

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, January 10, 2023

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. Bountiful fiber project update – Mr. Alan West p. 3
2. Open meetings training – Mr. Clinton Drake

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. **Public Comment** - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held December 13, 2022 p. 9
4. Council reports
5. BCYC report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid December 5, 12, 19 & 26 p. 19
 - b. November 2022 Financial report p. 25
7. Recognition of Lieutenant Troy Killian – Chief Ed Biehler
8. Consider approval of the appointments of Ms. Susan Becker and Mr. John Marc Knight to the Bountiful City Power Commission – Mr. Allen Johnson p. 39
9. Consider approval of a temporary workspace agreement with Kern River Pipeline – Mr. Lloyd Cheney p. 41
10. Consider approval of Creative Trails’ proposal for trails project management services for 2023 with extension options – Mr. Todd Christensen p. 49
11. Adjourn


City Recorder

City Council Staff Report



Subject: Bountiful Fiber
Author: Alan West
Department: Information Technology
Date: 1/10/2023

Background

Early in 2021 the Mayor and Council requested that staff begin researching the options of building a Fiber-To-The-Home network in Bountiful. A Request for Information (RFI) was released soliciting responses from potential providers. During the RFI evaluation process, our Fiber Project Team felt that the potential benefits to the City by *owning* the project merited further research. We soon contracted with Magellan Advisors to conduct a feasibility study.

In June of 2022 the results of the study were presented in a Council Work Session. The Mayor and Council instructed staff to release a public Request for Information and to work toward the objective of building a City-owned fiber network. The RFP was released, and responses were solicited from potential providers who would be willing to partner with Bountiful City to create a *City-owned* fiber network, with the provider building, operating and maintaining the network.

The deadline for receiving RFP responses was December 1, 2022. After evaluating all submitted documents, it was determined that two companies directly addressed all of the requirements of the RFP. Representatives from STRATA Networks and UTOPIA Fiber were invited to meet with our team on December 22, 2022.

Analysis

Presented below is a detailed comparison of the proposals from STRATA Networks and UTOPIA Fiber:

TOTAL PROJECT COST	
STRATA Networks	UTOPIA Fiber
\$53,170,000 to \$60,500,000	\$45,432,000

- Total Project Costs include: Design, construction, engineering and installation

Construction Timeline		
	STRATA Networks	UTOPIA Fiber
Design Phase	8-10 months from contract approval	Design is complete
Begin Construction	10-12 months	6 months from contract approval
First Connections	18 months	10 months
Project Completion	34-46 months	26-30 months

- Some contributing factors in the favorable timing of construction for UTOPIA include:
 - Their design is substantially complete
 - Because they have recently completed fiber networks for two communities, they have capacity to begin construction in Bountiful if we are ready to proceed before their next projects begin.
 - UTOPIA has supplies in inventory that can be deployed quickly, depending on the timing of a contract
 - They already have a substantial presence in Bountiful, with services to several locations and businesses

Construction Details		
	STRATA Networks	UTOPIA Fiber
Construction Method	82% Boring, 18% Aerial (Micro trenching only in rare cases)	100% Directional drilling / boring
Network Architecture	XGS Hybrid PON Active Network	Active Ethernet

- **Active Ethernet**
Active Ethernet is a point-to-point fiber architecture. A dedicated fiber is installed for every service location. The bandwidth delivered would be scaled to be 110% of the promised network speed. The fiber links are not shared with other customers.
- **Passive Optical Network - "PON"**
PON based networks (PON, GPON, XGS-PON) deliver signal to service locations on a *shared circuit*. This type of architecture eliminates some network switching equipment which reduces power requirements. The fiber circuits are routed through splitters, which shares the bandwidth with a limited number of service locations. XGS-PON offers 10 Gbps upload and 10 Gbps download shared among however many locations are configured to be put on each splitter.
- We feel that Active Ethernet is the better solution. STRATA has indicated that the Hybrid XGS-PON solution is less expensive to install and operate, but their proposed costs don't reflect cost savings over the UTOPIA model.

Following is a diagram and further explanation of the differences between Active Ethernet and XGS-PON:

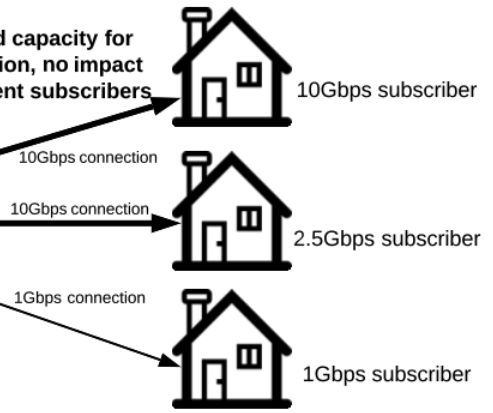
PtP/Ethernet

Dedicated fiber capacity for every home/business, Every connection Easily upgradable and customizable

1 or 10 Gbps Down
1 or 10 Gbps Up
10 Gbps available to every location, electronics upgraded as needed



Dedicated capacity for each location, no impact from adjacent subscribers



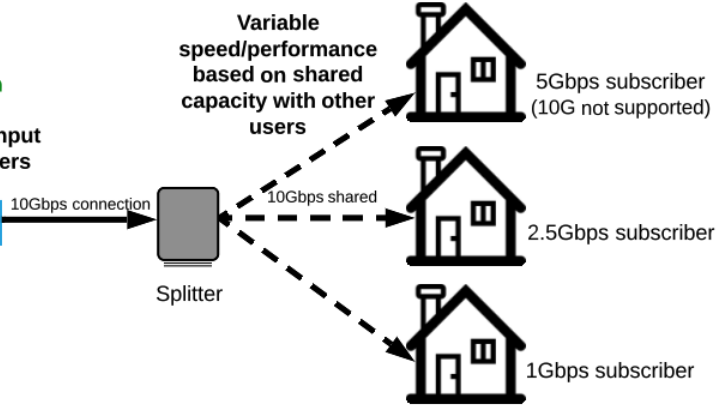
XGS-PON

Shared capacity, uses timeslots and splitters to connect groups of customers on shared fiber

10 Gbps Down
10 Gbps Up
Aggregate throughput per 32/64 customers



Variable speed/performance based on shared capacity with other users



Estimated Retail Residential Rates / Per Month		
SPEEDS	STRATA Networks	UTOPIA Fiber
250 Mbps	\$65	\$64
1 Gig	\$75	\$74
2 Gig	\$99	
10 Gig	\$179	\$150

An estimated breakdown of the costs associated with a 1 Gig Residential Package includes:	
Network Refresh Allocation (Operator):	\$ 7.00
Network Operator Fee (Operator):	\$20.00
City Infrastructure Allocation (Bountiful):	\$30.00
Wholesale Rate Sub-Total:	\$57.00
Internet Service Provider Fee (various):	\$18.00
Total Subscriber Monthly Rate:	\$75.00

Fiber-to-the-Home Networks: Completed and Under Construction	
STRATA Networks: Completed	UTOPIA/UIA: Completed
Roosevelt, Utah	Brigham City
Uintah Basin (ISP Provider only)	Centerville
	Clearfield
	Layton
	Lindon
	Midvale
	Morgan
	Orem
	Payson
	Perry
	Tremonton
	West Point
	West Valley City
STRATA Networks: Under Construction	UTOPIA/UIA: Under Construction
Providence	Cedar Hills
Lehi	Syracuse
American Fork	Pleasant Grove
	Santa Clara
	West Haven
	City-Owned: Completed
	Woodland Hills
	City/Non-Profit Owned: Under Construction
	Idaho Falls
	Boseman Fiber (aka Yellowstone Fiber)

Additional Considerations:

- UTOPIA has partnered with Idaho Falls, Idaho, Boseman, Montana (Yellowstone Fiber), and Woodland Hills, Utah to build “City/Non-Profit” owned networks. We feel that this experience is important to the success of the fiber project in Bountiful City.
- UTOPIA/UIA currently has 51,000 subscribers. STRATA Networks offers fiber connectivity to 12,000 locations
- We asked representatives from each company to address the issue of Disaster Recovery and Backup Data Centers. UTOPIA’s Disaster Recovery and Backup Data Center plan was the most comprehensive. Their backup centers for data and operations were in diverse locations and redundant. Additionally, UTOPIA’s Network Operation Center and customer

service agents are located on the Wasatch Front. STRATA indicated that they have two Network Operation Centers in the Uintah Basin.

- Both STRATA Networks and UTOPIA Fiber contract with B. Jackson Construction for their mainline construction (directional drilling, conduit, handholes, huts, electrical). Bountiful City's Public Works Director has indicated that the City's experience with B. Jackson has been exceptional.
- UTOPIA Fiber has committed to the flexibility we will need in crafting an agreement and in assisting the City with construction permitting, inspections, Blue Staking, and construction observation.

Department Review

Throughout this project, our Fiber Project Team has been focused on these primary objectives:

- Provide Bountiful residents and businesses with a long-term, high-quality fiber service at a competitive price
- Maximize the benefits to the City by owning a City-wide fiber network
- Find the most experienced and qualified provider with whom the City can partner to build, operating and maintain a City-owned fiber network

In December, our team met with representatives from STRATA Networks and UTOPIA Fiber. We later discussed the merits of the proposals and the potential of each provider to partner with Bountiful City.

Significant Impacts

The most significant impact of this comprehensive fiber project is the positive impact on the citizens of Bountiful. Providing a high-quality fiber network will create an important long-term asset for the City. Citizens and businesses in Bountiful City will be offered an affordable option for a fiber-to-the-home and fiber-to-the-business network service. The City will also benefit by creating a complete fiber network connecting all City facilities.

Recommendation

Based on our research and analysis, the fiber project team feels that there are significant and long-term advantages to Bountiful City owning the fiber network. We also feel that UTOPIA Fiber can build the network at the lowest cost while providing the highest level of service.

We therefore recommend that the Mayor and Council approve proceeding with contract negotiations with UTOPIA Fiber to build, operate and maintain a Bountiful City owned fiber network.

Minutes of the
BOUNTIFUL CITY COUNCIL
December 13, 2022 – 5:00 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 5:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	City Attorney	Clinton Drake
	Assistant City Manager	Galen Rasmussen
	Power Director	Allen Johnson
	Power Operations	Jess Pearce
	Electrical Engineer	Luke Veigel
	Power Generation	Alan Farnes
	Power Accountant	Tyrone Hansen
	Streets Director	Charles Benson
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton

Mayor Harris called the meeting to order at 5:04 p.m. and welcomed those in attendance.

IPA PRESENTATION – MR. ALLEN JOHNSON

Mr. Allen Johnson introduced Mr. Cameron Cowan, General Manager of Intermountain Power Agency (IPA), to present information about the IPA and the Intermountain Power Project (IPP).

Mr. Cowan explained the history of the IPA, which was formed in 1977 by 23 Utah municipalities, and commenced operations in 1986. The IPA owns the IPP, which consists of two very large generators and transmission systems. He explained that it was decided at the beginning of the project to find purchasers in California who needed a lot of power. Mr. Cowan explained that for any action to take place, it requires the agreement of both the 23 Utah cities and the California cities, which is an arrangement that has worked out very well. One of the most beneficial aspects of the project is that the Utah cities bear none of the cost of the power, unless they decide to recall some for themselves. This past summer was the first time in nine years that Utah cities decided to exercise that right, due to other power resources being more expensive, and it saved them about \$6M, with Bountiful saving about \$800k. Mr. Cowan explained that Utah also receives substantial tax benefits from the IPP. The IPP has paid around \$720M in Utah state taxes since its inception and never received any tax or economic benefits, all revenue has been from the sale of power.

1 Mr. Cowan continued to explain the recent changes to the IPP. He explained that in 2006 coal
2 power was outlawed in California. The cities affiliated with the IPP are allowed to continue their
3 contracts through 2027 but must replace coal power sources after that. He said that IPA management
4 did a lot of work to find other power purchasers, but there was simply no interest, and Utah entities
5 alone could never use that much power. So instead of the IPP being demolished, which was a very
6 real possibility, they decided to convert the project to natural gas and hydrogen. The contracts have
7 been renewed and extended another 50 years with the California cities and the excess power sales
8 agreement provision is still intact. The renewal project is moving forward rapidly at this point and is
9 attracting international attention for its scope and use of hydrogen technology.

10 Councilmember Bradshaw added that the key members of the state legislature have been
11 deeply interested in IPA operations recently, and it's disappointing that they are still so uncertain
12 about this beneficial project. She advised that the Council be aware of IPA bills in the upcoming
13 session.

14 Councilmember Price-Huish asked about the price of hydrogen power compared to natural
15 gas. Mr. Cowan said that it's too early to tell how much hydrogen power will cost, but they are
16 hopeful that as the technology gets developed further the price of the parts needed for electrolysis
17 will continue to decrease.

18 Councilmember Bell asked what the main obstacles are at this point. Mr. Cowan answered
19 that all major contracts and permits are in place, so the only potential obstacles to the renewal project
20 would be legislative opposition. He said he feels legislators just see the departure from coal as a
21 hinderance, but he has been trying to educate them on the many benefits to our cities. But in reality, it
22 was either do this project or demolish the plant, because there have been substantial issues with coal
23 resources and transport, there were no purchasers for coal and it was no longer sustainable.

24 Mayor Harris and the Councilmembers thanked Mr. Cowan for his presentation. He thanked
25 them for the opportunity to present and for their support of the IPP.

26
27 Mayor Harris announced a short break at 5:55 p.m.

28 29 **DISCUSSION WITH STATE LEGISLATORS**

30 Mayor Harris ended the break at 6:24 p.m. welcomed the legislators and turned the time over
31 to Mr. Gary Hill to present his items first.

32 Mr. Hill presented some information regarding housing development and debunked the
33 rumors that municipal fees are driving up the cost of housing. He asked the legislators to recognize
34 how much cities are doing to facilitate new development and to be aware of this issue and help spread
35 good information to their colleagues.

36 Councilmember Higginson spoke about the issues experienced by the Power Department
37 recently and asked that the legislators listen to the IPA team, become partners with them and
38 advocates of the renewal project in order to ensure that Bountiful residents have access to affordable
39 and reliable power in the future. He also made the legislators aware of a bill that is seeking to set a
40 minimum time of one hour for public hearings in council meetings and asked them to not support that
41 bill.

42 Mayor Harris asked the legislators to consider how each bill might affect the local
43 government's ability to plan their cities and asked if they would please check in with the Council
44 anytime they want more information. She thanked them for caring and for being here tonight.

