	RAP Taxes	-770,000	-770,000	-601,299.58	-76,805.55	.00	-168,700.42	78.1%
6010	Interest & Investment Earning	-10,000	-10,000	-8,631.88	-219.92	.00	-1,368.12	86.3%
8300	RAP Tax	1,350,185	1,350,185	818,736.53	5,644.44	.00	531,448.47	60.6%
	TOTAL RAP TAX	570,185	570,185	208,805.07	-71,381.03	.00	361,379.93	36.6%
	TOTAL REVENUES	-780,000	-780,000	-609,931.46	-77,025.47	.00	-170,068.54	
	TOTAL EXPENSES	1,350,185	1,350,185	818,736.53	5,644.44	.00	531,448.47	
92 OPEB TRUST								
6010	Interest & Investment Earning	0	0	-31,466.11	-2,893.51	.00	31,466.11	100.0%
9200	OPEB Trust	0	0	468,066.49	467,051.33	.00	-468,066.49	100.0%
	TOTAL OPEB TRUST	0	0	436,600.38	464,157.82	.00	-436,600.38	100.0%
	TOTAL REVENUES	0	0	-31,466.11	-2,893.51	.00	31,466.11	
	TOTAL EXPENSES	0	0	468,066.49	467,051.33	.00	-468,066.49	
99 INVESTMENT								
6010	Interest & Investment Earning	0	0	-1,119,612.24	-209,218.43	.00	1,119,612.24	100.0%
	TOTAL INVESTMENT	0	0	-1,119,612.24	-209,218.43	.00	1,119,612.24	100.0%
	TOTAL REVENUES	0	0	-1,119,612.24	-209,218.43	.00	1,119,612.24	
	GRAND TOTAL	31,444,770	31,444,770	3,664,852.67	140,969.68	.00	27,779,917.33	11.7%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Preliminary/Final Architectural and Site Plan
for a Change of Use: Retail Store
Address: 750 South Main Street, Suite 102
Author: Amber Corbridge, Senior Planner
Department: Planning
Date: July 9, 2024

Background

The applicant, Robert Gaertner, with Think Celestial Bridal, is requesting a Preliminary/Final Architectural Site Plan Approval to reuse an existing space, Suite 102, in the building at 750 South Main Street. The space is approximately 1,165 square feet and the building is approximately 10,705 square feet. The previous use of the suite in the building was a personal service and now the applicant is proposing a retail store to occupy the space. The applicant states this proposal is to open a small retail business which operates as a low impact business only selling items during a scheduled appointment, and after 4:30 PM during the week taking only two clients at a time in groups of 2-3 (See Attached Narrative). The property is zoned C- G (General Commercial) where retail is listed as permitted use.

The Planning Commission reviewed this application on Tuesday, July 2, 2024. The Planning Commission forwarded a positive recommendation (4-0) to the City Council to approve.

Analysis

The Bountiful Land Use Code 14-6-111 states that Site Plan Approval shall be required for any new construction or change in use in the (C) Zone.

The City Council shall determine if the proposed architectural and site development plans submitted are consistent with the purpose and objectives of the Code (14-2-301). The purpose of the architectural and site plan review and approval process is:

- 1. To determine compliance with the Land Use Code*
- 2. To promote the orderly and safe development of land in the City*
- 3. To implement the policies and goals established in the Bountiful City General Plan*
- 4. To promote the orderly layout of site improvements.*

The plans have been reviewed by staff, where landscaping, parking, lighting, screening, and all other applicable standards are reviewed for compliance. There are fifty-one (51) parking stalls provided on site, where fifty-four (54) stalls would be required for all uses in the building, including the proposed use. The parking requirements for professional services and general retail are the exact same, where one (1) stall for every 200 square ft of

floor area is required. The site does not currently meet the [Land Use Code 14-18-107: Parking Spaces Required](#), however as a nonconformity, the current operation of the site may continue so long as the uses and changes are not creating more nonconformity (See [Land Use Code 14-2-402: General Provisions](#)). Additionally, the proposed use is a lower impact retail shop, which will have assigned hours of operation and would be past the normal businesses of operation for professional and personal services.

Department Review

This staff report was written by the Senior Planner and was reviewed by the City Attorney, and Planning Director.

Significant Impacts

There are minimal impacts of this proposed development on the property and surrounding uses, as the proposed use and site does not require additional parking, landscaping, or traffic flow. The existing infrastructure, such as water, sewer, culinary water, and transportation are in place to support this development.

Recommendation

The Planning Commission and Staff recommend City Council approve the Preliminary/Final Architectural and Site Plan application for the change of use at 750 South Main Street, Suite 102.

Attachments

1. Application Narrative



06/10/2024

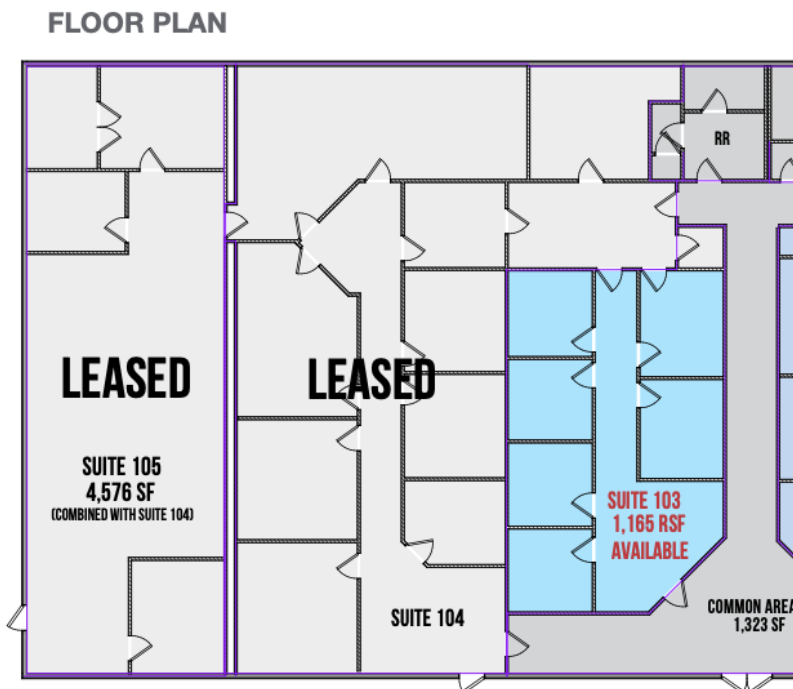
To:

