

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, February 8, 2022

6:00 – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. Davis County Commissioner Randy Elliott visit
2. Legislative update – Mr. Gary Hill

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment
If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on January 11, 13, 14 & 25, 2022 p. 3
4. Council Reports
5. BCYC Report
6. Consider approval of
 - a. Expenditures greater than \$1,000 paid January 10, 17 & 24, 2022 p. 25
 - b. December 2021 Financial Report p. 29
7. Consider approval of the appointment of Ms. Krissy Gilmore to the Bountiful City Planning Commission – Mr. Francisco Astorga p. 63
8. Appointment of Councilmember Cecilee Price-Huish to the Centerpoint Control Board – Mr. Gary Hill
9. Consider adoption of Resolution 2022-02 which amends fees and charges relating to planning and development activities within Bountiful City – Mr. Galen Rasmussen p. 65
10. Consider approval of the purchase of a Chevrolet 2500HD crew cab truck from Young Automotive Group in the amount of \$36,128 – Mr. Kraig Christensen p. 73
11. Consider final approval of the Creek Side Views subdivision located at approximately 1350 South Davis Boulevard – Mr. Lloyd Cheney p. 75
12. Consider approval of the bid from Advanced Paving for the reconstruction of 200 South in the amount of \$325,746 – Mr. Lloyd Cheney p. 79
13. Consider approval of a beer license for El Dorado located at 435 South 500 West – Mr. Francisco Astorga p. 83
14. Consider approval of Ordinance 2022-01 amending the Land Use Code text making the City Council appointment to the Planning Commission by the Mayor mandatory – Mr. Francisco Astorga p. 87
15. Adjourn


City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL
January 11, 2021 – 5:45 p.m.

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Attorney	Clinton Drake
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	Parks Director	Brock Hill
	Power Director	Allen Johnson
	Streets Director	Charles Benson
	Water Director	Kraig Christensen
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 5:45 p.m.
City Council Chambers

Mayor Harris called the meeting to order at 5:48 p.m. and welcomed those in attendance.

WASHINGTON PARK CONSTRUCTION PHASING PLAN DISCUSSION – MR. LLOYD CHENEY

Mr. Lloyd Cheney presented the requested revisions that were made to the Master Plan. It now shows 12 pickleball courts, a third field that can accommodate little league football, a retaining wall to help with grading challenges, and skate park fencing is now its own line item in the budget. He explained that as they did revisions to the cost of the skate park, they found that they were too low in their initial estimates. If the pickleball courts and the skate park are included in the master plan it bumps the total cost to \$4.5M. He laid out some options for the Council to consider as they move forward. He explained that they could build all the amenities in the park, except for the pickleball courts and skate park, and allow the residents to fundraise for those elements. If they do this, it keeps the cost of the park within the \$2.5M budget. Another option would be to build the full skate park, but it would be to the detriment of most of the other park amenities and would postpone all buildings, utilizing the existing bathroom instead.

Mr. Gary Hill explained that they took a closer look at the RAP Tax funds and there is an estimated \$990,000 that is not spoken for, which the Council could decide to put toward the park. If they do not use it for the park, it will be used to pay off the Ice Ribbon. He further explained,

1 however, that using the extra RAP Tax funds could potentially hasten the need for a property tax
2 increase by a year, likely from 2028 to 2027. He offered them a scenario, that if they used the RAP
3 Tax money, they could build six pickleball courts and a 12,000 square foot skate park and stay within
4 the budget.

5 The Council brought up questions about certain line items where they may be able to find
6 extra cost-cutting.

7 Councilmember Price-Huish asked that the cost of the sports netting and turf irrigation with
8 the school district be discussed to see if cost sharing is possible.

9 Councilmember Bahr asked whether or not the park would be a dawn-to-dusk park , and if so,
10 why lighting was needed for the pickleball courts. Mr. Hill said they traditionally have lit pickleball
11 and tennis courts in Bountiful parks, but that is a question for the Council. He did say staff does not
12 recommend lighting the skate park, since it makes enforcement more of a challenge.

13 Councilmember Bradshaw asked about the fencing around the skate park and wondered if
14 temporary fencing could be used when the skate park needs to be closed off. Mr. Hill said temporary
15 fencing is easy to come by, so that is an option. He showed the Council some examples of what skate
16 park fencing can look like. He expressed his opinion that the cost of the fence would be worth the
17 benefit to the City, as it would help with enforcement issues and would help assuage the concerns of
18 the neighbors.

19 Councilmember Bradshaw asked about using money that had been allocated for the
20 resurfacing of the Cheese Park pickleball courts. Mr. Hill explained that those funds could be
21 reallocated, but it would just mean postponing when those costs have to be paid, and the City would
22 continue to get complaints about the quality of the courts at Cheese Park.

23 Councilmember Price-Huish said that using the \$990,000 was a compelling proposal and she
24 wondered what the rest of the Councilmembers thought about the property tax implications. She
25 talked about possibly postponing certain elements (landscaping, picnic tables, a park sign, and skate
26 park fencing) to a second phase of the park construction in order to build the things the City wants.
27 She also thought that keeping the current buildings would save money. She said her inclination would
28 be to build a 12,000 square foot park and put in more pickleball courts right now.

29 Councilmember Bell suggested that staff look into getting bid alternates for some of these
30 elements which would provide real numbers to make better decisions. Mr. Cheney cautioned that
31 staff would need to be very careful doing that, since people will know that there is \$2.5M in funds
32 available.

33 Councilmember Higginson asked what the square footage is for surrounding skate parks. Mr.
34 Cheney showed some data from surrounding cities and the sizes of their skate parks. If Bountiful
35 built a 12,000-14,000 square foot park it would be low- to middle-of-the-pack in terms of
36 comparative size.

37 Mr. Hill suggested that they continue this discussion at the end of the regular meeting due to
38 the time. Everyone agreed.

39
40 **PLANNING COMMISSION MEMBERSHIP DISCUSSION – MR. FRANCISCO ASTORGA**

41 Mr. Francisco Astorga explained that the practice of giving a member of the City Council a
42 seat on the Planning Commission, with voting rights, is outdated and uncommon. He explained that
43 as they researched Bountiful history, it seems that this was left over from a time when that
44 communication was needed between the Planning Commission and the City Council. As they reached
45 out to other cities, and to other planning professionals, they cannot find other instances of this
46 practice anywhere else. The main reasons for discontinuing this practice are because having a

1 councilmember present may inadvertently cause the Planning Commission to vote a certain way, and
2 the councilmember may commit to voting a certain way on an item prematurely. He outlined all the
3 options to the Council if they decide to change this practice or to continue it.

4 The majority of Councilmembers expressed their preference to keep a member of the City
5 Council on the Planning Commission. They think it is a good practice that benefits the City and
6 makes for better communication about the issues discussed in Planning Commission meetings. They
7 did not feel that the potential downfalls were valid enough to make this change. They also pointed out
8 that the City Council also has a member on the Power Commission, and they find that to be a benefit
9 and strength as well.

10
11 The meeting ended at 6:42 p.m.

12
13
14 **Regular Meeting – 7:00 p.m.**
15 **City Council Chambers**

16
17 Mayor Harris called the meeting to order at 7:02 p.m. and welcomed those in attendance. She
18 gave a special welcome to many guests, which included former Bountiful Chief of Police Tom Ross,
19 Rep. Ray Ward, Rep. Melissa Ballard, Davis County Commissioner Lorene Kamalu, Bountiful law
20 enforcement officers, Ms. Kelsey Berg and Mr. Chandler Beutler from US Senator Mitt Romney’s
21 office, Ms. Rhonda Perkes from US Congressman Stewart’s office, former Councilmembers Beth
22 Holbrook and Barbara Holt and Mayor Tami Tran from Kaysville.

23 Former Councilmember Barbara Holt led the Pledge of Allegiance and Mr. Brett Finklea, Val
24 Verda Stake Executive Secretary, offered a prayer.

25
26 **SWEARING IN OF NEW MAYOR AND COUNCIL MEMBERS**

27 Mayor Harris thanked Lt. Governor Deidre Henderson for being in attendance and introduced
28 her.

29 Lt. Gov. Henderson said it was an honor to be here, and an honor to swear in the first woman
30 mayor of Bountiful. She spoke of her gratitude for the work that happens at the city level of
31 government, but how thankful she is for the people who make those hard decisions every day. She
32 said that leadership is the ability to get things done, congratulated the newly elected officials and
33 thanked them for “being the doers.”

34 Lt. Gov. Henderson swore in Mr. Jesse Bell to serve on the Bountiful City Council. His wife,
35 Cami Bell, was by his side.

36 Lt. Gov. Henderson swore in Ms. Cecilee Price-Huish to serve on the Bountiful City Council.
37 Her husband, Steven Huish, was by her side.

38 Lt. Gov. Henderson swore in Ms. Kendalyn Harris to serve as the mayor of Bountiful. Her
39 husband, James Harris, was by her side.

40 Councilmember Bell, Councilmember Price-Huish, and Mayor Harris each gave a few
41 remarks.

42
43 There was a short break in the meeting from 7:40 p.m. to 7:50 p.m.

44
45 **PUBLIC COMMENT**

46 The public comment section was opened at 7:51 p.m.

1
2 Mr. Richard Watson (90 East 1100 South) serves on the Community Service Council and
3 wanted to express his thanks to former Mayor Lewis and former Councilmember Simonsen for all
4 they did to support the Service Council, and the summer concert series. He congratulated the new
5 Councilmembers and Mayor Harris, saying he looked forward to working with them, and welcomed
6 Councilmember Bell as the new liaison on the Service Council.
7

8 Mr. Tristan Pedersen (2174 Penman Lane) congratulated the newly elected officials and
9 expressed his gratitude and trust in their ability to make good decisions for the residents here.
10

11 Ms. Beth Holbrook invited Chief Biehler to join her and explained that she was there on
12 behalf of UTA to report on the recent donation of a retired UTA bus to the Bountiful Police
13 Department. She explained that the bus will be a valuable training tool for law enforcement officers,
14 and how thrilled she was that the bus would be given a second life. Chief Biehler thanked Ms.
15 Holbrook and said how this event was the fruit of creating good relationships, which made it easy to
16 approach Ms. Holbrook about the possibility of receiving another bus from them. The bus they had
17 been using was very old, outdated and broken.
18

19 Ms. Kara Higginson (195 West 200 North) expressed her deep gratitude for the newly elected
20 council, the mayor, and for the staff and employees of Bountiful City. She thanked the people who
21 rise early to plow our streets and keep the electricity supplied to our homes. She congratulated the
22 newly elected officials.
23

24 Ms. Debra Hale (2116 South 900 East) expressed what a joy it was to be there today, to see so
25 many whom she worked with over the years during her time as a legislative researcher and general
26 council on Capitol Hill. She said she is retired now, but plans to remain very active in the community,
27 and asked the Council to let her know if they ever need anything.
28

29 The public comment section was closed at 8:00 p.m.
30

31 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON**
32 **DECEMBER 14 & 21, 2021**

33 Councilmember Bradshaw made a motion to approve the minutes and Councilmember
34 Higginson seconded the motion. The motion was approved with Councilmembers Bahr, Bell,
35 Bradshaw, Higginson and Price-Huish voting “aye.”
36

37 **COUNCIL REPORTS**

38 Councilmember Bradshaw did not have a report.

39 Councilmember Bell did not have a report.

40 Councilmember Price-Huish did not have a report, but said she was very excited about the
41 upcoming items from the Planning Commission tonight.

42 Councilmember Bahr did not have a report.

43 Councilmember Higginson did not have a report.
44

45 **BCYC REPORT**

1 Mr. Zach Gardner reported that the BCYC recently held their annual Christmas party, and
2 their upcoming activities include attending “A Day at the Legislature” at the State Capitol, and a
3 leadership conference at USU. He also said that they will be accepting applications for next year’s
4 youth council very soon. He asked that anyone who has or knows of a service opportunity to please
5 reach out to them via Councilmember Bell. He also noted that they are looking into fixing the BCYC
6 ambulance so that it works again.

7
8 **CONSIDER APPROVAL OF:**

9 **A. EXPENDITURES GREATER THAN \$1,000 PAID NOVEMBER 29, DECEMBER 6 &**
10 **13, 2021**

11 **B. NOVEMBER 2021 FINANCIAL REPORT**

12 Councilmember Bahr made a motion to approve the expenditures and the November
13 financial report and Councilmember Bradshaw seconded the motion. The motion was
14 approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting
15 “aye.”

16
17 **CONSIDER APPROVAL OF THE APPOINTMENTS OF MR. JED PITCHER AND MR.**
18 **DAN BELL TO THE POWER COMMISSION – MR. ALLEN JOHNSON**

19 Mr. Allen Johnson explained that staff wishes to reappoint Mr. Jed Pitcher and Mr. Dan Bell
20 to the Power Commission. He explained that they have both been serving for a long time and have
21 worked hard to understand the business of the power plant. He feels their expertise and knowledge
22 will be very valuable as they move forward.

23 Councilmember Bradshaw made a motion to approve the appointments and Councilmember
24 Higginson seconded the motion. The motion was approved with Councilmembers Bahr, Bell,
25 Bradshaw, Higginson and Price-Huish voting “aye.”

26
27 **CONSIDER ADOPTION OF RESOLUTION 2022-01 APPROVING CITY COUNCIL**
28 **LIASON AND BUDGET COMMITTEE ASSIGNMENTS – MR. GARY HILL**

29 Mr. Gary Hill presented the City Council liaison and budget committee assignments, noting
30 some small errors that had been corrected since they were put in the packet.

31 Mayor Harris announced that only one councilmember needs to be appointed to the
32 Centerpoint Control Board and said that Councilwoman Bahr has agreed to fulfill the assignment
33 while Councilman Higginson will be removed to serve in his other capacities. Everyone agreed.

34 Councilman Higginson made a motion to approve Resolution 2022-01 with the change of
35 removing himself from the Centerpoint Control Board, and Councilwoman Bradshaw seconded the
36 motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-
37 Huish voting “aye.”

38
39 **CONSIDER APPROVAL OF A THREE-YEAR CONCESSIONAIRE CONTRACT FOR THE**
40 **GOLF COURSE WITH SHAWN AND WITH AN OPTION TO EXTEND FOR TWO MORE**
41 **YEARS – MR. BROCK HILL**

42 Mr. Brock Hill explained that Shawn and Rhonda Moss currently operate as the
43 concessionaires at Davis Park Golf Course, and after interviewing them, staff feels they will be the
44 best fit for Bountiful Ridge’s needs and its patrons. He said that they discussed all the issues they
45 were concerned about, including outside alcohol policies, staffing, catering and communication with

1 the pro shop and they feel comfortable with this contract. As a provision of the contract, there will be
2 a one-year probation period and a two-year extension option after that.

3 The Council asked some follow-up questions and expressed their gratitude that the City was
4 able to find a concessionaire who will give stability to the Golf Course and help it to have a good
5 season.

6 Councilmember Price-Huish made a motion to approve the contract with Shawn and Rhonda
7 Moss and Councilmember Higginson seconded the motion. The motion was approved with
8 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
9

10 **CONSIDER APPROVAL OF THE PURCHASE OF ONE BMW POLICE MOTORCYCLE**
11 **IN THE AMOUNT OF \$25,568 FROM HARRISON EUROSPORTS – CHIEF ED BIEHLER**

12 Chief Biehler explained that one of their motorcycle officers, Officer Witte, was in a traffic
13 accident while on duty last year, and the motorcycle was totaled. That motorcycle was purchased in
14 2016, and since they expect to use each motorcycle for ten years before replacing it, this new bike
15 was not included in the budget for this year. However, the City attorney was able to work with the
16 insurance company and receive \$15,000 for the worth of the totaled motorcycle. He also explained
17 that Harrison Eurosport is the only police motorcycle dealer in the state.

18 Councilmember Bell made a motion to approve the purchase of the new police motorcycle
19 from Harrison Eurosports and Councilmember Bradshaw seconded the motion. The motion was
20 approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
21

22 **CONSIDER APPROVAL OF THE PRELIMINARY AND FINAL PLAT APPROVAL FOR**
23 **RENAISSANCE TOWNE CENTRE P.U.D PHASE 3 PLAT 2 – MR. LLOYD CHENEY**

24 Mr. Cheney explained that they are ready to approve the next Plat at Renaissance Towne
25 Centre. The Council recently reviewed the architectural and site plans for the residential buildings
26 and parking structure that will occupy the lots on Plat 2. He noted that the plat is very clean and does
27 not have many issues, so staff recommends approval of the plat.

28 Councilmember Bahr made a motion to approve preliminary and final Plat approval for
29 Renaissance Towne Centre P.U.D. Phase 3 Plat 2 and Councilmember Bell seconded the motion. The
30 motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting
31 “aye.”
32

33 **CONSIDER APPROVAL OF THE RENAISSANCE TOWN CENTER FINAL**
34 **ARCHITECTURAL AND SITE PLAN REVIEW – MR. FRANCISCO ASTORGA**

35 Mr. Astorga explained that this a building that will go on the subdivision that was just
36 approved. The apartment building will have 287 apartment units. The developers have met all
37 conditions of approval, fixed all problems and updated the parking study. They have cleaned up the
38 graphics, moved patios out of the public right-of-way to keep them completely on private property
39 and agreed there would not be any changes to materials once the building permit has been issued.

40 Councilmember Bradshaw asked if the updated parking study changed anything. Mr. Astorga
41 answered that it created a net decrease in required parking. However, they are required to provide 376
42 parking spaces and they are providing 427 spaces.

43 Councilmember Price-Huish and Councilmember Higginson asked follow-up questions about
44 how they solved the patio issue. Mr. Astorga answered that the patios were made smaller to
45 accommodate keeping the planter boxes and moving them onto private property.

1 Councilmember Higginson made a motion to approve the final architectural and site plan
2 review and Councilmember Bahr seconded the motion. The motion was approved with
3 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
4

5 **CONSIDER APPROVAL OF THE FINAL ARCHITECTURAL AND SITE PLAN REVIEW**
6 **FOR THE CITY POWER LOFTS LOCATED AT 189 SOUTH 200 WEST – MR.**
7 **FRANCISCO ASTORGA**

8 Mr. Astorga presented the final architectural and site plan review for the City Power Lofts
9 located at 189 South 200 West. He explained that this three-story building will be mixed-use with
10 office space on the ground floor and two levels of apartments above. There will be four apartments in
11 total. They are planning to meet the parking code instead of having a parking study done. They also
12 plan to drop “City” and change the name of the building to “The Power Lofts.”

13 Councilmember Price-Huish made a motion to approve the final architectural and site plan
14 review for the Power Lofts and Councilmember Higginson seconded the motion. The motion was
15 approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
16

17 **CONSIDER ADOPTION OF THE 2022 STREET MASTER PLAN ADOPTION – MR.**
18 **LLOYD CHENEY**

19 Mr. Cheney explained that they have made a few simple changes, albeit important ones, to
20 bring the Streets Master Plan up to date. He showed the comparison between the 2022 plan and the
21 2017 plan. One project was to identify all the private streets in town on the map. They also kept
22 UDOT classifications for UDOT streets. They identified some streets that were platted differently
23 than what is shown on the 2017 map, so they corrected those issues. None of the changes affect
24 current streets, they simply correct the drawings and classifications of future improvements. The
25 streets affected are the Eagle Ridge Drive extension, Skyline Drive and the end of Mill Creek Way
26 (1600 East).

27 Mr. Hill explained how this plan goes hand-in-hand with the City’s General Plan, so when
28 developers come to the City, staff can determine if their vision aligns with the vision for the City and
29 City streets.

30 Councilmember Bahr made a motion to adopt the 2022 Street Master Plan and
31 Councilmember Price-Huish seconded the motion. The motion was approved with Councilmembers
32 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”
33

34 **WASHINGTON PARK DISCUSSION CONTINUED – MR. LLOYD CHENEY**

35 Mr. Gary Hill asked the Council questions in order to narrow down which elements have
36 consensus among the council. The entire council agreed that the layout and size of the fields as
37 shown in the plan were good. Mr. Brock Hill added that 90% of the irrigation is already complete for
38 the two lacrosse fields, which was not accounted for in the budget.

39 Mr. Hill asked about the importance of the walking trail and Council agreed that they would
40 like to have it built immediately, they feel it is a very important amenity for some of our residents.

41 Mr. Hill asked about the importance of the playground, and most of the Council agreed that it
42 should also be built immediately. Councilmember Bell felt it could wait until the following year, but
43 Mr. Hill advised that waiting a year will not gain us anything, as the money is all coming from the
44 same pot.

45 The Council also reached consensus that they wanted some of the pickleball courts built but
46 not all of them right away. Mr. Hill and Mr. Cheney advised that it made sense from an engineering

1 standpoint to build six courts instead of three or four, based on how they are going to be laid out. It
2 will save money in the long run.

3 Mr. Hill asked the Council what their preferences were on the skatepark. He explained again
4 that the building of the skate park could be phased, which is admittedly hard to do, or it could be
5 downsized. The issue that arises from downsizing it and then allowing fundraising, is that it would
6 need to be redesigned once the amount of the fundraising was known, and redesign takes more time
7 and money. The Council spent a great deal of time talking over the complexities of a skate park and
8 comparing the size of the planned one to other skate parks around the state. Mr. Ethan Lowder, local
9 skate shop owner, was asked for his advice in helping to determine what percentage of the skate park
10 should be bowls and ramps, versus street elements. Mr. Hill explained that bowls and ramps would be
11 hard to phase but street elements are an easy thing to add at a later date. He also advised that perhaps
12 the best way to approach it would be to set a budget for the skate park and then work with a designer
13 to see what can be achieved within that budget.

14 Mr. Hill asked whether the pavilions were important to Council, and they agreed that the
15 pavilions could wait if necessary. They also agreed that the monument sign could wait or be deleted.
16 The Council also decided to delete the skatepark fence from the project budget.

17 The Council talked over the benefits and costs of using the \$990,000 in extra RAP Tax money
18 to help fund the park. They were generally in favor of this approach.

19 Mr. Hill suggested that the Council approve a budget of \$660,000 for the skate park, and to
20 design it in a way that it could be expanded if funds are raised. After discussion, the Council
21 eventually agreed upon designing a 12,000 square foot skate park with a budget of \$660,000 and
22 allow residents the opportunity to fundraise for an additional 2,000 square feet. In the end they
23 decided to use bid alternates for the pavilions, the additional skate park area, and the additional
24 pickleball courts, and agreed to remove the fence around the skate park but include all the other
25 elements, as currently designed.

26 The Council discussed how fundraising would work, and staff advised that fundraising be
27 separate from the City, but City-supported. Coordination with fundraising efforts can happen through
28 staff, and frequent updates should happen at Council meetings. Mr. Hill said that, since the hour was
29 late, they could continue the fundraising discussion at the upcoming Council retreat.

30
31 **ADJOURN**

32 Councilmember Bradshaw made a motion to adjourn the meeting and Councilmember Bahr
33 seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
34 Higginson and Price-Huish voting “aye.”

35
36 The regular session was adjourned at 10:07 p.m.

Mayor Kendalyn Harris

City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL
Thursday, January 13, 2022

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	Assistant City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	City Engineer	Lloyd Cheney
	City Planner	Francisco Astorga
	Finance Director	Tyson Beck
	IT Director	Alan West
	Parks Director	Brock Hill
	Power Director	Allen Johnson
	Water Director	Kraig Christensen
	Streets & Sanitation Director	Charles Benson
	Human Resources Director	Shannon Cottam
	Chief of Police	Ed Biehler
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Thursday Session – 8:30 a.m. to 5:00 p.m.
Hyatt Park Station, Farmington Utah

WELCOME, PLEDGE OF ALLEGIANCE, AND PRAYER/THOUGHT

Mayor Harris called the meeting to order at 8:41 a.m. and welcomed those in attendance. Mr. Gary Hill led the Pledge of Allegiance and Mr. Galen Rasmussen offered a prayer.

MAYOR’S INTRODUCTION ACTIVITY

Mayor Harris led the entire group in a get-to-know-you activity.

CITY NEWSLETTER

Mayor Harris led a discussion about the City newsletter. Ms. Shawna Andrus, City Recorder, puts the newsletters together and was present for this discussion. The City currently sends out a quarterly printed newsletter with the utility bills and sends out a different emailed update two times a month to residents who have signed up for them. Residents who have signed up for paperless billing can also receive the quarterly newsletter in pdf format via email.

Mayor Harris did a survey of other cities to see how they send out their newsletters. She asked the Council for their thoughts about Bountiful’s current format and frequency to see if anyone felt inclined to make a change in order to have the newsletter serve the City’s purposes better and to

1 reach more residents. A consensus was reached that a redesign could be helpful, that the front page
2 “Mayor’s Message” was not that useful for residents, and that the quarterly newsletter should be
3 shortened to two pages instead of four pages and preferably sent out monthly with the bills instead of
4 quarterly, depending upon costs. They also discussed doing a survey through Qualtrics in order to
5 find out how residents prefer to receive updates about the City.
6

7 **FINANCIAL CONDITIONS AND ECONOMIC OUTLOOK**

8 Mr. Gary Hill turned the time over to Mr. Galen Rasmussen and Mr. Tyson Beck to talk about
9 trends they are watching in the economy and how supply chains, staffing, wages, etc. are being
10 affected.

11 Mr. Rasmussen talked about the three main areas that are negatively impacting city budgets:
12 infrastructure needs, public safety, and prices and inflation. The trends show that sales tax has been
13 increasing, the unemployment rate has dropped, and GDP has increased. The Consumer Price Index
14 shows that prices have been steadily increasing. The latest study shows 6.8% increase in the last year,
15 which is dramatic. The S&P has shown that government entities are fairly stable despite everything
16 going on. He explained that they are closely watching supply chain issues, employee recruitment,
17 retention and compensation, inflationary pressures, and the effects of the pandemic. All the
18 department heads expressed the issues they have faced having employees out for COVID-related
19 illness. Many of the City crews have been affected which has slowed projects and maintenance work
20 considerably. The Police Department has had a hard time with dispatchers getting sick all at once.

21 Mr. Beck gave an overview of revenue and expense trends for FY2022. He noted that the
22 combination of property tax, sales tax and franchise tax made up 64% of governmental activity
23 revenue. Sales tax is up 14.71% from last year, which was up from the previous year. However,
24 franchise tax has gone down, and that trend has been happening for a while. Bountiful City recently
25 raised property taxes, so there is a large increase right now.

26 Mr. Beck presented more about the sales tax base, stating that Bountiful’s biggest retail
27 industries are automotive retailers and grocery stores. Online sales also make up a large portion of
28 Bountiful’s sales taxes. He said they are watching to see how supply chain issues affect these
29 industries and impact sales tax revenue in the future.

30 Mr. Beck explained that franchise taxes are down for FY2022, a big chunk of which comes
31 from our electric metered sales. The City is allowed to collect up to 6% of electric metered sales as a
32 franchise tax, which goes into the General Fund.

33 Mr. Beck next talked about how the enterprise funds are doing in FY2022. Bountiful had a
34 record year in 2021 for electric metered sales, mostly due to higher than average temperatures, the
35 implementation of tiered power rates, and more people doing work-from-home. There is not an
36 expectation that will happen again this year. The water meter sales were greatly affected by weather
37 as well. There were drought conditions and restricted water usage throughout the City, so it is not a
38 surprise that sales are down compared to last year.

39 Mr. Beck next gave an overview of expenses, saying that 39% of the FY2022 General Fund
40 budget has been spent at this point, which is 10.23% higher than at this point last year.

41 Mr. Rasmussen recapped that overall, the City is in a good position financially; there are
42 steady revenue streams and healthy reserves. However, since things may happen that cannot be
43 predicted, so the economy, legislation, financial markets, and inflation will continue to be monitored
44 and continue to spend conservatively.
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46 **BREAK**

47 The meeting took a short break from 10:46 a.m. to 11:01 a.m.

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POLICE MARKET STUDY AND COMPENSATION

Mr. Gary Hill explained that in July 2021 they became aware that a number of cities in Salt Lake County made big increases (25-35%) to their police compensation. This took place after the FY2022 budget had already been adopted. He explained that many cities have been short-staffed for a long time, and it has been increasingly difficult to hire and retain a good police force here in Bountiful as well. Because of the recent changes in nearby cities, staff conducted a market study to see exactly what other departments were doing and found that many of them will have to raise property taxes to sustain their salary increases.

