

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, March 27, 2018

Work Session – 6:30 p.m.

Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:30 p.m. – Work Session

1. City Communication Plan – Mr. Gary Hill p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - **If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.**
3. Approve minutes of previous meeting – February 8, 9 & 27, 2018 p. 5
4. BCYC report
5. Council Reports
6. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid February 19 & 26 and March 5 & 12, 2018 p. 15
 - b. January 2018 Financial Report p. 21
7. Bountiful Community Service Council report – Mr. Richard Watson
8. Appointment of April Williamsen to Bountiful Historic Preservation Commission – Mayor Randy Lewis p. 35
9. Consider approval of the proposal from Hogan Construction for Construction Manager/General Contractor services for the Downtown Plaza Project in the amount of \$263,000 – Mr. Lloyd Cheney p. 43
10. Consider approval of the proposal from JMR Construction for the 2018 replacement and new construction of sidewalk, curb and gutter and storm drain facilities in the amount of \$491,392 – Mr. Lloyd Cheney p. 47
11. Consider approval of interfund loan between the Landfill Fund and the Water Fund – Mr. Galen Rasmussen p. 51
 - a. Public Hearing
 - b. Action
12. Consider approval of the purchase of a 185 cfm air compressor and auxiliary equipment from Cate Equipment Company in the amount of \$24,140 – Mr. Allen Johnson p. 57
13. Consider approval of the purchase of 7,800 feet of 1100 URD cable from Codale Electric Supply in the amount of \$61,776 – Mr. Allen Johnson p. 59
14. Consider approval of ECI Engineering services to complete a fault study of the City’s entire electrical system in the amount of \$58,400 – Mr. Allen Johnson p. 61
15. Consider approval of a quote from Osmose Utilities Services Inc. for reinforce and restore 10 transmission poles in the amount of \$21,770 – Mr. Allen Johnson p. 63
16. Adjourn to an RDA meeting with a separate agenda


City Recorder

City Council Staff Report



Subject: City Communication Plan
Author: Gary Hill
Department: Administration
Date: March 27, 2017

Background

At the City Council Retreat in February staff and the City Council discussed a plan for consistent, proactive communication with residents of Bountiful. Social media and modern communication have dramatically changed the way people communicate and provide opportunities for the City to better share and receive information from residents and business.

Analysis

The following principles are presented for discussion with the City Council. The principles approved by the Council will provide the backbone for how we can improve communication with all those who interact with Bountiful City.

Foresee potential “high communication” issues

- Control the narrative
- Get ahead of issues, which can include:
 - Disruptions or change to lifestyle
 - Capital projects
 - Tax and rate changes
 - Negative issues

Develop a culture of communication

- Plan communication as a part of every project
- Train all employees on communication

Identify the best methods of communication for the issue

- Who is the intended audience?
- How will they best be reached?

Assertively dispel misinformation

- Develop a facts page on website
- Use social media
- Respond quickly and affirmatively

Take more time to educate and provide information to decision-makers

- Use work sessions to provide context
- Provide more background with each item (“how did we get here”)

Communicate with integrity

- Honest
- Respectful
- Reassuring

Follow-through and follow-up

- Don't assume it's someone else's job to take ownership
- Follow up afterwards whenever possible

Make information available

- Quick
- Concise
- Easy to access

Everyone is responsible, but communication must go through approved channels

- 2-4 approved channels/people
- Develop a social media policy
- Clearly discern between council direction and individual opinion

Department Review

This report has been written by the City Manager

Significant Impacts

No significant impacts

Recommendation

Staff would like the City Council to review the proposed communication principles and add or amend as they see fit.

Attachments

None

Minutes of the
BOUNTIFUL CITY COUNCIL

Thursday, February 8, 2018

- Present: Mayor: Randy Lewis
- Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight, Chris Simonsen
- City Manager: Gary Hill
- City Attorney: Clinton Drake
- City Engineer: Paul Rowland
- City Planner: Chad Wilkinson
- Department Directors & Personnel:
 - Chief Tom Ross – Police
 - Chief Jeff Bassett – SDMFA
 - Tyson Beck – Finance
 - Lloyd Cheney - Engineering
 - Shannon Cottam – Human Resources
 - Brock Hill – Parks
 - Alan West – Information Systems
 - Allen Johnson – Power
 - Mark Slagowski – Water
 - Gary Blowers – Storm Water/Streets
 - Nikki Dandurand – Recording Clerk

WELCOME AND INTRODUCTION

Mayor Lewis called the meeting to order at 8:35 a.m. and welcomed those in attendance. Mayor Lewis made a few remarks about why he ran for Mayor again last year. He recently attended the Wasatch Vision 2050 expo and was impressed by everything going on in the area. There is a big push to have power moved to ground level, local level. Proximity, density, authenticity and the “solid bones” of the area were discussed. Mayor Lewis is excited for our City and is proud to be the Mayor.

PRIOR YEAR REVIEW AND UPCOMING PROJECTS

Mr. Gary Hill provided paper and pens at the front of the room and asked the Council and staff to write down great things about the City as well as weaknesses in the City. Among those things written were each department’s ability to handle various issues well, great power rates, major projects were completed on time, road survey completed, new park opening soon and many other accomplishments.

INGREDIENTS FOR AN OUTSTANDING DOWNTOWN

Mr. Chad Wilkinson introduced a You Tube video with Roger Brooks and his top 20 ingredients needed for an outstanding downtown. Mr. Wilkinson reviewed some of the top items that

1 included a phase called 10-10-10, having anchor tenants and bathrooms. Mr. Wilkinson then asked
2 how the criteria presented in this video can impact what we do with our downtown plan, and
3 specifically the new Plaza. Councilmembers mentioned branding, landscaping and the name of the
4 area. Staff and Council discussed different aspects they would like to include such as water features,
5 music, open space, etc. Mr. Wilkinson said all these ideas will be discussed later in the afternoon, but
6 in the meantime, be thinking of how can they support or construct a better plaza.
7

8 **DOWNTOWN PLAZA DESIGN DISCUSSION**

9 Mr. Wilkinson started the discussion saying that retail will be a very important part of this
10 plan. Mr. Gary Hill asked what characteristics does the Council find important? What would you
11 show someone? Councilmembers replied good food, enough seating, a unique atmosphere and a
12 good vibe. Councilwoman Holbrook said that a vision was needed and it needed to be articulated.
13 Mr. Wilkinson then introduced Mr. David Harris with EPG and Whitney Ward with VCBO. They
14 presented two plaza concepts based on the public's input through surveys and face-to-face
15 interaction. The features mentioned the most were public restrooms, more parking, open grass, water
16 feature and shaded seating. A possible synthetic ice rink was also discussed. Mr. Cheney said that a
17 final design will be presented in March, with a utility and amenities package as well. Mr. Gary Hill
18 asked staff and Council if these concepts were on the right track. Council and staff agreed they were.
19

20 **VETERANS MEMORIAL**

21 Councilman Simonsen stated he has been trying to get a memorial for a long time in the City.
22 He wondered how come people are excited about a new dog park, but not helping veterans. A
23 memorial can help heal those who are here and families can look at it and acknowledge their loved
24 ones. Mayor Lewis allowed a committee to be organized last year, so now it's time to decide on a
25 location. This area needs to be quiet and thoughtful, not a playground or cemetery. Locations were
26 discussed to include it in the plaza design or next to the existing City Hall. Ms. Ward, from VCBO,
27 volunteered her help to look for the right location. Everyone was asked to visualize a memorial a
28 year from now and think about what they were seeing and feeling. All agreed the new plaza or
29 campus seems most relatable, a visual and civic area. A cemetery location is not wanted by the
30 committee or veterans. Mr. Gary Hill mentioned some city property up in the foothills that would
31 possibly work. These locations were discussed, but Mayor Lewis stated that a decision should be
32 made and not kick this down the road again. Mr. Gary Hill asked if the majority vote was to exclude
33 it from the plaza in the architectural designs. All agreed. Mr. Hill then asked the staff to work with
34 Councilman Simonsen and come up with a design concept to bring back to the Council.
35

36 **WATER RATE SUBSIDIZATION**

37 Councilwoman Harris presented to Staff and Council that approximately 160 families were
38 improperly included in the taxing district of the South Davis Water District for many years without
39 being able to obtain their services of secondary irrigation water, thus forcing them to irrigate with the
40 City's culinary water. She asked Mr. Rowland to help her present information about subsidizing
41 these particular residences. Mr. Rowland gave some facts about the general water use and how this
42 would affect the surrounding houses. The bottom line is that any adjustment would have to be
43 revenue neutral. Everyone in the City without access to secondary water would have to get the same
44 subsidy. This would equate to approximately 9,650 houses in the City. Some things to consider are
45 what amount of subsidy would be appropriate? How much consumption is being used? Low vs. high
46 elevation? There are some very important questions to ask. It is a complicated billing system

1 already, it would be very time consuming to recalculate everyone's rates for only 160 actual homes
2 being affected and could the Council approve a rate increase overall? Councilman Higginson said to
3 just leave it alone. Mayor Lewis said if it's not broke, why change it. Mr. Rowland said the
4 information was good to gather and be aware of, but it's not plausible. Councilwoman Harris
5 appreciated the work Staff did and it does ultimately affect her, but it's not the City's fault.
6

7 Mayor Lewis thanked the Council and staff for their presentations and comments throughout the day
8 and postponed all other discussions until tomorrow.
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Mayor, Randy Lewis

City Recorder, Shawna Andrus

PENDING

Minutes of the
BOUNTIFUL CITY COUNCIL

Friday, February 9, 2018

- Present: Mayor: Randy Lewis
- Council Members: Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight, Chris Simonsen
- City Manager: Gary Hill
- City Attorney: Clinton Drake
- City Engineer: Paul Rowland
- City Planner: Chad Wilkinson
- Department Directors & Personnel:
 - Chief Jeff Bassett – SDMFA
 - Tyson Beck – Finance
 - Lloyd Cheney - Asst. City Engineer
 - Shannon Cottam – Human Resources
 - Brock Hill – Parks
 - Alan West – Information Technology
 - Allen Johnson – Power
 - Mark Slagowski – Water
 - Gary Blowers – Storm Water/Streets
 - Nikki Dandurand – Recording Clerk

CITYWIDE COMMUNICATION PLAN – PART I & II

Mr. Gary Hill stated that this topic was discussed this last year and it can be duplicated this year. He asked what if there was room for improvement and why. The Council responded that the City needs to toot their own horn, get facts out early and often, social media is so predominate-we need to use it. Mr. Gary Hill pointed out that last year with the City Hall project, the City doesn't need to overreact about every item presented. Mayor Lewis said that sometimes regardless of the problem, weaknesses are exposed. Is there a better way to communicate with the public? Ideas were a marquee board or sandwich boards in neighborhoods. The overall challenge is to educate the public. Mr. Wilkinson said that most people just want a "sound-bite" of information, not pages and pages. Mr. Gary Hill said that correct information takes longer to explain. He asked Mr. Mark Slagowski how he talks with residents about potential problems with water issues. Mr. Slagowski stated he goes door to door to talk to them. Mr. Gary Hill said that Shawna has been great about posting on social media about any City problem or concern. But social media has also given the public a very loud voice. Mr. Gary Hill said that with the City Hall problem, what could have been done differently. How should we have attacked the negative? Mr. Brock Hill responded that City Staff didn't know how to respond or what to say. Mr. Gary Hill said Staff will take this all into consideration and bring it back in a work session.

RAP TAX PROECT PRIORTIZATION

Mr. Gary Hill said that over 1,800 people responded to the downtown survey online, 500 to

1 the RAP tax questions. What was the purpose of the survey? The City is using Qualtrics for this
2 service. They have provided good demographics, overall rankings, mean scores and other tracking
3 information. The results indicated the public wants a new trailhead at North Canyon as a first
4 priority. An approximate cost for this is \$263-303k. A new Ward Canyon trailhead could be done
5 quickly and inexpensively as well. Another top priority was new playground equipment at various
6 parks. Mr. Hill identified four parks that could use an upgrade; Washington Park, Eggett Park, North
7 Canyon Park and Tolman Park. A new dog park was also in the top five priorities. The two locations
8 that were presented included a portion of Mueller Park by the junior high or Brickyard Park. The
9 Mueller Park option was expensive but suitable. Brickyard Park was cheaper and more minimal.
10 Councilman Simonsen did ask why so much money could be spent to help dog owners, but not
11 veterans. Councilmembers discussed the reasons for a dog park. Councilwoman Harris stated that
12 the Council has been committed to this idea for a long time and follow through is needed.
13 Councilman Higginson suggested spending a smaller amount for Brickyard Park and include a
14 veteran's memorial at the new plaza, which will be small but tasteful. Mayor Lewis asked if this is
15 the direction the Council would like to go with this and if they were ready to move it along. Mr.
16 Gary Hill noted that the public gave their opinions, which the Council asked for. What are their, the
17 Council's, priorities? Could we start the dog park and trailhead at the same time? Councilwoman
18 Holbrook would like to see costs involved for both. Mr. Gary Hill again asked what projects are
19 most important. Mr. Hill suggested he bring it back in a work session with a potential rank of
20 importance and estimated costs. Mr. Wilkinson stated that there are other recreational grants
21 available if we wish to pursue that.

22 Mr. Gary Hill asked what direction needs to be taken on the veteran's memorial now.
23 Councilman Simonsen said that it was to be included in the plaza design, when a new City Hall was
24 still in the plans as well. Now, the design concept is more of a playground atmosphere and he did not
25 believe that type of atmosphere provides the proper respect a veteran's memorial deserves. Mr. Gary
26 Hill agreed that the plaza is not a good idea anymore, and to review staff's recommendation for
27 another location, possible next to the existing City Hall. Councilman Simonsen said that might work.
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29 Mayor Lewis wished to thank everyone that came and participated in this year's retreat. He
30 stated that he is glad this event is held every year.
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Mayor, Randy Lewis

City Recorder, Shawna Andrus

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**Minutes of the
BOUNTIFUL CITY COUNCIL**

February 27, 2018 – 6:00 p.m.

13 Present: Mayor Randy Lewis
14 Councilmembers Kendalyn Harris, Richard Higginson, Beth Holbrook,
15 John Marc Knight, Chris Simonsen
16 City Manager Gary Hill
17 City Attorney Clinton Drake
18 City Planner Chad Wilkinson
19 City Engineer Paul Rowland

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22 Department Directors/Staff:

23 Police Chief Tom Ross
24 Finance Director Tyson Beck
25 Parks Director Brock Hill
26 Power Superintendent Alan Farnes
27 Network Administrator Rex Pickett
28 Planning Assistant Browne Sebright
29 Recording Secretary Nikki Dandurand

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31 Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on
32 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the
33 following newspapers of general circulation: Davis County Clipper and Standard Examiner.

