

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, May 25, 2021

5:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, the meeting is also available to view online. The link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

5:00 p.m. – Work Session

1. Pioneer Day celebration discussion – Mr. Gary Hill
2. Property tax road map discussion – Mr. Tyson Beck p. 3
3. South Davis Recreation Master Plan Presentation – Mr. Gary Hill & Mr. Tif Miller p. 7

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on May 11, 2021 p. 25
4. Council Reports
5. Consider approval of expenditures greater than \$1,000 paid May 3 & 10, 2021 p. 31
6. Consider approval of the purchase of Motorola Flex software in the amount of \$367,039 – Chief Ed Biehler p. 35
7. Consider approval of a Class “C” retail beer and a liquor license for The Fifth LLC, 980 North 500 West – Mr. Francisco Astorga p. 45
8. Consider approval of the bid from Black and McDonald in the amount of \$616,243 for the 3100 South overhead power line rebuild – Mr. Allen Johnson p. 51
9. Consider approval of the purchase of an EZ Hauler backyard power pole installation machine from S.D.P. Manufacturing, Inc. in the amount of \$195,320 – Mr. Allen Johnson p. 53
10. Consider approval of the purchase of two cabs & chassis from Performance Ford in the total amount of \$101,414.80 – Mr. Allen Johnson p. 57
11. Consider approval of the purchase of a new line crew service truck from Mountain States Industrial Service in the amount of \$41,573 – Mr. Allen Johnson p. 59
12. Consider approval of the purchase of a dump truck body from Semi Service Inc. in the amount of \$17,252 – Mr. Allen Johnson p. 61
13. Consider a request for extension of the Final Subdivision Approval of Renaissance Towne Centre Phase 3 Plat 1 and a request for an extension of the Final Site Plan Approval for Pad Site 16 (Lot 12).- Mr. Lloyd Cheney p. 63
14. Adjourn to closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).


City Recorder

City Council Staff Report

Subject: Property Tax Increase Road Map
Author: Tyson Beck, Finance Director
Galen Rasmussen, Assistant City Manager



Department: Finance and Executive
Date: May 25, 2021

Background

Prudent management of public funds requires an ongoing analysis of essential and desired services along with all sources of funds available to meet these needs. Bountiful City management annually performs this analysis that is showing negative financial trends as well as increased costs due to expanded services.

Analysis

Bountiful City's financial data reflects the need to increase property taxes. These financial indicators show an operational dependency on our sales tax dollars, which is depleting the reserves in our Capital Projects fund. If FY2021 and FY2022 proceed as projected/budgeted, we will have a lower fund balance than the minimum reserve level outlined in City policy.

Additionally, over the current and past four fiscal years Bountiful City has had significant investments to expand the services provided to its residents. These investments and expanded services are funded with tax dollars. Over this time span there has been 24.6 acres of land added to the City's maintenance footprint. In order to keep up with this increased service level, the FY2022 budget includes hiring three full-time positions that must be funded with tax dollars.

A property tax increase is recommended to correct these negative financial trends and to fund the increased service levels discussed.

Bountiful City has increased its property tax rate only one time in the past 19 fiscal years (FY2019 increase was due to service level increase and recouping a legislative reduction of sales taxes). Bountiful City has the lowest rate of any city imposing a property tax in the Davis or Salt Lake Counties.

City management desires to continue to provide high-quality services at a low cost to residents. With this priority in mind, we recognize the need to correct negative financial trends through regular increases to property tax rates.

This work session purpose is to develop the road map of regular adjustments in the property tax to continue providing essential and desired municipal services.

Department Reviews

This staff report and the supporting analysis has been reviewed by the City Manager and comes with his approval.

Significant Impacts

Financial status of both the General Fund and Capital Projects Fund.

Recommendation

Staff recommends correctional increases in the city's property tax revenue followed by regular inflationary adjustments to maintain a funding source for ongoing services. Staff would recommend the Mayor and City Council give direction on a property tax increase road map.

Attachments

Comparative Property Tax Rates in Davis, Salt Lake, and Weber Counties

| 2020 Calendar Year Property Tax Rates: Davis County Cities | | | |
|--|---------------|------------------------------|----------------|
| City | 2020 Tax Rate | Tax Bill on a \$402,136 Home | % of Bountiful |
| Centerville | 0.001158 | \$256 | 147% |
| Clearfield | 0.001437 | \$318 | 182% |
| Clinton | 0.001608 | \$356 | 204% |
| Farmington | 0.001491 | \$330 | 189% |
| Fruit Heights | 0.001950 | \$431 | 247% |
| Kaysville | 0.001589 | \$351 | 201% |
| Layton | 0.001645 | \$364 | 208% |
| North Salt Lake | 0.001233 | \$273 | 156% |
| South Weber | 0.001403 | \$310 | 178% |
| Sunset | 0.000981 | \$217 | 124% |
| Syracuse | 0.001593 | \$352 | 202% |
| West Bountiful | 0.001363 | \$301 | 173% |
| West Point | 0.000917 | \$203 | 116% |
| Woods Cross | 0.000867 | \$192 | 110% |
| Average | 0.001374 | \$304 | 174% |
| Bountiful | 0.000789 | \$175 | 100% |

| 2020 Calendar Year Property Tax Rates: Salt Lake County Cities | | | |
|--|---------------|------------------------------|----------------|
| City | 2020 Tax Rate | Tax Bill on a \$402,136 Home | % of Bountiful |
| Bluffdale City | 0.001695 | \$375 | 215% |
| Cottonwood Heights | 0.001898 | \$420 | 241% |
| Draper | 0.001227 | \$271 | 156% |
| Herriman ** | 0.001928 | \$426 | 244% |
| Holladay | 0.001169 | \$259 | 148% |
| Midvale | 0.001043 | \$231 | 132% |
| Millcreek | 0.001841 | \$407 | 233% |
| Murray | 0.002128 | \$471 | 270% |
| Riverton ** | 0.001665 | \$368 | 211% |
| Salt Lake City | 0.003540 | \$783 | 449% |
| Sandy | 0.001279 | \$283 | 162% |
| South Jordan | 0.001738 | \$384 | 220% |
| South Salt Lake | 0.001597 | \$353 | 202% |
| Taylorsville | 0.000904 | \$200 | 115% |
| West Jordan | 0.001899 | \$420 | 241% |
| West Valley | 0.003263 | \$722 | 414% |
| Average | 0.001801 | \$398 | 228% |
| Bountiful | 0.000789 | \$175 | 100% |

| 2020 Calendar Year Property Tax Rates: Weber County Cities | | | |
|--|---------------|------------------------------|----------------|
| City | 2020 Tax Rate | Tax Bill on a \$402,136 Home | % of Bountiful |
| Farr West | 0.000478 | \$106 | 61% |
| Harrisville | 0.000802 | \$177 | 102% |
| Hooper | 0.000401 | \$89 | 51% |
| Huntsville | 0.001161 | \$257 | 147% |
| Marriot-Slaterville * | 0.000000 | \$0 | 0% |
| North Ogden | 0.001180 | \$261 | 150% |
| Ogden | 0.002651 | \$586 | 336% |
| Plain City | 0.000336 | \$74 | 43% |
| Pleasant View | 0.001076 | \$238 | 136% |
| Riverdale | 0.000921 | \$204 | 117% |
| Roy | 0.001959 | \$433 | 248% |
| South Ogden | 0.002700 | \$597 | 342% |
| Uintah | 0.000677 | \$150 | 86% |
| Washington Terrace | 0.002476 | \$548 | 314% |
| West Haven * | 0.000000 | \$0 | 0% |
| Average | 0.001121 | \$248 | 142% |
| Bountiful | 0.000789 | \$175 | 100% |

** In order to improve comparability this city's law enforcement tax levy was included

* These cities do not have a property tax rate.

City Council Staff Report



Subject: South Davis Recreation District Master Plan

Author: Gary Hill, City Manager

Department: Administration

Date: May 25, 2021

Background

South Davis Recreation District (SDRD) completed a months-long master plan process to gauge the needs of the District for the future. The stated need for a District Master Plan (as outlined in the summary) are summarized below:

- The South Davis Recreation District has grown by 12,000 residents since the Rec Center was built in 2008 and expects to see an additional 30,000 new residents by 2050.
- Some areas of the existing facility are showing signs of excessive wear and tear and are in need of upgrades to ensure a safe and pleasant facility experience for members.
- Community use of the facility remains high: membership numbers are hovering at full capacity, and the demand for more recreational sports programming, for both youth and adults, is on the rise.
- The Rec Center has no additional space in which it can expand to accommodate more equipment, larger classes, or additional programs.
- The current Rec Center will not be able to accommodate the area's projected population growth.
- It's time for our recreation facilities to grow and expand to meet the current and growing demand of the community.

Tif Miller, SDRD Director, will share details of the Master Plan with the City Council at the May 25 work session.

Analysis

Of particular interest to Bountiful City are expansion plans identified for the existing District Rec Center located at 400 north and 200 West. That building is owned and operated by SDRD, but the land on which the facility is located is owned primarily by Bountiful City (a small portion of the building is on Davis School District property). Expansion options identified by residents include a new 50M pool to be located to the South of the existing building. This location would be on City-owned property.

Significant Impacts

Funding for the Master Plan projects, including the expansion of the current Rec Center would come from a General Obligation bond. The cost of the bond for all improvements is estimated at about \$40 million.

Recommendation

This item is for information and discussion only.

Attachments

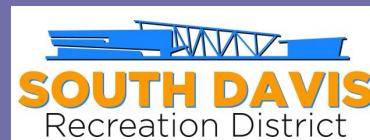
SDRD Master Plan Summary

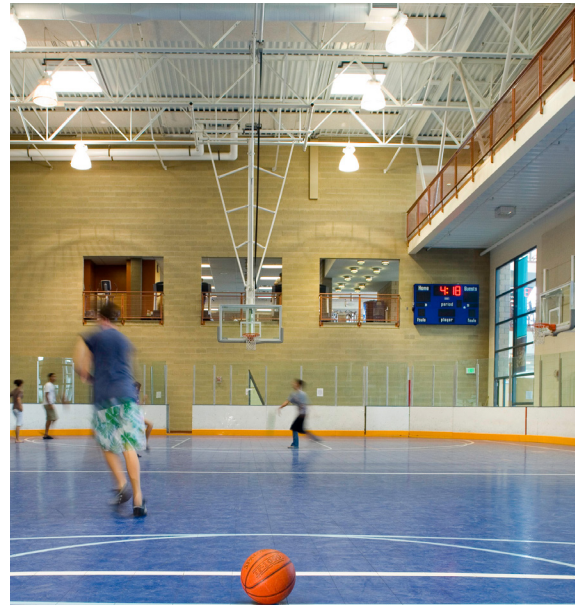




SOUTH DAVIS RECREATION DISTRICT MASTER PLAN SUMMARY

Facilities Master Plan Summary
for South Davis Recreation District
December 2020





Existing fitness facilities and courts within the South Davis Recreation Center

Our ever-growing community has outgrown the Recreation Center.

SDRD's Rec Center is well-used and well-loved, and the community's interest and population continue to grow. The Recreation District is evaluating ways it can best continue to serve the needs of the growing community.

Why Does South Davis Recreation District Need a Master Plan?

- *The South Davis Recreation District has grown by 12,000 residents since the Rec Center was built in 2008 and expects to see an additional 30,000 new residents by 2050.*
- *Some areas of the existing facility are showing signs of excessive wear and tear and are in need of upgrades to ensure a safe and pleasant facility experience for members.*
- *Community use of the facility remains high: membership numbers are hovering at full capacity, and the demand for more recreational sports programming, for both youth and adults, is on the rise.*
- *The Rec Center has no additional space in which it can expand to accommodate more equipment, larger classes, or additional programs.*
- *The current Rec Center will not be able to accommodate the area's projected population growth.*
- *It's time for our recreation facilities to grow and expand to meet the current and growing demand of the community.*

The proposed master plan ensures the South Davis Recreation District can continue to effectively serve the sports and recreation needs of the area for the 20 year future.

SOUTH DAVIS RECREATION CENTER, IS AT CAPACITY, AND WILL NOT BE ABLE TO ACCOMMODATE THE ANTICIPATED POPULATION GROWTH WITHIN THE CURRENT FACILITY.

Existing Programs

Recreation amenities currently include:

- Olympic size ice rink
- Multi-purpose court
- Group fitness studios
- Open cardio and weight facilities
- Racquetball courts
- Bouldering cave
- Suspended walking / jogging track
- Indoor leisure pool
- 25 yard lap lanes within a 40-yard competition pool
- Outdoor splash pad and zero entry pool
- Community meeting and party rooms
- Child watch and Concession areas

In addition to offering a broad range of aquatic and fitness classes, the South Davis Recreation District also offers both youth and adult programs, such as basketball, flag football, volleyball, soccer, track and field club, sports and fitness camps, tennis, and pickleball programs. Currently, the Jr. Jazz program and many of the field sports are hosted at partnering community and school district facilities. Additional indoor court and outdoor field space would be beneficial to serve the current programs and allow for program expansion.



