

# BOUNTIFUL CITY COUNCIL MEETING

## TUESDAY, August 27, 2019

### No Work Session

### 7:00 p.m. – Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

## AGENDA

### 7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meeting held on July 23, 2019 p. 3
4. Council Reports
5. BCYC Report
6. Consider approval of:
  - a. Weekly expenditures > \$1,000 paid July 15, 16, 17, 22, 23, 29 & 30, & August 5, 6, & 12-14, 2019 p. 9
  - b. June 2019 Preliminary Financial Report p. 17
7. Mr. Benjer Philpot “Why I Love My City” ULCT essay contest winner
8. Mr. Tom Smith recognition – Mr. Francisco Astorga
9. Consider approval of the appointment of Mr. Sam Bawden to the Planning Commission – Mr. Francisco Astorga p. 31
10. Consider approval of 40 desktop computers in the total amount of \$40,520 – Mr. Alan West p. 33
11. Consider approval of the annual Tyler Technologies Software Maintenance contract in the amount of \$189,106 – Mr. Alan West p. 41
12. Consider approval of the purchase of a 2019 Ford F-250 4x4 4-door crew work truck in the amount of \$31,830 and a John Deere Pro Gator 2020A utility vehicle in the amount of \$27,641 – Mr. Brock Hill p. 45
13. Consider approval of Resolution 2019-08 authorizing the Mayor to sign the Red Mesa Tapaha Solar Firm Power Supply Agreement Transaction Schedule – Mr. Allen Johnson p. 47
14. Consider approval of the purchase of a new 2020 Ford F-350 cab and chassis in the amount of \$43,241 – Mr. Allen Johnson p. 55
15. Consider approval of a Dakota service body for a substation maintenance vehicle in the amount of \$34,925 - Mr. Allen Johnson p. 57
16. Consider final site plan approval for Double Take, a multi-family dwelling located at 33 West 400 South – Mr. Francisco Astorga p. 59
17. Consider final site plan approval for an addition at St. Olaf Church and School located at 1793 South Orchard Drive – Mr. Francisco Astorga p. 67
18. Consider preliminary site plan approval for a new building for Alphagraphics located at 265 S Main Street – Mr. Francisco Astorga p. 75
19. Consider approval for a local consent single event beer license, Ballet West Guild, applicant – Mr. Francisco Astorga p. 93
20. Consider approval of the extension of the 2019 Storm Drain Project contract in the amount of \$346,000 – Mr. Lloyd Cheney p. 99
21. Consider approval of Traffic Safety Committee recommendations – Mr. Lloyd Cheney p. 103
22. Consider approval of Resolution 2019-07 regarding an Interlocal Cooperation Agreement for City employee services to be provided to the South Davis Recreation District – Mr. Tyson Beck p. 125
23. Adjourn City Council meeting
24. Convene as the Bountiful City Canvass Board to consider approval of the Primary election results as prepared by the Davis County Clerk/Auditor’s Office – Mr. Gary Hill p. 137
25. Adjourn

  
City Recorder



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Minutes of the  
**BOUNTIFUL CITY COUNCIL**  
July 23, 2019 – 6:00 p.m.

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Present:	Mayor	Randy Lewis
	Councilmembers	Kate Bradshaw, Kendalyn Harris, Richard Higginson, John Marc Knight, Chris Simonsen
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	City Planner	Francisco Astorga
	City Attorney	Clinton Drake
	Finance Director	Tyson Beck
	Parks Director	Brock Hill
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at the temporary City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**Work Session – 6:00 p.m.**  
**South Davis Metro Fire Station Conference Room**

Mayor Lewis called the meeting to order at 6:03 p.m. and welcomed those in attendance. He then turned the time over to Mr. Francisco Astorga, Bountiful City Planning Director for the remainder of the meeting.

**BOUNTIFUL TRAILS MASTER PLAN UPDATE– MR. FRANCISCO ASTORGA**

Mr. Astorga began by saying that access to good trails and parks positively affects quality of life, and because Bountiful is uniquely situated against the mountains there are good opportunities for Bountiful’s residents to utilize many trails. The previous Trails Plan update took place in 2009 and many things have changed both in Bountiful and in the world beyond since then, so an update to the Trails Plan is necessary and very helpful. The City hired Blu Line Designs as consultants to help in this process, and the Master Plan is now ready for the Council to review and give direction to make sure the appropriate City goals and priorities are in mind.

Mr. Astorga turned the time over to Mr. Rob Donigan of Blu Line Designs to walk through the Trails Master Plan. The Plan covers existing and proposed trail maps, proposed trail head signage and trail marker schematics, a needs assessment of current trails and any deficiencies that need to be addressed, results of a community outreach survey about trails, goals and objectives of the trails system developed alongside the Trails Committee, specific project proposals that will help attain the City’s goals and cost estimates for the proposed projects.

The proposed trails and projects include the Creekside Trail, Holbrook Trail bridges, Holbrook Canyon Trails to Eggett Park and Ward Canyon Trail, a Mueller Park downhill trail, a North Canyon single track trail, the North Canyon Trailhead, a Twin Hollow Park pump track, an urban Bonneville Shoreline Trail to Ward Canyon, and a Ward Canyon trail to Tolman Park.

1 The results of the community survey clearly show that residents of Bountiful want more trails  
2 and want opportunities to be involved and to help create and improve these trails. One prevalent issue  
3 is the popularity and overcrowding of the Mueller Park trail by pedestrians and mountain bikers.  
4 Many people love that trail, but its heavy use makes it dangerous for bikers and pedestrians when  
5 shared. In response to that concern, the plan proposes the creation of a parallel downhill trail for  
6 bikers.

7 Another concern for residents was the completion of the Bonneville Shoreline Trail (BST)  
8 through Bountiful to connect it to the other communities along the Wasatch Front. The plan shows a  
9 proposed pathway for the BST, however the completion of the BST through Bountiful is a project  
10 that is being planned and managed by Davis County, so they will have final say in the exact  
11 placement of the trail.

12 It is currently proposed that priority be given to building the North Canyon single track trail,  
13 and to building bridges on the Holbrook Canyon trail because those projects already have funding in  
14 place. The next priority would be the Mueller Park downhill track due to the heavy use of that trail  
15 and the safety issues involved. Councilwoman Bradshaw, who is an avid mountain biker and also  
16 frequents this trail, said that even the most conscientious bikers will have a hard time avoiding  
17 accidents due to the many blind corners and terrain of the Mueller Park Trail. She supports that the  
18 City actively pursue the involvement of the Forest Service in the creation of a parallel downhill trail.  
19 Other attendees agreed that the Mueller Park Trail is and has been a safety issue for a long time and  
20 needs to be given priority.

21 The proposed Creekside Trail is one that would go from East to West and connect Mueller  
22 Park to Creekside Park and continue on to the west boundary of the City. It would have the added  
23 benefit of giving additional fire access to parts of the City that are currently hard for firefighters to  
24 access. This will be a long-term project as it is a lengthy trail with lots of paving. Councilman  
25 Higginson asked what the life expectancy of an asphalt trail would be in that location where the soil  
26 is very active. Mr. Brock Hill, Parks Director, estimated that it would last two to three years before  
27 needing to be repaired in order to maintain its usability.

28 In Holbrook Canyon the plan includes putting in five new bridges, some of which will replace  
29 existing bridges that are in poor repair and others will be in new locations where it is difficult to cross  
30 the creek. It is also proposed that an underpass be constructed under Bountiful Boulevard to connect  
31 the Holbrook Trail to Eggett Park.

32 Two other projects will be to create an unpaved trail system north of Holbrook Canyon called  
33 the Meadow Loop Trail, and to connect Tolman (Rocket) Park to Ward Canyon Trail with an  
34 unpaved connector.

35 New trailhead signage and trail markers would be placed and used consistently throughout all  
36 of the trail systems to create continuity. The markers would be made out of a composite fiberglass  
37 material called carsonite, which is safer for bikers and is durable.

38 Mr. Donigan then showed a table of estimated costs for each of the projects. Mr. Astorga  
39 reminded the Council that these costs are simply for helping future decision-makers figure out which  
40 projects to prioritize by their approximate cost, they are in no way budget items or bills.

41 Councilwoman Harris asked about the results of the survey on RAP Tax uses, and if the  
42 results from that were included in this Trails Master Plan. Mr. Gary Hill answered that they were not  
43 included in this document, but that the results of the survey showed that Bountiful residents are  
44 highly interested in trails, which then resulted in the Council working closely with the Trails  
45 Committee and this document being created in order to give a more concrete vision to the residents'  
46 desires.



1 Councilwoman Bradshaw thanked Mr. Jesse Bell (Trails Committee) for his many hours of  
2 work on this plan and asked about the possibility of the joint financing of these projects given that  
3 while the trailheads sit on Bountiful land, the majority of the trails sit on county-, state- or forest  
4 service-owned land. The Mayor answered that over two years ago, Davis County was one of the only  
5 counties that passed Proposition 1 which raised sales tax 0.25% of one cent and the millions of  
6 dollars that will be generated by that tax can only be used on very specific things, one of which is  
7 trails. So he hopes that every year the City will be able to apply for some of those funds and use them  
8 on these much needed projects to help beautify and improve our City. Mr. Gary Hill answered that as  
9 far as State and Forest Service resources are concerned, there are also a few ongoing fund sources  
10 available, such as the Outdoor Recreation Grant and the LeRay McCallister Fund that can be applied  
11 for. There is always a lot of demand for those resources however, so the City will need to be creative  
12 and prioritize.

13 Councilman Simonsen asked if the Trails Committee had ever thought to create a 501(c)(3)  
14 Foundation that people can donate money to in order to help fund these projects instead of always  
15 going to the government for money. There are so many people interested in supporting these trail  
16 projects and who would give money toward it. Mr. Jesse Bell answered that they have considered  
17 creating a foundation and understand that there are entities out there who would love to donate to  
18 trails. The Trails Committee would love to know how the City Council and City leadership feel about  
19 raising funds in that way.

20 Councilwoman Bradshaw said that she took a tour of Draper's trail system with Mayor  
21 Walker, and learned that Draper gave naming rights to people who donated land or money to the  
22 trails system. She thought that was a great fundraising idea that perhaps the City could use a well.

23 Councilman Higginson asked if building these trailheads could potentially lead to the Forest  
24 Service taking them over and charging people money for use in the future. Mr. Hill said that he has  
25 not ever seen that happen in similar situations, it has always been very collaborative between cities  
26 and the Forest Service, and that the Forest Service doesn't really have the resources to regulate or  
27 police that sort of thing. Mr. Bell added that the Forest Service recognizes and relies on the  
28 municipalities to build and maintain the trail infrastructure as they don't have the resources to support  
29 it. Starting the conversation early with the Forest Service and involving them in our concept design is  
30 very helpful for both parties.

31 Councilman Simonsen asked what the process looks like moving forward, and Mr. Gary Hill  
32 said tonight they just want to make sure that the plan looks good to the Council, and at future dates  
33 the details of prioritization will be discussed. There is still a lot of work to do with land acquisitions  
34 and funding, but Staff wants to make sure they are on the right track to support the goals and visions  
35 of City leadership. The Councilmembers said the plan looks wonderful and they fully support moving  
36 forward. The Mayor thanked the people involved on the Trails Committee and the consultant for  
37 being at the meeting.

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39 The work session of the City Council was adjourned at 6:52 p.m.  
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1 **Regular Meeting – 7:00 p.m.**  
2 **South Davis Metro Fire Station Conference Room**  
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4 Mayor Lewis called the meeting to order at 6:58 p.m. and welcomed those in attendance. Cole  
5 Sonntag led the Pledge of Allegiance and Mrs. Beverly Ward, Bountiful resident, offered a prayer.  
6

7 **PUBLIC COMMENT**

8 The public comment section was opened at 7:01 p.m.  
9

10 Thomas Rogers (Meadows Apartments) stood to address the Council once again about the fire  
11 that took place at the Meadows Apartments. The man accused of starting the fire has been waiting  
12 over a year for something to happen so he can move on from this. He begged the Council to use their  
13 power to stop this “abuse of the law” and urge investigators to provide the evidence necessary to  
14 either convict or absolve the accused.

15 Gabriella (420 East 1800 South) stood to thank the Council for approving the new dog park in  
16 Bountiful. She has seen great improvements in her dog that has had problems in the past socializing  
17 with other dogs.

18 Aaron Burton (no address given) stood to thank the Council for the new dog park. It’s really  
19 wonderful to have a close and convenient place to take his family and their two dogs to let them run  
20 around and socialize with other dogs.

21 (The daughter of ) Charles Penrose (1396 South 300 West) came and spoke on behalf of her  
22 parents who live close to the new dog park. She is very grateful that she has somewhere to take her  
23 elderly parents to get them out of the house. They love going every night to watch the dogs play and  
24 to meet people. It has been such a great thing for their entire family.  
25

26 Councilwoman Bradshaw asked City Attorney, Mr. Clinton Drake if he would provide the  
27 Council with an update about the Meadows Fire trial. He informed the Council that the trial for the  
28 fire is being prosecuted by the Davis County’s Attorney’s Office. Bountiful City does not have any  
29 control over the timing or evidence in this case. As a result of Mr. Roger’s comments, Mr. Drake did  
30 inquire about the case and was able to learn that it appears discovery has been provided and that a  
31 hearing was recently held and the judge felt there was enough evidence for it to go to trial. He  
32 advised the Councilmembers to trust the process that is in place and to let it play out.  
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34 The public comment section was closed at 7:09 p.m.  
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36 **APPROVE MINUTES OF PREVIOUS MEETING HELD JULY 9, 2019**  
37

38 Councilwoman Harris made a motion to approve the minutes as printed and Councilman  
39 Simonsen seconded the motion. Councilman Knight asked that the minutes be revised from  
40 “Councilman Knight said he supports the project” to “Councilman Knight said he supports the Mayor  
41 signing the Resolution” (page 6, line 7). Councilwoman Harris amended her motion to include the  
42 revisions and Councilman Simonsen seconded the revised motion. The motion passed with  
43 councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.  
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1 **COUNCIL REPORTS**

2 Councilwoman Bradshaw reported that there are two surveys on the City website that she  
3 encouraged everyone to go take. The first survey is for gathering suggestions in naming the new  
4 Plaza Park; that survey is open until the end of July. The other one is a South Davis Active  
5 Transportation plan survey looking into road biking routes.

6 Councilman Simonsen reported that Handcart Days was a wonderful celebration this year, and  
7 he especially loved the Bountiful Veteran’s Park float.

8 Councilwoman Harris reported that Bountiful has been granted a TEDx event for February of  
9 2020 and asked anyone who thinks they know someone who would be a good speaker to have them  
10 fill out an application.

11 Councilman Knight reported that after some comments made at the previous City Council  
12 meeting about the chaos of the dog park in the evenings, he went to the dog park for two consecutive  
13 nights to see how loud it was. There were a lot of dogs and a lot of people but he felt the noise level  
14 was low and that the park was just fine. He also thanked the City staff and everyone who helped  
15 participate in the Handcart Days Parade. It was a wonderful parade this year.

16 Councilman Higginson commented on the success of Handcart Days and said he heard a lot of  
17 good feedback from people he talked with. The fireworks were great, and it was also wonderful to see  
18 full tour buses at the Bountiful Museum all day.

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20 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES >\$1,000 PAID July 1, 2, 8 & 9,**  
21 **2019**

22 Councilman Simonsen made a motion to approve the weekly expenditures and Councilman  
23 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,  
24 Higginson, Knight and Simonsen voting “aye”.

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26 **CONSIDER APPROVAL OF POLL WORKERS AS PRESENTED FOR THE 2019**  
27 **PRIMARY ELECTION AND ALTERNATIVES TO BE DETERMINED IF NEEDED – MR.**  
28 **GARY HILL**

29 Mr. Gary Hill, City Manager, said as required by State Law the City Council must appoint  
30 election judges. Davis County will be administering the election but the City Council must still  
31 appoint election judges and poll workers. He provided the Council with a list of individuals who are  
32 willing to work in that capacity and asked for their approval of those individuals and to authorize the  
33 County to find substitutes as circumstances may require. Councilwoman Bradshaw asked if the  
34 election judges and poll workers receive any compensation. It was answered that they do receive  
35 about \$5/hr or \$80/day.

36 Councilwoman Harris made a motion to approve the list of election judges and authorize the  
37 County to find substitutes and Councilman Higginson seconded the motion. The motion passed with  
38 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

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40 **CONSIDER APPROVAL OF AN AGREEMENT BETWEEN BOUNTIFUL CITY AND**  
41 **SUNSET HOLLOW HOA REGARDING LANDSCAPING AND MAINTENANCE –MR.**  
42 **CLINTON DRAKE**

43 Mr. Drake, City Attorney, presented an agreement between Sunset Hollow HOA and  
44 Bountiful City regarding landscaping and maintenance. He explained that Sunset Hollow is a  
45 subdivision just east of the Bountiful Ridge Golf Course. They have been maintaining a landscaped  
46 area within the right of way and recently approached the City about clarifying who is responsible for

1 that area. The agreement specifies that Sunset Hollow can install and maintain any landscaping, and it  
2 will be their responsibility to pay for any water or permits that are required. They will also be  
3 required to maintain insurance for that property and list the City as an additional insured. The City  
4 agrees to allow the HOA to maintain that right of way and will provide reasonable notice of any  
5 changes that need to be made. The City also agrees to maintain curb, gutter, sidewalk and retaining  
6 walls. He recommends that the Council approve the agreement.

7 Councilman Higginson made a motion to approve the agreement and Councilwoman  
8 Bradshaw seconded the motion. The motion passed with councilmembers Bradshaw, Harris,  
9 Higginson, Knight and Simonsen voting “aye”.

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11 **CONSIDER APPROVAL OF A PRELIMINARY SITE PLAN FOR A THREE-UNIT MULTI-**  
12 **FAMILY BUILDING LOCATED AT 170 NORTH 100 WEST – MR. FRANCISCO**  
13 **ASTORGA**

14 Mr. Astorga, City Planner, presented the preliminary site plan for a three-unit multi-family  
15 building located at 170 North 100 West. The site is approximately ¼ of an acre and is located in the  
16 Downtown zone. The existing single-family dwelling and garage on this parcel will be demolished to  
17 make room for the new building. He has met with the developer and they are still working on  
18 revisions before it is ready for final approval, but the Planning Commission has recommended the  
19 preliminary plan for approval at this time.

20 Councilman Higginson made a motion to approve the preliminary site plan and Councilman  
21 Knight seconded the motion. The motion passed with councilmembers Bradshaw, Harris, Higginson,  
22 Knight and Simonsen voting “aye”.

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24 **ADJOURN**

25 Councilwoman Bradshaw made a motion to adjourn the regular session, and Councilman  
26 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,  
27 Higginson, Knight and Simonsen voting “aye”.

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30 The regular session of City Council was adjourned at 7:22 p.m.

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*Mayor Randy Lewis*

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*City Recorder*

# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
Jul 15, 16, 17, 22, 23, 29 & 30, & Aug 5, 6, & 12-14, 2019

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** August 27, 2019



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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid Jul 15, 16, 17, 22, 23, 29 & 30, & Aug 5, 6, & 12-14, 2019.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid July 15, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1103	ALPHAGRAPHICS BOUNTI	Legislative	Miscellaneous Expense	104110 461000	1,333.80	210134	255453	Tour of Utah Flyers for June Statement
1425	BOUNTFUL HISTORICAL	RAP Tax	RAP Tax Grant Award Payments	838300 492020	5,000.00	210145	07152019	FY 2019-2020 RAP Tax Grant award
2164	FERGUSON ENTERPRISES	Water	Dist System Repair & Maint	515100 448400	2,369.64	210162	1090323	Misc. Parts
2763	JOY FOUNDATION	RAP Tax	RAP Tax Grant Award Payments	838300 492020	10,000.00	210185	07152019	FY 2019-2020 RAP Tax Grant Award
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	2,884.05	210190	4008	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	13,646.10	210190	4018	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	14,740.83	210190	3999	Patching
6766	MILE HIGH TURFGRASS,	Golf Course	Equip Supplies & Maint	555500 425000	1,279.00	210208	6554	Turf Supplies
3195	MOUNTAINLAND SUPPLY	Water	Dist System Repair & Maint	515100 448400	1,873.86	210213	S103147635.001	Misc. Parts
3195	MOUNTAINLAND SUPPLY	Water	Dist System Repair & Maint	515100 448400	5,333.12	210213	S103147164.001	Misc. Parts
9388	NINTH WEST WELDING	Streets	Equip Supplies & Maint	104410 425000	2,500.00	210215	1796 14	1 Ton Dump Truck Bed for Parks Dept.
10820	PEAK ASPHALT, LLC	Streets	Road Materials - Overlay	104410 473200	1,130.25	210221	8-401283	Tach Oil
3575	PROFESSIONAL SALES &	Streets	Equip Supplies & Maint	104410 425000	1,804.50	210227	22300	Air Suspension Compressor for Ambulance 811
4775	ROCKY MOUNTAIN VALVE	Water	Operating Supplies	515100 448000	9,991.72	210232	8142-8879	Check Valve
3931	SIX STATES DISTRIBUT	Streets	Equip Supplies & Maint	104410 425000	1,782.91	210238	01 347245	PTO for Water 10 Wheeler
3985	SOUTH DAVIS SEWER DI	Police	Utilities	104210 427000	1,080.00	210241	07012019P	Sewer 7/1/-12/31/2019 Acct # 30884-00
2144	TELLUS SAFETY	Police	Terminal Maint & Queries	104210 425500	22,178.00	210247	FPINV190092	CAD Fusion NG Connection License Renewal
8034	WASATCH SOUND	Legislative	Miscellaneous Expense	104110 461000	1,000.00	210258	07092019	Sound Board and Speakers and Stands for Council
TOTAL:					<u>99,927.78</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid July 16, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	Recycling Collectn Service	484800 431550	35,025.44	210263	07012019	Recycling for June 2019
11015	CASCADE ENERGY	Water	Profess & Tech Services	515100 431000	6,670.00	210266	12393	Water System Efficiency
1836	CUSTOM FENCE CO.	RAP Tax	Special Projects	838300 426100	11,736.00	210274	K1781	Dog Park Chain Link Fence with Gates Installed
5281	DOMINION ENERGY UTAH	Light & Power	Natural Gas	535300 448611	19,121.27	210276	07012019	Service for June // Acct #6056810000
11059	ELECTRO RENT CORP	Light & Power	Substation	535300 448639	1,078.28	210277	OR67197-01	Test Equip for Sub Station
9275	ENVIRONMENTAL PLANN	Legislative	Improv Other Than Bldgs	454110 473100	4,466.44	210279	9749	Project Bountiful 0003 Downtown Plaza Phase 2
9275	ENVIRONMENTAL PLANN	Legislative	Improv Other Than Bldgs	454110 473100	10,069.00	210279	9750	Project Bountiful 0004 Downtown Plaza June 2019
6375	FLOWTECH P.C.S. LLC	Golf Course	Machinery & Equipment	555500 474500	14,705.00	210280	1374	Remaining Balance of PLC upgrade
11013	HARSCO INDUSTRIAL	Light & Power	Plant Equipment Repairs	535300 448614	1,525.60	210282	79849	Parts for Oil Cooler
11013	HARSCO INDUSTRIAL	Light & Power	Plant Equipment Repairs	535300 448614	2,849.00	210282	79848	Motor for Taurus Oil Cooler
2719	JMR CONSTRUCTION INC	Water	Street Opening Expense	515100 461300	1,824.35	210288	JUNE	Work Completed in June 2019
2719	JMR CONSTRUCTION INC	Streets	Concrete Repairs	104410 473400	25,796.88	210288	JUNE	Work Completed in June 2019
2719	JMR CONSTRUCTION INC	Storm Water	Storm Drain Maintenance	494900 441250	31,039.10	210288	JUNE	Work Completed in June 2019
2987	M.C. GREEN & SONS IN	Light & Power	CIP 01 138KV Trans Substation	535300 474710	1,890.00	210294	4026	Repair to road at 138 KV substation
11060	PRIME FIELD SERVICE	Light & Power	Echo Hyrdo	535300 448627	33,113.00	210298	002721	Repair to Turbine for Echo Hydro
4026	STAKER & PARSONS	Streets	Road Recondition & Repair	104410 473210	317,259.29	210303	187392	2019 Bountiful Asphalt Overlay
4450	VERIZON WIRELESS	Water	Telephone Expense	515100 428000	1,427.73	210311	9833157988	June 2019 // Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	Communication Equipment	535300 448641	1,588.51	210311	9833146383	Acct # 371517689-00001 // Service for June 2019
4574	WHEELER MACHINERY CO	Streets	Equip Supplies & Maint	104410 425000	1,888.89	210314	PS000826804	Parts
TOTAL:					<u>523,073.78</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**

**Paid July 17, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5539	ROBINETTE SOUND	Legislative	Community Events-BntflComServC	104110 492080	1,012.00	210315	07172019	Performance Contract PMT July 5th Concert
TOTAL:					1,012.00			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**

**Paid July 22, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	3,234.00	210319	67N72119	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	3,815.40	210319	67N72219	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,312.00	210319	68B07519	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,538.08	210319	68B07619	Tree Trimming
6652	BALLINGHAM GOLF & TU	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	2,548.56	210320	21097	Unipar Sand
1415	BOUNTFUL DAVIS ARTS	Legislative	Contr-Btfl/Davis Art Ctr	104110 492010	30,000.00	210325	07012019	1st half of Fical Year 2019-2020
1883	DAVIS CHAMBER OF COM	Legislative	Books Subscr & Mmbrshp	104110 421000	2,500.00	210338	2115680	Annual City Dues Investment
2164	FERGUSON ENTERPRISES	Water	Dist Systm Repair & Maint	515100 448400	12,516.00	210346	1091004	Hydrants
2350	GREEN SOURCE, L.L.C.	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	3,118.24	210350	15887	Black Gypsum
2886	LAKEVIEW ROCK PRODUC	Water	Street Opening Expense	515100 461300	4,971.25	210361	371837	Road Base
2931	LES OLSON COMPANY	Engineering	Equip Supplies & Maint	104450 425000	1,091.50	210364	EA866727	Maintenance
2931	LES OLSON COMPANY	Planning	Equip Supplies & Maint	104610 425000	1,091.90	210364	EA866727	Maintenance
2970	LOWE'S HOME IMPROVEM	Water	Bldg & Grnd Suppl & Maint	515100 426000	1,085.28	210365	902261	Shingles
3195	MOUNTAINLAND SUPPLY	Water	Dist Systm Repair & Maint	515100 448400	1,414.65	210368	S103155076.001	Couplers
3195	MOUNTAINLAND SUPPLY	Water	Dist Systm Repair & Maint	515100 448400	5,960.18	210368	S103156003.001	Gate Valves
3271	NETWIZE	Information Tec	Equip Supplies & Maint	104136 425000	1,957.20	210371	18001	Cloudpath/ Watchdog Support
10203	TECH-FLOW, LLC	Water	Operating Supplies	515100 448000	1,651.21	210388	34432	Pump rebuild Kits
4229	TOM RANDALL DIST. CO	Golf Course	Equip Supplies & Maint	555500 425000	1,511.42	210390	0293241	Fuel
4229	TOM RANDALL DIST. CO	Streets	Equip Supplies & Maint	104410 425000	17,766.94	210390	0293375	Fuel
4413	UTAH STATE TAX COMMI	Workers' Comp	State Tax On Premium	646400 461200	3,000.00	210395	07222019	2ND QTR 2019 SELF INS PREMIUM PMT
4508	WASATCH FRONT SOUND	Legislative	Community Events-BntflComServC	104110 492080	4,878.90	210399	07012019	Sound for ALL Parks Concerts
TOTAL:					112,962.71			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**

**Paid July 23, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,197.60	210406	66X03019	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,907.26	210406	66X02919	Tree Trimming
10813	BLU LINE DESIGNS	Planning	Profess & Tech Services	104610 431000	4,940.50	210407	923	Project 18-216 Bountiful Trail Master Plans Update
1447	BP ENERGY COMPANY	Light & Power	Natural Gas	535300 448611	165,343.34	210409	21010276	Natural Gas delivered in June 2019
1393	BTS LANDSCAPING PROD	Landfill	Contract Equipment	575700 462400	25,294.00	210410	112985	Tub Grinding at the Landfill
11061	JACK HARRIS PAINT	Liability Insuranc	Liability Claims/Deductible	636300 451150	3,904.67	210415	48535	Police Vehicle Auto Body Repair
2937	LEWIS, YOUNG,	Redevelopment	Special Projects	737300 426100	3,500.00	210417	2019-0100A	Consulting Service RegardingBountiful Town Center
5000	U.S. BANK CORPORATE	Computer Maint	Equip Supplies & Maint	616100 425000	1,059.01	210424	07102019AW	CellPh,ComputerSupp- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legal	Equip Supplies & Maint	104120 425000	1,247.36	210424	07102019CD	BarLicense,CourtForms - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Engineering	Travel & Training	104450 423000	1,395.00	210424	07102019LC	Trvl,Train,CellPh- Acct # 4246-0445-5571-8851