Chief Ed Biehler explained that recruiting and retaining officers has become more and more challenging. He explained that Bountiful has special standards regarding facial hair, tattoos and external vest carriers that make it especially difficult. While he is a fan of the current police uniform, he has come to realize that in order to make their department more comfortable and equal toward female officers, they should change their policy to allow external vest carriers. The Council all felt that was a good reason to make a change.

The Council and Department heads also discussed the Bountiful City tattoo policy, with some being in favor of a change and others fearing our inability to enforce the content of tattoos once we allow them, and what effect that might have on staff's relationship with residents.

Ultimately, Mr. Hill said that staff recommendation was to increase police pay and to allow the use of external vest carriers, effective immediately. Our policy regarding pay is to be the average of the top third, and he presented a table showing where that would put the Police Department. Pay is considered the total compensation, salary plus benefits. He also noted that normally they would never have a discussion like this outside of a budget meeting, but due to the dramatic changes that had occurred over a short time, they felt it was necessary. He explained that the fiscal impact will be about \$699,000, but it will not affect the Washington Park budget. He added that due to changing market salaries, there will probably be pay raises in other departments in the future as well.

LUNCH BREAK

The Council, Mayor and Staff took a break for lunch from 12:10 p.m. to 12:36 p.m.

PUBLIC ART PROGRAM

Ms. Rebecca Hatch asked the Council to give direction to the Public Art Advisory Board, to help them know where best to focus their efforts. She asked specifically about their goals concerning public art and murals, if they had any interest in supporting art events, and if they preferred art that was themed or varied, sophisticated or playful.

The Councilmembers were all very enthusiastic about getting more art into the City and they all agreed that they would like to see the budget used on procuring a variety of sculptures placed downtown. After a good base has been established, they felt it would be beneficial to start expanding to a larger area. Most of the Council liked the idea of having more than one mural, so long as they are kept looking nice or redone completely every so often. This was not to be a focus of the City, however. They felt events could be fun, but to focus on helping support events that already exist instead of creating their own.

GENERAL PLAN UPDATE

1 Mr. Francisco Astorga gave an overview of what a General Plan is and what it seeks to
2 accomplish. He explained that a large flaw in the City's last General Plan from 2009 is that it does
3 not address the residential zone at all, leaving staff without any direction regarding a very large
4 portion of the City. He said he hopes for the updated general plan to be very focused on public
5 outreach.

6 The Council asked follow-up questions about what types of restrictions and direction would
7 ideally be put into the plan. They talked about landscaping requirements, fire mitigation, greenspace,
8 recreational space and water conservancy.

9 Mr. Astorga relayed that they will be working very closely with consultants on this project.
10 The project should take about 12-18 months to complete, and cost \$120,000 in total, but they
11 received a grant for \$100,000 towards that. They will also be meeting with the Wasatch Front
12 Regional Council (WFRC) between January 27 and February 4. He said that once the plan is
13 complete, the real work of revising the land use code begins. He is excited to find ways to make the
14 land use code work better in achieving the Council and staff's vision for the City.

15 The Council all thanked Mr. Astorga for his work on this and expressed their excitement for
16 the coming updates.

17 18 **PROJECTS UPDATES**

19 Mr. Hill asked each Councilmember to pick a topic they wished to receive an update on from
20 a list. The following projects were discussed:

21 North Canyon Trailhead- Mr. Cheney explained that this project has been sitting on the back
22 burner for a while. The design is complete, and he is waiting to obtain a stream alteration permit from
23 the state. Once they get the permit, they can send it out for bid.

24 Washington Park Bond- Mr. Hill explained that they have brought an advisor on board to help
25 them figure out the best time to issue the bond. In the next two months they should have an answer.
26 Once a bond is issued, they will have three years to use the funds, so the timing is a critical element.
27 His guess is that they will issue them this year.

28 Davis County Library- Mr. Hill explained that the county had a property tax increase three
29 years ago with the intent to refurbish three libraries, but they ran out of money before doing the South
30 Branch building. Along with this project, they were trying to figure out what to do with the Golden
31 Years Center next door to the library. Things have been stalled and staff has not heard from them in
32 some time about this project. The City has offered them the soccer field next to Town Square, but
33 they would rather move the library closer to North Salt Lake than to Centerville. The City needs to
34 decide whether or not to offer to them the land in front of City Hall, and under what terms. The
35 Council agreed that keeping the library in Bountiful would be beneficial.

36 Intermountain Power & Legislation- Councilmembers Higginson and Bradshaw gave an
37 overview of the history of the coal plant that Bountiful co-owns with some other cities. The plant was
38 slated to be updated to a natural gas plant and then a hydrogen plant, after a lot of hard work and
39 negotiations with California. Councilmember Bradshaw gave an update about how certain legislators
40 called a special session in order to overturn the plan and to keep the coal-burning plant as is. If that
41 happens, California will no longer be able to purchase energy from the City and will no longer be
42 paying the costs of the renovations or of the coal-plant closing and liabilities. This has serious
43 financial implications for the City, as well as many other cities, and it would be good to send letters
44 to other cities and to UAMPS to get some support on this issue.

45 46 **BREAK**

47 The meeting took a short break from 3:04 p.m. to 3:22 p.m.

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PROJECT UPDATES (CONTINUED)

Eagle Ridge Drive and “the B”- Mr. Cheney reported that they have hired an engineering consultant to help with the design of Eagle Ridge Drive, which is about 90% completed. The goal is to get it out to bid by the end of the month and start on construction this spring. That being said, they are still working with Dominion Energy and the State on some big issues.

“B” parking lot-Mr. Hill explained that the parking lot for the “B” is owned by the Kingstons, and the County tried negotiating with them to buy the property, but they are at an impasse. Mr. Hill explained that there may be grant funds available to the County or City from the Outdoor Adventure Commission to obtain the property and do improvements, but only for the appraised value. The County is still willing to pay for the parking lot and improvements if Bountiful will take over ownership and maintenance of the property after that.

CARES/ARPA ETC- Mr. Rasmussen went over all the federal aid and grants the City received last year in regard to COVID and disaster assistance.

Fiber to the home- Mr. Alan West explained where the City is in the process of deciding the best route for installing fiber for residents in the City. The Council approved a contract with Magellan consultants last year, and they had a meeting with Magellan last week. They are currently drafting a survey which will hopefully go out to residents next month via email, after staff review.

Council discussed what the process for public input would look like once they receive the full report from Magellan, and how best to respond before making a final decision. They also discussed the timeline and realized it will not happen in 2022.

FUTURE OF THE FARMERS MARKET

Mr. Astorga reported on the 2021 Farmers’ Market, saying that they needed to work out some issues going into the next season regarding the SNAPS (food stamps) program. They also want to work on a more efficient online system for registration and dealing with no-show vendors.

Mr. Brock Hill said they did a lot of things well and had a lot of success and satisfied customers and residents. They hope to have more vendors once COVID restrictions have been lifted, and they hope to attract a larger ratio of farmers to crafters. They felt they incorporated with the chalk art festival very well and that the addition of food trucks worked very well also. They are also contemplating starting at 4:00 p.m. instead of 3:00 p.m. They gave a lot of credit to Ms. Rebecca Hatch who worked very hard putting it all together and getting vendors signed up each week. They said they are sending her to a seminar so she can learn even more and make it even better for this next year.

Mr. Hill explained that the ultimate vision for the market will be to hand it off to a non-profit that is passionate about running the market, since it is a labor of love and will take more than just volunteers.

ADJOURN

The meeting was adjourned at 4:59 p.m.

Mayor Kendalyn Harris

City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL
Friday, January 14, 2022

5	Present:	Mayor	Kendalyn Harris
6		Councilmembers	Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee
7			Price-Huish
8		City Manager	Gary Hill
9		Assistant City Manager	Galen Rasmussen
10		City Attorney	Clinton Drake
11		City Engineer	Lloyd Cheney
12		City Planner	Francisco Astorga
13		Finance Director	Tyson Beck
14		IT Director	Alan West
15		Parks Director	Brock Hill
16		Water Director	Kraig Christensen
17		Streets & Sanitation Director	Charles Benson
18		Human Resources Director	Shannon Cottam
19		Chief of Police	Ed Biehler
20		SDMFD Chief	Dane Stone
21		Recording Secretary	Maranda Hilton
22			
23	Excused:	Councilmember	Millie Segura Bahr

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Friday Session – 8:30 a.m. to 12:00 p.m.
Hyatt Park Station, Farmington, Utah

WELCOME, PLEDGE OF ALLEGIANCE, AND PRAYER/THOUGHT

Mayor Harris called the meeting to order at 8:36 a.m. and welcomed those in attendance. Ms. Shannon Cottam led the Pledge of Allegiance and Councilmember Higginson offered a prayer.

COUNCIL REPORTS AT CITY COUNCIL MEETING

Mayor Harris led a discussion on the “Council Reports” portion of the City Council meetings. She suggested the Council consider best practices moving forward concerning turning their council report time over to other people. She suggested that their reports should be a time to share updates from their liaison assignments, and that they should not turn the time over to anyone else. The Council agreed.

They also discussed having a portion of the meeting dedicated to legislative updates. Mr. Hill felt that during the legislative session it would be a good idea to do that, but not in every meeting throughout the year. He felt certain they could add it to the agenda as needed when an issue arose.

1
2 **POLICY DEVELOPMENT AND EXECUTION**

3 Mr. Hill led a discussion about how they can better adhere to City policy instead of
4 exhausting manpower and resources trying to make an exception for every worthy cause. He gave
5 examples of utility customers who consistently do not pay and ask for exceptions, residents who have
6 cemetery plots who want exceptions to the non-resident fees or the “no items left on gravesites”
7 policy, and had staff and councilmembers share their experiences with this issue as well. Mr. Hill
8 explained that current policies are generally well thought out and in place for a reason, so they should
9 not be changed without careful consideration . It is always good to question and examine the policy,
10 but it needs to be done in the right way, not in a reactionary way.

11 Councilmembers talked about how important this issue will be when it comes to upholding
12 the General Plan and taking the heat, when needed, in order to achieve the vision for the City.

13 Councilmember Higginson also noted that if the City is not careful, government can get very
14 big and be oppressive to residents. He finds it best to keep the City workforce small and therefore tax
15 residents less. Mr. Hill agreed that if there were more resources the concerns could be addressed
16 faster, but it would also mean higher taxes. He knows that people can get frustrated when everything
17 is not acted on quickly, but because the City is operating at full capacity, items must be prioritized.

18 Councilmember Bradshaw added that as Councilmembers, when a resident comes to them
19 with a question, and they reach out to staff and get an automatic “no” it is difficult for them to do
20 their job. She reminded staff that they should be working as a team with the Council. Mr. Hill
21 thanked her for the insight and said it was helpful.

22
23 The meeting took a short break from 9:52 a.m. to 10:09 a.m.

24
25 Mr. Galen Rasmussen handed out the Budget Calendar and the Budget Committee assignments and
26 made sure the Councilmembers were okay with their assignments and the meeting dates. They were
27 approved.

28
29 **PLANNING AND DEVELOPMENT FEES**

30 Mr. Hill led a discussion about affordable housing legislation. He explained that a common
31 refrain they are hearing in the legislature is that cities are the main reason that housing is
32 unaffordable. He spent some time debunking those allegations, showing that city fees are a very small
33 percentage of the actual cost of building a home. He also explained that if cities do not charge
34 developers the cost of new development, then the cost falls to the current residents through increased
35 taxes, which is simply not fair. He also argued that if a developer has lower costs, they almost
36 certainly will not be passed onto the purchaser, who will still be charged market value for the home.

37 Mr. Astorga and Mr. Cheney did a cost analysis for the fees they charge in the Planning and
38 Engineering Departments, comparing their fees to how much it actually costs them in employee
39 wages to complete those reviews and issue permits. They also looked at what other cities are charging
40 for fees and permits. They discovered that they are grossly undercharging for fees and permits. Mr.
41 Hill explained that if the City is undercharging for fees, then the City is subsidizing those costs and
42 taxpayers are bearing the burden. He proposed a fee increase to help cover those costs and be fairer to
43 residents. Using the comparison charts they created, they want to raise the fees to be closer to what
44 the actual cost is to the City for each item. The Councilmembers all agreed to no longer subsidize the
45 cost of new development and raising the fees.

1 **LEGISLATIVE UPDATE**

2 Councilmember Bradshaw listed a few themes from the upcoming legislative session
3 including water conservancy and landscaping restrictions, housing affordability and homelessness,
4 retail incentives, COVID testing requirements and accommodations, and use of force and other law
5 enforcement bills.

6 Mr. Hill expanded on some of these bills and answered questions about them. He said that
7 they will bring updates to the Council during Council meetings, and they will also keep a link with
8 information on the City website, like they did last year, in an effort to keep the public informed.

9 The Council thought it was a good idea to do whatever was needed to help the public be
10 informed about these issues.

11
12 **MID-YEAR RETREAT OR SITE VISIT?**

13 Mr. Hill asked the Council if they would like to do a site visit somewhere instead of a mid-
14 year retreat. They all liked the idea of doing a daytrip somewhere close by. They chose May as the
15 ideal month for scheduling the visit.

16
17 **WRAP-UP**

18 Mayor Harris thanked everyone for the wonderful retreat and asked to get a group picture.
19

20 **ADJOURN**

21 The meeting was adjourned at 11:44 p.m.

Mayor Kendalyn Harris

City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL
January 25, 2022 – 6:00 p.m.

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	City Engineer	Lloyd Cheney
	Power Director	Allen Johnson
	Streets Director	Charles Benson
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Mayor Harris called the meeting to order at 6:04 p.m. and welcomed those in attendance.

OPEN MEETINGS TRAINING – MR. CLINTON DRAKE

Mr. Clinton Drake conducted the annual Open and Public Meetings Act (Utah Code Ann. §52-4-101) training for the Mayor and Councilmembers.

They also discussed how they would like to proceed when substitute motions are made during a meeting. It was decided that when a motion is made, they should wait to see if it obtains a second before making a substitute motion. When a substitute motion is made, it will be the one considered until it either passes or fails. If it fails, the original motion can then be considered.

BDAC MURAL RECOMMENDATIONS – MR. GARY HILL

Mr. Gary Hill presented the top three submissions for the mural at the Bountiful Davis Art Center (BDAC). Both the BDAC staff and the Public Art Advisory Board chose Mr. Hank Mattson’s “Utah Landscapes” submission as their top choice. The Councilmembers accepted the proposal.

LEGISLATIVE UPDATE – MR. GARY HILL

Mr. Gary Hill reported that the Legislative Policy Committee (LPC) met yesterday, and he gave an update on some of the upcoming bills.

HB95 is a bill that would prohibit cities, counties, HOA’s, and mobile-home parks from requiring their residents to install sod. Cities et al. would still be able to force a property owner to maintain their landscaping. This bill does not affect Bountiful City’s current code, but Mr. Hill is reaching out to see if any other cities would be affected. Staff is concerned at the State-dictated, one-

1 size-fits-all approach to land use, and that the next step will be prohibiting the requirement of
2 irrigation systems, which would have a huge effect on every city. The Utah League of Cities and
3 Towns (ULCT) is working with Rep. Ward to see if he would amend his bill to allow for some sod.

4 Another concerning bill is proposing to create a statewide land use authority regarding
5 housing. It would allow developers, who meet certain requirements, to bypass cities and go straight to
6 counties for approval to build. He cautioned that allowing someone to bypass the planning process
7 has many downstream impacts. This bill would undermine a city's ability to adhere to their general
8 plan, which requires coordinated efforts regarding infrastructure. It would be devastating for cities to
9 give up that kind of authority to the state.

10 Councilmember Bradshaw reported on SB92 and HB215, which affect the Intermountain
11 Power Agency (IPA). She said there are other bills that are not public yet that also concern IPA.

12 She also reported on HB182 which would amend the local health order. It would prohibit a
13 chief executive (mayor) from exercising emergency powers in a pandemic, epidemic or public health
14 emergency. Mr. Hill added that it may prevent Bountiful City from being eligible for federal aid
15 funds if the Mayor is unable to declare an emergency, which is very concerning. Councilmember
16 Bradshaw suggested that the Mayor come testify on the City's behalf concerning the impacts of this
17 bill.

18 Mr. Hill added that there are many bills being drafted concerning COVID-19 and housing
19 problems, that would create problems much larger than those issues, if they get passed. Many of these
20 bills take power away from a local authority and give it to the state. He cautioned that staff and the
21 council should keep an eye out for these bills.

22
23 The meeting ended at 7:04 p.m.
24
25

26 **Regular Meeting – 7:00 p.m.**
27 **City Council Chambers**
28

29 Mayor Harris called the meeting to order at 7:05 p.m. and welcomed those in attendance. Mr.
30 Brian Potts led the Pledge of Allegiance, and Ms. Erin McQuivey from the Bountiful North Canyon
31 Stake offered a prayer.
32

33 **PUBLIC COMMENT**

34 The public comment section was opened at 7:07 p.m.
35

36 No comments were made.
37

38 The public comment section was closed at 7:07 p.m.
39

40 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON JANUARY**
41 **11, 13 & 14, 2022**

42 Councilmember Bradshaw made a motion to move on to the next agenda item and wait to
43 approve the minutes at the following Council meeting, since a revision of the January 11 minutes was
44 needed and Councilman Higginson seconded the motion, which passed with Councilmembers Bahr,
45 Bell, Bradshaw, Higginson and Price-Huish voting "aye."
46

1 **COUNCIL REPORTS**

2 Councilmember Higginson reported on the latest news from the Power Commission meeting,
3 how the City’s power resources are looking for the future, and how the changes to the solar metering
4 program are going.

5 Councilmember Bahr did not have a report.

6 Councilmember Price-Huish reported on the short-term rental presentation she heard in
7 Planning Commission meeting, and said she hopes a way can be found to make them work in the
8 city.

9 Mayor Harris reported from her board assignments and mentioned that both the fire district
10 and the sewer district are hiring right now.

11 Councilmember Bell did not have report.

12 Councilmember Bradshaw reported on come upcoming legislative bills to watch out for;
13 HB151 regarding retail incentives, and HB133 and SB110 regarding water rights and planning.

14
15 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID**
16 **DECEMBER 20 & 27, 2021 AND JANUARY 3, 2022**

17 Councilmember Bradshaw made a motion to approve the expenses and Councilmember Bahr
18 seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
19 Higginson and Price-Huish voting “aye.”

20
21 **CONSIDER APPROVAL OF THE APPOINTMENT OF MR. CHRIS SIMONSEN TO THE**
22 **BOUNTIFUL COMMUNITY SERVICE COUNCIL FOR A FOUR-YEAR TERM – MR.**
23 **GARY HILL**

24 Mr. Hill explained that appointments to the Community Service Council are made by the
25 Mayor and approved by the Council. They are recommending Chris Simonsen be appointed to the
26 Community Service Council.

27 Mr. Brian Potts, Community Service Council Chair, said that Mr. Simonsen has been a joy to
28 work with and will be a wonderful addition to the council.

29 Councilmember Higginson made a motion to approve the appointment of Mr. Chris Simonsen
30 to the Community Service Council and Councilmember Price-Huish seconded the motion. The
31 motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting
32 “aye.”

33
34 **CONSIDER APPROVAL OF THE PURCHASE OF TWO TRANSFORMERS FROM**
35 **ANIXTER POWER SOLUTIONS IN THE AMOUNT OF \$32,900 – MR. ALLEN JOHNSON**

36 Mr. Allen Johnson explained that they try to keep four of these transformers in stock at all
37 times, and that delivery time for them is currently 40-45 weeks. They will be using two from their
38 inventory in the next couple of weeks to replace ones that have gone out, so they need to order more.

39 Councilmember Higginson said he applauded the power employees for being able to find
40 transformers as he knows that getting them right now is very difficult.

41 Councilmember Bell asked how quickly the City goes through these larger transformers. Mr.
42 Johnson answered that sometimes they will go a couple years without needing to replace any, and
43 other times, they go through two or three of them in a short amount of time.

44 Councilmember Bahr made a motion to approve the purchase of the transformers and
45 Councilmember Higginson seconded the motion. The motion was approved with Councilmembers
46 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

CONSIDER APPROVAL OF THE QUOTE FROM INTEGRATED POWER SERVICES IN THE AMOUNT OF \$28,821 FOR ADDITIONAL REPAIR WORK AT ECHO BRINGING THE TOTAL APPROVAL FOR THE THRUST BEARING REPAIRS TO \$290,689 – MR. ALLEN JOHNSON

Mr. Johnson recapped the process of repairs that has taken place at the Echo Hydro plant and explained that this expense will be in addition to the other work that has already been done. They found a company in Colorado who can re-machine the bearings and replace some of the seals.

Councilmember Bradshaw asked how long the City expects to run the hydro plant this year. Mr. Johnson said it is too soon to tell, but considering how things are right now, he does not anticipate running it past June. Councilmember Bradshaw asked if they are looking into their return on investment and whether they should continue to put money into Echo if the City will not be able to get much more use out of it. Mr. Johnson said, yes, if the current drought conditions persist, they may not want to go any further in maintaining it. But he believes this weather pattern will change before too long. He also explained that he thinks Echo will qualify as a “green resource” after these repairs have been made, which will be important for the City. He added that they are about two years away from deciding whether or not to relicense Echo, which is a big decision, and takes 8-10 years to complete.

Councilmember Higginson added that as long as there is an average year of snow, the reservoirs get full, unlike Lake Powell or Lake Mead, which take multiple years to refill.

Councilmember Bradshaw agreed that having this as a local, green resource was very valuable.

Councilmember Bell asked when the Echo rebuild would be complete. Mr. Johnson answered that the repairs should be finished in February, but they will come back in April when the water comes in to check that everything is operating correctly.

Councilmember Bradshaw made a motion to approve the quote from Integrated Power Services and Councilmember Higginson seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

ADJOURN TO A CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY, REASONABLY IMMINENT LITIGATION, AND/OR TO DISCUSS THE CHARACTER AND/OR COMPETENCY OF AN INDIVIDUAL(S) (UTAH CODE §52-4-205)

Councilmember Bradshaw made a motion to adjourn to a closed session to discuss the purchase, exchange or lease of real property, reasonably imminent litigation, and/or to discuss the character and/or competency of an individual(s) in the council conference room. Councilmember Higginson seconded the motion. The motion was approved by the following roll-call vote:

Price-Huish	Aye
Higginson	Aye
Bell	Aye
Bahr	Aye
Bradshaw	Aye

The closed session was started at 7:44 p.m.

1 Councilmember Higginson made a motion to return to the open meeting and Councilmember
2 Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw,
3 Higginson and Price-Huish voting “aye.”
4

5 The closed session ended at 9:20 p.m.
6

7 **ADJOURN**

8 Councilmember Bradshaw made a motion to adjourn the regular session and Councilmember
9 Bahr seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw,
10 Higginson and Price-Huish voting “aye.”
11

12 The regular session was adjourned at 9:20 p.m.

Mayor Kendalyn Harris

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
January 10, 17 & 24 2022

Author: Tyson Beck, Finance Director

Department: Finance

Date: February 8, 2022

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid January 10, 17 & 24, 2022