Existing outdoor zero entry pool and splash pad, ice rink, indoor competition pool and aerobics studio shown above.

AQUATIC PROGRAMS, FITNESS CLASSES AND GYMNASIUM PROGRAMS ARE LIMITED BY THE FACILITY AVAILABILITY, BALANCE OF NEEDS WITH OPEN USE, AND OVERALL FACILITY SIZE



The South Davis Recreation District Recreation Center provides healthy, recreational opportunities for all area residents, including families, singles, couples, children, and seniors. The existing community-focused Rec Center plays a valuable role in the overall health and wellbeing of the community.

- *Since opening its doors 12 years ago, residents of the South Davis Recreation District have enthusiastically embraced the healthy lifestyle promoted by the Rec Center.*
- *The Rec Center is many things to many people. It is a place where people of all ages embrace their personal fitness goals, families come together to cheer on local youth and adult recreational sports teams and friends meet up to engage in body-healthy activities.*
- *Rec Center membership and regular use of all areas of the Center remain consistently high.*
- *The Rec Center offers an array of membership options to make the Center an affordable option for all residents.*
 - *Senior residents can use the safe, indoor walking track for a nominal annual fee.*
- *The Rec Center provides a wide array of affordable recreational sports programs for youth and adults, including swim, basketball, track and field sports, tennis, pickleball, fitness camps and more.*
- *The Rec Center is responsive to members' physical fitness interests and recreational trends, continually assessing our classes/programs to ensure we offer up-to-date physical fitness classes and programming.*

Recreation Trends

Over the last decade, most all sport and recreation categories have seen an increase in participation. This is due to heightened awareness of the value of fitness to our overall health and wellbeing. With this in mind, key activities have seen the most growth.

Cardio-Based and Class-Based Exercises

Organized fitness classes such as high impact training, interval training, barre and yoga classes have increased nearly 4% over the last five years.

Team Sports and Activities

Engagement in team sports and activities has also seen increased engagement. The following have seen the highest increase.

- Baseball
- Basketball
- Cheerleading
- Football
- Lacrosse
- Roller Hockey
- Rugby
- Indoor Soccer



Outdoor Activities

Trail running, cross-country skiing, stand-up paddle boarding and hiking have all increased in use, with an average increase of 7% over the last five years.

Outdoor Fitness Facilities

By providing accessible fitness equipment, courses and opportunities outdoors, recreation centers can accommodate those that want to take advantage of fair weather, benefits of being outdoors, and enable broader access for the community.

Technology Integration

Integration of fitness apps, virtual training programs are a growing trend. Flexible fitness space with ample access to power and data to support the virtual fitness experience are needed.

All Abilities Fitness and Recreation Areas

A broad trend in community recreation and fitness facilities is to provide play and fitness areas that are accessible to youth and adults of all abilities. This includes physical access, visual access and tactile improvements.

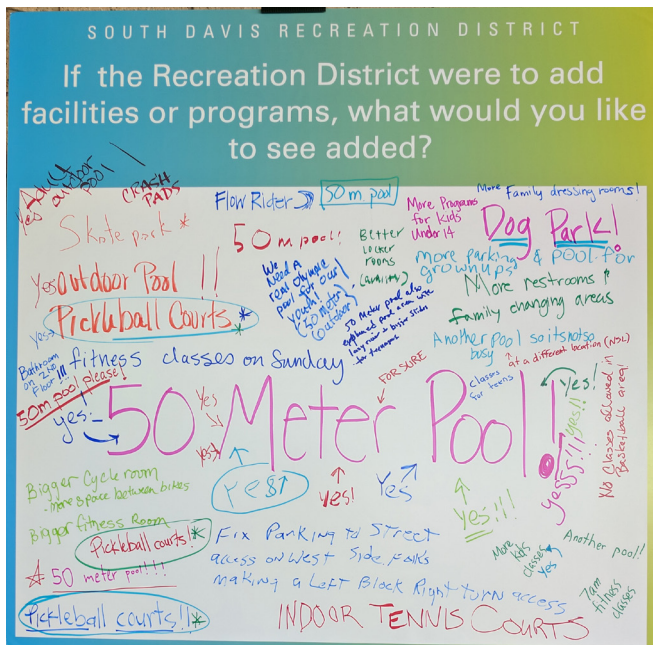
Community Feedback

Community engagement has been a key part of the planning process. This began with an on-line survey to understand the community perspective on the existing Recreation District facilities.

Following the on-line survey, VCBO Architecture had a booth at the 12th Anniversary Open House at the South Davis Recreation Center to solicit feedback from recreation center users on what they loved about the recreation center, what could be improved, and what amenities they would like to see that do not currently exist.

The third outreach event was an open house held at the South Davis Recreation Center. This open house presented the findings from the previous two outreach efforts as well as proposed improvements to the existing facility and an activity to understand the community's attitude toward a new facility on the west side of I-15.

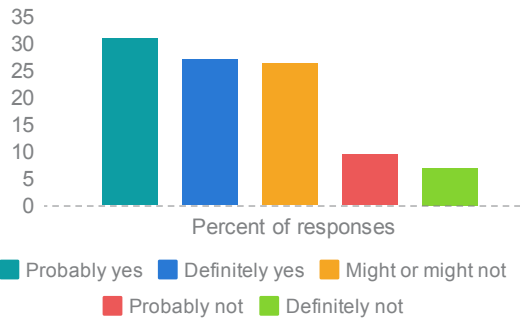
Finally, a more detailed survey was conducted by Y2 Analytics to provide a broader community perspective on the value and opportunities associated with the South Davis Recreation District and Center.



Most Valued Amenities



Would you support a property tax increase to fund future recreation improvements within the South Davis Recreation District?



- Residents recognize the overall value to the community that District amenities provide beyond their household utility. 92% of residents report that the recreation center is a valuable asset to the community. Each amenity and program offered by the District is rated as more valuable to the community than to individual households.
- Residents' overall experiences with the recreation center are very positive. At least two-thirds of residents rated every facility and program as "Excellent" or "Good."
- Indoor pools are the most popular amenity. Among those who have been to the recreation center in the last year, 46% have visited the leisure pool. 85% also give an above "Average" rating for their overall experience with the leisure pool.
- Youth sports matter a great deal to the community. 47% of residents report that youth sports programs are "Extremely important" to the community as a whole.
- Willingness to pay increased taxes to fund new or existing recreation centers is shaky. There are a handful of potential additions or new amenities for which voters would be at least somewhat willing to pay, but support is soft at this point without an official proposal or associated costs.

THE MASTER PLAN PROVIDES A VISION FOR HOW SOUTH DAVIS RECREATION DISTRICT CAN CONTINUE TO OFFER HIGH-QUALITY PROGRAMMING AND SERVICES FOCUSED ON SUPPORTING A HEALTHY LIFESTYLE THAT MEETS THE CURRENT AND GROWING NEEDS OF OUR COMMUNITY. THE PLAN OUTLINES THREE KEY COMPONENTS—THAT COLLECTIVELY—WILL ALLOW SOUTH DAVIS RECREATION DISTRICT TO MEET THE ONGOING RECREATIONAL AND FITNESS NEEDS OF OUR COMMUNITY FOR THE NEXT 20 YEARS.

Existing Facility Improvements

Improvements to existing Rec Center

The Rec Center has been well-loved and its shows. Some improvements are required to ensure the existing facility will continue to serve members' needs in a manner that provides for a high-quality experience that they have been accustomed to.

- Upgrade mechanical and structural systems
- Update heavily used facility spaces
- Modernize equipment
- Improve air flow in targeted spaces
- Enhance user flow experience

Expansion of existing Rec Center

To meet the ongoing demands of the current membership and existing community, the existing Rec Center needs to grow too. Renovations will allow for an improved experience and expanded program offerings.

- Expand restroom and childcare facilities
- Renovate locker rooms
- Construct new entry way
- Expand fitness areas
- Build new 50M pool
- Develop teen-oriented outdoor water feature

Proposed Improvements - Level 1



Proposed Improvements - Level 2



- ⑩ New Toilet Rooms
- ⑪ New Open Fitness Space
- ⑫ Additional Ice Rink Seating Opportunity

Existing Facility Improvement Costs

It is anticipated to cost **\$3,150,625 to implement the repairs and upgrades** needed within the existing facility.

An additional **\$15,937,500 has been budgeted to accommodate the renovations and additions** at the existing South Davis Recreation Center.

New Recreation Center Recommendations

Addition of second Rec Center

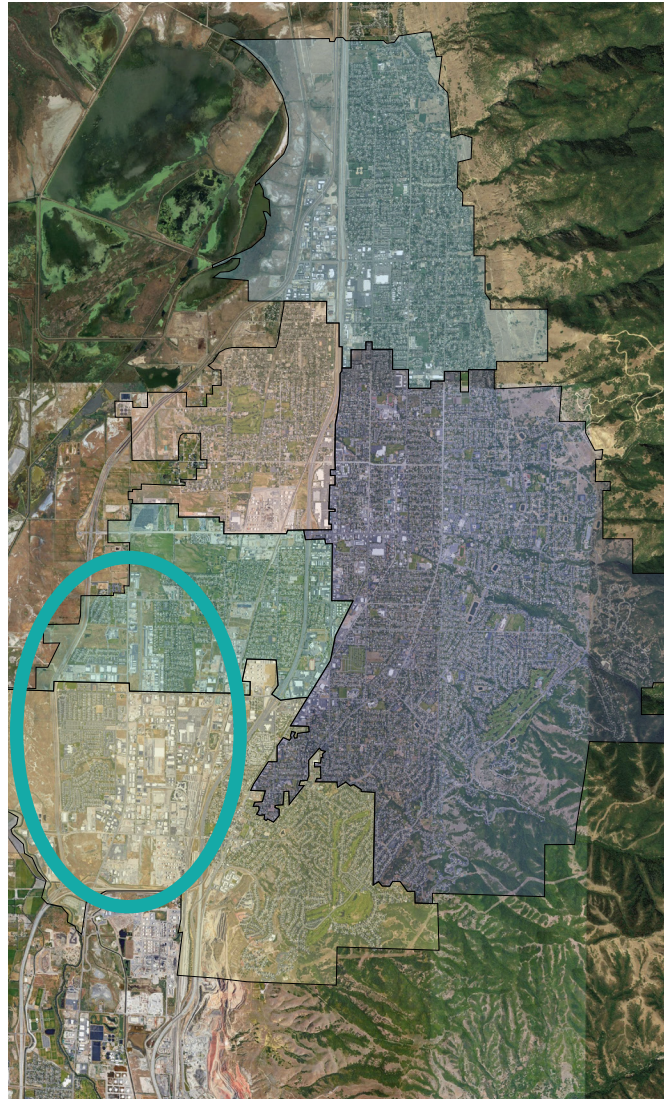
It's time for a second Rec Center to ensure SDRD can meet the area's growing population, while still providing a quality experience for users of the existing Rec Center. The second location will be positioned to serve the rapidly growing population on the west side of I-15 and will offer amenities that compliment those at the existing Rec Center. This will allow SDRD to expand programs, such as Jr. Jazz. Highlights of the second Rec Center will include

- *Outdoor seasonal pool*
- *Gymnasium*
- *Multi-sport court*
- *Cardio and weight areas*

Based on demographic distribution, growth patterns and available land, it is currently anticipated that this New recreation center will likely be located on the west side of I-15, in the southern portion of the Recreation District. A 10-acre parcel is recommended to accommodate the New recreation center and associated site amenities.

