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Minutes of the  
BOUNTIFUL CITY COUNCIL

April 13, 2021 – 5:30 p.m.

Present: Mayor Randy Lewis  
Councilmembers Millie S. Bahr, Kate Bradshaw, Kendalyn Harris,  
Richard Higginson, Chris R. Simonsen  
Asst. City Manager Galen Rasmussen  
City Engineer Lloyd Cheney  
Planning Director Francisco Astorga  
City Attorney Clinton Drake  
Parks Director Brock Hill  
Parks Maint. Supervisors Hal Conover, Jason Miller, Jordan Horrocks, Kim  
Santoro, Gordon Kennington  
Building Maint. Supervisor Bruce Sweeten  
Assistant City Engineer Todd Christensen  
Streets & Sanitation Director Charles Benson  
Recording Secretary Maranda Hilton

Excused: City Manager Gary Hill

23 Official notice of the City Council Meeting was given by posting an agenda at City Hall and on  
24 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the  
25 following newspapers of general circulation: Davis County Journal and Standard Examiner.  
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**Work Session – 5:30 p.m.**  
**City Council Chambers**

30 Mayor Lewis called the meeting to order at 5:31 p.m. and welcomed those in attendance.  
31

32 **VETERANS MEMORIAL PARK – NEXT PHASE – COUNCILMAN CHRIS SIMONSEN**

33 Councilman Simonsen gave a short presentation about the history of the Bountiful Veterans  
34 Park. The park was officially dedicated on Veteran’s Day, November 11, 2020, and has since been  
35 visited by thousands of veterans and their families. The park is now entering the third and final phase  
36 of completion. Councilman Simonsen turned the time over to Mr. Eric Hattabaugh to give an update  
37 about Phase III. His wife, Mrs. Julie Hattabaugh also presented.

38 Mr. and Mrs. Hattabaugh presented three new monuments that will be installed in the park  
39 shortly. These monuments will honor military families, POWs and MIAs, and wounded warriors. The  
40 Bountiful Veterans Park Foundation is in the process of designing more statues for the park as well,  
41 which they already have full funding for. The final monument they wish to install in the park will be  
42 the dedicatory prayer monument. It should be ready for installation by Veteran’s Day of this year.  
43 Mrs. Hattabaugh explained the great care that was taken to write a prayer that she hopes anyone  
44 could relate to and find significance in. She spoke of her own experiences with prayer as a military  
45 wife and mother, and the role that faith plays in the military community as a whole. As they thought  
46 about how best to honor those who have sacrificed everything in order to serve our country, they felt  
47 a prayer monument was the answer. They hope it will set the tone for the sacredness and reverence of

1 this park. Mrs. Hattabaugh read some excerpts from the prayer and Mr. Hattabaugh showed a  
2 schematic of the completed monument and its placement at the front of the park. Councilmembers  
3 agreed that the prayer monument would be a lovely addition to the park.

4 Mrs. Hattabaugh explained that Phase III will see the addition of seven statues that will  
5 correspond to the different monuments around the park, and each will be unique to the park. The  
6 committee will choose from renderings submitted by artists in the community. The first two statues  
7 will be the military family statue and the wounded warrior statue. She also explained that they are  
8 working on creating an education experience in the park using QR codes and recorded stories of local  
9 veterans.

10 The Mayor said this project is amazing and very valued by the community. He said allowing  
11 the Council to see the design of the statues before they are installed would be wonderful. Mr.  
12 Hattabaugh agreed that any designs would be brought to the Council for approval.

13 Councilmembers thanked the Hattabaughs and the Foundation for all of their hard work and  
14 thoughtfulness. Mr. Hattabaugh said it has been a wonderful experience watching the community  
15 come together and seeing the fundraising efforts be so successful.