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35 Prior to the meetings at City Hall, the Council toured the Bountiful History Museum located at 305
36 North Main Street.

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Work Session – 6:00 p.m.
Planning Conference Room

Mayor Lewis welcomed those in attendance and called the session to order at 6:10 p.m.

RAP TAX PRIORITIZATION – MR. GARY HILL

Mr. Gary Hill stated that the purpose of this meeting is to prioritize how the funding from the RAP tax set aside for City projects, approximately \$805,000 or 14%, could be spent. Mr. Brock Hill has identified projects from the Parks Department and Mr. Wilkinson has been in contact with the Trails Committee. The Council gave direction to build the projects as outlined in the staff report:

- FY 2019 Brickyard Bark Park – Dog Park \$40,000
- FY 2019 Eggett Park to Holbrook Canyon Trail Connection \$10,000
- FY 2020 Purchase property for North Canyon Trailhead \$150,000
- FY 2021 Construction North Canyon Trailhead \$155,000
- FY 2021 Replace Eggett Park Playground Equipment \$45,000
- FY 2022 Lower Ward Canyon Trail \$30,000
- FY 2023 Reconstruct Cheese Park Pickleball Courts \$125,000

Total \$555,000

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4 The Council also recommended that if groups such as pickle ball players and dog park
5 advocates want improvement beyond what the City is going to build, they can raise funds and help
6 share the costs. Mr. Gary Hill also reminded the Council that whatever we build, we also have to
7 maintain.

8 Mr. Brock Hill stated that Creekside Park will be opening for neighbors on April 20, 2018,
9 and to the public on April 21, 2018.

10 Mr. Gary Hill notified everyone that the design process for renovations on the current City
11 Hall building will begin this summer. Staff will be moved temporarily to another location during
12 construction, which is scheduled to begin Spring 2019 and will last approximately 18 months.

13
14 **Regular Meeting – 7:03 p.m.**
15 **City Council Chambers**
16

17 Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance.
18 Thomas Thorn, Troop 732, led the Pledge of Allegiance; Reverend Lyn Briggs, Episcopal Church of
19 the Resurrection, gave an opening prayer/thought.
20

21 **PUBLIC COMMENT**

22 No comments were made.
23

24 **APPROVE MINUTES OF PREVIOUS MEETING – FEBRUARY 13, 2018**

25 Mayor Lewis presented the minutes from the previous meeting. Councilman Simonsen
26 motioned to approve the minutes, with the correction of the Youth Council members name, and
27 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
28 Higginson, Holbrook, Knight and Simonsen voting “aye”.
29

30 **COUNCIL REPORTS**

31 Councilman Higginson commented on the tour of the Historical Museum, how housing costs
32 have little to do with the homeless problem and asked what amount of sales tax is collected in the
33 county, city or other. Councilwoman Holbrook briefed the Council on some of the bills in legislation
34 right now. Councilman Simonsen shared his concern for the homeless problem.
35

36 **BCYC REPORT**

37 No report was made.
38

39 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID FEBRUARY 5 &**
40 **12, 2018**

41 Mayor Lewis presented the expenditures report and asked for a motion to approve.
42 Councilman Higginson moved to approve the weekly expenditures and Councilman Knight seconded
43 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and
44 Simonsen voting “aye”.
45

46 **CONSIDER APPROVAL OF THE ADDITIONAL COST FOR ECI ENGINEERING**

1 **SERVICES FOR THE 138 SUBSTATION IN THE AMOUNT OF \$75,000 FOR A NOT TO**
2 **EXCEED TOTAL OF \$560,000 – MR. ALAN FARNES**

3 In May 2017, Electrical Consultants, Inc. (ECI) was hired to provide the engineering services
4 for a major rebuild of the 138 substation. The scope of the project grew after a problem was
5 identified with the larger of the two transformers in the substation. Councilman Higginson asked if
6 the 10.5% total project cost is in line with other projects. Mr. Farnes replied yes. Councilman Knight
7 moved to approve the additional costs and Councilman Higginson seconded the motion. Voting was
8 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.
9

10 **CONSIDER APPROVAL OF THE BID FROM AMERICAN TECHNOLOGY IN THE**
11 **AMOUNT OF \$245,689 FOR UNDERGROUND BORING – MR. ALAN FARNES**

12 We have several underground projects throughout the power system that need to have conduit
13 installed. To minimize the inconvenience to residents and limit the restoration of property bids were
14 requested from contractors to install these conduits using directional boring. There are six project
15 sites, each bore consists of one to four conduits, and there are 7,125 total linear feet. Six contractors
16 were invited to provide bids and four submitted. Councilman Higginson asked if these are measured
17 per linear foot. Mr. Farnes replied yes. Councilman Knight moved to approve the boring costs and
18 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
19 Higginson, Holbrook, Knight and Simonsen voting “aye”.
20

21 **CONSIDER APPROVAL OF THE BID FROM ANIXTER POWER SOLUTIONS FOR**
22 **ERMCO TRANSFORMERS IN THE AMOUNT OF \$83,814.68 – MR. ALAN FARNES**

23 Mr. Farnes stated the inventory of pad mount transformers is running low, and needs to be
24 replenished. Three bids were received, but there are concerns with the low bid vendor. Staff
25 recommends the second lowest bid. Councilwoman Harris asked if the problem with the low bidder
26 has to do with the delivery dates. Mr. Farnes said yes, but they have also been late, delivered
27 incomplete orders and other problems. Mayor Lewis asked if this bid is still within budget. Mr.
28 Farnes replied yes. Councilman Knight made a motion to approve the purchase and Councilman
29 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
30 Holbrook, Knight and Simonsen voting “aye”.
31

32 **CONSIDER APPROVAL OF A CELL TOWER LEASE AGREEMENT WITH AT&T ON**
33 **HIDDEN LAKE CIRCLE – MR. CLINT DRAKE**

34 Mr. Drake stated that the Council recently approved the site plan for this cell tower. The
35 agreement is almost identical to the last couple of cell tower lease agreements approved by the
36 Council. Mr. Drake stated that the City is moving to using the same template for cell tower leases to
37 streamline the process. Councilwoman Holbrook asked if companies use different names for
38 different. Mr. Drake said this is fairly typical, for example, AT&T still goes by Cingular Wireless in
39 some cases, T-Mobile used to be Voicestream and so forth. Mr. Drake also stated that some
40 companies use third parties to maintain the contract/area. Mayor Lewis asked about the small cell
41 site legislation. Mr. Drake stated that action does not apply in this case. Councilman Higginson
42 made a motion approve the agreement and Councilwoman Holbrook seconded the motion. Voting
43 was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting
44 “aye”.
45

1 **CONSIDER APPROVAL OF ORDINANCE 2018-02 AMENDING THE DEVELOPMENT**
2 **STANDARDS OF THE DOWNTOWN (DN) ZONE – MR. CHAD WILKINSON**

3 a. **Public Hearing**

4 b. **Action**

5 Mr. Wilkinson gave a quick review of this Ordinance, which is a result from trying to create
6 these standards from a year ago. Mr. Wilkinson provided a chart to view the current/proposed
7 changes. Mr. Wilkinson stressed that the building height, multi/mixed use buildings, setbacks and
8 building stories are all issues. The Planning Commission might have had a different view in regards
9 to the multi/mixed use buildings. The Council discussed various issues regarding the 2:1 ratio,
10 reduction in landscape requirements and variances based on hardship, not design.

11
12 ***Public Hearing: open 8:15 p.m.***

- 13 • Eric Bigonoff – concerns with 2:1 ratio, parking, particular site is narrow
- 14 • David Carter – concerned with wireless service in high density areas
- 15 • Kenny Knighton – adjust 2:1 ratio, suggest more height to get more length in buildings
- 16 • Todd Willey – regarding section 9 of the proposed Ordinance, asked to postpone vote tonight

17
18 Mr. Drake stated that we have heard from the staff and residents, but the Council has the final
19 decision.

- 20
21 • Kenny Knighton- clarification on 200 ft.
- 22 • Jay Goth – has a project on 100 W. 195 S., requirements for main floor, parking, etc.

23
24 ***Closed 8:36 p.m.***

25
26 The Council continued their discussion regarding building height and keeping a smaller
27 footprint. Councilman Higginson stated the Planning Commission was hesitant to approve only a
28 10% landscape allowance. Councilwoman Holbrook stated she is not a big supporter of the DN zone,
29 is looking for higher density with future buildings, balance the existing with new and multiple
30 housing options. Councilwoman Holbrook made a motion to approve the Ordinance with an
31 amendment from a 200 ft. marker to 150 ft. and Councilwoman Harris seconded the motion. There
32 was a discussion about Mr. Willey’s project. Mr. Drake stated there was a first and second motion.
33 Is there a vote? Councilwomen Holbrook and Harris withdrew their motions. Mr. Wilkinson stated
34 that if this is approved, the City can work with the developers to move forward, and concentrate on
35 the look/feel and development of the whole downtown, not just one project.

36 Councilman Higginson made a motion to approve Ordinance 2018-02 as printed and
37 Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris,
38 Higginson, Holbrook, Knight and Simonsen voting “aye”.

39
40 Council and staff discussed property designation and the upcoming employee awards banquet.
41 Mayor Lewis asked for a motion to adjourn the regular session of City Council. Councilman
42 Higginson made a motion to adjourn the meeting and Councilwoman Holbrook seconded the motion.
43 The regular session of the City Council was adjourned at 8:40 p.m.

Mayor Randy Lewis

City Recorder

PENDING

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000.00 paid
February 19 & 26 and March 5 & 12, 2018

