

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, March 22, 2022

5:00 – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

*Bountiful City Council meetings, including this meeting, are open to the public. The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.*

## AGENDA

### 5:00 p.m. – Work Session

1. Magellan interim study update – Mr. Alan West p. 3
2. Short term rental discussion – Mr. Francisco Astorga p. 27

### 7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment  
If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held on February 22, 2022 p. 31
4. Council Reports
5. Recognition of Water Department
6. Consider approval of:
  - a. Expenditures greater than \$1,000 paid February 14, 21, 28 & March 7, 2022 p. 37
  - b. January 2022 Financial Report p. 41
7. Consider approval of a three-year contract with Diamond Tree Experts in the amount of \$627,120 per year – Mr. Allen Johnson p. 73
8. Consider approval of the purchase of C-900 pipe from Ferguson Waterworks in the amount of \$118,370 – Mr. Kraig Christensen p. 75
9. Consider approval of a contract with Spohn Ranch for the Washington Park skate park design – Mr. Lloyd Cheney p. 81
10. Consider approval of a contract with Hydro Vac Excavation for concrete replacement at the unit prices in the bid tabulation – Mr. Lloyd Cheney p. 85
11. Consider approval of a water line contract at Creek Side Views Subdivision with M.C. Green in the amount of \$98,067 – Mr. Lloyd Cheney p. 89
12. Consider approval of a proposal from Staker Parson for the 200 South and 200 North reconstruction projects at the unit prices noted in the bid tabulation – Mr. Lloyd Cheney p. 93
13. Consider approval of a single event beer permit for April 30, 2022 at St. Olaf's Catholic church located at 1793 South Orchard Drive, Jennifer Karrick applicant – Mr. Francisco Astorga p. 95
14. Consider approval of a class "D" Beer License for Davis Park Café LLC, Rhonda Moss owner, at Bountiful Ridge Golf Club located at 2430 South Bountiful Boulevard – Mr. Francisco Astorga p. 97
15. Consider approval of Ordinance 2022-02 which updates various parts of the land use code – Mr. Francisco Astorga p. 99
16. Consider approval of the extension of the final architectural and site plan approval for Brooks on Main – Mr. Francisco Astorga p. 105
17. Consider approval of Resolution 2022-03 authorizing a franchise agreement with Zayo Group – Mr. Clinton Drake p. 107
18. Convene in a closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).

  
City Recorder



# City Council Staff Report



**Subject:** Bountiful Fiber Project - Update  
**Author:** Alan West  
**Department:** Information Technology  
**Date:** 3/22/2022

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## **Background**

In February 2021, the Mayor and City Council requested that staff explore options of providing fiber internet services to all homes and businesses in Bountiful City.

In April a ***Request for Information*** was released to several potential fiber providers. Our Fiber Review Team analyzed the RFI responses and selected four providers to interview. During the interviews, the providers discussed options available to the City and shared their proposals. These fiber optic network options included:

- *Provider-Owned and Operated*
- *City-Owned and Operated*
- *City-Owned and Provider-Operated*

While discussing the options with the providers, the review team realized there are significant benefits to the City, its residents and businesses, that could result from the City owning its own network. The review team also recognized the importance of the Council's decision regarding which option to select and felt it was in the City's best interest to gather additional information and evaluate all options before committing to a solution. In order to better understand the complexities of the process and the risks and benefits of the options, the review team felt it necessary to consult others with expertise on this subject.

During the evaluation process the review team became aware of Magellan Advisors, a consultant firm with experience assisting more than 400 municipalities across the United States build or expand fiber and broadband networks. The review team met with Magellan representatives and requested a proposal from them to conduct a *Bountiful Fiber Optic Feasibility Study*.

After reviewing Magellan's proposal, the City Council authorized the City to enter into a contract with Magellan in October 2021. Staff has been working with Magellan since that time to survey Bountiful residents and business owners and to gather and provide the Council with information regarding the future of fiber in Bountiful.

### **Analysis**

Last month Magellan sent surveys to 4,500 Bountiful residents and businesses. A statically-valid sample of 370 were completed. The results of this survey are attached to this report and will be discussed at this Council Work Session. John Honker of Magellan Advisors will be in the meeting to present the results of their research.

### **Department Review**

The review team has met Magellan on a regular basis reviewed and discussed the preliminary results of the survey.

### **Significant Impacts**

A successful fiber project in Bountiful could positively impact every citizen, business, city department and all employees. Preliminary estimates for a full fiber build-out suggest that this project could cost between \$45M to \$60M.

### **Recommendation**

Inasmuch as the *Bountiful Fiber Feasibility Study* is continuing, there is not a specific request for a Council recommendation at this point. Based on the information provided by Magellan Advisors and staff during this session, we expect that the Mayor and Council will have a better understanding of the potential benefits for a City-Owned fiber network. Further discussions regarding the pros and cons of having a City-Operated vs. Provider-Operated network will determine the focus of the *Study* moving forward.

As the *Study* continues, Magellan Advisors will be facilitating additional work sessions to collaborate with critical decision makers (Mayor, Council and staff).

### **Attachments**

Magellan Advisors Survey Summary

# Interim Update

## Broadband Feasibility Study



- **Community Broadband Overview**
- **What Other Communities are Doing**
- **Bountiful's Broadband Feasibility Study**
- **Survey Results from Residents**

# Community Broadband Overview

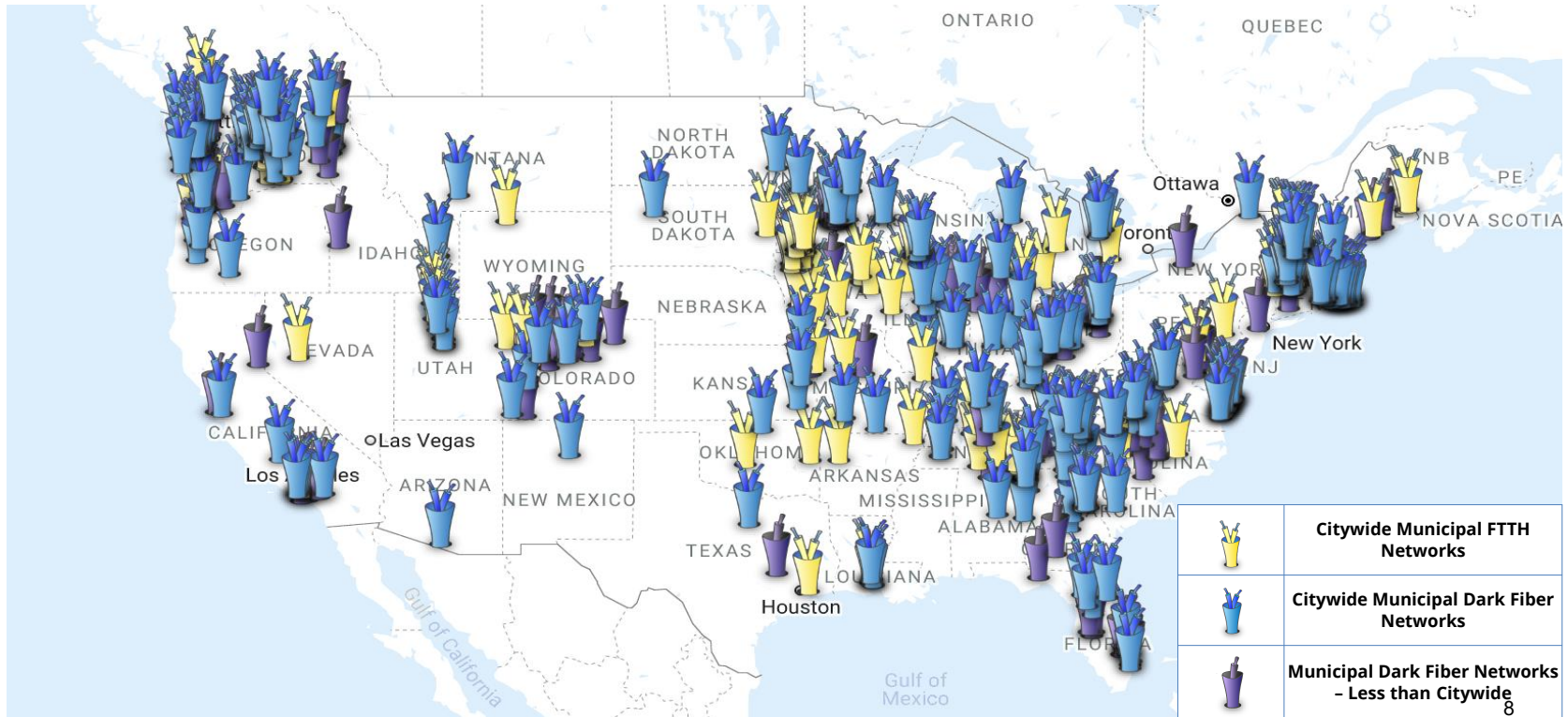


- **Daily life relies on fast, reliable internet**
  - Work
  - Education
  - Healthcare
  - Entertainment
  - Social connections
  - Business operations
- **Although nearly all community members have some level of access, "your mileage may vary," depending on:**
  - Where you live
  - What technology you have access to – fiber, copper, wireless
  - The price you pay
- **Community broadband seeks to ensure all community members have equitable access to the internet**

# Community Broadband Overview



## What are other communities doing about it?





# Community Broadband Overview



What are other communities doing about it?



**60+** City owned and operated

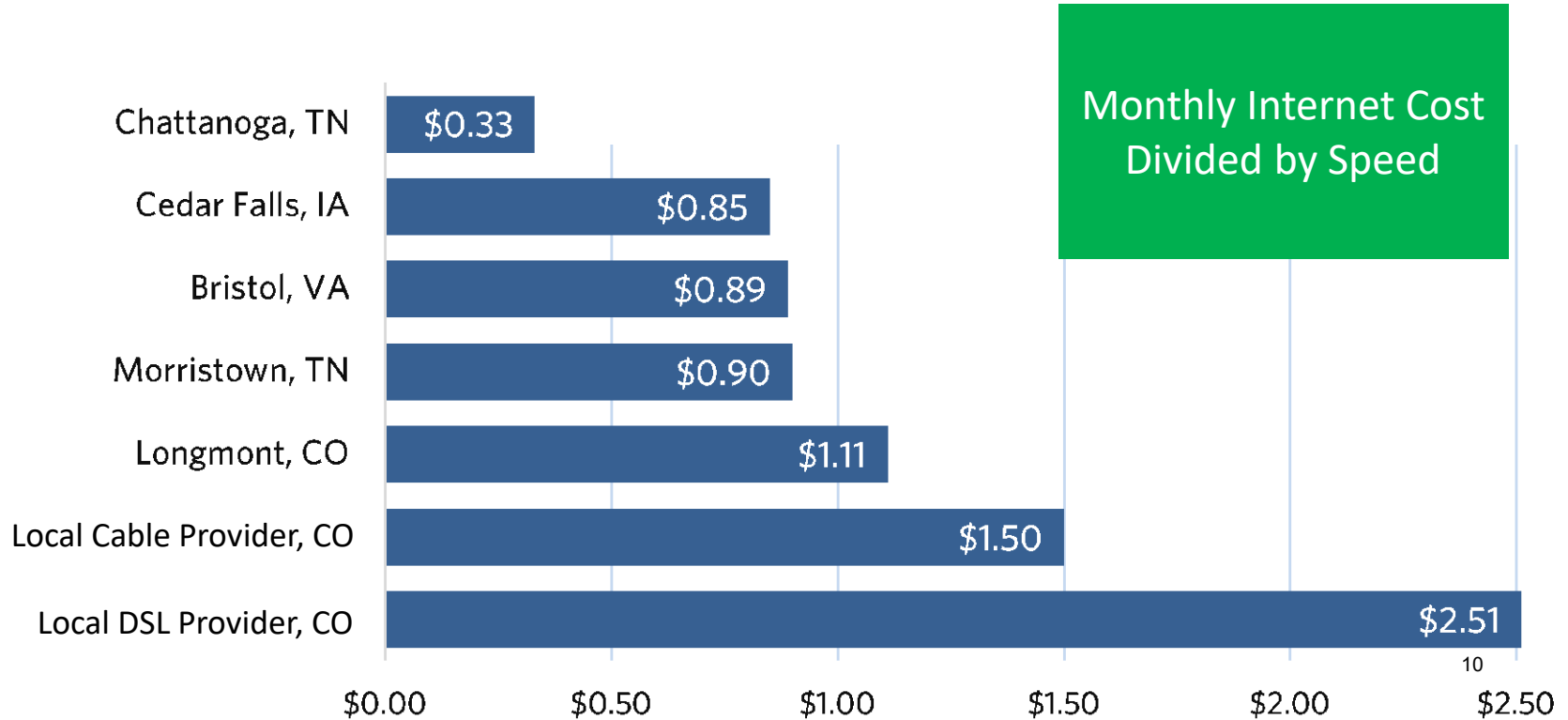


**350+** City-owned, ISP operated

# Community Broadband Overview



## Costs Per Megabit Are Lower in Community Owned Networks

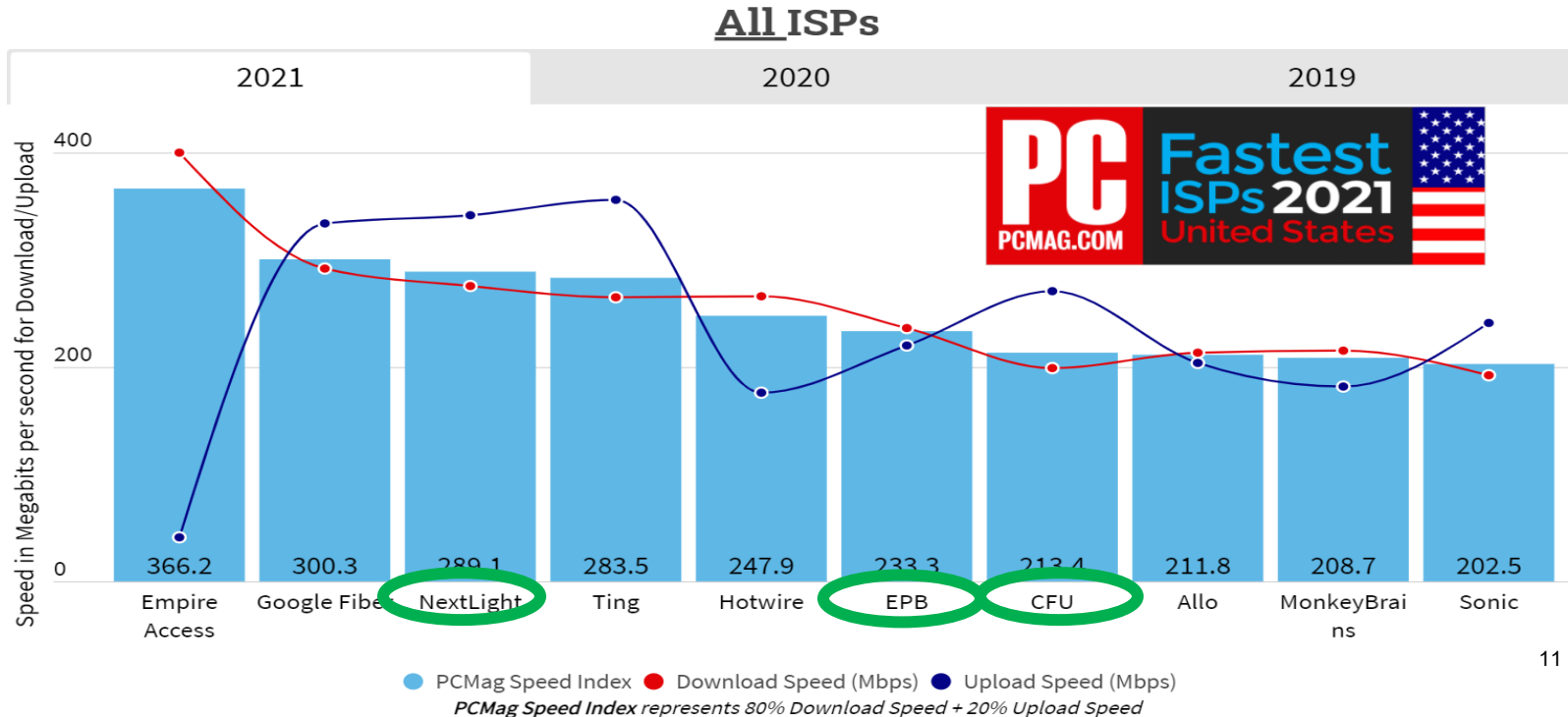


# Community Broadband Overview



## 3 of the fastest ISPs are community-owned

City of Longmont (NextLight), City of Chattanooga (EPB), City of Cedar Falls (CFU)



- Find out what residents and businesses want (**Complete**)
- Forecast the costs involved
- Assess alternatives
- Inform City leadership of the options
- Determine the best path forward

# Monthly Pricing Ranges



## Basic

**100 Megabit  
Fast**

**\$20 - \$35**

Starter package with speeds for basic users to surf, email, talk and video chat

## Silver

**300 Megabit  
Faster**

**\$35 - \$50**

Intermediate package with speeds needed for streaming TV, gaming, work from home, webcams and smart homes

## Gold

**600 Megabit  
Fastest**

**\$50 - \$70**

Advanced package with speeds needed for streaming multiple TVs, gaming consoles, work from home, webcams and smart homes

## Platinum

**1 Gigabit  
Fastest**

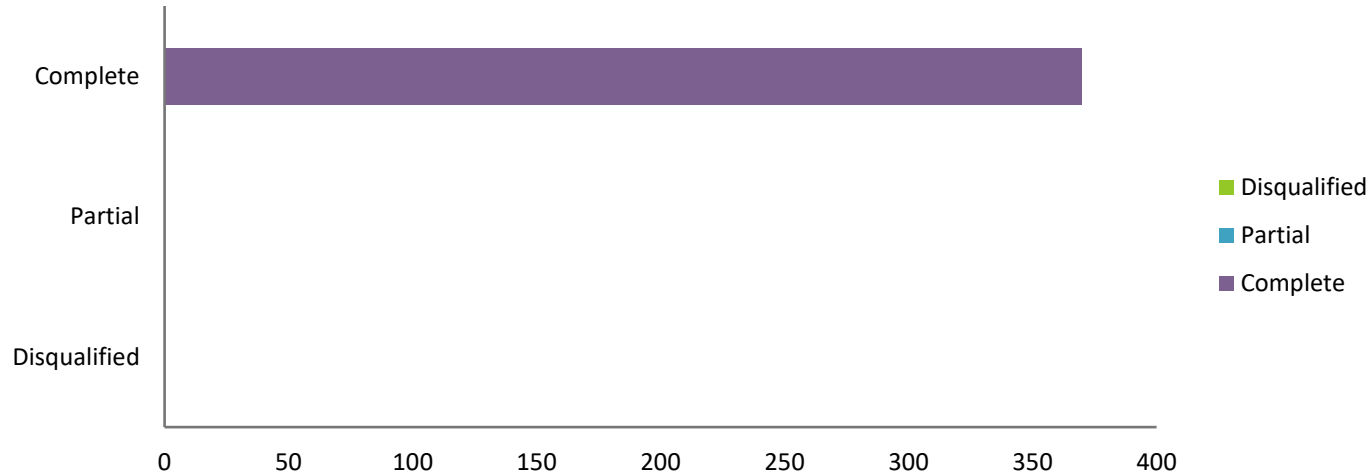
**\$70 - \$90**

The gold standard for power users with speeds for many TVs, game consoles, webcams, smart homes and virtual reality

**Preliminary Pricing Only – Subject to Change Based on Final Cost Study**

# Survey Results

# Response Statistics



	Count	Percent
Complete	370	100
Partial	0	0
Disqualified	0	0
Totals	370	

# Response Statistics



Do you currently have internet service at home?

Value		Percent	Count
Yes		97.8%	362
No		1.4%	5
Only cellular (mobile wireless, smartphone or hotspot) or satellite		0.8%	3
<b>Totals</b>			370



# Response Statistics



Please select the primary reason why you don't have Internet service at home.

Value		Percent	Count
Too expensive		55.6%	5
Not available in my area		22.2%	2
I don't need Internet service at home		11.1%	1
I access the Internet elsewhere		11.1%	1
<b>Totals</b>			9

# Response Statistics



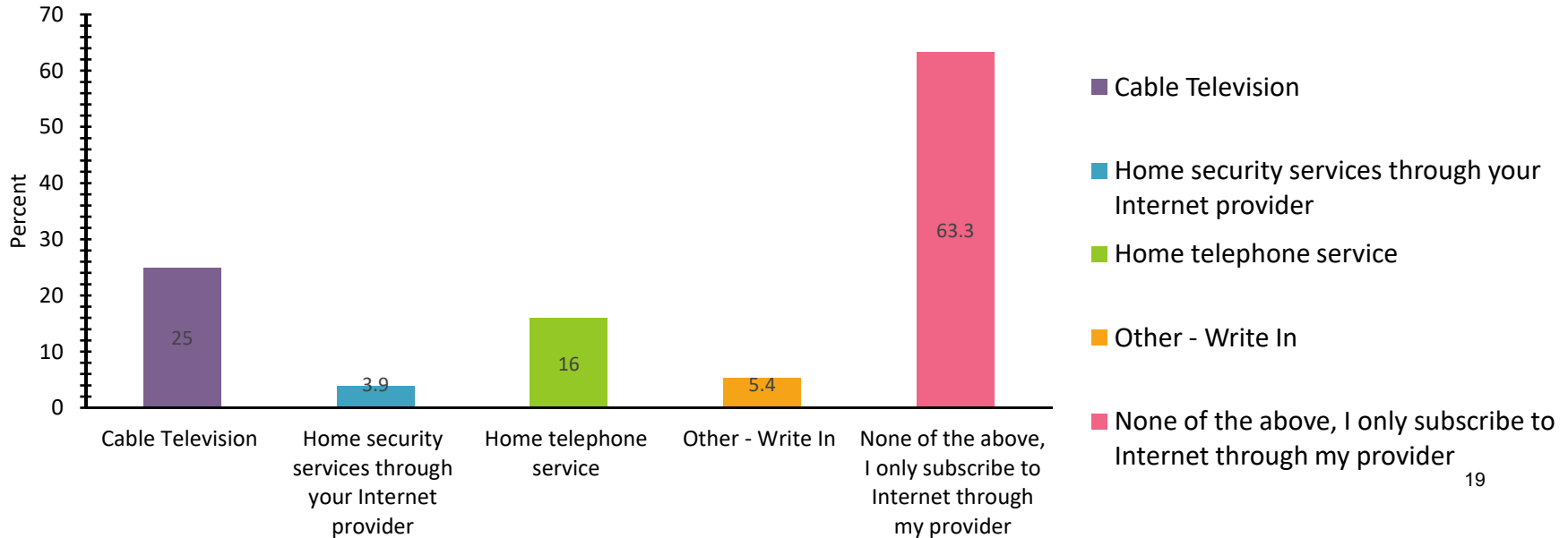
How much do you pay each month for your internet service at home, not including other bundled services such as television or telephone.

Value		Percent	Count
\$20 - \$40 Per Month		6.6%	22
\$41 - \$60 Per Month		34.7%	116
\$61 - \$80 Per Month		26.3%	88
\$81 - \$100 Per Month		21.0%	70
\$101 - \$120 Per Month		6.0%	20
More Than \$120		5.4%	18
<b>Totals</b>			334

# Response Statistics



Do you bundle other services with your home Internet services?



# Response Statistics



What company provides your internet service at home?

Value		Percent	Count
Comcast/Xfinity		66.0%	223
CenturyLink		24.0%	81
Utah Broadband		1.8%	6
Unsure		0.3%	1
Other - Write In		8.0%	27
<b>Totals</b>			338

# Response Statistics








How important is Internet service to you, overall?

Value		Percent	Count
Moderately important		3.9%	13
Very important		22.4%	74
Extremely important		73.6%	243
<b>Totals</b>			330

# Response Statistics



Please rate your overall satisfaction level with your home Internet service.

Value		Percent	Count
Very dissatisfied		6.2%	21
Somewhat dissatisfied		26.0%	88
Neither satisfied nor dissatisfied		13.9%	47
Somewhat satisfied		39.9%	135
Very satisfied		13.9%	47
<b>Totals</b>			338

# Response Statistics



If the City of Bountiful were to offer high-speed Internet services directly to your home, please select the top 3 reasons you would switch from your existing provider.

Item	Overall Rank	Rank Distribution	Score	Number of Rankings
Faster speed	1		607	272
Lower price	2		599	257
Higher reliability	3		363	195
No data caps	4		147	92
Better customer service	5		106	68
I prefer purchasing my internet from...	6		90	52
More online privacy	7		50	33

# Response Statistics



If speeds, prices and reliability were equal, who would you prefer to be your internet service provider?

Value		Percent	Count
The City of Bountiful		59.8%	202
A New Internet Service Provider		19.5%	66
My Current Internet Service Provider		20.7%	70
<b>Totals</b>			338



# Questions?

## Broadband Feasibility Study





# City Council Staff Report

**Subject:** Short-Term Rental Work Session Discussion  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** March 22, 2022



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## Background

In October of 2021 the City amended the existing Accessory Dwelling Unit (ADU) Ordinance (Land Use Code) to comply with recently approved House Bill 82 which mandated internal ADUs statewide as an allowed use, etc. During those discussions the Council directed Staff to research and draft a short-term rental (STR) policy for its consideration. In January of 2022 the Planning Commission held a work session in which all things STRs were discussed including industry definition, impacts, types of regulations, trends, etc. During the March 15, 2022, Planning Commission meeting, the Commission reviewed regulation proposed by Staff and forwarded a positive recommendation to the City Council (4-0 vote), see attachment 1. A public hearing will be scheduled at a future date for the Council's consideration.

## Analysis

In response to the current STR trend as well as Bountiful City's current lack of an STR ordinance, staff recommends the following regulations should the City move forward with an active policy:

1. Allow STRs in zones that allow single-family dwellings.
2. Allow STRs only in single-family dwellings (entire house) or within approved and compliant ADUs.
3. Regulate impacts via a proposed Short-Term Rental Application reviewed by the Bountiful City Administrative Committee.
4. Make neighbors aware of upcoming STR applications prior to approval.
5. Require that the property owner is aware of current regulations regarding parking, noise, garbage container, landscaping maintenance, etc.
6. Require that the property owner post certain information within the rental unit.

## Department Review

This staff report was written by the Planning Director and has been reviewed by the City Attorney.

## Significant Impacts

At the time of this staff report, Airbnb listed approximately 60 STRs and VRBO listed approximately 21 STRs in Bountiful. None of these have a business license as the current code does not indicate them as a permitted, conditional, or prohibited use. If the STR Ordinance is adopted, in any form, and if it specifically requires a permit / business license, staff would be able to efficiently keep track of approved STRs to be able to precisely track trends regarding complaints, location, quantity, etc. Staff would be better equipped to provide future amendments, if necessary.

**Recommendation**

Staff recommends that the City Council discuss Staff's proposal and provide direction to Staff. On a future date, the Council will hold a public hearing and consider the Ordinance for adoption.

**Attachments**

1. Proposed Short Term Rental Policy

1 Attachment 1

2  
3 Edits in red reflect the Planning Commission’s recommended changes.

4 Edits in blue reflect additional recommendation from the Planning Department.

5  
6 **14-14-127 SHORT-TERM RENTALS**

7  
8 A. A Short-Term Rental is a residential dwelling unit or an accessory dwelling unit rented  
9 on a temporary basis for periods less than 30 consecutive days.

10  
11 B. All short-term rentals require a Short-Term Rental (STR) Permit. In order to receive  
12 approval, STR Permits must be reviewed in a public meeting by the Bountiful City  
13 Administrative Committee.

14  
15 C. At least ten (10) days prior to the scheduled public meeting the Planning Department  
16 shall mail out courtesy notice letters to property owners within ~~one hundred feet (100’)~~  
17 **three hundred feet (300’)** of the subject submitted application and shall post a physical  
18 sign on the subject site.

19  
20 D. A short-term rental shall not be allowed unless a STR Permit is approved and is found in  
21 compliance with the following standards:

22  
23 1. Short-term rentals are allowed within the Single-Family Residential (R) Zone,  
24 Residential Multiple (RM) Family Zone, and the Downtown (DN) Mixed Use  
25 Zone; and shall not be permitted in any other zone.

26  
27 2. Short-term rentals are only allowed within approved Single-Family Dwellings and  
28 Accessory Dwelling Units. It is unlawful to allow, construct, or reside in a short-  
29 term rental within a duplex or multi-family residential building or property.

30  
31 3. A maximum of one (1) short-term rental shall be permitted on a qualifying lot.

32  
33 4. It is unlawful to construct, locate, or otherwise situate a short-term rental on a lot  
34 or parcel of land that does not contain a habitable single-family dwelling.

35  
36 5. Parking for the first four (4) bedrooms is based on the parking requirement for the  
37 single-family dwelling, consisting of four (4) parking spaces. One (1) additional  
38 parking space is required for every additional two (2) bedrooms. **If an Accessory**  
39 **Dwelling Unit is approved as an STR, the parking for the ADU shall be governed**  
40 **by the Accessory Dwelling Unit Ordinance.** The site shall comply with the  
41 current parking limitations outlined in the Bountiful Traffic Code regarding on-  
42 street parking.

43  
44 6. The site shall comply with the current Noise Ordinance. The use of sound  
45 equipment, sound related activities, and/or noise heard from the property line  
46 from 11:00 p.m. to 6:00 a.m. shall be prohibited.

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7. The site shall comply with the current garbage container placement and pick-up policy.
  8. The site shall comply with the current Landscaping Ordinance, including yard maintenance, removal of deleterious items, etc.,
  9. The property owner shall acknowledge in writing that they are aware of all the regulations listed herein, specifically on-street parking, noise ordinance, garbage container placement and pick-up policy, and landscaping ordinance.
  10. Prior to STR occupancy the property owner shall place a notice behind the main STR door to make occupants aware of parking, noise, ~~garbage can regulations,~~ etc. The Planning Dept. will produce the notice after approval. It is property owner's responsibility to maintain the notice, and to share applicable regulations with renters by other means utilized by the property owner, such as onsite booklet, e-mail communication, website, rental agreement, etc.
  11. An ~~short-term-rental~~STR within an accessory dwelling unit shall meet development standards found in compliance with Bountiful City Land Use Code Section 14-14-124 Accessory Dwelling Units, any applicable codes, etc.
  12. An STR shall not be approved unless it is compliant with all State and local laws, ordinances, rules and regulations. This includes all applicable zoning and building codes. An STR shall ~~be is~~ prohibited within a non-conforming use or non-complaint structure.
- E. STR Permits do not run with the land and are not transferable to future property owners. Any transfer of ownership shall require a new application subject to all laws, ordinances, rules and regulations applicable at the time of application.
- F. After approval of a STR Permit, the property owner shall be responsible of applying and maintaining a current business license with the City.
- G. An ~~short-term-rental~~STR permit application shall cost \$225.