45 Councilmember Bradshaw explained that Public Infrastructure Districts (PIDs) are a tool that
46 developers have access to for helping them fund different infrastructure components of a

1 development. PIDs require the vote of a city council to form and to be used. There is now a proposal
2 to take away the public part of that process and create Developer-led Infrastructure Districts (DIDs)
3 instead. She expressed her concerns that this would give developers certain powers and access to
4 public funds without any process to ensure it is in the best interest of the community. She also
5 worries that developers would be able to build infrastructure that is too costly for a city to maintain
6 afterwards, thus causing other needed infrastructure projects to be underfunded or delayed. She asked
7 that the legislators be aware of this proposal as they approach their caucus planning meetings.

8 Councilmember Bradshaw also spoke about Bountiful’s trails plan and the hope that it will
9 help people recreate outdoors and connect to active transit. She said that the Governor set a marker of
10 \$100M for trails and asked that the legislators save that budget page and think about it when they get
11 to their appropriation committees.

12 Chief Biehler spoke about a software called Tow Pro, which helps the Police Department
13 contact, hire and ensure the compliance of tow companies. He said a proposed bill is trying make it
14 so the vehicle owner must pay out-of-pocket for towing expenses, but Chief Biehler spoke about how
15 that would negatively impact the Police and residents. He asked the legislators to please be aware of
16 those impacts and to stop that change.

17 Rep. Todd Weiler thanked the Council and Chief for their comments. He voiced his support
18 of cities’ positions related to the bill concerning a public hearing length, thanked Mr. Hill for the
19 information about housing development, and thanked Chief Biehler for the Tow Pro information. He
20 said that PIDs and DIDs were a new concept to him, and said he hoped the trails budget would be
21 available. He said he was not sure what will happen with the IPA but has heard rumors that there will
22 be a push to force IPA to sell their plant to the State.

23 Rep. Melissa Ballard thanked the Council for inviting the legislators and said that hearing
24 from them really makes a difference in her vote. She explained two bills she is working on regarding
25 safe school routes and allowing schools to deny or allow contacts with online vendors. She is also
26 working a lot in corrections to prevent recidivism by helping people getting out of prison to have a
27 good trajectory for a job.

28 Rep. Ray Ward asked about the solar projects the City is involved in, and Mr. Gary Hill
29 answered that the Steel Solar project has been delayed several times, but will go online in September
30 of 2023 at the earliest, and the Red Mesa project is scheduled for March 15, 2023.

31 Rep. Ward asked Chief Biehler if Highway Patrol was aware of the issues he brought up and
32 advised him to make a presentation at a legislator breakfast being hosted by Weber County.

33 Rep. Ward explained the bills he is working on concerning the expansion of Medicare
34 services, like postpartum coverage, access to contraception, covering children for one year at a time,
35 and the availability of disability services.

36 Mayor Harris thanked Sen. Weiler, Rep. Ballard and Rep. Ward for being here tonight and
37 closed the work session at 7:09 p.m.

38
39
40
41 **Regular Meeting – 7:00 p.m.**
42 **City Council Chambers**
43

44 Present: Mayor Kendalyn Harris
45 Councilmembers Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard
46 Higginson, Cecilee Price-Huish

1	City Manager	Gary Hill
2	City Engineer	Lloyd Cheney
3	City Attorney	Clinton Drake
4	Assistant City Manager	Galen Rasmussen
5	Streets Director	Charles Benson
6	Police Chief	Ed Biehler
7	City Planner	Amber Corbridge
8	Assistant City Engineer	Todd Christensen
9	Recording Secretary	Maranda Hilton

10
11 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

12 Mayor Harris called the meeting to order at 7:15 p.m. and welcomed those in attendance. Ms.
13 Lisa Fifield led the Pledge of Allegiance and then students Fred Philpot (10th grade at Bountiful
14 High), Maris Roberts (7th grade at Mueller Park Junior High), and Benjamin Brimley (2nd grade at
15 Liberty Hills Academy) each presented their speeches from the First Amendment Speech
16 Competition held at the State Capitol.

17
18 **PUBLIC COMMENT**

19 The public comment section was opened at 7:24 p.m.

20
21 Mr. Richard Watson (90 East 1100 South) asked that the City put a speed limit sign on 500
22 South between 100 East and 400 East on the South side of the street.

23
24 Mr. Gary Davis (2841 South 500 West) advised the Council to be careful in the future about
25 how they spoke about items for consideration on the agenda. He said that earlier in the evening some
26 of them spoke concretely about approving certain items, but the agenda says, “consider approval of”.

27
28 Ms. Kaitlyn Shelley (1286 Sundance Circle) asked that the City consider changing the land
29 use code to allow her to keep her pet pig, who is a therapy animal. She explained that currently the
30 code does not allow pigs within the city limits, but she feels micro- and mini-potbellied pigs should
31 be an exception, as they are quite different from the kind of farm pigs (hogs) which the code was
32 trying to prohibit when it was written.

33
34 The public comment section was closed at 7:29 p.m.

35
36 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS (TWO) HELD**
37 **NOVEMBER 8, 2022**

38 Councilmember Bahr made a motion to approve the minutes and Councilmember Bradshaw
39 seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
40 Higginson and Price-Huish voting “aye.”

41
42 **COUNCIL REPORTS**

43 Councilmember Higginson did not have a report.

44 Councilmember Bahr reminded everyone that Santa is visiting the Bountiful History Museum
45 on Monday nights from 4:00-6:00 p.m.

1 Councilmember Price-Huish urged people to go see the gingerbread houses on display the
2 BDAC.

3 Mayor Harris reported that the South Davis Sewer District has an opening on their board.

4 Councilmember Bell did not have a report.

5 Councilmember Bradshaw gave an update about the Recreation District’s ongoing budget
6 process. She explained that due to a timing error the district will not be able to issue a tax increase as
7 they had hoped this coming year, which left a \$1M gap in their budget. The board tried to trim
8 expenses as much as possible at their last meeting, but they were still left with a deficit of \$433,645
9 which will have to come out of reserves. She shared her concerns about the trend of diminishing
10 reserves and that she voted against the proposed budget due to the remaining deficit, but that it passed
11 5-2.

12
13 Mayor Harris reported that the City was presented with a check from Ray and Beverly Ward
14 to be used toward pickleball courts in Bountiful. She thanked them for their generous donation and
15 for being so invested in the community.

16
17 **BCYC REPORT**

18 No report was given.

19
20 **CONSIDER APPROVAL OF:**

21 **A. EXPENDITURES GREATER THAN \$1,000 PAID OCTOBER 31, NOVEMBER 7, 14,**
22 **21 & 28, 2022**

23 **B. OCTOBER 2022 FINANCIAL REPORT**

24 Councilmember Bradshaw made a motion to approve the expenditures paid October 31 and
25 November 7, 14, 21 & 28, 2022 and the October Financial Report. Councilmember Price-Huish
26 seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
27 Higginson and Price-Huish voting “aye.”

28
29 **CONSIDER APPOINTMENT OF JAMIE DESTER TO THE BOUNTIFUL COMMUNITY**
30 **SERVICE COUNCIL FOR A FOUR-YEAR TERM ENDING DECEMBER 31, 2026 –**
31 **MAYOR KENDALYN HARRIS**

32 Mayor Harris presented Mr. Jamie Dester for appointment to the Bountiful Community
33 Service Council for a four-year term and shared her excitement at his willingness to serve.

34 Councilmember Higginson made a motion to approve the appointment and Councilmember
35 Bahr seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
36 Higginson and Price-Huish voting “aye.”

37
38 **CONSIDER APPROVAL OF THE PUBLIC NOTICE OF BOUNTIFUL CITY COUNCIL**
39 **MEETINGS IN 2023 – MR. GARY HILL**

40 Mr. Gary Hill presented the City Council meeting schedule for the upcoming year. He
41 explained that the City must give notice of its meeting schedule under state code, but that meetings
42 can be added or cancelled at any time. The next year they will meet on the second and fourth
43 Tuesdays of each month, with the exception of Tuesday, December 26th.

44 Councilmember Price-Huish made a motion to approve the Bountiful City Council Meeting
45 schedule for 2023 and Councilmember Bell seconded the motion. The motion was approved with
46 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

1
2 **CONSIDER APPROVAL OF THE PROPOSED ARCHITECTURAL AND SITE PLAN**
3 **REVIEW FOR 32 WEST 400 SOUTH – MS. AMBER CORBRIDGE**

4 Ms. Amber Corbridge presented the architectural and site plan review for a multi-family
5 (eight) townhome project which was forwarded from the Planning Commission with the following
6 conditions of approval: submission of a City-approved recorded copy of a shared cross-access
7 parking and dumpster agreement; agreement to use garages for parking and not for living or storage
8 space; satisfying all department-reviewed comments; and signing a development agreement.

9 Councilmember Bradshaw asked for more details on the parking requirement, stating that she
10 has never seen that condition of approval before. Ms. Corbridge explained that parking on the street
11 is a big issue in the downtown zone and the Planning Commission wanted to make sure the assigned
12 spaces were being used solely for parking.

13 Councilmember Bradshaw asked how the City will be able to enforce that stipulation. Mr.
14 Drake answered that the garages were needed to meet the minimum parking requirement for the
15 project. He stated that the developer noted in the Planning Commission meeting that they are
16 supportive of the requirement, intend to lease the units and they would enforce it.

17 Councilmember Price-Huish made a motion to approve the architectural and site plan reviews
18 for 32 West 400 South and Councilmember Higginson seconded the motion. The motion was
19 approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
20

21 **CONSIDER APPROVAL OF AVID TRAIL’S BID TO BUILD TRAILS FOR MUELLER**
22 **PARK A PROJECT IN THE AMOUNT OF \$122,336 – MR. TODD CHRISTENSEN**

23 Mr. Todd Christensen presented the bid submitted by Avid Trails to work on the Mueller Park
24 trails Set A. He explained that there is a lot of trail work to be done, so staff has divided Mueller Park
25 trails into two different sets, A and B. Set A will connect the bottom of Mueller Park to Elephant
26 (Big) Rock and the Mueller Park Trail. Avid Trails submitted the lowest bid, and they have a lot of
27 trail building experience in the area, so staff recommends accepting their bid for this project.

28 Mr. Christensen added that there is an alternate project to build a hiker-only trail in that area,
29 which is not part of the contract with Avid Trails because they are waiting on a response from the
30 Forest Service about their interest in building the trail themselves. The Council showed a lot of
31 interest in moving forward with that trail as soon as possible, so Mr. Christensen said staff could
32 press the Forest Service for an answer and try to move it along. He said that if the Forest Service does
33 not want to take on the project the City may want to bid it out separately, or they could ask Avid
34 Trails how many much longer they would need in order to add it to their existing project.

35 Councilmember Bell asked about the timeline for project completion. Mr. Christensen said
36 that the deadline is October 31st, and that they can start some of the trails as soon as the snow is gone.

37 Councilmember Bradshaw made a motion to approve the bid from Avid Trails and
38 Councilmember Bell seconded the motion. The motion was approved with Councilmembers Bahr,
39 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
40

41 **CONSIDER APPROVAL OF AVID TRAIL’S BID TO BUILD TRAILS FOR MUELLER**
42 **PARK B PROJECT IN THE AMOUNT OF \$278,686 – MR. TODD CHRISTENSEN**

43 Mr. Christensen explained that this bid is for Set B trails for Mueller Park and the North
44 Canyon area. This set will include a trail that connects North Canyon to Cave Peak and for loops in
45 both North Canyon and Mueller Park Canyon, as well as an advanced-user trail that connects set B to

1 set A. Avid Trails was the lowest bidder for this set as well, and staff recommends awarding the
2 project to them.

3 Councilmember Bell asked how difficult it would be for staff to oversee all the trail projects.
4 Mr. Christensen answered that it would be very time consuming. Staff has decided to issue an RFP
5 for a trails project manager who will be responsible for coordinating the projects with the contractors,
6 walking the flag lines before work begins, visiting the trail sites twice a week, inspecting against
7 design standards, and giving regular updates to staff.

8 Councilmember Bell asked for an update on the use of the trails general obligation bond
9 funds. Mr. Christensen said that in total the City has spent about \$275,000, but with the current
10 projects added in and the ones approved here tonight, that ups the total to around \$840,000. There are
11 also some bridges that are awaiting Forest Service review and approval, which are necessary to the
12 completion of the trails discussed tonight, which he guesses will cost around \$450,000.

13 Councilmember Bell made a motion to approve the bid from Avid Trails for Mueller Park Set
14 B and Councilmember Higginson seconded the motion. The motion was approved with
15 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
16

17 **CONSIDER APPROVAL OF EXTENDING THE PUD PLAT AND SITE PLAN**
18 **APPROVALS FOR DESERET FIRST CREDIT UNION TO JUNE 14, 2023 – MR.**
19 **FRANCISCO ASTORGA**

20 Councilmember Higginson made a motion to approve the extension and site plan and
21 Councilmember Bahr seconded the motion. The motion was approved with Councilmembers Bahr,
22 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
23

24 **CONSIDER APPROVAL OF EXTENDING THE FINAL ARCHITECTURAL AND SITE**
25 **PLAN APPROVAL TO JULY 11, 2023 FOR THE RENAISSANCE TOWNE CENTER**
26 **SOUTH APARTMENT BUILDING – MR. FRANCISCO ASTORGA**

27 Councilmember Higginson made a motion to approve the extension for Renaissance Towne
28 Center South apartment building.

29 Councilmember Price-Huish said she would like to hear more information from the developer
30 first. Mayor Harris asked for Mr. Lloyd Cheney to give a brief introduction about it first.

31 Mr. Cheney reported that the one-year deadline to issue a building permit is fast approaching
32 and the developer is still working through some issues, so it is unlikely the deadline will be met,
33 hence the need for an extension.

34 Mr. Bruce Broadhead was invited to give more details.

35 Mr. Broadhead explained that the approval process has been very challenging and asked the
36 City to take a serious look at that issue. He said although he has been treated very well by City staff,
37 he feels waiting seven months to receive an answer on plans is not fair to developers or the
38 community. He also said that this is one of the most financially challenging times he has seen in the
39 last 20 years, which makes it even harder. He added that typically a one-year deadline is sufficient,
40 but the past few years have been different.

41 The Council asked more questions about how the review process has been to Mr. Broadhead
42 and Mr. Cheney. Councilmember Bradshaw commented that she would be happy to approve the
43 extension, but she also wants to make sure that the City is handling applications efficiently so
44 changes can be made if necessary. She expressed her desire to hear about this issue in another setting,
45 since it is not the topic of the agenda item.

46 Councilmember Bahr seconded the motion for the extension.

1 Councilmember Bell asked Mr. Broadhead if he had any concerns about the rest of the
2 process. Mr. Broadhead said he is always concerned about what the future holds, especially in this
3 market, but that he is optimistic about multi-family development like this one, and he is motivated to
4 move forward on this project.