Author: Tyson Beck, Finance Director

Department: Finance

Date: March 19, 2018



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.00.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid February 19 & 26 and March 5 & 12, 2018.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid February 19, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>ORG DESC</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
9585	C & C MANUFACTURING	Landfill	57.5700.425000.	Equip Supplies & Maint	\$ 1,314.40	201271	11132	Parts for Aljon Compactor @ Landfill
2501	HOGAN & ASSOCIATES	Water	51.5100.472100.	Buildings	254,749.76	201296	06	Payment #6// Mueller Park Treatment Plant
4217	TITLEIST	Golf Course	55.5500.448240.	Items Purchased - Resale	1,447.00	201334	905286509	Golf Gloves
4217	TITLEIST	Golf Course	55.5500.448240.	Items Purchased - Resale	10,054.88	201334	905322711	Golf Balls
4372	UTAH DIVISION OF WATER	Light & Power	53.5300.448628.	Pineview Hydro	2,505.29	201339	101498	2017 & 2018 Assessment
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	2,465.05	201342	9800814184	Acct # 371517689-00001
4535	WEBER RIVER WATER	Light & Power	53.5300.448627.	Echo Hyrdo	89,312.62	201343	12-2189	25% of annual budget for Echo Damn11/1/17-10/31/18
TOTAL:					<u><u>\$ 361,849.00</u></u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid February 26, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>ORG DESC</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	\$ 4,477.06	201351	56Q45618	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	201351	56B88918	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	201351	56B89018	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	201351	56Q45718	Tree Trimming
1602	CDW GOVERNMENT, INC.	Information Technology	10.4136.425000.	Equip Supplies & Maint	1,321.00	201360	L7Z1202	Brocode Top of Rack-Support Renewal
2126	FAIRBANKS SCALES	Landfill	57.5700.426000.	Bldg & Grnd Suppl & Maint	1,391.00	201373	1378810	Regular Test and Inspection
2164	FERGUSON ENTERPRISES	Water	51.5100.448400.	Dist System Repair & Maint	16,718.40	201374	1046904	Pipe
2523	HONNEN EQUIPMENT COM	Streets	10.4410.425000.	Equip Supplies & Maint	1,446.38	201385	928998	Parts and Tools
7803	J-U-B ENGINEERS, INC	Water	51.5100.472100.	Buildings	22,149.91	201389	0114562	Professional Services from 12/31/2017 to 2/1/2018
9605	KLUTE INC	Light & Power	53.5300.474710.	CIP 01 138KV Trans Substation	140,308.46	201391	3552	Steel Structures for Substation Project
2931	LES OLSON COMPANY	Water	51.5100.426000.	Bldg & Grnd Suppl & Maint	1,180.00	201395	EA765869	
7941	SHAMROCK PLUMBING LLC	Golf Course	55.5500.426100.	Special Projects	2,890.00	201415	114905	Club House Plumbing
4216	TIRE WORLD	Water	51.5100.425000.	Equip Supplies & Maint	2,371.69	201427	63661	Tires
4229	TOM RANDALL DIST. CO	Golf Course	55.5500.425000.	Equip Supplies & Maint	1,473.24	201428	0269769	Fuel
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	17,891.39	201428	0270370	Fuel
4281	TWIN D INC.	Storm Water	49.4900.462400.	Contract Equipment	1,922.50	201431	16326	Municipal Flushing & Vacuuming
5000	U.S. BANK CORPORATE	Legislative	10.4110.461000.	Miscellaneous Expense	1,309.62	201432	02122018GH	Council Retreat &Train//Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	1,968.41	201432	02122018DE	Emp Retire Party&Train//Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.445100.	Public Safety Supplies	2,147.11	201432	02122018EB	Ut.Chief's Assoc.&SWAT //Acct #-8851
5000	U.S. BANK CORPORATE	Parks	10.4510.423000.	Travel & Training	2,182.00	201432	02122018BH	Trvl&Train &Supplies//Acct #-8851
5000	U.S. BANK CORPORATE	Legislative	10.4110.423000.	Travel & Training	2,602.03	201432	02122018GH	Council Retreat &Train//Acct #-8851
5000	U.S. BANK CORPORATE	Police	10.4210.423000.	Travel & Training	3,897.02	201432	02122018TK	Trvl&Train //Acct #-8851
5000	U.S. BANK CORPORATE	Computer Maintenance	61.6100.429300.	Computer Hardware	4,751.80	201432	02122018AW	Trvl&Train, PC Harware//Acct #-8851
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,468.19	201437	02232018	Feb. 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	172,414.62	201437	02232018	Feb. 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	371,619.78	201437	02232018	Feb. 2018 Payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	498,195.09	201437	02232018	Feb. 2018 Payment for Power Resources
5361	WATTS STEAM STORE	Landfill	57.5700.426000.	Bldg & Grnd Suppl & Maint	3,865.00	201442	21560	Parts
4574	WHEELER MACHINERY CO	Landfill	57.5700.425000.	Equip Supplies & Maint	1,530.82	201443	PS000614575	Parts
7732	WINGFOOT CORP	Police	10.4210.426000.	Bldg & Grnd Suppl & Maint	1,895.00	201444	100840	February 2018 Janitorial Services
TOTAL:					\$ 1,300,181.60			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid March 5, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>ORG DESC</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	\$ 4,931.36	201450	57F31418	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	4,931.36	201450	57F31518	Tree Trimming
1602	CDW GOVERNMENT, INC.	Computer Maintenance	61.6100.429300.	Computer Hardware	1,505.06	201461	LVP7003	Repalcement Laptop for Engineering
1615	CENTURYLINK	Enhanced 911	10.4219.428000.	Telephone Expense	3,522.28	201462	02222018	Acct # 801-578-0401 452B
1845	D & L SUPPLY	Water	51.5100.448400.	Dist System Repair & Maint	3,980.00	201476	0000073320	Meter Lids & Rings
5934	DAVIS APPLIED TECHNOLOGY	Legislative	10.4110.461000.	Miscellaneous Expense	1,000.00	201478	03012018	Donation for the Allied Health Building
7932	FIDELIS POWER SOLUTIONS	Information Technology	45.4136.474500.	Machinery & Equipment	10,300.93	201490	180112	UPS Replacement for City Hall
2523	HONNEN EQUIPMENT	Streets	10.4410.425000.	Equip Supplies & Maint	1,310.32	201503	930974	Windows for Loader
2920	LEFAVOR ENVELOPE	Treasury	10.4143.429050.	Util Billing Supplies	3,777.35	201519	160449	Envelopes
4764	MCNEILUS TRUCK & MAN	Landfill	57.5700.425000.	Equip Supplies & Maint	2,348.80	201525	3920129	Cylinders for Rear Loader
3271	NETWIZE	Information Technology	10.4136.431000.	Profess & Tech Services	1,093.75	201532	NW35393	Tech Support Recover Email System, & Data Drive
8703	QUALTRICS, LLC	Legislative	10.4110.461000.	Miscellaneous Expense	11,000.00	201544	113584	Research Suite License Number Response
3791	RUSH TRUCK CENTER	Streets	10.4410.425000.	Equip Supplies & Maint	1,890.16	201549	3009530835	Tank Air, Cable Air, Tank Fuel Assy
3982	SOUTH DAVIS METRO FIRE	Fire	10.4220.431000.	Profess & Tech Services	505,779.00	201554	03012018	March 1,2018 payment for Fiscal Year 2017/2018
3773	SUPERIOR EQUIPMENT	Streets	10.4410.423000.	Travel & Training	1,100.00	201558	CS000401	Fire Truck Training
4118	SURVALENT TECHNOLOGY	Light & Power	53.5300.448640.	SCADA	1,540.00	201559	U17330	Serial Server
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,156.14	201562	0270558	Hydraulic Oil
5442	TRAVISMATHEW, LLC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,144.06	201566	3380459	Men's Golf Wear
4535	WEBER RIVER WATER	Light & Power	53.5300.448627.	Echo Hyrdo	6,375.04	201583	12-2191	50% upgrade spill way gates motor
TOTAL:					<u>\$ 568,685.61</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid March 12, 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INC	Recycling	48.4800.431550.	Recycling Collection Service	\$ 33,758.68	201590	03012018	Recycling for February 2018
9366	ADIDAS AMERICA INC	Golf Course	55.5500.448240.	Items Purchased - Resale	2,186.22	201591	6174835458	Golf Shoes
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,798.76	201598	57X1218	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	3,998.86	201598	57X81318	Tree Trimming
1473	BROKEN ARROW INC	Streets	10.4410.441100.	Special Highway Supplies	30,559.68	201609	26640	Road Salt
1826	CUMMINS ROCKY MOUNTAIN	Streets	10.4410.425000.	Equip Supplies & Maint	1,033.59	201627	022-78546	Gasket, Rocker Lever, Injector Collect, Inj Collect
5281	DOMINION ENERGY UTAH	Water	51.5100.427000.	Utilities	1,146.27	201639	03022018	Acct # 9591363682
5281	DOMINION ENERGY UTAH	Streets	10.4410.427000.	Utilities	1,172.38	201639	03022018J	Acct # 2493910000
5281	DOMINION ENERGY UTAH	Streets	10.4410.427000.	Utilities	1,550.15	201639	03022018B	Acct # 3893910000
5281	DOMINION ENERGY UTAH	Police	10.4210.427000.	Utilities	2,275.85	201639	03022018I	Acct # 3401140000
2523	HONNEN EQUIPMENT COM	Water	51.5100.431000.	Profess & Tech Services	5,500.00	201661	931928	Loading TP Equipment
2562	HYDRO SPECIALTIES CO	Water	51.5100.448650.	Meters	1,680.00	201664	20302	Meters
2562	HYDRO SPECIALTIES CO	Water	51.5100.448650.	Meters	5,676.00	201664	20305	Registers
6959	JANI-KING OF SALT LAKE	Light & Power	53.5300.424002.	Office & Warehouse	1,775.00	201669	SLC03180184	Custodial Contract for March 2018
3105	MHL SYSTEMS	Streets	10.4410.425000.	Equip Supplies & Maint	8,996.40	201685	18-13924	Single Interlocking Carbide Snow Plow Blades
3280	NEWMAN TRAFFIC SIGNS	Streets	10.4410.441300.	Street Signs	1,595.00	201691	TI-0318657	Traffic Signs / Stop & Yield
3491	PING INC	Golf Course	55.5500.448240.	Items Purchased - Resale	1,338.97	201704	14094411	Golf Clubs and Accessories
3916	SIGNATURE EQUIPMENT	Sanitation	58.5800.474600.	Vehicles	112,360.00	201717	9171362	Sanitation Truck Body
4143	TAYLOR MADE-ADIDAS	Golf Course	55.5500.448240.	Items Purchased - Resale	2,315.22	201729	33045020	Golf Balls
4217	TITLEIST	Golf Course	55.5500.448240.	Items Purchased - Resale	1,450.64	201731	905373191	Golf Bags
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,203.40	201734	0271238	Fuel
4229	TOM RANDALL DIST. CO	Landfill	57.5700.425000.	Equip Supplies & Maint	2,185.10	201734	0270764	Fuel
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	15,947.17	201734	0270848	Fuel
8518	VCBO ARCHITECTURE	Legislative	45.4110.466000.	Contingency	1,225.00	201740	6	Project #17750.00 for Services for February 2018
4450	VERIZON WIRELESS	Police	10.4210.425200.	Communication Equip Maint	1,480.67	201743	9802195996	Acct # 771440923-00001
4557	WESTECH FUEL EQUIPMENT	Streets	45.4410.473100.	Improv Other Than Bldgs	21,311.40	201746	0273598	Diesel Exhaust Fluid System
TOTAL:					<u>\$ 267,520.41</u>			

City Council Staff Report

Subject: January 2018 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: March 27, 2018



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for January 2018 compared to the past three fiscal YTD periods through each respective January.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2018 budget portion of these reports is the originally adopted FY2018 budget approved by the City Council in June of 2017.

Recommendation

Council should review the attached revenue, expense, and budget reports.

Attachments

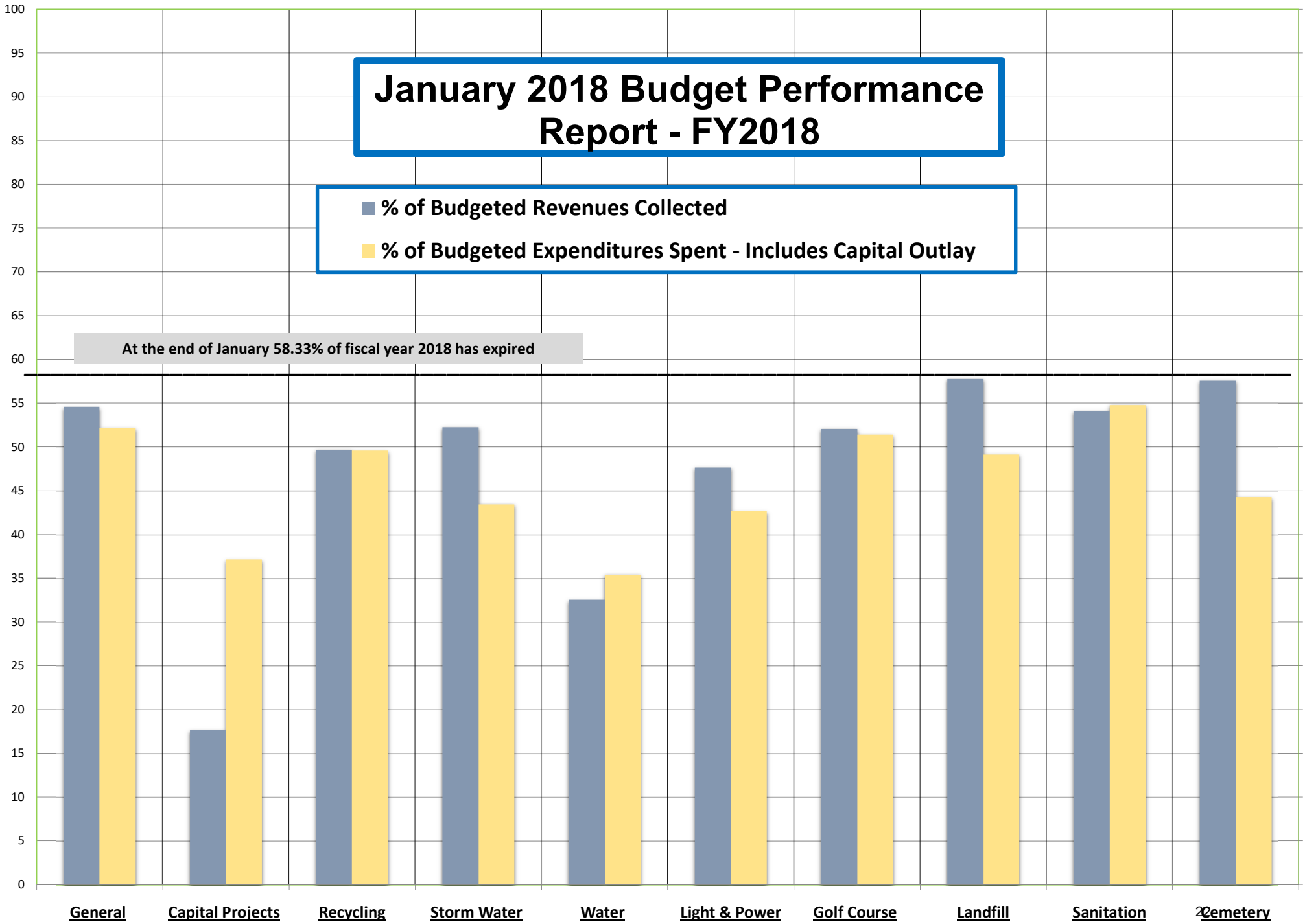
- January 2018 Fiscal YTD Revenue & Expense Report – FY2018

January 2018 Budget Performance Report - FY2018

■ % of Budgeted Revenues Collected

■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of January 58.33% of fiscal year 2018 has expired



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City of Bountiful, UT
JANUARY YTD REVENUES - FY 2018

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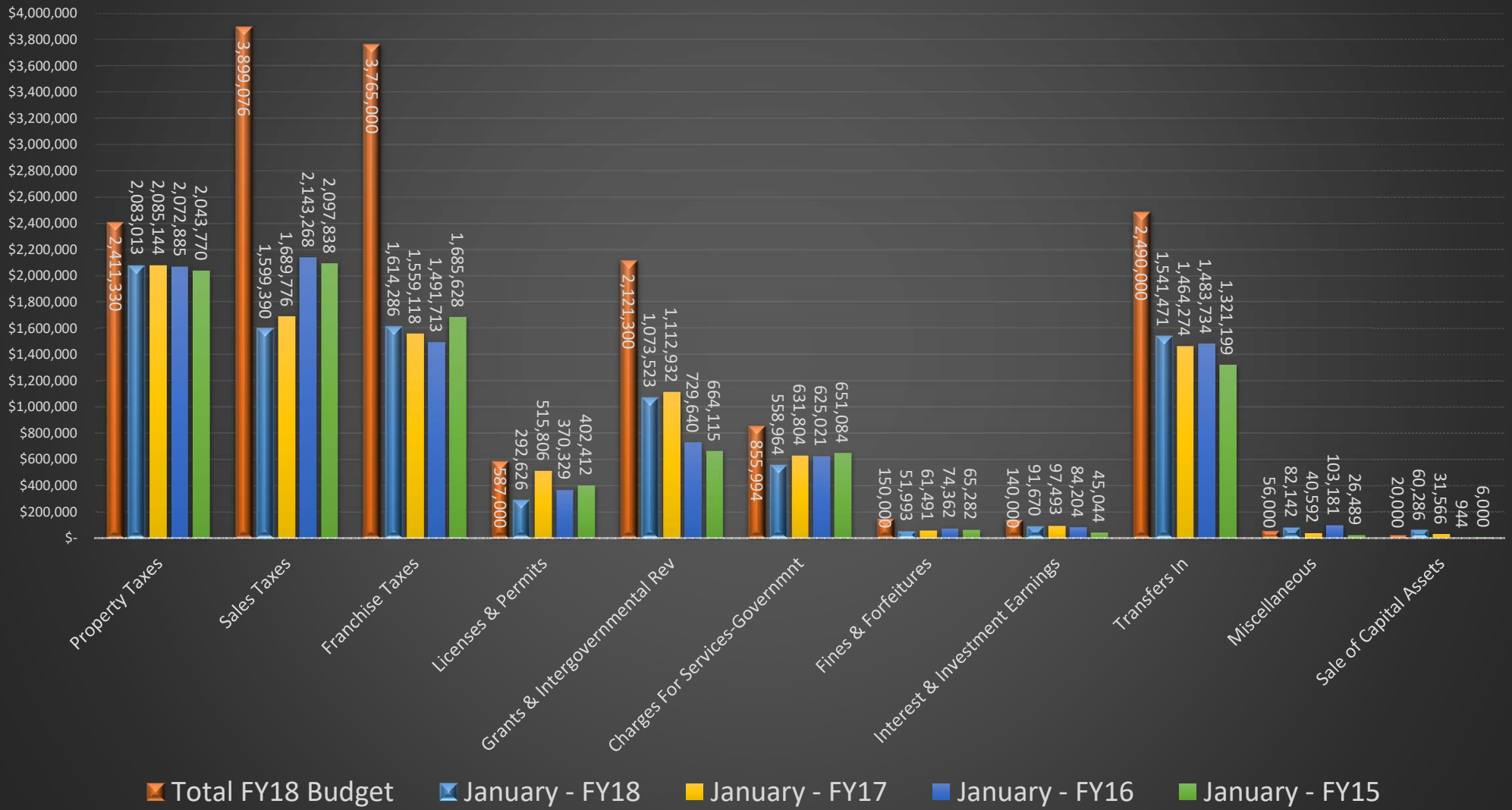
FOR 2018 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-16,585,700	-16,585,700	-9,049,362.79	-1,571,962.34	.00	-7,536,337.21	54.6%
30 DEBT SERVICE	-115	-115	-177.07	-24.75	.00	62.07	154.0%
44 MUNICIPAL BUILDING AUTHORITY	-170,315	-170,315	-172,464.46	-169,306.66	.00	2,149.46	101.3%
45 CAPITAL IMPROVEMENT	-9,675,200	-9,675,200	-1,717,086.36	-314,931.57	.00	-7,958,113.64	17.7%
48 RECYCLING	-421,254	-421,254	-209,210.65	-35,244.71	.00	-212,043.35	49.7%
49 STORM WATER	-1,601,304	-1,601,304	-837,296.69	-137,478.06	.00	-764,007.31	52.3%
51 WATER	-9,305,863	-9,305,863	-3,037,261.34	-406,579.55	.00	-6,268,601.66	32.6%
53 LIGHT & POWER	-34,500,206	-34,500,206	-16,454,785.72	-2,330,893.57	.00	-18,045,420.28	47.7%
55 GOLF COURSE	-1,549,000	-1,549,000	-807,149.00	-11,578.01	.00	-741,851.00	52.1%
57 LANDFILL	-1,854,341	-1,854,341	-1,072,050.36	-138,682.03	.00	-782,290.64	57.8%
58 SANITATION	-1,151,124	-1,151,124	-623,184.25	-101,039.50	.00	-527,939.75	54.1%
59 CEMETERY	-624,650	-624,650	-359,593.05	-70,342.97	.00	-265,056.95	57.6%
61 COMPUTER MAINTENANCE	-41,328	-41,328	-41,507.73	-61.10	.00	179.73	100.4%
63 LIABILITY INSURANCE	-544,655	-544,655	-375,274.26	-2,552.98	.00	-169,380.74	68.9%
64 WORKERS' COMP INSURANCE	-283,670	-283,670	-152,310.76	-20,885.21	.00	-131,359.24	53.7%
72 RDA REVOLVING LOAN FUND	-208,248	-208,248	-182,406.26	-20,794.81	.00	-25,841.74	87.6%
73 REDEVELOPMENT AGENCY	-1,143,113	-1,143,113	-444,005.84	-406,494.90	.00	-699,107.16	38.8%
74 CEMETERY PERPETUAL CARE	0	0	-1,521,147.61	-13,027.71	.00	1,521,147.61	100.0%
78 LANDFILL TRUST	0	0	-7,644.57	-1,223.56	.00	7,644.57	100.0%
83 RAP TAX	-534,000	-534,000	-215,780.02	-37,976.10	.00	-318,219.98	40.4%
92 OPEB TRUST	0	0	-2,790.40	199.45	.00	2,790.40	100.0%
99 INVESTMENT	0	0	618,609.74	295,256.98	.00	-618,609.74	100.0%
GRAND TOTAL	-80,194,086	-80,194,086	-36,663,879.45	-5,495,623.66	.00	-43,530,206.55	45.7%

