

1 **Approved Minutes of the**  
2 **BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**  
3 **February 14, 2022**

4  
5 Present: Committee members Francisco Astorga (Chair), Brad Clawson, and Dave  
6 Badham  
7 Assistant City Planner Nicholas Lopez  
8 Recording Secretary Jacinda Shupe

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11 **1. Welcome and Introductions**

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13 Chair Astorga opened the meeting at 5:00 p.m. and introduced all present.

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15 **2. Review and approval of minutes for January 31, 2022**

16  
17 MOTION: Committee Member Clawson made a motion to APPROVE the minutes for January  
18 31, 2022. Chair Astorga seconded the motion. Committee Member Badham abstained.

19  
20 VOTE: The motion passed (2-0-1).

21  
22 **3. 2578 and 2598 Maple Hills Drive -Lot Line Adjustment, Mark and Jill Clifford & Brad**  
23 **and Ruth Larsen, applicants**

24  
25 Mr. Clifford, applicant, was present. Assistant Planner Lopez presented the item.

26  
27 Assistant Planner Lopez indicated the purposed adjustment would convey approximately 0.011  
28 acres from Lot 2 (Larsen's property) to Lot 1 (Clifford's property) for the future improvement  
29 to the side yard. All setbacks and public utility easements are not affected.

30  
31 Mr. Clifford, Applicant had nothing further to add.

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33 Committee Member Badham inquired on the reason for the jog in the survey line. Mr. Clifford  
34 stated that Mr. Larsen requested it go around current landscape.

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36 MOTION: Committee Member Badham made a motion to APPROVE the Lot Line as drafted  
37 in the staff report with a change from the word carport to future improvements in the Analysis  
38 section in the staff report for a property located at 2578 and 2598 Maple Hills Drive.  
39 Committee Member Clawson seconded the motion.

40  
41 **CONDITIONS OF APPROVAL:**

- 42 1. The approved Lot Line Adjustment shall be recorded with Davis County, subject to final  
43 form approved by City Engineer.

44  
45 VOTE: The motion passed unanimously (3-0).

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47 **4. 4316 and 4322 Summerview Circle -Lot Line Adjustment, GES Investments & Jeff and**  
48 **Sara Parson, applicants**

1 Mr. Stevenson and Mr. Parson, applicants, were present. Assistant Planner Lopez presented  
2 the item.

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4 Assistant Planner Lopez indicated the purposed adjustment would convey approximately 0.055  
5 acres from Lot 1 (GES Investments LC) to Lot 2 (Parson) to meet setbacks for a swimming  
6 pool. The proposal meets the minimum lot size and there is a Public Utility easement that will  
7 need to be released.

8  
9 Chair Astorga explained in further detail the requirements to meet the easement release. The  
10 applicants are currently working on obtaining the required signatures. The Committee further  
11 discussed where there would not be a new easement for the approved property line due to  
12 another existing easement on the other side of the lot.

13  
14 MOTION: Committee Member Badham made a motion to APPROVE the Lot Line as drafted  
15 in the staff report for a property located at 4316 and 4322 Summerview Circle. Committee  
16 Member Clawson seconded the motion.

17  
18 CONDITIONS OF APPROVAL:  
19 1. Complete any redline corrections required on the plat.  
20 2. The approved Lot Line Adjustment shall be recorded with Davis County, subject to final  
21 form approved by City Engineer.

22  
23 VOTE: The motion passed unanimously (3-0).

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25 Chair Astorga ascertained there were no further items of business. The meeting was adjourned  
26 at 5:19 p.m.

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Francisco Astorga  
Administrative Committee Chair