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 10, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,644.16	225624	80Q43021	Tree Trimming - Customer # 025450
13417	BLACK & MCDONALD	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	30,812.15	225626	76-1259992	Pmt for Feeder and Rebuild - Customer # 76020377
13417	BLACK & MCDONALD	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	585,430.85	225626	76-1259991	Pmt for Feeder and Rebuild - Customer # 76020377
1415	BOUNTIFUL DAVIS ART	Legislative	104110 492010	Contr-Btfl/Davis Art Ctr	30,000.00	225628	01102022	Release of fund for the 2nd half of Fical 21-22
1615	CENTURYLINK	PSAP - E911	104219 428000	Telephone Expense	3,522.28	225634	12222021	Acct # 801-578-0401 452B
1845	D & L SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	9,724.00	225642	0000124245	Traffic Rings and Lids - Cust ID UT-BOUTIFUL
1889	DAVIS COUNTY GOVERNMENT	Police	104210 431600	Animal Control Services	10,559.33	225644	116791	Dec.2021 Animal Control
1889	DAVIS COUNTY GOVERNMENT	Water	515100 431000	Profess & Tech Services	3,024.00	225645	IN0010758	Lab Fees for Account # AR0001475
1974	DJB GAS SERVICES INC	Streets	104410 425000	Equip Supplies & Maint	1,315.93	225649	01325597	Misc.Supplies - Customer # 00094
5281	DOMINION ENERGY UTAH	Golf Course	555500 427000	Utilities	1,152.22	225650	01012022D	Acct # 5887810000
12442	ENVISION MECHANICAL	Light & Power	535300 424002	Office & Warehouse	7,103.01	225654	S-2714	Repair to Ramp Heating for Power Dept Office
5026	EVERBASE / GLOBAL	Information Technology	104136 425000	Equip Supplies & Maint	1,255.00	225655	INV21948	Troubleshoot Axis Cameras
2142	FASTENAL CO	Light & Power	535300 448636	Special Equipment	1,910.96	225658	UTSL1162725	Misc. Tools - Cust # UTSL10068
2199	FORCE AMERICA, INC.	Streets	104410 425000	Equip Supplies & Maint	3,575.24	225660	001-1601577	Parts for Hydraulic Pump
2264	GATEWAY MAPPING, INC	Light & Power	535300 429300	Computer	4,461.58	225663	0148838	Enterprise Training - Project # 50-19-055
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	10,320.00	225677	25198	ERT's
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	11,491.04	225677	25199	Meters
11059	INTELLIRENT	Light & Power	535300 448639	Substation	2,100.70	225678	OR94590-01	Rent and Ship Test Set
2627	INTERMOUNTAIN CONTRO	Water	515100 474500	Machinery & Equipment	5,250.00	225679	220/60024526	Misc.Parts for Holbrook SCADA - Cust # 160001188
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,717.21	225684	399337	Road Base - Customer # BCTY07399
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	3,900.00	225686	12312021	Legal Fees for Dec.31, 2021
2932	LES SCHWAB TIRE CENT	Streets	104410 425000	Equip Supplies & Maint	1,356.50	225689	50200260522	Tires and Service - Customer ID 502-15098
3018	MARQUEE BODY & PAINT	Liability Insurance	636300 451150	Liability Claims/Deductible	12,909.56	225693	10170	Police Car Repair
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,045.89	225697	S104470851.001	Misc. Parts and Supplies - Cust # 18498
3245	NATIONAL LEAGUE OF C	Legislative	104110 421000	Books Subscr & Mmbrshp	4,106.00	225700	176548	Membrship Dues 1/1/2022-12/31/2022 -Member # 4402C
3345	OBERG, LANE	Police	104210 415000	Employee Education Reimb	1,559.97	225702	01112021	Reimbursed for Summer Tuition
9721	OVERHEAD DOOR CO OF	Streets	104410 426000	Bldg & Grnd Suppl & Maint	1,159.70	225706	IN-0482012	Bntfl City Streets Door Repair- Minus SalesTax(Ex)
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,175.28	225715	2857456	Tires and Service - Acct # 2801867
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,210.08	225715	2857325	Tires and Service - Acct # 2801867
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,277.88	225715	28586744	Tires and Service - Acct # 2801867
3633	RADWELL INTERNATIONALA	Light & Power	535300 448628	Pineview Hydro Operating Costs	1,326.00	225718	32459495	Control Equipment - Customer # 256707
13228	REDD ENGINEERING	Golf Course	555500 472100	Buildings	8,361.00	225721	21514-01	Bountiful Ridge Cafe Remodel
13228	REDD ENGINEERING	Cemetery	595900 473100	Improv Other Than Bldgs	23,405.00	225721	21512-04	Cemetery Shop Expansion
3875	SEMI SERVICE INC	Streets	104410 425000	Equip Supplies & Maint	1,059.75	225727	W 145899	Misc.Supplies - Customer # 2338
3916	SIGNATURE EQUIPMENT	Sanitation	585800 425000	Equip Supplies & Maint	2,149.08	225729	9220007	Misc. Parts and Supplies
3985	SOUTH DAVIS SEWER DI	Police	104210 427000	Utilities	2,052.00	225732	01012022N	Sewer 1/1/22-06/30/2022- Acct # 30884-00
4051	STATE OF UTAH	Landfill	575700 431300	Environmental Monitoring	5,175.13	225739	01012022	Landfill Solid Waste Quarterly Fee - 4Q2021
13402	SWCA ENVIRONMENTAL	Legislative	454110 473100	Improv Other Than Bldgs	3,392.05	225740	136112	Trails Project - Project # 00069238-000-SLC
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	2,234.11	225743	2021100104609	Chlorine Cylinders - Customer # C1303
4331	USA BLUE BOOK (DBA)	Water	515100 448400	Dist Systm Repair & Maint	1,005.02	225746	768439	Rebuild Kits - Customer # 228844
4450	VERIZON WIRELESS	Police	104210 428000	Telephone Expense	2,382.13	225749	9895691613	Acct # 771440923-00001
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hydro Operating Costs	2,105.87	225751	12-3956	Annual Natural Gas for Bountiful City
7732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,095.00	225753	107461	Janitorial Cleaning for September 2021
TOTAL:					816,812.66			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 17, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,805.20	225757	54F89922	Tree Trimming - Customer # 025450
13120	BOUNTIFUL MATTRESS	Landfill	575700 448000	Operating Supplies	2,055.00	225760	12142021	137 Mattress Recycling
5587	BRADSHAW, KATE	Legislative	104110 423000	Travel & Training	1,012.20	225761	01182022	Per Diem Expense for National League Cites Conf.
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	20,456.18	225762	38997	Road Salt - Customer # BOUNTIFUL
1716	CMT ENGINEERING LABO	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	1,588.00	225768	97875	Project 017239 - Concrete Testing for Feeder
1845	D & L SUPPLY	Storm Water	494900 441250	Storm Drain Maintenance	1,886.00	225770	0000124236	Misc.Parts - Cust ID UT-BOUNTIFUL
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	3,018.26	225775	01012022K	Acct # 3401140000
5281	DOMINION ENERGY UTAH	Streets	104410 427000	Utilities	2,465.94	225775	01012022I	Acct # 3893910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	1,119.65	225775	01012022G	Acct # 2493910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	2,847.66	225775	01012022F	Acct # 2987969838
5281	DOMINION ENERGY UTAH	Water	515100 427000	Utilities	2,011.70	225775	01012022L	Acct # 9591363682
5281	DOMINION ENERGY UTAH	Light & Power	535300 424002	Office & Warehouse	1,477.76	225775	01012022E	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Light & Power	535300 448613	Power Plant Operating Costs	2,561.92	225775	01012022E	Acct # 1067495449
5281	DOMINION ENERGY UTAH	Sanitation	585800 427000	Utilities	1,047.34	225775	01012022H	Acct # 2893910000
2579	IDENTIFIX INC	Streets	104410 448000	Operating Supplies	1,428.00	225793	74940-22	Technical Info Subscription - Cust ID 74940
2605	INTERFORM	Streets	104410 448000	Operating Supplies	1,511.00	225794	327559	Logo Uniforms - Client # 10006
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,775.00	225797	SLOC01220053	January 2022 Custodial Cleaning- Cust # 065075
2987	M.C. GREEN & SONS IN	Streets	454410 473500	Road Reconstruction	35,665.05	225805	01052022	1000 N Reconstruction, Concrete Repair
6330	MGB+A INC	Legislative	454110 473100	Improv Other Than Bldgs	2,845.50	225808	2022-125	Project Washington Park - Project # 21-138
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	4,345.34	225809	S104486209.001	Misc. Parts - Customer # 18498
9721	OVERHEAD DOOR CO OF	Light & Power	535300 424002	Office & Warehouse	1,263.51	225817	IN-0482685	Gate Repair for Bountiful Power
13422	ROCKN-IT MASONRY	Liability Insurance	636300 451150	Liability Claims/Deductible	2,345.00	225824	INV0390	Repairs for a Claim-Streets Mailbox
10586	ROCKY MOUNTAIN RECYC	Recycling	484800 431550	Recycling Collectn Service	8,575.98	225825	65707	Recycling Fees
4149	TEC-TECHNOLOGY FOR E	Light & Power	535300 429300	Computer	5,521.00	225832	37946	Contract Extention for Meter Tester- Acct # 4149
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	1,221.39	225833	2022100105645	Mineral Oil - Customer C1303 Zesiger Well
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	18,534.62	225837	0336325	Fuel - Acct # 000275
5000	U.S. BANK CORPORATE	Information Technology	104136 425000	Equip Supplies & Maint	1,035.96	225838	01102022AW	Misc.Supplies - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,182.50	225838	01102022DG	Dispatch Supplies - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,545.99	225838	01102022DE	Recert,Hand LCD,Radio- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,957.64	225838	01102022BH	Misc.Park,Bld Supplies- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 448400	Dist Systm Repair & Maint	1,015.51	225838	01102022GW	X-masLunch,SolarPanel- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Golf Course	555500 472100	Buildings	1,500.00	225838	01102022BH	Misc.Park,Bld Supplies- Acct # 4246-0445-5571-8851
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	1,430.90	225842	9896275583	Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	3,566.08	225842	9896265798	Acct # 371517689-00001
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hydro Operating Costs	100,451.23	225843	12-3958	25% Annual for Echo Hydro
6710	YOUNG CHRYSLER JEEP	Water	515100 474600	Vehicles	29,196.00	225844	12S1583	2021 Ram 1500 VIN# MC853823 - CC Approved
TOTAL:					<u>277,266.01</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 24, 2022**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	484800 431550	Recycling Collectn Service	36,829.62	225845	01012022	Recycling Fees for December 2021
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,286.00	225853	209147	Cold Mix for Patching
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	3,877.60	225854	54T52122	Tree Trimming - Cust # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,505.60	225854	54K53622	Tree Trimming - Cust # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,813.84	225854	54T52022	Tree Trimming - Cust # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,805.20	225854	54K53722	Tree Trimming - Cust # 025450
13120	BOUNTIFUL MATTRESS	Landfill	575700 448000	Operating Supplies	2,475.00	225859	01052022	165 Units pick up
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	21,167.08	225861	39111	Road Salt - Customer # BOUNTIFUL
1615	CENTURYLINK	PSAP - E911	104219 428000	Telephone Expense	1,070.19	225865	5107XLB1S3-2022008	Acct # 5107XLB1S3
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Public Notices	2,096.80	225886	B 30349	Copies of Bountiful Cities Feb.2022 Newsletter
5458	HANSEN, ALLEN & LUCE	Landfill	575700 431300	Environmental Monitoring	1,995.44	225889	45751	Professional Services for Project Coordination
11418	HUMDINGER EQUIPMENT	Landfill	575700 425000	Equip Supplies & Maint	1,144.68	225896	27610	Misc. Parts and Supplies
2605	INTERFORM	Light & Power	535300 445202	Uniforms	3,327.86	225899	328029	FR Logo Shirts and Pants - Acct # 9334
9151	MARTIN, GREG	Information Technology	104136 428000	Telephone Expense	1,407.41	225908	01252022	Reimbursed for Telephone and Equipment
3105	MHL SYSTEMS	Streets	104410 425000	Equip Supplies & Maint	25,926.00	225911	21-15639	Misc. Parts and Supplies
3271	NETWIZE	Information Technology	104136 425000	Equip Supplies & Maint	6,553.16	225920	22497	Dell PowerEdge R740 Extended Warranty
12326	PARSONS BEHLE & LAT	Liability Insurance	636300 451150	Liability Claims/Deductible	2,921.25	225926	1386575	Legal Fees RE:Farr v. Bountiful - Client # 29728
6148	PLANT, CHRISTENSEN &	Liability Insurance	636300 451150	Liability Claims/Deductible	6,367.19	225931	73323	Legal Fees Lefevre v. Bountiful -Acct # 1415-19303
5453	PLAYSPACE DESIGNS IN	Parks	454510 473100	Improv Other Than Bldgs	14,669.25	225932	12934	Misc. Parts and Supplies for Parks Playground
3549	PREMIER VEHICLE INST	Police	104210 425430	Service & Parts	3,779.85	225934	37569	Misc.Parts and Supplies of Police Vehicle
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,277.88	225935	2856744	Tires - Acct # 2801867
3649	RASMUSSEN EQUIPMENT	Water	515100 425000	Equip Supplies & Maint	1,198.00	225938	10139031	2" Male Adapter - Acct # 09503
3791	RUSH TRUCK CENTER-SA	Streets	104410 425000	Equip Supplies & Maint	5,314.03	225942	3026169586	Misc. Parts and Supplies - Customer # 187612
3916	SIGNATURE EQUIPMENT	Sanitation	585800 425000	Equip Supplies & Maint	1,357.18	225947	9220044	Labrie Joystick
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	26,025.30	225961	0337191	Fuel - Acct # 000275
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	16,916.45	225962	21803	Municipal Flushing and Vacuuming of Storm Drians
5322	UCS WIRELESS	Landfill	575700 425000	Equip Supplies & Maint	1,022.75	225963	79430	Instlled Mobile Radio
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Annualized Accrual	1,289,681.60	225967	01252022	Dec. 2021 2021 payment for Power Resources
					TOTAL:			<u>1,494,812.21</u>

City Council Staff Report

Subject: December 2021 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: February 8, 2022



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2022 through December as compared to the past three fiscal year periods through that same timeframe.

The FY2022 budget portion of these reports is the originally adopted FY2022 budget approved by the City Council in August of 2021.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council should review the attached revenue, expense, and budget reports.

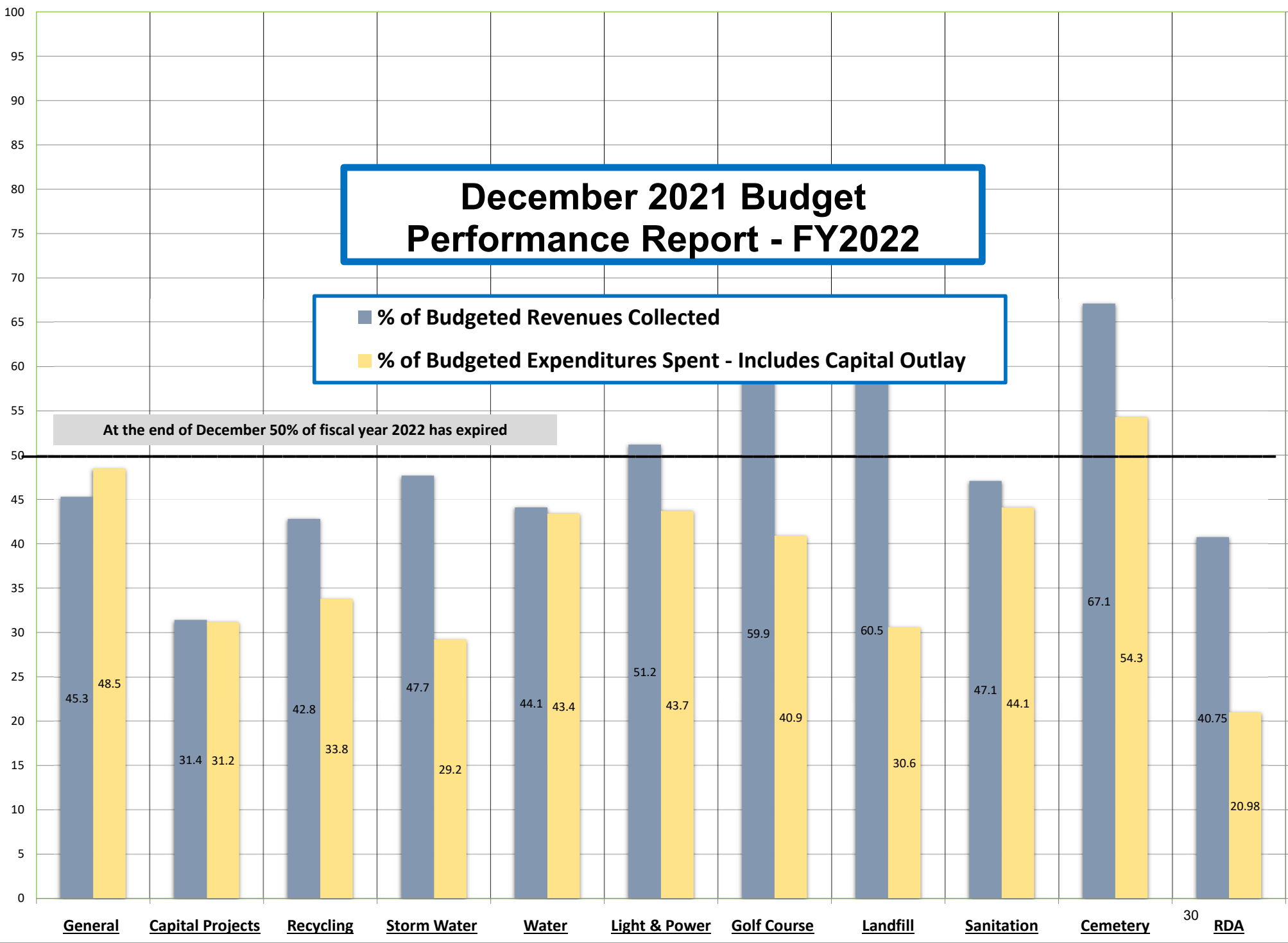
Attachments

- December 2021 Revenue & Expense Reports – Fiscal 2022 YTD

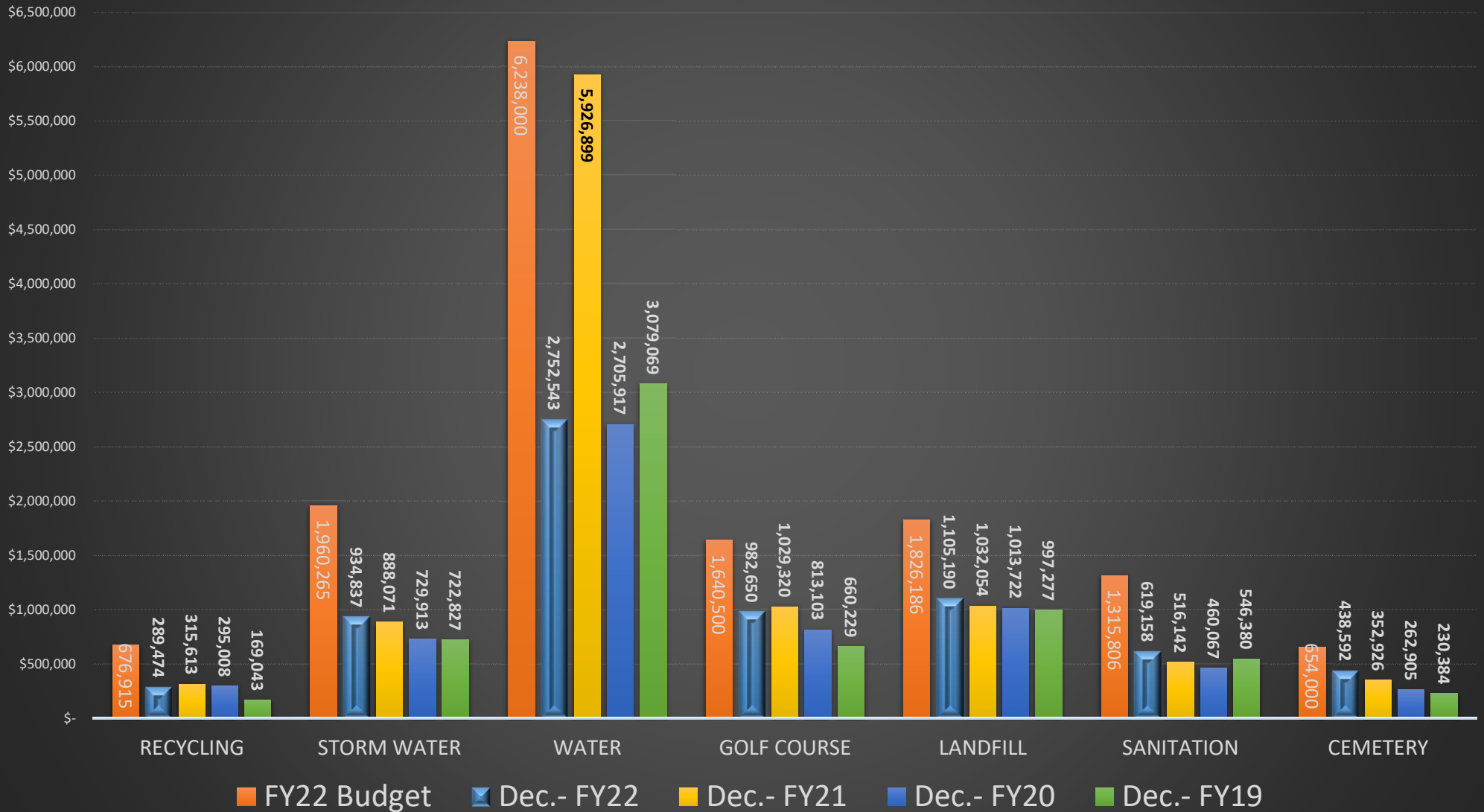
December 2021 Budget Performance Report - FY2022

■ % of Budgeted Revenues Collected
■ % of Budgeted Expenditures Spent - Includes Capital Outlay

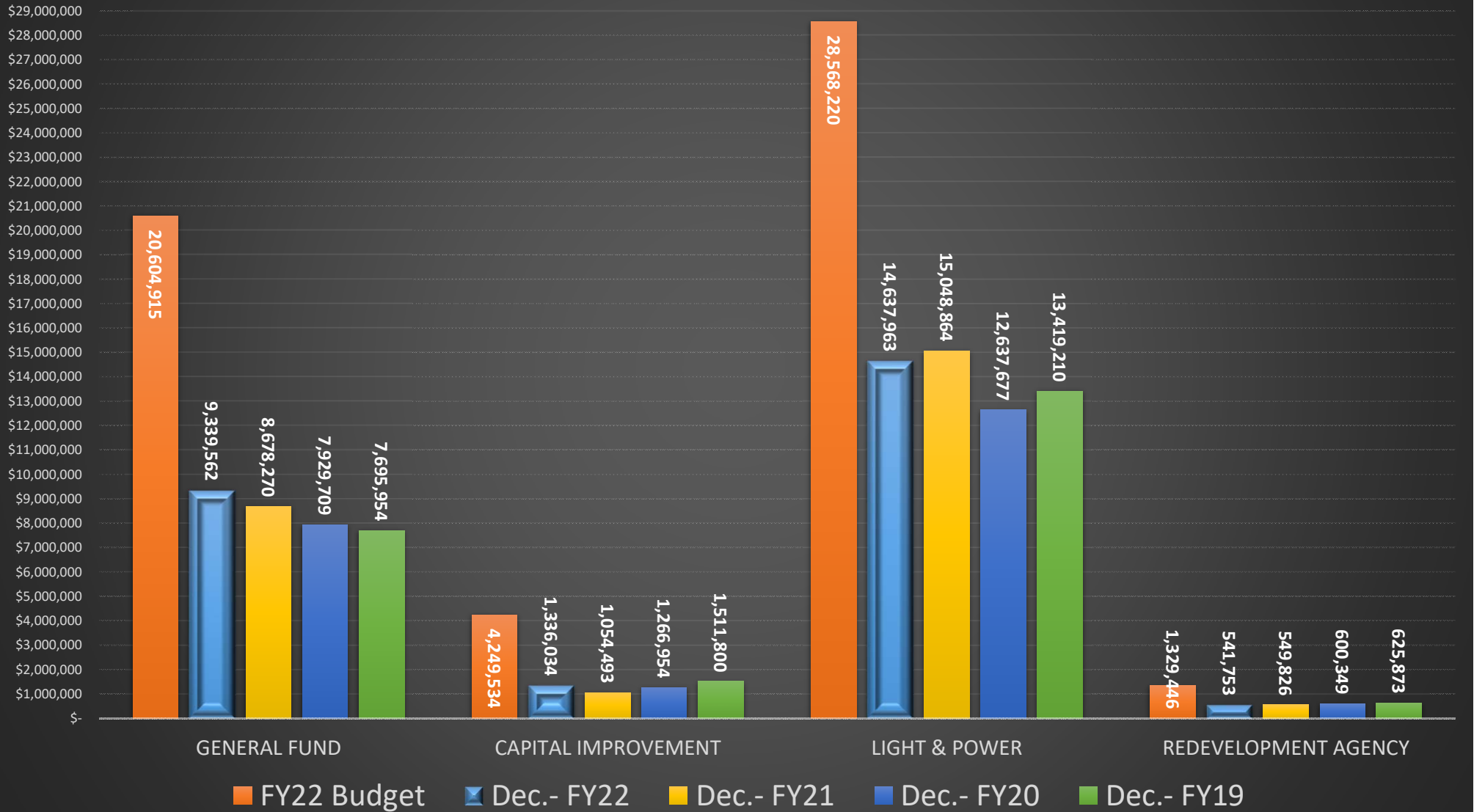
At the end of December 50% of fiscal year 2022 has expired



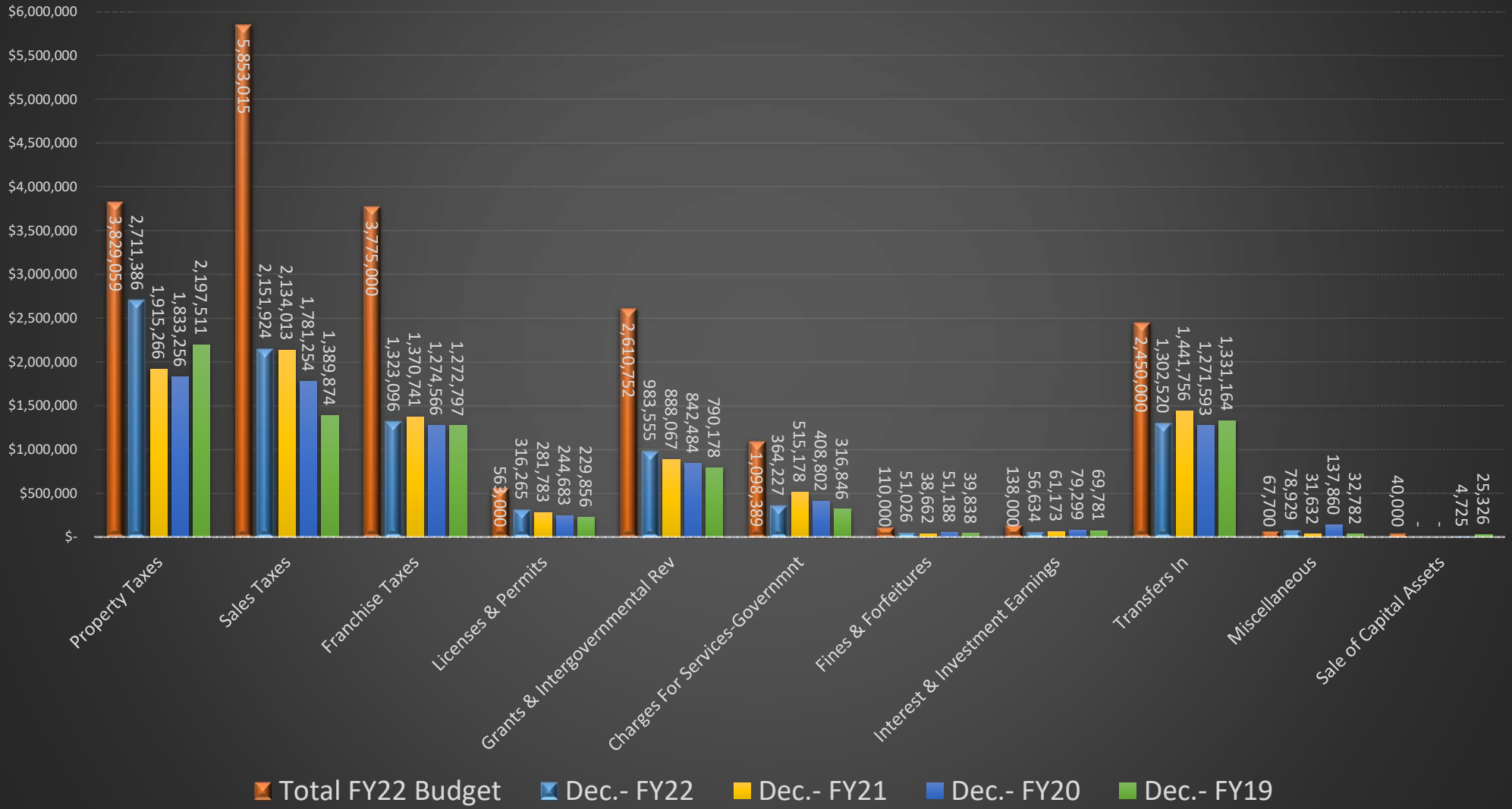
December 2021 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years



December 2021 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years



General Fund Detailed Revenues - December 2021 (YTD Fiscal Year 2022) Revenues Compared to the Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
DECEMBER 2021 - FY2022 YTD REVENUE

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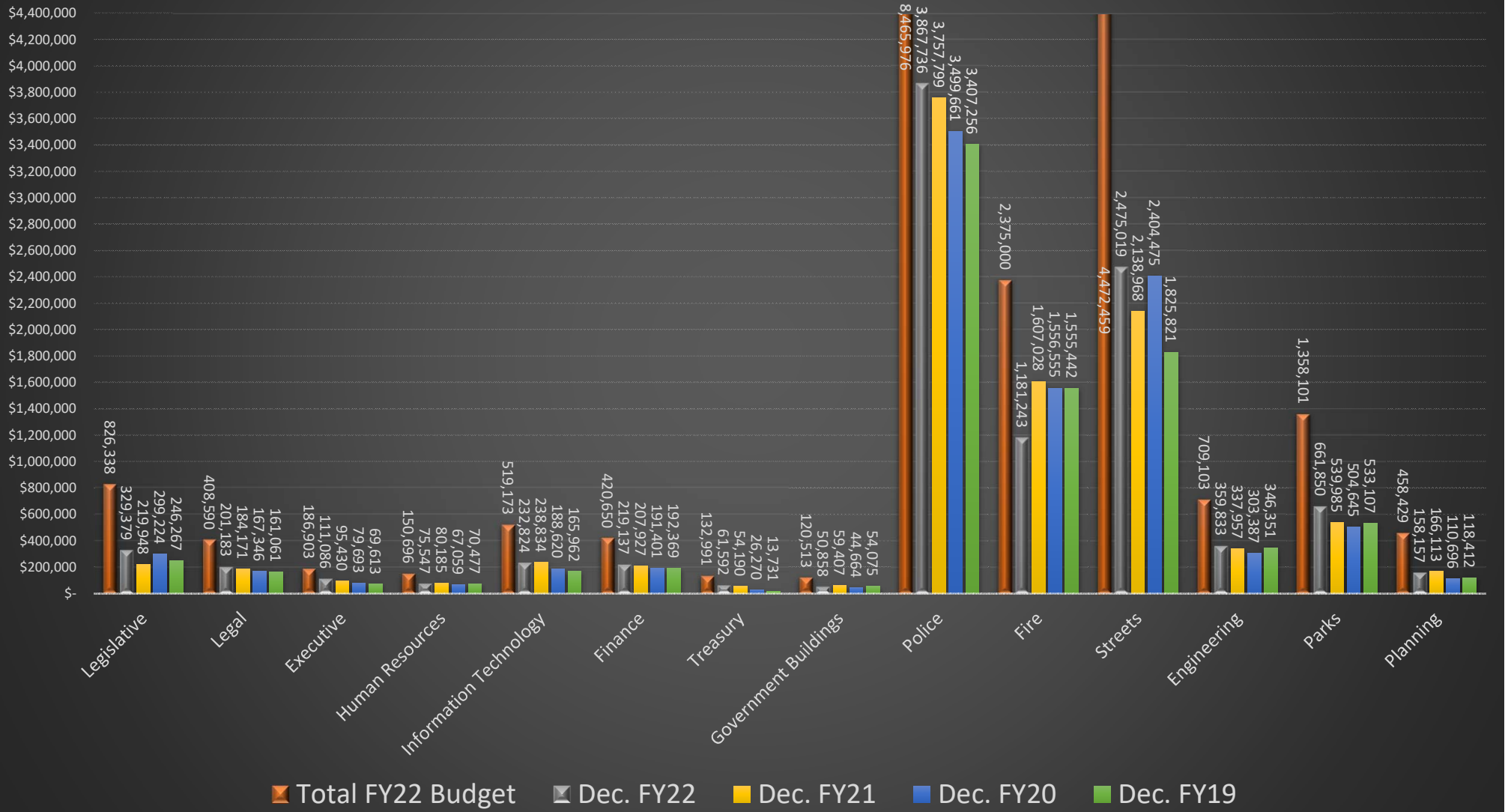
JOURNAL DETAIL 2022 1 TO 2022 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-20,604,915	-20,604,915	-9,339,561.82	-3,594,378.95	.00	-11,265,353.18	45.3%
30 DEBT SERVICE	-200	-200	-57.64	-8.25	.00	-142.36	28.8%
45 CAPITAL IMPROVEMENT	-4,249,534	-4,249,534	-1,336,034.44	-289,464.13	.00	-2,913,499.56	31.4%
48 RECYCLING	-676,915	-676,915	-289,474.46	-48,776.74	.00	-387,440.54	42.8%
49 STORM WATER	-1,960,265	-1,960,265	-934,836.50	-162,678.44	.00	-1,025,428.50	47.7%
51 WATER	-6,238,000	-6,238,000	-2,752,542.74	-401,644.52	.00	-3,485,457.26	44.1%
53 LIGHT & POWER	-28,568,220	-28,568,220	-14,637,962.70	-2,232,653.74	.00	-13,930,257.30	51.2%
55 GOLF COURSE	-1,640,500	-1,640,500	-982,650.17	-29,273.24	.00	-657,849.83	59.9%
57 LANDFILL	-1,826,186	-1,826,186	-1,105,190.33	-130,886.41	.00	-720,995.67	60.5%
58 SANITATION	-1,315,806	-1,315,806	-619,158.42	-109,260.10	.00	-696,647.58	47.1%
59 CEMETERY	-654,000	-654,000	-438,591.78	-54,854.95	.00	-215,408.22	67.1%
61 COMPUTER MAINTENANCE	-70,514	-70,514	-55.60	-5.24	.00	-70,458.40	.1%
63 LIABILITY INSURANCE	-466,530	-466,530	-555,486.43	-573.23	.00	88,956.43	119.1%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-150,855.21	-37,412.47	.00	-167,871.79	47.3%
72 RDA REVOLVING LOAN FUND	-254,729	-254,729	-91,853.88	-22,634.04	.00	-162,875.12	36.1%
73 REDEVELOPMENT AGENCY	-1,074,717	-1,074,717	-449,898.89	-401,903.99	.00	-624,818.11	41.9%
74 CEMETERY PERPETUAL CARE	-90,000	-90,000	-65,074.69	-5,626.64	.00	-24,925.31	72.3%
78 LANDFILL CLOSURE	-4,600	-4,600	-1,536.15	-279.39	.00	-3,063.85	33.4%
83 RAP TAX	-649,639	-649,639	-264,192.65	-77,803.41	.00	-385,446.35	40.7%
92 OPEB TRUST	0	0	-878.82	-91.79	.00	878.82	100.0%
99 INVESTMENT	0	0	214,980.25	33,097.76	.00	-214,980.25	100.0%
GRAND TOTAL	-70,663,997	-70,663,997	-33,800,913.07	-7,567,111.91	.00	-36,863,083.93	47.8%