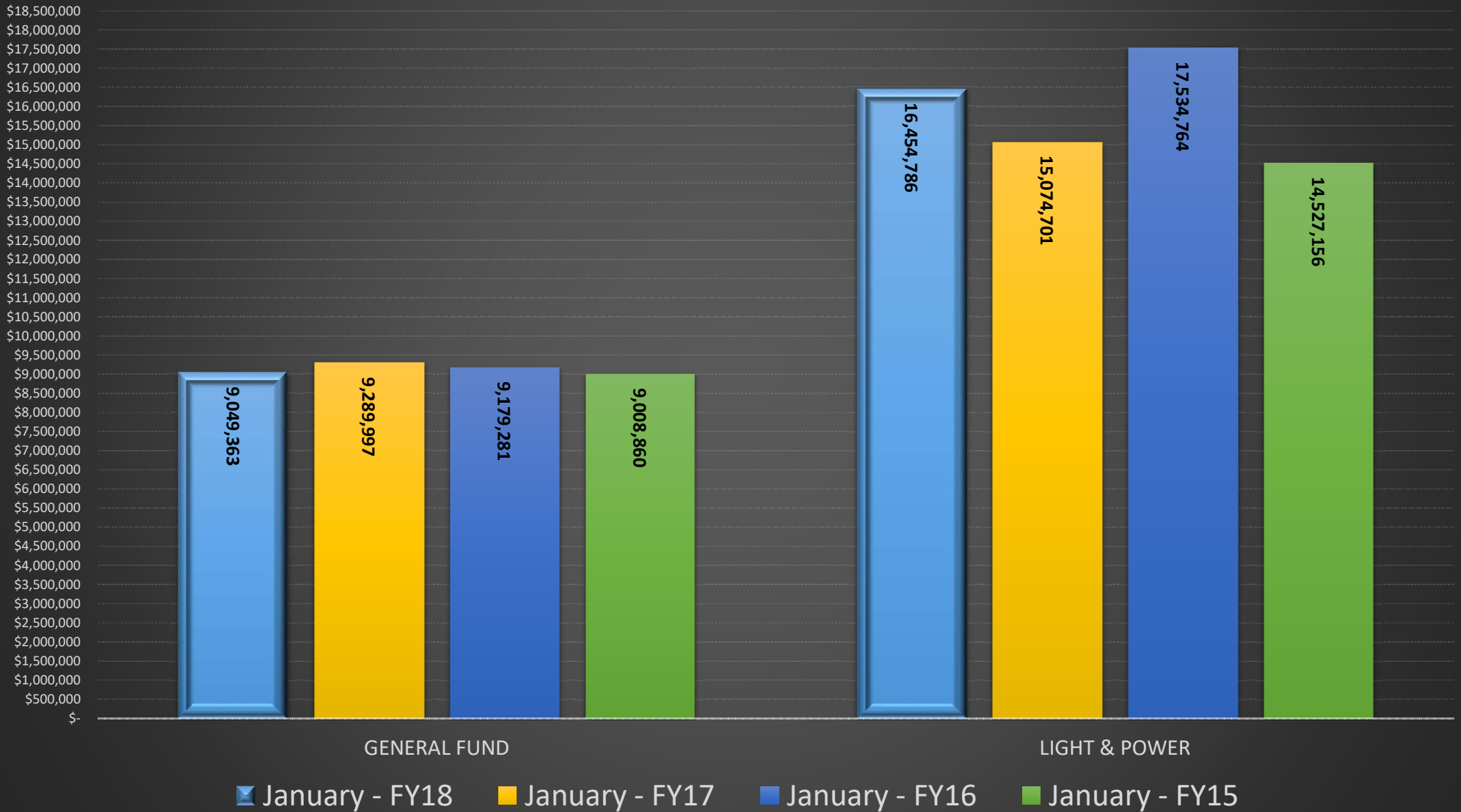
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General Fund Detailed Revenues

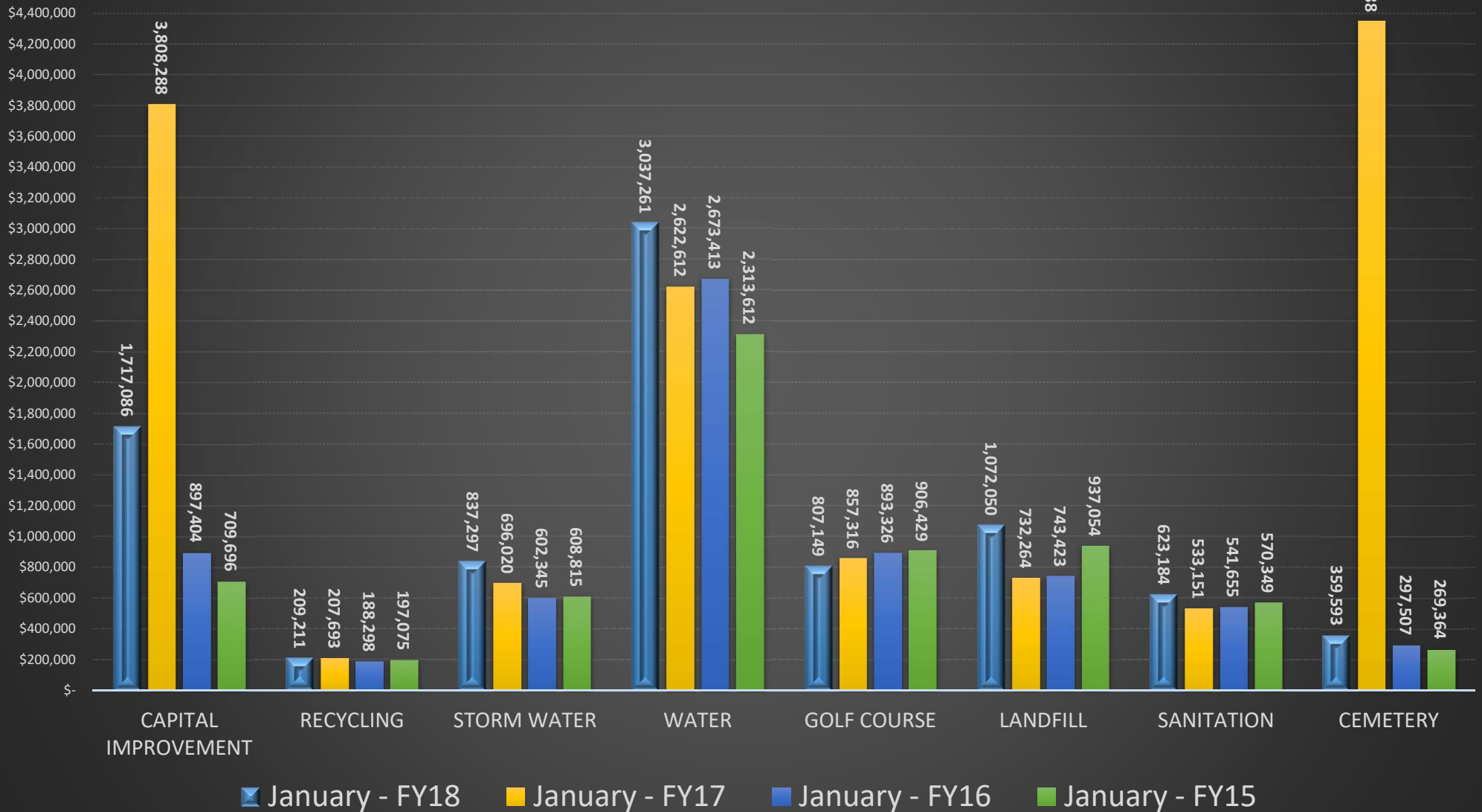
January 2018 YTD Revenues (Fiscal Year 2018) Compared to The 2018 Total Budget and The Revenues of the Same Timeframe of the Past Three Fiscal Years



January 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



January 2018 YTD Revenues (Fiscal 2018) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
JANUARY YTD EXPENSES - FY 2018

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FOR 2018 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	806,490	806,490	319,251.98	40,070.38	.00	487,238.02	39.6%
4120 Legal	294,824	294,824	155,361.15	24,347.64	.00	139,462.85	52.7%
4130 Executive	172,142	172,142	83,761.83	10,442.39	.00	88,380.17	48.7%
4134 Human Resources	136,428	136,428	80,778.98	9,819.35	.00	55,649.02	59.2%
4136 Information Technology	398,358	398,358	214,934.34	28,169.43	.00	183,423.66	54.0%
4140 Finance	396,647	396,647	220,080.71	26,107.08	.00	176,566.29	55.5%
4143 Treasury	141,849	141,849	52,915.45	-1,412.88	.00	88,933.55	37.3%
4160 Government Buildings	116,349	116,349	49,512.23	7,889.64	.00	66,836.77	42.6%
4210 Police	5,952,313	5,952,313	2,992,069.71	454,985.77	.00	2,960,243.29	50.3%
4215 Reserve Officers	10,000	10,000	4,256.60	192.82	.00	5,743.40	42.6%
4216 Crossing Guards	147,350	147,350	70,542.23	9,268.42	.00	76,807.77	47.9%
4217 PROS	349,483	349,483	193,115.74	30,254.75	.00	156,367.26	55.3%
4218 Liquor Control	39,025	39,025	15,038.01	5,108.33	.00	23,986.99	38.5%
4219 Enhanced 911	595,000	595,000	308,330.55	45,150.27	.00	286,669.45	51.8%
4220 Fire	1,984,865	1,984,865	1,493,583.82	505,779.00	.00	491,281.18	75.2%
4410 Streets	3,181,095	3,181,095	1,414,925.49	275,480.07	.00	1,766,169.51	44.5%
4450 Engineering	682,766	682,766	350,068.17	49,098.24	.00	332,697.83	51.3%
4510 Parks	875,401	875,401	517,457.47	51,564.85	.00	357,943.53	59.1%
4610 Planning	305,315	305,315	125,233.66	19,042.98	.00	180,081.34	41.0%
TOTAL GENERAL FUND	16,585,700	16,585,700	8,661,218.12	1,591,358.53	.00	7,924,481.88	52.2%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	115	115	122.95	1.14	.00	-7.95	106.9%
TOTAL DEBT SERVICE	115	115	122.95	1.14	.00	-7.95	106.9%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	170,315	170,315	236.28	19.92	.00	170,078.72	.1%
TOTAL MUNICIPAL BUILDING AUTHORITY	170,315	170,315	236.28	19.92	.00	170,078.72	.1%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
JANUARY YTD EXPENSES - FY 2018

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FOR 2018 07

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	6,675,000	6,675,000	1,481,223.23	3,587.50	.00	5,193,776.77	22.2%
4136	Information Technology	40,000	40,000	-473.62	.00	.00	40,473.62	-1.2%
4140	Finance	17,640	17,640	10,294.83	1,458.95	.00	7,345.17	58.4%
4210	Police	443,000	443,000	174,435.00	101,476.00	.00	268,565.00	39.4%
4410	Streets	1,499,560	1,499,560	1,117,829.41	5,825.00	.00	381,730.59	74.5%
4510	Parks	1,000,000	1,000,000	818,872.54	1,832.50	.00	181,127.46	81.9%
	TOTAL CAPITAL IMPROVEMENT	9,675,200	9,675,200	3,602,181.39	114,179.95	.00	6,073,018.61	37.2%
48 RECYCLING								
4800	Recycling	421,254	421,254	208,919.54	35,371.94	.00	212,334.46	49.6%
	TOTAL RECYCLING	421,254	421,254	208,919.54	35,371.94	.00	212,334.46	49.6%
49 STORM WATER								
4900	Storm Water	1,601,305	1,601,305	695,767.50	71,635.48	.00	905,537.50	43.5%
	TOTAL STORM WATER	1,601,305	1,601,305	695,767.50	71,635.48	.00	905,537.50	43.5%
51 WATER								
5100	Water	9,305,863	9,305,863	3,307,185.66	494,682.07	.00	5,998,677.34	35.5%
	TOTAL WATER	9,305,863	9,305,863	3,307,185.66	494,682.07	.00	5,998,677.34	35.5%
53 LIGHT & POWER								
5300	Light & Power	34,500,206	34,500,206	14,729,528.31	2,152,623.57	.00	19,770,677.69	42.7%
	TOTAL LIGHT & POWER	34,500,206	34,500,206	14,729,528.31	2,152,623.57	.00	19,770,677.69	42.7%
55 GOLF COURSE								