Planning Department – Bountiful City

There is an intention on our part to open a small business at the following location:

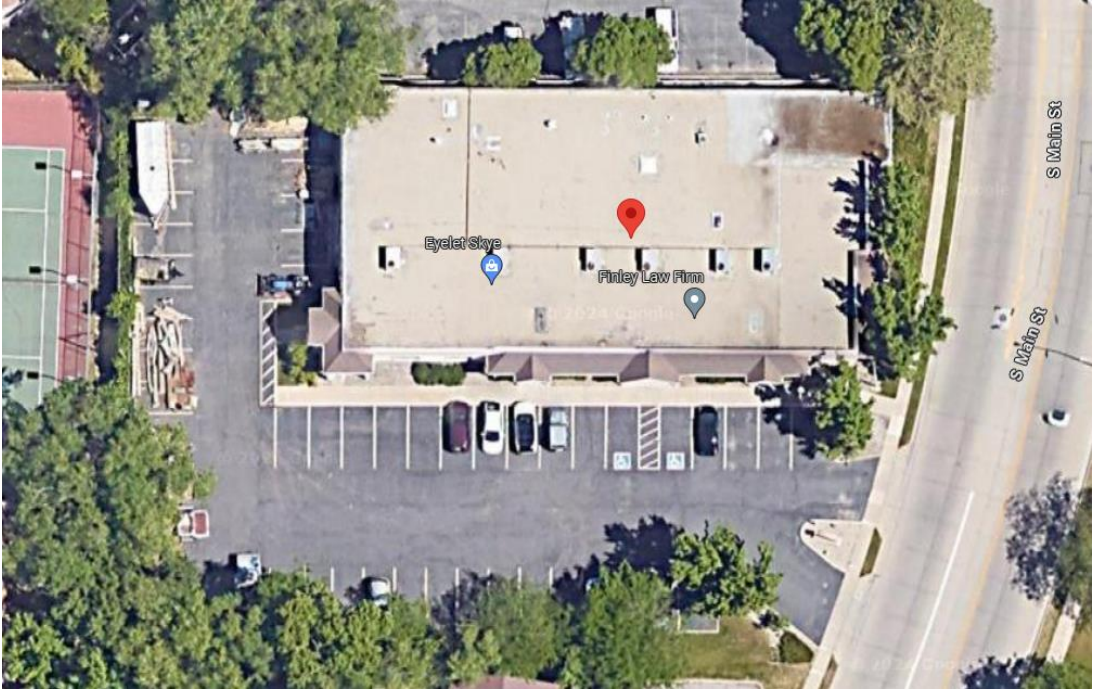
**Think Celestial Apparels, LLC
750 S Main Street, Suite # 102
Bountiful UT 84010**

Because both my wife and I work full-time during the day, we will be able to accommodate appointments only after 4:30pm due to both of us working full-time during the day. We do not anticipate having more than two customers or groups at a time (each group has 2-3 people) at any given time. As a result, we will not be open to the public like a normal retail establishment and have six offices that total **1,165 square feet** (in blue color - see exhibit A below):



There are **51 parking spaces** on the property, including two handicapped parking spaces, which will be more than enough to accommodate both our needs and those of the other tenants at the property.

I have attached a picture of the parking lot that I found on Google as well as three pictures taken at the location:





We request that you approve our request for a business license so that we can begin conducting business in our city.

Sincerely,

Rob Gaertner, business owner
(801) 638-8012

City Council Staff Report



Subject: Preliminary/Final Architectural and Site Plan Review for a
Change of Use from a Private School to Salon Suites
Address: 146 West 300 South
Author: Jonah David Hadlock, Assistant Planner
Department: Planning
Date: July 9, 2024

Background

The applicant, Derek Schlenker, with Loris Ventures LLC, is requesting a Preliminary/Final Site Plan approval for a change of use at 146 West 300 South. The previous use of the site was a private school. The applicant is requesting the site be used for salon suites for tenants to rent. The applicant is proposing to renovate the existing building and update parking and landscaping, such as adding more parking spaces, landscape islands in the rear, and street trees. The property is zoned C- G (General Commercial) where personal services, such as a salon, are a permitted use.

The Planning Commission met on July 2, 2024, reviewed the applicant’s proposal, and voted 4-0 to forward a positive recommendation to the City Council for final approval of the applicant’s architectural and site plan and proposed change of use.

Analysis

The 2009 Land Use Master Plan provides guidance to the City regarding long-term objectives for the improvement and growth of Bountiful City. One of those objectives is to redevelop old commercial buildings that may be outdated or non-conforming with the current Land Use Code (Attachment A). Additionally, per §14-2-301(C) of the Land Use Code, the purpose of site plan approvals is “to implement the policies and goals established in the Bountiful City General Plan.” According to Davis County public records, the existing building on the property was erected in 1937. The site does not meet landscaping, parking, setbacks, layout, or design standards requirements.

Land Use Code §14-2-402 states that any changes to a noncomplying structure or site may be allowed only if the proposed alteration, modification, or change reduces and mitigates the degree of the existing nonconformity, is in harmony with the surrounding neighborhood, and is consistent with the General Plan. Although the site is nonconforming, changes to the site would need to comply with the current Land Use Code as much as physically possible. The City Council shall consider whether all the following factors are reduced or mitigated, where applicable:

1. Parking
2. Landscaping
3. Aesthetics

4. Traffic and Pedestrian Circulation
5. Setback Restrictions
6. Height Restriction

Site Plan Review

The site plan submitted by the applicant (See Attachment B) has been reviewed by Staff, where setbacks, height, landscaping, screening, parking, loading, lighting, and all other applicable standards were reviewed for compliance.

Parking

When reviewing the site plan, it was determined that the specific number of parking spaces would be measured against §14-18-107(A)(29), which states that *any use not specifically listed may be determined by the land use authority based on the recommendation of the City Planner and City Engineer*. According to this standard, a minimum of twenty-four (24) parking stalls was determined by the City Engineer and City Planner as the minimum required. The following items were taken into consideration during the review process:

- i. the non-conforming nature of the site;
- ii. size requirements for parking stalls;
- iii. requirements for access to an onsite dumpster;
- iv. requirements for one (1) ADA stall for every twenty-five (25) stalls; and
- v. current landscaping requirements (discussed below).