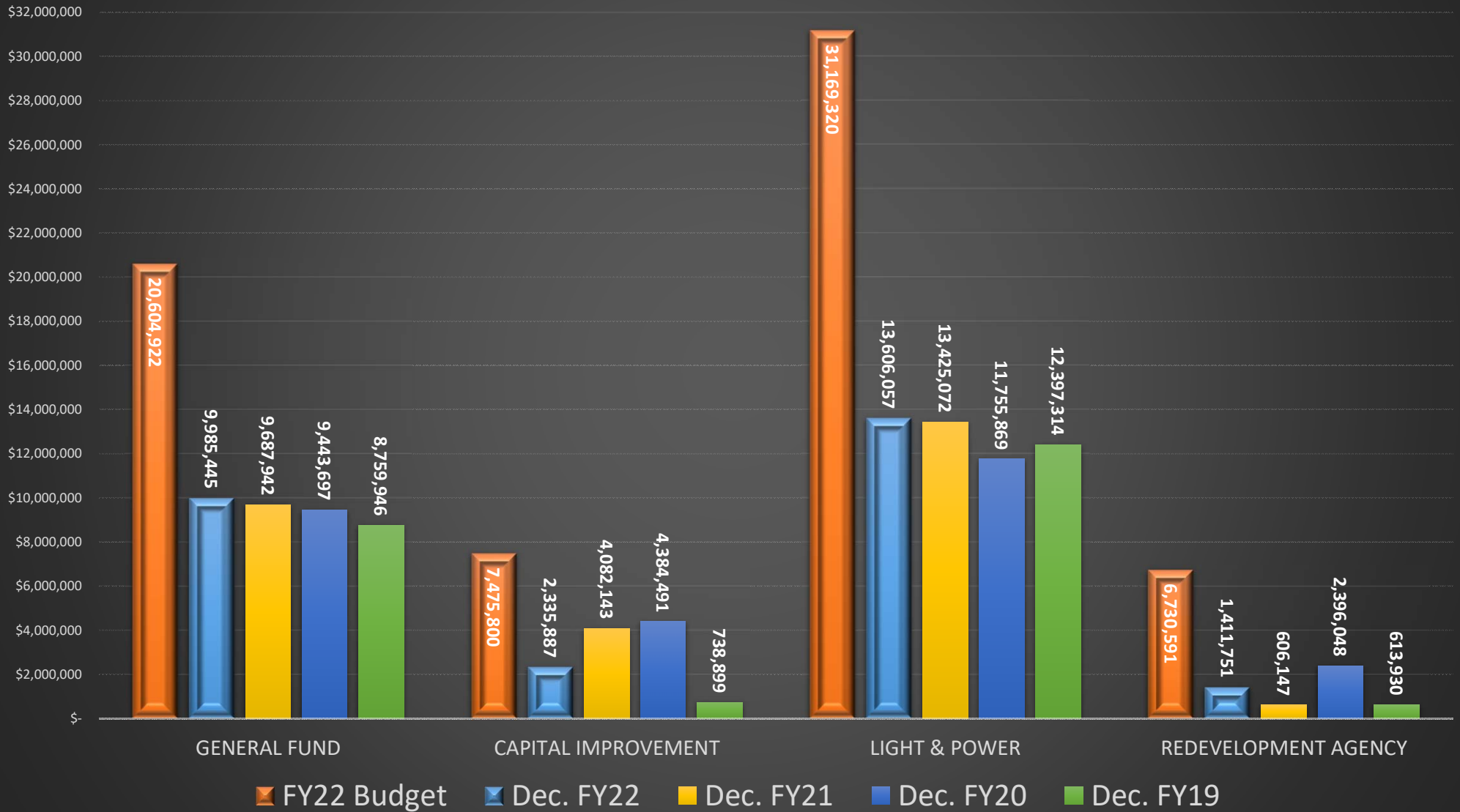
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General Fund Detailed Expenditures - December 2021

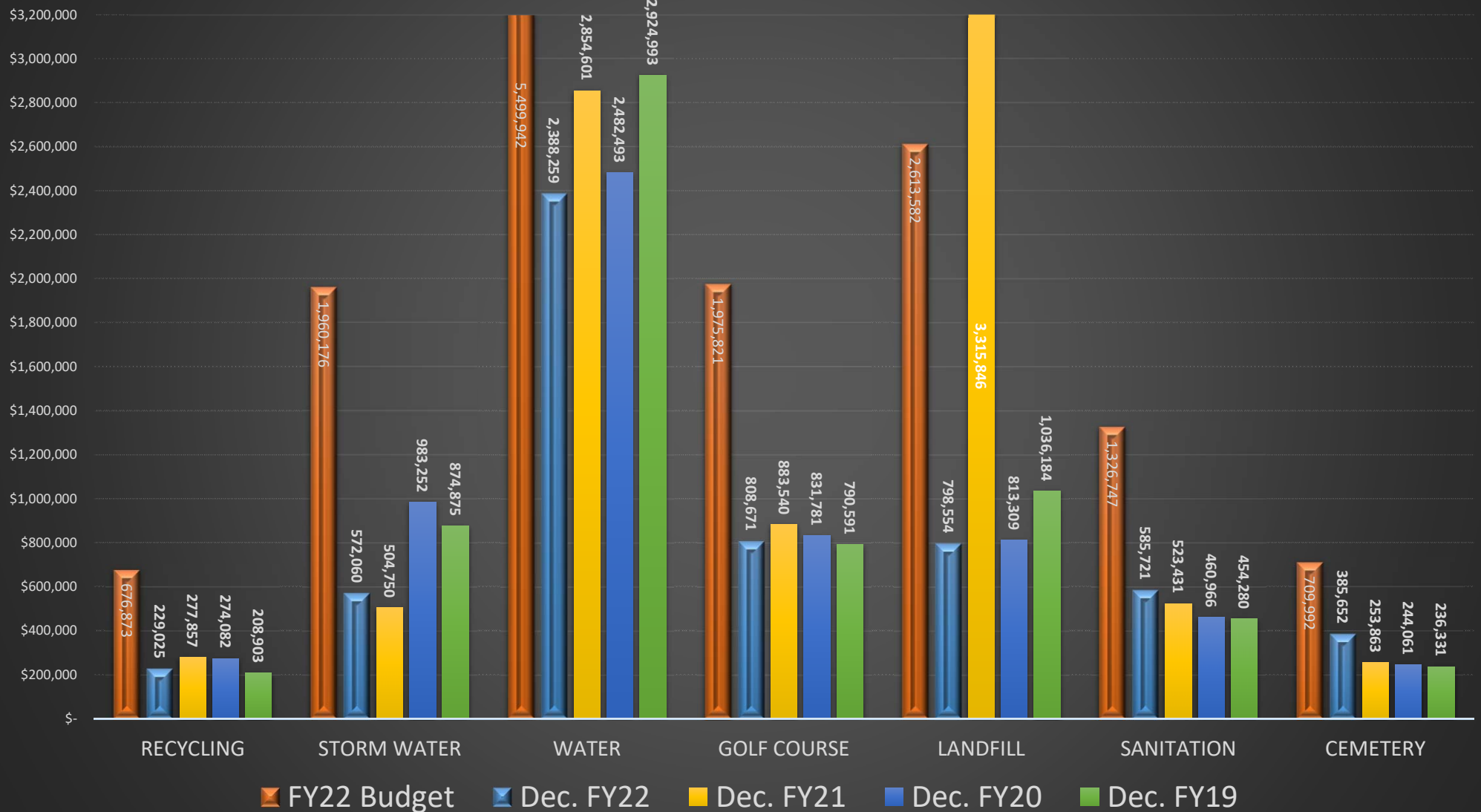
YTD Fiscal 2022 Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



December 2021 (YTD Fiscal 2022) Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



December 2021 (YTD Fiscal 2022) Expenses Compared to the Budget and the Expenses of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
DECEMBER 2021 - FY2022 YTD EXPENSE

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FOR 2022 06

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative							
411000 Salaries - Perm Employees	84,424	84,424	42,220.75	8,410.81	.00	42,203.25	50.0%
412000 Salaries-Temp & Part-Time	15,600	15,600	8,908.09	1,744.15	.00	6,691.91	57.1%
413010 Fica Taxes	9,001	9,001	3,989.08	791.59	.00	5,011.92	44.3%
413020 Employee Medical Ins	109,328	109,328	49,524.82	7,932.84	.00	59,803.18	45.3%
413030 Employee Life Ins	710	710	314.98	54.14	.00	395.02	44.4%
413040 State Retirement & 401 K	8,792	8,792	4,099.29	943.88	.00	4,692.71	46.6%
421000 Books Subscr & Mmbrshp	35,000	35,000	300.00	.00	.00	34,700.00	.9%
422000 Public Notices	15,000	15,000	7,826.36	.00	.00	7,173.64	52.2%
423000 Travel & Training	30,000	30,000	1,441.12	3,000.00	.00	28,558.88	4.8%
424000 Office Supplies	3,000	3,000	769.52	443.25	.00	2,230.48	25.7%
425000 Equip Supplies & Maint	1,000	1,000	1,349.94	530.71	.00	-349.94	135.0%
425300 Vehicle Allowance	17,640	17,640	6,514.26	1,085.71	.00	11,125.74	36.9%
426000 Bldg & Grnd Suppl & Maint	18,000	18,000	6,289.81	1,101.81	.00	11,710.19	34.9%
427400 Utilities - Stoker	0	0	843.35	62.71	.00	-843.35	100.0%
428000 Telephone Expense	2,500	2,500	944.02	92.97	.00	1,555.98	37.8%
431000 Profess & Tech Services	10,000	10,000	.00	.00	.00	10,000.00	.0%
451100 Insurance & Surety Bonds	5,600	5,600	8,278.67	.00	.00	-2,678.67	147.8%
452200 Election Expense	85,000	85,000	74,619.79	37,010.89	.00	10,380.21	87.8%
461000 Miscellaneous Expense	20,000	20,000	13,265.50	4,581.79	.00	6,734.50	66.3%
461750 Employee Wellness & Recognit'	20,000	20,000	7,408.60	3,724.83	.00	12,591.40	37.0%
462100 Prop Tax Incrmt Pmt - Bntfl RD	85,000	85,000	.00	.00	.00	85,000.00	.0%
466000 Contingency	135,000	135,000	2,187.36	.00	.00	132,812.64	1.6%
491640 WorkersCompPremiumCharge-ISF	1,743	1,743	896.79	158.78	.00	846.21	51.5%
492010 Contr-Btfl/Davis Art Ctr	60,000	60,000	30,000.00	.00	.00	30,000.00	50.0%
492050 Bntfl City Youth Council	6,000	6,000	403.57	70.32	.00	5,596.43	6.7%
492070 Contr-Btfl Historical Soc	25,000	25,000	25,000.00	.00	.00	.00	100.0%
492080 Community Events-BntflComServ	23,000	23,000	26,983.70	10,000.00	.00	-3,983.70	117.3%
492300 Grant Award Payments	0	0	5,000.00	.00	.00	-5,000.00	100.0%
TOTAL Legislative	826,338	826,338	329,379.37	81,741.18	.00	496,958.63	39.9%
4120 Legal							
411000 Salaries - Perm Employees	242,080	242,080	115,966.41	37,583.05	.00	126,113.59	47.9%
412000 Salaries-Temp & Part-Time	25,968	25,968	12,882.96	2,913.82	.00	13,085.04	49.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413010 Fica Taxes	21,053	21,053	9,288.56	2,156.77	.00	11,764.44	44.1%
413020 Employee Medical Ins	44,897	44,897	19,296.23	3,524.27	.00	25,600.77	43.0%
413030 Employee Life Ins	1,502	1,502	582.85	108.94	.00	919.15	38.8%
413040 State Retirement & 401 K	44,279	44,279	21,726.92	6,832.95	.00	22,552.08	49.1%
421000 Books Subscr & Mmbrshp	6,000	6,000	1,232.34	205.39	.00	4,767.66	20.5%
423000 Travel & Training	6,000	6,000	1,278.34	430.64	.00	4,721.66	21.3%
424000 Office Supplies	700	700	207.11	53.85	.00	492.89	29.6%
425000 Equip Supplies & Maint	2,044	2,044	3,103.95	574.56	.00	-1,059.95	151.9%
425300 Vehicle Allowance	7,150	7,150	3,496.40	825.00	.00	3,653.60	48.9%
426000 Bldg & Grnd Suppl & Maint	2,300	2,300	891.25	154.25	.00	1,408.75	38.8%
428000 Telephone Expense	2,200	2,200	481.81	37.07	.00	1,718.19	21.9%
431000 Profess & Tech Services	3,000	3,000	4,265.68	716.99	.00	-1,265.68	142.2%
431100 Legal And Auditing Fees	15,000	15,000	10,200.00	2,550.00	.00	4,800.00	68.0%
451100 Insurance & Surety Bonds	2,867	2,867	4,296.38	.00	.00	-1,429.38	149.9%
461000 Miscellaneous Expense	1,000	1,000	49.42	.00	.00	950.58	4.9%
491640 WorkersCompPremiumCharge-ISF	804	804	2,063.76	667.81	.00	-1,259.76	256.7%
496200 Admin Services ReimbAdjustmen	-20,254	-20,254	-10,126.98	-1,687.83	.00	-10,127.02	50.0%
TOTAL Legal	408,590	408,590	201,183.39	57,647.53	.00	207,406.61	49.2%
 4130 Executive							
411000 Salaries - Perm Employees	224,594	224,594	115,421.18	36,565.69	.00	109,172.82	51.4%
412000 Salaries-Temp & Part-Time	0	0	3,532.45	.00	.00	-3,532.45	100.0%
413010 Fica Taxes	17,679	17,679	5,265.60	690.83	.00	12,413.40	29.8%
413020 Employee Medical Ins	28,044	28,044	10,749.09	1,862.43	.00	17,294.91	38.3%
413030 Employee Life Ins	1,316	1,316	535.20	100.04	.00	780.80	40.7%
413040 State Retirement & 401 K	40,683	40,683	21,728.34	6,897.09	.00	18,954.66	53.4%
421000 Books Subscr & Mmbrshp	1,500	1,500	17.90	.00	.00	1,482.10	1.2%
423000 Travel & Training	9,000	9,000	8,552.86	.00	.00	447.14	95.0%
424000 Office Supplies	2,000	2,000	752.55	162.97	.00	1,247.45	37.6%
425000 Equip Supplies & Maint	3,000	3,000	431.61	430.92	.00	2,568.39	14.4%
425300 Vehicle Allowance	6,500	6,500	3,178.55	750.00	.00	3,321.45	48.9%
426000 Bldg & Grnd Suppl & Maint	3,500	3,500	1,491.36	265.17	.00	2,008.64	42.6%
427000 Utilities	0	0	966.22	301.82	.00	-966.22	100.0%
428000 Telephone Expense	1,000	1,000	84.55	.00	.00	915.45	8.5%
451100 Insurance & Surety Bonds	2,500	2,500	3,446.25	.00	.00	-946.25	137.9%
461000 Miscellaneous Expense	2,000	2,000	11,256.60	.00	.00	-9,256.60	562.8%
491640 WorkersCompPremiumCharge-ISF	674	674	2,219.62	704.22	.00	-1,545.62	329.3%
496200 Admin Services ReimbAdjustmen	-157,087	-157,087	-78,543.48	-13,090.58	.00	-78,543.52	50.0%
TOTAL Executive	186,903	186,903	111,086.45	35,640.60	.00	75,816.55	59.4%

4134 Human Resources

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000 Salaries - Perm Employees	135,546	135,546	70,206.98	18,496.32	.00	65,339.02	51.8%
413010 Fica Taxes	10,713	10,713	5,455.74	1,439.11	.00	5,257.26	50.9%
413020 Employee Medical Ins	32,205	32,205	9,186.19	1,675.69	.00	23,018.81	28.5%
413030 Employee Life Ins	823	823	341.31	63.80	.00	481.69	41.5%
413040 State Retirement & 401 K	25,849	25,849	13,318.21	3,508.74	.00	12,530.79	51.5%
421000 Books Subscr & Mmbrshp	1,600	1,600	787.90	394.00	.00	812.10	49.2%
423000 Travel & Training	4,100	4,100	908.44	50.00	.00	3,191.56	22.2%
424000 Office Supplies	3,500	3,500	1,001.66	389.56	.00	2,498.34	28.6%
425000 Equip Supplies & Maint	750	750	31.29	.00	.00	718.71	4.2%
425300 Vehicle Allowance	4,489	4,489	2,195.11	517.95	.00	2,293.89	48.9%
426000 Bldg & Grnd Suppl & Maint	3,800	3,800	2,567.63	243.78	.00	1,232.37	67.6%
428000 Telephone Expense	1,600	1,600	490.80	68.45	.00	1,109.20	30.7%
429200 Computer Software	13,025	13,025	11,359.01	.00	.00	1,665.99	87.2%
429300 Computer	1,025	1,025	464.82	402.18	.00	560.18	45.3%
451100 Insurance & Surety Bonds	1,978	1,978	2,419.55	.00	.00	-441.55	122.3%
461000 Miscellaneous Expense	100	100	-.01	.00	.00	100.01	.0%
491640 WorkersCompPremiumCharge-ISF	407	407	218.90	57.35	.00	188.10	53.8%
496200 Admin Services ReimbAdjustmen	-90,814	-90,814	-45,406.98	-7,567.83	.00	-45,407.02	50.0%
TOTAL Human Resources	150,696	150,696	75,546.55	19,739.10	.00	75,149.45	50.1%
4136 Information Technology							
411000 Salaries - Perm Employees	384,417	384,417	181,924.43	53,422.80	.00	202,492.57	47.3%
413010 Fica Taxes	29,751	29,751	13,635.27	4,028.21	.00	16,115.73	45.8%
413020 Employee Medical Ins	90,724	90,724	31,775.61	6,000.98	.00	58,948.39	35.0%
413030 Employee Life Ins	2,326	2,326	933.07	176.14	.00	1,392.93	40.1%
413040 State Retirement & 401 K	73,308	73,308	34,510.97	10,134.27	.00	38,797.03	47.1%
421000 Books Subscr & Mmbrshp	350	350	.00	.00	.00	350.00	.0%
423000 Travel & Training	3,400	3,400	534.27	109.74	.00	2,865.73	15.7%
424000 Office Supplies	750	750	218.44	.00	.00	531.56	29.1%
425000 Equip Supplies & Maint	15,000	15,000	19,902.31	11,909.38	.00	-4,902.31	132.7%
425300 Vehicle Allowance	4,489	4,489	2,195.11	517.95	.00	2,293.89	48.9%
426000 Bldg & Grnd Suppl & Maint	9,000	9,000	3,615.63	626.03	.00	5,384.37	40.2%
428000 Telephone Expense	9,000	9,000	1,286.95	345.60	.00	7,713.05	14.3%
429200 Computer Software	15,000	15,000	1,722.99	428.59	.00	13,277.01	11.5%
429300 Computer	12,000	12,000	1,480.06	746.91	.00	10,519.94	12.3%
431000 Profess & Tech Services	5,000	5,000	2,414.87	2,140.07	.00	2,585.13	48.3%
451100 Insurance & Surety Bonds	4,570	4,570	6,614.60	.00	.00	-2,044.60	144.7%
461000 Miscellaneous Expense	0	0	34.00	.00	.00	-34.00	100.0%
491640 WorkersCompPremiumCharge-ISF	1,153	1,153	557.90	162.86	.00	595.10	48.4%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
496200 Admin Services ReimbAdjustmen	-141,065	-141,065	-70,532.52	-11,755.42	.00	-70,532.48	50.0%
TOTAL Information Technology	519,173	519,173	232,823.96	78,994.11	.00	286,349.04	44.8%
4140 Finance							
411000 Salaries - Perm Employees	437,213	437,213	225,094.54	60,827.20	.00	212,118.46	51.5%
412000 Salaries-Temp & Part-Time	25,163	25,163	8,058.37	1,627.37	.00	17,104.63	32.0%
413010 Fica Taxes	36,059	36,059	16,690.15	3,911.05	.00	19,368.85	46.3%
413020 Employee Medical Ins	85,918	85,918	35,729.88	6,384.63	.00	50,188.12	41.6%
413030 Employee Life Ins	2,594	2,594	1,075.36	200.98	.00	1,518.64	41.5%
413040 State Retirement & 401 K	83,377	83,377	42,700.65	11,538.98	.00	40,676.35	51.2%
421000 Books Subscr & Mmbrshp	1,200	1,200	322.90	.00	.00	877.10	26.9%
423000 Travel & Training	9,000	9,000	1,275.96	22.82	.00	7,724.04	14.2%
424000 Office Supplies	4,500	4,500	1,493.27	367.16	.00	3,006.73	33.2%
425000 Equip Supplies & Maint	1,600	1,600	90.69	.00	.00	1,509.31	5.7%
425300 Vehicle Allowance	8,978	8,978	4,390.22	1,035.90	.00	4,587.78	48.9%
426000 Bldg & Grnd Suppl & Maint	8,000	8,000	7,285.97	609.71	.00	714.03	91.1%
428000 Telephone Expense	2,600	2,600	1,112.39	163.13	.00	1,487.61	42.8%
429200 Computer Software	18,000	18,000	15,959.94	646.38	.00	2,040.06	88.7%
429300 Computer	2,000	2,000	79.90	63.28	.00	1,920.10	4.0%
431000 Profess & Tech Services	1,000	1,000	.00	.00	.00	1,000.00	.0%
431040 Bank & Investment Account Fee	3,000	3,000	1,894.23	402.18	.00	1,105.77	63.1%
431050 Credit Card Merchant Fees	6,700	6,700	3,634.48	486.11	.00	3,065.52	54.2%
431100 Legal And Auditing Fees	11,145	11,145	11,146.36	.00	.00	-1.36	100.0%
451100 Insurance & Surety Bonds	6,042	6,042	7,580.76	.00	.00	-1,538.76	125.5%
461000 Miscellaneous Expense	1,200	1,200	818.70	725.48	.00	381.30	68.2%
491640 WorkersCompPremiumCharge-ISF	1,387	1,387	715.75	191.05	.00	671.25	51.6%
496200 Admin Services ReimbAdjustmen	-336,026	-336,026	-168,013.02	-28,002.17	.00	-168,012.98	50.0%
TOTAL Finance	420,650	420,650	219,137.45	61,201.24	.00	201,512.55	52.1%
4143 Treasury							
411000 Salaries - Perm Employees	299,779	299,779	141,049.82	34,772.80	.00	158,729.18	47.1%
412000 Salaries-Temp & Part-Time	34,873	34,873	15,951.66	3,358.63	.00	18,921.34	45.7%
413010 Fica Taxes	25,944	25,944	12,219.55	2,958.56	.00	13,724.45	47.1%
413020 Employee Medical Ins	34,061	34,061	16,664.86	3,039.98	.00	17,396.14	48.9%
413030 Employee Life Ins	2,399	2,399	802.53	145.34	.00	1,596.47	33.5%
413040 State Retirement & 401 K	57,168	57,168	26,757.18	6,596.41	.00	30,410.82	46.8%