New Recreation Center Costs

It is anticipated to cost **\$23,800,000 to purchase the property and construct the proposed facility.** Additionally, the proposed facility is anticipated to operate at a 79% recovery rate, and require just shy of **\$250,000 of operational support per year.**

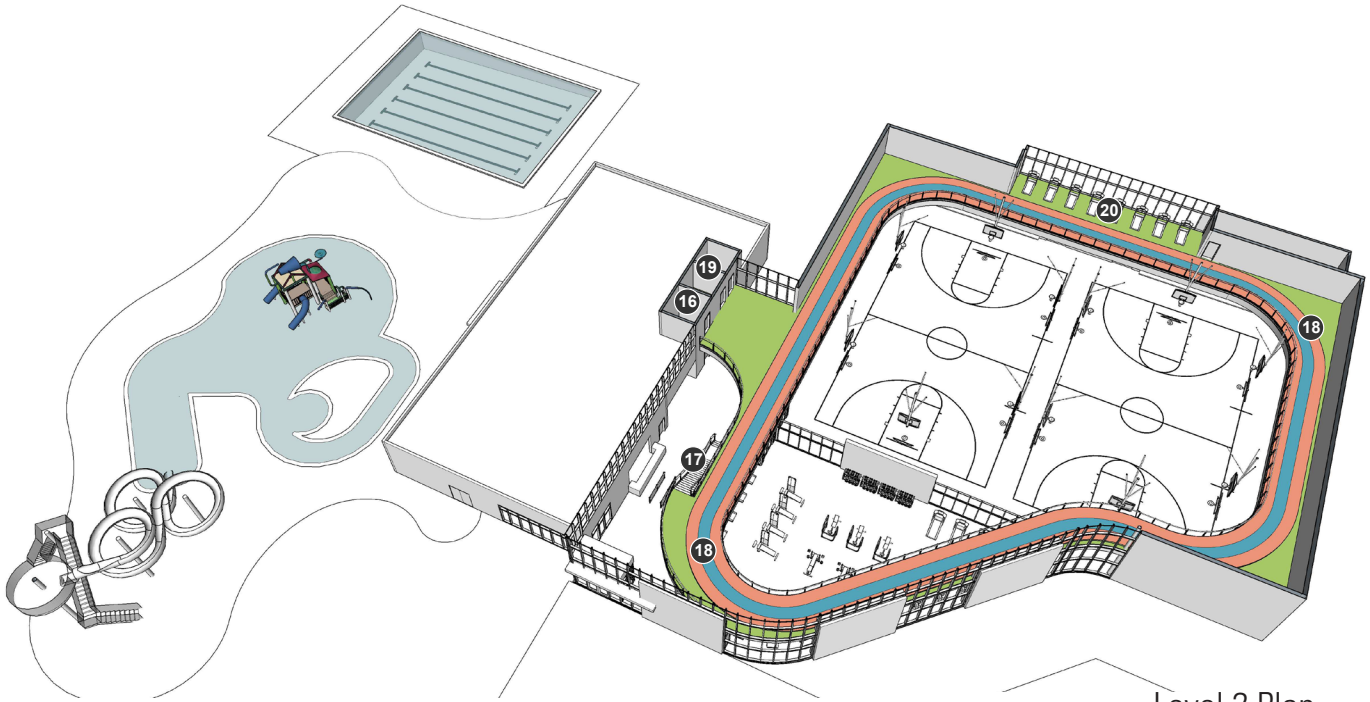


Davis County is both growing and filling out. This means that large tracts of land suitable for a recreation center are becoming more costly and difficult to find.

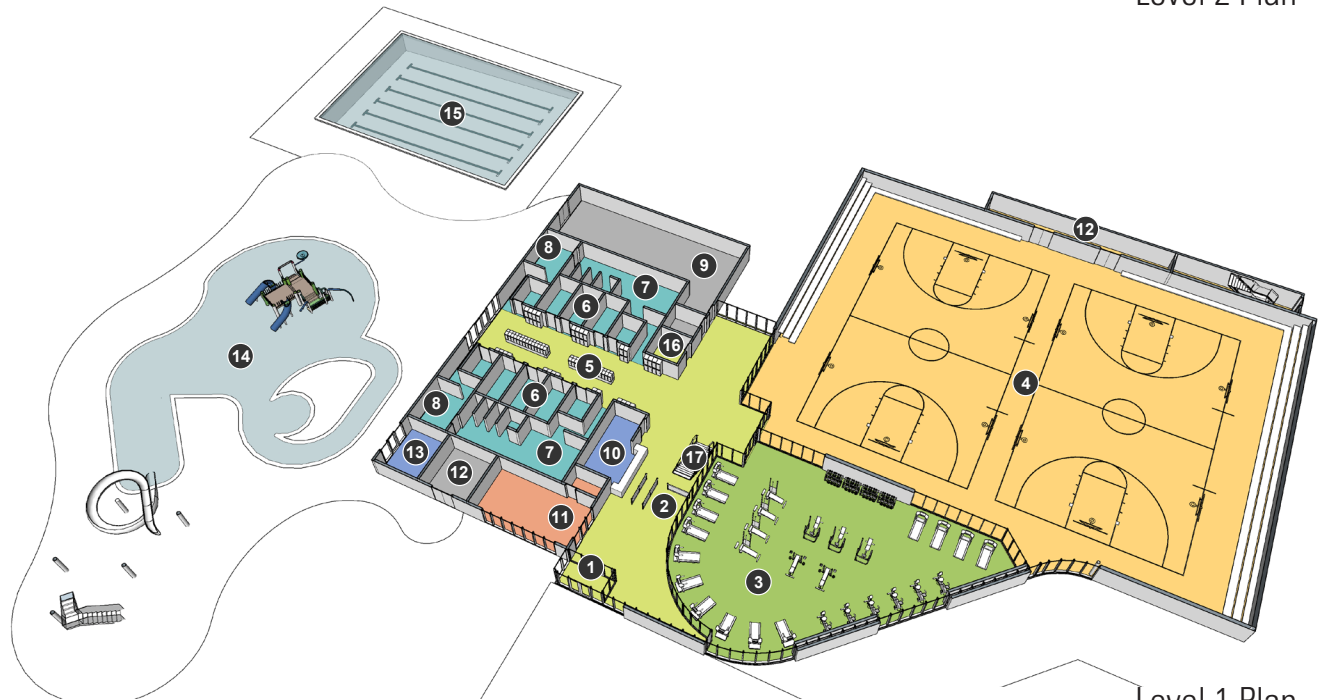
PER NATIONAL PARKS AND RECREATION STATISTICS, A COMMUNITY OF 100,000 TO 250,000 HAS AN AVERAGE OF 1 RECREATION CENTER PER 49,999 RESIDENTS. SOUTH DAVIS SHOULD HAVE A MINIMUM OF TWO PUBLIC RECREATION CENTERS TO BEST SERVE THE COMMUNITY.

Proposed New Facility Amenities & Configuration

- 1 Building Entry
- 2 Welcome Desk
- 3 Fitness Area
- 4 Gymnasium
- 5 Family Locker Lounge
- 6 Family Change Rooms
- 7 Traditional Locker Rooms
- 8 Restrooms
- 9 Pool Machine Room
- 10 Staff Work Area
- 11 Children Area
- 12 Storage Room
- 13 Life Guard Room
- 14 Leisure Pool With Play Features
- 15 Six Lane Lap Pool
- 16 Elevator
- 17 Stairs to Mezzanine
- 18 Three Lane Running Track
- 19 Track Level Restrooms
- 20 Track Cardio Fitness Area



Level 2 Plan



Level 1 Plan

Household Impacts

The original bond for the construction of the South Davis Recreation Center passed in 2007 / 2008. There has been no additional bond funding since this time.

1.8% of your total property taxes is currently dedicated to the South Davis Recreation District. This funding (approximately \$48/ year for a home valued at \$391,000) goes to support the following programs and services:

- *Paying the bond service for the construction of the facility*
- *Facility operations for the Recreation Center*
- *Administrative and facility staff for the Recreation District*
- *Youth and adult recreation programs and leagues, aquatics programs and ice skating programs.*

The existing bond will expire in 2026.

New Bond Impacts

The proposed bond will be issued in two parts: one for the upfront costs of the improvements to the existing facility, land purchase for a satellite facility, and the construction of the satellite facility, and a second bond to support the operational costs for the two recreation centers.

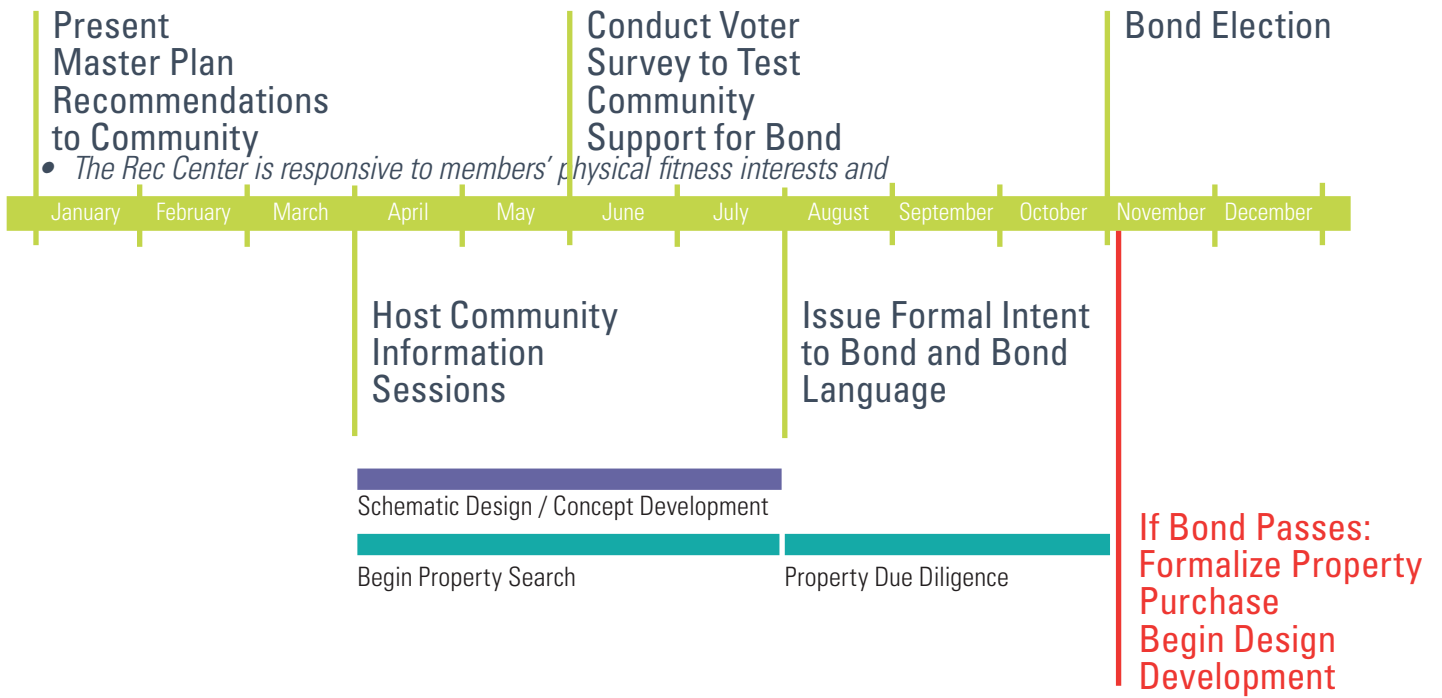
The bond impacts for an **average home owner** with a home valued at \$391,000, and a taxable value of \$215,050, will see an increase of \$48 per year for the first three years until the existing bond expires, and a stabilized increase of \$27 per year for a **total tax impact of \$75 per year, or \$6.25 per month** thereafter.

The bond impact for **businesses** will be an additional \$22 per year, per \$100,000 of commercial value, for the first three years until the existing bond expires, and a stabilized increase of \$13 per year **for a total tax impact of \$36 per year, or \$3 per month** thereafter.

The proposed bond impact presented above represents the highest potential impact for tax payers. The Recreation District is actively pursuing partnerships and opportunities to lessen the financial impacts on the community. Both public and private partnerships will be explored.

Timeline for Implementation

The proposed bond impact is based on a 2021 bond election and 2022 issuance of the bond.



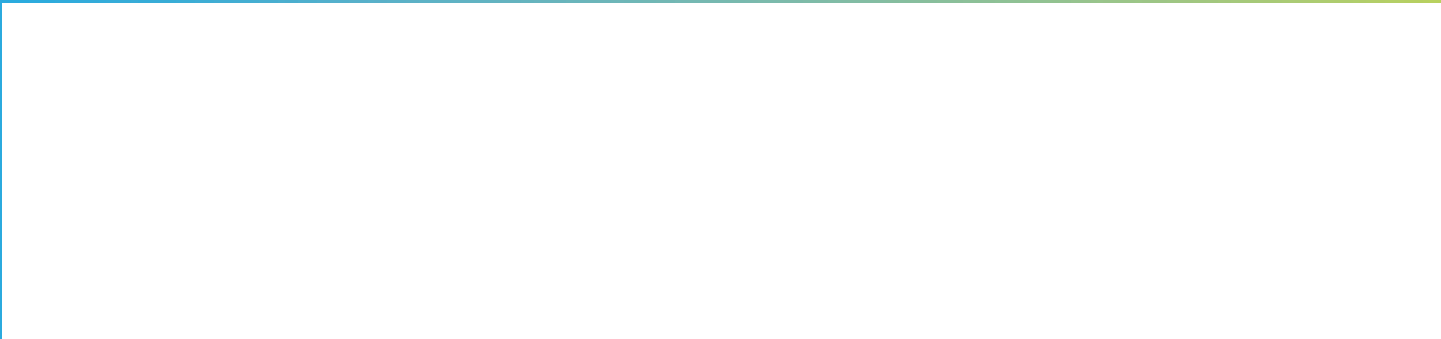
SOUTH DAVIS RECREATION DISTRICT

FEEDBACK

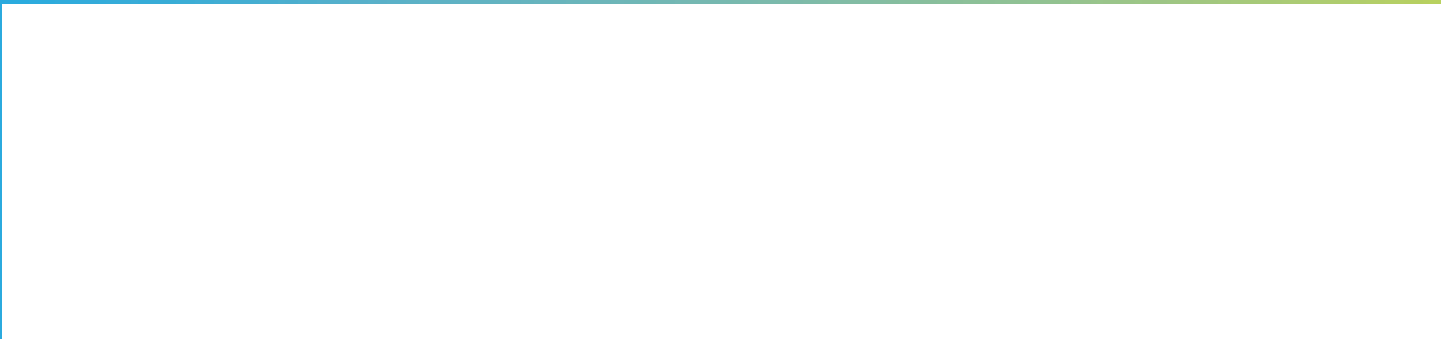
DO YOU HAVE ANY FEEDBACK YOU'D LIKE THE RECREATION DISTRICT BOARD TO CONSIDER AS THEY MOVE TOWARD IMPLEMENTATION OF THE MASTER PLAN?