5000 U.S. BANK CORPORATE	Light & Power	Computer	535300	429300	1,448.18	210424 07102019AJ	Trvl,Train,SafetyEquip- Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Travel & Training	104210	423000	1,559.00	210424 07102019DE	Dispt.Radio,GunAccess-Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Terminal Maint & Queries	104210	425500	2,037.20	210424 07102019EB	NTOA Training - Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Travel & Training	104210	423000	2,106.06	210424 07102019TK	Trvl,Train,MiscSup- Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Travel & Training	104210	423000	2,111.20	210424 07102019EB	NTOA Training - Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Streets	Equip Supplies & Maint	104410	425000	2,325.18	210424 07102019GB	ShopParts,LandfillRadio-Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Public Notices	104210	422000	2,335.19	210424 07102019EB	NTOA Training - Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Public Safety Supplies	104210	445100	2,996.96	210424 07102019AW	CellPh,ComputerSupp- Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Engineering	Operating Supplies	104450	448000	2,996.97	210424 07102019LC	Trvl,Train,CellPh- Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Public Safety Supplies	104210	445100	3,395.09	210424 07102019TK	Trvl,Train,MiscSup- Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Police	Public Safety Supplies	104210	445100	7,038.02	210424 07102019DE	Dispt.Radio,GunAccess-Acct # 4246-0445-5571-8851
9409 WILLIAMSEN-GODWIN TR	Water	Vehicles	515100	474600	7,185.00	210425 0005694-IN	Truck Bed
			TOTAL:		<u>253,322.79</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid July 29, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1030	ACTION ALTERNATOR &	Streets	Equip Supplies & Maint	104410 425000	3,938.69	210427	WS28067	Alternator for So Davis Metro Fire Truck
1051	AFFORDABLE PORTABLES	Parks	Bldg & Grnd Suppl & Maint	104510 426000	1,760.00	210428	38267	Port-a-Potty Rental
1078	ALL STAR STRIPING, L	Streets	Operating Supplies	104410 448000	43,710.04	210430	4955	Road Striping
6652	BALLINGHAM GOLF & TU	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	2,069.76	210437	21104	Golf Course Sand
5522	BREINHOLT, PETER	Legislative	Community Events-BntflComServC	104110 492080	2,000.00	210444	07262019	Concert in Bountiful City Park o July 26,2019
1596	CATE RENTAL & SALES,	Streets	Equip Supplies & Maint	104410 425000	1,178.39	210449	Z25542	Bogle Wheel Assy
1615	CENTURYLINK	Enhanced 911	Telephone Expense	104219 428000	3,522.28	210451	07222019	Acct # 801-578-0401 452B
1716	CMT ENGINEERING LABO	Redevelopment	Special Projects	737300 426100	1,090.10	210454	80886	Project 012346 Bountiful Plaza
11012	E&C FINFAN, INC	Light & Power	Plant Equipment Repairs	535300 448614	5,884.00	210458	80080	Repair Oil Cooler for Tauris Turbine
2154	FEDERAL ENERGY	Light & Power	Pineview Hydro	535300 448628	6,963.86	210464	H19510-00	Annual FERC Charges- Project ID 04597
2154	FEDERAL ENERGY	Light & Power	Echo Hyrdo	535300 448627	10,611.72	210464	H19486-00	Annual FERC Charges- Project ID 03755
5517	HOLBROOK ASPHALT CO.	Streets	Road Recondition & Repair	104410 473210	85,768.85	210471	HAU197429	Road Treatment HDMB High Density Mineral
2523	HONNEN EQUIPMENT COM	Streets	Equip Supplies & Maint	104410 425000	1,557.99	210473	1073987	Radiator
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	2,293.20	210484	4063	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	3,705.78	210484	4043	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	4,360.59	210484	4091	Overlay 700 East to 400 North
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	5,998.20	210484	4036	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	11,080.29	210484	4025	Patching
4764	MCNEILUS TRUCK & MAN	Sanitation	Equip Supplies & Maint	585800 425000	1,013.11	210497	4426862	Garbage Truck Bearings and Switches
10820	PEAK ASPHALT, LLC	Streets	Road Materials - Overlay	104410 473200	1,485.00	210506	8-403488	Tack Oil
3773	SUPERIOR EQUIPMENT	Streets	Equip Supplies & Maint	104410 425000	1,577.70	210519	C1004618	Step for Fire Truck
4229	TOM RANDALL DIST. CO	Cemetery	Equip Supplies & Maint	595900 425000	1,095.27	210523	0293656	Fuel
4229	TOM RANDALL DIST. CO	Streets	Equip Supplies & Maint	104410 425000	1,201.75	210523	0294287	Fuel
4229	TOM RANDALL DIST. CO	Streets	Equip Supplies & Maint	104410 425000	2,300.60	210523	0294172	Bulk Oil for Shop
4229	TOM RANDALL DIST. CO	Streets	Equip Supplies & Maint	104410 425000	20,943.50	210523	0294105	Fuel
4273	TURF EQUIPMENT CO	Golf Course	Machinery & Equipment	555500 474500	33,852.00	210524	441152-00	Turf Supplies
4466	VORTEX PRODUCTIONS,	Parks	Handcart Days Celebration	104510 462090	20,000.00	210530	07212019	July 19, 2019 Pioneer Day Fireworks
			TOTAL:		<u>280,962.67</u>			



**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid July 30, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1395	BODY WORKS UNLIMITED	Police	Service & Parts	104210 425430	1,219.10	210538	46537741	Body Shop Repairs
9710	CUSHING, ROGER A	Executive	Miscellaneous Expense	104130 461000	6,000.00	210541	06302019	Paintings of Bntfl Tab, Mueller Park Fall & Winter
5549	JRCA ARCHITECTS,INC	Legislative	Improv Other Than Bldgs	454110 473100	26,454.82	210545	18034-04	City Hall Remodel
3271	NETWIZE	Information Tec	Equip Supplies & Maint	104136 425000	2,315.14	210547	17930	Ruckus Zoneflex and Smartxone Support
10586	ROCKY MOUNTAIN RECYC	Recycling	Recycling Collectn Service	484800 431550	12,110.32	210548	975816	June 2019 Recycling Fees
10586	ROCKY MOUNTAIN RECYC	Recycling	Recycling Collectn Service	484800 431550	14,896.69	210548	973861	Recycling Fees for May 2019
4281	TWIN D INC.	Storm Water	Contract Equipment	494900 462400	22,056.36	210550	18023	2019 Storm Drain Cleaning
4341	UTAH ASSOCIATED MUNI	Light & Power	Power Purch IPP	535300 448621	1,420.00	210551	07292019	June 2019 payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	Pineview Hydro	535300 448628	7,821.08	210551	07292019	June 2019 payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	Power Purch UAMPS (Pool etc)	535300 448626	143,957.74	210551	07292019	June 2019 payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	Power Purch San Juan	535300 448622	153,856.15	210551	07292019	June 2019 payment for Power Resources
4341	UTAH ASSOCIATED MUNI	Light & Power	Power Purch CRSP	535300 448620	226,910.53	210551	07292019	June 2019 payment for Power Resources
4555	WEST, ALAN M	Information Tec	Telephone Expense	104136 428000	1,912.94	210552	06262019	Reimbursed for Trvl&Train, Cell Ph use, Equipment
TOTAL:					<u>620,930.87</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 5, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1211	ASPHALT MATERIALS IN	Streets	Road Matl Patch/ Class C	104410 441200	1,286.00	210559	88937	Patching
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,229.64	210560	68P04619	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,462.20	210560	68P04719	Tree Trimming
11079	BRAEGGER, CODY	Water	Bldg & Grnd Suppl & Maint	515100 426000	5,645.00	210566	102	Bountiful City Shop Well Roof Repair
1596	CATE RENTAL & SALES,	Storm Water	Equip Supplies & Maint	494900 425000	1,393.98	210570	225663	Parts
5143	CINTAS CORPORATION	Water	Profess & Tech Services	515100 431000	1,220.00	210576	9058638601	AED Course
11108	EATON CORPORATION	Light & Power	Safety Equipment	535300 445201	3,400.00	210586	51806224	ARC Flash Training
2164	FERGUSON ENTERPRISES	Water	Dist Systm Repair & Maint	515100 448400	6,258.00	210590	1091004-1	Hydrants
2719	JMR CONSTRUCTION INC	Water	Street Opening Expense	515100 461300	1,813.05	210604	07312019	Work Completed in July 2019
2719	JMR CONSTRUCTION INC	Storm Water	Storm Drain Maintenance	494900 441250	5,253.00	210604	07312019	Work Completed in July 2019
2719	JMR CONSTRUCTION INC	Streets	Concrete Repairs	104410 473400	45,542.33	210604	07312019	Work Completed in July 2019
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	9,828.78	210605	4118	Overlay for Plaza Parking Lot
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	10,361.13	210605	4125	Overlay 1975 So.Deadend to Bluebell Dr.
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	15,713.88	210605	4136	Overlay on ChokeCherry Dr. to Bluebell Dr.
2886	LAKEVIEW ROCK PRODUC	Water	Street Opening Expense	515100 461300	2,271.34	210606	372176	Road Base
2886	LAKEVIEW ROCK PRODUC	Water	Street Opening Expense	515100 461300	3,031.39	210606	372300	Road Base
8404	MAIN STREET INVESTME	Legislative	Buildings	454110 472100	8,779.50	210610	08012019	Monthly Rent for Sept. 2019 for Temp City Hall
5429	PERFORMANCE FORD LIN	Storm Water	Vehicles	494900 474600	42,092.00	210621	175179	2019 F350 CrewCab Vin #1FD8W3HT3KEF03668
11104	POLICE LEGAL SCIENCE	Police	Public Safety Supplies	104219 445100	1,320.00	210624	9100	New Dispatch Pro 12 Lesson yearly Subscription
5270	RED DESERT RAMBLERS	Legislative	Community Events-BntflComServC	104110 492080	1,000.00	210629	08022019	Concert on Main Street Park in Bountiful 8/2/2019
3791	RUSH TRUCK CENTER-SA	Streets	Equip Supplies & Maint	104410 425000	1,973.70	210632	3015877307	Auto and Truck Parts
4171	THATCHER COMPANY	Water	Operating Supplies	515100 448000	2,075.18	210639	1473897	Chlorine
4171	THATCHER COMPANY	Water	Operating Supplies	515100 448000	5,113.88	210639	1473662	Chlorine
4331	USA BLUE BOOK (DBA)	Water	Bldg & Grnd Suppl & Maint	515100 426000	1,638.31	210647	957121	Pumps
4450	VERIZON WIRELESS	Police	Telephone Expense	104210 428000	2,174.85	210652	9834646298	Acct # 771440923-00001
11107	WASATCH PIPE BAND	RAP Tax	RAP Tax Grant Award Payments	838300 492020	2,000.00	210653	07312019	Fiscal Year 2019-2020 RAP Tax Grant Award
4530	WEAR PARTS PLUS, LLC	Landfill	Equip Supplies & Maint	575700 425000	2,255.12	210656	4234	Blade for A1 John Compactor

7732 WINGFOOT CORP	Police	Bldg & Grnd Suppl & Maint	104210	426000	1,895.00	210659	103329	Janitorial Cleaning Services for July 2019
TOTAL:					<u>194,027.26</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 6, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2605	INTERFORM	Light & Power	Uniforms	535300 445202	1,501.00	210668	228957	Office Uniform Shirts
1887	DAVIS COUNTY GOVERNMENT	Water	Profess & Tech Services	515100 431000	3,024.00	210666	IN0006144	Lab Fees and 42 Water Sampling for June 2019
2605	INTERFORM	Light & Power	Uniforms	535300 445202	3,128.08	210668	228667	FR Shirts and Pants
11105	CT DAVIS EXCAVATION	Storm Water	Storm Drain Construction	494900 473106	130,632.06	210664	1171	2019 Storm Drain Project
TOTAL:					<u>138,285.14</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 12, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	Recycling Collectn Service	484800 431550	35,079.84	210675	08012019	Recycling for July 2019
1164	ANIXTER, INC.	Light & Power	Distribution	535300 448632	1,308.00	210681	4330183-00	Mini Wedges
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	4,911.94	210684	69T50219	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	5,185.68	210684	69K39219	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	5,201.06	210684	69T50319	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	Distribution	535300 448632	5,474.80	210684	69K39319	Tree Trimming
6652	BALLINGHAM GOLF & TU	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	2,551.92	210685	21109	202 Unipar Sand
1716	CMT ENGINEERING LABO	Water	Buildings	515100 472100	1,009.30	210697	81132	Project 012275 Holbrook Booster Station
1716	CMT ENGINEERING LABO	Redevelopment	Special Projects	737300 426100	1,628.60	210697	81133	Project 012346 Bountiful Plaza
1845	D & L SUPPLY	Water	Dist Systm Repair & Maint	515100 448400	2,800.00	210702	0000090867	Valve Boxes
5281	DOMINION ENERGY UTAH	Light & Power	Natural Gas	535300 448611	23,286.49	210706	08012019	Acct # 6056810000
2069	EMERALD RECYCLING SE	Streets	Equip Supplies & Maint	104410 425000	1,027.50	210709	8061289	Bulk Antifreeze
2164	FERGUSON ENTERPRISES	Water	Dist Systm Repair & Maint	515100 448400	2,087.74	210711	1093523	Bends
2350	GREEN SOURCE, L.L.C.	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	1,439.00	210715	15962	Turf Supplies
6959	JANI-KING OF SALT LA	Light & Power	Office & Warehouse	535300 424002	1,775.00	210730	SLC08190073	August 2019 Janitorial Services
5263	JOHNSON ELECTRIC MOT	Landfill	Bldg & Grnd Suppl & Maint	575700 426000	2,364.00	210732	S-57424	Sewwr Pump
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	1,362.66	210736	4170	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	1,527.24	210736	4185	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Matl Patch/ Class C	104410 441200	2,103.66	210736	4161	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	Road Materials - Overlay	104410 473200	15,190.50	210736	4149	Overlay on Chokecherry Dr. to Bluebell Dr.
11110	MHI SERVICE INC	Light & Power	Office & Warehouse	535300 424002	4,056.16	210748	JH-121642	Building AC Repair
3195	MOUNTAINLAND SUPPLY	Water	Dist Systm Repair & Maint	515100 448400	1,296.38	210753	S103185195.001	Grip Rings
8040	OTTO ENVIRONMENTAL	Sanitation	Garbage Containers	585800 448010	18,483.00	210762	INV-24538	350 Garbage Containers
5553	PURCELL TIRE AND SER	Sanitation	Equip Supplies & Maint	585800 425000	1,982.56	210767	2886207	Tire Service
3605	QUALITY WEED CONTROL	Light & Power	Substation	535300 448639	2,726.80	210769	12475	Weed Spraying
4775	ROCKY MOUNTAIN VALVE	Water	Dist Systm Repair & Maint	515100 448400	11,387.48	210774	8234-10632	6" Check Vales
7941	SHAMROCK PLUMBING LL	Golf Course	Bldg & Grnd Suppl & Maint	555500 426000	1,290.00	210777	3090	Replaced 40 Gallon Gas Water Heater & Install
4171	THATCHER COMPANY	Water	Operating Supplies	515100 448000	2,186.00	210788	1475060	Fluoride Treatment
4171	THATCHER COMPANY	Water	Operating Supplies	515100 448000	2,203.45	210788	1475197	Fluoride Treatment
4229	TOM RANDALL DIST. CO	Streets	Equip Supplies & Maint	104410 425000	1,123.10	210791	0294697	Oil & DEF Fluids
4229	TOM RANDALL DIST. CO	Golf Course	Equip Supplies & Maint	555500 425000	2,897.54	210791	0294177	Fuel
4450	VERIZON WIRELESS	Water	Telephone Expense	515100 428000	1,046.22	210796	9835146866	Acct # 442080322-00001
4450	VERIZON WIRELESS	Light & Power	Communication Equipment	535300 448641	1,684.05	210796	9835135373	Acct # 371517689-00001

11111 VISION BAND UTAH	Legislative	Community Events-BntflComServC	104110	492080	1,000.00	210797 08092019	Performance for Aug 16th 2019
8034 WASATCH SOUND	Legislative	Community Events-BntflComServC	104110	492080	1,850.00	210800 08022019	Sound for Peter Brienhold & Red Dessert Ramblers
					TOTAL:	<u>172,527.67</u>	

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 13, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESC</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
3335	NYHART	Finance	Profess & Tech Services	104140 431000	1,446.58	210807	0152150	FY 6/30/2019 Full GASB 75 Actuarial Update
3335	NYHART	Light & Power	Profess & Tech Services	535300 431000	1,861.03	210807	0152150	FY 6/30/2019 Full GASB 75 Actuarial Update
5322	UCS WIRELESS	Enhanced 911	Public Safety Supplies	104219 445100	1,067.00	210810	77001	Desktop Tray with Power Supply
					TOTAL:	<u>4,374.61</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid August 14, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT DESC</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1615	CENTURYLINK	Enhanced 911	Telephone Expense	104219 428000	18,400.00	210812	100958278	Support & Coverage of 911
					TOTAL:	<u>18,400.00</u>		



# City Council Staff Report

**Subject:** Preliminary June 2019 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** August 27, 2019



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## **Background**

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are only preliminary numbers as there will be some additional revenue & expense changes associated with the final fiscal yearend adjustments. The final numbers for fiscal 2019 will be presented to the Council in November 2019 when the CAFR is complete and audited. These preliminary financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of preliminary revenue, expense, and budget results for the associated period.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2019 budget portion of these reports is the amended FY2019 budget, approved by the City Council in June of 2019.

## **Recommendation**

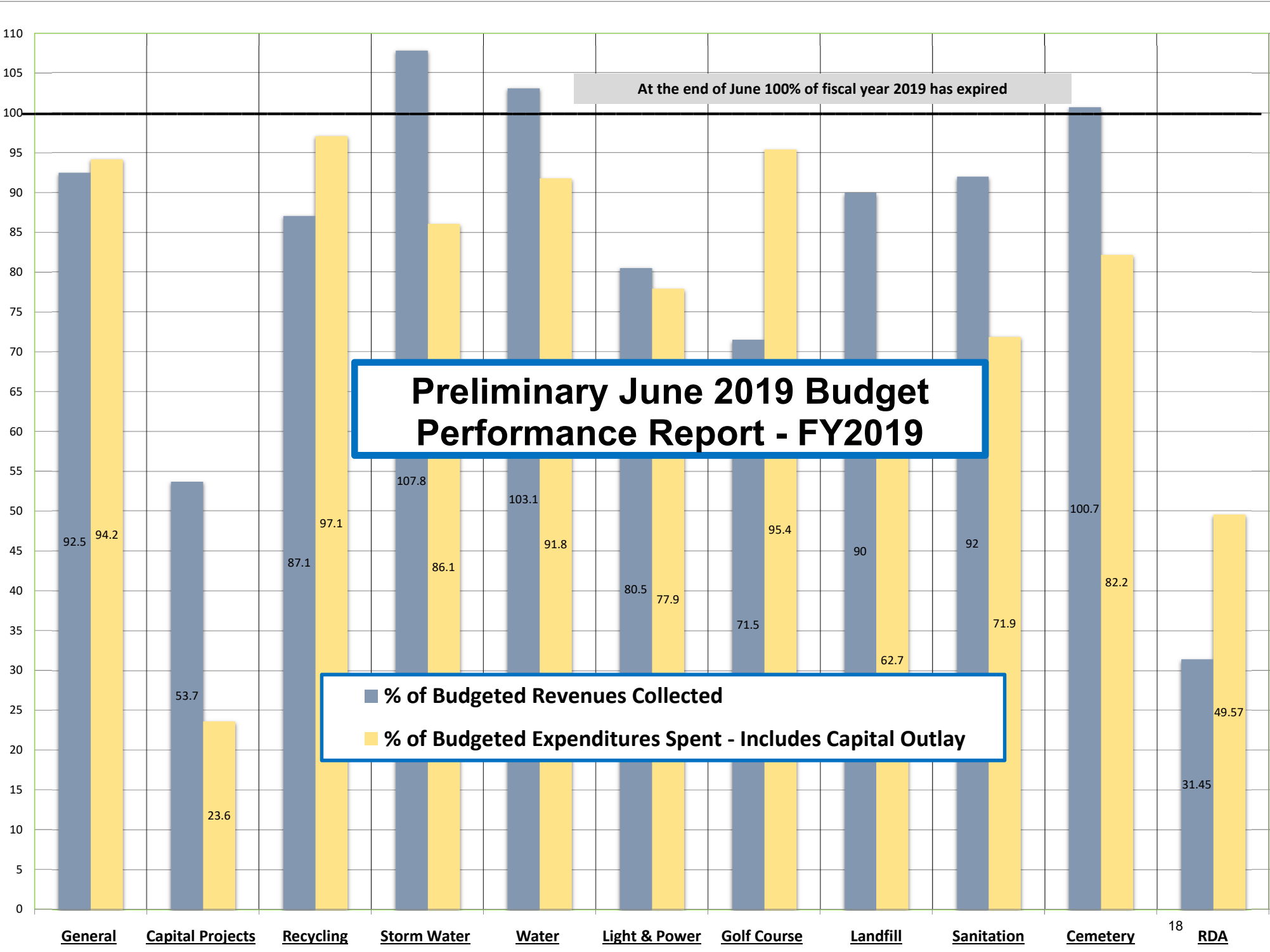
Council should review the attached revenue, expense, and budget reports.

## **Attachments**

- Preliminary June 2019 Fiscal YTD Revenue & Expense Report – FY2019

# Preliminary June 2019 Budget Performance Report - FY2019

At the end of June 100% of fiscal year 2019 has expired



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City of Bountiful, UT  
PRELIMINARY JUNE YTD REVENUES - FY 2019

P 1  
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FOR 2019 12

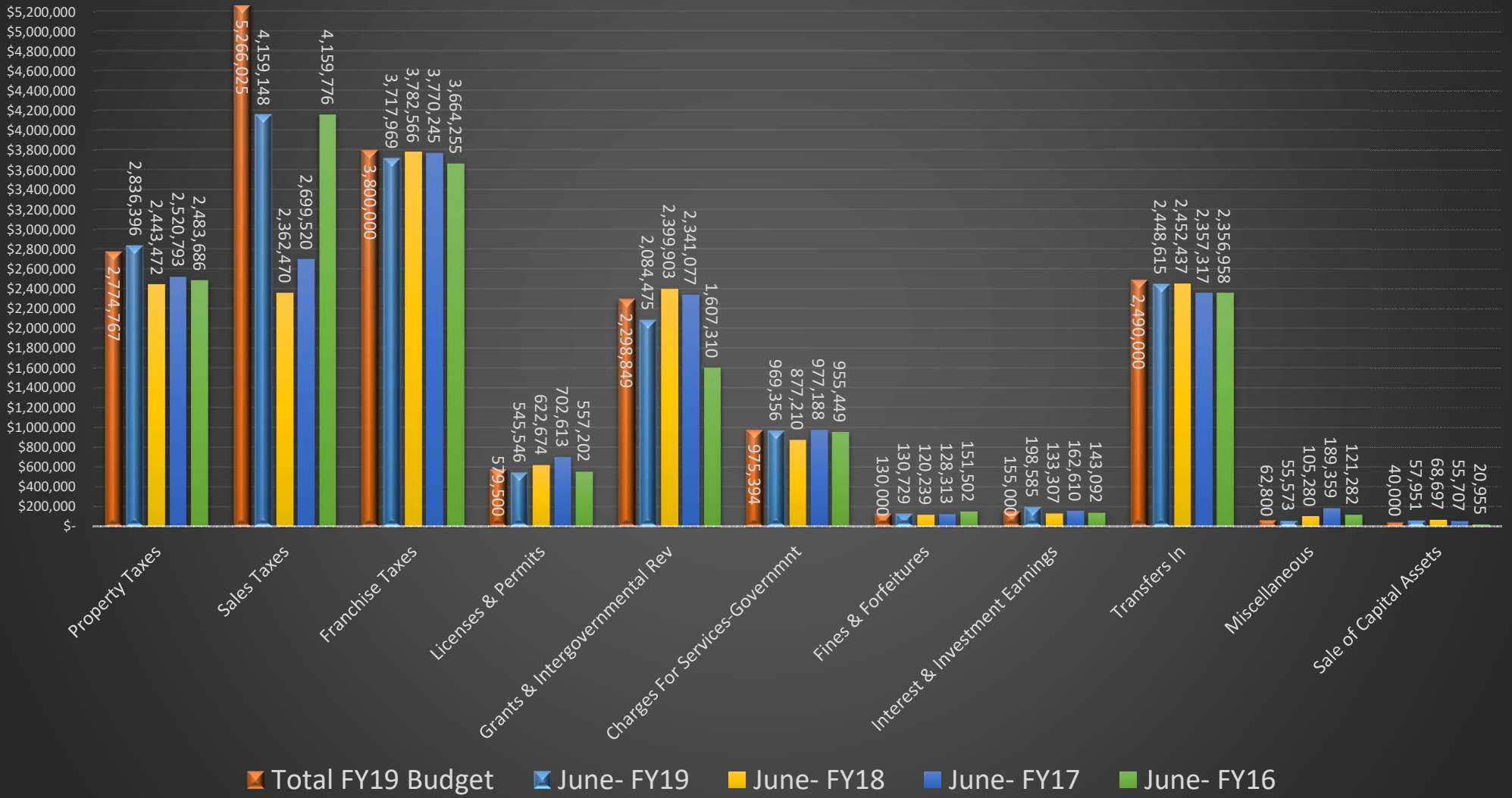
JOURNAL DETAIL 2019 1 TO 2019 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,451,335	-18,662,335	-17,269,085.86	-2,107,990.31	.00	-1,393,249.14	92.5%
30 DEBT SERVICE	-300	-300	-654.48	-237.54	.00	354.48	218.2%
44 MUNICIPAL BUILDING AUTHORITY	-171,875	-171,875	-180,282.01	-173,015.17	.00	8,407.01	104.9%
45 CAPITAL IMPROVEMENT	-9,430,400	-8,295,400	-4,451,898.32	-627,183.94	.00	-3,843,501.68	53.7%
48 RECYCLING	-431,628	-603,628	-525,684.07	-98,830.07	.00	-77,943.93	87.1%
49 STORM WATER	-1,632,804	-1,632,804	-1,759,423.26	-311,565.24	.00	126,619.26	107.8%
51 WATER	-5,905,000	-6,045,000	-6,232,590.36	-1,058,139.23	.00	187,590.36	103.1%
53 LIGHT & POWER	-34,638,387	-35,888,387	-28,888,296.99	-2,790,245.89	.00	-7,000,090.01	80.5%
55 GOLF COURSE	-1,455,500	-1,683,500	-1,203,009.84	-267,718.12	.00	-480,490.16	71.5%
57 LANDFILL	-2,139,102	-2,341,102	-2,106,890.85	-312,484.16	.00	-234,211.15	90.0%
58 SANITATION	-1,227,682	-1,227,682	-1,128,881.06	-46,985.25	.00	-98,800.94	92.0%
59 CEMETERY	-591,400	-601,400	-605,839.86	-104,671.76	.00	4,439.86	100.7%
61 COMPUTER MAINTENANCE	-42,583	-42,583	-43,801.48	-672.97	.00	1,218.48	102.9%
63 LIABILITY INSURANCE	-561,712	-561,712	-430,989.01	-21,714.18	.00	-130,722.99	76.7%
64 WORKERS' COMP INSURANCE	-304,550	-304,550	-314,916.50	-49,230.26	.00	10,366.50	103.4%
72 RDA REVOLVING LOAN FUND	-502,600	-553,600	-333,084.95	-45,283.23	.00	-220,515.05	60.2%
73 REDEVELOPMENT AGENCY	-4,326,545	-4,326,545	-1,300,417.51	-63,798.45	.00	-3,026,127.49	30.1%
74 CEMETERY PERPETUAL CARE	-87,000	-87,000	-125,139.62	-30,041.67	.00	38,139.62	143.8%
78 LANDFILL CLOSURE	-12,400	-12,400	-23,874.67	-2,057.64	.00	11,474.67	192.5%
83 RAP TAX	-548,000	-548,000	-524,273.56	-94,250.70	.00	-23,726.44	95.7%
91 GFAAG	0	0	-95,657.63	.00	.00	95,657.63	100.0%
92 OPEB TRUST	0	0	-19,912.26	-1,963.87	.00	19,912.26	100.0%
99 INVESTMENT	0	0	.00	650,039.25	.00	.00	.0%
GRAND TOTAL	-81,460,803	-83,589,803	-67,564,604.15	-7,558,040.40	.00	-16,025,198.85	80.8%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

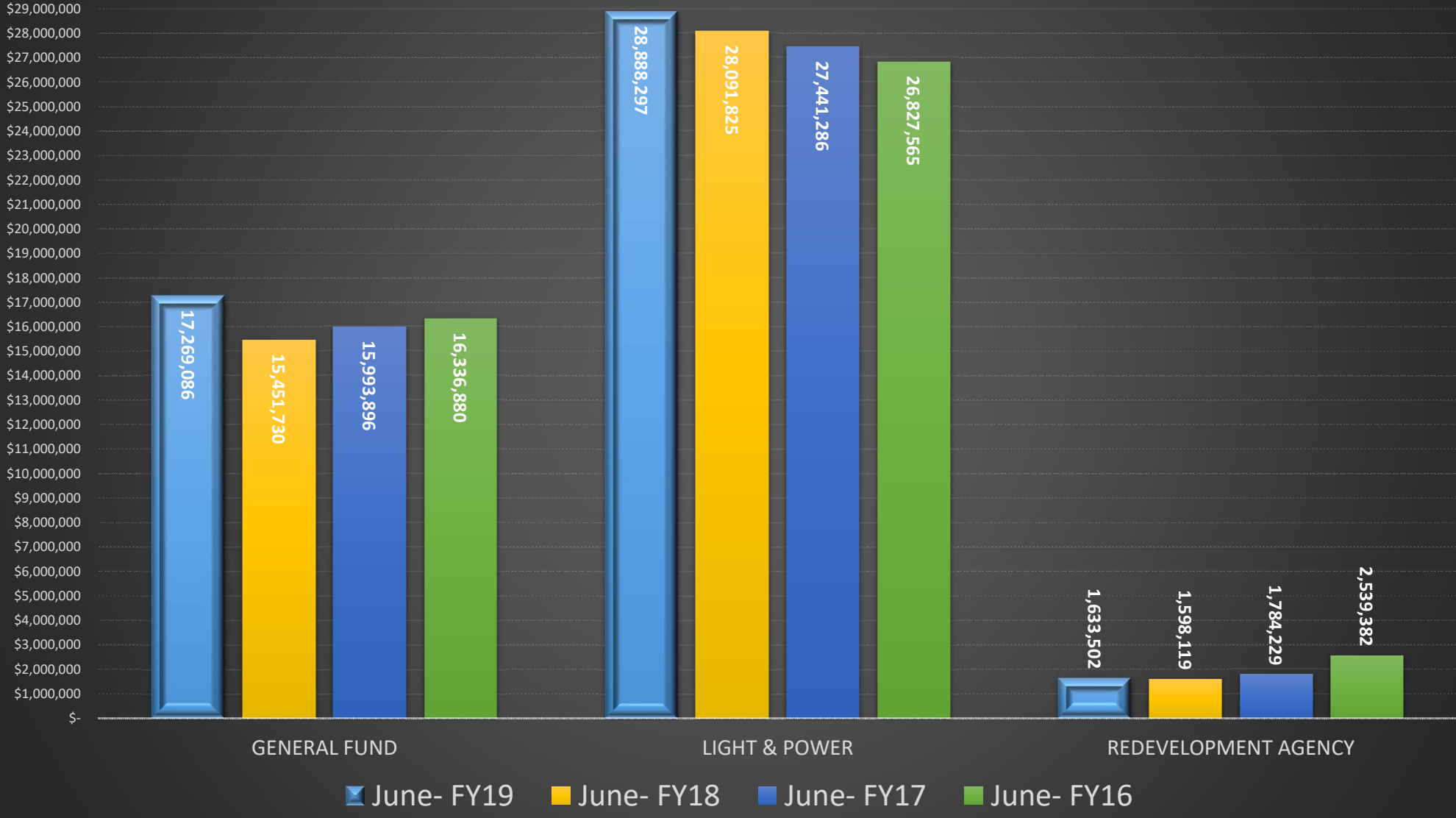
## General Fund Detailed Revenues - Preliminary June 2019