5 The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish
6 voting “aye.”

7
8 **CONSIDER APPROVAL OF MASTER LICENSE AGREEMENT BETWEEN BOUNTIFUL**
9 **CITY AND CELLCO (VERIZON) – MR. CLINT DRAKE**

10 Mr. Clint Drake explained that Mr. Curtis Cox, Verizon Representative, was supposed to be
11 here tonight, but was unable to travel due to the weather conditions.

12 Mr. Drake reported that a few years ago, the state legislature passed legislation requiring
13 cities to allow small cell technology within cities and limited their ability to regulate the installations.
14 This master license agreement has been through many iterations and is the product of a lot of
15 collaboration. It is a ten-year agreement with an automatic renewal of five years, it covers recurring
16 and one-time fees and the permitting process. There will be pre-submittal meetings to go over
17 everything before installations begin. Mr. Drake explained that he is also working with the Power
18 Department to make sure nothing will interfere with Bountiful Power’s power space. He said that
19 although no one really likes these, they will provide a benefit to Bountiful’s residents, and the City is
20 doing its best to minimize the impact they will have on public safety equipment and aesthetics.

21 Councilmember Higginson made a motion to approve the master license agreement between
22 Bountiful City and Cellco, and Councilmember Bahr seconded the motion. The motion was approved
23 with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

24
25 **CONSIDER APPROVAL OF AN AGREEMENT WITH ACE RECYCLING AND DISPOSAL**
26 **FOR THE LEASE AND PURCHASE OF RECYCLING CARTS IN THE AMOUNT OF**
27 **\$529,600 – MR. CLINTON DRAKE**

28 Mr. Drake explained that this is just a formality of what was already discussed in a prior
29 public meeting.

30 Councilmember Bell made a motion to approve the lease agreement with Ace Recycling and
31 Councilmember Higginson seconded the motion.

32 Mayor Harris asked if the word “collection” could be added to the agreement, since Bountiful
33 City does not do the actual recycling. Mr. Drake said he would do that.

34 The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-
35 Huish voting “aye.”

36
37 **CONSIDER APPROVAL OF A LOT LINE ADJUSTMENT AT 1532 VINEYARD DRIVE –**
38 **MR. LLOYD CHENEY**

39 Councilmember Higginson made a motion to approve the lot line adjustment at 1532
40 Vineyard Drive and Councilmember Price-Huish seconded the motion. The motion was approved
41 with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

42
43 **CONVENE IN A CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF**
44 **REAL PROPERTY, PENDING LITIGATION AND/OR TO DISCUSS THE CHARACTER**
45 **AND/OR COMPETENCY OF AN INDIVIDUAL(S) (UTAH CODE §52-4-205)**

1 Councilmember Bradshaw made a motion to convene to a closed session to discuss the
2 acquisition or sale of real property, pending litigation, and/or to discuss the character and/or
3 competency of an individual(s). Councilmember Higginson seconded the motion. The motion passed
4 with the following roll call vote:

5 Price-Huish Aye
6 Bahr Aye
7 Bradshaw Aye
8 Higginson Aye
9 Bell Aye

10
11 The regular session was closed at 8:53 p.m.

12
13 The closed session began at 9:00 p.m.

14
15 Councilmember Bahr was excused from the meeting at 9:45 p.m.

16 Councilmember Higginson made a motion to return to the regular session and
17 Councilmember Price-Huish seconded the motion. The motion was approved with Councilmembers
18 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

19
20 **ADJOURN**

21 Councilmember Higginson made a motion to adjourn the meeting and Councilmember Price-
22 Huish seconded the motion. The motion was approved with Councilmembers Bell, Bradshaw,
23 Higginson and Price-Huish voting “aye.”

24
25 The regular session was adjourned at 10:15 p.m.
26

Mayor Kendalyn Harris

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
December 5, 12, 19 & 26, 2022

Author: Tyson Beck, Finance Director

Department: Finance

Date: January 10, 2023



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid December 5, 12, 19 & 26, 2022

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**Paid December 05, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
13972	3XL INC.	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	53,436.66	231198	00000-03	Work on North Canyon Trailhead- Bountiful City
1030	ACTION ALTERNATOR &	Streets	104410 425000	Equip Supplies & Maint	3,545.65	231199	WS32309	Alternator for fire truck - Customer ID BC101
13077	AVID TRAILS	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	37,474.30	231205	Bountiful-05	50% of remaining billing for Holbrook Canyon Ward
13077	AVID TRAILS	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	76,645.00	231205	Bountiful-04	Avid Trails Design & Planning for Holbrook Bridge
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	23,413.39	231210	41993	Road Salt - Cust # BOUNTIFU
1580	CARR PRINTING COMPAN	Light & Power	535300 424002	Office & Warehouse	1,097.20	231216	31035	System Damage Forms - Cust ID C02715
1602	CDW GOVERNMENT, INC.	Storm Water	494900 426000	Bldg & Grnd Suppl & Maint	1,675.44	231218	CP90369	CyberPower UPS Units & Water Rack, Streets & Water
1602	CDW GOVERNMENT, INC.	Water	515100 429300	Computer Hardware	1,173.20	231218	CP90369	CyberPower UPS Units & Water Rack, Streets & Water
10341	CORE & MAIN LP	Water	515100 448400	Dist Systm Repair & Maint	1,619.94	231224	R915034	Misc. Parts and Supplies - Acct # 035350
10341	CORE & MAIN LP	Water	515100 448400	Dist Systm Repair & Maint	2,588.68	231224	R462389	Misc. Parts and Supplies - Acct # 035350
10341	CORE & MAIN LP	Water	515100 448400	Dist Systm Repair & Maint	18,826.31	231224	R846647	Misc. Parts and Supplies - Acct # 035350
5351	DEERE CREDIT, INC.	Landfill	575700 425000	Equip Supplies & Maint	40,181.00	231230	2718925	744 Loader Lease - Acct # 030-0062822-001
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	6,845.60	231232	76100	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	9,452.80	231232	75906	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,864.80	231232	76000	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	231232	75900	Tree Trimming
13110	DORSETT CONTROLS	Water	515100 474500	Machinery & Equipment	2,600.00	231234	I000011	Misc. Parts and Supplies - Customer # 687
1992	DOWN UNDER CONSTRUCT	Light & Power	535300 448632	Distribution	25,490.00	231235	20368	Directional Drilling on Oakridge Circ. Dist. Bore
1992	DOWN UNDER CONSTRUCT	Light & Power	535300 448633	Street Light	3,300.00	231235	20438	Directional Drilling on 1300 S 100 E, Street Light
7212	ENTELLUS INC	Light & Power	535300 474880	CIP 18 Dist Sys Feeder #574 Ex	1,957.50	231240	54439	Project 11900017 - Property Line Survey
2199	FORCE AMERICA, INC.	Streets	104410 425000	Equip Supplies & Maint	4,115.06	231243	001-1685474	Valve Black for Snowplow truck
2474	HICO AMERICA SALES T	Light & Power	535300 448639	Substation	1,058.00	231249	22-11012	Project # OBP-22-11012 - Sub Breaker Heaters
8756	IRBY ELECTRICAL DIST	Light & Power	535300 448627	Echo Hydro Operating Costs	1,530.00	231258	S012992753.001	Pressure Transducer - Customer # 221694
3924	JOHNSON CONTROLS	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,062.93	231260	23216862	Bountiful Districts Courts - Contract # 12474303
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,863.08	231261	9289	Patching - Customer # BOUN02610
13969	LAUNCH CONSTRUCTION	Legislative	454110 473100	Improv Other Than Bldgs	221,400.47	231263	2202-6	Project Washington Park
2920	LEFAVOR ENVELOPE COM	Treasury	104143 429050	Util Billing Supplies	6,578.00	231265	174371	Envelopes for Treasury
2987	M.C. GREEN & SONS IN	Streets	454410 473600	New Road Construction	205,020.37	231269	4750	Project Eagle Ridge Extension - Application # 1
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	8,309.65	231274	S105087812.001	Gate Valves - Customer # 18498
8040	OTTO ENVIRONMENTAL	Recycling	484800 448010	Recycle Containers	18,847.00	231284	INV-46009	Misc. Parts and Supplies - Cust # 1004455
8040	OTTO ENVIRONMENTAL	Sanitation	585800 448010	Garbage Containers	12,373.00	231284	INV-46009	Misc. Parts and Supplies - Cust # 1004455
10033	PINETOP ENGINEERING	Streets	104410 441300	Street Signs	1,455.00	231289	4533	Traffic Signal Maintenance & Support
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,058.40	231292	280030829	Replaced Tires - Acct # 2801867
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,227.48	231292	280029952	Tires - Acct # 2801867
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	4,530.51	231292	280030984	Tires - Account # 2801867
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	1,058.00	231292	280030633	Replaced Tires - Acct # 2801867
13120	RECYCLE IT	Landfill	575700 448000	Operating Supplies	2,385.00	231296	10060	159 Mattresses Recyled
10586	ROCKY MOUNTAIN RECYC	Recycling	484800 431550	Recycling Processing Fees	11,030.12	231301	NP-99951	Recycling Fees
3830	SALT LAKE COMMUNITY	Light & Power	535300 423001	Education Benefit	5,415.00	231304	23-651	Apprentice Registration
3875	SEMI SERVICE INC	Streets	104410 425000	Equip Supplies & Maint	1,247.44	231306	S 182768	Hydraulic Cylinders for Snowplow Trucks
3968	SNOW, CHRISTENSEN &	Liability Insurance	636300 431000	Profess & Tech Services	7,190.95	231309	505787	Professional Services Jensen v. Bountiful
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	5,529.52	231321	914489115	Clubs - Account # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,333.30	231323	0353869	Hydraulic Oil for Shop - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	39,062.50	231323	0353672	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	1,544.95	231323	0353746	Fuel - Acct # 000276
5322	UCS WIRELESS	Landfill	575700 425000	Equip Supplies & Maint	1,220.00	231324	80333	VHF Mobile, Remote Head Kit
4334	USDA-FOREST SERVICE	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,646.23	231326	BF041901AD183	Special Uses and Permits - Job # D3507F23
4450	VERIZON WIRELESS	Police	104210 428000	Telephone Expense	2,033.29	231334	9921226073	Account # 771440923-00001
5431	VIKING-CIVES MIDWEST	Streets	104410 425000	Equip Supplies & Maint	1,334.40	231335	101998	Cylinder
TOTAL:					<u>910,707.12</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 12, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	484800 431550	Recycling Processing Fees	37,013.57	231341	12012022	November 2022 Recycling Fees
5368	ACE DISPOSAL INCORPO	Recycling	484800 448010	Recycle Containers	1,000.00	231341	12012022A	December 2022 Interest on Can Purchase
1596	CATE RENTAL & SALES,	Streets	454410 474500	Machinery & Equipment	149,762.00	231353	Q55010	Approved by Council - Dynapac Roller- Cust # 02308
13441	CONVERGINT TECHNOLOG	Landfill	575700 426000	Bldg & Grnd Suppl & Maint	10,926.85	231358	370SM03622	Camera Project at Landfill - Customer # 1037149
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	10,694.00	231362	76103	Tree Trimming
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	3,476.41	231364	12012022C	Account # 3401140000
5281	DOMINION ENERGY UTAH	Streets	104410 427000	Utilities	2,174.08	231364	12012022H	Account # 3893910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	2,698.32	231364	12012022G	Account # 2493910000
5281	DOMINION ENERGY UTAH	Light & Power	53 213100	Accounts Payable	33,733.33	231364	12012022A	Account # 6056810000
5281	DOMINION ENERGY UTAH	Light & Power	535300 424002	Office & Warehouse	1,288.96	231364	12012022B	Account # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	535300 448613	Power Plant Operating Costs	1,945.71	231364	12012022B	Account # 1067495449
5281	DOMINION ENERGY UTAH	Golf Course	555500 427000	Utilities	1,977.92	231364	12012022I	Account # 9591363682
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	2,550.00	231369	1203642	Meter Boxes - Customer # 48108
2523	HONNEN EQUIPMENT COM	Streets	454410 474500	Machinery & Equipment	54,337.00	231379	1431952	Asphalt Roller- Approved by Council -Acct # 104094
2537	HOSE & RUBBER SUPPLY	Streets	104410 425000	Equip Supplies & Maint	3,539.21	231380	01734343	Hydraulic Supplies - Customer # B1580
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,775.00	231386	SLC12220056	December 2022 Custodial Cleaning - Cust # 065075
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,622.29	231392	409706	Road Base - Customer # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	3,506.91	231392	409693	Road Base - Customer # BCTY07399
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	7,285.20	231403	S105091101.001	Couplers & Rings - Customer # 18498
3245	NATIONAL LEAGUE OF C	Legislative	104110 421000	Books Subscr & Mmbrshp	4,229.00	231405	181061	Direct Member Dues for 2023 - Member # 0000044020
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	2,959.54	231421	280031093	Tire - Account # 2801867
3972	SOLAR TURBINES, INC.	Light & Power	535300 448614	Power Plant Equipment Repairs	1,712.00	231431	AFS10056019	Annual Turbine Maintenance
3972	SOLAR TURBINES, INC.	Light & Power	535300 448617	Power Plant Major Repairs	188,580.00	231431	12013000042	Unit 2 Titan Engine Exchange
3972	SOLAR TURBINES, INC.	Light & Power	535300 448617	Power Plant Major Repairs	196,085.40	231431	12013000041	Unit 3 Titan Engine Exchange
9934	TANNER LLC	Information Technology	104136 431000	Profess & Tech Services	2,140.07	231439	SIN034285	KnowBe4 Security Training - Client ID 000340
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	24,678.20	231442	0354208	Fuel - Account # 000275
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	2,449.60	231450	9921839223	Account # 371517689-0001
TOTAL:					<u>754,140.57</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 19, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
8127	ADVANCED PAVING & CO	Streets	454410 473500	Road Reconstruction	217,515.21	231454	3457.1	November 2022 Paving - Acct # BOUNT
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	3,233.83	231457	218113	Patching for Bountiful City
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	666,263.36	231463	21244656	Natural Gas - Contract # 23191
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	22,833.49	231465	42261	Road Salt - Customer # BOUNTIFU
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	22,883.77	231465	42100	Road Salt - Customer # BOUNTIFUL
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	22,909.71	231465	42249	Road Salt - Customer # BOUNTIFU
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,270.71	231476	221294484	Misc. Parts and Supplies - Cust # 570600167
7212	ENTELLUS INC	Streets	454410 473600	New Road Construction	1,881.25	231478	55101	Project # 1190015 - Eagle Ridge Dr Extension
12442	ENVISION MECHANICAL	Light & Power	535300 424002	Office & Warehouse	3,335.71	231479	S-2788	Circ. Pump Replacement for Bountiful Power Dept.
2114	ERIKS NORTH AMERICA	Water	515100 448400	Dist Systm Repair & Maint	1,051.32	231480	WV294587	Jumper Parts - Acct # 329086
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	1,044.15	231481	1204290	Jumper Parts - Customer # 48108
2483	HIGHLAND GOLF	Golf Course	555500 425100	Special Equip Maintenance	3,200.00	231487	50267	New Sand and Seed - Acct # bountiful.CustSale
2553	HVAC CONSTRUCTION, I	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,420.00	231492	128020	Heater Repair for Bountiful City Water Dept.
2657	ITRON CORPORATE BUIL	Light & Power	535300 429300	Computer	5,683.79	231494	633958	ITRON Software Support - Customer # 1480
3112	MIDWEST COMMERCIAL I	Engineering	104450 424000	Office Supplies	1,110.87	231508	157823	Misc. Office Supplies/Furniture
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,877.04	231513	S105100247.001	Misc. Parts and Supplies - Customer # 18498
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	2,431.09	231523	280031539	Tires - Account # 2801867
13120	RECYCLE IT	Landfill	575700 448000	Operating Supplies	1,185.00	231528	10062	79 Mattresses Recycling
3982	SOUTH DAVIS METRO FI	Fire	104220 431000	Profess & Tech Services	635,809.00	231536	12122022	Quarterly assessment
14234	SRW STRATEGIC & TACT	Liability Insurance	636300 431000	Profess & Tech Services	2,362.50	231538	2022-SCM-01	Jensen vs. City of Bountiful - Expert review
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,018.70	231539	914705560	Clubs - Account # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	2,822.84	231540	0354455	Diesel Exhaust Fluid - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	21,698.95	231540	0354587	Fuel Purchase - Acct # 000275
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	1,596.26	231543	12122022SC	EmployeeXmasSupplies- Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 426000	Bldg & Grnd Suppl & Maint	3,075.10	231543	12122022GW	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 448000	Operating Supplies	1,055.01	231543	12122022TH	Uniform Boots - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 424002	Office & Warehouse	2,150.35	231543	12122022AJ	Training,Uniforms,Misc.- Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 461000	Miscellaneous Expense	2,575.26	231543	12122022AJ	Training,Uniforms,Misc.- Acct #4246-0445-5571-8851
5322	UCS WIRELESS	Light & Power	535300 448641	Communication Equipment	1,850.00	231544	80382	Radio Software Support for Bountiful Power Dept.
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	1,174.40	231549	9921848323	Account # 442080322-00001
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	4,217.76	231551	UT22-545-013	Building Inspection Services for Bountiful City
TOTAL:					<u>1,662,536.43</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 26, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	23,274.84	231556 42383		Road Salt
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	10,876.28	231562 76108		Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,523.20	231562 76104		Tree Trimming
5310	FLEETPRIDE	Streets	104410 425000	Equip Supplies & Maint	1,104.03	231565 104485923		Radiator for shop service truck
2537	HOSE & RUBBER SUPPLY	Landfill	575700 426000	Bldg & Grnd Suppl & Maint	3,791.88	231570 01738157		Misc Parts
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	1,500.00	231576 12/22/2022		Legal Fees for 10 cases
9721	OVERHEAD DOOR CO OF	Streets	104410 426000	Bldg & Grnd Suppl & Maint	1,015.92	231584 5310555315		Garage Door repair
3791	RUSH TRUCK CENTER-SA	Streets	104410 425000	Equip Supplies & Maint	1,167.75	231589 3030509609		Misc Parts
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Annualized Accrual	1,278,988.58	231594 12222022		Dec 2022 UAMPS Bill
4401	UTAH SAFETY COUNCIL	Light & Power	535300 445201	Safety Equipment	2,300.09	231595 34253		AED batteries
					TOTAL:	<u>1,335,542.57</u>		

