

**Bountiful City
Administrative Committee Minutes
October 21, 2019**

Present: Chairman – Francisco Astorga; Committee Members – Dave Badham and Brad Clawson; Recording Secretary – Julie Holmgren

1. Welcome and Introductions.

Chairman Astorga opened the meeting at 5:05 p.m. and introduced all present.

2. Consider approval of minutes for September 23, 2019 and September 30, 2019.

Mr. Astorga referred to a highlighted copy of the minutes for September 23, 2019 and outlined necessary changes on page eight of the minutes as follows: (1) replace all occurrences of the word “contractor” with “contract,” (2) replace references of “contract owner” with “contract purchaser,” and (3) change the word “inhabitable” to “uninhabitable.” Mr. Astorga made a motion to approve the minutes for September 23, 2019 with the changes described herein. Mr. Badham seconded the motion.

 A Mr. Astorga
 A Mr. Clawson
 A Mr. Badham

Motion passed 3-0.

Mr. Badham made a motion to approve the minutes for September 30, 2019. Mr. Astorga seconded the motion.

 A Mr. Astorga
 Mr. Clawson (abstained)
 A Mr. Badham

Motion passed 2-0.

3. Consider approval of a Lot Line Adjustment at 1060 John Thomas Circle and 1619 Lakeview Drive, Blake & Julie Murdock and Lauren Schweikle, applicants.

Julie Murdock, applicant, was present, along with her contractor, Kevin Hunt.

Mr. Astorga presented the staff report (the full staff report follows).

The applicants are requesting a Lot Line Adjustment between two properties located at 1060 John Thomas Circle and 1619 Lakeview Drive. Both properties, shown as Lot 46 and Lot 6, are located in the R-3 zone. The purpose of the adjustment is to convey a portion of Lot 6 to Lot 46. Lot 6 will convey 82 square feet (0.002 acres), shown as Conveyance Parcel to Lot 46. The adjustment will bring Lot 6 to 13,208 square feet (0.30 acres) and Lot 46 to 18,819 square feet (0.43 acres). No new lots are being created in the conveyance of property.

1. No new lots were created in this conveyance so an amended subdivision plat will not be necessary.
2. No new building permits have been issued or proposed.

Based on the above findings, Staff recommends approval of the lot line adjustment, with the following conditions:

1. Complete any redline corrections required on the plat.
2. The approved lot line adjustment shall be recorded with Davis County.

Note: Approval of the property line adjustment by the City does not act as a conveyance of real property and appropriate conveyance documents must be prepared by the applicant and recorded by the County.

Mr. Badham inquired regarding the conveyance of property, and Mr. Hunt indicated that a quit claim deed would be utilized in the transaction. Mr. Badham inquired regarding the permitting process, and Mr. Hunt noted that the project is under permit but the lot line adjustment will accommodate a wider separation in the patio walkway area.

Mr. Badham made a motion for approval of a Lot Line Adjustment at 1060 John Thomas Circle and 1619 Lakeview Drive, Blake & Julie Murdock and Lauren Schweikle, applicants. Mr. Clawson seconded the motion.

A Mr. Astorga
A Mr. Clawson
A Mr. Badham

Motion passed 3-0.

4. **Consider approval of a Conditional Use Permit, in written form, to allow for an Accessory Dwelling Unit at 231 South 1300 East, Marci Rosenlof and Chad & Jamee Lefler, applicants.**

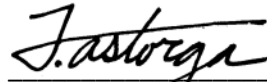
Mr. Badham made a motion for approval of a Conditional Use Permit, in written form, to allow for an Accessory Dwelling Unit at 231 South 1300 East, Marci Rosenlof and Chad & Jamee Lefler, applicants. Mr. Clawson seconded the motion.

A Mr. Astorga
A Mr. Clawson
A Mr. Badham

Motion passed 3-0.

5. Miscellaneous business and scheduling.

Mr. Astorga made reference to the September 23 committee item regarding an ADU on Northridge Drive. He noted that the written form for that item would be on the Administrative Committee agenda in the near future – even if no regular meeting was scheduled. Mr. Astorga noted the need for transparency and also the need to provide the proper time period for a decision appeal, if necessary. Mr. Astorga outlined a few future projects including: a review of ADU trends since the code change, the Moderate Income Housing Plan, and trails plans. He ascertained there were no further items of business, and the meeting was adjourned at 5:25 p.m.



Francisco Astorga, Planning Director