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**Minutes of the  
BOUNTIFUL CITY COUNCIL  
February 22, 2022 – 6:00 p.m.**

Present: Mayor Kendalyn Harris  
Councilmembers Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish  
City Manager Gary Hill  
City Attorney Clinton Drake  
City Engineer Lloyd Cheney  
Finance Director Tyson Beck  
Power Director Allen Johnson  
Water Director Kraig Christensen  
Police Chief Ed Biehler  
Recording Secretary Maranda Hilton

Excused: Councilmember Millie Segura Bahr

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 6:00 p.m.**  
**City Council Chambers**

Mayor Harris called the meeting to order at 6:02 p.m. and welcomed those in attendance.

**FIBER UPDATE – MR. GARY HILL**

Mr. Gary Hill gave an update on the fiber project. He said that Magellan put out the public survey, which will be completed by the beginning of next month and should give staff and the Council an idea about price points and desired services. After the survey results are compiled, Magellan hopes to present their completed study to the Council by the beginning of May. That timeline will give the Council about three months to have conversations about the study, ask more questions and make a decision. Once a decision is made, it will take roughly six months for the engineering, bonding and financing processes to progress. Then the City will need to find a partner and get a contractor on board. He said it is likely that the beginning of next year is when construction on fiber will begin.

Councilmember Bradshaw asked how the study would be presented to them and how the subsequent conversations would take place. Mr. Hill answered that it's still very fluid at this point, but most likely they will have Magellan present the study at a work session, and then as more questions arise, they can be addressed at more work sessions. He added that the Council will have the study available to them before the first work session.

Councilmember Bell asked if it would be smart to have Magellan visit before the study is completed, so the Council could give some direction and share their preferences. Mr. Hill explained that he would ask about that possibility but added that they already hold a conference call with Magellan every two weeks, so it might not be necessary.

1 Councilmember Price-Huish suggested any potential fiber providers be contacted and  
2 updated on the project to help expedite the process of comparing costs once the study is completed.  
3 She reasoned that they have already gone through the work of becoming acquainted with the City  
4 topography, so they would simply need to update their pricing structures. Councilmember Bell agreed  
5 that anything that can be done now to save time later would be useful. Mr. Hill said he would reach  
6 out to the providers to update them and ask for information.

7 Councilmember Higginson asked Mr. Lloyd Cheney about the impact of the winter  
8 moratorium, and if horizontal boring could be done during that season. Mr. Cheney said that  
9 technically horizontal boring during the moratorium is not allowed, but they try to be flexible and  
10 reasonable so long as the weather cooperates. Councilmember Higginson expressed his desire to get  
11 the ball rolling and said he hoped things could work well with the expertise of Mr. Cheney.

12 Mayor Harris reminded residents that all feedback was very welcome as they navigate this  
13 decision-making process.

### 14 **LEGISLATIVE UPDATE – MR. GARY HILL**

15 Mr. Hill explained that cities are being painted as “obstructionists” in regard to affordable  
16 housing development and presented information from the Kem C. Gardner Policy Institute at the  
17 University of Utah that shows otherwise. He added that Bountiful City currently has over 614 multi-  
18 family lots and another 100 single-family lots that are entitled and available for a developer to build  
19 on. He said that this data shows that the City is not stopping people from developing. If developers  
20 could catch up, the housing shortage would quickly be outpaced along the Wasatch Front.

21 Councilmember Bradshaw said that this data could be very impactful if it was shared with  
22 Bountiful’s legislators. Councilmember Higginson agreed and said that giving up local control, which  
23 has done a great job of striking a balance between the desires of developers and residents, would not  
24 be pleasant for City residents.

25 Mr. Hill reported that a bill was just introduced in Arizona which would allow multi-family  
26 units in every zone, in every city, up to eight units per acre, with no height restrictions. He said that  
27 the Utah League of Cities and Towns (ULCT) has done a fantastic job of educating our legislators  
28 about the issues caused by those types of bills.

29 Mr. Hill also reported on a bill that deals with “station area plans”, which would require cities  
30 that have a fixed rail-line station (Fronrunner, Trax, BRT, etc.) to approve a plan within a half mile  
31 of that station. It does not prescribe density, it leaves that to the local land use authority, but it names  
32 certain principles that should be adhered to. He explained that when our BRT line is approved, the  
33 City will need to create a station area plan. But credit will be given for any planning that has been  
34 done beforehand, which has been done at the Renaissance site.

35 Mr. Hill then reported on SB34+, which is striving to collect better data to be based on for the  
36 moderate income housing reporting. He said that all are in favor of it passing, as it will help everyone  
37 be data-driven instead of anecdote-driven.

38 Mr. Hill reported on HB416 which would change the ombudsman office from being a  
39 mediator between land use authorities and the community, to now reviewing each city’s land use  
40 decisions every year to make sure they are in compliance. He said this would turn the ombudsman’s  
41 office on its ear and the ULCT has chosen to fight it.

42 Mr. Hill reported on HB151, the retail incentives bill, explaining that it is coming along, and  
43 that the City is generally comfortable with it. It will not hinder the way the City’s RDA funds are  
44 used, and although it may add a reporting burden, the City has never given retail incentives.

45 Mayor Harris said how amazing it is to see the changes brought about by ULCT and others,  
46



1 and how much she appreciates their work.

2 Councilmember Higginson asked how the “zipper technique” bill is progressing.  
3 Councilmember Bradshaw answered that it is flying through the legislative process, and she believes  
4 the City will need to become well-versed in how to do it properly. She added that the brine shrimp is  
5 also very likely to be officially named the state crustacean.

6 Councilmember Bradshaw added that she has worked closely with ULCT throughout this  
7 session for her day job, and she wishes more people could realize how lucky local governments are to  
8 have them for their advocacy arm. The City depends on their staff, they have done a wonderful job,  
9 and she hopes the City can reach out to thank them.

10 Councilmember Higginson agreed and also thanked Councilmember Bradshaw, Mr. Hill and  
11 Mayor Harris for the “heavy lifting” they have done.

12  
13 The meeting ended at 6:55 p.m.  
14  
15

16 **Regular Meeting – 7:00 p.m.**  
17 **City Council Chambers**

18  
19 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

20 Mayor Harris called the meeting to order at 7:03 p.m. and welcomed those in attendance.  
21 Three Cadettes from Girl Scout Troop 914, Ms. Maya Mercer, Ms. Nyla Can Langeveld, and Ms.  
22 Sophie Pollard, led the Pledge of Allegiance. Ms. Eleanor Tensmeyer, first-grade winner of the Davis  
23 School District Martin Luther King Jr. speech competition, presented her speech.  
24

25 **PUBLIC COMMENT**

26 The public comment section was opened at 7:08 p.m.  
27 No comments were made.  
28 The public comment section was closed at 7:09 p.m.  
29

30 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD ON FEBRUARY**  
31 **8, 2022**

32 Councilmember Higginson made a motion to approve the minutes of the previous meeting  
33 held February 8, 2022, and Councilmember Price-Huish seconded the motion, which passed with  
34 Councilmembers Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
35

36 **COUNCIL REPORTS**

37 Councilmember Bell did not have a report.

38 Councilmember Bradshaw said that the State legislature is in session until March 4<sup>th</sup> at  
39 midnight and encouraged everyone to make their voices heard.

40 Councilmember Higginson reported on the IPA bills, and thanked Councilmember Bradshaw,  
41 Mayor Harris and Mr. Hill for their work on those bills. He said that it now looks as though the IPA  
42 will be allowed to repower, which will benefit the City for many years to come. He asked  
43 Councilmember Bradshaw to give more details.

44 Councilmember Bradshaw added that they have been able to preserve a path for the  
45 repowering to move forward, with the new opening date set for 2025. They were able to reach  
46 acceptable compromises on the bills that would have killed the renewal project, and they will be

1 required to do some studies and reports, but ultimately it should guarantee that the project will  
2 withstand any future scrutiny.

3 Councilman Higginson also reported that the Power Department has been preparing for the  
4 growth of electric vehicles for the past 12-13 years, by replacing transformers with upsized ones. He  
5 applauded their foresight on this issue.

6 Councilmember Price-Huish did not have a report.

7 Mayor Harris noted that her parents, Karl and Kosette Keyes, were at the meeting this  
8 evening, and it is their 48<sup>th</sup> anniversary.

9  
10 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID JANUARY**  
11 **31, FEBRUARY 7 & 10, 2022**

12 Councilmember Bradshaw made a motion to approve the expenditures paid January 31,  
13 February 7 & 10, 2022, and Councilmember Higginson seconded the motion. The motion was  
14 approved with Councilmembers Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

15  
16 **CONSIDER APPROVAL OF THE PURCHASE OF 30 TRANSFORMERS FROM ANIXTER**  
17 **IN THE AMOUNT OF \$106,650 – MR. ALLEN JOHNSON**

18 Mr. Allen Johnson explained that they were offered 30 transformers from Anixter after  
19 another customer canceled their order. He said that because of the volatility of pricing and supply  
20 chain logistics, they decided to jump on this offer to build up their inventory. The transformers will  
21 not arrive until November or December, but he feels this purchase will help to get through the current  
22 supply chain situation that may cause shortages for another one to two years. He added that they  
23 already signed a purchase order for the transformers, so they are asking the Council to approve it  
24 retroactively.

25 Councilman Higginson thanked Mr. Johnson and encouraged him to take future opportunities  
26 like this if they come along.

27 Councilmember Bradshaw made a motion to approve the purchase of 30 transformers from  
28 Anixter in the amount of \$106,650 and Councilmember Bell seconded the motion. The motion was  
29 approved with Councilmembers Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

30  
31 **CONSIDER APPROVAL OF A CONTRACT WITH NEWMAN CONSTRUCTION FOR**  
32 **THE 2022 WATER LINE PROJECT AT THE UNIT PRICES SUBMITTED IN THE**  
33 **PROPOSAL – MR. LLOYD CHENEY**

34 Mr. Lloyd Cheney explained that they sent this Water Department capital improvements  
35 project out to bid last year but did not receive any responses because the industry was so saturated.  
36 So, they bided their time, revised it, and put it out to bid again this year and received five responses.  
37 He said he was surprised at how high the unit pricing was from the responses. He presented a  
38 comparison chart between pricing from 2020 and pricing for 2022, and many of the items showed a  
39 200% increase.

40 Mr. Cheney explained that they have not worked with Newman Construction in the past, so  
41 they researched them and have found that they come highly recommended from other municipalities.  
42 He also explained that this contract includes a renewal clause, which will allow them to add  
43 additional work to the contract, if they can negotiate reasonable prices, without having to rebid it.

44 Councilmember Higginson made a motion to approve the contract with Newman Construction  
45 at the unit prices listed in the staff report and Councilmember Bradshaw seconded the motion. The  
46 motion passed with Councilmembers Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

1 Councilmember Price-Huish asked how this project would affect other projects that have been  
2 pushed back. Mr. Cheney answered that the combination of the drought and current economic  
3 conditions will change their approach to water line projects. They will be selling less water, which  
4 gives them less revenue for water projects, and they are looking into a rate structure change to help  
5 alleviate this problem.

6 Councilmember Bell asked if this has put us behind on the City’s 40-year maintenance plan.  
7 Mr. Cheney said we are about six months behind. He lauded the Water Department crews for meeting  
8 their commitment of annual water line replacements, saying they were very efficient and did a great  
9 job. Councilmember Bell asked for clarification about using two years’ worth of budget for this  
10 project. Mr. Cheney explained that they will not be able to complete the entire project by the end of  
11 June, so they will be able to use funds from the upcoming fiscal year towards this project as well.

12 Councilmember Higginson added that most of the bad areas of water line that were identified  
13 a number of years ago have already been replaced, and the City is back to a regular maintenance  
14 schedule, which means there will not be big problems if the City “coasts” a little bit. Mr. Cheney  
15 added that they will move high priority items forward as needed.

16  
17 **CONSIDER APPROVAL OF AMENDMENT NO. 7 TO THE INTERLOCAL**  
18 **COOPERATION AGREEMENT FOR ANIMAL CONTROL SERVICES WITH DAVIS**  
19 **COUNTY – CHIEF ED BIEHLER**

20 Chief Biehler explained that this interlocal agreement, signed in 2016, established a 50/50  
21 split between the cities and the county for costs of animal control, and for the establishment of a  
22 capital projects fund over a five-year period. According to Bountiful’s 2021 usage rate of 9.62%, the  
23 City owes \$135,265.85 for service calls and \$5,406.44 toward the capital projects fund. The total is  
24 an increase from last year’s animal control budget of \$13,960.36.

25 Councilmember Price-Huish made a motion to approve Amendment No. 7 to the Interlocal  
26 Cooperation Agreement and Councilmember Bradshaw seconded the motion. The motion was  
27 approved with Councilmembers Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
28

29 **ADJOURN**

30 Councilmember Bradshaw made a motion to adjourn, and Councilmember Higginson  
31 seconded the motion. The motion was approved with Councilmembers Bell, Bradshaw, Higginson  
32 and Price-Huish voting “aye.”  
33

34 The regular session was adjourned at 7:40 p.m.

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*Mayor Kendalyn Harris*

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*City Recorder*



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
February 14, 21, 28 & March 7, 2022

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** March 22, 2022

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid February 14, 21, 28 & March 7, 2022

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid February 14, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	484800 431550	Recycling Collectn Service	36,924.43	226192	02012022	January Recycling Fees
13120	BOUNTIFUL MATTRESS	Landfill	575700 448000	Operating Supplies	2,010.00	226206	01182022	Recycling 134 Mattresses from Bountiful Landfill
5351	DEERE CREDIT, INC.	Parks	104510 425000	Equip Supplies & Maint	1,374.37	226219	P09587	Misc. Parts - Acct # 11113-62621
2605	INTERFORM	Light & Power	535300 445202	Uniforms	2,514.91	226243	331640	FR Work Shirts - Acct # 9334
2614	INTERMOUNTAIN GEOENV	Landfill	575700 431300	Environmental Monitoring	7,554.50	226244	00536-004-01	DataMngment, ReportDocs,GraphicDesign for Landfill
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	2,550.00	226249	01312022	Legal Fees of 17 Cases for January 31,2022
6330	MGB+A INC	Legislative	454110 473100	Improv Other Than Bldgs	3,208.75	226255	2022-155	Project # 21-138 Washington Park Bountiful
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	2,622.57	226271	2861175	Tires for Sanitation Trucks - Acct # 2801867
3790	RURAL WATER ASSOC OF	Water	515100 423000	Travel & Training	2,830.00	226279	11786	Registration for St.Geroge Conf.for Bountiful City
3816	SAGE SOFTWARE. INC.	Light & Power	535300 431000	Profess & Tech Services	2,952.95	226281	A-S00068999-2022	Annual Renewal - Acct ID 4000292400
TOTAL:					64,542.48			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid February 21, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,148.48	226315	56H03922	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,263.12	226315	56H03822	Tree Trimming - Customer # 025450
13120	BOUNTIFUL MATTRESS	Landfill	575700 448000	Operating Supplies	2,310.00	226317	02012022	Recycle154 Units picked up from Bountiful Landfill
1615	CENTURYLINK	PSAP - E911	104219 428000	Telephone Expense	1,070.19	226320	5107XLB1S3-2022039	Customer ID 00102 - Acct # 5107XLB53
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	3,058.87	226327	02012022K	Acct # 3401140000
5281	DOMINION ENERGY UTAH	Streets	104410 427000	Utilities	1,932.54	226327	02012022B	Acct # 3893910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	1,195.24	226327	02012022H	Acct # 2493910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	2,325.97	226327	02012022L	Acct # 2987969838
5281	DOMINION ENERGY UTAH	Water	515100 427000	Utilities	2,222.29	226327	02012022A	Acct # 9591363682
5281	DOMINION ENERGY UTAH	Light & Power	535300 424002	Office & Warehouse	1,346.97	226327	02012022M	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	535300 448613	Power Plant Operating Costs	2,183.24	226327	02012022M	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Sanitation	585800 427000	Utilities	1,024.19	226327	02012022I	Acct # 2893910000
13110	DORSETT CONTROLS	Water	515100 474500	Machinery & Equipment	10,367.93	226328	J005345	SCDA Contract - Customer Code 687
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	1,203.00	226329	97138	Feeder Engineering Steel Pole - Pjct # BCP-019
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	1,492.70	226331	1177768	Misc. Parts and Supplies - Customer # 48108
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	3,125.00	226331	1177184	Meter Boxes - Customer # 48108
2553	HVAC CONSTRUCTION, I	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,077.50	226339	12185	Heater Repair, Service/Labor
2553	HVAC CONSTRUCTION, I	Water	515100 426000	Bldg & Grnd Suppl & Maint	3,850.00	226339	127229	Heater Repair, Service/Labor
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,236.97	226346	400387	Road Base - Customer # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,412.78	226346	399350	Road Base - Customer # BCTY07399
3192	MOUNTAIN STATES FENC	Landfill	575700 426000	Bldg & Grnd Suppl & Maint	4,390.00	226351	15582	Fence Repair due to Vehicle Accident-Cust # BOU019
3193	MOUNTAIN STATES INDU	Landfill	575700 425000	Equip Supplies & Maint	1,509.94	226352	29682	Cylinder Repair
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	2,562.38	226353	S104524192.002	Repair Kits - Customer # 18498
3321	NORTHERN POWER EQUIP	Light & Power	535300 448632	Distribution	1,348.00	226355	85067	Plate Pole Eye, Service Wedge - Cust # 8012986111
13503	SAVE A HEART OF UTAH	Light & Power	535300 423000	Travel & Training	1,395.00	226365	128	First Aid and CPR Training
4841	SIEMENS ENERGY, IN	Water	515100 448400	Dist System Repair & Maint	4,597.99	226367	5606639665	Level Indicators - Customer # 30458654
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	3,109.85	226377	0338463	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Landfill	575700 425000	Equip Supplies & Maint	1,237.75	226377	0338258	Bulk Oil - Acct # 000138
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	1,400.00	226379	02102022SA	CouncilPic's,Trvl,Train-Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,126.67	226379	02102022SC	MngRetreatLunch,Ads,Ph -Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 423000	Travel & Training	1,500.00	226379	02102022BH	Misc.Parks Supplies -Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,465.92	226379	02102022BH	Misc.Parks Supplies -Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 461000	Miscellaneous Expense	1,329.40	226379	02102022AJ	Travel,Train,Equipment -Acct # 4246-0445-5571-8851

5000 U.S. BANK CORPORATE	Golf Course	555500	426000	Bldg & Grnd Suppl & Maint	1,018.74	226379	02102022BH	Misc.Parks Supplies -Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Golf Course	555500	426020	Clubhouse Building Maintenance	2,076.13	226379	02102022BH	Misc.Parks Supplies -Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Landfill	575700	423000	Travel & Training	1,900.00	226379	02102022CB	Filter,SWANA Training - Acct # 4246-0445-5571-8851
4331 USA BLUE BOOK (DBA)	Water	515100	448400	Dist Systm Repair & Maint	1,758.20	226381	872033	Simplex Wall-Mount Panel - Cust # 228844
5389 YOUNG WHOLESALE	Water	515100	474600	Vehicles	37,378.00	226384	CK20943	Purchase of 2022 Chevrolet 2500 HD
					TOTAL:	<u>122,950.95</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid February 28, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
7666	AMERICAN CHILLER MEC	Police	454210	472100 Buildings	56,483.20	226386	29301	Replace Chiller,Labor and Service for Bountiful PD
1596	CATE RENTAL & SALES,	Streets	104410	425000 Equip Supplies & Maint	1,227.32	226396	Z33151	Paver Parts - Customer # 02308
1845	D & L SUPPLY	Storm Water	494900	441250 Storm Drain Maintenance	5,190.00	226408	0000125960	Valve Box Paving Risers - Cust ID UT-BOUNTIFUL
1889	DAVIS COUNTY GOVERN	Police	104210	431600 Animal Control Services	10,559.33	226410	118496	Feb. 2022 Animal Control Services
13110	DORSETT CONTROLS	Water	515100	474500 Machinery & Equipment	11,477.77	226412	J005368	SCADA materials - Customer Code 687
2164	FERGUSON ENTERPRISES	Water	515100	448400 Dist Systm Repair & Maint	3,206.93	226418	1178465	Misc. Parts and Supplies - Customer # 48108
2349	GREEN LIGHT BOOKING	Legislative	104110	492080 Community Events-BntflComServC	1,750.00	226424	9416	Initial Contract Payment for Concerts in Park
2349	GREEN LIGHT BOOKING	Legislative	104110	492080 Community Events-BntflComServC	2,000.00	226424	9414	Initial Contract Payment for Concerts in Park
3195	MOUNTAINLAND SUPPLY	Water	515100	448400 Dist Systm Repair & Maint	1,824.85	226445	S104550407.001	Misc. Parts and Supplies - Customer # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100	448400 Dist Systm Repair & Maint	2,260.10	226445	S104550540.001	Misc. Parts and Supplies - Customer # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100	448400 Dist Systm Repair & Maint	4,859.81	226445	S104539562.001	Misc. Parts and Supplies - Customer # 18498
3271	NETWIZE	Engineering	104450	425000 Equip Supplies & Maint	1,829.98	226452	22669	Dell Ultra Sharp 42" Monitors
8040	OTTO ENVIRONMENTAL	Sanitation	585800	448010 Garbage Containers	19,170.00	226456	INV-41862	300GarbageContainers,Repair Parts- Cust # 1004455
3916	SIGNATURE EQUIPMENT	Sanitation	585800	425000 Equip Supplies & Maint	4,102.79	226474	9220061	Labrie Refuse Truck Parts
4217	TITLEIST	Golf Course	555500	448240 Items Purchased - Resale	5,386.21	226486	912540697	Golf Balls - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410	425000 Equip Supplies & Maint	29,078.06	226487	0338833	Fuel - Acct # 000275
4341	UTAH ASSOCIATED MUNI	Light & Power	53	213130 UAMPS Annualized Accrual	1,203,603.26	226490	02242022	Jan. 2022 payment for Power Resources
4450	VERIZON WIRELESS	Water	515100	428000 Telephone Expense	1,220.51	226494	9899200254	SCADA - Acct # 242434136-00001
5334	WEST COAST CODE CONS	Engineering	104450	431000 Profess & Tech Services	2,678.87	226497	UT22-545-001	Building Inspection Fee for January 2022
7732	WINGFOOT CORP	Police	104210	426000 Bldg & Grnd Suppl & Maint	2,095.00	226499	108529	Janitorial Cleaning for February 2022
					TOTAL:	<u>1,370,003.99</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid March 07, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1211	ASPHALT MATERIALS IN	Streets	104410	441200 Road Matl Patch/ Class C	1,224.00	226507	209849	Cold Mix
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	4,504.72	226508	57J09022	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	4,644.16	226508	57T42822	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	4,644.16	226508	57U27322	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	5,419.68	226508	56S45222	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	5,419.68	226508	57J08922	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632 Distribution	5,805.20	226508	56S45322	Tree Trimming - Customer # 025450
11666	BRONCO FENCE	Parks	104510	426000 Bldg & Grnd Suppl & Maint	1,450.00	226511	10165	White Vinyl 6' High Privacy
1555	CALLAWAY GOLF	Golf Course	555500	448240 Items Purchased - Resale	1,545.18	226514	934399430	Golf Balls - Acct # 14853
1555	CALLAWAY GOLF	Golf Course	555500	448240 Items Purchased - Resale	1,977.04	226514	934382346	Golf Gloves and Hats - Acct # 14853
1555	CALLAWAY GOLF	Golf Course	555500	448240 Items Purchased - Resale	2,820.15	226514	934366730	Golf Balls - Acct # 14853
9272	CROW MOBILE SERVICE	Landfill	575700	425000 Equip Supplies & Maint	7,500.00	226525	1685	Labor to Repair JD Loader
1845	D & L SUPPLY	Storm Water	494900	441250 Storm Drain Maintenance	3,170.00	226527	0000126627	Misc. Parts and Supplies -Customer ID UT-BOUNTIFUL
2164	FERGUSON ENTERPRISES	Water	515100	448400 Dist Systm Repair & Maint	2,547.36	226536	0207654	Fluoride Scale - Customer # 33031
2537	HOSE & RUBBER SUPPLY	Streets	104410	425000 Equip Supplies & Maint	3,030.20	226544	01631286	Bilk Hoses and Fittings - Cust # B1580
2691	JC GOLF ACCESSORIES	Golf Course	555500	448240 Items Purchased - Resale	1,632.96	226549	SI-177908	Golf Accessories - Acct # BOUNTIFUL

2727 JOHNSON, ALLEN R	Light & Power	535300	423000	Travel & Training	5,587.40	226550 03012022	Travel and Training Expense- APPA E&O Conf.
2886 LAKEVIEW ROCK PRODUC	Water	515100	461300	Street Opening Expense	1,237.57	226554 400648	Road Base - Cust # BCTY07399
13521 MAGELLAN ADVISORS	Legislative	104110	466000	Contingency	10,833.00	226557 MA01312226	Approved by Council - Fiber Project Install 1 of 6
13521 MAGELLAN ADVISORS	Legislative	104110	466000	Contingency	10,833.00	226557 MA02282226	Approved by Council - Fiber Project Install 2 of 6
3549 PREMIER VEHICLE INST	Police	104210	425430	Service & Parts	4,219.67	226565 37974	Police Vehicle Protective Gear Supplies
3549 PREMIER VEHICLE INST	Water	515100	474600	Vehicles	1,994.37	226565 37909	Water Dept. Vehicle Light Package
10370 PROTELESIS	Computer Maintenance	616100	429200	Computer Software	8,260.00	226566 45228	Cylance Endpoint Protection Software Replacement
3649 RASMUSSEN EQUIPMENT	Water	515100	448400	Dist System Repair & Maint	1,770.00	226569 10141501	Service Line Cables - Acct # 09503
13228 REDD ENGINEERING	Golf Course	555500	472100	Buildings	76,313.30	226571 21514-03	21514 Bountiful Ridge Cafe Remodel
13228 REDD ENGINEERING	Cemetery	595900	471100	Land	42,334.07	226571 21512-06	21512 Cemetery Shop Expansion
5272 REVOLUTION GEAR & TR	Streets	104410	425000	Equip Supplies & Maint	2,105.82	226572 121417	Misc. Tools and Parts
10586 ROCKY MOUNTAIN RECYC	Recycling	484800	431550	Recycling Collectn Service	6,249.18	226573 71452	Recycling Fees
3812 SAFETY SUPPLY & SIGN	Streets	104410	441300	Street Signs	5,049.66	226576 180093	Misc. Parts and Supplies - Customer # UT1005
3916 SIGNATURE EQUIPMENT	Streets	104410	425000	Equip Supplies & Maint	1,321.35	226580 9220366	Joystick for Labrie Truck
3916 SIGNATURE EQUIPMENT	Sanitation	585800	425000	Equip Supplies & Maint	2,723.40	226580 9220377	HD Arm Lift Cylinder for Labrie Truck
13043 SIMONS, DON	Engineering	104450	423000	Travel & Training	1,007.84	226581 03072022	Travel and Training Expense for ICC Conf.
10484 SOLOMON TRANSFORMERS	Light & Power	535300	448638	PCB Disposal	1,651.28	226584 355323	Oil Test/ Disposal - Customer # UTA080
13402 SWCA ENVIRONMENTAL	Legislative	454110	473100	Improv Other Than Bldgs	1,814.09	226591 141937	Project # 00069238 Bountiful City Trails Project
13402 SWCA ENVIRONMENTAL	Legislative	454110	473100	Improv Other Than Bldgs	2,647.62	226591 141942	Project # 00071011 Bountiful City Trails NR Survey
7046 SYRACUSE CITY CORPIO	Storm Water	494900	422000	Public Notices	7,929.00	226592 FY2023	Public Outreach, total Storm Water Coalition
4217 TITLEIST	Golf Course	555500	448240	Items Purchased - Resale	1,096.05	226593 912676283	Ladies Golf Wear - Acct # US00021802
4217 TITLEIST	Golf Course	555500	448240	Items Purchased - Resale	3,036.90	226593 912684835	Golf Balls - Acct # US00021802
4229 TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	32,816.55	226595 0339454	Fuel - Acct # 000275
4229 TOM RANDALL DIST. CO	Landfill	575700	425000	Equip Supplies & Maint	1,509.13	226595 0339144	Bulk Oil for Landfill - Acct # 000138
5442 TRAVIS MATHEW, LLC	Golf Course	555500	448240	Items Purchased - Resale	2,141.43	226596 90635672	Men's Golf Wear - Acct # 1006176
4285 TYLER TECHNOLOGIES,	Finance	104140	429200	Computer Software	1,621.90	226597 045-364134	Tyler PACE 5 Training - Customer # 41630
4285 TYLER TECHNOLOGIES,	Treasury	104143	429200	Computer Software	2,016.20	226597 045-364134	Tyler PACE 5 Training - Customer # 41630
4450 VERIZON WIRELESS	Police	104210	428000	Telephone Expense	2,032.03	226604 9900179747	Acct # 771440923-0001
4522 WATERFORD SYSTEMS	Water	515100	448400	Dist System Repair & Maint	1,769.58	226606 191216	Fluoride Scale Calder
TOTAL:					<u>301,255.88</u>		



# City Council Staff Report

**Subject:** January 2022 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** March 22, 2022



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## **Background**

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2022 through January as compared to the past three fiscal year periods through that same timeframe.

The FY2022 budget portion of these reports is the originally adopted FY2022 budget approved by the City Council in August of 2021.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

Financial information to aid in legislative and operational decision making.

