

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, June 21, 2022

**6:00 p.m. – Work Session**

**7:00 p.m. - Regular Session**

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

*Bountiful City Council meetings, including this meeting, are open to the public. The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.*


## AGENDA

### **6:00 p.m. – Work Session**

1. Presentation of trails implementation plan – Mr. Brock Hill p. 3
2. Landscape ordinance discussion – Mr. Francisco Astorga p. 23

### **7:00 p.m. – Regular Session**

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment  
If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on May 24, 2022 p. 25
4. Council Reports
5. BCYC Report
6. Consider approval of:
  - a. Expenditures greater than \$1,000 paid May 16, 23, 30 & June 6, 2022 p. 37
  - b. April 2022 Financial Report p. 41
7. Consideration for adoption – FY 2022 Amended Budget and FY 2023 Final Budget with related items – Mr. Galen Rasmussen p. 75
  - a. Public Hearing on the FY 2023 transfer of funds from Light and Power Fund to General Fund
  - b. Public Hearing on the FY 2023 transfer of funds from the Landfill Fund to the Recycling Fund
  - c. Public Hearing on the FY 2022 Amended Budget and the FY 2023 Final Budget
  - d. Consideration of Ordinance 2022-06 adopting amended and final budgets, approving rates and fees, related policies, and adopting compensation schedules
8. Annual fraud risk assessment presentation – Mr. Tyson Beck p. 89
9. Consider approval of the rebuild of the 100 East well by Nickerson Company in the amount of \$49,402 – Mr. Kraig Christensen p. 93
10. Consider Resolution 2022-08 amending watering restrictions – Mr. Kraig Christensen p. 95
11. Consider approval of the purchase of a Ram 1500 Tradesman from Young Automotive Group in the amount of \$45,514 – Mr. Kraig Christensen p. 103
12. Consider approval of a payment of \$57,172 to the South Davis Sewer District and Dominion Energy for the Eagle Ridge Drive project – Mr. Todd Christensen p. 107
13. Adjourn

  
City Recorder



# City Council Staff Report



**Subject:** 2022 Trails Implementation Plan  
**Author:** Brock Hill, Todd Christensen, and Francisco Astorga  
**Date:** June 21, 2022

## **Background**

The purpose of the Trails Development Implementation Plan is to provide a guideline where trail projects can be organized to capitalize on current and future resources. The Implementation Plan will also help focus on highest priority projects of the Bountiful Trails Master Plan (BTMP) providing City Staff, with the assistance of the Bountiful Trails Advisory Committee, time to review trail projects and make changes to the trail network, which would then be presented to City Council on an annual basis. The Implementation Plan is anticipated to be updated regularly.

In 2020, Bountiful City residents approved a General Obligation Bond that includes \$2.0 Million for trails projects. In 2021, some preliminary corridor planning and flagging activities were performed for trails, mostly on land managed by the US Forest Service, and a NEPA application was submitted (Decision Memo anticipated June 2022). During early 2022, additional corridor master planning work was performed by IMBA Trail Solutions for a cohesive trails system to update the previous trails planning work. This recent update provides specific trail attributes (e.g., user type, difficulty, preferred direction, etc.). In May of 2022 Bountiful City was also awarded a \$500,000 matching grant from the Utah Office of Outdoor Recreation for trail work.

## **Analysis**

The Implementation Plan is designed to be a working document rather than a schedule that allows City staff the flexibility to amend trail projects based upon resources, approval of permits, public support, etc. Programming for an overall trails network has identified trails projects to be performed. The trails Project Priorities and Timeline table gives an estimated timeframe for various trail projects. The timeline can be broken up beyond programming into four (4) implementation phases: reconnaissance, location survey, project/contract preparation, and construction. Long-term maintenance is then needed to keep trails in good condition.

## **Department Review**

This staff report was written by Brock Hill, Todd Christensen, and Francisco Astorga and reviewed by the City Manager (aka BRODISCO).

## **Significant Impacts**

The development of the BTMP is of significant importance to the City as a robust trails network has the potential to provide an economic benefit to the City and local businesses. With growing interest in trail use and building additional trails it is expected that the demand will increase affecting parking adjacent to trailheads and access points.

**Recommendation**

This presentation is intended to provide City Council with an update of the Trails Implementation Plan.

**Attachments**

- Attachment A: Trails Implementation Plan
- Attachment B: Updated Overall Trails System Map





# BOUNTIFUL TRAILS DEVELOPMENT IMPLEMENTATION PLAN



*Figure 1 Mueller Park from Big Rock*

**Bountiful City**

*May 2022*

## **Background**

The purpose of the Trails Development Implementation Plan is to provide a guideline where trail projects can be organized to capitalize on current and future resources. The Plan will also help City Staff and the Bountiful Trails Advisory Committee (Committee) focus on highest priority projects of the [Bountiful Trails Master Plan](#) (BTMP). This will allow the Committee time to review trail projects and advise Staff of possible changes to the trail network and BTMP, which would then be presented to City Council. There have been a number of trails identified by the Committee as possible additions to the BTMP and have been noted throughout the Trails Development Implementation Plan. This plan is anticipated to be updated regularly.

## **Scope**

Programming for an overall trails network has identified trails projects to be performed. The trails Project Priorities and Timeline table (Table 1) gives an estimated timeframe for various trail projects. This timeline is subject to change based upon current needs, availability of resources and/or public support. The timeline can be broken up beyond programming into four implementation phases: reconnaissance, location survey, project/contract preparation, and construction (note: not all trail projects will require bids to complete). Long-term maintenance is then needed to keep trails in good condition.

Programming. Overall trails planning and selection of general design elements coordinated by city staff. This phase includes assistance from trails professionals and input from interested parties.

Reconnaissance. A thorough investigation of terrain and site features will be done to ensure the trail is feasible as planned. This phase includes ground-truthing and flagging trail route, and environmental analysis.

Location Survey. The survey work necessary for final design development of drawings. This is done after all environmental analysis has been performed and final route has been selected.

Contract Preparation. All contract documents necessary to bid and construct the project are created and assembled. This phase may include a review of drawings and specifications by the United States Forest Service (USFS) or other parties as applicable.

Construction. This phase includes contract award and contract administration. This may be done without a contract if done by staff and volunteer efforts.

Some trails could be built through volunteer efforts under the supervision of the City Staff and assistance of the Committee; however, technical trails will require qualified trail builders to supervise construction and/or to complete

the work. This would be assessed and decided during the programming phase.

A project will be completed when construction is finished, and signage has been installed.

Trail projects will attempt to align the phasing of projects with current City resources, potential grants and/or fundraising. This combined with professional programming work strong community support will enable city staff and the Committee to show good planning and reliable information when applying for grants and requesting private funds. The City and the Committee will apply for grants and seek private funding with matches from public finances for trail projects which would enable the development of a robust trail network and increase public support.

A trails master network map will need to be created and ongoing updates to the map will occur as changes are made. Maps will be made available online for individuals to view and download. Individual trail maps will show what users may see (landmarks, views, etc.) or experience on various trails and provide information such as difficulty, length, allowed trail user or other applicable restrictions. Attempts should be made to attach photos of the trail to accompany the map. The Committee will also provide this information to various outdoor mobile apps to share this with trail users.

Throughout the trail building process, the Committee will provide updates to keep residents informed of trail

projects. In addition, the Committee meetings will continue to welcome the public. This will help to build excitement and support for the trail system while allowing Staff and the Committee and opportunity to receive public input.

An estimation of trail project expenses was provided to City Council with the adoption of the BTMP. Although these costs provide a gauge for what could be expected the final costs to the City may be lower due to work from volunteers, in-kind donations and projects which would not require the services of a trail consultant or builder. It should also be noted that costs could also be more than what was estimated in the BTMP. Any reference to project costs in the Trails Development Implementation Plan are estimates only.





Ongoing trail maintenance will be vital to preserve the trails and facilities to meet trail system objectives. A maintenance plan will be developed and utilized to plan schedule, perform, and evaluate the maintenance activities necessary to ensure the safety, protection, and appropriate use of the forest trail system.



## Trail Areas

The overall trails system has been divided into different areas for managing the trails planning and projects. Six different areas have been identified, each having unique characteristics providing different opportunities for an overall trails system.

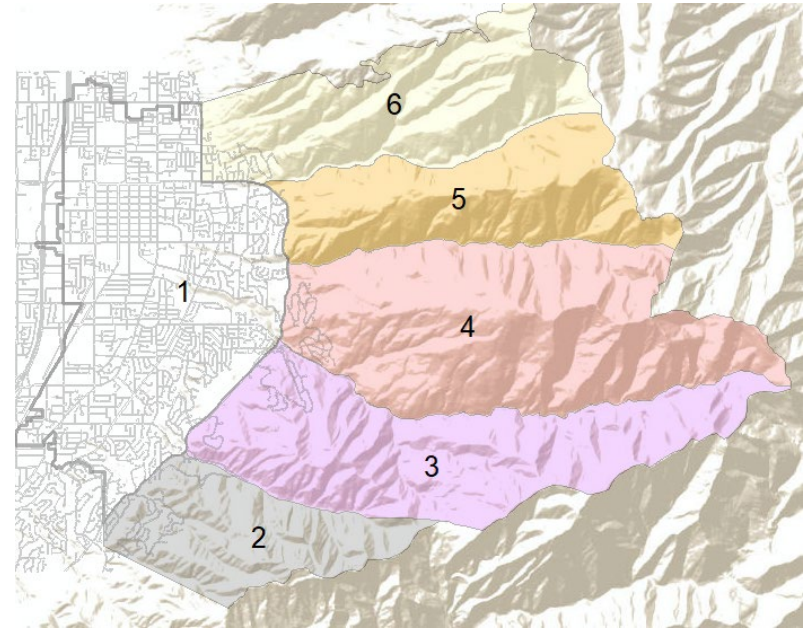


Figure 2: Trail System Areas

## Trail Project Descriptions

### Area 1 (Urban)

This area is the developed urbanized areas of the city. It is characterized by well-established transportation corridors and urban land uses. As major drainage ways traverse through the city, some natural drainage and riparian areas remain.