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TBECK

City of Bountiful, UT
JANUARY YTD EXPENSES - FY 2018

P 3
glytbdud

FOR 2018 07

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,549,001	1,549,001	796,743.94	100,515.41	.00	752,257.06	51.4%
	TOTAL GOLF COURSE	1,549,001	1,549,001	796,743.94	100,515.41	.00	752,257.06	51.4%
<hr/>								
57	LANDFILL							
5700	Landfill	1,854,342	1,854,342	913,189.81	103,288.46	.00	941,152.19	49.2%
	TOTAL LANDFILL	1,854,342	1,854,342	913,189.81	103,288.46	.00	941,152.19	49.2%
<hr/>								
58	SANITATION							
5800	Sanitation	1,151,125	1,151,125	630,268.07	194,613.14	.00	520,856.93	54.8%
	TOTAL SANITATION	1,151,125	1,151,125	630,268.07	194,613.14	.00	520,856.93	54.8%
<hr/>								
59	CEMETERY							
5900	Cemetery	624,650	624,650	276,762.07	43,806.06	.00	347,887.93	44.3%
	TOTAL CEMETERY	624,650	624,650	276,762.07	43,806.06	.00	347,887.93	44.3%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	41,327	41,327	10,334.04	3,048.72	.00	30,992.96	25.0%
	TOTAL COMPUTER MAINTENANCE	41,327	41,327	10,334.04	3,048.72	.00	30,992.96	25.0%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	544,656	544,656	408,796.08	10,332.06	.00	135,859.92	75.1%
	TOTAL LIABILITY INSURANCE	544,656	544,656	408,796.08	10,332.06	.00	135,859.92	75.1%
<hr/>								
64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
JANUARY YTD EXPENSES - FY 2018

P 4
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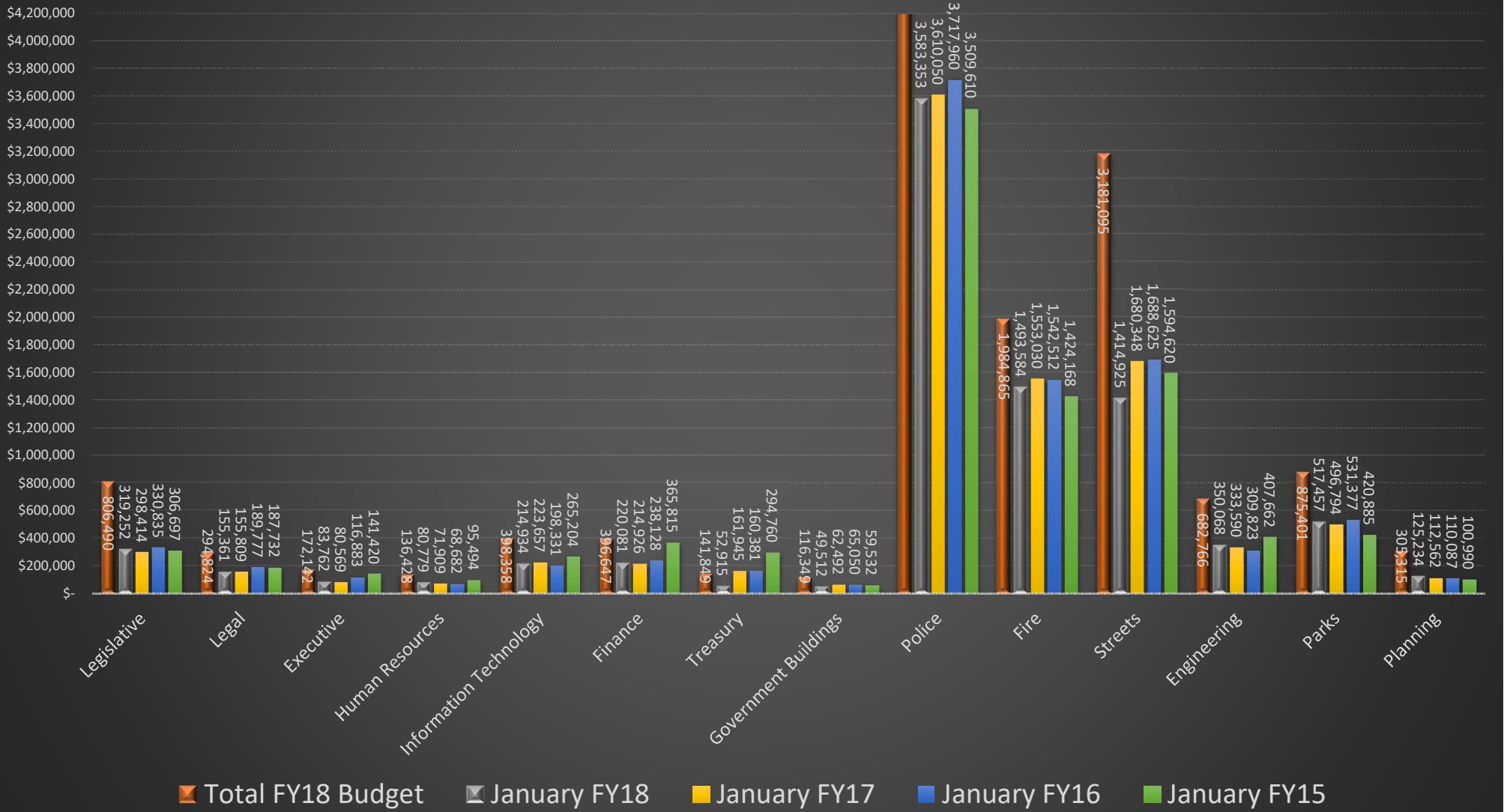
FOR 2018 07

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	283,670	283,670	130,735.68	5,600.04	.00	152,934.32	46.1%
	TOTAL WORKERS' COMP INSURANCE	283,670	283,670	130,735.68	5,600.04	.00	152,934.32	46.1%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	2,400	2,400	44,390.64	218.48	.00	-41,990.64	1849.6%
	TOTAL RDA REVOLVING LOAN FUND	2,400	2,400	44,390.64	218.48	.00	-41,990.64	1849.6%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	3,621,184	3,621,184	251,223.72	8,602.55	.00	3,369,960.28	6.9%
	TOTAL REDEVELOPMENT AGENCY	3,621,184	3,621,184	251,223.72	8,602.55	.00	3,369,960.28	6.9%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	0	0	645.26	105.64	.00	-645.26	100.0%
	TOTAL CEMETERY PERPETUAL CARE	0	0	645.26	105.64	.00	-645.26	100.0%
<hr/>								
83	RAP TAX							
8300	RAP Tax	534,000	534,000	82,647.50	25.59	.00	451,352.50	15.5%
	TOTAL RAP TAX	534,000	534,000	82,647.50	25.59	.00	451,352.50	15.5%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	26,765.96	3,944.36	.00	-26,765.96	100.0%
	TOTAL OPEB TRUST	0	0	26,765.96	3,944.36	.00	-26,765.96	100.0%
	GRAND TOTAL	82,466,313	82,466,313	34,777,662.52	4,933,973.11	.00	47,688,650.48	42.2%

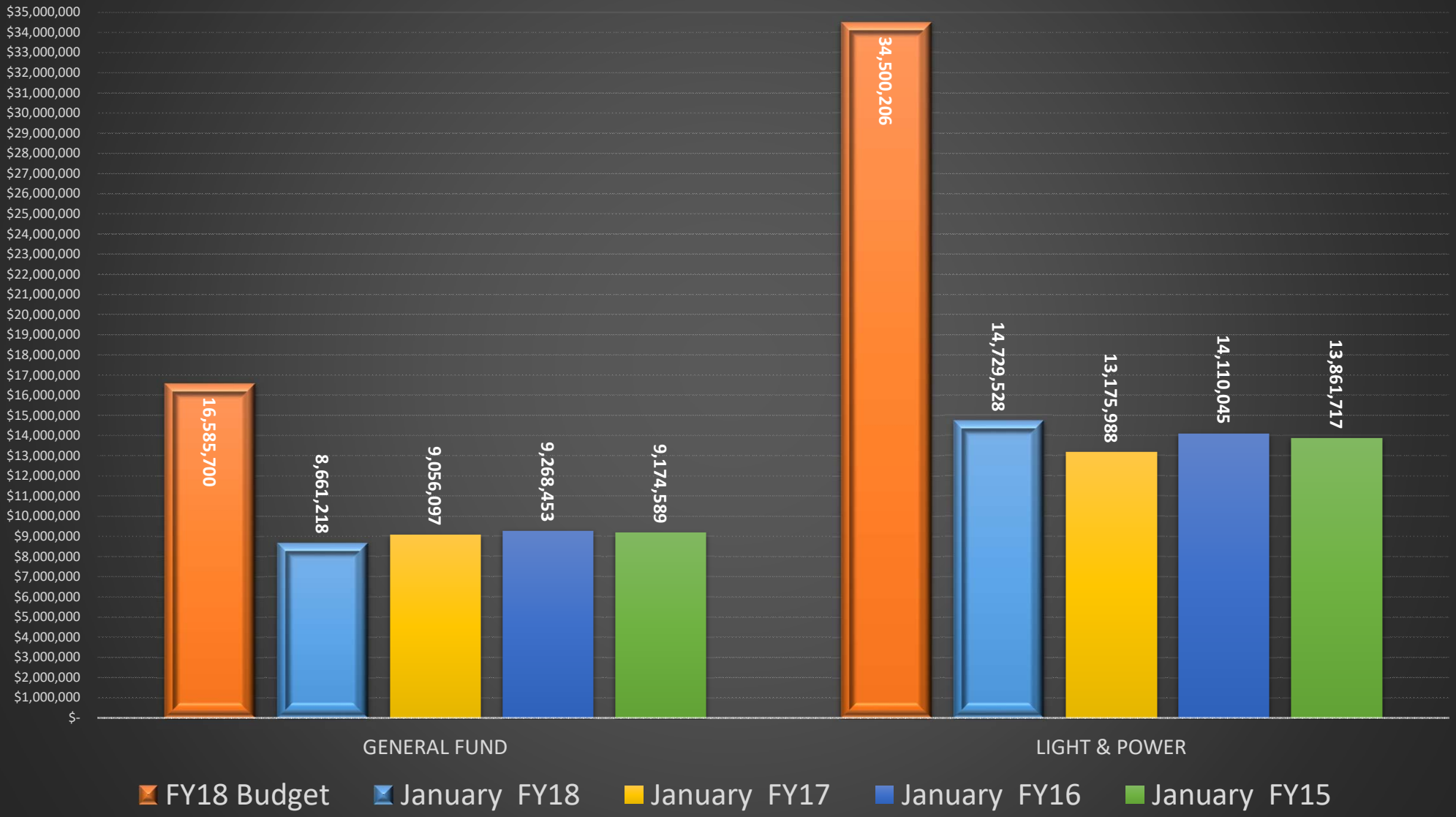
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General Fund Detailed Expenditures

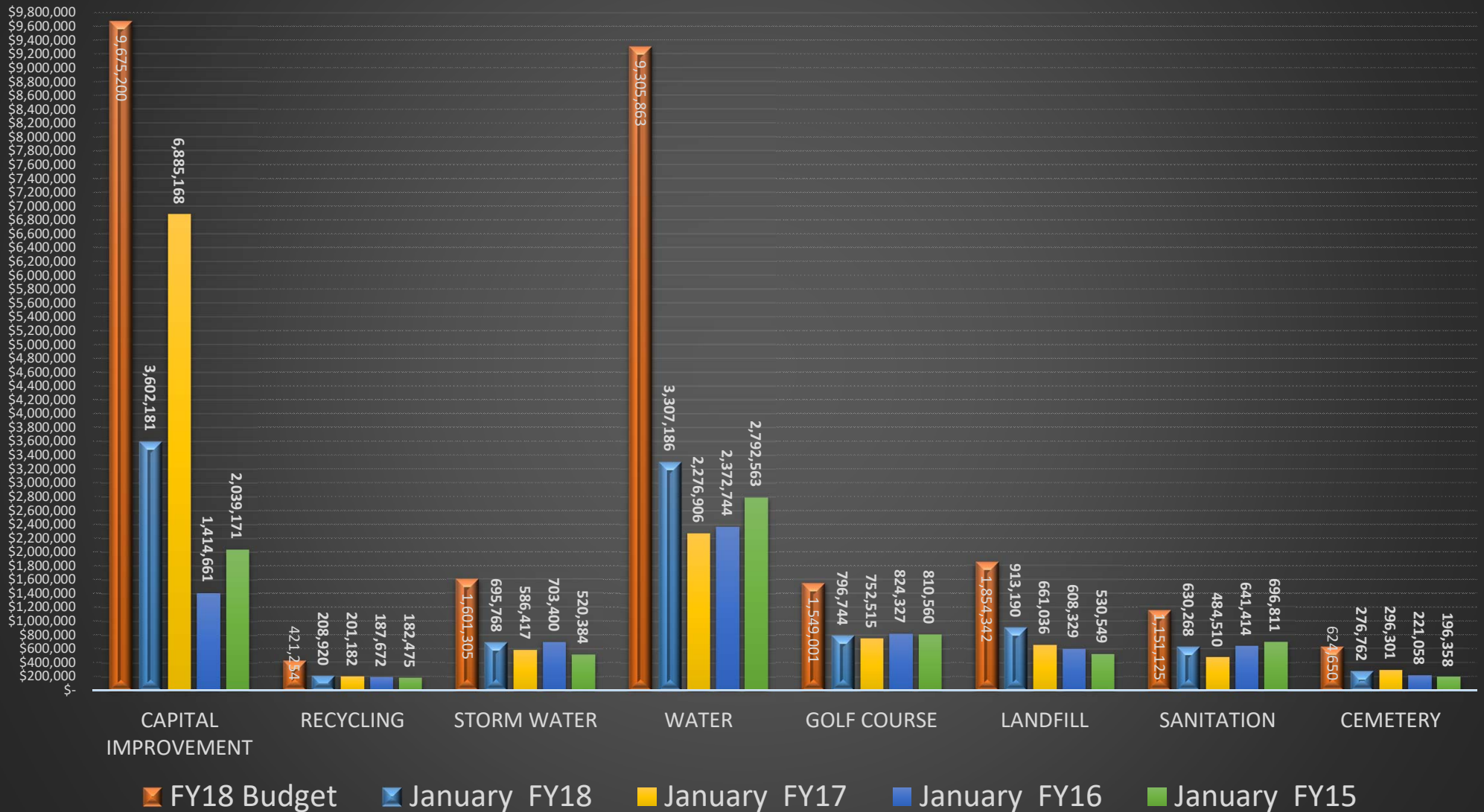
January 2018 Fiscal YTD Expenditures Compared to the Fiscal 2018 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



January 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



January 2018 YTD (Fiscal 2018) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report



Subject: Bountiful City Historic Preservation Commission
Author: Gary Hill, City Manager
Date: 27 March 2018

Background

On December 13, 2016, the Bountiful City Council approved Ordinance 2016-13, reestablishing the Bountiful City Historic Preservation Commission. In order for the Bountiful City Historic Preservation Commission to be recognized by the Utah Division of State History, the City needs to establish a five-person Commission

Analysis

The Mayor of Bountiful City is a de facto member of the Commission, and four other highly qualified persons were approved to serve on the Commission in July 2017. Mrs. April Williamsen, also highly qualified, was recently interviewed and agreed to serve on the Commission. Some of her experience includes:

- LDS Church History specialist
- Script consultant/researcher for KUED Production of “Temple Square”
- Photograph Research Assistant for Salt Lake City’s City Creek Mall

Department Review

The review was completed by the City Manager.

