

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, November 12, 2019

6:00 p.m. – Work Session

7:00 p.m. – Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:00 p.m. – Work Session

1. Naming of plaza/town square discussion – Ms. Angela Pitt p. 3
2. Moderate Income Housing Plan (2019 Senate Bill 34) discussion – Mr. Francisco Astorga p. 5

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment- If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meetings:
 - a. October 22, 2019 City Council meeting p. 37
 - b. October 22, 2019 Finance Committee meeting p. 45
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Weekly expenditures greater than \$1,000 paid October 14, 21 & 28, 2019 p. 47
 - b. September 2019 Financial Report p. 51
7. Consider approval of a payment to Brahma Group Inc. in the amount of \$144,945 to repair the tail race at the Echo Hydroelectric Project – Mr. Allen Johnson p. 65
8. Consider approval of Ordinance 2019-06 updating the General Plan Moderate Income Housing Plan as required by Senate Bill 34 – Mr. Francisco Astorga p. 5
 - a. Public Hearing
 - b. Action
9. Consider approval of Resolution 2019-11 adopting the Bountiful City Trails Master Plan – Mr. Francisco Astorga p. 71
 - a. Public Comment
 - b. Action
10. Consider approval of Engineered Fluid, Inc.’s proposal for the manufacture of the 400 North booster station in the amount of \$360,916 – Mr. Lloyd Cheney p. 121
11. Consider approval of an alcohol license for Robintino’s located at 1385 South 500 West – Mr. Francisco Astorga p. 129
12. Consider approval of Resolution 2019-12 adopting Amendment Number Four to the Bountiful City Corporation Cafeteria Plan – Mr. Clinton Drake p. 135
13. Adjourn


City Recorder

City Council Staff Report

Subject: Continued - Downtown Plaza Naming
Author: Angela Pitt
Department: Administration
Date: November 5, 2019



Background

At their September 24, 2019 meeting the City Council requested additional time to review the following name options: Bountiful City Plaza, Bountiful Plaza, Bountiful Town Square and Bountiful City Square.

Analysis

The City Council previously discussed guiding principles for naming this location. These principles include:

1. The name should help promote Bountiful and Main Street
2. Avoid the mistake of naming the location one thing, but the public refers to it as something else (ex: Station Park vs. Farmington Station)

All current options meet the first principle by including “Bountiful” in the name. The main decision to make is whether to use the term “plaza” or “square”, although their definitions are very similar. Here is a brief summary for each name option:

Bountiful Plaza (BP) or Bountiful City Plaza (BCP)

- The location has been referred to as the “Bountiful Plaza” or the “plaza in downtown Bountiful” throughout the public survey, design and construction process.
- Is more similar to “Bountiful City Park” at 400 North, which could add to confusion

Bountiful Town Square (BTS)

- Although Bountiful is not a town but a city, the term “town square” is a familiar term for a public gathering space.
- Council members feel the term “town square” evokes a familiar, small-town feel that fits Bountiful and honors its past.

Bountiful City Square (BCS)

- “City square” is another term for a public gathering place, but is not as commonly used.

Department Review

This report was reviewed by

Significant Impacts

Other locations in Bountiful with similar names to consider:

- Bountiful City Park
- Shoppes at Bountiful Plaza (corner of 500 South and 200 West)
- The Square at 2600

Recommendation

Staff would like the City Council to discuss name options and provide direction on when they would like to select and announce the name.

Attachments

None

City Council Staff Report



Subject: Moderate Income Housing Plan Update
Author: Francisco Astorga, AICP, Planning Director
Date: November 12, 2019

Description of Request

The Bountiful City Planning & Economic Development Department requests that the City Council review the amendments/update to the 2009 Bountiful City General Plan in order to comply with the requirements of [2019 Utah State Senate Bill \(SB\) 34, Affordable Housing Modification](#), which amended portions of [Utah Municipal Land Use, Development, and Management Act \(LUDMA\)](#). Staff recommends that the Council conduct a public hearing, consider the Planning Commission's recommendation, and adopt the Moderate Income Housing Plan Update.

Background and Analysis

In March 2019, the Utah State Legislature adopted SB 34, which encourages local government to plan for housing for residents of all income levels, and coordinate that housing with transportation. According to LUDMA, *"moderate income housing" means housing occupied or reserved for occupancy by households with a gross household income equal to or less than 80% of the median gross income for households of the same size in the county in which the city is located.* SB 34 requires municipalities to develop a Moderate Income Housing (MIH) plan as part of the community's General Plan, including a recommendation to implement three (3) or more of the following MIH housing planning strategies:

- a. rezone for densities necessary to assure the production of MIH
- b. facilitate the rehabilitation or expansion of infrastructure that will encourage the construction of MIH
- c. facilitate the rehabilitation of existing uninhabitable housing stock into MIH
- d. consider general fund subsidies or other sources of revenue to waive construction related fees that are otherwise generally imposed by the city
- e. **create or allow for, and reduce regulations related to, accessory dwelling units in residential zones**
- f. **allow for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers**
- g. **encourage higher density or moderate income residential development near major transit investment corridors**
- h. eliminate or reduce parking requirements for residential development where a resident is less likely to rely on their own vehicle, e.g. residential development near major transit investment corridors or senior living facilities
- i. allow for single room occupancy developments
- j. implement zoning incentives for low to moderate income units in new developments

- k. utilize strategies that preserve subsidized low to moderate income units on a long-term basis
- l. **preserve existing MIH**
- m. reduce impact fees, as defined in Section 11-36a-102, related to low and MIH
- n. participate in a community land trust program for low or MIH
- o. implement a mortgage assistance program for employees of the municipality or of an employer that provides contracted services to the municipality
- p. apply for or partner with an entity that applies for state or federal funds or tax incentives to promote the construction of MIH
- q. apply for or partner with an entity that applies for programs offered by the Utah Housing Corporation within that agency's funding capacity
- r. apply for or partner with an entity that applies for affordable housing programs administered by the Department of Workforce Services
- s. apply for or partner with an entity that applies for programs administered by an association of governments established by an interlocal agreement under Title 11, Chapter 13, Interlocal Cooperation Act [not in county list of recommendations]
- t. apply for or partner with an entity that applies for services provided by a public housing authority to preserve and create MIH
- u. apply for or partner with an entity that applies for programs administered by a metropolitan planning organization or other transportation agency that provides technical planning assistance
- v. utilize a MIH set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency
- w. any other program or strategy implemented by the municipality to address the housing needs of residents of the municipality who earn less than 80% of the area median income

Bountiful City has actively worked on MIH as first incorporated on the City's General Plan in 2000, as well as by preparing subsequent reports which have analyzed the City's efforts:

- 2000 First Adopted MIH Plan adopted via Res. No. 2000-05
- 2007 Biennial MIH Report approved by Council on 05.22.2007
- 2010 Biennial MIH Report approved by Council on 09.14.2010
- 2012 Biennial MIH Report approved by Council on 10.23.2012
- 2014 Biennial MIH Report approved by Council on 01.13.2015
- 2016 Biennial MIH Report approved by Council on 12.13.2016
- 2018 Biennial MIH Report approved by Council on 12.11.2018
- 2019 *Proposed MIH Plan Update*

Goals of the 2000 MIH Plan include:

- a. *Meet the needs of as many people as possible who desire to live in Bountiful.*
- b. *Allow all persons to benefit from and to fully participate in all aspects of neighborhood and community life.*
- c. *Preserve areas/neighborhoods where affordable housing already exists, in order to provide for low- and moderate-income housing to meet existing and anticipated future needs.*

- d. *Provide for a full range of housing choices, conveniently located in a suitable living environment, for all incomes, ages and family sizes.*
- e. *Encourage and maintain a positive neighborhood identity and image.*
- f. *Encourage neighborhood conservation by giving preference to the renovation and rehabilitation of existing dwelling units, particularly single family units, over the infill construction of new buildings.*
- g. *Maintain safe levels of traffic flow conducive to residential character.*
- h. *Encourage the development of vacant lots and the redevelopment of non-contributing buildings with structures of compatible design and character.*
- i. *Encourage the replacement of or adaptive reuse of vacant structures in multiple-family and mixed use zones.*

As identified on the 2018 Biennial MIH Report, the City has actively worked on the following (consistency with SB 34 strategies is underlined):

- *Taken measures to increase allowed densities in the Downtown Mixed Use Zone by adopting increased building heights and decreased minimum lot sizes, which allows for development of high density multi-family housing on properties where that previously would have not been possible. Several mixed use and multifamily developments have occurred in the area since the adoption of the zone.
Aligns with strategy f – allow for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers.
Aligns with strategy g - encourage higher density or moderate income residential development near major transit investment corridors.*
- *The City continues to plan for multi-family residential along transit corridors including the South Davis Bus Rapid Transit corridor. Zone changes along this corridor have been approved allowing high density residential development and projects incorporating high density housing have recently received approval in these areas. The City has provided low interest loans to developers in order to support these projects.
Aligns with strategy f – allow for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers
Aligns with strategy g - encourage higher density or moderate income residential development near major transit investment corridors.*
- *The City recently [removed certain] restrictions on accessory dwelling units allowing for additional opportunities for these affordable housing units throughout all single family zones in the City.
Aligns with strategy e - create or allow for, and reduce regulations related to, accessory dwelling units in residential zones.*
- *Bountiful City ordinances allow flexibility in remodeling and upgrading homes built prior to 1965 that did not meet current setback requirements and/or that did not have an attached two car garage. Over 65 percent of single family homes in Bountiful were*

constructed before 1980. The goal of these criteria was primarily the preservation of these existing, affordable housing areas. The City also recently adopted changes to parking and driveway standards in order to help these older affordable units to respond to changes in automobile ownership in the past decades. The City also allows for legal non-conforming duplexes in single family zones as a permitted use, thus allowing the preservation, upgrading, and refinancing of these units.

Aligns with strategy l. preserve existing MIH.

Bountiful City approved 4 ADUs in 2017, 8 in 2018, and 13 in 2019 (as the date of this report). As reported by the Bountiful City Engineering Office, which oversees building permits, in 2019 (as the date of this report) the City added 23 single-family units and 42 multi-family units.

The Planning Commission recommends that the City Council consider the following four (4) strategies to be incorporated as an Update to the City's MIH Plan:

- e. create or allow for, and reduce regulations related to, accessory dwelling units in residential zones**
- f. allow for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers**
- g. encourage higher density or moderate income residential development near major transit investment corridors**
- l. preserve existing MIH**

The City Council may adopt other strategies listed on the "menu" provided by the Legislature listed on SB 34.

In 2018 the City conducted an analysis using the tools provided by the Utah Department of Workforce Services (DWS) as part of the 2018 MIH biennial report, see Attachment 3. This analysis showed that the City made progress in the provision of MIH over the past two (2) years for targeted populations. It is expected that the recent changes to the Downtown Mixed Use Zone standards, particularly those allowing for the development of smaller lot multi-family residential will have a positive impact on provision of housing for this demographic.

The City does not currently have any municipally sponsored programs subsidizing affordable housing, but there are a number of state and federally subsidized units in Bountiful City. The City currently has a total of 17 units subsidized by the Olene Walker Housing Loan Fund and an additional 167 units subsidized by the Low Income Housing Tax Credit program. In 2018 the City reported 87 units which received Section 8 vouchers. The Bountiful City Redevelopment Area (RDA) does not include a housing set-aside because the RDA was approved prior to this requirement being adopted into State law. The City has not waived development fees for MIH in the past, but has provided assistance in the form of low interest loans to mixed use developments containing multi-family residential units.

During the October 29, 2019 Planning Commission meeting, the Commission conducted a public hearing, reviewed the proposed ordinance for compliance with SB 34, and forwarded to City Council a positive recommendation to adopt the MIH Update.

Deadlines

The City is required to comply with the SB 34 MIH planning element of the General Plan, post it on the City's website and report it to the Utah DWS by December 1, 2019. The City is required to report on the implementation (including successes and impediments) of the strategies identified in the MIH plan update by December 1, 2020 and annually thereafter. The City will use the DWS reporting form. By no specific deadline, but when the City updates the Land Use and Transportation/Traffic Circulation Elements of the General Plan, the City would also need to comply with the new specifications mandated by SB 34 for these elements.

Annual Reporting

According to LUDMA § 10-9a-408 the following reporting requirements apply, part of SB34:

- 1) The City Council is to annually:
 - a. review the MIH plan element (general plan) and implementation;
 - b. prepare a report on the findings ; and
 - c. post the report on the city's website.
- 2) The MIH report is to include:
 - a. a revised estimate of the need for MIH for the next five years;
 - b. a description of progress made to provide MIH, demonstrated by analyzing and publishing data on the number of housing units that are at or below:
 - i. 80% of the adjusted median family income;
 - ii. 50% of the adjusted median family income; and
 - iii. 30% of the adjusted median family income;
 - c. a description of any efforts made to utilize a MIH set-aside from the redevelopment agency (RDA), etc.; and
 - d. a description of how the City has implemented any of the recommendations related to MIH described in "the menu".
- 3) The City Council is to send a copy of the report to DWS and Wasatch Front Regional Council (WFRC).

Department Review

This staff report has been reviewed by the City Attorney and City Manager.

Significant Impacts

Bountiful City must comply with the MIH planning and reporting requirements in order to be eligible for UDOT Transportation Investment Funds (TIF) or Transit Transportation Investment Funds (TTIF). TIF funding is primarily used for improving or optimizing capacity. Projects built using TIF funding also qualify for maintenance using TIF funding. TTIF funding is used to fund capital transit projects as well as active transportation projects with a direct connection to a transit station.

Notice

The Planning Commission held a public hearing on October 29, 2019. The City Council is scheduled to have a public hearing on November 12, 2019. Legal notice of both public hearings was posted on the Utah public notice website on October 18, 2019. Legal notice for both public hearings was published in the Salt Lake Tribune and the Deseret News on October 19, 2019. The notice of public hearings was also published in the Davis County Clipper on October 23, 2019, posted at the temporary City Hall locations at 150 North Main Street and 805 South Main Street, and on the City's website and social media pages.

Recommended Action

The Bountiful City Planning & Economic Development Department requests that the City Council review the amendments/update to the 2009 Bountiful City General Plan in order to comply with the requirements of SB 34. Staff recommends that the Council conduct a public hearing, consider the Planning Commission's recommendation, and adopt the Moderate Income Housing Plan Update.

Attachments

1. Proposed Ordinance with Proposed MIH Planning Strategies (Update)
2. 2000 Moderate Income Housing Plan
3. 2018 Biennial Moderate Income Housing Report
4. Bountiful Demographics & 5 Year Projections
5. UTA South Davis County System Map (August 2019)



BOUNTIFUL

MAYOR
Randy C. Lewis

CITY COUNCIL
Kate Bradshaw
Kendalyn Harris
Richard Higginson
John Marc Knight
Chris R. Simonsen

CITY MANAGER
Gary R. Hill

Bountiful City Ordinance No. 2019-06

An ordinance updating the 2000 Moderate Income Housing Plan, as reported to the state in 2007, 2010, 2012, 2014, and 2018.

It is the finding of the Bountiful City Council that:

1. The City Council of Bountiful City is empowered to adopt and amend the City's General Plan pursuant to Utah State law and under corresponding sections of the Bountiful City Code.
2. The Bountiful City Department of Planning and Economic Development provided Legal Notice pursuant to Utah State law and Bountiful City Code.
3. The Bountiful City Planning Commission held a public hearing on this proposed update on October 29, 2019
4. The Bountiful City Planning Commission passed a motion (6-0) on October 29, 2019, recommending approval of the proposed Moderate Income Housing Plan revision.
5. The proposed Moderate Income Housing Plan revision were submitted to the City Council for consideration, notice of a public hearing was properly posted, and a public hearing was held on November 12, 2019.
6. The Bountiful City Moderate Income Housing Plan is an advisory guide as set forth in Section 10-9a-405 of the Utah State Code, even though it is adopted by Ordinance.
7. In 2019, the Utah Legislature enacted Senate Bill 34 Affordable Housing Modifications, which expanded the requirements the City must follow regarding the Moderate Income Housing Element of the General Plan.

Now therefore, be it ordained by the City Council of Bountiful, Utah:

Section 1. The Moderate Income Housing Plan is hereby updated to include a recommendation to implement the following planning strategies:

- Create or allow for, and reduce regulations related to, accessory dwelling units in residential zones.
- Allow for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers.
- Encourage higher density or moderate income residential development near major transit investment corridors.
- Preserve existing Moderate Income Housing.

Section 2. This ordinance shall go into effect immediately upon first publication.

Adopted by the City Council of Bountiful, Utah, this 12th day of November 2019.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

Chapter 5
MODERATE INCOME HOUSING PLAN

INTRODUCTION

The City of Bountiful has made efforts throughout its history to encourage the construction of moderately priced housing through zoning policy. From the early 1940's, when Bountiful adopted its first zoning ordinance, through the 1960's, most of Bountiful was zoned for smaller single family lots and duplexes. While many homes can be considered moderately priced by today's standards, during the 1970's and 1980's rapid growth and a strong housing demand for higher end, luxurious housing combined to make land and construction costs very high in Bountiful. This had an effect on the used housing market by causing a rise in prices. Today, Bountiful City has no further land for expansion making it more and more difficult to construct new subdivisions with adequate numbers of moderate-income housing units. The purpose of this housing plan is to help provide the means necessary for low- and moderate-income families to live in the city where possible.

PURPOSE

This housing plan has been developed in accordance with Section 10-9-307 of Utah Code. It represents Bountiful City's plan for addressing the housing needs of the residents of Bountiful City. It has been developed in accordance with local planning policies and will be integrated with other planning elements of the general plan to ensure consistency. It considers the condition of the existing housing stock, the cause, scope, and nature of any housing problems, and the provision for a variety of housing types to match the lifestyles and economic needs of the community. It also examines the special housing needs of low- to moderate-income families wishing to live in Bountiful.

GOALS

The following are the goals of this housing plan:

- a. Meet the needs of as many people as possible who desire to live in Bountiful.
- b. Allow all persons to benefit from and to fully participate in all aspects of neighborhood and community life.
- c. Preserve areas/neighborhoods where affordable housing already exists, in order to provide for low- and moderate-income housing to meet existing and anticipated future needs.
- d. Provide for a full range of housing choices, conveniently located in a suitable living environment, for all incomes, ages and family sizes.
- e. Encourage and maintain a positive neighborhood identity and image.
- f. Encourage neighborhood conservation by giving preference to the renovation and rehabilitation of existing dwelling units, particularly single family units, over the infill construction of new buildings.

- g. Maintain safe levels of traffic flow conducive to residential character.
- h. Encourage the development of vacant lots and the redevelopment of non-contributing buildings with structures of compatible design and character.
- i. Encourage the replacement of or adaptive reuse of vacant structures in multiple-family and mixed use zones.

DEFINITION OF MODERATE INCOME HOUSING

Moderate Income Housing means housing that is occupied or reserved for occupancy by households with gross household income equal to or less than 80% of the median gross income of the metropolitan statistical area for households of the same size. For Bountiful City, 80% of median income for a family of four in 1990 was \$28,300; in 1996 it rose to \$36,400. (More current statistics are not available)

DEMOGRAPHICS

Population

In 1990 the population of Bountiful was 36,659. In 1996 the number rose to 39,595. In the year 2001 it is projected that the population of Bountiful will only increase 1,061 persons. Table 1 shows the household size in Davis County, and the decrease in the size of each household over the next five years.

Table 1: Household Size - Davis County

1990 Household Size (1990 Census)	3.25
1990 Household Size (GOPB, County)	3.42
1996 Household Size (GOPB, County)	3.18
2001 Projected Household Size (GOPB, County)	2.99

Source: Rosenthal & Associates (Utah Affordable Housing Needs Assessment Model)

Table 2 shows the same type of decrease in Bountiful as stated in Table 1. It also shows that Bountiful's population and total number of households are increasing even though the household size is decreasing.

Table 2: Household Size - Bountiful City

	Population	Household Size	Total Households
1990	36,659	3.25	11,280
1996	39,595	2.96	13,373
2001	40,656	2.84	13,966
New Household 1990 -1996			2,093
New Households 1997 - 2001			593

Source: Rosenthal & Associates (Utah Affordable Housing Needs Assessment Model), Wasatch Fron Regional Council, Bountiful City Building Permits

Age of Residents and Household Income

Tables 3 and 4 help define Bountiful by age of its residents and the income per household which is part of the affordable housing definition of this housingplan.

Table 3: Age of Bountiful Residents

Age	0 - 5	5 - 17	18 - 20	21 - 24	25 - 44	45 - 54	55 - 59	60 - 64	65 -74	75 +
Total # of persons	3,073	9,761	1,633	1,958	8,690	4,051	1,904	1,620	2,464	1,505

Source: 1990 Census

Table 4: Bountiful Household Income

Affordable Housing Income Category	Number of Households	
	1990	1996
Greater than 80%	8,048	8,381
80% of Median Income	1,710	2,146
50% of Median Income	1,151	1,348
30% of Median Income	1,291	1,498
Total	12,200	13,373

Source: Rosenthal & Associates (Utah Affordable Housing Needs Assessment Model)

HOUSING AFFORDABILITY

Owner Occupied Housing

The prices listed inTable 5 are the selling prices of houses that were sold during each year. The mean column is a mid-point for housing prices throughout the city. Table 6 shows an estimated

value of New Owner Occupied Housing Units (1991 to December 1999), according to the affordable housing definition. Houses sold in 1998 were on the market an average of 63 days. Houses sold in 1999 were on the market an average of 69 days.

Table 5: Housing Prices of Homes Sold in Bountiful from 1990 - 1999

	High	Low	Mean
1999	\$1,250,000	\$96,900	\$162,750
1998	\$1,427,411	\$50,000	\$210,412
1997	\$540,000	\$100,300	\$184,700
1996	\$411,500	\$84,500	\$176,165
1995	\$1,080,205	\$47,500	\$163,250
1994	\$446,346	\$49,500	\$152,433
1993	\$398,500	\$52,300	\$139,209
1992	\$395,000	\$44,900	\$114,230
1991	\$695,000	\$35,000	\$110,583
1990	\$375,000	\$33,500	\$95,812

Source: Lane Realty/MLS Statistics

Table 6: Values of New Owner Occupied Housing Units in Bountiful from 1991 - 1999

	1991	1992	1993	1994	1995	1996	1997	1998	1999
	% of Total								
Value greater than \$113,900	87.1%	93.4%	93.6%	95.5%	83.9%	90.3%	82.8%	100%	100%
Value between \$69,800 & \$113,899 (80%)	12.9%	6.63%	6.82%	4.5%	16.1%	9.7%	17.2%	0.0%	0.0%
Value between \$40,400 & \$69,799 (50%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Value less than \$40,399 (30%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Number of units estimated	124	166	141	111	118	147	93	64	81

Source: Bountiful City Engineering Department Records.

Apartments For Rent

Table 7 shows the prices for rental units which reflect the same relative increase in prices as the housing being sold. The 1999 rental units range from studio apartments to four bedrooms, two bathrooms apartments. Rental prices are for apartments only, no houses were included in the figures.

Table 7: Rental Prices for Apartments in Bountiful

	High	Low	Mean
1999	\$1,000.00	\$400.00	\$700.00
1996	\$910.00	\$340.00	\$625.00
1990	\$ 800.00	\$250.00	\$475.00

Source: 1990 Census, and 1999 Phone Survey

Table 8 shows the estimated market rate of Rental Units, according to the affordable housing definition.

Table 8: Bountiful Rental Units Affordability Index

	% of Total		
	1990	1996	1999
Monthly Payment greater than \$910	0.0%	0.0%	3.6%
Monthly Payment between \$570 and \$909 (80%)	12.98%	57.1%	71.4%
Monthly Payment between \$340 and \$569 (50%)	62.69%	42.9%	25%
Monthly Payment less than \$ 339 (30%)	24.33%	0.0%	0.0%

Source: for 1990, the 1990 Census; Source for 1996: Rosenthal & Associates (Utah Affordable Housing Needs Assessment Model); Source for 1999, Phone survey.

EXISTING HOUSING INVENTORY

A. Characteristics of the Existing Housing

Table 9 shows the age of the existing housing stock in Bountiful City:

Table 9: Age of Existing Bountiful Housing

Year Structure Built	Number
1995 - 1999	585
1990 - 1994	640
1985 - 1989	1,110
1980 - 1984	1,024
1970 - 1979	3,013
1960 - 1969	3,509
1950 - 1959	2,957
1940 - 1949	729
1939 or earlier	663

Sources: 1990 Census (for years 1939 or earlier and 1989) ;
 Bountiful City Engineering Department Records
 (for the years between 1990 and 1999)

Owner-Occupied and Renter-Occupied Dwelling Units

Table 10 shows a comparison of the 1990 and 1999 occupancy rates throughout the city.

Table 10: Total Housing Units by Occupancy in Bountiful

Housing Type	1990	1999
Occupied housing units	11,152	13,332
Owner occupied	8,522	10,475
Percent owner occupied	76.4	78.6
Renter occupied	2,630	2,857
Percent renter occupied	23.6	21.4
Homeowner vacancy rate (percent)	1.3	**
Rental vacancy rate (percent)	4.1	**

** unable to obtain current data

Sources: 1990 Census; 1999 Windshield Survey and utility records

Between the years 1990 and 1999 there was very little change in the number of housing units throughout the city, both owner occupied and renter occupied. The percentage of owner occupied units, went up 2.2%. There was an increase in housing units of 2,180, but 1,134 of those units were

brought into the city through annexation, not construction.

Types of Dwelling Units

Table 11 describes the types of dwelling units that are within the city limits. These numbers reflect what Bountiful City has within its city limits as of December 31, 1999. This chart also includes the Davis County Housing Authority units which are income based and rent for 30% of adjusted gross income.

Table 11: Housing by Types of Units in Bountiful

Type of Units	Number of each Type	Total number of Units
Single Family Housing	10,475	10,475
Duplex	115	230
Multiple family housing (3-units or more)	248	1,580
Condominium complexes	17	1,161
Low Income Housing	4	132
	Grand Total	13,506

Source: 1998/1999 Window Survey.

Most rental units can be found west of 400 East (Orchard Drive) with a wide variety of units available. This is a reflection of Bountiful City's flexible zoning ordinances that have been in place and active over the last thirty to forty years. Bountiful City has accommodated multiple family housing units for many decades.

FUTURE NEEDS

Projected Housing Needs

Table 12 shows the current and projected housing supply based on the housing model from the Utah Affordable Housing Needs Assessment Model:

Table 12: Housing Needs Projection

Affordable Housing Category	80%	50%	30%
Household Income	\$36,400	\$24,000	\$14,400
Maximum Purchase Price	\$120,000	\$73,800	\$42,800
Maximum Monthly Rent	\$886	\$526	\$286
CURRENT SUPPLY			
1990	-269	-131	-160
Net Change - 1990 to 1996	720	526	38
Current Supply	451	396	-122
PROJECTED SUPPLY			
Current Supply	451	396	-122
New Demand (1997 - 2001)	-2	-1	-1
Projected Supply	449	395	-123
Annual Average	-90	-79	25

Source: Rosenthal & Associates (Utah Affordable Housing Needs Assessment Model)

The line labeled "1990" shows the affordable housing supply in 1990, and "net change" shows the change in the supply, between 1990 and 1996. The "Current Supply" line shows what Bountiful currently has, and the "Projected Supply" line shows the projected housing supply in five years, this consists of the current supply plus estimated new demand.

There is a surplus of moderate income housing units in Bountiful at the present time. In addition, the model does not incorporate into the formula two very important facts about Bountiful: (1) the 1,134 dwelling units brought into Bountiful through annexation (the model only considers new construction); and (2) the 132 units of low income housing operated by the Davis County Housing Authority. Most of the homes added to Bountiful through annexation are older, smaller homes which would easily qualify as "moderate income" under the definition of moderate income housing. And, by adding the 132 Davis County Housing Authority units to an already negative demand for new units, Bountiful's moderate income housing supply is more than meeting current and future demand.

BARRIERS TO MODERATE INCOME HOUSING

Of all the barriers that could exist to providing for moderate income housing, such as large lot zoning, restrictions on types of housing, a restrictive definition of family, etc., the only barrier to

have moderate income housing built is the one thing that Bountiful has no control over. Bountiful City is surrounded by four different cities: Centerville to the North, West Bountiful and Woods Cross to the West, North Salt Lake to the South, and the Wasatch Mountain range to the east. There is no more room for Bountiful to grow, making it more and more difficult for the city and local developers to build any new housing units, let alone moderate income ones. The only thing Bountiful can do is to try to preserve the moderate income housing stock that there currently is.

Bountiful City has already accomplished a major part of this task. There have been three major "downzonings" from multiple family to single family zoning in the past few years which will help accomplish that goal. These rezonings were a result of property owners petitioning the city for the downzoning to protect their property values and neighborhoods from further encroachment by multiple family developments. These areas are some of the oldest single family neighborhoods in Bountiful and represent the most affordable housing for ownership. The result of these rezonings will be the preservation of older, moderately priced single family homes from being demolished for more expensive multiple family units.

STRATEGIES AND PROGRAMS

There are some possible techniques/programs that could be used to help future developments within the Bountiful City limits. These techniques/programs, however are not assurances that future needs can be met due to other circumstances outlined above. Some techniques/programs that can be utilized are:

- A. Preserving the Existing Affordable Housing Supply.
 1. Special guidelines, procedures, or codes that allow rehabilitated housing to meet standards that are more appropriate to rehabilitation than are the standards for new housing.
 2. Housing preservation programs and/or ordinances that protect against the conversion or demolition of affordable housing.
 3. One-for-one housing replacement of units removed by demolition or conversion from the stock of affordable housing.
 4. Use of federal or state preservation programs for buildings with historical or architectural significance.
- B. Housing Trust Funds, such as:
 - 1.. Acquisition
 - a. Purchase of abandoned buildings for rehabilitation.
 - b. Acquisition of vacant land for new construction or in-fill projects.
 - c. Purchase of non-residential property for adaptive re-use and conversion to housing.
 2. Home Ownership
 - a. Down payment assistance.

- b. Home purchase mortgages with favorable rates.
- c. Rent to own programs to facilitate Home ownership.

3. Housing Services

- a. Support for self-help or sweat-equity programs.

CONCLUSION

Bountiful has a surplus of moderate income housing units. In the future this may not be the case, due to the fact that Bountiful is all but filled in. As the economy changes, including household income and housing prices, the supply of moderate income housing will probably shrink statistically. But, again, there will be no more room to develop such housing. Bountiful City must recognize those changes and continue to protect the moderate income housing in Bountiful.

Bountiful City 2018 Biennial Moderate Income Housing Report

Utah Code Section 10-9a-408 requires that the legislative body of each municipality prepare a report regarding the status and implementation of its adopted Moderate Income Housing Plan. This document has been created to fulfill this requirement.

The current moderate income housing plan was adopted in September of 2000 with minor updates occurring via the biennial review of the plan over the past 18 years. Bountiful City Planning and Economic Development Department anticipates an update of the General Plan, including the Moderate Income Housing Element of the plan within the next year.

State law requires that the Moderate Income Housing Report address the following items:

- (a) efforts made by the municipality to reduce, mitigate, or eliminate local regulatory barriers to moderate income housing;
- (b) actions taken by the municipality to encourage preservation of existing moderate income housing and development of new moderate income housing;
- (c) progress made within the municipality to provide moderate income housing, demonstrated by analyzing and publishing data on:
 - (i) the number of housing units in the municipality that are at or below:
 - (A) 80% of the adjusted median income for the municipality;
 - (B) 50% of the adjusted median income for the municipality; and
 - (C) 30% of the adjusted median income for the municipality;
 - (ii) the number of housing units in the municipality that are subsidized by the municipality, the state, or the federal government; and
 - (iii) the number of housing units in the municipality that are deed-restricted;
- (d) all efforts made by the city to coordinate moderate income housing plans and actions with neighboring municipalities or associations of governments established by an interlocal agreement under Title 11, Chapter 13, Interlocal Cooperation Act;
- (e) all efforts made by the municipality to utilize a moderate income housing set-aside from a redevelopment agency, a community development agency, or an

- economic development agency;
- (f) money expended by the municipality to pay or waive construction-related fees required by the municipality; and
 - (g) programs of the Utah Housing Corporation that were utilized by the municipality.

Regulatory Barriers

Over the past two years the City has taken measures to increase allowed densities in the Downtown zone area by adopting increased building heights and decreased minimum lot sizes, which allows for development of high density multifamily housing on properties where that previously would have not been possible. Several mixed use and multifamily developments have occurred in the area since the adoption of the zone. The City continues to plan for multi-family residential along transit corridors including the South Davis Bus Rapid Transit corridor. Zone changes along this corridor have been approved allowing high density residential development and projects incorporating high density housing have recently received approval in these areas. The City has provided low interest loans to developers in order to support these projects. The City recently lifted restrictions on accessory dwelling units allowing for additional opportunities for these affordable housing units throughout all single family zones in the City.

Preservation of Existing Moderate Income Housing

Moderate income housing is defined in State Law as “housing occupied or reserved for occupancy by households with a gross household income equal to or less than 80 percent of the median gross income for households of the same size in the county which the city is located.” The City recognizes that a large portion of the moderate income housing inventory in Bountiful consists of older homes built prior to current trends for larger homes. Over 65 percent of single family homes in Bountiful were constructed before 1980. Bountiful City ordinances allow flexibility in remodeling and upgrading homes built prior to 1965 that did not meet current setback requirements and/or that did not have an attached two car garage. The goal of these criteria was primarily the preservation of these existing, affordable housing areas. The City also recently adopted changes to parking and driveway standards in order to help these older affordable units to respond to changes in automobile ownership in the past decades. The City also allows for legal non-conforming duplexes in single family zones as a permitted use, thus allowing the preservation, upgrading, and refinancing of these units.

Progress Made

Bountiful continues to construct a high percentage of multifamily residential development relative to the total number of new units constructed. In 2017 and 2018 a total of 141 new residential units were permitted and under construction, including 43 single family residential units and 98 multi-family units. Multifamily units constituted almost 70 percent of the total units permitted and under construction in Bountiful in 2017 and 2018. In addition the City has approved 11 Accessory Dwelling Units (ADU's) in the

last year and expects the rate of approval of these units to increase in coming years based on recent changes to regulatory restrictions for ADU's.