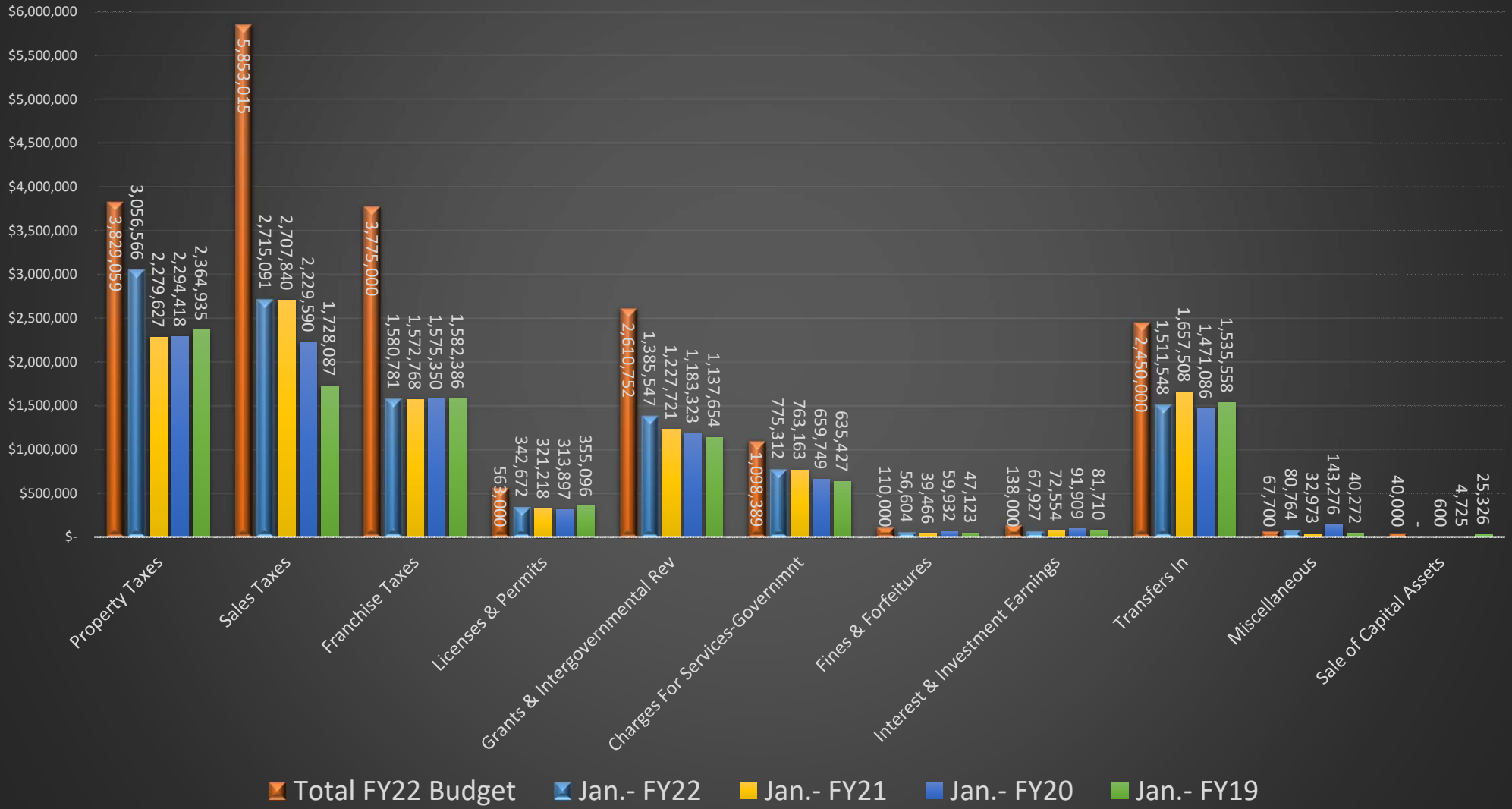
## **Recommendation**

Council should review the attached revenue, expense, and budget reports.

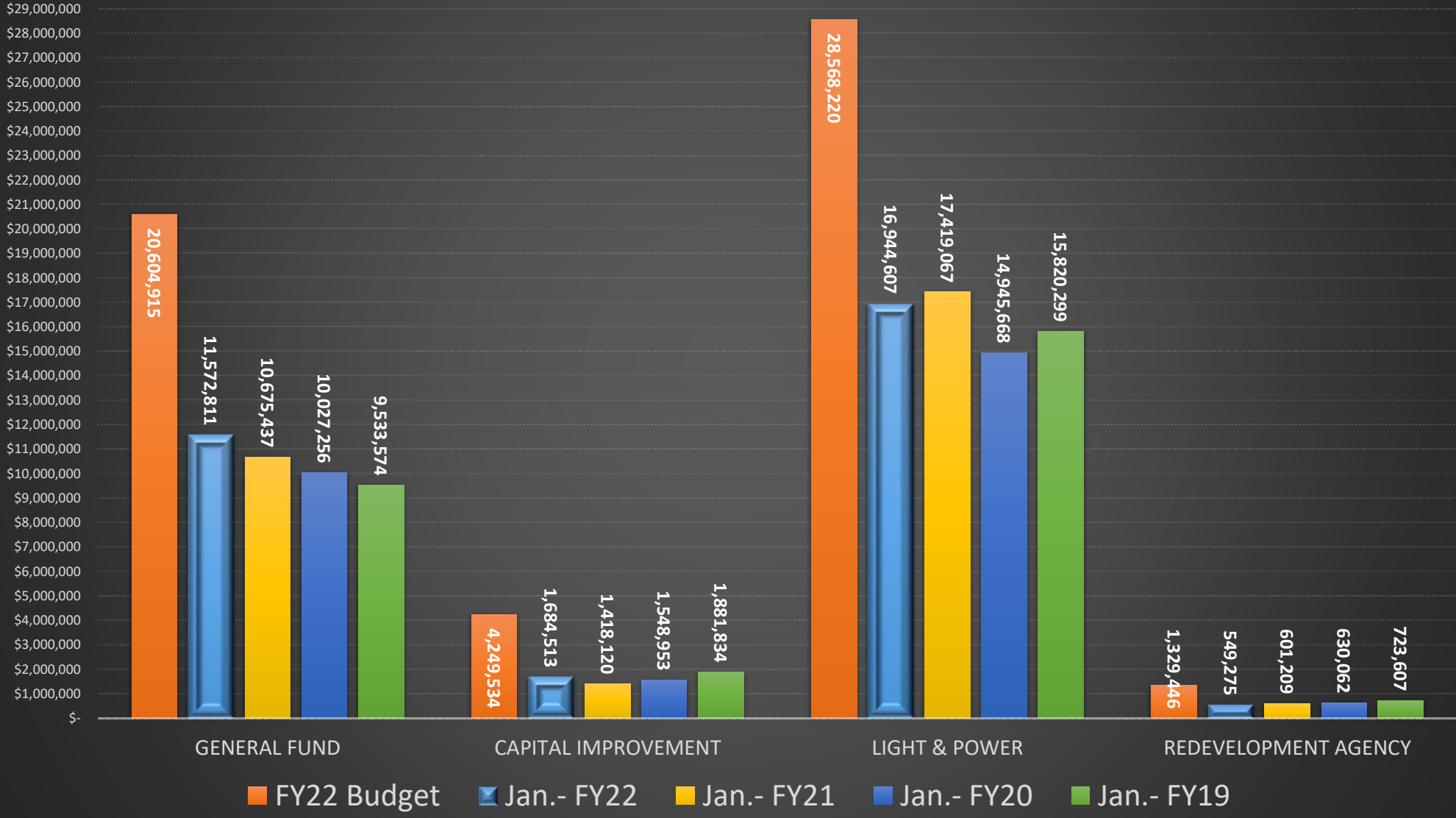
## **Attachments**

- January 2022 Revenue & Expense Reports – Fiscal 2022 YTD

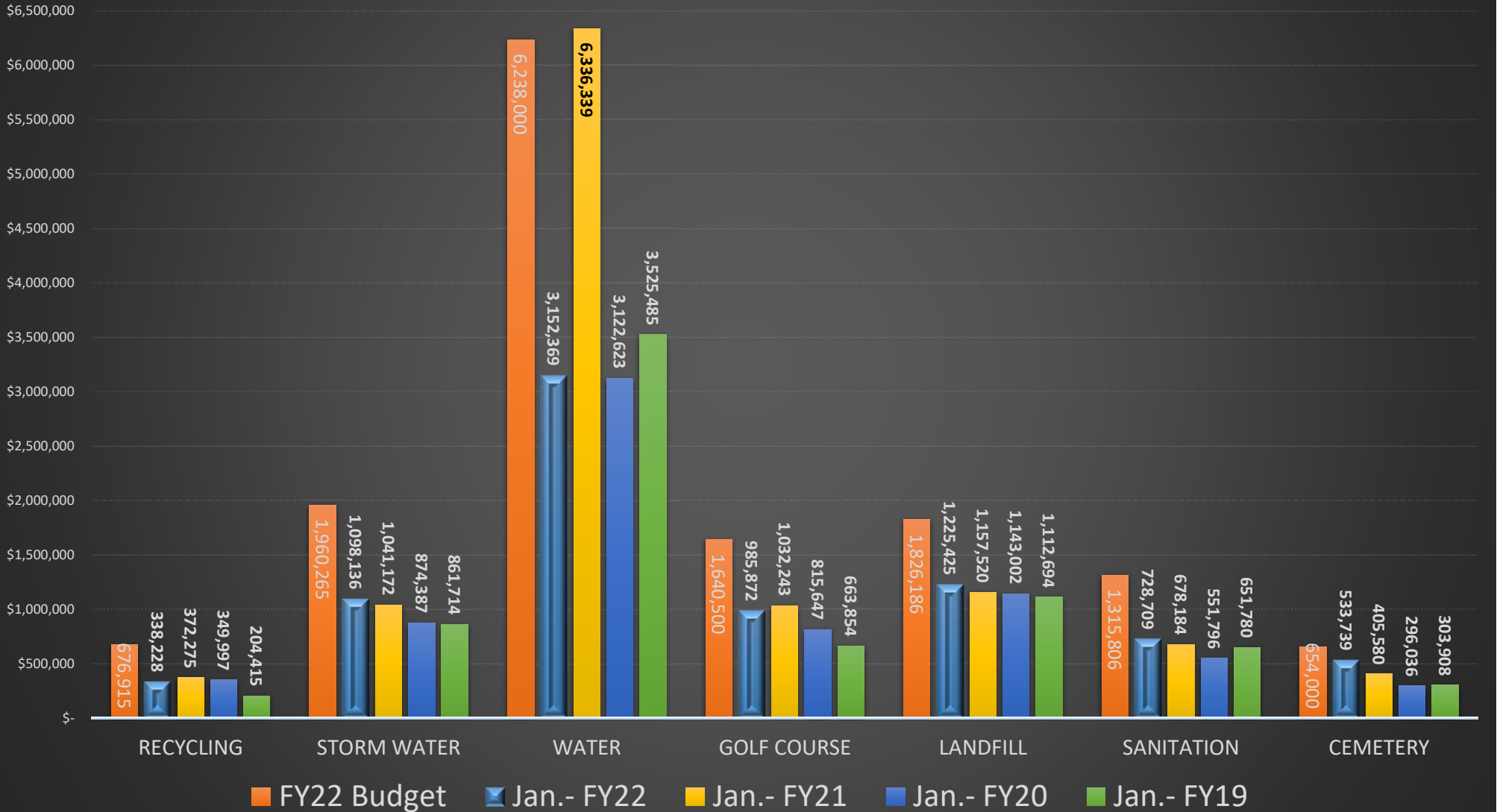
## General Fund Detailed Revenues - January 2022 (YTD Fiscal Year 2022) Revenues Compared to the Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



# January 2022 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years



# January 2022 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD REVENUE

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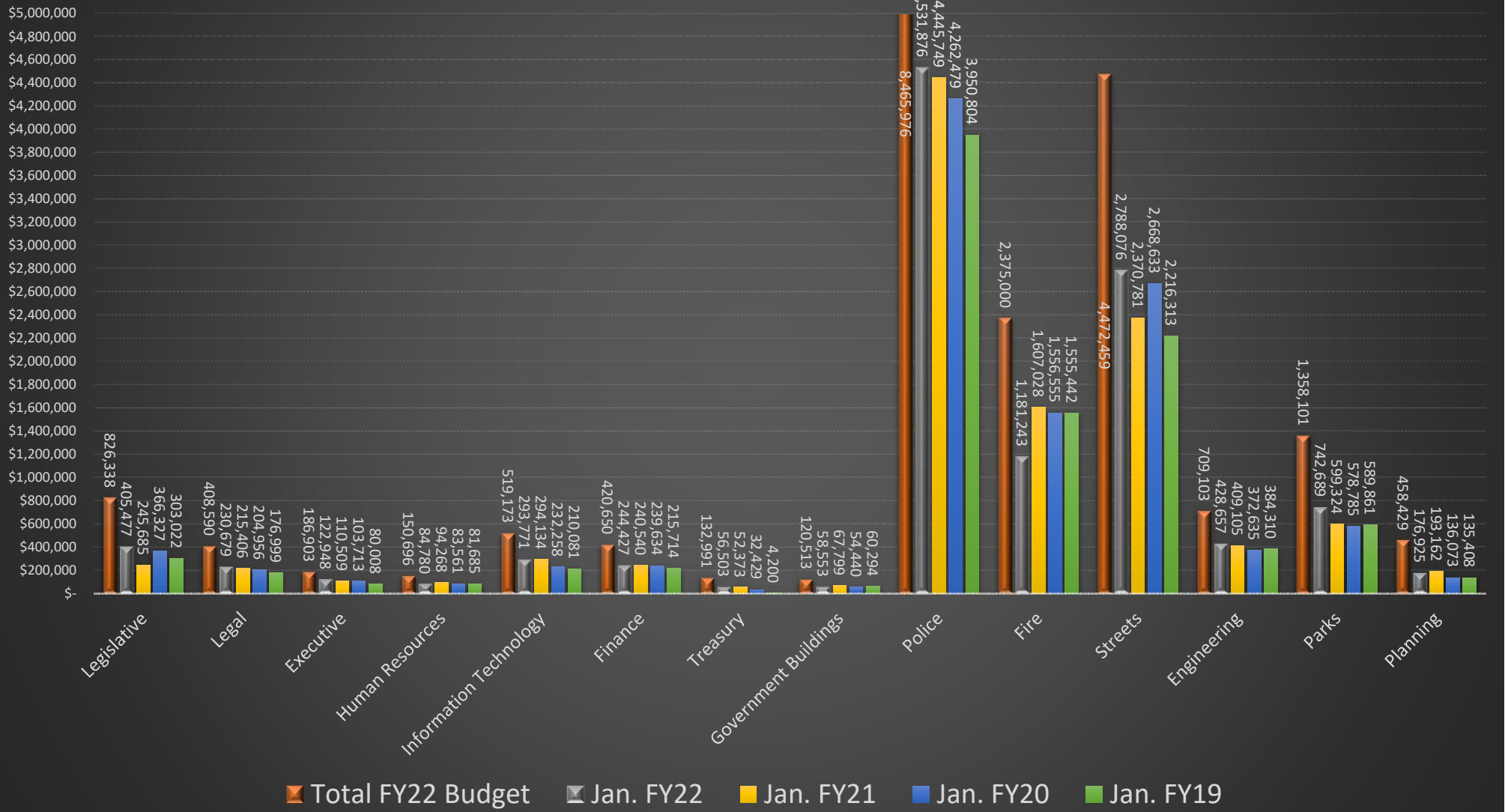
JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-20,604,915	-20,604,915	-11,572,811.23	-2,139,296.88	.00	-9,032,103.77	56.2%
30 DEBT SERVICE	-200	-200	-70.58	-12.94	.00	-129.42	35.3%
45 CAPITAL IMPROVEMENT	-4,249,534	-4,249,534	-1,684,513.39	-348,478.95	.00	-2,565,020.61	39.6%
48 RECYCLING	-676,915	-676,915	-338,227.95	-48,753.49	.00	-338,687.05	50.0%
49 STORM WATER	-1,960,265	-1,960,265	-1,098,135.82	-163,299.32	.00	-862,129.18	56.0%
51 WATER	-6,238,000	-6,238,000	-3,152,368.56	-399,825.82	.00	-3,085,631.44	50.5%
53 LIGHT & POWER	-28,568,220	-28,568,220	-16,944,607.10	-2,306,644.40	.00	-11,623,612.90	59.3%
55 GOLF COURSE	-1,640,500	-1,640,500	-985,871.83	-3,221.66	.00	-654,628.17	60.1%
57 LANDFILL	-1,826,186	-1,826,186	-1,225,425.32	-120,234.99	.00	-600,760.68	67.1%
58 SANITATION	-1,315,806	-1,315,806	-728,708.74	-109,550.32	.00	-587,097.26	55.4%
59 CEMETERY	-654,000	-654,000	-533,739.09	-95,147.31	.00	-120,260.91	81.6%
61 COMPUTER MAINTENANCE	-70,514	-70,514	-61.46	-5.86	.00	-70,452.54	.1%
63 LIABILITY INSURANCE	-466,530	-466,530	-556,349.98	-863.55	.00	89,819.98	119.3%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-175,064.95	-24,209.74	.00	-143,662.05	54.9%
72 RDA REVOLVING LOAN FUND	-254,729	-254,729	-96,395.35	-4,541.47	.00	-158,333.65	37.8%
73 REDEVELOPMENT AGENCY	-1,074,717	-1,074,717	-452,879.79	-2,980.90	.00	-621,837.21	42.1%
74 CEMETERY PERPETUAL CARE	-90,000	-90,000	-71,823.97	-6,749.28	.00	-18,176.03	79.8%
78 LANDFILL CLOSURE	-4,600	-4,600	-1,831.01	-294.86	.00	-2,768.99	39.8%
83 RAP TAX	-649,639	-649,639	-326,799.30	-62,606.65	.00	-322,839.70	50.3%
92 OPEB TRUST	0	0	-1,107.32	-228.50	.00	1,107.32	100.0%
99 INVESTMENT	0	0	378,270.93	163,290.68	.00	-378,270.93	100.0%
GRAND TOTAL	-70,663,997	-70,663,997	-39,568,521.81	-5,673,656.21	.00	-31,095,475.19	56.0%

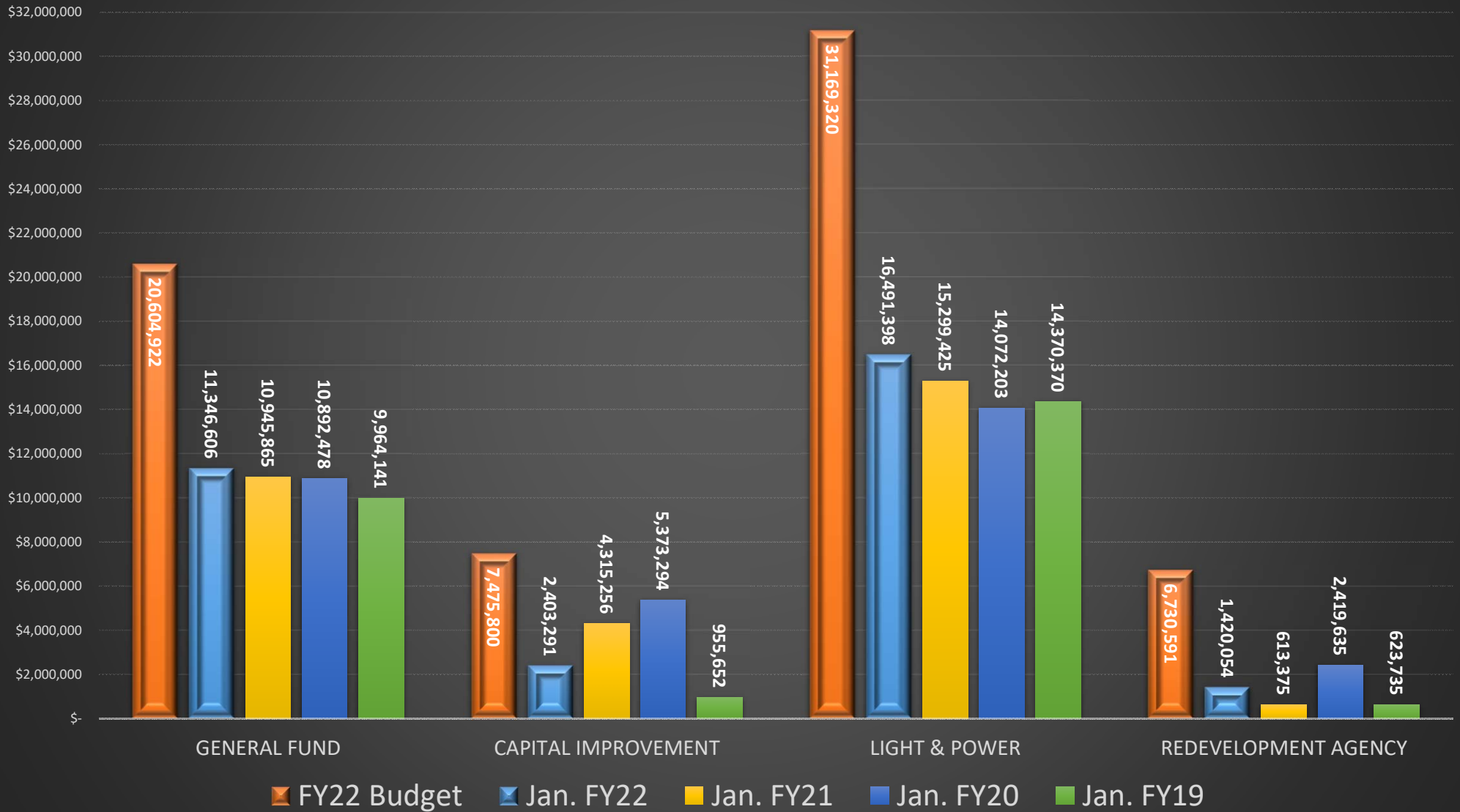
\*\* END OF REPORT - Generated by Tyson Beck \*\*

## General Fund Detailed Expenditures - January 2022

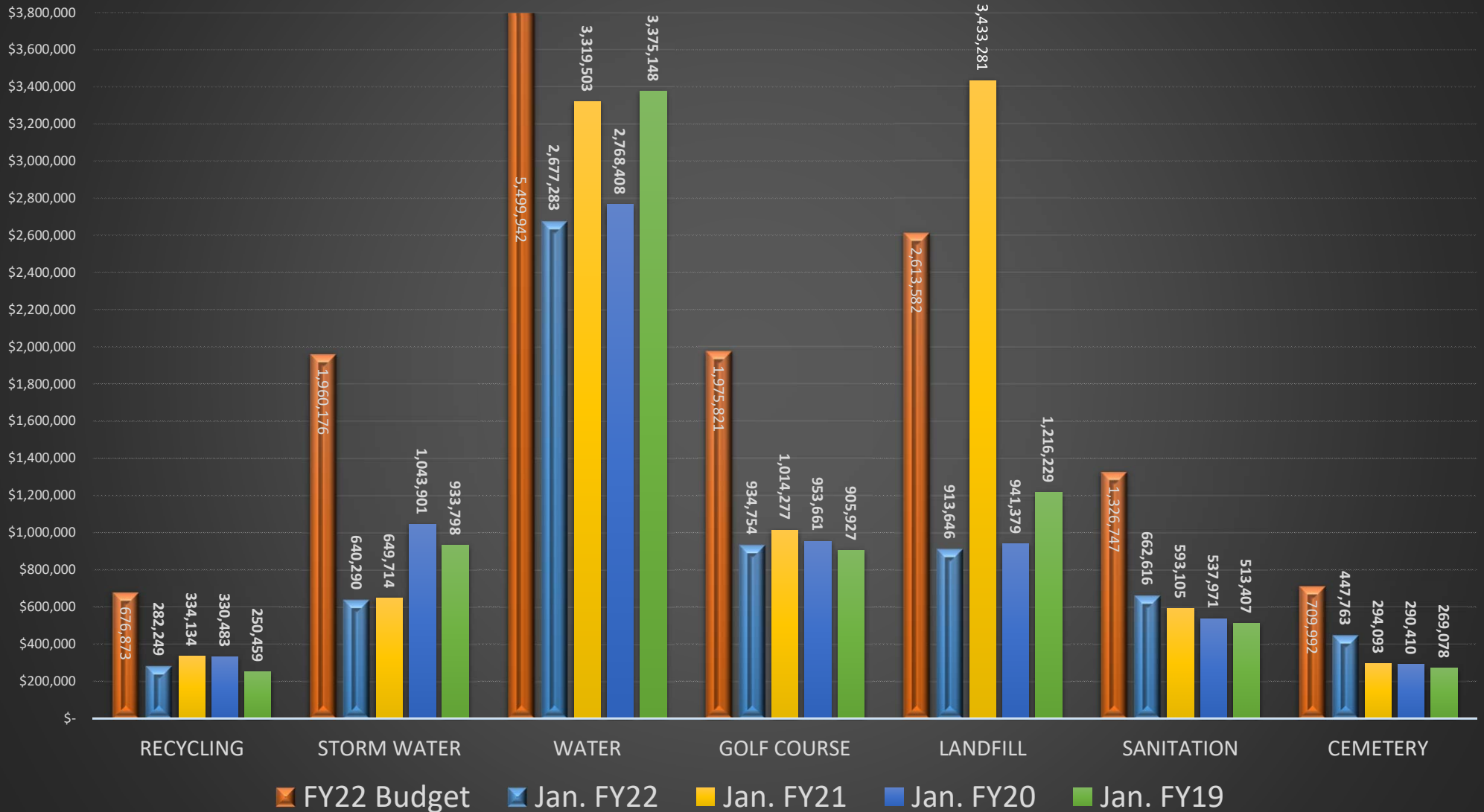
### YTD Fiscal 2022 Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## January 2022 (YTD Fiscal 2022) Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## January 2022 (YTD Fiscal 2022) Expenses Compared to the Budget and the Expenses of the Same Timeframe of the Past Three Fiscal Years





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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD EXPENSE

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JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative							
411000 Salaries - Perm Employees	84,424	84,424	49,416.80	7,196.05	.00	35,007.20	58.5%
412000 Salaries-Temp & Part-Time	15,600	15,600	10,057.24	1,149.15	.00	5,542.76	64.5%
413010 Fica Taxes	9,001	9,001	5,215.25	1,226.17	.00	3,785.75	57.9%
413020 Employee Medical Ins	109,328	109,328	61,088.99	11,564.17	.00	48,239.01	55.9%
413030 Employee Life Ins	710	710	365.55	50.57	.00	344.45	51.5%
413040 State Retirement & 401 K	8,792	8,792	6,424.21	2,324.92	.00	2,367.79	73.1%
421000 Books Subscr & Mmbrshp	35,000	35,000	4,406.00	4,106.00	.00	30,594.00	12.6%
422000 Public Notices	15,000	15,000	9,923.16	2,096.80	.00	5,076.84	66.2%
423000 Travel & Training	30,000	30,000	3,527.51	2,086.39	.00	26,472.49	11.8%
424000 Office Supplies	3,000	3,000	1,719.42	949.90	.00	1,280.58	57.3%
425000 Equip Supplies & Maint	1,000	1,000	1,586.36	236.42	.00	-586.36	158.6%
425300 Vehicle Allowance	17,640	17,640	7,199.97	685.71	.00	10,440.03	40.8%
426000 Bldg & Grnd Suppl & Maint	18,000	18,000	7,775.27	1,485.46	.00	10,224.73	43.2%
427400 Utilities - Stoker	0	0	1,476.06	632.71	.00	-1,476.06	100.0%
428000 Telephone Expense	2,500	2,500	1,033.13	89.11	.00	1,466.87	41.3%
431000 Profess & Tech Services	10,000	10,000	.00	.00	.00	10,000.00	.0%
451100 Insurance & Surety Bonds	5,600	5,600	8,278.67	.00	.00	-2,678.67	147.8%
452200 Election Expense	85,000	85,000	74,619.79	.00	.00	10,380.21	87.8%
461000 Miscellaneous Expense	20,000	20,000	15,803.25	2,537.75	.00	4,196.75	79.0%
461750 Employee Wellness & Recognit'	20,000	20,000	14,384.49	6,975.89	.00	5,615.51	71.9%
462100 Prop Tax Incrmt Pmt - Bntl RD	85,000	85,000	.00	.00	.00	85,000.00	.0%
466000 Contingency	135,000	135,000	2,187.36	.00	.00	132,812.64	1.6%
491640 WorkersCompPremiumCharge-ISF	1,743	1,743	1,185.23	288.44	.00	557.77	68.0%
492010 Contr-Btfl/Davis Art Ctr	60,000	60,000	60,000.00	30,000.00	.00	.00	100.0%
492050 Bntfl City Youth Council	6,000	6,000	740.03	336.46	.00	5,259.97	12.3%
492070 Contr-Btfl Historical Soc	25,000	25,000	25,000.00	.00	.00	.00	100.0%
492080 Community Events-BntflComServ	23,000	23,000	26,983.70	.00	.00	-3,983.70	117.3%
492090 CommunityEvents-Farmer'sMarke	0	0	79.81	79.81	.00	-79.81	100.0%
492300 Grant Award Payments	0	0	5,000.00	.00	.00	-5,000.00	100.0%
TOTAL Legislative	826,338	826,338	405,477.25	76,097.88	.00	420,860.75	49.1%
4120 Legal							
411000 Salaries - Perm Employees	242,080	242,080	131,953.41	15,987.00	.00	110,126.59	54.5%

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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD EXPENSE

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FOR 2022 07

JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
412000 Salaries-Temp & Part-Time	25,968	25,968	14,761.82	1,878.86	.00	11,206.18	56.8%
413010 Fica Taxes	21,053	21,053	10,726.91	1,438.35	.00	10,326.09	51.0%
413020 Employee Medical Ins	44,897	44,897	23,213.08	3,916.85	.00	21,683.92	51.7%
413030 Employee Life Ins	1,502	1,502	693.53	110.68	.00	808.47	46.2%
413040 State Retirement & 401 K	44,279	44,279	24,175.37	2,448.45	.00	20,103.63	54.6%
421000 Books Subscr & Mmbrshp	6,000	6,000	1,437.73	205.39	.00	4,562.27	24.0%
423000 Travel & Training	6,000	6,000	1,278.34	.00	.00	4,721.66	21.3%
424000 Office Supplies	700	700	244.37	37.26	.00	455.63	34.9%
425000 Equip Supplies & Maint	2,044	2,044	3,103.95	.00	.00	-1,059.95	151.9%
425300 Vehicle Allowance	7,150	7,150	4,046.40	550.00	.00	3,103.60	56.6%
426000 Bldg & Grnd Suppl & Maint	2,300	2,300	1,086.98	195.73	.00	1,213.02	47.3%
428000 Telephone Expense	2,200	2,200	515.02	33.21	.00	1,684.98	23.4%
431000 Profess & Tech Services	3,000	3,000	4,265.68	.00	.00	-1,265.68	142.2%
431100 Legal And Auditing Fees	15,000	15,000	14,100.00	3,900.00	.00	900.00	94.0%
451100 Insurance & Surety Bonds	2,867	2,867	4,296.38	.00	.00	-1,429.38	149.9%
461000 Miscellaneous Expense	1,000	1,000	247.24	197.82	.00	752.76	24.7%
491640 WorkersCompPremiumCharge-ISF	804	804	2,347.40	283.64	.00	-1,543.40	292.0%
496200 Admin Services ReimbAdjustmen	-20,254	-20,254	-11,814.81	-1,687.83	.00	-8,439.19	58.3%
TOTAL Legal	408,590	408,590	230,678.80	29,495.41	.00	177,911.20	56.5%
4130 Executive							
411000 Salaries - Perm Employees	224,594	224,594	131,655.64	16,234.46	.00	92,938.36	58.6%
412000 Salaries-Temp & Part-Time	0	0	3,532.45	.00	.00	-3,532.45	100.0%
413010 Fica Taxes	17,679	17,679	6,516.42	1,250.82	.00	11,162.58	36.9%
413020 Employee Medical Ins	28,044	28,044	13,364.47	2,615.38	.00	14,679.53	47.7%
413030 Employee Life Ins	1,316	1,316	635.24	100.04	.00	680.76	48.3%
413040 State Retirement & 401 K	40,683	40,683	24,781.74	3,053.40	.00	15,901.26	60.9%
421000 Books Subscr & Mmbrshp	1,500	1,500	17.90	.00	.00	1,482.10	1.2%
423000 Travel & Training	9,000	9,000	8,552.86	.00	.00	447.14	95.0%
424000 Office Supplies	2,000	2,000	923.28	170.73	.00	1,076.72	46.2%
425000 Equip Supplies & Maint	3,000	3,000	431.61	.00	.00	2,568.39	14.4%
425300 Vehicle Allowance	6,500	6,500	3,678.55	500.00	.00	2,821.45	56.6%
426000 Bldg & Grnd Suppl & Maint	3,500	3,500	1,821.41	330.05	.00	1,678.59	52.0%
427000 Utilities	0	0	1,311.32	345.10	.00	-1,311.32	100.0%
428000 Telephone Expense	1,000	1,000	126.75	42.20	.00	873.25	12.7%
451100 Insurance & Surety Bonds	2,500	2,500	3,446.25	.00	.00	-946.25	137.9%
461000 Miscellaneous Expense	2,000	2,000	11,256.60	.00	.00	-9,256.60	562.8%
491640 WorkersCompPremiumCharge-ISF	674	674	2,529.54	309.92	.00	-1,855.54	375.3%
496200 Admin Services ReimbAdjustmen	-157,087	-157,087	-91,634.06	-13,090.58	.00	-65,452.94	58.3%
TOTAL Executive	186,903	186,903	122,947.97	11,861.52	.00	63,955.03	65.8%