Given the limitations of the site consisting of the existing conditions, the applicant proposes a minimum of twenty-three (23) stalls per the submitted site plan based on the number, size, and placement of parking stalls, the location of the dumpster, and the width of the drive aisles outlined the proposal order to meet the current Land Use Code as much as is physically possible. Staff does not find it necessary to have the applicant submit a parking study per 14-18-104(E) which would allow the reduction of one (1) parking space based on the staggered operational shifts, as indicated in the code simply based on the minimal difference.

Landscaping

The proposed site plans illustrate that it is not physically possible to meet both the current parking requirements and landscaping requirements. As such, Staff determined that meeting the parking requirements should take precedence over the landscaping requirements to reduce on-street parking and other impacts on street traffic and the surrounding neighborhood.

Per §14-6-109(1), all sites in the C-G (General Commercial) Zone require a minimum of fifteen percent (15%) of the property to be landscaped. The existing site currently has approximately five percent (5%) of the property landscaped. The applicant's site plan shows a proposed increase to eleven and a half percent (11.5%) landscaping with the addition of landscaping on the northwest and northeast corners; in an island in the middle of the parking lot; and behind the dumpster in the rear.

As determined by §14-6-109(5), a ten-foot (10) landscaping buffer is required between all commercial properties and residential properties. The applicant's submittal indicates no plans to add a buffer on the north side of the property.

To reduce the heat island effect and to beautify the property, the applicant proposes that landscaping be installed in the middle of the parking lot. Per §14-18-108(A), the size of parking stalls that front onto a dedicated, improved landscape area may be reduced. This recommendation will add landscaping and allow for more parking spaces to comply with the required twenty-four-foot (24) drive aisles.

As part of the additional landscaping standards, the proposal includes seven (7) additional trees and some additional shrubs in accordance with §14-16-109(A). The minimum requirement is five (5) trees and seventeen (17) shrubs in total for this site.

Lighting

The applicant has indicated that no changes to outdoor lighting are anticipated. Staff recommends that the applicant provide a photometric plan that meets the requirements in §14-16-111(H), which states the following:

Outdoor lighting shall be directed downward by means of prismatic lens, deflector, or other shading device to avoid projecting onto adjacent properties or streets. No flashing lights shall be allowed except for seasonal decoration allowed by this Title.

Additionally, Staff recommends that the photometric plan include parking and additional street lighting to be fixed to the exterior of the building to provide additional light at night, specifically three (3) on the north exterior wall and one (1) to three (3) on the south exterior wall.

Department Review

This staff report was written by the Assistant Planner and was reviewed by the Planning Director, City Attorney, and City Manager.

Significant Impacts

There are minimal impacts of this proposed redevelopment on the property and surrounding uses as the proposed use is improving the site by adding more landscaping and renovating the outdated building. The existing infrastructure, such as water, sewer, culinary water, and transportation, is in place to support this redevelopment.

Recommendation

Staff recommends that the City Council approve the proposed Preliminary/Final Architectural and Site Plan for a Change of Use from a private school to salon suites at 146 West 300 South, subject to the following:

1. Submitting and adhering to a photometric plan as proposed by Staff; and
2. Meeting all other Staff review comments and Land Use Authority requirements.

Note: Final approval and building permits will be granted when all conditions are met and approved by the Land Use Authority.

Attachments

1. 2009 Land Use Master Plan
2. Proposed Site Proposal
3. Applicant's Parking Proposal
4. Floor Plan

2009 Land Use Master Plan

Action: Amend the Bountiful Land Use Ordinance to implement the proposed TDR program.

Action: Adopt an ordinance to limit large hillside developments to PUD's within 1 year.

Issue: Changes in development patterns and population. The Bountiful City population is aging significantly, which has a direct impact on development patterns and land uses. There is a growing need for elderly living developments, and a trend of older residents moving from east bench single-family homes to condominiums and apartments in the lower, flatter areas of the City.

Goal: Study and identify areas that could be developed with mixed housing types that would attract people of all ages, within 2 years

Action: Amend PUD ordinance to require 2 acre minimum

Action: Rezone appropriate areas to the RM-7 zone which could be used to create mixed single-family/multi-family developments

Goal: Construct 200 new senior friendly housing units within the next 5 years

Action: Work with developers to identify and construct age restricted units that are either single level or with elevators

Goal: Mix senior friendly housing units within existing neighborhoods in the areas west of Orchard Dr.

Action: Identify areas within single-family zones that are dilapidated and that would benefit from redevelopment

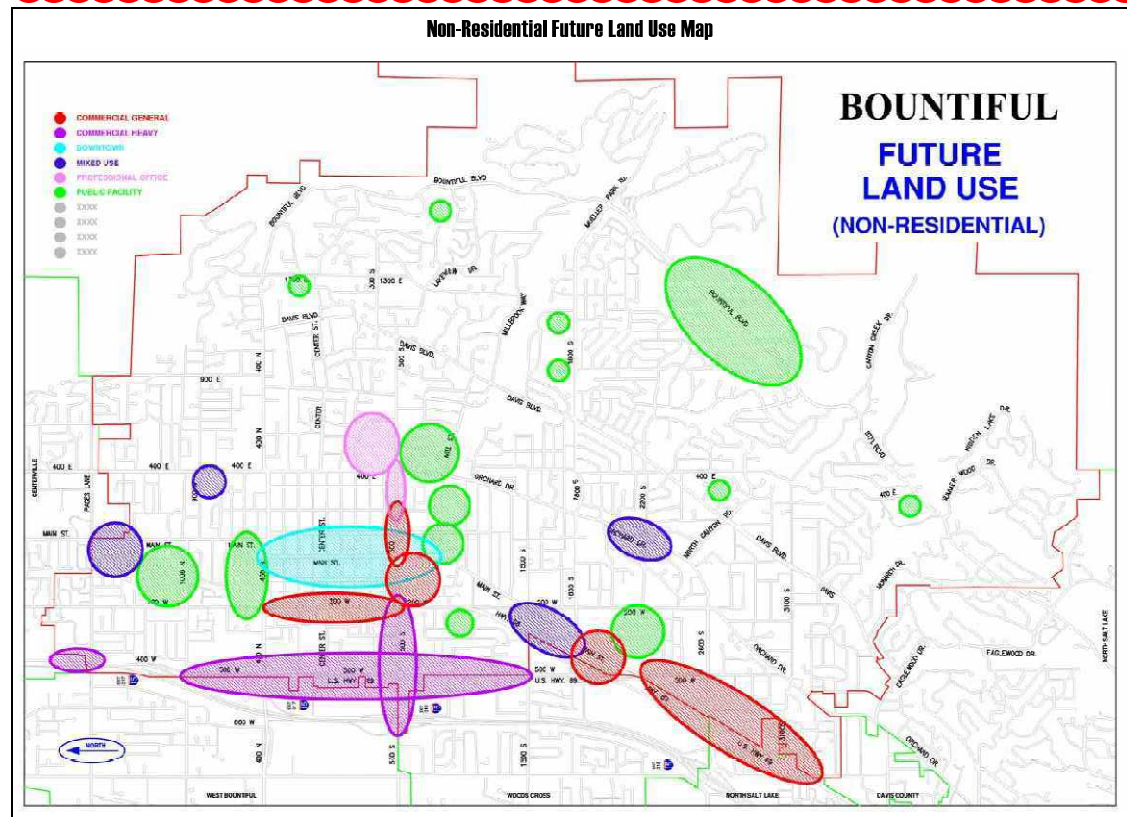
Goal: Create a redevelopment plan for the area near Orchard Dr. and 2200 South.