Trail Objectives include:

- Provide opportunities for trails in residential and commercial areas
- Make connections to public transportation including commercial areas
- Make connections to parks and open spaces
- Provide connections of hillside trails to additional parking
- Provide a place for a pump track or bike park

### Washington Elementary Park to Creekside Park



This would be entirely an urban trail. As property bordering Mill Creek redevelops between the two parks consideration should be made to secure easements which would be used as connections through properties permitting users to walk parallel to the creek on sidewalks or other urban surfaces. This urban trail would connect users to public transportation, additional parking and shopping. Signage placed along the trail would match other signage in the trail network. This trail project was identified in the BTMP; however, it was not assigned a priority.

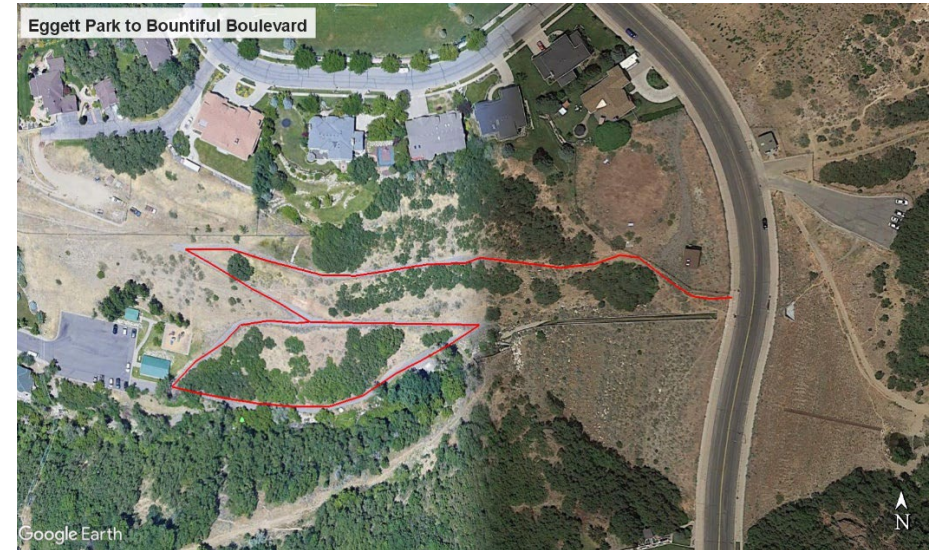


### Creekside Park to Mueller Park



This future trail would be a combination of urban and single-track for hikers and mountain bikers. The trail would follow Mill Creek from Creekside Park crossing both Davis and Bountiful Boulevards. The purpose of this trail would be to provide an interior access from within the city to the hillside trail network. The challenge of developing this trail would be to secure easements or purchase property from the private owners lining Mill Creek. No trail construction would begin until an unencumbered path is secured between two points of existing public access. This would be one of the few east-west trails found in the city. This trail was included in the BTMP; however, it was not identified as a priority.

### Eggett Park to Holbrook Trailhead



There is an existing asphalt path leading out of Eggett Park which ends below a Bountiful City water tank. A user created trail continues from the end of the asphalt following the fence line of the water tank to Bountiful Boulevard. The future trail would extend the asphalt to Bountiful Boulevard and repair the existing trail. The purpose would be to provide an urban trail connection from the park below to the official Bonneville Shoreline Trail (BST) above and Holbrook Canyon. The trail is located entirely on City property. This trail was included in the BTMP; however, it was not identified as a priority.

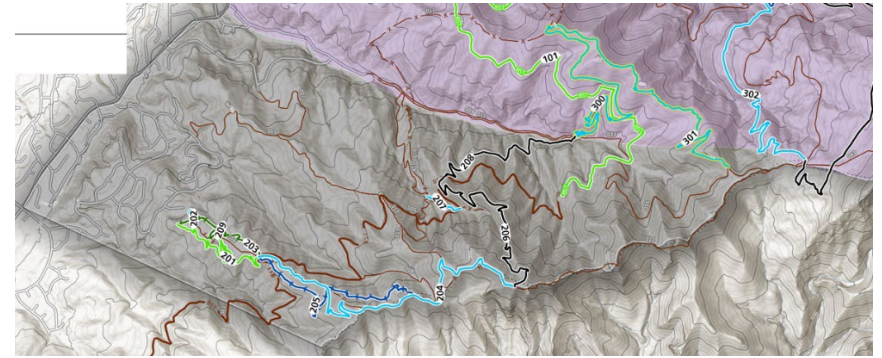
## Tolman (Rocket Park) to the “B” Trailhead



This would be a combination of an urban and single-track trail (red line). The urban portion would use existing sidewalks along 1300 East and Bountiful Boulevard. The Stone Creek subdivision is to provide an easement which would begin roughly at the intersection of Moss Hill Drive and Bountiful Boulevard and follow Stone Creek to the base of the County debris control dam facility. The trail would continue upwards in a series of switchbacks to eventually connect with the “B” trailhead. An alternative or secondary route would be through a future housing development connecting the trailhead to the same access point off Bountiful Boulevard. The single-track trails would be multi-use with a potential of one of the trails dedicated as a

downhill trail for mountain bikers. This trail project was listed in the BTMP; however, it was not assigned a priority.

## **Area 2 (Hidden Lake to North Canyon)**



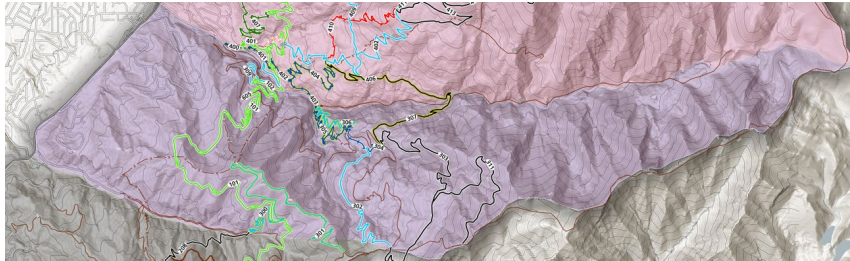
As the southernmost trails management area above Summerwood, Hidden Lake, and Highland Oaks, the ridge along the southern line of area two offers incredible views into both Salt Lake and Davis Counties. The property to be utilized for trails are mostly on land managed by the USFS, with some private property and some property owned by Bountiful City near Hidden Lake Circle.

Trail objectives include:

- Utilize the existing Hidden Lake Trailhead
- Make connections to the BST for additional opportunities to the north and south
- Connect to the North Canyon Trail



### Area 3 Trails (North Canyon to Mueller Park)

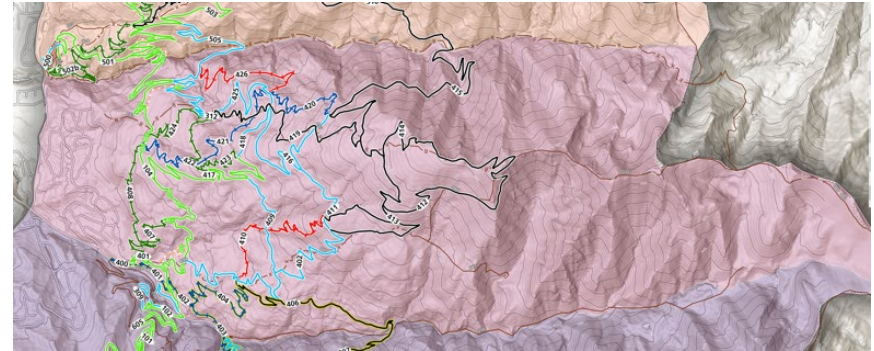


From North Canyon on the south to Mueller Park Picnic Area and Mill Creek Canyon on the north, the vast majority of these lands are managed by the US Forest Service. There are many acres of beautiful backcountry and pristine forest. The long-established and very popular Mueller Park and North Canyon Trails are valued features.