16  
17 **PARKS DISCUSSION – MR. BROCK HILL**

18 Mr. Brock Hill said he was grateful for this chance to discuss parks and park maintenance. He  
19 said he hoped to get clarification about the Council’s concerns and to help close the gap between  
20 expectations and performance. He brought up a list of issues he is aware of such as how residents’  
21 concerns are addressed, turf health in the parks, cleanliness of park bathrooms and pavilions, flower  
22 bed health and flower bed plant variety.

23 The discussion was opened up to Councilmembers to address their concerns. Councilwoman  
24 Bradshaw asked about responding to resident’s calls and emails in a timely manner and how best to  
25 inform the public about general parks news and updates. She suggested having a Q&A page on the  
26 Parks website where people could find information faster without having to call or email.

27 The Mayor mentioned how important it is for all City employees to have good phone etiquette  
28 and how every employee is representing the City. He suggested holding a seminar on public relations  
29 and phone etiquette.

30 Councilwoman Harris said that parks are so important because they are the face of the City  
31 and they are what people see. She said her biggest concern is that the staff in the Parks Department  
32 feel valued and appreciated. She feels having a good culture will increase employee retention rates  
33 and help to have the best department possible. She asked about the trainings and accreditation  
34 programs that staff have access to. Mr. Hill explained that he highly encourages his staff to learn and  
35 become trained in new fields. Three of his staff have taken advantage of the educational  
36 reimbursement program to earn degrees. The Parks Department also actively participates in the Utah  
37 Cemetery Parks Association and the Utah Recreation & Parks Association, and they attend  
38 conferences and trainings offered through those entities. They currently have staff certified in  
39 pesticide application, staff who are certified in playground safety inspection and staff who are master  
40 gardeners. He said education is very important to him and he tries to hire people who have additional  
41 skillsets that will broaden the department’s range of knowledge.

42 Councilman Simonsen brought up his concerns about skateboarders in the parks. Mr. Hill  
43 responded that he has been working on this issue for a long time, and his staff cannot police the parks  
44 every minute of the day, but he hopes that once the skateboarders have a place they can go, it will  
45 help decrease their presence in the other parks. He said he would work with Mr. Gary Hill, Mr. Lloyd

1 Cheney and Chief Ed Biehler to try to find a solution. He added that he will make sure his staff  
2 addresses those issues as they see it happening.

3 Councilman Simonsen also asked about the cracks he has seen in the cement at the Town  
4 Square. Mr. Cheney said those have been addressed with the contractor and will be fixed.

5 Councilwoman Bahr asked for more detail about the seasonal staffing issues and workload  
6 stresses during the year. Mr. Hill explained that a majority of the work they do is in the spring and  
7 fall when they open the parks and then close them. The process to open the parks begins in April and  
8 goes through June, but he doesn't have a full staff until mid-June because the students who take those  
9 jobs are in school until then. That means there are 6-8 weeks each spring when they are short on staff  
10 and have a huge workload. The same thing happens every fall, he loses the seasonal staff by late  
11 August and they still have a lot to do before flower beds are all cleaned up and mowing has slowed  
12 down. He hopes that adding two more full-time staff members will help this year.

13 Councilwoman Bradshaw asked if looking at alternatives to hiring students for seasonal help  
14 would be good. She suggested sharing employees between departments who have differing seasonal  
15 needs. Mr. Hill said he was open to any solutions and cross-utilization of staff between departments  
16 in the off-season has been considered.

17 Councilman Higginson said that the Council was committed to giving him the resources he  
18 needs to accomplish his duties. He acknowledged that the City has added a lot of acreage and  
19 responsibility to the Parks Department over the last few years and has not added many resources,  
20 which needs to be rectified. He praised Mr. Hill for the great job he does with everything but said his  
21 one critique was that residents want the flower beds to be as pretty as they used to be.

22 Councilwoman Harris agreed that Mr. Hill does everything so well but suggested that he may  
23 need to delegate to his staff instead of taking so much on himself. She hoped that he feels his staff is  
24 capable of helping, especially with customer service calls.