### YTD Revenues (Fiscal Year 2019) Compared to the FY2019 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years

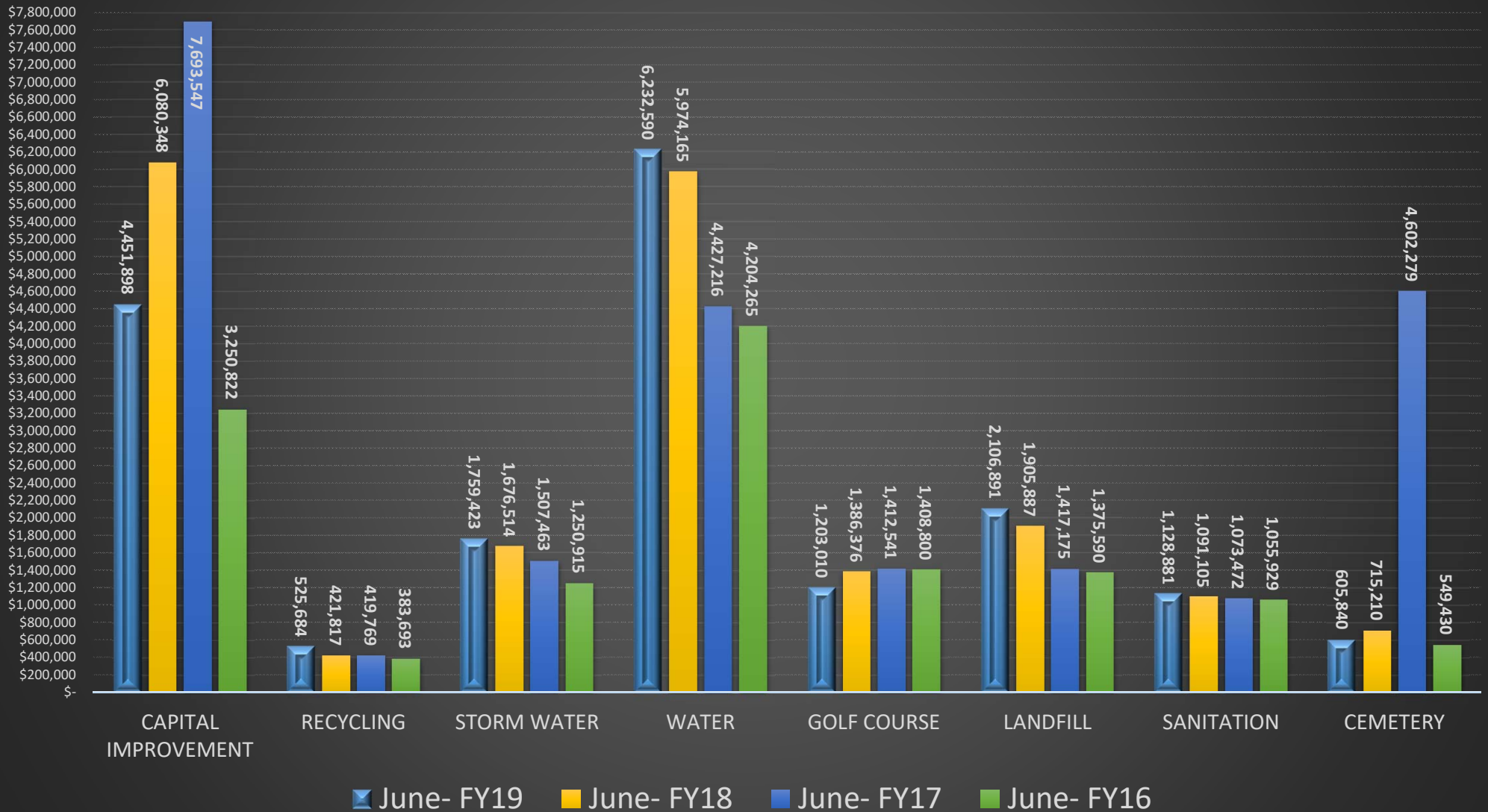




### Preliminary June 2019 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2019 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
PRELIMINARY JUNE YTD EXPENSES - FY 2019

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FOR 2019 12

JOURNAL DETAIL 2019 1 TO 2019 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	740,766	677,766	552,110.85	30,054.30	.00	125,655.15	81.5%
4120 Legal	330,355	330,355	298,484.39	43,765.29	.00	31,870.61	90.4%
4130 Executive	191,265	191,265	164,967.04	29,463.68	.00	26,297.96	86.3%
4134 Human Resources	149,963	149,963	142,381.70	19,563.62	.00	7,581.30	94.9%
4136 Information Technology	415,833	415,833	418,501.33	83,371.64	.00	-2,668.33	100.6%
4140 Finance	428,798	428,798	380,409.86	55,036.50	.00	48,388.14	88.7%
4143 Treasury	148,986	148,986	78,056.32	41,483.46	.00	70,929.68	52.4%
4160 Government Buildings	120,447	120,447	110,642.00	13,774.67	.00	9,805.00	91.9%
4210 Police	6,573,099	6,677,099	6,316,867.55	937,437.82	.00	360,231.45	94.6%
4215 Reserve Officers	10,000	10,000	2,053.77	289.76	.00	7,946.23	20.5%
4216 Crossing Guards	147,350	147,350	138,365.49	6,937.54	.00	8,984.51	93.9%
4217 PROS	345,277	345,277	354,112.65	38,351.94	.00	-8,835.65	102.6%
4218 Liquor Control	43,358	43,358	58,976.62	4,916.59	.00	-15,618.62	136.0%
4219 Enhanced 911	595,000	595,000	563,971.61	47,769.06	.00	31,028.39	94.8%
4220 Fire	2,049,347	2,074,347	2,073,923.00	.00	.00	424.00	100.0%
4410 Streets	3,239,743	4,376,743	4,066,254.79	724,146.54	.00	310,488.21	92.9%
4450 Engineering	705,686	705,686	652,627.30	82,132.30	.00	53,058.70	92.5%
4510 Parks	927,154	935,154	962,871.62	150,527.10	.00	-27,717.62	103.0%
4610 Planning	288,910	288,910	248,238.33	29,757.93	.00	40,671.67	85.9%
TOTAL GENERAL FUND	17,451,337	18,662,337	17,583,816.22	2,338,779.74	.00	1,078,520.78	94.2%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	300	300	13.57	.89	.00	286.43	4.5%
TOTAL DEBT SERVICE	300	300	13.57	.89	.00	286.43	4.5%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	171,875	171,875	304.62	15.46	.00	171,570.38	.2%
TOTAL MUNICIPAL BUILDING AUTHORITY	171,875	171,875	304.62	15.46	.00	171,570.38	.2%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT  
PRELIMINARY JUNE YTD EXPENSES - FY 2019

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FOR 2019 12

JOURNAL DETAIL 2019 1 TO 2019 12

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	7,035,000	7,035,000	1,070,574.80	76,220.52	.00	5,964,425.20	15.2%
4140	Finance	17,900	21,900	20,068.48	1,356.10	.00	1,831.52	91.6%
4210	Police	443,000	443,000	438,755.41	3,228.49	.00	4,244.59	99.0%
4410	Streets	1,792,000	653,000	300,049.01	.00	.00	352,950.99	45.9%
4450	Engineering	38,500	38,500	33,931.96	.00	.00	4,568.04	88.1%
4510	Parks	104,000	104,000	92,756.63	.00	.00	11,243.37	89.2%
	TOTAL CAPITAL IMPROVEMENT	9,430,400	8,295,400	1,956,136.29	80,805.11	.00	6,339,263.71	23.6%
48 RECYCLING								
4800	Recycling	431,628	603,628	585,824.44	118,650.53	.00	17,803.56	97.1%
	TOTAL RECYCLING	431,628	603,628	585,824.44	118,650.53	.00	17,803.56	97.1%
49 STORM WATER								
4900	Storm Water	1,632,803	1,632,803	1,405,321.75	118,183.41	.00	227,481.25	86.1%
	TOTAL STORM WATER	1,632,803	1,632,803	1,405,321.75	118,183.41	.00	227,481.25	86.1%
51 WATER								
5100	Water	5,905,000	6,045,000	5,549,411.48	568,392.20	.00	495,588.52	91.8%
	TOTAL WATER	5,905,000	6,045,000	5,549,411.48	568,392.20	.00	495,588.52	91.8%
53 LIGHT & POWER								
5300	Light & Power	34,638,387	35,888,387	27,957,436.14	4,355,148.37	.00	7,930,950.86	77.9%
	TOTAL LIGHT & POWER	34,638,387	35,888,387	27,957,436.14	4,355,148.37	.00	7,930,950.86	77.9%
55 GOLF COURSE								

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City of Bountiful, UT  
PRELIMINARY JUNE YTD EXPENSES - FY 2019

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FOR 2019 12		JOURNAL DETAIL 2019 1 TO 2019 12						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,455,500	1,683,500	1,605,273.06	215,075.95	.00	78,226.94	95.4%
	TOTAL GOLF COURSE	1,455,500	1,683,500	1,605,273.06	215,075.95	.00	78,226.94	95.4%
<hr/>								
57	LANDFILL							
5700	Landfill	2,139,102	2,341,102	1,467,588.43	-435,736.54	.00	873,513.57	62.7%
	TOTAL LANDFILL	2,139,102	2,341,102	1,467,588.43	-435,736.54	.00	873,513.57	62.7%
<hr/>								
58	SANITATION							
5800	Sanitation	1,227,681	1,227,681	882,798.43	80,109.75	.00	344,882.57	71.9%
	TOTAL SANITATION	1,227,681	1,227,681	882,798.43	80,109.75	.00	344,882.57	71.9%
<hr/>								
59	CEMETERY							
5900	Cemetery	591,400	601,400	494,353.89	70,645.03	.00	107,046.11	82.2%
	TOTAL CEMETERY	591,400	601,400	494,353.89	70,645.03	.00	107,046.11	82.2%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	42,583	42,583	26,429.60	3,555.89	.00	16,153.40	62.1%
	TOTAL COMPUTER MAINTENANCE	42,583	42,583	26,429.60	3,555.89	.00	16,153.40	62.1%
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63	LIABILITY INSURANCE							
6300	Liability Insurance	561,711	561,711	525,558.42	25,707.52	.00	36,152.58	93.6%
	TOTAL LIABILITY INSURANCE	561,711	561,711	525,558.42	25,707.52	.00	36,152.58	93.6%
<hr/>								
64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT  
PRELIMINARY JUNE YTD EXPENSES - FY 2019

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FOR 2019 12		JOURNAL DETAIL 2019 1 TO 2019 12						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	304,550	304,550	256,676.39	16,832.93	.00	47,873.61	84.3%
	TOTAL WORKERS' COMP INSURANCE	304,550	304,550	256,676.39	16,832.93	.00	47,873.61	84.3%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,600	553,600	552,142.79	133.98	.00	1,457.21	99.7%
	TOTAL RDA REVOLVING LOAN FUND	502,600	553,600	552,142.79	133.98	.00	1,457.21	99.7%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	4,326,545	4,326,545	1,867,126.20	1,030,076.16	.00	2,459,418.80	43.2%
	TOTAL REDEVELOPMENT AGENCY	4,326,545	4,326,545	1,867,126.20	1,030,076.16	.00	2,459,418.80	43.2%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	87,000	87,000	1,300.63	86.37	.00	85,699.37	1.5%
	TOTAL CEMETERY PERPETUAL CARE	87,000	87,000	1,300.63	86.37	.00	85,699.37	1.5%
<hr/>								
78	LANDFILL CLOSURE							
7800	Landfill Closure	12,400	12,400	.00	.00	.00	12,400.00	.0%
	TOTAL LANDFILL CLOSURE	12,400	12,400	.00	.00	.00	12,400.00	.0%
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83	RAP TAX							
8300	RAP Tax	548,000	548,000	509,665.22	34,094.15	.00	38,334.78	93.0%
	TOTAL RAP TAX	548,000	548,000	509,665.22	34,094.15	.00	38,334.78	93.0%
<hr/>								
91	GFAAG							

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City of Bountiful, UT  
PRELIMINARY JUNE YTD EXPENSES - FY 2019

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FOR 2019 12

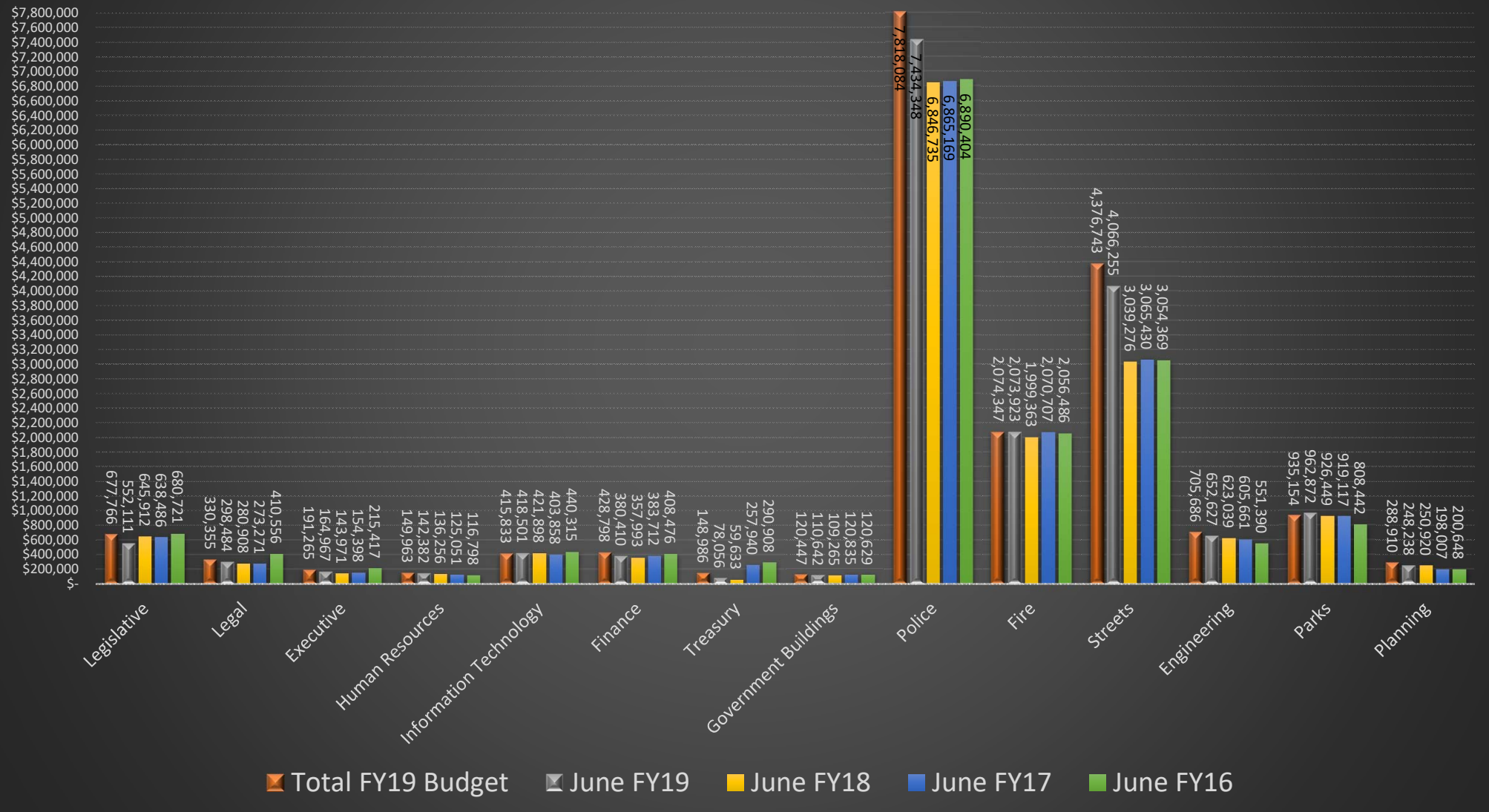
JOURNAL DETAIL 2019 1 TO 2019 12

91	GFAAG	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7300	Redevelopment Agency	0	0	302,791.96	.00	.00	-302,791.96	100.0%
	TOTAL GFAAG	0	0	302,791.96	.00	.00	-302,791.96	100.0%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	31,232.74	4,371.30	.00	-31,232.74	100.0%
	TOTAL OPEB TRUST	0	0	31,232.74	4,371.30	.00	-31,232.74	100.0%
GRAND TOTAL		81,460,802	83,589,802	63,561,202.27	8,624,928.20	.00	20,028,599.73	76.0%

\*\* END OF REPORT - Generated by Tyson Beck \*\*

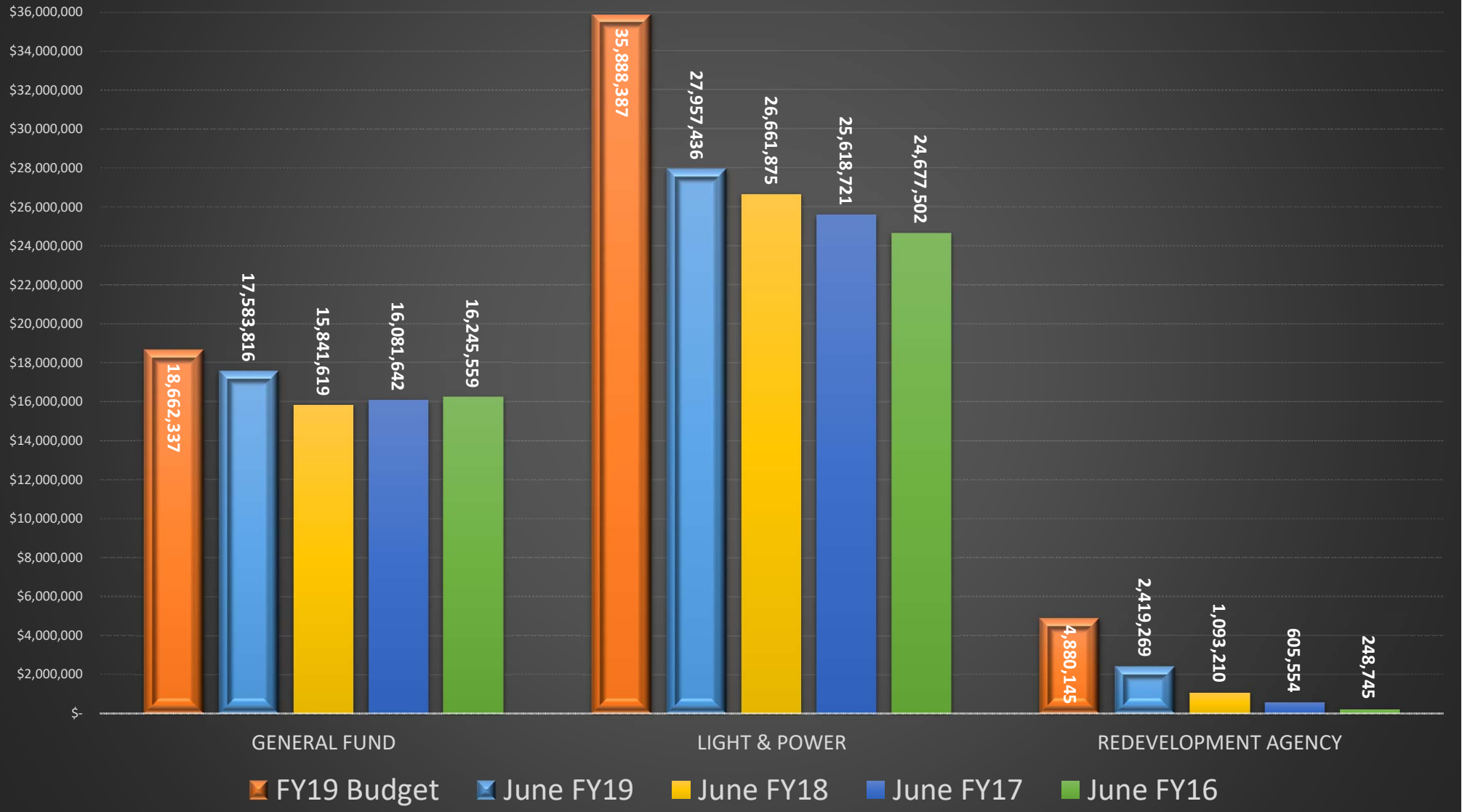
## General Fund Detailed Expenditures - Preliminary June 2019

### Fiscal 2019 YTD Expenditures Compared to the Fiscal 2019 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years

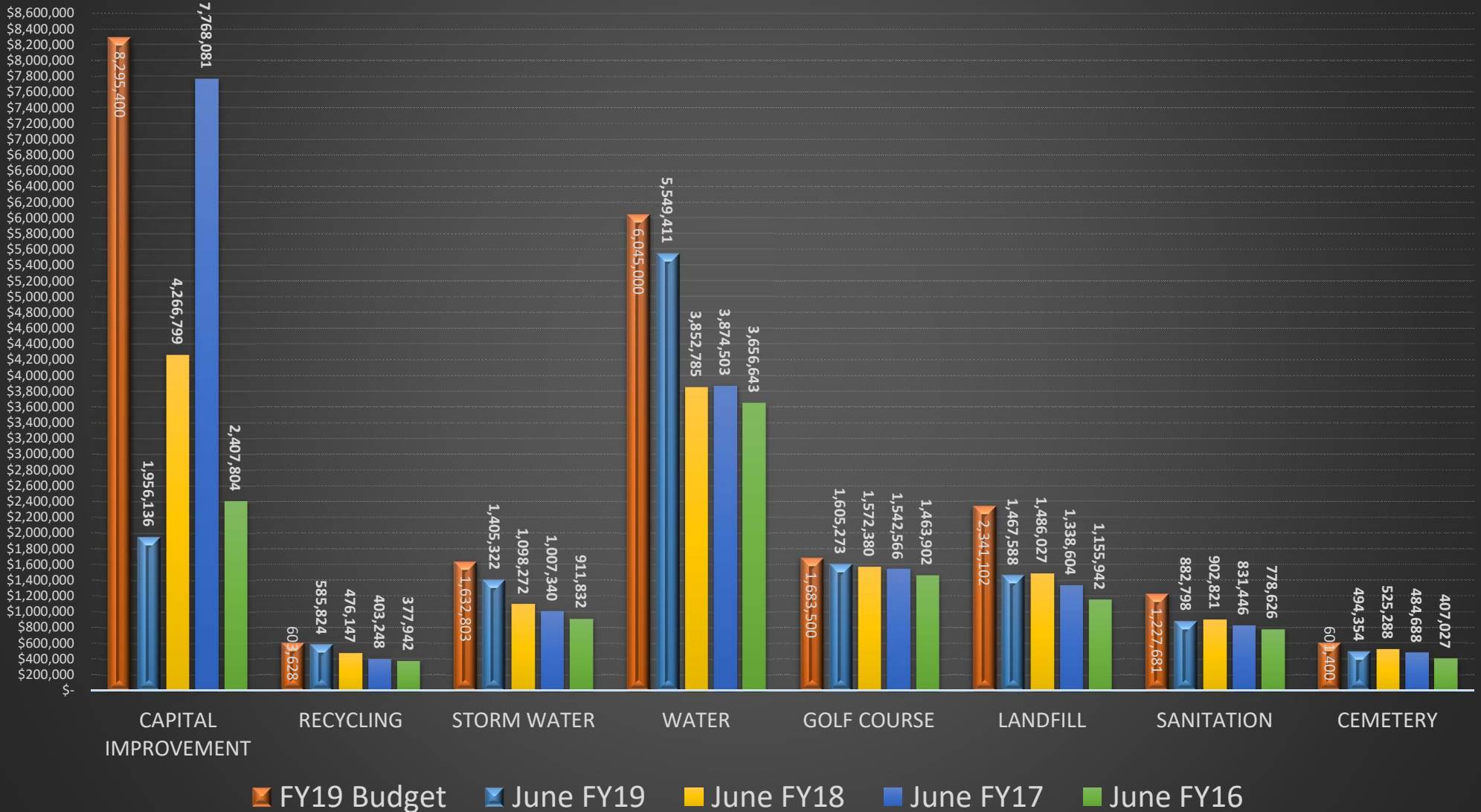




## Preliminary June 2019 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## Preliminary June 2019 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



# City Council Staff Report



**Subject:** Appointment of Samuel Bawden to the Planning Commission

**Author:** Francisco Astorga, AICP, Planning Director

**Department:** Planning

**Date:** August 27, 2019

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## **Background**

Mr. Thomas G. Smith recently finished his fourth (4<sup>th</sup>) Planning Commission term. Tom served Bountiful well for 16 years. There is currently a need to appoint a new Planning Commissioner. The Planning Commission is made up of seven (7) individuals, one of whom is a City Council member. The appointees, other than the City Council member, serve for a period of four (4) years and can be reappointed by the Mayor with the advice and consent of the City Council to serve successive terms. The Bountiful City Code specifies that Planning Commission terms expire on July 1<sup>st</sup>.

## **Analysis**

Bountiful resident Sam Bawden has expressed an interest in serving on the Planning Commission. Mr. Bawden is an experienced architect currently working for The Church of Jesus Christ of Latter Day Saints in the Temple Architecture and Engineering Section. Mr. Bawden's experience and knowledge of architecture and planning industry will be an asset to the Planning Commission.

## **Department Review**

This recommended appointment was reviewed by the Planning Director and City Manager. In addition, Mayor Lewis has met with Mr. Bawden and recommends his appointment to the Planning Commission.

## **Significant Impacts**

None

## **Recommendation**

It is recommended that the City Council approve the appointment of Mr. Sam Bawden to the Planning Commission.

## **Attachments**

None



# City Council Staff Report



**Subject:** Purchase of 40 Desktop Computers  
**Author:** Alan West  
**Department:** Information Technology  
**Date:** 08/27/2019

## **Background**

The Information Technology Department manages the City's Computer Replacement Fund. All departments are assessed an annual fee based on the estimated useful life of computers, monitors, printers, etc.

## **Analysis**

With an estimated life-span of five-to-seven years for computers, we are always in the process of updating or replacing computers. We have identified 40 computers that are reaching their "end of life" and need to be replaced this year.

## **Department Review**

Desktop computer specifications were provided to several vendors. We received quotes from NetWize, VLCM and Trusted Network Solutions (TNS).

## **Significant Impacts**

Many end-users will benefit from this computer replacement project.

The Computer Replacement Fund budget for FY 2020 is \$50,730.