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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD EXPENSE

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FOR 2022 07

JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>4134 Human Resources</b>							
411000 Salaries - Perm Employees	135,546	135,546	80,100.74	9,893.76	.00	55,445.26	59.1%
413010 Fica Taxes	10,713	10,713	6,223.55	767.81	.00	4,489.45	58.1%
413020 Employee Medical Ins	32,205	32,205	11,052.33	1,866.14	.00	21,152.67	34.3%
413030 Employee Life Ins	823	823	405.11	63.80	.00	417.89	49.2%
413040 State Retirement & 401 K	25,849	25,849	15,195.05	1,876.84	.00	10,653.95	58.8%
421000 Books Subscr & Mmbrshp	1,600	1,600	1,517.90	730.00	.00	82.10	94.9%
423000 Travel & Training	4,100	4,100	958.44	50.00	.00	3,141.56	23.4%
424000 Office Supplies	3,500	3,500	1,784.76	783.10	.00	1,715.24	51.0%
425000 Equip Supplies & Maint	750	750	31.29	.00	.00	718.71	4.2%
425300 Vehicle Allowance	4,489	4,489	2,540.41	345.30	.00	1,948.59	56.6%
426000 Bldg & Grnd Suppl & Maint	3,800	3,800	2,894.75	327.12	.00	905.25	76.2%
428000 Telephone Expense	1,600	1,600	557.31	66.51	.00	1,042.69	34.8%
429200 Computer Software	13,025	13,025	11,359.01	.00	.00	1,665.99	87.2%
429300 Computer	1,025	1,025	464.82	.00	.00	560.18	45.3%
451100 Insurance & Surety Bonds	1,978	1,978	2,419.55	.00	.00	-441.55	122.3%
461000 Miscellaneous Expense	100	100	-.01	.00	.00	100.01	.0%
491640 WorkersCompPremiumCharge-ISF	407	407	249.94	31.04	.00	157.06	61.4%
496200 Admin Services ReimbAdjustmen	-90,814	-90,814	-52,974.81	-7,567.83	.00	-37,839.19	58.3%
TOTAL Human Resources	150,696	150,696	84,780.14	9,233.59	.00	65,915.86	56.3%
<b>4136 Information Technology</b>							
411000 Salaries - Perm Employees	384,417	384,417	207,594.16	25,669.73	.00	176,822.84	54.0%
413010 Fica Taxes	29,751	29,751	15,553.49	1,918.22	.00	14,197.51	52.3%
413020 Employee Medical Ins	90,724	90,724	37,925.87	6,150.26	.00	52,798.13	41.8%
413030 Employee Life Ins	2,326	2,326	1,082.49	149.42	.00	1,243.51	46.5%
413040 State Retirement & 401 K	73,308	73,308	39,315.80	4,804.83	.00	33,992.20	53.6%
421000 Books Subscr & Mmbrshp	350	350	.00	.00	.00	350.00	.0%
423000 Travel & Training	3,400	3,400	617.41	83.14	.00	2,782.59	18.2%
424000 Office Supplies	750	750	240.43	21.99	.00	509.57	32.1%
425000 Equip Supplies & Maint	15,000	15,000	43,414.67	23,512.36	.00	-28,414.67	289.4%
425300 Vehicle Allowance	4,489	4,489	2,540.41	345.30	.00	1,948.59	56.6%
426000 Bldg & Grnd Suppl & Maint	9,000	9,000	4,442.24	826.61	.00	4,557.76	49.4%
428000 Telephone Expense	9,000	9,000	5,324.50	4,037.55	.00	3,675.50	59.2%
429200 Computer Software	15,000	15,000	6,778.20	5,055.21	.00	8,221.80	45.2%
429300 Computer	12,000	12,000	1,480.06	.00	.00	10,519.94	12.3%
431000 Profess & Tech Services	5,000	5,000	2,414.87	.00	.00	2,585.13	48.3%

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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD EXPENSE

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FOR 2022 07

JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
451100 Insurance & Surety Bonds	4,570	4,570	6,614.60	.00	.00	-2,044.60	144.7%
461000 Miscellaneous Expense	0	0	83.00	49.00	.00	-83.00	100.0%
491640 WorkersCompPremiumCharge-ISF	1,153	1,153	636.99	79.09	.00	516.01	55.2%
496200 Admin Services ReimbAdjustmen	-141,065	-141,065	-82,287.94	-11,755.42	.00	-58,777.06	58.3%
TOTAL Information Technology	519,173	519,173	293,771.25	60,947.29	.00	225,401.75	56.6%
4140 Finance							
411000 Salaries - Perm Employees	437,213	437,213	256,808.14	31,713.60	.00	180,404.86	58.7%
412000 Salaries-Temp & Part-Time	25,163	25,163	9,644.80	1,586.43	.00	15,518.20	38.3%
413010 Fica Taxes	36,059	36,059	19,167.64	2,477.49	.00	16,891.36	53.2%
413020 Employee Medical Ins	85,918	85,918	43,617.46	7,887.58	.00	42,300.54	50.8%
413030 Employee Life Ins	2,594	2,594	1,276.34	200.98	.00	1,317.66	49.2%
413040 State Retirement & 401 K	83,377	83,377	48,716.75	6,016.10	.00	34,660.25	58.4%
421000 Books Subscr & Mmbrshp	1,200	1,200	322.90	.00	.00	877.10	26.9%
423000 Travel & Training	9,000	9,000	1,315.64	39.68	.00	7,684.36	14.6%
424000 Office Supplies	4,500	4,500	2,030.61	537.34	.00	2,469.39	45.1%
425000 Equip Supplies & Maint	1,600	1,600	90.69	.00	.00	1,509.31	5.7%
425300 Vehicle Allowance	8,978	8,978	5,080.82	690.60	.00	3,897.18	56.6%
426000 Bldg & Grnd Suppl & Maint	8,000	8,000	8,112.22	826.25	.00	-112.22	101.4%
428000 Telephone Expense	2,600	2,600	1,271.58	159.19	.00	1,328.42	48.9%
429200 Computer Software	18,000	18,000	15,959.94	.00	.00	2,040.06	88.7%
429300 Computer	2,000	2,000	79.90	.00	.00	1,920.10	4.0%
431000 Profess & Tech Services	1,000	1,000	.00	.00	.00	1,000.00	.0%
431040 Bank & Investment Account Fee	3,000	3,000	2,350.24	456.01	.00	649.76	78.3%
431050 Credit Card Merchant Fees	6,700	6,700	4,232.75	598.27	.00	2,467.25	63.2%
431100 Legal And Auditing Fees	11,145	11,145	11,146.36	.00	.00	-1.36	100.0%
451100 Insurance & Surety Bonds	6,042	6,042	7,580.76	.00	.00	-1,538.76	125.5%
461000 Miscellaneous Expense	1,200	1,200	818.70	.00	.00	381.30	68.2%
491640 WorkersCompPremiumCharge-ISF	1,387	1,387	818.31	102.56	.00	568.69	59.0%
496200 Admin Services ReimbAdjustmen	-336,026	-336,026	-196,015.19	-28,002.17	.00	-140,010.81	58.3%
TOTAL Finance	420,650	420,650	244,427.36	25,289.91	.00	176,222.64	58.1%
4143 Treasury							
411000 Salaries - Perm Employees	299,779	299,779	162,965.02	21,915.20	.00	136,813.98	54.4%
412000 Salaries-Temp & Part-Time	34,873	34,873	18,201.47	2,249.81	.00	16,671.53	52.2%
413010 Fica Taxes	25,944	25,944	14,096.50	1,876.95	.00	11,847.50	54.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413020 Employee Medical Ins	34,061	34,061	19,710.74	3,045.88	.00	14,350.26	57.9%
413030 Employee Life Ins	2,399	2,399	947.87	145.34	.00	1,451.13	39.5%
413040 State Retirement & 401 K	57,168	57,168	30,914.50	4,157.32	.00	26,253.50	54.1%
421000 Books Subscr & Mmbrshp	500	500	599.00	.00	.00	-99.00	119.8%
423000 Travel & Training	6,500	6,500	2,157.25	13.88	.00	4,342.75	33.2%
424000 Office Supplies	4,000	4,000	2,499.03	407.32	.00	1,500.97	62.5%
425000 Equip Supplies & Maint	1,000	1,000	478.49	.00	.00	521.51	47.8%
425300 Vehicle Allowance	4,489	4,489	2,540.41	345.30	.00	1,948.59	56.6%
426000 Bldg & Grnd Suppl & Maint	12,000	12,000	6,558.88	1,199.19	.00	5,441.12	54.7%
428000 Telephone Expense	3,000	3,000	1,586.21	198.00	.00	1,413.79	52.9%
429050 Util Billing Supplies	110,000	110,000	52,674.05	1,242.60	.00	57,325.95	47.9%
429200 Computer Software	26,626	26,626	23,784.70	.00	.00	2,841.30	89.3%
429300 Computer	2,826	2,826	440.68	.00	.00	2,385.32	15.6%
451100 Insurance & Surety Bonds	5,064	5,064	6,394.14	.00	.00	-1,330.14	126.3%
452300 Uncollectible Accounts	6,000	6,000	3,870.35	73.71	.00	2,129.65	64.5%
461000 Miscellaneous Expense	1,000	1,000	274.14	69.78	.00	725.86	27.4%
463000 Cash Over Or Short	0	0	-22.89	.00	.00	22.89	100.0%
491640 WorkersCompPremiumCharge-ISF	1,004	1,004	557.20	74.49	.00	446.80	55.5%
496200 Admin Services ReimbAdjustmen	-505,242	-505,242	-294,724.50	-42,103.50	.00	-210,517.50	58.3%
TOTAL Treasury	132,991	132,991	56,503.24	-5,088.73	.00	76,487.76	42.5%
 4160 Government Buildings							
411000 Salaries - Perm Employees	68,127	68,127	40,849.61	4,977.77	.00	27,277.39	60.0%
412000 Salaries-Temp & Part-Time	10,500	10,500	.00	.00	.00	10,500.00	.0%
413010 Fica Taxes	6,015	6,015	2,993.08	363.44	.00	3,021.92	49.8%
413020 Employee Medical Ins	17,875	17,875	9,355.02	1,471.02	.00	8,519.98	52.3%
413030 Employee Life Ins	408	408	201.79	31.78	.00	206.21	49.5%
413040 State Retirement & 401 K	12,992	12,992	7,749.09	944.27	.00	5,242.91	59.6%
423000 Travel & Training	1,500	1,500	.00	.00	.00	1,500.00	.0%
424000 Office Supplies	200	200	.00	.00	.00	200.00	.0%
425000 Equip Supplies & Maint	5,700	5,700	2,750.26	367.24	.00	2,949.74	48.3%
426000 Bldg & Grnd Suppl & Maint	15,500	15,500	6,061.22	1,159.55	.00	9,438.78	39.1%
428000 Telephone Expense	100	100	.00	.00	.00	100.00	.0%
431400 Landfill Fees	60	60	.00	.00	.00	60.00	.0%
448000 Operating Supplies	2,000	2,000	1,116.11	185.26	.00	883.89	55.8%
461000 Miscellaneous Expense	60	60	.00	.00	.00	60.00	.0%
491640 WorkersCompPremiumCharge-ISF	2,359	2,359	825.23	101.74	.00	1,533.77	35.0%
496200 Admin Services ReimbAdjustmen	-22,883	-22,883	-13,348.44	-1,906.92	.00	-9,534.56	58.3%
TOTAL Government Buildings	120,513	120,513	58,552.97	7,695.15	.00	61,960.03	48.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000 Salaries - Perm Employees	218,057	218,057	115,563.19	15,230.40	.00	102,493.81	53.0%
411100 Salaries - Officer	2,674,225	2,674,225	1,483,522.07	216,943.24	.00	1,190,702.93	55.5%
411400 Salaries - Spec Protect	3,700	3,700	4,704.20	721.98	.00	-1,004.20	127.1%
412000 Salaries-Temp & Part-Time	70,602	70,602	34,322.95	4,910.34	.00	36,279.05	48.6%
413010 Fica Taxes	229,045	229,045	122,691.48	18,183.28	.00	106,353.52	53.6%
413020 Employee Medical Ins	808,187	808,187	355,215.60	63,979.19	.00	452,971.40	44.0%
413030 Employee Life Ins	17,722	17,722	8,022.05	1,280.24	.00	9,699.95	45.3%
413040 State Retirement & 401 K	1,379,383	1,379,383	703,658.00	107,125.95	.00	675,725.00	51.0%
413060 Unemployment Reimb	0	0	4,887.27	794.12	.00	-4,887.27	100.0%
414000 Uniform Allowance	28,464	28,464	20,618.46	2,342.67	.00	7,845.54	72.4%
415000 Employee Education Reimb	12,500	12,500	1,559.97	1,559.97	.00	10,940.03	12.5%
421000 Books Subscr & Mmbrshp	3,959	3,959	2,580.39	1,196.00	.00	1,378.61	65.2%
422000 Public Notices	5,000	5,000	.00	.00	.00	5,000.00	.0%
423000 Travel & Training	21,678	21,678	13,405.25	1,468.41	.00	8,272.75	61.8%
424000 Office Supplies	12,000	12,000	3,070.56	555.67	.00	8,929.44	25.6%
425000 Equip Supplies & Maint	0	0	9.00	.00	.00	-9.00	100.0%
425200 Communication Equip Maint	4,750	4,750	801.88	.00	.00	3,948.12	16.9%
425410 Fuel And Oil	102,060	102,060	24,342.91	2,612.81	.00	77,717.09	23.9%
425430 Service & Parts	65,000	65,000	56,264.00	12,922.49	.00	8,736.00	86.6%
425500 Terminal Maint & Queries	110,397	110,397	11,679.84	138.89	.00	98,717.16	10.6%
426000 Bldg & Grnd Suppl & Maint	67,331	67,331	45,144.09	8,965.07	.00	22,186.91	67.0%
426010 Tire House Maintenance	4,019	4,019	3,300.74	228.88	.00	718.26	82.1%
427000 Utilities	105,000	105,000	73,973.74	11,638.03	.00	31,026.26	70.5%
427700 Utilities - Jeep Posse	2,500	2,500	3,053.21	634.51	.00	-553.21	122.1%
428000 Telephone Expense	53,269	53,269	22,518.30	5,032.78	.00	30,750.70	42.3%
429300 Computer	5,803	5,803	1,139.19	.00	.00	4,663.81	19.6%
431050 Credit Card Merchant Fees	1,000	1,000	313.40	45.51	.00	686.60	31.3%
431200 Informant & Intelligence	500	500	-650.00	.00	.00	1,150.00	-130.0%
431600 Animal Control Services	126,712	126,712	63,355.98	10,559.33	.00	63,356.02	50.0%
432000 Examination & Evaluation	630	630	5,528.00	1,200.00	.00	-4,898.00	877.5%
445100 Public Safety Supplies	100,786	100,786	46,953.84	9,455.60	.00	53,832.16	46.6%
445300 Special Suppl Tech Svs	2,569	2,569	1,127.55	500.00	.00	1,441.45	43.9%
451100 Insurance & Surety Bonds	68,050	68,050	84,816.40	.00	.00	-16,766.40	124.6%
461000 Miscellaneous Expense	600	600	1,087.35	562.00	.00	-487.35	181.2%
491640 WorkersCompPremiumCharge-ISF	54,409	54,409	30,966.00	4,642.03	.00	23,443.00	56.9%
TOTAL Police	6,359,907	6,359,907	3,349,546.86	505,429.39	.00	3,010,360.14	52.7%
4215 Reserve Officers							
411100 Salaries - Officer	7,756	7,756	624.34	.00	.00	7,131.66	8.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413010 Fica Taxes	639	639	48.49	.00	.00	590.51	7.6%
413030 Employee Life Ins	850	850	176.25	.00	.00	673.75	20.7%
414000 Uniform Allowance	600	600	131.87	.00	.00	468.13	22.0%
461000 Miscellaneous Expense	0	0	34.00	.00	.00	-34.00	100.0%
491640 WorkersCompPremiumCharge-ISF	155	155	12.68	.00	.00	142.32	8.2%
TOTAL Reserve Officers	10,000	10,000	1,027.63	.00	.00	8,972.37	10.3%
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4216 Crossing Guards							
412000 Salaries-Temp & Part-Time	135,750	135,750	59,974.28	8,320.00	.00	75,775.72	44.2%
413010 Fica Taxes	10,384	10,384	4,588.43	636.57	.00	5,795.57	44.2%
413040 State Retirement & 401 K	0	0	176.82	22.80	.00	-176.82	100.0%
445100 Public Safety Supplies	2,200	2,200	694.38	.00	.00	1,505.62	31.6%
461000 Miscellaneous Expense	0	0	136.00	34.00	.00	-136.00	100.0%
491640 WorkersCompPremiumCharge-ISF	2,715	2,715	1,199.49	166.40	.00	1,515.51	44.2%
TOTAL Crossing Guards	151,049	151,049	66,769.40	9,179.77	.00	84,279.60	44.2%
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4217 School Resource Officer							
411100 Salaries - Officer	0	0	57,170.55	6,483.68	.00	-57,170.55	100.0%
411110 Salaries - SRO	111,713	111,713	82,096.17	11,578.00	.00	29,616.83	73.5%
411120 Salaries - PROS	101,768	101,768	31,812.35	3,819.86	.00	69,955.65	31.3%
411130 Salaries - PROS II	49,204	49,204	9,997.69	1,055.55	.00	39,206.31	20.3%
413010 Fica Taxes	20,171	20,171	13,340.23	1,679.96	.00	6,830.77	66.1%
413020 Employee Medical Ins	34,022	34,022	34,402.64	6,169.19	.00	-380.64	101.1%
413030 Employee Life Ins	708	708	640.38	99.94	.00	67.62	90.4%
413040 State Retirement & 401 K	57,857	57,857	61,464.01	9,008.19	.00	-3,607.01	106.2%
491640 WorkersCompPremiumCharge-ISF	5,254	5,254	3,629.50	460.02	.00	1,624.50	69.1%
TOTAL School Resource Officer	380,697	380,697	294,553.52	40,354.39	.00	86,143.48	77.4%
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4218 Liquor Control							
411100 Salaries - Officer	30,097	30,097	872.63	.00	.00	29,224.37	2.9%
411200 D.U.I Cases	3,062	3,062	5,833.31	833.33	.00	-2,771.31	190.5%
413010 Fica Taxes	2,537	2,537	64.87	.00	.00	2,472.13	2.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
445100 Public Safety Supplies	0	0	1,229.41	.00	.00	-1,229.41	100.0%
491640 WorkersCompPremiumCharge-ISF	663	663	17.45	.00	.00	645.55	2.6%
TOTAL Liquor Control	36,359	36,359	8,017.67	833.33	.00	28,341.33	22.1%
4219 PSAP - E911							
411000 Salaries - Perm Employees	917,024	917,024	521,580.90	66,788.14	.00	395,443.10	56.9%
412000 Salaries-Temp & Part-Time	0	0	2,809.56	266.11	.00	-2,809.56	100.0%
413010 Fica Taxes	70,886	70,886	39,228.07	4,996.07	.00	31,657.93	55.3%
413020 Employee Medical Ins	230,345	230,345	77,570.78	13,645.37	.00	152,774.22	33.7%
413030 Employee Life Ins	5,516	5,516	2,488.07	389.84	.00	3,027.93	45.1%
413040 State Retirement & 401 K	172,081	172,081	98,016.59	12,661.46	.00	74,064.41	57.0%
414000 Uniform Allowance	9,588	9,588	651.00	130.20	.00	8,937.00	6.8%
422000 Public Notices	2,000	2,000	.00	.00	.00	2,000.00	.0%
423000 Travel & Training	4,886	4,886	2,672.04	180.00	.00	2,213.96	54.7%
428000 Telephone Expense	109,807	109,807	63,014.96	8,793.79	.00	46,792.04	57.4%
432000 Examination & Evaluation	0	0	175.00	.00	.00	-175.00	100.0%
445100 Public Safety Supplies	0	0	2,091.39	204.04	.00	-2,091.39	100.0%
461000 Miscellaneous Expense	0	0	86.00	86.00	.00	-86.00	100.0%
474500 Machinery & Equipment	3,200	3,200	.00	.00	.00	3,200.00	.0%
491640 WorkersCompPremiumCharge-ISF	2,631	2,631	1,576.63	201.80	.00	1,054.37	59.9%
TOTAL PSAP - E911	1,527,964	1,527,964	811,960.99	108,342.82	.00	716,003.01	53.1%
4220 Fire							
431000 Profess & Tech Services	2,375,000	2,375,000	1,181,243.00	.00	.00	1,193,757.00	49.7%
TOTAL Fire	2,375,000	2,375,000	1,181,243.00	.00	.00	1,193,757.00	49.7%
4410 Streets							
411000 Salaries - Perm Employees	1,105,664	1,105,664	575,768.62	94,189.07	.00	529,895.38	52.1%
412000 Salaries-Temp & Part-Time	40,000	40,000	23,038.97	.00	.00	16,961.03	57.6%
413010 Fica Taxes	87,643	87,643	47,923.89	7,336.51	.00	39,719.11	54.7%
413020 Employee Medical Ins	285,925	285,925	154,872.99	23,659.10	.00	131,052.01	54.2%
413030 Employee Life Ins	6,888	6,888	3,283.66	527.38	.00	3,604.34	47.7%



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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413040 State Retirement & 401 K	210,730	210,730	116,837.46	18,763.97	.00	93,892.54	55.4%
421000 Books Subscr & Mmbrshp	200	200	642.90	.00	.00	-442.90	321.5%
423000 Travel & Training	5,500	5,500	270.54	.00	.00	5,229.46	4.9%
424000 Office Supplies	8,000	8,000	8,994.89	243.94	.00	-994.89	112.4%
425000 Equip Supplies & Maint	270,000	270,000	246,437.85	41,378.13	.00	23,562.15	91.3%
426000 Bldg & Grnd Suppl & Maint	20,000	20,000	11,205.66	2,385.17	.00	8,794.34	56.0%
427000 Utilities	42,000	42,000	24,379.97	5,449.68	.00	17,620.03	58.0%
428000 Telephone Expense	12,000	12,000	6,175.00	965.65	.00	5,825.00	51.5%
431400 Landfill Fees	2,000	2,000	4,135.00	150.00	.00	-2,135.00	206.8%
441100 Special Highway Supplies	300,000	300,000	145,259.96	41,623.26	.00	154,740.04	48.4%
441200 Road Matl Patch/ Class C	190,000	190,000	38,767.56	1,286.00	.00	151,232.44	20.4%
441300 Street Signs	75,000	75,000	32,664.82	24,907.06	.00	42,335.18	43.6%
448000 Operating Supplies	130,000	130,000	82,600.42	7,231.89	.00	47,399.58	63.5%
451100 Insurance & Surety Bonds	26,139	26,139	44,807.34	.00	.00	-18,668.34	171.4%
461000 Miscellaneous Expense	1,000	1,000	669.50	110.00	.00	330.50	67.0%
473200 Road Materials - Overlay	775,000	775,000	657,821.83	39,825.30	.00	117,178.17	84.9%
473210 Road Recondition & Repair	535,000	535,000	426,872.74	.00	.00	108,127.26	79.8%
473400 Concrete Repairs	310,000	310,000	115,837.75	111.00	.00	194,162.25	37.4%
491640 WorkersCompPremiumCharge-ISF	33,770	33,770	18,807.10	2,914.13	.00	14,962.90	55.7%
TOTAL Streets	4,472,459	4,472,459	2,788,076.42	313,057.24	.00	1,684,382.58	62.3%
4450 Engineering							
411000 Salaries - Perm Employees	451,223	451,223	273,436.50	47,549.47	.00	177,786.50	60.6%
412000 Salaries-Temp & Part-Time	18,000	18,000	8,318.78	600.99	.00	9,681.22	46.2%
413010 Fica Taxes	37,228	37,228	21,279.38	3,584.63	.00	15,948.62	57.2%
413020 Employee Medical Ins	109,801	109,801	50,891.11	10,722.01	.00	58,909.89	46.3%
413030 Employee Life Ins	2,827	2,827	1,401.83	239.08	.00	1,425.17	49.6%
413040 State Retirement & 401 K	86,048	86,048	50,230.44	7,379.82	.00	35,817.56	58.4%
421000 Books Subscr & Mmbrshp	2,000	2,000	1,282.62	680.00	.00	717.38	64.1%
423000 Travel & Training	9,000	9,000	4,631.77	1,222.88	.00	4,368.23	51.5%
424000 Office Supplies	3,000	3,000	1,108.90	223.86	.00	1,891.10	37.0%
425000 Equip Supplies & Maint	10,000	10,000	18,190.52	836.67	.00	-8,190.52	181.9%
425300 Vehicle Allowance	17,413	17,413	9,600.43	1,304.92	.00	7,812.57	55.1%
426000 Bldg & Grnd Suppl & Maint	14,000	14,000	8,940.53	1,620.13	.00	5,059.47	63.9%
428000 Telephone Expense	8,500	8,500	6,263.61	464.42	.00	2,236.39	73.7%
429300 Computer	16,690	16,690	14,813.25	.00	.00	1,876.75	88.8%
431000 Profess & Tech Services	1,000	1,000	3,531.26	.00	.00	-2,531.26	353.1%
431050 Credit Card Merchant Fees	5,000	5,000	2,971.06	431.47	.00	2,028.94	59.4%
448000 Operating Supplies	3,000	3,000	.00	.00	.00	3,000.00	.0%
451100 Insurance & Surety Bonds	6,664	6,664	8,182.51	.00	.00	-1,518.51	122.8%

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City of Bountiful, UT  
JANUARY 2022 - FY2022 YTD EXPENSE

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
453100 Interest Expense	6,500	6,500	897.57	22.00	.00	5,602.43	13.8%
461000 Miscellaneous Expense	250	250	215.00	49.00	.00	35.00	86.0%
463000 Cash Over Or Short	0	0	-.05	-.05	.00	.05	100.0%
491640 WorkersCompPremiumCharge-ISF	8,597	8,597	5,259.03	863.22	.00	3,337.97	61.2%
496200 Admin Services ReimbAdjustmen	-107,638	-107,638	-62,788.81	-8,969.83	.00	-44,849.19	58.3%
TOTAL Engineering	709,103	709,103	428,657.24	68,824.69	.00	280,445.76	60.5%
4510 Parks							
411000 Salaries - Perm Employees	463,926	463,926	263,092.61	35,184.89	.00	200,833.39	56.7%
412000 Salaries-Temp & Part-Time	231,006	231,006	76,959.37	2,374.00	.00	154,046.63	33.3%
413010 Fica Taxes	53,162	53,162	25,188.82	2,743.97	.00	27,973.18	47.4%
413020 Employee Medical Ins	161,262	161,262	66,828.76	11,709.04	.00	94,433.24	41.4%
413030 Employee Life Ins	2,889	2,889	1,398.23	220.96	.00	1,490.77	48.4%
413040 State Retirement & 401 K	88,471	88,471	49,908.52	6,674.57	.00	38,562.48	56.4%
415000 Employee Education Reimb	2,500	2,500	.00	.00	.00	2,500.00	.0%
421000 Books Subscr & Mmbrshp	1,000	1,000	605.22	587.32	.00	394.78	60.5%
423000 Travel & Training	9,000	9,000	5,610.16	845.00	.00	3,389.84	62.3%
424000 Office Supplies	2,000	2,000	878.80	43.71	.00	1,121.20	43.9%
425000 Equip Supplies & Maint	75,000	75,000	51,695.78	4,968.17	.00	23,304.22	68.9%
426000 Bldg & Grnd Suppl & Maint	130,000	130,000	71,359.13	6,179.98	.00	58,640.87	54.9%
427000 Utilities	100,000	100,000	80,303.07	13,251.65	.00	19,696.93	80.3%
428000 Telephone Expense	4,600	4,600	2,575.17	166.02	.00	2,024.83	56.0%
431050 Credit Card Merchant Fees	1,000	1,000	13.48	1.96	.00	986.52	1.3%
431400 Landfill Fees	1,000	1,000	1,280.00	35.00	.00	-280.00	128.0%
448000 Operating Supplies	15,000	15,000	6,130.06	1,236.90	.00	8,869.94	40.9%
451100 Insurance & Surety Bonds	7,500	7,500	14,344.33	.00	.00	-6,844.33	191.3%
461000 Miscellaneous Expense	250	250	402.00	.00	.00	-152.00	160.8%
461400 Purchase Of Water	50,000	50,000	40,273.24	.00	.00	9,726.76	80.5%
462090 Handcart Days Celebration	20,000	20,000	20,000.00	.00	.00	.00	100.0%
491640 WorkersCompPremiumCharge-ISF	12,219	12,219	6,824.37	755.55	.00	5,394.63	55.9%
496200 Admin Services ReimbAdjustmen	-73,684	-73,684	-42,982.31	-6,140.33	.00	-30,701.69	58.3%
TOTAL Parks	1,358,101	1,358,101	742,688.81	80,838.36	.00	615,412.19	54.7%
4610 Planning							
411000 Salaries - Perm Employees	211,681	211,681	102,706.56	11,275.06	.00	108,974.44	48.5%
412000 Salaries-Temp & Part-Time	0	0	4,582.50	1,035.00	.00	-4,582.50	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413010 Fica Taxes	16,194	16,194	8,180.99	1,007.85	.00	8,013.01	50.5%
413020 Employee Medical Ins	81,652	81,652	25,644.22	4,150.24	.00	56,007.78	31.4%
413030 Employee Life Ins	1,291	1,291	476.56	73.72	.00	814.44	36.9%
413040 State Retirement & 401 K	38,749	38,749	18,044.40	2,106.12	.00	20,704.60	46.6%
421000 Books Subscr & Mmbrshp	750	750	1,218.31	836.00	.00	-468.31	162.4%
422000 Public Notices	1,000	1,000	183.30	14.00	.00	816.70	18.3%
423000 Travel & Training	7,000	7,000	2,730.97	10.00	.00	4,269.03	39.0%
424000 Office Supplies	4,000	4,000	2,260.44	231.82	.00	1,739.56	56.5%
425000 Equip Supplies & Maint	9,500	9,500	11,335.70	.00	.00	-1,835.70	119.3%
425300 Vehicle Allowance	8,485	8,485	2,364.00	240.00	.00	6,121.00	27.9%
426000 Bldg & Grnd Suppl & Maint	6,000	6,000	2,957.93	535.99	.00	3,042.07	49.3%
428000 Telephone Expense	1,000	1,000	605.02	33.21	.00	394.98	60.5%
431000 Profess & Tech Services	117,000	117,000	15,056.53	7.50	.00	101,943.47	12.9%
431050 Credit Card Merchant Fees	0	0	1,143.95	165.25	.00	-1,143.95	100.0%
448000 Operating Supplies	1,000	1,000	48.90	14.00	.00	951.10	4.9%
451100 Insurance & Surety Bonds	2,547	2,547	5,190.83	.00	.00	-2,643.83	203.8%
459240 Commissioner's Allowance	6,000	6,000	4,021.04	1,746.04	.00	1,978.96	67.0%
461000 Miscellaneous Expense	1,000	1,000	1,239.81	55.63	.00	-239.81	124.0%
491640 WorkersCompPremiumCharge-ISF	3,277	3,277	1,756.32	205.71	.00	1,520.68	53.6%
496200 Admin Services ReimbAdjustmen	-59,697	-59,697	-34,823.25	-4,974.75	.00	-24,873.75	58.3%
TOTAL Planning	458,429	458,429	176,925.03	18,768.39	.00	281,503.97	38.6%
TOTAL GENERAL FUND	20,604,922	20,604,922	11,346,605.55	1,361,160.40	.00	9,258,316.45	55.1%