Significant Impacts

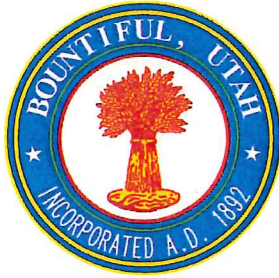
None

Recommendation

Mayor Lewis recommends the Council approve the appointment of Mrs. April Williamsen to serve on the Bountiful Historic Preservation Commission, completing the five-person requirement for the Commission.

Attachments

Ordinance 2016-13
July 25, 2017 agenda



BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR
Randy Lewis
CITY COUNCIL
Richard Higginson
Beth Holbrook
Kendalyn Harris
John Marc Knight
John Pitt
CITY MANAGER
Gary R. Hill

Bountiful City Ordinance No. 2016-13

AN ORDINANCE AMENDING BOUNTIFUL CITY MUNICIPAL CODE TITLE 3 BY RE-ESTABLISHING THE BOUNTIFUL CITY HISTORIC PRESERVATION COMMISSION

WHEREAS, in 1988 the Bountiful City Historic Preservation Commission was established by ordinance; and

WHEREAS, cities that have a Historic Preservation Commission are considered Certified Local Governments by the Utah Division of State History; and

WHEREAS, the Historic Preservation Commission functioned within the City until 2014 when it was determined that, due to citizen and private organization interest and assistance with historical matters within the City, it was no longer necessary to have an Historic Preservation Commission and the ordinance was repealed; and

WHEREAS, the City has recently been informed that Certified Local Governments are eligible to apply for and receive federal grants for historic preservation through the Utah Division of State History; and

WHEREAS, as part of a voluntary mitigation agreement with the Utah Division of State History the City desires to and agrees to re-establish the Bountiful City Historic Preservation Commission by ordinance; and

WHEREAS, the City Council finds it in the best interest of the City and the general health, safety and welfare of the public that this Ordinance should be passed;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOUNTIFUL CITY COUNCIL AS FOLLOWS:

Section 1. Ordinance Amendment. Title 3 of the Bountiful City Municipal Code is hereby amended to re-establish the Bountiful City Historic Commission as follows:

Chapter 2: Bountiful Historic Preservation Commission

- 3-2-101. Historic Preservation Ordinance.**
- 3-2-102. Purpose.**
- 3-2-103. Historic Preservation Commission.**
- 3-2-104. Powers and Duties of Commission.**
- 3-2-105. Meetings and Notification.**

- 3-2-106. Survey and Inventory.**
- 3-2-107. Demolition - Notification**
- 3-2-108. Enforcement and Penalties.**

3-2-101. Historic Preservation Ordinance.

This Ordinance shall be known and may be cited as the "Historic Preservation Ordinance".

3-2-102. Purpose.

Recognizing that the historical heritage of this City is among its most valued and important assets, it is the intent of this Ordinance to provide for the preservation, protection and enhancement of its history. This preservation, protection and enhancement shall include, but not be limited to, the written and visual history of Bountiful, its early settlers and its historic sites, the planning for and celebration of important historical events relating to Bountiful's history, the education of all segments of the community so that Bountiful's history can be fully and properly appreciated, and the establishment of a repository for items, artifacts, and other materials which have historical significance to the City of Bountiful. The purpose of the Ordinance shall also be to establish a Committee which shall recommend to the City Council necessary and desirable protection of historic areas and sites within the community.

3-2-103. Historic Preservation Commission.

(a) Commission, Members and Appointment. There is created a Historic Preservation Commission, which shall be an advisory body of and shall report to the City Council of Bountiful. The Commission shall be composed of six (6) members appointed by the Mayor with the advice and consent of the City Council. One of the members shall always be the Mayor, who shall be an ex-officio member; one (1) of the members shall always be a member of the City Council; two (2) members shall be professional members from the disciplines of history, archaeology, planning, urban planning, American studies, American civilization, cultural geography, cultural anthropology, to the extent that such professionals are available in the City, and two (2) members shall be residents at large. With exception of the Mayor and City Council Member on the Commission, two or more members of the Commission shall not serve on the same board, commission or other leadership position within another organization while serving on the Commission.

(b) Terms. The term of each member of the Commission, with the exception of the Mayor and City Council member on the Commission, shall be for four (4) years. Initial members of the Commission shall be staggered as determined by the Mayor with the advice and consent of the City Council.

(c) Advisory Body. The Historic Preservation Commission shall be an advisory body of, and shall report to, the City Council.

3-2-104. Powers and Duties of the Commission.

The Commission shall have the following duties:

- (a) Conduct research and collect information on the history of Bountiful, including the establishment of a repository for important documents, artifacts and other items of historical significance.
- (b) Provide a written history of the City of Bountiful, as well as an historical program which outlines Bountiful's history for various age groups in the community. This may include, but not be limited to, the use of written summaries of history, visual exhibits, video tapes, displays, and other media.
- (c) Increase the awareness of Bountiful's history through the commemoration of historical events.
- (d) Designate entries on the Utah State Register of Historic and Cultural sites and recommend to the State Historic Preservation Officer nominations for the National Register of Historic places, utilizing the criteria for evaluation from the National Register.
- (e) Attend at least one informational or educational meeting each year, sponsored by the State Historic Preservation Office, pertaining to the work and functions of the Commission or to historic preservation.
- (f) Submit an annual report of the activities of the Commission to the State Historic Preservation Office and to the City Council.
- (g) Review all proposed National Register nominations for properties within the boundaries of the City.
- (h) Conduct or cause to be conducted a survey of cultural resources in the City which in form and content will be compatible to the Utah inventory of historic and archaeological sites.
- (i) Act in an advisory role to other officials and departments of the City regarding the protection of local cultural resources and shall act as a liaison on behalf of the City to individuals and organizations within the City concerned with historic preservation.

3-2-105. Meetings and Notification.

- (a) The Commission shall provide for adequate public participation in the historic preservation programs, including the process of recommending properties for nomination to the National Register.
- (b) Commission meetings shall occur at regular intervals, and at least twice a year.
- (c) Minutes of all decisions, actions of the Commission, including the reasons for making those decisions shall be kept on file and available for public inspection.

(d) Rules of procedure adopted by the Commission shall be available for public inspection.

3-2-106. Survey and Inventory.

(a) The Commission shall initiate or continue an approved process to identify historic properties within the City.

(b) A detailed inventory of the designated districts, sites, and/or structures within Bountiful City shall be maintained.

(c) The inventory material shall be compatible with the Utah state-wide inventory of historic and archaeological sites and shall be made accessible to the public except where restrictions have been made for archaeological sites.

(d) The inventory shall be updated periodically and made available through duplicates at the State Historic Preservation Office and shall be able to be readily integrated into State-wide comprehensive historic preservation planning and other appropriate planning process.

3-2-107. Demolition - Notification

If a historic site is to be demolished or extensively altered, efforts will be made to document its physical appearance before that action takes place.

(a) The City will delay issuing a demolition permit for a maximum of one week and will notify a member of the Historic Preservation Commission, which will take responsibility for the documentation.

(b) Documentation will include, at minimum, exterior photographs (both black-and-white and color) of all elevations of the historic building. When possible, both exterior and interior measurements of the building will be made in order to provide an accurate floor-plan drawing of the building.

(c) The demolition permit may be issued after one week of the initial application whether or not the Commission has documented the building. The permit may be issued earlier if the Commission completes its documentation before the one-week deadline.

(d) The documentation will be kept in the City's files, which are open to the public.

3-2-109. Enforcement and Penalties.

It is unlawful to:


(a) Enter on City lands owned or controlled by the City or which have been designated as landmarks pursuant to this Ordinance for the purpose of appropriating, injuring or destroying a specimen without a permit from the Division of State history or the City.

(b) To appropriate, injure or destroy any site or specimen situated on lands or controlled by the City, or which have been designated as landmarks pursuant to this Ordinance.

(c) To reproduce, re-work or forge any specimen or make any object, whether copied or not, or falsely label, describe, identify or offer for sale or exchange any object with intent to represent the same as an original and genuine specimen, nor shall any person offer for sale or exchange any object with knowledge that it was collected or excavated in violation of this Ordinance.

Section 2. Effective Date. This Ordinance shall become effective immediately upon adoption.

Adopted by the City Council of Bountiful, Utah, this 13th day of December, 2016.



Randy C. Lewis, Mayor

Attest:



Shawna Andrus, City Recorder



BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, July 25, 2017

Work Session – 5:30 p.m.

Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

5:30 p.m. – Work Session

1. Joint meeting with Power Commission – Mr. Allen Johnson

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meeting – July 11, 2017
4. Consider approval of weekly expenditures >\$1,000 paid July 3, 10 and 11, 2017
5. Recognition of Mueller Park Baseball state championship and Creative Arts Academy being in the Top Five dance academies in the nation
6. Public hearing on plan permit requirements - CANCELED
7. Consider approval of lease agreement between Bountiful City and Verizon for installation of communications equipment at the Bountiful Ridge Golf Course – Mr. Clint Drake
8. Consider approval of the Traffic Safety Committee recommendation to paint a cross walk and install a sign for school crossings at 1000 South and 100 East – Mr. Paul Rowland
9. Consider approval of appointing Mr. Richard Higginson, Mrs. Sandy Inman, Mr. Robert McArthur and Mr. Jon Simmonds to the Bountiful City Historic Preservation Commission – Mr. Gary Hill
10. Adjourn


City Recorder

City Council Staff Report

Subject: Downtown Plaza Construction
Manager/General Contractor
Author: Lloyd Cheney, Assistant City Engineer
Department: Engineering
Date: March 6, 2018



Background

Now that the downtown plaza project has started to move from the conceptual development phase to the design phase, the next step in the process is to select the Construction Manager/General Contractor (CM/GC) for the project. The CM/GC will play a prominent role in the development of the project plans by providing constructability reviews and estimates which will assure that the project costs stay within the allocated budget. As with other projects which have used the CM/GC model, the CM/GC will submit a binding Guaranteed Maximum Price (GMP) for the project to the Council for approval.

Analysis

In mid-February the Engineering Department issued a formal RFP which invited the local contractors to submit proposals. Four companies submitted proposals. As has been done on prior projects, each proposal included a separate fee schedule so that qualifications could be evaluated independently of the proposed cost.

Proposals have been evaluated by a Selection Committee consisting of Paul Rowland, Chad Wilkinson, Brock Hill and Lloyd Cheney. The Committee reviewed and ranked each proposal based on the experience of the contractor with the CM/GC process, the understanding about and proposed approach to the project, and other criteria established in the RFP document.

The results of the review and ranking* for the four companies are:

Contractor	1 st Place Votes	2 nd Place Votes	3 rd Place Votes	Total Proposed Fee	Δ
Hogan Construction	3	1	0	\$ 263,000.00	\$ -
Hughes Construction	1	3	0	\$ 335,675.00	\$ 72,675.00
Paulsen Construction	0	0	3	\$ 533,200.00	\$ 270,200.00
Valley Design	0	0	1	\$ 290,000.00	\$ 27,000.00

* Ranking was completed before fee proposals were opened.

Each Fee Proposal included both fixed fee items and monthly items which would be based on the construction time. The Total Proposed Fee shown in the table (above) is the sum of all of the proposed fees based on a 10 month long construction period.

As the final step in the evaluation process, the Fee Proposals were considered by the Committee.

Department Review

This memo has been reviewed by the City Manager and the City Engineer.

Significant Impacts

Funding for this contract will be allocated from the Capital Improvement Fund and is in addition to the \$3.5M construction budget from the Redevelopment Agency.

Recommendation

- It is recommended that the City Council accept the Proposal of Hogan Construction and award the contract for Construction Manager/General Contractor Services for the Downtown Plaza Project at the rates established in their proposal.

Attachments

Fee Proposal Analysis

Downtown Plaza CM/GC Cost Proposal Evaluation

COST PROPOSAL SUMMARY

Applicant	Proposed Fixed Limit of Construction Cost	(A) Pre-Construction Fee		(B) Construction Management Fee		(C) Cost of Bonds		(D) Construction Supervision Cost		Total Fees ¹		Contractor Change Order Mark-up	Self Performed Work	
		Amount	Rank	Amount	Rank	Amount	Rank	Amount (\$/mo)	Rank	Amount	Rank		Labor & Material Markup	Labor Burden
Hogan	\$ 3,500,000.00	\$ 9,000.00	2	\$ 140,000.00	2	\$ 24,000.00	2	\$ 9,000.00	1	\$ 263,000.00	1	8%	10%	35%
Hughes	\$ 3,500,000.00	\$ 12,000.00	3	\$ 175,000.00	3	\$ 23,675.00	1	\$ 12,500.00	2	\$ 335,675.00	3	7%	7%	38%
Paulsen	\$ 3,500,000.00	\$ 5,200.00	1	\$ 270,000.00	4	\$ 35,000.00	3	\$ 22,300.00	4	\$ 533,200.00	4	10%	8%	40%
Valley Design ²	\$ 3,500,000.00	\$ 17,500.00	4	\$ 87,500.00	1	\$ 35,000.00	3	\$ 15,000.00	3	\$ 290,000.00	2	10%	0%	0%

NOTES:

1. Total Fees include monthly construction supervision cost based on 10 month construction schedule.
2. Valley Design proposal fees A,B,C & D submitted as percentages were converted to dollars based on \$3.5M FLCC.