Trail objectives include:

- Provide additional trails to spread out heavy use
- Reduce user conflicts
- Provide a better trail experience along the dirt extension of Canyon Creek Dr.
- Provide more backcountry opportunities
- Improve parking situation on Canyon Creek Dr. and Mueller Park Rd.
- Enhance connection to Cave Peak viewpoint
- Make connections to BST

### Area 4 Trails (Mueller to Holbrook)



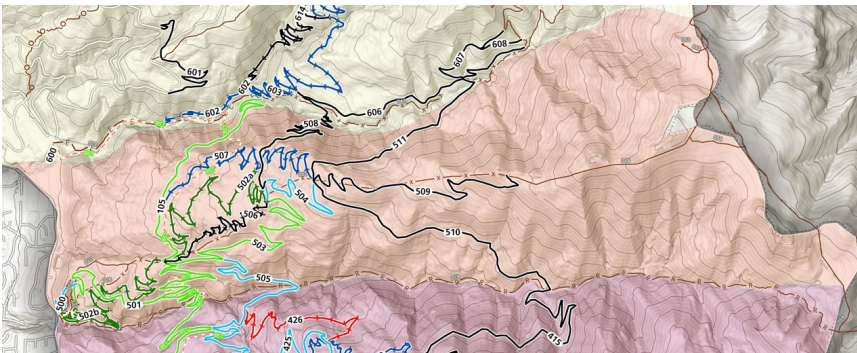
With Sessions Mountains, Kenny Creek Trail, and some very rugged terrain to the East, one of the most notable features of Area 4 is the Christmas Tree Farm near the center. Bountiful City owns nearly three sections of land here, including the site of the Christmas Tree Farm. Access to city-owned property presents challenges. Much of the property, especially to the south and east, is managed by the US Forest Service.

Trail objectives include:

- Utilize city-owned property for “hub and cluster” trails
- Create multi-user access routes to Christmas Tree Farm and viewpoints
- Re-Route existing steep trails for better user access and experience
- Provide progressive trails for users of all levels of expertise
- Plan for continuation of BST



## Area 5 Trails (Holbrook to Ward)

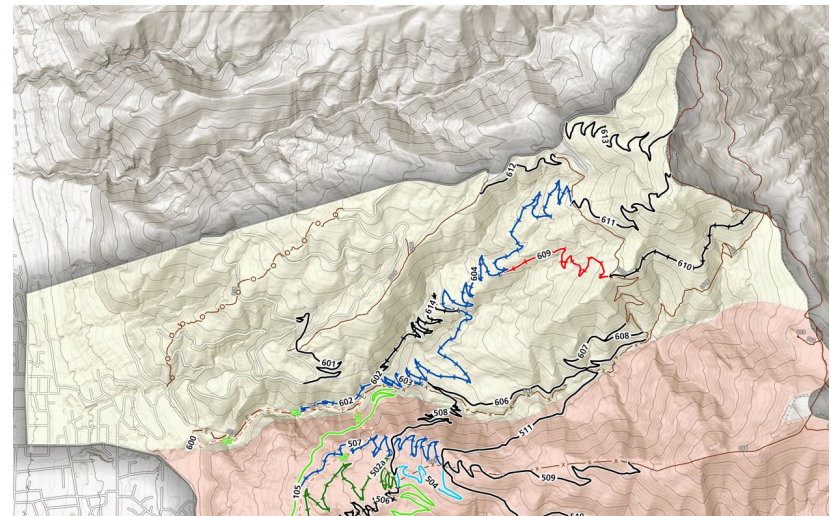


Bountiful City owns more than two sections of land in this area, with meadows on rolling terrain. Access to the property is a challenge. There are power and gas transmission corridors that run east-west across the area, while most remains forested backcountry.

Trail objectives Include:

- Utilize the existing Holbrook Trailhead
- Provide connections between Holbrook and Ward Canyons including the BST
- Create “hub and cluster” trails primarily on city-owned property
- Improve and better manage creek crossings
- Create access to destination viewpoints

## Area 6 Trails (Buckland)



This area is characterized by Skyline Drive (dirt road) which connects Bountiful City near the “B” to the mountain range ridgeline, Farmington to the north, and Morgan to the East. The area, including Buckland Ridge and Buckland Flats is popular for ATV/UTV and motorcycle enthusiasts and other trail users. Bountiful City owns some land here that can be used for trails. There is also a significant amount of private property and land managed by the US Forest Service.

Trail objectives include:

- Provide trails for motorized trail uses
- Improve, re-route, and/or restore existing trails for better sustainability
- Separate motorized uses from non-motorized uses on singletrack

### **Project Costs and Priorities**

The following table is a breakdown of each trail showing its priority in the Trails Development Implementation Plan and an estimated cost. Some of the costs have been provided from consultants hired by the city. The remainder of the trail cost estimates are based upon the consultant provided estimates and cost of other trails projects. These are estimates and provide a general reference to help prioritize trail construction and projects. These estimates are intended to reflect the cost to build the project, and do not reflect any potential grants or fundraising efforts. For example, the estimated cost for the North Canyon Trailhead is \$788,000; however, the city has received a grant from Davis County for \$500,000. Additionally, costs for North Canyon trail improvements are not shown as it would be anticipated most of the work could be completed by volunteer efforts.

Trail projects have also been assigned a priority designation. Criteria for prioritization is listed below. Work on existing trails will adopt the priority designation of the

new trail project with which it makes most sense to include the work on the existing trail.

1a

- Under contract or negotiation
- High demand, appeal to most users
- Near approval or on Bountiful City property
- Available funding

1b

- Near approval or on Bountiful City property
- Moderate demand, appeal to many users
- Available funding

1c

- Near approval or on Bountiful City property
- Moderate demand, appeal to some users
- Available funding

2a

- On city property
- Appeal to limited users (moto)

2b

- On city property
- Moderate demand, appeal to some users
- Access qualifier - will need NEPA and/or through private land for better access
- (Christmas Tree area)

2c

- On city property
- Appeal to select users (advanced)
- Need lower routes to access
- Access qualifier - will need NEPA and/or through private land for better access
- (north and east of Christmas Tree area)

3a

- Need NEPA and/or private property access
- Key access or connectors
- (Holbrook Trailhead area)

3b

- Need NEPA and/or private property access
- Provide significant value to trails network

4

- Need NEPA and/or private property access
- Perceived as least feasible or least important for overall trail network

5

- Requires easements and/or access agreements with various property owners

Table 1 Project Priorities and Timeline

| Priority  | Target Date | Project                              | Len. (Mi.) | Notes  | Est. Cost |
|-----------|-------------|--------------------------------------|------------|--|-----------|
| <b>1a</b> | <b>2022</b> |                                      |            |  |           |
|           | Jul         | Holbrook to Ward                     | 4.68       |  | \$164,000 |
|           | Jul         | Summerwood BST Link                  | 1.01       | Received Donation  | \$35,000  |
|           | Aug         | 306 Elephant Landing                 | 1.13       | Hiking   | \$40,000  |
|           | Aug         | 305 Elephant Down                    | 1.50       | Biking   | \$63,000  |
|           | Sept        | Holbrook Bridge                      | N/A        | Connect Holbrook to Ward trail with Holbrook   | \$70,000  |
|           | Sept        | Traverse/Hornet                      | 1.36       | Extension from Elephant Hiking/Down to Trailhead   | \$48,000  |
|           | Oct         | North Canyon Trailhead               | N/A        |  | \$288,000 |
|           | Oct         | Creekside to Davis Blvd. with Bridge | 0.20       | Will need a bridge and a short easement  | \$50,000  |
|           |             |                                      |            |  |           |
| <b>1b</b> | <b>2023</b> |                                      |            |  |           |
|           |             | Elephant/Traverse Bridge             | N/A        |  | \$85,000  |
|           |             | Hornet Bridge                        | N/A        |  | \$40,000  |
|           |             | Picnic Puncheon Bridge               | N/A        |  | \$20,000  |
|           |             | Kenny Connect Bridge                 | N/A        |  | \$100,000 |
|           |             | Picnic Loops & Connections           | 0.50       |  | \$18,000  |
|           |             | Improve Existing Picnic Loops        | 0.32       |  | \$11,000  |
|           |             | 301 Cave Peak Ridge                  | 1.96       |  | \$69,000  |
|           |             | 300 Eric's Hollow                    | 1.83       |  | \$64,000  |
|           |             | 307 Kenny Connect                    | 2.48       |  | \$87,000  |
|           |             | 404 Kenny Down                       | 1.45       | l  | \$51,000  |
|           |             | Re-Route Existing Lower Ward         | 0.79       | From Holbrook to Ward (N End) to west boundary of city prop. Includes restoration.                 | \$42,000  |
|           |             | 502a Green Down                      | 5.33       | Northern part of loop – E of Holbrook to Ward. Includes restoration of 1.1 miles of existing trail | \$224,000 |
|           |             | 503 Green South                      | 1.81       | Southern part of loop – E of Holbrook to Ward  | \$63,000  |