DO YOU SUPPORT THE PROPOSED IMPROVEMENTS TO THE EXISTING RECREATION CENTER?



DO YOU SUPPORT THE PROPOSED NEW FACILITY CONCEPT TO ACCOMMODATE FUTURE RECREATION NEEDS WITHIN THE DISTRICT?



Minutes of the
BOUNTIFUL CITY COUNCIL
May 11, 2021 – 6:00 p.m.

| | | |
|----------|------------------------------|---|
| Present: | Mayor | Randy Lewis |
| | Councilmembers | Millie S. Bahr, Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris R. Simonsen |
| | City Manager | Gary Hill |
| | Asst. City Manager | Galen Rasmussen |
| | City Engineer | Lloyd Cheney |
| | Planning Director | Francisco Astorga |
| | City Attorney | Clinton Drake |
| | Parks Director | Brock Hill |
| | Finance Director | Tyson Beck |
| | Streets Director | Charles Benson |
| | South Davis Metro Fire Chief | Dane Stone |
| | Recording Secretary | Maranda Hilton |

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Mayor Lewis called the meeting to order at 6:03 p.m. and welcomed those in attendance.

CITY BUDGET AND PROPERTY TAX REVIEW – MR. GALEN RASMUSSEN AND MR. TYSON BECK

Mr. Galen Rasmussen presented first, explaining that at the direction of the Council, they evaluate property tax trends each year and make recommendations to the Council as they deem it necessary. He explained that property tax revenue is used to fund all of the general governmental services of the City and discussed how inflation diminishes the purchasing power of the City’s property tax revenue. He presented the three underlying principles used to determine if a general property tax increase is needed. First, they hope to provide protection against loss of future purchasing power; second, they hope to capture additional revenues as a hedge against lean budget years; and third, they hope to maintain the pay-as-you-go standard instead of incurring debt. He showed a list of scenarios in which an increase in property tax might want to be considered and discussed how Bountiful is currently experiencing many of these, including increasing service levels. He talked about the addition of new parks and property, the addition of the public art program, the farmers market and the trail development projects. All these things, as well as the addition of three more employees, will increase operating and maintenance costs for the City.

Mr. Rasmussen showed a graph of all the 2020 property tax rates in Davis County and discussed how Bountiful has the lowest rate of all the cities.

1 Mr. Tyson Beck reiterated that anytime the operating costs of the City are increased through
2 increased service levels, increased staffing or through adding capital projects that must then be
3 maintained, a tax increase needs to be evaluated to help fund those things. He showed how the City
4 has lost over \$885,000 in buying power since the year 2000 due to inflation. He explained that
5 although there have been two property tax increases since that time, neither has been substantial
6 enough to compensate for the loss of inflation. He said the City has been lucky that sales tax growth
7 has mostly kept up with inflation, which is why there has not been an increase in property tax rates
8 needed. He warned that sales tax growth is no longer sufficient to keep up with the service level
9 increases and the cost of inflation.

10 Mr. Beck explained that the four sources of income for the General Fund are property tax,
11 sales tax, franchise tax and the Bountiful City Light & Power (BCL&P) transfer. The City only has
12 control over two of those sources, and BCL&P should not be put in a position where they cannot
13 finance their maintenance and capital improvements. After sales tax is collected, it first goes toward
14 the City's operating needs, and any excess is moved to the Capital Projects Fund. The Capital
15 Projects Fund only has one source of income, which is sales tax. Over the past several years the
16 General Fund is taking a higher and higher percentage of the sales tax revenue, leaving the Capital
17 Projects Fund with less and less. This greatly diminishes the City's ability to save for future capital
18 investments. He said they monitor that fund very closely because it is a crucial tool for keeping the
19 City a pay-as-you-go entity.

20 Councilmembers discussed the idea of generating more sales tax with more businesses
21 coming to Bountiful. Mr. Beck explained that it would take many, many more of our highest
22 remitters, grocery stores and car dealerships, in order to makeup the difference.

23 Mr. Beck explained the minimum reserve levels for the Capital Projects Fund, saying that the
24 City is on trend to dip below the reserve limit in 2022. According to his projections, if the City stays
25 on this trend without increasing property taxes to correct it, the Capital Projects Fund will dip below
26 the \$10M target reserve amount, which is very concerning.

27 Mr. Beck explained that as management staff they recommend a property tax increase in
28 either FY2022 or FY2023 and then maintaining that course to keep up with annual inflation. In order
29 to calculate how much they should raise taxes initially they looked at average spending on capital
30 improvement projects, the current gap between revenues and expenditures and the additional cost of
31 three new employee positions. They recommend a \$815,000 increase (31.5%) and then a 2% increase
32 thereafter to keep pace with inflation. For the average homeowner in Bountiful that will equate to an
33 increase of \$50.84 a year.

34 The Council thanked Mr. Rasmussen and Mr. Beck for their presentation and agreed that an
35 increase was necessary to keep Bountiful on secure financial footing and able to provide its many
36 great services to its residents. Councilman Higginson said he was on board if this trajectory was
37 necessary but wanted to know if they could adopt a slower approach to raising the taxes instead of a
38 large jump all at once. Councilwoman Bradshaw and Councilman Simonsen said they would be in
39 favor of more incremental increases as well. They asked if Mr. Rasmussen and Mr. Beck could come
40 back during a work session with more options. Mr. Beck said they would do that.

41
42 The meeting was closed at 6:59 p.m.
43
44
45
46

1 **Regular Meeting – 7:00 p.m.**
2 **City Council Chambers**
3

4 Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance. Mr.
5 Dallin Burgin, Bountiful High soccer player, led the Pledge of Allegiance, and President Dan Lake,
6 Bountiful Heights Stake, offered a prayer.
7

8 **PUBLIC COMMENT**

9 The public comment section was opened at 7:08 p.m.
10 No comments were made.
11 The public comment section was closed at 7:08 p.m.
12

13 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON APRIL 7, 13**
14 **& 27, 2021**

15 Councilwoman Harris asked to make an edit to the minutes from April 27th concerning the
16 solar power presentation (page 14, line 21 of the packet). The Council was agreeable to the change.

17 Councilwoman Harris made a motion to approve the minutes including the edit as presented
18 and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr,
19 Bradshaw, Harris, Higginson and Simonsen voting “aye”.
20

21 **COUNCIL REPORTS**

22 Councilman Higginson did not have a report.

23 Councilwoman Bahr took a moment to advertise that the BCYC is accepting applications until
24 Friday and encouraged all the high school students in attendance to apply.

25 Councilwoman Harris announced that the annual Bountiful Business Symposium is scheduled
26 to take place on the morning of September 15th. It is open to anyone who owns a business in
27 Bountiful.

28 Councilman Simonsen reported that there will be a Memorial Day celebration at the Bountiful
29 Veterans Park on May 31st at 11:00 a.m. He invited everyone to come hear from men, women and
30 families from the community who have served and helped make this a wonderful place to live.

31 Councilwoman Bradshaw reported that there are some upcoming volunteer opportunities for
32 trails projects. On May 20th from 6:00-8:00 p.m. they need help clearing the green debris from the
33 last trail project event. On June 5th, National Trails Day, they will be doing a project from 7:00-10
34 a.m.; more details to follow.
35

36 **BCYC REPORT**

37 Ms. Halley Robinson, BCYC City Planner, reported about their leadership conference the past
38 weekend. The theme of the conference was “Seek Your Own Summit”, which they hosted at City
39 Hall. They heard from multiple speakers and did a service project writing thank you notes to those
40 who serve in the community.
41

42 **CONSIDER APPROVAL OF**

- 43 **A. EXPENDITURES GREATER THAN \$1,000 PAID APRIL 19 & 26, 2021**
44 **B. MARCH 2021 FINANCIAL REPORT**

1 Councilwoman Bahr made a motion to approve the expenditures and the financial report and
2 Councilman Higginson seconded the motion. The motion passed with Councilmembers Bahr,
3 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

4
5 **RECOGNITION OF OUTSTANDING HIGH SCHOOL SENIORS – MAYOR LEWIS**

6 The Mayor welcomed the high school students in attendance and remarked how fun it is for
7 the City to be able to recognize the outstanding students from both of Bountiful’s remarkable schools.
8 He invited Viewmont High School’s Principal, Mr. Jason Smith, to come present his students first.

9 Principal Smith introduced two state wrestling champions, the Vykelles (the school drill team)
10 who are two-time second place finishers at state and their coach who was voted 5A Coach of the
11 Year by her peers. He stated that Viewmont had six valedictorians and seven Sterling Scholars in
12 attendance and had them introduce themselves.

13 Mr. Aaron Hogge, Principal of Bountiful High School, came up and introduced his students.
14 He explained that they had over 30 all-state academic athletes this year and five national-merit
15 scholars. He recognized the girls golf team that won the regional tournament two weeks ago and
16 placed seventh out of 16 teams in the state tournament. Principal Hogge then recognized the boys’
17 soccer team who were the region champions this year.

18 The Mayor thanked everyone for their efforts and for coming tonight.

19
20 **CONSIDER ADOPTION OF THE CITY OF BOUNTIFUL OPERATION AND CAPITAL**
21 **BUDGET (TENTATIVE BUDGET) FOR FISCAL YEAR 2022 AND SET THE TIME AND**
22 **PLACE FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET – MR. GALEN**
23 **RASMUSSEN**

24 Mr. Galen Rasmussen presented the FY2022 tentative budget for approval and explained that
25 FY2022 begins July 1, 2021. He reviewed the budget creation process and reminded the Council that
26 after adoption of the tentative budget tonight, the budget will be available to the public, and a time
27 and place must be set for a public hearing before adoption of the finalized budget. Staff recommends
28 June 22, 2021 for the public hearing during the City Council meeting at City Hall.

29 Councilwoman Bradshaw asked if the American Recovery Act funds would be included in
30 this tentative budget. Mr. Rasmussen explained that they would have to amend the document later to
31 include those funds since they only just received guidance from the federal government about those
32 funds.

33 Councilman Higginson asked if he would be able to participate electronically, since he will be
34 out of town for the American Public Power Association conference that week. Mr. Gary Hill assured
35 him he would be allowed to attend electronically.