30 DEBT SERVICE

4710 Debt Sevice

431040 Bank & Investment Account Fee	25	25	8.66	1.19	.00	16.34	34.6%
TOTAL Debt Sevice	25	25	8.66	1.19	.00	16.34	34.6%
TOTAL DEBT SERVICE	25	25	8.66	1.19	.00	16.34	34.6%

45 CAPITAL IMPROVEMENT

4110 Legislative

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45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
466000	Contingency	150,000	150,000	.00	.00	.00	150,000.00	.0%
473100	Improv Other Than Bldgs	3,000,000	3,000,000	99,091.86	13,197.69	.00	2,900,908.14	3.3%
473160	Improv-PublicArt-1%CapProject	122,800	122,800	.00	.00	.00	122,800.00	.0%
	TOTAL Legislative	3,272,800	3,272,800	99,091.86	13,197.69	.00	3,173,708.14	3.0%
4140 Finance								
431040	Bank & Investment Account Fee	0	19,000	9,555.94	1,325.21	.00	9,444.06	50.3%
	TOTAL Finance	0	19,000	9,555.94	1,325.21	.00	9,444.06	50.3%
4210 Police								
472100	Buildings	0	0	70,604.00	.00	.00	-70,604.00	100.0%
474500	Machinery & Equipment	857,000	857,000	69,404.00	.00	.00	787,596.00	8.1%
	TOTAL Police	857,000	857,000	140,008.00	.00	.00	716,992.00	16.3%
4410 Streets								
472100	Buildings	0	0	30,652.21	.00	.00	-30,652.21	100.0%
473500	Road Reconstruction	2,675,000	2,675,000	1,506,247.73	38,212.04	.00	1,168,752.27	56.3%
473600	New Road Construction	0	0	1,423.75	.00	.00	-1,423.75	100.0%
474500	Machinery & Equipment	552,000	552,000	535,884.66	.00	.00	16,115.34	97.1%
	TOTAL Streets	3,227,000	3,227,000	2,074,208.35	38,212.04	.00	1,152,791.65	64.3%
4510 Parks								
473100	Improv Other Than Bldgs	20,000	20,000	14,669.25	14,669.25	.00	5,330.75	73.3%
474500	Machinery & Equipment	80,000	80,000	65,758.00	.00	.00	14,242.00	82.2%
	TOTAL Parks	100,000	100,000	80,427.25	14,669.25	.00	19,572.75	80.4%
	TOTAL CAPITAL IMPROVEMENT	7,456,800	7,475,800	2,403,291.40	67,404.19	.00	5,072,508.60	32.1%

48 RECYCLING

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48	RECYCLING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4800 Recycling								
431040	Bank & Investment Account Fee	0	0	4.26	.93	.00	-4.26	100.0%
431050	Credit Card Merchant Fees	2,000	2,000	1,101.06	155.63	.00	898.94	55.1%
431100	Legal And Auditing Fees	269	269	269.07	.00	.00	-.07	100.0%
431550	Recycling Collectn Service	595,800	595,800	234,935.76	46,534.70	.00	360,864.24	39.4%
452300	Uncollectible Accounts	500	500	261.36	6.76	.00	238.64	52.3%
491150	Admin Services Reimbursement	78,304	78,304	45,677.31	6,525.33	.00	32,626.69	58.3%
	TOTAL Recycling	676,873	676,873	282,248.82	53,223.35	.00	394,624.18	41.7%
	TOTAL RECYCLING	676,873	676,873	282,248.82	53,223.35	.00	394,624.18	41.7%
49 STORM WATER								
4900 Storm Water								
411000	Salaries - Perm Employees	364,122	364,122	185,833.25	22,397.80	.00	178,288.75	51.0%
412000	Salaries-Temp & Part-Time	20,000	20,000	3,856.58	.00	.00	16,143.42	19.3%
413010	Fica Taxes	29,420	29,420	13,996.70	1,647.71	.00	15,423.30	47.6%
413020	Employee Medical Ins	104,994	104,994	34,665.54	4,887.16	.00	70,328.46	33.0%
413030	Employee Life Ins	2,428	2,428	988.98	142.26	.00	1,439.02	40.7%
413040	State Retirement & 401 K	69,057	69,057	35,233.00	4,248.87	.00	33,824.00	51.0%
421000	Books Subscr & Mmbrshp	900	900	625.00	.00	.00	275.00	69.4%
422000	Public Notices	12,650	12,650	1,750.00	.00	.00	10,900.00	13.8%
423000	Travel & Training	3,000	3,000	103.06	.00	.00	2,896.94	3.4%
424000	Office Supplies	600	600	348.01	218.04	.00	251.99	58.0%
425000	Equip Supplies & Maint	70,400	70,400	31,733.35	2,194.24	.00	38,666.65	45.1%
425300	Vehicle Allowance	449	449	254.11	34.54	.00	194.89	56.6%
426000	Bldg & Grnd Suppl & Maint	1,000	1,000	965.98	319.80	.00	34.02	96.6%
428000	Telephone Expense	2,600	2,600	1,425.57	235.40	.00	1,174.43	54.8%
431040	Bank & Investment Account Fee	1,320	1,320	1,375.18	192.82	.00	-55.18	104.2%
431050	Credit Card Merchant Fees	5,000	5,000	4,241.77	599.55	.00	758.23	84.8%
431100	Legal And Auditing Fees	751	751	750.82	.00	.00	.18	100.0%
431400	Landfill Fees	500	500	325.00	.00	.00	175.00	65.0%
441200	Road Matl Patch/ Class C	20,000	20,000	210.00	.00	.00	19,790.00	1.1%
441250	Storm Drain Maintenance	175,000	175,000	48,829.29	1,886.00	.00	126,170.71	27.9%
441260	Wtrway Replcment-Concrete Rpr	55,000	55,000	.00	.00	.00	55,000.00	.0%
448000	Operating Supplies	4,200	4,200	7,651.36	2,591.22	.00	-3,451.36	182.2%
451100	Insurance & Surety Bonds	7,350	7,350	11,472.95	.00	.00	-4,122.95	156.1%

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49	STORM WATER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
452300	Uncollectible Accounts	1,500	1,500	605.33	23.75	.00	894.67	40.4%
461000	Miscellaneous Expense	200	200	809.00	170.00	.00	-609.00	404.5%
462400	Contract Equipment	75,000	75,000	26,574.71	16,916.45	.00	48,425.29	35.4%
473106	Storm Drain Construction	450,000	450,000	158,057.94	.00	.00	291,942.06	35.1%
474600	Vehicles	365,000	365,000	311,027.00	.00	.00	53,973.00	85.2%
491150	Admin Services Reimbursement	107,132	107,132	62,493.69	8,927.67	.00	44,638.31	58.3%
491640	WorkersCompPremiumCharge-ISF	10,603	10,603	5,113.63	597.00	.00	5,489.37	48.2%
496000	Fixed Assets Adjustments	0	0	-311,027.00	.00	.00	311,027.00	100.0%
	TOTAL Storm Water	1,960,176	1,960,176	640,289.80	68,230.28	.00	1,319,886.20	32.7%
	TOTAL STORM WATER	1,960,176	1,960,176	640,289.80	68,230.28	.00	1,319,886.20	32.7%
51 WATER								
5100 Water								
411000	Salaries - Perm Employees	994,231	994,231	549,200.71	73,555.34	.00	445,030.29	55.2%
412000	Salaries-Temp & Part-Time	40,000	40,000	8,659.37	.00	.00	31,340.63	21.6%
413010	Fica Taxes	79,119	79,119	41,476.68	5,435.50	.00	37,642.32	52.4%
413020	Employee Medical Ins	239,957	239,957	107,217.29	17,033.24	.00	132,739.71	44.7%
413030	Employee Life Ins	5,611	5,611	2,746.84	434.22	.00	2,864.16	49.0%
413040	State Retirement & 401 K	189,600	189,600	104,183.13	13,953.42	.00	85,416.87	54.9%
415000	Employee Education Reimb	5,600	5,600	.00	.00	.00	5,600.00	.0%
421000	Books Subscr & Mmbrshp	7,700	7,700	5,020.90	.00	.00	2,679.10	65.2%
422000	Public Notices	1,200	1,200	5,687.99	.00	.00	-4,487.99	474.0%
423000	Travel & Training	15,700	15,700	3,483.25	790.78	.00	12,216.75	22.2%
424000	Office Supplies	1,000	1,000	124.06	.00	.00	875.94	12.4%
425000	Equip Supplies & Maint	100,000	100,000	41,790.03	6,434.75	.00	58,209.97	41.8%
426000	Bldg & Grnd Suppl & Maint	34,550	34,550	26,305.94	3,037.84	.00	8,244.06	76.1%
427000	Utilities	550,000	550,000	339,289.38	40,321.38	.00	210,710.62	61.7%
428000	Telephone Expense	57,420	57,420	8,891.87	2,183.38	.00	48,528.13	15.5%
429300	Computer	11,320	11,320	4,540.46	52.91	.00	6,779.54	40.1%
431000	Profess & Tech Services	67,350	67,350	71,106.71	5,586.79	.00	-3,756.71	105.6%
431040	Bank & Investment Account Fee	2,500	2,500	2,690.65	437.35	.00	-190.65	107.6%
431050	Credit Card Merchant Fees	22,300	22,300	14,600.43	2,063.74	.00	7,699.57	65.5%
431100	Legal And Auditing Fees	2,531	2,531	2,530.59	.00	.00	.41	100.0%
431400	Landfill Fees	4,000	4,000	1,800.00	235.00	.00	2,200.00	45.0%
448000	Operating Supplies	110,000	110,000	55,745.69	7,677.45	.00	54,254.31	50.7%
448400	Dist System Repair & Maint	240,000	240,000	205,573.14	19,249.96	.00	34,426.86	85.7%
448650	Meters	105,000	105,000	52,044.25	21,926.04	.00	52,955.75	49.6%

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51	WATER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
451100	Insurance & Surety Bonds	31,500	31,500	38,490.49	.00	.00	-6,990.49	122.2%
452300	Uncollectible Accounts	5,000	5,000	2,529.92	382.12	.00	2,470.08	50.6%
461000	Miscellaneous Expense	3,100	3,100	432.50	305.00	.00	2,667.50	14.0%
461300	Street Opening Expense	220,000	220,000	61,563.59	2,717.21	.00	158,436.41	28.0%
461400	Purchase Of Water	254,800	254,800	259,186.63	.00	.00	-4,386.63	101.7%
466000	Contingency	50,000	50,000	.00	.00	.00	50,000.00	.0%
471100	Land	0	0	185,550.00	.00	.00	-185,550.00	100.0%
472130	Wells	300,000	300,000	3,063.20	.00	.00	296,936.80	1.0%
473110	Water Mains	1,300,000	1,300,000	28,545.65	111.00	.00	1,271,454.35	2.2%
474500	Machinery & Equipment	370,000	370,000	216,026.34	32,757.83	.00	153,973.66	58.4%
474600	Vehicles	118,000	118,000	29,196.00	29,196.00	.00	88,804.00	24.7%
491150	Admin Services Reimbursement	371,079	371,079	216,462.75	30,923.25	.00	154,616.25	58.3%
491640	WorkersCompPremiumCharge-ISF	19,774	19,774	10,717.61	1,413.46	.00	9,056.39	54.2%
496000	Fixed Assets Adjustments	0	0	-29,191.00	-29,191.00	.00	29,191.00	100.0%
496010	In-House Cap.Water Project Ad	-430,000	-430,000	.00	.00	.00	-430,000.00	.0%
	TOTAL Water	5,499,942	5,499,942	2,677,283.04	289,023.96	.00	2,822,658.96	48.7%
	TOTAL WATER	5,499,942	5,499,942	2,677,283.04	289,023.96	.00	2,822,658.96	48.7%

53 LIGHT & POWER

5300 Light & Power

411140	Plant Labor	535,265	535,265	352,847.03	53,743.62	.00	182,417.97	65.9%
411141	Echo Hydro Labor	115,305	115,305	13,056.83	3,244.86	.00	102,248.17	11.3%
411142	PineView Hydro Labor	36,038	36,038	4,931.93	1,386.10	.00	31,106.07	13.7%
411150	Transmission Labor	16,120	16,120	13,081.91	89.36	.00	3,038.09	81.2%
411151	Hydro Transmission Labor	12,678	12,678	.00	.00	.00	12,678.00	.0%
411152	Distribution Labor	1,621,736	1,621,736	771,421.49	107,292.78	.00	850,314.51	47.6%
411153	Street Light Labor	26,910	26,910	8,763.31	243.74	.00	18,146.69	32.6%
411154	Security Lighting Labor	187	187	.00	.00	.00	187.00	.0%
411157	PCB Disposal Labor	1	1	.00	.00	.00	1.00	.0%
411158	Substation Labor	221,097	221,097	166,861.18	17,944.71	.00	54,235.82	75.5%
411159	SCADA Labor	7,104	7,104	8,931.57	295.50	.00	-1,827.57	125.7%
411160	Communication Equipment Labor	70	70	.00	.00	.00	70.00	.0%
411161	Traffic Signal Labor	9,174	9,174	2,195.15	925.59	.00	6,978.85	23.9%
411165	Meter Reading Labor	25,366	25,366	17,659.28	2,000.32	.00	7,706.72	69.6%
411166	Administrative Labor	557,305	557,305	313,261.55	40,270.37	.00	244,043.45	56.2%
411167	Engineering Labor	249,665	249,665	136,147.26	18,744.56	.00	113,517.74	54.5%
411169	Power Commission Allowance	9,497	9,497	3,425.04	960.72	.00	6,071.96	36.1%

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53	LIGHT & POWER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413010	Fica Taxes	266,843	266,843	133,050.89	18,166.97	.00	133,792.11	49.9%
413020	Employee Medical Ins	770,120	770,120	372,029.27	82,260.71	.00	398,090.73	48.3%
413030	Employee Life Ins	19,953	19,953	8,920.21	1,437.92	.00	11,032.79	44.7%
413040	State Retirement & 401 K	643,052	643,052	333,215.87	43,696.31	.00	309,836.13	51.8%
415000	Employee Education Reimb	2,500	2,500	.00	.00	.00	2,500.00	.0%
421000	Books Subscr & Mmbrshp	20,325	20,325	16,503.23	.00	.00	3,821.77	81.2%
422000	Public Notices	14,950	14,950	69.96	.00	.00	14,880.04	.5%
423000	Travel & Training	69,830	69,830	16,964.35	67.78	.00	52,865.65	24.3%
423001	Education Benefit	21,256	21,256	12,539.00	595.00	.00	8,717.00	59.0%
423002	Travel Board Members	22,000	22,000	673.64	.00	.00	21,326.36	3.1%
424001	Drafting	2,500	2,500	968.87	138.52	.00	1,531.13	38.8%
424002	Office & Warehouse	78,108	78,108	45,694.52	14,937.38	.00	32,413.48	58.5%
429300	Computer	205,245	205,245	62,901.51	10,341.78	.00	142,343.49	30.6%
431000	Profess & Tech Services	8,827	8,827	1,015.00	.00	.00	7,812.00	11.5%
431001	Blue Stake & Location	10,000	10,000	3,795.77	.00	.00	6,204.23	38.0%
431040	Bank & Investment Account Fee	18,000	18,000	8,252.14	1,139.43	.00	9,747.86	45.8%
431050	Credit Card Merchant Fees	100,000	100,000	63,662.30	8,998.46	.00	36,337.70	63.7%
431100	Legal And Auditing Fees	17,124	17,124	17,123.83	.00	.00	.17	100.0%
431400	Landfill Fees	1,500	1,500	695.00	90.00	.00	805.00	46.3%
445201	Safety Equipment	66,950	66,950	12,638.61	-277.68	.00	54,311.39	18.9%
445202	Uniforms	67,930	67,930	20,409.11	6,160.72	.00	47,520.89	30.0%
448611	Natural Gas	869,312	869,312	1,257,396.24	112,534.62	.00	-388,084.24	144.6%
448613	Power Plant Operating Costs	184,712	184,712	101,460.37	3,685.77	.00	83,251.63	54.9%
448614	Power Plant Equipment Repairs	555,850	555,850	178,092.85	8,517.05	.00	377,757.15	32.0%
448618	Echo Hydro Major Repairs	750,000	750,000	.00	.00	.00	750,000.00	.0%
448620	Power Purch CRSP	3,493,095	3,493,095	1,969,596.30	312,862.43	.00	1,523,498.70	56.4%
448621	Power Purch IPP	18,000	18,000	9,892.05	1,413.15	.00	8,107.95	55.0%
448622	Power Purch San Juan	1,865,983	1,865,983	899,698.95	109,374.58	.00	966,284.05	48.2%
448626	Power Purch UAMPS (Pool etc)	6,859,789	6,859,789	4,776,874.14	773,139.97	.00	2,082,914.86	69.6%
448627	Echo Hydro Operating Costs	435,292	435,292	256,109.35	117,072.98	.00	179,182.65	58.8%
448628	Pineview Hydro Operating Cost	196,227	196,227	42,484.25	3,184.26	.00	153,742.75	21.7%
448630	Transmission	25,000	25,000	3,543.48	.00	.00	21,456.52	14.2%
448631	Hydro Transmission	62,113	62,113	21,867.12	.00	.00	40,245.88	35.2%
448632	Distribution	1,330,240	1,330,240	499,830.63	65,436.59	.00	830,409.37	37.6%
448633	Street Light	324,000	324,000	150,992.69	3,093.43	.00	173,007.31	46.6%
448634	Security Lighting	1,000	1,000	.00	.00	.00	1,000.00	.0%
448635	Vehicles	104,300	104,300	59,316.52	3,634.34	.00	44,983.48	56.9%
448636	Special Equipment	74,350	74,350	23,446.70	4,176.96	.00	50,903.30	31.5%
448637	Transformers	220,000	220,000	148,658.83	19,245.00	.00	71,341.17	67.6%
448638	PCB Disposal	7,500	7,500	2,558.00	214.00	.00	4,942.00	34.1%
448639	Substation	377,627	377,627	104,663.60	20,527.38	.00	272,963.40	27.7%
448640	SCADA	29,000	29,000	.00	.00	.00	29,000.00	.0%
448641	Communication Equipment	55,850	55,850	20,419.20	3,925.54	.00	35,430.80	36.6%
448643	Easements	1,000	1,000	.00	.00	.00	1,000.00	.0%



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53	LIGHT & POWER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
448650	Meters	176,490	176,490	35,781.82	4,959.97	.00	140,708.18	20.3%
448700	Power Purch FdInTrff Resident	0	0	10,577.45	663.29	.00	-10,577.45	100.0%
448730	Power Purch NetMeter Resident	0	0	33,526.70	2,026.80	.00	-33,526.70	100.0%
448731	Power Purch NetMeter Residntl	0	0	23.70	12.20	.00	-23.70	100.0%
448740	Power Purch NetMeter SmallCom	0	0	798.75	82.12	.00	-798.75	100.0%
451100	Insurance & Surety Bonds	156,758	156,758	200,306.53	.00	.00	-43,548.53	127.8%
452300	Uncollectible Accounts	80,000	80,000	20,266.05	449.81	.00	59,733.95	25.3%
453101	Interest Exp Customer Deposit	9,300	9,300	1,732.35	271.19	.00	7,567.65	18.6%
454900	Amortization Expense	1,212,235	1,212,235	.00	.00	.00	1,212,235.00	.0%
461000	Miscellaneous Expense	21,000	21,000	4,825.42	1,025.41	.00	16,174.58	23.0%
462180	Accrued Comp Time Exp	746	746	.00	.00	.00	746.00	.0%
462190	Accrued Sick Leave Exp	395	395	.00	.00	.00	395.00	.0%
462200	Accrued Vacation Expense	43,492	43,492	.00	.00	.00	43,492.00	.0%
466000	Contingency	715,475	715,475	.00	.00	.00	715,475.00	.0%
472100	Buildings	200,000	200,000	92,906.09	.00	.00	107,093.91	46.5%
473135	Dist System	200,000	200,000	.00	.00	.00	200,000.00	.0%
473140	Dist Street Lights	60,000	60,000	.00	.00	.00	60,000.00	.0%
474600	Vehicles	398,000	398,000	195,480.00	.00	.00	202,520.00	49.1%
474820	CIP 12 Dist Sys Feeder #575	450,000	450,000	722,703.60	618,448.00	.00	-272,703.60	160.6%
474825	CIP 12 Dist Sys Feeder#575 Lb	0	0	4,103.97	.00	.00	-4,103.97	100.0%
474830	CIP 13 Dist Sys Feeder #272	200,000	200,000	12,603.33	.00	.00	187,396.67	6.3%
474835	CIP 13 Dist Sys Feeder #272Lb	0	0	6,290.57	.00	.00	-6,290.57	100.0%
474840	CIP 14 Dist Sys Stone Creek	50,000	50,000	.00	.00	.00	50,000.00	.0%
474850	CIP 15 Dist Sys Feeder #373	80,000	80,000	.00	.00	.00	80,000.00	.0%
474890	CIP 19 Dist Sys Feeder #374	140,000	140,000	.00	.00	.00	140,000.00	.0%
474920	CIP 22 Dist Sys Renaissance	70,000	70,000	.00	.00	.00	70,000.00	.0%
491150	Admin Services Reimbursement	529,248	529,248	308,728.00	44,104.00	.00	220,520.00	58.3%
491640	WorkersCompPremiumCharge-ISF	103,175	103,175	54,067.53	7,336.72	.00	49,107.47	52.4%
492000	Transfer To General Fund	2,562,235	2,562,235	1,511,548.30	209,028.06	.00	1,050,686.70	59.0%
496000	Fixed Assets Adjustments	0	0	-195,480.00	.00	.00	195,480.00	100.0%
	TOTAL Light & Power	31,169,320	31,169,320	16,491,398.04	2,885,341.15	.00	14,677,921.96	52.9%
	TOTAL LIGHT & POWER	31,169,320	31,169,320	16,491,398.04	2,885,341.15	.00	14,677,921.96	52.9%
55	GOLF COURSE							
5500	Golf Course							
411000	Salaries - Perm Employees	433,994	433,994	225,509.59	28,950.40	.00	208,484.41	52.0%
412100	Temp Employees - Grounds	121,000	121,000	46,789.46	663.00	.00	74,210.54	38.7%

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55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
412200	Temp Employees - Pro Shop	104,000	104,000	51,264.74	84.85	.00	52,735.26	49.3%
413010	Fica Taxes	50,413	50,413	24,792.24	2,271.54	.00	25,620.76	49.2%
413020	Employee Medical Ins	98,987	98,987	39,995.13	6,289.30	.00	58,991.87	40.4%
413030	Employee Life Ins	2,412	2,412	1,188.49	187.24	.00	1,223.51	49.3%
413040	State Retirement & 401 K	82,499	82,499	43,034.83	5,491.88	.00	39,464.17	52.2%
421000	Books Subscr & Mmbrshp	2,500	2,500	450.00	.00	.00	2,050.00	18.0%
422000	Public Notices	2,700	2,700	.00	.00	.00	2,700.00	.0%
422100	Advertising & Marketing	10,000	10,000	1,420.06	137.00	.00	8,579.94	14.2%
423000	Travel & Training	3,500	3,500	2,836.51	2,166.51	.00	663.49	81.0%
424000	Office Supplies	2,500	2,500	136.71	.00	.00	2,363.29	5.5%
425000	Equip Supplies & Maint	134,500	134,500	18,858.50	1,737.02	.00	115,641.50	14.0%
425100	Special Equip Maintenance	56,000	56,000	66,763.16	346.16	.00	-10,763.16	119.2%
426000	Bldg & Grnd Suppl & Maint	96,000	96,000	59,585.66	1,979.00	.00	36,414.34	62.1%
426020	Clubhouse Building Maintenanc	10,000	10,000	6,441.40	1,829.75	.00	3,558.60	64.4%
426100	Special Projects	41,000	41,000	3,280.20	1,038.00	.00	37,719.80	8.0%
427000	Utilities	88,000	88,000	43,571.62	4,892.81	.00	44,428.38	49.5%
428000	Telephone Expense	5,300	5,300	4,539.34	278.31	.00	760.66	85.6%
429300	Computer	1,190	1,190	373.44	.00	.00	816.56	31.4%
431000	Profess & Tech Services	7,200	7,200	7,200.00	.00	.00	.00	100.0%
431040	Bank & Investment Account Fee	2,100	2,100	1,654.78	192.48	.00	445.22	78.8%
431050	Credit Card Merchant Fees	54,000	54,000	27,468.54	19.08	.00	26,531.46	50.9%
431100	Legal And Auditing Fees	713	713	712.75	.00	.00	.25	100.0%
431400	Landfill Fees	100	100	10.00	.00	.00	90.00	10.0%
448000	Operating Supplies	11,000	11,000	6,390.96	859.67	.00	4,609.04	58.1%
448220	Pro Shop Misc Supplies	13,000	13,000	1,728.98	.00	.00	11,271.02	13.3%
448240	Items Purchased - Resale	139,000	139,000	113,392.93	50,446.54	.00	25,607.07	81.6%
448250	Concessions Supplies	0	0	3,152.03	.00	.00	-3,152.03	100.0%
451100	Insurance & Surety Bonds	13,800	13,800	17,390.33	.00	.00	-3,590.33	126.0%
453100	Interest Expense	0	0	9,073.41	.00	.00	-9,073.41	100.0%
461000	Miscellaneous Expense	1,000	1,000	573.00	150.00	.00	427.00	57.3%
463000	Cash Over Or Short	0	0	46.29	.00	.00	-46.29	100.0%
472100	Buildings	200,000	200,000	9,861.00	9,861.00	.00	190,139.00	4.9%
473100	Improv Other Than Bldgs	0	0	10,384.63	15.00	.00	-10,384.63	100.0%
474500	Machinery & Equipment	40,000	40,000	.00	.00	.00	40,000.00	.0%
491150	Admin Services Reimbursement	134,233	134,233	78,302.56	11,186.08	.00	55,930.44	58.3%
491640	WorkersCompPremiumCharge-ISF	13,180	13,180	6,580.54	610.82	.00	6,599.46	49.9%
	TOTAL Golf Course	1,975,821	1,975,821	934,753.81	131,683.44	.00	1,041,067.19	47.3%
	TOTAL GOLF COURSE	1,975,821	1,975,821	934,753.81	131,683.44	.00	1,041,067.19	47.3%