## **Recommendation**

The Information Technology department recommends that the Council approval the purchase of 40 desktop computers and monitors from NetWize as follows:

Qty	Equipment	Unit Price	Cost
40	Dell Optiplex 7070 MFF, i7-9700T Computers	934.88	\$ 37,395.20
40	Dell P2719H Monitors	253.12	\$ 10,124.80
<b>TOTAL</b>			<b>\$ 47,520.00</b>

## **Attachments**

Proposals from: NetWize, VLCM, TNS



OptiPlex 7070 MFF

Quote #003371 v1

Prepared For:

**Bountiful City Corporation**

Alan West  
150 N Main Street  
Suite 101  
Bountiful, UT 84010-6123

P: (801) 298-6213  
E: awest@bountifulutah.gov

Prepared by:

**NetWize**

Jed Crossley  
702 West Confluence Ave  
Salt Lake City, Utah 84123

P: 801-747-3200  
E: jcrossley@netwize.net

Date Issued:

**08.09.2019**

Expires:

**08.15.2019**

Hardware	Price	Qty	Ext. Price
<b>210-ASEI OptiPlex 7070 MFF MLK</b> OptiPlex 7070 Micro BTX Intel® Core™ i7-9700T (8 Cores/12MB/8T/2.0GHz to 4.3GHz/35W); supports Windows 10/Linux Win 10 Pro 64 English, French, Spanish 8GB 1x8GB DDR4 2666MHz Non-ECC M.2 256GB PCIe NVMe Class 40 Solid State Drive Thermal Pad Intel vPro Technology Enabled Intel Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5 OptiPlex 7070 Micro with 90W up to 87% efficient adapter No Keyboard Selected No mouse selected on your OptiPlex system SupportAssist Waves Maxx Audio OS-Windows Media Not Included Dell ProSupport for Software, Dell Data Protection Encryption Personal, 1 Year TPM Enabled 90 Watt AC Adapter Dell Limited Hardware Warranty Plus Service ProSupport: 7x24 Technical Support, 3 Years ProSupport: Next Business Day Onsite 3 Years	\$934.88	40	\$37,395.20
Subtotal:			<b>\$37,395.20</b>

Quote Summary	Amount
Hardware	\$37,395.20
Total:	<b>\$37,395.20</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance	
NetWize	Bountiful City Corporation
Jed Crossley _____ Signature / Name 08/09/2019 _____ Date	Alan West _____ Signature / Name _____ Date
	Initials



Dell 27 Monitors

Quote #003372 v1

Prepared For:  
**Bountiful City Corporation**  
 Alan West  
 150 N Main Street  
 Suite 101  
 Bountiful, UT 84010-6123  
 P: (801) 298-6213  
 E: awest@bountifulutah.gov

Prepared by:  
**NetWize**  
 Jed Crossley  
 702 West Confluence Ave  
 Salt Lake City, Utah 84123  
 P: 801-747-3200  
 E: jcrossley@netwize.net

Date Issued:  
**07.18.2019**  
 Expires:  
**08.15.2019**

Hardware	Price	Qty	Ext. Price
210-AQCS <b>Dell 27 Monitor - P2719H</b> Dell 27 Monitor - P2719H Dell Limited Hardware Warranty Advanced Exchange Service, 3 Years	\$253.12	40	\$10,124.80
Subtotal:			<b>\$10,124.80</b>

Quote Summary	Amount
Hardware	\$10,124.80
Total:	<b>\$10,124.80</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance	
NetWize	Bountiful City Corporation
Jed Crossley	Alan West
_____ Signature / Name	_____ Signature / Name
07/18/2019	
_____ Date	_____ Date
	Initials



**VLCM**  
 852 E Arrowhead Ln  
 Salt Lake City, Utah 84107  
 United States

**Quotation (Open)**

**Date**  
 Jul 11, 2019 09:51 AM  
 MDT

**Modified Date**  
 Aug 09, 2019 09:35 AM  
 MDT

**Doc #**  
 355101 - rev 1 of 1

**Description**  
 OptiPlex

**SalesRep**  
 Miller, Mariesa  
 (P) 801-262-9277

**Customer Contact**  
 Pickett, Rex  
 rpickett@bountifulutah.gov

**Customer**  
 Bountiful City (BountifulCity)  
 Pickett, Rex  
 790 South 100 East  
 Bountiful, UT 84010  
 United States  
 (P) 8012986213

#	Description	Part #	Tax	Qty	Unit Price	Total
1	Dell P2719H LED monitor - 27" (27" viewable) - 1920 x 1080 Full HD (1080p) - IPS - 300 cd/m <sup>2</sup> - 1000:1 - 5 ms - HDMI, VGA, DisplayPort - with 3 years Advanced Exchange Service - for Latitude 7400 2-in-1; XPS 13 9380, 15 9570	DELL-P2719H	Yes	4	\$271.00	\$1,084.00
2	OptiPlex 7070 MFF XCTO	GPU7BY1	Yes	1	\$1,155.00	\$1,155.00

Note: Intel® Core™ i7-9700 (8 Cores/12MB/8T/3.0GHz to 4.8GHz/65W); supports Windows 10/Linux  
 Windows 10 Pro 64bit English, French, Spanish  
 Microsoft Office 30 Day Trial  
 8GB 1X8GB DDR4 2666MHz Non-ECC  
 M.2 256GB PCIe NVMe Class 40 Solid State Drive  
 Intel® vPro Technology Enabled  
 No Additional Hard Drive  
 Intel® Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5 with Internal Antenna  
 Wireless Driver, Intel 9560AC  
 OptiPlex 7070 Micro with 130W up to 87% efficient adapter  
 Dell Applications for Windows 10 non EMB  
 Energy Star  
 Dell Encryption Personal, 1 Year  
 Dell Backup and Recovery  
 Quick Setup Guide for OptiPlex 7070 Micro Form Factor  
 Trusted Platform Module (Discrete TPM Enabled)  
 Intel® Core™ i7 Label for Vpro  
 130W AC Adapter  
 Regulatory Label 7070 MFF 130W (65W CPU)  
 System Power Cord (Philippine/US)  
 3 Years Hardware Service with Onsite/In-Home Service After Remote Diagnosis

**Subtotal: \$2,239.00**  
 Tax (0.000%): \$0.00  
 Shipping: \$0.00  
**Total: \$2,239.00**

This proposal is subject to acceptance of VLCM's standard terms and conditions, which are available for review at [www.vlcmtech.com/terms](http://www.vlcmtech.com/terms)





## BCU-080919 Dell OptiPlex 7070 Micro

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Quote # 005026 Version 1

Prepared for:  
Bountiful City

## Hardware

Description	Qty	Price	Ext. Price
<p>Dell <b>OptiPlex 7070 Micro PC: Intel Core™ i7-9700T 8 Core Processor; 8GB RAM; M.2 256GB PCIe NVMe Class 40 Solid State Drive; Intel Wireless-AC 9560, + Bluetooth; 3 Year ProSupport: Next Business Day Onsite</b></p> <ul style="list-style-type: none"> <li>• OptiPlex 7070 Micro : OptiPlex 7070 MFF XCTO GPU7BY1</li> <li>• Processor : Intel® Core™ i7-9700T (8 Cores/12MB/8T/2.0GHz to 4.3GHz/35W); supports Windows 10/Linux GRWKS9J</li> <li>• Operating System : Windows 10 Pro 64bit English, French, Spanish GF48XA1</li> <li>• Windows AutoPilot : No AutoPilot GYEO2AP</li> <li>• Microsoft Office : Microsoft Office 30 Day Trial GC7OFJV</li> <li>• Memory : 8GB 1X8GB DDR4 2666MHz Non-ECC GFH3TEZ</li> <li>• Hard Drive : M.2 256GB PCIe NVMe Class 40 Solid State Drive GXM9A2Q</li> <li>• Systems Management : Intel® vPro Technology Enabled GYYWEU2</li> <li>• Additional Hard Drive : No Additional Hard Drive G780XKR</li> <li>• Wireless : Intel® Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5 with Internal Ante GD3HBCW</li> <li>• Wireless Driver : Wireless Driver, Intel 9560AC GHZCB9Y</li> <li>• Serial Port Adapter : No Parallel or Serial Port GVEYOQ7</li> <li>• Chassis Options : OptiPlex 7070 Micro with 90W up to 87% efficient adapter GAJW3IG</li> <li>• Keyboard : No Keyboard Selected GXJ4HE7</li> <li>• Mouse : No Mouse Selected GKJD14Q</li> <li>• Back Covers : No Cover Selected GKN16CQ</li> <li>• Adapter : No Additional Cable GIX0L8M</li> <li>• External Speakers : No External Speaker GTNM7E2</li> <li>• Stands and Mounts : No Integrated Stand option GJO5ZSE</li> <li>• Software Stack : Dell Applications for Windows 10 non EMB GSBQH2R</li> <li>• Operating System Recovery Options : OS-Windows Media Not Included GLA9OQ1</li> <li>• Energy Efficiency Options : Energy Star G6J34SM</li> <li>• Dell Endpoint Security : Dell Encryption Personal, 1 Year PDPE1Y</li> <li>• Image Restore : Dell Backup and Recovery GOIRK29</li> <li>• FGA Module : No FGA NOFGA</li> <li>• TAA : No TAA GUSA19Y</li> <li>• Placemat : Quick Setup Guide for OptiPlex 7070 Micro Form Factor GNO3IET</li> <li>• Optical Software : PowerDVD Software not included GI5LS2C</li> <li>• TPM Security : Trusted Platform Module (Discrete TPM Enabled) GJMDKT6</li> <li>• Processor Label : Intel® Core™ i7 Label for Vpro GR5FXK6</li> </ul>	1	\$1,231.99	\$1,231.99

## Hardware

Description	Qty	Price	Ext. Price
<ul style="list-style-type: none"> <li>• Power Supply : 90 Watt AC Adapter GUMS7IX</li> <li>• CompuTrace Offerings : No Computrace GO1F2XY</li> <li>• Label : Regulatory Label 7070 MFF 90W (35W CPU) GK92HVV</li> <li>• Power Cord : System Power Cord (Philippine/US) G1S6LHJ</li> <li>• EAN/UPC Label : No UPC Label G8WGTYN</li> <li>• Shipping Material : Ship Material for OptiPlex Micro Form Factor G1USPX4</li> <li>• Order Information : US No Canada Ship Charge G3IA0L8</li> <li>• Documentation : Safety/Environment and Regulatory Guide (English/French Multi-language) G7RB0GY</li> <li>• Transportation from ODM to region : Desktop MFF BTO Standard Shipment GC4JF28</li> <li>• Intel Responsiveness Technologies : NO INTEL RESPONSIVE GH8DSL</li> <li>• Protect Your New PC : No Security Software NOSS</li> <li>• Optane : No Optane GGALRD0</li> <li>• Hardware Support Services : 3 Years ProSupport with Next Business Day Onsite Service PN3</li> </ul>			
		Subtotal:	<b>\$1,231.99</b>

## BCU-080919 Dell OptiPlex 7070 Micro



**Prepared by:**  
**Trusted Network Solutions**  
 Scott Fleming  
 (801) 484-4500 ext 362  
 Fax (801) 484-4525  
 ScottF@trustednetworksolutions.com

**Prepared for:**  
**Bountiful City**  
 790 South 100 East  
 Bountiful, 84010  
 Greg Martin  
 (801) 298-6215  
 gmartin@bountifulutah.gov

**Quote Information:**  
**Quote #: 005026**  
 Version: 1  
 Delivery Date: 08/12/2019  
 Expiration Date: 11/10/2019

### Quote Summary

Description	Amount
Hardware	\$1,231.99
Shipping:	<b>\$0.00</b>
<b>Total:</b>	<b>\$1,231.99</b>

By accepting this Proposal, you agree to the following terms (collectively, "Agreement"): Pricing may not include any shipping; freight is FOB origin and risk of loss passes upon shipment. Title to listed products does not pass until payment in full. Prices are subject to change without notice. Payment of invoiced charges is due within thirty (30) days after invoice date. Interest will accrue on all past due amounts at two percent (2%) per month or the highest rate allowed by law, whichever is lower. Trusted Network Solutions, Inc. ("TNS") disclaims all warranties, including any warranty of merchantability or of fitness for a particular purpose, of any product or service sold under this Agreement; warranties, if any, are the manufacturers' only. You are responsible for any fees or charges associated with canceled or returned orders, including restocking charges, credit card fees, and shipping fees. If you fail to make any payment when due or otherwise default under this Agreement, TNS will be entitled, without further notice, to (a) terminate this Agreement; (b) cancel any pending order and repossess by peaceful means or legal process any product for which TNS has not received payment in full; (c) collect by legal action any amounts owing under this Agreement; (d) recover costs incurred in enforcing this Agreement, including reasonable attorney fees, whether incurred in litigation or otherwise; and (e) pursue any other rights or remedies under this Agreement, at law (including the Utah Uniform Commercial Code), or in equity. The remedies set forth in this Agreement are cumulative. This Agreement will be governed by and construed in accordance with the laws of the State of Utah. You hereby consent to the jurisdiction of the federal and state courts located in the State of Utah, with venue in Salt Lake County, as the sole forum for any litigation arising out of this Agreement.

To accept this Agreement and authorize TNS to purchase the listed products and services, please sign and return this Proposal or send an e-mail acceptance to your TNS consultant. Return may be made by fax to (801) 484-4525. The terms of any purchase order accompanying the accepted Proposal will be subject to and superseded by the terms of this Agreement. The person signing below or accepting this Agreement electronically warrants that he or she has been duly authorized to do so on behalf of the Client. Thank you for this opportunity.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# City Council Staff Report

**Subject:** Tyler Technologies Software Maintenance  
**Author:** Alan West  
**Department:** Information Technology  
**Date:** August 27, 2019



## Background

Tyler Technologies provides support for all Bountiful City financial software. Software Support Maintenance Agreements (SSMA) are usual and customary in the computer software industry.

## Analysis

Through this maintenance agreement we receive all updates and enhancements to the Munis software. The contract also provides full access to Tyler's technical support staff to resolve issues or get general processing help. Tyler System Management Services Support (TSM) provides comprehensive real-time system analysis and management of all servers and updates.

## Department Review

During the budget process the Information Technology staff provides each department a detailed analysis of expected computer-related costs. The projected Tyler Technologies software maintenance costs are included in that report.

## Significant Impacts

Keeping our software up-to-date is critical. Accurate processing of all transactions related to Finance, Payroll, Accounts Payable, Utility Billing, Permits & Inspections, etc. is vital to the day-to-day operations of the City. Most city departments share in the cost of this software maintenance. Sufficient funding has been included in the budgets of all affected departments.

## Recommendation

The Information Technology staff recommends that City Council approve the annual Tyler Technologies Software Maintenance contract as follows:

• Financial Software Support & Update Licensing:	<b>\$61,757.64</b>
• Tyler System Management Services Support:	<b>\$15,698.27</b>
• Tyler Unlimited Client Access Maintenance:	<b><u>\$ 1,650.00</u></b>
<b>TOTAL:</b>	<b><u>\$79,105.91</u></b>

## Attachments

Copies of related invoices



**Remittance:**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-271337	08/01/2019	1 of 2

**Questions:**  
 Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com



Bill To: CITY OF BOUNTIFUL  
 ATTN: ALAN WEST  
 790 SOUTH 100 EAST  
 BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL  
 ATTN: ALAN WEST  
 790 SOUTH 100 EAST  
 BOUNTIFUL, UT 84010

<b>Customer No.</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
41630	119106		USD	NET30	08/31/2019

Date	Description	Units	Rate	Extended Price
Contract No.: BOUNTIFUL, UT				
	TYLER UNLIMITED CLIENT ACCESS MAINTENANCE	1	1,650.00	1,650.00
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - WORK ORDERS	1	2,380.20	2,380.20
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	7,712.32	7,712.32
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	1,329.70	1,329.70
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - BUSINESS & VENDOR SELF SERVICE	1	1,329.70	1,329.70
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - BUSINESS LICENSES	1	1,595.66	1,595.66
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - CENTRAL PROPERTY FILE	1	0.00	0.00
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - CITIZEN SELF SERVICE	1	1,755.21	1,755.21
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	2,047.75	2,047.75
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	797.83	797.83
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	2,047.75	2,047.75
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	1,901.50	1,901.50
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - MUNIS MAPLINK	1	2,260.52	2,260.52
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	1,755.21	1,755.21
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - PAYROLL WITH EMPLOYEE SELF SERVICE	1	4,281.67	4,281.67
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - PERMITS & CODE ENFORCEMENT	1	6,500.80	6,500.80
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	1,329.70	1,329.70
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			
	SUPPORT & UPDATE LICENSING - TYLER CASHIERING	1	2,925.37	2,925.37
	Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020			





**Remittance:**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-271337	08/01/2019	2 of 2

**Questions:**  
 Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com

Bill To: CITY OF BOUNTIFUL  
 ATTN: ALAN WEST  
 790 SOUTH 100 EAST  
 BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL  
 ATTN: ALAN WEST  
 790 SOUTH 100 EAST  
 BOUNTIFUL, UT 84010

<b>Customer No.</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
41630	119106		USD	NET30	08/31/2019

Date	Description	Units	Rate	Extended Price
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	3,723.18	3,723.18
	SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	2,954.91	2,954.91
	SUPPORT & UPDATE LICENSING - TYLER REPORTING SERVICES Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	2,770.23	2,770.23
	SUPPORT & UPDATE LICENSING - UTILITY BILLING INTERFACE Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	2,194.01	2,194.01
	SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	6,116.67	6,116.67
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS Maintenance: Start: 29/Sep/2019, End: 28/Sep/2020	1	2,047.75	2,047.75
	TYLER SYSTEM MANAGEMENT SERVICES SUPPORT Maintenance: Start: 01/Sep/2019, End: 31/Aug/2020	1	15,698.27	15,698.27

**\*\*ATTENTION\*\***  
 Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
 tylerbusinessforms.com to guarantee  
 100% compliance with your software.

<b>Subtotal</b>	79,105.91
<b>Sales Tax</b>	0.00
<b>Invoice Total</b>	79,105.91





# City Council Staff Report

**Subject:** Parks Work Truck and Cemetery Utility Vehicle

**Author:** Brock Hill

**Department:** Parks and Cemetery

**Date:** 27 August 2019



## Background

Bountiful City has always been committed to providing fun, beautiful, and well maintained parks and cemetery facilities for its citizens. This is accomplished through daily maintenance operations with 9 full time and 25 seasonal employees. We rely heavily on the maintenance equipment in our fleet and work hard to maintain and upkeep that equipment in safe and reliable working condition. We maintain 48 sites consisting of parks, detention basins, City owned facility landscapes, streetscapes, trailheads, cemetery and open spaces totaling 157 acres.

## Analysis

Currently, the parks department is operating in 5 crews. Each crew has 1 full-time employee as the parks supervisor and manages 4-5 seasonal employees. We rely heavily on these vehicles for the transportation of staff, equipment, and supplies. With a limited number of work vehicles it is a challenge to get all the crew members to the work sites on time and in an efficient manner. Therefore, we are requesting approval to purchase a new 4-door work truck to assist the department in its assigned maintenance responsibilities.

Staff requested multiple price quotes for a 2019 model 3/4 ton 4X4 4-door pickup. We received two responses from the 3 dealerships contacted. After reviewing the quotes received, we determined both were responsive responsible quotes based on the type of vehicle and equipment requested. They are as follows:

Ed Kenley Ford (Layton)	\$31,830
Performance Ford Lincoln (Bountiful)	\$33,400
Murdock Chevrolet (Woods Cross)	no response

The purchase of a crew work truck is budgeted for in FY2020, 10 Year Capital plan for the amount of \$35,000

In addition, Bountiful Cemetery is requesting the purchase of a utility vehicle. These are small open bed vehicles that are used for the removal and hauling of dirt, debris, and sod. Currently the cemetery has two utility vehicles; one is 23 years old and the other is 21 years old. It is anticipated that the 23 year old vehicle will be taken out of service and replaced.

It was determined, from staff's research and equipment available and suitable for the changing needs of the cemetery that John Deere had the better equipped equipment. Stotz Equipment in Bluffdale Utah is the sole source provider for John Deere equipment. We received a quote for a John Deere ProGator 2020A maintenance vehicle for the price of \$27,641. This utility cart is budgeted for in the FY2020 long term capital equipment plan with sufficient funds to cover the purchase.

**Department Review**

The review was completed by the Parks and Cemetery Departments

**Significant Impacts**

The work truck and utility vehicle have been budgeted for and there are sufficient funds in the capital equipment budget to cover the costs associated with this purchase.

**Recommendation**

Staff recommends the Council approve the purchase of a 2019 Ford F250 4X4 4-door crew work truck, Ed Kenly Ford as the low price bidder for \$31,830 and a John Deere ProGator 2020A utility vehicle from Stotz Equipment for \$27,641.

**Attachments**

None (quotes are available for review if requested)

# City Council Staff Report



**Subject:** Resolution #2019-08 to approve the Red Mesa Tapaha Solar Firm Power Supply Agreement  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** August 27, 2019

---

## **Background**

The Power department has been working to secure a utility size solar power project for several years. We have been close several times but have either not been able to get transmission rights, or the project has been purchased by other larger entities.

The Power Department has an opportunity to purchase 8.8355% or 5,831 kilowatts (kW) of the 66 MW output from the “Red Mesa Tapaha Solar Project” owned by the Navajo Tribal Utility Authority (NTUA) located on the Navaho reservation in Utah. This agreement is comparable to installing 583 systems on roofs in the city.

The transmission rights for this project have been secured and the power from this project will be delivered and treated as a network resource under UAMPS’ Transmission Service Operating Agreement (TSOA).

## **Analysis**

The term of the power purchase agreement would be 25 years commencing on the commercial operation date (COD) which is anticipated to be June 1, 2022. The COD may occur as early as April 1, 2022, but, no later than December 1, 2022.

The purchase price for the project is \$23.15/per megawatt hour (MWH) with an annual 2% escalator for an average cost of \$29.66/MWH for the 25 years. This pricing included all of the renewable energy credits.

## **Department Review**

This has been reviewed by the Staff, the City Manager, and the Power Commission.

## **Significant Impacts**

This project will allow us to increase our renewable energy portfolio for the entire city. This project will need to be backed up by the existing Power Department’s power plant to provide power to the residents in the afternoons and evenings.

**Recommendation**

The Staff and Power Commission recommend approving Resolution 2019-08 and authorize the Mayor to sign the Red Mesa Tapaha Solar Firm Power Supply Agreement Transaction Schedule.

**Attachments**

Resolution 2019-08

Red Mesa Tapaha Solar Firm Power Supply Agreement Transaction Schedule

Location Map

**RESOLUTION No. 2019-08**

A RESOLUTION AUTHORIZING THE RED MESA TAPAHA SOLAR PROJECT TRANSACTION SCHEDULE UNDER THE POWER SUPPLY AGREEMENT WITH UTAH ASSOCIATED MUNICIPAL POWER SYSTEMS; AND RELATED MATTERS.

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

WHEREAS, the City of Bountiful, Utah (the “Member”) owns and operates a utility system for the provision of electric energy to its residents and others (the “System”) and is a member of Utah Associated Municipal Power Systems (“UAMPS”) pursuant to the provisions of the Utah Associated Municipal Power Systems Amended and Restated Agreement for Joint and Cooperative Action dated as of March 20, 2009, as amended (the “Joint Action Agreement”);

WHEREAS, the Member desires to purchase all or a portion of its requirements for electric power and energy from or through UAMPS and has entered into a Power Pooling Agreement with UAMPS to provide for the efficient and economic utilization of its power supply resources;

WHEREAS, the Member has previously entered into the Master Firm Power Supply Agreement with UAMPS in order to allow for UAMPS entering into various firm transactions for the purchase and sale of firm supplies of electric power and energy;

WHEREAS, UAMPS has investigated the Red Mesa Tapaha Solar Project, a sixty-six (66) megawatt (MW) solar photovoltaic generation facility to be located on the Navajo Nation, on behalf of its members and is now prepared to enter into a twenty-five (25) year power purchase agreement with Navajo Generation LLC to secure the delivery of all the energy from the Project and associated environmental attributes; and

WHEREAS, the Member now desires to authorize and approve the Red Mesa Tapaha Transaction Schedule (“Transaction Schedule”) attached hereto as Exhibit A for the Project subject to the parameters set forth in this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bountiful as follows:

*Section 1. Authorization of Red Mesa Tapaha Transaction Schedule.* The Transaction Schedule, in substantially the form presented at the meeting at which this resolution is adopted, is hereby authorized and approved, and the Member Representative is hereby authorized, empowered and directed to execute and deliver the Transaction Schedule on behalf of the Member. Promptly upon its execution, the Transaction Schedule shall be filed in the official records of the Member.

*Section 2. Other Actions with Respect to the Joint Action Agreement.* The Mayor, City Recorder, the Member Representative and other officers and employees of the Member shall take all actions necessary or reasonably required to carry out, give effect to, and consummate the transactions

contemplated hereby and shall take all actions necessary to carry out the execution and delivery of the Transaction Schedule and the performance thereof.

*Section 3. Miscellaneous; Effective Date.* (a) All previous acts and resolutions in conflict with this resolution or any part hereof are hereby repealed to the extent of such conflict.

(b) In case any provision in this resolution shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

(c) This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED this 27 day of August, 2019.

CITY OF BOUNTIFUL

---

Mayor

ATTEST AND COUNTERSIGN:

---

City Recorder

[SEAL].

**EXHIBIT A**  
**RED MESA TAPAHA SOLAR TRANSACTION SCHEDULE**

**RED MESA TAPAHA SOLAR  
FIRM POWER SUPPLY AGREEMENT  
TRANSACTION SCHEDULE**

This Transaction Schedule to the Master Firm Power Supply Agreement to which all Parties to this Transaction Schedule are signatories provide for the following transactions. The Parties to this Transaction Schedule agree to the following provisions and agree to pay all costs of this transaction through the Firm Power Supply Project.

**PURCHASER:** City of Bountiful

**ENTITLEMENT SHARE:** 8.8355%

**SUPPLIER:** NTUA Generation – Utah, LLC (the “Red Mesa Tapaha Solar Project”)

**EFFECTIVE DATE:** The Power Purchase Agreement by and between UAMPS and NGI Generation-Utah, LLC for the Red Mesa Tapaha Solar Resource (the “PPA”) was executed on July 17, 2019. The PPA becomes effective upon UAMPS obtaining member governing body approvals and completing transmission arrangements with PacifiCorp; UAMPS anticipates satisfying these two conditions by the end of September 2019. The Scheduled Commercial Operation Date (“COD”) is June 1, 2022. The COD may not occur earlier than April 1, 2022 but not later than December 1, 2022.

**TERM:** A 25-year delivery term commencing on COD. The PPA will become effective upon UAMPS satisfying the two conditions precedent identified above.

**AMOUNT:** 5,831 kW and associated Environmental Attributes

**PRICE:** \$23.15/MWH with an annual 2% escalator.

**OTHER PROVISIONS:**

***Energy:*** UAMPS will schedule all energy pursuant to the terms and conditions of the PPA and will delivery to the Purchaser its Entitlement Share of the Red Mesa Tapaha Solar Resource. The Red Mesa Tapaha Solar Resource is to be constructed as a 66 MW from solar photovoltaic generation facility located on the Navajo Reservation.

***Transmission:*** UAMPS will charge and the Purchaser will pay transmission charges as adopted by the UAMPS Board of Directors from time to time.



**Administration:** UAMPS will charge and Purchasers will pay the scheduling fee and reserve fee as adopted by the UAMPS Board of Directors from time to time.

**Buyout Options:** Under the PPA, UAMPS has the ability to buy the Red Mesa Tapaha Solar Resource from NGI at specified buyout dates pursuant to a fair market value appraisal. If UAMPS is directed to pursue one of its buyout options, then UAMPS will in parallel develop new contracts or amend the Firm Power Supply Agreement with the Purchasers to provide UAMPS with the ability to finance the buyout of the Red Mesa Tapaha Solar Resource.

**Other:** Any costs incurred by UAMPS due solely to this Transaction Schedule, including but not limited to PPA costs, transmission costs, scheduling costs, administrative costs and legal costs will be the responsibility of Purchasers invoiced through the UAMPS Power Bills.

This Transaction Schedule may be signed in counterpart.

Dated this 27 day of August, 2019.

CITY OF BOUNTIFUL

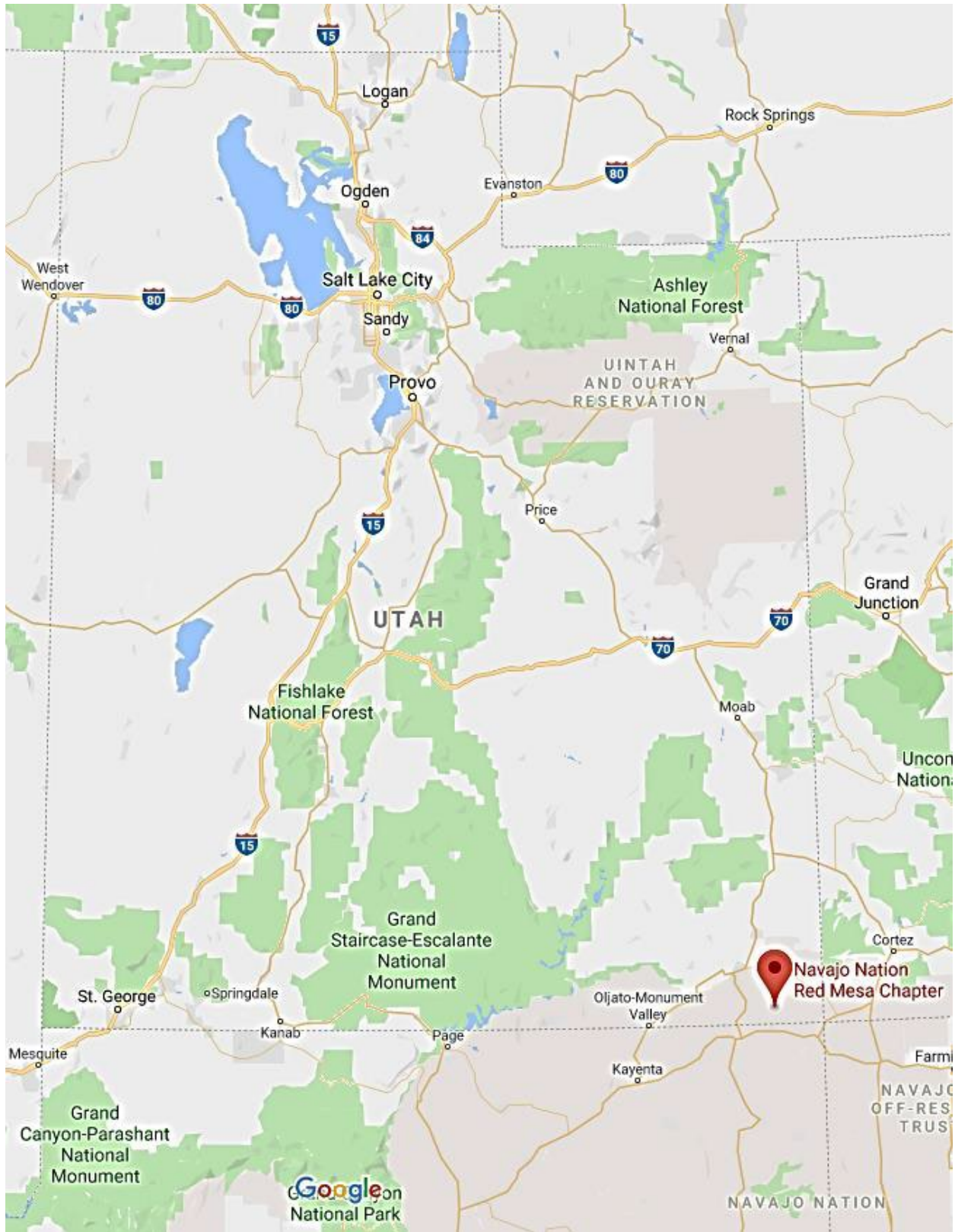
By: \_\_\_\_\_

Title: \_\_\_\_\_

UTAH ASSOCIATED MUNICIPAL POWER  
SYSTEMS

By: \_\_\_\_\_

Title: \_\_\_\_\_



# City Council Staff Report



**Subject:** Substation Cab & Chassis Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** August 27, 2019

## **Background**

The Light & Power Department 2019-20 budget includes the purchase of a new substation maintenance vehicle including a 2020 Ford F-350 super cab, diesel, 4X4, cab & chassis and new service body. This vehicle will replace unit# 5026 a 2006 Chevrolet extended cab, diesel, 4X4 maintenance vehicle. We need to purchase the service body from a separate supplier for the new cab and chassis.

## **Analysis**

We have requested bids for a new cab and chassis from two local suppliers Performance Ford Lincoln Bountiful and Larry H. Miller Ford Lincoln Draper. The results for bids are as follows:

<b>Supplier/Manufacturer</b>	<b>Office Location</b>	<b>Total Price</b>	<b>Schedule</b>
<b>Performance Ford Lincoln</b>	<b>Bountiful, Utah</b>	<b>\$43,240.90</b>	<b>18-20-weeks</b>
Larry H. Miller Ford Lincoln	Draper, Utah	\$43,304.98	18-20 weeks

We have reviewed the bids and believe the low bid from Performance Ford Lincoln Bountiful for the 2020 Ford Cab and Chassis will meet our needs.

## **Department Review**

This has been reviewed by the Staff and the City Manager.