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FOR 2022 06

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
421000 Books Subscr & Mmbrshp	500	500	599.00	.00	.00	-99.00	119.8%
423000 Travel & Training	6,500	6,500	2,143.37	.00	.00	4,356.63	33.0%
424000 Office Supplies	4,000	4,000	2,091.71	818.13	.00	1,908.29	52.3%
425000 Equip Supplies & Maint	1,000	1,000	478.49	.00	.00	521.51	47.8%
425300 Vehicle Allowance	4,489	4,489	2,195.11	517.95	.00	2,293.89	48.9%
426000 Bldg & Grnd Suppl & Maint	12,000	12,000	5,359.69	896.83	.00	6,640.31	44.7%
428000 Telephone Expense	3,000	3,000	1,388.21	102.74	.00	1,611.79	46.3%
429050 Util Billing Supplies	110,000	110,000	51,431.45	9,305.92	.00	58,568.55	46.8%
429200 Computer Software	26,626	26,626	23,784.70	.00	.00	2,841.30	89.3%
429300 Computer	2,826	2,826	440.68	.00	.00	2,385.32	15.6%
451100 Insurance & Surety Bonds	5,064	5,064	6,394.14	.00	.00	-1,330.14	126.3%
452300 Uncollectible Accounts	6,000	6,000	3,796.64	1,401.73	.00	2,203.36	63.3%
461000 Miscellaneous Expense	1,000	1,000	204.36	.00	.00	795.64	20.4%
463000 Cash Over Or Short	0	0	-22.89	.00	.00	22.89	100.0%
491640 WorkersCompPremiumCharge-ISF	1,004	1,004	482.71	116.90	.00	521.29	48.1%
496200 Admin Services ReimbAdjustmen	-505,242	-505,242	-252,621.00	-42,103.50	.00	-252,621.00	50.0%
TOTAL Treasury	132,991	132,991	61,591.97	21,928.42	.00	71,399.03	46.3%
4160 Government Buildings							
411000 Salaries - Perm Employees	68,127	68,127	35,871.84	8,556.02	.00	32,255.16	52.7%
412000 Salaries-Temp & Part-Time	10,500	10,500	.00	.00	.00	10,500.00	.0%
413010 Fica Taxes	6,015	6,015	2,629.64	633.16	.00	3,385.36	43.7%
413020 Employee Medical Ins	17,875	17,875	7,884.00	1,468.07	.00	9,991.00	44.1%
413030 Employee Life Ins	408	408	170.01	31.78	.00	237.99	41.7%
413040 State Retirement & 401 K	12,992	12,992	6,804.82	1,623.06	.00	6,187.18	52.4%
423000 Travel & Training	1,500	1,500	.00	.00	.00	1,500.00	.0%
424000 Office Supplies	200	200	.00	.00	.00	200.00	.0%
425000 Equip Supplies & Maint	5,700	5,700	2,383.02	281.10	.00	3,316.98	41.8%
426000 Bldg & Grnd Suppl & Maint	15,500	15,500	4,901.67	124.68	.00	10,598.33	31.6%
428000 Telephone Expense	100	100	.00	.00	.00	100.00	.0%
431400 Landfill Fees	60	60	.00	.00	.00	60.00	.0%
448000 Operating Supplies	2,000	2,000	930.85	231.45	.00	1,069.15	46.5%
461000 Miscellaneous Expense	60	60	.00	.00	.00	60.00	.0%
491640 WorkersCompPremiumCharge-ISF	2,359	2,359	723.49	172.25	.00	1,635.51	30.7%
496200 Admin Services ReimbAdjustmen	-22,883	-22,883	-11,441.52	-1,906.92	.00	-11,441.48	50.0%
TOTAL Government Buildings	120,513	120,513	50,857.82	11,214.65	.00	69,655.18	42.2%
4210 Police							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000 Salaries - Perm Employees	218,057	218,057	100,332.79	26,154.96	.00	117,724.21	46.0%
411100 Salaries - Officer	2,674,225	2,674,225	1,266,578.83	318,447.91	.00	1,407,646.17	47.4%
411400 Salaries - Spec Protect	3,700	3,700	3,982.22	1,110.39	.00	-282.22	107.6%
412000 Salaries-Temp & Part-Time	70,602	70,602	29,412.61	5,391.06	.00	41,189.39	41.7%
413010 Fica Taxes	229,045	229,045	104,508.20	26,416.81	.00	124,536.80	45.6%
413020 Employee Medical Ins	808,187	808,187	291,236.41	53,165.90	.00	516,950.59	36.0%
413030 Employee Life Ins	17,722	17,722	6,741.81	1,290.56	.00	10,980.19	38.0%
413040 State Retirement & 401 K	1,379,383	1,379,383	596,532.05	143,408.97	.00	782,850.95	43.2%
413060 Unemployment Reimb	0	0	4,093.15	1,056.87	.00	-4,093.15	100.0%
414000 Uniform Allowance	28,464	28,464	18,275.79	3,746.20	.00	10,188.21	64.2%
415000 Employee Education Reimb	12,500	12,500	.00	.00	.00	12,500.00	.0%
421000 Books Subscr & Mmbrshp	3,959	3,959	1,384.39	.00	.00	2,574.61	35.0%
422000 Public Notices	5,000	5,000	.00	.00	.00	5,000.00	.0%
423000 Travel & Training	21,678	21,678	11,936.84	454.93	.00	9,741.16	55.1%
424000 Office Supplies	12,000	12,000	2,514.89	989.12	.00	9,485.11	21.0%
425000 Equip Supplies & Maint	0	0	9.00	.00	.00	-9.00	100.0%
425200 Communication Equip Maint	4,750	4,750	801.88	801.88	.00	3,948.12	16.9%
425410 Fuel And Oil	102,060	102,060	21,730.10	3,150.63	.00	80,329.90	21.3%
425430 Service & Parts	65,000	65,000	43,341.51	6,649.40	.00	21,658.49	66.7%
425500 Terminal Maint & Queries	110,397	110,397	11,540.95	10,215.93	.00	98,856.05	10.5%
426000 Bldg & Grnd Suppl & Maint	67,331	67,331	36,179.02	5,386.47	.00	31,151.98	53.7%
426010 Tire House Maintenance	4,019	4,019	3,071.86	333.55	.00	947.14	76.4%
427000 Utilities	105,000	105,000	62,335.71	9,799.50	.00	42,664.29	59.4%
427700 Utilities - Jeep Posse	2,500	2,500	2,418.70	376.34	.00	81.30	96.7%
428000 Telephone Expense	53,269	53,269	17,485.52	2,620.48	.00	35,783.48	32.8%
429300 Computer	5,803	5,803	1,139.19	.00	.00	4,663.81	19.6%
431050 Credit Card Merchant Fees	1,000	1,000	267.89	60.95	.00	732.11	26.8%
431200 Informant & Intelligence	500	500	-650.00	.00	.00	1,150.00	-130.0%
431600 Animal Control Services	126,712	126,712	52,796.65	10,559.33	.00	73,915.35	41.7%
432000 Examination & Evaluation	630	630	4,328.00	.00	.00	-3,698.00	687.0%
445100 Public Safety Supplies	100,786	100,786	37,498.24	1,791.01	.00	63,287.76	37.2%
445300 Special Suppl Tech Svs	2,569	2,569	627.55	.00	.00	1,941.45	24.4%
451100 Insurance & Surety Bonds	68,050	68,050	84,816.40	.00	.00	-16,766.40	124.6%
461000 Miscellaneous Expense	600	600	525.35	34.00	.00	74.65	87.6%
491640 WorkersCompPremiumCharge-ISF	54,409	54,409	26,323.97	6,635.77	.00	28,085.03	48.4%
TOTAL Police	6,359,907	6,359,907	2,844,117.47	640,048.92	.00	3,515,789.53	44.7%
4215 Reserve Officers							
411100 Salaries - Officer	7,756	7,756	624.34	.00	.00	7,131.66	8.0%
413010 Fica Taxes	639	639	48.49	.00	.00	590.51	7.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413030 Employee Life Ins	850	850	176.25	.00	.00	673.75	20.7%
414000 Uniform Allowance	600	600	131.87	.00	.00	468.13	22.0%
461000 Miscellaneous Expense	0	0	34.00	.00	.00	-34.00	100.0%
491640 WorkersCompPremiumCharge-ISF	155	155	12.68	.00	.00	142.32	8.2%
TOTAL Reserve Officers	10,000	10,000	1,027.63	.00	.00	8,972.37	10.3%
4216 Crossing Guards							
412000 Salaries-Temp & Part-Time	135,750	135,750	51,654.28	14,480.00	.00	84,095.72	38.1%
413010 Fica Taxes	10,384	10,384	3,951.86	1,107.85	.00	6,432.14	38.1%
413040 State Retirement & 401 K	0	0	154.02	42.64	.00	-154.02	100.0%
445100 Public Safety Supplies	2,200	2,200	694.38	247.52	.00	1,505.62	31.6%
461000 Miscellaneous Expense	0	0	102.00	.00	.00	-102.00	100.0%
491640 WorkersCompPremiumCharge-ISF	2,715	2,715	1,033.09	289.60	.00	1,681.91	38.1%
TOTAL Crossing Guards	151,049	151,049	57,589.63	16,167.61	.00	93,459.37	38.1%
4217 PROS							
411100 Salaries - Officer	0	0	50,686.87	8,229.60	.00	-50,686.87	100.0%
411110 Salaries - SRO	111,713	111,713	70,518.17	17,175.84	.00	41,194.83	63.1%
411120 Salaries - PROS	101,768	101,768	27,992.49	7,583.92	.00	73,775.51	27.5%
411130 Salaries - PROS II	49,204	49,204	8,942.14	1,285.94	.00	40,261.86	18.2%
413010 Fica Taxes	20,171	20,171	11,660.27	2,546.47	.00	8,510.73	57.8%
413020 Employee Medical Ins	34,022	34,022	28,233.45	4,823.77	.00	5,788.55	83.0%
413030 Employee Life Ins	708	708	540.44	99.55	.00	167.56	76.3%
413040 State Retirement & 401 K	57,857	57,857	52,455.82	11,643.42	.00	5,401.18	90.7%
491640 WorkersCompPremiumCharge-ISF	5,254	5,254	3,169.48	686.75	.00	2,084.52	60.3%
TOTAL PROS	380,697	380,697	254,199.13	54,075.26	.00	126,497.87	66.8%
4218 Liquor Control							
411100 Salaries - Officer	30,097	30,097	872.63	296.52	.00	29,224.37	2.9%
411200 D.U.I Cases	3,062	3,062	4,999.98	833.33	.00	-1,937.98	163.3%
413010 Fica Taxes	2,537	2,537	64.87	22.69	.00	2,472.13	2.6%
445100 Public Safety Supplies	0	0	1,229.41	139.41	.00	-1,229.41	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
491640 WorkersCompPremiumCharge-ISF	663	663	17.45	5.93	.00	645.55	2.6%
TOTAL Liquor Control	36,359	36,359	7,184.34	1,297.88	.00	29,174.66	19.8%
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4219 PSAP - E911							
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411000 Salaries - Perm Employees	917,024	917,024	454,792.76	113,434.69	.00	462,231.24	49.6%
412000 Salaries-Temp & Part-Time	0	0	2,543.45	51.18	.00	-2,543.45	100.0%
413010 Fica Taxes	70,886	70,886	34,232.00	8,548.44	.00	36,654.00	48.3%
413020 Employee Medical Ins	230,345	230,345	63,925.41	11,906.32	.00	166,419.59	27.8%
413030 Employee Life Ins	5,516	5,516	2,098.23	413.58	.00	3,417.77	38.0%
413040 State Retirement & 401 K	172,081	172,081	85,355.13	21,324.57	.00	86,725.87	49.6%
414000 Uniform Allowance	9,588	9,588	520.80	195.30	.00	9,067.20	5.4%
422000 Public Notices	2,000	2,000	.00	.00	.00	2,000.00	.0%
423000 Travel & Training	4,886	4,886	2,492.04	365.00	.00	2,393.96	51.0%
428000 Telephone Expense	109,807	109,807	54,221.17	5,101.25	.00	55,585.83	49.4%
432000 Examination & Evaluation	0	0	175.00	.00	.00	-175.00	100.0%
445100 Public Safety Supplies	0	0	1,887.35	1,827.81	.00	-1,887.35	100.0%
474500 Machinery & Equipment	3,200	3,200	.00	.00	.00	3,200.00	.0%
491640 WorkersCompPremiumCharge-ISF	2,631	2,631	1,374.83	341.21	.00	1,256.17	52.3%
TOTAL PSAP - E911	1,527,964	1,527,964	703,618.17	163,509.35	.00	824,345.83	46.0%
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4220 Fire							
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431000 Profess & Tech Services	2,375,000	2,375,000	1,181,243.00	.00	.00	1,193,757.00	49.7%
TOTAL Fire	2,375,000	2,375,000	1,181,243.00	.00	.00	1,193,757.00	49.7%
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4410 Streets							
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411000 Salaries - Perm Employees	1,105,664	1,105,664	481,579.55	131,760.37	.00	624,084.45	43.6%
412000 Salaries-Temp & Part-Time	40,000	40,000	23,038.97	1,622.25	.00	16,961.03	57.6%
413010 Fica Taxes	87,643	87,643	40,587.38	10,250.94	.00	47,055.62	46.3%
413020 Employee Medical Ins	285,925	285,925	131,213.89	21,207.59	.00	154,711.11	45.9%
413030 Employee Life Ins	6,888	6,888	2,756.28	503.59	.00	4,131.72	40.0%
413040 State Retirement & 401 K	210,730	210,730	98,073.49	25,663.56	.00	112,656.51	46.5%
421000 Books Subscr & Mmbrshp	200	200	642.90	.00	.00	-442.90	321.5%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
423000 Travel & Training	5,500	5,500	270.54	.00	.00	5,229.46	4.9%
424000 Office Supplies	8,000	8,000	8,750.95	1,521.09	.00	-750.95	109.4%
425000 Equip Supplies & Maint	270,000	270,000	205,059.72	56,024.99	.00	64,940.28	75.9%
426000 Bldg & Grnd Suppl & Maint	20,000	20,000	8,820.49	1,003.78	.00	11,179.51	44.1%
427000 Utilities	42,000	42,000	18,930.29	3,225.53	.00	23,069.71	45.1%
428000 Telephone Expense	12,000	12,000	5,209.35	923.42	.00	6,790.65	43.4%
431400 Landfill Fees	2,000	2,000	3,985.00	230.00	.00	-1,985.00	199.3%
441100 Special Highway Supplies	300,000	300,000	103,636.70	103,636.70	.00	196,363.30	34.5%
441200 Road Matl Patch/ Class C	190,000	190,000	37,481.56	-3,411.65	.00	152,518.44	19.7%
441300 Street Signs	75,000	75,000	7,757.76	788.16	.00	67,242.24	10.3%
448000 Operating Supplies	130,000	130,000	75,368.53	3,043.55	.00	54,631.47	58.0%
451100 Insurance & Surety Bonds	26,139	26,139	44,807.34	.00	.00	-18,668.34	171.4%
461000 Miscellaneous Expense	1,000	1,000	559.50	140.00	.00	440.50	56.0%
473200 Road Materials - Overlay	775,000	775,000	617,996.53	.00	.00	157,003.47	79.7%
473210 Road Recondition & Repair	535,000	535,000	426,872.74	.00	.00	108,127.26	79.8%
473400 Concrete Repairs	310,000	310,000	115,726.75	.00	.00	194,273.25	37.3%
491640 WorkersCompPremiumCharge-ISF	33,770	33,770	15,892.97	3,993.71	.00	17,877.03	47.1%
TOTAL Streets	4,472,459	4,472,459	2,475,019.18	362,127.58	.00	1,997,439.82	55.3%
4450 Engineering							
411000 Salaries - Perm Employees	451,223	451,223	225,887.03	59,475.45	.00	225,335.97	50.1%
412000 Salaries-Temp & Part-Time	18,000	18,000	7,717.79	991.24	.00	10,282.21	42.9%
413010 Fica Taxes	37,228	37,228	17,694.75	4,601.96	.00	19,533.25	47.5%
413020 Employee Medical Ins	109,801	109,801	40,169.10	8,134.81	.00	69,631.90	36.6%
413030 Employee Life Ins	2,827	2,827	1,162.75	217.70	.00	1,664.25	41.1%
413040 State Retirement & 401 K	86,048	86,048	42,850.62	11,282.44	.00	43,197.38	49.8%
421000 Books Subscr & Mmbrshp	2,000	2,000	602.62	478.00	.00	1,397.38	30.1%
423000 Travel & Training	9,000	9,000	3,408.89	1,245.78	.00	5,591.11	37.9%
424000 Office Supplies	3,000	3,000	885.04	83.00	.00	2,114.96	29.5%
425000 Equip Supplies & Maint	10,000	10,000	17,353.85	602.59	.00	-7,353.85	173.5%
425300 Vehicle Allowance	17,413	17,413	8,295.51	1,957.38	.00	9,117.49	47.6%
426000 Bldg & Grnd Suppl & Maint	14,000	14,000	7,320.40	1,301.58	.00	6,679.60	52.3%
428000 Telephone Expense	8,500	8,500	5,799.19	472.34	.00	2,700.81	68.2%
429300 Computer	16,690	16,690	14,813.25	3,670.80	.00	1,876.75	88.8%
431000 Profess & Tech Services	1,000	1,000	3,531.26	531.26	.00	-2,531.26	353.1%
431050 Credit Card Merchant Fees	5,000	5,000	2,539.59	577.81	.00	2,460.41	50.8%
448000 Operating Supplies	3,000	3,000	.00	.00	.00	3,000.00	.0%
451100 Insurance & Surety Bonds	6,664	6,664	8,182.51	.00	.00	-1,518.51	122.8%
453100 Interest Expense	6,500	6,500	875.57	29.95	.00	5,624.43	13.5%
461000 Miscellaneous Expense	250	250	166.00	34.00	.00	84.00	66.4%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
491640 WorkersCompPremiumCharge-ISF	8,597	8,597	4,395.81	1,118.65	.00	4,201.19	51.1%
496200 Admin Services ReimbAdjustmen	-107,638	-107,638	-53,818.98	-8,969.83	.00	-53,819.02	50.0%
TOTAL Engineering	709,103	709,103	359,832.55	87,836.91	.00	349,270.45	50.7%
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4510 Parks							
411000 Salaries - Perm Employees	463,926	463,926	227,907.72	60,986.63	.00	236,018.28	49.1%
412000 Salaries-Temp & Part-Time	231,006	231,006	74,585.37	4,864.00	.00	156,420.63	32.3%
413010 Fica Taxes	53,162	53,162	22,444.85	4,906.33	.00	30,717.15	42.2%
413020 Employee Medical Ins	161,262	161,262	55,119.72	9,950.18	.00	106,142.28	34.2%
413030 Employee Life Ins	2,889	2,889	1,177.27	220.96	.00	1,711.73	40.8%
413040 State Retirement & 401 K	88,471	88,471	43,233.95	11,569.13	.00	45,237.05	48.9%
415000 Employee Education Reimb	2,500	2,500	.00	.00	.00	2,500.00	.0%
421000 Books Subscr & Mmbrshp	1,000	1,000	17.90	.00	.00	982.10	1.8%
423000 Travel & Training	9,000	9,000	4,765.16	.00	.00	4,234.84	52.9%
424000 Office Supplies	2,000	2,000	835.09	698.23	.00	1,164.91	41.8%
425000 Equip Supplies & Maint	75,000	75,000	46,727.61	9,021.37	.00	28,272.39	62.3%
426000 Bldg & Grnd Suppl & Maint	130,000	130,000	65,179.15	7,603.15	.00	64,820.85	50.1%
427000 Utilities	100,000	100,000	67,051.42	9,890.46	.00	32,948.58	67.1%
428000 Telephone Expense	4,600	4,600	2,409.15	185.37	.00	2,190.85	52.4%
431050 Credit Card Merchant Fees	1,000	1,000	11.52	2.62	.00	988.48	1.2%
431400 Landfill Fees	1,000	1,000	1,245.00	35.00	.00	-245.00	124.5%
448000 Operating Supplies	15,000	15,000	4,893.16	1,203.23	.00	10,106.84	32.6%
451100 Insurance & Surety Bonds	7,500	7,500	14,344.33	.00	.00	-6,844.33	191.3%
461000 Miscellaneous Expense	250	250	402.00	.00	.00	-152.00	160.8%
461400 Purchase Of Water	50,000	50,000	40,273.24	.00	.00	9,726.76	80.5%
462090 Handcart Days Celebration	20,000	20,000	20,000.00	.00	.00	.00	100.0%
491640 WorkersCompPremiumCharge-ISF	12,219	12,219	6,068.82	1,320.92	.00	6,150.18	49.7%
496200 Admin Services ReimbAdjustmen	-73,684	-73,684	-36,841.98	-6,140.33	.00	-36,842.02	50.0%
TOTAL Parks	1,358,101	1,358,101	661,850.45	116,317.25	.00	696,250.55	48.7%
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4610 Planning							
411000 Salaries - Perm Employees	211,681	211,681	91,431.50	24,143.25	.00	120,249.50	43.2%
412000 Salaries-Temp & Part-Time	0	0	3,547.50	1,867.50	.00	-3,547.50	100.0%
413010 Fica Taxes	16,194	16,194	7,173.14	1,956.70	.00	9,020.86	44.3%
413020 Employee Medical Ins	81,652	81,652	21,493.98	3,397.29	.00	60,158.02	26.3%
413030 Employee Life Ins	1,291	1,291	402.84	72.34	.00	888.16	31.2%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413040 State Retirement & 401 K	38,749	38,749	15,938.28	4,530.83	.00	22,810.72	41.1%
421000 Books Subscr & Mmbrshp	750	750	382.31	183.41	.00	367.69	51.0%
422000 Public Notices	1,000	1,000	169.30	.00	.00	830.70	16.9%
423000 Travel & Training	7,000	7,000	2,720.97	.00	.00	4,279.03	38.9%
424000 Office Supplies	4,000	4,000	2,028.62	368.12	.00	1,971.38	50.7%
425000 Equip Supplies & Maint	9,500	9,500	11,335.70	919.29	.00	-1,835.70	119.3%
425300 Vehicle Allowance	8,485	8,485	2,124.00	489.58	.00	6,361.00	25.0%
426000 Bldg & Grnd Suppl & Maint	6,000	6,000	2,421.94	430.65	.00	3,578.06	40.4%
428000 Telephone Expense	1,000	1,000	571.81	67.07	.00	428.19	57.2%
431000 Profess & Tech Services	117,000	117,000	15,049.03	.00	.00	101,950.97	12.9%
431050 Credit Card Merchant Fees	0	0	978.70	204.35	.00	-978.70	100.0%
448000 Operating Supplies	1,000	1,000	34.90	.00	.00	965.10	3.5%
451100 Insurance & Surety Bonds	2,547	2,547	5,190.83	.00	.00	-2,643.83	203.8%
459240 Commissioner's Allowance	6,000	6,000	2,275.00	.00	.00	3,725.00	37.9%
461000 Miscellaneous Expense	1,000	1,000	1,184.18	126.97	.00	-184.18	118.4%
491640 WorkersCompPremiumCharge-ISF	3,277	3,277	1,550.61	405.08	.00	1,726.39	47.3%
496200 Admin Services ReimbAdjustmen	-59,697	-59,697	-29,848.50	-4,974.75	.00	-29,848.50	50.0%
TOTAL Planning	458,429	458,429	158,156.64	34,187.68	.00	300,272.36	34.5%
TOTAL GENERAL FUND	20,604,922	20,604,922	9,985,445.15	1,843,675.27	.00	10,619,476.85	48.5%
 30 DEBT SERVICE							
<hr/>							
4710 Debt Sevice							
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431040 Bank & Investment Account Fee	25	25	7.47	1.21	.00	17.53	29.9%
TOTAL Debt Sevice	25	25	7.47	1.21	.00	17.53	29.9%
TOTAL DEBT SERVICE	25	25	7.47	1.21	.00	17.53	29.9%
 45 CAPITAL IMPROVEMENT							
<hr/>							
4110 Legislative							
<hr/>							
466000 Contingency	150,000	150,000	.00	.00	.00	150,000.00	.0%
473100 Improv Other Than Bldgs	3,000,000	3,000,000	85,894.17	517.50	.00	2,914,105.83	2.9%

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FOR 2022 06		JOURNAL DETAIL 2022 1 TO 2022 6						
45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
473160	Improv-PublicArt-1%CapProject	122,800	122,800	.00	.00	.00	122,800.00	.0%
	TOTAL Legislative	3,272,800	3,272,800	85,894.17	517.50	.00	3,186,905.83	2.6%
4140 Finance								
431040	Bank & Investment Account Fee	0	19,000	8,230.73	1,326.94	.00	10,769.27	43.3%
	TOTAL Finance	0	19,000	8,230.73	1,326.94	.00	10,769.27	43.3%
4210 Police								
472100	Buildings	0	0	70,604.00	70,604.00	.00	-70,604.00	100.0%
474500	Machinery & Equipment	857,000	857,000	69,404.00	69,404.00	.00	787,596.00	8.1%
	TOTAL Police	857,000	857,000	140,008.00	140,008.00	.00	716,992.00	16.3%
4410 Streets								
472100	Buildings	0	0	30,652.21	.00	.00	-30,652.21	100.0%
473500	Road Reconstruction	2,675,000	2,675,000	1,468,035.69	232,540.95	.00	1,206,964.31	54.9%
473600	New Road Construction	0	0	1,423.75	1,423.75	.00	-1,423.75	100.0%
474500	Machinery & Equipment	552,000	552,000	535,884.66	59,780.00	.00	16,115.34	97.1%
	TOTAL Streets	3,227,000	3,227,000	2,035,996.31	293,744.70	.00	1,191,003.69	63.1%
4510 Parks								
473100	Improv Other Than Bldgs	20,000	20,000	.00	.00	.00	20,000.00	.0%
474500	Machinery & Equipment	80,000	80,000	65,758.00	.00	.00	14,242.00	82.2%
	TOTAL Parks	100,000	100,000	65,758.00	.00	.00	34,242.00	65.8%
	TOTAL CAPITAL IMPROVEMENT	7,456,800	7,475,800	2,335,887.21	435,597.14	.00	5,139,912.79	31.2%
48 RECYCLING								
4800 Recycling								

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48	RECYCLING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
431040	Bank & Investment Account Fee	0	0	3.33	1.10	.00	-3.33	100.0%
431050	Credit Card Merchant Fees	2,000	2,000	945.43	126.42	.00	1,054.57	47.3%
431100	Legal And Auditing Fees	269	269	269.07	.00	.00	-.07	100.0%
431550	Recycling Collectn Service	595,800	595,800	188,401.06	39,857.06	.00	407,398.94	31.6%
452300	Uncollectible Accounts	500	500	254.60	69.38	.00	245.40	50.9%
491150	Admin Services Reimbursement	78,304	78,304	39,151.98	6,525.33	.00	39,152.02	50.0%
	TOTAL Recycling	676,873	676,873	229,025.47	46,579.29	.00	447,847.53	33.8%
	TOTAL RECYCLING	676,873	676,873	229,025.47	46,579.29	.00	447,847.53	33.8%
49 STORM WATER								
4900 Storm Water								
411000	Salaries - Perm Employees	364,122	364,122	163,435.45	42,584.87	.00	200,686.55	44.9%
412000	Salaries-Temp & Part-Time	20,000	20,000	3,856.58	.00	.00	16,143.42	19.3%
413010	Fica Taxes	29,420	29,420	12,348.99	3,181.31	.00	17,071.01	42.0%
413020	Employee Medical Ins	104,994	104,994	29,778.38	4,982.22	.00	75,215.62	28.4%
413030	Employee Life Ins	2,428	2,428	846.72	165.92	.00	1,581.28	34.9%
413040	State Retirement & 401 K	69,057	69,057	30,984.13	8,078.41	.00	38,072.87	44.9%
421000	Books Subscr & Mmbrshp	900	900	625.00	.00	.00	275.00	69.4%
422000	Public Notices	12,650	12,650	1,750.00	.00	.00	10,900.00	13.8%
423000	Travel & Training	3,000	3,000	103.06	.00	.00	2,896.94	3.4%
424000	Office Supplies	600	600	129.97	78.95	.00	470.03	21.7%
425000	Equip Supplies & Maint	70,400	70,400	29,539.11	3,198.36	.00	40,860.89	42.0%
425300	Vehicle Allowance	449	449	219.57	51.81	.00	229.43	48.9%
426000	Bldg & Grnd Suppl & Maint	1,000	1,000	646.18	.00	.00	353.82	64.6%
428000	Telephone Expense	2,600	2,600	1,190.17	264.05	.00	1,409.83	45.8%
431040	Bank & Investment Account Fee	1,320	1,320	1,182.36	189.63	.00	137.64	89.6%
431050	Credit Card Merchant Fees	5,000	5,000	3,642.22	487.14	.00	1,357.78	72.8%
431100	Legal And Auditing Fees	751	751	750.82	.00	.00	.18	100.0%
431400	Landfill Fees	500	500	325.00	.00	.00	175.00	65.0%
441200	Road Matl Patch/ Class C	20,000	20,000	210.00	.00	.00	19,790.00	1.1%
441250	Storm Drain Maintenance	175,000	175,000	46,943.29	.00	.00	128,056.71	26.8%
441260	Wtrway Replcmnt-Concrete Rpr	55,000	55,000	.00	.00	.00	55,000.00	.0%
448000	Operating Supplies	4,200	4,200	5,060.14	259.16	.00	-860.14	120.5%
451100	Insurance & Surety Bonds	7,350	7,350	11,472.95	.00	.00	-4,122.95	156.1%
452300	Uncollectible Accounts	1,500	1,500	581.58	134.70	.00	918.42	38.8%
461000	Miscellaneous Expense	200	200	639.00	352.00	.00	-439.00	319.5%