The following summarizes the current population and households in the targeted income groups in Bountiful City.

Population

- Current Population 44,107 (2017 estimate)
- Population Change since 2000

2000	41,301
2010	42,552
2013	42,801
2014	42,947
2015	43,221
2016	43,428

- Households in Targeted Income Groups

14,289 Total Households
 < 80% AMI – 4,774 Households
 < 50% AMI – 3,031 Households
 <30% AMI – 1,765 Households

Current Housing Stock

- Number of Housing Units 14,289
- Breakdown of Housing Units

	OCCUPIED UNITS 14,289	OWNER- OCCUPIED 10,417 72.9%	RENTER- OCCUPIED 3,872 27.10%
BEDROOMS			
1 Bed	4.9%	.9%	15.6%
2-3 Bed	41%	33%	62.5%
4+ Bed	53.4%	66.1%	19.1%
YEAR BUILT			
2014 or later	.1%	0%	.3%
2010 – 2013	2.1%	1.2%	4.6%
2000 – 2009	8.7%	7.2%	12.7%
1980 – 1999	24%	23.6%	25.1%
1960 – 1979	36.5%	37.2%	34.6%
1940 – 1959	25.3%	26.7%	21.4%
1939 or	3.4%	4.1%	1.5%

before

5-Year and 10-Year Population Projections

	Growth Rate	5-Year Population	10-Year Population
Low Projection	.018%	44,237	45,033
Medium Projection	.025%	44,524	45,637
High Projection	.040%	45,260	47,070

Forecast of Affordable Housing Need*

	Existing Stock	5-Year	Net Units Needed
< 30% AMI	1,765 Units	1,890 Units	125 Units
< 50% AMI	3,031 Units	3,102 Units	71 Units
< 80% AMI	4,774 Units	4,870 Units	96 Units
Total Units	14,289 Units	14,431 Units	142 Units

*The growth rate used in calculating the forecast of units is based on historic residential unit construction rates for the City over the past 5 years and population growth projections for the next 5 years.

Source of Data: 2016 American Communities Survey and Annual Estimates of the Resident Population: April 1, 2010 to July 1, 2017 U.S. Census Bureau, Population Division

The City has also conducted an analysis using the tools provided by the Department of Work Force Services. This analysis shows that the City has made progress in the provision of moderate income housing over the past two years for targeted populations. It is expected that the recent changes to the Downtown standards, particularly those allowing for the development of smaller lot multifamily residential use will have a positive impact on provision of housing for this demographic.

The City does not currently have any municipally sponsored programs subsidizing affordable housing, but there are a number of state and federally subsidized units in Bountiful City. The City currently has a total of 17 units subsidized by the Olene Walker Housing Loan Fund and an additional 167 units subsidized by the Low Income Housing Tax Credit program. The City also currently has 87 units which receive Section 8 vouchers. Bountiful currently provides information to residents regarding the programs of the Utah Housing Corporation over the counter but could provide better links to this information on the City website. The Redevelopment Area of Bountiful City does not include a housing set-aside because it was approved prior to this requirement being adopted into State law. The City has not waived development fees for Moderate Income Housing in the past, but has provided assistance in the form of low interest loans to mixed use developments containing multifamily residential units.

Coordination with Neighboring Municipalities

Bountiful City actively participates in the Utah League of Cities and Towns and meets regularly with surrounding communities to coordinate regional issues such as transportation and housing.

Conclusion

With the recent construction of multifamily housing within the Historic Downtown area the adoption of standards loosening restrictions on accessory dwelling units, Bountiful has, within the last two years, administered policies that continue to support the provision of moderate income housing within the City. Based on the definition of Moderate Income Housing contained in State law, the City provides a high percentage of affordable housing options for moderate income persons residing in or desiring to reside within Bountiful City. Based on historic trends for construction of multifamily housing in Bountiful City the projected number of units to be constructed will meet the demand for further population growth among targeted populations in the City.

Data used in the Five Year (2024) Housing Projection Calculator comes primarily from the American Community Survey (ACS). The ACS is an ongoing nationwide general survey conducted by the U.S. Census Bureau. After the 2010 Census, the U.S. Census Bureau replaced the long form of the decennial census with an annual randomized survey. The ACS offers timely data for the period between censuses, allowing for a relatively current picture of local conditions. It was designed with the intent to show communities how they are changing. The ACS collects information such as population estimates, housing supply, housing vacancy rates, occupant tenure status, household income, housing cost, home value, and other important data from U.S. households.

The sampling methodology of the ACS may limit the validity of some inferences drawn from it. To increase its statistical reliability and to maximize its geographic coverage, the ACS uses a randomized rolling sample methodology. Random sampling techniques help to ensure that the survey's participants adequately represent the population of each jurisdiction. The results of each year's survey are rolled into three-year and a five-year aggregate samples while the oldest results of earlier one-year surveys are gradually cycled out of each aggregate sample. The following data was compiled by the Utah Department of Workforce Services (DWS).

The Utah Housing and Community Development Division of DWS provided calculators as technical assistance to Utah's local governments in estimating the projected moderate-income housing needs within their geographic jurisdiction over a five-year period.

Linear Projection

This calculator uses a simple "*linear*" formula to estimate 5-year growth projections:

$$Y = a + Bx + e$$

Y = units

a = intercept

B = slope

x = years

e = error

This tool calculates both the slope and the intercept of a line. A slope is the average increase or decrease in units per year. An intercept is a baseline estimate of the number of units when the slope of a line is zero. 5-year linear projections count periods by starting the count with the first year and ending five years after the current year. It then multiplies the slope of the line by the period count. Finally, it adds the calculated product of the slope and period count to the baseline intercept.

NOTE:

Linear models, like the one described above, draw a straight line from an intercept by averaging the distance between each point of available data. Statistical error in a linear model exists because there is a difference between each point of data and the predicted straight line. The nearer data points cluster around the line, the less error there will be. Unfortunately, "bad" measurements, small samples, and/or rapid changes introduce significant statistical errors in linear projections. This error can result in unreliable and invalid estimates that are much lower or higher than the true value.

Average Annual Growth Rate (AAGR) Projection

This calculator uses a model similar to an interest rate to produce its estimates. The growth rate is presented as the average percentage of growth that occurred each year over the previous year. Therefore, the slope of its line tends to be curved, i.e. non-linear. The 5-year projection is estimated by adding the "interest" to the base year for which there is data available.

NOTE:

Like linear models, projections produced using average annual growth rates also include error. Error exists because there is a difference between each point of data and the curved line. When data points cluster near to the line, there is less error. Increasing the number of data points in a sample usually reduces the amount of error too. Unfortunately, this model is prone to a particular error of dividing by zero. In these circumstances, we've opted to substitute the linear growth rate from the previous page.

Section 1: Population by tenure in Bountiful City			
Table B01003 Table B25008	2017 American Community Survey	2024 “Linear” Projection	2024 “AAGR” Projection
Total Population (ACS Table B01003)	43,568	43,667	45,019
Total Population in occupied housing units (ACS Table B25008)	43,192	43,758	44,900
Total Population in owner- occupied housing (ACS Table B25008)	32,883	30,669	32,372
Total Population in renter- occupied housing (ACS Table B25008)	10,309	13,089	13,147
Source 1: U.S. Census Bureau. Table B01003: Total population. ACS.			
Source 2: U.S. Census Bureau. Table B25008: Total population in occupied housing units by tenure. ACS.			

Section 2: Supply of housing units by structure type in Bountiful City			
Table B25001 Table B25032	2017 American Community Survey	2024 “Linear” Projection	2024 “AAGR” Projection
TOTAL HOUSING UNITS (ACS Table B25001)	14,962	14,487	14,979
Total occupied units (ACS Table B25032)	14,326	13,895	14,312
Owner-occupied structures (ACS Table B25032)	10,542	9,550	10,067
1 unit, detached	9,308	8,471	9,018
1 unit, attached	639	563	626
2 units	132	200	189
3 or 4 units	170	219	473
5 to 9 units	109	9	108
10 to 19 units	80	8	46
20 to 49 units	19	-16	22
50 or more units	53	79	14,444
Mobile homes	32	74	216
Boat, RV, van, etc.	0	-57	0
Renter-occupied structures (ACS Table B25032)	3,784	4,345	4,357
1 unit, detached	870	1,283	1,319
1 unit, attached	375	526	529
2 units	457	743	930
3 or 4 units	806	598	969
5 to 9 units	347	-30	232
10 to 19 units	377	346	412
20 to 49 units	166	264	835
50 or more units	368	649	903
Mobile homes	18	-34	8
Boat, RV, van, etc.	0	0	0
Source 1: U.S. Census Bureau. Table B25001: Total housing units. ACS.			
Source 2: U.S. Census Bureau. Table B25032: Tenure by units in structure. ACS.			

Section 3: Housing occupancy in Bountiful City			
Table B25003 Table B25081	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Total households in occupied housing units (ACS Table B25003)	14,326	13,895	14,312
Total households in owner-occupied housing (ACS Table B25003)	10,542	9,550	10,067
With a Mortgage (ACS Table B25081)	6,824	5,986	6,242
Without a Mortgage (ACS Table B25081)	3,718	3,564	3,873
Total households in renter-occupied housing (ACS Table B25003)	3,784	4,345	4,357
Source 1: U.S. Census Bureau. Table B25003: Tenure. ACS.			
Source 2: U.S. Census Bureau. Table B25081: Mortgage status. ACS.			

Section 4: Housing vacancy in Bountiful City			
Table B25004	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Total vacant units (ACS Table B25004)	636	592	785
For rent (ACS Table B25004)	119	118	178
Rented, not occupied (ACS Table B25004)	22	-18	9
For sale only (ACS Table B25004)	158	257	273
Sold, not occupied (ACS Table B25004)	89	23	63
For seasonal, recreational, or occasional use (ACS Table B25004)	112	120	157
For migrant workers (ACS Table B25004)	0	0	0
Other vacant (ACS Table B25004)	136	92	991
Source 1: U.S. Census Bureau. Table B25003: Tenure. ACS.			

Section 5: Average household size in Bountiful City			
Table B25010	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Average Household Size (ACS Table B25010)	3.01	3.15	3.01
Average Owner Household Size (ACS Table B25010)	3.12	3.21	3.11
Average Renter Household Size (ACS Table B25010)	2.72	3.01	2.71
Source 1: U.S. Census Bureau. Table B25010: Average household size of occupied housing units by tenure. ACS.			

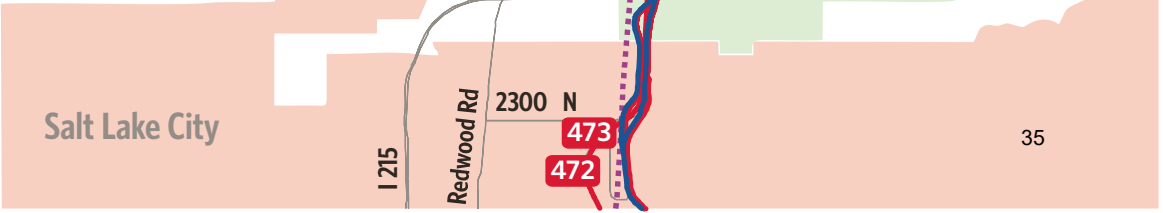
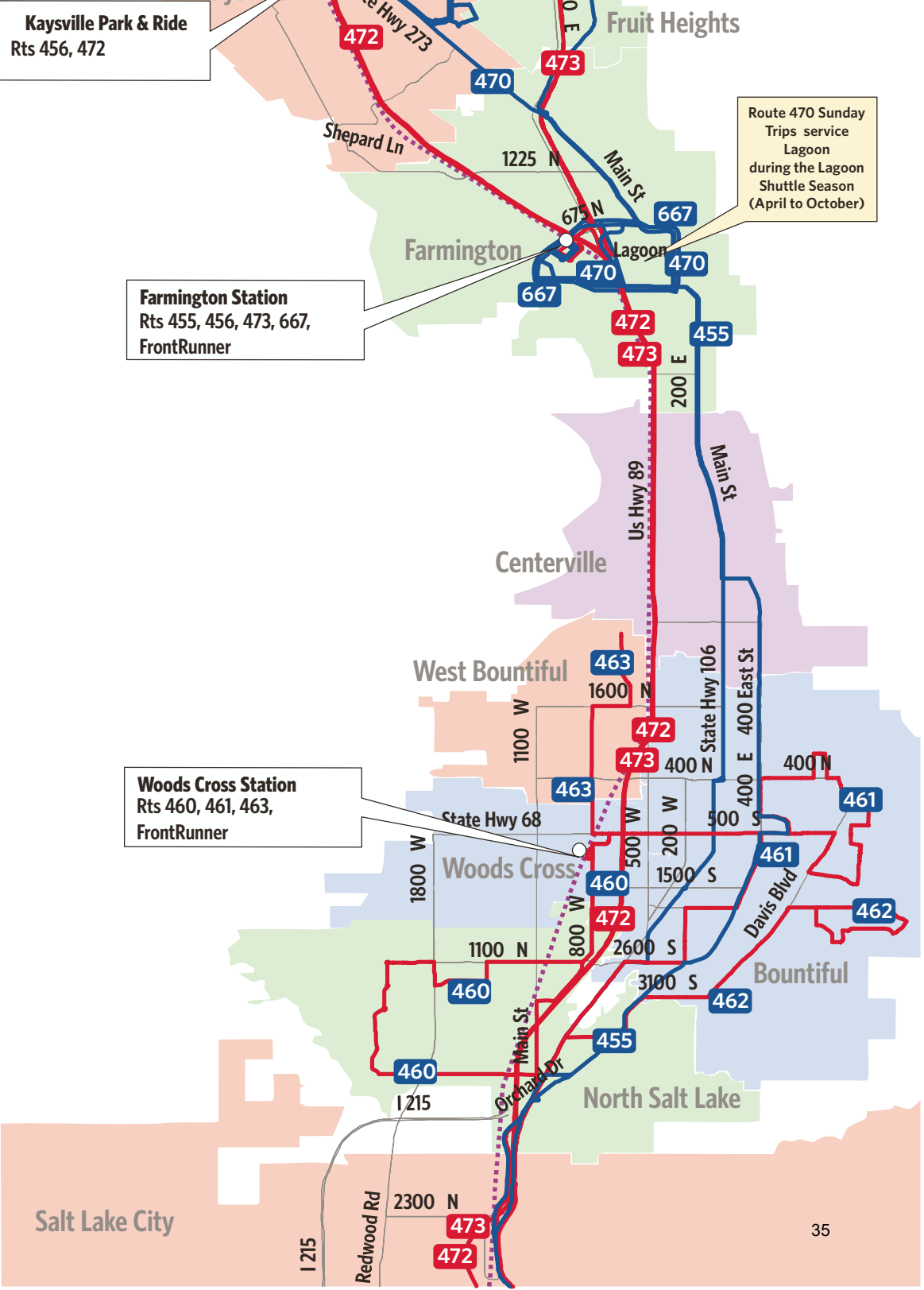
Section 6: Monthly housing costs in Bountiful City			
Table B25088 Table B25064	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Total owner-occupied housing unit costs (ACS Table B25088)	\$1,221	\$1,269	\$1,248
Units with a mortgage (ACS Table B25088)	\$1,580	\$1,594	\$1,588
Units without a mortgage (ACS Table B25088)	\$431	\$511	\$555
Median gross rent (ACS Table B25064)	\$959	\$1,171	\$1,286
Source 1: U.S. Census Bureau. Table B25088: Median selected monthly owner costs (Dollars) by mortgage status. ACS.			
Source 2: U.S. Census Bureau. Table B25064: Median gross rent (Dollars). ACS.			

Section 7: Median household income in Bountiful City			
Table B25119	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Median household income (ACS Table B25119)	\$69,611	\$68,523	\$74,795
Owner-occupied income (ACS Table B25119)	\$84,506	\$84,889	\$95,942
Renter-occupied income (ACS Table B25119)	\$44,545	\$53,609	\$54,715
Source 1: U.S. Census Bureau. Table B25119: Median household income that past 12 months by tenure. ACS.			

Section 8: Davis County Area Median Income (AMI)*			
Table B19019 Table B19119	2017 American Community Survey	2024 "Linear" Projection	2024 "AAGR" Projection
Median HOUSEHOLD income (ACS Table B19019)	\$75,961	\$122,602	\$88,436
1-person household	\$36,438	\$36,934	\$39,272
2-person household	\$73,397	\$75,729	\$83,534
3-person household	\$82,974	\$94,657	\$101,229
4-person household	\$85,642	\$92,002	\$101,728
5-person household	\$92,481	\$99,838	\$108,482
6-person household	\$95,779	\$104,404	\$113,719
≥ 7-person household	\$97,103	\$93,143	\$99,884
Median FAMILY income (ACS Table B19119)	\$83,850	\$90,475	\$98,507
2-person family	\$74,157	\$78,382	\$85,652
3-person family	\$81,473	\$94,585	\$99,887
4-person family	\$85,332	\$88,859	\$101,624
5-person family	\$91,280	\$98,872	\$105,407
6-person family	\$96,175	\$104,125	\$113,342
≥ 7-person family	\$96,614	\$92,404	\$99,045
Source 1: U.S. Census Bureau. Table B19019: Median household income that past 12 months by household size. ACS.			
Source 2: U.S. Census Bureau. Table B19119: Median family income in the past 12 months by family size. ACS.			
*NOTE: AMI is calculated at the COUNTY level.			

Legend

- Bus**
- 612 Routes run every 15 minutes
- 626 Routes run every 30 or more minutes
- 472 Routes that have limited stops/peak only
- F638 Routes are Flex Routes
- Rail**
- FrontRunner



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Minutes of the
BOUNTIFUL CITY COUNCIL

October 22, 2019 – 6:30 p.m.

Present: Mayor Randy Lewis
Councilmembers Kate Bradshaw, Kendalyn Harris, Richard Higginson,
Chris Simonsen
City Manager Gary Hill
Asst. City Manager Galen Rasmussen
City Engineer Lloyd Cheney
City Planner Francisco Astorga
City Attorney Clinton Drake
Finance Director Tyson Beck
Assistant Finance Director David Burgoyne
Power Director Allen Johnson
Chief of Police Tom Ross
Recording Secretary Maranda Hilton

Excused:
Councilman John Marc Knight

Official notice of the City Council Meeting was given by posting an agenda at the temporary City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Meeting – 6:30 p.m.
South Davis Metro Fire Station Conference Room

Mayor Lewis called the meeting to order at 6:37 p.m., welcomed those in attendance and excused Councilman Knight who is having health issues but is feeling better.

MODERATE INCOME HOUSING PLAN (2019 SENATE BILL 34) DISCUSSION – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga explained that with the passing of Senate Bill 34 during the 2019 legislative session there are now additional requirements related to our moderate income housing plan. This new law is in response to the growth that is taking place along the Wasatch Front. In Salt Lake, Weber and Davis counties the expected growth is to 200,000 people by the year 2024. SB 34 requires local communities to plan for housing for residents of all income levels and to coordinate that housing with transportation. The biggest change to the Moderate Income Housing (MIH) plan is that local governments must now report annually to the Department of Workforce Services (DWS). Noncompliance means local governments will no longer be eligible for Transportation Investment Fund (TIF) or Transit Transportation Investment Fund (TTIF) grants.

By December 1, 2019, the City must make sure that the MIH portion of the General Plan complies with SB 34, is adopted as part of our General Plan, and is available on the City website. The City's MIH Plan must be submitted to the DWS using their reporting form. They will evaluate it and determine if the City is in compliance and eligible for state transportation funding. Mr. Astorga

1 explained that the Council will be able to adopt the MIH Plan on November 12th once it has had the
2 chance to be evaluated by the Planning Commission on October 29th.

3 Other requirements of SB 34 are that the Transportation element of the City's General Plan
4 must "provide the general location and extent of active transportation", "plan major commercial
5 development around major transit investment corridors", "correlate the transportation plan around
6 projections of population and employment" and "consider the regional transportation plan." Also, the
7 Land Use element of the General Plan must "consider location of land for housing for residents of
8 various income levels." The MIH element must "meet the needs of people of various income levels
9 who live, work or desire to live or work in our community," "allow people with various incomes to
10 benefit from and participate in all aspects of neighborhood and community life," and "provide a
11 realistic opportunity for the development of MIH within five years." Cities must implement three or
12 more strategies from a set menu of planning tools.

13 One of the strategies Bountiful City has already implemented is "allowing for and reducing
14 regulations related to accessory dwelling units (ADU) in residential zones." An ordinance was passed
15 a year ago that allows for ADUs in Bountiful. The City is also "allowing for higher density or MIH
16 development in commercial and mixed-use zones, commercial centers or employment centers" by not
17 having a density cap in the downtown zone, and by encouraging multi-family residential
18 development in residential zones. Councilwomen Bradshaw asked who determines if the City is in
19 compliance. Mr. Astorga answered that the DWS will get the chance to evaluate that once the report
20 is turned in, and they can accept or dispute any of the claims based on their data.

21 Mr. Gary Hill asked what kind of public process the City will go through between now and the
22 December 1st deadline. Mr. Astorga answered that a public hearing will be held at the Planning
23 Commission meeting on October 29th, and another public hearing will be held at the Council meeting
24 on November 12th before the Council takes action. Those meetings will both be noticed in the
25 newspapers (SL Tribune, Deseret News and Davis County Clipper) and on the City website as usual.
26 Anytime the General Plan is amended, which is what the City is doing, a public hearing must be
27 held.

28 Councilwoman Bradshaw asked how much money in TIF and TTIF funding would potentially
29 be lost if the City does not comply with the new requirements. Mr. Hill answered that it is not a set
30 amount, but that the City would not be eligible for some major road projects; it would be millions of
31 dollars overall.

32
33 The meeting was closed at 7:00 p.m.

34
35 **Regular Meeting – 7:01 p.m.**
36 **South Davis Metro Fire Station Conference Room**
37

38 Mayor Lewis called the meeting to order at 7:01 p.m. and welcomed those in attendance. The
39 Mayor led the Pledge of Allegiance, and President Gregory Nichols, First Counselor in the Bountiful
40 North Stake, offered a prayer and expressed gratitude for the City; for our first responders and for the
41 Mayor and City management for their preparation that helped us get through the Gun Range Fire
42 without more losses. He also thanked them for their support in the Handcart Days parade and
43 festivities.
44
45
46

1 **PUBLIC COMMENT**

2 The public comment section was opened at 7:05 p.m.

3
4 Michelle Smith (1454 Skyline Drive), asked the Council to assign a liaison with the Forest
5 Service in order to help make some changes regarding safety in the foothills. She feels working with
6 the Forest Service to create and enforce stricter rules will improve conditions for homeowners and
7 recreational users alike. She suggested a no-open-flame restriction during the dangerous summer
8 months and a small buffer zone between the homes and the areas where camping and shooting is
9 allowed. She hopes some good practices can be put in place in order to decrease the risk of another
10 wildland fire like we experienced with the Gun Range fire.

11
12 Kathleen Bailey (1272 Northridge Drive), stated that she has a concern about the Accessory
13 Dwelling Unit (ADU) zoning change that was approved last September. Bountiful City regulation
14 states that ADUs can be up to 40% of the square footage of the main dwelling; however no upper
15 limit was explicitly set. Other cities have set upper limits, i.e. Salt Lake City (650 sq. ft.), Park City
16 (1000 sq. ft.), Utah County (1000 sq. ft.), Boulder, CO (1000 sq. ft.), Portland, OR (800 sq. ft.), Santa
17 Cruz (800 sq. ft.), etc. So far fewer than half of all the ADUs filed for in Bountiful in the last year are
18 less than 1,000 sq. ft. Many of these units are very large (1600 sq. ft., 1444 sq. ft., 1410 sq. ft., 1281
19 sq. ft., 1200 sq. ft., etc.), which she believes is not the intention of the zoning change and she feels it
20 should be reconsidered and changed.

21
22 Rick Gelhart (354 West 1500 South), stated, in regards to complying with the new SB 34
23 Moderate Income Housing law changes, that he does not think we should be “held hostage” by the
24 State. He said he would rather taxes be raised on his property to pay for road projects than have to
25 implement their rules for more dense housing in our City. We don’t want them dictating how to
26 operate our bedroom community.

27
28 Ashley Fitzgibbons, who came to represent Mr. Allred’s civics class, thanked the Council for
29 their service.

30
31 Jameson Miller, said he would like to know if Bountiful is considering switching to more
32 renewable sources of energy like solar or wind. Councilman Higginson answered by explaining that
33 we are leaps ahead of what most communities (even progressive states like California) have set for
34 themselves as a standard moving forward, and that we have many renewables in our portfolio right
35 now and also just approved a major solar power contract. Mr. Allen Johnson (Bountiful City Light &
36 Power Director) and the Council all want to have even more renewables in our portfolio and we are
37 actively working on it.

38
39 The public comment section was closed at 7:13 p.m.

40
41 Mr. Gary Hill, in response to Ms. Smith’s comments, said that it is difficult to put restrictions
42 on land in the foothills since so much of it is not City-owned. However, the City have a good
43 relationship with the Forest Service and Staff has already been in talks with them concerning moving
44 the open fire limit several thousand feet up the mountain. We have also been working with the
45 County and other partners to help with the vandalism and parking issues there. The Forest Service

1 doesn't have enough man-power to enforce and patrol everything, but the City is hoping to make
2 some changes soon.

3 Councilwoman Bradshaw asked if they will be re-seeding the area the Gun Range fire
4 destroyed on our hillside. Mr. Hill said that, yes, they have decided to do that.

5
6 The Mayor also noted that the population growth cannot be stopped, and especially since so
7 many people love living here, there needs to be affordable housing for our kids and our grandkids.
8 And it needs to be planned for now.

9
10 **APPROVE MINUTES OF PREVIOUS MEETING HELD ON OCTOBER 8, 2019**

11 Councilwoman Harris made a motion to approve the minutes from October 8, 2019, and
12 Councilman Higginson seconded the motion. The motion passed with Councilmembers Bradshaw,
13 Harris, Higginson and Simonsen voting "aye".

14
15 **COUNCIL REPORTS**

16 Councilman Higginson announced that on Friday, October 25th there will be a service
17 opportunity at the Bountiful History Museum. They will be laying sod at 3:30 p.m.; and invited all to
18 come and help. Mr. Spencer Cox, Utah's Lieutenant Governor and a candidate for Utah Governor,
19 will be there as well. Councilman Higginson also stated that the City is being led by a good City
20 Planner and the Planning Commission is determined that as Bountiful grows, it will still look and feel
21 like Bountiful. The growth will not look like Sugarhouse or anywhere else.

22 Councilwoman Harris announced that on Friday, October 25th the BCYC will have its
23 Halloween Carnival at North Canyon Park from 4-5:30 p.m. It is for kids aged 2-12, and will have a
24 lot of fun activities. She also reminded everyone to vote in the upcoming municipal elections.

25 Councilman Simonsen said that the three high schools (Bountiful, Viewmont and Woods
26 Cross) had a celebration of local veterans last week. Each school also raised about \$1000 towards the
27 Veterans Park, and challenged themselves to buy benches in the park.

28 Councilwoman Bradshaw urged people to sign up for meeting and agenda notices on the Utah
29 Public Meeting Notice website. Agendas will be emailed directly to you and there is no limit on how
30 many notices you can sign up to receive. It's a great way to stay informed on City, County and State
31 issues.

32
33 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES >\$1,000 PAID SEPTEMBER 30 &
34 OCTOBER 7, 2019**

35 Councilman Simonsen made a motion to approve the expenditures and Councilwoman
36 Bradshaw seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
37 Higginson and Simonsen voting "aye".

38
39 **CONSIDER APPROVAL OF THE BID FROM HUNT ELECTRIC FOR DIRECTIONAL
40 DRILLING IN THE AMOUNT OF \$34,118 – MR. ALLEN JOHNSON**

41 Mr. Allen Johnson explained that this bid would be to hire Hunt Electric to do additional work
42 for the City (above what they are currently contracted to do). The work would be connecting more
43 lines to the main feeder line on 10th North and on 5th West. This will allow them to move some lines
44 underground so that they can rebuild the overhead line. This project is included in their budget for
45 this year, and staff recommendation is that they approve the bid.

1 Councilwoman Bradshaw asked what the impact will be to the road. Mr. Johnson explained
2 that it is not very much impact to the road. There will be trenching mainly on the park strips and
3 minimal holes made in the road. The work would be completed by late next week. Councilman
4 Simonsen asked if the City is converting more power lines to underground lines, especially in light of
5 what has been happening in California lately. Mr. Johnson said that, with the exception of new
6 construction, they are not aggressively converting to underground power; it is a huge cost and it also
7 places power boxes where people are not used to having them. Some places in Bountiful have high
8 winds, which is an issue, so they are building things to sustain high winds. The Mayor asked if
9 people can have their power moved underground if they want that, and Mr. Johnson said they
10 definitely can if they pay for it.

11 Councilman Higginson made a motion to approve the bid from Hunt Electric and
12 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bradshaw,
13 Harris, Higginson and Simonsen voting “aye”.

14
15 **FISCAL YEAR 2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND**
16 **INDEPENDENT AUDIT PRESENTATION – MR. TYSON BECK**

17 Mr. Tyson Beck presented the finalized CAFR for fiscal year 2019 to the Council. He
18 explained that the process begins in June and finalizes in October. He recognized Assistant Financial
19 Director, David Burgoyne and Assistant City Manager, Galen Rasmussen for their crucial roles in
20 completing this 122-page document. He explained that all municipalities with revenues or expenses
21 over \$1million has to be audited each year and submit their CAFR to the State and other regulatory
22 entities. He said the CAFR is available on the City website for anyone to access. They also submit
23 this document to the Government Finance Officers Association (GFOA) to review it and see if it
24 qualifies in the award program. We have been awarded the highest achievement the GFOA offers for
25 38 consecutive years and hope to extend that this year as well.

26 He explained that overall the City has increased its financial well-being. The cash balance and
27 the equity position of the City have both increased. However in three instances the City had net losses
28 in FY 2019. The first was in the Redevelopment Agency (RDA); the bulk cost for the new downtown
29 Plaza was through our RDA funds, so this was a planned loss. The second was at the Golf Course;
30 due to the major damage done to the greens and the costs of repairing the greens and loss of business
31 while they were being repaired, resulted in a significant net loss this year; however revenues have
32 improved through September 2019 and hopefully fiscal year 2020 will be a much better year for the
33 course. The third was in the Recycling Fund; this one was also a planned loss as the City is
34 subsidizing the recycling program with the Landfill Fund until the recycling industry can recover
35 from a drop off in the recycle market. We expect that this year will see the similar losses, but
36 hopefully by next year (FY2021) that will turn around.

37 Councilwoman Harris asked if the City had to subsidize the losses at the Golf Course with the
38 General Fund and Mr. Beck answered no. The Golf Course had adequate cash reserves to absorb their
39 own losses.

40 Mr. Beck also explained that the City has been able to remain a pay-as-you-go entity, which is
41 an excellent position to be in. There is currently only one outstanding bond (a \$10 million light and
42 power electric revenues bond) which is an extremely low amount of debt for a City the size of
43 Bountiful.

44 He then turned the time over to Mr. Marcus Arbuckle, (Keddington & Christensen CPA firm)
45 to talk about the independent financial audit they performed for the City and the associated audit
46 finding.

1 Mr. Arbuckle explained that as auditors they are required to report certain items to the
2 governing body of the City (the City Council), and that their audit does not absolve the Council or
3 City management of their duties to oversee the processes and the governance. He said that as far as
4 internal controls are concerned, the auditors did not see any need for improvement or changes to the
5 internal controls being used currently. This year they were required to audit the City in the following
6 areas of State compliance: budgetary, Utah Retirement System, the Open and Public Meetings Act,
7 cash management, fund balance, restricted taxes, the treasurers' bond, and impact fees. There were
8 three funds that were found to be over budget; the Landfill Fund, the Workers Compensation Fund
9 and the Golf Fund. He said that this happens a lot because it can be difficult to estimate the amount of
10 expenses that will come through, and he encouraged City Staff to watch for that in the future. He said
11 that overall the City has a reliable accounting system and sound policies. The audit was performed
12 without any disagreements or difficulties, and he thanked the Finance Department and Mr. Beck for
13 their assistance.

14 Councilman Higginson asked about how to correct the three funds that were over budget. Mr.
15 Beck answered that unfortunately nothing can be done about those funds for FY2019, but he has
16 already been working with Mr. Gary Hill and Mr. Galen Rasmussen about how to change the budget
17 planning process for the future so that department managers are better able to anticipate their own
18 expenses. They will try to mitigate this problem moving forward. Councilman Higginson also asked
19 what the total budget for FY2019 was and Mr. Rasmussen said it was around \$65 million all funds
20 combined. Councilman Higginson pointed out that the budget overrun was less than 0.3% of the total
21 budget , so it was not a big disparity.

22 The Mayor thanked Mr. Arbuckle for coming and presenting to the Council.

23
24 **CONSIDER APPROVAL OF THE PRELIMINARY SITE PLAN FOR THE PROPOSED**
25 **ALPHAGRAPHS BOUNTIFUL SITE LOCATED AT 265 SOUTH MAIN STREET – MR.**
26 **FRANCISCO ASTORGA**

27 Mr. Astorga presented the new preliminary site plan for the AlphaGraphics building on Main
28 Street. He reminded the Council that they had remanded the previous plan back to the Planning
29 Commission and asked the owner to either comply with the conditions (removing the connecting
30 piece between the buildings being a main condition) or to come up with new plans that would help
31 them comply with the code. He was happy to report that the architects and the owner were able to
32 work together to reconfigure the layout of the new building and the proposed site plan is in complete
33 compliance with the codes for the downtown zone. The two buildings will not be connected, but there
34 will be a screening wall to help visually connect the buildings and to add privacy. The two lots will
35 need to be consolidated into one lot. The Planning Commission now sends their recommendation that
36 the site plan be approved.

37 Councilwoman Harris thanked the owner of AlphaGraphics and their architects) for their
38 patience and hard work on this project, stating it is a going to be a beautiful building.

39 Councilwoman Harris made a motion to approve the site plan, and Councilman Higginson
40 seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson and
41 Simonsen voting “aye”.

42
43 **ADJOURN**

44 Before adjourning, Mr. Hill explained that the Council needs to meet to canvass the election
45 results on Tuesday, November 19th at 6:00 p.m. The Councilmembers were in agreement with that, so
46 the date and time were set.