City Council Staff Report

Subject: November 2022 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: January 10, 2023



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2023 through November as compared to the past three fiscal year periods through that same timeframe.

The FY2023 budget portion of these reports is the originally adopted FY2023 budget approved by the City Council in June of 2022.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council should review the attached revenue, expense, and budget reports.

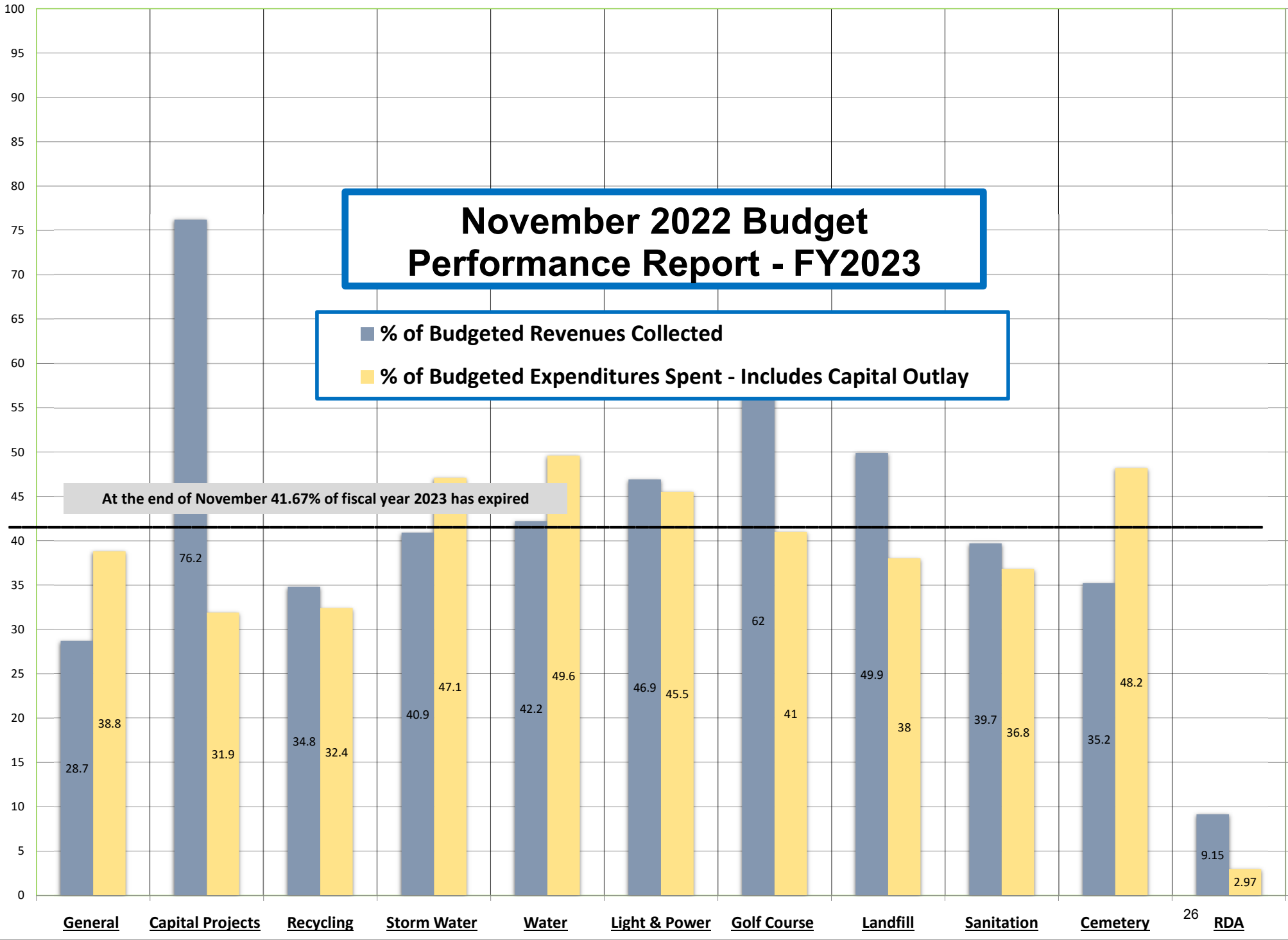
Attachments

- November 2022 Revenue & Expense Reports – Fiscal 2023 YTD

November 2022 Budget Performance Report - FY2023

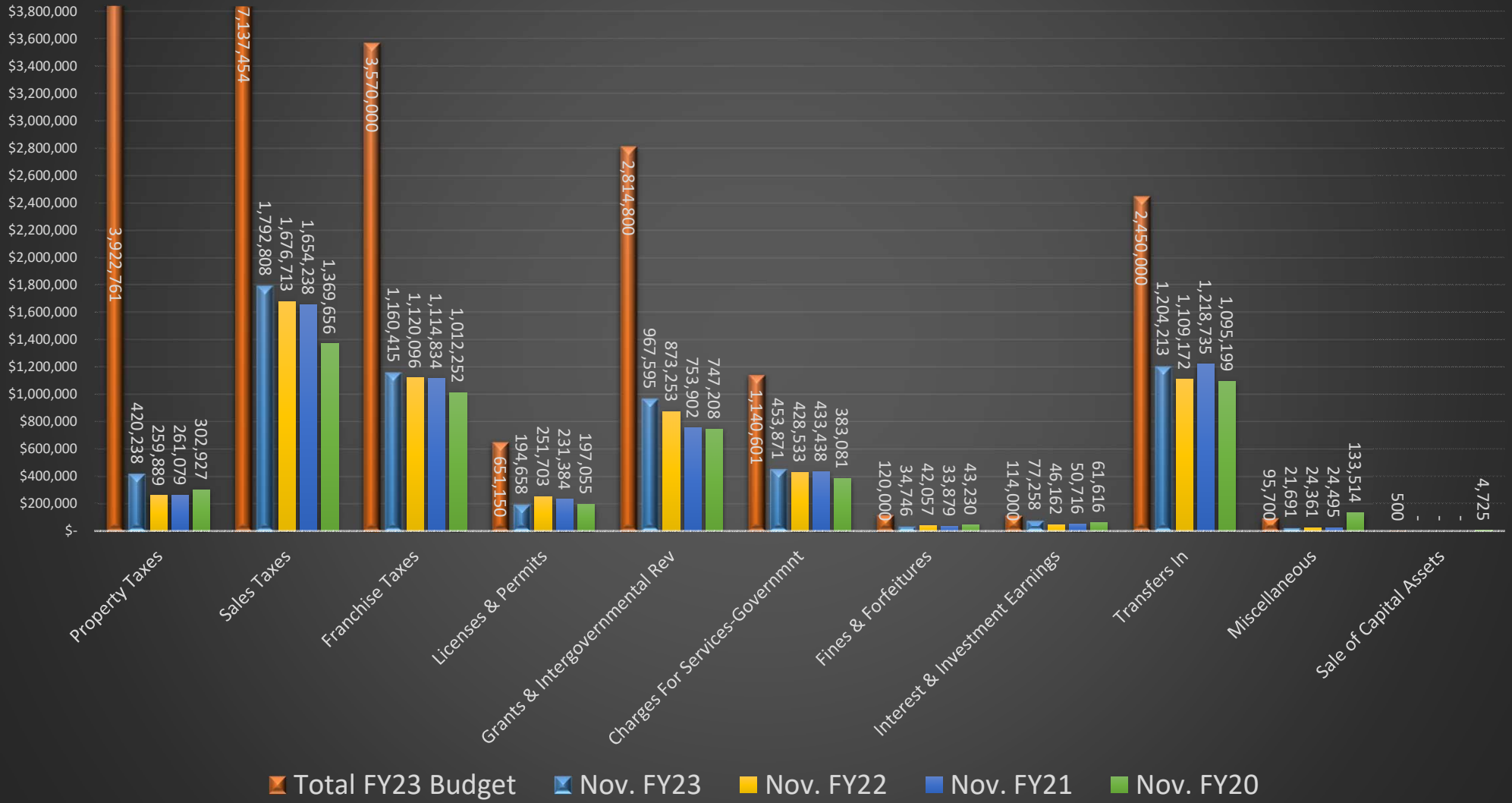
■ % of Budgeted Revenues Collected
■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of November 41.67% of fiscal year 2023 has expired