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49	STORM WATER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
462400	Contract Equipment	75,000	75,000	9,658.26	9,658.26	.00	65,341.74	12.9%
473106	Storm Drain Construction	450,000	450,000	158,057.94	5,725.35	.00	291,942.06	35.1%
474600	Vehicles	365,000	365,000	311,027.00	.00	.00	53,973.00	85.2%
491150	Admin Services Reimbursement	107,132	107,132	53,566.02	8,927.67	.00	53,565.98	50.0%
491640	WorkersCompPremiumCharge-ISF	10,603	10,603	4,516.63	1,154.01	.00	6,086.37	42.6%
496000	Fixed Assets Adjustments	0	0	-311,027.00	.00	.00	311,027.00	100.0%
	TOTAL Storm Water	1,960,176	1,960,176	572,059.52	89,473.82	.00	1,388,116.48	29.2%
	TOTAL STORM WATER	1,960,176	1,960,176	572,059.52	89,473.82	.00	1,388,116.48	29.2%
51 WATER								
5100 Water								
411000	Salaries - Perm Employees	994,231	994,231	475,645.37	126,115.47	.00	518,585.63	47.8%
412000	Salaries-Temp & Part-Time	40,000	40,000	8,659.37	80.00	.00	31,340.63	21.6%
413010	Fica Taxes	79,119	79,119	36,041.18	9,473.30	.00	43,077.82	45.6%
413020	Employee Medical Ins	239,957	239,957	90,184.05	16,768.49	.00	149,772.95	37.6%
413030	Employee Life Ins	5,611	5,611	2,312.62	433.30	.00	3,298.38	41.2%
413040	State Retirement & 401 K	189,600	189,600	90,229.71	23,924.05	.00	99,370.29	47.6%
415000	Employee Education Reimb	5,600	5,600	.00	.00	.00	5,600.00	.0%
421000	Books Subscr & Mmbrshp	7,700	7,700	5,020.90	.00	.00	2,679.10	65.2%
422000	Public Notices	1,200	1,200	5,687.99	.00	.00	-4,487.99	474.0%
423000	Travel & Training	15,700	15,700	2,692.47	600.00	.00	13,007.53	17.1%
424000	Office Supplies	1,000	1,000	124.06	.00	.00	875.94	12.4%
425000	Equip Supplies & Maint	100,000	100,000	35,355.28	5,796.35	.00	64,644.72	35.4%
426000	Bldg & Grnd Suppl & Maint	34,550	34,550	23,268.10	7,037.57	.00	11,281.90	67.3%
427000	Utilities	550,000	550,000	298,968.00	39,406.11	.00	251,032.00	54.4%
428000	Telephone Expense	57,420	57,420	6,708.49	1,958.55	.00	50,711.51	11.7%
429300	Computer	11,320	11,320	4,487.55	1,292.70	.00	6,832.45	39.6%
431000	Profess & Tech Services	67,350	67,350	65,519.92	579.10	.00	1,830.08	97.3%
431040	Bank & Investment Account Fee	2,500	2,500	2,253.30	435.08	.00	246.70	90.1%
431050	Credit Card Merchant Fees	22,300	22,300	12,536.69	1,678.22	.00	9,763.31	56.2%
431100	Legal And Auditing Fees	2,531	2,531	2,530.59	.00	.00	.41	100.0%
431400	Landfill Fees	4,000	4,000	1,565.00	335.00	.00	2,435.00	39.1%
448000	Operating Supplies	110,000	110,000	48,068.24	119.58	.00	61,931.76	43.7%
448400	Dist System Repair & Maint	240,000	240,000	186,323.18	54,969.31	.00	53,676.82	77.6%
448650	Meters	105,000	105,000	30,118.21	14,075.00	.00	74,881.79	28.7%
451100	Insurance & Surety Bonds	31,500	31,500	38,490.49	.00	.00	-6,990.49	122.2%
452300	Uncollectible Accounts	5,000	5,000	2,147.80	555.52	.00	2,852.20	43.0%

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51	WATER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
461000	Miscellaneous Expense	3,100	3,100	127.50	.00	.00	2,972.50	4.1%
461300	Street Opening Expense	220,000	220,000	58,846.38	16,715.61	.00	161,153.62	26.7%
461400	Purchase Of Water	254,800	254,800	259,186.63	.00	.00	-4,386.63	101.7%
466000	Contingency	50,000	50,000	.00	.00	.00	50,000.00	.0%
471100	Land	0	0	185,550.00	.00	.00	-185,550.00	100.0%
472130	Wells	300,000	300,000	3,063.20	.00	.00	296,936.80	1.0%
473110	Water Mains	1,300,000	1,300,000	28,434.65	3,129.65	.00	1,271,565.35	2.2%
474500	Machinery & Equipment	370,000	370,000	183,268.51	40,311.61	.00	186,731.49	49.5%
474600	Vehicles	118,000	118,000	.00	.00	.00	118,000.00	.0%
491150	Admin Services Reimbursement	371,079	371,079	185,539.50	30,923.25	.00	185,539.50	50.0%
491640	WorkersCompPremiumCharge-ISF	19,774	19,774	9,304.15	2,434.11	.00	10,469.85	47.1%
496010	In-House Cap.Water Project Ad	-430,000	-430,000	.00	.00	.00	-430,000.00	.0%
	TOTAL Water	5,499,942	5,499,942	2,388,259.08	399,146.93	.00	3,111,682.92	43.4%
	TOTAL WATER	5,499,942	5,499,942	2,388,259.08	399,146.93	.00	3,111,682.92	43.4%

53 LIGHT & POWER

5300 Light & Power

411140	Plant Labor	535,265	535,265	299,103.41	79,207.75	.00	236,161.59	55.9%
411141	Echo Hydro Labor	115,305	115,305	9,811.97	4,806.98	.00	105,493.03	8.5%
411142	PineView Hydro Labor	36,038	36,038	3,545.83	916.45	.00	32,492.17	9.8%
411150	Transmission Labor	16,120	16,120	12,992.55	3,408.32	.00	3,127.45	80.6%
411151	Hydro Transmission Labor	12,678	12,678	.00	.00	.00	12,678.00	.0%
411152	Distribution Labor	1,621,736	1,621,736	664,128.71	163,932.15	.00	957,607.29	41.0%
411153	Street Light Labor	26,910	26,910	8,519.57	489.04	.00	18,390.43	31.7%
411154	Security Lighting Labor	187	187	.00	.00	.00	187.00	.0%
411157	PCB Disposal Labor	1	1	.00	.00	.00	1.00	.0%
411158	Substation Labor	221,097	221,097	148,916.47	34,620.00	.00	72,180.53	67.4%
411159	SCADA Labor	7,104	7,104	8,636.07	.00	.00	-1,532.07	121.6%
411160	Communication Equipment Labor	70	70	.00	.00	.00	70.00	.0%
411161	Traffic Signal Labor	9,174	9,174	1,269.56	518.90	.00	7,904.44	13.8%
411165	Meter Reading Labor	25,366	25,366	15,658.96	3,830.40	.00	9,707.04	61.7%
411166	Administrative Labor	557,305	557,305	272,991.18	70,213.96	.00	284,313.82	49.0%
411167	Engineering Labor	249,665	249,665	117,402.70	27,957.42	.00	132,262.30	47.0%
411169	Power Commission Allowance	9,497	9,497	2,464.32	210.72	.00	7,032.68	25.9%
413010	Fica Taxes	266,843	266,843	114,883.92	27,617.91	.00	151,959.08	43.1%
413020	Employee Medical Ins	770,120	770,120	289,768.56	49,192.39	.00	480,351.44	37.6%
413030	Employee Life Ins	19,953	19,953	7,482.29	1,403.82	.00	12,470.71	37.5%

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53	LIGHT & POWER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413040	State Retirement & 401 K	643,052	643,052	289,519.56	72,471.31	.00	353,532.44	45.0%
415000	Employee Education Reimb	2,500	2,500	.00	.00	.00	2,500.00	.0%
421000	Books Subscr & Mmbrshp	20,325	20,325	16,503.23	.00	.00	3,821.77	81.2%
422000	Public Notices	14,950	14,950	69.96	.00	.00	14,880.04	.5%
423000	Travel & Training	69,830	69,830	16,896.57	1,075.21	.00	52,933.43	24.2%
423001	Education Benefit	21,256	21,256	11,944.00	5,264.00	.00	9,312.00	56.2%
423002	Travel Board Members	22,000	22,000	673.64	.00	.00	21,326.36	3.1%
424001	Drafting	2,500	2,500	830.35	66.41	.00	1,669.65	33.2%
424002	Office & Warehouse	78,108	78,108	30,757.14	3,863.87	.00	47,350.86	39.4%
429300	Computer	205,245	205,245	52,559.73	6,520.16	.00	152,685.27	25.6%
431000	Profess & Tech Services	8,827	8,827	1,015.00	.00	.00	7,812.00	11.5%
431001	Blue Stake & Location	10,000	10,000	3,795.77	539.78	.00	6,204.23	38.0%
431040	Bank & Investment Account Fee	18,000	18,000	7,112.71	1,197.66	.00	10,887.29	39.5%
431050	Credit Card Merchant Fees	100,000	100,000	54,663.84	7,316.29	.00	45,336.16	54.7%
431100	Legal And Auditing Fees	17,124	17,124	17,123.83	.00	.00	.17	100.0%
431400	Landfill Fees	1,500	1,500	605.00	80.00	.00	895.00	40.3%
445201	Safety Equipment	66,950	66,950	12,916.29	3,293.01	.00	54,033.71	19.3%
445202	Uniforms	67,930	67,930	14,248.39	8,144.91	.00	53,681.61	21.0%
448611	Natural Gas	869,312	869,312	1,144,861.62	169,192.29	.00	-275,549.62	131.7%
448613	Power Plant Operating Costs	184,712	184,712	97,774.60	2,162.11	.00	86,937.40	52.9%
448614	Power Plant Equipment Repairs	555,850	555,850	169,575.80	24,534.42	.00	386,274.20	30.5%
448618	Echo Hydro Major Repairs	750,000	750,000	.00	.00	.00	750,000.00	.0%
448620	Power Purch CRSP	3,493,095	3,493,095	1,656,733.87	305,961.17	.00	1,836,361.13	47.4%
448621	Power Purch IPP	18,000	18,000	8,478.90	1,413.15	.00	9,521.10	47.1%
448622	Power Purch San Juan	1,865,983	1,865,983	790,324.37	154,083.80	.00	1,075,658.63	42.4%
448626	Power Purch UAMPS (Pool etc)	6,859,789	6,859,789	4,003,734.17	816,012.26	.00	2,856,054.83	58.4%
448627	Echo Hydro Operating Costs	435,292	435,292	139,036.37	103,576.33	.00	296,255.63	31.9%
448628	Pineview Hydro Operating Cost	196,227	196,227	39,299.99	463.76	.00	156,927.01	20.0%
448630	Transmission	25,000	25,000	3,543.48	.00	.00	21,456.52	14.2%
448631	Hydro Transmission	62,113	62,113	21,867.12	.00	.00	40,245.88	35.2%
448632	Distribution	1,330,240	1,330,240	434,394.04	56,431.62	.00	895,845.96	32.7%
448633	Street Light	324,000	324,000	147,899.26	6,236.04	.00	176,100.74	45.6%
448634	Security Lighting	1,000	1,000	.00	-160.60	.00	1,000.00	.0%
448635	Vehicles	104,300	104,300	55,682.18	6,231.91	.00	48,617.82	53.4%
448636	Special Equipment	74,350	74,350	19,269.74	1,753.81	.00	55,080.26	25.9%
448637	Transformers	220,000	220,000	129,413.83	34,544.03	.00	90,586.17	58.8%
448638	PCB Disposal	7,500	7,500	2,344.00	.00	.00	5,156.00	31.3%
448639	Substation	377,627	377,627	84,136.22	16,424.90	.00	293,490.78	22.3%
448640	SCADA	29,000	29,000	.00	.00	.00	29,000.00	.0%
448641	Communication Equipment	55,850	55,850	16,493.66	3,306.76	.00	39,356.34	29.5%
448643	Easements	1,000	1,000	.00	.00	.00	1,000.00	.0%
448650	Meters	176,490	176,490	30,821.85	2,662.04	.00	145,668.15	17.5%
448700	Power Purch FdInTrff Resident	0	0	9,914.16	702.09	.00	-9,914.16	100.0%
448730	Power Purch NetMeter Resident	0	0	31,499.90	2,756.24	.00	-31,499.90	100.0%

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53	LIGHT & POWER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
448731	Power Purch NetMeter Residntl	0	0	11.50	3.75	.00	-11.50	100.0%
448740	Power Purch NetMeter SmallCom	0	0	716.63	43.32	.00	-716.63	100.0%
451100	Insurance & Surety Bonds	156,758	156,758	200,306.53	.00	.00	-43,548.53	127.8%
452300	Uncollectible Accounts	80,000	80,000	19,816.24	7,668.82	.00	60,183.76	24.8%
453101	Interest Exp Customer Deposit	9,300	9,300	1,461.16	255.22	.00	7,838.84	15.7%
454900	Amortization Expense	1,212,235	1,212,235	.00	.00	.00	1,212,235.00	.0%
461000	Miscellaneous Expense	21,000	21,000	3,800.01	1,985.09	.00	17,199.99	18.1%
462180	Accrued Comp Time Exp	746	746	.00	.00	.00	746.00	.0%
462190	Accrued Sick Leave Exp	395	395	.00	.00	.00	395.00	.0%
462200	Accrued Vacation Expense	43,492	43,492	.00	.00	.00	43,492.00	.0%
466000	Contingency	715,475	715,475	.00	.00	.00	715,475.00	.0%
472100	Buildings	200,000	200,000	92,906.09	.00	.00	107,093.91	46.5%
473135	Dist System	200,000	200,000	.00	.00	.00	200,000.00	.0%
473140	Dist Street Lights	60,000	60,000	.00	.00	.00	60,000.00	.0%
474600	Vehicles	398,000	398,000	195,480.00	.00	.00	202,520.00	49.1%
474820	CIP 12 Dist Sys Feeder #575	450,000	450,000	104,255.60	1,378.50	.00	345,744.40	23.2%
474825	CIP 12 Dist Sys Feeder#575 Lb	0	0	4,103.97	.00	.00	-4,103.97	100.0%
474830	CIP 13 Dist Sys Feeder #272	200,000	200,000	12,603.33	.00	.00	187,396.67	6.3%
474835	CIP 13 Dist Sys Feeder #272Lb	0	0	6,290.57	.00	.00	-6,290.57	100.0%
474840	CIP 14 Dist Sys Stone Creek	50,000	50,000	.00	.00	.00	50,000.00	.0%
474850	CIP 15 Dist Sys Feeder #373	80,000	80,000	.00	.00	.00	80,000.00	.0%
474890	CIP 19 Dist Sys Feeder #374	140,000	140,000	.00	.00	.00	140,000.00	.0%
474920	CIP 22 Dist Sys Renaissance	70,000	70,000	.00	.00	.00	70,000.00	.0%
491150	Admin Services Reimbursement	529,248	529,248	264,624.00	44,104.00	.00	264,624.00	50.0%
491640	WorkersCompPremiumCharge-ISF	103,175	103,175	46,730.81	11,525.07	.00	56,444.19	45.3%
492000	Transfer To General Fund	2,562,235	2,562,235	1,302,520.24	193,348.21	.00	1,259,714.76	50.8%
496000	Fixed Assets Adjustments	0	0	-195,480.00	.00	.00	195,480.00	100.0%
	TOTAL Light & Power	31,169,320	31,169,320	13,606,056.89	2,546,758.93	.00	17,563,263.11	43.7%
	TOTAL LIGHT & POWER	31,169,320	31,169,320	13,606,056.89	2,546,758.93	.00	17,563,263.11	43.7%
55 GOLF COURSE								
5500 Golf Course								
411000	Salaries - Perm Employees	433,994	433,994	196,559.19	54,558.16	.00	237,434.81	45.3%
412100	Temp Employees - Grounds	121,000	121,000	46,126.46	1,393.50	.00	74,873.54	38.1%
412200	Temp Employees - Pro Shop	104,000	104,000	51,179.89	3,312.27	.00	52,820.11	49.2%
413010	Fica Taxes	50,413	50,413	22,520.70	4,555.90	.00	27,892.30	44.7%
413020	Employee Medical Ins	98,987	98,987	33,705.83	6,286.35	.00	65,281.17	34.1%

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55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
413030	Employee Life Ins	2,412	2,412	1,001.25	187.24	.00	1,410.75	41.5%
413040	State Retirement & 401 K	82,499	82,499	37,542.95	10,349.65	.00	44,956.05	45.5%
421000	Books Subscr & Mmbrshp	2,500	2,500	450.00	150.00	.00	2,050.00	18.0%
422000	Public Notices	2,700	2,700	.00	.00	.00	2,700.00	.0%
422100	Advertising & Marketing	10,000	10,000	1,283.06	137.00	.00	8,716.94	12.8%
423000	Travel & Training	3,500	3,500	670.00	.00	.00	2,830.00	19.1%
424000	Office Supplies	2,500	2,500	136.71	.00	.00	2,363.29	5.5%
425000	Equip Supplies & Maint	134,500	134,500	17,121.48	1,033.74	.00	117,378.52	12.7%
425100	Special Equip Maintenance	56,000	56,000	66,417.00	.00	.00	-10,417.00	118.6%
426000	Bldg & Grnd Suppl & Maint	96,000	96,000	57,606.66	632.00	.00	38,393.34	60.0%
426020	Clubhouse Building Maintenanc	10,000	10,000	4,611.65	350.00	.00	5,388.35	46.1%
426100	Special Projects	41,000	41,000	2,242.20	.00	.00	38,757.80	5.5%
427000	Utilities	88,000	88,000	38,678.81	3,060.96	.00	49,321.19	44.0%
428000	Telephone Expense	5,300	5,300	4,261.03	1,517.30	.00	1,038.97	80.4%
429300	Computer	1,190	1,190	373.44	373.44	.00	816.56	31.4%
431000	Profess & Tech Services	7,200	7,200	7,200.00	.00	.00	.00	100.0%
431040	Bank & Investment Account Fee	2,100	2,100	1,462.30	226.98	.00	637.70	69.6%
431050	Credit Card Merchant Fees	54,000	54,000	27,449.46	203.62	.00	26,550.54	50.8%
431100	Legal And Auditing Fees	713	713	712.75	.00	.00	.25	100.0%
431400	Landfill Fees	100	100	10.00	.00	.00	90.00	10.0%
448000	Operating Supplies	11,000	11,000	5,531.29	644.63	.00	5,468.71	50.3%
448220	Pro Shop Misc Supplies	13,000	13,000	1,728.98	.00	.00	11,271.02	13.3%
448240	Items Purchased - Resale	139,000	139,000	62,946.39	8,995.31	.00	76,053.61	45.3%
448250	Concessions Supplies	0	0	3,152.03	.00	.00	-3,152.03	100.0%
451100	Insurance & Surety Bonds	13,800	13,800	17,390.33	.00	.00	-3,590.33	126.0%
453100	Interest Expense	0	0	9,073.41	.00	.00	-9,073.41	100.0%
461000	Miscellaneous Expense	1,000	1,000	423.00	.00	.00	577.00	42.3%
463000	Cash Over Or Short	0	0	5,646.71	5,602.54	.00	-5,646.71	100.0%
472100	Buildings	200,000	200,000	.00	.00	.00	200,000.00	.0%
473100	Improv Other Than Bldgs	0	0	10,369.63	20.00	.00	-10,369.63	100.0%
474500	Machinery & Equipment	40,000	40,000	.00	.00	.00	40,000.00	.0%
491150	Admin Services Reimbursement	134,233	134,233	67,116.48	11,186.08	.00	67,116.52	50.0%
491640	WorkersCompPremiumCharge-ISF	13,180	13,180	5,969.72	1,206.98	.00	7,210.28	45.3%
	TOTAL Golf Course	1,975,821	1,975,821	808,670.79	115,983.65	.00	1,167,150.21	40.9%
	TOTAL GOLF COURSE	1,975,821	1,975,821	808,670.79	115,983.65	.00	1,167,150.21	40.9%

57 LANDFILL

5700 Landfill

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57	LANDFILL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	400,082	400,082	197,187.93	50,377.23	.00	202,894.07	49.3%
412000	Salaries-Temp & Part-Time	97,000	97,000	42,707.39	9,476.53	.00	54,292.61	44.0%
413010	Fica Taxes	38,339	38,339	17,856.10	4,494.03	.00	20,482.90	46.6%
413020	Employee Medical Ins	126,454	126,454	44,856.58	8,276.48	.00	81,597.42	35.5%
413030	Employee Life Ins	2,590	2,590	1,028.75	193.76	.00	1,561.25	39.7%
413040	State Retirement & 401 K	76,296	76,296	37,980.57	9,697.75	.00	38,315.43	49.8%
422000	Public Notices	300	300	.00	.00	.00	300.00	.0%
423000	Travel & Training	4,000	4,000	223.00	.00	.00	3,777.00	5.6%
424000	Office Supplies	5,500	5,500	3,657.94	1,944.35	.00	1,842.06	66.5%
425000	Equip Supplies & Maint	315,000	315,000	201,759.94	20,714.29	.00	113,240.06	64.1%
425300	Vehicle Allowance	4,081	4,081	1,995.62	470.88	.00	2,085.38	48.9%
426000	Bldg & Grnd Suppl & Maint	31,800	31,800	4,244.21	539.33	.00	27,555.79	13.3%
427000	Utilities	7,200	7,200	2,840.13	440.21	.00	4,359.87	39.4%
428000	Telephone Expense	5,100	5,100	1,971.77	322.64	.00	3,128.23	38.7%
431000	Profess & Tech Services	0	0	2,208.57	.00	.00	-2,208.57	100.0%
431040	Bank & Investment Account Fee	8,000	8,000	3,148.63	509.60	.00	4,851.37	39.4%
431050	Credit Card Merchant Fees	10,000	10,000	8,957.80	1,295.22	.00	1,042.20	89.6%
431100	Legal And Auditing Fees	879	879	878.93	.00	.00	.07	100.0%
431300	Environmental Monitoring	59,250	59,250	13,255.88	478.72	.00	45,994.12	22.4%
448000	Operating Supplies	18,000	18,000	28,227.17	5,310.07	.00	-10,227.17	156.8%
451100	Insurance & Surety Bonds	10,718	10,718	15,915.21	.00	.00	-5,197.21	148.5%
452300	Uncollectible Accounts	400	400	.00	.00	.00	400.00	.0%
455000	Closure/Post-Closure Exp	50,000	50,000	.00	.00	.00	50,000.00	.0%
461000	Miscellaneous Expense	500	500	170.45	.00	.00	329.55	34.1%
462400	Contract Equipment	225,000	225,000	111,573.30	51,752.05	.00	113,426.70	49.6%
463000	Cash Over Or Short	150	150	4.29	1.93	.00	145.71	2.9%
473100	Improv Other Than Bldgs	25,000	25,000	.00	.00	.00	25,000.00	.0%
474500	Machinery & Equipment	905,000	905,000	864,369.00	.00	.00	40,631.00	95.5%
491000	Transfer To Other Funds	95,000	95,000	12,305.97	.00	.00	82,694.03	13.0%
491150	Admin Services Reimbursement	77,647	77,647	38,823.48	6,470.58	.00	38,823.52	50.0%
491640	WorkersCompPremiumCharge-ISF	14,296	14,296	4,774.30	1,183.42	.00	9,521.70	33.4%
496000	Fixed Assets Adjustments	0	0	-864,369.00	.00	.00	864,369.00	100.0%
	TOTAL Landfill	2,613,582	2,613,582	798,553.91	173,949.07	.00	1,815,028.09	30.6%
	TOTAL LANDFILL	2,613,582	2,613,582	798,553.91	173,949.07	.00	1,815,028.09	30.6%

58 SANITATION

5800 Sanitation

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58	SANITATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	326,452	326,452	178,499.08	48,505.80	.00	147,952.92	54.7%
412000	Salaries-Temp & Part-Time	11,500	11,500	298.21	.00	.00	11,201.79	2.6%
413010	Fica Taxes	25,853	25,853	13,029.80	3,592.71	.00	12,823.20	50.4%
413020	Employee Medical Ins	99,944	99,944	45,256.62	8,597.56	.00	54,687.38	45.3%
413030	Employee Life Ins	2,042	2,042	890.64	181.49	.00	1,151.36	43.6%
413040	State Retirement & 401 K	62,194	62,194	33,861.52	9,201.63	.00	28,332.48	54.4%
421000	Books Subscr & Mmbrshp	500	500	.00	.00	.00	500.00	.0%
423000	Travel & Training	1,400	1,400	.00	.00	.00	1,400.00	.0%
424000	Office Supplies	1,000	1,000	19.98	.00	.00	980.02	2.0%
425000	Equip Supplies & Maint	196,500	196,500	100,568.78	16,813.57	.00	95,931.22	51.2%
426000	Bldg & Grnd Suppl & Maint	2,000	2,000	340.50	174.90	.00	1,659.50	17.0%
427000	Utilities	8,000	8,000	1,941.65	726.30	.00	6,058.35	24.3%
428000	Telephone Expense	3,500	3,500	1,177.15	235.40	.00	2,322.85	33.6%
431040	Bank & Investment Account Fee	1,800	1,800	607.79	88.81	.00	1,192.21	33.8%
431050	Credit Card Merchant Fees	2,700	2,700	2,351.96	314.51	.00	348.04	87.1%
431100	Legal And Auditing Fees	447	447	447.21	.00	.00	-.21	100.0%
448000	Operating Supplies	70,000	70,000	103,382.87	102,563.52	.00	-33,382.87	147.7%
448010	Garbage Containers	54,000	54,000	20,971.00	150.00	.00	33,029.00	38.8%
451100	Insurance & Surety Bonds	7,803	7,803	10,236.37	.00	.00	-2,433.37	131.2%
452300	Uncollectible Accounts	2,000	2,000	612.31	135.70	.00	1,387.69	30.6%
461000	Miscellaneous Expense	150	150	43.50	.00	.00	106.50	29.0%
474600	Vehicles	305,000	305,000	266,998.00	.00	.00	38,002.00	87.5%
491150	Admin Services Reimbursement	131,938	131,938	65,968.98	10,994.83	.00	65,969.02	50.0%
491640	WorkersCompPremiumCharge-ISF	10,024	10,024	5,214.61	1,417.56	.00	4,809.39	52.0%
496000	Fixed Assets Adjustments	0	0	-266,998.00	.00	.00	266,998.00	100.0%
	TOTAL Sanitation	1,326,747	1,326,747	585,720.53	203,694.29	.00	741,026.47	44.1%
	TOTAL SANITATION	1,326,747	1,326,747	585,720.53	203,694.29	.00	741,026.47	44.1%

59 CEMETERY

5900 Cemetery

411000	Salaries - Perm Employees	172,477	172,477	92,935.77	24,144.16	.00	79,541.23	53.9%
412000	Salaries-Temp & Part-Time	41,500	41,500	20,757.54	4,013.39	.00	20,742.46	50.0%
413010	Fica Taxes	16,369	16,369	8,757.88	2,180.63	.00	7,611.12	53.5%
413020	Employee Medical Ins	49,644	49,644	23,896.07	4,459.26	.00	25,747.93	48.1%
413030	Employee Life Ins	1,121	1,121	434.70	82.72	.00	686.30	38.8%
413040	State Retirement & 401 K	32,861	32,861	17,629.83	4,580.11	.00	15,231.17	53.6%
421000	Books Subscr & Mmbrshp	350	350	.00	.00	.00	350.00	.0%

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59	CEMETERY	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
423000	Travel & Training	1,500	1,500	.00	.00	.00	1,500.00	.0%
424000	Office Supplies	3,200	3,200	1,432.62	118.42	.00	1,767.38	44.8%
425000	Equip Supplies & Maint	35,000	35,000	19,435.63	3,696.72	.00	15,564.37	55.5%
426000	Bldg & Grnd Suppl & Maint	45,000	45,000	36,771.20	31.84	.00	8,228.80	81.7%
427000	Utilities	12,000	12,000	7,909.77	1,507.42	.00	4,090.23	65.9%
428000	Telephone Expense	3,600	3,600	964.66	74.15	.00	2,635.34	26.8%
431000	Profess & Tech Services	345	345	.00	.00	.00	345.00	.0%
431040	Bank & Investment Account Fee	0	0	336.91	56.26	.00	-336.91	100.0%
431050	Credit Card Merchant Fees	4,000	4,000	428.63	97.52	.00	3,571.37	10.7%
431100	Legal And Auditing Fees	250	250	259.37	.00	.00	-9.37	103.7%
431400	Landfill Fees	1,500	1,500	520.00	110.00	.00	980.00	34.7%
448000	Operating Supplies	3,000	3,000	1,411.52	396.10	.00	1,588.48	47.1%
451100	Insurance & Surety Bonds	3,000	3,000	5,109.36	.00	.00	-2,109.36	170.3%
461000	Miscellaneous Expense	90	90	77.00	.00	.00	13.00	85.6%
471100	Land	200,000	200,000	.00	.00	.00	200,000.00	.0%
473100	Improv Other Than Bldgs	0	0	88,081.21	10.00	.00	-88,081.21	100.0%
474500	Machinery & Equipment	0	0	16,831.00	16,831.00	.00	-16,831.00	100.0%
491150	Admin Services Reimbursement	79,005	79,005	39,502.50	6,583.75	.00	39,502.50	50.0%
491640	WorkersCompPremiumCharge-ISF	4,180	4,180	2,169.10	537.90	.00	2,010.90	51.9%
	TOTAL Cemetery	709,992	709,992	385,652.27	69,511.35	.00	324,339.73	54.3%
	TOTAL CEMETERY	709,992	709,992	385,652.27	69,511.35	.00	324,339.73	54.3%