|           |             |                                    |      |   |           |
|-----------|-------------|------------------------------------|------|---|-----------|
|           |             |                                    |      |   |           |
| <b>1c</b> |             | BST Holbrook to Kenny              | 0.41 |   | \$14,000  |
|           |             | 304 Upper Big Rock Down            | 0.54 | NOT FLAGGED; NEED ENVIRONMENTAL                     | \$19,000  |
|           |             | 506 Sec 22 South Down Green - West | 0.89 | Adds another option East of Holbrook to Ward        | \$31,000  |
|           |             | 504 Sec 22 South Down Green - East | 0.60 |   | \$21,000  |
|           |             | 507 Blue Descent                   | 2.57 | Northern portion of Holbrook to Ward - E of BST     | \$90,000  |
|           |             | Eggett Park to Sessions T.H.       | 0.20 |   | \$20,000  |
|           |             |                                    |      |   |           |
| <b>2a</b> | <b>2024</b> | 601 Moto Alt                       | 1.20 | Connects Skyline Dr. to Backway to Buckland         | \$48,000  |
| 2b        |             | 417 South Climb                    | 2.17 |   | \$91,000  |
|           |             | 424 LWR_Tree_MTB_DWN               | 1.51 | Includes restoration of 0.5 miles of existing trail | \$62,000  |
|           |             | 423 UPR_BIK_GRN_DWN                | 0.61 |   | \$26,000  |
|           |             | 418 South Climb_Mid                | 0.51 |   | \$18,000  |
|           |             | 421 MTB_UPR_DWN                    | 1.08 |   | \$38,000  |
|           |             | 422 LWR_BLU_DWN                    | 0.80 |   | \$34,000  |
|           |             | 425 & 505 XmasTree                 | 3.41 |   | \$143,000 |
|           |             | Bridge - 505 Holbrook Xmas Tree    | N/A  |   | \$80,000  |
|           |             | 416 Traverse Link                  | 1.57 |   | \$55,000  |
|           |             | 420 SEG 26_BLU_DWN                 | 1.00 |   | \$42,000  |
|           |             | 312 Xmas Tree Walk                 | 0.07 |   | \$3,000   |
|           |             |                                    |      |   |           |
|           |             |                                    |      |   |           |
| 2c        |             | 426 BI_BLK                         | 1.32 |   | \$49,000  |
|           |             | 419 313_SEC 27_Hoof n Boot         | 1.94 | Includes restoration of 1.3 miles of existing trail | \$95,000  |
|           |             | 415 323_Holbrook_UPR_South         | 2.11 |   | \$78,000  |
|           |             | 414 324_SEC 26_Upper_BLK           | 2.44 | Includes restoration of 0.6 miles of existing trail | \$102,000 |
|           |             | Re-Route Middle Holbrook           | 2.00 |   | \$106,000 |
|           |             |                                    |      |   |           |

|    |                                      |      |   |           |
|----|--------------------------------------|------|---|-----------|
| 3a | 501 Holbrook Climb                   | 1.01 |   | \$35,000  |
|    | 502b Sessions to BST Connect         | 0.50 |   | \$18,000  |
|    | Re-route Lower Holbrook              | 0.90 |   | \$48,000  |
| 3b | 311 LunchSpot                        | 1.78 |   | \$63,000  |
|    | 407_BTM_GRN                          | 1.01 |   | \$43,000  |
|    | 408_GRN_Escape                       | 0.77 |   | \$27,000  |
|    | 401Kenny's Low RRT                   | 0.49 |   | \$17,000  |
|    | 402 Kenny's Mid RRT                  | 2.61 | Includes restoration of 1.5 miles of existing trail | \$137,000 |
|    | 409 Kenny Mid Traverse               | 0.75 |   | \$26,000  |
|    | 411 Kenny High Traverse              | 0.66 |   | \$23,000  |
|    | 410 White Rocks                      | 1.46 |   | \$61,000  |
|    | 412 Kenny High RRT                   | 1.59 |   | \$56,000  |
|    | 413 High Rock                        | 1.52 |   | \$53,000  |
|    | Water Line_HIK                       | 0.31 |   | \$11,000  |
|    | 302 Rudy's DWN                       | 1.69 |   | \$59,000  |
|    | 303 Rudy's High                      | 2.72 |   | \$95,000  |
|    | 207 Cabin Creek North<br>Fork_HIK    | 0.23 |   | \$8,000   |
|    | 208 North Canyon Short_DWN           | 1.00 |   | \$35,000  |
|    | 206 Dude Link_DWN                    | 1.39 |   | \$49,000  |
|    | Ward Canyon N Spur                   | 0.25 |   | \$9,000   |
|    | Bridge - Ward Mid Cyn RRT            | N/A  |   | \$80,000  |
|    | 608 Tuttle Short Alt South           | 0.39 |   | \$14,000  |
|    | 500 Holbrook Hiker Out               | 0.37 |   | \$13,000  |
|    | 609 Tuttle Saddle DWN                | 1.11 |   | \$39,000  |
|    | 611 Jeep Benchmark_DH                | 1.39 |   | \$49,000  |
|    | 607 Tuttle Shrot                     | 0.46 |   | \$16,000  |
|    | 612_Moto Skyline Dr. Bypass          | 0.74 |   | \$30,000  |
|    | 613_Skyline Dr. Road Climb<br>Bypass | 1.61 |   | \$56,000  |
|    | 610 Alpine Traverse                  | 1.10 |   | \$39,000  |

|   |  |   |      |   |             |
|---|--|---|------|---|-------------|
|   |  | 510 E Holbrook Traverse_BLK                     | 1.43 |   | \$50,000    |
|   |  | Bridge – E Holbrook Traverse                    | N/A  |   | \$80,000    |
|   |  | 509 Sessions Ridge South                        | 1.43 | Includes restoration of existing trail        | \$76,000    |
|   |  | Ward to Tolman – Dam                            | 0.09 |   | \$3,000     |
|   |  | 604 Aspen Face Blue Down                        | 4.31 |   | \$181,000   |
|   |  | 614 Aspen Face Black Down                       | 1.41 |   | \$59,000    |
|   |  | 511 Holbrook Hub to Ward Mine                   | 1.22 |   | \$43,000    |
|   |  | 602 Existing Lower Ward – Extensive Maintenance | 0.6  |   | \$12,000    |
|   |  | 603 Ward Mid Canyon Reroute (Lower/Blue)        | 0.38 |   | 16,000      |
|   |  | 606 Ward Mid Canyon Reroute (Upper/Black)       | 1.73 | Includes Restoration of Existing Trail        | \$90,000    |
|   |  | Bridge – Holbrook Hub to Ward Mine              | N/A  |   | \$80,000    |
|   |  |   |      |   |             |
| 4 |  | Tolman Park to Bountiful B Pump Track (asphalt) | 0.64 | Does not include portion from Developer (3b)  | \$35,000    |
|   |  |   | N/A  | Location TBD, may include Twin Hollow Park    | \$600,000   |
|   |  | 202 Hoof n Boot_Summerwood_Btm                  | 0.18 |   | \$6,000     |
|   |  | City Land Spur                                  | 0.05 |   | \$2,000     |
|   |  | 204 Dude’s Prominance_Mid_Multi                 | 2.12 |   | \$89,000    |
|   |  | 203 Summerwood_GRN_DWN                          | 0.72 |   | \$25,000    |
|   |  | 205 Lower Dude’s _DWN                           | 1.23 |   | \$43,000    |
|   |  | Re-Route Upper Holbrook                         | 1.86 |   | \$99,000    |
|   |  |   |      |   |             |
| 5 |  | Mill Creek, Davis Blvd. to Mueller Park         | 1.87 |   | \$2,250,000 |
|   |  | Washington Park to Creekside                    | 1.16 |   | \$1,000,000 |
|   |  | “B” Trailhead                                   | N/A  | To be developed in cooperation with Davis Co. | \$288,000   |

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## Trail Signage

Trail signage should be consistent throughout the trail network, both urban and hillside. Logos should be used at trailheads, wayfinding markers and literature. This will enhance the user experience and provide cohesion to the trails network. Examples of various signage were shown in the BTMP as a result of surveys conducted by blū line designs. Trail projects should not be considered complete until signage has been installed.







# Bountiful Masterplan

Entire Site

### Legend

#### Zones

- 1
- 2
- 3
- 4
- 5
- 50 Contours
- 200 Contours

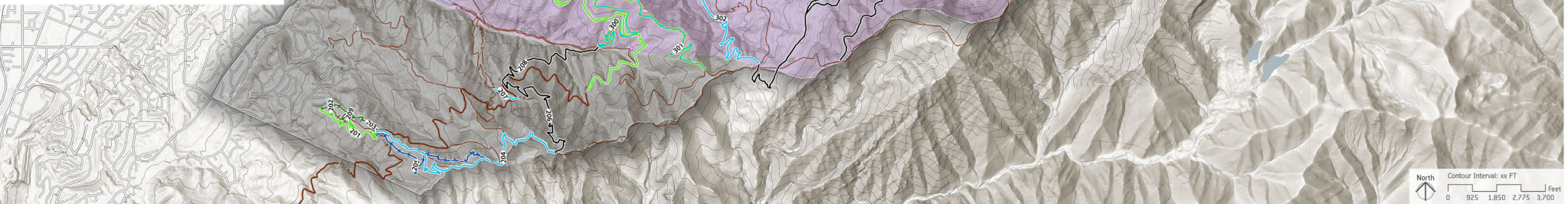
#### Existing Trails

- No Action
- Built BST
- Abandon
- Adopt
- Extensive Maintenance
- Reroute

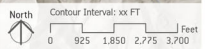
#### Proposed Trails

- Original BST Alignment
- Green Bidirectional
- Green Preferred Up
- Green Preferred Down
- Alternate Green Preferred Down Pending Parcel Acquisition
- Blue Bidirectional
- Blue Preferred Up
- Blue Preferred Down
- Black Bidirectional
- Black Preferred Down
- Double Black Preferred Down
- Flagged Black Bidirectional
- Flagged Blue Bidirectional
- Flagged Blue Preferred Down