City Council Staff Report

Subject: 2018 Concrete Replacement Contract
Author: Lloyd Cheney, Assistant City Engineer
Department: Engineering
Date: March 6, 2018



Background

On Tuesday, March 6, 2018 the Engineering Dept. received proposals from 5 contractors for the City's concrete repair contract. This contract includes removal and replacement of concrete street improvements such as curb, gutter and sidewalk, as well as storm drain improvements and the installation of ADA ramps at various locations throughout the City.

The focus of this contract will include repairing sidewalks in areas where the trip hazard removal program has identified repair locations that are not suitable for grinding and must be removed and replaced; replacing damaged street improvements through the cost-sharing program with the residents; and repairing or constructing improvements for the various Departments of the City.

Analysis

The lowest cost proposal was submitted by JMR Construction in the amount of \$491,392.00. The other four proposals submitted were significantly higher because of the current market conditions and the competitive advantage JMR enjoys by being based in Bountiful and by being familiar with the type of work which is included in the contract.

Unit Prices increased 5% and 7% during the prior contract with JMR. These increases were generally attributed to an increase in material costs, and an additional increase in the cost of ready mix concrete for the coming year has also affected the proposed prices. The Engineering Dept. anticipates that costs will continue to rise at similar rates for the foreseeable future if JMR elects to extend the contract. If JMR elects to pursue other opportunities, the increase in costs to complete this work will be significantly higher.

This contract was last awarded to JMR in 2015, and they been under contract (by extension) for the last two years. They have been awarded this contract many times over the years and are very familiar with the City's policies, staff, and facilities.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

Because this contract generally does not tie the work to specific projects, the proposed total amount is based on our best estimate of the types and quantities of concrete and storm drain repairs that we expect to see in the next year. The actual amount spent on this contract will vary either up or down from the proposed total based on the amount of work

that is actually completed. Also, many of the departments participate in this contract to repair improvements affected by their projects around the city. We request that the Council approve the unit prices as listed and allow the Engineering, Streets, Storm Drain, Water, Power and Parks Departments to monitor their own expenditures so that they do not exceed their budgeted amounts.

This Contract also includes an Extension Provision which would allow the Contract to be renewed twice, upon agreement by both parties.

The Engineering Department will continue to be vigilant in monitoring the costs associated with repairs to street improvements so that residents and City Departments benefit from the proposed pricing.

Recommendation

- It is recommended that the City Council accept the Proposal of JMR Construction and award the contract for the 2018 Replacement and New Construction of Sidewalk, Curb & Gutter and Storm Drain Facilities at Random Locations at the proposed unit prices.

Attachments

Bid Tabulation

Bountiful City
2018 Misc. Concrete
BID TABULATION

Bid Opening 6 Mar 2018		2018 Estimate			2018 Engineer's Estimate		JMR Construction		Associated Brigham Contractors		Beck Construction		Leon Poulsen Constr.		Ready Made Concrete	
Item	Description	Qty	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1	Remove Curb and Gutter	2,000	LF	\$3.88	\$7,760.00	\$3.50	\$7,000.00	\$3.00	\$6,000.00	\$10.00	\$20,000.00	\$12.00	\$24,000.00	\$13.00	\$26,000.00	
2	Remove Sidewalk & Concrete Slabs	17,500	SF	\$1.36	\$23,800.00	\$1.05	\$18,375.00	\$5.00	\$87,500.00	\$2.00	\$35,000.00	\$2.40	\$42,000.00	\$2.30	\$40,250.00	
3	Remove Storm Drain Inlet or Outlet	10	EA	\$258.41	\$2,584.10	\$300.00	\$3,000.00	\$340.00	\$3,400.00	\$750.00	\$7,500.00	\$665.00	\$6,650.00	\$700.00	\$7,000.00	
4	Remove Waterway	1,000	SF	\$2.59	\$2,590.00	\$2.50	\$2,500.00	\$5.00	\$5,000.00	\$2.50	\$2,500.00	\$4.50	\$4,500.00	\$13.00	\$13,000.00	
5	Remove Asphalt Pavement	15,000	SF	\$0.84	\$12,600.00	\$0.80	\$12,000.00	\$0.90	\$13,500.00	\$1.00	\$15,000.00	\$1.40	\$21,000.00	\$2.00	\$30,000.00	
6	Construct 24" C&G (<50' in a block)	1,000	LF	\$28.43	\$28,430.00	\$26.00	\$26,000.00	\$12.00	\$12,000.00	\$40.00	\$40,000.00	\$35.25	\$35,250.00	\$30.00	\$30,000.00	
7	Construct 24" C&G (<100' in a block)	750	LF	\$21.97	\$16,477.50	\$21.00	\$15,750.00	\$12.00	\$9,000.00	\$35.00	\$26,250.00	\$32.00	\$24,000.00	\$24.50	\$18,375.00	
8	Construct 24" C&G (>100' in a block)	1,500	LF	\$19.38	\$29,070.00	\$19.00	\$28,500.00	\$12.00	\$18,000.00	\$30.00	\$45,000.00	\$29.00	\$43,500.00	\$24.50	\$36,750.00	
9	Construct 30" C&G	100	LF	\$19.38	\$1,938.00	\$17.00	\$1,700.00	\$16.00	\$1,600.00	\$35.00	\$3,500.00	\$36.25	\$3,625.00	\$26.00	\$2,600.00	
10	Sidewalk, 4" Thick (<50' in a block)	4,000	SF	\$7.75	\$31,000.00	\$7.25	\$29,000.00	\$5.80	\$23,200.00	\$5.75	\$23,000.00	\$8.25	\$33,000.00	\$6.70	\$26,800.00	
11	Sidewalk, 4" Thick (<100' in a block)	2,500	SF	\$6.20	\$15,500.00	\$6.00	\$15,000.00	\$5.40	\$13,500.00	\$5.50	\$13,750.00	\$6.75	\$16,875.00	\$5.10	\$12,750.00	
12	Sidewalk, 4" Thick (>100' in a block)	5,000	SF	\$5.05	\$25,250.00	\$5.50	\$27,500.00	\$5.00	\$25,000.00	\$5.25	\$26,250.00	\$5.75	\$28,750.00	\$4.70	\$23,500.00	
13	Sidewalk, 6" Thick	4,000	SF	\$7.75	\$31,000.00	\$7.45	\$29,800.00	\$6.00	\$24,000.00	\$7.00	\$28,000.00	\$9.25	\$37,000.00	\$5.70	\$22,800.00	
14	Drive Approach, Type A	750	LF	\$42.00	\$31,500.00	\$41.00	\$30,750.00	\$26.00	\$19,500.00	\$74.00	\$55,500.00	\$82.50	\$61,875.00	\$80.00	\$60,000.00	
15	Drive Approach, Type B	250	LF	\$42.00	\$10,500.00	\$36.00	\$9,000.00	\$25.00	\$6,250.00	\$80.00	\$20,000.00	\$97.25	\$24,312.50	\$80.00	\$20,000.00	
16	Drive Approach, Type C	100	LF	\$35.00	\$3,500.00	\$28.00	\$2,800.00	\$35.00	\$3,500.00	\$76.00	\$7,600.00	\$92.50	\$9,250.00	\$115.00	\$11,500.00	
17	Drive Approach, Type D	100	LF	\$45.00	\$4,500.00	\$22.00	\$2,200.00	\$103.00	\$10,300.00	\$87.00	\$8,700.00	\$101.50	\$10,150.00	\$160.00	\$16,000.00	
18	Drive Approach, Type E	100	LF	\$42.64	\$4,264.00	\$30.00	\$3,000.00	\$198.00	\$19,800.00	\$75.00	\$7,500.00	\$96.25	\$9,625.00	\$105.00	\$10,500.00	
19	Saw Cut Asphalt	4,000	LF	\$1.00	\$4,000.00	\$0.75	\$3,000.00	\$2.65	\$10,600.00	\$0.75	\$3,000.00	\$1.75	\$7,000.00	\$6.00	\$24,000.00	
20	Saw Cut Concrete	1,000	LF	\$4.20	\$4,200.00	\$3.65	\$3,650.00	\$7.30	\$7,300.00	\$1.00	\$1,000.00	\$6.50	\$6,500.00	\$6.00	\$6,000.00	
21	Install Dowels in Concrete	250	EA	\$3.88	\$970.00	\$2.50	\$625.00	\$35.00	\$8,750.00	\$40.00	\$10,000.00	\$41.00	\$10,250.00	\$6.00	\$1,500.00	
22	Full Depth Roadway Slab Replacement	50,000	SF * In	\$2.45	\$122,500.00	\$1.95	\$97,500.00	\$2.20	\$110,000.00	\$1.75	\$87,500.00	\$1.85	\$92,500.00	\$2.50	\$125,000.00	
23	Sprinkler Valves, Repair or Replace	20	EA	\$19.38	\$387.60	\$16.00	\$320.00	\$110.00	\$2,200.00	\$45.00	\$900.00	\$34.00	\$680.00	\$125.00	\$2,500.00	
24	Sprinkler Heads, Repair or Replace	100	EA	\$5.16	\$516.00	\$5.00	\$500.00	\$48.00	\$4,800.00	\$20.00	\$2,000.00	\$18.00	\$1,800.00	\$5.00	\$500.00	
25	Sprinkler Pipe, Repair or Replace	500	LF	\$1.29	\$645.00	\$1.00	\$500.00	\$30.00	\$15,000.00	\$4.50	\$2,250.00	\$8.00	\$4,000.00	\$2.00	\$1,000.00	
26	Turf Sod	1,500	SF	\$2.00	\$3,000.00	\$1.30	\$1,950.00	\$1.30	\$1,950.00	\$1.75	\$2,625.00	\$3.00	\$4,500.00	\$3.00	\$4,500.00	
27	Common Fill	100	Ton	\$17.00	\$1,700.00	\$10.00	\$1,000.00	\$14.00	\$1,400.00	\$32.00	\$3,200.00	\$30.00	\$3,000.00	\$19.00	\$1,900.00	
28	Storm Drain Inlet Box Type A (Plan 315)	10	EA	\$1,647.33	\$16,473.30	\$1,505.00	\$15,050.00	\$1,840.00	\$18,400.00	\$3,200.00	\$32,000.00	\$2,550.00	\$25,500.00	\$2,950.00	\$29,500.00	
29	Storm Drain Inlet Box Double Type B (Plan 315)	5	EA	\$2,000.00	\$10,000.00	\$1,805.00	\$9,025.00	\$2,990.00	\$14,950.00	\$3,750.00	\$18,750.00	\$4,130.00	\$20,650.00	\$4,400.00	\$22,000.00	
30	Storm Drain Inlet Box with Side Box (Plan 316)	5	EA	\$2,200.00	\$11,000.00	\$1,300.00	\$6,500.00	\$3,560.00	\$17,800.00	\$4,400.00	\$22,000.00	\$4,500.00	\$22,500.00	\$4,100.00	\$20,500.00	
31	Dipstone Outlet	5	EA	\$1,938.04	\$9,690.20	\$1,685.00	\$8,425.00	\$880.00	\$4,400.00	\$230.00	\$1,150.00	\$4,275.00	\$21,375.00	\$400.00	\$2,000.00	
32	Waterway, 9" Thick (Plan 211)	2,000	SF	\$12.28	\$24,560.00	\$10.75	\$21,500.00	\$8.30	\$16,600.00	\$16.00	\$32,000.00	\$12.75	\$25,500.00	\$11.00	\$22,000.00	
33	Waterway, Transition Structure (Plan 213)	500	SF	\$12.28	\$6,140.00	\$10.75	\$5,375.00	\$8.30	\$4,150.00	\$16.00	\$8,000.00	\$8.50	\$4,250.00	\$14.00	\$7,000.00	
34	Concrete Pipe, 12" Reinforced (CLIII)	350	LF	\$53.68	\$18,788.00	\$44.94	\$15,729.00	\$51.00	\$17,850.00	\$75.00	\$26,250.00	\$52.50	\$18,375.00	\$137.00	\$47,950.00	
35	Concrete Pipe, 15" Reinforced (CLIII)	100	LF	\$56.27	\$5,627.00	\$47.19	\$4,719.00	\$57.00	\$5,700.00	\$80.00	\$8,000.00	\$60.00	\$6,000.00	\$143.00	\$14,300.00	
36	Concrete Pipe, 18" Reinforced (CLIII)	100	LF	\$61.43	\$6,143.00	\$51.68	\$5,168.00	\$60.00	\$6,000.00	\$85.00	\$8,500.00	\$63.00	\$6,300.00	\$152.00	\$15,200.00	
37	HDPE Pipe, 12"	100	LF	\$43.34	\$4,334.00	\$32.00	\$3,200.00	\$60.50	\$6,050.00	\$85.00	\$8,500.00	\$52.00	\$5,200.00	\$75.00	\$7,500.00	
38	HDPE Pipe, 15"	100	LF	\$44.64	\$4,464.00	\$33.00	\$3,300.00	\$65.00	\$6,500.00	\$90.00	\$9,000.00	\$56.50	\$5,650.00	\$87.00	\$8,700.00	
39	Storm Drain Manhole, 30"	2	EA	\$1,500.00	\$3,000.00	\$1,123.00	\$2,246.00	\$4,025.00	\$8,050.00	\$3,650.00	\$7,300.00	\$2,975.00	\$5,950.00	\$4,600.00	\$9,200.00	
40	Storm Drain Manhole, 48"	2	EA	\$2,200.00	\$4,400.00	\$1,600.00	\$3,200.00	\$5,000.00	\$10,000.00	\$4,350.00	\$8,700.00	\$4,230.00	\$8,460.00	\$5,100.00	\$10,200.00	
41	6" Monolithic Curb Wall	200	LF	\$11.63	\$2,326.00	\$11.00	\$2,200.00	\$5.30	\$1,060.00	\$12.50	\$2,500.00	\$21.00	\$4,200.00	\$20.00	\$4,000.00	
42	Concrete Wall, 20"	100	LF	\$20.00	\$2,000.00	\$16.00	\$1,600.00	\$50.00	\$5,000.00	\$75.00	\$7,500.00	\$42.50	\$4,250.00	\$40.00	\$4,000.00	
43	Concrete Wall, 36"	100	LF	\$25.00	\$2,500.00	\$18.00	\$1,800.00	\$83.00	\$8,300.00	\$90.00	\$9,000.00	\$90.50	\$9,050.00	\$60.00	\$6,000.00	
44	Flowable Fill	20	CY	\$100.00	\$2,000.00	\$100.00	\$2,000.00	\$135.00	\$2,700.00	\$145.00	\$2,900.00	\$198.00	\$3,960.00	\$300.00	\$6,000.00	
45	2' x 4' Detectable Warning Device	25	EA	\$350.00	\$8,750.00	\$275.00	\$6,875.00	\$340.00	\$8,500.00	\$170.00	\$4,250.00	\$330.00	\$8,250.00	\$230.00	\$5,750.00	
46	Tree Removal, 12" Dia.	5	EA	\$400.00	\$2,000.00	\$112.00	\$560.00	\$2,300.00	\$11,500.00	\$675.00	\$3,375.00	\$1,300.00	\$6,500.00	\$50.00	\$250.00	
47		-	LF	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Total All Items				\$572,377.70		\$491,392.00		\$636,560.00		\$717,200.00		\$777,512.50		\$816,775.00		

City Council Staff Report

Subject: Interfund Loan – Landfill and Water Funds
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: March 27, 2018



Background

Pursuant to the planned 40 year capital replacement schedule of the Water Department, staff has determined a need for an advanced funding source. To provide the most efficient and cost effective funding source, staff recommends the establishment of an interfund loan between the Landfill Fund (as Lender) and Water Fund (as Borrower). The Landfill Fund has sufficient financial reserves to permit such a loan arrangement to be made without undue hardship on the Landfill Fund.