1 Mr. Astorga also told the Council that the Planning Commission would be happy to look at
2 the ADU square footage regulations and see if there are changes that should be considered. The
3 Council thanked him.

4 Councilwoman Harris made a motion to adjourn and Councilman Simonsen seconded the
5 motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson and Simonsen voting
6 “aye”.
7

8 The regular session of City Council was adjourned at 7:58 p.m.

Mayor Randy Lewis

City Recorder

1 Minutes of the
2 BOUNTIFUL CITY FINANCE COMMITTEE

3 October 22, 2019 – 5:30 p.m.
4

5 Present: Mayor Randy Lewis
6 Councilmembers Richard Higginson and Kate Bradshaw
7 Finance Director Tyson Beck
8 Asst. Finance Director David Burgoyne
9 City Manager Gary Hill
10 Asst. City Manager Galen Rasmussen
11

12 Official notice of the City Council Meeting was given by posting an agenda at the temporary
13 City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the
14 Utah Public Notice Website.
15

16 **5:30 p.m.**

17 **South Davis Metro Fire Station Conference Room**
18

19 Mayor Randy Lewis chairs this committee and the meeting was called to order at 5:35 p.m.
20

21 **REVIEW OF THE FISCAL YEAR 2019 COMPREHENSIVE ANNUAL FINANCIAL**
22 **REPORT (CAFR) – MR. TYSON BECK**

23 Tyson Beck, Finance Director, began by stating that the CAFR and independent financial
24 audit for the fiscal year 2019 were complete and will be submitted to the various regulatory and
25 statutory agencies. Additionally, Mr. Beck stated that the fiscal year 2019 CAFR will again be
26 submitted to the Government Finance Officers Association for consideration of their CAFR award,
27 which would be the City's 39th consecutive year if awarded. With the City's fiscal year 2018 CAFR
28 the City achieved the 38th consecutive year. Only three other governments in Utah have received the
29 CAFR award for a longer consecutive streak.
30

31 Mr. Beck then reviewed with the committee the financial results for fiscal year 2019. This
32 included a review of each of the City's operating fund's net income or loss as well as their equity
33 positions. The cash and investment balances of the City were also reviewed.
34

35 The review covered some of the Management's Discussion and Analysis section of the
36 CAFR. That section compares and contrasts the statements of net position and revenues/expenses
37 from fiscal year 2018 to fiscal year 2019.
38

39 Mr. Beck specifically addressed some financial trends over a 13 year period of the General
40 Fund and the Golf fund.
41

42 The General Fund's expenditures over that timeframe increased by \$17.6 million or 31%. The
43 majority of that increase came from public safety (i.e. police and fire/emergency medical services),
44 which in fiscal year 2019 accounted for 54% of all General Fund expenditures. Further analysis of the
45 public safety expenditures showed that police and fire employee benefits were the main cost driver
46 behind the large increases over these years as both Utah Retirement System pension benefits and
47 health insurance benefits increased by 190% and 116%, respectively.

1
2 The Golf Fund expenses have increased by \$484,000 over the past 13 fiscal years.
3 Unfortunately, the revenues for the Golf Fund have been declining since fiscal year 2013, which is
4 believed to be mainly to decreasing demand throughout the golf industry. The Golf Fund's fiscal year
5 2019 significant net loss was principally due to the revenue lost and repair costs of an accidental
6 double application of growth inhibitor on 16 of the course's 18 greens and collars.
7

8 **REVIEW OF THE FISCAL YEAR 2019 INDEPENDENT FINANCIAL STATEMENT**
9 **AUDIT – MR. MARCUS ARBUCKLE (KEDDINGTON & CHRISTENSEN, CPA'S)**

10 Mr. Beck turned the time over to Mr. Arbuckle who is an Audit Partner in the CPA firm.
11

12 Mr. Arbuckle explained briefly the audit process and objectives. He stated that the City's
13 fiscal year 2019 CAFR received an unmodified or "clean" opinion meaning that it complied in all
14 material respects with Generally Accepted Accounting Principles (GAAP). He also stated that
15 although the audit was not intended to test internal controls, they did review the internal controls over
16 financial reporting and did not find any material weaknesses in the City's controls.
17

18 Mr. Arbuckle reviewed with the committee the budget overrun finding that was given as part
19 of the State Compliance test work performed in the audit. The finding can be read along with the
20 City's response in the auditor's Supplemental Report dated October 16, 2019.
21

22 The Finance Committee meeting was adjourned at 6:32 p.m.
23
24

Mayor Randy Lewis

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
October 14, 21, & 28, 2019
Author: Tyson Beck, Finance Director
Department: Finance
Date: November 12, 2019

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid October 14, 21, & 28, 2019.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid October 14, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1201	ASCENT CONSTRUCTION	Legislative	454110 472100	Buildings	372,091.80	211778	1825-2	Project # 1825 Bountiful City Hall
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,029.20	211779	74Y11519	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,474.80	211779	74L39319	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,474.80	211779	74L39419	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,474.80	211779	74Y11619	Tree Trimming
10209	BULLDOG SOD	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,101.60	211788	5825	Sod
1596	CATE RENTAL & SALES,	Storm Water	494900 425000	Equip Supplies & Maint	1,370.09	211794	Z26440	Tilt Monitor for Johnston Sweeper
1716	CMT ENGINEERING LABO	Streets	454410 473500	Road Reconstruction	1,221.00	211802	82553	Project 013411 200 North Reconstruction
1716	CMT ENGINEERING LABO	Redevelopment Agency	737300 426100	Special Projects	1,475.50	211802	82551	Project 012346 Bountiful Plaza
5351	DEERE CREDIT, INC.	Cemetery	595900 474500	Machinery & Equipment	27,641.00	211814	116736484	Heavy Duty Parts and Front Springs Kit
10342	FRUIT HEIGHTS CITY	Storm Water	494900 422000	Public Notices	8,122.00	211824	09302019	Storm Water Education Project
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,384.00	211827	15446	Turf Supplies
5068	HUNT ELECTRIC, INC.	Light & Power	535300 448633	Street Light	113,607.14	211838	49571	Boring for Street Light System
2605	INTERFORM	Light & Power	535300 445202	Uniforms	2,926.00	211843	236136	HR Shirts and Pants
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,775.00	211850	SLC10190070	October 2019 Janitorial Service
2719	JMR CONSTRUCTION INC	Water	515100 461300	Street Opening Expense	3,463.30	211851	10092019	Work Completed in Sept. 2019
2719	JMR CONSTRUCTION INC	Storm Water	494900 441260	Wtrway Replcmnt-Concrete Rpr	12,153.18	211851	10092019	Work Completed in Sept. 2019
2719	JMR CONSTRUCTION INC	Storm Water	494900 441250	Storm Drain Maintenance	15,606.20	211851	10092019	Work Completed in Sept. 2019
2719	JMR CONSTRUCTION INC	Streets	104410 473400	Concrete Repairs	25,204.23	211851	10092019	Work Completed in Sept. 2019
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,015.17	211853	4755	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,181.66	211853	4743	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,281.46	211853	4742	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	6,163.95	211853	4725	Patching
2896	LARRY H. MILLER	Streets	104410 425000	Equip Supplies & Maint	1,072.50	211855	205012	Police Wiring Harness
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	1,050.00	211856	09302019	Legal Fees
2983	M & M ASPHALT SERVIC	Streets	104410 473210	Road Recondition & Repair	243,623.64	211861	119179_01	Road Treatment- Slurry Various Road
11280	MOBILE EQUIPMENT REP	Landfill	575700 425000	Equip Supplies & Maint	25,943.27	211865	910799	Landfill Dozer Transmission Repair
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,234.08	211866	S103274817.001	Misc.Parts
3271	NETWIZE	Computer Maintenance	616100 429300	Computer Hardware	37,395.20	211870	18055	Desktop Computers Approved by City Council
3458	PETERBILT OF UTAH, I	Sanitation	585800 474600	Vehicles	144,573.00	211881	107535	New Garbage Truck Approved by Council
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,116.40	211888	2889421	Tires
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	1,657.25	211888	2889420	Tires
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	2,043.80	211888	2889183	Tires
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	3,220.45	211888	2889211	Tires
10586	ROCKY MOUNTAIN RECYC	Recycling	484800 431550	Recycling Collectn Service	11,203.91	211897	991363	Recycling
3916	SIGNATURE EQUIPMENT	Water	515100 425000	Equip Supplies & Maint	19,086.00	211904	9191464	Snowplow Salter
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,784.62	211920	908187347	Golf Balls
5322	UCS WIRELESS	Light & Power	535300 448641	Communication Equipment	2,895.00	211926	77196	3 Portable Radios with Car Chargers
4413	UTAH STATE TAX COMMI	Workers' Comp Insurance	646400 461200	State Tax On Premium	3,000.00	211933	10142019	3RD QTR 2019 SELF INS PREMIUM PMT
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	1,087.79	211936	9839161561	Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	2,929.98	211936	9839150164	Acct # 371517689-00001
4574	WHEELER MACHINERY CO	Landfill	575700 425000	Equip Supplies & Maint	4,137.30	211941	PS000877408	Transmission Parts for Dozer
					TOTAL:			<u>1,134,292.07</u>

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid October 21, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1428	BOUNTIFUL IRRIGATION	Light & Power	535300	424002 Office & Warehouse	1,362.69	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Light & Power	535300	448639 Substation	1,497.39	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Streets	104410	427000 Utilities	2,217.37	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Light & Power	535300	448613 Plant	3,692.38	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Water	515100	426000 Bldg & Grnd Suppl & Maint	4,099.20	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Cemetery	595900	426000 Bldg & Grnd Suppl & Maint	18,689.15	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Golf Course	555500	426000 Bldg & Grnd Suppl & Maint	25,892.44	211950	03-2043	2019 Non-Taxable Assessment
1428	BOUNTIFUL IRRIGATION	Parks	104510	461400 Purchase Of Water	42,502.86	211950	03-2043	2019 Non-Taxable Assessment
10267	CLAWSON, BRADLEY	Engineering	104450	423000 Travel & Training	1,360.79	211959	10172019	Travel&Training Expense Civil 3D Training Grading
9275	ENVIRONMENTAL PLANN	Legislative	454110	473100 Improv Other Than Bldgs	2,022.75	211965	10036	Project Bountiful 0004 Downtown Plaza- Ice Ribbon
9275	ENVIRONMENTAL PLANN	Legislative	454110	473100 Improv Other Than Bldgs	2,995.00	211965	10033	Project Bountiful 0003- Downtown Plaza Phase 2
2350	GREEN SOURCE, L.L.C.	Golf Course	555500	426000 Bldg & Grnd Suppl & Maint	7,792.50	211968	15363	Turf Supplies
2501	HOGAN & ASSOCIATES C	Light & Power	535300	473140 Dist Street Lights	115,400.00	211971	8	Project Bountiful Downtown Plaza
2501	HOGAN & ASSOCIATES C	Redevelopment Agency	737300	426100 Special Projects	558,973.84	211971	8	Project Bountiful Downtown Plaza
2562	HYDRO SPECIALTIES CO	Water	515100	448650 Meters	19,942.67	211975	22312	ERT's and Install Kits
2886	LAKEVIEW ROCK PRODUC	Water	515100	461300 Street Opening Expense	1,676.39	211978	376067	Road Base
2886	LAKEVIEW ROCK PRODUC	Water	515100	461300 Street Opening Expense	2,848.19	211978	376024	Road Base
2931	LES OLSON COMPANY	Streets	104410	424000 Office Supplies	1,070.90	211984	EA884617	Copier Maintenance Agreement
2932	LES SCHWAB TIRE CENT	Golf Course	555500	425000 Equip Supplies & Maint	1,054.44	211985	50200206811	Tire service and repair
3195	MOUNTAINLAND SUPPLY	Water	515100	448400 Dist Systm Repair & Maint	3,297.72	211989	S103280729.001	Pipe & Misc. Parts
3271	NETWIZE	Information Technology	104136	425000 Equip Supplies & Maint	2,762.16	211993	18187	WatchDog Support
3690	REMOTE CONTROL SYSTE	Water	515100	448000 Operating Supplies	3,925.00	212006	19141	Controller
3938	SKM INC.	Water	515100	431000 Profess & Tech Services	1,887.50	212008	18210	Professiona Services for Engineering
3938	SKM INC.	Water	515100	431000 Profess & Tech Services	2,412.63	212008	18181	Professional Services for Engineering
8601	SMOOT COMMERCIAL	Water	515100	431000 Profess & Tech Services	2,100.52	212010	10222019	Reimbursed for Mailbox damage
5603	STANDARD RESTAURANT	Water	515100	448000 Operating Supplies	4,314.35	212013	2079902	Ice Machine Maintenance// Customer # 23080
4171	THATCHER COMPANY	Water	515100	448000 Operating Supplies	4,399.75	212018	1480739	Chlorine
4217	TITLEIST	Golf Course	555500	448240 Items Purchased - Resale	1,820.12	212021	908219907	Golf Balls
4229	TOM RANDALL DIST. CO	Golf Course	555500	425000 Equip Supplies & Maint	3,084.26	212022	0297571	Fuel
4229	TOM RANDALL DIST. CO	Streets	104410	425000 Equip Supplies & Maint	20,050.50	212022	0297790	Fuel
10777	WAGNER GOLF WORKS	Golf Course	555500	426100 Special Projects	8,614.00	212030	1010-2019	Bunker Back Hole #2 and Hole #4
TOTAL:					<u>873,759.46</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid October 28, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, L	Streets	104410 448000	Operating Supplies	3,146.88	212036	5045	Road Striping
1140	AMERICAN WATER WORKS	Water	515100 421000	Books Subscr & Mmbrshp	4,014.00	212037	7001720687	AWWA Membership Dues
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,836.50	212038	4396956-00	Mini Wedges and Rope
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,474.80	212040	75030519	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,474.80	212040	75030619	Tree Trimming
1596	CATE RENTAL & SALES,	Storm Water	494900 425000	Equip Supplies & Maint	1,385.63	212049	Z26441	Actuator and Electrical
1615	CENTURYLINK	Enhanced 911	104219 428000	Telephone Expense	3,522.28	212050	10222019	Acct # 801-578-0401 452B
1716	CMT ENGINEERING LABO	Redevelopment Agency	737300 426100	Special Projects	2,157.40	212056	82905	Project 012346 Bountiful Plaza
1720	CODALE ELECTRIC SUPP	Light & Power	535300 448636	Special Equipment	2,092.39	212057	56867584.001	Milwaukee Crimper
11105	CT DAVIS EXCAVATION	Storm Water	494900 473106	Storm Drain Construction	120,578.22	212059	10232019	2019 Storm Drain Project
11292	CYCLANCE	Information Technology	104136 431000	Profess & Tech Services	6,160.00	212060	7600001883	Cyber Incident Response
2003	DUNCAN ELECTRIC SUPP	Light & Power	535300 448613	Plant	2,835.30	212067	129219-1	Electrical Parts
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	5,338.70	212074	1099156	Repair Clamps
11008	GOODFELLOW CORP	Streets	104410 425000	Equip Supplies & Maint	2,106.60	212078	1IP21238	Mill Cutter Tooth
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Public Notices	1,786.80	212079	029699	November City Newsletter
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	19,954.67	212085	22350	ERT's and Install Kits
2664	J & J NURSERY AND GA	Cemetery	595900 426000	Bldg & Grnd Suppl & Maint	1,021.00	212092	280193	Trees
5549	JRCA ARCHITECTS,INC	Legislative	454110 473100	Improv Other Than Bldgs	6,613.77	212094	18034-06	Professional Services for City Hall Remodel
4996	KEDDINGTON & CHRISTE	Finance	104140 431100	Legal And Auditing Fees	3,746.67	212095	3494	3rd Interim Billing AuditServices year end 6/30/19
4996	KEDDINGTON & CHRISTE	Light & Power	535300 431100	Legal And Auditing Fees	4,820.16	212095	3494	3rd Interim Billing AuditServices year end 6/30/19
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,088.10	212097	4824	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,088.10	212097	4901	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,090.75	212097	4861	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	5,994.30	212097	4849	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	6,638.19	212097	4837	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	11,474.97	212097	4893	Patching
4901	LKQ OF UTAH	Streets	104410 425000	Equip Supplies & Maint	11,200.00	212102	110885713	Engine Assembly
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	5,273.87	212107	5103294793.001	Setters
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,160.15	212123	2890109	Auto Parts
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,570.30	212123	2890111	Tire Service
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	7,799.39	212135	18180	Engineering Holbrook
3972	SOLAR TURBINES, INC.	Light & Power	535300 448614	Plant Equipment Repairs	5,661.00	212136	AFS10017795	Annual Maintenance
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	2,325.98	212140	1481126	T-Chlor
5000	U.S. BANK CORPORATE	Parks	104510 448000	Operating Supplies	1,086.94	212143	10102019BH	ParkEquip.Cell Ph //Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 425000	Equip Supplies & Maint	1,230.28	212143	10102019GB	FireTruckPartTires&Conf//Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 423000	Travel & Training	1,375.00	212143	10102019BH	ParkEquip.Cell Ph //Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	454110 472100	Buildings	1,535.24	212143	10102019LC	Trvl&Train,Cell Ph//Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 423000	Travel & Training	1,943.74	212143	10102019GB	FireTruckPartTires&Conf//Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Redevelopment Agency	737300 426100	Special Projects	8,571.15	212143	10102019BH	ParkEquip.Cell Ph //Acct #4246-0445-5571-8851
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448621	Power Purch IPP	1,420.00	212145	10252019	Payment for Power Resources for Oct. 2019
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448628	Pineview Hydro	5,174.98	212145	10252019	Payment for Power Resources for Oct. 2019
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448622	Power Purch San Juan	133,804.99	212145	10252019	Payment for Power Resources for Oct. 2019
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448620	Power Purch CRSP	234,418.28	212145	10252019	Payment for Power Resources for Oct. 2019
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448626	Power Purch UAMPS (Pool etc)	545,746.96	212145	10252019	Payment for Power Resources for Oct. 2019
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hyrdo	93,619.50	212150	12-3008	50% Safety of Dams
4536	WEBER-BOX ELDER	Light & Power	535300 448628	Pineview Hydro	11,140.50	212151	10232019	3Q19 Generation
TOTAL:					<u>1,309,499.23</u>			

City Council Staff Report

Subject: September 2019 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: November 12, 2019



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for September 2019 compared to the past three fiscal YTD periods through each respective September.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2020 budget portion of these reports is the originally adopted FY2020 budget approved by the City Council in June of 2019.

Recommendation

Council should review the attached revenue, expense, and budget reports.

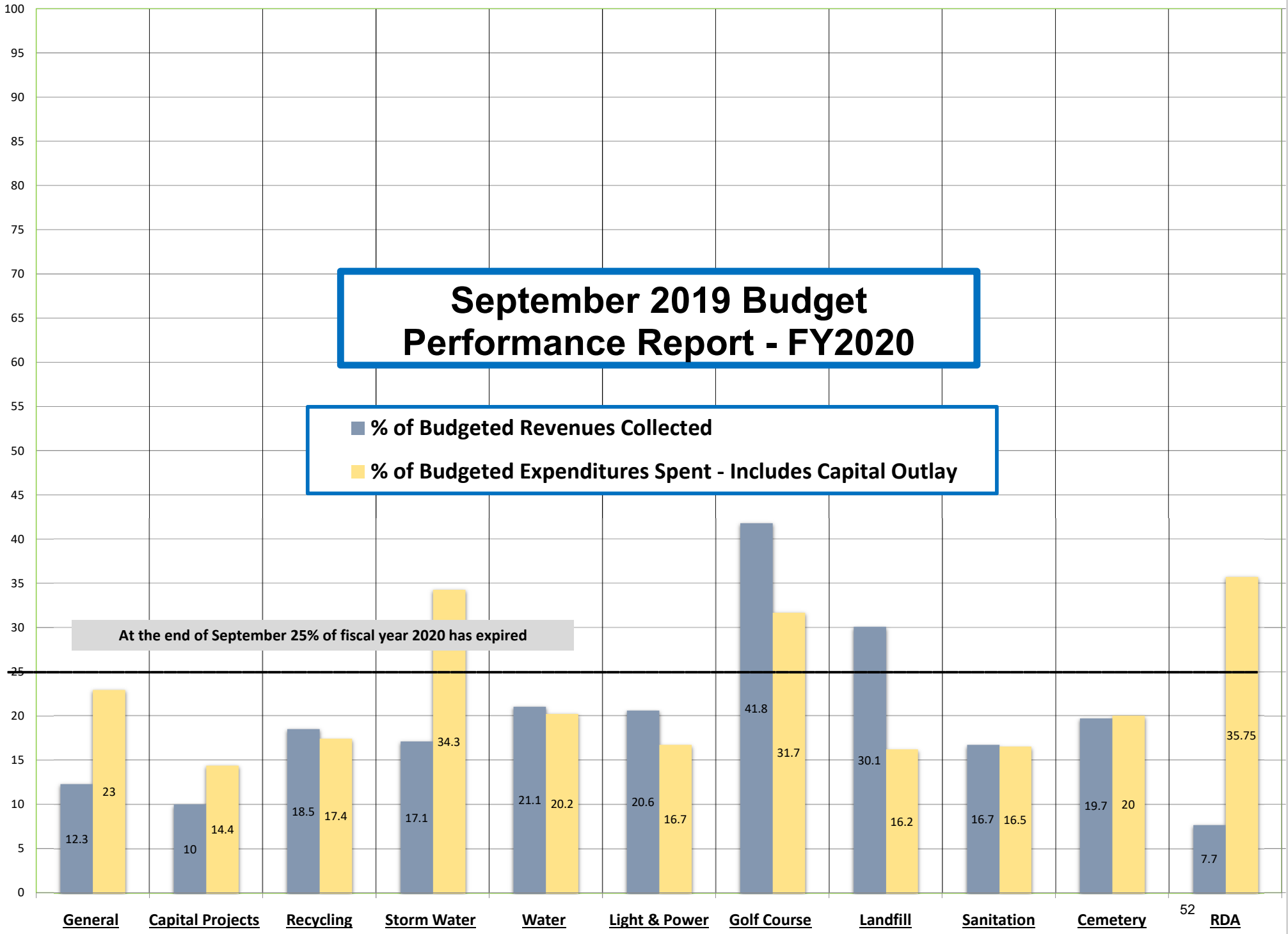
Attachments

- September 2019 Revenue & Expense Report – Fiscal 2020 YTD

September 2019 Budget Performance Report - FY2020

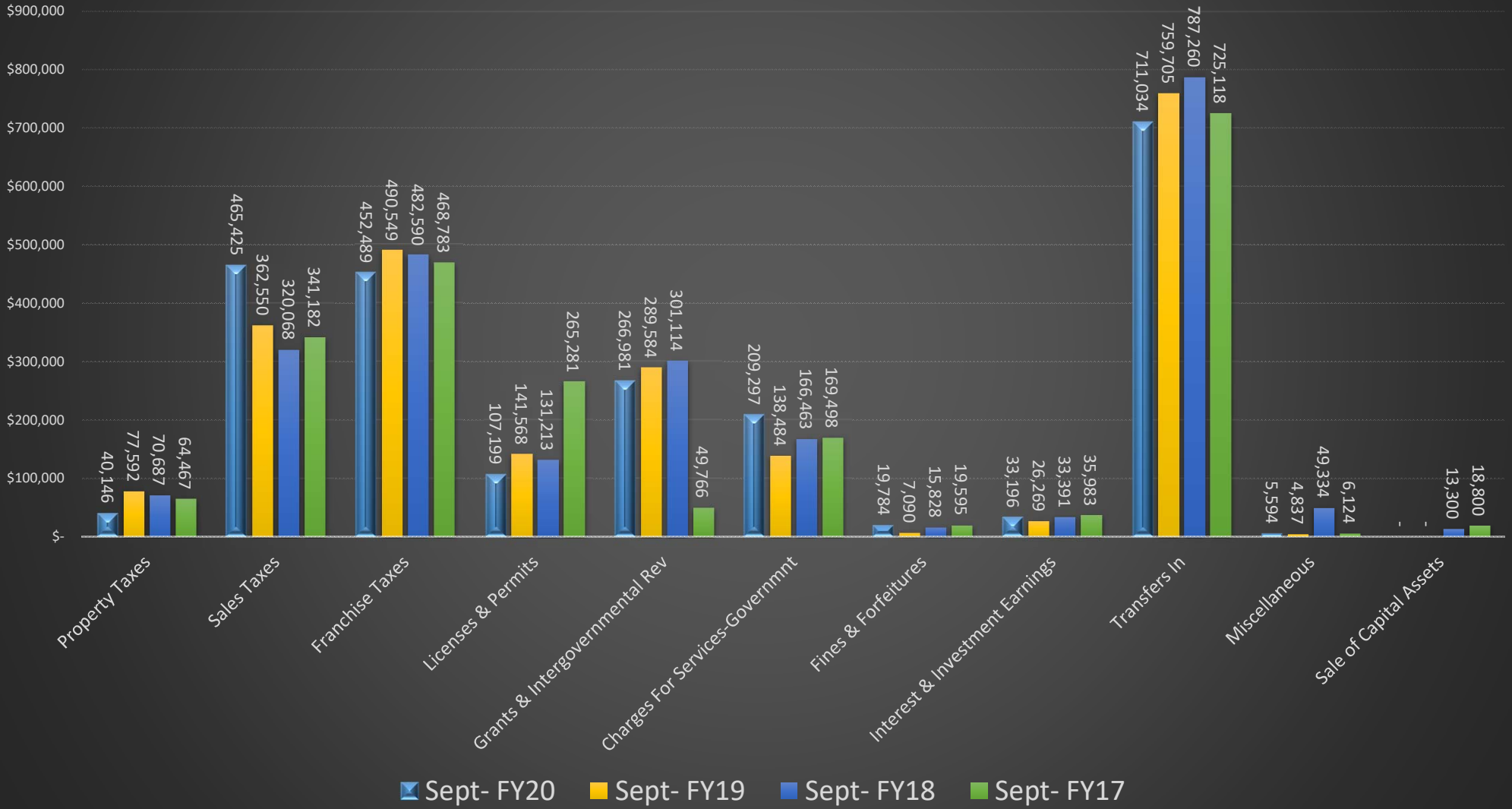
■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of September 25% of fiscal year 2020 has expired

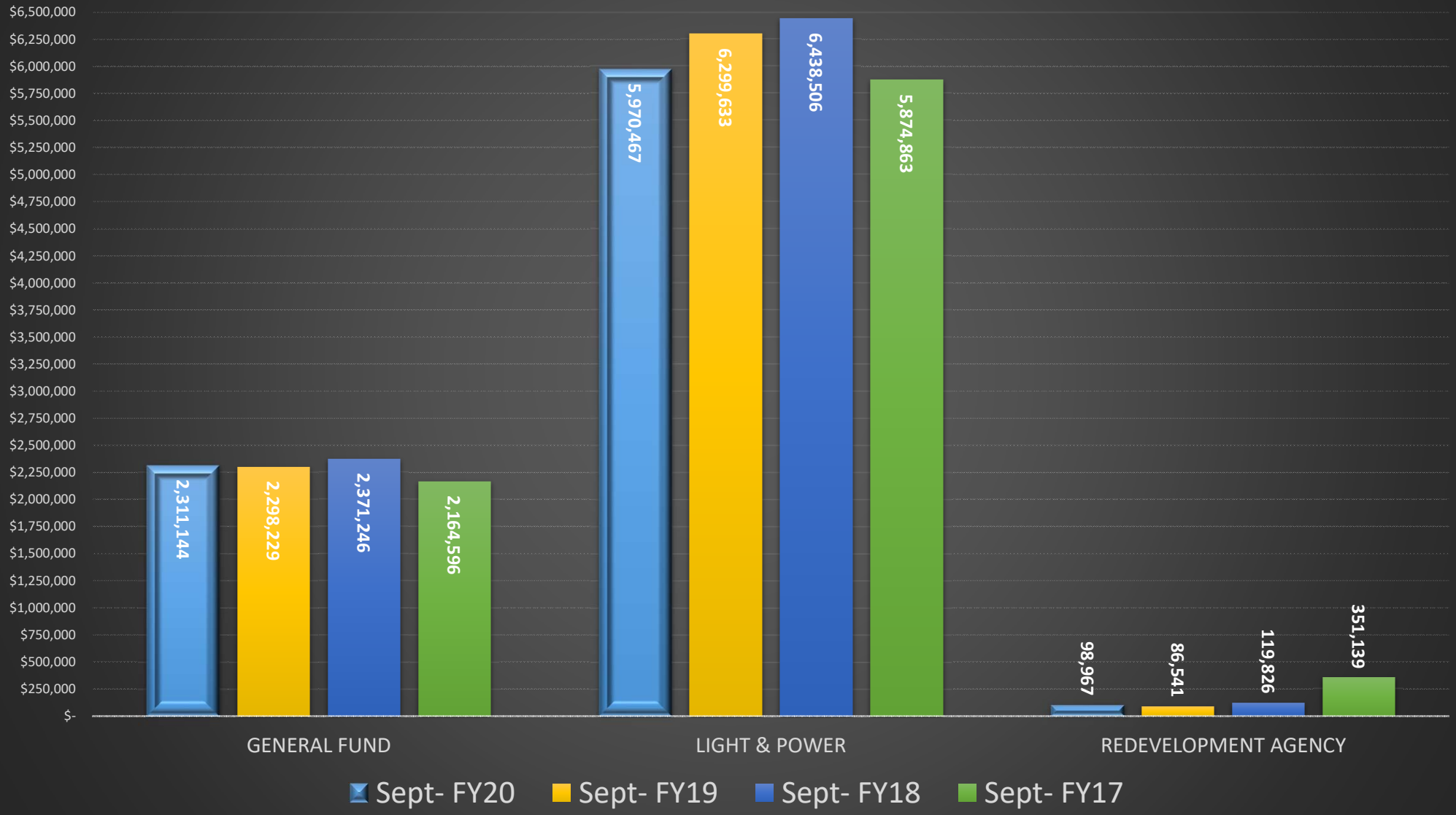


General Fund Detailed Revenues - September 2019

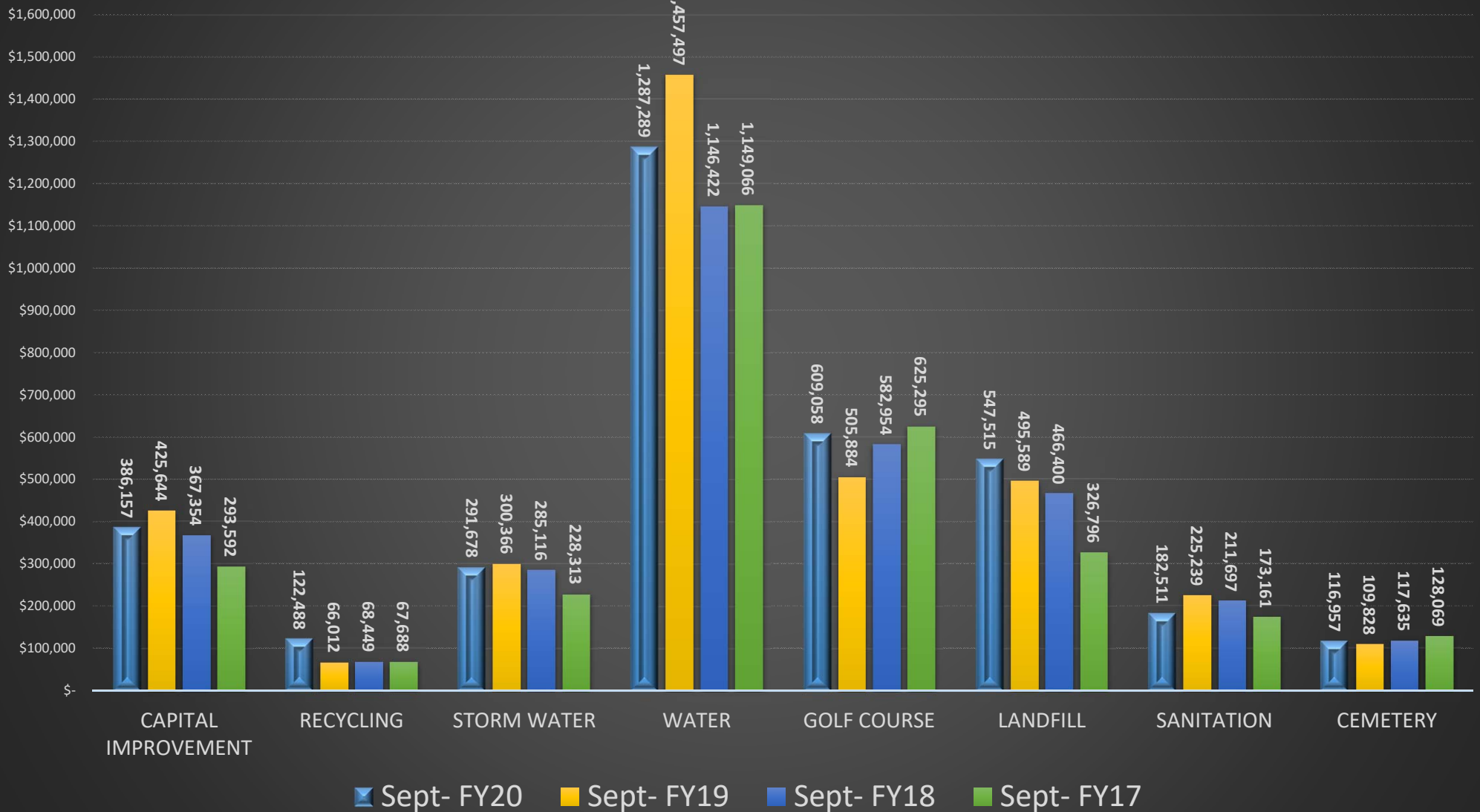
YTD Revenues (Fiscal Year 2020) Compared to the Revenues of the Same Timeframe of the Past Three Fiscal Years



September 2019 YTD Revenues (Fiscal 2020) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



September 2019 YTD Revenues (Fiscal 2020) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
SEPTEMBER YTD REVENUES - FY 2020