Improving existing old commercial buildings applies to this project.

Issue: Commercial areas are old and need to be redeveloped. Much of the existing commercial development in Bountiful originally occurred in the 1960's

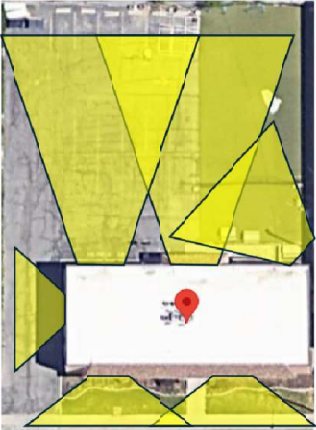
and 70's, and is located on old residential lots that fronted onto 500 West/Hwy 89, 500 South, and 200 West. As a result, many of the developments suffer from functional and physical obsolescence.

Goal: Identify properties that have substantial challenges and could be redeveloped within the next 1 year

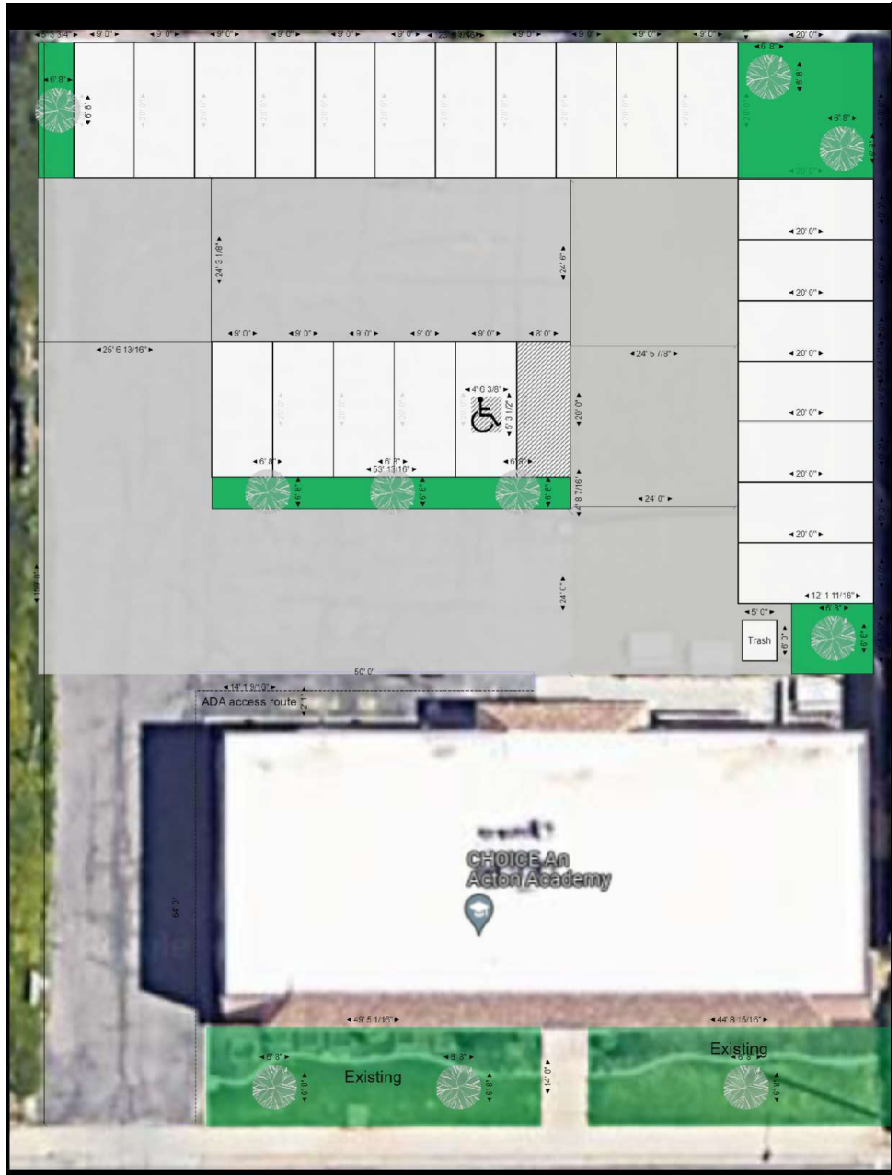


Applicant's submitted site plan. 146 West 300 South Street
Bountiful, UT 84010

Exterior Lighting Plan



All lighting will be angled and deflected as to not shine directly onto any neighboring property



1 SITE PLAN Scale: 3/32" = 1'-0"



PARKING STALLS REQUIRED
14-18-107(A)(29): 24 STALLS MINIMUM FOR PROPOSED USE APPROVED BY PLANNING AND ENGINEERING - 23 STALLS ADDED AS 24 PROHIBITS LANDSCAPING AREAS

REQUIRED PARKING SPACES FOR THE DISABLE 1
PARKING SPACES FOR THE DISABLED 1

ADA parking stall to ADA entrance to comply with ICC A117.1 - 403.3 "The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of a walking surface shall not be steeper than 1:48"

All trees will adhere to 14-16-117, 1" caliper north of the building and 2" caliper south of the building

Trash dumpster will have concrete bollards to protect from vehicles

LANDSCAPING REQUIRED
15% REQUIRED FOR TOTAL SITE
Given site constraints of the building and parking needs, 15% is not feasible. Site will be improved from 7% to 11-12% landscaping.

