

APPROVED MINUTES
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
July 17, 2023

Location:	Planning Conf Room	City Hall, 795 South Main St. Bountiful City, Utah
Present:	Committee Members	Francisco Astorga (Chair), Aaron Arbuckle, and Brad Clawson
	Assistant City Planner	Nicholas Lopez
	Recording Secretary	Darlene Baetz

1. Welcome and Introductions

Chair Francisco Astorga opened the meeting at 5:00 p.m.

2. Swearing in of Aaron Arbuckle, new Administrative Committee Member

City Recorder Shawna Andrus swore Aaron Arbuckle in as an Administrative Committee Member.

3. Approval of the meeting minutes for May 1, 2023.

MOTION: Member Clawson made a motion to approve the minutes for May 1, 2023, as written. Chair Astorga seconded the motion.

VOTE: 3-0 in approval.

4. Approval of the meeting minutes for June 26, 2023.

MOTION: Chair Astorga made a motion to approve the minutes for June 26, 2023, as written. Member Clawson seconded the motion.

VOTE: 3-0 in approval.

5. 1099 Bountiful Blvd – Short-Term Rental (STR) - *Assistant City Planner Nicholas Lopez*

Mr. Jacob Bunker, applicant, was unable to attend this meeting.

Assistant City Planner Lopez presented the item. Mr. Bunker requested approval for a short-term rental permit for his previously approved accessory dwelling unit located above the garage on the north side of his single-family dwelling. The short-term rental is a rental dwelling unit rented for periods less than thirty (30) consecutive days. He reviewed the standards found in Bountiful City Municipal Code. Staff recommended approval of the requested Short-term Rental Permit.

1 Chair Astorga stated the property owner is still required to live on site with both the Accessory
2 Dwelling Unit and Short-Term Rental.

3
4 Chair Astorga opened the Public Hearing at 5:15 p.m.

5
6 Mark and Heidi May (1030 South Terrance Dr) recounted a disturbing personal story about a
7 neighboring Short-term rental at a different nearby location. They are concerned that the owner
8 should live on-site and requested a requirement for background check of the tenants. Ms. May
9 spoke about her concern about the opportunity for wrongdoing and the negative experiences
10 for short-term rentals.

11
12 Chair Astorga closed the Public Hearing at 5:28 p.m.

13
14 Chair Astorga summarized the timeline of the Short-Term Rental Ordinance approved by City
15 Council in 2022.

16
17 Assistant City Planner Lopez stated that letters for this short-term rental were not sent to the
18 neighbors.

19
20 MOTION: Chair Astorga made a motion to continue this item to a date uncertain until it has
21 been properly noticed. Member Arbuckle seconded motion.

22
23 VOTE: 3-0 in approval.

24
25 **6. Meeting Adjourned at 5:47 p.m.**