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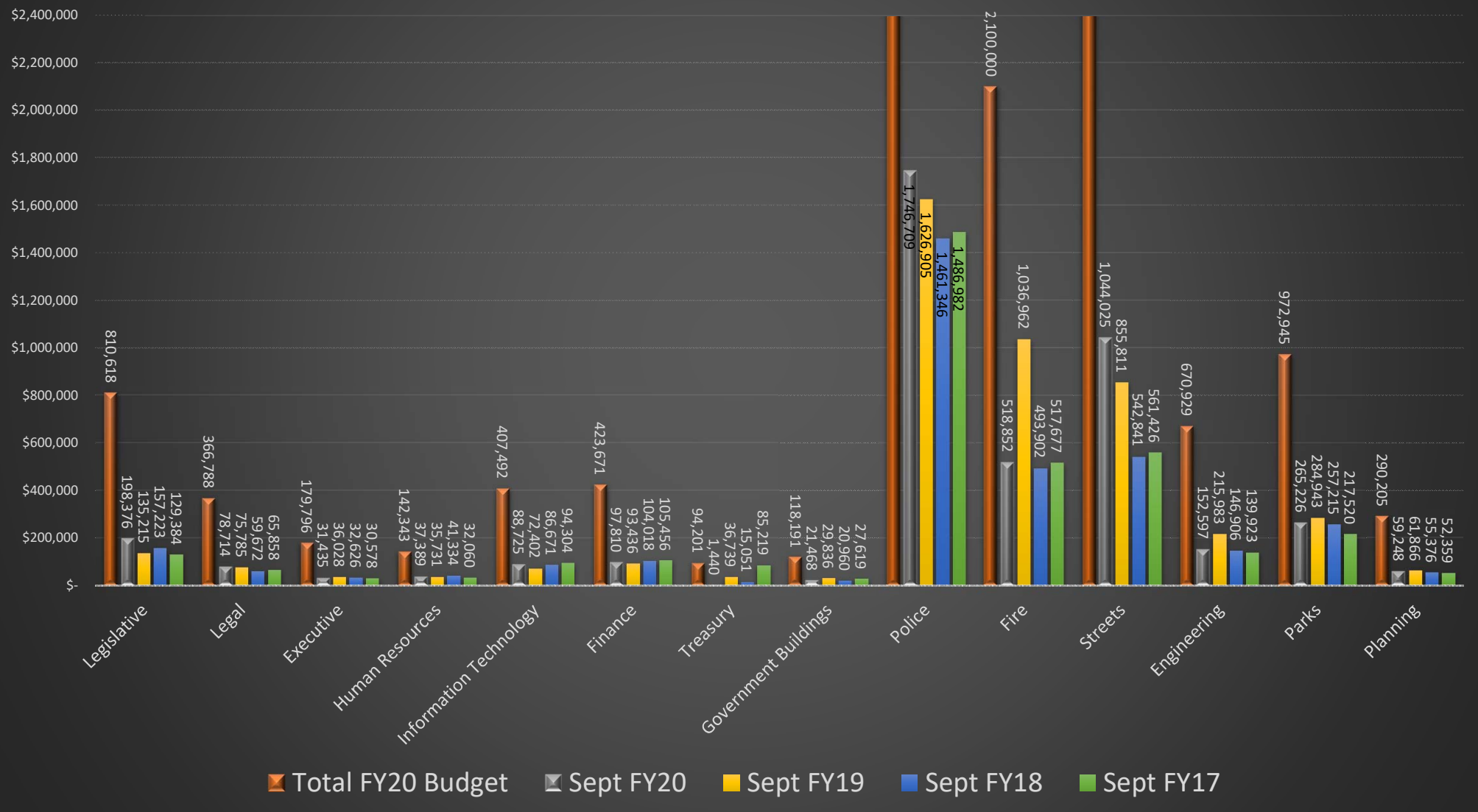
JOURNAL DETAIL 2019 1 TO 2019 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-18,866,401	-18,866,401	-2,311,143.85	-1,369,327.69	.00	-16,555,257.15	12.3%
30 DEBT SERVICE	-400	-400	-98.19	-43.56	.00	-301.81	24.5%
44 MUNICIPAL BUILDING AUTHORITY	-6,000	-6,000	-1,711.49	-759.17	.00	-4,288.51	28.5%
45 CAPITAL IMPROVEMENT	-9,797,800	-3,879,175	-386,156.86	-303,073.05	.00	-3,493,018.14	10.0%
48 RECYCLING	-662,685	-662,685	-122,487.96	-41,165.45	.00	-540,197.04	18.5%
49 STORM WATER	-1,707,000	-1,707,000	-291,677.75	-145,640.14	.00	-1,415,322.25	17.1%
51 WATER	-6,115,000	-6,115,000	-1,287,288.64	-675,466.31	.00	-4,827,711.36	21.1%
53 LIGHT & POWER	-34,204,247	-29,011,011	-5,970,466.64	-3,045,316.20	.00	-23,040,544.36	20.6%
55 GOLF COURSE	-1,661,966	-1,455,500	-609,057.88	-147,853.11	.00	-846,442.12	41.8%
57 LANDFILL	-2,468,676	-1,818,645	-547,514.60	-73,460.58	.00	-1,271,130.40	30.1%
58 SANITATION	-1,217,374	-1,090,000	-182,511.12	-71,800.29	.00	-907,488.88	16.7%
59 CEMETERY	-592,200	-592,200	-116,956.76	-46,115.24	.00	-475,243.24	19.7%
61 COMPUTER MAINTENANCE	-61,730	-44,758	-44,276.10	-204.78	.00	-481.90	98.9%
63 LIABILITY INSURANCE	-578,137	-403,300	-381,151.36	-4,074.20	.00	-22,148.64	94.5%
64 WORKERS' COMP INSURANCE	-304,550	-304,550	-70,901.36	-24,942.33	.00	-233,648.64	23.3%
72 RDA REVOLVING LOAN FUND	-502,600	-224,729	-75,828.05	-33,045.90	.00	-148,900.95	33.7%
73 REDEVELOPMENT AGENCY	-4,386,523	-1,060,008	-23,139.44	-9,976.98	.00	-1,036,868.56	2.2%
74 CEMETERY PERPETUAL CARE	-95,000	-95,000	-22,451.12	-9,548.79	.00	-72,548.88	23.6%
78 LANDFILL CLOSURE	-18,000	-18,000	-5,977.54	-1,860.09	.00	-12,022.46	33.2%
83 RAP TAX	-797,734	-561,000	-53,176.04	-52,331.12	.00	-507,823.96	9.5%
92 OPEB TRUST	0	0	-4,444.50	-1,379.82	.00	4,444.50	100.0%
99 INVESTMENT	0	0	-24,935.54	11,550.58	.00	24,935.54	100.0%
GRAND TOTAL	-84,044,023	-67,915,362	-12,533,352.79	-6,045,834.22	.00	-55,382,009.21	18.5%

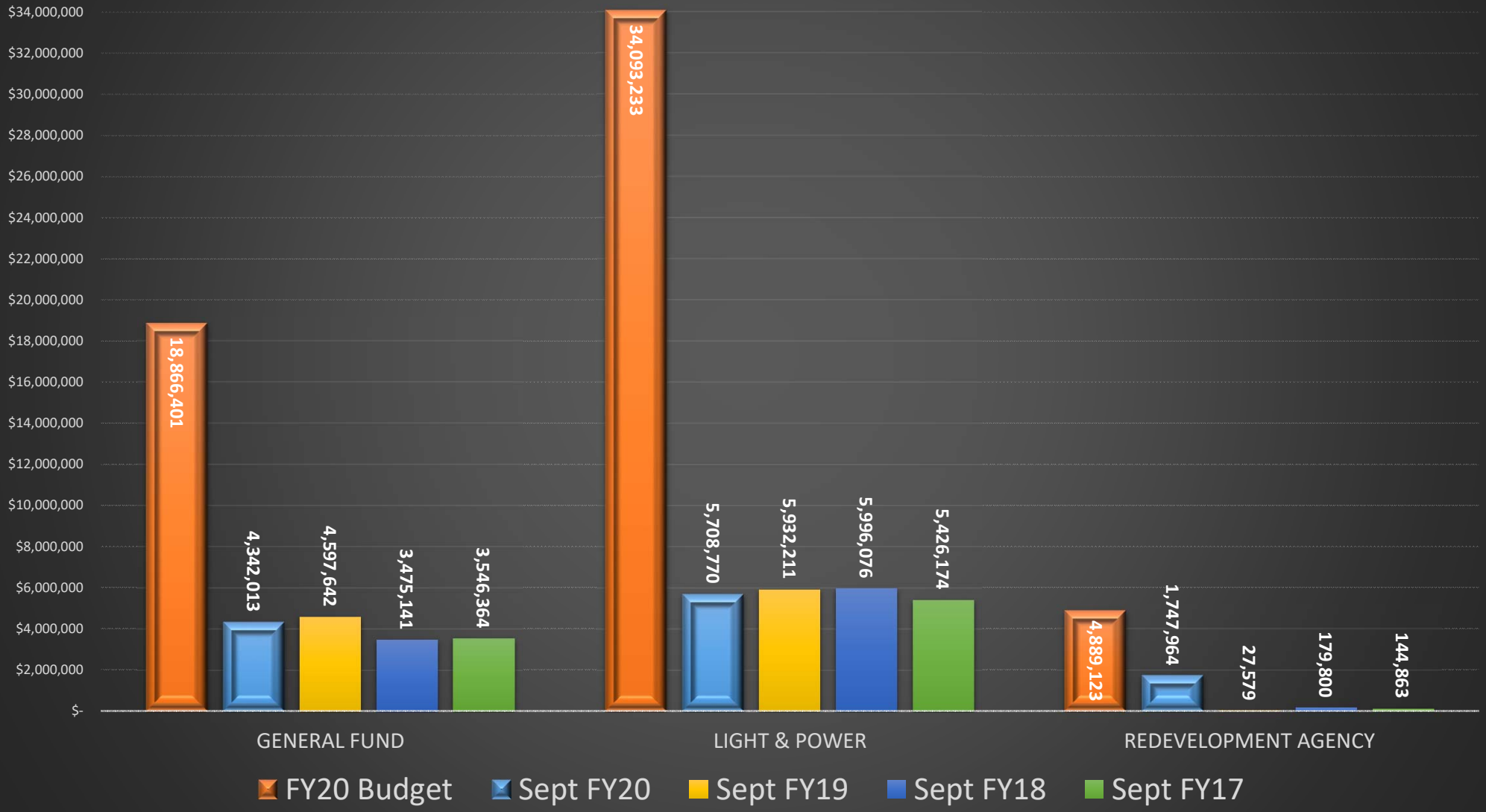
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - September 2019

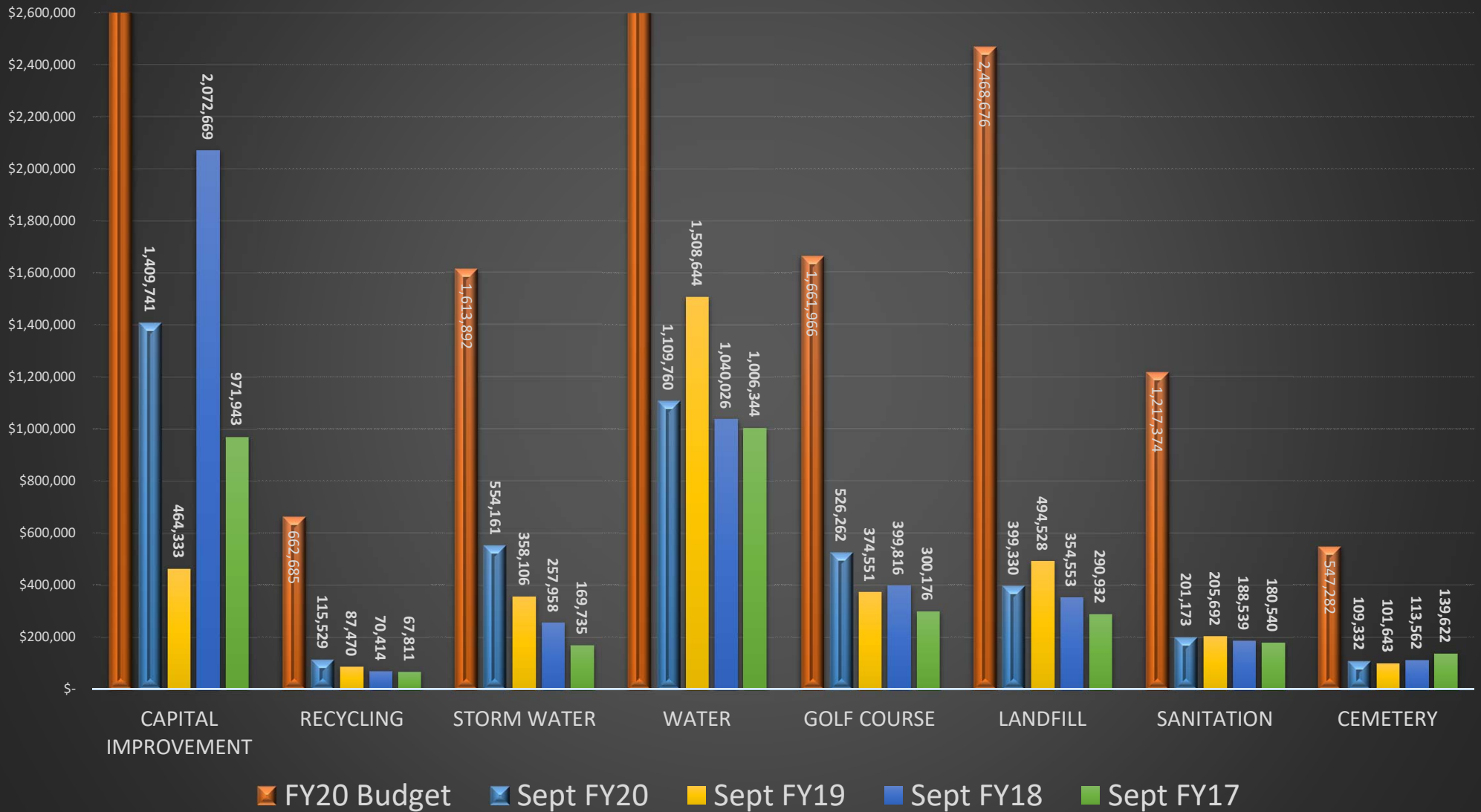
Fiscal 2020 YTD Expenditures Compared to the Fiscal 2020 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



September 2019 YTD (Fiscal 2020) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



September 2019 YTD (Fiscal 2020) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
SEPTEMBER YTD EXPENSES - FY 2020

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FOR 2020 03

JOURNAL DETAIL 2019 1 TO 2019 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
10 GENERAL FUND							
4110 Legislative	810,618	810,618	198,376.26	97,887.60	.00	612,241.74	24.5%
4120 Legal	366,788	366,788	78,714.41	26,769.99	.00	288,073.59	21.5%
4130 Executive	179,796	179,796	31,435.45	10,000.79	.00	148,360.55	17.5%
4134 Human Resources	142,343	142,343	37,388.85	20,574.71	.00	104,954.15	26.3%
4136 Information Technology	407,492	407,492	88,724.77	29,445.57	.00	318,767.23	21.8%
4140 Finance	423,671	423,671	97,810.03	51,807.61	.00	325,860.97	23.1%
4143 Treasury	94,201	94,201	1,439.63	17,464.46	.00	92,761.37	1.5%
4160 Government Buildings	118,191	118,191	21,468.41	7,005.38	.00	96,722.59	18.2%
4210 Police	6,740,767	6,740,767	1,503,701.83	487,268.21	.00	5,237,065.17	22.3%
4215 Reserve Officers	10,000	10,000	307.52	307.52	.00	9,692.48	3.1%
4216 Crossing Guards	151,049	151,049	18,537.05	14,817.35	.00	132,511.95	12.3%
4217 PROS	353,770	353,770	67,610.84	29,124.58	.00	286,159.16	19.1%
4218 Liquor Control	39,142	39,142	4,670.48	833.33	.00	34,471.52	11.9%
4219 Enhanced 911	595,000	595,000	151,880.78	47,553.27	.00	443,119.22	25.5%
4220 Fire	2,100,000	2,100,000	518,851.75	.00	.00	1,581,148.25	24.7%
4410 Streets	4,399,494	4,399,494	1,044,024.59	276,533.94	.00	3,355,469.41	23.7%
4450 Engineering	670,929	670,929	152,596.52	51,863.07	.00	518,332.48	22.7%
4510 Parks	972,945	972,945	265,225.75	68,701.34	.00	707,719.25	27.3%
4610 Planning	290,205	290,205	59,248.23	23,499.02	.00	230,956.77	20.4%
TOTAL GENERAL FUND	18,866,401	18,866,401	4,342,013.15	1,261,457.74	.00	14,524,387.85	23.0%
<hr/>							
30 DEBT SERVICE							
4710 Debt Sevice	400	25	2.89	.89	.00	22.11	11.6%
TOTAL DEBT SERVICE	400	25	2.89	.89	.00	22.11	11.6%
<hr/>							
44 MUNICIPAL BUILDING AUTHORITY							
4110 Legislative	6,000	372	98.17	63.35	.00	273.83	26.4%
TOTAL MUNICIPAL BUILDING AUTHORITY	6,000	372	98.17	63.35	.00	273.83	26.4%
<hr/>							
45 CAPITAL IMPROVEMENT							

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City of Bountiful, UT
SEPTEMBER YTD EXPENSES - FY 2020

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FOR 2020 03

JOURNAL DETAIL 2019 1 TO 2019 12

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	7,880,800	7,880,800	745,935.11	713,611.15	.00	7,134,864.89	9.5%
4136	Information Technology	25,000	25,000	.00	.00	.00	25,000.00	.0%
4140	Finance	45,000	45,000	4,369.72	1,349.69	.00	40,630.28	9.7%
4210	Police	737,000	737,000	22,336.47	22,336.47	.00	714,663.53	3.0%
4410	Streets	995,000	995,000	637,099.67	233,498.67	.00	357,900.33	64.0%
4510	Parks	115,000	115,000	.00	.00	.00	115,000.00	.0%
	TOTAL CAPITAL IMPROVEMENT	9,797,800	9,797,800	1,409,740.97	970,795.98	.00	8,388,059.03	14.4%
48 RECYCLING								
4800	Recycling	662,685	662,685	115,529.43	54,892.31	.00	547,155.57	17.4%
	TOTAL RECYCLING	662,685	662,685	115,529.43	54,892.31	.00	547,155.57	17.4%
49 STORM WATER								
4900	Storm Water	1,707,000	1,613,892	554,160.83	251,464.95	.00	1,059,731.17	34.3%
	TOTAL STORM WATER	1,707,000	1,613,892	554,160.83	251,464.95	.00	1,059,731.17	34.3%
51 WATER								
5100	Water	6,115,000	5,498,896	1,109,759.88	436,453.75	.00	4,389,136.12	20.2%
	TOTAL WATER	6,115,000	5,498,896	1,109,759.88	436,453.75	.00	4,389,136.12	20.2%
53 LIGHT & POWER								
5300	Light & Power	34,204,247	34,093,233	5,708,769.88	2,475,555.29	.00	28,384,463.12	16.7%
	TOTAL LIGHT & POWER	34,204,247	34,093,233	5,708,769.88	2,475,555.29	.00	28,384,463.12	16.7%
55 GOLF COURSE								

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City of Bountiful, UT
SEPTEMBER YTD EXPENSES - FY 2020

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FOR 2020 03		JOURNAL DETAIL 2019 1 TO 2019 12						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,661,966	1,661,966	526,262.03	168,128.09	.00	1,135,703.97	31.7%
	TOTAL GOLF COURSE	1,661,966	1,661,966	526,262.03	168,128.09	.00	1,135,703.97	31.7%
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57	LANDFILL							
5700	Landfill	2,468,676	2,468,676	399,330.02	190,640.77	.00	2,069,345.98	16.2%
	TOTAL LANDFILL	2,468,676	2,468,676	399,330.02	190,640.77	.00	2,069,345.98	16.2%
<hr/>								
58	SANITATION							
5800	Sanitation	1,217,374	1,217,374	201,173.17	60,834.06	.00	1,016,200.83	16.5%
	TOTAL SANITATION	1,217,374	1,217,374	201,173.17	60,834.06	.00	1,016,200.83	16.5%
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59	CEMETERY							
5900	Cemetery	592,200	547,282	109,331.94	35,231.93	.00	437,950.06	20.0%
	TOTAL CEMETERY	592,200	547,282	109,331.94	35,231.93	.00	437,950.06	20.0%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	61,730	61,730	1,894.95	589.88	.00	59,835.05	3.1%
	TOTAL COMPUTER MAINTENANCE	61,730	61,730	1,894.95	589.88	.00	59,835.05	3.1%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	578,137	578,137	398,003.62	13,400.33	.00	180,133.38	68.8%
	TOTAL LIABILITY INSURANCE	578,137	578,137	398,003.62	13,400.33	.00	180,133.38	68.8%
<hr/>								
64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
SEPTEMBER YTD EXPENSES - FY 2020

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FOR 2020 03		JOURNAL DETAIL 2019 1 TO 2019 12						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	304,550	295,511	110,394.12	21,947.01	.00	185,116.88	37.4%
	TOTAL WORKERS' COMP INSURANCE	304,550	295,511	110,394.12	21,947.01	.00	185,116.88	37.4%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,600	502,600	441.93	137.11	.00	502,158.07	.1%
	TOTAL RDA REVOLVING LOAN FUND	502,600	502,600	441.93	137.11	.00	502,158.07	.1%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	4,386,523	4,386,523	1,747,522.47	1,147,761.67	.00	2,639,000.53	39.8%
	TOTAL REDEVELOPMENT AGENCY	4,386,523	4,386,523	1,747,522.47	1,147,761.67	.00	2,639,000.53	39.8%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	95,000	1,500	306.54	111.44	.00	1,193.46	20.4%
	TOTAL CEMETERY PERPETUAL CARE	95,000	1,500	306.54	111.44	.00	1,193.46	20.4%
<hr/>								
78	LANDFILL CLOSURE							
7800	Landfill Closure	18,000	0	.00	.00	.00	.00	.0%
	TOTAL LANDFILL CLOSURE	18,000	0	.00	.00	.00	.00	.0%
<hr/>								
83	RAP TAX							
8300	RAP Tax	797,734	797,734	45,137.67	169.22	.00	752,596.33	5.7%
	TOTAL RAP TAX	797,734	797,734	45,137.67	169.22	.00	752,596.33	5.7%
<hr/>								
92	OPEB TRUST							

10/28/2019 17:34
TBECK

City of Bountiful, UT
SEPTEMBER YTD EXPENSES - FY 2020

P 5
glytbdud

FOR 2020 03

JOURNAL DETAIL 2019 1 TO 2019 12

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	4,600.30	2,267.99	.00	-4,600.30	100.0%
	TOTAL OPEB TRUST	0	0	4,600.30	2,267.99	.00	-4,600.30	100.0%
	GRAND TOTAL	84,044,023	83,052,337	16,784,473.96	7,091,903.76	.00	66,267,863.04	20.2%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Echo Hydroelectric Project Tail Race Concrete Repair
Author: Allen Ray Johnson
Department: Light & Power
Date: November 12, 2019

Background

We are currently working on repairing the damage we discovered last June to the three turbines at our Echo Hydroelectric plant. While we have crews on site and we have the water removed from the penstocks and the tail race, we are doing a full inspection. Each of the three Francis turbines at our Echo Hydroelectric plant have its own tail race or river dump basin. We have pumped all of the water out all three basins to check the condition of the concrete floors in the tailrace. We have installed timbers to form a temporary coffer dam in the outlet to dam the downstream water out of the basin. The tail races have developed wear spots from where rocks and other debris get trapped and get tumbled around with the water current. The damage is bad enough that it has exposed the rebar supports within the concrete. We have repaired the floors in the basins several times since the plant was installed in 1986. We have used a product called Belzona to do the previous repairs and it is holding up better than the original concrete. It has been several years since we have removed the water and inspected these basins. All three basins have some damage that needs to be repaired. This repair can only happen in the fall at the end of the water season when the water levels are the lowest. In order to complete this repair, we need to pump not only our tailrace out, but also the stilling basin for the entire dam outlets in order to lower the ground water down below the concrete. The tail race basins needs to be dry and above 50 degrees in order for the repair materials to cure properly.

Analysis

We have contacted Brahma Group Inc. to get a bid to do the needed repairs. They are certified by Belzona to install their product and are the only contractor in Utah certified to do this type of repair. The repair will have a two year warranty on the material and labor. The repair cost includes mobilization-demobilization, de-watering, abrasive blasting, tenting, heating, rebar replacement, and the installation of the Belzona products following recommended curing times and temperatures. They expect our repairs will take 8-10 working days to complete, using a 4 man crew.

The total cost for these repairs is \$144,945.

This expenditure was authorized by the City Manager in order to get the materials ordered and get them delivered. The delivery time for the material is approximately two weeks. Staff is now seeking Council's approval for both the materials and the labor to complete the project.

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

This will be funded from the Echo Hydro account 535300-448627. We would like to fund this from our retained earnings and we expect that we will need to open our budget at the end of the year to cover this and possibly the other expenses to repair the project.

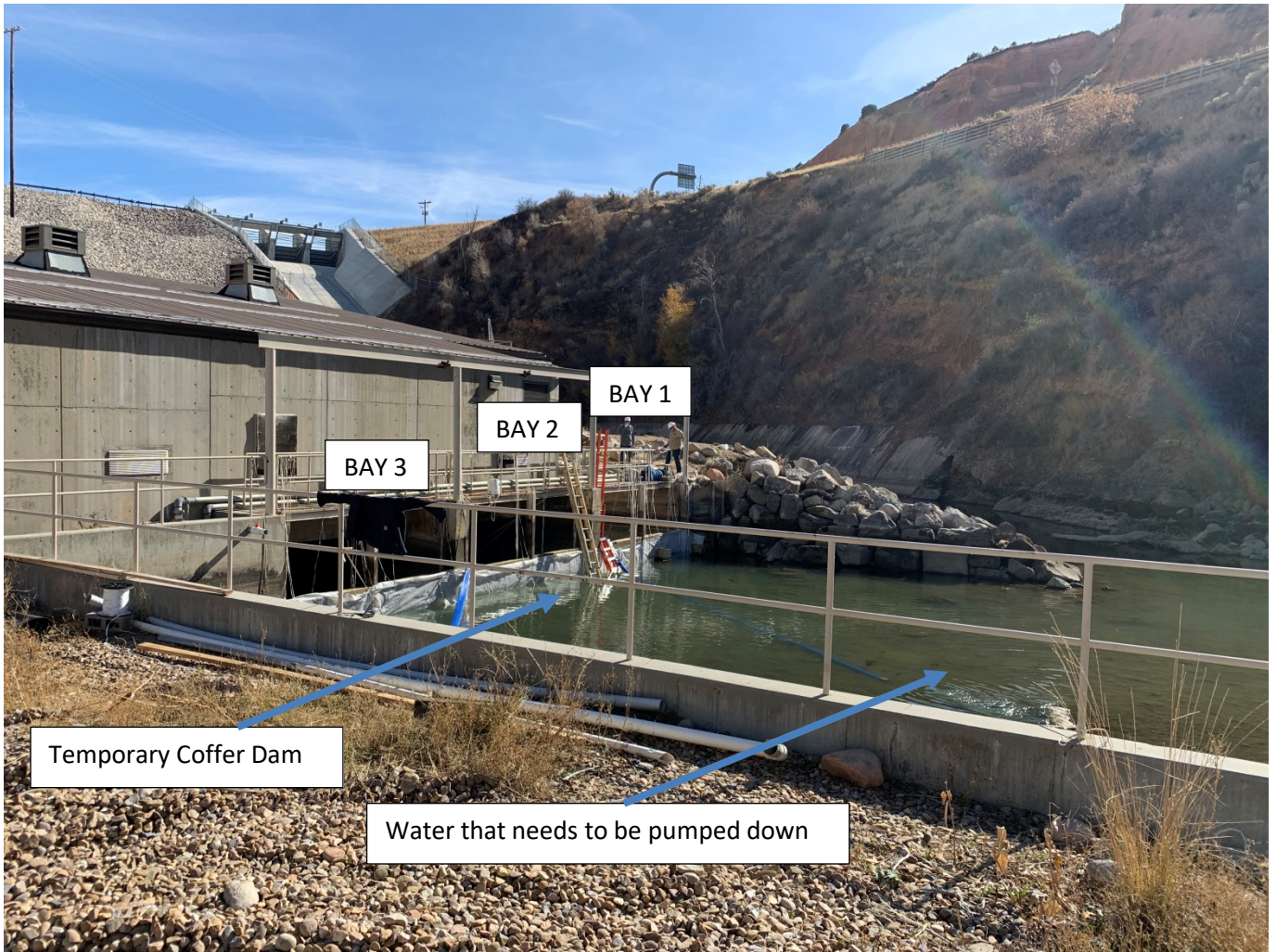
Recommendation

Staff recommends the approval of the payment of \$144,945 to Brahma Group Inc.

We will be polling the Power Commissioners for their recommendation and we will bring their recommendation to the City Council meeting.

Attachments

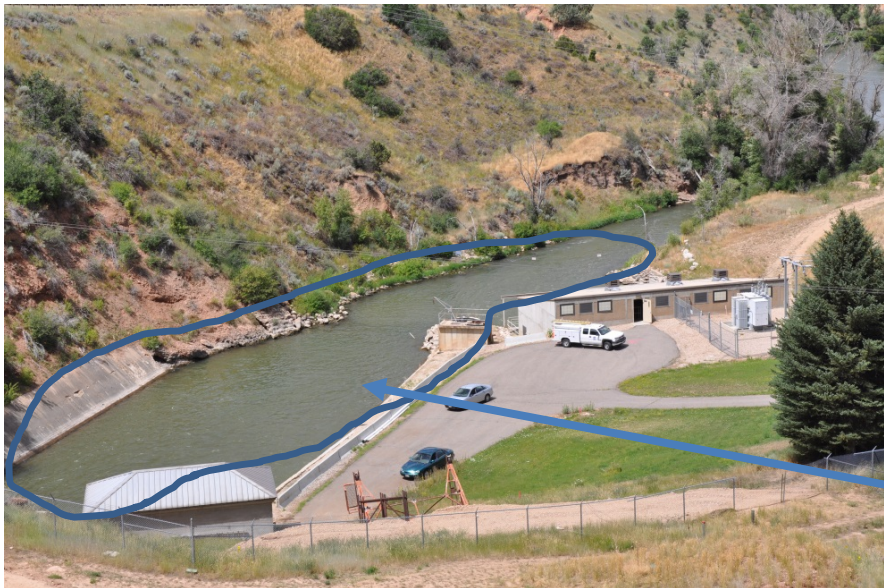
Pictures of tail race basins with damage



Temporary Cofferd Dam

Water that needs to be pumped down

DOWNSTREAM / RIVER TAIL RACE SIDE OF HYDRO PLANT



UPSTREAM SIDE OF HYDRO PLANT
ALSO SHOWING STILLING BASIN FOR
DAM OUTLETS

Area that needs to be pumped down.
The dam tail race is approximately 60
feet deep.



Damage

BAY 1 MOSTLY PUMPED OUT
CONCRETE DAMAGE IN TOP CORNER



CONCRETE DAMAGE IN BAY 1
SHOWING EXPOSED REBAR

City Council Staff Report



Subject: Bountiful City Trails Master Plan
Author: Francisco Astorga, AICP, Planning Director
Dept.: Planning
Date: November 12, 2019

Background and Analysis

Trails, parks, and other recreational facilities enhance the quality of life for citizens and increase the overall beauty of the City. A robust network of trails and recreational facilities can also be an important economic tool by attracting people from surrounding communities and the region. The Bountiful Trails Master Plan document provides a multifaceted approach identifying existing trails, new trails to add to the network and other improvements, such as trail signage and facilities. The document will act as a guide to establish goals and prioritize trail projects.

In 2009, the City Council approved the Recreation and Trails Master Plan as part of a General Plan update. The Recreation and Trails Master Plan identified several foothill trails and connections to the City's urban infrastructure. Since 2009 priorities and needs have changed as have citizens' demand for a diversified trail network. In a work session on July 23, 2019, the City Council reviewed and discussed a draft version of the Bountiful Trails Master Plan. In 2017, under the direction of the City Council, the Bountiful Trails Committee and City Staff, in conjunction with Blū line designs, began meeting to identify and prioritize trail projects.

During the [October 08, 2019](#) City Council meeting, Staff presented to Council the drafted Bountiful Trails Master Plan. A public hearing was held and there was a vast amount of public comment for and against the inclusion of Creekside Trail on the proposed master plan. During the October 8 Council meeting, the Council made a motion to continue the item to the November 12, 2019 meeting, continue the public hearing, post the proposed master plan on the City's website, and directed Staff to provide a recommendation to include a public process.

Trails Master Plan Vision

Bountiful City will provide a comprehensive and diverse trail system that provides for and encourages healthy lifestyles, social engagement, and access to the natural environment.

Trails Master Plan Goals & Objectives

1. Provide year round recreational opportunities and trail access for hikers, bicyclists, equestrians, skiers, and other non- motorized users.
2. Continue to develop and add to trail system to better accommodate existing and future use:
 - Creekside Trail
 - Holbrook Canyon Bridges (2)*

- Holbrook Canyon Trail connection to Eggett Park including culvert
 - Holbrook Canyon Trail connection to Ward Canyon Trail (4)*
 - Mueller Park Downhill Trail (3)*
 - North Canyon Single Track Trail (1)*
 - North Canyon Trailhead (5)*
 - Twin Hollow (Cheese) Park Pump Track
 - Urban Bonneville Shoreline Trail (Bountiful Blvd.) connection to Ward Canyon
 - Ward Canyon Trail connection to Tolman (Rocket) Park
 - Ward Canyon Trail connection to Temple Ridge Trail
- (#)* indicates project prioritization

3. Increase use of trail system through public outreach and education.
 - Public Meetings
 - Volunteer Projects
4. Increase and promote community health and exercise.
 - City programs
 - South Davis Recreation District
 - Partner with existing trail user groups, such as trail runners, mountain bike organizations, etc. to promote trail use events.
5. Integrate urban trail system with non-urban trail system to provide seamless access between the built and natural environments and provide trails that link key uses within the City.
 - Provide connections to natural trails to identified urban trail routes.
 - Connect parks, schools, transit, downtown, etc.
 - Use existing natural corridors, such as stream alignments to connect hillside trail network to lower areas of the City.
 - Private land vs. public access
6. Provide trail connectivity to adjacent Cities and to regional trail systems.
 - Connect to Bonneville Shoreline Trail.
 - Connect to urban trail routes.
7. Provide visible and easily understandable signage throughout the trail system to facilitate use, to promote wayfinding, and to interpret the surrounding environment.
 - Develop and implement signage and wayfinding package.
8. Maintain existing and future trails to support continued use and safety.
 - Coordinate efforts of City crews and volunteers.
 - Eliminate unapproved user created trails and revegetate.
9. Provide budget to appropriately maintain the existing system and to continue to develop the system per the Trails

10. Master Plan. In conjunction with the budget, actively seek private funding opportunities such as:

- Trail grants
- Private funding/donations
- Other

Creekside Trail Master Plan Inclusion

The currently adopted 2009 Recreation & Trails Master Plan included a map with proposed trails extending from east to west. One of these proposed trails was Creekside Trail (labeled as Mill Creek). Staff recognizes that other proposed trails were also included on the 2009 map (Stone Creek, Barton Creek, and Canyon Creek); however, these other proposed trails are not included on this update. The Trails Committee and Staff did not begin with the 2009 Trails Master Plan in mind, but took a fresh look at all possible/desirable trail connections. Of the four (4) 2009 proposed trails, Creekside has the least amount of streets to bifurcate. In addition, the other three (3) canyon trails simply have too much developed property to be feasible.