	SQFT	% of total
Existing Landscaping area	1370	7.0%
New Landscaping Area	872	4.6%
Total Landscaped area	2242	11.5%
Total lot area	19459	100.0%

LAWN AREAS IN ALL DEVELOPMENTS SHALL NOT EXCEED TWENTY PERCENT (20%) OF THE TOTAL LANDSCAPE AREAS.

5 TREES REQUIRED IN ADDITION TO THE FRONT YARD TREES, + 7 ARE PROPOSED 17 SHRUBS ARE REQUIRED

Description	Date

146 West 300 South Street
Bountiful, UT 84010

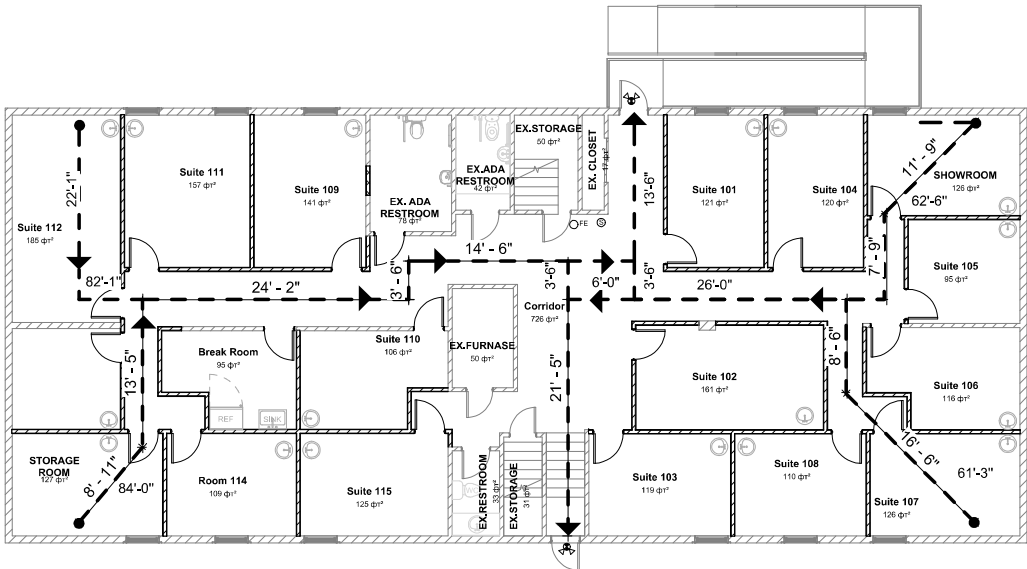
PLANNING PACKAGE
SITE PLAN

23.07.2023

A1.01

Location	Ogden	Spanish Fork	West Valley	Bountiful (Proposed)
Suites	25	19	27	31
Building Size (sqft)	5900	4000	5500	7520
Dedicated Parking Spots	21	13	24	
Survey 1 Date, Time	Friday May 17, 3:30PM	Friday May 17, 11:40 AM	Friday May 17, 1:30 PM	
Survey 1 Spots used	18	8	15	
Survey 2 Date, Time	Saturday May 18, 12:00PM	Saturday May 18, 3:30PM	Saturday May 18, 2:20PM	
Survey 2 Spots used	13	10	17	
Survey 3 Date, Time	Tuesday May 21, 4:45pm	Tuesday May 21, 2:00pm	Tuesday May 21, 3:00pm	
Survey 3 Spots used	19	12	11	
Average Use	16.7	10.0	14.3	
Peak use (Max)	19	12	17	
Parking Spots needed per Suite	0.76	0.63	0.63	0.76
Sqft / Spots used	311	333	324	311
Spots needed for Bountiful location using the Number of Suites Method				23.6
Spots needed for Bountiful location using the square footage method				24.2

Description	Date



1 Life Safety First Floor Plan
3/16" = 1'-0"

(IBC 2021/IFC2021) TABLE 1017.2
MAXIMUM TRAVEL DISTANCE, LONGEST APPROX.: 88.8 FT
(ALLOWABLE: 200 FT, NON-SPRINKLERED)

1017.3 Measurement.
Exit access travel distance shall be measured from the most remote point of each room, area or space along the natural and unobstructed path of horizontal and vertical egress travel to the entrance to an exit. Where more than one exit is required, exit access travel distance shall be measured to the nearest exit.

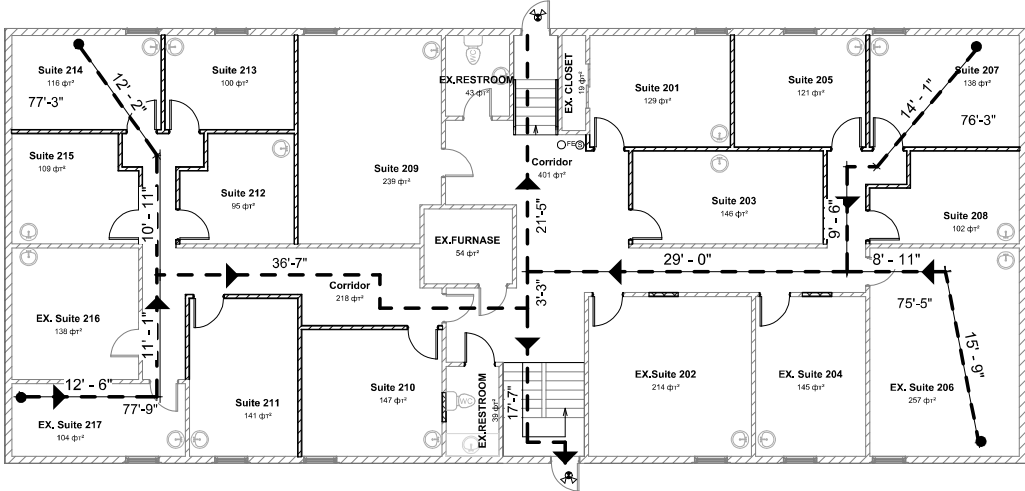
BUSINESS AREA	3665	150 OSF / PERSON	25
BUSINESS AREA FIRST FLOOR PLAN	3665	150 OSF / PERSON	25
BUSINESS AREA SECOND FLOOR PLAN	3665	150 OSF / PERSON	25
TOTAL DESIGN OCCUPANT LOAD			50