61 COMPUTER MAINTENANCE

6100 Computer Maintenance

425000	Equip Supplies & Maint	5,000	5,000	709.04	.00	.00	4,290.96	14.2%
429200	Computer Software	32,122	32,122	14,075.13	1,919.00	.00	18,046.87	43.8%
429300	Computer	50,730	50,730	2,419.24	.00	.00	48,310.76	4.8%
431040	Bank & Investment Account Fee	50	50	7.41	.77	.00	42.59	14.8%
	TOTAL Computer Maintenance	87,902	87,902	17,210.82	1,919.77	.00	70,691.18	19.6%
	TOTAL COMPUTER MAINTENANCE	87,902	87,902	17,210.82	1,919.77	.00	70,691.18	19.6%

63 LIABILITY INSURANCE

6300 Liability Insurance

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63	LIABILITY INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
411000	Salaries - Perm Employees	73,966	73,966	37,056.39	12,420.16	.00	36,909.61	50.1%
413010	Fica Taxes	5,658	5,658	2,235.41	400.25	.00	3,422.59	39.5%
413020	Employee Medical Ins	10,860	10,860	4,169.84	724.92	.00	6,690.16	38.4%
413030	Employee Life Ins	474	474	170.03	31.78	.00	303.97	35.9%
413040	State Retirement & 401 K	14,105	14,105	7,029.47	2,356.07	.00	7,075.53	49.8%
423000	Travel & Training	400	400	392.16	.00	.00	7.84	98.0%
431000	Profess & Tech Services	10,000	10,000	11,477.00	3,631.50	.00	-1,477.00	114.8%
431040	Bank & Investment Account Fee	1,500	1,500	541.19	80.64	.00	958.81	36.1%
431100	Legal And Auditing Fees	242	242	243.88	.00	.00	-1.88	100.8%
451100	Insurance & Surety Bonds	435,530	435,530	551,193.00	.00	.00	-115,663.00	126.6%
451150	Liability Claims/Deductible	100,000	100,000	130,251.43	4,393.08	.00	-30,251.43	130.3%
491640	WorkersCompPremiumCharge-ISF	222	222	691.07	235.41	.00	-469.07	311.3%
	TOTAL Liability Insurance	652,957	652,957	745,450.87	24,273.81	.00	-92,493.87	114.2%
	TOTAL LIABILITY INSURANCE	652,957	652,957	745,450.87	24,273.81	.00	-92,493.87	114.2%

64 WORKERS' COMP INSURANCE

6400 Workers' Comp Insurance

411000	Salaries - Perm Employees	46,066	46,066	23,474.52	6,782.32	.00	22,591.48	51.0%
413010	Fica Taxes	3,524	3,524	1,631.67	378.72	.00	1,892.33	46.3%
413020	Employee Medical Ins	10,620	10,620	2,784.90	494.82	.00	7,835.10	26.2%
413030	Employee Life Ins	349	349	113.53	21.22	.00	235.47	32.5%
413040	State Retirement & 401 K	8,785	8,785	4,453.14	1,286.61	.00	4,331.86	50.7%
431000	Profess & Tech Services	2,000	2,000	.00	.00	.00	2,000.00	.0%
431040	Bank & Investment Account Fee	900	900	375.07	61.07	.00	524.93	41.7%
431100	Legal And Auditing Fees	128	128	129.30	.00	.00	-1.30	101.0%
435500	Admin Services - W/C	15,000	15,000	6,945.00	1,680.00	.00	8,055.00	46.3%
451000	W/C Reinsurance Premiums	61,167	61,167	72,868.00	.00	.00	-11,701.00	119.1%
451150	Liability Claims/Deductible	160,000	160,000	86,966.85	14,478.32	.00	73,033.15	54.4%
461200	State Tax On Premium	10,000	10,000	6,650.00	.00	.00	3,350.00	66.5%
491640	WorkersCompPremiumCharge-ISF	138	138	215.60	69.93	.00	-77.60	156.2%
	TOTAL Workers' Comp Insurance	318,677	318,677	206,607.58	25,253.01	.00	112,069.42	64.8%
	TOTAL WORKERS' COMP INSURANCE	318,677	318,677	206,607.58	25,253.01	.00	112,069.42	64.8%

72 RDA REVOLVING LOAN FUND

7200 RDA Revolving Loans

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City of Bountiful, UT
DECEMBER 2021 - FY2022 YTD EXPENSE

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FOR 2022 06

JOURNAL DETAIL 2022 1 TO 2022 6

72	RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
431040	Bank & Investment Account Fee	2,200	2,200	1,091.42	138.81	.00	1,108.58	49.6%
461050	Loaned Monies	500,000	500,000	1,350,000.00	.00	.00	-850,000.00	270.0%
	TOTAL RDA Revolving Loans	502,200	502,200	1,351,091.42	138.81	.00	-848,891.42	269.0%
	TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	1,351,091.42	138.81	.00	-848,891.42	269.0%
73 REDEVELOPMENT AGENCY								
7300 Redevelopment Agency								
411000	Salaries - Perm Employees	43,574	43,574	24,953.87	8,058.05	.00	18,620.13	57.3%
412000	Salaries-Temp & Part-Time	17,535	17,535	8,671.64	2,002.16	.00	8,863.36	49.5%
413010	Fica Taxes	4,789	4,789	2,469.23	751.06	.00	2,319.77	51.6%
413020	Employee Medical Ins	9,072	9,072	7,201.03	1,248.94	.00	1,870.97	79.4%
413030	Employee Life Ins	273	273	118.65	21.82	.00	154.35	43.5%
413040	State Retirement & 401 K	8,310	8,310	4,264.73	1,440.83	.00	4,045.27	51.3%
422000	Public Notices	500	500	.00	.00	.00	500.00	.0%
424000	Office Supplies	500	500	.00	.00	.00	500.00	.0%
425300	Vehicle Allowance	1,496	1,496	.00	.00	.00	1,496.00	.0%
426100	Special Projects	250,000	250,000	2,410.36	.00	.00	247,589.64	1.0%
427000	Utilities	800	800	938.60	155.74	.00	-138.60	117.3%
431000	Profess & Tech Services	15,000	15,000	1,320.00	1,320.00	.00	13,680.00	8.8%
431040	Bank & Investment Account Fee	3,000	3,000	1,609.43	278.27	.00	1,390.57	53.6%
431100	Legal And Auditing Fees	1,111	1,111	1,111.37	.00	.00	-.37	100.0%
451100	Insurance & Surety Bonds	1,100	1,100	1,160.01	.00	.00	-60.01	105.5%
455050	Btfl Subconservancy Fees	2,000	2,000	854.93	.00	.00	1,145.07	42.7%
471100	Land	457,603	457,603	.00	.00	.00	457,603.00	.0%
473100	Improv Other Than Bldgs	5,405,000	5,405,000	.00	.00	.00	5,405,000.00	.0%
491150	Admin Services Reimbursement	5,804	5,804	2,902.02	483.67	.00	2,901.98	50.0%
491640	WorkersCompPremiumCharge-ISF	924	924	673.24	201.35	.00	250.76	72.9%
	TOTAL Redevelopment Agency	6,228,391	6,228,391	60,659.11	15,961.89	.00	6,167,731.89	1.0%
	TOTAL REDEVELOPMENT AGENCY	6,228,391	6,228,391	60,659.11	15,961.89	.00	6,167,731.89	1.0%
74 CEMETERY PERPETUAL CARE								
7400 Cemetery Perpetual Care								

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City of Bountiful, UT
DECEMBER 2021 - FY2022 YTD EXPENSE

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FOR 2022 06

JOURNAL DETAIL 2022 1 TO 2022 6

74	CEMETERY PERPETUAL CARE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
431040	Bank & Investment Account Fee	1,500	1,500	803.25	131.05	.00	696.75	53.6%
431100	Legal And Auditing Fees	40	40	40.16	.00	.00	-.16	100.4%
	TOTAL Cemetery Perpetual Care	1,540	1,540	843.41	131.05	.00	696.59	54.8%
	TOTAL CEMETERY PERPETUAL CARE	1,540	1,540	843.41	131.05	.00	696.59	54.8%
83 RAP TAX								
8300 RAP Tax								
426100	Special Projects	285,000	285,000	51,670.00	.00	.00	233,330.00	18.1%
431040	Bank & Investment Account Fee	230	230	171.37	37.54	.00	58.63	74.5%
431100	Legal And Auditing Fees	230	230	356.36	.00	.00	-126.36	154.9%
491455	TrnsfrToCaptlImprv-CreeksideP	483,479	483,479	.00	.00	.00	483,479.00	.0%
492020	RAP Tax Grant Award Payments	70,910	70,910	72,554.67	.00	.00	-1,644.67	102.3%
	TOTAL RAP Tax	839,849	839,849	124,752.40	37.54	.00	715,096.60	14.9%
	TOTAL RAP TAX	839,849	839,849	124,752.40	37.54	.00	715,096.60	14.9%
92 OPEB TRUST								
9200 OPEB Trust								
413100	Retired Employee Benefits	0	0	9,562.20	1,199.30	.00	-9,562.20	100.0%
431040	Bank & Investment Account Fee	0	0	136.22	18.15	.00	-136.22	100.0%
	TOTAL OPEB Trust	0	0	9,698.42	1,217.45	.00	-9,698.42	100.0%
	TOTAL OPEB TRUST	0	0	9,698.42	1,217.45	.00	-9,698.42	100.0%
	GRAND TOTAL	82,625,716	82,644,716	34,211,652.32	5,993,304.28	.00	48,433,063.68	41.4%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Planning Commission Appointment of Krissy Gilmore
Author: Francisco Astorga, AICP, Planning Director
Dept.: Planning
Date: February 8, 2022

Background

Jesse Bell recently resigned from the Planning Commission due to his successful 2022 City Council election. The Planning Department and the Commission have expressed appreciation for Mr. Bell's service to the City, specifically as a Commission member for five (5) years. There is currently a need to appoint a new member to the Commission. The Planning Commission is made up of seven (7) individuals: one (1) is a Council member appointed by the Mayor; and six (6) are Bountiful residents appointed by the Mayor, with the consent and advice of the City Council. The Planning Commission members may be reappointed for successive terms. In order to have staggered Planning Commission terms, as required by City Land Use Code, this term would expire on July 1, 2024.

Analysis

The City received interest of twelve (12) individuals requesting to be considered for the appointment. The Mayor, along with the Planning Director, City Attorney, and City Engineer reviewed the applications.

Bountiful resident Krissy Gilmore was selected by the Mayor from the interested residents. Ms. Gilmore has lived in the City for 7 years. Ms. Gilmore has worked both for the public and the private sector as a City Planner / Project Manager. Ms. Gilmore has a Masters of City and Metropolitan Planning and holds a certification by the American Institute of Certified Planners (AICP). Ms. Gilmore indicated that it would be an honor to serve on the Commission and a way to give back to help shape and give input on the future for the City. She would like to have an impactful voice in important planning decisions to ensure quality growth. Ms. Gilmore's experience and knowledge of planning will be an asset to the Planning Commission as her skills and input are utilized as the City embarks in the process of updating the Comprehensive General Plan.

Department Review

This recommended appointment by the Mayor was reviewed by the Planning Director.

Significant Impacts - None

Recommendation

It is recommended that the City Council approve the appointment of Ms. Krissy Gilmore to the Bountiful Planning Commission.

Attachments - None

City Council Staff Report

Subject: Planning and Development Fee Changes
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: February 8, 2022



Background

Bountiful City assesses fees for planning and development services within the city. Best practices and prudent fiscal management call for the setting of fees and charges at a level that approximates the recovery of related costs of staff time and similar expenses. An evaluation of the costs of providing planning and development services by the city must be undertaken periodically to ensure that fees are set at a level that recovers related costs while not overcharging the payer of the fees and to avoid an indirect subsidy by taxpayers.

Analysis

In preparation for a discussion with the Mayor and City Council on January 14, 2022, staff surveyed surrounding cities fee structures and practices and performed a thorough study of the costs involved by Bountiful City staff in providing related services. This survey, and cost study, was designed to provide helpful insights and actionable steps for setting the proper level of fees and charges for planning and development services performed by the city.

As part of its work, staff surveyed 12 cities in northern Utah to learn of their current practices in relation to planning and development services and the fees charged for those services. Staff then performed inquiries and assembled related costs of staff time involved with performing equivalent planning and development services within Bountiful City. The results of the survey and the cost study indicated that Bountiful City's planning and development fees are in many cases dramatically lower than similarly sized cities and costs of staff time are much higher than the related fees charged (see attached analysis and survey results). This condition results in an indirect subsidy of planning and development activities by the taxpayer versus the payer of the fees.

Department Reviews

The underlying survey work and cost study referenced above was performed by the City Engineer, and Planning Director in connection with other City staff members. This staff report and attached resolution has been reviewed by, and received the concurrence of, the City Manager, City Attorney, City Engineer and City Planner.

Significant Impacts

Adoption of the related fee increases outlined in the resolution are critical to maintaining a fiscal balance between costs of service and fees charged to end users. If the increases are not adopted, then taxpayers at large will continue to indirectly subsidize costs that should be borne by individual developers and builders.

Recommendation

Based on the analysis provided, Staff recommends adoption of Resolution 2022-02 for increasing fees and charges related to planning and development activities within Bountiful City.

Attachments

Resolution #2022-02

Development Fee Analysis

Building Fee Comparison

BOUNTIFUL



Bountiful City Resolution No. 2022-02

MAYOR
Kendalyn Harris

CITY COUNCIL
Millie Segura Bahr
Jesse Bell
Kate Bradshaw
Richard Higginson
Cecilee Price-Huish

CITY MANAGER
Gary R. Hill

A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE FOR CERTAIN PLANNING AND DEVELOPMENT FEES AND CHARGES FOR BOUNTIFUL CITY

WHEREAS, the City of Bountiful (“City”) desires to formalize fees related to planning and development within the City; and,

WHEREAS, the City Engineer, Chief Building Official, and Planning Director have analyzed the costs of employee time to complete reviews and issue permits; and,

WHEREAS, the foregoing analysis identified notable variances between the costs of providing services and the fees charged resulting in the City subsidizing costs and the taxpayer bearing the extra burden; and,

WHEREAS, the City Council upon review of the foregoing analysis with Staff at their Council Retreat on January 14, 2022 expressed a desire to no longer subsidize the cost of new development and raise fees accordingly to more closely match costs of delivering services.

NOW THEREFORE BE IT RESOLVED by the Bountiful City Council as follows:

Section 1. Building Permit, Planning and Development Fees are set as follows:

<u>Fee Category Description</u>	<u>Current Fee</u>	<u>New Fee</u>
Building Permit Fees:		
Application Fee* (Commercial)	\$ None	65% of Permit
Application Fee* (Additions, Remodels, etc.)	\$ None	\$100
Application Fee* (Single Family Residential)	\$ None	\$500
Building Permit Plan Review (Residential Single Family)	10% of Permit	29% of Permit
Building Permit Plan Review (Commercial)	20% of Permit	65% of Permit

*- The Application Fee will be credited to the total cost of the Building Permit.

Building Permit Fees are determined in conformance with the requirements of Section 4-5-101 of the Bountiful City Code.

<u>Fee Category Description</u>	<u>Current Fee</u>	<u>New Fee</u>
Planning and Development Fees:		
Lot Line Adjustment	\$125	\$375
Determination of Non-Compliance/Conformance	\$125	\$450
Home Occupation Conditional Use Permit	\$125	\$275
Accessory Dwelling Unit Conditional Use Permit	\$250	\$425
Architectural and Site Plan Review (First acre; \$100.00/acre each additional acre)	\$600	\$1,500
Architectural and Site Plan Review – Multi Family (First two units; \$50.00/additional unit; max \$1,500)	\$600	\$1,600
Single Family Residential Site Plan Review	\$200	\$975
Conditional Use Permit	\$400	\$950
Variance	\$400	\$1,150
Subdivision/Plat Amendment (plus Engineering fees)	\$400	\$850
Land Use Code Text Amendment	\$750	\$2,000
Zoning Map Amendment (First acre; \$100 each additional; max \$1,000)	\$600	\$2,000
Appeal of ADA & FFHA Accommodation	\$250	\$475
Appeal of Land Use Decision	\$500	\$2,100
Chicken License	\$5	\$5
Administrative Solar Review (administrative fee only)	\$908	\$250

Section 2. The City Manager and staff are authorized and directed to take such steps as necessary to implement the above changes.

Section 3. This ordinance shall take effect immediately upon adoption.

Adopted by the City Council of Bountiful, Utah, this 8th day of February, 2022.

Kendalyn Harris, Mayor

ATTEST:

Shawna Andrus, City Recorder

Development Fees Analysis

Development Fee Type	Current	Department	Employee Position	Task Description	Time Required	Total Cost	Proposed New
Lot Line Adjustment	\$125	Engineering	City Engineer	Initial Review, Feasability, Final Review	1	\$ 376.59	\$375
		Engineering	Staff Engineer	Admin Committee	0.25		
		Planning	Planning Assistant	Administration	2.75		
		Planning	Assistant Planner	Analysis, Staff Report, emails, phone calls, Notice of Approval, Admin. committee	2.5		
		Planning	Planning Director	Review, meetings, follow up	1		
		Legal	City Attorney	Review	0.25		
Determination of Non-Compliance/Non Conformance	\$125	Planning	Administrative Assistant	Administration	2.75	\$ 494.27	\$450
		Planning	Planning Assistant	Analysis, communications with owner, research old codes, write up	3.5		
		Planning	Planning Director	Review, meetings, follow up	1.5		
		Legal	City Attorney	Review	1		
Home Occupation Conditional Use Permit	\$125	Planning	Planning Assistant	Administration	2.75	\$ 283.61	\$275
		Planning	Planning Assistant	Analysis, staff report, emails, phone calls, post signs, admin committee, notice of approval	3		
		Planning	Planning Director	Review, meetings, follow up	1		
		Legal	City Attorney	Review	0.25		
Accessory Dwelling Unit Conditional Use Permit	\$250	Planning	Planning Assistant	Administration	2.75	\$ 445.97	\$425
		Planning	Planning Assistant	Analysis, staff report, emails, phone calls, post signs, admin. committee, notice of approval	5		
		Planning	Planning Director	Review, meetings, follow up	2		
		Legal	City Attorney	Review	0.25		
Architectural & Site Plan Review (First acre, plus \$100/each additional acre)	\$600	Engineering	City Engineer	Site Plan Review	1	\$ 1,573.67	\$1,500
		Planning	Administrative Assistant	Administration	7		
		Planning	Curtis Poole	Analysis, staff report, communication, meetings (DRC, PC, CC), Application review	10		
		Planning	Planning Director	Review, meetings, follow up	9		
		Legal	City Attorney	Review	0.5		
Architectural & Site Plan Review -Multi Family (First two units, plus \$50 each additional unit, max of \$1,000)	\$600	Engineering	City Engineer	Site Plan Review	1.5	\$ 1,622.32	\$1,600
		Planning	Administrative Assistant	Administration	7		
		Planning	Planner	Analysis, staff report, communications, meetings (DRC, PC, CC), application review	10		
		Planning	Planning Director	Review, meetings, follow up	9		
		Legal	City Attorney	Review	0.5		
Single Family Residential Site Plan Review (For houses that require Planning Commission Review)	\$200	Engineering	City Engineer	Site Plan Review	0.5	\$ 982.52	\$975
		Engineering	Staff Engineer	Site Plan Review	1		
		Planning	Administrative Assistant	Administration	4		
		Planning	Curtis Poole	Analysis, communication, meetings	6.5		
		Planning	Planning Director	Review, meetings, follow up	5.5		
Conditional Use Permit	\$400	Planning	Administrative Assistant	Administration	4	\$ 992.07	\$950
		Planning	Planner	Analysis, staff, report, communications, meetings (DRC, PC), application review	7		
		Planning	Planning Director	Review, meetings, follow up	6		
		Legal	City Attorney	Review	0.5		

Development Fees Analysis

Development Fee Type	Current	Department	Employee Position	Task Description	Time Required	Total Cost	Proposed New
Variance	\$400	Engineering	City Engineer	Review	1	\$ 1,150.50	\$1,150
		Planning	Administrative Assistant	Administration	4		
		Planning	Planner	Analysis, staff report, communications, meetings (DRC, PC), application review	7		
		Planning	Planning Director	Review, meetings, follow up	6		
		Legal	City Attorney	Review	1		
Subdivision/Plat Amendment/etc. (See Engineering Dept Fee Schedule for additional charges)	\$400	Engineering	City Engineer	Compliance, bond & fee, memos	3	\$ 874.30	\$850
		Engineering	Todd Christensen	Boundary review, plat checks	2		
		Planning	Administrative Assistant	Administration	3		
		Planning	Planner	Review, communications, meetings (DRC, PC, CC)	2		
		Planning	Planning Director	Review, meetings, follow up	2		
		Legal	City Attorney	Review	0.5		
Land Use Code Text Amendment	\$750	Planning	Administrative Assistant	Administration	5	\$ 2,008.56	\$2,000
		Planning	Planner	Analysis, staff, report, communications, meetings (PC, CC), application review, code research	12.5		
		Planning	Planning Director	Review, meetings, follow up	11.5		
		Legal	City Attorney	Review	3		
Zoning Map Amendment (First acre, plus \$100/acre up to \$1,000 maximum)	\$600	Planning	Administrative Assistant	Administration	5	\$ 2,008.56	\$2,000
		Planning	Planner	Analysis, staff report, communications, meetings (PC, CC), application review, research	12.5		
		Planning	Planning Director	Review, meetings, follow up	11.5		
		Legal	City Attorney	Review	3		
Appeal of ADA & FFHA Accomodation	\$250	Planning	Administrative Assistant	Administration	0.5	\$ 487.45	\$475
		Planning	Planning Director	Review, follow up	2		
		Legal	City Attorney	Review	2.5		
Appeal of Land Use Decision (Plus half the actual cost of the Appeal Authority (Administrative Law Judge))	\$500	Planning	Administrative Assistant	Administration	7	\$ 2,144.44	\$2,100
		Planning	Planner	Research, analysis	8		
		Planning	Planning Director	Review, meetings, follow up	9		
		Legal	City Attorney	Review	5		
		Legal	Administrative Law Judge	Hearing	0		
Chicken License	\$5	Planning	Planning Asst.	Administration	0.25	\$ 4.55	\$5
Administrative Solar Review (Administrative fee only)	\$908	Engineering	Staff Engineer	Engineering Review	0.5	\$ 267.24	\$250
		Engineering	Building Official	Review	1		
		Planning	Planning Assistant	Administration	3		
		Planning	Planning Assistant	Analysis, compliance check, input in Munis	1		
		Power	Metering Tech	Power Review	1		

	COMMERCIAL	RESIDENTIAL
Roy, In process of revising		
Woods Cross	65%	65%
Draper	65%	65%
Salt Lake City	65%	65%
Holladay	65%	65%
West Bountiful	65%	50%
North Salt Lake	65%	50%
Farmington	65%	40%
Layton	65%	40%
Syracuse	65%	40%
Clinton*	65%	30%
Bountiful (Proposed)	65%	29%
Centerville	65%	25%
Clearfield**	65%	20%
Bountiful (Current)	20%	10%

*Multifamily 65%, Accessory & Detached Garages 20%

**Commercial 65% \$0-\$100,000, 60% \$100,001-\$500,000, 50% \$500,000+

BORDERING CITIES TO BOUNTIFUL IDENTIFIED IN BLUE HIGHLIGHT

EXAMPLES

1,000 SQ. FT. BASEMENT	Permit Fee	Plan Check Fee		Total	Increase
Current Plan Review Fee	\$ 520.36	\$ 52.04	10%	\$ 572.40	
Proposed Plan Review Fee	\$ 520.36	\$ 150.90	29%	\$ 671.26	\$ 98.87

2,000 SQ. FT. HOUSE	Permit Fee	Plan Check Fee		Total	Increase
Current Plan Review Fee	\$ 4,847.23	\$ 484.72	10%	\$ 5,331.95	
Proposed Plan Review Fee	\$ 4,847.23	\$ 1,405.70	29%	\$ 6,252.93	\$ 920.97

2 M COMMERCIAL PROJECT	Permit Fee	Plan Check Fee		Total	Increase
Current Plan Review Fee	\$ 10,511.50	\$ 2,102.30	20%	\$ 12,613.80	
Proposed Plan Review Fee	\$ 10,511.50	\$ 6,832.48	65%	\$ 17,343.98	\$ 4,730.18

City Council Staff Report

Subject: Truck Purchase
Author: Kraig Christensen
Department: Water Department
Date: February 8, 2022



Background

We have part of our 10-year capitol planning to replace trucks in our fleet every five years. One of those trucks to be replaced this budget year is for our Field Service Specialist.

Analysis

During our bidding process we contacted many of the state bid dealers to get government pricing for a replacement truck. They would not provide us with pricing for any trucks due to the long build times and shortages in availability.

During the recent delivery of a truck we ordered a year ago from Young Automotive we asked the salesperson if they would get us a price for a truck. They told us they had ordered a few trucks and had one on the lot with state bid pricing that would fit our needs. Young Automotive Group's Chevrolet 2500HD crew cab truck available in the amount of \$36,128. We were unable to get any other bids.

Department Review

I have reviewed with the Public Works Director and with the City Manager.

Recommendation

Due to the fleet truck shortages and long build times. I would recommend the purchase of this Chevrolet 2500HD Crew Cab Truck from Young Automotive Group for \$36,128.

Significant Impacts

This will have an impact on the 10-year capitol plan. We have \$40,000 in our current budget for this truck purchase.

Attachments

none

City Council Staff Report

Subject: Final Approval of the Creek Side Views Subdivision
Authors: City Engineer, City Planner
Date: February 8, 2022



Background

Dan and Amber Crane (765 E 1500 S), owners of the 5.58 acre parcel located on the west side of Davis Blvd at approximately 1350 South have applied for, and are requesting Final Approval of the Creek Side Views Subdivision. The development was previously reviewed by the Planning Commission on September 7, 2021 and was granted Preliminary Approval by the City Council on September 14, 2021. The Planning Commission reviewed this request at its meeting on February 1, 2022 and has forwarded a recommendation supporting Final Approval of the Subdivision.

Analysis

Overview: This 6 lot development is located on the west side of Davis Blvd between the Weber Basin irrigation reservoir and the Mill Creek canyon. The property is adjacent to the Valley View Elementary and (City-owned) Mill Creek Reservoir site. Access to the development will be provided by a 300 ft cul-de-sac from Davis Blvd. The site is located in the Single-Family Residential (R-3) Zone. The proposed development, as presented, meets the maximum density and minimum lot standards found in the Land Use Code.

Adjustments from Preliminary Design: Final design of utilities has resulted in minor modifications to the construction plans. The most significant change in the storm water collection system has resulted in a single detention basin located the northwest corner of Lot 3. This storm water facility will provide the necessary retention and detention components required by the City's Storm Water Ordinance. This facility will be maintained by the owner of Lot 3. Installation of the culinary water system for the development will provide an alternate path for water to be routed from the Mill Creek Booster Station. This new connection to Davis Blvd will increase the efficiency of the water system and provide operational redundancy. Since the development does not require the same size pipe to serve the development that is required to accommodate the pumping capacity of the Mill Creek Booster Station, the additional cost of upsizing the water main from 8" to the desired 12" diameter will be paid by the Water Department.

During the Planning Commission discussion, concerns were expressed about the storm water collection system which were specifically related to the management of runoff from Davis Blvd, collection of storm water in the cul-de-sac, and the management of overflow from the detention/retention basin. Each of these issues are addressed in the construction

drawings for the development and have been reviewed by Engineering Dept. staff members.

Trail and Stream Maintenance Easements: Staff has worked with the Cranes to identify potential trail routes on the property that would provide connectivity from Creekside Park. The Cranes have been supportive of the desire to provide a trail along Mill Creek. They have requested that trail use be limited to pedestrian traffic only, and this a recommendation which staff supports. Staff also recommends the trail easement be co-located within the 25 ft wide stream maintenance easement required by Davis County Public Works. This minimizes the impact on the development and provides an opportunity to combine the trail with the larger impact of creating access and conducting stream maintenance operations in the future.

Department Review

This item has been reviewed by the City Planner and City Attorney.

Significant Impacts

No significant impacts have been identified.

Recommendation:

Staff recommends the City Council grant of the Creek Side Views Subdivision, subject to the following conditions:

1. Provide a 25 ft wide stream maintenance easement along the south bank of Mill Creek, as required by Davis County Public Works.
2. Dedicate real property to the City or provide a trail easement along Mill Creek, coincident with the stream maintenance easement.
3. Provide a description for a utility easement for the sanitary sewer main which crosses the City-owned property between Valley View Elementary and the Mill Creek Reservoir and authorize the Mayor to sign the Utility Easement Deed.
4. Replace any damaged curb, gutter and sidewalk along the Davis Blvd. frontage.
5. Complete any minor corrections to the plat.
6. Provide a current Title Report.
7. Sign a Development Agreement.
8. Pay all required Fees.
9. Post a Bond in an acceptable form for construction of public improvements.