57 LANDFILL

5700 Landfill

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57	LANDFILL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	400,082	400,082	226,930.97	29,743.04	.00	173,151.03	56.7%
412000	Salaries-Temp & Part-Time	97,000	97,000	48,770.77	6,063.38	.00	48,229.23	50.3%
413010	Fica Taxes	38,339	38,339	20,470.23	2,614.13	.00	17,868.77	53.4%
413020	Employee Medical Ins	126,454	126,454	55,382.01	10,525.43	.00	71,071.99	43.8%
413030	Employee Life Ins	2,590	2,590	1,223.23	194.48	.00	1,366.77	47.2%
413040	State Retirement & 401 K	76,296	76,296	43,710.21	5,729.64	.00	32,585.79	57.3%
422000	Public Notices	300	300	.00	.00	.00	300.00	.0%
423000	Travel & Training	4,000	4,000	223.00	.00	.00	3,777.00	5.6%
424000	Office Supplies	5,500	5,500	4,383.75	725.81	.00	1,116.25	79.7%
425000	Equip Supplies & Maint	315,000	315,000	222,670.46	20,910.52	.00	92,329.54	70.7%
425300	Vehicle Allowance	4,081	4,081	2,309.54	313.92	.00	1,771.46	56.6%
426000	Bldg & Grnd Suppl & Maint	31,800	31,800	5,573.81	1,329.60	.00	26,226.19	17.5%
427000	Utilities	7,200	7,200	3,563.28	723.15	.00	3,636.72	49.5%
428000	Telephone Expense	5,100	5,100	2,290.55	318.78	.00	2,809.45	44.9%
431000	Profess & Tech Services	0	0	2,208.57	.00	.00	-2,208.57	100.0%
431040	Bank & Investment Account Fee	8,000	8,000	3,652.06	503.43	.00	4,347.94	45.7%
431050	Credit Card Merchant Fees	10,000	10,000	9,778.16	820.36	.00	221.84	97.8%
431100	Legal And Auditing Fees	879	879	878.93	.00	.00	.07	100.0%
431300	Environmental Monitoring	59,250	59,250	20,821.45	7,565.57	.00	38,428.55	35.1%
448000	Operating Supplies	18,000	18,000	35,227.34	7,000.17	.00	-17,227.34	195.7%
451100	Insurance & Surety Bonds	10,718	10,718	15,915.21	.00	.00	-5,197.21	148.5%
452300	Uncollectible Accounts	400	400	.00	.00	.00	400.00	.0%
455000	Closure/Post-Closure Exp	50,000	50,000	.00	.00	.00	50,000.00	.0%
461000	Miscellaneous Expense	500	500	246.95	76.50	.00	253.05	49.4%
462400	Contract Equipment	225,000	225,000	124,275.55	12,702.25	.00	100,724.45	55.2%
463000	Cash Over Or Short	150	150	49.68	45.39	.00	100.32	33.1%
473100	Improv Other Than Bldgs	25,000	25,000	.00	.00	.00	25,000.00	.0%
474500	Machinery & Equipment	905,000	905,000	864,369.00	.00	.00	40,631.00	95.5%
491000	Transfer To Other Funds	95,000	95,000	12,305.97	.00	.00	82,694.03	13.0%
491150	Admin Services Reimbursement	77,647	77,647	45,294.06	6,470.58	.00	32,352.94	58.3%
491640	WorkersCompPremiumCharge-ISF	14,296	14,296	5,490.20	715.90	.00	8,805.80	38.4%
496000	Fixed Assets Adjustments	0	0	-864,369.00	.00	.00	864,369.00	100.0%
	TOTAL Landfill	2,613,582	2,613,582	913,645.94	115,092.03	.00	1,699,936.06	35.0%
	TOTAL LANDFILL	2,613,582	2,613,582	913,645.94	115,092.03	.00	1,699,936.06	35.0%

58 SANITATION

5800 Sanitation

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58	SANITATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	326,452	326,452	208,562.40	30,063.32	.00	117,889.60	63.9%
412000	Salaries-Temp & Part-Time	11,500	11,500	298.21	.00	.00	11,201.79	2.6%
413010	Fica Taxes	25,853	25,853	15,209.75	2,179.95	.00	10,643.25	58.8%
413020	Employee Medical Ins	99,944	99,944	53,989.53	8,732.91	.00	45,954.47	54.0%
413030	Employee Life Ins	2,042	2,042	1,073.62	182.98	.00	968.38	52.6%
413040	State Retirement & 401 K	62,194	62,194	39,564.58	5,703.06	.00	22,629.42	63.6%
421000	Books Subscr & Mmbrshp	500	500	.00	.00	.00	500.00	.0%
423000	Travel & Training	1,400	1,400	.00	.00	.00	1,400.00	.0%
424000	Office Supplies	1,000	1,000	89.72	69.74	.00	910.28	9.0%
425000	Equip Supplies & Maint	196,500	196,500	115,166.85	14,598.07	.00	81,333.15	58.6%
426000	Bldg & Grnd Suppl & Maint	2,000	2,000	340.50	.00	.00	1,659.50	17.0%
427000	Utilities	8,000	8,000	3,362.95	1,421.30	.00	4,637.05	42.0%
428000	Telephone Expense	3,500	3,500	1,412.55	235.40	.00	2,087.45	40.4%
431040	Bank & Investment Account Fee	1,800	1,800	697.58	89.79	.00	1,102.42	38.8%
431050	Credit Card Merchant Fees	2,700	2,700	2,739.11	387.15	.00	-39.11	101.4%
431100	Legal And Auditing Fees	447	447	447.21	.00	.00	-.21	100.0%
448000	Operating Supplies	70,000	70,000	104,679.18	1,296.31	.00	-34,679.18	149.5%
448010	Garbage Containers	54,000	54,000	20,971.00	.00	.00	33,029.00	38.8%
451100	Insurance & Surety Bonds	7,803	7,803	10,236.37	.00	.00	-2,433.37	131.2%
452300	Uncollectible Accounts	2,000	2,000	627.31	15.00	.00	1,372.69	31.4%
461000	Miscellaneous Expense	150	150	86.00	42.50	.00	64.00	57.3%
474600	Vehicles	305,000	305,000	266,998.00	.00	.00	38,002.00	87.5%
491150	Admin Services Reimbursement	131,938	131,938	76,963.81	10,994.83	.00	54,974.19	58.3%
491640	WorkersCompPremiumCharge-ISF	10,024	10,024	6,098.24	883.63	.00	3,925.76	60.8%
496000	Fixed Assets Adjustments	0	0	-266,998.00	.00	.00	266,998.00	100.0%
	TOTAL Sanitation	1,326,747	1,326,747	662,616.47	76,895.94	.00	664,130.53	49.9%
	TOTAL SANITATION	1,326,747	1,326,747	662,616.47	76,895.94	.00	664,130.53	49.9%

59 CEMETERY

5900 Cemetery

411000	Salaries - Perm Employees	172,477	172,477	106,317.81	13,382.04	.00	66,159.19	61.6%
412000	Salaries-Temp & Part-Time	41,500	41,500	23,383.64	2,626.10	.00	18,116.36	56.3%
413010	Fica Taxes	16,369	16,369	9,984.75	1,226.87	.00	6,384.25	61.0%
413020	Employee Medical Ins	49,644	49,644	28,355.33	4,459.26	.00	21,288.67	57.1%
413030	Employee Life Ins	1,121	1,121	517.42	82.72	.00	603.58	46.2%
413040	State Retirement & 401 K	32,861	32,861	20,168.39	2,538.56	.00	12,692.61	61.4%
421000	Books Subscr & Mmbrshp	350	350	.00	.00	.00	350.00	.0%

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City of Bountiful, UT  
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59	CEMETERY	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
423000	Travel & Training	1,500	1,500	.00	.00	.00	1,500.00	.0%
424000	Office Supplies	3,200	3,200	1,607.76	175.14	.00	1,592.24	50.2%
425000	Equip Supplies & Maint	35,000	35,000	25,902.25	6,466.62	.00	9,097.75	74.0%
426000	Bldg & Grnd Suppl & Maint	45,000	45,000	38,579.22	1,808.02	.00	6,420.78	85.7%
427000	Utilities	12,000	12,000	9,778.79	1,869.02	.00	2,221.21	81.5%
428000	Telephone Expense	3,600	3,600	1,031.07	66.41	.00	2,568.93	28.6%
431000	Profess & Tech Services	345	345	.00	.00	.00	345.00	.0%
431040	Bank & Investment Account Fee	0	0	394.64	57.73	.00	-394.64	100.0%
431050	Credit Card Merchant Fees	4,000	4,000	501.45	72.82	.00	3,498.55	12.5%
431100	Legal And Auditing Fees	250	250	259.37	.00	.00	-9.37	103.7%
431400	Landfill Fees	1,500	1,500	645.00	125.00	.00	855.00	43.0%
448000	Operating Supplies	3,000	3,000	1,911.19	499.67	.00	1,088.81	63.7%
451100	Insurance & Surety Bonds	3,000	3,000	5,109.36	.00	.00	-2,109.36	170.3%
461000	Miscellaneous Expense	90	90	77.00	.00	.00	13.00	85.6%
471100	Land	200,000	200,000	.00	.00	.00	200,000.00	.0%
473100	Improv Other Than Bldgs	0	0	107,849.73	19,768.52	.00	-107,849.73	100.0%
474500	Machinery & Equipment	0	0	16,831.00	.00	.00	-16,831.00	100.0%
491150	Admin Services Reimbursement	79,005	79,005	46,086.25	6,583.75	.00	32,918.75	58.3%
491640	WorkersCompPremiumCharge-ISF	4,180	4,180	2,471.78	302.68	.00	1,708.22	59.1%
	TOTAL Cemetery	709,992	709,992	447,763.20	62,110.93	.00	262,228.80	63.1%
	TOTAL CEMETERY	709,992	709,992	447,763.20	62,110.93	.00	262,228.80	63.1%

61 COMPUTER MAINTENANCE

6100 Computer Maintenance

425000	Equip Supplies & Maint	5,000	5,000	960.30	251.26	.00	4,039.70	19.2%
429200	Computer Software	32,122	32,122	14,075.13	.00	.00	18,046.87	43.8%
429300	Computer	50,730	50,730	48,178.48	45,759.24	.00	2,551.52	95.0%
431040	Bank & Investment Account Fee	50	50	7.95	.54	.00	42.05	15.9%
	TOTAL Computer Maintenance	87,902	87,902	63,221.86	46,011.04	.00	24,680.14	71.9%
	TOTAL COMPUTER MAINTENANCE	87,902	87,902	63,221.86	46,011.04	.00	24,680.14	71.9%

63 LIABILITY INSURANCE

6300 Liability Insurance

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63	LIABILITY INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	73,966	73,966	42,357.51	5,301.12	.00	31,608.49	57.3%
413010	Fica Taxes	5,658	5,658	2,630.02	394.61	.00	3,027.98	46.5%
413020	Employee Medical Ins	10,860	10,860	5,183.06	1,013.22	.00	5,676.94	47.7%
413030	Employee Life Ins	474	474	203.19	33.16	.00	270.81	42.9%
413040	State Retirement & 401 K	14,105	14,105	8,035.07	1,005.60	.00	6,069.93	57.0%
423000	Travel & Training	400	400	392.16	.00	.00	7.84	98.0%
431000	Profess & Tech Services	10,000	10,000	11,477.00	.00	.00	-1,477.00	114.8%
431040	Bank & Investment Account Fee	1,500	1,500	618.98	77.79	.00	881.02	41.3%
431100	Legal And Auditing Fees	242	242	243.88	.00	.00	-1.88	100.8%
451100	Insurance & Surety Bonds	435,530	435,530	551,193.00	.00	.00	-115,663.00	126.6%
451150	Liability Claims/Deductible	100,000	100,000	156,278.47	26,027.04	.00	-56,278.47	156.3%
491640	WorkersCompPremiumCharge-ISF	222	222	789.61	98.54	.00	-567.61	355.7%
	TOTAL Liability Insurance	652,957	652,957	779,401.95	33,951.08	.00	-126,444.95	119.4%
	TOTAL LIABILITY INSURANCE	652,957	652,957	779,401.95	33,951.08	.00	-126,444.95	119.4%

64 WORKERS' COMP INSURANCE

6400 Workers' Comp Insurance

411000	Salaries - Perm Employees	46,066	46,066	26,835.64	3,361.12	.00	19,230.36	58.3%
413010	Fica Taxes	3,524	3,524	1,883.39	251.72	.00	1,640.61	53.4%
413020	Employee Medical Ins	10,620	10,620	3,414.29	629.39	.00	7,205.71	32.1%
413030	Employee Life Ins	349	349	135.09	21.56	.00	213.91	38.7%
413040	State Retirement & 401 K	8,785	8,785	5,090.76	637.62	.00	3,694.24	57.9%
431000	Profess & Tech Services	2,000	2,000	.00	.00	.00	2,000.00	.0%
431040	Bank & Investment Account Fee	900	900	434.88	59.81	.00	465.12	48.3%
431100	Legal And Auditing Fees	128	128	129.30	.00	.00	-1.30	101.0%
435500	Admin Services - W/C	15,000	15,000	6,945.00	.00	.00	8,055.00	46.3%
451000	W/C Reinsurance Premiums	61,167	61,167	72,868.00	.00	.00	-11,701.00	119.1%
451150	Liability Claims/Deductible	160,000	160,000	105,714.31	18,747.46	.00	54,285.69	66.1%
461200	State Tax On Premium	10,000	10,000	6,650.00	.00	.00	3,350.00	66.5%
491640	WorkersCompPremiumCharge-ISF	138	138	246.38	30.78	.00	-108.38	178.5%
	TOTAL Workers' Comp Insurance	318,677	318,677	230,347.04	23,739.46	.00	88,329.96	72.3%
	TOTAL WORKERS' COMP INSURANCE	318,677	318,677	230,347.04	23,739.46	.00	88,329.96	72.3%

72 RDA REVOLVING LOAN FUND

7200 RDA Revolving Loans

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72	RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
431040	Bank & Investment Account Fee	2,200	2,200	1,228.64	137.22	.00	971.36	55.8%
461050	Loaned Monies	500,000	500,000	1,350,000.00	.00	.00	-850,000.00	270.0%
	TOTAL RDA Revolving Loans	502,200	502,200	1,351,228.64	137.22	.00	-849,028.64	269.1%
	TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	1,351,228.64	137.22	.00	-849,028.64	269.1%
73 REDEVELOPMENT AGENCY								
7300 Redevelopment Agency								
411000	Salaries - Perm Employees	43,574	43,574	28,603.69	3,649.82	.00	14,970.31	65.6%
412000	Salaries-Temp & Part-Time	17,535	17,535	9,537.45	865.81	.00	7,997.55	54.4%
413010	Fica Taxes	4,789	4,789	2,793.50	324.27	.00	1,995.50	58.3%
413020	Employee Medical Ins	9,072	9,072	8,776.03	1,575.00	.00	295.97	96.7%
413030	Employee Life Ins	273	273	141.32	22.67	.00	131.68	51.8%
413040	State Retirement & 401 K	8,310	8,310	4,875.68	610.95	.00	3,434.32	58.7%
422000	Public Notices	500	500	.00	.00	.00	500.00	.0%
424000	Office Supplies	500	500	.00	.00	.00	500.00	.0%
425300	Vehicle Allowance	1,496	1,496	.00	.00	.00	1,496.00	.0%
426100	Special Projects	250,000	250,000	2,410.36	.00	.00	247,589.64	1.0%
427000	Utilities	800	800	1,208.34	269.74	.00	-408.34	151.0%
431000	Profess & Tech Services	15,000	15,000	1,320.00	.00	.00	13,680.00	8.8%
431040	Bank & Investment Account Fee	3,000	3,000	1,883.74	274.31	.00	1,116.26	62.8%
431100	Legal And Auditing Fees	1,111	1,111	1,111.37	.00	.00	-.37	100.0%
451100	Insurance & Surety Bonds	1,100	1,100	1,160.01	.00	.00	-60.01	105.5%
455050	Btfl Subconservancy Fees	2,000	2,000	854.93	.00	.00	1,145.07	42.7%
471100	Land	457,603	457,603	.00	.00	.00	457,603.00	.0%
473100	Improv Other Than Bldgs	5,405,000	5,405,000	.00	.00	.00	5,405,000.00	.0%
491150	Admin Services Reimbursement	5,804	5,804	3,385.69	483.67	.00	2,418.31	58.3%
491640	WorkersCompPremiumCharge-ISF	924	924	763.70	90.46	.00	160.30	82.7%
	TOTAL Redevelopment Agency	6,228,391	6,228,391	68,825.81	8,166.70	.00	6,159,565.19	1.1%
	TOTAL REDEVELOPMENT AGENCY	6,228,391	6,228,391	68,825.81	8,166.70	.00	6,159,565.19	1.1%
74 CEMETERY PERPETUAL CARE								
7400 Cemetery Perpetual Care								

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74	CEMETERY PERPETUAL CARE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
431040	Bank & Investment Account Fee	1,500	1,500	932.93	129.68	.00	567.07	62.2%
431100	Legal And Auditing Fees	40	40	40.16	.00	.00	-.16	100.4%
	TOTAL Cemetery Perpetual Care	1,540	1,540	973.09	129.68	.00	566.91	63.2%
	TOTAL CEMETERY PERPETUAL CARE	1,540	1,540	973.09	129.68	.00	566.91	63.2%
83 RAP TAX								
8300 RAP Tax								
426100	Special Projects	285,000	285,000	51,670.00	.00	.00	233,330.00	18.1%
431040	Bank & Investment Account Fee	230	230	211.90	40.53	.00	18.10	92.1%
431100	Legal And Auditing Fees	230	230	356.36	.00	.00	-126.36	154.9%
491455	TrnsfrToCaptlImprv-CreeksideP	483,479	483,479	.00	.00	.00	483,479.00	.0%
492020	RAP Tax Grant Award Payments	70,910	70,910	72,554.67	.00	.00	-1,644.67	102.3%
	TOTAL RAP Tax	839,849	839,849	124,792.93	40.53	.00	715,056.07	14.9%
	TOTAL RAP TAX	839,849	839,849	124,792.93	40.53	.00	715,056.07	14.9%
92 OPEB TRUST								
9200 OPEB Trust								
413100	Retired Employee Benefits	0	0	10,658.14	1,095.94	.00	-10,658.14	100.0%
431040	Bank & Investment Account Fee	0	0	154.36	18.14	.00	-154.36	100.0%
	TOTAL OPEB Trust	0	0	10,812.50	1,114.08	.00	-10,812.50	100.0%
	TOTAL OPEB TRUST	0	0	10,812.50	1,114.08	.00	-10,812.50	100.0%
	GRAND TOTAL	82,625,716	82,644,716	39,429,508.55	5,223,456.65	.00	43,215,207.45	47.7%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report



**Subject:** Diamond Tree Experts Contract Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** March 22, 2022

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## **Background**

We currently have three (3) tree crews that perform powerline right of way clearance throughout our system: one in-house Bountiful City crew, and two crews that are currently contracted by Asplundh Tree Experts. We have found that three crews are necessary to maintain the clearances to needed to maintain a three-year cycle, which is a standard utility practice. We have been able to lower the number and frequency of tree related power outages significantly since we incorporated the three-year tree trimming schedule.

## **Analysis**

We currently have a contract with Asplundh's which ends on June 30, 2022. We requested a proposal from Asplundh for a contract extension. They proposed a 24% rate increase over their current rates. Due to the substantial rate increase, we felt it necessary to go out to bid for the tree trimming contract.

Five contractors participated in the bidding process. The bids were for two crews labeled (A1) and (A2) with an hourly crew run rate for each. The hourly rate includes a three-man crew and all necessary tools and equipment. Bid proposals are for a three-year contract with the possibility of multiple 12 months extensions.

We held a bid opening on March 4, 2022. The results of the bid opening are as follows:

<b>Contractor</b>	<b>Hourly Rate Crew A1</b>	<b>Hourly Rate Crew A2</b>
<b>Diamond Tree Experts</b>	<b>\$150.75 per hour</b>	<b>\$150.75 per hour</b>
Asplundh Tree Experts	\$165.77 per hour	\$165.77 per hour
Peterson Tree Care	\$174.51 per hour	\$174.51 per hour
Wrights Trees	\$202.89 per hour	\$184.39 per hour
Trees LLC	\$210.45 per hour	\$210.45 per hour

## **Department Review**

This has been reviewed by the Power Department Staff and the City Attorney.

**Significant Impacts**

Tree trimming is funded from account #535300-448632. The total cost per year for the two contract tree crews is \$627,120, which is identified in the upcoming fiscal budget. After the initial three-year term, they can negotiate a rate increase for labor and equipment for a not to exceed 4% escalation per year.

**Recommendation**

Staff recommends the approval of the low bid from Diamond Tree Experts for a three-year contract effective July 1, 2022, for power line clearance right of way tree trimming at \$150.75 per hour or a total of \$627,120 per year.

The contract allows for multiple 12 months extensions at a negotiated price increase not to exceed a 4% increase per year on labor and equipment.

This item will be discussed at the Power Commission meeting Tuesday morning, March 22, 2022, and we will bring their recommendation to the City Council meeting that night.

**Attachments**

None.

# City Council Staff Report

**Subject: Main Line Pipe Purchases**  
**Author: Kraig Christensen**  
**Department: Water Department**  
**Date: March 22, 2022**



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## **Background**

Part of our pipe replacement plan each year is to replace the main line pipes in areas with an extensive leak history, water quality issues, or undersized pipe for today's standards. The current budget includes funds for main line materials needed to complete the in-house replacements scheduled for this year.

## **Analysis**

We have received pricing for the 8" and 6" C-900 pipe needed for this year's replacement projects from three different vendors and found the supply chain for the water industry is going through the same price increases that we are seeing all over right now. The 8" C-900 style pipe had an average increase of \$12.21 a foot over last year's price and a \$6.77 increase for the 6" pipe.

The bids are as follows...

**Ferguson Waterworks: \$118,370.00**

**Mountainland Supply: \$118,828.00**

**Core & Main: \$130,370.00**

## **Department Review**

I have reviewed the purchase of the C-900 pipe with the City Manager and Public Works Director.

## **Recommendation**

Staff recommends the purchase of C-900 Pipe from Ferguson Waterworks in the amount of \$118,370.

### **Significant Impacts**

This pipe purchase will be for the in-house replacements and will influence the O&M of our budget. These in-house projects will get reimbursed from the Capitol Project funds. The budget will continue to be closely monitored by the Water and Engineering departments to make sure the remainder of this year's budget expenditures to make sure they stay within the budgeted amount for FY22 and FY23.

### **Attachments**

Vender bid proposals



FERGUSON WATERWORKS  
 1492 SOUTH 4450 WEST  
 SALT LAKE CITY, UT 84104-5022

Phone: 801-956-3600  
 Fax: 801-956-2001

Deliver To: 109677  
 From: Max Long  
 Comments:

12:17:28 MAR 15 2022

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FERGUSON WATERWORKS #1616  
 Price Quotation  
 Phone: 801-956-3600  
 Fax: 801-956-2001

**Bid No:** B183505  
**Bid Date:** 03/15/22  
**Quoted By:** MBL

**Cust Phone:** 801-298-6111  
**Terms:** NET 10TH PROX

**Customer:** BOUNTIFUL CITY  
 PO BOX 140102  
 SALT LAKE CITY, UT 84114

**Ship To:** BOUNTIFUL CITY  
 PO BOX 140102  
 SALT LAKE CITY, UT 84114

**Cust PO#:** C900 PIPE

**Job Name:**

Item	Description	Quantity	Net Price	UM	Total
DR18BPX	8 C900 DR18 PVC GJ BLUE PIPE	5000	21.200	FT	106000.00
DR18BPU	6 C900 DR18 PVC GJ BLUE PIPE	1000	12.370	FT	12370.00

**Net Total:** \$118370.00  
**Tax:** \$0.00  
**Freight:** \$0.00  
**Total:** \$118370.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
 Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.  
 COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to complete a survey about your bids:



<https://survey.medallia.com/?bidsorder&fc=1617&on=48108>



# Quotation

EXPIRATION DATE	QUOTE NUMBER
04/14/2022	S104575884
MSSL MOUNTAINLAND SUPPLY 184 West 3300 South Salt Lake City, UT 84115 Phone 801-484-8885 Fax 801-484-6954	
PAGE NO.	
1 of 1	

QUOTE TO:

SHIP TO:

CITY OF BOUNTIFUL  
P.O. BOX 140102  
SALT LAKE CITY, UT 84114

CITY OF BOUNTIFUL  
WATER DEPT.  
260 WEST 1050 SOUTH  
BOUNTIFUL UT  
801-298-6180  
BOUNTIFUL, UT 84010

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
18498			CHRIS SEAL		
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
CHRIS SEAL			NET 30TH	03/15/2022	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE	
5000ft	8 PVC DR18 C900 PIPE BLUE 235psi (9.05 od 7.98 id)		21.260/ft	106302.08	
1000ft	6 PVC DR18 C900 PIPE BLUE 235psi (6.90 od 6.09 id)		12.526/ft	12526.32	

Bid Total does not include tax or freight. All prices herein supercede all prior quotes and are subject to change without prior notice. No guarantee is made as to the accuracy of the quantities listed. \*\*\* NOTE- All Special Order Material is Non-Returnable \*\*\*

Subtotal	118828.40
S&H Charges	0.00
Amount Due	118828.40

\*Due to the impact of COVID-19 supply chain interruptions, trucking shortages, and resulting price increases, this pricing is based on material in stock at time of quotation. Please verify all quantities and part numbers prior to placing your order.\*



Bid Proposal for BOUNTIFUL CITY DR18 PIPE QUOTE

CITY OF BOUNTIFUL
Job Location: BOUNTIFUL, UT
Bid Date: 03/16/2022 06:00 am
Core & Main 2247383

Core & Main
2457 S 1620 W
Ogden, UT 844
Phone: 801-621-66
Fax: 801-392-15

Table with 6 columns: Seq#, Qty, Description, Units, Price, Ext Price. Includes rows for PVC C900 DR18 PIPE (G) 20' PC235 and a summary row with Subtotal, Tax, and Total.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/TandC/





# City Council Staff Report

**Subject:** Award of Design Services Contract for Skate Park Design at Washington Park  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering, Parks  
**Date:** 22 March 2022



## **Background**

The Engineering Department has solicited proposals for the design of the skate park element which is proposed to be included at Washington Park. The RFP for this contract includes a public involvement process, space planning and programming, preparation of construction drawings, and construction oversight services during construction of the facility.

## **Analysis**

Proposals were solicited from 11 designers, and 4 responses were received. The responses were reviewed by the Parks Director, City Engineer, Assistant City Engineer and the Engineering Department Staff Engineer. Fees were evaluated after the initial evaluations and prior to the selection of two firms to interview. The two firms selected for interviews were:

<u>Firm</u>	<u>Fees</u>
American Ramp Company	\$45,500
Spohn Ranch	\$28,750*

Each firm has constructed several skate parks in Utah, and each was highly recommended from multiple municipal clients. The review team was very impressed with both firms, and felt that either company had the ability to successfully design the project according to the City Council's vision for the process. Staff selected Spohn Ranch based on their familiarity with the skating community in the area, consideration of specific construction techniques and details, and the proposed fee. Spohn's fee provided pricing for construction management that is based more on the hours required, rather than as a lump sum amount as proposed by American Ramp Co.(ARC). Even with an equivalent allowance for Spohn's construction management fee, their proposal is significantly lower than ARC.

## **Department Review**

Proposals were reviewed by the Selection Committee. This Staff report has been reviewed by the Parks Director and the City Manager.

**Significant Impacts**

No significant impacts are anticipated.

**Recommendation**

- The Selection Committee recommends the City Council award the contract for design of the Skate Park at Washington Park to Spohn Ranch, according to the pricing submitted in their proposal.

**Attachments**

ARC Proposal, Spohn Ranch Proposal

February 14<sup>th</sup>, 2022

Lloyd Cheney, P.E.  
Bountiful City Engineering Dept.  
795 South Main Street  
Bountiful, Utah 84010  
(801) 298-6125  
[lloyd@bountiful.gov](mailto:lloyd@bountiful.gov)

Dear Bountiful City Engineering Department,

Please find our fee proposal below. The fee proposal below includes all services requested in the Washington Park Skate Park Design RFP released January 28<sup>th</sup>, 2022. Should you have any questions, please contact me at 417.206.6816 x122 or [drew@americanrampcompany.com](mailto:drew@americanrampcompany.com).

Item	Cost
Concept Design*	\$14,000.00
CD's and Specifications**	\$19,000.00
Bid Administrative Services	\$4,500.00
Construction Management***	\$8,000.00
<b>Total:</b>	<b>\$45,500.00</b>

\*Includes the three (3) required meetings. If virtual meeting will be suitable in lieu of an in-person meeting, subtract \$1,000.00 per virtual meeting.

\*\*Includes stamping of CD's.

\*\*\*Includes three (3) construction management visits with reports throughout construction process. If additional trips required, add \$1,000.00 per additional visit. If American Ramp Company is awarded the build contract, the Construction Management cost will be waived.

Here to help,

Drew Welch  
Action Sports Development Specialist



## EXHIBIT B – PROJECT FEES

Fees for services described in Exhibit A shall be incurred and paid pursuant to the following schedule:

### **PHASE 1 – DESIGN DEVELOPMENT**

<b>TASK:</b>	<b>FEE:</b>
PUBLIC INPUT MEETINGS (3 @ \$2,000.00/MEETING)	\$6,000.00
DRAFTING, 3D MODELING & RENDERING	\$10,000.00
COST ESTIMATING	\$750.00
MISCELLANEOUS PROJECT MANAGEMENT & COORDINATION	\$1,500.00
<b>TOTAL FEES:</b>	<b>\$18,250.00</b>

### **PHASE 2 – CONSTRUCTION DOCUMENTS**

<b>TASK:</b>	<b>FEE:</b>
DRAFTING	\$5,000.00
TECHNICAL SPECIFICATIONS	\$900.00
COST ESTIMATING	\$600.00
STRUCTURAL ENGINEERING	\$2,500.00
MISCELLANEOUS PROJECT MANAGEMENT & COORDINATION	\$1,500.00
<b>TOTAL FEES:</b>	<b>\$10,500.00</b>

### **PHASE 3 – CONSTRUCTION OVERSIGHT**

<b>TASK:</b>	<b>FEE:</b>
REVIEW RFI'S, SUBMITTALS, SHOP DRAWINGS & CHANGE ORDER REQUESTS	\$150.00 / HOUR
PRE-CONSTRUCTION MEETING	\$1,800.00
ON-SITE INSPECTIONS	\$1,800.00 / INSPECTION
AS-BUILT DRAWINGS	\$90.00 / HOUR

- Reimbursable expenses (travel, printing, etc.) are included in the above fees
- Fees do not include any work not expressly described in Exhibit A

# City Council Staff Report

**Subject:** 2022 Concrete Replacement Contract  
**Author:** City Engineer  
**Department:** Engineering, Streets  
**Date:** March 22, 2022



## **Background**

On Tuesday, March 1, 2022 the Engineering Dept. received proposals from 4 contractors for the City's concrete repair contract. This contract includes removal and replacement of concrete street improvements such as curb, gutter and sidewalk, as well as storm drain improvements and the installation of ADA ramps at various locations throughout the City.

The focus of this contract will include making repairs to street improvements where overlay projects are planned; replacing damaged street improvements through the cost-sharing program with the residents; repairing or constructing improvements for the various Departments of the City; and replacing sidewalk trip hazards that are not suitable for grinding.

## **Analysis**

The proposals received at the Bid Opening are listed below:

<u>Engineer's Estimate</u>	<u>\$813,991.50</u>
Hydro Vac Excavation	\$859,800.00
JMR Construction	\$865,887.50
ZPSCO	\$1,211,349.00

Hydro Vac Excavation of Lehi, UT was awarded the contract for the previous contract in 2021, and has submitted the lowest priced proposal again this year. Based on our experience last year, the Engineering Department is confident in Hydro Vac's ability to complete the types of work assigned with this contract. Hydro Vac has committed to work with the local concrete suppliers to maximize the amount of concrete available to them, which was a challenge last year. As is the case with other contracts, all of the proposals received reflect a substantial increase in costs. The proposal total for Hydro Vac represents an overall increase of 45%, while the variation in proposed prices for some individual items is significantly higher.

## **Department Review**

This memo has been reviewed by the City Engineer and the Street Dept. Director.