25 Mr. Hill thanked the Council and Mayor for their comments and said going through this  
26 process was instructive and helpful for him to be able to see where improvements need to be made.  
27 He said he has never questioned their support and he is grateful to better understand their concerns.  
28

### 29 **COVID-19 UPDATE – MR. GARY HILL**

30 Mr. Drake excused Mr. Gary Hill who was absent.

31 Mr. Drake explained that the State mask mandate has changed and the City is looking for  
32 direction from the Council concerning mask policies for City staff in City buildings moving forward.  
33 Staff is proposing the following policy changes and asks for Council input:

- 34 1. In the non-public spaces of City buildings, staff will not be required to wear masks around  
35 each other.
- 36 2. In the public spaces of City buildings, signage will be posted with the message that masks  
37 are appreciated but not required for the public. City employees who directly interact with  
38 the public will be required to wear a mask during those interactions.
- 39 3. During public meetings, staff, Councilmembers and the Mayor will not be required to  
40 wear masks while at the dais. The public will be encouraged but not required to wear  
41 masks. Social distancing will be encouraged.

42 Councilman Higginson stated that he recommends all Power Commissioners and Planning  
43 Commissioners be invited to attend meetings in person again, and those who wish to still wear masks  
44 can do so. He feels comfortable with the proposed policies and recommended instigating them  
45 immediately. Mr. Drake clarified that the Planning Commission has been meeting in person for some  
46 time.

1 Councilwoman Bahr said she agrees that these policies sound good, and if meetings are less  
2 than 50 people and there is room to socially distance, then not requiring masks is appropriate.

3 Mr. Drake said staff would send out a memo to staff in the next week outlining the changes in  
4 detail. He also said they would make sure that all staff members feel supported, no matter what their  
5 choices concerning masks are moving forward.

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7 The meeting was closed at 6:53 p.m.  
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10 **Regular Meeting – 7:00 p.m.**  
11 **City Council Chambers**  
12

13 Mayor Lewis called the meeting to order at 7:01 p.m. and welcomed those in attendance. Mr.  
14 Richard Watson led the Pledge of Allegiance, and Mr. Troy Nielsen, High Councilman in the  
15 Bountiful Stake, offered a prayer.

16  
17 **PUBLIC COMMENT**

18 The public comment section was opened at 7:04 p.m.  
19

20 The public comment section was closed at 7:05 p.m.  
21

22 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON MARCH**  
23 **23, 2021**

24 Councilwoman Bahr made a motion to approve the minutes from March 23 and Councilman  
25 Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,  
26 Higginson and Simonsen voting “aye”.

27  
28 **COUNCIL REPORTS**

29 Councilman Higginson did not have a report.

30 Councilwoman Bahr did not have a report.

31 Councilwoman Harris explained that a resident asked her about the possibility of garbage  
32 pickup being rescheduled on high wind days, like today. She spoke to the Streets and Sanitation  
33 Director about it and wanted to share his answer. The Streets and Sanitation Department tries, above  
34 all else, to be consistent and predictable. In the case of extreme weather events, they will delay  
35 garbage pickup, but in general they will try to always keep to the normal schedule.

36 Councilman Simonsen welcomed Mr. Richard Watson from the Bountiful Community  
37 Service Council to talk about the Concert in the Park schedule. Mr. Watson said they want this year  
38 to be back to normal. They are currently accepting application for the “Bountiful’s Got Talent”  
39 competition and auditions will follow COVID-19 guidelines by having audition appointments. They  
40 would like to have more people apply to audition, so far, they only have three groups.