LIFE SAFETY PLAN LEGEND

SYMBOL	DESCRIPTION
← - -	EGRESS PATH AND DIRECTION
☀	LIGHTED EXIT SIGN OR EMERGENCY LIGHTING
○ FE	FIRE EXTINGUISHER ON PLANS, TRAVEL DISTANCE SHALL NOT EXCEED 75' BETWEEN EXTINGUISHERS
⊙	FIRE ALARM HORN STROBE

EGRESS NOTES:

- COORDINATE WITH ELECTRICAL LIGHTING PLAN FOR LOCATIONS OF NIGHT LIGHTS, EXIT SIGNS, AND EMERGENCY LIGHTING. VERIFY LOCATIONS AND QUANTITIES WITH CURRENT APPLICABLE CODES IN EFFECT. ADDITIONAL EXIT SIGNS, NIGHT LIGHTS AND EMERGENCY LIGHTS MAY BE REQUIRED BY THE FIRE INSPECTOR AT THE TIME OF THE FIRE FINAL.
- REFERENCE SCHEDULES AND DETAILS SHEET FOR MORE INFORMATION ON DOORS AND HARDWARE. ALL DOORS IN THE MEANS OF EGRESS SHALL BE SINGLE ACTION RELEASE AND SHALL NOT REQUIRE THE USE OF A KEY, TOOL, OR SPECIAL KNOWLEDGE TO OPEN FROM EGRESS SIDE AND SHALL COMPLY WITH NFPA 1017.2.1.5.1 AND NFPA 101: 7.2.1.5.2.
- FIRE EXTINGUISHERS SHALL BE MOUNTED AT 48" AFF.
- FIRE EXTINGUISHERS SHALL BE CURRENTLY DATED AND TAGGED BY LICENSED FIRE EQUIPMENT COMPANY.
- ADDITIONAL FIRE EXTINGUISHERS MAY BE REQUIRED BY THE FIRE INSPECTOR AT THE TIME OF THE FIRE FINAL.
- THE NUMERICAL ADDRESS (# NUMBERS) WILL BE PROVIDED ON ALL EXTERIOR DOORS WEATHERPROOF, AND CONTRASTING COLORS.



3 Life Safety Second Floor Plan
3/16" = 1'-0"

146 West 300 South Street Suite
100 Bountiful, UT 84010

PLANNING PACKAGE
LIFE SAFETY AND OCCUPANCY
PLAN

23.07.2023

A2.01

City Council Staff Report



Subject: Alternative Daily Cover
Author: Landfill Director
Department: Landfill Department
Date: July 9, 2024

Background

Bountiful City Staff are on the lookout for ways to extend the life of the landfill. We have come across an alternative daily cover system. Currently we are using six inches of dirt to cover the refuse delivered to the working face at the end of each day. The alternative daily cover system uses a spray on mixture of about a half inch thick that locks the refuse in place so will not blow around the landfill.

Analysis

Staff have located two suppliers of this highly specialized equipment.

LSC Environmental	PSA 1000	\$115,888.
Global Machinery	Finn LF120	\$120,830.

Both machines have similar specifications and outfitting.

The LSC Environmental PSA 1000 has better ground clearance, solid tires and towing set up for working in the refuse.

The LSC Environmental system meets the needs of the Landfill Department and will be the best value for Bountiful City.

Department Review

This report has been reviewed by the Landfill Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment purchase is part of our 10-year capital equipment plan. The Landfill Department FY 2025 budget has allocated \$146,000 for this purchase.

Recommendation

Staff recommends the Council approve the purchase of the LSC Environmental PSA 1000 for the amount of \$115,888.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: Landfill Compactor
Author: Fleet/Shop Supervisor
Department: Landfill
Date: July 9, 2024

Background

The Landfill Department needs to replace our Caterpillar 826G Compactor. The new compactor will become our front-line compactor with the existing Tana Compactor moving to backup and tandem operation.

Analysis

The Landfill Department was offered three bids. The greatest factor in our selection is compaction because it translates to additional airspace and landfill longevity. The landfill airspace is one of Bountiful City's most valuable assets. The Tana 2 drum design has been proven to achieve superior compaction when compared to 4-wheeled compactors. The landfill also needs to equip the new compactor with compaction monitoring equipment. We currently have GeoLogic systems in place on both the Tana and Aljon Compactors and we have built our infrastructure around the GeoLogic system.

The breakdown of the cost proposal is:

Tana H555 Compactor-	Humdinger Equipment-	\$1,161,000.00
Aljon ADV600 Compactor-	Aljon-	\$1,225,957.00
Bomag BC1173-	Komatsu Equipment Company-	\$1,160,073.87
New Full Gemini Dual-Antenna GPS System-	GeoLogic-	\$ 37,575.00

Department Review

This report was reviewed by the Landfill Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. The Landfill Department has allocated \$1,250,000.00 in the FY25 budget for this purchase.

Recommendation

Staff recommends that the Council approve the purchase of 1 Tana H555 Compactor from Humdinger Equipment Company for \$1,161,000.00 and 1 New Full Gemini Dual-Antenna GPS System from GeoLogic for \$37,575.00 for a total of \$1,198,575.00.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: Side Loader Refuse Truck
Author: Fleet/Shop Supervisor
Department: Recycling
Date: July 9, 2024

Background

The Recycling Department needs to replace one of its side loader trucks. The trucks are used to collect residential recyclable materials. We have 2 first line trucks that are out daily. We plan on a 6-year first line and then into a spare reserve for two years before the truck is retired.

Analysis

Availability has limited us to one viable proposal. Obtaining refuse bodies and chassis has been very difficult for the past few years. We are fortunate to have the opportunity to purchase the chassis and body that we would have selected competitively.

The breakdown of the cost proposal is:

Peterbilt 520 Chassis-	Jackson Group Peterbilt-	\$211,988.00
Labrie Refuse Body-	Signature Equipment Company-	<u>\$167,000.00</u>
	Total:	\$378,988.00

Department Review

This report was reviewed by the Recycling Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. The Recycling Department has allocated \$380,000.00 in the FY25 budget for this purchase.

Recommendation

Staff recommends that the Council approve the purchase of 1 Peterbilt 520 Chassis from Jackson Group Peterbilt for \$211,988.00 and 1 Labrie Refuse Body from Signature Equipment for \$167,000.00 for a total of \$378,988.00.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: Side Loader Refuse Truck
Author: Fleet/Shop Supervisor
Department: Sanitation
Date: July 9, 2024

Background

The Sanitation Department needs to replace one of its side loader trucks. The trucks are used to collect residential garbage. We have 5 first line trucks that are out daily. We plan on a 6-year first line and then into a spare reserve for two years before the truck is retired.