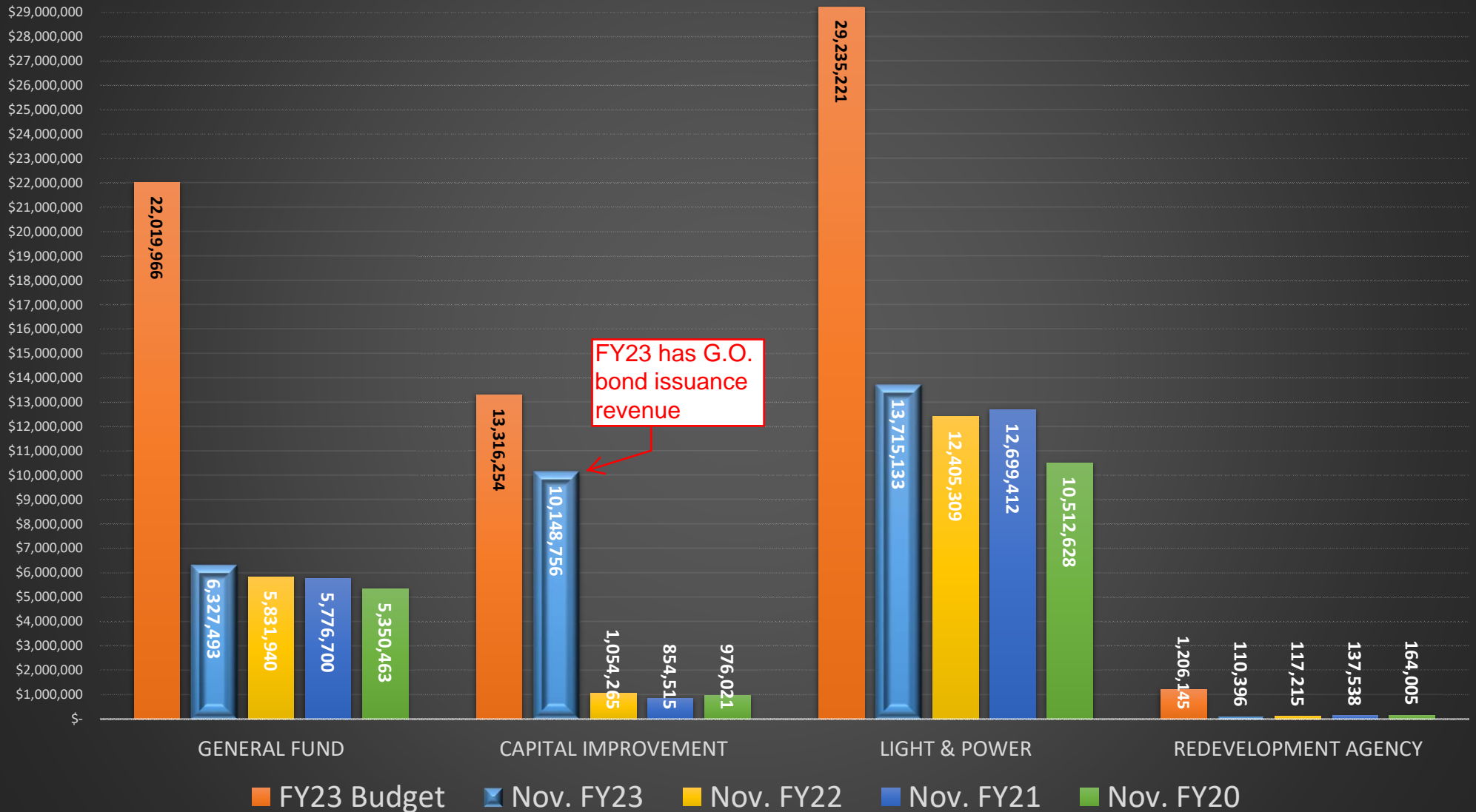


General Fund Detailed Revenues - November 2022

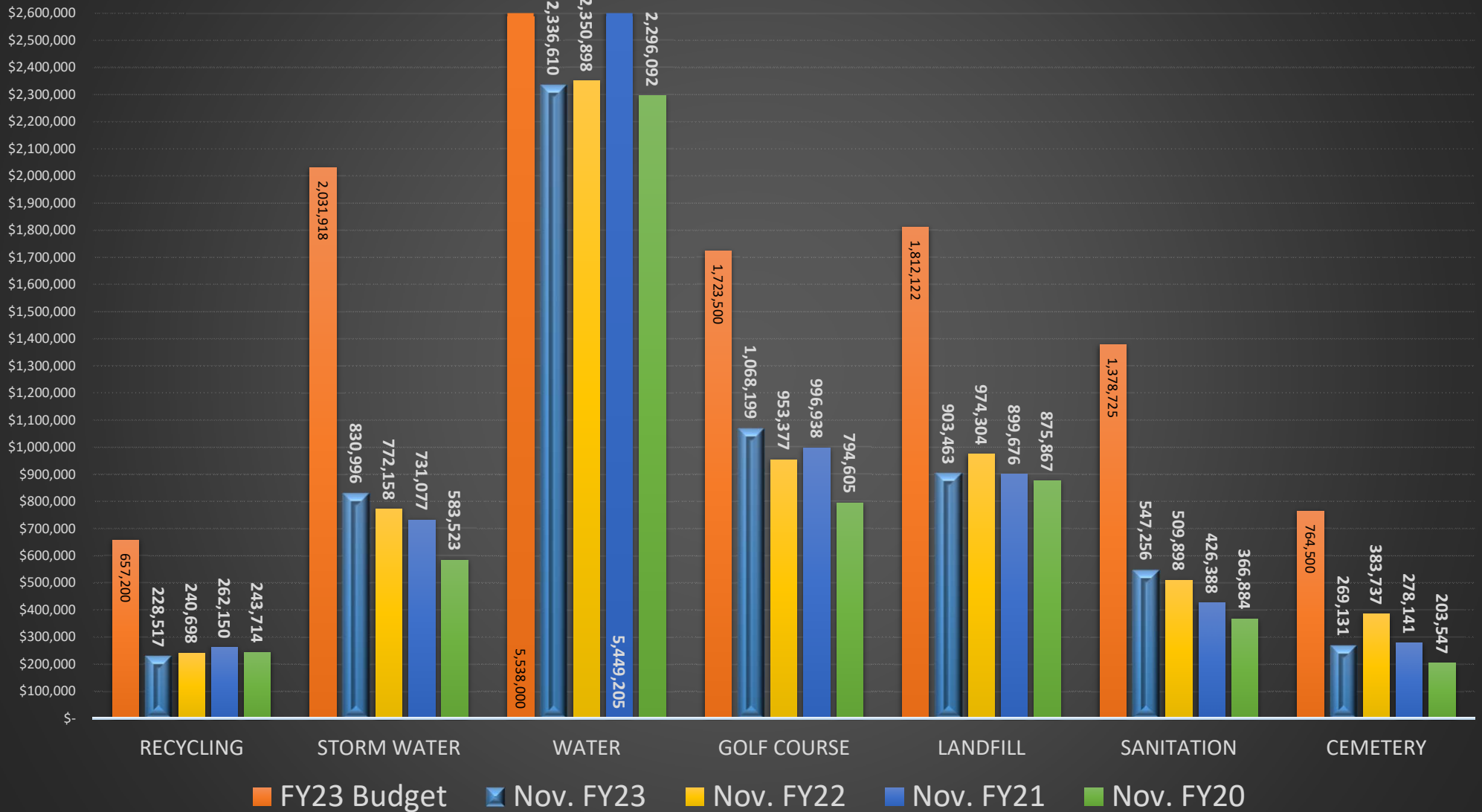
YTD Revenues (Fiscal Year 2023) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



November 2022 YTD Revenues (Fiscal 2023) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years



November 2022 (Fiscal 2023) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years



01/04/2023 17:26
tyson

Bountiful City Corporation
NOVEMBER 2022 - FY2023 YTD REVENUE

P 1
glytdbud

FOR 2023 05

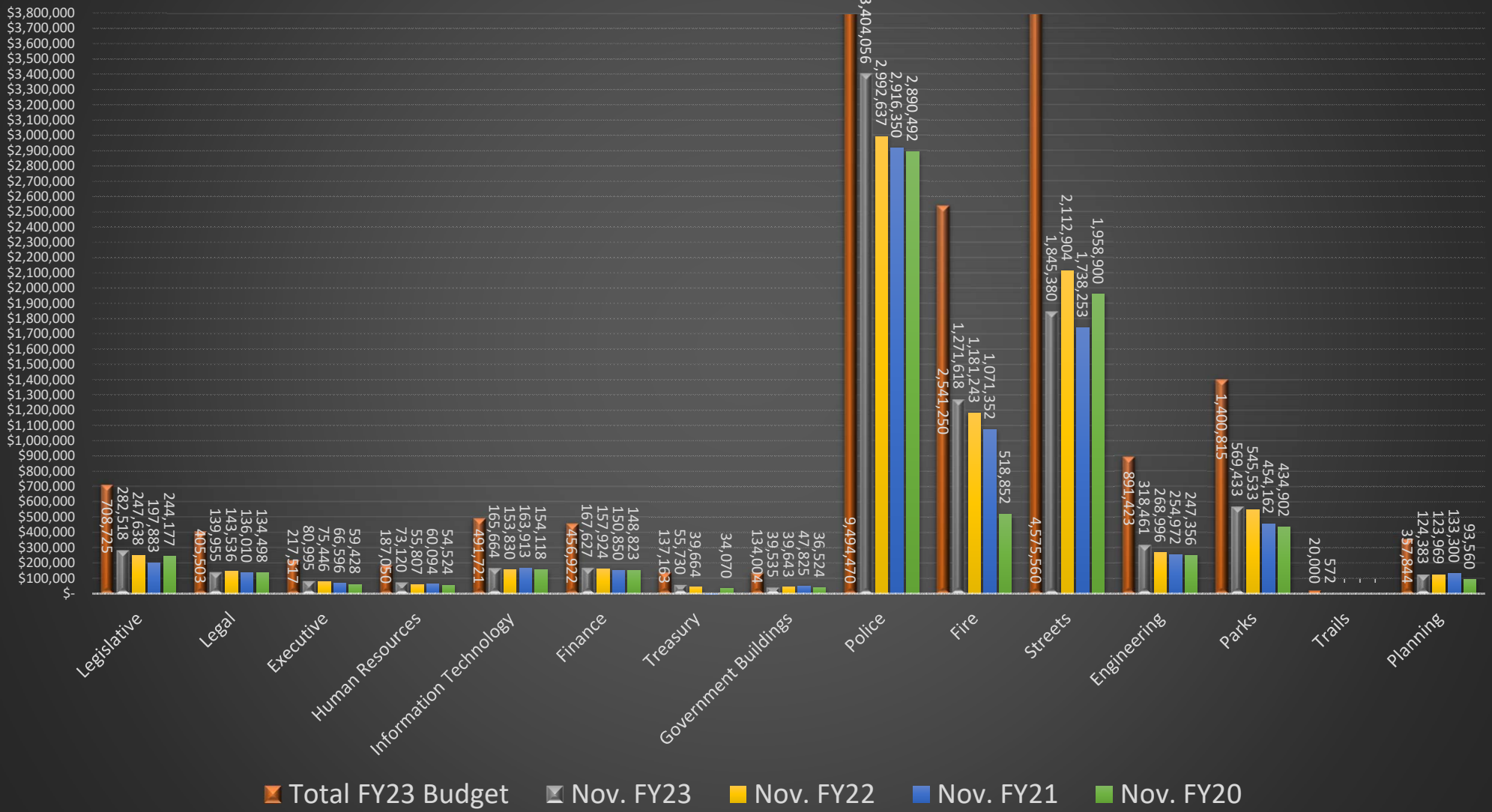
JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-22,017,466	-22,019,966	-6,327,492.73	-1,819,451.22	.00	-15,692,473.27	28.7%
30 DEBT SERVICE	-679,904	-679,904	.00	.00	.00	-679,904.00	.0%
45 CAPITAL IMPROVEMENT	-13,318,754	-13,316,254	-10,148,755.50	-399,508.14	.00	-3,167,498.50	76.2%
48 RECYCLING	-657,200	-657,200	-228,517.47	-49,050.79	.00	-428,682.53	34.8%
49 STORM WATER	-2,031,918	-2,031,918	-830,996.34	-177,233.37	.00	-1,200,921.66	40.9%
51 WATER	-5,538,000	-5,538,000	-2,336,609.50	-411,345.20	.00	-3,201,390.50	42.2%
53 LIGHT & POWER	-29,235,221	-29,235,221	-13,715,132.68	-2,163,761.05	.00	-15,520,088.32	46.9%
55 GOLF COURSE	-1,723,500	-1,723,500	-1,068,199.33	-22,946.11	.00	-655,300.67	62.0%
57 LANDFILL	-1,812,122	-1,812,122	-903,462.84	-155,789.67	.00	-908,659.16	49.9%
58 SANITATION	-1,378,725	-1,378,725	-547,256.19	-117,834.62	.00	-831,468.81	39.7%
59 CEMETERY	-764,500	-764,500	-269,131.31	-46,420.98	.00	-495,368.69	35.2%
61 COMPUTER MAINTENANCE	-74,611	-74,611	-49,196.14	-49,195.88	.00	-25,414.86	65.9%
63 LIABILITY INSURANCE	-488,307	-488,307	-599,958.60	-2,190.96	.00	111,651.60	122.9%
64 WORKERS' COMP INSURANCE	-176,377	-176,377	-121,908.06	-25,947.96	.00	-54,468.94	69.1%
72 RDA REVOLVING LOAN FUND	-201,145	-201,145	-107,569.10	-28,056.70	.00	-93,575.90	53.5%
73 REDEVELOPMENT AGENCY	-1,005,000	-1,005,000	-2,826.46	-712.23	.00	-1,002,173.54	.3%
74 CEMETERY PERPETUAL CARE	-122,000	-122,000	-41,112.29	-6,742.06	.00	-80,887.71	33.7%
78 LANDFILL CLOSURE	-4,800	-4,800	-9,424.25	-2,491.46	.00	4,624.25	196.3%
83 RAP TAX	-714,000	-714,000	-182,691.57	-56,714.63	.00	-531,308.43	25.6%
92 OPEB TRUST	0	0	-5,004.05	-1,960.00	.00	5,004.05	100.0%
99 INVESTMENT	0	0	1,300,098.04	-352,904.37	.00	-1,300,098.04	100.0%
GRAND TOTAL	-81,943,550	-81,943,550	-36,195,146.37	-5,890,257.40	.00	-45,748,403.63	44.2%

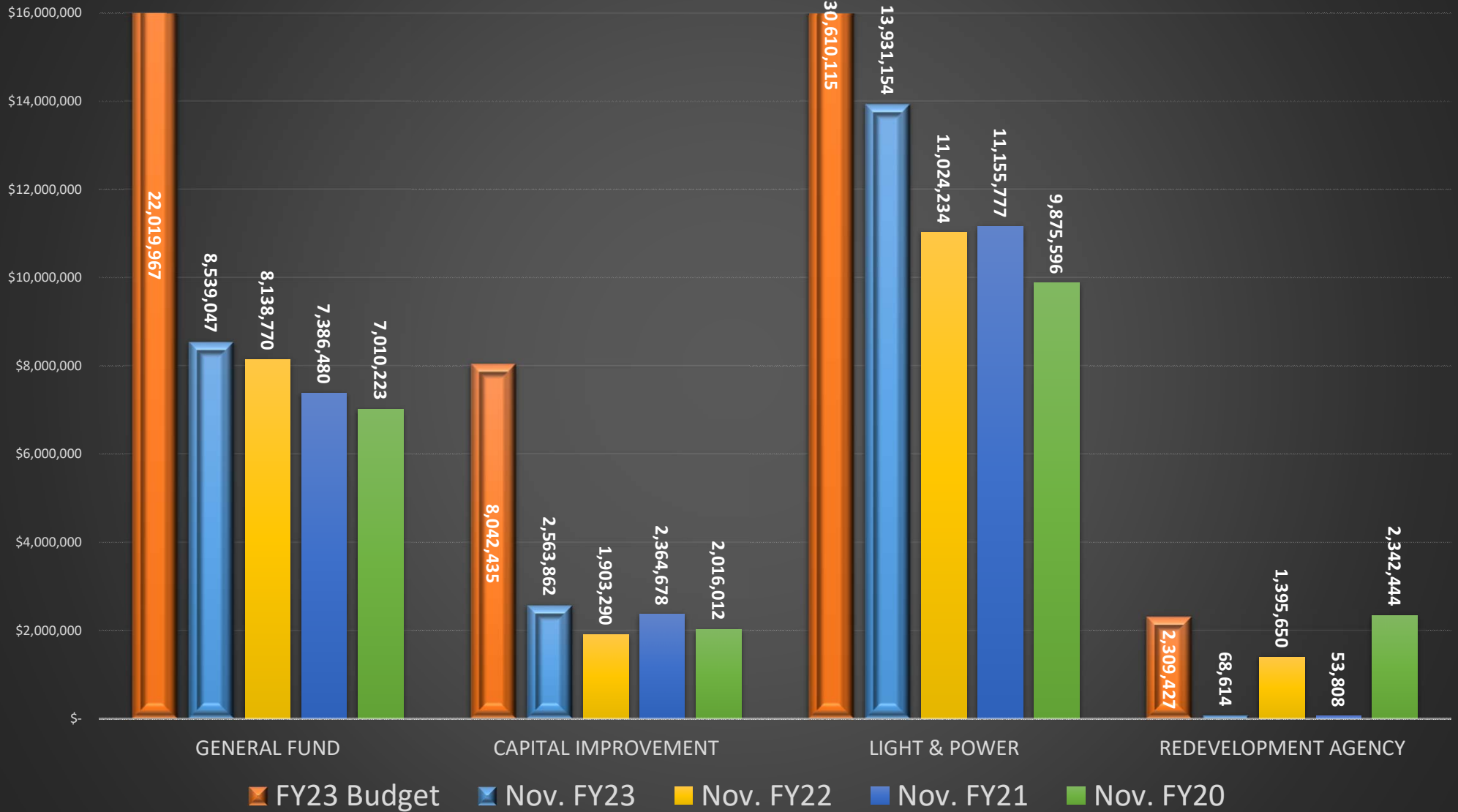
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - November 2022

