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**Minutes of the
BOUNTIFUL CITY COUNCIL**

Thursday, January 14, 2021
7:30 a.m. to 12:00 p.m.

Present: Mayor Randy Lewis
Councilmembers Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris,
Richard Higginson, Chris R. Simonsen
City Manager Gary Hill
Assistant City Manager Galen Rasmussen
City Attorney Clinton Drake
City Engineer Lloyd Cheney
City Planner Francisco Astorga
Finance Director Tyson Beck
IT Director Alan West
Parks Director Brock Hill
Power Director Allen Johnson
Water Director Kraig Christensen
Streets & Sanitation Director Charles Benson
Human Resources Director Shannon Cottam
Interim Chief of Police Ed Biehler
SDMFD Chief Dane Stone
Recording Secretary Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at the temporary City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis Journal and Standard Examiner.

**Retreat held at
South Davis Metro Fire Station Conference Room**

34 **PLEDGE, PRAYER & WELCOME – MAYOR LEWIS**

35 Mayor Lewis called the meeting to order at 7:38 a.m. and welcomed those in attendance. Mr.
36 Charles Benson led the Pledge of Allegiance and Councilman Simonsen offered a prayer.

37 Mayor Lewis's opening remarks included saying that the new park at the Washington
38 Elementary site will be a great blessing to Bountiful residents on the west side of the City, and that he
39 is excited to learn more about fiber internet options because he feels it is something Bountiful City
40 needs. He thanked the Council and staff for being there and for all the good work they do to keep the
41 City running.

42
43 **WASHINGTON PARK DESIGN PROCESS – MR. LLOYD CHENEY & MR. GARY HILL**

44 Mr. Gary Hill identified four areas of discussion they would like to cover regarding
45 Washington Field: the size of the space and preliminary design concepts, traffic and parking
46 concerns, the design process including public input, and the interlocal agreement with the Davis
47 County School District.

1 Councilman Higginson asked about the school district's requests regarding field use. Mr. Hill
2 answered that the school is looking for fields for their lacrosse teams at both Bountiful High and
3 Viewmont. The Council discussed the logistics of allowing the district to use the fields for that
4 purpose, how field maintenance would be managed, if it were a fair agreement and how it would
5 affect other seasonal sports needs for the City, the schools, and the South Davis Recreation District.

6 Mr. Hill explained that a condition of the sale was that an interlocal agreement with the school
7 district had to be in place before they would close on the sale of the property, which is scheduled for
8 the following day, Friday, January 15, but it could be rescheduled. The Council decided it would be
9 beneficial to have representatives from the school district come and meet with them during a work
10 session to figure out the details of the interlocal agreement and to have their questions answered.

11 Mr. Lloyd Cheney showed the Council an aerial view of the park with an overlay of basic
12 fields and structures in order to show how many soccer/lacrosse fields would fit within the park
13 boundaries. He also showed how other proposed amenities like a skate park, pickleball courts, a
14 playground, a storage and restroom building, a walking trail and parking stalls would fit into the area.
15 Staff feels there is enough space to put a lot of amenities depending on what Council prioritizes. Mr.
16 Cheney explained that these drawings were very preliminary and that they would likely hire a park
17 designer when the time comes.

18 Many Councilmembers voiced concerns about how traffic in the neighborhood will be
19 affected by the new park. That neighborhood has very narrow streets with blind corners and they
20 worry it will negatively affect both the people who live there and those who use the park unless a
21 better solution can be found to access the park and parking. The Council asked about acquiring
22 property to create a new access into the neighborhood from either 500 West or from 500 South. Mr.
23 Cheney explained that those roads are not owned by the City and they would need to receive
24 permission from UDOT to create new accesses. Mr. Hill explained that they advise doing a traffic
25 and parking study as part of the design process. He also cautioned that mitigating traffic may prove to
26 be an impossible task, so they should be careful not to spend too much money on something that
27 cannot be solved.

28 Mr. Hill talked with the Council about what the design process might look like, saying that
29 they would hire a consultant, and then garner public input through online channels and surveys
30 instead of having any physical open houses if that's what the Council desired. He said he assumed
31 they would like to retain the power to make final decisions. The Council agreed that they thought it
32 would be best. Mayor Lewis expressed that having a neighborhood meeting with the residents is very
33 important so that what happened with the dog park can be avoided. He wants people to feel that they
34 are part of the process and that the City cares what they think. Council and staff agreed that it was a
35 good idea to include a neighborhood meeting.