Fire Department Opinion (Attachment 2 – Fire Chief Memo)

Fire Chief Jeff Bassett with South Davis Metro Fire provided a memo addressed to the Mayor and City Council based on his professional opinion regarding trails. Chief Bassett indicates that a single track does not act as a fire break; however, if a trail is wide enough for a wildland brush unit to access (a wide sidewalk 4-6 feet, for example), it will act as a fire break and an access point. The Chief points out that the challenge of fighting a fire in the Millcreek area is access. Furthermore, Chief Bassett indicates that installing trails would act as a required “in kind” wildland fire mitigation effort required by State provisions. In regards to a medical response, Chief Bassett explains that if someone had a medical emergency along a trail or the mountain, the wider the trail is, the quicker the Fire Department can respond to and transport a patient. The Chief does not believe that more trails or new trails will enhance the possibility of fires. In conversations with other fire agencies, he does not recall a fire starting from a trail, but rather from illegal camp fires or where pedestrian access is infrequent.

Police Department Opinion (Attachment 3 – Police Chief Memo)

Police Department Chief Tom Ross provided a memo regarding the effect of a trail system on crime. Chief Ross points out that the data he collected indicates trail systems do not cause an increase in crime and in some areas the trail system acts as a deterrent to crime. The Chief utilized data from the Rail-Trails and Safe Communities Study as well as contacting Kaysville Police Chief Sol Oberg who indicated that even though the Gailey Trail (Fruit Heights/Kaysville) and the Rail Trail (Davis County) are very popular and heavily utilized, there has been no increase in crime. Chief Oberg believes the pedestrian traffic on the trails makes it more difficult for people to conceal themselves while participating in illicit activities. Chief Ross concludes that a trail system in Bountiful would likely not cause an increase in crime.

Eminent Domain

Government entities and other public service agencies may occasionally acquire private property for public use. This process is called eminent domain or condemnation. When property is taken, the owner has a constitutional right to receive fair compensation. Utah State Code does not allow eminent domain to be used for trails, see below:

78B-6-501 (1-3). Eminent domain -- Uses for which right may be exercised.

Subject to the provisions of this part, the right of eminent domain may be exercised on behalf of the following public uses:

- (1) all public uses authorized by the federal government;*
- (2) public buildings and grounds for the use of the state, and all other public uses authorized by the Legislature;*
- (3) (a) public buildings and grounds for the use of any county, city, town, or board of education;*
 - (b) reservoirs, canals, aqueducts, flumes, ditches, or pipes for conducting water or sewage, including to or from a development, for the use of the inhabitants of any county, city, or town, or for the draining of any county, city, or town;*
 - (c) the raising of the banks of streams, removing obstructions from streams, and widening, deepening, or straightening their channels;*
 - (d) bicycle paths and sidewalks adjacent to paved roads;*
 - (e) roads, byroads, streets, and alleys for public vehicular use, including for access to a development, excluding trails, paths, or other ways for walking, hiking, bicycling, equestrian use, or other recreational uses, or whose primary purpose is as a foot path, equestrian trail, bicycle path, or walkway; and*
 - (f) all other public uses for the benefit of any county, city, or town, or its inhabitants;*

Trail Easements

An easement is a right to cross or otherwise use someone else's land for a specified purpose. A trail easement is a legal **agreement** that allows others to use someone's land in the manner provided for within the easement. In order for a trail easement to be executed, the corresponding property owner has to agree to the terms of the agreement. The City cannot impose easements without authorization from the property owner.

Bountiful Trails Advisory Committee

With adoption of the trails master plan, the next step in implementation will be the formalization of a trails committee. The current volunteer Trails Committee will help Staff create an administrative policy for a new committee that will have specific responsibilities, defined membership, and terms. Staff recommends that this group be advisory to Staff, hold publicly-advertised open public meetings, and represent various user and stakeholder groups. Development of policies has been a goal of Staff and the Trails Committee for a number of months, and will help us organize the many volunteers who are willing to develop and maintain trails.

Trail Prioritization

After the adoption of the trails master plan by the City Council, City Staff, working with the Bountiful Trails Committee, will determine trail projects according to available resources. Resources will include grants, private donations, volunteer work, and City funding. The proposed trails master plan does provide a priority of five (5) trails:

1. North Canyon Single Track Trail
2. Holbrook Canyon Bridges
3. Mueller Park Downhill Trail
4. Holbrook Canyon Trail connection to Ward Canyon Trail (Meadow Loop Trail)
5. North Canyon Trailhead

Trail Alignment

All trail projects will involve coordination between private and public landowners, trail developers, and City Staff working with the Bountiful Trails Advisory Committee when selecting trail alignment. This has been the case as the City works with the Forest Service and Davis County on the future alignment of the Bonneville Shoreline Trail. The trail alignment process will begin with a layout of the best course by a professional, and then adjusted based on issues such as access, cost, neighborhood issues, and similar considerations.

Funding for Trail Construction and Maintenance

The robust trail program recommended in the Trails Master Plan is essentially a new service in Bountiful City. In order to be properly implemented, the program will need sufficient funding including one-time funds for construction and ongoing funding for development and maintenance.

Current funding for trails *construction* will come primarily from the voter-approved Recreational, Arts, and Parks (RAP) Tax. In 2017, the City Council appropriated \$345,000 for trails from this funding source.

- \$10,000 for Eggett Park to Holbrook Canyon Trail connection
- \$305,000 for North Canyon Trail and Trailhead
- \$30,000 for Lower Ward Canyon Trail

In 2025, voters will have the opportunity to authorize the RAP Tax for another ten (10) years, which could generate significant funding for trails. Additional sources are and will be grants and contributions from residents.

Trail *development* and *maintenance* will need to come from the City's General Fund and through volunteer labor. As more and more trails are built, general fund revenues will need to be increased to keep up with this requirement. The City will need to be vigilant to not out-build what we can afford to maintain.

Gun Range Fire Grants

Bountiful City has a limited opportunity to benefit from grants for which the City is eligible as a result of the Gun Range Fire. In addition to a grant that will pay for the costs of fire

suppression, the City has access to federal Hazard Mitigation Program Grant (HMPG) funding of \$450,000 that can be used for eligible fire breaks (including trails) and property acquisition. Right-of-Way acquisition may also be possible. Property owners must be willing participants. If Bountiful does not find eligible projects within the grant timeline of approximately 6-8 months, the funding will be lost.

Public Process

Certain trail projects will warrant additional participation from the public. Trails that adjoin or cross private property, that are located on sensitive lands, or provide access to previously inaccessible areas should require additional public input. Staff recommends that if a trail fits these criteria, property owners within 200 feet be invited to comment before the final design is prepared for construction. Once the design is finalized, these residents should also be notified before construction begins.

Accessibility

During the October 8, 2019 Council meeting some concerns were made regarding wheelchair/adaptive trail equipment accessibility to trailheads. Staff recognized the following challenges in some of existing trailheads:

- Surface material. Some trailheads have deep gravel, consisting of two inches (2") or more, that present challenges to someone on a wheelchair/adaptive trail equipment. Dirt, paved surface, or shallow gravel (less than 2") seem to work.
- Access gate. Some trailheads have a gate to prohibit vehicles from accessing trails. In many cases these gates also prohibit wheelchair/adaptive trail equipment. Gates can be designed to impede vehicular access yet allowing adaptive equipment through, bicycles, pedestrians.
- Parking ramps. Some trailheads do not have ramp for wheelchair/adaptive equipment.

Staff recommends that whenever Staff and the Trails Committee convene to discuss the implementation of trailhead improvement, etc., that the City makes a conscious effort to include wheelchair/adaptive trail equipment onto a trailhead.

Department Review

This staff report has been reviewed by the City Attorney and City Manager.

Significant Impacts

The proposed trails master plan provides estimated costs of trail projects which would impact the City's budget; however, the document does not include potential offsets, such as grants and private funding.

Notice

A public hearing was held on October 8, 2019, which was continued to the November 12, 2019 City Council meeting. The proposed Trails Master Plan was posted on the City's website's (www.bountifulutah.gov) front page since October 8, 2019 and remains on the website to date. This item was posted at the temporary City Hall locations at 150 North Main Street and 805 South Main Street, and on the City's website and social media pages.

Recommended Action

Staff recommends adoption of the Bountiful City Trails Master Plan as proposed. Staff recommends that whenever Staff and the Trails Committee convene to discuss the implementation of trail head improvement, etc., that the City makes a conscious effort to include wheelchair/adaptive trails equipment onto a trailhead.

Attachments

1. Resolution 2019-11 Adopting the proposed Bountiful Trails Plan
2. Fire Chief Memo
3. Police Chief Memo
4. Proposed Bountiful City Trails Master Plan



BOUNTIFUL

BOUNTIFUL CITY RESOLUTION NO. 2019-11

MAYOR
Randy C. Lewis

CITY COUNCIL
Kate Bradshaw
Kendalyn Harris
Richard Higginson
John Marc Knight
Chris R. Simonsen

CITY MANAGER
Gary R. Hill

A RESOLUTION ADOPTING THE 2019 BOUNTIFUL CITY TRAILS MASTER PLAN

WHEREAS, the City desires to enhance the quality of life for its citizens through trails, parks and other recreational facilities; and

WHEREAS, the City Council, on or about August 2017, directed City Staff and the Bountiful City Trails Committee to identify current trails and prioritize future trail projects; and

WHEREAS, the City, retained Blū line designs to advise City Staff and the Bountiful City Trails Committee and to prepare the Bountiful City Trails Master Plan; and

WHEREAS, a two year collaboration of City Staff, the Bountiful City Trails Committee and Blū line design, along with involvement from citizens; resulted in the creation of the 2019 Bountiful City Trails Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bountiful City, Utah, as follows:

Section 1. Adoption. The Bountiful City Council hereby adopts the 2019 Bountiful City Trails Master Plan which is attached hereto as "Attachment A" and incorporated herein by this reference.

Section 2. Effective Date. This Resolution shall become effective immediately upon its passage. The Agreement shall take effect as described therein.

APPROVED, PASSED AND ADOPTED BY THE BOUNTIFUL CITY COUNCIL THIS 8th day of October, 2019.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

November 4, 2019

Mayor and City Council Members

Thank you for asking for an opinion from the Fire Department regarding trails. When we look at trails and how they relate to fires. I want to be sure everyone knows we can not forecast the weather event that takes place when a wildfire takes place. Weather, fire conditions, vegetation growth and fire behavior in this type of fire is unpredictable. We can and must prepare, preplan and help our residents understand the need for defensible space and the need for mitigation efforts to reduce this risk.

In regards to the Creekside trail system or any trail, I offer this opinion. If a trail is a single track it does not act as a fire break, if a trail is wide enough for a wildland brush unit to access and drive on (a wide sidewalk 4-6 feet, for example), it will act as a fire break and an access point. The challenge with the Millcreek area is access. If a fire was to take place in the area of the creek bed it would spread dramatically eastward and would rapidly take homes. To fight this type of fire we can only attack the fire from the property owners' residents down to the creek, which would take a significant amount of hose and firefighters. If a trail was built to be a fire break it could slow down the fire spread and it would improve our access to the canyon, depending on fire behavior.

Another benefit to installing a trail that acts as a fire break or improved access point, is that it will count towards the required yearly "In Kind" wildland fire mitigation efforts. As you know Utah Code Title 65A-8-203 requires South Davis Metro Fire to account for \$27, 863.00 of "In Kind" wildland mitigation work, Bountiful City portion of this fee is \$9,336.00. Installing a trail that acts as a fire break and improves access for fire equipment would qualify as "In Kind" mitigation work and the continued on going clearing of the vegetation and maintaining the trail would count as well.

In regards to a medical response, if someone had a medical emergency along a trail or the mountain, the wider the trail is, the quicker we can transport a patient. For example, on a single-track trail depending on the injuries, the patient is transported using a single wheel transport device which is a slow process and extensive use of firefighters. If a trail was wide enough to support our UTV with stretcher, we can transport the patient much quicker which enhances the recovery of injuries.

I have heard the opinion that more trails or new trails will enhance the possibility of fires. I believe it is just the opposite. I have discussed this with other Fire Chiefs, who have a trail system and they do not recall an increase of fires due to new trails. I do not recall a fire starting from a trail; I have seen more illegal camp fires in areas where recreation takes place, or where pedestrian access is infrequent.

I have also heard from residents in this area, that the fire would spread so fast the Fire Department would not be able to stop it. I challenge this and I would refer to the outstanding work performed by our firefighters during the Gunrange Fire. As a Fire Department we are proactive in preparing for this type of fire, we need the City and the Residents to do their parts in mitigation efforts.

Thank you.

Respectfully

Jeff Bassett, Fire Chief

Effect of Trail Systems on Crime

Resources Used

- Rail-Trails and Safe Communities study published in 1998 and available on the internet;
- Personal interview with Chief Oberg of Kaysville Police Department.

No information could be found that indicated trail systems cause an increase in crime.

The Rail-Trails and Safe Communities Study

The study, conducted by the Rails-to-Trails Conservancy in conjunction with the National Park Service, surveyed managers of 372 trails throughout the country, 81 of which were in suburban areas. There are over 1100 miles of trail in the 81 suburban trail systems surveyed. Data for a two year reporting period was collected. During the two year reporting period, 14 million people were estimated to use the trails. The specific crimes and total numbers are presented in table 1 below.

Table 1

Suburban Trail Systems

Murder	0
Rape	0
Robbery	1
Assault	5
Burglary of adjacent home	0

The FBI publishes crime numbers as a national average per 100,000 people. The national averages for the same crimes during the same time period were multiplied by 140 (100,000 people x 140 = 14 million people) and are presented in table 2.

Table 2

National Average for Suburban Areas

Murder	560
Rape	4060
Robbery	14280
Assault	41020
Burglary	Not reported

The study quoted several law enforcement officials who felt the increase in the number of people in the area was actually a deterrent to crime. It also cited three previous studies of trail systems, all of which concluded that trail systems do not increase crime and may act as a deterrent.

Personal Interview with Kaysville Police Chief

I spoke with Chief Oberg about the recently established Gailey Trail that runs through Fruit Heights into Kaysville and the Rail Trail that runs throughout the county. He stated the trails are very popular and heavily utilized. Chief Oberg said there has been no noticeable increase in crime on the portions of the trails that run through Kaysville. It was his opinion that these trails have actually reduced crime because it is more difficult for people to conceal themselves while they participate in illicit activities.

Conclusion

Trail systems do not cause an increase in crime and, in fact, may reduce crime.



BOUNTIFUL TRAILS MASTER PLAN

Bountiful, Utah

October 2019



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acknowledgements

Mayor

Randy Lewis

City Council

Kate Bradshaw
Kendalyn Harris
Richard Higginson
John Marc Knight
Chris R. Simonsen

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Brock Hill
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Consultant Team

blū line designs

Planning

Planning Director
Parks Director
City Planner

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CHAPTER ONE | INTRODUCTION & PURPOSE

INTEREST, USAGE, AND DEMAND ON BOUNTIFUL CITY'S RECREATIONAL TRAIL SYSTEM IS CONTINUING TO INCREASE. IMPROVEMENTS TO AND CONTINUED MANAGEMENT OF THE EXISTING TRAIL SYSTEM NEEDS TO ACCOMMODATE THESE ANTICIPATED NEEDS. THIS MASTER PLAN DOCUMENT EVALUATES THE CURRENT SYSTEM AND IDENTIFIES FUTURE IMPROVEMENTS TO HELP KEEP UP WITH TRAIL USAGE AND DEMAND.

1.1 - INTRODUCTION & PURPOSE

Settled within the foothills of the Wasatch Mountain Range, Bountiful is perfectly situated to provide access to miles of recreational trails and to the natural amenities that the mountains provide. Bountiful City is dedicated to providing a trail system that is well maintained, safe, and allows for continued mountain access by its population.

Bountiful City last completed a Recreation and Trails Master Plan in 2009. Priorities and needs have changed over the past 10 years and an update is needed. The main purposes of this document are to establish goals; and to identify and prioritize trail projects to keep up with demand.

1.2 - EXECUTIVE SUMMARY

This Bountiful Trails Master Plan Update documents the needs assessment component of the project; establishes an updated vision and goals and objectives; identifies proposed trail improvements; recommends a family of trail signage and wayfinding elements; and provides preliminary estimates of construction costs for priority projects for budgeting purposes.

1.2.1 - NEEDS ASSESSMENT

EXISTING TRAILS

The existing recreational trail system is inventoried and mapped. (*see Table 2.1 - Existing Trail Inventory and Figure 2.1 - Existing Trail System Map*)

NEEDS ASSESSMENT

A multi-faceted approach was taken to identify future needs and necessary improvements to Bountiful's existing recreational trail system. The process included meeting regularly with the Bountiful Trails Committee to gather their input and discuss their priorities; meeting and coordinating with City staff; and engaging the public through a community survey and a public open house. The results of this process included further guidance on needed improvements and priority projects; confirmation of the overwhelming demand for trails by specific user groups (mountain biking, equestrian, etc.) and the general public; and the need to have a cohesive plan and guiding document that lays the ground work for future funding and improvements.

1.2.2 - VISION, GOALS AND OBJECTIVES

As informed by the needs assessment task of this process, an updated vision along with supporting goals and objectives were developed. These were presented at the public open house and represent the essence of City desires and what this plan hopes to achieve.

1.2.3 - PROPOSED IMPROVEMENTS

TRAIL IMPROVEMENTS

Based upon the needs assessment process, proposed improvements and projects have been identified. (*see Figure 1.2.1 - Trails Master Plan*) These include:

- Creekside Trail
- Holbrook Canyon Bridges
- Holbrook Canyon Trail connection to Eggett Park including culvert
- Holbrook Canyon Trail connection to Ward Canyon Trail
- Mueller Park Downhill Trail
- North Canyon Single Track Trail
- North Canyon Trailhead
- Twin Hollow (Cheese) Park Pump Track
- Urban Bonneville Shoreline Trail (Bountiful Blvd. connection to Ward Canyon)
- Ward Canyon Trail connection to Tolman (Rocket) Park
- Ward Canyon Trail connection to Temple Ridge Trail

TRAIL SIGNAGE AND WAYFINDING

There is not a consistent signage and wayfinding design standard along the trail system or at the existing trailheads. Proposed designs for trailhead signage, trail signage, and wayfinding markers are included in this document to provide a cohesive standard to better announce, inform, and guide trail users. (*see Figure 1.2.2, 1.2.3, 1.2.4, and 1.2.5*)

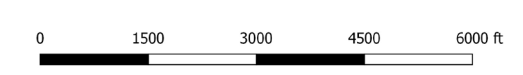
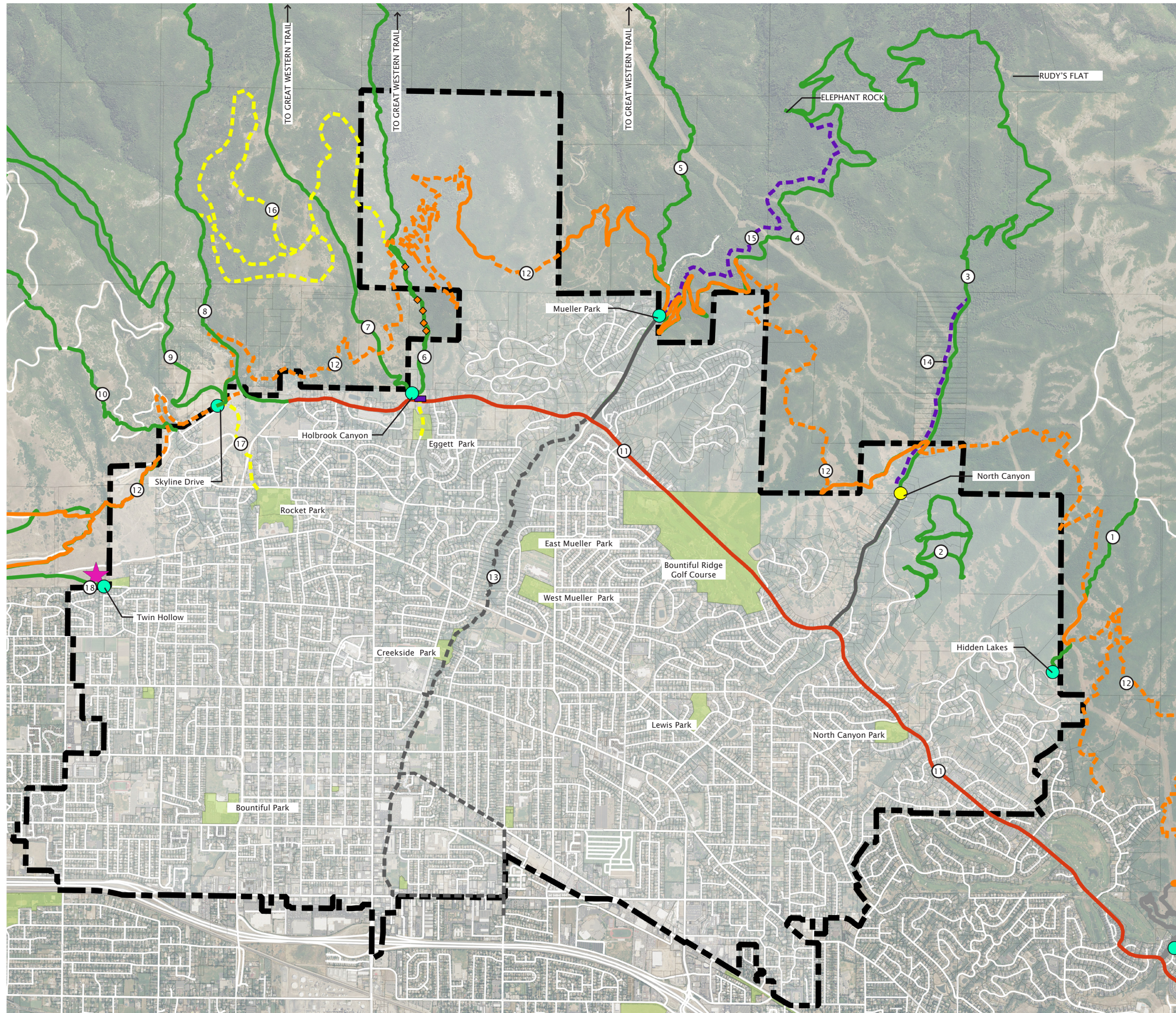
BONNEVILLE SHORELINE TRAIL

Though the connection and development of the Bonneville Shoreline Trail along Bountiful's east bench is not City governed the current proposed alignment has been included in the Trails Master Plan.

1.2.4 - PRELIMINARY COST ESTIMATES

To facilitate City funding and budgets and to assist in fundraising opportunities, preliminary construction cost estimates have been provided for the priority projects identified in this document.

FIGURE 1.2.1 - TRAILS MASTER PLAN



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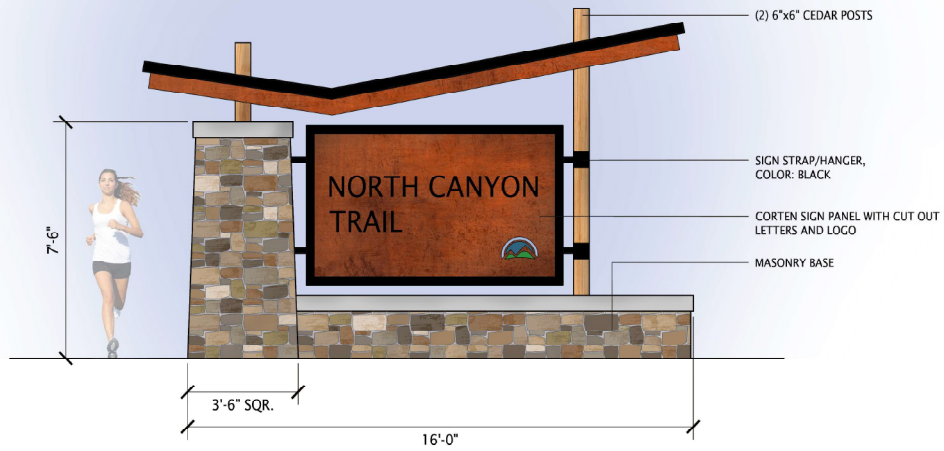


FIGURE 1.2.2 - TRAILHEAD SIGN & KIOSK (FRONT)

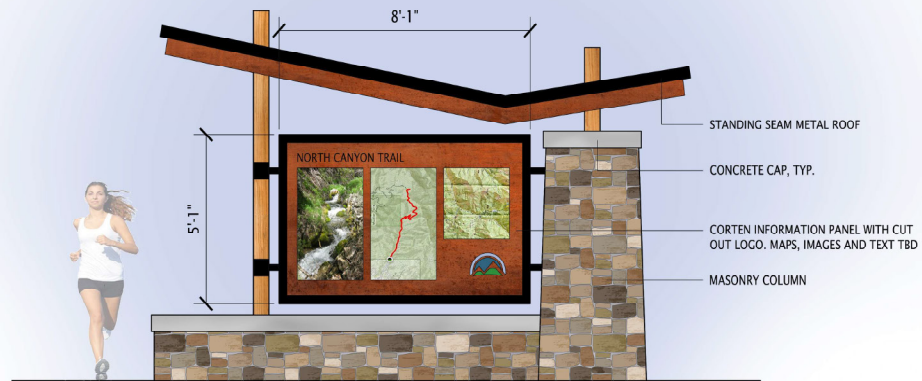


FIGURE 1.2.3 - TRAILHEAD SIGN & KIOSK (BACK)

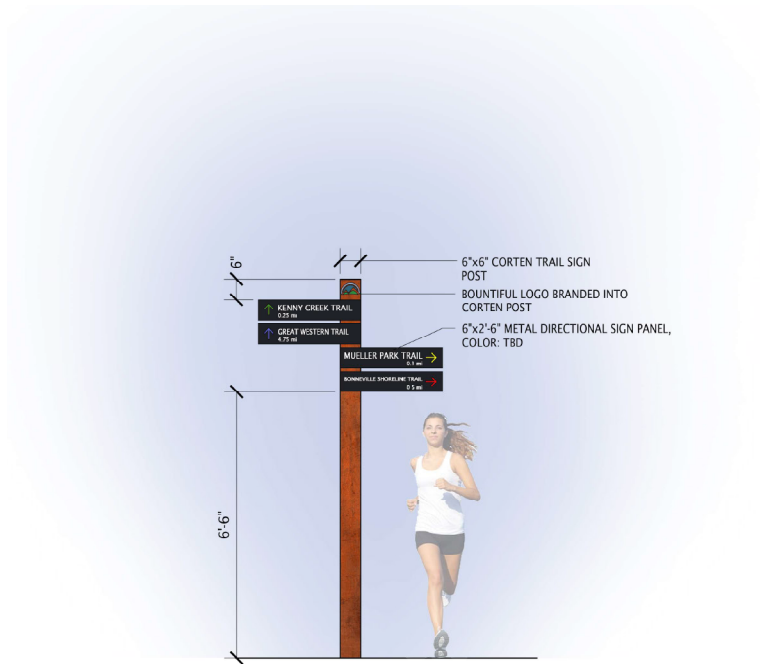


FIGURE 1.2.4 - DIRECTIONAL/WAYFINDING SIGN POST

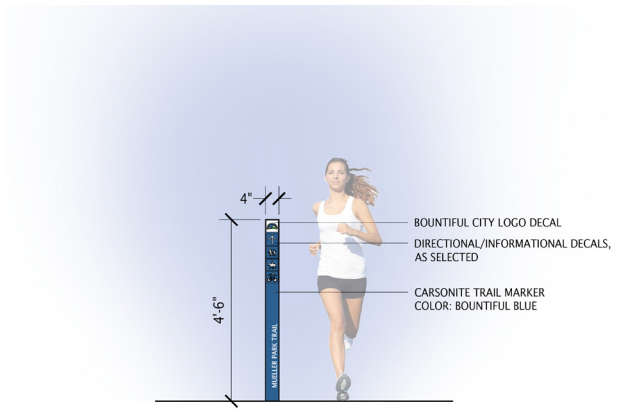


FIGURE 1.2.5 - TYPICAL TRAIL MARKER



CHAPTER TWO | NEEDS ASSESSMENT

BOUNTIFUL CITY HAS A WEALTH OF EXISTING TRAILS AND TRAILHEADS. DUE TO HIGH DEMAND AND OVERUSE OF SOME OF THESE FACILITIES MANY IMPROVEMENTS ARE WARRANTED TO BETTER EDUCATE AND PROVIDE FOR THE EVER INCREASING USE.

2.1 - EXISTING FACILITIES

The existing recreational trail system includes 5 existing trailheads and 11 designated trails that provide access from Bountiful City to the adjacent mountains, canyons, rivers, creeks, geologic features, nature, and other regional trail systems (*see Table 2.1 - Existing Trail Inventory and Figure 2.1 - Existing Trail System Map*). There are well over 50 miles of trail available for hiking, biking, running, equestrian use, etc.

2.2 - NEEDS ASSESSMENT

A multi-faceted approach was taken to identify future needs and necessary improvements to Bountiful’s existing

recreational trail system. These included meeting regularly with the Bountiful Trails Committee to gather their input and discuss their priorities; meeting and coordinating with City staff; and engaging the public through a community survey and a public open house.

2.2.1 - TRAILS COMMITTEE

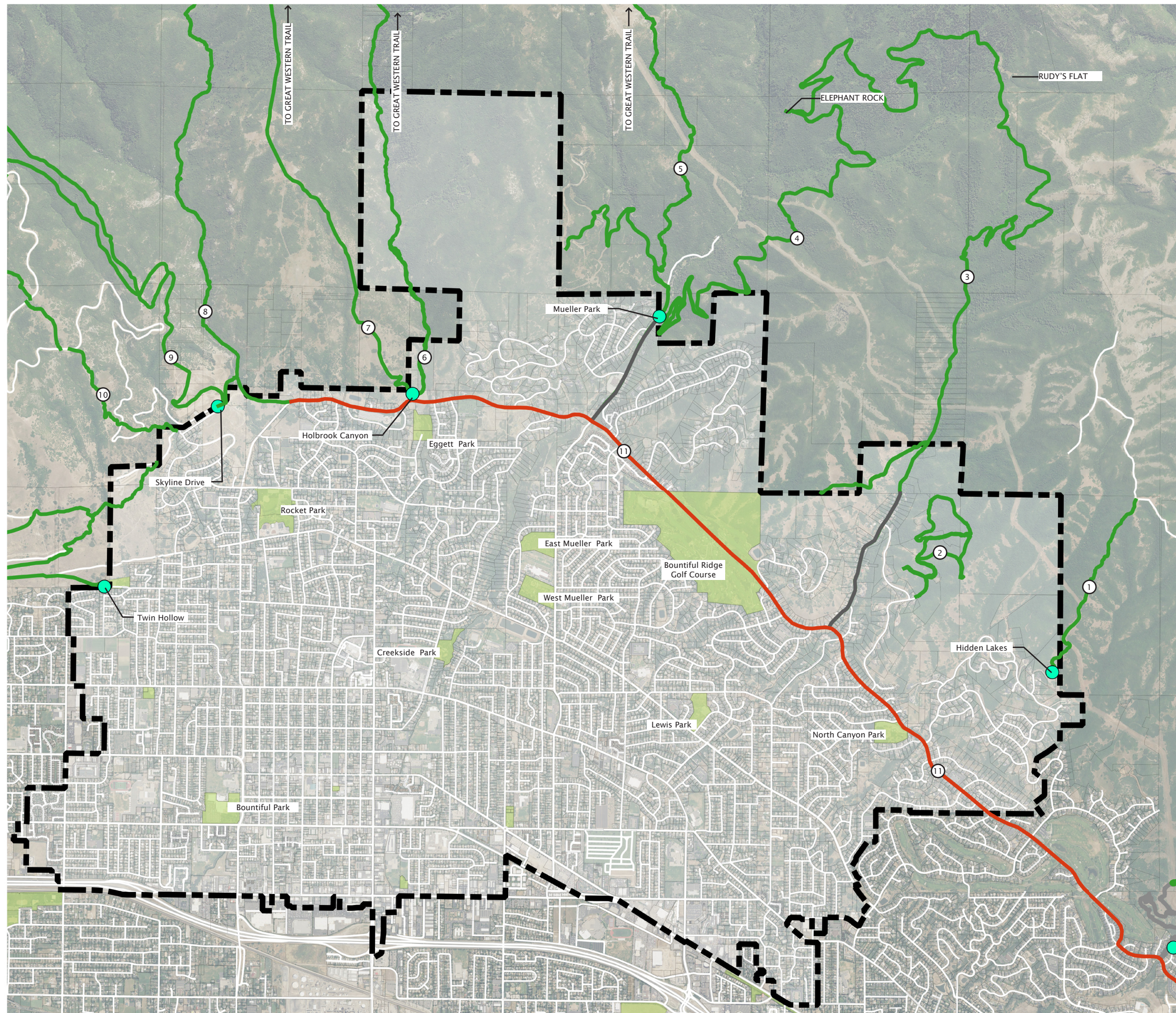
The Bountiful Trails and Walkways Committee (Trails Committee) has been meeting for 3.5 years to identify needs and focus efforts as it pertains to the City’s trails system. One of their key priorities was to complete this Trails Master Plan Update. Four meetings were held with the Trails Committee and City staff to understand the existing system - its strengths and deficiencies, and to identify priority projects that would meet the Trails Committee’s and community’s needs and goals. The Trails Committee was instrumental in updating the Vision, Goals and Objectives for the updated master plan (*see CHAPTER 3 - VISION, GOALS, and OBJECTIVES*).