## **Significant Impacts**

The Cab and Chassis is included in the 2019-20 fiscal budget, in the Capital Vehicles account 535300-474600. The overall budget for this vehicle is \$85,000.

## **Recommendation**

Staff recommends approval of the low bid for the purchase of a new 2020 Ford F-350 super cab, diesel, 4X4, cab and chassis from Performance Ford Lincoln Bountiful at a total price of \$43,240.90

This item will be discussed at the Power Commission meeting Tuesday morning, August 27, 2019, and we will bring their recommendation to the City Council meeting that night.

## **Attachments**

None.



# City Council Staff Report



**Subject:** Substation Service Body Purchase Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** August 27, 2019

## **Background**

The Light & Power Department 2019-20 budget includes the purchase of a new substation maintenance vehicle. This vehicle will replace unit# 5026 a 2006 Chevrolet extended cab, diesel, 4X4 maintenance vehicle. We need to purchase the cab and chassis from a separate supplier for the new service body.

## **Analysis**

We have requested bids from two local suppliers which carry Reading, Knapheide, Dakota and B&G service bodies. The results for bids are as follows:

<b>Supplier/Manufacturer</b>	<b>Office Location</b>	<b>Total Price</b>	<b>Schedule</b>
<b>Mountain States Industrial Service Dakota</b>	<b>Salt Lake City, Utah</b>	<b>\$ 34,925.00</b>	<b>180-240 days</b>
Mountain States Industrial Service B&G	Salt Lake City, Utah	\$ 34,925.00	180-240 days
Semi Service Knapheide	Salt Lake City, Utah	\$ 37,055.31	180-210 days
Semi Service Reading	Salt Lake City, Utah	\$ 46,636.93	240 days

We have reviewed the bids and believe the low bid from Mountain States Industrial Service for the Dakota service body will meet our needs. We currently have four of the Dakota service bodies and have been very pleased with them.

## **Department Review**

This has been reviewed by the Staff, Power Commission and the City Manager.

## **Significant Impacts**

The Dakota service body is included in the 2019-20 fiscal budget, in the Capital Vehicles account 535300-474600. The budget for this vehicle is \$85,000 including the cab and chassis.

## **Recommendation**

Staff recommends approval of the low bid for the purchase of a new Dakota service body from Mountain States Industrial Service at a total price of \$34,925.00.

This item will be discussed at the Power Commission meeting Tuesday morning, August 27, 2019, and we will bring their recommendation to the City Council meeting that night.

## **Attachments**

None.



# City Council Staff Report

**Subject:** Final Site Plan Approval for a 14-Unit Multifamily Development  
**Author:** Curtis Poole, Assistant City Planner  
Francisco Astorga, AICP, Planning Director  
**Address:** 33 and 55 West 400 South  
**Date:** August 27, 2019



## Description of Request:

The applicant, Knowlton General, requests final site plan approval for a 14-unit multifamily development located at 33 and 55 West 400 South. The property is located within the Downtown (DN) Mixed Use zone.

## Background and Analysis:

The Planning Commission reviewed and approved a Conditional Use Permit and forwarded a positive recommendation of approval to the City Council for a Preliminary Site Plan at its May 7, 2019 meeting. The Council reviewed the Commission's recommendation and approved the Preliminary Site Plan at its May 14, 2019 meeting. The Planning Commission forwarded a positive recommendation of approval to the City Council for a Final Site Plan at its August 20, 2019 meeting. The site is surrounded by single family residential use on the west, mixed use and commercial to the north, and commercial property to the south and east.

The two properties which make up the development are approximately 0.25 acres (10,933 square feet) each, although 33 West will need to have an additional 0.05 acres (2,178 square feet) conveyed to it from the former Marie Calendar's/Sea Bears property immediately to the east. The two properties will need to be combined into a single parcel of record prior to the issuance of a building permit.

The proposed buildings meet the required setback and height standards for the DN Zone. Because the buildings are located more than 200 feet from 100 West the maximum building height is 55 feet. The proposed buildings are four stories and approximately 46 feet in height. The applicant proposes building materials consisting of a mix of EIFS cladding (synthetic stucco) and brick. Color renderings of the buildings are attached to this report. The proposed structures meet the required articulation standards of the Code and comply with the maximum 2:1 height to width ratio requirements. Ground floor units have entrances facing 400 South and balconies or patios are shown for each unit.

The plan shows the minimum 10 percent of landscape area and the additional 50 square feet per unit of landscaping required by Code for a multifamily development; however, a detailed landscape plan will need to be submitted demonstrating compliance with the minimum requirements of the landscape code prior to the issuance of a building permit.

Access to the site will be via a single driveway on 400 South. Submitted plans show the development meets the parking standards in code. There are 29 off-street parking stalls; of which, 17 stalls are covered. The development will have a total of 8, one-bedroom units, and 6, two-bedroom units. Based upon the parking standards in the Code the development is required to have 28 off-street parking stalls with at least 14 covered stalls. The development will also have two handicap parking stalls.

Water and sewer will be provided via connections to existing lines in 400 South. Storm water drainage may require a connection to 100 West as the proposed retention system may not adequately dispose of storm water and additional information is required to determine adequate permeability of soils to allow for retention on site. Garbage collection will occur at the rear of the property.

### **Department Review**

This proposal has been reviewed by the Engineering, Power, and Planning Departments and by the Fire Marshall.

### **Significant Impacts**

The applicant will need to demonstrate how storm water impacts to the site will be handled. Sidewalks will have to be repaired as part of the project. Other infrastructure in the area is adequate for the impacts anticipated by the development.

### **Recommended Action**

The Planning Commission reviewed the proposal at its August 20, 2019 meeting and recommends approval of the request for Final Site Plan review for the proposed 14-unit multifamily building subject to the following conditions:

1. Complete any and all redline corrections.
2. Prior to the issuance of a building permit the lots shall be combined and recorded with Davis County.
3. Submit a landscape plan meeting the minimum requirements of Sections 14-16-104 and 14-16-109.
4. Resolve any issues or concerns regarding storm water retention to the satisfaction of the City Engineer.
5. All damaged curb, gutter and sidewalks along 400 South shall be replaced.
6. Sign a Development Agreement.



7. Pay fees and post an acceptable bond in the amount determined by the City Engineer.

## Attachments

1. Aerial photo
2. Site and utility plans
3. Building elevations

### Aerial Photo















# City Council Staff Report

**Subject:** Final Site Plan approval for an expansion of the Denominational and Private School  
**Author:** Curtis Poole, Assistant City Planner  
Francisco Astorga, AICP, Planning Director  
**Address:** 1793 South Orchard Drive  
**Date:** August 27, 2019



## Description of Request:

The applicant, St. Olaf Catholic Church and School, requests Final Site Plan approval for an expansion of their private school, located at 1793 South Orchard Drive. The property is located in the R-4 Single-Family Residential Zone.

## Background and Analysis:

The Planning Commission reviewed and forwarded a positive recommendation of approval to the City Council for the Preliminary Site Plan at its July 2, 2019 meeting. The Council reviewed and approved the Preliminary Site Plan at its July 9, 2019 meeting. The Planning Commission reviewed and forwarded a positive recommendation of approval to the City Council for the Final Site Plan at its August 20, 2019 meeting. The property is zoned R-4 and is surrounded primarily by single-family uses. St. Olaf Catholic School and Church are located on 7.207 acres (313,936 square feet) at the intersection of Orchard Drive and 1800 South. Construction on the existing school began in 1959 with the first classes starting in 1960. The school provides Kindergarten through 8<sup>th</sup> grade classes.

The proposed expansion will allow for construction of a multipurpose room, kitchen, additional classrooms and new entry to the school. The school currently does not have a cafeteria or kitchen and students eat lunch at their desks. The proposed expansion will be to the east of the existing school on what is now a hard surface playground and parking area. In addition to the building expansion the applicant is proposing revisions to the entrances, parking and landscaping plans.

The expansion will move the main school entry further to the east giving it more prominence. In addition to revising the entrances to the school the applicant will create a smoother traffic flow for student pick-up/drop-off. The parking lot to the west of the existing school will be modified to create a landscape buffer between the sidewalks on corner of Orchard Drive and 1800 South, and the parking lot. The sidewalk along 1800 South will be extended to bridge an existing gap. A new parking lot is being proposed to the south of the expansion with additional parking being added to the west of the expansion. Parking for this property is shared between school and Church uses.

A new storm water retention system will also be added as part of the expansion to resolve drainage issues. Modification to the drain line from the proposed upper parking lot will need to be made to better align it with the lower parking lot drain line. Bountiful Power will

provide one connection to the school. The applicant will also be removing the current parking lot lighting provided by the City and replace it with their own lighting system.

A fire lane will be added at the northwest drive approach and will be marked and maintained year round. As part of the building approval process the applicant will be required to receive approval from the State Fire Marshall, which may require a sprinkler system on the addition and to retrofit a sprinkler system on the existing school.

### **Department Review**

This proposal has been reviewed by the Engineering, Power, and Planning Departments and by the Fire Marshall.

### **Significant Impacts**

Construction should not impact traffic flow; primarily along 1800 South since a new culinary water line was installed in advance of the recent overlay on 1800 South. The property has been in use for years so there should be little impact to the surrounding neighborhoods, public utility and transportation systems.

### **Recommended Action**

The Planning Commission reviewed the proposal at its August 20, 2019 meeting and recommends approval of the request for Final Site Plan review for the proposed expansion of the Denominational and Private School subject to the following conditions:

1. Complete any and all redline corrections.
2. Receive approval from the State Fire Marshall and make any required changes.
3. All damaged curb, gutter and sidewalks along Orchard Drive and 1800 South shall be replaced.
4. The sidewalk along 1800 South shall be extended to cover the existing gap.
5. Any retaining wall over 4 feet will require a separate permit.
6. The applicant shall provide documentation regarding water retention and resolve any storm drain issues to the satisfaction of the City Engineer.
7. Prior to issuance of the building permit, resolve any concerns with Bountiful City Light and Power regarding connections to the property and lighting in the parking lot.
8. Pay fees and post an acceptable bond in the amount determined by the City Engineer.

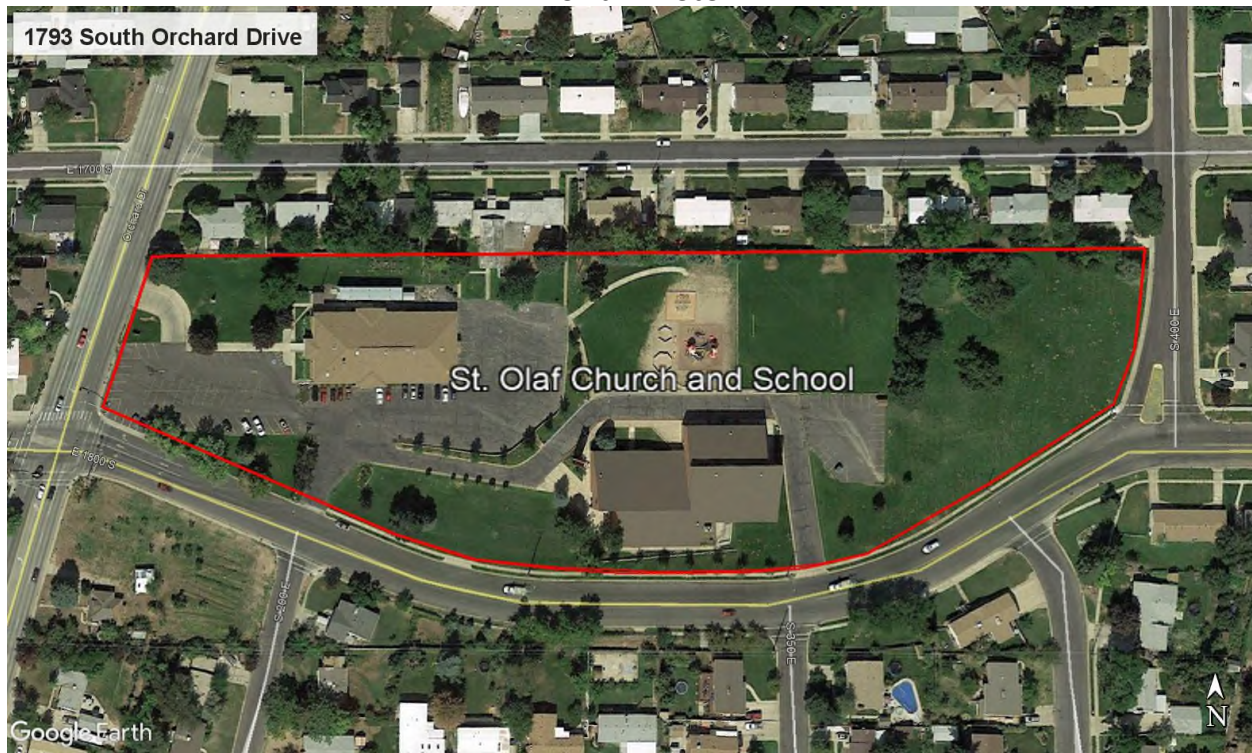


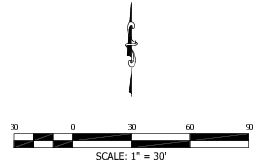
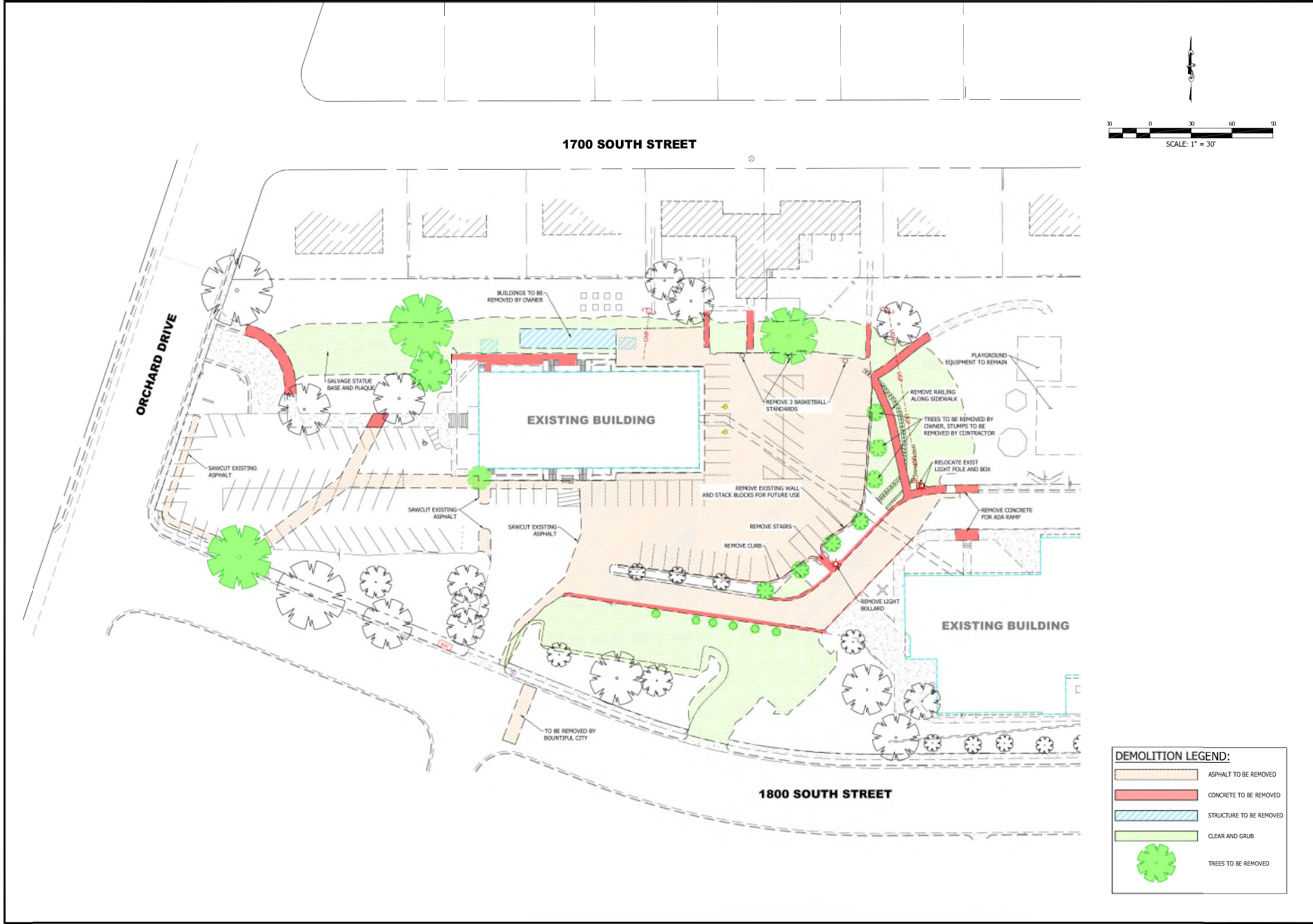
9. Sign a Development Agreement.

### Attachments

1. Aerial photo
2. Site and utility plans
3. Building elevations

### Aerial Photo





1470 South 600 West  
 Woods Cross, UT 84010  
 Phone 801.298.2236  
 www.entellus.com



Client:  
 Contact:  
 Phone #:  
 Address:  
 Email:

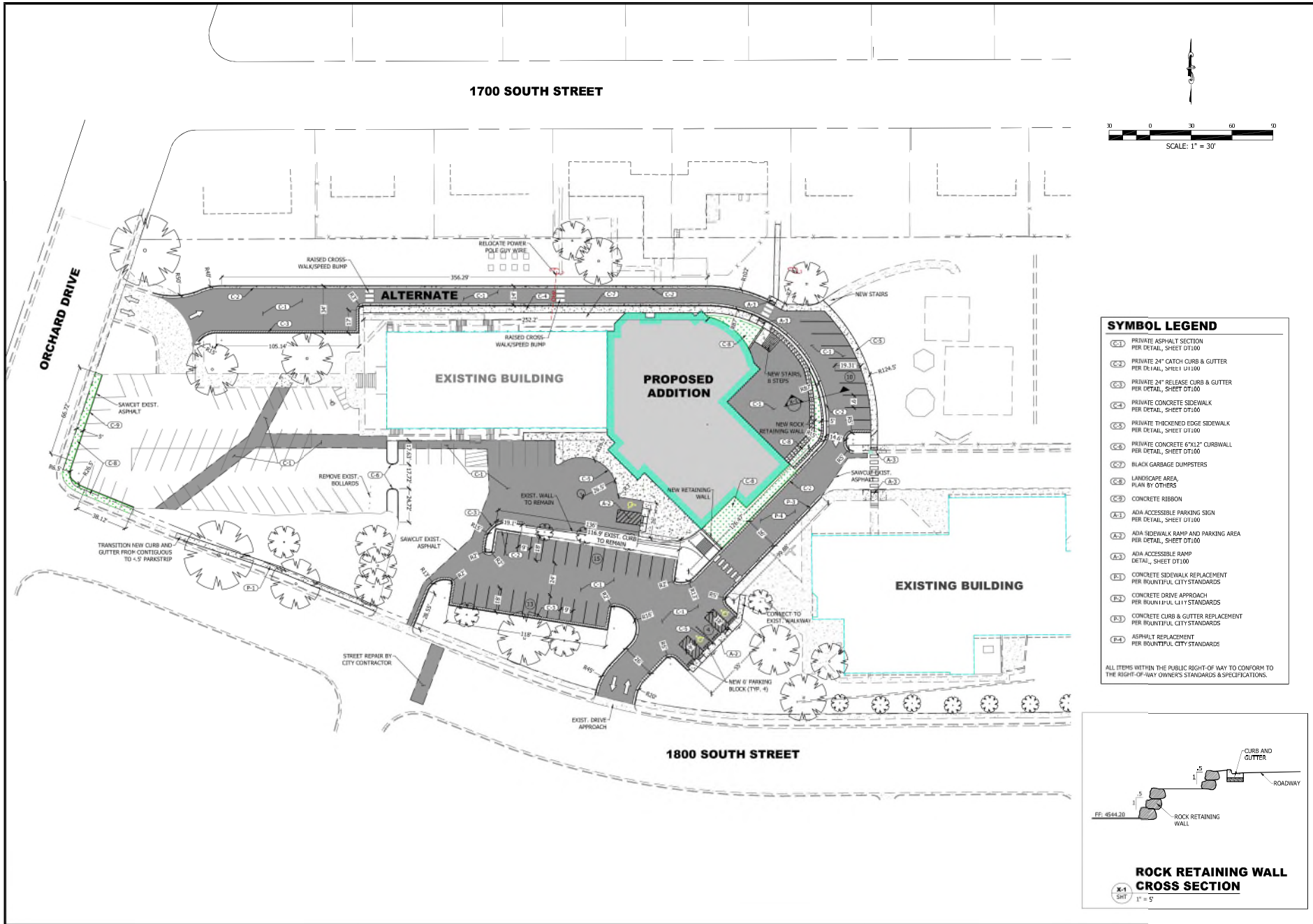
**ST. OLAF'S PARKING LOT EXPANSION**  
 276 EAST 1700 SOUTH  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH

ORIGINAL APPROVAL DATE:	REVISION DATE:	DATE	DATE
REF 1:	REF 1:	DATE	DATE
REF 2:	REF 2:	DATE	DATE
REF 3:	REF 3:	DATE	DATE
REF 4:	REF 4:	DATE	DATE
REF 5:	REF 5:	DATE	DATE
REF 6:	REF 6:	DATE	DATE
REF 7:	REF 7:	DATE	DATE

DRAWN: BNH 3/28/19  
 APPROVED: STA 3/28/19  
 PROJECT # 1180962  
 PLAN SET 1180962.dwg

**C102**  
 DEMO PLAN





1470 South 600 West  
 Woods Cross, UT 84010  
 Phone 801.298.2236  
 www.Entellus.com



Client:  
 Contact:  
 Phone #:  
 Address:  
 Email:

**ST. OLAF'S PARKING LOT EXPANSION**

276 EAST 1700 SOUTH  
 LOCATED IN THESE 1/4 OF SECTION 31, T2 N., R. 1 E., S. 1 & 2 R.A.M.  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH

ORIGINAL APPROVAL DATE:	REVISION DATE	DATE	DATE
REF 1:	REF 2:	REF 3:	REF 4:
REF 5:	REF 6:	REF 7:	REF 8:

DRAWN: BNH 7/30/19  
 APPROVED: STA 7/30/19  
 PROJECT NO: 1718092  
 PLAN SET: 1718092.dwg

**C300**  
 SITE PLAN





AERIAL VIEW



FRONT APPROACH VIEW





WEST ELEVATION



SOUTH ELEVATION



EAST ELEVATION



# City Council Staff Report

**Subject:** Preliminary Architectural and Site Plan Review  
for Bountiful Alpha Graphics  
**Author:** Francisco Astorga, AICP, Planning Director  
**Address:** 265 South Main Street  
**Date:** August 27, 2019



## Description of Request

The applicant, JZW Architects, representing Bountiful Alpha Graphics, requests Preliminary Architectural and Site Plan Review Approval for a new building consisting of approximately 17,000 square feet, on the corner of Main Street and 300 South. The site is located within the Downtown (DN) Mixed-Use Zone. The proposal consists of site improvements to the current Alpha Graphics site and the former Main Street Bountiful RV site, all to be Bountiful Alpha Graphics. The proposal includes the overall construction of approximately 22,000 square feet.

## Background and Analysis

This site received Final Site Plan approval by the City Council on October 9, 2018 and all corresponding subsequent Site Plan Approvals by the Planning Commission and City Council based on a different set of plans. The former application included the construction/remodel of approximately 24,000 square feet, which included a ±3,000 square foot future tenant space. The applicant notified the City that they are no longer pursuing such plans.

The property is surrounded by commercial development on the north, south, east, and west. To the northeast is the existing soccer field property owned by Bountiful City.

The proposed development is located on a 1.02 acre property consisting of two (2) lots. Prior to construction the lots will need to be consolidated into one (1). Access to the project will be via two (2) driveways: the existing Main Street driveway leading to the existing Alpha Graphics building and a separate new driveway on 300 South located towards the east, rear of the property. The applicant will close two (2) existing driveway approaches on the former Bountiful RV site. Based on existing and proposed square footages and known uses, the proposal meets parking requirements.

The proposed building meets the required setbacks and height standards. The applicant proposes building materials consisting of EIFS (synthetic stucco) and metal paneling. Color renderings of the buildings are attached to this report. The newly adopted standards of the DN Zone require certain building articulation. While the Main Street frontage appears to meet the standard, the 300 South frontage does not appear to provide the required articulation of four feet (4') at twenty five foot (25') intervals. As a condition of approval, the applicant shall demonstrate how these standards are met prior to Final Architectural and Site Plan Review approval.

The plan shows the minimum ten percent (10%) landscape area; however, a detailed landscape plan will need to be submitted meeting the minimum requirements of the landscape code prior to Final Architectural and Site Plan Review approval.

Storm water will be collected onsite in an underground detention facility with excess flows conveyed to the existing storm drain system to the north in Main Street via new storm drain lines installed in the existing soccer field property. Water and sewer will be provided from existing lines in 300 South and Main Street and will include the extension of an eight inch (8") water line and onsite fire hydrant. Plans have been reviewed by the City Engineer with redline changes required in order to meet City standards and obtain final approval.

The Planning Commission reviewed this Preliminary Site Plan Review at its August 20, 2019 meeting and forwarded a positive recommendation to the City Council with a 3-1 vote. There were four (4) members present. The Planning Commission discussed existing noncompliance component of the proposal, including the connection piece from the existing to the proposed building.

### **Existing Noncompliance**

Current DN Zone regulations require buildings on Main Street to be located within ten feet (10') of the front property line. The DN Zone also requires off-street parking to be located to the side or rear of the building. The existing Alpha Graphics building is approximately eighty-one feet (81') from Main Street front property line and has eleven (11) parking spaces directly in front of the building. The existing building and site do not comply with current maximum front setback and parking location regulations. The building is classified as a Noncomplying Structure.

Bountiful City Land Use Code defines a noncomplying structure (nonconforming structure or nonconforming building) as, "*a structure that legally existed before its current land use designation; and because of one or more subsequent land use ordinance changes, does not conform to the setback, height restrictions, or other regulations, excluding those regulations which govern the use of land.*"

Bountiful City Land Use Code provides the following additional guidance:

#### *"14-2-402 GENERAL PROVISIONS*

- A. *Continuation. A nonconformity in any zone may be continued as provided so long as no additions or enlargements are made thereto and no structural alterations are made therein, except as provided in this Chapter or as may be required by law. If any nonconformity is removed from the property on which it was located, it shall not be replaced unless it conforms to the current provisions of this Title.*
- B. *Maintenance and Repair. Repairs and structural alterations may be made to any nonconformity within the existing footprint thereof provided that the degree of nonconformity is not increased.*
- C. *Expansion and Enlargement. Any expansion of a nonconformity that increases the degree of nonconformance is prohibited except as provided in this Title or as may be*



required by law. For purposes of this Section, the addition of a solar energy device to a building is not an expansion.

[...]"

(Underline added for emphasis)

It is important to note that any expansion of a noncomplying structure must be in compliance with the current zoning code applicable to the property (e.g., setbacks, parking, etc.). There is no similar right to expand a nonconforming structure that would exacerbate the structure's dimensional nonconformity.

The majority of the proposed new building meets the required current maximum front setback of ten feet (10') and parking is located rear of the new building; however, a section of the building identified as the "connector piece" or interior hallway connecting the existing building to the proposed new building does not meet the maximum front yard setback along Main Street, as it is set back approximately 118 feet from the street. Due to the connecting nature of this feature between the existing and proposed building, the proposal is an addition to the existing building.

Staff has further studied the effects of connecting the new and existing buildings, the constraints of the site, the current DN Zone regulations, as well as State law regarding noncompliant structures, and finds that if the "connector piece" was to be removed, the proposal would not increase the level of noncompliance as the stand alone building would be fully complaint. Staff recommends that a condition of approval be added that indicates that the "connector piece" needs to be removed.

### **Department Review**

This proposal has been reviewed by the Engineering, Power, and Planning Departments and by the Fire Marshall.

### **Significant Impacts**

The development is occurring in an area with urban levels of infrastructure already in place. Impacts from the development of this property have been anticipated in the design of the existing storm water, sewer, and water and transportation system.

### **Recommended Action**

The Planning Commission reviewed the proposal at its August 20, 2019 meeting and recommends approval of the request for Preliminary Architectural and Site Plan Review for the proposed Alpha Graphics site subject to the following conditions:

1. Complete any and all redline corrections.
2. Prior to issuance of building permit, consolidate the two (2) parcels.
3. Demonstrate how the plan meets the standards of section 14-7-112 C. 7 related to required articulation along the building facades.

4. Enter into an agreement with Bountiful City to provide a 10 foot wide drainage easement in favor of the subject property owners across the soccer field property for the proposed storm water outfall line. The description of the easement to be written after the installation of the storm drain system is complete. In return for granting the drainage easement, the City requests to use of the new storm drain for drainage of the future parking lot on the west side of the soccer field.

Although the Planning Commission recommended approval, there was considerable discussion regarding the nonconforming structure. At Planning Commission meeting, Staff provided a recommendation for approval; however, after considering the discussion of the Planning Commission as well as ongoing concerns about the nonconformity among staff members, staff has determined that the proposal does not comply with State law and City Code for expansion and enlargement of a nonconforming structure and, accordingly recommends the following:

1. Approve the Preliminary Application with the “connector piece” removed. This can be added as Condition of Approval no. 5; or
2. Deny the Preliminary Application.