Date: February 2022



| SECT | ID  | STATUS | DIM    | TY  | ST  | DIR  | CTN   | DESIGN | USE    | MNGD   | USE |
|------|-----|--------|--------|-----|-----|------|-------|--------|--------|--------|-----|
| 0    | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 101  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 102  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 103  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 194  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 200  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 201  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 202  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 203  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 204  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 205  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 206  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 207  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 208  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 209  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 300  | 130 | FLG    | BLU    | SQL | MRO | BE   | MTB   | HOORX  | HOORX  | HOORX  |     |
| 301  | 130 | FLG    | BLU    | SQL | MRO | BE   | MTB   | HOORX  | HOORX  | HOORX  |     |
| 302  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 303  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 304  | 0   | COSMIC | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 305  | 140 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 306  | 141 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 307  | 231 | FLG    | BLK    | SQL | TRD | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 308  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 309  | 0   | COSMIC | BLU    | SQL | CLX | BE   | HKX   | HKX    | HKX    | HKX    |     |
| 310  | 0   | COSMIC | BLU    | SQL | CLX | BE   | HKX   | HKX    | HKX    | HKX    |     |
| 311  | 0   | COSMIC | BLK    | SQL | MRO | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 312  | 0   | COSMIC | BLU    | SQL | CLX | BE   | HKX   | HKX    | HKX    | HKX    |     |
| 400  | 241 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 401  | 240 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 402  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 403  | 233 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 404  | 231 | FLG    | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 405  | 0   | COSMIC | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 406  | 232 | FLG    | BLK    | SQL | TRD | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 407  | 0   | COSMIC | GRN    | SQL | TRD | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 408  | 0   | COSMIC | GRN    | SQL | TRD | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 409  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 410  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 411  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 412  | 0   | COSMIC | BLK    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 413  | 0   | COSMIC | BLK    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 414  | 0   | COSMIC | BLK    | SQL | CLX | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 415  | 0   | COSMIC | BLK    | SQL | CLX | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 416  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 417  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
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| 419  | 0   | COSMIC | BLK    | SQL | CLX | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 420  | 0   | COSMIC | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 421  | 0   | COSMIC | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 422  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 423  | 0   | COSMIC | GRN    | SQL | TRD | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 424  | 0   | COSMIC | GRN    | SQL | TRD | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 425  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 426  | 0   | COSMIC | DBLBLK | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 500  | 0   | COSMIC | BLU    | SQL | CLX | BE   | HKX   | HKX    | HKX    | HKX    |     |
| 501  | 0   | COSMIC | GRN    | SQL | MRO | BE   | MTB   | HOORX  | HOORX  | HOORX  |     |
| 502  | 0   | COSMIC | GRN    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 503  | 0   | COSMIC | GRN    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 504  | 0   | COSMIC | BLU    | SQL | MRO | BE   | MTB   | HOORX  | HOORX  | HOORX  |     |
| 505  | 0   | COSMIC | BLU    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 506  | 0   | COSMIC | BLK    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 507  | 0   | COSMIC | BLK    | SQL | MRO | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 508  | 0   | COSMIC | BLK    | SQL | MRO | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 509  | 0   | COSMIC | BLK    | SQL | TRD | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 510  | 0   | COSMIC | BLK    | SQL | TRD | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 511  | 0   | COSMIC | BLK    | SQL | TRD | BE   | HOORX | HOORX  | HOORX  | HOORX  |     |
| 600  | 0   | COSMIC | BLU    | SQL | TRD | DOWN | MTB   | HOORX  | HOORX  | HOORX  |     |
| 601  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
| 602  | 0   | COSMIC | GRN    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
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| 606  | 0   | COSMIC | BLU    | SQL | TRD | BE   | NULL  | MULTI  | PRACTI | PRACTI |     |
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# City Council Staff Report



**Subject:** Landscaping Ordinance Work Session Discussion  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** June 21, 2022

## Background

As a follow up discussion to the 2022 Water Outlook on April 12, 2022, Staff requests direction from the City Council in whether the City should amend the Landscaping Ordinance restricting / limiting turf grass (lawn). Weber Basin Water Conservancy District (Weber Basin) currently offers a rebate (\$1.25) to residents in qualifying cities within the district's service areas to remove turf in the park-strip areas provided each municipality's ordinances contain certain restrictions (as of June 15, 2022):

### Turf Grass (Lawn) limitations

- *Commercial, industrial, multi-family, Planned Residential Unit Developments and institutional landscape projects shall restrict turf grasses to no more than 20% of the irrigable space. (Exceptions available for designated recreation areas).*
- *Single-Family residential projects shall restrict turf grasses to no more than 35% of the irrigable space in the front and side yards. Encourage same percentages within the backyard. (Allowances possible for small residential lots).*
- *No turf grasses allowed in park strips or areas with widths less than 8-feet.*

### Irrigation System Design

- *Drip irrigation (with filter and pressure regulator) used in areas where turf grass is not used.*
- *Each irrigation valve shall irrigate landscaping with similar plant materials and watering needs. Turf grass and planting beds shall be irrigated on separate valves. Drip emitters, pop up spray heads, and rotators shall be placed on separate irrigation valves.*
- *WaterSense labeled smart irrigation controllers shall be used for landscaped areas.*

### Landscape Installations

- *3-4 inches of mulch (rock, bark, compost, wood chips, etc.) shall be used in planting beds.*
- *Landscapes shall not require more than 50% living plant cover at maturity.*

In 2006 the City adopted the park strip xeriscape section allowing each property owner to use minimum xeriscape (not zero-scape) standards within any park-strip subject to:

- Trees required every 40 feet.
- 50%, minimum, of the required landscape area to have live vegetation (trees, shrubs, bushes, native grasses etc.) distributed throughout, not clustered or segregated.
- Decorative rock material, minimum 1" aggregate, not to exceed the height of the sidewalk, three inches deep in a weed fabric barrier.

- Drip irrigation or similar drip irrigation systems covering the entire area.
- Prohibited: Bark, lawn clippings, chipped wood, and similar loose material, also white quartz rock, lava rock, gravel, and other material the color of concrete.

### **Analysis**

The City does not have any turf grass (lawn) requirements or limitations as xeriscape is defined as a type of landscaping that employs a mix of drought tolerant plants and organic materials. (Asphalt, concrete, brick paving, and other impervious surfaces are not considered xeriscape). Landscaping requirements are assigned by Zone as follow:

- Downtown & Hospital 10%
- Commercial & Professional Office 15%
- Res. Multi- and Single-Family 40%
- Mixed-Use Zone does not have a landscaping requirement, but rather an open space requirement.

### **Should the City amend the City Code restricting all new and rehabilitated landscaping for all developments?**

This item is not an actual Code amendment but a request for direction from the Council. If the Council desires to move forward with a Code amendment, the Planning Department would then follow the appropriate process involving the Planning Commission, applicable public hearing notices, etc. Staff would also work with Weber Basin to ensure that the City would qualify under their program.

Additional.

- Re-landscaping a yard / site and any concrete flatwork (or similar) does not require a permit through the City. A permit is only required when excavation (soil removal) takes place or when existing grade is changed.
- Weber Basin indicates that the State has been trying to decide whether a state incentive would become available. Nothing has yet been determined per Weber Basin.
- As the date of this report there are eleven (11) cities participating in the Weber Basin “flip the strip” program.

### **Department Review**

This staff report was written by the Planning Director and reviewed by the City Manager.

### **Significant Impacts**

Amending the Code creates a significant amount of legal non-complying sites throughout the City in terms of landscaping, which may affect Staff time. Amending the Code may have a greater impact in the City’s Code Enforcement program as there would be another parameter to enforce.

### **Recommendation**

Staff requests that the Council provide direction on one of the three following possible actions:

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Minutes of the  
BOUNTIFUL CITY COUNCIL

May 24, 2022 – 11:00 a.m.

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|----------|---------------------|--|
| Present: | Mayor               | Kendalyn Harris  |
|          | Councilmembers      | Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard<br>Higginson, Cecilee Price-Huish |
|          | City Manager        | Gary Hill  |
|          | City Engineer       | Lloyd Cheney   |
|          | Recording Secretary | Maranda Hilton   |

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Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Workshop – 11:00 a.m.**  
**Multi-Purpose Room at City Hall**

**WELCOME**

Mayor Harris called the meeting to order at 11:03 a.m. and welcomed those in attendance.

**DISCUSSION OF COUNCIL PRIORITIES**

Mayor Harris explained that each Councilmember would have ten minutes to discuss their top three priorities.

Councilmember Higginson said his top three priorities are Eagle Ridge Drive, Washington Park and fiber.

Councilmember Bahr said that her top three priorities are Washington Park, fiber and the Eagle Ridge Drive connection.