36 Mr. Rasmussen went through the budget, explaining that the revenues and expenses are
37 balanced, the Council’s policy priorities are referenced in the budget, certain fee increases have been
38 proposed, a 2% cost of living adjustment (COLA) for employees has been proposed, merit increases
39 for eligible employees have been proposed, new staff positions have been added, and health
40 insurance costs have not increased. Total budget revenues and expenses net at \$67.7M. He then
41 presented each of the funds of the City, explained what they are used for and showed their total
42 balances.

| | | |
|----|---------------------|--------------|
| 43 | General Fund – | \$20,597,915 |
| 44 | Capital Fund – | \$7,434,800 |
| 45 | Debt Service Fund – | \$25 |
| 46 | RAP Tax Fund – | \$839,850 |

| | | |
|----|--------------------------------|--------------|
| 1 | Cemetery Perpetual Care Fund – | \$1,390 |
| 2 | Landfill Closure Fund – | \$0 |
| 3 | Recycling Fund – | \$676,873 |
| 4 | Storm Water Fund – | \$1,960,176 |
| 5 | Water Fund – | \$5,428,321 |
| 6 | Light & Power Fund – | \$28,607,086 |
| 7 | Golf Fund – | \$1,975,821 |
| 8 | Landfill Fund – | \$2,518,582 |
| 9 | Sanitation Fund – | \$1,326,747 |
| 10 | Cemetery Fund – | \$709,992 |
| 11 | Computer Replacement Fund – | \$87,902 |
| 12 | Liability Insurance Fund – | \$652,957 |
| 13 | Workers Compensation Fund – | \$318,677 |

14 Councilman Higginson made a motion to approve the tentative budget and set June 22, 2021
15 as the date of the public hearing and Councilwoman Bradshaw seconded the motion. The motion
16 passed with Councilmembers Bahr, Bradshaw, Harris, Higgins and Simonsen voting “aye”.
17
18

19 **CONSIDER APPROVAL OF THE PURCHASE OF PLAYGROUND EQUIPMENT AND**
20 **INSTALLATION FOR EGGETT PARK FROM SONNTAG RECREATION IN THE**
21 **AMOUNT OF \$44,800 – MR. BROCK HILL**

22 Mr. Brock Hill presented a request to purchase replacement playground equipment for Eggett
23 Park. He explained they are using RAP Tax funds for this purchase and that it has been budgeted for.
24 They contacted four suppliers and received quotes from all four. Staff is recommending approval of
25 the bid from Sonntag Recreation. They evaluated the bids based on availability, quality, type of
26 equipment and quantity of equipment. They feel Sonntag will provide the best value to the City and
27 they were able to guarantee that they could install the equipment this year. The total price includes
28 equipment and installation.

29 The Councilmembers all agreed that the bid from Sonntag looked like the best equipment for
30 the price.

31 Councilwoman Bahr made a motion to approve the purchase from Sonntag Recreation and
32 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr,
33 Bradshaw, Harris, Higgins and Simonsen voting “aye”.
34

35 **CONSIDER APPROVAL OF ORDINANCE 2021-05 PROHIBITING THE USE OF**
36 **FIREWORKS EAST OF DAVIS BOULEVARD AS DESCRIBED - MR. CLINTON DRAKE**

37 Mr. Drake explained that this ordinance is simply a continuance of last year’s ordinance
38 because no details have been changed. State law requires and enables municipalities to enact policies
39 for the safety of their community. He said that Chief Stone has reviewed the ordinance and approved
40 the boundaries and policies therein.

41 Councilman Higginson made a motion to approve Ordinance 2021-05 and Councilwoman
42 Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,
43 Higginson and Simonsen voting “aye”.
44

45 **CONSIDER APPROVAL OF THE BID FROM IMBA IN THE AMOUNT OF \$33,765 FOR**
46 **TRAILS DESIGN – MR. FRANCISCO ASTORGA**

1 Mr. Astorga explained that six of the proposed trails in the Trails Master Plan require NEPA
2 approval before they can be completed. The Forest Service requires that designs and locations be
3 established for these trails before NEPA approval can be granted. The Planning staff recommends
4 accepting the bid from International Mountain Biking Association (IMBA), to design the trails. He
5 said it is exciting to be moving forward on these trails, and that once these are done it will put the
6 City in a better position to apply for more grants to help with trail creation.

7 Councilwoman Harris made a motion to approve the bid from IMBA and Councilman
8 Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,
9 Higginson and Simonsen voting “aye”.

10
11 **CONSIDER APPROVAL OF THE SOUTH DAVIS BRANCH LIBRARY AS THE**
12 **BOUNTIFUL CITY POLLING LOCATION AND THE DAVIS COUNTY VOTE CENTERS**
13 **FOR THE 2021 PRIMARY AND GENERAL MUNICIPAL ELECTIONS – MR. GARY HILL**

14 Mr. Hill explained that state law requires the Council to approve all of the Davis County city
15 polling locations as vote centers for the 2021 municipal election. The location of the polling center in
16 Bountiful will be at the South Davis branch of the Davis County Library. Bountiful residents will be
17 able to vote at any of the approved polling locations in Davis County.

18 Councilwoman Bahr made a motion to approve the South Davis branch library and other
19 Davis County polling locations as vote centers for the 2021 municipal election and Councilman
20 Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,
21 Higginson and Simonsen voting “aye”.

22
23 **ADJOURN**

24 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Bradshaw
25 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson
26 and Simonsen voting “aye”.

27
28 The regular session was adjourned at 7:55 p.m.
29

Mayor Randy Lewis

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
May 3 & 10, 2021

Author: Tyson Beck, Finance Director

Department: Finance

Date: May 25, 2021

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid, May 3 & 10, 2021.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 3, 2021**

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>ACCOUNT DESC</u> | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|----------------------|---------------------|----------------|---------------------|-------------------|-----------------|----------------|--|
| 1164 | ANIXTER, INC. | Light & Power | 535300 | 448632 | 1,895.31 | 221336 | 4904271-00 | Sct.Scrw Bars,Brackets,Mini Wedges -Cust # 6000052 |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 535300 | 448632 | 4,726.64 | 221337 | 61G70921 | Tree Trimming - Customer # 025450 |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 535300 | 448632 | 5,210.08 | 221337 | 61G70821 | Tree Trimming - Customer # 025450 |
| 12766 | ATLAS MOTORS INC. | Liability Insurance | 636300 | 451150 | 4,012.00 | 221339 | 05042021 | Accident Repairs |
| 1615 | CENTURYLINK | Enhanced 911 | 104219 | 428000 | 3,522.28 | 221346 | 04222021 | Acct # 801-578-0401 452B |
| 2055 | ELECTRICAL CONSULTAN | Light & Power | 535300 | 448639 | 30,656.00 | 221358 | 93468 | Project BCP-020 Southeast Substation Breaker |
| 2537 | HOSE & RUBBER SUPPLY | Streets | 104410 | 425000 | 2,220.90 | 221370 | 01530900 | Parts - Customer # B1580 |
| 2537 | HOSE & RUBBER SUPPLY | Streets | 104410 | 425000 | 2,821.15 | 221370 | 01532123 | Hydraulic Hose Saw - Customer # B1580 |
| 2562 | HYDRO SPECIALTIES CO | Water | 515100 | 448650 | 17,225.00 | 221371 | 24222 | 100 W ERTS |
| 2727 | JOHNSON, ALLEN R | Light & Power | 535300 | 423000 | 2,455.60 | 221373 | 04302021 | Travel and Training Expense, APPA Registration |
| 2727 | JOHNSON, ALLEN R | Light & Power | 535300 | 423002 | 2,775.00 | 221373 | 04302021 | Travel and Training Expense, APPA Registration |
| 8137 | LAKEVIEW ASPHALT PRO | Streets | 104410 | 441200 | 2,647.71 | 221377 | 6668 | Patching - Customer # BOUN02610 |
| 8137 | LAKEVIEW ASPHALT PRO | Streets | 104410 | 441200 | 2,742.09 | 221377 | 6660 | Patching - Customer # BOUN02610 |
| 3458 | PETERBILT OF UTAH, I | Sanitation | 585800 | 425000 | 2,891.73 | 221394 | 885412 | Brake Parts for Santitation Trucks |
| 10033 | PINETOP ENGINEERING | Streets | 104410 | 441300 | 1,779.88 | 221395 | 3839 | Repalced Ped Buttons at 3100 S and 1000 N |
| 3541 | PRECISION CONCRETE C | Streets | 104410 | 473400 | 38,627.89 | 221396 | UT67253UM | Trip Hazard Removal - Bid # UT34972JP |
| 3791 | RUSH TRUCK CENTER-SA | Streets | 104410 | 425000 | 4,155.00 | 221399 | 3023257023 | Misc. Parts and Supplies - Customer # 187612 |
| 3938 | SKM INC. | Water | 515100 | 431000 | 3,380.93 | 221400 | 21002 | Engineering Radios - Project 001612.P |
| 3938 | SKM INC. | Water | 515100 | 431000 | 3,525.75 | 221400 | 21004 | Engineering for Barton Creek - Project 001746.P |
| 3938 | SKM INC. | Water | 515100 | 431000 | 7,314.64 | 221400 | 21003 | Engineering for Zesiger - Project 001744.P |
| 4051 | STATE OF UTAH | Light & Power | 535300 | 448627 | 4,669.65 | 221406 | 04222021 | 2021 Water Assessment - Acct # 103250 |
| 4281 | TWIN D INC. | Storm Water | 494900 | 462400 | 5,470.87 | 221417 | 20664 | Flushing and Vacuuming of Strom Drain |
| 4387 | UTAH LEAGUE OF CITIE | Legislative | 104110 | 421000 | 28,483.00 | 221421 | 04282021 | Membership Fees 2021 |
| 9364 | VISTA OUTDOOR SALES | Golf Course | 555500 | 448240 | 1,471.14 | 221423 | 101031 | Golf Accessories - Acct # 199088-0000 |
| TOTAL: | | | | | <u>184,680.24</u> | | | |

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 10, 2021**

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>ACCOUNT DESC</u> | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------|-------------------|----------------|--------------------------------|-------------------|-----------------|----------------|--|
| 7425 | ALCOPRO, INC | Liquor Control | 104218 445100 | Public Safety Supplies | 1,888.75 | 221429 | 0247067-IN | Alcohol Sensors for Police Officers |
| 7666 | AMERICAN CHILLER MEC | Police | 104210 426000 | Bldg & Grnd Suppl & Maint | 2,996.76 | 221433 | 25245 | Service Call for Heating and Air |
| 1164 | ANIXTER, INC. | Light & Power | 535300 448639 | Substation | 4,462.43 | 221435 | 4911088-00 | 2860' Control Cable - Customer # 6000052 |
| 1172 | APPARATUS EQUIPMENT | Streets | 104410 425000 | Equip Supplies & Maint | 1,092.25 | 221436 | 21-IV-5085 | Primer Valve Assy Con Kit |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 535300 448632 | Distribution | 5,210.08 | 221437 | 61T22221 | Tree Trimming - Customer # 025450 |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 535300 448632 | Distribution | 5,451.84 | 221437 | 61T22321 | Tree Trimming - Customer # 025450 |
| 1393 | BTS LANDSCAPING PROD | Landfill | 575700 462400 | Contract Equipment | 38,430.50 | 221446 | 113080 | Green Waste Grinding |
| 1889 | DAVIS COUNTY GOVERNMENT | Police | 104210 431600 | Animal Control Services | 10,559.33 | 221459 | 112155 | April 2021 Animal Control Service |
| 1894 | DAVIS COUNTY TREASUR | Storm Water | 494900 471100 | Land | 1,491.09 | 221460 | 05-113-0053 | Purchase of Property - 05-113-0053 |
| 5281 | DOMINION ENERGY UTAH | Police | 104210 427000 | Utilities | 1,758.21 | 221467 | 05012021E | Acct # 3401140000 |
| 7212 | ENTELLUS INC | Light & Power | 535300 474825 | CIP 12 Dist Sys Feeder#575 Lbr | 2,055.00 | 221472 | 52062 | 1100 North Main St - Project 1190014 |
| 2141 | FARWEST LINE SPECIAL | Light & Power | 535300 448636 | Special Equipment | 1,050.00 | 221475 | 329880 | FR Work Gloves,Pulling Swivel,Canister -Cust # 511 |
| 2141 | FARWEST LINE SPECIAL | Light & Power | 535300 448636 | Special Equipment | 1,629.60 | 221475 | 331104 | Knives/ Brushes, Pole Tamper- Customer # 511 |
| 2350 | GREEN SOURCE, L.L.C. | Golf Course | 555500 426000 | Bldg & Grnd Suppl & Maint | 1,245.00 | 221482 | 21447 | Turf Treatment |
| 5458 | HANSEN, ALLEN & LUCE | Landfill | 575700 431300 | Environmental Monitoring | 4,904.03 | 221483 | 44229 | Project 374.01.100 Groundwater Sampling |
| 2562 | HYDRO SPECIALTIES CO | Water | 515100 448650 | Meters | 17,529.96 | 221494 | 24224 | ERT's Metering |
| 2642 | INTERWEST SUPPLY COM | Streets | 104410 425000 | Equip Supplies & Maint | 1,260.00 | 221500 | IN0089374 | Snow Plow Blade - Customer # BOU01 |
| 2642 | INTERWEST SUPPLY COM | Streets | 104410 425000 | Equip Supplies & Maint | 9,016.20 | 221500 | IN0090122 | Misc.Parts and Supplies - Customer # BOU01 |
| 6959 | JANI-KING OF SALT LA | Light & Power | 535300 424002 | Office & Warehouse | 1,775.00 | 221502 | SLC05210063 | May 2021 Custodial Services - Customer # 065075 |
| 8137 | LAKEVIEW ASPHALT PRO | Streets | 104410 441200 | Road Matl Patch/ Class C | 1,090.44 | 221507 | 6695 | Patching - Customer BOUN02610 |
| 8137 | LAKEVIEW ASPHALT PRO | Streets | 454410 472100 | Buildings | 4,988.88 | 221507 | 6714 | Supplies for Truck Wash Bldg - Customer BOUN02610 |
| 8137 | LAKEVIEW ASPHALT PRO | Streets | 454410 472100 | Buildings | 7,663.89 | 221507 | 6703 | Supplies for Truck Wash Bldg - Customer BOUN02610 |
| 2886 | LAKEVIEW ROCK PRODUC | Water | 515100 461300 | Street Opening Expense | 1,155.31 | 221509 | 392481 | Road Base - Customer # BCTY07399 |
| 2886 | LAKEVIEW ROCK PRODUC | Water | 515100 461300 | Street Opening Expense | 1,398.27 | 221509 | 392440 | Road Base - Customer # BCTY07399 |
| 2886 | LAKEVIEW ROCK PRODUC | Water | 515100 461300 | Street Opening Expense | 2,437.48 | 221509 | 392388 | Road Base - Customer # BCTY07399 |
| 8635 | LARSEN LARSEN NASH & | Legal | 104120 431100 | Legal And Auditing Fees | 2,250.00 | 221511 | 04302021 | Legal Fees for April 2021 |
| 3321 | NORTHERN POWER EQUIP | Light & Power | 535300 448632 | Distribution | 1,587.00 | 221530 | 84303 | Fault Locators,Lags,Washers, & Wedges |
| 3562 | PRIORITY DISPATCH CO | Enhanced 911 | 104219 445100 | Public Safety Supplies | 6,040.00 | 221542 | SIN278839 | Priority Dispatch System License Renewal -Agcy 290 |
| 5553 | PURCELL TIRE AND SER | Streets | 104410 425000 | Equip Supplies & Maint | 1,038.51 | 221543 | 2812069 | Tire Change and Repair - Acct # 2801867 |
| 10586 | ROCKY MOUNTAIN RECYC | Recycling | 484800 431550 | Recycling Collectn Service | 11,125.28 | 221550 | 40579 | Recycling Fees |
| 3916 | SIGNATURE EQUIPMENT | Sanitation | 585800 425000 | Equip Supplies & Maint | 2,649.24 | 221557 | 9210715 | Misc.Parts and Supplies |
| 4171 | THATCHER COMPANY | Water | 515100 448000 | Operating Supplies | 4,012.75 | 221570 | 1519667 | Chlorine - Customer # 0205700 |
| 4229 | TOM RANDALL DIST. CO | Streets | 104410 425000 | Equip Supplies & Maint | 2,020.20 | 221572 | 0323637 | Bulk Oil - Acct # 000275 |
| 4229 | TOM RANDALL DIST. CO | Streets | 104410 425000 | Equip Supplies & Maint | 24,681.39 | 221572 | 0323914 | Fuel for the City - Acct # 000275 |
| 4229 | TOM RANDALL DIST. CO | Golf Course | 555500 425000 | Equip Supplies & Maint | 2,794.31 | 221572 | 0323664 | Fuel - Acct # 000276 |
| 4450 | VERIZON WIRELESS | Police | 104210 428000 | Telephone Expense | 2,081.34 | 221583 | 9878234774 | Acct # 771440923-00001 |
| 12358 | WADMAN CORPORATION | Streets | 454410 472100 | Buildings | 182,142.32 | 221585 | 06 | Street Dept Car Wash - Project # WC-20-103 |
| TOTAL: | | | | | <u>374,962.64</u> | | | |