#### **Attachments**

1. Aerial photo
2. Renderings
3. Floor Plans
4. Building Elevations
5. Site and utility plans
6. Landscape Plans
7. ALTA/NSPS Land Title Survey

**Aerial Photo**





1  
RX.X

TOP DOWN WEST FACE



2  
RX.X

FIRST FLOOR INTERIOR



3  
RX.X

UPPER FLOOR ATRIUM

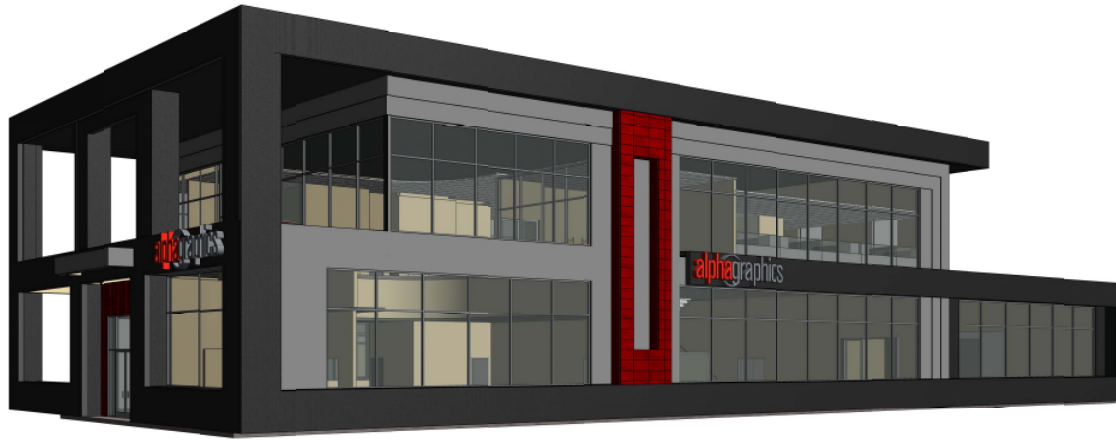


4  
RX.X

SOUTH WEST CORNER

# ALPHA GRAPHICS REMODEL

265 SOUTH MAIN ST.  
BOUNTIFUL, UT



ISSUE DATE:  
JUNE 25, 2019

PROJECT NUMBER  
**19093**

REVISIONS:

No.	Date	Description

## PROJECT DIRECTORY

OWNER GRANT RICHEY ALPHAGRAPHICS	STRUCTURAL ENGINEER BHG DALLIN PEDERSEN 2766 MAIN ST. SALT LAKE CITY, UT, 84115 801-355-8658 DALLIN.PEDERSEN@BHENGINEERS.COM
ARCHITECT JZW ARCHITECTS SPENCER ANDERSON 135 E. CENTER ST. NORTH SALT LAKE, UT 84054 (801) 936-1343 SPENCER@JZW-A.COM	MECHANICAL, ELECTRICAL, AND PLUMBING ENGINEER SPECTRUM ENGINEERS DAVID HINKLEY 324 SOUTH STATE ST. SALT LAKE CITY, UT, 84111 801-401-8435 DGH@SPECTRUM-ENGINEERS.COM
CIVIL ENGINEER REGION ENGINEERING BRIAN ADAMS 1776 N STATE ST. #110 DREM, UT 84057 (801) 376-2245	LANDSCAPING REEVE AND ASSOCIATES NATE REEVE 803.523.3100 5160 South 1500 West Riverdale, UT 84405

## CODE SUMMARY

OCCUPANCY CLASSIFICATIONS:  
B: BUSINESS- PRINT SHOP  
AREA FIRST: 10,369 SF  
BUSINESS: 8,115 SF  
1 PER 150 SF = 55  
MERCANTILE: 2,254 SF  
1 PER 60 SF = 38  
AREA SECOND: 5,242 SF  
BUSINESS: 5,242 SF  
1 PER 150 SF = 35  
AREA 17,555 SF TOTAL  
TOTAL OCCUPANCY: 128  
PATIO - 1,023 SF  
ATRIUM - 921 SF  
EXISTING BUILDING: 6,485 SF  
TOTAL SF: 22,137 SF  
MAX ALLOWABLE SF: 27,000  
CONSTRUCTION TYPE V-B  
BUILDING HEIGHT 40'-0"  
GROSS BUILDING FOOTPRINT 16,895 SF  
BUILDING TO BE SPRINKLED  
APPLICABLE CODE:  
2018 INTERNATIONAL BUILDING CODE (I.B.C.)  
2018 INTERNATIONAL MECHANICAL CODE  
2018 INTERNATIONAL PLUMBING CODE  
2018 INTERNATIONAL FIRE CODE  
2018 INTERNATIONAL ENERGY CONSERVATION CODE  
2017 NATIONAL ELECTRIC CODE  
PROJECT LOCATION:  
ADDRESS: 265 SOUTH MAIN STREET  
CITY: BOUNTIFUL, UT.  
LOT SIZE: 44,632 SF  
DEFERRED SUBMITTALS:  
FIRE SUPPRESSION SYSTEM

ALPHA GRAPHICS REMODEL

## VICINITY MAPS

CITY MAP



STREET MAP



## DRAWING INDEX

- ARCHITECTURAL DRAWINGS
- RI-0 PLANNING COVER
  - RI-1 MAIN FLOOR PLAN
  - RI-2 UPPER FLOOR PLAN
  - RI-1 RENDERED ELEVATIONS
  - RI-2 RENDERED ELEVATIONS
  - RI-3 EXISTING RENDERED ELEVATIONS
  - RI-1 SECTION
- CIVIL DRAWINGS
- CS-01 COVER SHEET AND NOTES
  - CS-02 COVER SHEET AND NOTES
  - DP-01 EXISTING SITE/DEMO PLAN
  - SP-01 SITE UTILITY/PLAN
  - UP-02 UTILITY PLAN
  - GR-01 GRADING PLAN
  - PP-02 PLAN AND PROFILE
  - DT-01 TYPICAL DETAILS
  - DT-02 TYPICAL DETAILS
- LANDSCAPE PLAN:
- L1 LANDSCAPE PLAN
  - L2 LANDSCAPE DETAILS
  - L3 IRRIGATION PLAN
  - L4 IRRIGATION DETAILS

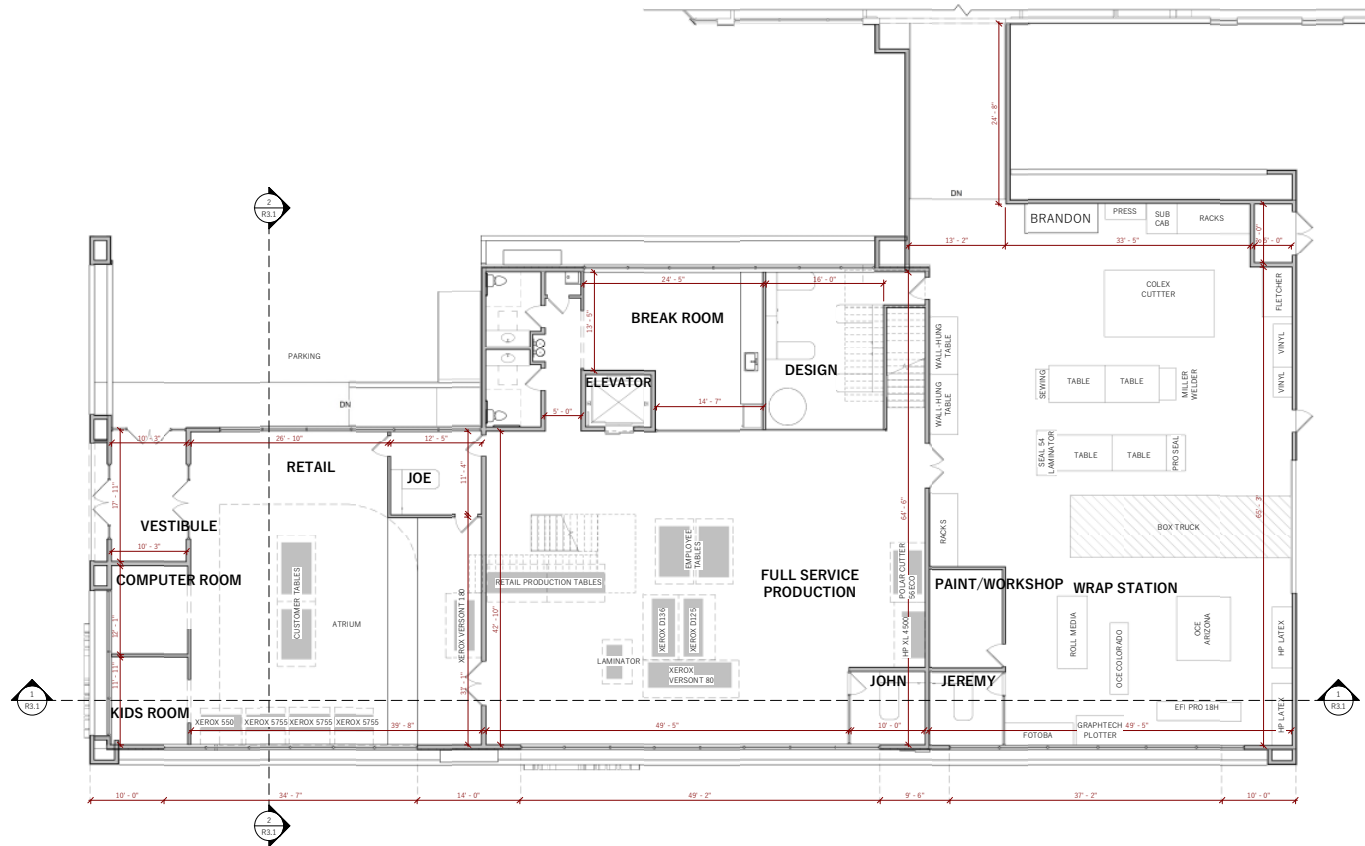


WWW.JZW-A.COM

135 EAST CENTER STREET, NORTH SALT LAKE, UTAH 84054

PHONE: (801) 936-1343

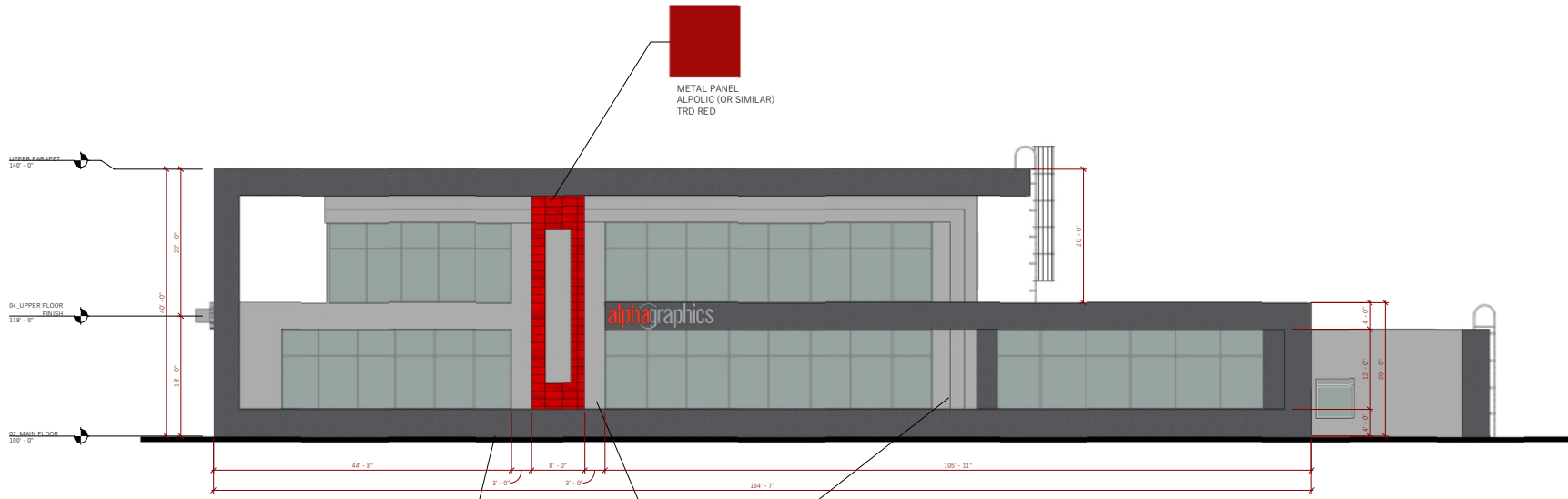




1  
R1.1 NORTH RENDERED MAIN FLOOR  
1/8" = 1'-0"



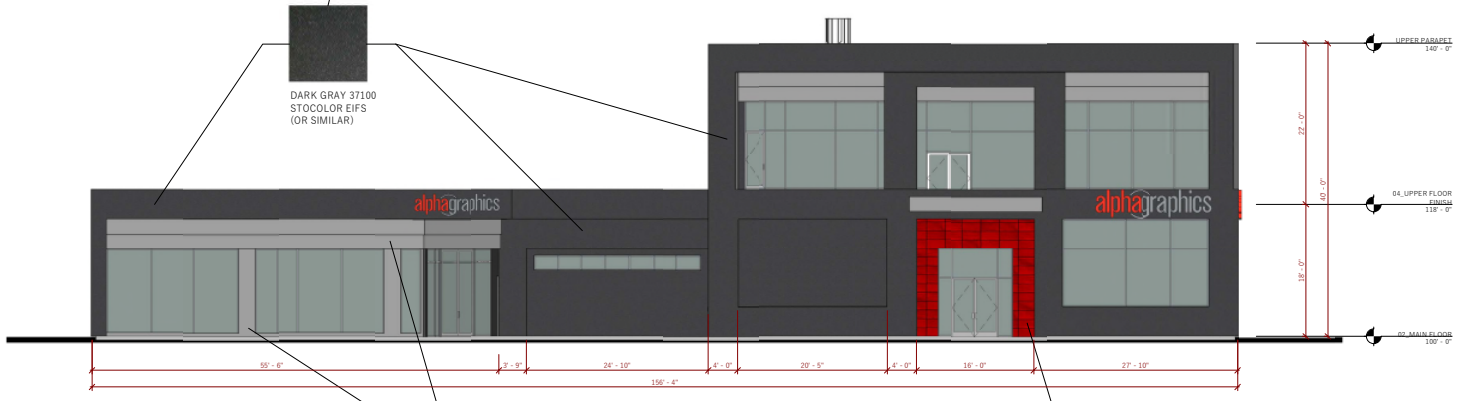




METAL PANEL  
ALPOLIC (OR SIMILAR)  
TRD RED

LIGHT GRAY 37107  
STOCOLOR EIFS  
(OR SIMILAR)

1  
R2.1  
RENDERED SOUTH ELEVATION  
1/8" = 1'-0"



DARK GRAY 37100  
STOCOLOR EIFS  
(OR SIMILAR)

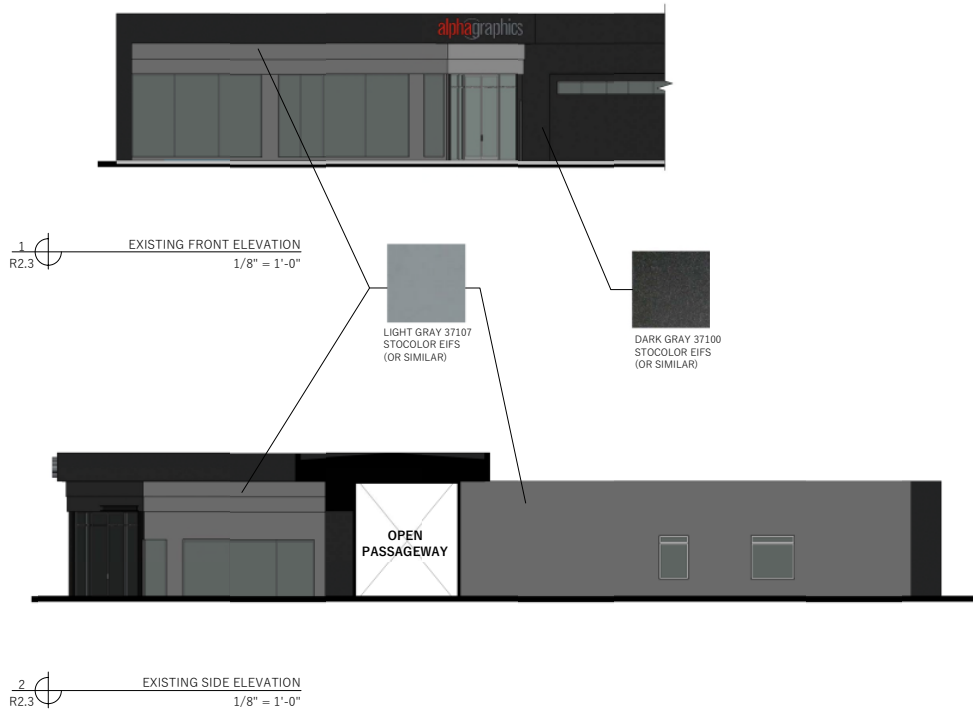
LIGHT GRAY 37107  
STOCOLOR EIFS  
(OR SIMILAR)

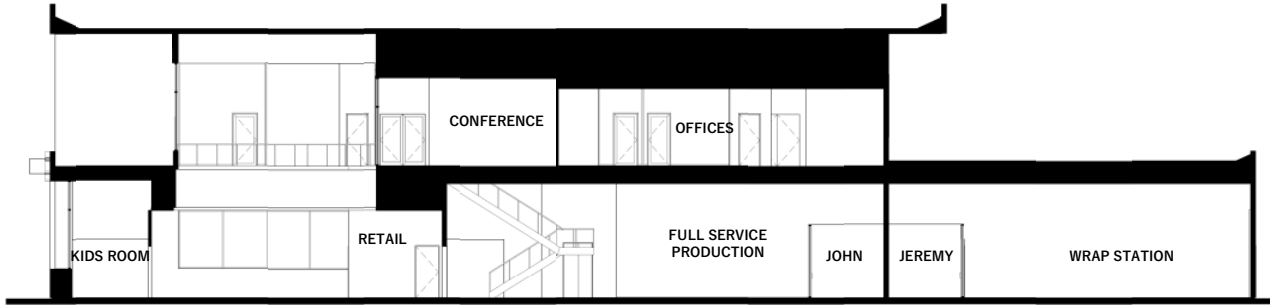
METAL PANEL  
ALPOLIC (OR SIMILAR)  
TRD RED

2  
R2.1  
RENDERED WEST ELEVATION  
1/8" = 1'-0"

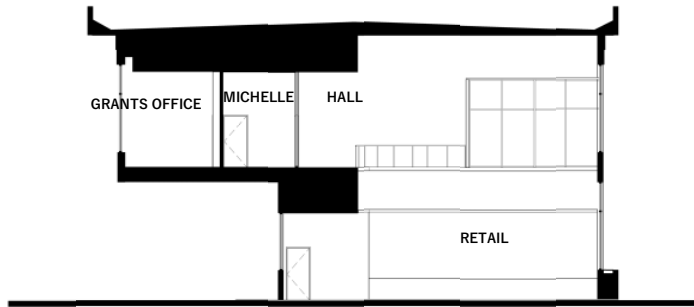






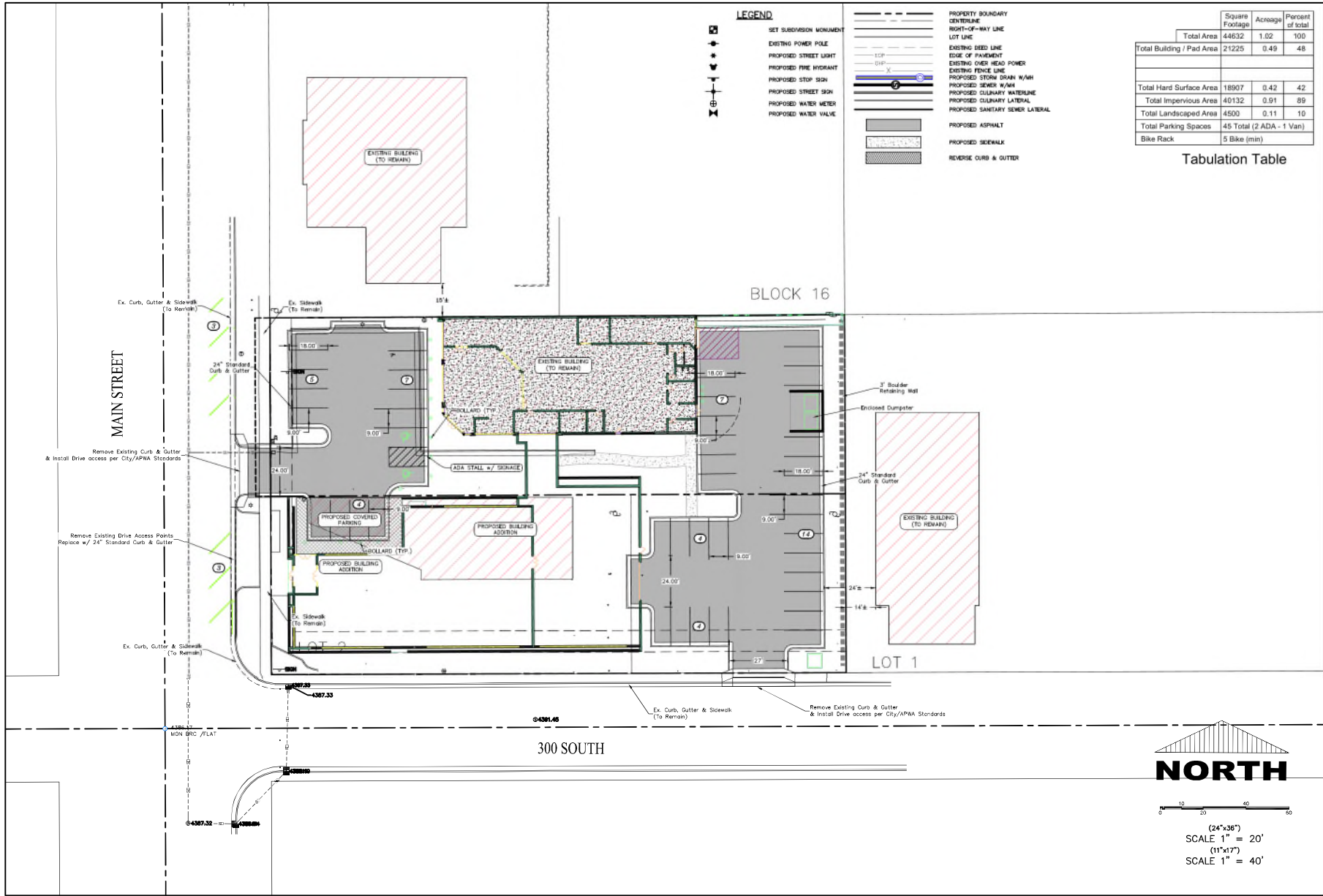


1  
R3.1 — ALPHA BUILDING SECTION1  
1/8" = 1'-0"



2  
R3.1 — ALPHA BUILDING SECTION2  
1/8" = 1'-0"





**LEGEND**

- SET SUBDIVISION MONUMENT
  - EXISTING POWER POLE
  - PROPOSED FIRE HYDRANT
  - PROPOSED STOP SIGN
  - PROPOSED STREET SIGN
  - PROPOSED WATER METER
  - PROPOSED WATER VALVE
- 
- PROPERTY BOUNDARY
  - CENTERLINE
  - RIGHT-OF-WAY LINE
  - LOT LINE
  - EXISTING SEED LINE
  - EDGE OF PAVEMENT
  - EXISTING OVER HEAD POWER
  - EXISTING FENCE LINE
  - PROPOSED STORM DRAIN W/AH
  - PROPOSED SEWER W/AH
  - PROPOSED CULINARY WARELINE
  - PROPOSED SANITARY LATERAL
  - PROPOSED SANITARY SEWER LATERAL
  - PROPOSED ASPHALT
  - PROPOSED SEWALK
  - REVERSE CURB & GUTTER

	Square Footage	Acres	Percent of total
Total Area	44632	1.02	100
Total Building / Pad Area	21225	0.49	48
Total Hard Surface Area	18907	0.42	42
Total Impervious Area	40132	0.91	89
Total Landscaped Area	4500	0.11	10
Total Parking Spaces	45 Total (2 ADA - 1 Van)		
Bike Rack	5 Bike (min)		

Tabulation Table

region  
Engineering & Surveying

1776 N. State St. #110  
Orem, UT 84057  
P: 801.376.2245  
region@reginc.com

**ALPHAGRAPHICS REMODEL**  
**BOUNTIFUL, UTAH**  
LOCATED IN SECTION 10, TOWNSHIP 2 NORTH  
RANGE 1 EAST,  
PLAT 'A', BOUNTIFUL TOWNSITE SURVEY  
SALT LAKE BASE AND MERIDIAN

DATE: 7.25.2019

PROJECT #

REVISIONS:


SHEET NAME:  
SITE UTILITY / PLAN  
DATE:  
SP-01





# ALTA/NSPS LAND TITLE SURVEY

LOCATED IN  
SECTION 19, TOWNSHIP 2 NORTH, RANGE 1 EAST,  
BLOCK 16, PLAT "A", BOUNTIFUL TOWNSITE SURVEY  
SALT LAKE BASE AND MERIDIAN

PREPARED FOR:  
OASIS CONSTRUCTION SERVICES

## LEGEND

- ◆ SECTIONAL MONUMENTATION (TYPE, LOCATION ETC. AS NOTED ON THE PLAT).
- ⊕ SPECIFICS FOUND SURVEY CONTROL MONUMENT (CLASS 1, RING & LID).
- ⊕ SPECIFICS FOUND SURVEY CONTROL MONUMENT (CLASS II, REBAR & ALUM. CAPS).
- ⊕ SPECIFICS FRONT LOT PROPERTY CORNER (OFFSET RIVET, OR NAIL & WASHER SET & OFFSET DISTANCE NOTED).
- ALL BOUNDARY AND PROPERTY (LOT) CORNERS TO BE SET WITH 5/8" REBAR AND CAP STAMPED BUSH & GRUDGE, UNLESS OTHERWISE SPECIFIED ON THE PLAT.
- EXISTING POWER POLE
- EXISTING GUY WIRE
- EXISTING WATER VALVE
- EXISTING PRESSURE REDUCING VALVE
- EXISTING IRRIGATION VALVE BOX
- EXISTING GAS VALVE
- EXISTING HANDICAP PARKING STALL
- EXISTING FIRE HYDRANT
- EXISTING WATER MANHOLE
- EXISTING WATER METER
- EXISTING SEWER MANHOLE
- EXISTING SEWER CLEANOUT
- EXISTING STORM DRAIN MANHOLE
- EXISTING GAS METER
- EXISTING TRANSFORMER
- EXISTING ELECTRICAL VAULT
- EXISTING POWER BOX
- EXISTING ELECTRICAL MANHOLE
- EXISTING TELEPHONE PEDESTAL
- EXISTING TELEPHONE MANHOLE
- EXISTING STREET LIGHTS
- EXISTING CURB INLET
- EXISTING 2'X2' STORM DRAIN
- EXISTING SIGNS
- EXISTING FENCING
- ▨ EXISTING BUILDING

## TABLE "A" REQUIREMENTS

2. THE SURVEYED PROPERTY ADDRESS IS: 265 SOUTH MAIN STREET, BOUNTIFUL, UT. PARCEL NO. 03-033-0006  
265 SOUTH MAIN STREET, BOUNTIFUL, UT. PARCEL NO. 03-033-0007  
PARCEL NO. 03-033-0008
3. THE SURVEYED PROPERTY IS LOCATED WITHIN ZONE "X", "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN", ACCORDING TO THE FLOOD INSURANCE RATE MAP WITH COMMUNITY PANEL NO. 49011 C 0394 C, BEARING AN EFFECTIVE DATE OF JUNE 18, 2007.
4. GROSS LAND AREA: PARCEL NO. 03-033-0006: 22,315 SQUARE FEET OR 0.51 ACRES.  
PARCEL NO. 03-033-0007: 13,980 SQUARE FEET OR 0.32 ACRES.  
PARCEL NO. 03-033-0008: 8,337 SQUARE FEET OR 0.19 ACRES.
5. VERTICAL RELIEF WITH THE SOURCE OF INFORMATION (E.G. GROUND SURVEY OR AERIAL MAP), CONTOUR INTERVAL, DATUM, AND ORIGINATING BENCHMARK IDENTIFIED.
- 6(A). THIS PROPERTY IS IN BUILDING ZONE "DN", DOWNTOWN ZONE.  
MINIMUM LOT SIZE: 20,000 SQ. FT.  
MINIMUM FRONTAGE AND WIDTH: (50') FIFTY FEET.  
EACH LOT OR PARCEL SHALL HAVE A MINIMUM BUILDING SETBACK OF TWENTY FEET FROM ANY FRONT PROPERTY LINE AND/OR ANY PROPERTY LINE ADJUTING A PUBLIC STREET, WITH THE FOLLOWING EXCEPTIONS:  
A. ALONG MAIN STREET ANY BUILDING SHALL BE LOCATED WITHIN (10) FEET OF THE STREET PROPERTY LINE.  
B. 400 SOUTH, 300 SOUTH, 200 SOUTH, 100 SOUTH, 100 NORTH, 200 NORTH, OR 300 NORTH ANY BUILDING SHALL BE SETBACK AT LEAST TEN (10) FEET AND NOT MORE THAN TWENTY (20) FEET FROM THE STREET PROPERTY LINE.  
C. EACH LOT OR PARCEL THAT FRONTS ONTO MAIN STREET SHALL HAVE A MINIMUM ON-SITE PARKING SETBACK OF FIFTY FEET (50') FROM THE MAIN STREET RIGHT-OF-WAY LINE, OR BE LOCATED COMPLETELY BEHIND THE PRINCIPAL STRUCTURE.
7. (A). EXTERIOR DIMENSIONS OF ALL BUILDINGS AT GROUND LEVEL AS SHOWN.  
(B). EXTERIOR FOOTPRINT OF ALL BUILDINGS, AT GROUND LEVEL, AS SHOWN.  
(C). BUILDING HEIGHTS, AS SHOWN.
8. OBSERVED SUBSTANTIAL VISIBLE IMPROVEMENTS, SIGNS, PARKING, STRUCTURES AND UTILITIES, AS SHOWN.
9. THERE ARE 20 REGULAR AND 1 HANDICAP PARKING STALLS ON SITE.
10. OBSERVED EVIDENCE OF UTILITIES ARE AS SHOWN.
13. NAMES OF ADJOINING OWNERS OF PLATTED LANDS WITH SDEWELL NO. AND/OR RECORDING DATA, AS SHOWN.
14. DISTANCE TO THE NEAREST INTERSECTING STREET, AS SHOWN.
16. NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.

## SURVEYOR'S CERTIFICATE

TO: D&O, L.C., A UTAH LIMITED LIABILITY COMPANY; INSIGHT COMMUNICATION, LLC; OASIS CONSTRUCTION; INTEGRATED TITLE INSURANCE SERVICES, LLC.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 5, 6(A), 7(A), 7(B), 7(C), 8, 9, 11, 13, 14, AND 16 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON MARCH 12, 2015 AND REVISITED ON JUNE 25, 2018.