Councilmember Bell said his top three are the Master Plan, Washington Park, and fiber. He said the City is already making good progress and accomplishing many things with the Master Plan, Washington Park, Eagle Ridge Drive, automating our irrigation system, fiber, the landscaping ordinance, pickleball courts at Twin Hollows Park, the trail network, transportation options and the downtown art installation. He said once those items have been taken care of, he would like the City to provide a way for people to pay for City services and make reservations online. He would also like to see the creation of a tree policy that encourages more tree planting in Bountiful.

Councilmember Price-Huish said her top three priorities are the creation of neighborhood councils, the Master Plan, and the development of Washington Park and the trails network. She said she believes neighborhood councils are a good idea to help encourage community engagement and foster communication about major City projects and initiatives. Her idea is to divide the city into 6 neighborhoods and have each councilmember and the mayor assigned to a neighborhood. She believes that neighborhood councils help keep city government small and save taxpayers money by helping to augment the City's efforts without additional burden to staff. Concerning the Master Plan, she said she hopes we can include elements such as hospitals, historic preservation, sustainability, cultural overlay, economic development, active transportation, trees, livability, walkability, air quality and the restoration and planning of 500 South. Concerning parks and trails, she said there is

1 some “low-hanging fruit” she hopes we can take care of right away to improve our trails, like the  
2 bridges and grading of trails in Holbrook Canyon. She also said she is in favor of moving forward  
3 with putting grass in Washington Park this summer, even though it is not ideal, she feels it is better  
4 than waiting from a cost-benefit ratio perspective.

5 Councilmember Price-Huish added that she hopes the Council can make a decision about  
6 fiber at the June meeting so they can move forward. She also said that planning for potential power  
7 disruptions needs to remain a top priority.

8 Councilmember Bradshaw said her top three priorities are the implementation of the trails  
9 plan and the successful completion of Washington Park, the Master Plan, and making a decision and  
10 creating a timeline for Fiber-to-the-Home installation. She specifically said she wants to be sure we  
11 do not lose any of the grants or bond money for the trails or park. She also hopes the City will be able  
12 to have a lot of community involvement in the creation of the Master Plan, from residents and not just  
13 from developers. And she would like the Council to be wise and thoughtful in their deliberations  
14 about the fiber project.

15 Mayor Harris said her top three priorities are the completion of the Master Plan, Fiber and  
16 helping Main Street become a destination. She mentioned an idea the Main Street Merchants  
17 Association came up with for shutting down Main Street to cars and having Friday Night Festivals  
18 once a month in the summer. She said she liked their idea and thought it could help bring vitality to  
19 Main Street, especially if they had music and lights and outdoor seating and sales. She asked the  
20 Council what they thought about the idea, saying that the merchants would do most of the work but  
21 would need the support of the Council to make it happen.

22 The councilmembers discussed the idea. Councilmembers Bell and Bradshaw said they liked  
23 the idea, but would want to see the merchants start taking advantage of events that are already taking  
24 place on Main Street, like the Car Show or Farmers Markets, before committing to the creation of  
25 new events. Councilmember Bell said he loved that the merchants are thinking about how to be  
26 successful and he would love to help with it.

27 Councilmember Price-Huish said she thinks it is a great idea and that perhaps they should try  
28 it out on a quieter night, since the Car Show tends to be too loud and crazy for small children. She  
29 also suggested they encourage people to come on their bicycles.

30 Councilmember Bell also suggested they try it out over the Christmas season since the  
31 summer is already full of events almost every week.

32 Councilmember Bradshaw brought up the topic of neighborhood councils again for more  
33 discussion. She explained that after being involved in neighborhood councils in Salt Lake City, she  
34 believes they can be a great system for communication, but feels that they must be formed  
35 organically, rather than the City drawing lines. She also said that it begs the question whether  
36 Bountiful would change to be districted or not. She said she stands behind wanting the community to  
37 be more engaged, but is not sure that neighborhood councils are the answer.

38 Councilmember Higginson said he thinks government should be thin and lean, and that the  
39 Council should be responsible to the entire City, not to certain districts. He said that he believes those  
40 types of neighborhood councils sometimes have the power to fragment a city beyond repair as they  
41 become a political action arm for certain residents and Council members.

42 Councilmember Price-Huish asserted that in no way was she suggesting the City become  
43 districted. She believes neighborhood councils would be a way to provide an opportunity to people to  
44 discover that they have something to offer and that they like being more involved in their community.

45 Councilmember Bradshaw said perhaps the Council could piggyback on the community  
46 engagement barbeques that the Police do every summer, or set up a quarterly “ask me anything”

1 event to help achieve better communication and engagement. Councilmember Price-Huish said that  
2 would be a great first step, but that neighborhood councils would be a better way for the residents to  
3 discuss what their needs are and bring their ideas to the City Council for help.

4 Councilmember Bahr said she likes the idea of neighborhoods working together, but that it  
5 should come from the residents and not from the City. She feels people will find ways to make their  
6 projects happen, and in many cases, neighborhoods are already doing things like this.

7 Mayor Harris explained that they were out of time, and the next discussion was set for June  
8 28<sup>th</sup> during the Council work session. Each person was asked to summarize their top three priorities  
9 again:

- 10 • Councilmember Higginson
  - 11 ○ Eagle Ridge Drive
  - 12 ○ Washington Park
  - 13 ○ Fiber
- 14 • Councilmember Segura-Bahr
  - 15 ○ Washington Park
  - 16 ○ Fiber
  - 17 ○ Eagle Ridge Drive
- 18 • Councilmember Bell
  - 19 ○ General Plan Update
  - 20 ○ Washington Park
  - 21 ○ Fiber
- 22 • Councilmember Price-Huish
  - 23 ○ General Plan
  - 24 ○ Washington Park and Trails
  - 25 ○ Fiber
- 26 • Councilmember Bradshaw
  - 27 ○ Trails
  - 28 ○ Washington Park
  - 29 ○ Fiber
- 30 • Mayor Harris
  - 31 ○ General Plan Update
  - 32 ○ Fiber
  - 33 ○ Help Main Street become a destination.

34  
35 The workshop ended at 12:05 p.m.  
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*Mayor Kendalyn Harris*

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*City Recorder*

Minutes of the  
BOUNTIFUL CITY COUNCIL

May 24, 2022 – 5:00 p.m.

|          |                     |  |
|----------|---------------------|--|
| Present: | Mayor               | Kendalyn Harris  |
|          | Councilmembers      | Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard<br>Higginson, Cecilee Price-Huish |
|          | City Manager        | Gary Hill  |
|          | Asst. City Manager  | Galen Rasmussen  |
|          | City Attorney       | Clinton Drake  |
|          | City Engineer       | Lloyd Cheney   |
|          | Planning Director   | Francisco Astorga  |
|          | I.T. Director       | Alan West  |
|          | Systems Analyst     | Greg Martin  |
|          | Computer Technician | Sheldon Hunt   |
|          | Finance Director    | Tyson Beck   |
|          | Power Director      | Allen Johnson  |
|          | Electrical Engineer | Luke Veigel  |
|          | Water Director      | Kraig Christensen  |
|          | Streets Director    | Charles Benson   |
|          | SDMFD Chief         | Dane Stone   |
|          | Recording Secretary | Maranda Hilton   |

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 5:00 p.m.**  
**City Council Chambers**

Mayor Harris called the meeting to order at 5:00 p.m. and welcomed those in attendance.

**MAGELLAN FIBER PRESENTATION – MR. ALAN WEST**

Mr. West gave a short synopsis of the events that have led up to this presentation, and explained that Mr. John Honker, Magellan Advisors, was unable to attend in person due to illness. He turned the time over to Mr. Honker via Zoom to present the results of the Bountiful Fiber feasibility study.

Mr. Honker presented the results of the study and explained that the seminal question they were trying to answer was whether Bountiful could own the broadband network, and to determine the feasibility of doing so in this market. They tried to discover if it would be financially feasible, if rates would be lower for subscribers, if service would be superior, and look at any other ways the City might benefit from ownership of the network. He explained that after evaluating all the variables to the best of their ability, they found that it is feasible for Bountiful to own the network, and their estimated cost of building it is \$56.7M which includes a 15% contingency fund. He said a City-owned network could provide internet to 100% of residents and businesses, would allow for a lower



1 rate than a provider-owned network, would cover all the debt service costs of the project and would  
2 provide long-term benefits to the City for use in other capabilities. This result assumes that the City  
3 has a 43% take rate and gets a 30-year bond with a 5% interest rate. He explained that they  
4 considered the key risk factors of interest rates and customer take-rates and still found it would be  
5 feasible. He further explained that due to the somewhat restrictive laws in Utah, having the City  
6 operate the network is not advisable. Magellan is recommending that if the City wants to own the  
7 network, they partner with an operator to run it for them.