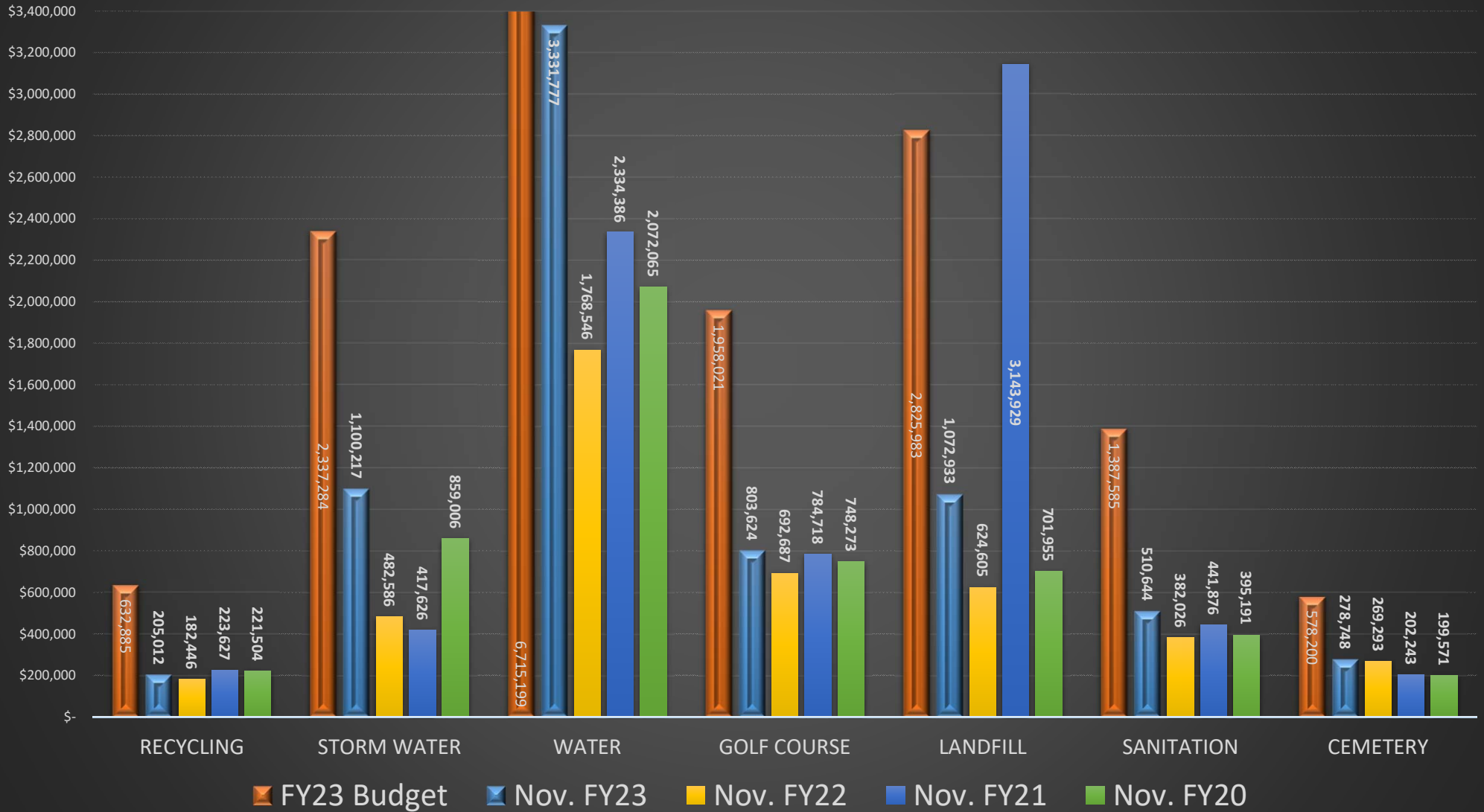
Fiscal 2023 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



November 2022 YTD (Fiscal 2023) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



November 2022 YTD (Fiscal 2023) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



01/04/2023 17:22
tyson

Bountiful City Corporation
NOVEMBER 2022 - FY2023 YTD EXPENSE

P 1
glytddbud

FOR 2023 05

JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative	708,725	708,725	282,517.91	26,319.55	.00	426,207.09	39.9%
4120 Legal	405,503	405,503	139,955.48	31,083.24	.00	265,547.52	34.5%
4130 Executive	217,517	217,517	80,994.86	27,562.15	.00	136,522.14	37.2%
4134 Human Resources	187,050	187,050	73,119.71	13,668.00	.00	113,930.29	39.1%
4136 Information Technology	491,721	491,721	165,663.65	52,455.82	.00	326,057.35	33.7%
4140 Finance	456,922	456,922	167,627.19	35,780.19	.00	289,294.81	36.7%
4143 Treasury	137,163	137,163	55,730.00	47,156.85	.00	81,433.00	40.6%
4160 Government Buildings	134,004	134,004	39,535.48	6,756.04	.00	94,468.52	29.5%
4210 Police	7,330,272	7,330,272	2,718,509.17	543,744.62	.00	4,611,762.83	37.1%
4215 Reserve Officers	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards	155,710	155,710	44,080.79	14,528.55	.00	111,629.21	28.3%
4217 School Resource Officer	442,899	442,899	118,771.99	29,783.79	.00	324,127.01	26.8%
4218 Liquor Control	42,000	42,000	17,655.50	10,783.33	.00	24,344.50	42.0%
4219 PSAP - E911	1,513,589	1,513,589	505,038.74	92,476.04	.00	1,008,550.26	33.4%
4220 Fire	2,541,250	2,541,250	1,271,618.00	.00	.00	1,269,632.00	50.0%
4410 Streets	4,575,560	4,575,560	1,845,379.81	213,408.56	.00	2,730,180.19	40.3%
4450 Engineering	891,423	891,423	318,460.80	63,785.09	.00	572,962.20	35.7%
4510 Parks	1,400,815	1,400,815	569,432.81	152,673.02	.00	831,382.19	40.7%
4550 Trails	20,000	20,000	572.22	.00	.00	19,427.78	2.9%
4610 Planning	357,844	357,844	124,382.89	26,853.04	.00	233,461.11	34.8%
TOTAL GENERAL FUND	22,019,967	22,019,967	8,539,047.00	1,388,817.88	.00	13,480,920.00	38.8%
30 DEBT SERVICE							
4710 Debt Sevice	787,629	787,629	21,019.60	.00	.00	766,609.40	2.7%
TOTAL DEBT SERVICE	787,629	787,629	21,019.60	.00	.00	766,609.40	2.7%
45 CAPITAL IMPROVEMENT							
4110 Legislative	3,317,800	3,317,800	1,882,449.79	16,619.05	.00	1,435,350.21	56.7%
4140 Finance	19,000	19,000	10,404.40	2,006.58	.00	8,595.60	54.8%
4160 Government Buildings	10,500	10,500	8,700.00	.00	.00	1,800.00	82.9%
4210 Police	877,635	877,635	66,700.00	66,700.00	.00	810,935.00	7.6%
4410 Streets	2,992,500	2,992,500	351,621.39	1,107.50	.00	2,640,878.61	11.8%

01/04/2023 17:22
tyson

Bountiful City Corporation
NOVEMBER 2022 - FY2023 YTD EXPENSE

P 2
glytddbud

FOR 2023 05		JOURNAL DETAIL 2022 1 TO 2022 6						
	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
4510 Parks	95,000	95,000	64,132.00	.00	.00	30,868.00	67.5%	
4550 Trails	730,000	730,000	179,854.68	33,165.02	.00	550,145.32	24.6%	
TOTAL CAPITAL IMPROVEMENT	8,042,435	8,042,435	2,563,862.26	119,598.15	.00	5,478,572.74	31.9%	
<hr/> 48 RECYCLING <hr/>								
4800 Recycling	632,885	632,885	205,011.78	51,281.54	.00	427,873.22	32.4%	
TOTAL RECYCLING	632,885	632,885	205,011.78	51,281.54	.00	427,873.22	32.4%	
<hr/> 49 STORM WATER <hr/>								
4900 Storm Water	2,337,284	2,337,284	1,100,217.28	313,822.55	.00	1,237,066.72	47.1%	
TOTAL STORM WATER	2,337,284	2,337,284	1,100,217.28	313,822.55	.00	1,237,066.72	47.1%	
<hr/> 51 WATER <hr/>								
5100 Water	6,715,199	6,715,199	3,331,777.35	822,060.38	.00	3,383,421.65	49.6%	
TOTAL WATER	6,715,199	6,715,199	3,331,777.35	822,060.38	.00	3,383,421.65	49.6%	
<hr/> 53 LIGHT & POWER <hr/>								
5300 Light & Power	30,610,115	30,610,115	13,931,154.39	2,667,936.71	.00	16,678,960.61	45.5%	
TOTAL LIGHT & POWER	30,610,115	30,610,115	13,931,154.39	2,667,936.71	.00	16,678,960.61	45.5%	
<hr/> 55 GOLF COURSE <hr/>								
5500 Golf Course	1,958,021	1,958,021	803,624.42	182,537.64	.00	1,154,396.58	41.0%	
TOTAL GOLF COURSE	1,958,021	1,958,021	803,624.42	182,537.64	.00	1,154,396.58	41.0%	
<hr/> 57 LANDFILL <hr/>								

01/04/2023 17:22
tyson

Bountiful City Corporation
NOVEMBER 2022 - FY2023 YTD EXPENSE

P 3
glytddbud

FOR 2023 05		JOURNAL DETAIL 2022 1 TO 2022 6						
57	LANDFILL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5700	Landfill	2,825,983	2,825,983	1,072,933.45	112,798.76	.00	1,753,049.55	38.0%
	TOTAL LANDFILL	2,825,983	2,825,983	1,072,933.45	112,798.76	.00	1,753,049.55	38.0%
<hr/>								
58 SANITATION								
5800	Sanitation	1,387,585	1,387,585	510,643.88	84,540.87	.00	876,941.12	36.8%
	TOTAL SANITATION	1,387,585	1,387,585	510,643.88	84,540.87	.00	876,941.12	36.8%
<hr/>								
59 CEMETERY								
5900	Cemetery	578,200	578,200	278,747.81	78,076.25	.00	299,452.19	48.2%
	TOTAL CEMETERY	578,200	578,200	278,747.81	78,076.25	.00	299,452.19	48.2%
<hr/>								
61 COMPUTER MAINTENANCE								
6100	Computer Maintenance	97,799	97,799	7,304.29	3,868.87	.00	90,494.71	7.5%
	TOTAL COMPUTER MAINTENANCE	97,799	97,799	7,304.29	3,868.87	.00	90,494.71	7.5%
<hr/>								
63 LIABILITY INSURANCE								
6300	Liability Insurance	696,701	696,701	670,465.52	28,952.91	.00	26,235.48	96.2%
	TOTAL LIABILITY INSURANCE	696,701	696,701	670,465.52	28,952.91	.00	26,235.48	96.2%
<hr/>								
64 WORKERS' COMP INSURANCE								
6400	Workers' Comp Insurance	325,110	325,110	177,897.97	20,742.18	.00	147,212.03	54.7%
	TOTAL WORKERS' COMP INSURANCE	325,110	325,110	177,897.97	20,742.18	.00	147,212.03	54.7%
<hr/>								
72 RDA REVOLVING LOAN FUND								

01/04/2023 17:22
tyson

Bountiful City Corporation
NOVEMBER 2022 - FY2023 YTD EXPENSE

P 4
glytdbud

FOR 2023 05

JOURNAL DETAIL 2022 1 TO 2022 6

72	RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7200	RDA Revolving Loans	502,000	502,000	1,077.80	198.24	.00	500,922.20	.2%
	TOTAL RDA REVOLVING LOAN FUND	502,000	502,000	1,077.80	198.24	.00	500,922.20	.2%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	1,807,427	1,807,427	67,536.00	25,308.46	.00	1,739,891.00	3.7%
	TOTAL REDEVELOPMENT AGENCY	1,807,427	1,807,427	67,536.00	25,308.46	.00	1,739,891.00	3.7%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	1,740	1,740	753.76	145.02	.00	986.24	43.3%
	TOTAL CEMETERY PERPETUAL CARE	1,740	1,740	753.76	145.02	.00	986.24	43.3%
<hr/>								
83	RAP TAX							
8300	RAP Tax	1,303,739	1,303,739	57,317.21	4,201.86	.00	1,246,421.79	4.4%
	TOTAL RAP TAX	1,303,739	1,303,739	57,317.21	4,201.86	.00	1,246,421.79	4.4%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	2,692.13	41.84	.00	-2,692.13	100.0%
	TOTAL OPEB TRUST	0	0	2,692.13	41.84	.00	-2,692.13	100.0%
	GRAND TOTAL	82,629,819	82,629,819	33,343,083.90	5,904,930.11	.00	49,286,735.10	40.4%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Re-appointments to the Power Commission
Author: Gary Hill, City Manager and Shawna Andrus,
City Recorder
Date: 10 January 2023

Background

Mr. John Marc Knight and Ms. Susan Becker have been serving on the Power Commission and would like to continue. Mr. Knight has served on the Power Commission since 2019 and would like to serve another four-year term until January of 2027. Ms. Becker has served on the Power Commission since 2015 and also would like to serve another four-year term.

Analysis

Both Mr. Knight and Ms. Becker have served well on the Power Commission and they have indicated they would like to continue their service.

Department Review

The review was completed by the City Manager.

Significant Impacts

None

Recommendation

It is recommended that the Council approve the appointment of Mr. John Marc Knight and Ms. Susan Becker as members of the Power Commission for four-year terms, ending January 15, 2027.

