

FY2025-2026 Budget - RAP Tax Process Timeline

February 4, 2025 – Seventh season RAP Tax Grant documents submitted for City Manager review and approval:

- a. RAP Tax Program Guidelines
- b. RAP Tax Program 2025 Timeline
- c. Grant Funding Application Form

February 13, 2025 – RAP Tax Grant Application distributed

- a. Notice of Application Period and copy of Grant Application posted to City website
- b. Application emailed to known, potential interested groups and individuals
- c. City project applications from departments are made via regular budget process

March 24, 2025 – RAP Tax Funding Applications due at City Hall (795 South Main, Bountiful) by 5:00 p.m.

March 27, 2025 – Staff Review of City Projects and Grant Applications. Additional information requested from applicants, if necessary.

April 3, 2025 – Applications and other committee materials distributed to Parks, Recreation and Arts Committee

April 2025 – Parks, Recreation & Arts Committee Meeting (April 21 at 4:00 p.m. – City Hall).

- a. Review of FY2024-2025 program status.
- b. Review available funding and program guidelines for 2025 (FY2025-2026 budget)
- c. Consider funding applications to recommend for City Council approval or,
- d. Consider designation of a separate subcommittee to review and provide recommendations for later approval by the City Council (FY2025-2026 budget)

May & June 2025 –RAP Tax funding recommendations sent to City Council for consideration of tentative and final approval as part of overall budget (FY2025-2026 Budget)

July 2025 – Approved funding applications processed for payment according to RAP Tax Program Guidelines (FY2025-2026 Budget)

April 2026 – RAP Tax program status provided in budget review by Parks, Recreation and Arts Committee

As of: 2/12/2024