8 Mr. Honker said that the next step, if the City would like to move down the path of  
9 ownership, is to have the engineering design created. After the design is finalized, the City will have  
10 a much better idea of actual costs and can then proceed to building the network in a way that will  
11 make it successful. Mr. Gary Hill explained that there are many “levers the City can pull” to save  
12 money on the project; the use of aerial lines or micro-trenching in places where underground boring  
13 is very expensive, negotiating with internet service providers (ISPs) who want to use the network, the  
14 terms of the bond, the use of ARPA funds to help pay down the initial cost, etc. Mr. Honker added  
15 that many cities find they can start to use revenue streams coming from the first phase of the network  
16 to help pay for the cost of building the final phases and do not have to borrow the full amount. He  
17 also explained the City may find community partners like schools and libraries to help fund the  
18 project, like Hillsboro, Oregon did. Because it saves their school district \$1M each year to be on the  
19 city-owned network, they were willing to help finance it.

20 The Councilmembers asked questions about the benefits of a City-owned network regarding  
21 smart city capabilities. Mr. Honker explained that the City would stand to save a lot of money since  
22 private fiber gets very expensive very quickly. After the system is built the City would own it and not  
23 pay a monthly service cost to use any new capabilities.

24 Councilmember Higginson said many people have expressed the desire for 10 gigabits of  
25 speed and asked if that was possible. Mr. Honker explained that it was possible, but that if the City  
26 wanted to provide that to every home it would require a higher equipment cost initially compared to  
27 providing the normal range of one to five gigabits.

28 Many Councilmembers had questions about determining the best ratio between boring, micro-  
29 trenching and use of aerial lines for the project. Mr. Honker and Mr. Hill both said that there is no  
30 way to know that until the process of designing the system is completed and there is a better  
31 understanding of exactly where micro-trenching and aerial lines would be best utilized. Mr. Honker  
32 explained that after about 60% of the design process is complete, the City could then release a  
33 construction RFP, which takes about three months, and after that the City can begin building. He said  
34 that if the Council decides soon, the first customers could be connected to the network in Quarter 3 of  
35 next year.

36 Councilmember Bahr asked questions about the bond that would be issued. Councilmember  
37 Higginson answered that the bond would be a revenue bond and not a general obligation bond. This  
38 is so the bond is paid off by the subscribers to the network and not from raising taxes.

39 There was a discussion, which included Mr. Allen Johnson, about the possibility of using  
40 existing power poles for the aerial fiber lines. Mr. Johnson explained that the power poles are not tall  
41 enough to meet the requirement for having three utilities on them. They would need to replace poles,  
42 which they are doing anyway, but this might present the opportunity to dramatically speed up their  
43 replacement program. However, the cost of replacing poles is high.

44 Councilmember Bradshaw asked about UTOPIA’s interest in incorporating aerial lines into  
45 their plan. Mr. Hill answered that UTOPIA would have preferred to use City poles from the  
46 beginning but have never indicated that they would pay for the cost of the new poles, so determined it  
47 would be cost prohibitive for the City.

1 Councilmember Price-Huish asked if staff had updated figures from UTOPIA, and Mr. West  
2 said he did and had planned on presenting them at this meeting but did not have the chance.

3 Mayor Harris announced that they were out of time for this meeting and the conversation was  
4 scheduled to continue at the end of the regular session.

5  
6 The meeting ended at 6:58 p.m.  
7  
8

9 **Regular Meeting – 7:00 p.m.**  
10 **City Council Chambers**

11  
12 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

13 Mayor Harris called the meeting to order at 7:06 p.m. and welcomed those in attendance. Mr.  
14 Gary Johnson led the Pledge of Allegiance. Mayor Harris explained that the prayer would be offered  
15 by Mr. Rajan Zed when he arrived, he was coming from Arizona and was running late.

16  
17 **PUBLIC COMMENT**

18 The public comment section was opened at 7:07 p.m.  
19

20 Mr. James Keddington (3201 South 75 East) encouraged the Council to donate the land for a  
21 new 50-meter pool at the rec center. He feels the demands on the existing pool have been excessive  
22 for many years and that Bountiful residents wholeheartedly want this. He asked the Council to voice  
23 their support for the project.  
24

25 Ms. Rachel Coleman (1400 South) lauded the City’s beautiful public spaces but explained  
26 that the City needs to improve their pedestrian and bicycle safety. She said that her family walked to  
27 the new Washington park many times from different neighborhoods, and they found that every route  
28 was very dangerous. She would like to see residents and public officials engaged in the improvement  
29 of connectivity in our City so that these public spaces can bring people together.  
30

31 Mayor Harris shared an email from Brian and Mary King who asked that the firework  
32 restriction line be moved down to Orchard Drive due to the drought conditions and encouraged  
33 residents to enjoy public firework shows this year instead of hosting private ones.  
34

35 The public comment section was closed at 7:13 p.m.  
36

37 Mr. Rajan Zed, President of the Universal Society of Hinduism, offered a prayer.  
38

39 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON MAY 4 &**  
40 **12, 2022**

41 Councilmember Bahr made a motion to approve the minutes of the previous meetings held  
42 May 4 & 10, 2022 and Councilmember Higginson seconded the motion, which passed with  
43 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
44

45 **COUNCIL REPORTS**

46 Councilmember Bradshaw gave a detailed report about the proposed South Davis Rec center  
47 expansion project and how the pool expansion would affect Bountiful park if approved.

1 Councilmember Higginson did not have a report.

2 Councilmember Bahr did not have a report.

3 Councilmember Price-Huish encouraged residents to attend the events hosted by the BDAC.  
4 Musicfest will have concerts on July 14 and October 13. Summerfest will take place every Monday in  
5 June from 6:30-9:00 p.m. at Towne Square.

6 Mayor Harris reported that the South Davis Sewer District is now accepting credit card  
7 payments and they just signed an interlocal agreement with Centerville’s redevelopment agency for a  
8 powersports mall along the Centerville frontage road. The South Davis Metro Fire District is not  
9 planning on a property tax increase this year, but they will increase their member city assessment by  
10 about 7%. They also have three new graduates who will become firefighters.

11 Councilmember Bell reminded residents about the Concerts in the Park and announced there  
12 will be a Memorial Day program at the Veterans Park at 11:00 a.m.

13  
14 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID MAY 2 & 9,**  
15 **2022**

16 Councilmember Higginson made a motion to approve the expenditures paid May 2 & 9, 2022  
17 and Councilmember Bell seconded the motion. The motion was approved with Councilmembers  
18 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

19  
20 **RECOGNITION OF MR. MILO PASKETT – MAYOR HARRIS**

21 Mayor Harris thanked Mr. Milo Paskett, a long-time member of the Bountiful Community  
22 Service Council (BCSC), for his service.

23 Mr. Brian Potts, chair of the BCSC, told of Mr. Paskett’s 16 years of volunteer service and  
24 how grateful he is for Mr. Paskett’s help in growing the BCSC to what it is now. He said Mr. Paskett  
25 would be very missed.

26 Mr. Paskett said what a great thing it has been to associate with all the people on the BCSC,  
27 and how grateful he was for the opportunities he had to serve.

28 Councilmember Higginson added his gratitude for Mr. Paskett’s service and shared how  
29 awesome it was for him to be involved with a good organization and to rub shoulders with good  
30 people like Mr. Paskett.

31 Mayor Harris thanked him again for his service and gave him a certificate of appreciation.

32  
33 **CONSIDER APPROVAL OF ORDINANCE 2022-04 ADOPTING A TRANSIENT ROOM**  
34 **TAX OF 1.0% ON SHORT TERM RENTALS OF LESS THAN 30 CONSECUTIVE DAYS –**  
35 **MR. GALEN RASMUSSEN**

36 Mr. Galen Rasmussen explained that tonight they will be deciding whether to adopt a 1%  
37 Transient Room Tax. State law allows for a tax on all accommodations of 30 consecutive days or  
38 less. The Council will vote on it after the public hearing is held tonight, and then the State can begin  
39 collecting the tax.

40 **A. PUBLIC HEARING**

41 The public hearing was opened at 7:58 p.m.

42  
43 No comments were made.

44  
45 The public hearing was closed at 7:59 p.m.

46 **B. ACTION**

1 Councilmember Higginson made a motion to adopt Ordinance 2022-04 enacting a 1%  
2 transient room tax and Councilmember Bahr seconded the motion. The motion was approved with  
3 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
4

5 **CONSIDER APPROVAL OF THE SUPER PARAMETERS RESOLUTION 2022-07 TO**  
6 **FACILITATE THE NEXT STEPS IN THE GENERAL OBLIGATION BOND ISSUANCE**  
7 **PROCESS – MR GALEN RASMUSSEN**

8 Mr. Galen Rasmussen explained that voters approved an \$8M general obligation bond for  
9 Washington Park and the trails system in November 2020, and now the City is ready for the issuance  
10 of the bond. He explained that staff has been working with professionals to reach this point and the  
11 next step is to approve a super-parameters resolution which delegates authority to certain individuals  
12 to facilitate the process and sets upper and lower limits for the bond amount and the interest rates. He  
13 added that a pro forma debt service calculation and a property tax impact analysis were completed,  
14 and in speaking with their advisors, the timing of this bond is looking favorable over the past few  
15 days. He explained that this resolution authorizes the issuance of the bond and designates Mr. Gary  
16 Hill as the officer who can reject or approve bids, the maturity amount, rates and other specifications.

17 Councilmember Price-Huish asked when the bond will be issued if this resolution is approved  
18 tonight. Mr. Rasmussen answered that it would be issued June 28<sup>th</sup>.