City Council Staff Report

Subject: Motorola Flex Software
Author: Chief Biehler
Department: Police Department
Date: May 25, 2021



Background

In 2009, the Bountiful City Police Department began using Computer Aided Dispatch (CAD) software provided by eForce Software. At the same time, we began using Fatpot Technologies as our Records Management (RMS) and Police Mobile Software provider. In 2018 we left Fatpot Technologies and used eForce Software for all of our CAD, RMS and Mobile products. This allowed us to have all of these similar type products offered by one provider. Bountiful Dispatch is the only dispatch center in the county that does not use Spillman CAD (Motorola Flex). We are also only one of a few agencies in Davis County that doesn't use Spillman (Motorola Flex) RMS and Mobile. None of the agencies we dispatch for uses eForce products which, at times, has made it difficult to share data. There is a big data sharing benefit by having all county dispatch centers on the same CAD as well as similar data sharing benefits by having all law enforcement agencies using the same RMS. With the legislative and countywide discussions around physical and/or virtual consolidation of dispatch services it appears now is the time for us to also be consistent with other county agencies.

Analysis

Countywide meetings about this topic have been occurring for well over a year. In those meetings there is now a commitment by every agency in the county to move to Motorola Flex. There was great bargaining power between all agencies of the county and Motorola to ensure pricing for their product was beneficial and ongoing maintenance costs were held to a minimum. The total price for the Bountiful Motorola Flex project is \$367,039.11. That includes CAD, RMS, Mobile, Interfaces, 1st Year Maintenance and Hardware. \$89,756 of the project cost will be divided amongst the other agencies we dispatch for based on the population of each agency. The contract requires that 50% of the cost of the project is due at the signing of the contract with Motorola. Once the contract is signed there is an estimated time of 12-15 months before implementation.

Department Review

This report, along with the attached Agency Agreement, has been reviewed and comes with the concurrence of the Police Chief and City Manager..

Significant Impacts

The cost of this project was budgeted for in the current budget. Bountiful's current Motorola Flex purchase is part of a larger countywide project. This countywide project will have

additional costs that will be due later. Those costs will involve some licensing and shared servers that will also be distributed among all of the cities in the county based upon population.

Recommendation

Staff recommends City Council approve the purchase of Motorola Flex with 50% due now and the remaining balance due at completion of the project.

Attachments

Shared Agency Agreement and Motorola Flex pricing agreement.

Bountiful Police Department Flex Pricing Proposal

Quote Date: 2/8/21

Expiration Date: 8/20/21

Prepared By: Brian Dunaway

This quote includes an initial overall cost estimate for your agency. As we work together to determine your agency's exact needs, we will compile a more detailed price estimate that includes specific modules. Features of this quote include:

- First-year (12 months) maintenance and warranty coverage, which begins at Go-live
- Upgrades and enhancements included as part of annual maintenance, as a standard business practice
- All travel and per diem costs for onsite implementation, installation, project management, and training

| Solution | Price |
|--|--------------|
| Integrated System Core and Master Tables (Hub) | \$55,120.07 |
| Computer-Aided Dispatch Suite | \$140,932.96 |
| Records Management Suite | \$123,004.15 |
| Mobile Software Suite | \$74,795.26 |
| Interfaces | \$63,071.45 |
| Hardware | \$1,500.00 |
| Professional Services | Included |
| Warranty/1st-year maintenance and support | Included |
| Total: | \$458,423.89 |
| Motorola 2021 Discount | \$91,384.78 |
| Total Price | \$367,039.11 |
| 2nd Year Maintenance: | \$38,180.37 |

Not Included

***Note:** While the items below are not included in this preliminary quote (unless otherwise specified), Motorola Solutions can work with our partners to provide them, based on further discussions of your agency's exact needs.

- Esri desktop and server licensing
- Networking hardware and any required workstations unless listed in the price table above
- Third-party software requirements
- Any applicable taxes

Integrated Hub

Master Tables (names, property, vehicle)

- Utilizes a single-source database for Name, Vehicle, Property, and Wants/Alerts for instant access to updated, organized information
- Stores and organizes all system information, which can be accessed from one central repository with a single login

Message Center

- Supports sending and receiving of agency-wide email and instant messaging, connecting agency personnel to units in the field
- Displays scrolling BOLOs and other alerts along the bottom of the screen to optimize situational awareness

Warrants

- Generates a detailed history of all attempts to serve warrants, informing first responders of possible risks associated with serving a particular warrant
- Organizes warrants and tracks each one throughout its lifecycle from initial receipt to completion of service and return to court
- Displays a prominent alert when a warrant is created, enhancing officer safety

Learning Management System

- Provides online training courses on Spillman modules, reducing the stress on agencies to organize and coordinate large-scale training events
- Trains and informs new and experienced users to ensure maximum leverage of the system's capabilities

Imaging and File Attachments

- Agencies can create a full-color, organized library of digital images that are fully searchable from anywhere in the system
- Allows agencies to organize their digital files for streamlined access, saving time and effort
- Integrates with CommandCentral Vault, Motorola's cloud-based digital evidence management solution, to present evidence alongside all other case information captured in the law incident

Computer-Aided Dispatch

| |
|---|
| CAD |
| <ul style="list-style-type: none"> • Allows dispatchers to manage calls for individual and multi-jurisdictional agencies, reducing response times and facilitating coordination within and between agencies • Full integration gives dispatchers access to data from anywhere in the system, saving time and reducing liabilities by eliminating duplication and redundant data entry |
| CAD Mapping |
| <ul style="list-style-type: none"> • Gives users access to location and call information through full integration with Flex CAD • Saves dispatchers time and helps them streamline their work by quickly and easily dispatching units with drag-and-drop functionality |
| E9-1-1 Interface (Vesta) |
| <ul style="list-style-type: none"> • Enables dispatch centers to pinpoint cellular call locations, reducing the time required to assign units and respond to calls • Provides integration by populating ANI/ALI automatically into the Flex CAD solution |
| ProQA® EMS Interface |
| <ul style="list-style-type: none"> • Integrates Flex CAD with ProQA by enabling agencies to transfer critical incident data between the two solutions |
| Rapid Notification |
| <ul style="list-style-type: none"> • Connects users by enabling them to send emails or texts, based on-call nature, to smartphones, faxes, or a network |
| Premises and HazMat Information |
| <ul style="list-style-type: none"> • Reduces risk by Maintaining and organizing data on location, type, and container size of hazardous materials stored |
| Response Plans |
| <ul style="list-style-type: none"> • Enables agencies to define the agencies and units that will respond to a law, fire, or EMS call at a specified alarm level |

Records Management

Law Records (RMS)

- Easy report generation on crime analysis, presentation, and archiving saves time and reduces effort for agency personnel
- Reduces errors and duplicate data entry through full integration with the rest of the Flex modules
- Enhances situational awareness along with investigator and officer safety through automatic visual alerts

Evidence Management

- Maintains an organized, complete and accurate chain of custody for all evidence received
- Provides a complete evidence history, detailed evidence data, and displays evidence custody for completed and closed cases in barcode lists

Evidence Barcode and Audit

- Simplifies data entry, precise labeling, and hand-held auditing of storage locations by using a barcode reader
- Enables users to inventory and audit evidence using a handheld barcode reader, reducing effort and saving time

Pin Mapping

- Organizes and simplifies jurisdictional data by populating it on a geographic pin map
- Reduces search efforts by allowing access to any piece of data, record, or a combination of fields from any point on the map
- Provides organized, accurate and timely data to analyze incidents and crime trends, facilitating informed decision-making

Traffic Information

- Organizes and delivers consistent, accurate data for shaping sound traffic safety procedures
- Captures all citation and accident information, enabling proactive decision-making
- Integrates with analytical tools (e.g., Pin Mapping, LexisNexis or CompStat) and state-specific citation and accident products

Mobile Software Suite

Flex Touch

- Designed to provide a quick and easy-to-use process to access an agency's Spillman Flex RMS and CAD from a smartphone or tablet.
- Provides access to dispatch information, connecting first responders to the information they need to prepare for a situation
- Receives call assignments using a mobile device, simplifying the dispatch process

Voiceless Dispatch

- Connects dispatch personnel with field personnel through status updates and the ability to add/view all comments

Mobile Mapping and AVL

- User map viewing options help organize information and enhance situational awareness
- Enables customization for easy viewing, saving time and reducing effort during resource allocation

Mobile Arrest Form

- Integrated with the Mobile Field Report, and completed as part of a related incident record, the Mobile Arrest Form organizes arrest data and saves officers time by populating arrest data into the Flex system
- Users can finalize and save prior to completing the field report, allowing them to focus on their surroundings without losing data

Mobile Field Report with Field Interview (AFR)

- Users can easily navigate fields and drop-down menus using either a touch-screen monitor or keyboard and mouse to record data and conduct field interviews, saving time
- Enables officers to quickly complete forms from their patrol vehicles, eliminating the need to return to the station
- Contains large fields that are easy to navigate with a touchscreen monitor, keyboard, or mouse, streamlining the navigation process and saving time

Mobile Records

- Empowers personnel with universal data access, simplifying the search process in the field
- Mobile personnel can search for records in multiple places without leaving the vehicle or requesting dispatch assistance, saving time and effort

Mobile State & National Queries

- Allows users to perform state and federal searches simultaneously, saving time by requiring only one query
- Returns include alerts on records containing warnings and are delivered audibly as well as with visual highlights, appealing to each officer's most effective mode of notification and saving time

