

1 **Approved Minutes of the**
2 **BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**
3 **October 11, 2021**

4
5 Present: Committee members Francisco Astorga (Chair), Brad Clawson, and Scott
6 Schlegel
7 Assistant City Planner Kendal Black
8 Recording Secretary Jacinda Shupe

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10
11 **1. Welcome and Introductions**

12
13 Chair Astorga opened the meeting at 5:01 p.m. and introduced all present.

14
15 **2. Consider approval of minutes for August 2, 2021**

16
17 MOTION: Committee Member Schlegel made a motion to APPROVE the minutes for August
18 02, 2021. Chair Astorga seconded the motion.

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20 VOTE: The motion passed 3-0.

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22 **3. Consider approval of minutes for August 30, 2021**

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24 MOTION: Committee Member Schlegel made a motion to APPROVE the minutes for August
25 30, 2021. Committee Member Clawson seconded the motion.

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27 VOTE: The motion passed 3-0.

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29 **4. Consider approval of a Lot Line Adjustment at 1895 and 1887 Stone Hollow Drive, Jacob**
30 **& Trisha McSwain, applicants**

31
32 Mr. & Mrs. McSwain, applicants, were present. Planner Black presented the item.

33
34 Assistant Planner Black indicated the applicants own both properties and would be
35 transferring 1.064 acres from Lot 503 to Lot 504 to build a pool and still meet set back
36 requirements. The adjustment does not change any easements or create a new parcel.

37
38 Mr. McSwain explained the reason for the swap was to adjust the Lot Line for a pool and be
39 able to keep the other lot in compliance to have the option to sell it at a future time.

40
41 MOTION: Committee Member Clawson made a motion to APPROVE the Lot Line as drafted
42 for a property located at 1895 and 1887 Stone Hollow Drive. Committee Member Schlegel
43 seconded the motion.

44
45 **CONDITIONS OF APPROVAL:**

- 46 1. Complete any redline corrections required on the plat.
47 2. The approved Lot Line Adjustment shall be recorded with Davis County, subject to final
48 form approved by City Engineer.

1 VOTE: The motion passed unanimously (3-0).

2
3 **5. Consider a Conditional Use Permit for a Home Occupation Construction at 920 East 350**
4 **North -April McCafferty, applicant**

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6 Ms. McCafferty, applicant, was present. Assistant Planner Black presented the item.

7
8 Assistant Planner Black indicated that the applicant is requesting a Conditional Use Permit
9 for a Construction. There would be no additional employees, and everything goes along with
10 the Land Use Code. There will be a home office with less than 10 percent (10%) of the
11 house being used for business.

12
13 Applicant had nothing further to add.

14
15 Chair Astorga opened the public hearing at 5:07 p.m.

16
17 There were no comments.

18
19 Chair Astorga closed the public hearing at 5:07 p.m.

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21 MOTION: Committee Member Schlegel made a motion to APPROVE a Conditional Use
22 Permit for a Home Occupation Construction located at 920 East 350 North as recommended
23 by staff and in WRITTEN form. Committee Member Clawson seconded the motion.

24
25 A copy of the WRITTEN form was viewed by all Committee Members. Chair Astorga
26 moved to enter the drafted WRITTEN form into the packet as an Exhibit.

27
28 **CONDITIONS OF APPROVAL:**

- 29 1. The applicant shall maintain an active Bountiful City Business License.
30 2. The Home Occupation shall not create nuisances discernible beyond the premises (e.g.,
31 dust, odors, noxious fumes, glare, traffic, outdoor storage, etc.).
32 3. Any storage of material in connection with the business shall be in accordance with
33 standards of the Bountiful City Land Use Code.
34 4. The use shall comply with all the applicable fire, building, plumbing, electrical, life
35 safety, and health codes in the State of Utah, Davis County and Bountiful City.
36 5. Any signage connected with the business shall meet the standards of the Sign Code and
37 receive approval through a separate permit.
38 6. The Conditional Use Permit is solely for this site and in non-transferable.

39
40 VOTE: The motion passed unanimously (3-0).

41
42 **Consider approval of a Lot Line Adjustment at 1608 & 698 South Temple View Drive,**
43 **and 698 & 690 South Temple View Drive, and 690 & 672 South Temple View Drive, Guy**
44 **Merrill Haskell & K'lyn Ripplinger Haskell and Ileen Brown & Natalie Belnap and Jay**
45 **Wiseman, applicants**

46
47 Mr. Wiseman, applicant, was present. Planner Black presented the item.

1 Planner Black indicated that Mr. Wiseman owns both Lot #7 and #8 which consists of a flag
2 lot. Mr. Wiseman is going to sell Lot #8 and to meet the required 8-foot set back is
3 requesting the adjustment. The House was built in 1996 therefore a flag lot complied at that
4 time. The adjustment does not create a new parcel.
5

6 MOTION: Committee Member Schlegel made a motion to APPROVE the Lot Line as drafted
7 for a property located at 1608 & 698 South Temple View Drive, and 698 & 690 South Temple
8 View Drive, and 690 & 672 South Temple View Drive. Committee Member Clawson seconded
9 the motion.
10

11 CONDITIONS OF APPROVAL:

- 12 1. Complete any redline corrections required on the plat.
13 2. The approved Lot Line Adjustment shall be recorded with Davis County, subject to final
14 form approved by City Engineer.
15

16 VOTE: The motion passed unanimously (3-0).
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18 Chair Astorga ascertained there were no further items of business. The meeting was adjourned
19 at 5:13 p.m.
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Francisco Astorga
Administrative Committee Chair

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