TABLE 2.1 - EXISTING TRAIL INVENTORY

NAME	TYPE	LENGTH (APPROX.)
1. Canyon View Trail	Unpaved	1.1 miles
2. Highland Oaks Trail	Unpaved	1.95 miles
3. North Canyon Trail (to Elephant Rock)	Unpaved	6.39 miles
4. Mueller Park Trail (to Elephant Rock)	Unpaved	3.36 miles
5. Kenny Creek Trail	Unpaved	4.61 miles
6. Holbrook Trail	Unpaved	4.76 miles
7. Temple Ridge Trail	Unpaved	4.18 miles
8. Ward Canyon Trail	Unpaved	8.47 miles
9. Bountiful Downhill Trail	Unpaved	4.47 miles
10. Bountiful B Trail	Unpaved	1.8 miles
11. Urban Bonneville Shoreline Trail	Paved	4.47 miles
Total =		44.46 miles

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FIGURE 2.1 - EXISTING TRAIL SYSTEM MAP



Legend

- Existing Trail Heads
- Existing Urban BST
- Existing Paved Trails
- Existing Unpaved Trails
- Roads
- Bountiful
- Parks

- ① Canyon View Trail
- ② Highland Oaks Trail
- ③ North Canyon Trail (to Elephant Rock)
- ④ Mueller Park Trail (to Elephant Rock)
- ⑤ Kenny Creek Trail
- ⑥ Holbrook Trail
- ⑦ Temple Ridge Trail
- ⑧ Ward Canyon Trail
- ⑨ Bountiful Downhill Trail
- ⑩ Bountiful B Trail (Bomber Trail)
- ⑪ Urban Bonneville Shoreline Trail



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In addition to the proposed projects identified in **CHAPTER 4 - PROPOSED IMPROVEMENTS**, the Trails Committee is also working on funding for these improvements, such as applying for a Utah Outdoor Recreation Grant for the North Canyon Single Track Trail project. The Trails Committee meets monthly to coordinate, strategize, and discuss progress on identified tasks and projects.

respondents that do not currently use the trail system unanimously answered that it is because they do not know where the trails start. Related to that response, the most desired amenities to be developed are trailheads/ restrooms and parking areas. Wayfinding/directional signage came in a close third.

2.2.2 - COMMUNITY SURVEY

As part of the Trails Master Plan Update process, Bountiful City administered a community-wide survey to gauge the public’s interest and usage of the existing trail system and to gather input as to desired additions and improvements. Responses were solicited in multiple ways including via Facebook, the City’s website, e-mail blast, and a public open house. There was a significant response to the survey with over 600 surveys taken. Survey questions and charts summarizing answers to each question are included (*see Figure 2.2.2 - Community Survey Questionnaire*) with full content included in the Appendix.

GENERAL OBSERVATIONS

Though people are generally satisfied with the Bountiful trail system, the large majority of respondents definitely think more trails are needed. The most common trail uses are hiking and biking. Predictably, Mueller Park is confirmed as the most popularly used trail. Tellingly,

FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE

Q1 - First, please tell us a little about yourself. What is your age?

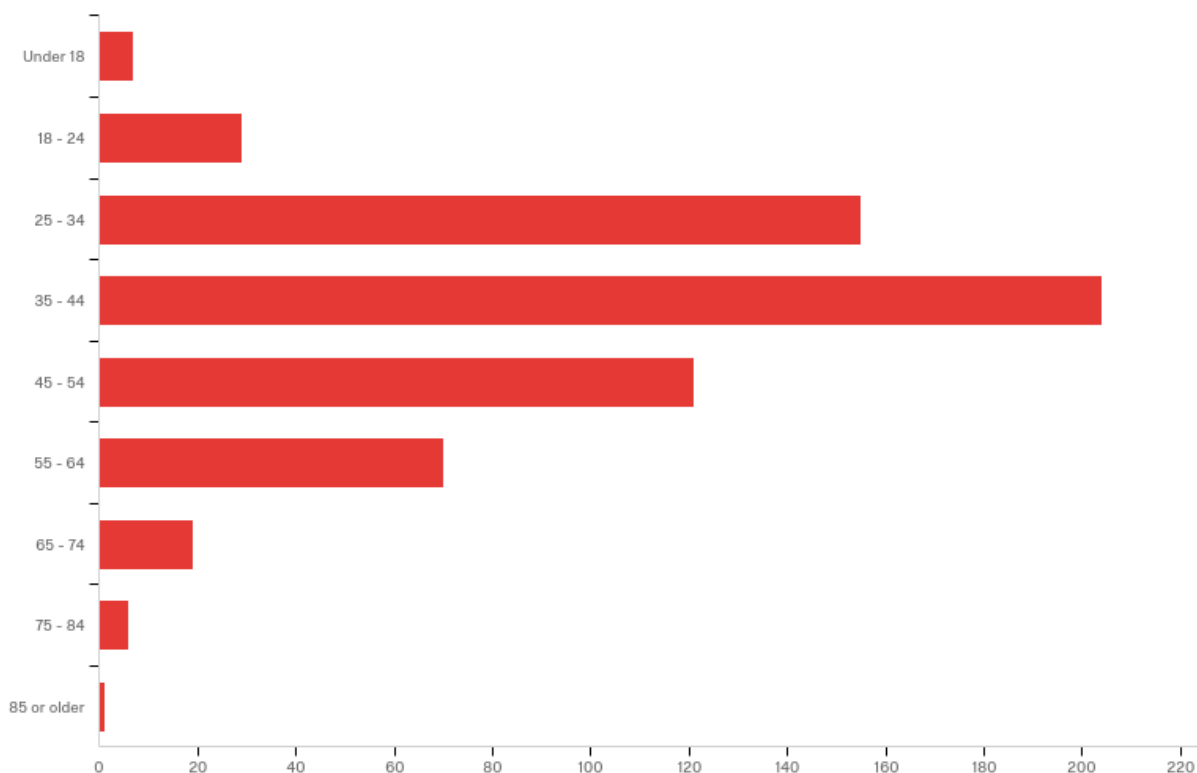
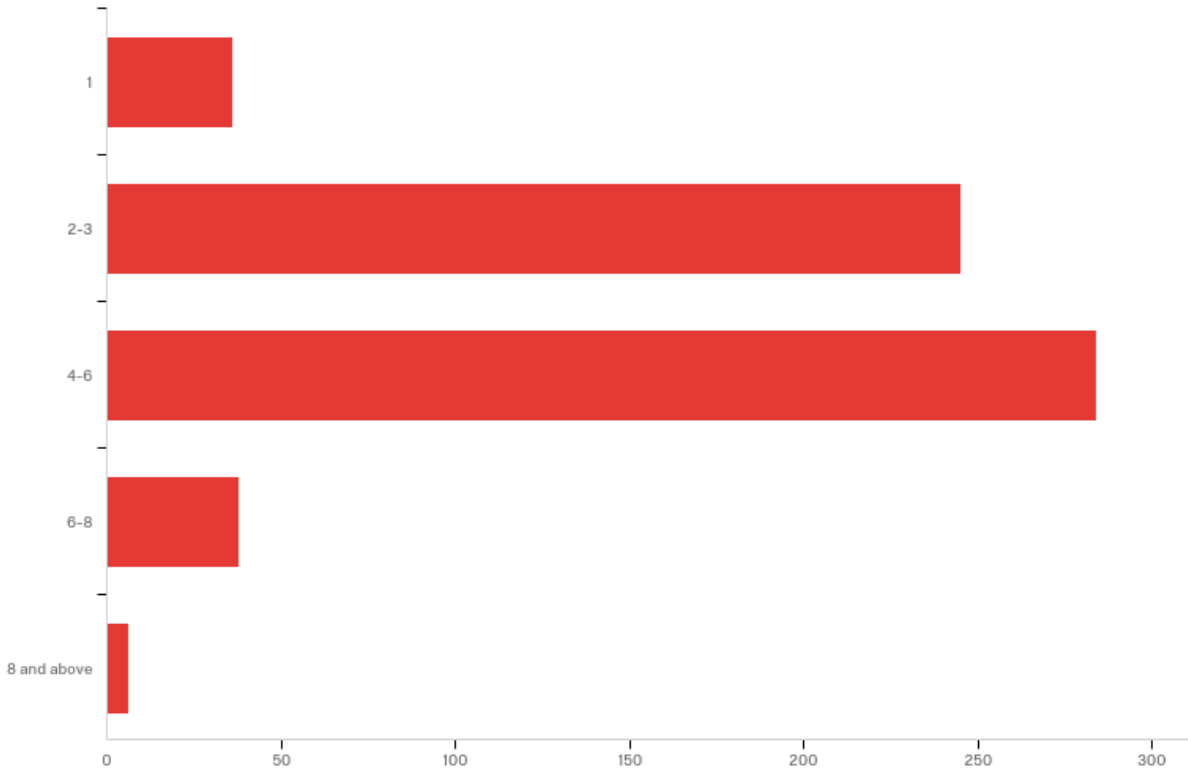


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q2 - How many members are in your household?



Q3 - Are you a Bountiful resident?

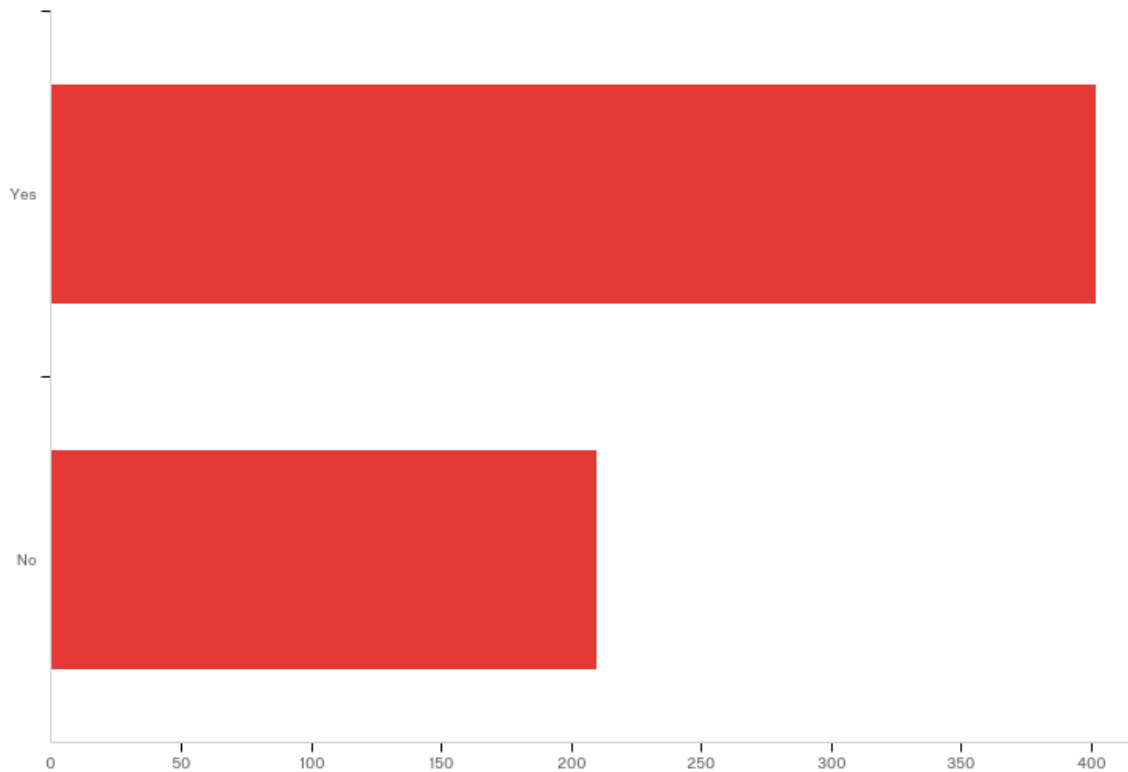


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q4 - To help us understand who is using Bountiful trails, please list the Zip Code of the city where you live.

SEE APPENDIX

Q5 - Which trails do you use? Please select all that apply.

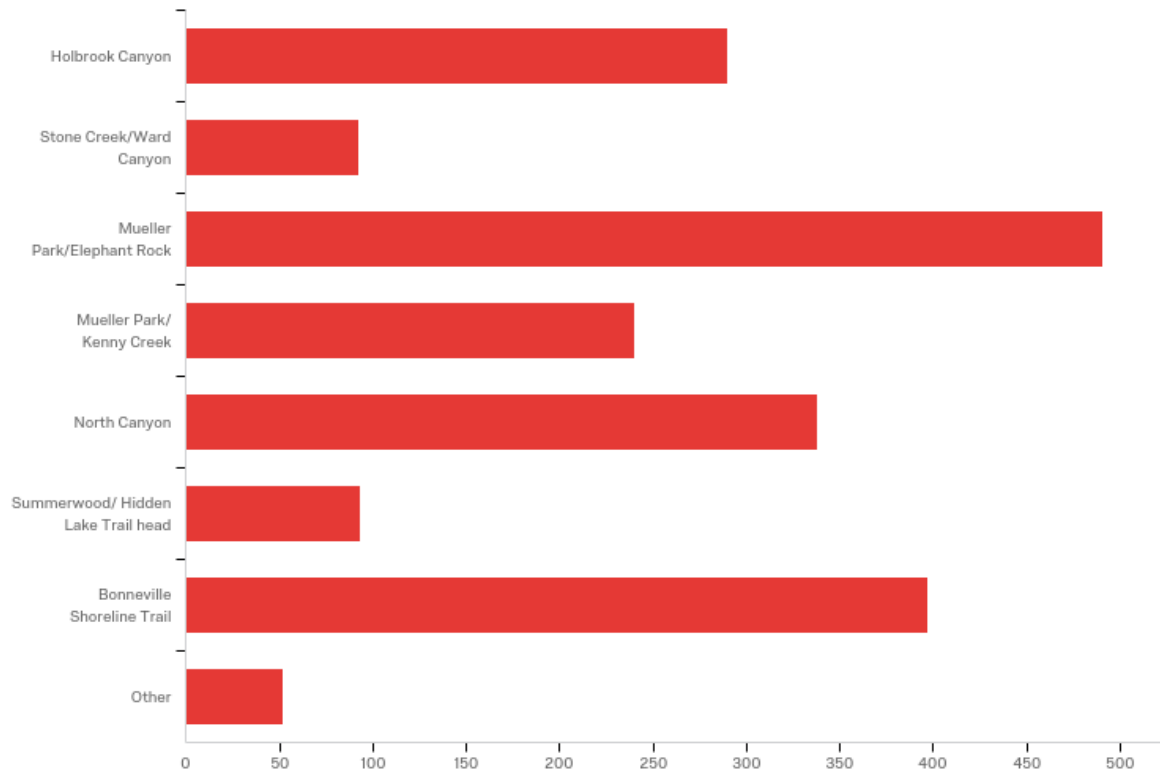
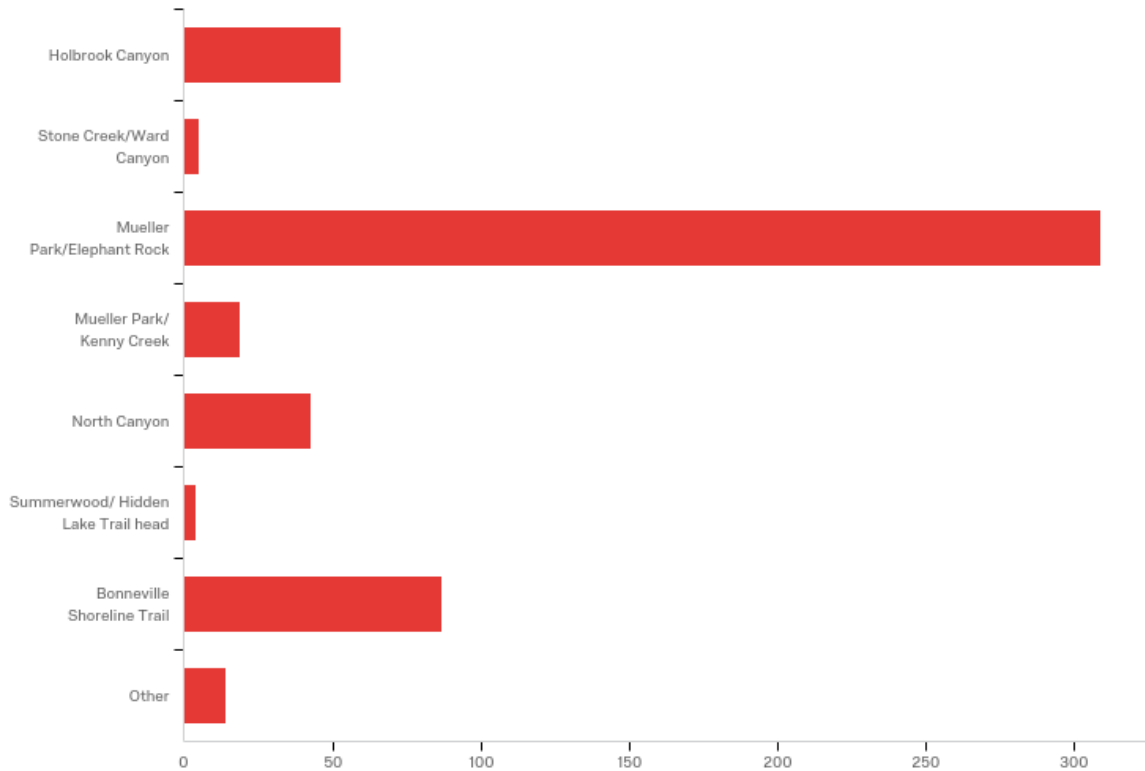


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q6 - What trail facility do you use the most?



Q7 - If you don't currently use trails in Bountiful, what are some of the reasons? Please select all that apply.

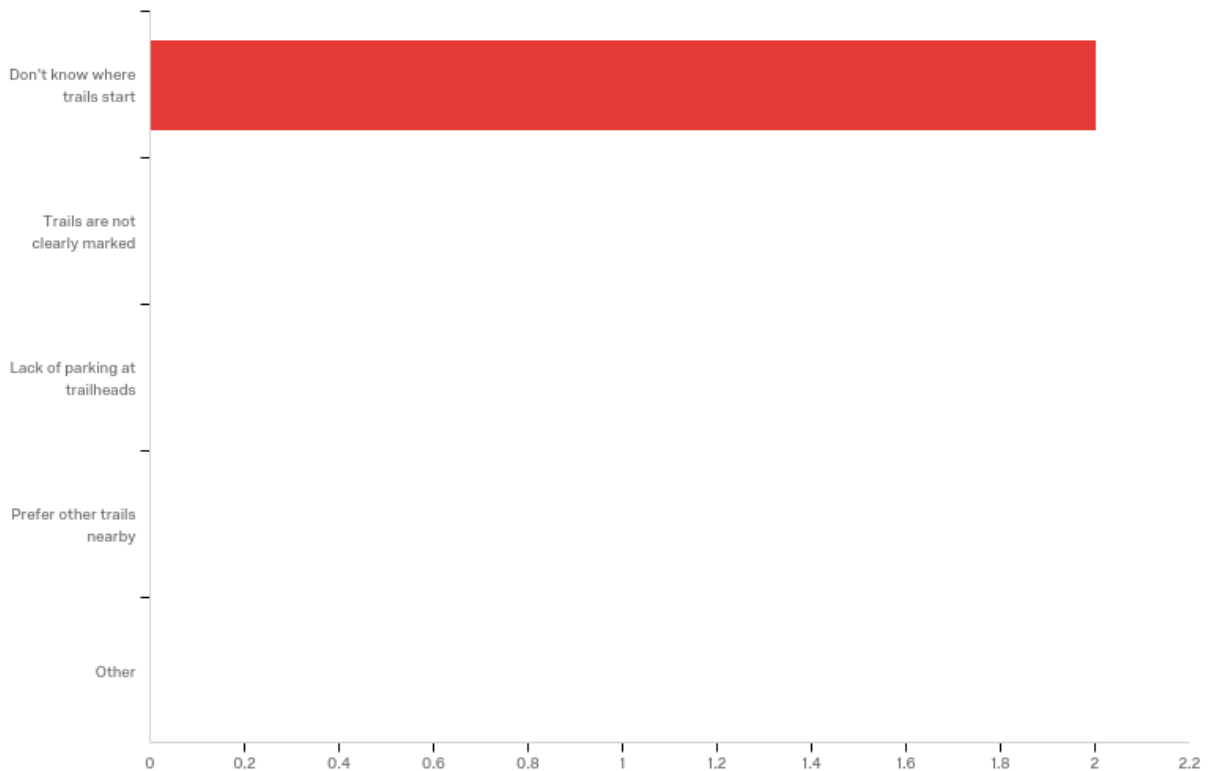
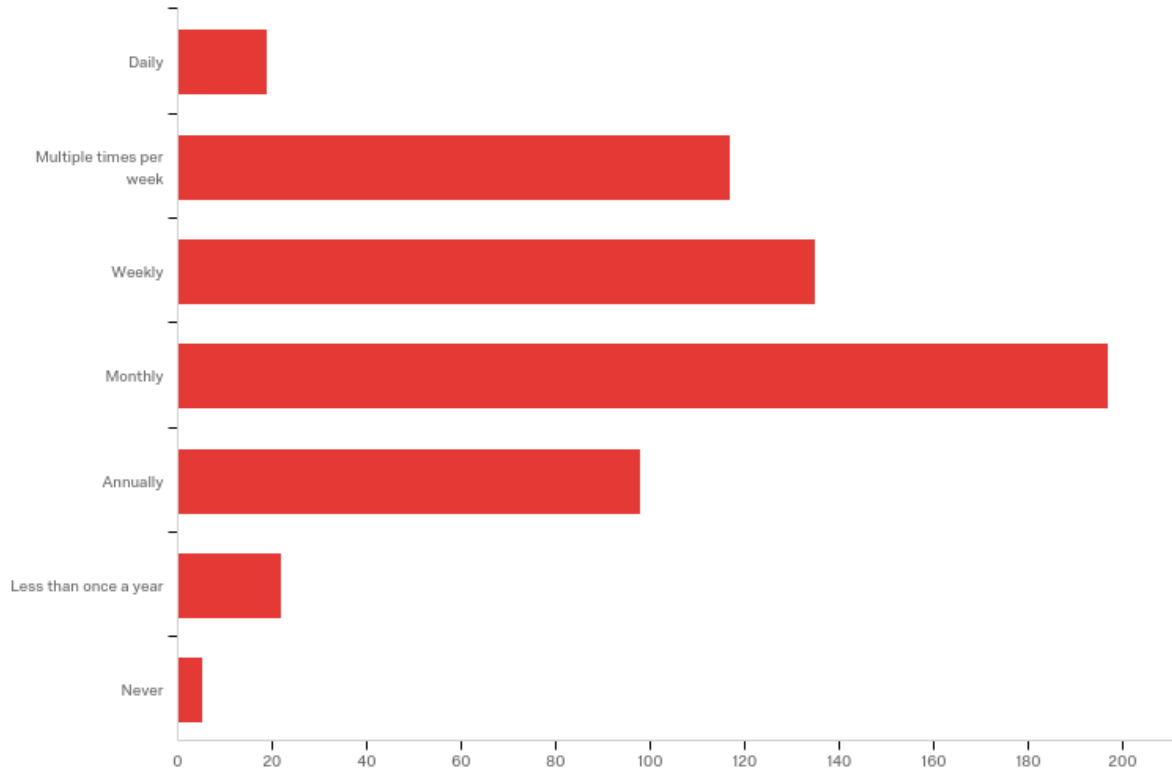


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q8 - How frequently do you use Bountiful trails?



Q9 - How do you use the trails? Please select all that apply.

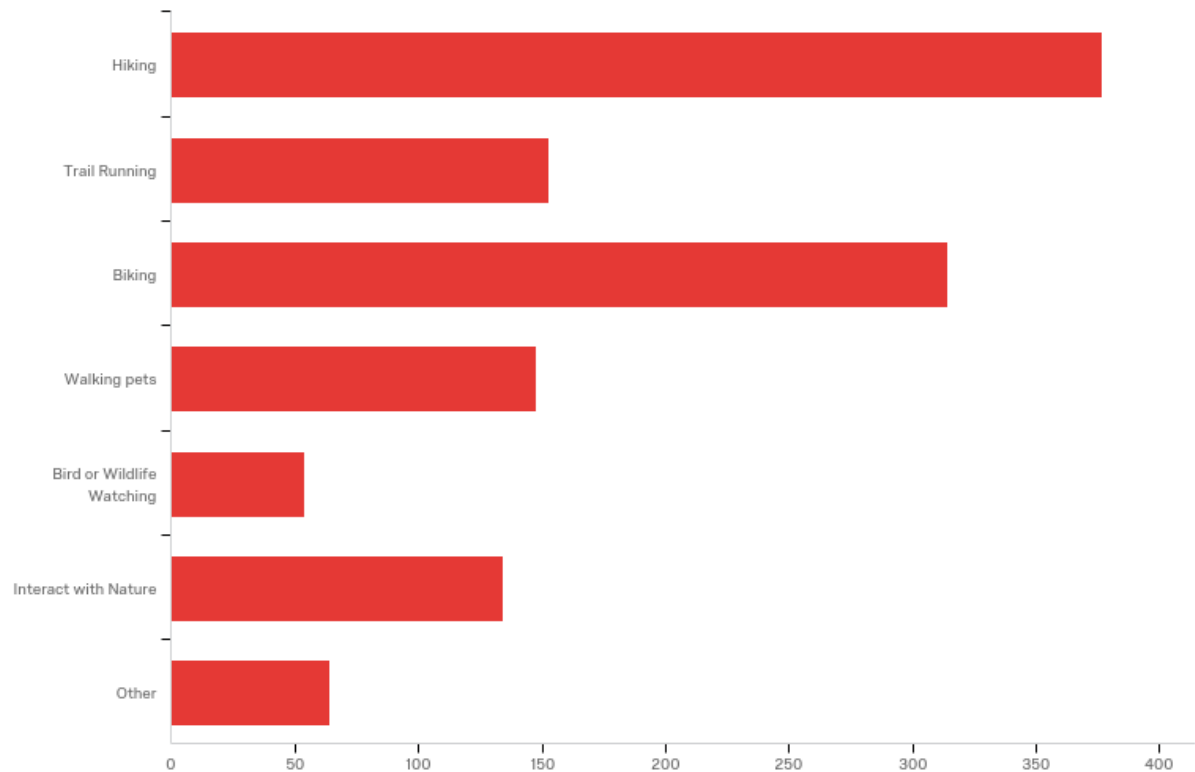
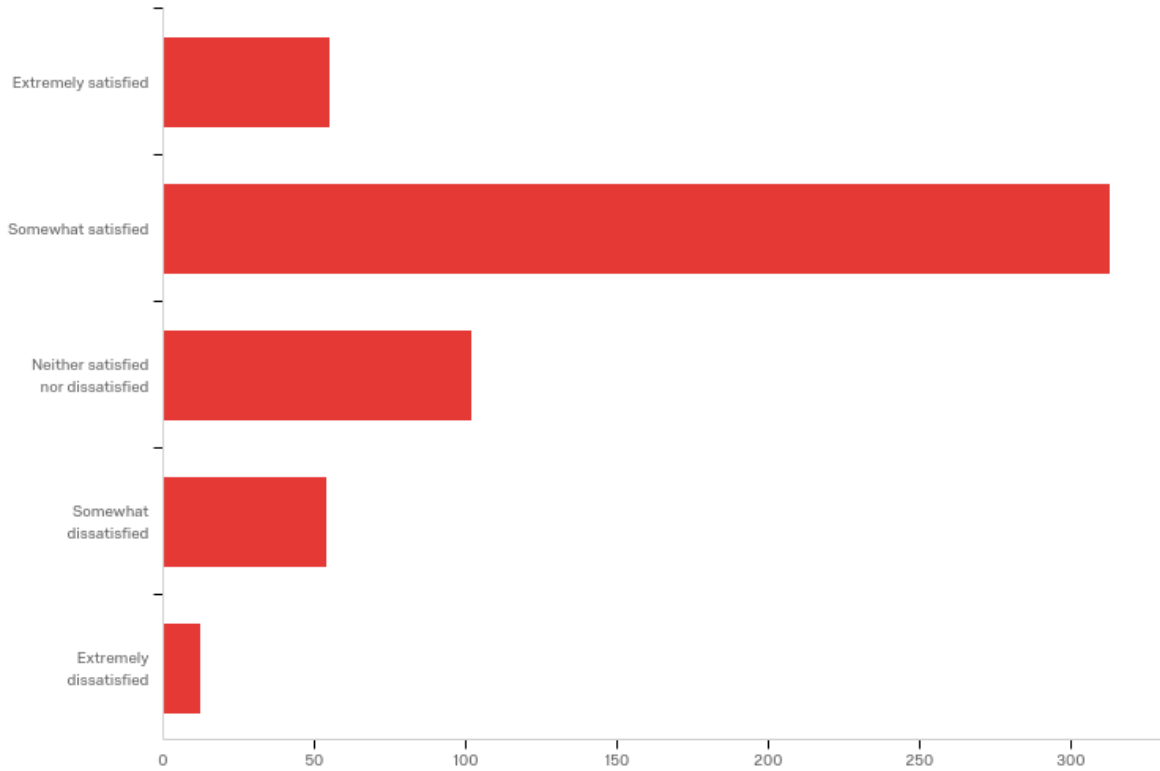


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q10 - Are you satisfied with the trail system in Bountiful?



Q11 - Does Bountiful need more trails?

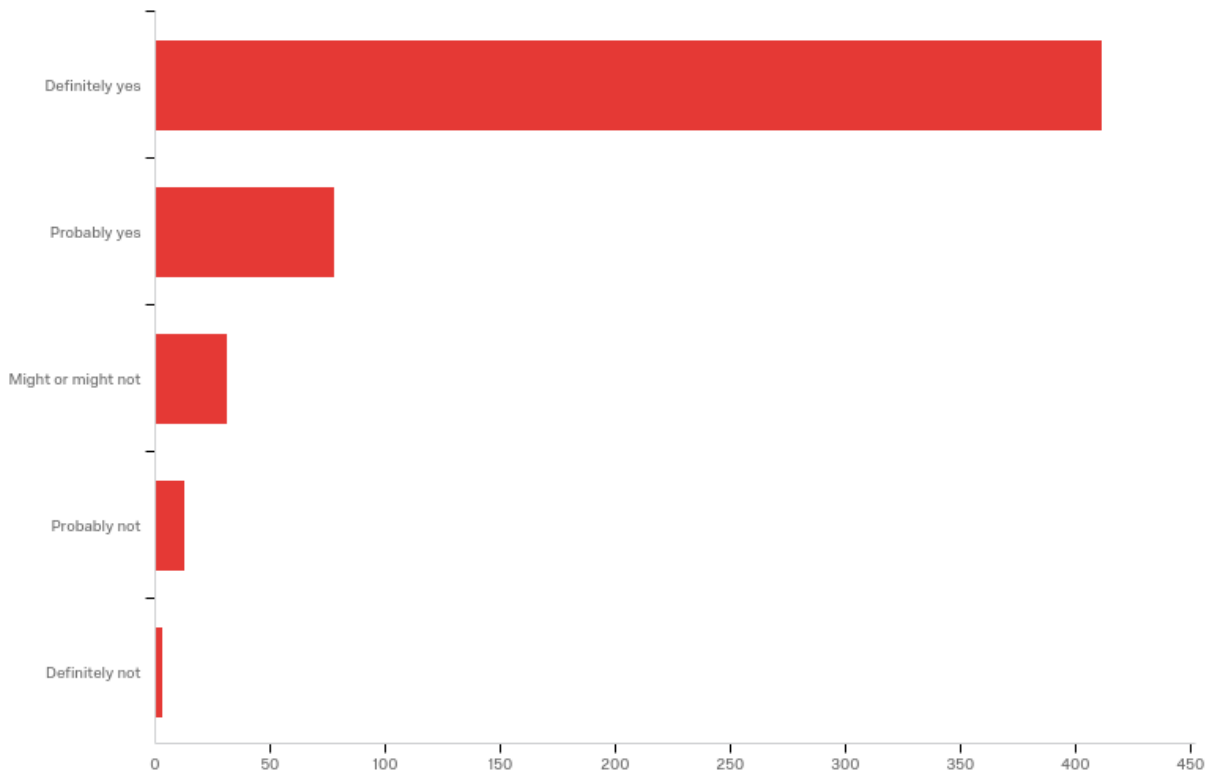
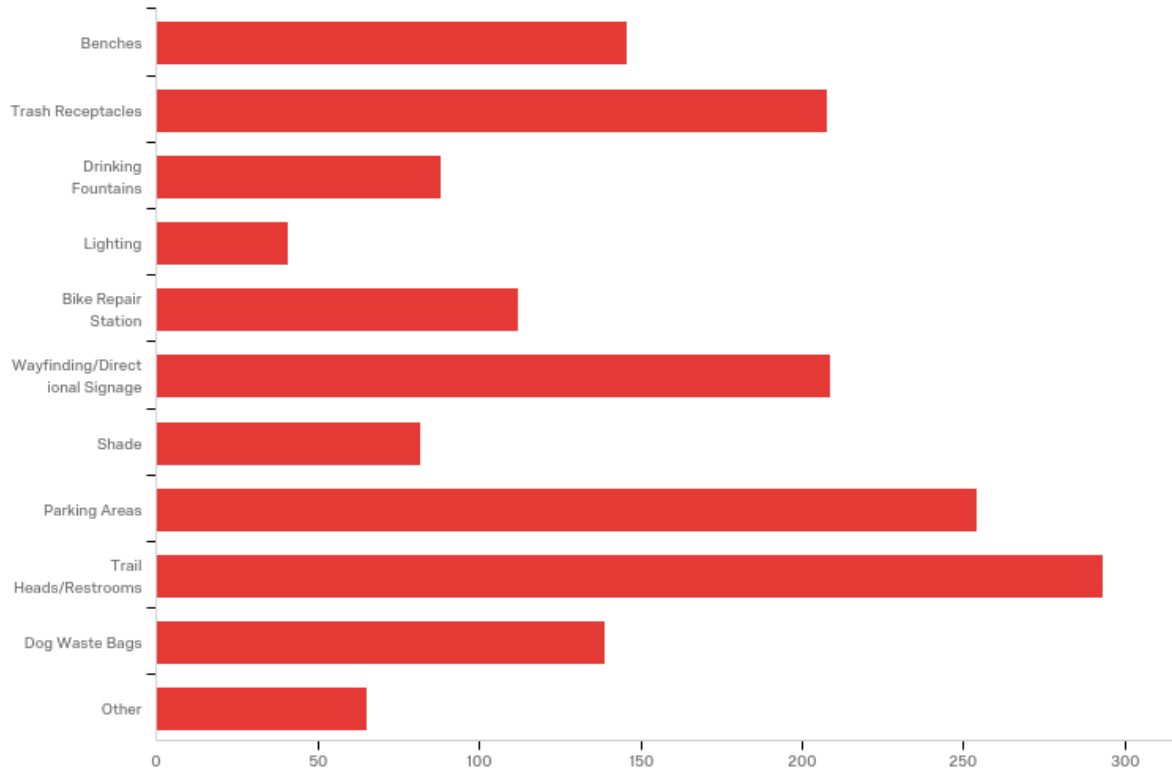


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q12 - What kind of trail amenities would you like to see developed?