Analysis

Availability has limited us to one viable proposal. Obtaining refuse bodies and chassis has been very difficult for the past few years. We are fortunate to have the opportunity to purchase the chassis and body that we would have selected competitively.

The breakdown of the cost proposal is:

Peterbilt 520 Chassis-	Jackson Group Peterbilt-	\$211,988.00
Labrie Refuse Body-	Signature Equipment Company-	<u>\$167,000.00</u>
	Total:	\$378,988.00

Department Review

This report was reviewed by the Sanitation Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. The Sanitation Department has allocated \$380,000.00 in the FY25 budget for this purchase.

Recommendation

Staff recommends that the Council approve the purchase of 1 Peterbilt 520 Chassis from Jackson Group Peterbilt for \$211,988.00 and 1 Labrie Refuse Body from Signature Equipment for \$167,000.00 for a total of \$378,988.00.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: 2 Plow/10-Wheel Dump Trucks
Author: Fleet/Shop Supervisor
Department: Streets
Date: July 9, 2024

Background

The Street Department needs to replace 2 of our 10-wheel plow/dump trucks. These trucks are used year-round for snow removal and road construction.

Analysis

The Street Department was offered 2 International HX620 trucks from Rush Truck on State Contract #MA606 for \$168,516.10 ea. and 2 Dump Body & Snowplow Packages from Viking-Cives Manufacturing on State Contract #MA2794 for \$145,000.00 ea.

The breakdown of the cost proposal for two trucks is:

International HX620-	Rush Truck-	\$ 337,032.20
Dump Body & Snowplow Package	Viking-Cives Manufacturing	<u>\$ 290,000.00</u>
	Total:	\$ 627,032.20

Department Review

This report was reviewed by the Streets Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. The Street Department has allocated \$630,000.00 in the FY25 budget for this purchase.

Recommendation

Staff recommends that the Council approve the purchase of 2 International HX620 Trucks from Rush Truck for \$337,032.20 and 2 Dump Body & Snowplow Packages from Viking-Cives Manufacturing for \$290,000.00 for a total of \$627,032.20.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: Backhoe Loader
Author: Streets Director
Department: Streets Department
Date: July 9, 2024

Background

Bountiful City Streets needs to replace our 2011 John Deere 410 J Backhoe used for patching. This backhoe is primarily used for asphalt patching. It is also available for use in any emergency situations that may come up in the city. We will keep this backhoe as a back up and sell off an older one at the landfill.

Analysis

Staff consulted the State Purchasing Contract and found State Bid #MA 3379 from RDO Equipment for a John Deere 410 P backhoe in the amount of \$154,343. This backhoe meets the needs of the Street Department and will be the best value for Bountiful City.

Department Review

This report has been reviewed by the Streets Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment replacement is part of our 10-year capital equipment replacement plan. The Street Department FY 2025 budget has allocated \$156,000 for this purchase.

Recommendation

Staff recommends the Council approve the purchase of the John Deere 410 P backhoe from RDO Equipment for the amount of \$154,343.

Attachments

None (bids are available for review if desired)

City Council Staff Report



Subject: Brine Plant
Author: Fleet/Shop Supervisor
Department: Streets
Date: July 9, 2024

Background

The Street Department needs to purchase an on-site brine plant. The brine plant produces brine solution to activate the salt when applied to the road at lower temperatures removing the snow and ice quicker. Most of the plow trucks in the fleet are already equipped with brine tanks and systems to apply the solution to the salt when applied.

Analysis

The Street Department rigorously examined the available systems. The most systems we looked at required several storage tanks, pumping systems and a large containment area.

We determined that the best system for our needs is the tankless on demand BM6 Brine maker with removable controls, manufactured by BrineMasters LLC. The package includes all necessary piping and electrical supplies. There will be some additional costs on our property to prepare a platform for the unit and to connect it to water and power utilities.

We can purchase the BM6 on a Minnesota State Cooperative Contract because we are a government agency.

The breakdown of the cost proposal is:

BM6 Brine Maker with Removable Controls-	BrineMasters LLC -	\$64,242.00
Site Preparation & Connection to Services-		To be determined

Department Review

This report was reviewed by the Streets Director, Public Works Director, and the City Manager.

Significant Impacts

This equipment purchase is part of our 10-year capital equipment plan.

The Street Department has allocated \$265,000.00 in the FY25 budget for this purchase.

Recommendation

Staff recommends that the Council approve the purchase of the BrineMasters BM6 Brine Maker with Removable Controls from BrineMasters LLC for \$64,242.00 and allocate the remainder for site preparation.

Attachments

None (bids are available for review if desired)

City Council Staff Report

Subject: Recreation Arts and Parks Tax Resolution
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: July 9, 2024



Background

In past City Council and Budget Committee Meetings, briefings have been provided to the Mayor and Council on the background, uses for, and status of, the existing Recreation Arts and Parks (RAP) Tax. Additionally, discussions were held in those meetings relative to future uses of RAP Tax funding along with procedures needed to reauthorize the tax upon its expiration on April 1, 2026. The projected City RAP Tax revenues, if reauthorized for a ten-year period, could reach \$7.5 million. These funds could then be utilized 100% to again fund parks improvements and other recreational improvements and cultural activities and facilities for Bountiful City. The direction provided by the Council has been to proceed with preparation of a Resolution for consideration by the Council and to pose a ballot question to residents for reauthorizing the RAP Tax upon expiration of the currently authorized tax.

Analysis

To recap, the process and timetable for reauthorization of the RAP Tax is prescribed by State law found in Code Section 59-12-1402. The steps required are:

1. **Approve a Resolution.**

The City Council must approve a resolution to submit an opinion question to the residents for a vote. Resolution 2024-09 is attached for consideration and this resolution must be presented timely to the County Election Clerk to accommodate a 65 day notice requirement (which is August 29th).

2. **Provide, and Receive, Written Notices of Intent.**

The City must:

- a. Provide the County with written notice of the intent to submit an opinion question to the residents of the City. This written notice has been provided.
- b. Receive a written resolution passed by the County Commission stating the County is not seeking to impose a tax under "Part 7, County Option Funding For Botanical, Cultural, Recreational, and Zoological Organizations or Facilities" or
- c. A written statement from the County that the City is permitted to submit an opinion question to the residents of the City. On July 2nd the Davis County Commission passed a resolution which declares its intent not to impose a tax

under the provisions of Title 59, Chapter 12, Part 7. This County action will permit Bountiful City to submit an opinion question to the residents of the City.