36
37 Council took a short break from 8:59 a.m. until 9:06 a.m.
38

39 **FIBER BROADBAND DISCUSSION – MR. GARY HILL**

40 Mr. Hill explained that the goal of today's discussion was to simply determine what
41 information the Council wants, figure out how to get it and who to hear from, and then create a
42 process for moving forward. He suggested that Mr. Alan West, I.T. Director, provide some basic
43 education about fiber and broadband for the Council and staff at a future date, so that everyone has a
44 foundational knowledge top base further investigation on. The Council agreed that would be a
45 worthwhile first step.

1 Councilwoman Bradshaw said she would like to know what coverage already exists from
2 other providers in Bountiful to have a better understanding of the problem. She would like to make
3 sure there is enough of a problem for this to be viable before diving in. Mr. Hill suggested that
4 current providers be allowed to present to the Council if they are willing to bring a coverage map
5 when they do.

6 Councilman Higginson said he would like to know what it would cost the City for installation
7 and maintenance whether the City owns the network or UTOPIA owns the network. He also feels that
8 allowing people to choose their own providers on the network is the best way to do it.

9 Councilwoman Harris said she thinks it is important that people who do not choose fiber will
10 not have to pay for it.

11 Councilwoman Bradshaw asked about how much installation would cost, how it would affect
12 the roads and asked about the timeline for when people will be able to get the fiber to their homes.

13 Mr. Hill asked if the Council wanted to take the time to hear from providers or not. The
14 Council discussed it and asked that Mr. West screen information from providers first and then come
15 inform the Council with what he found. Mr. West agreed to that plan.

16 Councilwoman Bradshaw wondered how the City could get input from residents with
17 differing viewpoints, since it seems one group has the loudest voice right now. Mr. Hill agreed that it
18 was important for the City to publicize that it is being very deliberate about this decision.

19 The Council and staff discussed some of the reasons the move to fiber did not pass in
20 Kaysville recently. Councilwoman Harris said she thinks the Council and staff are approaching this
21 issue the right way, being thoughtful and careful. She feels there is a real need for fiber but believes
22 that taking the time to avoid big pitfalls in this process is important.

23 After gathering their questions, Mr. Hill said he would come back to the Council with more
24 information and a suggested timeframe for moving forward.

25
26 The Council took a short break from 9:47 a.m. until 9:53 a.m.

27
28 **UPCOMING INITIATIVES AND PROJECTS – DEPARTMENT DIRECTORS**

29 Mr. Hill presented a list of City projects to the Council. He explained that all these projects
30 are current priorities that go above and beyond the daily workload of staff, and that multiple
31 departments are involved on many of them. He hoped that this would help the Council be informed
32 before heading into the budget process next.

33 The projects on his list included Washington Park, North Canyon parking lot, general trail
34 construction, dance studio parking lot, Eagle Ridge Drive, fiber decisions and implementation, the
35 farmers' market, the public art program, dispatch paramedic & animal control consolidation, golf
36 course clubhouse repairs, the General Plan update, 1000 North reconstruction, the Streets Department
37 wash bay and garage, and the Northwest Substation. Councilmembers were updated about the
38 following items:

39
40 North Canyon Parking Lot – The City plans on creating a parking lot, a trailhead, and adequate turn-
41 around facilities for emergency vehicles. The owners of 71 acres of adjacent property are interested
42 in developing their land and City staff have tried to set a realistic expectation for what is possible.
43 Much of the land is not developable due to water service issues, cul-de-sac length, and steep slope
44 issues. This is important because any development that occurs would need to be coordinated with the
45 project there.

1 Trails Master Plan (TMP) – The North Canyon trail and trailhead were the biggest priorities of the
2 TMP, and staff is currently working on an implementation plan for those items. The design for the
3 trailhead improvement will be in-house. The Trails Advisory Committee is actively working on
4 securing more funding for projects as well.

5
6 Eagle Ridge Drive – This will be a significant project that the City will likely hire a firm to design.
7 The recently approved \$1 million loan from Davis County should cover all the construction costs,
8 which will be repaid by the developer.