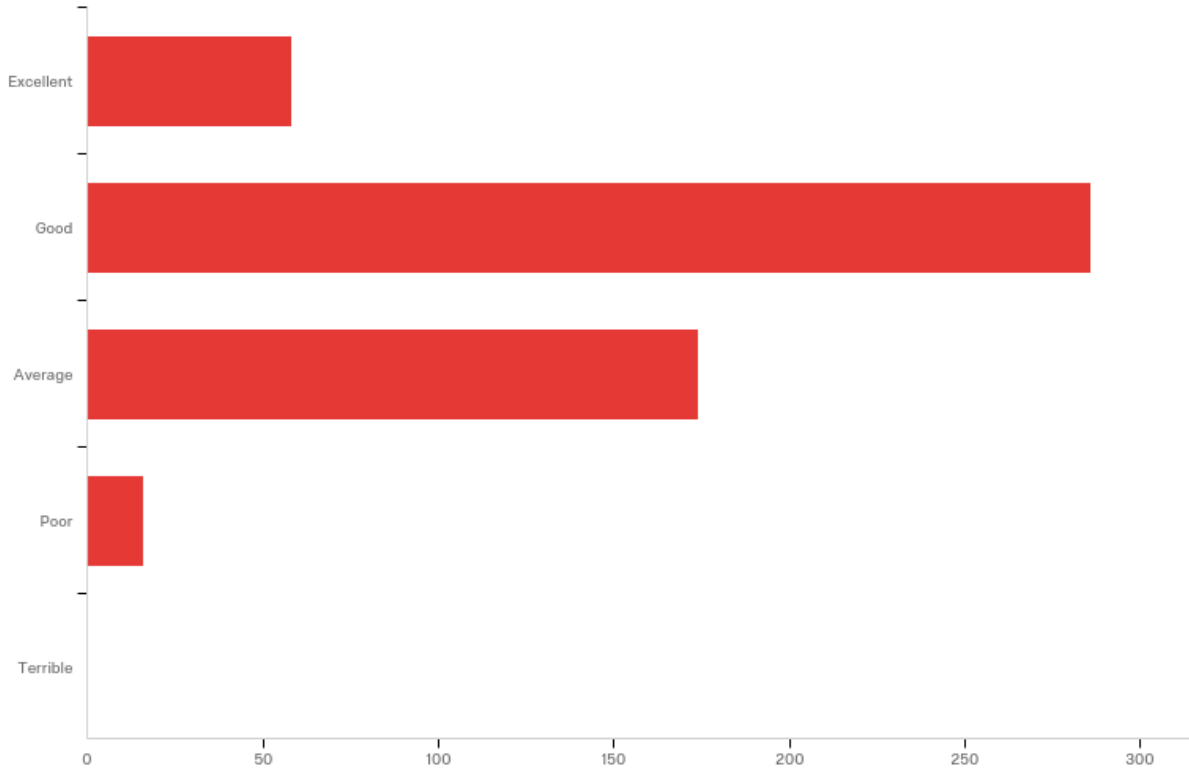


Q13 - What other trail projects would you like to see completed?

SEE APPENDIX

FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q14 - Rate the condition of Bountiful trails.



Q15 - Do you feel that Bountiful trails are safe?

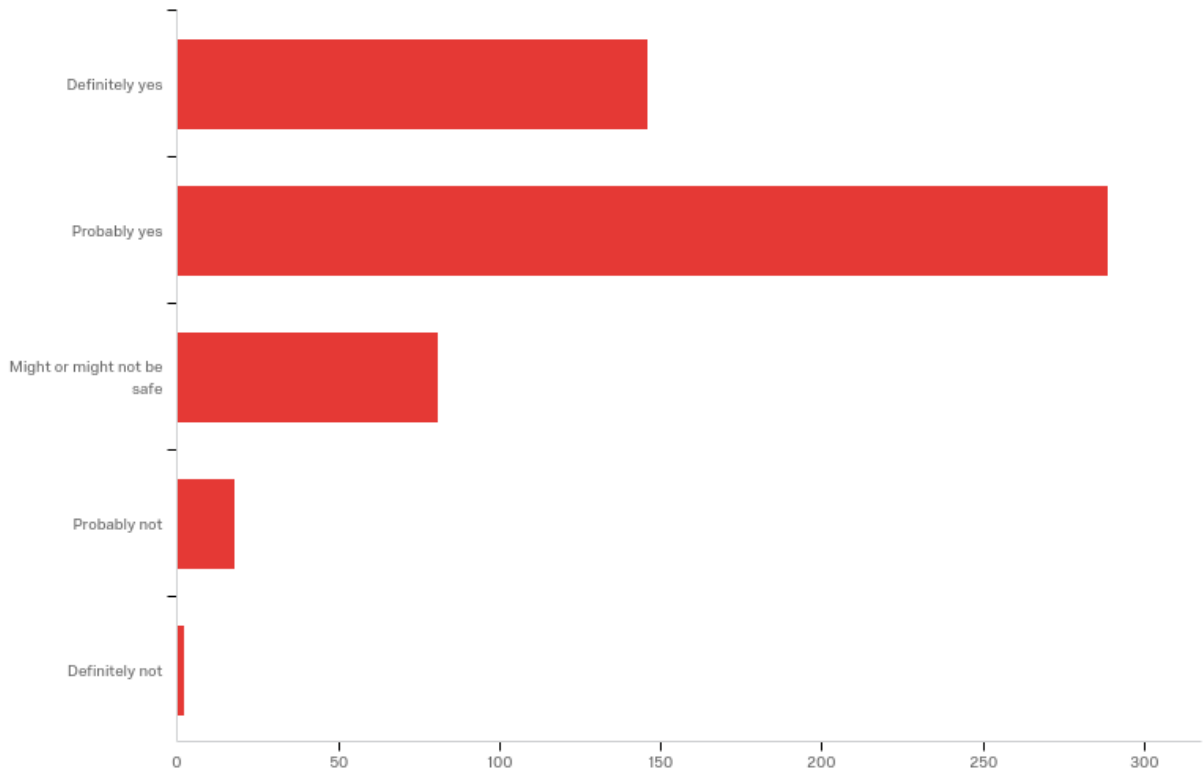
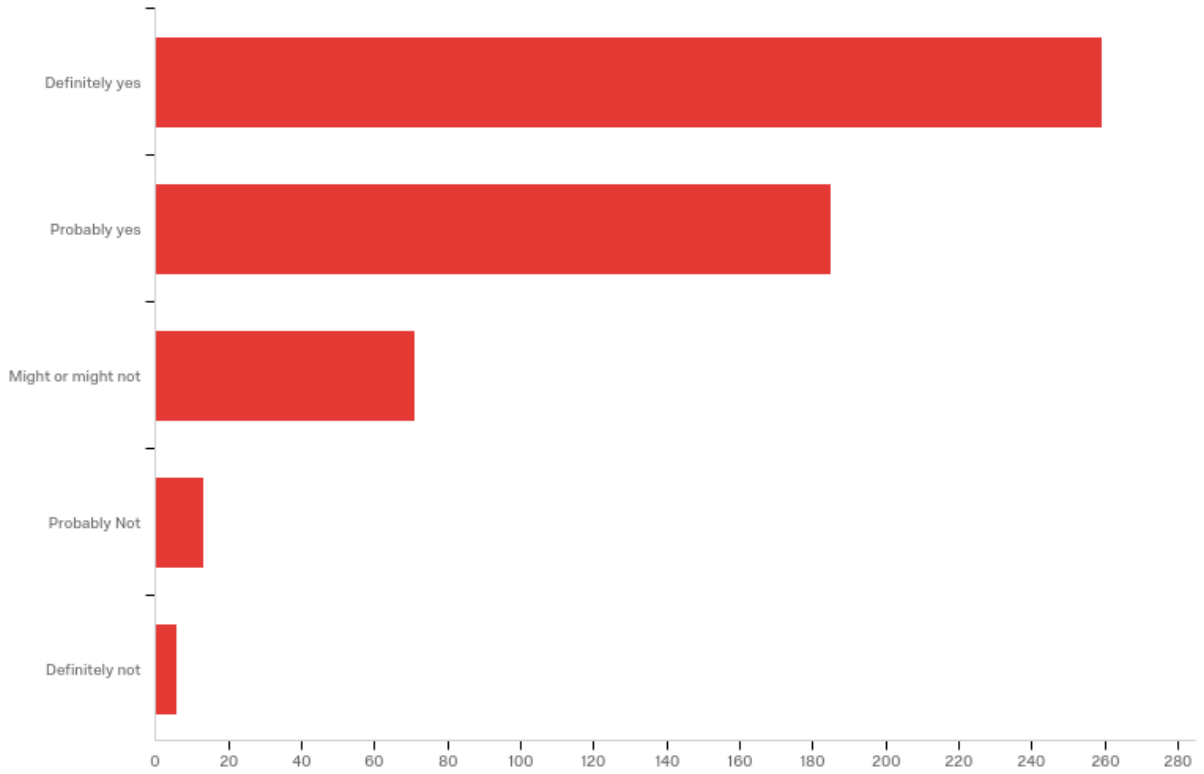


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q16 - Do the Bountiful trails provide good access to the mountains and natural areas?



Q17 - Which of the following would you be willing to donate time or resources to in relation to trails?

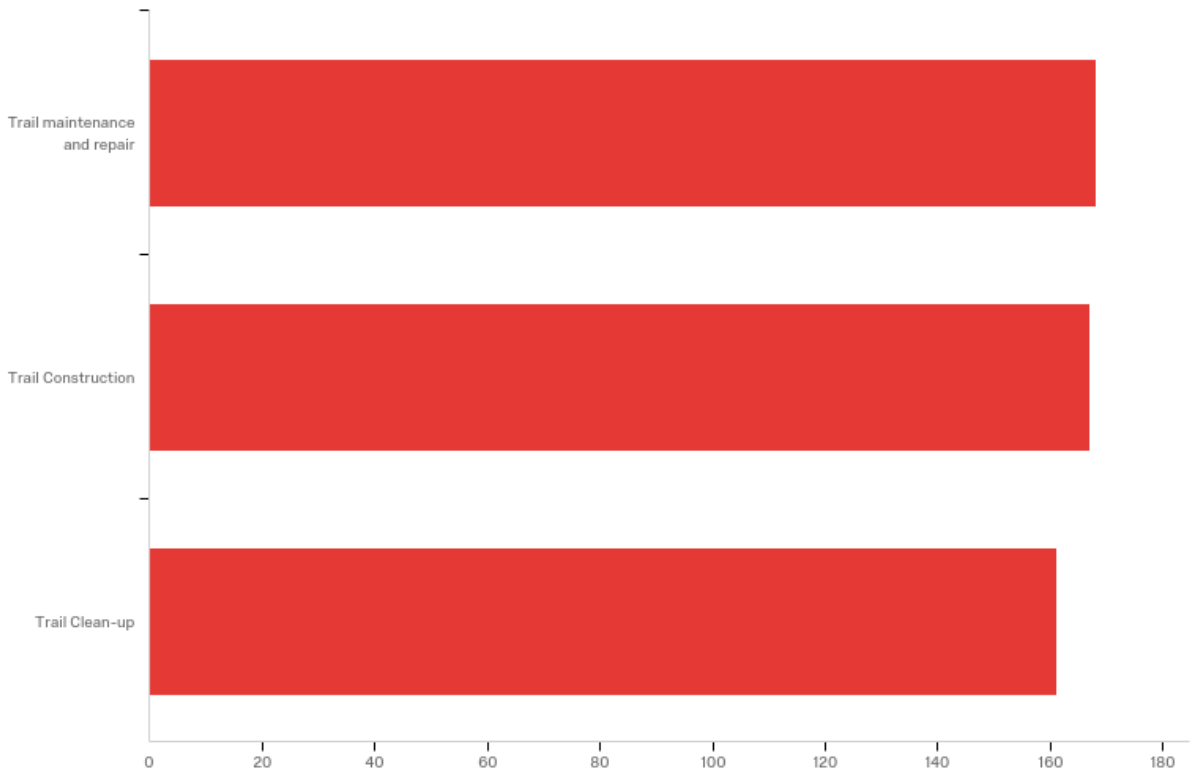


FIGURE 2.2.2 - COMMUNITY SURVEY QUESTIONNAIRE (CONT.)

Q18 - Is there anything else you would like to share related to Bountiful Trails and Pathways?

SEE APPENDIX

*Survey numbering note: For organizational purposes within this document, the numbering of the survey questions presented may not exactly match the numbering of the online survey. Presented answers and content have not been altered.

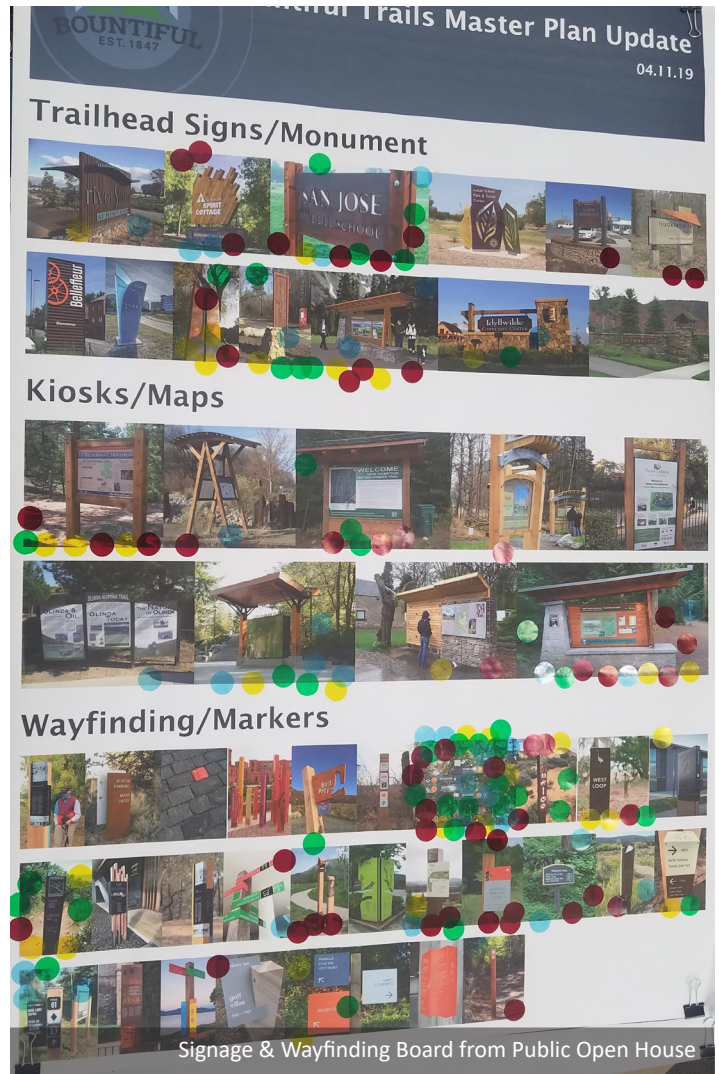
2.2.3 - PUBLIC OPEN HOUSE

To complete the needs assessment component of the master plan a public open house was held at City Hall on April 11, 2019. This open house was utilized to present the preliminary results of the Community Survey, preliminary Trails Master Plan map, preliminary Vision, Goals, and Objectives. In addition it was used to gather preferences on the type of signage and wayfinding desired, and gave additional opportunity to provide input.

General feedback/questions received included:

- Bountiful needs more trails
- Demand is exploding
- How will these projects be funded?
- When will these projects be completed?
- Trail users are willing to mobilize and help build and maintain trails

A preferred style for trailhead signs/kiosks and wayfinding/markers was also chosen. No additional input was given for the Vision, Goals, and Objectives.



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CHAPTER THREE | VISION, GOALS, AND OBJECTIVES

ANY GOOD MASTER PLAN NEEDS TO HAVE A CLEAR VISION WITH DEFINED AND ACHIEVABLE GOALS AND OBJECTIVES. THE GUIDING LANGUAGE IN THIS DOCUMENT WILL HELP ANSWER THE 'WHY' OF PLAN RECOMMENDATIONS.

3.1 - 2009 MASTER PLAN ISSUES AND GOALS

To not forget past issues, goals, and priorities, the Issues and Goals from the 2009 Recreation and Trails Master Plan that pertain to trails are summarized below. Many of these have been addressed and/or are reflected in the updated Vision, Goals, and Objectives. It is noted that the 2009 master plan addressed more than the specific recreation trail focus of the Trails Master Plan Update. Furthermore, some of these issues identified in 2009 are being addressed by other City documents and studies.

- ISSUE: There are not sufficient forms of transportation within the City.
GOAL: Increase bicycle routes and jogging trails by 50% within the next 10 years.
- ISSUE: New development has restricted and/or eliminated access to public lands located in the mountains above the City.
GOAL: Identify and preserve existing accesses
GOAL: Provide new accesses to areas that have been cut-off by development.
- ISSUE: There are a lot of unapproved user trails located on Forest Service property and on private property.
GOAL: Increase the number of approved, public trails.
- ISSUE: There is a trailhead at the top of North Canyon, but the only access is via an unimproved public roadway that runs across private property along the bottom of the canyon. Furthermore, at some point a section of the canyon was subdivided into many small parcels that have no access to public utilities and that are not legally developable under current Davis County Ordinances.
GOAL: Resolve the access and property ownership issues within the next 3 years.
- ISSUE: There is a growing demand for urban trails within the community.
GOAL: Establish an interconnecting urban trail system that links pedestrian friendly uses within the City such as parks, schools, regional trails, mass transit, Downtown, etc.
- ISSUE: There is a very limited amount of funds available for trails.
GOAL: Generate new revenue to pay for the acquisition of trails.
- ISSUE: Trails lack signage and other basic improvements.
GOAL: Have a trail map posted at every trailhead, and post trail markers every 1/8 mile.
GOAL: Bring all trails up to a minimum standard of improvement.
- ISSUE: Many existing user trails are located on private property and State Law does not allow the use of eminent domain to acquire trails and government can no longer require developers to install trails without compensating the developers for the exaction.
GOAL: Generate new revenue to pay for the acquisition of trails.

- **ISSUE:** The demand for access to public trails and public lands is increasing, and Bountiful City has installed a parking lot and restrooms at the mouth of Holbrook Canyon, however, a substantial portion of the Canyon is still held in private ownership.

GOAL: Acquire fee title and/or a trail easement for the entire length of Holbrook Canyon.

3.2 - VISION, GOALS, AND OBJECTIVES

The Vision, Goals, and Objectives of this Trails Master Plan update are based on public input and guidance from both the Trails Committee and City staff.

VISION:

Bountiful City will provide a comprehensive and diverse trail system that provides for and encourages healthy lifestyles, social engagement, and access to the natural environment.

GOALS & OBJECTIVES

- 1 | Provide year round recreational opportunities and trail access for hikers, bicyclists, equestrians, skiers, and other non-motorized users.
- 2 | Continue to develop and add to trail system to better accommodate existing and future use.
 - Creekside Trail
 - Holbrook Canyon Bridges
 - Holbrook Canyon Trail connection to Eggett Park including culvert
 - Holbrook Canyon Trail connection to Ward Canyon Trail
 - Mueller Park Downhill Trail
 - North Canyon Single Track Trail
 - North Canyon Trailhead
 - Twin Hollow (Cheese) Park Pump Track
 - Urban Bonneville Shoreline Trail (Bountiful Blvd. connection to Ward Canyon)
 - Ward Canyon Trail connection to Tolman (Rocket) Park
 - Ward Canyon Trail connection to Temple Ridge Trail
- 3 | Increase use of trail system through public outreach and education.
 - Public Meetings
 - Volunteer Projects
- 4 | Increase and promote community health and exercise.
 - City programs
 - South Davis Recreation District
 - Partner with existing trail user groups, such as trail runners, mountain bike organizations, etc. to promote trail use events.
- 5 | Integrate urban trail system with non-urban trail system to provide seamless access between the built and natural environments and provide trails that link key uses within the City.
 - Provide connections to natural trails to identified urban trail routes.
 - Connect parks, schools, transit, downtown, etc.
 - Use existing natural corridors, such as stream alignments to connect hillside trail network to lower areas of the City.
 - Private land vs. public access

6 | Provide trail connectivity to adjacent Cities and to regional trail systems.

- Connect to Bonneville Shoreline Trail.
- Connect to urban trail routes.

7 | Provide visible and easily understandable signage throughout the trail system to facilitate use, to promote wayfinding, and to interpret the surrounding environment.

- Develop and implement signage and wayfinding package.

8 | Maintain existing and future trails to support continued use and safety.

- Coordinate efforts of City crews and volunteers.
- Eliminate unapproved user created trails and revegetate.

9 | Provide budget to appropriately maintain the existing system and to continue to develop the system per the Trails Master Plan. In conjunction with the budget, actively seek private funding opportunities such as:

- Trail grants
- Private funding/donations
- Other

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CHAPTER FOUR | PROPOSED IMPROVEMENTS

CONSIDERING THE EXISTING TRAIL INVENTORY, THE NEEDS ASSESSMENT, AND ALL INPUT GATHERED FROM CITY STAFF, THE TRAILS COMMITTEE, AND THE PUBLIC, THIS CHAPTER PRESENTS RECOMMENDED ADDITIONS AND IMPROVEMENTS TO BOUNTIFUL’S RECREATIONAL TRAIL SYSTEM.

Bountiful Boulevard to at Holbrook Canyon, and multiple bridge crossings in Holbrook Canyon. A proposed trail inventory is included below summarizing the new trail additions ([Table 4.1](#)).

4.1 - TRAIL IMPROVEMENTS

Trails and shared use paths are an essential recreational and open space amenity as they have the opportunity to provide connectivity between key components of the built environment with natural systems and amenities. Additional trails were identified as one of the highest priorities in the Community Survey. The [Trails Master Plan \(Figure 1.2.1\)](#) identifies proposed trails and trail improvement projects to be built as part of this plan. In addition to new trails, these improvements also include a trailhead at North Canyon, a culvert crossing under

TABLE 4.1 - NEW TRAIL/PROJECT INVENTORY

NAME	TYPE	LENGTH (APPROX.)
Creekside Trail	Unpaved/Paved	4.62 miles
Holbrook Canyon Trail Bridges (2)*	Unpaved	n/a
Holbrook Canyon Trail to Eggett Park	Unpaved	0.20 miles
Holbrook Canyon Trail to Ward Canyon Trail (Meadow Loop Trail) (4)*	Unpaved	4.4 miles
Mueller Park Downhill Trail (3)*	Unpaved	2.0 miles
North Canyon Single Track Trail (1)*	Unpaved	1.1 miles
North Canyon Trailhead (5)*	Unpaved	n/a
Twin Hollow (Cheese) Park Pump Track	Unpaved	n/a
Urban Bonneville Shoreline Trail to Ward Canyon	Urban Extension	0.35 miles
Ward Canyon Trail to Tolman (Rocket) Park	Unpaved	0.67 miles
	Total =	13.34 miles

(#)* indicates project prioritization

4.2 - Trail Signage and Wayfinding

Numerous ideas, concepts, and imagery for proposed trails signage and wayfinding were reviewed with the Trails Committee. Imagery was also presented at the Public Open House to understand the public's preferences and desires. In the end, the selected direction was to provide signage and wayfinding that is simple, durable, sustainable along the trail system, and cost effective. A family of three different types of signs were created (*see Figures 1.2.2, 1.2.3, 1.2.4, and 1.2.5*): a prototypical trailhead monument sign/information kiosk; a directional/wayfinding marker that provides directional arrows and distances at key trail intersections and nodes; and carsonite trail markers that are placed consistently along trails that are durable, cost effective, and safe.

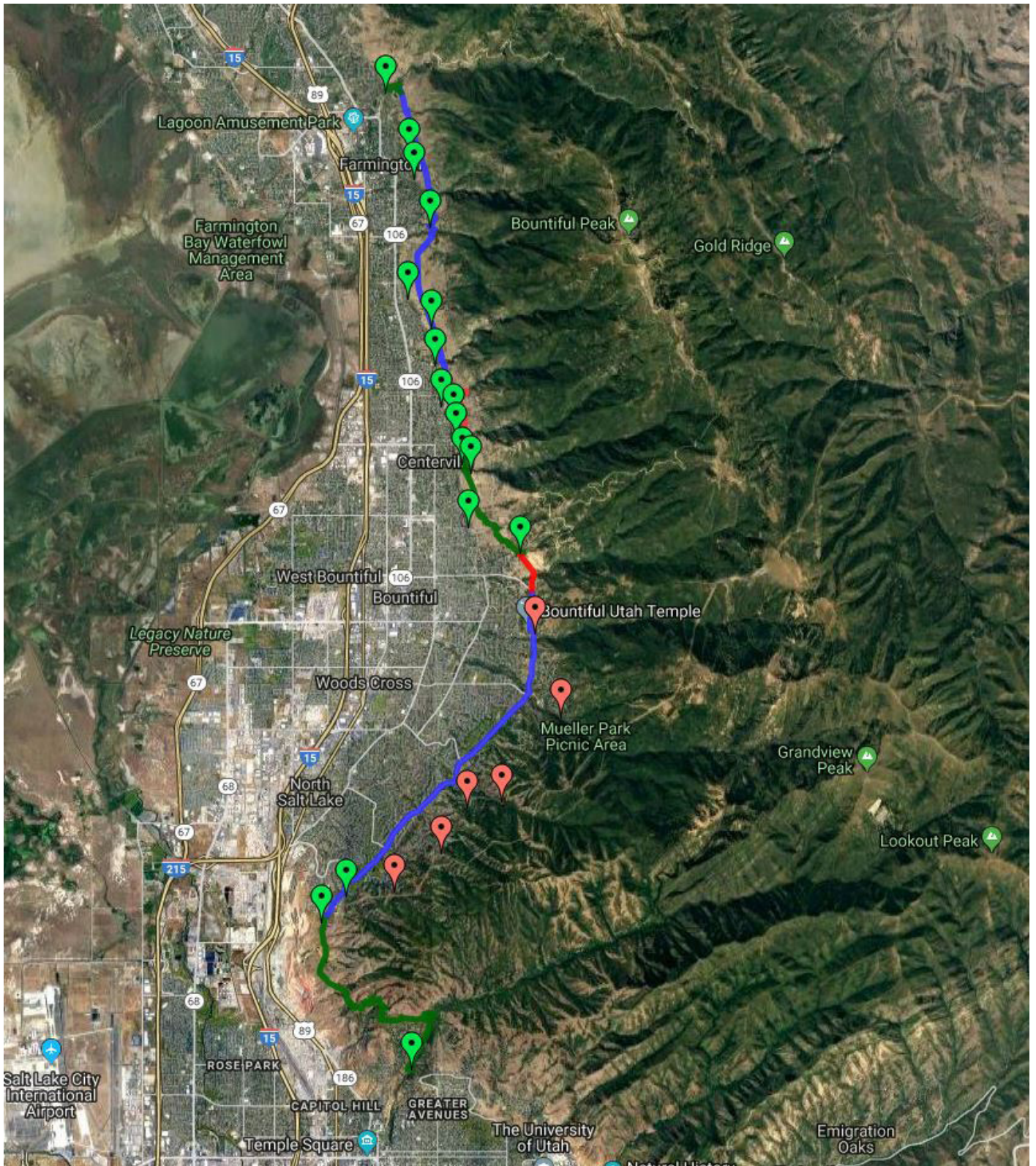
4.3 - Bonneville Shoreline Trail

A frequent comment from the community survey was to complete the Bonneville Shoreline Trail through Bountiful to provide better regional trail connectivity to other communities along the Wasatch Front. The alignment, design, and completion of the Bonneville Shoreline Trail, though segments of it run through Bountiful City, is a County managed project and is currently in the planning stage. The exact alignment as it runs through and adjacent to Bountiful is still to be determined.

The Bonneville Shoreline Trail is a concept that involves a pathway on the west slopes of the Wasatch Range on or

near the shoreline bench of ancient glacial Lake Bonneville in Cache, Box Elder, Weber, **Davis**, Salt Lake, and Utah Counties. The trail may eventually connect from the Idaho border to Juab County, a distance of over 150 miles (as the crow flies). More important than the distance of the trail is the size of the population served and the magnitude of recreational opportunity the trail provides. Placed near the Bonneville Bench, the trail skirts the developed areas of the Wasatch Front, often forming the boundary between urban subdivisions and National Forest wilderness. The Bonneville Shoreline Trail will provide a long distance regional hiking, biking, and equestrian trail at the back door of more than one million people and will be the trunk line of a branching regional system of trails linking city sidewalks to wilderness mountain tops (*see Figure 4.3 - Bonneville Shoreline Trail Farmington to Salt Lake*).

FIGURE 4.3 - BONNEVILLE SHORELINE TRAIL FARMINGTON TO SALT LAKE



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CHAPTER FIVE | PRELIMINARY COST ESTIMATES

RECOGNIZING THAT THE PROPOSED IMPROVEMENTS TO THE BOUNTIFUL TRAIL SYSTEM REQUIRE FUNDING, THIS CHAPTER PRESENTS PRELIMINARY CONSTRUCTION COST ESTIMATES FOR EACH OF THE IDENTIFIED PROJECTS FOR FUNDRAISING AND BUDGETING PURPOSES.

5.1 - PRELIMINARY COST ESTIMATES

The proposed improvements to the Bountiful recreational trails system vary from very small projects that may be performed primarily by volunteer help and/or City staff (Holbrook Canyon Bridges) to more costly and extensive improvements that will require significant grading and construction (Creekside Trail). Preliminary construction cost estimates have been provided for each of the proposed projects ([Table 5.1](#)). These estimates are based on current industry pricing, recent similar projects, consulting with reputable contractors, and rough quantity takeoffs from the schematic layouts included in this master plan. It is noted that these estimates do not reflect detailed design of these projects and that depending on the timing of bidding and installation pricing will undoubtedly increase due to inflation, bidding environment, and material costs.

TABLE 5.1 - PRELIMINARY COST ESTIMATES

Creekside Trail						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 104,000.00	\$	104,000.00
2	10' ASPHALT TRAIL (including clear/grub, grading, base, etc.)	15,840	L.F.	\$ 75.00	\$	1,188,000.00
3	CONCRETE TRAIL (including demo, grading, base, etc.)	63,360	S.F.	\$ 12.50	\$	792,000.00
4	MISC. (signage, furniture, etc.)	1	L.S.	\$ 100,000.00	\$	100,000.00
5	DESIGN & SURVEY	1	L.S.	\$ 208,000.00	\$	208,000.00
						Subtotal \$ 2,392,000.00
Holbrook Canyon Bridges						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 2,375.00	\$	2,375.00
2	WOODEN BRIDGES	5	EA.	\$ 7,500.00	\$	37,500.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 10,000.00	\$	10,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 4,750.00	\$	4,750.00
						Subtotal \$ 54,625.00
Egget Park Trail from Holbrook Canyon						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 42,601.25	\$	42,601.25
2	BOX CULVERT	300	L.F.	\$ 2,500.00	\$	750,000.00
3	10' ASPHALT TRAIL (including clear/grub, grading, base, etc.)	1,027	L.F.	\$ 75.00	\$	77,025.00
4	MISC. (signage, furniture, etc.)	1	L.S.	\$ 25,000.00	\$	25,000.00
5	DESIGN & SURVEY	1	L.S.	\$ 85,202.50	\$	85,202.50
						Subtotal \$ 979,828.75
Holbrook to Ward Canyon						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 11,212.00	\$	11,212.00
2	4' NATURAL TRAIL	23,232	L.F.	\$ 7.50	\$	174,240.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 50,000.00	\$	50,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 22,424.00	\$	22,424.00
						Subtotal \$ 257,876.00
Mueller Park Downhill Trail						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 4,960.00	\$	4,960.00
2	4' NATURAL TRAIL	10,560	L.F.	\$ 7.50	\$	79,200.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 20,000.00	\$	20,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 9,920.00	\$	9,920.00
						Subtotal \$ 114,080.00
North Canyon Single Track						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 3,178.00	\$	3,178.00
2	4' NATURAL TRAIL	5,808	L.F.	\$ 7.50	\$	43,560.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 20,000.00	\$	20,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 6,673.80	\$	6,673.80
						Subtotal \$ 73,411.80
North Canyon Trailhead						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 12,470.00	\$	12,470.00
2	ASPHALT PARKING	7,500	S.F.	\$ 12.50	\$	93,750.00
3	CURB AND GUTTER	590	L.F.	\$ 35.00	\$	20,650.00
4	CXT RESTROOM (dry)	1	L.S.	\$ 75,000.00	\$	75,000.00
5	RETAINING WALL	200	S.F.	\$ 50.00	\$	10,000.00
6	MISC. (signage, fencing, furniture, etc.)	1	L.S.	\$ 50,000.00	\$	50,000.00
7	DESIGN & SURVEY	1	L.S.	\$ 24,940.00	\$	24,940.00
						Subtotal \$ 286,810.00
Twin Hollow (Cheese) Park Pump Track						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 6,000.00	\$	6,000.00
2	PUMP TRACK (including material, grading, building)	1	L.S.	\$ 100,000.00	\$	100,000.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 20,000.00	\$	20,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 12,000.00	\$	12,000.00
						Subtotal \$ 138,000.00
Urban Bonneville Shoreline Trail to Ward Canyon						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 7,825.00	\$	7,825.00
2	10' ASPHALT TRAIL (including clear/grub, grading, base, etc.)	1,820	L.F.	\$ 75.00	\$	136,500.00
3	MISC. (signage, furniture, etc.)	1	L.S.	\$ 20,000.00	\$	20,000.00
4	DESIGN & SURVEY	1	L.S.	\$ 15,650.00	\$	15,650.00
						Subtotal \$ 179,975.00
Ward Canyon Trail to Rocket Park						
1	MOBILIZATION / DEMOBILIZATION	1	L.S.	\$ 5,187.50	\$	5,187.50
2	4' NATURAL TRAIL	2,500	L.F.	\$ 7.50	\$	18,750.00
3	CONCRETE TRAIL (including demo, grading, base, etc.)	5,200	S.F.	\$ 12.50	\$	65,000.00
4	MISC. (signage, furniture, etc.)	1	L.S.	\$ 20,000.00	\$	20,000.00
5	DESIGN & SURVEY	1	L.S.	\$ 10,375.00	\$	10,375.00
						Subtotal \$ 119,312.50
					Cumulative Subtotal	\$ 4,457,919.05
					15% Contingency	\$ 668,687.86
					TOTAL ESTIMATED COST	\$ 5,126,606.91

*NOTE: PRELIMINARY COST ESTIMATES DO NOT INCLUDE LAND ACQUISITION COSTS.