Attachments

None

Council Staff Report

Subject: Work Space Agreement for Maintenance Work on the Kern River High Pressure Gas Line
Address: 474 E Hidden Lake Circle
(West of the Summerwood Trailhead Parking Lot)
Author: City Engineer
Department: Engineering
Date: January 10, 2023



Background

Kern River operates a system of high pressure gas mains which cross the Wasatch Mountain Range on the east side of the City. The pipeline splits into two separate main lines in the Mill Creek Canyon above the City's Water Treatment Plant and in the Summerwood Subdivision. At the time of construction, it was explained that this pipeline was routing natural gas from the gas fields in Wyoming to the Las Vegas area.

In the fall of 2022 Kern River contacted the Engineering Department to determine if it would be possible to utilize a small portion of City-owned property adjacent to the pipeline right-of-way for access and material/vehicle/equipment staging while the pipeline was temporarily removed from service and a series of tests are conducted on the pipeline.

Analysis

The Kern River pipeline is contained in a 75 ft wide right of way which crosses City-owned property on the west side of the Summerwood Trailhead parking lot. Kern River, as part of their maintenance procedures, intends to conduct a series of tests to evaluate the condition of the steel pipeline. Access to the proposed testing location is somewhat inconvenient as the pipeline and right-of way cross developed residential properties above and below the site. Kern River has explained that access for heavy equipment will be routed from a location in North Salt Lake, and the equipment will follow the right of way alignment so as to minimize the impact of mobilization. Kern River crews do not intend to utilize the roadway to the trailhead from Hidden Lake Circle for delivery of equipment. If it becomes necessary to utilize the roadway, Kern River's contractor will install mats to protect the improvements.

The primary purpose of Kern River's request concerns the use of the hillside adjacent to the pipeline. The location of interest is generally covered in grass, but is adjacent to stand of native oak brush. Slopes in the general area range from 25-40%. The City's Land Use Code restricts the use of slopes which are 30% and greater by defining them as "Unbuildable Land (Unusable Land)". Kern River and their contractor will need to submit a site plan to the Engineering Department which identifies the useable and unusable areas adjacent to the proposed workspace. In conformance with the City's own ordinance, no approval for disturbance of slopes 30% or steeper can be granted.

Department Review

The Agreement has been reviewed by the City Attorney. This memo has been reviewed by the City Manager.

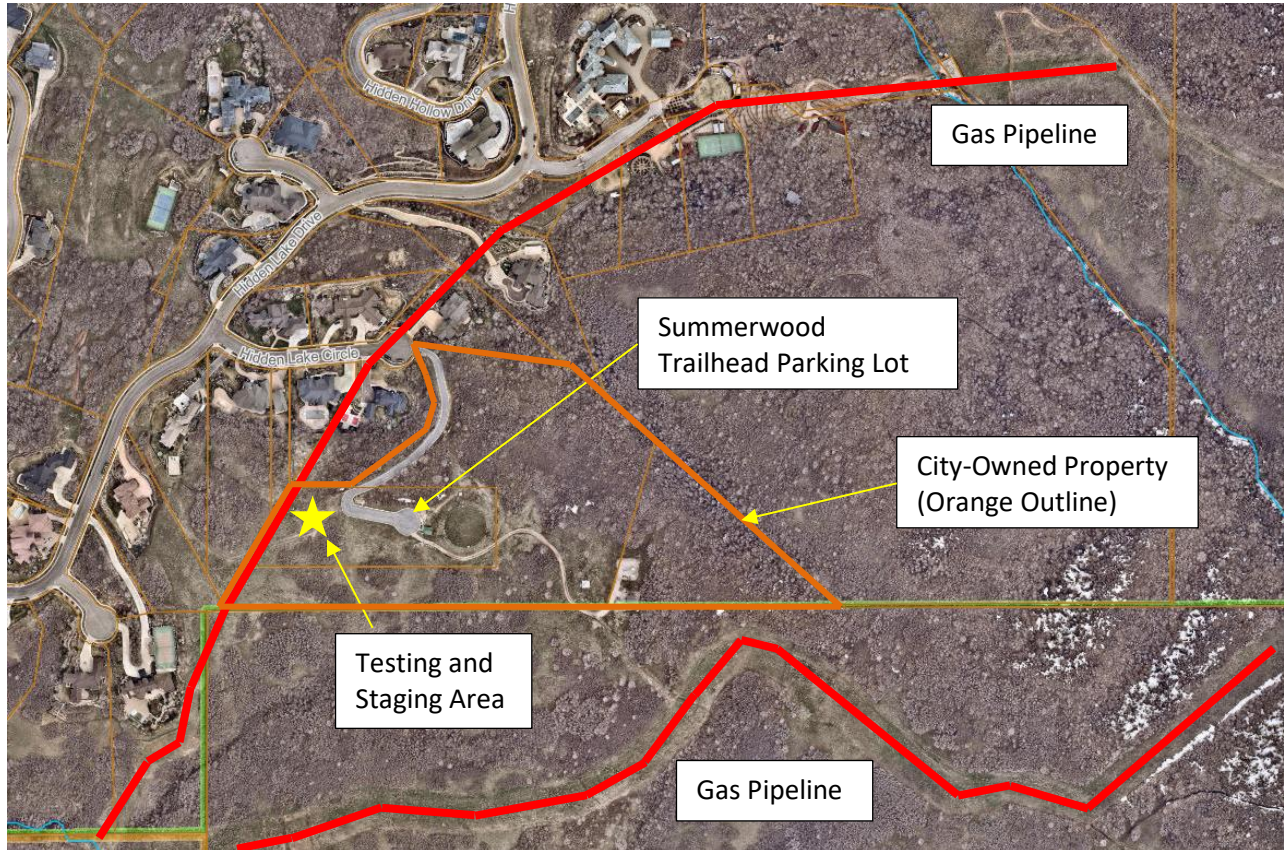


Figure 1 Testing Site

Recommendation

Staff recommends the City Council approve the Temporary Workspace Agreement with Kern River and authorize the Mayor to sign the Agreement on behalf of the City with the condition that all activities associated with the pipeline maintenance activity be restricted to areas with slopes less than 30%.

Significant Impacts

There are no anticipated financial impacts to any City Departments. Under the terms of the Agreement the restoration of disturbed areas or repairs to City-owned property or improvements are the responsibility of Kern River.

Attachments

1. Copy of the Temporary Workspace Agreement

TEMPORARY WORKING SPACE AGREEMENT

APN – 012710512 & 012710513

The undersigned, hereinafter referred to as Grantor, for and in consideration of **TEN DOLLARS (\$10.00)** and other consideration paid to Grantor by KERN RIVER GAS TRANSMISSION COMPANY (“**Grantee**”), the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey unto Grantee, its agents, contractors and employees, a limited license to use a temporary working space located adjacent of the permanent existing 75' right-of-way, more specifically described as follows:

Exhibit “A” which is attached hereto and incorporated by this reference.

It is understood and agreed by Grantor and Grantee that said working space is to be used in connection with the hydrotesting of Grantee’s natural gas pipeline segment from April, 2023 to July, 2023 (the “**Project**”).

Grantee shall hold Grantor harmless from damages resulting from said construction, provided, however, Grantee shall not be liable for damages of any kind which result from negligent acts, omissions or willful misconduct of the Grantor or Grantor’s successors, assigns, representatives or agents. Grantee agrees to indemnify the City and it's employees, officers or agents of any and all claims for damages, injury or death resulting from this activity except as limited in the preceding sentence.

Grantee shall provide Grantor 48 hours-notice prior to the commencement of activity at the locations indicated in in this Agreement or any attached Exhibits for the Project.

Grantee shall replace any damaged improvements including, but not limited to asphalt paving and pavement structure, concrete curb and gutter, fencing, gates or other improvements currently existing on Grantor’s property which is damaged by Grantees use.

Grantee shall be responsible for controlling access to the location where materials or equipment are stored on Grantors property, including the installation of temporary fencing or other measures undertaken to preserve and protect said materials and equipment. Grantor makes no claims or guarantee of the safety and security of any locations where use is permitted.

Grantee shall be responsible to properly remove and dispose of any excess materials or waste products associated with the work at a suitable landfill or disposal facility and agrees to remove any imported or no-native materials from the site. Grantee agrees to restore the natural contour where minor grading occurs.

Grantee shall be responsible for all restoration materials and activities and any ongoing maintenance required during the establishment of vegetation or the maintenance of restoration measures for one year. Grantee shall furnish a restoration plan to the City which is prepared by a

qualified professional for the planning and implementation of site restoration activities. Said professional shall inspect the Grantees work at the end of the maintenance activity and certify to the City that the planned restoration measures have been properly installed. After a 1-year maintenance period, Grantee agrees to inspect and repair any deficiencies in the restoration work which will result in reestablishment of the proposed grading, seeding, erosion mats, wattles and/or plating required by the restoration plan.

Grantor represents that it is the owner in fee simple of said described lands. Grantee shall have the right to discharge or redeem for Grantor, in whole or in part, any mortgage, tax or other lien on said land and thereupon be subrogated to such lien and rights incident thereto.

The term of this Temporary Working Space Agreement shall be until July 31, 2023, or when Grantee has completed all activities associated with this Agreement and restored the property referenced in Exhibit "A" to substantially the same condition that existed before the Project (as determined by Grantor) whichever occurs first. Reasonable extensions may be granted upon written request.

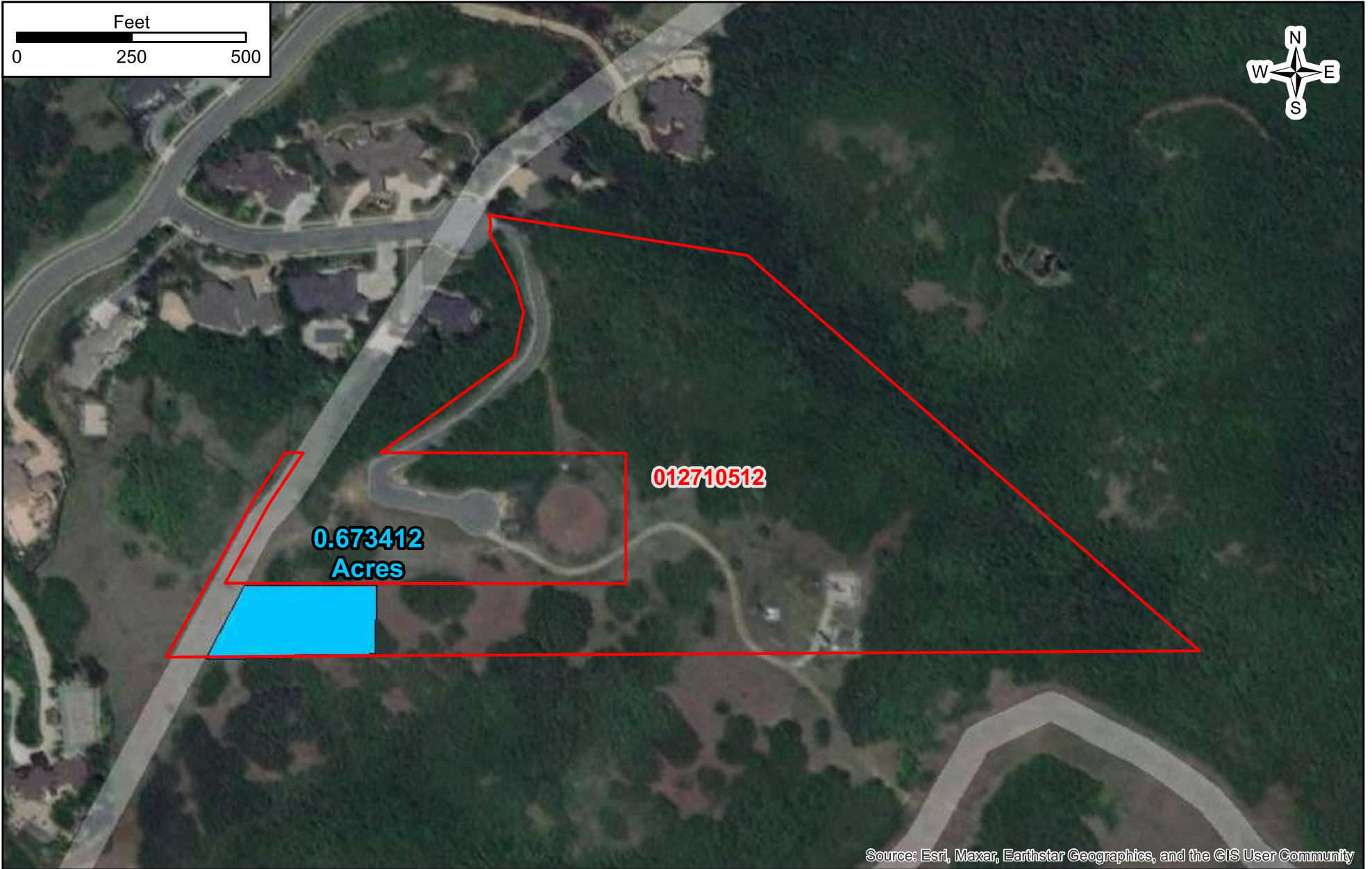
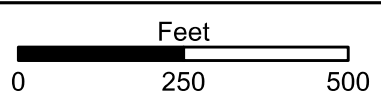
During the term of this Temporary Working Space Agreement, Grantee shall maintain commercial general liability insurance arising out of claims for bodily injury (including death) and property damage. Such insurance shall provide coverage for ongoing operations and products-completed operations, blanket contractual, broad form property damage, personal and advertising injury, independent contractors and sudden and accidental pollution liability with \$2,000,000 per occurrence limit combined bodily injury and property damage, with \$3,000,000 aggregate limit. Grantee shall include Grantor as an additional insured, subject to policy terms and conditions, to the liability insurance as their interest may appear to the extent of the indemnity obligations assumed by this Temporary Working Space Agreement. Notwithstanding anything to the contrary herein, Grantee shall have the option to self-insure for the insurance requirements stated herein as may be permitted by law. Grantee shall ensure that any contractors, subcontractors, agents or assigns maintain insurance according to Grantee's standard insurance requirements.

(remainder of page intentionally left blank)

This Agreement shall be governed by the laws of the State of Utah, without regard to conflicts of laws principles. Venue for any lawsuits, claims, or other proceedings between the Parties relating to or arising under the Agreement shall be exclusively in the State of Utah, Second District Court. Any dispute between the parties concerning the terms and provisions of this Agreement, the party prevailing in such dispute shall be entitled to collect from the other party all reasonable costs incurred in such dispute, including reasonable attorneys' fees.




WITNESS THE EXECUTION HEREOF, this ___ day of _____, 2023.