Attachments

1. Aerial photo showing the proposed location
2. A copy of the preliminary plan.
3. A copy of the Utility Easement Deed for the construction of the sanitary sewer.

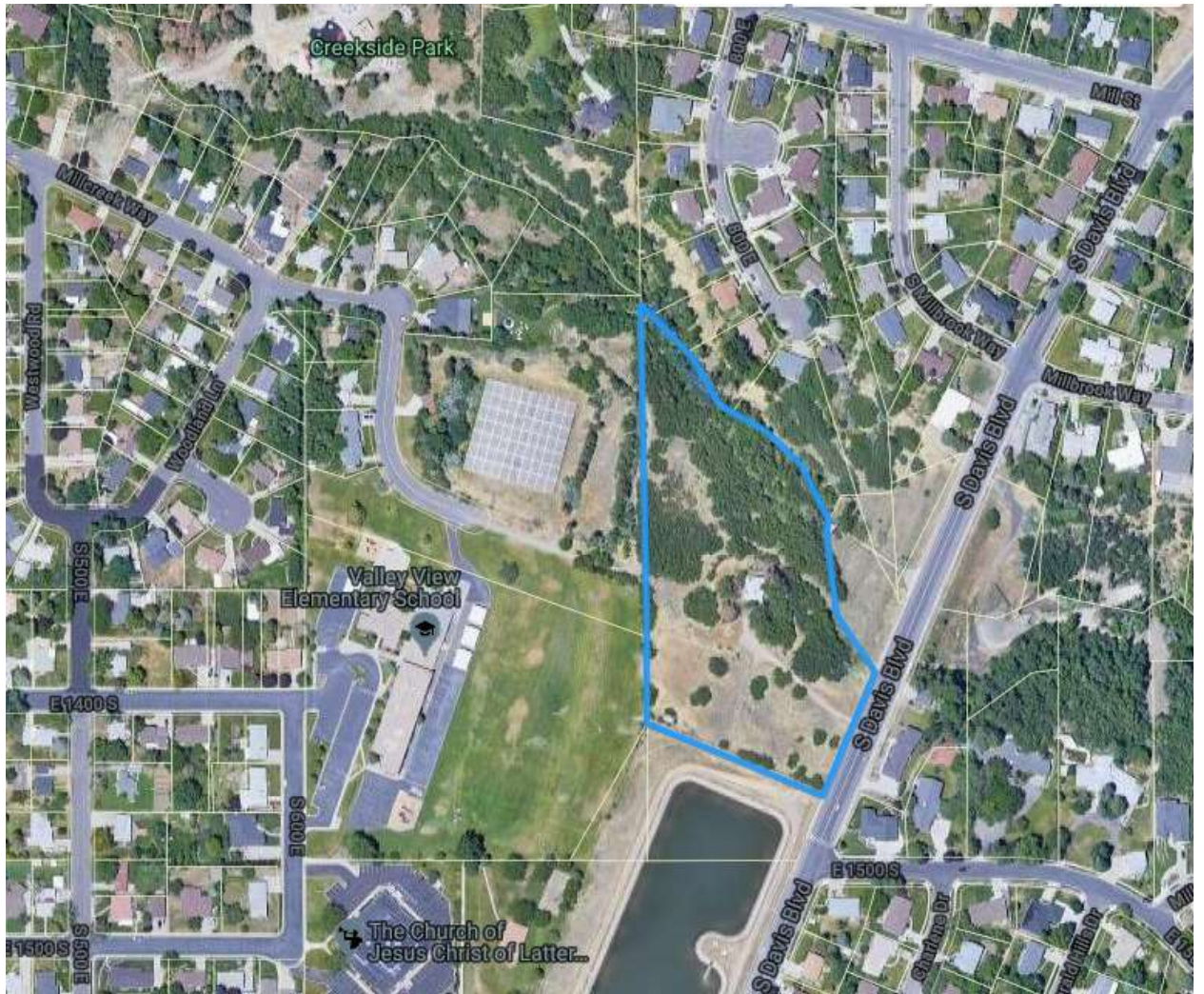
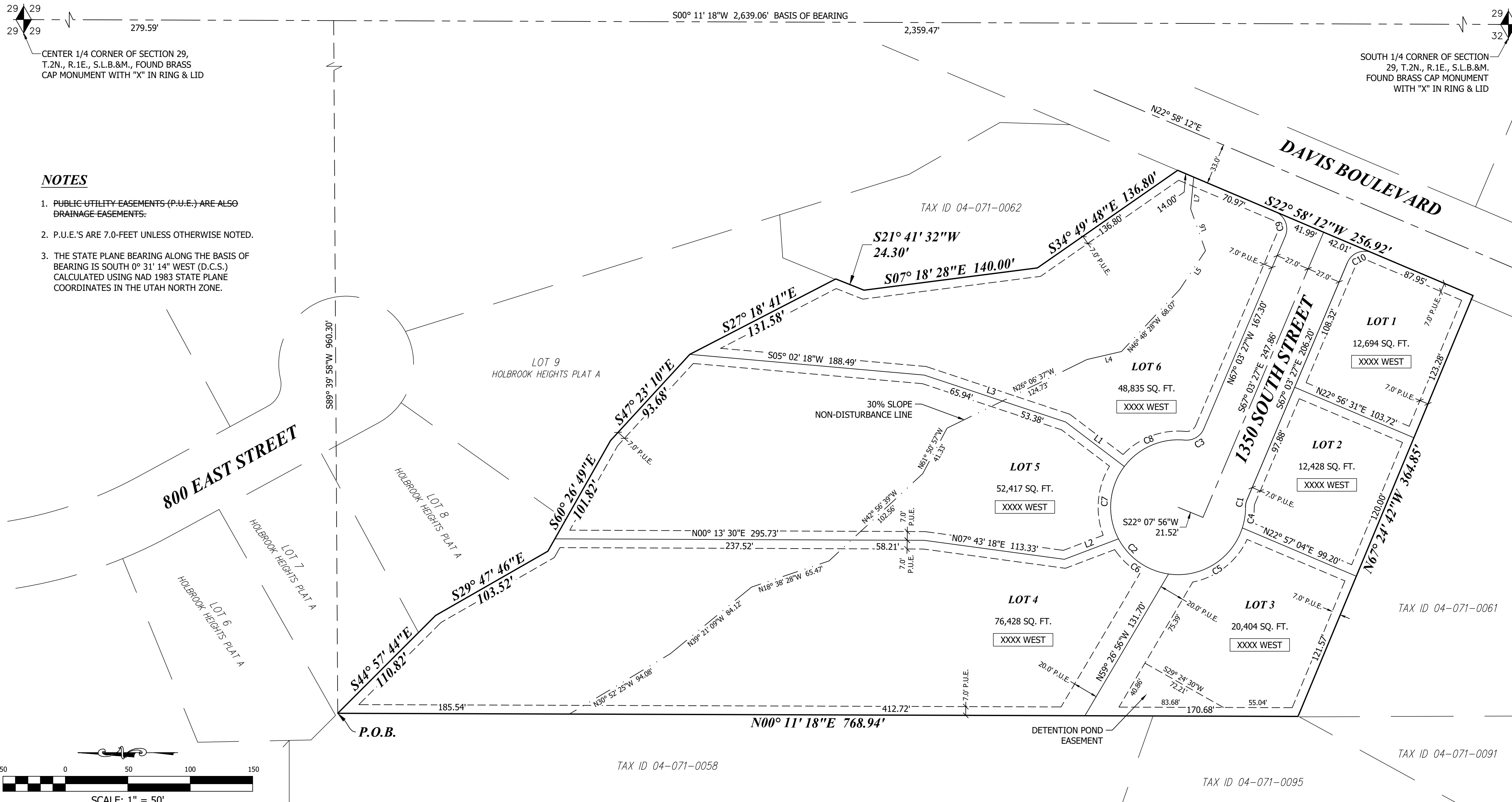


Figure 1 Location of Proposed Creek Side Views Subdivision

DAVIS BOULEVARD SUBDIVISION
 LOCATED IN THE SOUTHWEST QUARTER OF SECTION 29,
 TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH
 OCTOBER 2021



- NOTES**
- PUBLIC UTILITY EASEMENTS (P.U.E.) ARE ALSO DRAINAGE EASEMENTS.
 - P.U.E.'S ARE 7.0- FEET UNLESS OTHERWISE NOTED.
 - THE STATE PLANE BEARING ALONG THE BASIS OF BEARING IS SOUTH 0° 31' 14" WEST (D.C.S.) CALCULATED USING NAD 1983 STATE PLANE COORDINATES IN THE UTAH NORTH ZONE.

SURVEYOR'S CERTIFICATE

I, AARON L. INABNIT, A PROFESSIONAL LAND SURVEYOR, CERTIFY THAT I HOLD CERTIFICATE NO. 9897117-2201 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS LICENSING ACT, THAT AN ACCURATE SURVEY OF THE PROPERTY DESCRIBED HEREON HAS BEEN COMPLETED, IN ACCORDANCE WITH UTAH CODE SECTION 17-23-17, AND THAT I HAVE VERIFIED ALL MEASUREMENTS. I CERTIFY THAT BY THE AUTHORITY OF THE OWNERS, I HAVE PLACED MONUMENTS ON THE GROUND, AS REPRESENTED ON THIS PLAT, AND THAT THE PROPERTY SHOWN ON THIS PLAT AND DESCRIBED HEREWIT SHALL BE SUBDIVIDED INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS DAVIS BOULEVARD SUBDIVISION.

NOT APPROVED

AARON L. INABNIT, P.L.S. UT #9897117-2201

BOUNDARY DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE & MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON A SOUTHWESTERLY LINE OF HOLBROOK HEIGHTS PLAT A, A SUBDIVISION RECORDED AS ENTRY 495174 IN THE DAVIS COUNTY RECORDER'S OFFICE (D.C.R.), SAID POINT BEING SOUTH 0°11'18" WEST 279.59 FEET ALONG THE QUARTER SECTION LINE AND SOUTH 89°39'58" WEST 960.30 FEET FROM THE CENTER QUARTER CORNER OF SAID SECTION 29, AND RUNNING THENCE ALONG THE SOUTHWESTERLY LINES OF SAID HOLBROOK HEIGHTS PLAT A THE FOLLOWING FIVE (5) COURSES: SOUTH 44°57'44" EAST 110.82 FEET; (2) SOUTH 29°47'46" EAST 103.52 FEET; (3) SOUTH 60°26'49" EAST 101.82 FEET; (4) SOUTH 47°23'10" EAST 93.68 FEET; (5) SOUTH 27°18'41" EAST 131.58 FEET TO A POINT ON A WESTERLY LINE OF THE TRACT OF LAND CONVEYED IN WARRANTY DEED ENTRY 551275 (D.C.R.); THENCE ALONG THE WESTERLY LINES OF SAID TRACT OF LAND THE FOLLOWING THREE (3) COURSES: SOUTH 21°41'32" WEST (SOUTH 21°30'00" WEST BY RECORD) 24.30 FEET; (2) SOUTH 7°18'28" EAST (SOUTH 7°30'00" EAST BY RECORD) 140.00 FEET; (3) SOUTH 34°49'48" EAST (SOUTH 35°01'20" EAST) 136.80 FEET TO THE WESTERLY LINE OF DAVIS BOULEVARD; THENCE SOUTH 22°58'12" WEST (SOUTH 22°46'40" WEST) 256.92 FEET ALONG SAID WESTERLY LINE TO A NORTHEAST CORNER OF A TRACT OF LAND CONVEYED IN WARRANTY DEED ENTRY 157887 (BOOK 108, PAGE 13 [D.C.R.]); THENCE NORTH 67°24'42" WEST 364.85 FEET (NORTH 67°36'00" WEST 358.10 FEET BY RECORD) ALONG THE NORTHERLY LINE OF SAID TRACT OF LAND TO THE EASTERLY LINE OF A TRACT OF LAND CONVEYED IN QUIT CLAIM DEED ENTRY 2285709 (D.C.R.); THENCE NORTH 0°11'18" EAST (NORTH BY RECORD) 768.94 FEET ALONG SAID EASTERLY LINE TO THE THE SOUTHWESTERLY LINE OF SAID HOLBROOK HEIGHTS PLAT A AND TO THE POINT OF BEGINNING.

CONTAINING 5.588 ACRES.

OWNER'S DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE ABOVE-DESCRIBED LAND, HAVING CAUSED THE SAME TO THE SUBDIVIDED INTO LOTS AND STREETS TO BE KNOWN AS DAVIS BOULEVARD SUBDIVISION, DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO WARRANT TO THE CITY THAT THE SAME ARE FREE OF ALL ENCUMBRANCES THAT COULD INTERFERE WITH THEIR USE AS HEREIN DEDICATED.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, 20_____.

DANE CRANE, MEMBER
 CREEK SIDE VIEW LLC

L.L.C. ACKNOWLEDGMENT

ON THE _____ DAY OF _____, 20_____, THERE PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DAN CRANE, WHO BEING BY ME DULY SWORN DID SAY THAT HE IS A MEMBER OF CREEK SIDE VIEW LLC, AND THAT SAID INSTRUMENT WAS SIGNED IN BEHALF OF SAID L.L.C. BY A RESOLUTION OF ITS MEMBERS AND ACKNOWLEDGED TO ME THAT SAID L.L.C. EXECUTED THE SAME.

NOTARY PUBLIC: _____
 RESIDENCE: _____
 MY COMMISSION EXPIRES: _____

UTILITY APPROVAL

SO. DAVIS SEWER IMP. DISTRICT: _____ DATE: _____
 BOUNTIFUL LIGHT AND POWER: _____ DATE: _____
 BOUNTIFUL CITY WATER: _____ DATE: _____
 CENTURY LINK: _____ DATE: _____
 COMCAST: _____ DATE: _____
 BOUNTIFUL IRRIGATION DISTRICT: _____ DATE: _____

DEVELOPER

Name: DAN CRANE
 Phone #: 801-289-6262
 Address: 765 EAST 1500 SOUTH
 BOUNTIFUL, UT 84010
 Email: DJCRANE@CEMEDICALGROUP.COM

LINE TABLE

LINE #	DIRECTION	LENGTH
L1	N37° 11' 04"E	58.92'
L2	N20° 44' 17"W	46.28'
L3	S18° 20' 54"W	119.32'
L4	N13° 07' 09"W	28.37'
L5	N56° 20' 22"W	37.29'
L6	S70° 28' 57"W	35.48'
L7	N84° 31' 17"W	25.56'

CURVE TABLE

CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	15.00'	6.02'	022° 59' 02"	N78° 32' 58"W	5.98'
C2	54.00'	259.86'	275° 43' 12"	N47° 49' 06"E	72.46'
C3	15.00'	19.04'	072° 44' 09"	S30° 41' 22"E	17.79'
C4	54.00'	16.81'	017° 50' 26"	S81° 07' 16"E	16.75'
C5	54.00'	75.74'	080° 21' 49"	N32° 01' 09"W	69.68'
C6	54.00'	50.81'	053° 54' 59"	N35° 07' 15"E	48.96'
C7	54.00'	61.36'	065° 06' 20"	S85° 22' 06"E	58.11'
C8	54.00'	55.13'	058° 29' 38"	N23° 34' 07"W	52.77'
C9	15.00'	23.55'	089° 58' 21"	N67° 57' 22"E	21.21'
C10	15.00'	23.57'	090° 01' 39"	N22° 02' 37"W	21.22'

LEGEND

PROPERTY LINE _____
 ADJACENT PROPERTY _____
 ROAD CENTERLINE _____
 SECTION LINE _____
 TIE TO MONUMENT _____
 EASEMENT LINE _____

RECORD CALLS ()
 SET 5/8" REBAR WITH "ENTELLUS" CAP, AT CORNER (UNLESS OTHERWISE NOTED)
 FOUND PROPERTY MARKER (AS NOTED)

DOMINION ENERGY UTAH

QUESTAR GAS COMPANY, dba DOMINION ENERGY UTAH, HEREBY APPROVES THIS PLAT SOLELY FOR THE PURPOSES OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION ENERGY UTAH MAY REQUIRE ADDITIONAL EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES INCLUDING PRESCRIPTIVE RIGHTS AND OTHER RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNER DEDICATION OR IN THE NOTES, AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OR CONDITIONS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION ENERGY UTAH'S RIGHT-OF-WAY DEPARTMENT AT 800-366-8532.

QUESTAR GAS COMPANY
 dba DOMINION ENERGY UTAH

APPROVED THIS _____ DAY OF _____, 20_____

BY: _____

TITLE: _____

CITY COUNCIL'S APPROVAL

PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH, ON THIS _____ DAY OF _____, 20_____.

CITY RECORDER ATTEST: _____
 MAYOR: _____

CITY ENGINEER'S APPROVAL

APPROVED BY THE BOUNTIFUL CITY ENGINEER, THIS _____ DAY OF _____, 20_____.

BOUNTIFUL CITY ENGINEER

PLANNING COMMISSION APPROVAL

APPROVED BY THE PLANNING COMMISSION OF BOUNTIFUL CITY, THIS _____ DAY OF _____, 20_____.

PLANNING DIRECTOR

CITY ATTORNEY'S APPROVAL

APPROVED ON THIS _____ DAY OF _____, 20_____.

BOUNTIFUL CITY ATTORNEY

DAVIS COUNTY RECORDER

ENTRY NO. _____ FEE PAID _____
 FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20_____.
 AT _____ IN BOOK _____ OF _____
 COUNTY RECORDER: _____
 BY: _____ DEPUTY

1470 South 600 West
 Woods Cross, UT 84010
 Phone 801.298.2236
 www.Entellus.com
 PROJECT #2005001 9/23/2021, ALI

City Council Staff Report

Subject: 200 S Reconstruction Project
Author: City Engineer
Department: Engineering
Date: February 8, 2022



Background

200 South Street, from 100 East to 400 East is the next street to be reconstructed in Plat A. In addition to addressing the needs of the poor pavement condition, this reconstruction project includes the replacement of some curb, gutter, sidewalk and drive approaches that have deteriorated. In preparation for this year's project a portion of the culinary water system (from 100 E to 200 E) was replaced in 2019. The replacement of the remaining culinary water line will be completed before the reconstruction work begins. Replacement of the irrigation system is scheduled to be completed this spring, starting in a matter of days.

Analysis

A Bid Opening for the reconstruction project was held on February 1, 2022 and proposals were received from 8 companies. The prices received from all Bidders are as follows:

<u>Engineer's Estimate</u>	<u>\$323,094.50</u>		
Advanced Paving	\$325,746.00	Kilgore Paving	\$417,442.65
Black Forest Paving	\$335,772.00	CT Davis	\$453,830.30
Staker Parson	\$337,337.55	BH Inc	\$466,107.20
Post	\$347,918.25	ACME	\$481,150.25

Advanced Paving has completed two prior projects on 300 North (2018) and 200 North (2019). They were great to work with, and the Engineering Department is very comfortable with the opportunity to work with them on another project. In awarding this contract the Engineering Dept. recognizes the need to have a robust effort to communicate with the residents and will require this from Advanced Paving. Unlike the 300 N project which went late into the year, this project is first in line on Advanced Paving's summer schedule.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

Funding for this work has been included in the Street Department's Capital Road Reconstruction Budget. This expense will be funded by B&C money (gas tax) and

Transportation tax revenues. Because the project will likely overlap from FY22 into FY23, it may be necessary to adjust the FY23 Budget.

Recommendation

- It is recommended that the City Council accept the proposal of Advanced Paving and award the contract at the unit prices noted in the Bid Tabulation.

Attachments

Bid Tabulation

City Council Staff Report



Subject: Beer License – El Dorado
435 South 500 West
Author: Darlene Baetz, Business License Coordinator
Date: February 8, 2022

Background

Salvador Paz, the owner of El Dorado Restaurant and Maria Coron Anguiano, the partner of the Beer Service are requesting a Beer License to be able to sell beer at El Dorado restaurant, located at 435 South 500 West. A local Beer License, in conjunction with a valid license issued by the State of Utah, entitles the licensee to sell beer as permitted in the State license in accordance with the Alcoholic Beverage Control Act. El Dorado would like a class “D” retail beer license entitling the licensee to sell beer only on the licensed premises on draft or in original containers for consumption on the premises. El Dorado has had an active restaurant business license at this location since 2018 and has not requested a beer license before. State and local laws require City review and authorization before a beer license may be issued.

Analysis

The applicant and the proposed premise meet the required qualifications included in Bountiful City Municipal Code § 5-7-103. The Police Department and City Attorney have reviewed the application and have not found any criminal record or other obstacle that prevent approval. As the applicant appears to be in good standing staff recommends approval of the requested Beer License.

Department Review

This staff report has been reviewed by the Planning Director, City Attorney, and City Manager.

Significant Impacts

There are no significant impacts.

Recommendation

Approve the Beer License for El Dorado located at 435 South 500 West, Salvador Paz and Maria Coron Anguiano are the responsible owners for the Beer License.

Attachments

1. Police Department Report
2. Application

**BOUNTIFUL POLICE DEPT.
RECORDS DIVISION**

NO RECORD

DATE 1/26/22 BY Sophia Ward CITY OF BOUNTIFUL
790 S. 100 E.
Bountiful, Utah 84010
801-298-6190

**BEER LICENSE APPLICATION FOR BOUNTIFUL, UTAH
\$50.00 Filing Fee**







1. I (we) hereby submit this application for a Class D license to sell beer strictly within the terms of the Ordinance of Bountiful and the Liquor Control Act of Utah.
2. Qualifications of Applicant: Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States.

I am (we are) of good moral character and have not been convicted of a felony or any violation of any law or ordinance relating to intoxicating liquors, or of drunken driving, or of keeping a gambling or disorderly house, or have not pleaded guilty to or have forfeited bail on a charge of having committed a felony or having violated any such law or ordinance. I am (we are) not a member of a partnership or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and possess the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject if revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

3. Name of Business EL DORADO LLC
Address of Business 435 S. 500 W.
Type of Business Restaurante

Owner's name, address, and birth date. If a corporation list all the officers and directors. Use additional sheet if necessary.

Name	Address	Birth date
<u>Salvador Paz</u>		
<u>Irma Morales</u>		
<u>Maria G Coron Anasigano</u>		

Respectfully Submitted:

<u>Hanna Corona</u>	Title <u>Alcohol Partner</u>
<u>Salvador Paz</u>	Title <u>Restaurant Owner</u>
_____	Title _____
_____	Title _____

AFFIDAVIT

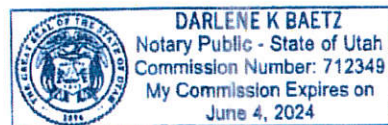
County of Davis State of Utah

Upon being first duly sworn, the above person (s) each deposes and says: That he/she is the applicant above named, that he has read the forgoing for application for Class ___ beer license, that he knows the contents thereof, and that the statements contained therein are true.

Signature of applicants (owner) Salvador P.

Subscribed and sworn to before me this 26 day of January 20 22

Seal Darlene K. Baetz
Notary Public



My Commission expires: June 4, 2024

Residing at: Bountiful Utah.

- Class A - License fee \$250.00: Entitles the licensee to sell beer on the licensed premises only in original containers, not to exceed 5.5 gallons, for consumption off the premises in accordance with the Liquor Control Act and ordinances of the City.
- Class B - License fee \$300.00: Entitles the licensee to sell beer on the licensed premises only in original containers for consumption on or off the premises in accordance with the Liquor Control Act and ordinances of the City..
- Class C - License fee \$350.00: Entitles the licensee to sell beer on the licensed premises on draft and in original containers for consumption on or off the premises in accordance with the Liquor Control Act and ordinances of the City.
- Class D - License fee \$300.00: Entitles the licensee to sell beer only on the licensed premises on draft or in original containers for consumption on the premises in accordance with the Liquor Control Act and ordinances of the City.

Note: \$50.00 FILING FEE IS CHARGED IN ADDITION TO THE ABOVE FEES. FEES ARE NOT PRORATED FOR A PORTION OF A CALENDAR YEAR.

City Council Staff Report



Subject: Proposed Land Use Code Text Amendment
Regarding Planning Commission Appointments
Author: Francisco Astorga, AICP, Planning Director
Date: February 8, 2022

Background

The City Council requests to amend the Bountiful City Land Use Code section 14-2-103(B)(7) relating to Planning Commission Appointment.

Analysis

On January 11, 2022, the Planning Director led a work session discussion regarding the current practice of appointing a member of the City Council to the Planning Commission as full member. See work session staff report found [here](#) and meeting minutes [here](#). The City Council expressed its preference to keep a member of the City Council on the Planning Commission indicating that it benefits the City and makes for better communication about the issues discussed in Planning Commission.

The attached ordinance makes the City Council appointment to the Planning Commission by the Mayor mandatory instead of optional:

The Mayor may ~~shall~~ appoint one person ~~from~~ of the five (5) other members of the City Council as a full member of the Planning Commission.

Department Review

This staff report was written by the Planning Director and has been reviewed by the City Attorney and City Manager.

Significant Impacts

Currently the Mayor may appoint a Council Member as a full member of the Planning Commission. The requested change makes the Mayor's optional appointment mandatory.

Recommendation

Staff recommends that the City Council review the proposed Land Use Code text amendment, and approve the proposed Ordinance based on the drafted findings.

Attachments

1. Proposed Ordinance with Proposed Land Use Code Text Amendment (Exhibit A)



BOUNTIFUL

Bountiful City Draft Ordinance No. 2022-01

MAYOR
Kendalyn Harris

CITY COUNCIL
Millie Segura Bahr
Jesse Bell
Kate Bradshaw
Kendalyn Harris
Richard Higginson

CITY MANAGER
Gary R. Hill

An Ordinance Amending Section 14-2-103(B)(7) of the Land Use Code of Bountiful City related to Planning Commission Appointments.

It is the finding of the Bountiful City Council that:

1. The City Council of Bountiful City is empowered to adopt and amend general laws and land use ordinances pursuant to Utah State law (§10-9a-101 et seq.) and under corresponding sections of the Bountiful City Code; and
2. The City Council requests certain Land Use Code Text Amendments relating to Planning Commission appointments; and
3. The City Council of Bountiful City finds that this amendment is necessary and is in harmony with the objectives and purposes of the Bountiful City Land Use Code and the General Plan; and
4. The City Council of Bountiful City reviewed the proposed ordinance and finds that the proposed amendment is in the best interest of the health, safety, and welfare of the City and the public.

Be it ordained by the City Council of Bountiful, Utah:

SECTION 1. Sections **14-2-103(B)(7)** of the Land Use Code of Bountiful City, Title 14 of the Bountiful City Code, related to Planning Commission Appointment is hereby amended as shown on Exhibit A.

SECTION 2. This ordinance shall take effect immediately passing.

Adopted by the City Council of Bountiful, Utah, this 8th day of February 2022.

Kendalyn Harris, Mayor

ATTEST:

Shawna Andrus, City Recorder

1 **Exhibit A**

2
3 **14-2-103 PLANNING COMMISSION**

4
5 A. Established. A Planning Commission, consisting of seven (7) members is hereby
6 established to exercise the powers and duties specified herein.

7
8 B. Appointment and Terms of Office.

- 9
10 1. Planning Commission members shall be residents of Bountiful City and shall
11 be appointed by the Mayor with the advice and consent of the City Council.
12
13 2. The terms of Planning Commission members shall be staggered. Each
14 member of the Planning Commission shall serve for a term of four (4) years
15 and until a successor is appointed, provided that members may be appointed
16 for terms shorter than three (3) years when necessary to provide staggered
17 terms.
18
19 3. Terms of Planning Commission members shall begin on July 1st of each
20 year.
21
22 4. Planning Commission members may be reappointed for successive terms.
23
24 5. The Mayor, with the advice and consent of the City Council, may remove any
25 member of the Planning Commission at any time with or without cause.
26
27 6. A vacancy occurring on the Planning Commission by reason of death,
28 resignation, removal, disqualification or any other reason shall be promptly
29 filled by a replacement appointed in the same manner as the original
30 appointment for the remainder of the unexpired term of the replaced member.
31
32 7. The Mayor ~~may~~**shall** appoint one ~~person from~~**of the five (5) other members**
33 **of** the City Council as a full member of the Planning Commission.
34

35 [End of sub-section B]