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blu line designs

planning | landscape architecture | urban design

8719 S. Sandy Parkway
Sandy Utah 84070

phone : 801.703.6383

City Council Staff Report

Subject: 4th North Booster Procurement
Author: Lloyd Cheney, City Engineer
Department: Engineering, Water
Date: November 12, 2019



Background

The construction of the 4th N booster station at the new 4th North Reservoir was previously discussed with the Council in April of this year. This facility is intended to move water from the 4th N / Barton Creek reservoirs to the Temple View / Upper Williams reservoirs. This is a significant modification to the water system, as it brings another level of redundancy to the entire water system. As we recently experienced with the Gun Range Fire, the real value of these improvements are measured in terms of lives and houses saved.

The proposed location of the new booster is “topographically challenged” – meaning that there is really not a convenient, accessible location to build a 24’x 20’ building between the road right of way and the new culinary reservoir. Conventional concrete and block construction would require tall, thick, expensive concrete foundation walls that would retain the existing hillside. Engineering and Water Department staff feel that a buried booster station would be an appropriate alternative for this site. These facilities are built off-site where they are fully tested before delivery and final installation. The Water Dept installed a similar buried booster station at the Lower Maple Hills Reservoir in 2004. This facility was also fabricated by EFI, who has submitted a proposal for the 4th North Booster. The Lower Maple Hills Booster has been highly reliable, and has required a minimal amount of maintenance in the last 15 years of operation.

Analysis

Fabricated facilities such as what is proposed at this site are manufactured by a limited number of suppliers. Staff has attempted to obtain comparable proposals from multiple vendors, but have not been able to identify a comparable manufacturer to the EFI product. Other vendors utilize a concrete vault, with conventional piping systems which are more comparable to the buried PRV stations (of which we have a couple hundred). Of particular concern (in the concrete vault scenario) is the proper construction and installation of adequate equipment with the capability to deal with humidity in an environment laden with expensive electronics (pumps, panels, etc.). The Water Department’s experience with the Lower Maple Hills Booster has shown that the EFI product is constructed and equipped to meet the specific conditions of a buried installation in the long term.

The EFI proposal includes the structural steel “shell”, all piping, pumps, motors, motor controls and environmental systems (sump pump, dehumidifiers, ventilation equipment, etc.). The proposal also includes a prepayment discount of 2% (\$7,365.64), which the Water Department intends to take advantage of.

Department Review

This report has been reviewed by the Water Dept. Director and the City Engineer and the City Manager.

Significant Impacts

The Water Departments FY2019-2020 Budget has allocated \$350,000 for this project. As discussed in April, the total cost of the installation is estimated at \$409,000. Costs for the project will be allocated

from the Water Department's Capital projects funds, and should the project construction extend into the coming budget year, any additional expense would be accommodated with the upcoming budget.

Recommendation

Staff recommends that the City Council accept the proposal of Engineered Fluid, Inc. and the manufacture of the 4th North Booster Station in the amount of \$360,916.36 (98% of the Proposal Total).

Attachments

EFI Proposal

DATE ISSUED: October 29, 2019
BID DATE: Negotiated

PROPOSAL NUMBER: 94106-16639-1
PROJECT LOC.: Bountiful, UT
PROJECT TITLE: 400 North BPS

TO: Bountiful City Water
790 South 100 East
Bountiful, Utah 84010
Attn: Mr. Mark Slagowski

ENGINEER: Bountiful Public Works

EQUIPMENT PROPOSAL

400 NORTH BOOSTER PUMP STATION

EFI proposes to manufacture, factory test, deliver, commission, and warrant one (1) factory-built underground water booster pumping system complete as described and assembled in a steel capsule. The capsule will be elliptical in shape with curved end-walls and appropriately sized steel support structures welded exterior of the capsule. The capsule will be nominally sized 23'-0" long x 12'-0" wide x 9'-6" interior height.

The capsule interior, exterior, and the exterior of the steel piping will be coated with Sherwin-Williams Macropoxy 646. The interior of the steel piping will be coated with a fusion-bonded epoxy powder coating. The interior capsule floor will also be coated with a two (2) part high performance aromatic polyurea spray elastomer system that provides an anti-slip surface and offers excellent resistance to corrosion.

The following major components/services are included:

- Size 10" main suction and discharge connections;
- One (1) Bilco MNB-50 entrance manway hatch, size 30" x 54";
- Two (2) Bilco E-50 equipment access hatches, size 36" x 36";
- One (1) station entry ladder with LU1 Safety-Up device;
- Two (2) Flowserve, Model 12EJY/ELM-6 vertical turbine pumps, rated 600GPM @ 450' each equipped with the following:
 - One (1) 125 horsepower 1800rpm 3/60/460V WP-1 vertical hollow-shaft motor;
 - Bronze C903 impellers, bronze bowl bearings, 416 S.S. collets, 416 stainless steel pump shaft;
 - TNEMEC N140 coating on the OD of the bowl assembly and the OD/ID of the discharge head;
 - Mechanical pump seals;
- Two (2) size 16" pump suction barrels, shipped loose for installation upon station delivery;
- Two (2) size 6" Val-Matic 1400 series wafer style check valve;
- Four (4) size 6" Bray Model 30 wafer type butterfly valves with lever actuator;
- Two (2) size 4" Bray Model 30 wafer type butterfly valves with lever actuator;
- One (1) size 6" East Jordan 2300 series gate valve;
- One (1) size 6" Toshiba, Model LF654 flow meter with local mount transmitter;
- One (1) size 4" Cla Val, Model 50-01 pressure relief valve;
- One (1) Zoeller Model M53 Sump Pump;

- One (1) Dayton Model 53RJ36 self-draining dehumidifier;
- Two (2) Dayton Model 3UG55 wall mount heater;
- Two (2) size 6" Dayton, Model 1TDT5, 965 CFM Exhaust Fan & Vent;
- Eight (8) Magnesium Anode Bags, 17#, shipped loose for contractor installation;
- Sample Tap & Hose Bib;
- One (1) 480volt, 3 phase, 4 wire, 600A, NEMA 1 distribution panelboard;
- One (1) 480volt, 3 phase Surge Protection Device;
- Two (2) 125 HP 480 Volt VFDs;
- Two (2) 125 HP 480 Volt line filters;
- Two (2) 125 HP 480 Volt fused disconnects;
- One (1) phase monitor panel assembly;
- One (1) NEMA rated control panel;
- One (1) NEMA rated interface panel;
- One (1) 30" wide by 12" deep SPACE for Telemetry Panel BY OTHERS;
- One (1) 480-240/120volt transformer;
- One (1) 240/120volt, 1 phase, NEMA 1 lighting panel with load breakers;
- Two (2) pressure transmitters;
- Three (3) intrusion alarms mounted in hatches;
- Three (3) GFCI protected receptacles;
- One (1) High Water Level Alarm;
- Four (4) LED interior station lights;
- Interior conduit to be schedule 40 PVC;
 - NEMA 1 wireway to be used as needed;
- Station wire to be copper THHN/THWN.

Estimated Station Weight without pumps: 29,000 #

Net Cost \$ 368,282.00

All Amounts quoted are in US Dollars

Pump and Motor Weight: 2,600#

NOTES AND CLARIFICATIONS

1. This proposal **does not include** preparatory job-site work, off-loading, anchoring or installation of the station, any external equipment, mechanical field pipe or connectors, anchor components, or supply or termination of field power or control wiring.
2. This Proposal includes delivery FOB jobsite on the nearest passable road to the final placement location or to a transfer location. The site of off-loading is to be determined solely at the discretion of the delivering individual, who will base the decision on current site conditions. Responsibility for the equipment will remain with EFI during transport; F.O.B. transfer location. The crane and any necessary rigging are the responsibility of the installing Contractor.
3. Anchor clips, anchor bolts and nuts are by the Installing Contractor.
4. This Proposal offers Schedule 40, PVC conduit (with rigid steel conduit for the service and auxiliary entrances). The proposed wiring is THHN/MTW.
5. The proposed station's suction and discharge will terminate with plain end steel pipe 1' beyond the station wall. Installing Contractor is responsible for connection at this point.

6. This Proposal includes a telemetry interface panel with select input signals pre-wired to a terminal strip. This proposal does not include a PLC or any SCADA/Telemetry equipment provisions.
7. The sale price includes complete, engineering submittals and one (1) lot Operation & Maintenance Manuals with Parts List.
8. This Proposal includes two (2) trips and two (2) total days for manufacturer's pump assembly assistance and field start-up service including operator training. Start-up can begin only after the installing contractor has formally notified the engineer-of-record that all preparatory utility electrical service and water connections and chemical feed lines exterior to the pump station have been installed and tested. Additional days & travel, if required due to factors outside this scope, will be billed at EFI's on-site/travel rate: \$1,500/day plus travel.
9. This Proposal includes Parts and Labor Warranty for a period of a one (1) year after factory start-up service, otherwise as described in the Conditions of Sale.
10. EFI gives no warranty on variable speed components that are controlled via programming by others without written authorization from EFI. Variable speed components controlled via programming by others will carry the original OEM manufacturers warranty as a pass through to the end user.

EFI gives no warranty on products, components or parts supplied by others for installation within EFI equipment.
11. EFI shall not be liable for loss, damage or expense directly or indirectly from programming by others, use of its products, or from any other cause.

Submittal Delivery: 6* Weeks after order - Manufacture Completion: 18-20* Weeks After Receipt of Approval.
EFI WILL SHIP THE EQUIPMENT TO THE JOB SITE WITHIN 7 TO 10 DAYS AFTER MANUFACTURE.

*Submittal Delivery and Manufacture Completion have been quoted based on projections supplied by the pump manufacturer. Improved delivery may be available if the anticipated timeframes change.

PAYMENT TERMS

The price is firm if order is placed within 30 days from date of proposal and providing release to fabricate and ship "when ready" is given within 90 days. Changes in net cost will be included in the remaining payments on a prorated basis. Applicable taxes will be added in each payment. A 1.5% per month late charge will be applied to past due accounts. Any alternate terms or requests for such should be addressed prior to the bid.

Monthly Progress Billing to be included with Monthly Pay Request (if acceptable): Terms of payment will be Net 30 days subject to 1.5% per month late charge for past due accounts. Invoicing will be monthly, based upon the percentage of work completed during the billing period, and will be submitted to the Purchaser each month by an agreed upon date. The invoiced amount will reflect the value of the percentage of completion accomplished during the billing period for each of up to eight (8) categories: Engineering/Submittal Delivery, Release of Materials, Manufacture, Delivery, Onsite Services, Start-up & Training, O&Ms/Spare Parts, and Punch List Completion. EFI will determine the percentage of completion accomplished for each month. The Purchaser may require substantiation, which will be limited to photocopies of material packing slips and photographs of station fabrication unless additional charges are accepted. The Purchaser or their agent may visit the EFI factory at their expense for substantiation.

Applicable taxes will be added in each payment.

Discounted Pre-payment: In lieu of the terms stated above, EFI offers a 2% reduction of net cost for full payment received within 10 calendar days of receipt of order. Discounted partial pre-payments may be available.

For additional information contact our local representative: **Mr. Chris Horneck**
Hydrosol, Inc.
7238 East Geddes Avenue, Englewood, CO 80112-1605
(303) 692-0825 | FAX: (303) 692-9469
chorneck@aol.com

Unless otherwise stated, quoted price(s) **do not include taxes**, bonds, fees, or permits. The price as proposed herein is based on and is expressly conditional upon acceptance of the stated terms on this proposal, including the payment terms. Any change or modification of these terms may result in a corresponding change to the quoted price. If alternate terms are preferred, and they are agreeable to EFI, a cost adjustment may be required for the added costs & liabilities. Some requested revisions of terms may not be acceptable. Any alternate terms or requests for such should be addressed prior to the bid.

Subtotal	\$ 368,282.00
Taxes	\$ Not included
Total	\$ _____

All Amounts quoted are in US Dollars

**EFI'S OFFER OF PRODUCT OR SERVICE IS EXPRESSLY CONDITIONED ON PURCHASER'S ACCEPTANCE OF THE TERMS
HEREIN AND THE CONDITIONS OF SALE ACCOMPANYING THIS PROPOSAL.
ACCEPTANCE CONSTITUTES ACKNOWLEDGEMENT OF TERMS.**

Accepted, **Contingent** Upon Contract Award and Receipt of Submittal Approval

this _____ day of _____ 20_____

Date Issued: October 29, 2019

Company Name

Authorized Signature

By _____
Name and Title

ENGINEERED FLUID, INC.
d.b.a. EFI-SOLUTIONS
Prepared by:



Gary Elmore, Sales Coordinator

CONDITIONS OF SALE

ALL PROPOSALS ARE BASED ON, AND ALL PRODUCTS ARE SOLD ON THE FOLLOWING TERMS, CONDITIONS AND PROCEDURES. **TERMS STATED ON THE PRECEDING PAGES SUPERSEDE TERMS AND CONDITION STATED IN THE CONDITIONS OF SALE:**

1. DEFINITIONS -

- 1.1 "Seller" shall mean Engineered Fluid, Inc (EFI), a Delaware corporation, d.b.a. EFI-Solutions.
- 1.2 "Purchaser" shall mean the person or entity listed on the Order Acknowledgement, and any subsidiary or affiliate of such person or entity receiving the Product under the Contract.
- 1.3 "Parties" shall mean the Seller and Purchaser, collectively.
- 1.4 "Product" shall mean the good(s) or service supplied pursuant to the Order Acknowledgement.
- 1.5 "Contract" shall mean the agreement between the Parties consisting exclusively of the Order acknowledgment (including its terms), together with EFI's written supply quote (including the terms and Conditions of Sale), and the Purchaser's written notice of order for the goods and/or services offered by the EFI. In the event of conflict between a term appearing the price quotation of Seller and the term appearing in the Order Acknowledgement, the Order Acknowledgement shall govern.

2. EFI-Solutions is an equipment manufacturer and is not, nor is to be considered a sub-contractor; as such any contractual requirements the Purchaser may have with a Third Party under a separate contract shall not be considered part of this Contract. EFI's offer is strictly expressed herein Transfer of this Contract to a Third Party is not permitted without the approval of the Parties.
3. TERMS - Payment Terms for Secured Order, which may be stated on the face of this quotation are subject to approval of credit and/or proof of a bond enforce against loss. Otherwise, Progress Payment Terms detailed on the face shall apply. All payments due hereunder to Seller shall be paid to Seller in United States Dollars. Retainage of money due is not permitted. Account must be current, including late charges, before start-up is performed.
4. DELIVERY - Unless otherwise stated, the apparatus covered by this proposal and any parts thereof shall be delivered to the Purchaser, f.o.b. the project site, or nearest passable road. Deliveries of the various units of this order may be made as completed.
5. DELIVERY TIME - The quoted delivery stated herein is Seller's best estimate when issued and begins on the date all necessary information is received to properly manufacture the apparatus in its final desired state. While Seller will diligently attempt to meet this date, it shall not be liable for any delay in shipment from any cause whatsoever and Purchaser agrees not to make any such claim.

Notwithstanding anything to the contrary herein, title to and right to possession of the Product shall remain with Seller and Seller shall retain a security interest in the Product (or goods into which the Product is incorporated by Purchaser) and any proceeds of the Purchaser's sale of the Product in the ordinary course of Purchaser's business until any and all payments due from Purchaser to Seller pursuant to the Contract shall have been made. Lien Waivers will only be issued on the direct portion that has been paid to the Seller.

This equipment will ship to the job site within 7 to 10 days after fabrication is complete. If EFI is required to hold finished equipment for longer than thirty (30) days, storage fees will be assessed at the rate of 1% of the sale price per month to cover insurance, trailer rental and maintenance of the station while it is in storage. It shall be the Purchaser's responsibility to notify EFI thirty (30) days prior to anticipated delivery if a delay in receipt of equipment is anticipated.

6. TAXES - No federal, state, local, GST/HST or any applicable taxes that may be imposed on this transaction have been included in the prices quoted unless specifically stated on the proposal face. All applicable taxes are to be paid by the Purchaser.
7. INSURANCE – EFI carries General Liability Insurance, Automobile Liability, Workers Compensation, Professional Liability and Pollution Liability Insurance. A copy of our certificate is available upon request. Unless otherwise stated herein, additional insurance is not included in the proposed price.
8. WARRANTY – Unless otherwise stated above, EFI warrants, to the original user, each product of its manufacture to be free from defects in material and workmanship for the period, whichever comes first, of twelve (12) months from the date of successful start-up, not to exceed eighteen (18) months from notice of manufacturer completion, provided the product is properly installed, maintained and operated under normal conditions according to the manufacturer's instructions.

The obligation of EFI under this warranty is limited to correction without charge any part or parts thereof which shall upon examination disclose to the manufacturer's satisfaction to have been originally defective. Correction of such

defects by repair or replacement shall constitute fulfillment of all obligations by EFI. EFI shall not be liable for loss, damage or expense directly or indirectly from the use of its products or from any other cause.

Engineering design, products, components, parts, services or programming not purchased from EFI are excluded from this warranty. No start-up services on these components are included in this proposal. Expenses incurred by EFI attributable to the misapplication or malfunction of components not supplied by EFI will be the responsibility of the Purchaser.

The warranty of any products, components or parts provided by EFI, but controlled by equipment/programs provided by others is limited to the original manufacturer's warranty.

This warranty is conditional and does not apply to any of the following items:

- a) Items that must be replaced because of normal usage such as pump seals, packing, grease, oil, light bulbs, etc.
- b) Items that have been started up by person not authorized by EFI or that have been altered or repaired out-side of the manufacturer's factory, without written authorization from EFI.
- c) Products that are not started, checked and adjusted by an authorized EFI technician within eighteen (18) months from the date of shipment, unless special written instructions have been requested and received from EFI.

The product is subject to no expressed, implied or statutory warranty other than herein set forth, and no agent, representative or distributor of EFI has any authority to alter the terms of this warranty.

9. CANCELLATION - Purchaser agrees to reimburse to EFI all costs incurred and associated with sale and cancellation of order. Charges will include, but not be limited to, submittal design and assembly, procurement of material, manufacturing labor, (i) restocking charges, and (ii) shipping and handling of material and an additional amount equal to 10% of the aggregate amount reimbursed pursuant to subsections (i) and (ii) above as a cancellation processing fee.
10. ACCEPTANCE - Acceptance of this proposal whether by a separate purchase order or by other means shall constitute an acknowledgment of the quotation as written and an acceptance of the terms and conditions thereof. Any positive written response to this proposal shall be considered as an acceptance thereof. Acceptance of any terms, provision or conditions in conflict with those stated herein shall be so stated in writing by an officer of EFI. The acceptance of any goods or merchandise shipped to Purchaser as described herein shall constitute an agreement by the Purchaser to all the terms and conditions hereof.
11. REMEDIES - Purchaser's exclusive remedy for damaged or defective product is replacement of nonconforming product or payment of an amount not to exceed the purchase price of the product for which damages are claimed at the Seller's option. Purchaser shall have no right to set-off, to withhold payment or to make a reduction in price. Purchaser's remedy of replacement or refund is available only if nonconformance was not caused by Purchaser or by accident, fire or other hazards.
12. GOVERNING LAW - This transaction shall be governed by, interpreted and enforced in accordance with the laws of the State of Illinois. Where applicable, the United Nations Convention on Contracts for the International Sale of Goods shall govern.
13. DISPUTE RESOLUTION - Any and all lawsuits arising out of the terms and conditions of this agreement or concerning the goods sold hereunder shall be instituted and litigated in the Circuit Court of the Fourth Judicial Circuit, Marion County, Illinois and in no other forum unless the parties mutually agree in writing to a different forum. Accordingly, the parties to this transaction submit to the jurisdiction of the Circuit Court of the Fourth Judicial Circuit, Marion County, Illinois with respect to any dispute or disagreement having to do with, or arising out of, this contract or the performance by either party hereunder.
14. COSTS AND ATTORNEY'S FEES - In the event that Purchaser shall fail to comply with any of the terms and conditions hereof, then Purchaser shall reimburse EFI for all attorney's fees and court costs which may be paid, or incurred, by EFI in an effort to enforce the terms and conditions hereof or to obtain damages on account of the breach hereof by Purchaser.

City Council Staff Report



Subject: Alcohol License – Robintinos LLC
Address: 1385 S 500 West
Author: Darlene Baetz, Business License Coordinator
Francisco Astorga, AICP, Planning Director
Department: Planning and Business License
Date: November 12, 2019

Background

A new management group, Robintinos LLC, will take over all operations, management, and licensing duties for the Robintinos Restaurant. William and Natalie Bruce, the owners of Robintinos LLC, have requested the alcohol license for Robintinos Restaurant, located at 1385 South 500 West be transferred to their name. State and local laws require a new license to be issued when there is a change in ownership. The alcohol license at Robintinos has been active since approved in February 1995.

Analysis

The Police Department and City Attorney have reviewed the proposed application and have not found any criminal record or other obstacle that prevent approval of the application. The application is a fairly routine change in alcohol license ownership without any change in the operations of the restaurant. As the applicants appear to be in good standing, and as the sale of alcohol is already allowed in this location, Staff recommends approval of the requested Beer and Liquor (alcohol) License.

Department Review

This staff report has been reviewed by the City Attorney and City Manager.

Recommended Action

Approve the Alcohol License for Robintinos Restaurant located at 1385 South 500 West, including William and Natalie Bruce as the responsible managers for the alcohol license.

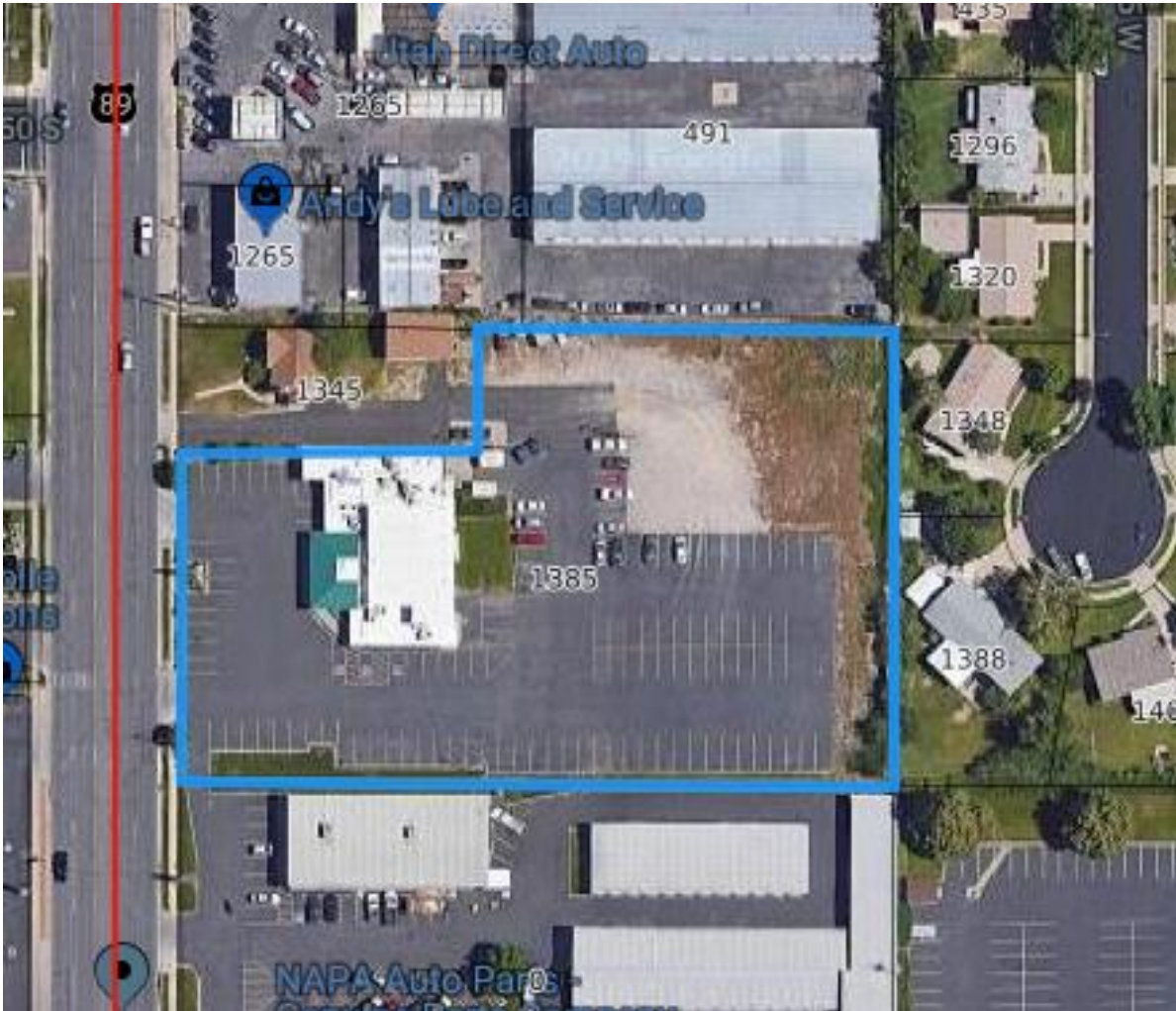
Significant Impacts

There are no significant impacts.

Attachments

1. Police Department Report
2. Application

Aerial Photo



Bountiful City
 Miscellaneous - 6040 - 2020
 012736-0002 Darlene ... 11/06/2019 04:25PM
 PLAN - Gen Miscellaneous Income (6040)
 Payment Amount: 50.00
 Transaction Amount: 50.00
 CREDIT-PLN: *****0107

BEER LICENSE APPLICATION FOR BOUNTIFUL, UTAH

\$50.00 Filing Fee

1. I (we) hereby submit this application for a Class D license to sell beer strictly within the terms of the Ordinance of Bountiful and the Liquor Control Act of Utah.
2. Qualifications of Applicant: Each licensee must be over 21 years of age and a citizen of the United States or a resident alien or is otherwise lawfully residing within the United States.

I am (we are) of good moral character and have not been convicted of a felony or any violation of any law or ordinance relating to intoxicating liquors, or of drunken driving, or of keeping a gambling or disorderly house, or have not pleaded guilty to or have forfeited bail on a charge of having committed a felony or having violated any such law or ordinance. I am (we are) not a member of any partnership or corporation, applicant herein, of which any partner, director, or officer lacks any such qualifications.

I (we) have complied with the requirements, and possess the qualifications specified in the ordinances of Bountiful and the Liquor Control Act of Utah, and agree that if a license is issued that it shall be subject if revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

3. Name of Business Robinations LLC
 Address of Business 2598 E. Cypress Way, Cottonwood Heights, UT 84121
 Type of Business restaurant management

dba: 1385 S. 500 W. Bountiful, UT 84010

Owner's name, address, and birth date. If a corporation list all the officers and directors. Use additional sheet if necessary.

Name	Address	Birth date
<u>William Bruce</u>	<u>2598 E. Cypress Way</u>	<u>11/28/62</u>
<u>Natalie (Tali) Bruce</u>	<u>Cottonwood Heights</u>	<u>01/24/68</u>
	<u>UT, 84121</u>	

Respectfully Submitted:

[Handwritten signature: Tali Bruce]
Tali Bruce

Title owner / manager
 Title owner
 Title _____
 Title _____

AFFIDAVIT

County of SALT LAKE State of UTAH

Upon being first duly sworn, the above person (s) each deposes and says: That he/she us the applicant above named, that he has read the foregoing for application for Class D beer license, that he knows the contents thereof, and that the statements contained therein are true.

Signature of applicant (owner) [Signature]

Subscribed and sworn to before me this 06 day of NOVEMBER 2019

Seal [Signature]
Notary Public



My Commission expires: 10-09-2022

Residing at COTTONWOOD HEIGHTS, UTAH

- Class A - License fee \$250.00: Entitles the license to sell beer on the licensed premises only in original containers, not to exceed 5.5 gallons, for consumption off the premises in accordance with the Liquor Control Act and ordinances of the city.
- Class B - License fee \$300.00: Entitles the licensee to sell beer on the licensed premises only in original containers for consumption on or off the premises in accordance with the Liquor Control Act and ordinances of the city.
- Class C - License fee \$350.00: Entitles the licensee to sell beer on the licensed premises on draft and in original containers for consumption on or off the premises in accordance with the Liquor Control Act and ordinances of the city.
- Class D - License fee \$300.00: Entitles the licensee to sell beer only on the licensed premises on draft or in original containers for consumption on the premises in accordance with the Liquor Control Act and ordinances of the city.

NOTE: \$50.00 FILING FEE IS CHARGED IN ADDITION TO THE ABOVE FEES. FEES ARE NOT PRORATED FOR A PORTION OF A CALENDAR YEAR.

\$ PAID
11-6-19
To: BOUNTIFUL CITY

BOUNTIFUL POLICE DEPT.
RECORDS DIVISION

NO RECORD

DATE 11.5.19 BY KS

E. P. Ahl

City Council Staff Report



Subject: Amendment to Cafeteria Plan
Author: Clinton Drake
Dept: Legal
Date: November 12, 2019

Background

Bountiful City offers a Cafeteria Plan (Plan) to eligible employees. The purpose of the Plan is to allow eligible employees to take advantage of “before tax” dollars to pay for specific out-of-pocket health care and dependent care expenses. The Plan is administered through National Benefit Services.

Analysis

From time to time it is necessary to amend the Plan to comply with Federal laws and regulations. Due to requirements of the Affordable Care Act and changes to benefits offered by the City it is necessary to adopt and approve Amendment Number Four to the Bountiful City Corporation Cafeteria Plan. The Amendment makes the following two changes:

- 1- Clarifies that part time employees are not eligible for the Plan- This change clarifies that part time employees are not eligible for the Plan and states that a part time employee is an employee who works, or is expected to work on a regular basis, less than 30 hours a week and is designated as a part time employee on the Employer’s records.
- 2- Allows for a Health Savings Account benefit- This change provides that employees may utilize a Health Savings Account (HSA). An HSA allows for eligible employees to contribute pre-tax dollars into an account that can then be used for qualifying medical expenses. The City has already been utilizing an HSA option. This simply memorializes it.

Department Review

This Staff Report was prepared by the City Attorney.

Significant Impacts

There are no significant impacts.

Recommendation

It is recommended that the City Council approve Amendment Number Four to the Bountiful City Corporation Cafeteria Plan

Attachments

- Amendment Number Four to the Bountiful City Corporation Cafeteria Plan
- Adopting Resolution 2019-12

**AMENDMENT NUMBER FOUR TO
BOUNTIFUL CITY CORPORATION CAFETERIA PLAN**

BY THIS AGREEMENT, Bountiful City Corporation Cafeteria Plan (herein referred to as the "Plan") is hereby amended as follows, effective as of October 1, 2019, except as otherwise provided herein:

1. **ARTICLE I DEFINITIONS, Section 1.10 Eligible Employee** is amended to read:

"Eligible Employee" means any Employee who has satisfied the provisions of Section 2.1.

An individual shall not be an "Eligible Employee" if such individual is not reported on the payroll records of the Employer as a common law employee. In particular, it is expressly intended that individuals not treated as common law employees by the Employer on its payroll records are not "Eligible Employees" and are excluded from Plan participation even if a court or administrative agency determines that such individuals are common law employees and not independent contractors.

However, any Employee who is a "part time" Employee shall not be eligible to participate in this Plan. A "part time" Employee is any Employee who works, or is expected to work on a regular basis, less than 30 hours a week and is designated as a part time Employee on the Employer's personnel records.

2. **ARTICLE IV BENEFITS, Section 4.12 Health Savings Account Benefit.** Article IV is amended by adding the following Section:

HEALTH SAVINGS ACCOUNT BENEFIT

Each Participant may elect to have a portion of his Salary Redirections contributed to a Health Savings Account, as defined in Code Section 223. The amounts contributed shall be subject to the terms of the Health Savings Account as established.

This Amendment FOUR has been executed on _____

Bountiful City Corporation, EMPLOYER

ADOPTING RESOLUTION 2019-12

The undersigned authorized representative of Bountiful City Corporation (the Employer) hereby certifies that the following resolution was duly adopted by the Employer on _____, and that such resolution has not been modified or rescinded as of the date hereof:

RESOLVED, that Amendment Number FOUR, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Plan Administrator the amendment.

The undersigned further certifies that attached hereto as Exhibit A is a true copy of Amendment Number FOUR to Bountiful City Corporation Cafeteria Plan approved and adopted in the foregoing resolution.

Date: _____

Signed: _____

[print name/title]

Attest: _____

City Recorder

[seal]