<p>GRANTOR: Bountiful City</p> <p>_____</p> <p>Kendalyn Harris, Mayor</p> <p>Attest:</p> <p>_____</p> <p>Shawna Andrus, City Recorder</p> <p>Seal</p>	<p>GRANTEE: Kern River Gas Transmission Company</p> <p>_____</p> <p>Robert Checketts VP, Operations and Engineering</p>
--	--



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

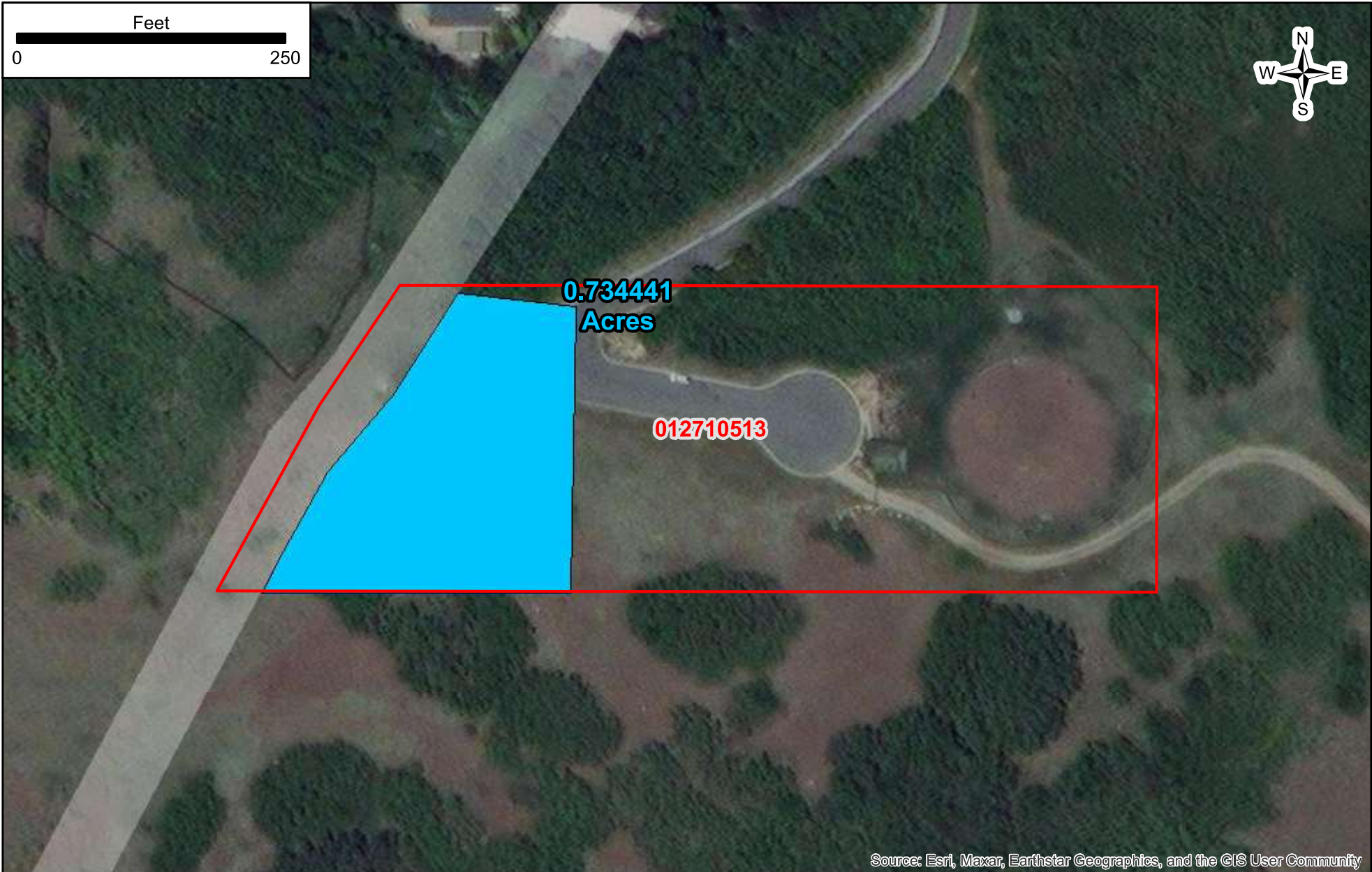
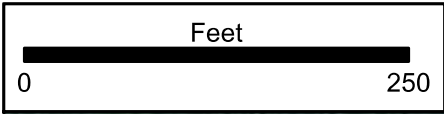
Legend

-  Parcel Boundary
-  KRG T ROW
-  Work Area




Kern River Gas Transmission
Eaglewood Hydro Testing
Temporary Workspace Mapbook

Davis Co. APN: 012710512

Owner:
Bountiful City



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Legend	
	Parcel Boundary
	KRGT ROW
	Work Area

Kern River Gas Transmission
Eaglewood Hydro Testing
Temporary Workspace Mapbook

Davis Co. APN: 012710513
Owner: Bountiful City

City Council Staff Report

Subject: Bountiful Trails Project Management Services
Author: Todd Christensen, Assistant City Engineer
Department: Engineering
Date: January 10, 2023



Background

The city plans to have about 22 miles of trails constructed this year, consisting of trails in 1) Mueller Park/North Canyon Area, managed by US Forest Service, and 2) Holbrook/Ward Canyon Area, owned by Bountiful City. There will be multiple contractors completing this work. Next year (2024) we plan to build about the same length of trails as we continue to work through the priorities identified in the Trails Implementation Plan.

The city issued a Request for Proposals (FRP) to provide Trails Project Management Services to ensure new trails meet approved plans and specifications along with maintaining close collaboration with the Forest Service. The scope outlined in the RFP includes responsibilities to:

- Walk each flag line before construction
- Coordinate with US Forest Service
- Inspect each trail under construction at least twice per week
- Help ensure trails are built according to plans and specifications
- Provide City with regular updates regarding progress of each trail

Analysis

The RFP was issued to the trails professionals who successfully went through our prequalification process last summer. We received one proposal:

<u>Company</u>	<u>Base Fee</u>	<u>Monthly Cost</u>	<u>Total Est. (7 Months)</u>
Creative Trails	\$32,000	\$4,000	\$60,000

Creative Trails is based in Park City. The company was founded by Bob Radke who has over 20 years of experience managing trails. Bob and other staff members of Creative Trails have extensive experience designing, building, managing, and maintaining trails. Many of these trails are on land managed by the US Forest Service.

The agreement with Creative Trails will also include an option to renew for the same services to be performed in 2024, and again in 2025. The option would be exercised if desired by both parties at a price to be agreed upon. This would be done by the end of January of the year for renewal.

Department Review

This proposal has been reviewed by the City Engineer, Parks Director, and Senior Planner.

Significant Impacts

Expenditures for this work will be paid using bond funds, from the capital projects account.

Recommendation

Staff recommends that the City Council accept the proposal to provide Trails Project Management Services for 2023 with option to extend for 2024 and 2025.

Attachments

Figure 1: 2023 Planned Trails Construction

Figure 2: 2024 Planned Trails Construction

Bountiful Masterplan

2023 Trails Construction

LEGEND

Trails Master Plan

Name

2023 Construction

Existing Trails

Existing Trails

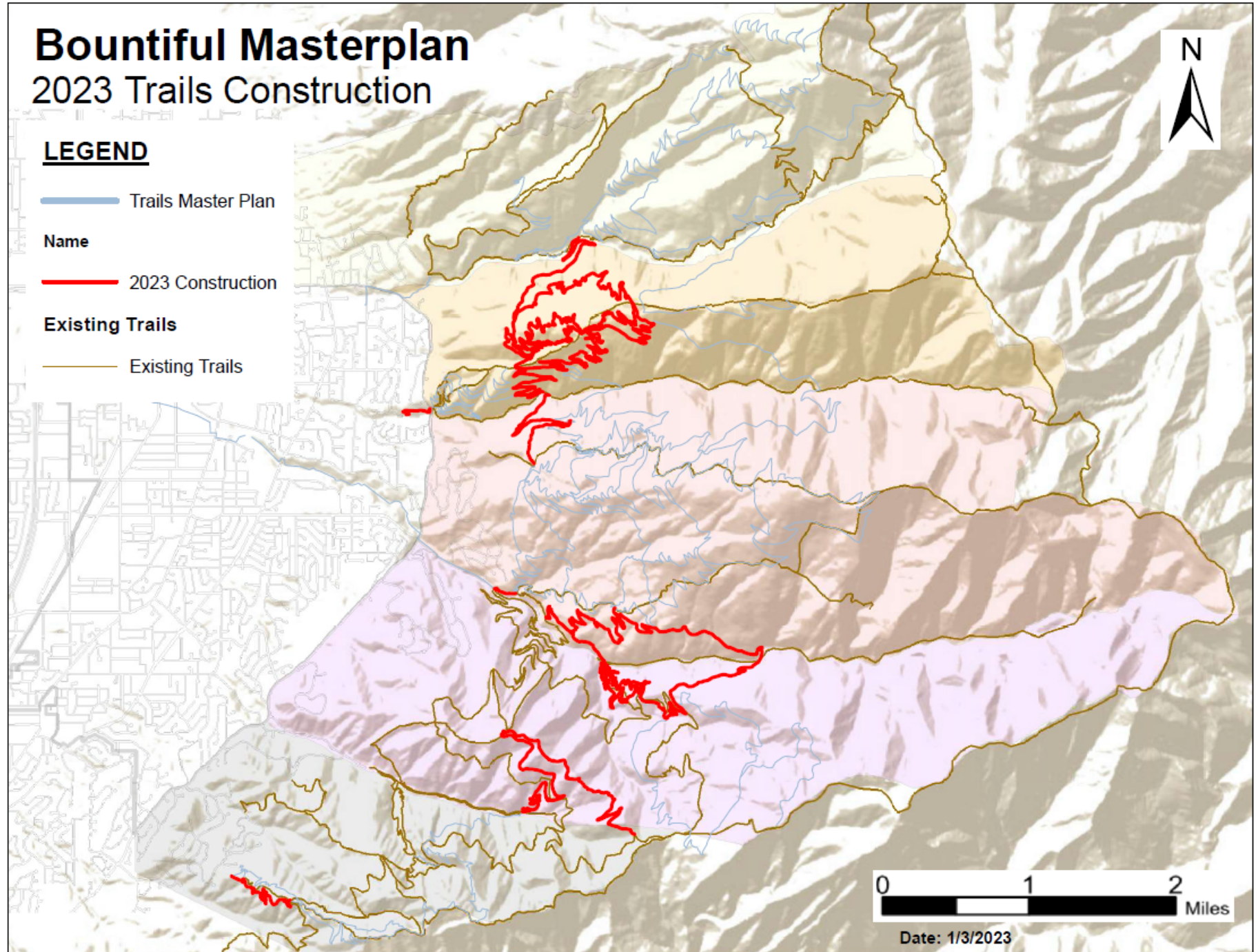


Figure 1: 2023 Planned Trails Construction

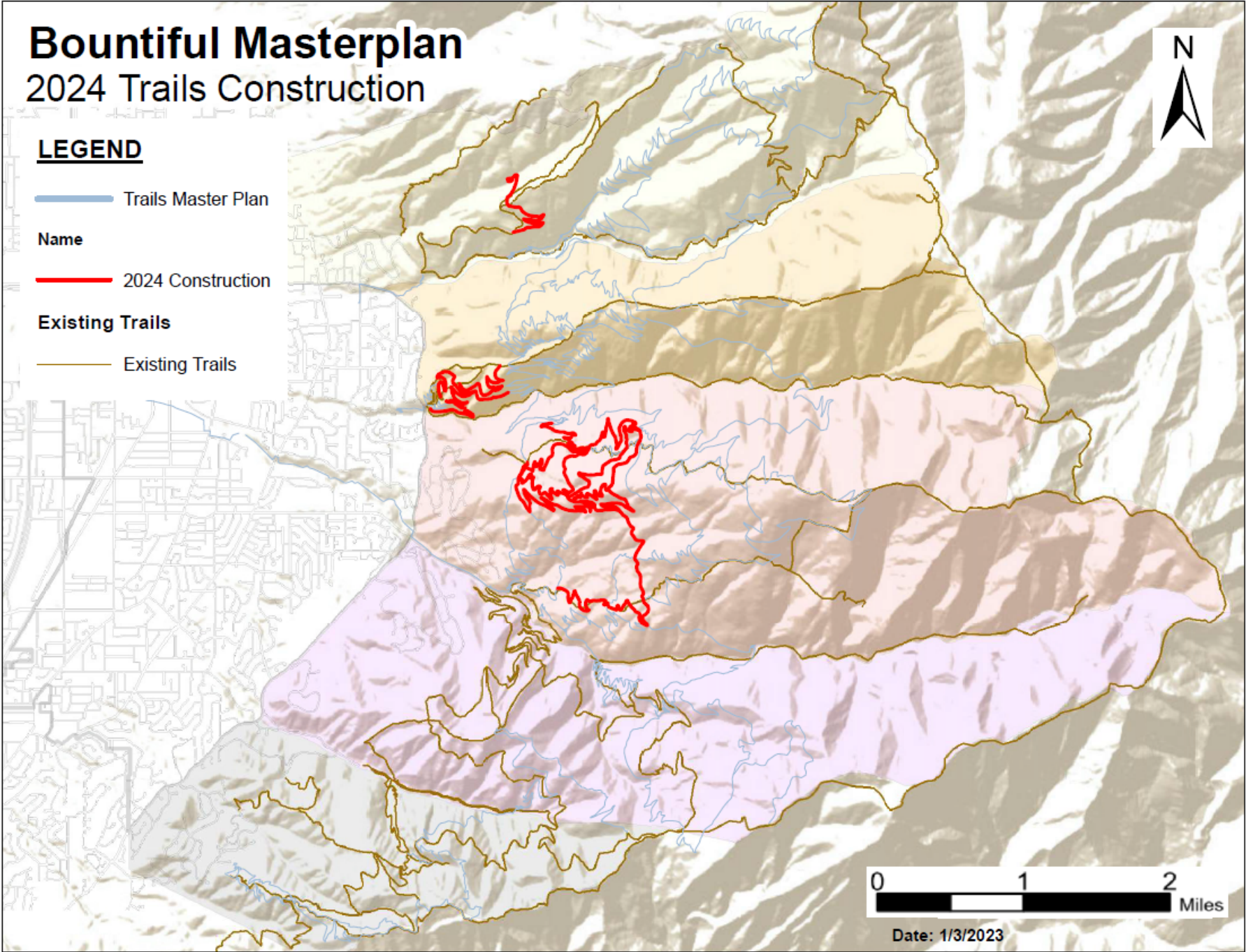


Figure 2: 2024 Planned Trails Construction