41 Councilwoman Bradshaw said she would advertise the auditions in her personal newsletter.  
42 She also mentioned that she noticed that the sanitation crews have an extra person to help right fallen  
43 garbage cans on windy days, which she was grateful for.  
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46

1 **BCYC REPORT**

2 Councilwoman Bahr reported that this year’s leadership is in place and that applications for  
3 new members are available on the City website.  
4

5 **CONSIDER APPROVAL OF:**

6 **A. EXPENDITURES GREATER THAN \$1,000 PAID MARCH 22 & 29, 2021**

7 **B. FEBRUARY 2021 FINANCIAL REPORT**

8 Councilman Simonsen made a motion to approve the expenditures and the February financial  
9 report and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers  
10 Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.  
11

12 **LEE & LONA EARL RECOGNITION – MAYOR LEWIS**

13 Councilwoman Harris introduced Lee and Lona Earl, who owned and managed Top Hat  
14 Video in Bountiful for 38 years. The Earls are retiring but the store will remain open under new  
15 ownership. During their 38 years in business, they employed over 300 high school and college  
16 students from the surrounding communities and were known for their excellent customer service and  
17 amazing selection of videos. In addition to running their store they also did digital filming and video  
18 editing and digital video transfers from VHS and other formats. The Earls were very active in the  
19 community, supporting local schools and charity organizations and participating in local events like  
20 the Handcart Days Parade, the Clean Up Bountiful campaign, the Shop with a Cop event, Trick or  
21 Treating at the Square, the Chalk Art Festival and Miracle on 2600 each Christmas. They spent  
22 countless hours organizing events that were all free to the community and they are leaving behind a  
23 large legacy.

24 Mr. Earl thanked the Mayor and City Council for the recognition and for all the support they  
25 felt through the years. He also thanked the Council for the new Veterans Park, saying it meant a lot to  
26 him.

27 Mrs. Earl thanked the Council for the recognition and thanked all of their family and  
28 employees who came to the meeting. She said they never would have made it so long without their  
29 support.  
30

31 **CONSIDER APPROVAL OF JOINT RESOLUTION 2021-10 ADJUSTING THE**  
32 **BOUNDARY OF THE SOUTH DAVIS SEWER DISTRICT WITHIN BOUNTIFUL CITY**  
33 **AND AUTHORIZING THE MAYOR TO SIGN THE LOCAL ENTITY PLAT – MR. LLOYD**  
34 **CHENEY**

35 Mr. Cheney explained that this is the second part of the adjustment process. The Council  
36 already approved the intent to adjust the boundary and tonight they must hold a public hearing.

37 **A. PUBLIC HEARING**

38 The public hearing opened at 7:23 p.m.

39 The public hearing closed at 7:23 p.m.

40 **B. ACTION**

41 Councilwoman Bradshaw made a motion to approve the South Davis Sewer District boundary  
42 adjustment and Councilwoman Harris seconded the motion. The motion passed with  
43 Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.  
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45

1 **THIS ITEM TO BE CONTINUED TO THE APRIL 27 CITY COUNCIL MEETING -**  
2 **PUBLIC HEARING – RENAISSANCE TOWNE CENTRE ORDINANCE AMENDMENT**

3 Mr. Francisco Astorga explained that there is no presentation tonight and they recommend  
4 continuing this item to the April 27<sup>th</sup> meeting at which time staff will present and a public hearing  
5 will be held.

6 Councilwoman Bradshaw made a motion to continue this item to the April 27<sup>th</sup> City Council  
7 meeting and Councilman Higginson seconded the motion. The motion passed with Councilmembers  
8 Bahr, Bradshaw, Harris, Higgins and Simonsen voting “aye”.

9  
10 **CONSIDER APPROVAL OF THE AMENDED SITE PLAN FOR CONSTRUCTION OF A**  
11 **NEW VEHICLE SERVICE BUSINESS – MR. FRANCISCO ASTORGA**

12 Mr. Astorga explained that this is a site plan approval for a new vehicle service business at  
13 273 West 500 South where the Barbacoa Grill used to be. The existing building will be demolished  
14 and a much smaller building erected. This site is a nonconforming site, and due to recent Land Use  
15 Code amendments regarding nonconforming sites and buildings, they feel they are in a good place to  
16 move forward with this project. The changes to the site will improve circulation and decrease the  
17 noncompliance of the landscaping. One of the accesses onto 500 South will also be eliminated. The  
18 Planning Commission looked at this and indicated they were comfortable with the changes and they  
19 recommend approval of the site plan.