Under State law found at Utah Code §10-6-132 et seq, interfund loans may only be established after holding a public hearing on the matter and then by reducing key loan terms and conditions to writing for approval by the governing body.

Analysis

Following an evaluation of funding needed to complete the Water Fund capital replacement plan, an interfund loan is recommended with the following terms and conditions:

Effective Date of the Loan:	March 27, 2018
Name of Loaning Fund:	Bountiful City Landfill
Name of Borrowing Fund:	Bountiful City Water
Amount of the Loan:	\$3,800,000.00
Term and Repayment:	10 year repayment in semi-annual installments
Interest Rate:	10 year Treasury Rate as of March 27, 2018
Interest Calculation Method:	Semi-annual amortized principal and interest
Procedure for Applying Interest:	Interest rate applied to outstanding balance
Procedure for Applying Payment:	Internal fund accounting procedures
Other Terms and Conditions:	No prepayment or early payoff penalties

The resulting semi-annual payment schedule for this interfund loan will be subject to the amortization schedule attached as Exhibit A to Resolution 2018-02 which is attached.

Department Review

This staff report has been reviewed by, and received the concurrence of, the City Manager, City Attorney, Finance Director, City Engineer, Water Department Director and Streets and Sanitation Director.

Recommendation

Staff recommends the City Council hold a public hearing for considering the establishment of an interfund loan between the Landfill Fund and Water Fund as set forth in this staff report and Resolution 2018-02. Following the public hearing, staff further recommends approval of Resolution 2018-02 which authorizes the Interfund Loan and sets forth the terms and conditions of that loan.

Significant Impacts

Ready availability of funds for other purposes in both the Landfill and Water Funds will be affected for a period of 10 years.

Attachments

- City Resolution 2018-02
- Loan Amortization Schedule



BOUNTIFUL

Bountiful City Resolution No. 2018-02

MAYOR
Randy C. Lewis
CITY COUNCIL
Kendalyn Harris
Richard Higginson
Beth Holbrook
John Marc Knight
Chris R. Simonsent

CITY MANAGER
Gary R. Hill

A Resolution establishing and approving an Interfund Loan between the Bountiful City Landfill Fund (Lender) and Bountiful City Water Fund (Borrower). Both funds are classified as Enterprise Funds for budgeting and reporting purposes.

It is the Finding of the Bountiful City Council that:

1. The Bountiful City Council, through its elected officials and appointed officers, has caused to be created an interfund load arrangement between its Landfill and Water Funds for the purpose of providing monies for major capital replacement projects in the Water Fund;
2. This interfund loan is organized according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-132 et seq);
3. The interfund loan, with its proposed terms and conditions, is set forth below;
4. A public hearing to consider this Interfund Loan has been noticed and held on March 27, 2018, according to the requirements of the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-113 et seq);

Now, therefore, it is hereby resolved by the City Council of Bountiful, Utah:

Section 1.1. The City of Bountiful, Utah, through its elected officials and appointed officers, has reviewed the proposed interfund loan between the Landfill and Water Funds.

Section 1.2. The City, desiring to provide a funding source and mechanism to support needed capital improvements within the Water Fund establishes an interfund loan between the Landfill Fund (Lender) and Water Fund (Borrower) with the following terms and conditions:

Effective Date of the Loan:	March 27, 2018
Name of Loaning Fund:	Bountiful City Landfill
Name of Borrowing Fund:	Bountiful City Water
Amount of the Loan:	\$3,800,000.00
Term and Repayment:	10 year repayment in semi-annual installments
Interest Rate:	10 year Treasury Rate as of March 27, 2018
Interest Calculation Method:	Semi-annual amortized principal and interest
Procedure for Applying Interest:	Interest rate applied to outstanding balance
Procedure for Applying Payment:	Internal fund accounting procedures
Other Terms and Conditions:	No prepayment or early payoff penalties

Section 1.3. The interfund loan amortization schedule based on the terms identified in Section 1.2 is attached as Exhibit A and is hereby adopted.

Section 2.1. The City of Bountiful, through its elected officials and appointed officers, has caused to be prepared an interfund loan between the Landfill Fund and Water Fund. This interfund loan has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt this interfund loan.

Section 2.2. This interfund loan includes terms and conditions as specified in Section 1.2.

Section 3. This Resolution shall take effect immediately upon passage.

Adopted by the City Council of Bountiful, Utah, this 27th day of March, 2018.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

EXHIBIT A

Interfund Loan Amortization Schedule

Loan Amortization Schedule

Enter values	
Loan amount	\$ 3,800,000.00
Annual interest rate	2.88 %
Loan period in years	10
Number of payments per year	2
Start date of loan	1/1/2018
Optional extra payments	\$ -

Loan summary	
Scheduled payment	\$ 220,026.88
Scheduled number of payments	20
Actual number of payments	20
Total early payments	\$ -
Total interest	\$ 600,537.62

Lender name:

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	7/1/2018	\$ 3,800,000.00	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 165,306.88	\$ 54,720.00	\$ 3,634,693.12	\$ 54,720.00
2	1/1/2019	\$ 3,634,693.12	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 167,687.30	\$ 52,339.58	\$ 3,467,005.82	\$ 107,059.58
3	7/1/2019	\$ 3,467,005.82	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 170,102.00	\$ 49,924.88	\$ 3,296,903.82	\$ 156,984.46
4	1/1/2020	\$ 3,296,903.82	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 172,551.47	\$ 47,475.42	\$ 3,124,352.36	\$ 204,459.88
5	7/1/2020	\$ 3,124,352.36	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 175,036.21	\$ 44,990.67	\$ 2,949,316.15	\$ 249,450.55
6	1/1/2021	\$ 2,949,316.15	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 177,556.73	\$ 42,470.15	\$ 2,771,759.42	\$ 291,920.71
7	7/1/2021	\$ 2,771,759.42	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 180,113.55	\$ 39,913.34	\$ 2,591,645.88	\$ 331,834.04
8	1/1/2022	\$ 2,591,645.88	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 182,707.18	\$ 37,319.70	\$ 2,408,938.69	\$ 369,153.74
9	7/1/2022	\$ 2,408,938.69	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 185,338.16	\$ 34,688.72	\$ 2,223,600.53	\$ 403,842.46
10	1/1/2023	\$ 2,223,600.53	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 188,007.03	\$ 32,019.85	\$ 2,035,593.50	\$ 435,862.31
11	7/1/2023	\$ 2,035,593.50	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 190,714.33	\$ 29,312.55	\$ 1,844,879.16	\$ 465,174.85
12	1/1/2024	\$ 1,844,879.16	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 193,460.62	\$ 26,566.26	\$ 1,651,418.54	\$ 491,741.11
13	7/1/2024	\$ 1,651,418.54	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 196,246.45	\$ 23,780.43	\$ 1,455,172.09	\$ 515,521.54
14	1/1/2025	\$ 1,455,172.09	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 199,072.40	\$ 20,954.48	\$ 1,256,099.69	\$ 536,476.02
15	7/1/2025	\$ 1,256,099.69	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 201,939.05	\$ 18,087.84	\$ 1,054,160.64	\$ 554,563.85
16	1/1/2026	\$ 1,054,160.64	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 204,846.97	\$ 15,179.91	\$ 849,313.67	\$ 569,743.77
17	7/1/2026	\$ 849,313.67	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 207,796.76	\$ 12,230.12	\$ 641,516.91	\$ 581,973.88
18	1/1/2027	\$ 641,516.91	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 210,789.04	\$ 9,237.84	\$ 430,727.87	\$ 591,211.73
19	7/1/2027	\$ 430,727.87	\$ 220,026.88	\$ -	\$ 220,026.88	\$ 213,824.40	\$ 6,202.48	\$ 216,903.47	\$ 597,414.21
20	1/1/2028	\$ 216,903.47	\$ 220,026.88	\$ -	\$ 216,903.47	\$ 213,780.06	\$ 3,123.41	\$ -	\$ 600,537.62

City Council Staff Report



Subject: Air Compressor Replacement
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: March 27, 2018

Background

The Light & Power Department 2017-18 budget includes the purchase of a new towable air compressor. We are replacing unit #5915 which is a 1998 Atlas Copco 185 cfm compressor. This unit is primarily used for maintaining our underground and street lighting systems.

Analysis

We have requested bids from five suppliers for a new 185 cfm compressor and all the supporting auxiliary equipment. The results for the bids are as follows:

Supplier	Office Location	Total Price	Delivery
Cate Equipment Company	Salt Lake City, Utah	\$24,140.00	1 Week
Wheeler Machinery	Salt Lake City, Utah	\$25,050.00	6 Weeks
Rasmussen Equipment Company	West Valley City, Utah	No Bid	
Industrial Products Manufacturing	Salt Lake City, Utah	No Bid	
Compressor Pump & Service	Salt Lake City, Utah	No Bid	

Two of the five suppliers provided a bid. The low bid was received from Cate Equipment Company and they also have the state contract for this piece of equipment. The compressor package from the state contract supplier Cate Equipment Company will meet our needs and is within our budget.

Department Review

This has been reviewed by the City Manager, Power Commission and Power Department Staff.

Significant Impacts

The 2017-2018 Capital Vehicles account 535300-474600 includes a \$40,000 budget for this replacement item.

Recommendation

The Power Commission and Staff recommends approval of the low bid for the purchase of a new 185 cfm air compressor and auxiliary equipment from Cate Equipment Company at a total price of \$24,140.00.

Attachments

None.

City Council Staff Report

Subject: 1100 URD Cable Bid Approval
Author: Allen Ray Johnson
Department: Light & Power
Date: March 27, 2018



Background

Our inventory of 1100 URD Primary cable is running low, and we need to purchase some to replenish it. The cable will be used on several feeder upgrade projects on our system this spring and summer.

Analysis

The cable to be purchased is a 600 amp jacketed cable with one third neutral. This cable has a 40 year warranty. It is manufactured by Okonite and is a single source item. Codale Electric Supply is the single source for this cable in the state of Utah.

Distributor	Manufacture	Price per ft.	Total Cost for Cable	Delivery
Codale Electric Salt Lake City, Utah	Okonite	\$7.92	\$61,776	Stock in SLC

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

This cable will be purchased and placed into inventory until it is needed on the system.

Recommendation

Staff recommends the approval of the quote for 7,800 feet of 1100 URD cable from Codale Electric Supply for a total of \$61,776.

This item will be discussed at the Power Commission meeting Tuesday morning, March 27, 2018, and we will bring their recommendation to the City Council meeting that night.

Attachments

None

City Council Staff Report



Subject: ECI Fault Study Approval
Author: Allen Ray Johnson
Department: Light & Power
Date: March 27, 2018

Background

It has been many years since the last time we had a system wide fault study completed. A fault study or a fault current analysis is probably one of the most crucial calculations of the electrical design process. This analysis allows designers to find the maximum available fault current at different points in the electrical system. The fault current found is then used to design and specify electrical components that can withstand the tremendous forces of faults without harming occupants and without damaging equipment. These faults are short circuit conditions in which the normal level of current flow is suddenly increased by a factor of hundreds or even thousands. We have asked Electrical Consultants, Inc. (ECI) to provide a proposal to complete a new study for us. This will include developing a model of the City's entire electrical system and then evaluating all of the relay settings and fuse sizes. They will also complete an arc flash study as part of this project.

Analysis

With the construction of the new Southwest Substation, the new 138 Substation, and the upgrades that have been made at the power plant and Central Substation, it is necessary to update our system fault study and to update our arc flash study.

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

The engineering cost for this project will be paid for out of the account 535300-431000, Professional and Technical Services.

Recommendation

Staff recommends the approval of \$58,400 for ECI to complete a fault study of the City's entire electrical system.

This item will be discussed at the Power Commission meeting Tuesday morning, March 27, 2018, and we will bring their recommendation to the City Council meeting that night.

Attachments

None

City Council Staff Report

Subject: Pole Reinforcement Contractor
Author: Allen Ray Johnson
Department: Light & Power
Date: March 27, 2018



Background

In 2015 we tested our transmission poles for strength and reliability. With this test, we found that 23 poles have failed and 43 were in poor condition. We have already replaced 16 of the poles that failed the test and we have replaced 11 of the poles that tested as poor condition.

We have requested a quote from Osmose Utilities Services Inc. to reinforce and restore 10 poles. This will include the last 7 that failed the test and 3 additional poles that were in poor condition. This is done by installing galvanized steel trusses parallel to the butt of the pole. Upon the completion of this project, all of the tested transmission poles that failed will have been replaced or reinforced.

Analysis

We requested a quote from Osmose Utilities Services Inc. to perform the required work on 10 of our transmission poles.

Contractor	Local Office	Total Bid	Schedule
Osmose Utilities Services Inc.	Salt Lake City, Utah	\$21,770	Prior to July 1st

Department Review

This has been reviewed by the Power Department Staff, and City Manager.

Significant Impacts

The cost for this project will be paid for out of the account 535300-448630 Transmission.

Recommendation

Staff recommends the approval of the Quote from Osmose Utilities Services Inc. for a total of \$21,770.

This will be discussed at the Power Commission meeting Tuesday morning, March 27, 2018, and we will bring their recommendation to the City Council meeting that night.

Attachments

None