

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department
4 April 24, 2024 (4:00 p.m.)
5

6 Present:

7 Committee Members:	Richard Higginson (Chair), Cecilee Price-Huish, 8 Kate Bradshaw
9 Other City Council Members:	Kendalyn Harris, Matt Murri
10 City Manager:	Gary Hill
11 Assistant City Manager:	Galen Rasmussen
12 Department Personnel:	Charles Benson, Sherry Steed, Damian Izatt, Lloyd 13 Cheney, and Todd Christensen, Kraig Christensen, 14 Brock Hill, Jessica Sims 15

16 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
17 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
18 Standard Examiner, and on the Utah Public Notice Website.
19

20 Committee chair Richard Higginson called the meeting to order at 4:05 p.m. and welcomed those in
21 attendance. The meeting was turned over to Charles Benson and staff to review budgets. It was
22 noted that one vote will be taken at the end of the meeting to approve all budgets discussed.

23 **PRESENTATION OF BUDGET**

24 **Overview of Department Operations**

25 A slide presentation was shown for those present to overview the various department functions
26 within Streets, Storm Water, and the Sanitation (Refuse Collection, Recycling, and Landfill
27 departments). Department staff members responded to 55 storm events in the last year with
28 \$286,000 being spent on road salt. Signage within the city has a \$400,000 total value and department
29 staff members replace signage throughout the year as needed. Road striping operations have a
30 budget of \$155,000 annually. Fueling operations dispensed 273,000 gallons of fuel last year for city
31 vehicles and the South Davis Metro Fire Agency vehicles. The Maintenance shop operation serves
32 both the city, and South Davis Metro Fire equipment with routine and major repairs. Spring and Fall
33 Clean Up events are held annually including a Household Hazardous Waste Day in the Fall. Road
34 rehabilitation and reconstruction work includes patching, crack sealing, overlays and full grinding and
35 reconstruction to maintain roadways to specifications.
36
37

1 **Street Department**

2 Charles Benson reviewed the fiscal year priorities and line-item budget for Fiscal Year 2025 in the
3 Street Department. Capital projects programmed for the upcoming year include acquisition of a brine
4 plant that will be used to activate road salt faster and reduce the amount of salt used in snowplowing
5 operations. Department performance measures were outlined as well as the long-term capital plan
6 for the department. A discussion was held on plans for analyzing the Davis Boulevard bridge near
7 term needs and longer-term replacement. Fees of the department were reviewed as well with only
8 minimal changes.

9 **Storm Water Fund**

10 An overview of the Storm Water Fund was provided by Charles Benson including a slide presentation
11 illustrating work completed in various areas of the city along with typical issues experienced. There
12 are 73 miles of storm drain in the city that are under maintenance. The major roles and
13 responsibilities and fiscal priorities for Fiscal Year 2025 were reviewed, along with the line-item
14 budget being highlighted for notable items. The long-term capital plan was reviewed as well as the
15 fee schedule for the fund. A question was asked by a council member regarding the need for and
16 timing for a fee increase to support operations and to meet capital needs. Charles noted that an
17 increase may be needed within the next two years as the reserves that have been accumulated are
18 starting to be depleted.

19 **Sanitation Fund (Refuse Collection Department)**

20 Charles Benson provided an overview of the Refuse Collection department, now a part of the overall
21 Sanitation Fund. A total of 21,127 cans are emptied weekly for residents. Household Hazardous
22 Waste collection day last year resulted in the expenditure of \$104,000 to dispose of items collected.
23 A rate increase of \$2.00 per can is being proposed (going from the current \$6.00 rate to \$8.00 rate per
24 can). This increase is needed to meet future capital requirements based on increasing costs of
25 replacement sanitation trucks and related items used by the department. The City's per can rates
26 continue to be lower than neighboring communities.

27 Budget line items were reviewed with explanation provided for notable changes between budget
28 years. The long term capital plan of the department was also outlined along with the fee schedule.

29 **Sanitation Fund (Recycling Department)**

30 Charles Benson reviewed the operations of the Recycling Department and addressed questions from
31 the committee members. It was noted that there are occasional questions from the public as to how
32 recycling materials are disposed of. Staff members regularly help to provide factual information to
33 the public as they call to inquire. Recycling within the city started in 2008 with a contracted service.

1 Internal staff management of the recycling function was assumed by the Recycling Department in
2 calendar year 2022. The major roles and fiscal priorities of the department were reviewed along with
3 highlights of budget line items. Capital plans were reviewed as well as fees.

4 **Sanitation Fund (Landfill Department)**

5 Charles Benson presented a series of slides to show operations and key indicators for department
6 activities. Landfill useful life is estimated to be as long as the year 2080 depending on how the
7 property and fill technology is managed. A question by a committee member was asked as to when
8 alternative options will need to be explored for when the landfill will need to be closed. Charles
9 Benson, Todd Christensen and Lloyd Cheney provided data on operations and opinions on when
10 decisions would need to be made. The major functions and fiscal year priorities of the department
11 were reviewed with committee members along with highlights of budget line items with notable
12 changes between budget years. It was noted that the department continues, like other city
13 operations, to face supply chain issues resulting in delays for obtaining certain items for operations
14 like parts and equipment. The long-term capital plan was also reviewed as well as the fee schedule.

15 A question was asked by a committee member about the status of a road study within the city. Lloyd
16 Cheney noted that the most recent contracted study from LTAP at Utah State University was
17 produced using a new set of methodologies that do not allow for comparability with the prior study
18 completed. Staff are planning for an alternative road assessment approach this Fall using internal
19 staff members to complete the study. A report will be provided when the study is completed.

20 **Committee Action and Adjourn**

21 Committee member Bradshaw made a motion to accept the tentative budget of the Streets, Storm
22 Water, Sanitation Fund (Refuse Collection, Recycling and Landfill departments), as presented, and
23 send these budgets to the full City Council for approval. Committee member Price-Huish seconded
24 the motion. Voting was unanimous with Committee members Higginson, Price-Huish, and Bradshaw
25 voting “aye”.

26 The meeting adjourned at 5:40 p.m. on a motion of Committee member Bradshaw and a second from
27 Committee member Higginson. Voting was unanimous with Committee members Higginson, Price-
28 Huish, and Bradshaw voting “aye”.