Driver License Scanning

- Enables officers to scan a driver license and populate Mobile search screens with identifying information, reducing the need to enter information by hand and saving time

| Interfaces | |
|--|--|
| StateLink Interface | |
| <ul style="list-style-type: none"> Integrates agencies with the state, national, and other external databases for better coordination | |
| CAD2CAD Interface | |
| <ul style="list-style-type: none"> Integrates dispatch centers by allowing users to efficiently exchange call data with other Flex dispatch centers through a REST web service Users can transfer calls that need to be dispatched by a different agency, reducing response times | |
| IBR Reporting interface | |
| <ul style="list-style-type: none"> Enables agencies to compile detailed, organized crime summary and activity information such as offenses, arrests, and law incidents for submitting IBR reports that meet state and federal standards Automatically retrieves data from the Flex system for report generation, saving time and eliminating any manual or redundant efforts to create these reports | |
| InSight Interface | |
| <ul style="list-style-type: none"> Integrates agencies by enhancing data sharing initiatives through secure, real-time queries of local agency records Enables agencies to connect and collaborate more effectively, regardless of public Safety software vendor | |
| UTAH Citation and Accident Interface | |
| <ul style="list-style-type: none"> Mobile DI9 Form Mobile Citations | |

| Hardware | |
|--|--|
| Etherlite | |
| <ul style="list-style-type: none"> Minimizes Ethernet traffic by multiplexing all serial ports into a single TCP/IP session | |
| Drivers License Scanners | |
| <ul style="list-style-type: none"> L-TRON 4910LR DRIVER LICENSE SCANNERS (4) | |

Professional Services

| |
|--|
| Implementation Analyst |
| <ul style="list-style-type: none"> ● Conduct initial business process review (BPR) ● Conduct administration training on all purchased products ● Serve in a lead trainer capacity as required |
| End User Trainer |
| <ul style="list-style-type: none"> ● Provide classroom instruction, written exams, and supervised repetition of system use in a training environment |
| Admin Trainer |
| <ul style="list-style-type: none"> ● Conduct administration training and setup on all purchased products (this role may be filled by the Implementation Analyst, depending on customer needs) ● Serve in a lead trainer capacity as required |
| Go-live Assistance |
| <ul style="list-style-type: none"> ● Project Manager and training personnel provide hands-on assistance before and after Go-live to ensure a successful transition to Flex |
| Installation Technician |
| <ul style="list-style-type: none"> ● Install, test, adjust, and perform preliminary configuration of the operating system for Flex ● Manage server configuration, oversee core system installation, and coordinate installation of external interfaces |

Warranty / Maintenance / Support

| |
|--|
| Updates, Enhancements, and Bug Fixes |
| <ul style="list-style-type: none"> ● As a standard business practice, Spillman offers updates and enhancements with the annual maintenance cost ● Customers can take advantage of continually improving technology for the lifetime of the partnership ● Agencies are not required to update their solution when an enhancement is released, and Spillman supports Flex up to two versions back |
| Warranty |
| <ul style="list-style-type: none"> ● Provides ongoing software maintenance that includes updates, enhancements, bug fixes, and support services |
| Support Services |
| <ul style="list-style-type: none"> ● Includes toll-free hotline support, software support, bug fixes, first-year support, and software release updates ● Software is modified to fix identified bugs at no additional cost to the customer ● Conduct training in the Knowledge Center ● Submit support requests 24/7 and track their status from your MySpillman account |

Optional Modules (not included in quote above)

| CompStat Management Dashboard | \$36,656.00 |
|--|--------------------|
| <ul style="list-style-type: none">• Statistically identifies crime trends and helps determine the best utilization of agency resources• Allows agencies to maximize the software and efficiently manage resources through the use of consolidated performance and crime data | |
| Officer Productivity Dashboard | \$18,374.00 |
| <ul style="list-style-type: none">• Provides a clear measure of performance statistics, organizing data and facilitating streamlined decision making at the administrative level• Enables administrators to gather clear, concise data on individual officers or groups of officers | |



City Council Staff Report

Subject: Alcohol License – The Fifth Bar/Tavern
Address: 980 North 500 West
Author: Francisco Astorga, License Supervisor
Department: Planning + Economic Development Department
Date: May 25, 2021

Background

Brad Hepworth, applicant and registered agent of The Fifth LLC, requests a class “C” retail beer and a liquor license for the bar/tavern located at 980 North 500 West, known as “The Fifth”. A class “C” retail beer license entitles the licensee to sell beer on the licensed premises on draft and in original containers for consumption on or off the premises in accordance with the Alcohol Beverage Control Act and ordinances of the City. A liquor license, in conjunction with a valid license issued by the State of Utah according to State law, entitles the licensee to sell liquor as permitted in the State license.

The Utah Department of Alcoholic Beverage Control (DABC) informed Staff that they revoked The Fifth’s alcohol license because they were operating under a different name and different ownership from what was originally approved. The original application was for The Fifth Inc. and the business is now operating as The Fifth, LLC. Due to the licensing issue, the Fifth must apply for alcohol licensing. Part of the licensing process requires local consent from the municipality in which the business is located before a license may be issued.

Analysis

The Police Chief has reviewed the proposed applications and has not found any criminal record or other obstacle that prevents approval of the application at this time. The sale of alcohol is allowed in this location subject to this application, Staff recommends approval of the requested class “C” retail beer and liquor licenses.

Department Review

This staff report was written by the License Supervisor (Planning and Economic Development Director) and reviewed by the City Attorney and City Manager.

Significant Impacts

There are no significant impacts.

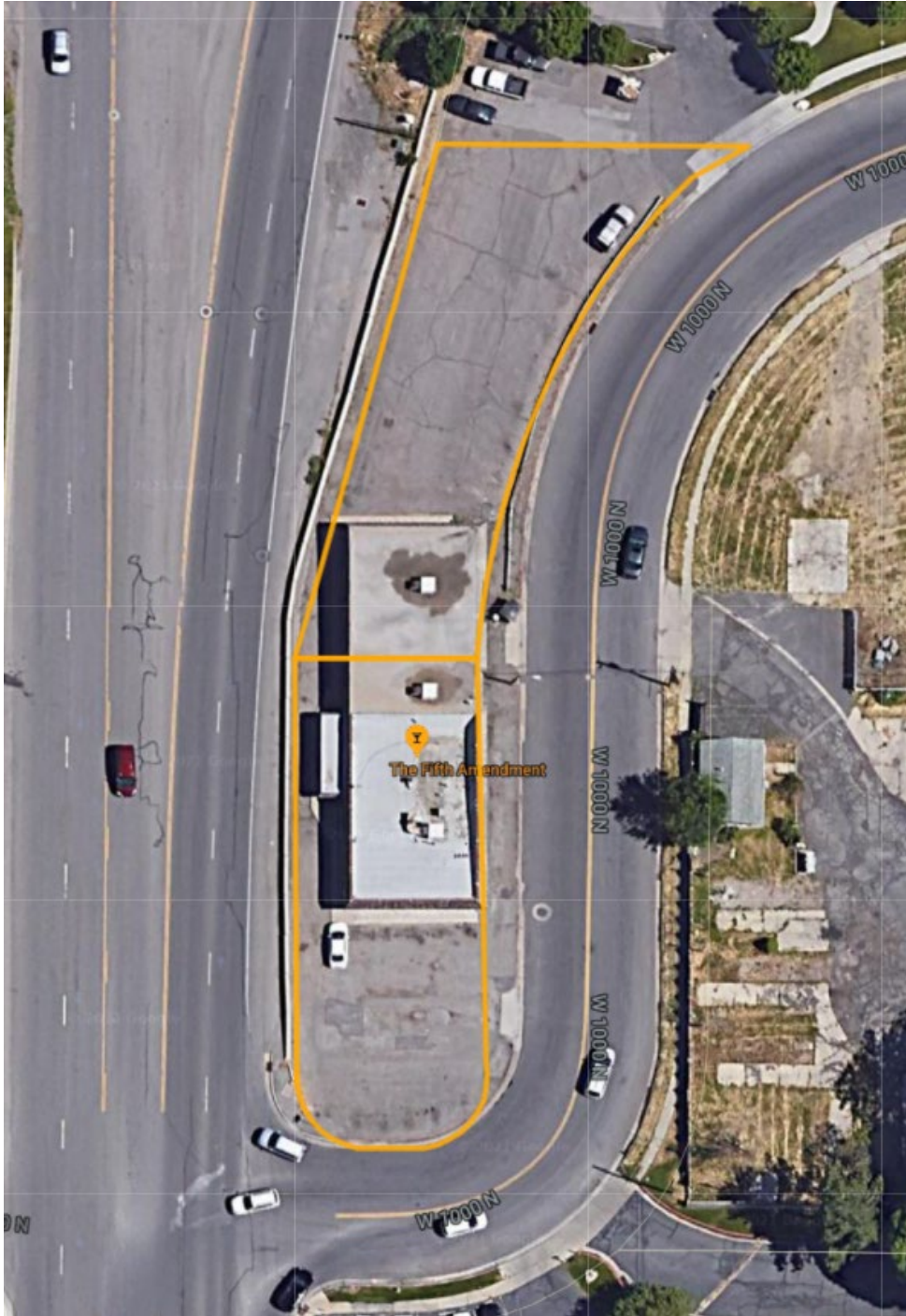
Recommendation

Approve the requested Alcohol Licenses consisting of a class “C” retail beer and a liquor license for the bar/tavern located at 980 North 500 West, for The Fifth LLC, Brad Hepworth as the responsible owner.

Attachments

1. Application

Aerial Photo



\$50.00 Filing Fee

APPLICATION FOR LIQUOR CONSUMPTION LICENSE

To the City Council of Bountiful, Utah Date May 10, 2021

Council Members:

1. I (we) hereby submit this application for a license to permit or allow customers, guests or any other person to posses or consume liquor at my/our "place of business", strictly within the terms of the Ordinances of Bountiful and the Liquor Control Act of Utah.

2. Qualifications of applicant:

Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States. (88-9)

Also, that I am (we are) of good moral character, reputation and have not been convicted of a felony or misdemeanor involving moral turpitude. That I am (we are) not a member of any partnership, association, or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and posses the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject to revocation as provided by City Ordinances, and provisions of the liquor Control Act of Utah.

3. Annual license fee shall be \$300.00 (to be posted by cashier's check).

4. Name of business THE FIFTH LLC
Address of business 980 N 500 W BOUNTIFUL UT 84010
Type of business BAR

Owners's name and address. (If corporation, list all officers and directors. Use additional sheet if necessary).

Name IPAD HEPWORTH Address 820 N 325 W BOUNTIFUL UT 84010 Birth date 04/15/66

Respectfully submitted, 
Title Owner

Title

Title

6779
181794

CITY OF BOUNTIFUL
790 S. 100 E.
Bountiful, Utah 84010
801-298-6190

BEER LICENSE APPLICATION FOR BOUNTIFUL, UTAH
\$50.00 Filing Fee

- I (we) hereby submit this application for a Class C license to sell beer strictly within the terms of the Ordinance of Bountiful and the Liquor Control Act of Utah.
- Qualifications of Applicant: Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States.

I am (we are) of good moral character and have not been convicted of a felony or any violation of any law or ordinance relating to intoxicating liquors, or of drunken driving, or of keeping a gambling or disorderly house, or have not pleaded guilty to or have forfeited bail on a charge of having committed a felony or having violated any such law or ordinance. I am (we are) not a member of a partnership or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and possess the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject if revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

- Name of Business THE FIFTH LLC
Address of Business 986 N 500 W BOUNTIFUL UT 84010
Type of Business BAR / TAVERN

Owner's name, address, and birth date. If a corporation list all the officers and directors. Use additional sheet if necessary.

| Name | Address | Birth date |
|-----------------------|---|-----------------|
| <u>BRAD HEPLWORTH</u> | <u>820 N 325 W BOUNTIFUL UT 84010</u> | <u>04/15/66</u> |
| | | |
| | | |

Respectfully Submitted:

| | |
|-----------------------|--------------------|
| <u>BRAD HEPLWORTH</u> | Title <u>OWNER</u> |
| | Title |
| | Title |
| | Title |

BAR / FRATERNAL / EQUITY LIQUOR LICENSE

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission (1) to issue an on-premise alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant.

AUTHORITY: Utah Code 32B-1-202; 32B-5-201, 203, 205 and 206

BOUNTIFUL

Local business license authority

City Town County

hereby grants its consent to the issuance of a (choose one): Bar Fraternal Equity liquor license to:

Business Name (DBA): THE FIFTH LLC

Entity Name (or owner's name if sole proprietor): _____

Location Address: 980 N 500 W BOUNTIFUL UT 84010

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is also acceptable.
The local consent must be submitted to the DABC by the applicant as part of a complete application.