9
10 Farmers' Market – The Planning Department recently took over the management of the market from
11 the Main Street Merchants Association. The City feels it provides value to our community, so
12 Planning staff will collaborate with the Parks Department to make improvements with possible plans
13 of eventually hand it off to a new board of directors. The Council was asked to help find volunteers
14 for the market.

15
16 Public Art Program – COVID-19 halted the creation of the public art program last year, but Mr. Hill
17 feels confident he can find a good person to help get it off the ground now. This new hire could also
18 help with a number of Main Street events, like the Farmers' Market and the Chalk Art Festival.

19
20 Dispatch consolidation – The Bountiful Police Department is currently the only department in South
21 Davis County using a different dispatch software than the other cities in the area. They are working
22 towards switching to a compatible system, which will allow them to communicate with their partner
23 agencies much more efficiently. It's anticipated that this change will be a big benefit to everyone.
24 They recently did a needs assessment with Motorola, but once they make the final decision and work
25 it into their FY2022 budget, it will take 18-months to acquire the software and for training.

26
27 Paramedic consolidation – If the paramedics decide to consolidate, the County will stop charging its
28 paramedic rate and all entities that provide paramedics will have to go through a truth in taxation
29 process in order to pick up that rate. The cost per resident will remain the same as it has been.
30 However, depending on what our neighbors in South Davis County decide to do it could affect the
31 size of our dispatch operations. The Fire District will be picking up the paramedic dispatch which
32 will likely require an update to their antiquated station alert system.

33
34 Golf Course Clubhouse Repairs – The clubhouse at the golf course needs several repairs. Mr. Brock
35 Hill believes most of the repairs can be made during the golf season, but that renovating the café will
36 have to take place once the golf course closes later in the year.

37
38 1000 North Reconstruction – This will begin shortly.

39
40 Streets Department new wash bay – Construction has already begun, and will be completed in April
41 or May.

42
43 Northwest Substation rebuild – The rebuild will be a very labor-intensive process, but it is important
44 to do it.

45

1 Mr. Hill explained that many of these projects will add to City operating costs as more
2 parking lots and trails, etc. are created. Generally speaking, our economic growth is sufficient to keep
3 up with inflation and all of the City's regular needs, but there is a risk of falling behind in revenue as
4 more services and programs are added.

5
6 Council took a short break from 10:44 a.m. until 10:55 a.m.

7
8 **CITY GENERAL PLAN UPDATE – MR. FRANCISCO ASTORGA**

9 Mr. Astorga talked about the purpose of a General Plan (GP) with the Council. He explained
10 that having an updated GP in place helps to develop community identity, forces prioritization of
11 values and leads to proactive planning instead of reactive planning. The only legally required parts of
12 the plan are for land use, transportation and traffic, and moderate housing growth. All other sections
13 are at the discretion of the City.

14 Mr. Astorga explained that Bountiful's current GP was created in 2009 and all the goals in it,
15 except for the Downtown Area, are now outdated. He feels the City would benefit greatly from
16 creating a new GP soon. He also explained to the Council that if a city's land use code does not
17 support the goals and visions in the GP then it is useless. The land use code is how a GP is
18 implemented. The GP will help the Council and staff by with guidelines to follow putting everyone
19 on the same page. It will also mean that the Council doesn't need to consult staff about every
20 decision, they will have good direction available to them as they try to follow the GP.

21 Council asked more about the process of creating an updated GP. Mr. Astorga said that
22 although this work can be done in-house, it will take a lot longer if staff is asked to do it. He suggests
23 they hire an outside consultant to work with the City to create the new plan. Council agreed that it
24 was a good idea to update Bountiful's General Plan and felt it is a priority to get it done sooner rather
25 than later.

26
27 **ADJOURN**

28 Mayor Lewis added one final thought about having Bountiful's name on our freeway exit
29 signage, along with some of the other cities in South Davis County. Many of the mayors are working
30 on this issue and hope they will have the support of their Councils. He thanked everyone for their
31 participation in the meetings today and said he felt it was a good use of time.

32
33 The meeting was adjourned at 12:05 p.m.

Mayor Randy Lewis

City Recorder