

**Approved Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
Monday, August 05, 2024 – 5:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

Planning Conference Room
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Francisco Astorga Andrew Hill Lloyd Cheney
	Assistant Planner Planning Technician Recording Secretary	Jonah David Hadlock DeAnne Morgan Sam Harris

1. Welcome

Chair Astorga called the meeting to order at 5:00 p.m. and welcomed everyone.

2. Consideration to Approve meeting minutes from January 8, 2024

Committee member Hill motioned to approve the minutes from January 08, 2024, and Chair Astorga seconded the motion. The motion was approved unanimously (3-0).

3. Consideration to Approve meeting minutes from January 16, 2024

Committee member Hill motioned to approve the minutes from January 16, 2024, and Chair Astorga seconded the motion. The motion was approved unanimously (3-0).

4. Conditional Use Permit request for a Contractor (Roofing) Home Occupation at 1985 South 50 West

The committee addressed the Conditional Use Permit request for a Contractor Home Occupation at 1985 South 50 West as presented by Assistant Planner Hadlock.

Committee member Hill had a general question regarding all home occupations and the storing of equipment and materials, and if it's an issue, who polices that. Assistant Planner Hadlock stated that it is code enforcement, and its complaint based. Chair Astorga inquired about the noticing requirements for this public hearing. Assistant Planner Hadlock stated that there is a sign posted fourteen (14) days prior and it is posted on the public notice website ten (10) days prior to the meeting date.

Chair Astorga opened the Public Hearing at 5:07pm. No comments were made. Chair Astorga closed the Public Hearing at 5:08pm.

Committee member Cheney motioned to approve the Conditional Use Permit for the Contractor Home Occupation at 1985 South 50 West. Committee member Hill seconded the motion. The motion was approved unanimously (3-0).

5. Conditional Use Permit request for a detached Accessory Dwelling Unit at 473 Pages Lane

The committee addressed the Conditional Use Permit request for a detached Accessory Dwelling Unit at 473 Pages Lane as presented by Planning Technician Morgan.

Committee member Hill questioned the hardscaping requirements in the City code. Chair Astorga explained the code and that it does meet the code requirements. Committee member Cheney had concerns about the driveway only going part of the way back to the Accessory Dwelling Unit with no walking pathway as we do require paved walking and vehicular access. The applicant stated that it is hardscaped and was previously used as a roadway of some sort.

Chair Astorga opened the Public Hearing at 5:28pm. No comments were made. Chair Astorga closed the Public Hearing at 5:28pm.

Committee member Hill motioned a conditional approval upon the extension of the approved paved surface reaching all the way to the Accessory Dwelling Unit. Committee member Cheney seconded the motion. The motion was approved unanimously (3-0).

6. Adjourn

Chair Astorga adjourned the meeting at 5:29 p.m.