City Council Staff Report



Subject: 3100 South Rebuild Contractor Approval
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 25, 2020

Background

We have identified in the Power Department 2021-22 FY budget funds to upgrade Feeder 575 which consists of rebuilding the overhead power line on 3100 South. This is a multi-year project that was started several years ago. We have installed new underground power lines and purchased much of the equipment and materials for the project. We would like to hire a contractor to rebuild the overhead section. This power line is located along 3100 South between Orchard Drive and 400 East. The project would include replacing 25 poles and installing new conductor and associated equipment. The new conductor can carry more electricity and it will be larger and heavier than the existing conductor. To support this additional weight, it will require replacing seven of the poles with self-supporting steel poles that include cement foundations which are approximately five feet wide and 20 feet deep. We are planning on starting this project when the power demand drops in September 2021.

Analysis

An invitation to bid was sent out to four (4) Line Construction Contractors and we held a public bid opening on May 14, 2021. The results of the bid opening are as follows:

| Contractor | Local Office | Total Bid | Schedule |
|---------------------------|-----------------------------|------------------|------------------|
| Black and McDonald | Salt Lake City, Utah | \$616,243 | September |
| Cache Valley Electric | Salt Lake City, Utah | \$822,325 | September |
| Hunt Electric | Salt Lake City, Utah | \$899,000 | September |
| Wasatch Electric | Salt Lake City, Utah | \$917,579 | September |

We have met with Black and McDonald and they feel that they have sufficient funds in their bid to complete the project.

Department Review

This has been reviewed by the Staff and the City Manager.

Significant Impacts

We have budgeted \$450,000 for this item in the 2020-21 fiscal budget, account number 535300-474820. We will delay another capital expenditure to fund this project and to keep the capital budget in balance.

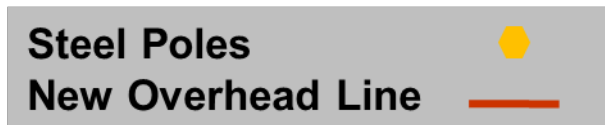
Recommendation

Staff recommends the approval of the low bid from Black and McDonald for a total of \$616,243.

This item will be taken to the Power Commission meeting on Tuesday morning, and we will bring their recommendation to the meeting.

Attachments

Project map



City Council Staff Report



Subject: Backyard Power Pole Installation Machine Approval
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 25, 2021

Background

The Light & Power Department's 2021-22 budget includes the purchase of a backyard power pole installation machine (EZ Hauler). This machine consists of a 44-foot working height, 5,500 lbs. pole handling capability, 46KV rated aerial bucket attachment, transformer jib attachment, capability of accessing yards through a 36" gate opening, and a machine trailer. This unit will be an additional piece of equipment added to our fleet to support the new additional 3-man crew.

The EZ Hauler is a vital piece of equipment for maintaining and replacing the backyard overhead distribution system that department operates. An EZ Hauler gives crews the capability of digging a hole, installing a new pole, transferring energized high voltage conductors, and moving transformers from the old pole to the newly installed pole in a single day. If we did not have this machine, it would take a day to hand dig the hole, the entire power department to hand set a new pole, multiply days of work to transfer the high voltage line, and possibly an additional outage to install a new transformer.

Analysis

While pursuing our options for a new EZ Hauler, we contacted S.D.P. Manufacturing, Inc. to get a current price and delivery options. We have an EZ Hauler in our fleet which was manufactured by S.D.P. and it has been a great piece of equipment. S.D.P. currently has a 2020 model in stock. This machine is the same machine that we currently have and will meet our needs.

To eliminate their 2020 inventory, S.D.P. is offering a \$14,000 price reduction on this unit if we purchase one now with a 2-to-3-week lead time. If we wait until July 1, 2021, there is no guarantee the unit will still be available. A new 2021 machine will have at least a \$14,000 price increase and an approximate 6-month lead time.

The proposed cost and delivery schedule is:

| Supplier/Manufacturer | Office Location | Total Price | Schedule |
|------------------------------|------------------------|--------------------|-----------------|
| S.D.P. Manufacturing, Inc. | Dunkirk, Indiana | \$195,320.25 | 2-3 weeks |

Department Review

This has been reviewed by the Staff and the City Manager.

Significant Impacts

The EZ Hauler will be purchased from our current 2020-21 fiscal budget. We have additional funds in our current capital funds budget and believe the \$14,000 cost savings is worth moving forward with the purchase now rather than waiting a few weeks.

Recommendation

Staff recommends approval for the purchase of a new EZ Hauler from S.D.P. Manufacturing, Inc. in the amount of \$195,320.25 with a lead time of 2-3 weeks.

This item will be taken to the Power Commission meeting on Tuesday morning, and we will bring their recommendation to the meeting.

Attachments

Pictures



City Council Staff Report
Backyard Power Pole Installation Machine Approval
May 25, 2021
Page 3 of 4





City Council Staff Report



Subject: Two (2) Cab & Chassis Purchase Approvals
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 25, 2021

Background

The Light & Power Department's FY 2021-22 budget includes the purchase of two (2) cab and chassis to be added to our fleet to support the additional 3-man line crew identified in the FY 2021-22. The bid includes one (1) 2022 Ford F-550, 4X4, diesel, crew cab and chassis and one (1) 2022 Ford F-550, 4X4, diesel, regular cab and chassis.

The crew cab will be used for the service truck to transport the three-man crew and their tools to the job site. The regular cab will be for a small new dump truck. Both vehicles will be used in the daily operation and maintenance of the electrical system.

Analysis

Bids were requested for both cab and chassis from Performance Ford Lincoln Bountiful and Larry H. Miller Ford Lincoln Draper, who has the state bid. The results of the bid opening are as follows:

| Supplier/Manufacturer | Office Location | Total Price | Schedule |
|---------------------------------|------------------------|---------------------|-----------------|
| Performance Ford Lincoln | Bountiful, Utah | \$101,414.80 | 23 Weeks |
| Larry H. Miller Ford Lincoln | Draper, Utah | \$97,136.20 | 23 Weeks |

During the bid review process, Larry H. Miller Ford discovered that they had made a mistake preparing their bid. They were not willing to cover the cost deficit of the mistake and retracted their bid. The bid from Performance Ford Lincoln Bountiful for the 2022 Ford Cab and Chassis' meets specifications.

Department Review

This has been reviewed by Staff and the City Manager.

Significant Impacts

The two (2) Cab and Chassis are included in the 2021-22 fiscal budget, in the Capital Vehicles account 535300-474600. The budget contains \$173,000 for the dump truck

and the crew service truck. Both vehicles are within the budget with a total of \$160,239.47 for the two cab and chassis and the associated two utility beds.

The service body and dump body will both be purchased through a separate supplier to be installed on the two cab and chassis.

Recommendation

Staff recommends approval for the purchase of one (1) 2022 Ford F-550, 4X4, diesel, crew cab and chassis and one (1) 2022 Ford F-550, 4X4, diesel, regular cab and chassis from Performance Ford Lincoln Bountiful at a total price of \$101,414.80.

This item will be taken to the Power Commission meeting on Tuesday morning, and we will bring their recommendation to the meeting.

Attachments

None.

City Council Staff Report

Subject: Service Body Purchase Approval
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 25, 2021



Background

The Light & Power Department's FY 2021-22 budget includes the purchase of a new Line Crew service truck. This vehicle is a new addition to our fleet to support the new 3-man line crew. This unit will be used daily in maintaining and building the electrical system. It provides transportation and storage of all necessary tools, equipment, and safety gear for a crew to fully function.

The cab and chassis will be purchased from a separate supplier for the new service body.

Analysis

We requested a quote from Mountain States Industrial Service which has the state bid contract to provide Dakota service bodies. The state bid pricing is as follows:

| Supplier/Manufacturer | Office Location | Total Price | Schedule |
|---|-----------------------------|--------------------|-----------------|
| Mountain States Industrial Service | Salt Lake City, Utah | \$41,573.00 | 34 Weeks |

We have reviewed the bid and believe the Dakota service body provided by Mountain States Industrial Service will meet our needs. We currently have four of the Dakota service bodies and have been very pleased with them.

Department Review

This has been reviewed by the Staff and the City Manager.

Significant Impacts

The Dakota service body is included in the 2021-22 fiscal budget, in the Capital Vehicles account 535300-474600. The overall budget for this vehicle is \$100,000.

Recommendation

Staff recommends approval of the state contract bid for the purchase of a new Dakota service body from Mountain States Industrial Service at a total price of \$41,573.00.

This item will be taken to the Power Commission meeting on Tuesday morning, and we will bring their recommendation to the meeting.

Attachments

None.

City Council Staff Report



Subject: Dump Truck Body Purchase Approval
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 25, 2021

Background

The Light & Power Department FY 2021-22 budget includes the purchase of a small new dump truck. This vehicle is a new addition to our fleet to support the new 3-man line crew. This unit will be used in maintaining and building the electrical system. It provides the capability of hauling road base, scrap materials, old poles, wire, and logs from tree removal projects etc. The cab and chassis will be purchased from a separate supplier for the new dump body.

Analysis

We have requested a quote from Semi Service Inc. which holds the state bid contract to provide a Rugby 3–4-yard dump body. The state bid price is as follows:

| Supplier/Manufacturer | Office Location | Total Price | Schedule |
|------------------------------|-----------------------------|--------------------|-----------------|
| Semi Service Inc. | Salt Lake City, Utah | \$17,251.67 | 26 Weeks |

We have reviewed the bid and believe the Rugby dump body provided by Semi Service Inc. and believe it will meet our needs.

Department Review

This has been reviewed by Staff and the City Manager.

Significant Impacts

The Rugby dump body is included in the 2021-22 fiscal budget, in the Capital Vehicles account 535300-474600. The overall budget for this vehicle is \$73,000.

Recommendation

Staff recommends approval of the state contract bid for the purchase of a new Rugby dump body from Semi Service Inc. at a total price of \$17,251.67.

This item will be taken to the Power Commission meeting on Tuesday morning, and we will bring their recommendation to the meeting.

Attachments

None.

City Council Staff Report

Subject: Extension of the Final Approval of the Renaissance Towne Center, Phase 3, Plat 1 and Final Site Plan for RTC Pad Site 16

Authors: City Engineer and Planning Director

Date: May 25, 2021



Background

Mr. Bruce Broadhead is requesting an extension of the City Council's Final Approval for the Renaissance Towne Center, Phase 3 Plat 1. This subdivision was granted Final Approval by the City Council on May 26, 2020. Over the past year, Mr. Broadhead and City Staff have worked through several issues related to the recently updated Development Plan, which were reviewed and approved by the City Council at the April 27, 2021 meeting. This process has delayed Mr. Broadhead's schedule, and is the reason for the request to extend the approval.

Mr. Brian Knowlton is requesting an extension of the City Council's Approval for the Renaissance Towne Center Pad Site 16 Final Architectural and Site Plan Review by the City Council on June 16, 2020, affected by the Renaissance Towne Center, Phase 3 Plat 1, which has not been recorded and is about to expire. This approved Site Plan is not affected by the recently amended and approved Development Plan.

Analysis

The subdivision plat has been modified to reflect Mr. Broadhead's plan for future development of the site with some minor modifications to the areas previously shown as Lots 11, 12, 13, Additional Land 1 and Additional Land 2. The construction drawings which were previously submitted have been reviewed by the Engineering Department and are not affected by the changes to the Plat.

The Site Plan has not been modified from what was approved in 2020. The applicant is unable to submit his building permit until the plat is recorded. There have not been any changes to the Code that would affect what the City approved in 2020.

Department Review

This memo has been reviewed by the Planning Director, City Attorney and the City Manager.

Significant Impacts

No significant impacts are anticipated as a result of the extensions.

Recommendation-Plat Extension

Staff recommends the City Council grant an extension to the Final Subdivision approval of the Renaissance Towne Center Commercial Mixed Use Planned Unit Development, Phase 3 Plat 1, with the same conditions included in the original approval:

1. Sign a Development Improvement Agreement for installation of improvements in the public right of way and for the installation of public utilities (culinary water).
2. Post the necessary bonds and pay the fees as outlined in the bond letter as determined by the City Engineer.
3. Make the necessary red-line corrections to the plat and construction drawings.
4. Provide a current title report.
5. Provide a Storm Water Pollution Prevention Plan, obtain necessary Storm Water permits, post a storm water bond for construction on Lots 11,12 and the surrounding common area to those lots.
6. Replace any damaged or settled curb and gutter and sidewalk along Main Street and 1800 South Street.
7. Compliance with all Bountiful City zoning ordinances for the site

Recommendation-Site Plan Extension

Staff recommends that the City Council approve the Renaissance Towne Centre Pad Site 16 (Lot 12) Final Architectural and Site Plan Review for the proposed 30 unit Multi-Family Residential Development subject to the following conditions:

1. Complete any and all redline corrections.

Attachments

1. Aerial Photo of the area contained in Phase 3, Plat 1
2. A copy of the plat for Phase 3 Plat 1.
3. [June 16, 2020 Council Staff Report Site Plan Attachments Link \(Packet pages 135 – 152\)](#)

Aerial Photo of the Proposed Renaissance Towne Center
Phase 3 Plat 1