20 Mr. Drake clarified that this project is what prompted the need for the amendment to the Land  
21 Use Code, but that the amendment was not conformed for this site.

22 Councilwoman Bradshaw asked if they felt the small changes made toward compliance were  
23 enough, or if they felt they could do more.

24 Councilwoman Harris said she felt it struck a good balance, and now the site is closer to  
25 compliance than it has ever been as well as being more functional and better looking. Mr. Astorga  
26 agreed. He said perhaps he should have emphasized how important the improvement to the  
27 circulation on the site will be. Mr. Drake explained that the Planning Commission scrutinized this  
28 over the course of two meetings and feels it will be a good improvement. Mr. Cheney added that  
29 condition number seven was a critical point, and it requires that the developer produce a study for any  
30 further tenants to understand impacts on parking.

31 Councilwoman Bradshaw then asked about item six of the conditions, regarding the granting  
32 of an easement. Mr. Drake explained that they asked for that easement, just in case, because they felt  
33 it had the potential to help with pedestrian access to the new Washington Park along the canal. They  
34 felt it best to ask now even if it does not work out in the end.

35 Councilman Higginson made a motion to approve the amended site plan and Councilman  
36 Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,  
37 Higginson and Simonsen voting “aye”.

38  
39 **CONSIDER APPROVAL OF A CLASS “D” RETAIL BEER LICENSE FOR CHINA STAR**  
40 **RESTAURANT LOCATED AT 1171 SOUTH 500 WEST #B – MR. FRANCISCO ASTORGA**

41 Mr. Astorga explained that this is a Class “D” retail beer license for China Star Restaurant.  
42 They have not previously had a beer license. The application was processed by the Police Department  
43 and by the City Attorney’s office as is required by City code.

44 Councilwoman Bradshaw made a motion to approve the Class D retail beer license and  
45 Councilman Higginson seconded the motion. The motion passed with Councilmembers Bahr,  
46 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

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2 **CONSIDER APPROVAL OF A REIMBURSEMENT AGREEMENT BETWEEN**  
3 **BOUNTIFUL CITY AND KELLER FAMILY PROPERTIES, LLC, FOR EAGLE RIDGE**  
4 **DRIVE CONSTRUCTION EXPENSES – MR. CLINT DRAKE**

5 Mr. Drake explained that this agreement has been in the works for the past six months and  
6 they are very excited to bring it before the Council for approval. The agreement will be between the  
7 City of Bountiful and the Keller Family and will enable the extension of Eagle Ridge Drive to be  
8 constructed. The agreement states that the Kellers will dedicate the land to the City, that the City will  
9 build the road, and that the Kellers will have 15 years to reimburse the City for those improvements.  
10 No interest will be accrued until 15 years has passed and afterward it will be 5% per year. The  
11 agreement is binding for all successors to the property.

12 Mr. Drake further explained that in an effort to get this agreement completed on time, they are  
13 specifically requesting that the Council delegate the completion of three exhibits to staff, namely,  
14 Exhibit A regarding the legal description, Exhibit C regarding eligible public improvements, and  
15 Exhibit F regarding estimated costs. He said he tried to get the costs from the other party, but he has  
16 not received it yet.

17 Councilwoman Bahr made a motion to approve the agreement as presented and delegate the  
18 details of the legal description, eligible public improvements, and estimated costs to staff and  
19 Councilman Higginson seconded the motion. The motion passed with Councilmembers Bahr,  
20 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

21  
22 **ADJOURN**

23 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Bradshaw  
24 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson  
25 and Simonsen voting “aye”.

26  
27 The regular session was adjourned at 7:45 p.m.  
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\_\_\_\_\_  
Mayor Pro Tem Kate Bradshaw

  
\_\_\_\_\_  
City Recorder