DATE:  
6-26-18  
BUSH AND GUDGELL INC.



DAVID T. MORTESEN  
PROFESSIONAL LAND SURVEYOR  
UTAH LICENSE NUMBER 6436557

## SCHEDULE B - SECTION 2: EXCEPTIONS

- (1) SUBJECT TO POLE LINE EASEMENTS ALONG THE NORTH BOUNDARY OF THE SUBJECT PROPERTY AS FOUND BY A VISUAL INSPECTION. AFFECTS PROPERTY AS SHOWN.
  - (16) RIGHT OF WAY AGREEMENT FOR UTILITY PURPOSES, BETWEEN ROBERT C. JOHNSON, AS GRANTOR AND BOUNTIFUL A MUNICIPAL CORPORATION, AS GRANTEE, RECORDED SEPTEMBER 28, 1994, AS ENTRY NO. 1144461, IN BOOK 1806 AT PAGE 231, OF OFFICIAL RECORDS. AFFECTS PROPERTY AS SHOWN.
  - (17) POLE LINE EASEMENT BETWEEN ROBERT C. JOHNSON, AS GRANTOR AND CITY OF BOUNTIFUL, AS GRANTEE, RECORDED OCTOBER 6, 1994, AS ENTRY NO. 1146220, IN BOOK 1809 AT PAGE 294, OF OFFICIAL RECORDS. AFFECTS PROPERTY AS SHOWN.
- NOTE: ITEMS 1-14 AND 18 ARE NOT APPLICABLE TO THIS ALTA/NSPS LAND TITLE SURVEY.

## BOUNDARY DESCRIPTION

THE NORTH LOT OF LOT 2, BLOCK 16, PLAT "A", BOUNTIFUL TOWNSITE SURVEY.

## SCHEDULE B - SECTION 2: EXCEPTIONS

- NOTE: ITEMS 1-17 ARE NOT APPLICABLE TO THIS ALTA/NSPS LAND TITLE SURVEY.

## BOUNDARY DESCRIPTION

ALL OF THE SOUTH HALF OF LOT 2, BLOCK 16 PLAT A, BOUNTIFUL TOWNSITE SURVEY.

## BASIS OF BEARING

THE BASIS OF BEARING FOR THIS THE BOUNTIFUL CENTERLINE BETWEEN FOUND MONUMENTS, SHOWN HEREON AS S001°4'43"E, TYPE AND LOCATIONS OF WHICH ARE SHOWN ON THIS PLAT.

## NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO ESTABLISH THE POSITION OF THE BOUNDARY LINES OF THE SUBJECT PROPERTY ON THE GROUND AND TO GATHER THE PLANIMETRIC LOCATION OF EXISTING IMPROVEMENTS AND OCCUPATION OF THE ABOVE DESCRIBED PARCEL.

THE FOLLOWING DOCUMENTS OF RECORD WERE REVIEWED AND CONSIDERED AS A PART OF THIS SURVEY. THERE MAY EXIST OTHER DOCUMENTS EITHER PRIVATE OR OF RECORD THAT WOULD AFFECT THIS SURVEY. ANY NEW EVIDENCE CONTRADICTORY TO THIS SURVEY SHOULD BE PRESENTED TO BUSH & GRUDGE, INC. FOR REVIEW AND CONSIDERATION.

SURVEY FOR BOUNTIFUL CITY CONTROL SURVEY, DATED DECEMBER 11, 1990, PREPARED BY BALLING ENGINEERING, DAVIS COUNTY RECORDER.  
RECORD OF SURVEY 002947, DATED NOVEMBER 24, 1998, PREPARED BY BINGHAM ENGINEERING, DAVIS COUNTY RECORDER.  
RESURVEY OF PLAT "A" BOUNTIFUL TOWNSITE SURVEY ACCEPTED BY BOUNTIFUL CITY OCTOBER 4, 1989.

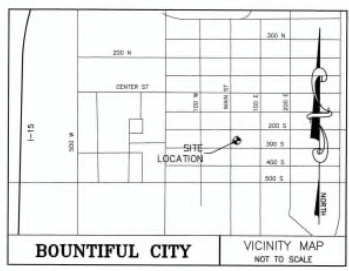
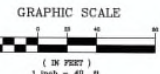
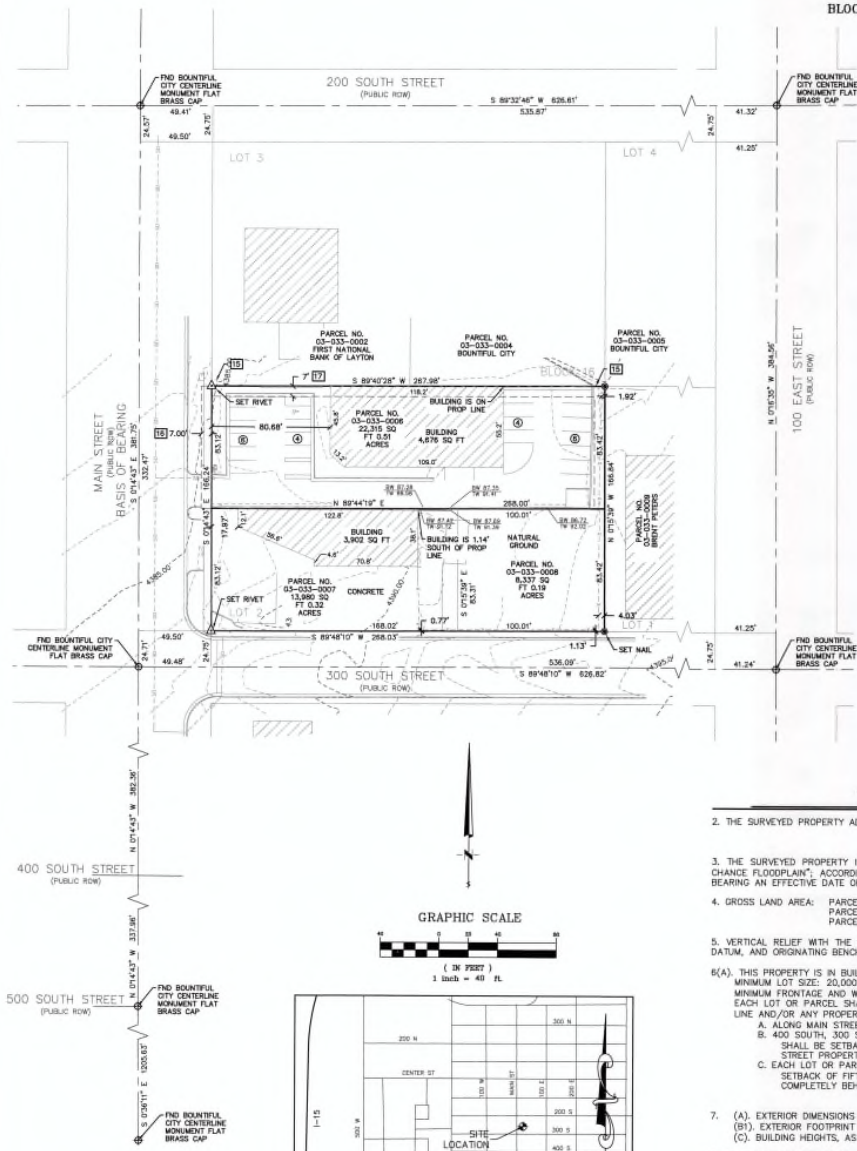
## NOTES

1. NO ATTEMPT HAS BEEN MADE AS A PART OF THIS ALTA/NSPS LAND TITLE SURVEY TO OBTAIN OR SHOW DATA CONCERNING EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY, OR LOCATION OF ANY UTILITY OR MUNICIPAL/PUBLIC SERVICE FACILITY. FOR INFORMATION REGARDING THESE UTILITIES OR FACILITIES, PLEASE CONTACT THE APPROPRIATE AGENCIES OR OTHER.
2. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP, TITLE EVIDENCE, OR ANY OTHER FACTS WHICH AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
3. ALL COURSES SHOWN IN PARENTHESES ARE RECORD INFORMATION TAKEN FROM DEED DESCRIPTIONS OR OFFICIAL MAPS OR PLATS OF RECORD. ALL OTHER COURSES ARE THE RESULT OF ACTUAL FIELD MEASUREMENTS.

## BENCHMARK

THE BENCHMARK FOR THIS SURVEY IS THE BOUNTIFUL CITY MONUMENT AT THE INTERSECTION OF 500 SOUTH AND MAIN STREET AS SHOWN ON RECORD OF SURVEY 002947, DATED NOVEMBER 24, 1998, PREPARED BY BINGHAM ENGINEERING, DAVIS COUNTY SURVEY OFFICE.

PROJECT BENCHMARK 4399.03'



**BUSH & GUDGELL, INC.**  
 Engineers - Planners - Surveyors  
 403 West 6000 South, Suite 400  
 West Valley City, UT 84119  
 Phone: 801-951-1541 Fax: 801-951-0518  
 www.bushandgudgell.com

**ALTA/NSPS LAND TITLE SURVEY**  
 LOCATED IN SECTION 19, T-2-N, R-1-E, SLIDAM  
 265 SOUTH MAIN STREET, BOUNTIFUL, UT 84003  
 PREPARED FOR: OASIS CONSTRUCTION SERVICES

SHEET 1  
 1  
 SHEETS  
 FILE: 182-AN000





# City Council Staff Report



**Subject:** Single Event Alcohol Permit for Ballet West Guild  
**Author:** Darlene Baetz, Business License Administrator &  
Francisco Astorga, AICP, Planning Director

**Department:** Planning

**Date:** August 19, 2019

---

## **Background**

Ballet West Guild has requested a Local Consent for a Single Event Alcohol Permit for Monday, September 16, 2019. The requested license is to serve alcohol for a single fund raising event, and is not for an ongoing right to serve liquor. Under State law, any licensing for alcoholic beverages including beer, wine and hard liquors must be approved by the State. In addition, part of the State licensing process includes a consent form to be signed by the local jurisdiction.

## **Analysis**

The applicant meets all of the legal requirements for the permit to be issued. This is the first request from Ballet West Guild for an event in Bountiful. Ballet West Guild has requested a Local Consent Single Event Alcohol Permit for Monday, September 16, 2019. Setup of the event will start at 12:00 noon and the event will run from 5:30 p.m. thru 10:00 p.m. The event will have approximately 60 guests and approximately 40 cars in total during the event. The neighbors to this property are aware of the event and the extra vehicles that will be there. The organizers have paid all applicable fees to the City and now request approval from the City.

## **Department Review**

This application has been reviewed by the Planning Director, the Police Chief, and the City Attorney

## **Significant Impacts**

None.

## **Recommendation**

It is recommended that the application be granted.

## **Attachments**

Ballet West Guild Application for a Single Event Permit, Local Consent form, map and company mission.



Calendar Year 2019  
Date Received \_\_\_\_\_  
Police Approval \_\_\_\_\_  
CC Approval \_\_\_\_\_

LICENSE FEE: \$100.00

### SINGLE EVENT BEER PERMIT APPLICATION

Please Complete All Items – Incomplete Forms Will Be Returned Without Being Processed

Name of Organization: BALLET WEST GUILD  
 Name of Applicant: CAROLYN LINDSEY  
 Address of Organization: 50 W 200 SO SLC UT  
 Business Phone # 801-918-6036 Cell Phone # SAME  
 E-Mail carolyn.lindsey555@gmail.com

Names and Addresses of Officer's of the Business or Organization:

Name: ANNE NEELEY (PRES) Address: 2121 S. SCENC DR. SLC UT  
 Name: Carolyn Lindsey Address: 3217 N. Virginia Pine Ln 84109  
 Name: \_\_\_\_\_ Address: W. Jordan 84088  
 Name: \_\_\_\_\_ Address: \_\_\_\_\_

Event Name: LA VIE EN ROSE  
 Address of Event: 4831 CANYON VIEW CIRCLE BNTFL UT  
 Event Dates: 9-16-19  
 Event Times: 5:30 - 8:30  
 State Permit #: \_\_\_\_\_

1. I (We) hereby submit this application for a Single Event Beer Permit to sell beer strictly within the terms of the Ordinances of Bountiful City and the Liquor Control Act of Utah.
2. I (We) have applied for and been granted a Single Event Permit by the State of Utah for the sale of liquor for a period not to exceed 72 hours and this Single Event Beer Permit will run concurrently with that State Permit.
3. I ( We) have complied with the requirements, and possess the qualifications specified in the Ordinances of Bountiful City and the Liquor Control Act of Utah, and agree that if a permit is issued that it shall be subject to the revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED ON THIS APPLICATION.

Signature of Applicant Carolyn Lindsey 801-473-5909 Date 8-13-19  
 Title of Applicant \_\_\_\_\_

BOUNTIFUL POLICE DEPT.  
RECORDS DIVISION

NO RECORD

DATE 8-19-19 BY RS.

A handwritten signature in black ink, appearing to be "R. S.", written below the typed name "RS." in the previous block.



**SINGLE EVENT PERMIT  
Local Consent**

**PURPOSE:** Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

**AUTHORITY:** Utah Code 32B-9-201

BOUNTIFUL CITY

Local business license authority

,  City  Town  County

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: BALLET WEST GUILD

Event Name: LA VIE EN ROSE

Event location address: 4831 CANYON VIEW CIR. BOUNTIFUL UT  
street city state zip

On the SEPT 16 dates day(s) of                      month, 2019 year

during the hours of 5:30 - 8:30 defined hours from - to, pursuant to the provision of Utah Code 32B-9.

We recommend this entity as conducting a civic or community enterprise\*  Yes  No  
 Not providing a recommendation

**\*As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise. A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

This is a suggested format. A locally produced city, town, or county form is acceptable.  
**AS OF SEPTEMBER 1, 2015, LOCAL CONSENT MUST BE SUBMITTED TO THE DABC BY THE APPLICANT.**



Ballet West Guild is a volunteer organization whose members believe dance is essential to our human experience, and who actively support Ballet West's artistic mission and educational outreach through special events, financial contributions, and community engagement.

Proceeds from this event support the Guild's initiative to support Ballet West's *Family Series* and the education and enrichment of our community audiences.





# City Council Staff Report

**Subject:** 2019 Storm Drain Contract Extension  
**Author:** City Engineer  
**Department:** Engineering  
**Date:** August 27, 2019



---

## **Background**

In May 2019 the City Council awarded the 2019 Storm Drain Projects contract to CT Davis Excavation. This contract included projects to install new storm drains in the Stone Ridge Subdivision and on Mueller Park Road above Chokecherry Drive. These projects are now complete and the Engineering and Storm Water Departments would like to have CT Davis assist on additional work. In order to comply with the City's procurement policy, City Council approval is needed to authorize the additional expenditure.

## **Analysis**

As part of C.T. Davis' bid, pricing was furnished for a schedule of "Miscellaneous Projects". This information was used to estimate the costs of storm drain related work in the current Fiscal Year. Generally speaking, by extending the contract with CT Davis the projects which are planned for this year can be completed in a timely manner, and at a reasonable cost.

There are 9 projects proposed to be assigned to CT Davis. Five of these are smaller maintenance projects which need to be completed in advance of planned overlay or street maintenance work. Typically, these projects replace a narrow or failed waterway with an inlet box, a short section of piping, and an outlet structure. These projects are estimated to cost approximately \$114,900 and will be funded from the Storm Drain Maintenance fund and the Waterway Replacement accounts of the Storm Water Budget and the Concrete Repairs fund of the Street Department Budget.

In addition to the maintenance projects, Staff is recommending the following projects also be included:

- The 950 E/ 950 N project will replace an undersized pipe routed through the side yards of two properties in a location with poor (read impossible) maintenance access. This project is included in the list of projects to be completed in the current FY. Estimated cost: \$95,000.
- The 100 N/ 100 E project will replace a short section of corrugated metal pipe in advance of an upcoming reconstruction project scheduled for 100 N from Main Street to 400 E Street. This project is included in the list of projects to be completed in the current FY. Estimated cost: \$42,400.
- Spring Drain Installation on Mueller Park Road and Ridgehollow Dr. There are multiple locations near this intersection where natural springs flow from

the hillside across the sidewalk and into the gutter. This water creates multiple problems in the form of moss, attracting debris, insects, and in affecting the long-term performance of the pavement structure. This project has been identified for many years, and is a needed improvement. Estimated cost: \$46,000

- A project to address one of the locations where last year's summer rainstorms caused overflow flooding from 1550 E Street to flow between homes into the Barton Woods Condominiums. Estimated cost: \$48,300.

The estimated total increase in the contract amount with CT Davis Excavation is \$346,600.

### **Department Review**

This memo has been reviewed by the City Engineer, the Storm Water Dept. Director, and the City Manager.

### **Significant Impacts**

The funding for the planned projects is available in the Maintenance and Capital accounts of the Storm Water and Street Department Budgets for the current Fiscal Year as indicated above.

### **Recommendation**

- It is recommended that the City Council extend the 2019 Storm Drain Project Contract with CT Davis Excavation in the amount of \$346,600.00 to complete the projects as outlined above.

### **Attachments**

Project Summary



20 Aug, 2019

Not Included in Extension

Schedule 3: Miscellaneous Storm Drain Work (As Bid)				CT Davis Bid		Mueller Park /Ridgehollow French Drains		950 E 900 N		100 N 100 E		1550 E Lakeview		200 E 100 S - 200 S	
Item No.	Description	Unit	Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization	LS	1	12,500.00	12,500.00	0.333	4,162.50	0.333	4,162.50	0.333	4,162.50	0.333	4,162.50	0.333	4,162.50
2	Remove Storm Drain Inlet Box	Ea.	4	250.00	1,000.00	0	-	6	1,500.00	4	1,000.00	0	-	3	750.00
3	Combination Type A Inlet with Side Box	Ea.	2	4,433.00	8,866.00	0	-	3	13,299.00	0	-	1	4,433.00	0	-
4	Remove Storm Drain Pipe	Lft	6	35.88	215.28	0	-	123	4,413.24	98	3,516.24	0	-	110	3,946.80
5	Remove Curb and Gutter	Lft	300	14.00	4,200.00	40	560.00	80	1,120.00	70	980.00	90	1,260.00	100	1,400.00
6	Remove Concrete Sidewalk	Sqft	750	3.74	2,805.00	128	478.72	60	224.40	280	1,047.20	300	1,122.00	200	748.00
7	Construct New Type E Curb and Gutter	Lft	300	29.10	8,730.00	40	1,164.00	80	2,328.00	70	2,037.00	90	2,619.00	100	2,910.00
8	Construct New 4" Sidewalk	Sqft	750	7.60	5,700.00	128	972.80	60	456.00	280	2,128.00	100	760.00	200	1,520.00
9	Construct Dipstone Outlet	Sqft	3	4,733.00	14,199.00	0	-	0	-	0	-	0	-	0	-
10	12" Class III RCP	Lft	610	38.17	23,283.70	0	-	818	31,223.06	249	9,504.33	0	-	0	-
11	15" Class III RCP	Lft	300	45.49	13,647.00	0	-	0	-	0	-	280	12,737.20	390	17,741.10
12	4" HDPE Drain Pipe	Lft	1000	35.00	35,000.00	490	17,150.00	0	-	0	-	0	-	90 @ \$64.52/	25,162.80
13	2' x 2' Cast Iron Detectable Warning Panel	Ea.	6	194.25	1,165.50	0	-	0	-	2	388.50	4	777.00	4	777.00
14	48" Storm Drain Manhole	Ea.	1	2,543.00	2,543.00	0	-	2	5,086.00	1	2,543.00	3	7,629.00	4	10,172.00
15	Type A Inlet Box	Ea.	7	1,436.00	10,052.00	4	5,744.00	4	5,744.00	5	7,180.00	1	1,436.00	3	4,308.00
16	Connect to Exist. Storm Drain Inlet Box	Ea.	1	1,500.00	1,500.00	2	3,000.00	2	3,000.00	1	1,500.00	0	-	1	1,500.00
17	Saw Cut Conc.	Lft	70	8.50	595.00	30	255.00	10	85.00	12	102.00	20	170.00	20	170.00
18	Saw Cut Asphalt	Lft	1350	2.60	3,510.00	460	1,196.00	1018	2,646.80	350	910.00	350	910.00	1610	4,186.00
19	Remove Asphalt Pavement	Sqft	4550	0.57	2,593.50	1820	1,037.40	2454	1,398.78	750	427.50	1200	684.00	2700	1,539.00
20	Asphalt Patch	Ton	118	110.25	13,009.50	60	6,615.00	75	8,268.75	20	2,205.00	40	4,410.00	110	12,127.50
21	Road Base	Ton	417	20.89	8,711.13	100	2,089.00	300	6,267.00	80	1,671.20	100	2,089.00	200	4,178.00
22	Granular Backfill	Ton	50	17.76	888.00	90	1,598.40	210	3,729.60	60	1,065.60	175	3,108.00	450	7,992.00
SUBTOTAL, Schedule 3					174,713.61		\$46,022.82		\$94,952.13		\$42,368.07		\$48,306.70		\$105,290.70

Schedule 3: Miscellaneous Storm Drain Work (As Bid)				CT Davis Bid		Misc. Maintenance: 1600 E 1000 S		Misc. Maintenance: 1650 E 1000 S		Misc. Maintenance: 1900 S 400 E		Misc. Maintenance: 1700 S 500 E		Misc. Maintenance: 750 E San Simeon	
Item No.	Description	Unit	Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization	LS	1	12,500.00	12,500.00	0	-	0	-	0.333	4,162.50	0.333	4,162.50	0.333	4,162.50
2	Remove Storm Drain Inlet Box	Ea.	4	250.00	1,000.00	0	-	0	-	0	-	0	-	0	-
3	Combination Type A Inlet with Side Box	Ea.	2	4,433.00	8,866.00	0	-	0	-	0	-	0	-	0	-
4	Remove Storm Drain Pipe	Lft	6	145.84	875.04	0	-	0	-	0	-	0	-	0	-
5	Remove Curb and Gutter	Lft	300	14.00	4,200.00	60	840.00	60	840.00	40	560.00	120	1,680.00	60	840.00
6	Remove Concrete Sidewalk	Sqft	750	3.74	2,805.00	200	748.00	200	748.00	0	-	400	1,496.00	300	1,122.00
7	Construct New Type E Curb and Gutter	Lft	300	29.10	8,730.00	60	1,746.00	60	1,746.00	40	1,164.00	120	3,492.00	70	2,037.00
8	Construct New 4" Sidewalk	Sqft	750	7.60	5,700.00	200	1,520.00	200	1,520.00	0	-	400	3,040.00	300	2,280.00
9	Construct Dipstone Outlet	Sqft	3	4,733.00	14,199.00		-		-	0	-		-		-
10	12" Class III RCP	Lft	610	38.17	23,283.70	100	3,817.00	100	3,817.00	35	1,335.95	150	5,725.50	100	3,817.00
11	15" Class III RCP	Lft	300	45.49	13,647.00	0	-	0	-	0	-	0	-	0	-
12	4" HDPE Drain Pipe	Lft	1000	35.00	35,000.00	0	-	0	-	0	-	0	-	0	-
13	2' x 2' Cast Iron Detectable Warning Panel	Ea.	6	194.25	1,165.50	4	777.00	4	777.00	0	-	8	1,554.00	4	777.00
14	48" Storm Drain Manhole	Ea.	1	2,543.00	2,543.00	0	-	0	-	1	2,543.00	0	-	0	-
15	Type A Inlet Box	Ea.	7	1,436.00	10,052.00	2	2,872.00	2	2,872.00	1	1,436.00	3	4,308.00	2	2,872.00
16	Connect to Exist. Storm Drain Inlet Box	Ea.	1	1,500.00	1,500.00	0	-	0	-	1	1,500.00	0	-	0	-
17	Saw Cut Conc.	Lft	70	8.50	595.00	20	170.00	20	170.00	0	-	40	340.00	20	170.00
18	Saw Cut Asphalt	Lft	1350	2.60	3,510.00	200	520.00	200	520.00	230	598.00	500	1,300.00	270	702.00
19	Remove Asphalt Pavement	Sqft	4550	0.57	2,593.50	550	313.50	550	313.50	350	199.50	1200	684.00	700	399.00
20	Asphalt Patch	Ton	118	110.25	13,009.50	30	3,307.50	30	3,307.50	12	1,323.00	40	4,410.00	30	3,307.50
21	Road Base	Ton	417	20.89	8,711.13	75	1,566.75	75	1,566.75	50	1,044.50	100	2,089.00	75	1,566.75
22	Granular Backfill	Ton	50	17.76	888.00	55	976.80	55	976.80	35	621.60	75	1,332.00	55	976.80
SUBTOTAL, Schedule 3					175,373.37		\$19,174.55		\$19,174.55		\$16,488.05		\$35,613.00		\$25,029.55



# STREETS AND TRAFFIC SAFETY COMMITTEE MEETING

Tuesday, August 27, 2019

6:00 P.M.

**NOTICE IS HEREBY GIVEN** that the Streets and Traffic Safety Committee of Bountiful, Utah will hold a meeting at the **South Davis Metro Fire Station**, 255 S 100 W, Bountiful, Utah, at the time and on the date given above. The public is invited to the meeting. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Public Works Director at 801.298.6125. Notification at least 24 hours prior to the meeting would be appreciated.

## AGENDA

1. Request for Extension of No Parking Zone at UTA bus stop on Medical Drive near Lakeview Hospital
2. Request for 25 MPH Speed Limit Signs on 200 W Street between 1050 S and Main Street
3. Request for 30 MPH Speed Limit Signs on 1000 N Street between 500 W and 200 W
4. Install 30 MPH signs on Main Street and 500 W streets from 1500 S to 2600 S
5. Consider installation of Pedestrian Crossing at 650 E 400 N
6. Consider installation of Pedestrian Crossing at 1400 S 350 W
7. Consider Pedestrian Crossing Improvements at 500 S 100 E
8. Report of traffic issues for future consideration by the TSC.



# Traffic Safety Committee Staff Report

ITEM 1

**Subject:** Installation of No Parking Signs, Painted Curb at  
UTA Bus Stop on Medical Drive  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

Robert Brotherson, UTA's Bus Stop Administrator, has requested permission for UTA to extend the no parking area (red curb) and add 2 "No Parking" signs to the bus stop on the south side of Medical Drive near Lakeview Hospital. The no parking area is proposed to be extended approximately 25 feet to the south to allow adequate maneuvering space for the bus to better service the bus stop with less interference from cars that currently park too close.

## **Analysis**

The existing bus stop is shown below:



The extension of the painted curb will eliminate one on-street parking space. The addition of the "No Parking Signs" on either side of the bus stop will legitimize the no parking area and make it easier for enforcement activities, when necessary.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

Extend the painted curb 25 ft to the south and install 2 No Parking signs at the ends of the painted curb.

**Significant Impacts**

No significant impacts are anticipated.

**Attachments**

Aerial Photography of the proposed sign installation locations.



Figure 1 Suggested locations for No Parking signs, and extension of painted curb

# Traffic Safety Committee Staff Report

ITEM 2

**Subject:** Installation of Speed Limit Signs on 200 West  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

At the request of David and Cecilia Oster, the Engineering Dept. conducted a speed study at approximately 1200 S 200 W. This is a two lane road with a pavement width of 36 feet, and a solid double yellow line which extends from 1050 S to Main Street. The Osters were concerned about the speed of traffic on that segment of 200 West, have pointed out that there are no speed limit signs installed between 1100 S and Main St, and that prior efforts at enforcement by BCPD have resulted in temporary impacts on the speed of traffic. In March of 2019, I also received a request from Linda Meldrum, a resident of the condominium complex on 200 W requesting a speed limit sign be installed.

## **Analysis**

The speed study which was started on November 13, 2018 ran for 2 full days. During this time, the speeds of 5,588 vehicles were logged. A staggering 88 % of traffic exceeded the posted speed limit, and the 85<sup>th</sup> percentile speed was 34.2 mph. Approximately 77 % of the speeds were within the range of 26-36 mph, and the mean speed was calculated at 30 mph. The maximum speeds captured during the study are significantly higher than the mean speed and ranged from the lower 40's (mph) to a high of 67 mph. These higher speeds are clearly not appropriate for a residential area, and due to the predominance of higher speeds some additional measures for speed control are justified.

The initial economical speed control measure to implement would be the installation of 2 ~ 25 mph speed limit signs. This signs are proposed to be installed at the locations shown on the aerial photograph. The effect of the new speed limit signs will continue to be evaluated by the Engineering Department by conducting additional annual speed studies.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

Install 25 mph speed limit signs at the locations shown on the aerial photograph.

## **Significant Impacts**

The intended impact is the reduction of traffic speeds in this area.

## **Attachments**

Aerial Photography of the proposed sign installation locations.



Figure 1 Suggested locations for speed limit signs



# Traffic Safety Committee Staff Report

ITEM 3

**Subject:** Installation of Speed Limit Signs on 1000 North  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

At the request of residents on 1000 N, the Engineering Dept. conducted a speed study at approximately 300 W 1000 N. From 200 W Street to 500 W Street this is a two lane, 42 ft wide road. A solid double yellow line separates the traffic lanes from 400 W Street to 500 W Street. A properly marked and signed school crossing is located at the intersection of 1000 N and 300 W Streets. 1000 N is designated as a minor collector street on the City's Master Street Plan.

## **Analysis**

The speed study was conducted on September 25, 2018. Speed data from 4,771 vehicles was collected. (This was a Wednesday, and included traffic from Viewmont High School.) Approximately 12 % of traffic exceeded the posted speed limit (25 mph, since no signs are present), and the 85<sup>th</sup> percentile speed was 36.2 mph. Approximately 73 % of the speeds were within the range of 26-36 mph, and the mean speed was calculated at 31.3 mph.

The pavement width of 1000 N Street is comparable with that of 200 W Street - which is currently signed with a speed limit of 30 mph. Many of the adjacent residential streets are constructed with a 30 ft pavement width, so the travelling public is likely to feel that a higher speed on 1000 N is safe, and appropriate for the wider pavement width. It is also important to consider that the High School is a significant source of traffic, and that these "less experienced" drivers can be pre-disposed to travel at speeds which are not appropriate for the location and conditions.