## **Significant Impacts**

Because this contract generally does not tie the work to specific projects, the proposed total amount is based an estimate of the types and quantities of concrete and storm drain

repairs that we expect to see in the next year. The actual amount spent on this contract will vary either up or down from the proposed total based on the amount of work that is actually completed. Also, many of the departments participate in this contract to repair improvements affected by their projects around the city. We request that the Council approve the unit prices as listed and allow the Engineering, Streets, Storm Drain, Water, Power and Parks Departments to monitor expenditures so that they do not exceed their budgeted amounts.

This Contract also includes an Extension Provision which would allow the Contract to be renewed twice, upon agreement by both parties.

### **Recommendation**

- It is recommended that the City Council accept the proposal of Hydro Vac Excavation and award the contract at the unit prices noted in the Bid Tabulation.

### **Attachments**

Bid Tabulation

Item	Description	Quantity	Unit	Engineers Estimate		Hydro Vac		JMR		ZPSCO	
				Price	Amount	Unit Price	Amount	Quantity	Unit	Unit Price	Amount
1	Remove Curb and Gutter	2,000	LF	\$5.24	\$10,480.00	\$17.00	\$34,000.00	\$6.00	\$12,000.00	\$9.00	\$18,000.00
2	Remove Sidewalk & Concrete Slabs	17,500	SF	\$2.94	\$51,450.00	\$3.00	\$52,500.00	\$3.50	\$61,250.00	\$3.00	\$52,500.00
3	Remove Storm Drain Inlet or Outlet	10	EA	\$861.35	\$8,613.50	\$1,000.00	\$10,000.00	\$1,000.00	\$10,000.00	\$900.00	\$9,000.00
4	Remove Waterway	1,000	SF	\$3.16	\$3,160.00	\$4.00	\$4,000.00	\$3.25	\$3,250.00	\$8.00	\$8,000.00
5	Remove Asphalt Pavement	15,000	SF	\$1.87	\$28,050.00	\$2.50	\$37,500.00	\$1.85	\$27,750.00	\$3.00	\$45,000.00
6	Construct 24" C&G (<50' in a block)	1,000	LF	\$37.45	\$37,450.00	\$38.00	\$38,000.00	\$40.00	\$40,000.00	\$50.00	\$50,000.00
7	Construct 24" C&G (<100' in a block)	750	LF	\$33.17	\$24,877.50	\$36.00	\$27,000.00	\$34.00	\$25,500.00	\$48.00	\$36,000.00
8	Construct 24" C&G (>100' in a block)	1,500	LF	\$28.89	\$43,335.00	\$35.00	\$52,500.00	\$28.00	\$42,000.00	\$46.00	\$69,000.00
9	Construct 30" C&G	100	LF	\$23.54	\$2,354.00	\$36.00	\$3,600.00	\$22.00	\$2,200.00	\$50.00	\$5,000.00
10	Sidewalk, 4" Thick (<50' in a block)	4,000	SF	\$10.70	\$42,800.00	\$10.00	\$40,000.00	\$11.50	\$46,000.00	\$9.00	\$36,000.00
11	Sidewalk, 4" Thick (<100' in a block)	2,500	SF	\$10.17	\$25,425.00	\$10.00	\$25,000.00	\$10.50	\$26,250.00	\$8.50	\$21,250.00
12	Sidewalk, 4" Thick (>100' in a block)	5,000	SF	\$7.28	\$36,400.00	\$10.00	\$50,000.00	\$7.25	\$36,250.00	\$8.00	\$40,000.00
13	Sidewalk, 6" Thick	4,000	SF	\$10.97	\$43,880.00	\$10.00	\$40,000.00	\$12.00	\$48,000.00	\$9.00	\$36,000.00
14	Drive Approach, Type A	750	LF	\$74.90	\$56,175.00	\$76.00	\$57,000.00	\$81.00	\$60,750.00	\$110.00	\$82,500.00
15	Drive Approach, Type B	250	LF	\$55.64	\$13,910.00	\$76.00	\$19,000.00	\$60.00	\$15,000.00	\$115.00	\$28,750.00
16	Drive Approach, Type C	100	LF	\$32.10	\$3,210.00	\$76.00	\$7,600.00	\$30.00	\$3,000.00	\$110.00	\$11,000.00
17	Drive Approach, Type D	100	LF	\$57.78	\$5,778.00	\$100.00	\$10,000.00	\$60.00	\$6,000.00	\$225.00	\$22,500.00
18	Drive Approach, Type E	100	LF	\$41.73	\$4,173.00	\$76.00	\$7,600.00	\$40.00	\$4,000.00	\$115.00	\$11,500.00
19	Saw Cut Asphalt	4,000	LF	\$2.84	\$11,360.00	\$4.00	\$16,000.00	\$2.75	\$11,000.00	\$2.50	\$10,000.00
20	Saw Cut Concrete	1,000	LF	\$5.35	\$5,350.00	\$10.00	\$10,000.00	\$5.50	\$5,500.00	\$2.50	\$2,500.00
21	Install Dowels in Concrete	250	EA	\$3.00	\$750.00	\$10.00	\$2,500.00	\$3.25	\$812.50	\$44.50	\$11,125.00
22	Full Depth Roadway Slab Replacement	50,000	SF * In	\$2.94	\$147,000.00	\$1.50	\$75,000.00	\$2.95	\$147,500.00	\$4.50	\$225,000.00
23	Sprinkler Valves, Repair or Replace	20	EA	\$21.40	\$428.00	\$50.00	\$1,000.00	\$25.00	\$500.00	\$50.00	\$1,000.00
24	Sprinkler Heads, Repair or Replace	100	EA	\$23.54	\$2,354.00	\$35.00	\$3,500.00	\$25.00	\$2,500.00	\$36.80	\$3,680.00
25	Sprinkler Pipe, Repair or Replace	500	LF	\$5.89	\$2,945.00	\$10.00	\$5,000.00	\$6.00	\$3,000.00	\$8.00	\$4,000.00
26	Turf Sod	1,500	SF	\$3.21	\$4,815.00	\$2.00	\$3,000.00	\$3.25	\$4,875.00	\$2.50	\$3,750.00
27	Common Fill	100	Ton	\$19.26	\$1,926.00	\$40.00	\$4,000.00	\$20.00	\$2,000.00	\$63.95	\$6,395.00
28	Storm Drain Inlet Box Type A (Plan 315)	10	EA	\$3,466.80	\$34,668.00	\$2,500.00	\$25,000.00	\$3,850.00	\$38,500.00	\$5,538.30	\$55,383.00
29	Storm Drain Inlet Box Double Type B (Plan 315)	5	EA	\$2,407.50	\$12,037.50	\$2,500.00	\$12,500.00	\$2,800.00	\$14,000.00	\$8,850.00	\$44,250.00
30	Storm Drain Inlet Box with Side Box (Plan 316)	5	EA	\$1,605.00	\$8,025.00	\$2,500.00	\$12,500.00	\$1,500.00	\$7,500.00	\$8,850.00	\$44,250.00
31	Dipstone Outlet	5	EA	\$2,568.00	\$12,840.00	\$2,500.00	\$12,500.00	\$3,500.00	\$17,500.00	\$6,258.00	\$31,290.00
32	Waterway, 9" Thick (Plan 211)	2,000	SF	\$14.98	\$29,960.00	\$24.00	\$48,000.00	\$16.50	\$33,000.00	\$15.00	\$30,000.00
33	Waterway, Transition Structure (Plan 213)	500	SF	\$14.98	\$7,490.00	\$24.00	\$12,000.00	\$16.50	\$8,250.00	\$15.00	\$7,500.00
34	Concrete Pipe, 12" Reinforced (CLIII)	350	LF	\$85.60	\$29,960.00	\$40.00	\$14,000.00	\$100.00	\$35,000.00	\$85.50	\$29,925.00
35	Concrete Pipe, 15" Reinforced (CLIII)	100	LF	\$88.81	\$8,881.00	\$45.00	\$4,500.00	\$104.00	\$10,400.00	\$90.50	\$9,050.00
36	Concrete Pipe, 18" Reinforced (CLIII)	100	LF	\$78.11	\$7,811.00	\$50.00	\$5,000.00	\$75.00	\$7,500.00	\$95.80	\$9,580.00
37	HDPE Pipe, 12"	100	LF	\$44.94	\$4,494.00	\$50.00	\$5,000.00	\$48.00	\$4,800.00	\$98.50	\$9,850.00
38	HDPE Pipe, 15"	100	LF	\$46.01	\$4,601.00	\$80.00	\$8,000.00	\$49.00	\$4,900.00	\$120.00	\$12,000.00
39	Storm Drain Manhole, 30"	2	EA	\$3,103.00	\$6,206.00	\$2,000.00	\$4,000.00	\$3,500.00	\$7,000.00	\$5,580.00	\$11,160.00
40	Storm Drain Manhole, 48"	2	EA	\$3,156.50	\$6,313.00	\$7,500.00	\$15,000.00	\$3,100.00	\$6,200.00	\$6,450.00	\$12,900.00
41	6" Monolithic Curb Wall	200	LF	\$14.98	\$2,996.00	\$15.00	\$3,000.00	\$16.00	\$3,200.00	\$25.00	\$5,000.00
42	Concrete Wall, 20"	100	LF	\$18.19	\$1,819.00	\$60.00	\$6,000.00	\$20.00	\$2,000.00	\$49.32	\$4,932.00
43	Concrete Wall, 36"	100	LF	\$21.40	\$2,140.00	\$60.00	\$6,000.00	\$23.00	\$2,300.00	\$120.79	\$12,079.00
44	Flowable Fill	20	CY	\$123.05	\$2,461.00	\$200.00	\$4,000.00	\$160.00	\$3,200.00	\$200.00	\$4,000.00
45	2' x 4' Detectable Warning Device	25	EA	\$460.10	\$11,502.50	\$600.00	\$15,000.00	\$500.00	\$12,500.00	\$780.00	\$19,500.00
46	Tree Removal, 12" Dia.	5	EA	\$267.50	\$1,337.50	\$2,500.00	\$12,500.00	\$250.00	\$1,250.00	\$1,850.00	\$9,250.00
<b>Total All Items</b>				\$813,991.50		\$859,800.00		\$865,887.50		\$1,211,349.00	





# City Council Staff Report

**Subject:** Contract Approval for Installation of the Culinary Water System at Creek Side Views Subdivision

**Author:** Lloyd Cheney, City Engineer

**Department:** Engineering, Water

**Date:** March 22, 2022



## **Background**

Because of the sensitive nature of working on the culinary water system, installation of water systems for new developments and replacement work is closely managed by the Engineering Department and the Water Department. The most recent contract for water line work (awarded by the Council to Newman Construction in February, 2022) included a separate schedule of Bid Items for the installation of the culinary water system at the (also recently approved) Creek Side Views Subdivision. Because of the need to obtain permits for the crossing of the new water line over the Weber Basin aqueduct in Davis Blvd, the Engineering Department is requesting the City Council to approve a separate contract with M.C. Green & Sons Inc. to install the culinary water line for this subdivision.

## **Analysis**

The City's standard procedure for the installation of culinary water lines in new developments has been to require the developer to reimburse the City for the expense. The pipe, services, hydrants, etc. would typically be installed by Water Dept. crews or the City's current contractor. This work flow was anticipated by the Engineering Department as the 2022 Water Line contract documents were prepared. As the developer and MC Green coordinated construction issues with Weber Basin, it became apparent that this work flow would complicate the permitting process. When the situation was reviewed with Newman Construction, they agreed to allow the City to remove this project from their contract with the understanding that an equivalent project would be assigned to them during the term of their contract.

From a financial perspective, awarding this project to MC Green will not change the amount paid by the developer for the installation of the culinary system, and the Water Department will still pay the difference in costs to install the larger main size that will serve as the redundant connection from the Mill Creek Booster Station, as explained in the staff report to the City Council for the Final Approval of the subdivision.

The anticipated costs of the water line installation are:

Developer's cost for 8" base-line system (per MC Green pricing)	\$47,551.60
M.C. Green Proposal for system (12" diameter )	\$98,067.22

Cost of upsizing to 12" main (to be paid by City)

\$50,515.62

**Department Review**

This report has been reviewed by the City Engineer and the Water Department Director.

**Significant Impacts**

The Water Dept. Capital Expense – Water Mains budget has allocated \$1,300,000 for water line replacement projects in FY 22, and an additional \$1,406,621 is anticipated to be spent in FY23. There is adequate funding available for this installation, and a replacement project (TBD) that can be assigned to Newman Construction.

**Recommendation**

- Accept the proposal of M.C Green & Sons, Inc and award the contract for the installation of the culinary water line in the Creek Side Views Subdivision at the unit prices submitted in the proposal.

**Attachments**

Proposal from MC Green



# m.c. green & sons, inc.

## GENERAL CONTRACTORS

181 SOUTH 750 WEST  
NORTH SALT LAKE, UTAH 84054

PHONE (801) 298-2988  
WWW.MCGREEN.NET

<b>To:</b> Bountiful City	<b>Contact:</b>
<b>Address:</b> P.O. Box 369 Bountiful, UT 84010 USA	<b>Phone:</b> (801) 298-6125 <b>Fax:</b> (801) 298-6033
<b>Project Name:</b> Creek Side Views Waterline	<b>Bid Number:</b>
<b>Project Location:</b>	<b>Bid Date:</b> 2/24/2022

Thank you for the opportunity to bid on your project. Please call with any questions.  
Office: 801-298-2988

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Connect To Existing	2.00	EACH	\$3,360.00	\$6,720.00
2	12 X 12 Tee	2.00	EACH	\$2,100.00	\$4,200.00
3	12" Gate Valve	3.00	EACH	\$3,100.00	\$9,300.00
4	Fire Hydrant	1.00	EACH	\$5,760.00	\$5,760.00
5	12" Waterline(8" Price Was \$19.67, 12" Price Is \$48. Original Bid Plans Only Showed 270' Of Waterline)	519.00	LF	\$92.08	\$47,789.52
6	12" Bend	1.00	EACH	\$1,150.00	\$1,150.00
7	Water Lateral	6.00	EACH	\$2,420.00	\$14,520.00
8	Cross Aquaduct In Davis Blvd	1.00	EACH	\$6,800.00	\$6,800.00
9	Waterline Loop Fittings(4-45 Bends) With Taxes	1.00	LS	\$1,827.70	\$1,827.70

**Total Bid Price: \$98,067.22**

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>M.C. Green &amp; Sons, Inc.</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> _____</p>
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# City Council Staff Report

**Subject:** 200 N, 200 S Reconstruction Projects  
**Author:** City Engineer  
**Department:** Engineering, Streets  
**Date:** February 8, 2022



## **Background**

Two small reconstruction projects located on 200 N (100 W to Main Street) and the 200 S cul-de-sac on 1225 E, are included in the Street Department's capital plan for FY22. These projects will address several issues at each location: failed pavement sections that need to be replaced, excessive crown that impedes access to adjacent properties, and deteriorated sections of curb gutter, sidewalk and drive approaches.

## **Analysis**

A Bid Opening for the reconstruction project was held on March 15, 2022 and proposals were received from 5 companies. The prices received from all Bidders are as follows:

<u>Engineer's Estimate</u>	<u>\$206,838.00</u>		
Staker Parson	\$211,959.60	Post	\$249,561.00
Advanced Paving	\$218,054.10	Kilgore Paving	\$407,162.26
Black Forest Paving	\$242,501.10		

Staker Parson was the lowest bid proposal and is one of the larger local construction companies that specialize in heavy civil projects. They were recently awarded a contract for overlay work in the City, and are qualified and capable of completing this work.

## **Department Review**

This memo has been reviewed by the City Engineer and the Street Dept. Director.

## **Significant Impacts**

Funding for this work has been included in the Street Department's Capital Road Reconstruction Budget. This expense will be funded by B&C money (gas tax) and Transportation tax revenues. Because the project will likely overlap from FY22 into FY23, it may be necessary to adjust the FY23 Budget.

## **Recommendation**

- It is recommended that the City Council accept the proposal of Staker Parson and award the contract at the unit prices noted in the Bid Tabulation.

## **Attachments**

Bid Tabulation

Bountiful City Corporation  
 2022 Misc. Street Reconstruction Projects  
 200 S - 1225 E Cul-de-sac, 200 N - 100 E to Main Street  
 Bid Tabulation  
 15-Mar-22

Schedule 1: 200 S - 1225 E Cul-de-sac Reconstruction Project				Engineer's Estimate		Staker		Advanced		Black Forest		Post		Kilgore	
Item No.	Description	Unit	Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	15,000.00	15,000.00	10,950.00	10,950.00	5,200.00	5,200.00	16,500.00	16,500.00	3,500.00	3,500.00	26,000.00	26,000.00
2	Lower Valve	Ea	2	325.00	650.00	341.00	682.00	400.00	800.00	220.00	440.00	280.00	560.00	350.00	700.00
3	Lower Manhole	Ea	1	425.00	425.00	415.00	415.00	490.00	490.00	220.00	220.00	280.00	280.00	425.00	425.00
4	Remove Curb & Gutter	Lft	290	10.00	2,900.00	8.40	2,436.00	5.00	1,450.00	10.50	3,045.00	16.50	4,785.00	17.00	4,930.00
5	Remove Concrete Slabs	SqFt	1163	3.00	3,489.00	3.65	4,244.95	1.00	1,163.00	2.50	2,907.50	4.25	4,942.75	4.85	5,640.55
6	Construct 24" Curb and Gutter	Lft	220	30.00	6,600.00	44.10	9,702.00	45.00	9,900.00	48.90	10,758.00	38.50	8,470.00	78.00	17,160.00
7	Construct 4" Flatwork	SqFt	820	8.00	6,560.00	11.00	9,020.00	8.00	6,560.00	10.00	8,200.00	10.00	8,200.00	24.50	20,090.00
8	Construct 9" Flatwork (Waterways & Transition Structures)	SqFt	513	22.00	11,286.00	18.90	9,695.70	12.00	6,156.00	14.60	7,489.80	13.50	6,925.50	72.50	37,192.50
9	2x2 Cast Iron Detectable Warning Panel	Ea	4	360.00	1,440.00	656.00	2,624.00	265.00	1,060.00	300.00	1,200.00	350.00	1,400.00	650.00	2,600.00
10	Type B Drive Approach	Lft	46	65.00	2,990.00	75.60	3,477.60	115.00	5,290.00	89.00	4,094.00	67.75	3,116.50	94.75	4,358.50
11	8" Roadway Excavation	CYd	250	20.00	5,000.00	37.15	9,287.50	25.50	6,375.00	32.00	8,000.00	35.50	8,875.00	31.75	7,937.50
12	Pulverize or Remove Existing Asphalt	SqYd	939	2.50	2,347.50	3.95	3,709.05	6.00	5,634.00	6.80	6,385.20	5.50	5,164.50	3.05	2,863.95
13	Rough Grading	SqYd	971	8.00	7,768.00	6.30	6,117.30	8.20	7,962.20	5.20	5,049.20	20.00	19,420.00	25.50	24,760.50
14	Finish Grading	SqYd	971	2.00	1,942.00	1.35	1,310.85	1.35	1,310.85	5.00	4,855.00	2.25	2,184.75	2.25	2,184.75
15	4" Asphalt Pavement	Ton	224	70.00	15,680.00	83.70	18,748.80	94.00	21,056.00	74.50	16,688.00	88.25	19,768.00	83.00	18,592.00
16	Road Base	Ton	200	25.00	5,000.00	21.00	4,200.00	21.40	4,280.00	26.50	5,300.00	32.75	6,550.00	33.75	6,750.00
17	Raise Valve to Finish Grade	Ea	2	500.00	1,000.00	394.00	788.00	465.00	930.00	500.00	1,000.00	420.00	840.00	400.00	800.00
18	Raise Manhole - Concrete Collar	Ea	1	850.00	850.00	604.00	604.00	710.00	710.00	600.00	600.00	500.00	500.00	615.00	615.00
Total				90,927.50		98,012.75		86,327.05		102,731.70		105,482.00		183,600.25	

Schedule 2: 200 N - 100 E to Main Street Reconstruction Project				Engineer's Estimate											
Item No.	Description	Unit	Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	15,000.00	15,000.00	17,150.00	17,150.00	14,000.00	14,000.00	22,000.00	22,000.00	3,500.00	3,500.00	39,750.00	39,750.00
2	Lower Valve	Ea	1	325.00	325.00	341.00	341.00	400.00	400.00	220.00	220.00	280.00	280.00	350.00	350.00
3	Lower Manhole	Ea	1	425.00	425.00	415.00	415.00	490.00	490.00	220.00	220.00	280.00	280.00	425.00	425.00
4	Remove Curb & Gutter	Lft	55	10.00	550.00	8.40	462.00	6.00	330.00	10.50	577.50	27.00	1,485.00	45.75	2,516.25
5	Remove Concrete Slabs	SqFt	639	2.00	1,278.00	3.65	2,332.35	1.00	639.00	2.50	1,597.50	4.50	2,875.50	6.75	4,313.25
6	Construct 24" Curb and Gutter	Lft	55	30.00	1,650.00	44.10	2,425.50	50.00	2,750.00	52.00	2,860.00	53.50	2,942.50	126.00	6,930.00
7	Construct 4" Flatwork	SqFt	475	8.00	3,800.00	11.00	5,225.00	25.00	11,875.00	10.50	4,987.50	10.75	5,106.25	26.00	12,350.00
8	Type B Drive Approach	Lft	164	65.00	10,660.00	75.60	12,398.40	86.00	14,104.00	81.00	13,284.00	57.25	9,389.00	94.75	15,539.00
9	Sawcut Asphalt	Lft	65	2.00	130.00	3.00	195.00	2.00	130.00	10.00	650.00	6.75	438.75	1.10	71.50
10	8" Roadway Excavation	CYd	500	20.00	10,000.00	27.00	13,500.00	26.50	13,250.00	31.00	15,500.00	34.00	17,000.00	33.25	16,625.00
11	Pulverize or Remove Existing Asphalt	SqYd	2121	2.50	5,302.50	2.05	4,348.05	2.50	5,302.50	5.70	12,089.70	4.25	9,014.25	2.06	4,369.26
12	Rough Grading	SqYd	2121	8.00	16,968.00	4.30	9,120.30	7.20	15,271.20	5.20	11,029.20	17.00	36,057.00	29.00	61,509.00
13	Finish Grading	SqYd	2121	2.00	4,242.00	0.95	2,014.95	1.35	2,863.35	3.50	7,423.50	1.50	3,181.50	1.75	3,711.75
14	4" Asphalt Pavement	Ton	489	70.00	34,230.00	71.70	35,061.30	83.00	40,587.00	74.50	36,430.50	83.25	40,709.25	83.00	40,587.00
15	Road Base	Ton	400	25.00	10,000.00	19.90	7,960.00	21.40	8,560.00	24.50	9,800.00	27.25	10,900.00	33.75	13,500.00
16	Raise Valve to Finish Grade	Ea	1	500.00	500.00	394.00	394.00	465.00	465.00	500.00	500.00	420.00	420.00	400.00	400.00
17	Raise Manhole - Concrete Collar	Ea	1	850.00	850.00	604.00	604.00	710.00	710.00	600.00	600.00	500.00	500.00	615.00	615.00
Total				115,910.50		113,946.85		131,727.05		139,769.40		144,079.00		223,562.01	
Total, All Schedules				206,838.00		211,959.60		218,054.10		242,501.10		249,561.00		407,162.26	

# City Council Staff Report



**Subject:** Single Event Beer License – St. Olaf Catholic School  
1793 South Orchard Drive  
**Author:** Darlene Baetz, Business License Coordinator  
Francisco Astorga, AICP, Business License Supervisor  
**Date:** March 22, 2022

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## **Background**

Jennifer Karrick, representing St. Olaf’s Catholic School, requests a Single Event Beer Permit to be able to sell beer on Saturday April 30, 2022, at St. Olaf’s for a fund-raising event, located at 1793 South Orchard Drive. A Single Event Beer Permit, in conjunction with a valid license issued by the State of Utah, entitles the licensee to sell beer at a single event as detailed in the Utah Alcoholic Beverage Control Act. The Applicant has requested a class “E” retail beer license. A class “E” retail beer license entitles the licensee to sell beer at a single event permit, subject to the conditions set forth in the approval of the permit. The requested license is to serve beer for a fund-raising event, not for an ongoing right to serve alcohol/liquor. Setup of the event is scheduled to start at 12:00 p.m. (noon) and the event is scheduled from 5:00 p.m. thru 12:00 a.m. (midnight).

## **Analysis**

The applicant and the proposed premise meet the required qualifications included in Bountiful City Municipal Code § 5-7-103. The Police Department and City Attorney have reviewed the proposed application and have not found any criminal record or other obstacle that prevent approval of the application. As the applicant appears to be in good standing, Staff recommends approval of the requested Single Event Beer Permit.

## **Department Review**

This application has been reviewed by the Business License Supervisor (Planning Director) and the City Attorney.

## **Significant Impacts**

There are no significant impacts.

## **Recommendation**

Approve the Single Event Beer Permit for April 30, 2022, at St. Olaf’s Catholic Church located at 1793 South Orchard Drive, Jennifer Karrick as the responsible permit holder, licensee for the Beer License.

## **Attachments**

1. Application and Police Department Report



BOUNTIFUL POLICE DEPT.  
RECORDS DIVISION

NO RECORD

DATE 2/18/2022 BY Sophia Ward

Calendar Year 2022  
Date Received \_\_\_\_\_  
Police Approval (S)  
CC Approval \_\_\_\_\_

LICENSE FEE: \$100.00

190007

**SINGLE EVENT BEER PERMIT APPLICATION**

Please Complete All Items - Incomplete Forms Will Be Returned Without Being Processed

Name of Organization: Saint Olaf Catholic School  
Name of Applicant: Jennifer Karrick  
Address of Organization: 1793 South Orchard Dr Bountiful  
Business Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

Names and Addresses of Officer's of the Business or Organization:

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Name: \_\_\_\_\_ Address: \_\_\_\_\_

Event Name: Saint Olaf Annual Dinner & Auction  
Address of Event: \_\_\_\_\_  
Event Dates: Apr. 30, 2022  
Event Times: 5:30 - 12:30  
State Permit #: \_\_\_\_\_

1. I (We) hereby submit this application for a Single Event Beer Permit to sell beer strictly within the terms of the Ordinances of Bountiful City and the Liquor Control Act of Utah.
2. I (We) have applied for and been granted a Single Event Permit by the State of Utah for the sale of liquor for a period not to exceed 72 hours and this Single Event Beer Permit will run concurrently with that State Permit.
3. I ( We) have complied with the requirements, and possess the qualifications specified in the Ordinances of Bountiful City and the Liquor Control Act of Utah, and agree that if a permit is issued that it shall be subject to the revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED ON THIS APPLICATION.

Signature of Applicant [Signature] Date Feb 17, 2022  
Title of Applicant Auction Chair

Department of Planning and Economic Development  
790 South 100 East • Bountiful, Utah 84010  
Phone 801.298.6190



# City Council Staff Report



**Subject:** Beer License – Davis Park Café at Bountiful Ridge  
Golf Club  
2430 Bountiful Blvd  
**Author:** Darlene Baetz, Business License Coordinator  
Francisco Astorga, AICP, Business License Supervisor  
**Date:** March 22, 2022

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## **Background**

Shawn and Rhonda Moss with Davis Park Café LLC, the new concessioner at the Bountiful Ridge Golf Club as of March 2022 have requested a Beer License for the restaurant located in the golf course club house located at 2430 Bountiful Boulevard. A class “D” retail beer license entitles the licensee to sell beer only on the licensed premises in open containers not exceeding two litters and on draft for consumption on the premises in accordance with the Alcoholic Beverage Control Act and ordinances of the City, in conjunction with a valid license issued by the State of Utah according to State law. State and local laws require a new license to be issued when there is a change in beer license ownership, including the operator of the golf course restaurant. There has been an active beer license at Bountiful Ridge since 1996.

## **Analysis**

The applicant and the proposed premise meet the requirements included in Bountiful City Municipal Code § 5-7-103. The Police Department and City Attorney have reviewed the proposed application and have not found any criminal record or other obstacle that prevent approval of the application.

## **Department Review**

This staff report has been reviewed by the Business License Supervisor (Planning Director) and the City Attorney.

## **Significant Impacts**

There are no significant impacts.

## **Recommendation**

Approve the class “D” Beer License for Davis Park Café LLC, at Bountiful Ridge Golf Club located at 2430 Bountiful Boulevard, Rhonda Moss as the responsible owner / responsible manager for the beer license.

## **Attachments**

1. Application and Police Department Report

**BEER LICENSE APPLICATION FOR BOUNTIFUL, UTAH**

\$50.00 Filing Fee

1. I (we) hereby submit this application for a Class D license to sell beer strictly within the terms of the Ordinance of Bountiful and the Liquor Control Act of Utah.
2. Qualifications of Applicant: Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States.

I am (we are) of good moral character and have not been convicted of a felony or any violation of any law or ordinance relating to intoxicating liquors, or of drunken driving, or of keeping a gambling or disorderly house, or have not pleaded guilty to or have forfeited bail on a charge of having committed a felony or having violated any such law or ordinance. I am (we are) not a member of any partnership or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and possess the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject to revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

3. Name of Business Davis Park Cafe LLC  
 Address of Business 2430 Bountiful BLVD  
 Type of Business Cafe

Owner's name, address, and birth date. If a corporation list all the officers and directors. Use additional sheet if necessary.

Name	Address	Birth date
<u>Rhonda Moss</u>	[REDACTED]	[REDACTED]

Respectfully Submitted:

Rhonda Moss Title Owner  
 \_\_\_\_\_ Title \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_

AFFIDAVIT

**BOUNTIFUL POLICE DEPT.**  
 County of Cache  
**RECORDS DIVISION**

State of Utah

**NO RECORD**  
 DATE 3/3/2022 BY Sophica Ward

# City Council Staff Report

**Subject:** Omnibus Land Use Code Text Amendment  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** March 22, 2022



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## Background

Consideration of omnibus amendments to various sections of the Land Use Code. During the March 15, 2022 Planning Commission meeting, the Commission reviewed the proposed amendments, held a public hearing, and forwarded a positive recommendation to the City Council (4-0 vote).

## Analysis

On a regular basis, usually annually, the Planning Department will bring up various amendments that need to be made to the Land Use Code to provide order, accuracy, and clarifications, etc., that need to be addressed. The current Code is several hundred pages and consists of the work, research, analysis, etc. of current and former City Planners, Planning Commissions, and City Councils. Given the ever-changing nature of land use development it is necessary to periodically revise and amend the Code. The proposed amendments include the following:

1. Residential swimming pools. Staff recommends updating the Code based on current construction inspection trends.
2. ADU application fee. The application fee does not belong in the Land Use Code but rather on the adopted Fee Schedule, updated via Resolution as needed, and adopted via annual Budget process.
3. Temporary Sign Code discrepancies.