3. Prepare the Opinion Question for Voters.

If permitted by the County, an opinion question shall be prepared for residents of the City. The title of the opinion question will be, "RAP Tax Reauthorization Election" and the opinion question to voters will read as follows:

"Shall the City of Bountiful, Utah, be authorized to impose a 0.1% sales and use tax to fund parks improvements, recreational improvements, and cultural facilities and organizations for the City of Bountiful?"

This question is formalized in Resolution 2024-09 which is attached.

4. Hold an Election.

The election shall be held at a regular general election or a municipal general election. To allow timely budget consideration of a reauthorized tax, staff again recommends inclusion of the opinion question on the November 5, 2024 ballot.

5. Impose the Reauthorized RAP Tax.

If a majority of residents have voted in favor of the imposition of the tax, the City Council may impose the tax by a majority vote of the Council. The reauthorized RAP tax would take effect on April 1, 2026 following a 90 day notification period to the State Tax Commission and expiration of the formerly authorized tax.

Department Review

This matter has been reviewed by the City Manager, and City Attorney for concurrence.

Significant Impacts

If not reauthorized, the RAP Tax will expire on April 1, 2026. This funding source will not be available for future use in supporting parks improvements and other recreational and cultural opportunities. If the attached resolution is approved, an estimated fiscal impact of \$14,000 could be incurred by the City. This amount would cover costs of printing and mailing for voter information packets and costs allocated by Davis County for including the opinion question in the November ballot.

Recommendation

Staff recommends Council approval of Resolution 2024-09 authorizing submission of a RAP Tax ballot question to the residents of the City of Bountiful at the general election to be held on November 5, 2024.

Attachments

Resolution 2024-09



BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR
Kendalyn Harris
CITY COUNCIL
Jesse Bell
Kate Bradshaw
Richard Higginson
Matt Murri
Cecilee Price-Huish
CITY MANAGER
Gary R. Hill

BOUNTIFUL CITY RESOLUTION No. 2024-09

A Resolution submitting a RAP Tax ballot question to the residents of the City of Bountiful, Utah, regarding the reauthorization of a local sales and use tax of one-tenth of one percent (0.1%) on certain qualifying transactions for the City to fund parks improvements, recreational improvements and cultural facilities and organizations.

THE BOUNTIFUL CITY COUNCIL ENTERS THE FOLLOWING FINDINGS:

1. The City is authorized, in accordance with Utah Code Annotated §59-12-1402, to submit an opinion question to the residents of the City, providing each resident an opportunity to express the resident's opinion on the imposition of a local sales and use tax of one-tenth of one percent (0.1%) on qualifying transactions within the City to fund parks improvements, recreational improvements, and cultural facilities and organizations for the City (hereinafter referred to as the "RAP Tax");
2. The RAP Tax approved by the voters of Bountiful on November 4, 2014, and by the Bountiful City Council in Ordinance 2014-24 on December 9, 2014, after ten years expires on March 31, 2026, but under State law can be reauthorized by the voters to continue for an additional ten years;
3. This proposal is not for a new or additional tax, but for the continuation of the existing RAP Tax;
4. The City has determined that it is in the best interest of the residents of the City to submit a ballot question to the voters of the City regarding continuation of the existing RAP Tax to assist the City in developing and improving parks, recreational and cultural facilities, programs and opportunities for the City and its residents;
5. The City is required, pursuant to Utah Code §59-12-1402, to approve a resolution submitting the question of the reauthorization to impose a RAP Tax to the voters of the City; and
6. The City Council desires to submit to its residents in the upcoming November 4, 2024, general election the ballot question of whether the City should reauthorize the imposition of the existing RAP Tax, as more particularly provided herein and in accordance with applicable provisions of the Utah Code in Sections 59-12-1401et seq, Chapter 14 of Title 11, the Utah Election Code in Title 20A, and the Transparency of Ballot Propositions Act.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH, THAT:

SECTION 1. SUBMISSION OF BALLOT QUESTIONS TO VOTERS. Pursuant to authority set forth in the Utah Code §59-12-1402, the Bountiful City Council hereby directs and authorizes that a RAP Tax ballot question be submitted to the residents of the City by a ballot proposition to be held in conjunction with the general election on November 4, 2024.

SECTION 2. EFFECTIVE DATE OF PROPOSED RAP TAX. The effective date of the proposed tax will be on the day after the current RAP Tax imposed in Ordinance No. 2014-xx expires, which is April 1, 2026, and under State law would run for a period of ten years.

SECTION 3. BALLOT TITLE AND PROPOSITION. The specific ballot title and proposition to be submitted to the voters at the November 5, 2024, election shall be as follows:

**OFFICIAL BALLOT PROPOSITION FOR THE CITY OF
BOUNTIFUL, UTAH
RAP Tax Reauthorization Election
November 5, 2024**

**Shall the City of Bountiful, Utah, be authorized to impose
a 0.1% sales and use tax to fund parks improvements,
recreational improvements, and cultural facilities and
organizations for the City of Bountiful?**

_____ **Yes**

_____ **No**

SECTION 4. COPY OF RESOLUTION. A copy of this approved Resolution shall be provided to the Lieutenant Governor and the election officer charged with conducting the election in accordance with applicable provisions of Title 11, Chapter 14 of the Utah Code.

SECTION 5. NOTICE OF ELECTION. The City shall ensure that a notice of the election regarding the RAP Tax is published as required by Section 11-14-202 of the Utah Code.

SECTION 6. ELECTION. The election shall be conducted in conformity with the laws of the State of Utah, including, but not limited to Title 11 Chapter 14 of the Utah Code, the Utah Election Code of Title 20A, and the Transparency of Ballot Propositions Act. The officials of the City are hereby authorized and directed to do all things necessary to conduct the election in accordance with the law.

SECTION 7. SEVERABILITY. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION 8. EFFECTIVE DATE OF RESOLUTION. This Resolution shall take effect immediately.

ADOPTED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH, THIS 9 DAY OF JULY, 2024.

KENDALYN HARRIS, MAYOR

ATTEST:

SHAWNA ANDRUS, CITY RECORDER