The near future of 1000 N Street includes the replacement of the existing culinary water line and a comprehensive reconstruction between 200 W and 500 W Streets. It would be appropriate to install 2 ~ 30 mph speed limit signs at this time, with consideration given to the opportunity to include additional speed control measures (such as edge line markings or pavement messages) to be included in the reconstruction project. The signs are proposed to be installed at the locations shown on the aerial photograph.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

Install 30 mph speed limit signs at the locations shown on the aerial photograph.

## **Significant Impacts**

The intended impact is the reduction of traffic speeds in this area.

**Attachments**

Aerial Photography of the proposed sign installation locations.



Figure 1 Suggested locations for speed limit signs

# Traffic Safety Committee Staff Report

ITEM 4

**Subject:** Installation of 30 mph Speed Limit Signs on Main Street  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

Over the last couple of months, the Engineering, Planning and Police Departments have been working with Performance Ford to address parking issues along Main Street. As part of this process, an inconsistency with the speed limit signs on Main Street has been identified.

## **Analysis**

From 500 S to 1500 S, the posted speed limit is 30 mph. This is largely a residential area, with some commercial uses on the northern and southern portions of this segment. Since Main Street functions as a minor collector road in this area, the 30 mph speed limit is appropriate.

Continuing south on Main Street along the segment between 1500 S to 2600 S (which also includes the transition from Main Street to 500 W) the speed limit is posted at 35 mph. While this area has more multi-family and commercial uses, the road width remains basically the same as the previous road segment and is in close proximity to single family residences.

The final segment on 500 W from 2600 S to Orchard Drive is posted at 30 mph. This segment is similar to the first segment of Main Street from 500 S to 1500 S with its width and proximity to the single family residences and a minor number of business and commercial properties.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

Install 30 mph speed limit signs at the following locations:

- Southbound Main Street: Replace the existing 35 mph sign located near the North side of the parking structure at Renaissance Towne Center with a 30 mph sign.
- Southbound Main Street: Replace the existing 35 mph sign located near the south driveway of the Wind Gate Apartment complex with a 30 mph sign.
- Northbound 500 W: Install a new 30 mph sign near the north entrance to the Life Care Center.
- Northbound 500 W: Remove the existing 35 mph sign from the power pole located at 2423 S 500 W.
- Northbound Main St: Replace the existing 35 mph sign located near 2023 S Main St. with a 30 mph sign.



**Significant Impacts**

This work will add consistency to the posted speed limit along Main Street and 500 W.

**Attachments**

Aerial Photography of the proposed sign installation locations.



Figure 1 Replace existing 35 mph sign with 30 mph sign



Figure 2 Install a new 30 mph sign





Figure 3 Replace existing 35 mph signs with 30 mph signs



Figure 4 Remove existing 35 mph sign and install new 30 mph sign



# Traffic Safety Committee Staff Report

ITEM 5

**Subject:** New Pedestrian Crossing 650 E 400 N  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

The residents of the Kensington Court Subdivision (located at approximately 350 N 650 E) via Kate Bradshaw, have requested the installation of a new pedestrian crossing at the intersection of 650 E and 400 N. The LDS church and associated facilities are frequently used by the neighborhood. The south side of the intersection has new ADA ramps which were installed with the subdivision. These ramps are currently set up for E-W crossings. The north side of the intersection is also configured for E-W crossings across the church driveway. This driveway into the church property is private property, and is not a City Street. This driveway has a sidewalk on the east side.

From 400 E to Davis Boulevard there is only one painted N-S crosswalk. This crosswalk at 1000 E is a school crossing which directs students to Hanna Holbrook Elementary.

## **Analysis**

The intersection of 400 N, 650 E and the Church driveway is an appropriate location to construct a pedestrian crossing.

With the existing sidewalk located on the east side of the driveway, construction of a pedestrian crossing on the east side of the intersection at 650 E is the most viable option. This location would also maximize visibility for vehicles and pedestrians.

If the crossing were to be constructed in the traditional manner (with ADA ramps on all corners), there are additional considerations which would affect the construction:

### 1) NW Corner:

- i) Is affected by heavy runoff flowing down the north curb line of 400 N.
- ii) Has an existing inlet box which may interfere with the construction of "the most compliant" ADA ramp.
- iii) Is constrained by the short retaining wall which is located at the back of the sidewalk.
- iv) Depending on the location and configuration of a new ADA ramp, runoff from the street will have a tendency to jump the curb and affect the front yards of homes to the west.

### 2) NE Corner:

- i) Likely has clear vision area issues with the presence of the fence and vegetation.
- ii) Would need a new inlet box top (minimum) and should have a double inlet box installed at this location.
- iii) Most of the sidewalk and parkstrip to the east will be affected by construction of a new double inlet box and the ADA ramp.



3) SE Corner:

- i) Would require some minor modifications to construct the ADA ramps so to accommodate the new N-S crossing and the existing E-W crossing.

4) SW Corner:

- i) No modifications required.

An alternate scenario for construction of the crossing would require the existing at-grade street entry to the church's driveway to be converted to a drive approach style entry. By constructing a drive approach style entry, the following issues could be addressed:

1. Runoff on the north side of the street would be less likely to overflow into adjacent residential properties.
2. Construction of the E-W ADA ramps are not necessary, only the N-S ramps on the east side of the intersection would be needed.

**Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

**Recommendation**

It is recommended that a North-South pedestrian crossing be constructed on the east side of the intersection of 650 E and 400 N Streets, with the required signs for the crossing.

**Significant Impacts**

No significant impacts are anticipated.

**Attachments**

Aerial Photography of the intersection.



Figure 1 650 E / 400 N intersection with proposed crosswalk configuration.



# Traffic Safety Committee Staff Report

ITEM 6

**Subject:** New Pedestrian Crossing 1400 S 350 W  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

Mr. Charles Penrose (1396 S 400 W) is requesting the installation of an ADA accessible crossing at the intersection of 400 W/1400 S/300 W. (See the aerial photo.) Mr. Penrose and his wife walk to the church which is at the south end of the 350 W cul-de-sac, along with other residents of the neighborhood.

## **Analysis**

The intersection of 400 W/1400 S/300 W is a unique configuration and is not conducive to the installation of a N-S crossing. Staff has considered 2 configurations:

1. Create an E-W crossing from the SW corner at 1396 S 400 W. This option provides good visibility for pedestrians and vehicles, and would provide an opportunity to correct a drainage problem in the curb in front of 1390 S 400 W. The disadvantages to this location are the interruption of the park strip landscaping in front of 1390 S 400 W, and the creation of an unusual location which will function like a mid-block crossing.
2. Create a N-S crossing from the NE corner of 1420 S 350 W. This configuration is not the preferred location because of visibility issues for southbound traffic on 300 W due to the presence of the maple trees on the north side of the road and the route would require crossing the waterway on the south side of the intersection.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

It is recommended that an East-West pedestrian crossing be constructed at location "1b" (see aerial photo) from the SW corner of 1396 S 400 W with the required signage.

## **Significant Impacts**

No significant impacts are anticipated.

## **Attachments**

Aerial Photography of the intersection.



Figure 1 350 W / 1400 S intersection with proposed crosswalk configuration.



# Traffic Safety Committee Staff Report

ITEM 7

**Subject:** Pedestrian Crossing Improvements 100 E & 200 E, 500 S  
**Author:** City Engineer, Lloyd Cheney  
**Department:** Engineering  
**Date:** August 27, 2019



## **Background**

In the fall of 2018 the Engineering Department received requests from Sherman Hawkes and Heather Murri requesting information regarding the number of pedestrian accidents at the intersections of 100 E and 200 E on 500 S Street. Both requests were the result of pedestrian accident at the intersection of 100 E and 500 S. In order to improve pedestrian visibility, a member of the community independently installed flag holders and provided orange flags at the 100 E intersection. Both Mr. Hawkes and Ms. Murri request that the orange flags be available at the intersections for use by pedestrians crossing 500 S Street.

## **Analysis**

500 S Street is among the busiest roads in Bountiful. It has historically carried a volume of 20,000 to 22,000 vehicles per day east of the Main Street intersection. In the ten year period between 2017 and 2008, there were 27 vehicle accidents and 1 pedestrian accident at the intersection at 100 E and 500 S. The highest number of accidents occurred in 2015 when 5 accidents were reported. The pedestrian accident was also reported in 2015. The rate for vehicle accidents is approximately 1:1.6M vehicles, which is statistically acceptable.

In December, 2018, members of the Engineering Department staff conducted a study of the 200 E / 500 S intersection for a Reduced Speed School Zone Warrant. The study was conducted on a "nice" day in December...partly cloudy...and 35°. The intersection performance is based on the time between useable gaps in traffic, the number of school pedestrians, the vehicle approach speed, and the average number of demands per useable gap. The intersection scored a total of 13 points, with the highest source of points being attributed to the extensive time between useable gaps (10 points, the maximum allowed for this criteria). Unfortunately, the intersection failed to meet the minimum requirement of 16 points. Only 6 school age pedestrians were observed using the crossing. It should also be noted that the N-S crossing is located on the west side of the intersection, and is the only N-S crossing for the 200 E intersection.

## **Department Review**

This proposal has been reviewed by the City Engineer/Public Works Director, Police Chief and Street Department Director.

## **Recommendation**

At the 500 S / 100 E intersection, it is recommended that cross walk signs (including advance warning signs), Yield to Pedestrians Here signs, and yield lines be installed for the N-S crossings, per the MUTCD requirements (see Figure 2).

At the 500 S / 200 E intersection, it is recommended that Yield to Pedestrians Here signs and yeild lines be installed for the N-S crossing, per the MUTCD requirements (see Figure 3).

At this time it is not recommended to allow the installation of orange crossing flags and flag holders at either intersection.

### **Significant Impacts**

No significant impacts are anticipated.

### **Attachments**

Aerial Photography of the intersections.



Figure 1 500 South Street, 100 E and 200 E intersections and existing crosswalk configurations, with existing signage.





Figure 2 Proposed Improvements at 500 S 100 E Intersection



Figure 3 Proposed improvements at the 200 E intersection



# City Council Staff Report



**Subject:** Interlocal Cooperation Agreement for  
Administrative Services Provided to  
South Davis Recreation District

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** August 27, 2019

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## **Background**

Since October 2007 Bountiful City (the City) employees have been contracted to provide administrative services on behalf of the South Davis Recreation District (the District) in exchange for stipulated monthly fees. These services encompass numerous activities but can be categorized as follows: accounting, finance, accounts payable, treasury, human resources, payroll and benefits, information technology, lawn care and irrigation, parking lot plowing and sweeping, and field maintenance and lighting.

These City-provided services were initially contracted through an interlocal agreement signed by both government entities. That agreement only covered the period from October 2007 through December 2008. Although no signed agreement has been in place since December of 2008, the services have continued to be provided, along with payments made, through verbal agreements between management and approved by governance through the budgeting process.

## **Analysis**

It is proposed that the verbal agreement between the City and the District again be formalized into an interlocal agreement and approved by both entity's governing officials. We believe this action is important to better document the agreement, authorize the services and payment terms through governance, and protect both entity's interests.

The interlocal agreement proposed would authorize the continuation of City-provided services through June 2020 and another interlocal would again be negotiated and brought before the City Council and District Board for approval.

The proposed agreement would entail an estimated 308 City-employee service hours per month for administrative services and additional hours for grounds maintenance. The proposed agreement would compensate the City \$12,340 monthly through the end of 2019 at which time a 4% increase would be applied for a \$12,790 monthly charge through the end of the agreement in June of 2020.

This proposed agreement was reviewed by the District Board and approved on August 19, 2019.

### **Department Review**

This report was prepared by the Finance Director and reviewed by the City Manager and Assistant City Manager.

### **Significant Impacts**

The City and the District would enter into an interlocal cooperation agreement that would continue through June of 2020 with anticipated agreement renewal to continue these services. This interlocal agreement would provide the City's General Fund with needed revenues to help cover the long-standing personnel costs being incurred to provide these services for the District.

### **Recommendation**

It is recommended that the City Council approve Resolution 2019-07 regarding an Interlocal Cooperation Agreement for City employee services to be provided to the District.

### **Attachments**

Resolution 2019-07 Interlocal Cooperation Agreement – Bountiful City Services Provided to the South Davis Recreation District 2019-2020.

Interlocal Cooperation Agreement – Bountiful City Services Provided to the South Davis Recreation District 2019-2020.



# BOUNTIFUL

## Bountiful City Resolution No. 2019-07

MAYOR  
Randy C. Lewis

CITY COUNCIL  
Kate Bradshaw  
Kendalyn Harris  
Richard Higginson  
John Marc Knight  
Chris R. Simonsen

CITY MANAGER  
Gary R. Hill

### A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR BOUNTIFUL CITY SERVICES PROVIDED TO THE SOUTH DAVIS RECREATION DISTRICT.

WHEREAS, the Parties, pursuant to Utah's Interlocal Cooperation Act, codified at Title 11, Chapter 13, Utah Code Ann. (the "Act"), are authorized to enter in an agreement; and

WHEREAS, the Parties desire to enter into an Agreement of Interlocal Cooperation for their mutual benefit and for the further purpose of Bountiful City (the City) employees providing services to the South Davis Recreation District (the District) as specified herein; and

WHEREAS, the City has provided these services to the District since October of 2007 and both parties desire to continue said services through June of 2020; and

WHEREAS, both parties desire to formalize verbal agreements currently in place into a written agreement;

**Now, therefore, be it resolved by the City Council of Bountiful, Utah as follows:**

**Section 1. Agreement Approved.** The Bountiful City Council hereby approves the attached Interlocal Cooperation Agreement for City services to be provided to the District.

**Section 2. Mayor Authorized to Execute.** The Mayor of Bountiful City is authorized to sign and execute the attached Interlocal Cooperation Agreement and any other documents necessary to implement the Agreement.

**Section 4. Severability Clause.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its passage. The Agreement shall take effect as described therein.

**Adopted by the City Council of Bountiful, Utah, this 27<sup>th</sup> day of August, 2019.**

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**Randy C. Lewis, Mayor**

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**Shawna Andrus, City Recorder**



**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN  
SOUTH DAVIS RECREATION DISTRICT  
AND  
BOUNTIFUL CITY**

**THIS AGREEMENT** ("Agreement") is made and entered into as of the \_\_\_ day of August, 2019, by and between SOUTH DAVIS RECREATION DISTRICT, a special service district of the State of Utah, hereinafter referred to as the "District," and BOUNTIFUL CITY, a Utah municipal corporation, hereinafter referred to as the "City."

**WITNESSETH:**

**WHEREAS**, Title 11 Chapter 13 of the *Utah Code Annotated*, 1953, as amended, authorizes contracts between public agencies to enter into Agreements for cooperative action and to provide and/or exchange services between such agencies; and

**WHEREAS**, the parties to this Agreement are both governmental entities located in Davis County, State of Utah and are empowered to provide and operate recreational facilities and programs for the benefit of their citizens; and

**WHEREAS**, the City and District have coordinated together on various projects and in acquiring facilities and desire to cooperate in obtaining and providing fiscal and related services and to cooperate with each other in doing so; and

**WHEREAS**, the parties desire to reduce their respective understandings and agreements to writing;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereby agree as follows:

1. The City hereby agrees to provide fiscal, personnel, computer, and related services to the District as more particularly set forth in the proposed scope of services attached hereto as Exhibit A and by this reference made a part hereof. In performing services for the District, the City will comply with all applicable laws, rules and regulations of any governmental entity having jurisdiction over the District.
2. In order to coordinate with the City in providing services to the District, the District will perform those functions set forth under the District's role as specified in Exhibit A attached hereto.
3. It is the intent and desire of the parties hereto to cooperate in carrying out the terms of this Agreement in order to obtain coordinated, economical fiscal information and related services described in Exhibit A attached hereto and to minimize unnecessary expenses for the District and the City.
4. The District will pay administrative service fees to the City in accordance with the schedule attached hereto as Exhibit B and by this reference made a part hereof. The City will provide monthly written billings to the District for services performed. The District will pay the City's invoice within 30 days of receipt of the same.



5. This Agreement shall be effective from the date hereof until June 30, 2020, unless the same is terminated as provided herein. Either party hereto may terminate this Agreement upon giving the other party 180 days written notice prior to the date of termination. In the event of termination, the City shall be paid for all services rendered up to the effective date of such termination.
6. No separate legal entity is created by the terms of this Agreement. To the extent that this agreement requires administration other than as set forth herein, it shall be administered by the Executive Director of the District and the City Manager of the City, acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.
7. This Agreement is not assignable.
8. Each party hereto shall be solely responsible for providing workers compensation, wages and benefits for its own personnel who provide any assistance under this Agreement.
9. Each party hereto shall be responsible and shall defend the actions of its own employees, negligent or otherwise, performed pursuant to the provisions of this Agreement.
10. This Agreement contains the entire agreement and understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, written or oral, between the parties with respect to the subject matter hereof.
11. This Agreement shall be submitted to the authorized attorney for each party for approval as to form in accordance with Section 11-13-202.5 of the *Utah Code Annotated*, 1953, as amended.
12. If any portion of this Agreement is held to be unenforceable or invalid for any reason by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
13. This Agreement is not intended to benefit any person or entity not named as a party hereto.
14. If either party fails to perform its obligations hereunder or to comply with the terms hereof, the non-defaulting party shall have all rights and remedies available at law and in equity.
15. This Agreement may be amended only in writing signed by the parties hereof.
16. Each of the parties hereto shall cause the governing body of that party to pass a resolution authorizing said party to enter into this Agreement and a copy of said resolution shall be attached hereto and be a part hereof by this reference.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement by and through their respective duly authorized representatives as of the day and year first hereinabove written.

**SOUTH DAVIS RECREATION DISTRICT**

\_\_\_\_\_  
 Ken Romney, District Board Chair

Dated: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
 Tyson Beck, District Clerk

**Approved as to form and compliance with applicable law:**

\_\_\_\_\_

Attorney for South Davis Recreation District

**BOUNTIFUL CITY**

\_\_\_\_\_

Randy Lewis, Bountiful City Mayor

Dated: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

Shawna Andrus, City Recorder

**Approved as to form and compliance with applicable law:**

\_\_\_\_\_

Bountiful City Attorney

**EXHIBIT A**

Scope of Services and Division of Duties:

<b>Bountiful City's Role</b>	<b>District's Role</b>
<p><u>Human Resources / Payroll:</u>                      Bi-weekly payroll processing using City computer and software to include:</p> <ol style="list-style-type: none"> <li>1. Employee set-up/maintenance.</li> <li>2. Bi-weekly time sheet printing.</li> <li>3. Payroll tax calculations, remittance, and reporting.</li> <li>4. Time entry.</li> <li>5. Employee benefits processing &amp; remittances including State Retirement and 401(k) programs.</li> <li>6. Payroll check and direct deposit issuance.</li> </ol> <p>Preparation and maintenance of new employee information packets and change forms.</p> <p>Creation and maintenance of permanent employee files.</p> <p>Conduct benefits open enrollment annually.</p> <p>Preparation of W -2 annually.</p> <p>Provision of technical assistance related to management and employee payroll and benefit questions.</p> <p>Aid in State retirement systems maintenance, reporting, and occasional audits.</p> <p>Aid in tracking Affordable Care Act hours.</p> <p>Aid with salary surveys and State census reporting.</p> <p>Aid in the annual budget process by creating payroll and benefit cost projections.</p>	<p><u>Human Resources / Payroll:</u>                      Time sheet preparation, reviews, submission for payment to the City.</p> <p>Hiring, employee evaluations, job actions (promotions, reclassifications, demotions), terminations.</p> <p>Workers Compensation administration (including training, injury claims and reporting).</p> <p>Maintenance and administration of personnel policies, job descriptions, etc.</p> <p>Supply needed forms and envelopes.</p>

**EXHIBIT A (Continued)**

<b>Bountiful City's Role</b>	<b>District's Role</b>
<p><u>Accounting / Accounts Payable:</u> Provide full general ledger accounting services using City-provided financial reporting software to include:</p> <ol style="list-style-type: none"> <li>1. District transaction data entry into financial software.</li> <li>2. Preparation of monthly journal entries.</li> <li>3. Monthly reconciliations and closing of books.</li> <li>4. Capital asset tracking and reporting.</li> <li>5. Yearly closing of books in accordance with governmental accounting standards.</li> <li>6. Preparation of yearend reconciliations, schedules, and documents necessary for independent audit.</li> <li>7. Coordinate and orchestrate annual independent financial statement audit.</li> </ol> <p>Provide financial reporting to include:</p> <ol style="list-style-type: none"> <li>1. Monthly detailed cash disbursement listing for management use and Board approval.</li> <li>2. Monthly budget-to-actual reports for management use and Board approval.</li> <li>3. Monthly revenue and expense reports from the City's financial software with graphs illustrating the prior three-years of comparison data.</li> <li>4. Quarterly cash/investment balances report.</li> <li>5. Annual financial report analysis for management and the Board.</li> </ol> <p>Provide a competent individual to act as District Clerk who attends the monthly Board meetings.</p> <p>Weekly accounts payable (AP) services using City computers and software that include:</p> <ol style="list-style-type: none"> <li>1. Input and processing of AP invoices, and issuance of checks using City computers and printers.</li> <li>2. Secondary/independent internal control review over AP batches and vendor adjustments.</li> </ol>	<p><u>Accounting / Accounts Payable:</u> Vendor negotiation and management.</p> <p>Invoice review, approval and coding (recommend change of invoice remittance address to Bountiful City's address).</p> <p>Accounts Receivable establishment, collection, and write-offs (provide documentation as needed).</p> <p>Supply daily transaction and deposit reporting from the District's point-of-service software for input into the financial reporting software by the City.</p> <p>District management review of monthly financial reporting.</p> <p>Supply checks, forms and envelopes.</p> <p>District Clerk duties other than financial (minutes, resolutions, contracts, agreements, etc.).</p>

**EXHIBIT A (Continued)**

<b>Bountiful City's Role</b>	<b>District's Role</b>
<p><u>Accounting / Accounts Payable (Continued):</u></p> <ul style="list-style-type: none"> <li>3. Set up and maintenance of District vendors.</li> <li>4. Preparation and issuance of annual 1099's to vendors.</li> </ul> <p>Preparation of sales tax reports, monthly filing, and remittance of taxes due.</p> <p>Quarterly and annual transparency reporting preparation and submission to the State.</p> <p>Submit the annual audited financial reports to the State Auditor's Office and other regulatory agencies.</p>	

**EXHIBIT A (Continued)**

<b>Bountiful City's Role</b>	<b>District's Role</b>
<p><u>Treasury / Budget:</u> Provide investment and cash management services that include:</p> <ol style="list-style-type: none"> <li>1. Recording of daily and monthly revenues and investment transactions.</li> <li>2. Monitoring of cash and investment balances.</li> <li>3. Monthly bank account and investment reconciliations.</li> <li>4. Investing of funds in accordance with approved policies and laws.</li> </ol> <p>Semi-annual reporting of deposits and investments with the State Treasurer.</p> <p>Annual reporting of Unclaimed Property to State Treasurer's Office.</p> <p>Prepare and file property tax certification forms with County staff.</p> <p>Provide budgeting assistance that includes:</p> <ol style="list-style-type: none"> <li>1. Annually assemble a budget document with historical data for District Management to begin creation of a tentative budget to present to the District Board.</li> <li>2. Prepare and submit required budget reports to Utah State Auditor.</li> </ol> <p>Provide a competent individual to act as District Treasurer who attends the monthly Board meetings.</p>	<p><u>Treasury / Budget:</u> Daily cash receipting and closing.</p> <p>Daily deposits.</p> <p>Submission of daily cash/credit card reports to City staff for recording.</p> <p>Collection of returned checks.</p> <p>Correction of deposit errors from bank and reporting of corrections to City staff for recording in financial records.</p> <p>Prepare budget calendar in connection with City staff.</p> <p>Develop annual operating and capital budget data for budget document preparation by City staff.</p> <p>Present budget to board for tentative and final approval.</p> <p>Prepare budget and property tax resolutions for adoption by District board.</p>



**EXHIBIT A (Continued)**

<b>Bountiful City's Role</b>	<b>District's Role</b>
<p><u>Information Systems:</u> Provide telephone and internet services that include:</p> <ol style="list-style-type: none"> <li>1. Work with service providers and ensure continuity of services.</li> <li>2. Trouble shoot and answer questions regarding these services.</li> <li>3. Provide assistance with new equipment setup and maintenance.</li> </ol> <p>Provide server/network services that includes:</p> <ol style="list-style-type: none"> <li>1. House all District data and software and ensure data accessibility, integrity, and recovery.</li> <li>2. Provide assistance with network equipment (i.e. switches, access points, etc.).</li> <li>3. Provide network security such as firewalls and antivirus software.</li> </ol> <p>Provide computer/computerized systems support that includes:</p> <ol style="list-style-type: none"> <li>1. Trouble shoot and answer questions regarding District computers.</li> <li>2. Provide assistance with new computer setup and maintenance. Installation of necessary software and hardware.</li> </ol> <p>Provide email services that include:</p> <ol style="list-style-type: none"> <li>1. Work with service providers and ensure continuity of services.</li> <li>2. Trouble shoot and answer questions regarding these services.</li> </ol> <p>Provide inquiry/reporting access to the City's financial reporting software to specific District employees. Also provide financial software support.</p>	<p><u>Information Systems:</u> District reimbursement to the City for the District's portion of the service providers' monthly billings as well as any direct purchases of equipment/software on behalf of the District.</p> <p>Notification of need for telecommunication and data processing moves, additions and changes.</p> <p>Daily operation of hardware and software.</p>
<p><u>Other Operational and/or Administrative:</u> Technical assistance with other areas as needed (extra fee may be required depending on the request). These would be items requested of City staff that are outside of the scope of the services described here in Exhibit A.</p>	<p><u>Other Operational and/or Administrative:</u> All other operational or managerial services required to run the District that are not specifically identified as part of the City's scope of responsibility as described here in Exhibit A.</p>

**EXHIBIT B**

**Schedule of Services and Charges:**

<u>Service Category</u>	<u>Est. 2019 Monthly Hr</u>	<u>2019 Monthly Service Fee</u>	<u>Est. 2020 Monthly Hr</u>	<u>2020 Monthly Service Fee</u>
Human Resources/Payroll	121	\$ 4,413	121	\$ 4,589
Accounting	78	2,844	78	2,958
Accounts Payable	58	2,115	58	2,200
Treasury/Cash Management	25	912	25	949
Information Systems	26	948	26	986
Monthly Totals	<u>308</u>	<u>\$ 11,232</u>	<u>308</u>	<u>\$ 11,682</u>

<u>2019 Hourly Rate</u>	<u>2020 Hourly Rate</u>
\$ 36.47	\$ 37.93

Bountiful City Non-Administrative Monthly Services:

Field maintenance and lighting	\$ 250	(\$3,000 annually)
Lawn care and irrigation	\$ 375	(\$4,500 annually)
Parking lot snowplowing and sweeping	\$ 483	(\$5,800 annually)

	<u>2019</u>	<u>2020</u>
Total Combined Monthly Service Fee	<u>12,340</u>	<u>12,790</u>

# City Council Staff Report



**Subject:** Election Canvass and Approval  
**Author:** Shawna Andrus, Recorder  
**Department:** Legislative  
**Date:** August 27, 2019

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## **Background**

State law UCA 20A-4-301(2)(b)(i) requires that the governing body canvass and officially adopt the election returns no earlier than seven days after nor later than fourteen days after the election.

## **Analysis**

The “canvass” is a meeting at which the legislative body reviews and verifies the completeness and accuracy of the election results and then adopts them, if and when complete. They would certify the candidates nominated in the Primary Election. Under contract previously approved by the Council, the Davis County Clerk/Auditor’s Office has already processed/counted the votes cast. It is interesting to note that Bountiful had a 32% voter turnout which is exceptionally high for a Municipal Primary Election. The County’s SOVC report, a statistical breakdown of the votes by type and precinct, will be made available at Council meeting on Tuesday and will be part of the official election certification packet that will be available on Bountiful City's website.

## **Department Review**

This report has been reviewed and approved by the Executive Department.

## **Significant Impacts**

Your approval and adoption of the official election results should not result in any financial impacts nor legal issues or new policies. It is simply compliance with State code.

## **Recommendation**

It is recommended that you approve the election results that have been presented to you as prepared by the Davis County Clerk/Auditor’s office.

## **Attachments**

Election results from the Davis County Clerk/Auditor’s Office (top six will be on the General Election ballot in November)  
Ballots not counted

Summary Results Report  
2019 Municipal Primary  
August 13, 2019

OFFICIAL RESULTS

Bountiful City

**Statistics**

TOTAL

Registered Voters - Total	24,760
Ballots Cast - Total	8,096
Voter Turnout - Total	32.70%

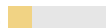
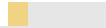
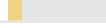
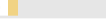
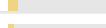
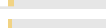
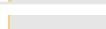


Summary Results Report  
2019 Municipal Primary  
August 13, 2019

OFFICIAL RESULTS

Bountiful City

**Bountiful City Council**

Vote For 3

	TOTAL	VOTE %	
KATE BRADSHAW	5,317	25.35%	
MILLIE SEGURA BAHR	4,294	20.47%	
RICHARD HIGGINSON	3,248	15.48%	
JESSE D. BELL	2,436	11.61%	
BRET HUTCHINGS	2,384	11.36%	
NATALIE BLUNDELL HAYES	1,606	7.66%	
SETH ROBERT WRIGHT	1,190	5.67%	
JOSEPH ANDREW PASCOE	502	2.39%	
<b>Total Votes Cast</b>	<b>20,977</b>	<b>100.00%</b>	

Primary Election August 13, 2019 Summary of By-Mail and Provisional Ballots Not Counted	Total ballots not counted	Already Voted	No Proof of Identity	No Proof of Residency	Power of Attorney	Signed by someone other than voter	Wrong City Ballot	Deceased	Moved out of County	No Signature	Signature did not match	Empty Envelope	Not Timely
Bountiful By-Mail	162							1		16	59		86
Bountiful Provisional	2			1			1						
<b>Total</b>	<b>164</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>59</b>	<b>0</b>	<b>86</b>

Regarding Ballots not Counted –

- Deceased – ballot was returned undeliverable
- No signature – two attempts to contact voter were made
- Signature did not match
  - o Telephone voter, if phone number is on record
  - o Second attempt to call
  - o Email voter if email address is on record
  - o Follow-up with letter in all cases where contact has not been successful or no other contact methods are available.
- Not timely – postmarked after August 12