## Department Review

This staff report was written by the Planning Director and has been reviewed by the City Attorney.

## Significant Impacts

There are not significant impacts related to the proposed amendments.

## Recommendation

Staff recommends that the City Council review the proposed Land Use Code text amendment, hold a public hearing, and approve the amendments based on the findings drafted on the attached proposed Ordinance.

## Attachments

1. Proposed Ordinance Text Amendment



## BOUNTIFUL

### Bountiful City Draft Ordinance No. 2022-02

**MAYOR**  
Kendalyn Harris

**CITY COUNCIL**  
Millie Segura Bahr  
Jesse Bell  
Kate Bradshaw  
Richard Higginson  
Cecilee Price-Huish

**CITY MANAGER**  
Gary R. Hill

### **An Ordinance Amending Various Omnibus Sections (14-2-115 updating Swimming Pools Code, 14-14-124(G) regarding ADU Application Fee, and 14-19-117 regarding Temporary Signage Code Discrepancies) of the Bountiful City Land Use Code.**

#### **It is the finding of the Bountiful City Council that:**

1. The City Council of Bountiful City is empowered to adopt and amend general laws and land use ordinances pursuant to Utah State law (§10-9a-101 et seq.) and under corresponding sections of the Bountiful City Code; and
2. The Planning Department recommends that various changes take place to provide order, accuracy, and clarifications for consideration; and
3. After review and a public hearing on March 15, 2022, the Bountiful City Planning Commission forwarded a positive recommendation to the City Council; and
4. The City Council of Bountiful City held a public hearing on this Ordinance on March 22, 2022, and considered the statements made from the public as well as the recommendations from the Planning Commission and the Staff.
5. The City Council of Bountiful City finds that these amendments are necessary and are in harmony with the objectives and purposes of the Bountiful City Land Use Code and the General Plan; and
6. The City Council of Bountiful City reviewed the proposed ordinance and finds that the proposed amendments are in the best interest of the health, safety, and welfare of the City and the public.

#### **Be it ordained by the City Council of Bountiful, Utah:**

**SECTION 1.** Sections 14-2-115, 14-14-124(G), and 14-19-117 of the Land Use Code of Bountiful City, Title 14 of the Bountiful City Code is hereby amended as shown on Exhibit A.

**SECTION 2.** This ordinance shall take effect immediately upon first publication.

**Adopted by the City Council of Bountiful, Utah, this \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2022.**

\_\_\_\_\_  
Kendalyn Harris, Mayor

ATTEST:

\_\_\_\_\_  
Shawna Andrus, City Recorder

1 Exhibit A

2  
3 **Section 1. 14-2-115 is amended to read:**

4  
5 **14-14-115 SWIMMING POOLS**

6  
7 ~~Any swimming pool in a single family residential zone shall be set back at least five (5) feet~~  
8 ~~from any property line and shall have at least five (5) feet of unobstructed area around the entire~~  
9 ~~perimeter. A pool located in any other zone may only be constructed after receiving site plan~~  
10 ~~approval, and the land use authority may require an increased setback depending upon the size~~  
11 ~~and occupancy of the pool. Each pool shall be surrounded by a substantial fence or wall meeting~~  
12 ~~the requirements of the Davis County Health Department and the IBC or IRCC. In addition, any~~  
13 ~~required fence or wall shall be equipped with a self-closing, self-latching device on each gate.~~  
14 ~~Any swimming pool in a multi-family development, motel, or hotel shall require conditional use~~  
15 ~~permit approval in addition to site plan approval.~~

16 Any swimming pool shall be set back at least five (5) feet from any property line and shall be  
17 subject to current applicable building codes. Any swimming pool in a multi-family development,  
18 motel, or hotel shall require conditional use permit approval in addition to site plan approval.

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20 **Section 2. 14-14-124(G) is amended to read:**

21  
22 **14-14-124 ACCESSORY DWELLING UNIT**

23  
24 [...]

25  
26 ~~(G) An internal accessory dwelling unit permit shall cost \$125.~~

27  
28 **Section 3. 14-19-117 is amended to read:**

29  
30 **14-19-117 TEMPORARY SIGNAGE**

31  
32 A. PURPOSE. Permanent signs permitted by this Chapter are intended to allow adequate  
33 and reasonable location of signs for local businesses. However, the City realizes that  
34 from time to time it is necessary for a business to advertise special events and other  
35 commercial messages. To help businesses address this issue, the following regulations  
36 have been established for temporary banners and signs.

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38 B. Any temporary sign shall be subject to the following:

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40 1. A temporary sign shall be located on-premises only, except for an A-Frame sign  
41 which may be located in a parkstrip immediately in front of the premises in  
42 accordance with the provisions of this Title.

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44 2. ~~A-Except for properties abutting two (2) streets as defined in this Section, a~~  
45 temporary sign shall not be located within five (5) feet of any public sidewalk or any

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public right-of-way, except for an A-Frame sign which may be located in a parkstrip immediately in front of the premises in accordance with the provisions of this Title.

3. A temporary sign shall not be illuminated, flash, blink, spin, rotate, block traffic visibility of vehicles entering onto or traveling on a public street or cause a public nuisance of any kind.
4. A temporary sign shall not be located closer than twenty-five (25) feet to any residential zone or use.
5. A temporary sign shall not be located within a Clear View Area ~~clear view area as set forth in this Title~~.
6. For any single or two tenant property, the following shall apply:
  - a. Any tenant with less than ten thousand (10,000) sq. ft. of building area shall not display more than one (1) temporary sign at any time. The maximum area of any temporary sign shall be thirty-two (32) sq. ft.
  - b. Any tenant with greater than ten thousand (10,000) sq. ft. of building area shall not display more than two (2) temporary signs at any time. The maximum combined area of the two (2) signs shall be forty-eight (48) sq. ft.
  - c. Where a property abuts two (2) streets, one (1) additional sign, oriented to the other abutting street, shall be permitted.
7. For any multi-tenant property, the following shall apply:
  - a. Any business with less than ten thousand (10,000) sq ft of building area shall not display more than one temporary sign at any time. The maximum area of any sign shall be twenty-four (24) sq ft. However, in no instance shall there be displayed more than three (3) temporary signs per one hundred (100) linear feet of frontage.
8. A temporary sign shall be a banner, wall sign, A-Frame sign, or a pedestal type sign. No other type of sign is permitted.
9. The following items are not lawful temporary signs: a portable reader board, any type of electric sign, a sign attached to another sign or sign structure, a balloon, a streamer, an inflatable device, and/or a vehicle or trailer with any graphics or advertisements.
10. A temporary sign shall be ~~substantially~~ properly constructed and adequately weighted, anchored, or attached to the ground to protect the public and property.
11. No permit shall be required for a temporary A-Frame sign that is removed at the end of each business day.

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12. An A-Frame sign shall be designed, constructed, and installed such that it will lay flat if it is contacted by any object.

13. Any temporary sign, other than an A-Frame sign, shall be posted not more than one (1) time each business quarter, for a maximum of thirty (30) concurrent days.

14. No temporary sign shall be taller than six (6) feet in height.

~~15. Zones~~

~~16. Permit required.~~



# City Council Staff Report

**Subject:** Brooks Architectural and Site Plan Approval  
Extension  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** March 22, 2022



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## Background

On December 8, 2020, the City Council approved a Final Architectural / Site Plan Review for the Brooks Mixed-Use Development located at 220 North Main Street consisting of four (4) buildings with two (2) commercial/office pads fronting Main Street totaling 2,600 square feet and twenty (20) multi-family residential units. The Council staff report is found [here](#) and the approved meeting minutes are found [here](#).

Land Use Code § 14-2-305(B) indicates that: *The final decision by the City Council shall expire within one year of the final decision. If an entire project is not to be built simultaneously, a phasing plan must be approved at the time of final approval, and construction commenced within one year of the approved phasing dates. One extension of up to six months may be approved by the City Council.*

## Analysis

The applicant requests the six-month extension as the building permit is at currently going through the review process. The applicant submitted a letter requesting the extension on November 29, 2021. The one-year expiration date was December 8, 2021. The applicant has been working with the Building Official and the Planning Director to ensure compliance with applicable Codes.

## Department Review

This staff report was written by the Planning Director and reviewed by the City Attorney.

## Significant Impacts

There are not significant impacts related to the extension as there are no substantial changes to the Land Use Code that would affect the approval.

## Recommendation

Extend the Final Architectural and Site Plan Approval to June 8, 2022. If the applicant does not obtain a building permit by June 8, 2022, the site will lose any vested land use rights/approvals/etc.

## Attachments

1. Applicant's Extension Request.

November 29, 2021

Bountiful City  
C/O Francisco Astorga  
795 South Main Street  
Bountiful, Utah 84010

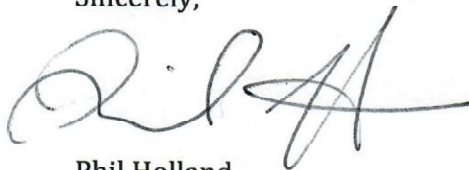
**RE: Extension of Conditional Use permits and approvals for the Brooks Project located at 220 North Main Street.**

Dear Francisco,

We are submitting this letter requesting that Bountiful City grant an extension of the conditional use permits that were approved in 2020 for The Brooks project. We have been working with the engineering and building departments to obtain the building permits. We believe that this will be completed within the next weeks. Please allow us another six months for the extension, until June 28, 2022.

We appreciate Bountiful City staff for all the efforts that they put into this new development.

Sincerely,

A handwritten signature in black ink, appearing to read 'Phil Holland', written in a cursive style.

Phil Holland  
The Brooks, LLC

# City Council Staff Report



**Subject:** Franchise Agreement – Zayo Group, LLC  
(f/k/a Electric Lightwave)  
**Author:** Clinton Drake  
**Dept:** Legal  
**Date:** March 22, 2022

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## **Background**

Franchise agreements are contracts between the City and a company to allow the company to use the public rights of way to deliver their service or product. Franchise agreements are common with organizations that provide products and services such as natural gas, telephone, internet and cable television. The companies pay for the use of the rights of way by charging the consumer for a product or service delivered. Zayo Group, LLC (formerly Electric Lightwave), currently provides telecommunication transmission services in the City and wishes to continue to provide and expand services in Bountiful City. The Electric Lightwave franchise term has now expired. Accordingly, Zayo Group is requesting a new agreement to continue services.

## **Analysis**

Bountiful City Municipal Code Title 11 allows for cable related services franchises in within the corporate limits of the City. Approval of the Franchise Agreement allows for Zayo Group to continue to provide services in Bountiful City.

The terms of the Agreement are identical to the previous agreement with very minor changes. Those changes include updates to the City's address and contact information, updated dates, and a clarification on one provision. The term of the Franchise Agreement is for a period of five (5) years with an option to renew for an additional five (5) years for a total of ten (10) years.

## **Department Review**

This Staff Report was prepared by the City Attorney.

## **Significant Impacts**

Approval of the Franchise Agreement will permit Zayo Group to continue to provide services in Bountiful City.

**Recommendation**

It is recommended that the City Council approve the Franchise Agreement with Zayo Group.

**Attachments**

Resolution 2022-03 with attached Franchise Agreement between Bountiful City and Zayo Group.



# BOUNTIFUL

## BOUNTIFUL CITY, UTAH RESOLUTION NO. 2022-03

MAYOR  
Kendalyn Harris  
CITY COUNCIL  
Millie Segura Bahr  
Jesse Bell  
Kate Bradshaw  
Richard Higginson  
Cecilee Price-Huish  
CITY MANAGER  
Gary R. Hill

### A RESOLUTION APPROVING A FRANCHISE AGREEMENT WITH ZAYO GROUP, LLC

WHEREAS, Title 11 of the Bountiful City Municipal Code empowers and authorizes the City to issue non-exclusive franchises to govern the installation, construction and maintenance of systems in the City's rights-of-way; and

WHEREAS, the Bountiful City Council has reviewed the Franchise Agreement (attached hereto as Exhibit "A" and incorporated by this reference) between Bountiful City and Zayo Group, LLC, a Delaware Limited Liability Company (formerly Electric Lightwave); and

WHEREAS, the City Council has determined that approving the Agreement with Teleport Communications America, LLC will benefit the City and will promote the health, safety and welfare of its citizens; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bountiful City, Utah, as follows:

**Section 1. Approval.** The Franchise Agreement between Bountiful City and Zayo Group, LLC is hereby approved.

**Section 2. Authorization.** The Mayor is authorized to execute the attached Franchise Agreement between Bountiful City and Zayo Group, LLC.

**Section 3. Effective date.** This Resolution shall take effect immediately upon passage.

**APPROVED, PASSED AND ADOPTED BY THE BOUNTIFUL CITY COUNCIL THIS 22<sup>ND</sup> DAY MARCH, 2022.**

\_\_\_\_\_  
Kendalyn Harris, Mayor

ATTEST:

\_\_\_\_\_  
Shawna Andrus, City Recorder

## **FRANCHISE AGREEMENT**

**THIS FRANCHISE AGREEMENT** (hereinafter “Agreement”) is entered into by and between **BOUNTIFUL CITY** (hereinafter “the CITY”), a municipal corporation and political subdivision of the State of Utah, with principal offices at 795 South Main Street, Bountiful, Utah 84010, and **Zayo Group, LLC** (f/k/a Electric Lightwave) (hereinafter “PROVIDER”), a Delaware Limited Liability Company, with its principal offices at 1805 29<sup>th</sup> Street, Suite 2050, Boulder, Colorado 80301.

### **W I T N E S S E T H:**

**WHEREAS**, the PROVIDER desires to provide telecommunications services, as more particularly defined in Utah Code Ann. § 10-1-401, as amended, and in connection therewith to establish a telecommunications network, system and/or facilities in, under, along, over and across present and future Rights-of-Way of the CITY; and

**WHEREAS**, the CITY has enacted Title 11 of the Bountiful City Code (hereinafter “the Bountiful City Telecommunications Ordinance”) which governs the application and review process for Telecommunication Franchises in the CITY; and

**WHEREAS**, the CITY has enacted Title 6, Chapter 9 and elsewhere, of the Bountiful City Code (hereinafter “the Excavations in Streets and Public Properties Ordinance”) which governs excavation and other work in the public Rights-of-Way of the CITY; and

**WHEREAS**, the CITY has enacted Title 12, Chapter 3, of the Bountiful City Code (hereinafter “the Telecommunications Service Tax Ordinance”) which imposes a municipal telecommunications license tax on PROVIDER’s gross receipts from telecommunications service that are attributed to the CITY in accordance with Utah Code Ann. § 10-1-403, as amended; and

**WHEREAS**, the CITY, in exercise of its management of public Rights-of-Way, believes that it is in the best interest of the public to provide the PROVIDER a nonexclusive franchise to maintain a telecommunications network, system and/or facilities in the CITY Rights-of-Ways.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements of the parties contained herein, and for other good and valuable consideration, the CITY and the PROVIDER agree as follows:

### **ARTICLE 1. FRANCHISE AGREEMENT AND ORDINANCE.**

1.1 Agreement. Upon execution by the parties, this Agreement shall be deemed to constitute a contract by and between CITY and PROVIDER.

1.2 Ordinances. The CITY has adopted the Bountiful City Telecommunications Ordinance, the Excavations in Streets and Public Properties Ordinance, and the Telecommunications Service Tax Ordinance, and other applicable ordinances within the Bountiful City Code, (collectively “these ordinances”), which are incorporated herein by this reference. The PROVIDER acknowledges that it has had an opportunity to read and become familiar with these ordinances. The parties agree that the provisions and requirements of these ordinances are material terms of this Agreement, and that each party hereby agrees to be contractually bound to comply with their terms. The definitions therein shall apply unless a different meaning is indicated or defined herein. Nothing in this Section shall be deemed to require the PROVIDER to comply with any provision of these ordinances which is determined by a court of competent jurisdiction to be unlawful or beyond the CITY’s authority.

1.3 Ordinance Amendments. The CITY reserves the right to amend these ordinances at any time. The CITY shall give such notice as is required by law prior to any amendments. If there is any inconsistency between the PROVIDER’s rights and obligations under these ordinances, as amended, and the specific terms of this Agreement, the provisions of this Agreement shall govern during its term. Otherwise, the PROVIDER agrees to comply with any such amendments.

1.4 Franchise Description. Subject to the conditions stated herein, a Telecommunications Franchise is granted to the PROVIDER, and there is hereby conferred upon the PROVIDER the nonexclusive right, privilege, and franchise to construct and maintain a telecommunications network, system and/or facilities in, under, above and across the present and future public Rights-of-Way of the CITY. The franchise does not grant to the PROVIDER the right, privilege or authority to engage in community antenna or cable television business; although, nothing contained herein shall preclude the PROVIDER from: (1) permitting those with a cable franchise who are lawfully engaged in such business to utilize the PROVIDER’s System within the CITY for such purposes; or (2) providing such service in the future if an appropriate franchise is obtained and all other legal requirements have been satisfied.

1.5 Costs. The PROVIDER shall pay all direct costs associated with the use of this franchise. Any costs incurred by the CITY in allowing the use of this franchise by PROVIDER shall be reimbursed by the PROVIDER within thirty (30) days of a billing of any such costs.

1.6 Licenses. The PROVIDER acknowledges that it has obtained the necessary approvals, licenses or permits required by federal and state law to provide telecommunication services consistent with such applicable federal and state laws, the provisions of this Agreement, and with the Telecommunications Rights-of-Way Ordinance.

1.7 Relationship. Nothing herein shall be deemed to create a joint venture or principal-agent relationship between the parties, and neither party is authorized to, nor shall either party act toward third persons or the public in a manner that would indicate any such relationship with each other.

## **ARTICLE 2. FRANCHISE FEE.**

Section 2.1 Franchise Fee. Pursuant and subject to the provisions of *Utah Code Ann.* § 10-1-406, as amended, the CITY shall not levy or collect a Franchise Fee on PROVIDER, but PROVIDER shall be subject to a municipal telecommunications license tax on PROVIDER's gross receipts from telecommunications service that are attributed to the CITY in accordance with the City's Telecommunications Service Tax Ordinance. Nothing herein shall limit the CITY's authority to impose a telecommunication tax or fee as permitted by Utah Code Ann. § 10-1-406 or elsewhere, as amended, including, but not limited to, a tax or fee: (1) to recover the management costs of the CITY imposed in accordance with Utah Code Ann. § 72-7-102, as amended; (2) on persons not subject to the City's Telecommunications Service Tax Ordinance and that locate telecommunications facilities within the CITY; and (3) relating to excavation, construction, or installation of a telecommunications facility and that addresses the safety and quality standards of the CITY for excavation, construction or installation of such facilities. Any tax or fee imposed in accordance with the exceptions delineated herein shall be imposed by ordinance and on a competitively neutral basis.

## **ARTICLE 3. TERM AND RENEWAL.**

3.1 Term and Renewal. The franchise granted to PROVIDER shall be for a period of five (5) years commencing on the first day of the month following this Agreement, unless this Franchise is sooner terminated as herein provided. At the end of the initial five (5) year term of this Agreement, the franchise granted herein may be renewed once by the PROVIDER upon the same terms and conditions as contained in this Agreement for an additional five (5) year term, by providing to the CITY's representative designated herein written notice of the PROVIDER's intent to renew not less than ninety (90) calendar days before the expiration of the initial franchise term.

3.2 Duty of PROVIDER Upon Expiration or Revocation. Upon expiration of the franchise granted herein, whether by lapse of time, by agreement between the PROVIDER and the CITY, or by revocation or forfeiture, or if the PROVIDER ceases to do business for a period of twelve (12) months, the PROVIDER shall have the duty to promptly remove from the Rights-of-Way any and all of its System, but in such event, it shall be the duty of the PROVIDER, immediately upon such removal, to restore the Rights-of-Way from which such System is removed to as good a condition as the same was before the removal was effected.

## **ARTICLE 5. POLICE POWERS.**

5.1 Police Powers. The CITY expressly reserves, and the PROVIDER expressly recognizes, the CITY's right and duty to adopt, from time to time, in addition to provisions herein contained, such ordinances and rules and regulations as the CITY may deem necessary in the exercise of its police power for the protection of the health, safety and welfare of its citizens and their properties. The PROVIDER agrees to abide by all such ordinances, rules and regulations unless they are in violation of specific terms of this Agreement.



## **ARTICLE 6. CHANGING CONDITIONS AND SEVERABILITY.**

6.1 Meet to Confer. The PROVIDER and the CITY recognize that many aspects of the telecommunication business are currently the subject of discussion, examination and inquiry by different segments of the industry and affected regulatory authorities and that these activities may ultimately result in fundamental changes in the way the PROVIDER conducts its business and the way the CITY regulates the business. In recognition of the present state of uncertainty respecting these matters, the PROVIDER and the CITY each agree, upon request of the other during the term of this Agreement, to meet with the other and discuss in good faith whether it would be appropriate, in view of developments of the kind referred to above during the term of this Agreement, to amend this Agreement or enter into separate, mutually satisfactory arrangements to effect a proper accommodation of any such developments.

6.2 Severability. If any section, sentence, paragraph, term or provision of this Agreement or the Ordinances referenced herein is for any reason determined to be or rendered illegal, invalid or superseded by other lawful authority, including any state or federal, legislative, regulatory or administrative authority having jurisdiction thereof, or is determined to be unconstitutional, illegal or invalid by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision, all of which shall remain in full force and effect for the term of this Agreement or any renewal or renewals thereof; provided that if the invalidated portion is considered a material consideration for entering into this Agreement, the parties will negotiate, in good faith, an amendment to this Agreement. As used herein, material consideration for the CITY is its ability to collect the Telecommunications License Tax during the term of this Agreement and its ability to manage the Rights-of-Way in a manner similar to that provided in this Agreement and referenced Ordinances. For the PROVIDER, material consideration is its ability to use the Rights-of-Way for telecommunication purposes in a manner similar to that provided in this Agreement and referenced Ordinances.

## **ARTICLE 7. EARLY TERMINATION, REVOCATION OF FRANCHISE AND OTHER REMEDIES.**

7.1 Grounds for Termination. The CITY may terminate or revoke this Agreement and all rights and privileges herein provided for any of the following reasons:

(a) The PROVIDER, by act or omission, materially violates a material duty herein set forth in any particular within the PROVIDER's control, and with respect to which redress is not otherwise herein provided. In such event, the CITY, acting by or through its City Council, may determine, after hearing, that such failure is of a material nature, and thereupon, after written notice giving the PROVIDER notice of such determination, the PROVIDER, within sixty (60) calendar days of such notice, shall commence efforts to remedy the conditions identified in the notice and shall have ninety (90) calendar days from the date it receives notice to remedy the conditions. After the

expiration of such 90-day period and failure to correct such conditions, the CITY may declare the franchise forfeited and this Agreement terminated, and thereupon, the PROVIDER shall have no further rights or authority hereunder; provided, however, that any such declaration of forfeiture and termination shall be subject to judicial review as provided by law, and provided further, that in the event such failure is of such nature that it cannot be reasonably corrected within the 90-day time period provided above, the CITY shall provide additional time for the reasonable correction of such alleged failure if the reason for the noncompliance was not the intentional or negligent act or omission of the PROVIDER; or

(b) The PROVIDER becomes insolvent, unable or unwilling to pay its debts; is adjudged bankrupt; or all or part of its facilities should be sold under an instrument to secure a debt and is not redeemed by the PROVIDER within sixty (60) days.

7.2 Reserved Rights. Nothing contained herein shall be deemed to preclude the PROVIDER from pursuing any legal or equitable rights or remedies it may have to challenge the action of the CITY.

7.3 Remedies at Law. In the event the PROVIDER or the CITY fails to fulfill any of its respective obligations under this Agreement, the CITY or the PROVIDER, whichever the case may be, shall have a breach of contract claim and remedy against the other, in addition to any other remedy provided herein or by law; provided, however, that no remedy that would have the effect of amending the specific provisions of this Agreement shall become effective without such action that would be necessary to formally amend the Agreement.

7.4 Third Party Beneficiaries. The benefits and protection provided by this Agreement shall inure solely to the benefit of the CITY and the PROVIDER. This Agreement shall not be deemed to create any right in any person who is not a party and shall not be construed in any respect to be a contract in whole or in part for the benefit of any third party (other than the permitted successors and assigns of a party hereto).

## **ARTICLE 8. PARTIES DESIGNEES.**

8.1 CITY Designee and Address. The City Manager or his or her designee(s) shall serve as the CITY's representative regarding administration of this Agreement. All notices from the PROVIDER to the CITY pursuant to or concerning this Agreement, shall be delivered to the City Manager, Bountiful City Hall, 795 South Main Street, Bountiful, Utah 84010, or such other officer and address as the CITY may designate by written notice to the PROVIDER.

8.2 PROVIDER Designee and Address. The PROVIDER's representative regarding administration of this Agreement and all notices from the CITY to the PROVIDER pursuant to this Agreement shall be to Zayo Group, LLC, Attention: Gillian Leytham, Vice President of Underlying Rights, [gillianleytham@zayo.com](mailto:gillianleytham@zayo.com), (813)4931522, 1805 29<sup>th</sup> Street, Suite 2050, Boulder Colorado 80301. The PROVIDER may update the officer and address as the PROVIDER may designate by providing written notice to the CITY.

8.3 Failure of Designee. The failure or omission of the CITY's or PROVIDER's representative to act shall not constitute any waiver or estoppel by the CITY or PROVIDER.

## **ARTICLE 9. INSURANCE AND INDEMNIFICATION**

9.1 Insurance. Prior to commencing operations in the CITY pursuant to this Agreement, the PROVIDER shall secure and maintain, and furnish to the CITY evidence, that PROVIDER, and each of its contractors, has the following insurance:

- (a) commercial general liability and property damage insurance, with the City as an additional insured. Any and all insurance shall be in a form, in an amount, and of a scope of coverage acceptable to the CITY, at a minimum, \$2,000,000 per occurrence and \$3,000,000 general aggregate.
- (b) business automobile liability insurance that provides coverage for owned, hired and non-owned vehicles, with the City as an additional insured, with a combined single limit of \$2,000,000 per occurrence and \$3,000,000 general aggregate.
- (c) worker's compensation and employer's liability insurance, sufficient to cover, in amounts required by law, all of the Company's employees, its contractor and its contractors' employees.

In the event that governmental immunity limits are altered by legislation or judicial opinion, PROVIDER and contractors shall obtain and provide evidence of insurance in an amount acceptable to the City.

9.2 Indemnification. The PROVIDER agrees to indemnify, defend and hold the CITY harmless from and against any and all claims, demands, liens, and all liability or damage of whatsoever kind on account of or arising from the PROVIDER's acts or omissions pursuant to or related to this Agreement, and to pay any and all costs, including reasonable attorneys fees, incurred by the CITY in defense of such claims. The CITY shall promptly give written notice to the PROVIDER of any claim, demand, lien, liability, or damage, with respect to which the CITY seeks indemnification and, unless in the CITY's judgment a conflict of interest may exist between the parties with respect to the claim, demand, lien, liability, or damage, the CITY shall permit the PROVIDER to assume the defense of such with counsel of the PROVIDER's choosing, unless the CITY reasonably objects to such counsel. Notwithstanding any provision of this Section to the contrary, the PROVIDER shall not be obligated to indemnify, defend or hold the CITY harmless to the extent any claim, demand, lien, damage, or liability arises out of or in connection with negligent acts or omissions of the CITY.

## **ARTICLE 10. INSTALLATION**

10.1 Attachment Agreement. Nothing herein shall be deemed to grant PROVIDER the use of existing CITY pole lines, conduit or other infrastructure. A separate agreement is required

for any such use. Any such use may be accepted or rejected by the City, in its sole discretion.

10.2 Coordinated Installation. In order to prevent and/or minimize the number of cuts to and excavations within the CITY Rights-of-Way, PROVIDER shall coordinate with the CITY and other providers or users of the CITY Rights-of-Way, when such cuts and excavations will be made. When possible, installation, repairs or maintenance of lines and facilities within the CITY Rights-of-Way shall be made in the same trench and at the time other installations, repairs or maintenance of facilities are conducted within the CITY Rights-of-Way. The CITY will give the PROVIDER a schedule of street repairs in advance of CITY work which schedules may be subject to change based upon funding. In addition, the CITY will hold regular meetings with the PROVIDER to provide updates to road projects and opportunities to share costs on burying lines.

10.3 Underground Installation. Unless otherwise provided herein, all of PROVIDER's facilities within the CITY shall be constructed underground. Provider may be permitted to install facilities overhead if: (1) it is infeasible to go underground at the time; (2) lines can be placed on already existing poles; and (3) PROVIDER agrees to move the facilities underground at PROVIDER's sole cost and expense when the CITY directs and so long as the CITY, at the same time, directs other franchisees with overhead facilities in the same location to move their facilities underground. Where poles are permitted, PROVIDER must use existing poles and cannot install new poles.

10.4 Excavation Permit. PROVIDER shall comply with the City's Excavations in Streets and Public Properties Ordinance and any other applicable City Ordinances regarding installations, repair or work within the public Rights-of-Way.

10.5 Workmanship. PROVIDER shall maintain all of its installations, connections, wires, etc., in a safe, workable, prudent, utility-like condition and manner.

## **ARTICLE 11. GENERAL PROVISIONS.**

11.1 Binding Agreement. The parties represent that: (a) when executed by their respective parties, this Agreement shall constitute legal and binding obligations of the parties; and (b) each party has complied with all relevant statutes, ordinances, resolutions, by-laws and other legal requirements applicable to their operation in entering into this Agreement.

11.2 Utah Law. This Agreement shall be interpreted pursuant to Utah law. Nothing in this Agreement shall constitute a waiver of either party's right to challenge any portion of this Agreement which is not in accordance with applicable federal, state and local laws.

11.3 Time of Essence. Time shall be of the essence of this Agreement.

11.4 Interpretation of Agreement. The invalidity of any portion of this Agreement shall not prevent the remainder from being carried into effect. Whenever the context of any provision shall require it, the singular number shall be held to include the plural number, and vice versa, and the use of any gender shall include any other and all genders. The paragraphs and section



**BOUNTIFUL CITY**

\_\_\_\_\_  
Kendalyn Harris, Mayor

**ATTEST:**

\_\_\_\_\_  
Shawna Andrus, City Recorder

**Zayo Group, LLC**

\_\_\_\_\_  
By: \_\_\_\_\_

Title: \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) :ss.  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_\_\_ day of \_\_\_\_\_, 2022, personally appeared before me \_\_\_\_\_, who being by me duly sworn did say that he or she is the \_\_\_\_\_ of **Zayo Group, LLC** and that the foregoing instrument was signed in behalf of said corporation by authority of its board of directors, and he or she acknowledged to me that said corporation executed the same.

\_\_\_\_\_  
Notary Public

My Commission Expires:

Residing at:

\_\_\_\_\_

\_\_\_\_\_