19 Councilmember Price-Huish asked about the property tax impacts to residents. Mr.  
20 Rasmussen answered that the monthly impact for businesses is \$3.20 per \$100,000 in tax value, and  
21 \$1.17 per \$100,000 in value for homeowners. This is very close to what the original projections were  
22 when residents voted on the bond. Councilmember Price-Huish expressed her relief that it did not  
23 increase significantly despite the recent increase in interest rates.

24 Councilmember Bell asked for details about the bond paying agent, the registrar, and the  
25 terms of payment. He also asked if any early payment penalties were in place. Mr. Brandon Johnson,  
26 of Farnsworth Johnson (the appointed Bond Counsel for this transaction), came forward and  
27 answered that typically on a bond like this, there is a ten-year no call/no early redemption period.  
28 After that is over the City could pay if off early or refinance with no penalty. However, none of that  
29 will be decided until the bond is issued, and it could be different, but that is typically how they are  
30 structured.

31 Councilmember Bradshaw made a motion to approve Resolution 2022-07 facilitating the  
32 bond issuance and Councilmember Price-Huish seconded the motion. The motion was approved with  
33 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
34

35 **CONSIDER APPROVAL OF THE FINAL ARCHITECTURAL AND SITE PLAN REVIEW**  
36 **OF THE PROPOSED EXPANSION AT ST. OLAF’S SCHOOL LOCATED AT 1793 SOUTH**  
37 **ORCHARD DRIVE – MR. FRANCISCO ASTORGA**

38 Mr. Francisco Astorga presented the plan to expand St. Olaf’s school located at 1793 South  
39 Orchard Drive. He explained that the Council saw this in August 2019, but the applicant was unable  
40 to submit for a specific building permit for the addition within the one-year time frame. He said that  
41 most of the public improvements have already been taken care of, and now they are ready to get  
42 going on the building itself.

43 Councilmember Higginson made a motion to approve the final architectural and site plan  
44 review and Councilmember Bahr seconded the motion. The motion was approved with  
45 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
46

1 **CONSIDER APPROVAL OF ORDINANCE 2022-05 PROHIBITING THE DISCHARGE OF**  
2 **FIREWORKS EAST OF 400 EAST AND ORCHARD DRIVE – MR. CLINTON DRAKE**

3 Mr. Clinton Drake presented Ordinance 2022-05 which sets the firework restriction  
4 boundaries for the rest of the year. He explained that after evaluating the historical and present fire  
5 dangers in the City, the Fire Chief makes his recommendation. This year he is proposing the same  
6 boundaries as last year.

7 Councilmember Bradshaw pointed out that the resolution expires on January 1, 2023 and  
8 asked if the City could amend that to an earlier date, so residents could do fireworks for New Years’  
9 Eve. Chief Stone said he had no concerns about residents lighting fireworks at that time of the year.

10 Councilmember Bradshaw asked about the legality of banning fireworks throughout the entire  
11 City. Chief Stone answered that cities do not have that authority. Mr. Drake concurred that they must  
12 base it on historical and existing hazardous environmental conditions, and the draws that come out of  
13 the canyons end at Orchard, which is where the risk is basically eliminated. He also reminded the  
14 Council that last year they provided the City Hall parking lot for residents to come do fireworks in  
15 and would do that again this year.

16 Councilmember Price-Huish asked if they could allow fireworks on Christmas Eve also, since  
17 it holds cultural significance for many groups. Chief Stone said that state law does not allow them on  
18 that date. The four allowed dates are July 4 and 24, Chinese New Year, and New Years’ Eve.

19 Councilmember Bradshaw made a motion to approve Ordinance 2022-05 and amend the  
20 expiration date to December 30, 2022 and Councilmember Bell seconded the motion. The motion  
21 was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
22

23 **CONSIDER APPROVAL OF ADVANTAGE RELINE FOR MAIN LINE PIPE RELINE IN**  
24 **THE AMOUNT OF \$149,189 – MR. KRAIG CHRISTENSEN**

25 Mr. Kraig Christensen explained that the 10” ductile iron line, which is the sole culinary water  
26 line to the Summerwood area, has begun to deteriorate and is causing main line breaks in that area.  
27 He explained that rather than putting in more pipe, one stick at time, they would like to use the same  
28 pipe and install a liner into it. The process is much less disruptive and takes less time than replacing  
29 the pipe. They only need to cut two access pits at either end of the line, and it should only take one to  
30 two days to complete.

31 Councilmember Price-Huish asked about the lifespan compared to new pipe. Mr. Christensen  
32 answered that both should last about 50 years. He said the liner is made of Kevlar.

33 Councilmember Bell asked if residents will be without water for two days during the process.  
34 Mr. Christensen said, no, that the Cumorah reservoir will still service all the homes up there like  
35 normal. The only issue is, if demand is high enough, the system would not be able to get water back  
36 up to the reservoir.

37 Councilmember Bradshaw asked about the cost comparison between laying pipe and doing a  
38 liner. Mr. Christensen said that based on the estimates they received back, new pipe would cost  
39 \$139/ft and the liner will cost \$120.46/ft. Mr. Lloyd Cheney added that it also saves on the cost of  
40 cutting into the streets and patching those trenches with the liner option, which is a great benefit.

41 Councilmember Bell made a motion to approve the contract with Advantage Reline and  
42 Councilmember Bradshaw seconded the motion. The motion was approved with Councilmembers  
43 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
44

45 **CONSIDER APPROVAL OF THE PURCHASE OF THE PAVEMENT PRESERVATION**  
46 **SYSTEM HA-5 FROM HOLBROOK ASPHALT AT THE UNIT PRICE OF .264 CENTS PER**  
47 **SQUARE FOOT – MR. CHARLES BENSON**

1 Mr. Charles Benson said that his department uses this pavement preservation coating in the  
2 lower areas of town that are not as steep. They have been using this product since 2013 with great  
3 results, but the price has gone up considerably over the last year unfortunately. The product is only  
4 available from Holbrook Asphalt.

5 Councilmember Higginson made a motion to approve the purchase at the unit price listed and  
6 Councilmember Price-Huish seconded the motion. The motion was approved with Councilmembers  
7 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
8

9 **CONSIDER APPROVAL OF A CONTRACT WITH M.C. GREEN & SONS FOR STORM**  
10 **DRAIN PROJECTS AT THE UNIT PRICES NOTED IN THE BID TABULATION - MR**  
11 **LLOYD CHENEY**

12 Mr. Cheney explained that the Engineering Department would like to have storm drains  
13 installed on 800 East and 400 South to alleviate flooding issues that happen when there is heavy rain.  
14 He explained that while the City prefers to use concrete pipe, there is an issue with the availability of  
15 concrete, so they may decide to use alternate materials which would speed up the timeline on this  
16 project.

17 Councilmember Price-Huish asked what the alternate materials are. Mr. Cheney answered that  
18 they are plastic based products, which have a similar lifespan to concrete, but they need more  
19 maintenance and do not have as much intrinsic strength, so the backfilling and compaction must be  
20 done very carefully to help them retain their shape. However, it is durable and widely used, so staff  
21 will explore that option with the contractors.

22 Councilmember Bradshaw made a motion to approve the contract with M.C. Green & Sons  
23 for the storm drain project and Councilmember Bahr seconded the motion. The motion was approved  
24 with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
25

26 **GENERAL PLAN PROCESS UPDATE – MR. FRANCISCO ASTORGA**

27 Mr. Astorga gave an update on the General Plan process. He reported that the City received  
28 four responses for help to create the plan and have chosen the company Logan Simpson Design. He  
29 explained that Logan Simpson was chosen for having the most robust public outreach component,  
30 among other things.

31 Mr. Astorga showed the Council the proposal from Logan Simpson and highlighted that the  
32 timeline will consist of four phases. Phase 1 (May-July 2022) is Foundation and Research, Phase 2  
33 (June 2022-January 2023) is Community Outreach and Engagement, Phase 3 (January-April 2023) is  
34 Document Production and Review, and Phase 4 (April-June 2023) is Plan Adoption. He led them  
35 through the details of the timeline, the creation of a steering committee, the community outreach  
36 components and meetings which will be scheduled for the Planning Commission and the City  
37 Council to provide feedback and direction.

38 The Council expressed their desire that the members of the steering committee are all  
39 residents of Bountiful, if possible. Councilmember Bradshaw also requested the different  
40 geographical regions of Bountiful be represented and Mr. Astorga suggested a member of the  
41 Bountiful City Youth Council be on the committee as well. Mr. Astorga and Mr. Hill said they could  
42 do that and asked the Council to send them names.

43 Mr. Astorga presented the rest of the proposal and explained the deliverables and the process  
44 as it is intended to play out.

45 Councilmembers asked that an additional work session be inserted into the process before the  
46 City Council adopts the plan. Staff agreed to arrange a work session between the public hearing at the  
47 Planning Commission meeting and the public hearing at the City Council meeting.

1  
2 **MAGELLAN FIBER PRESENTATION – MR. ALAN WEST (continued)**

3 Mr. West showed the updated figures from UTOPIA and a comparison chart to the other  
4 providers. He echoed the sentiment that there are a lot of variables in this project and options that can  
5 help keep costs low. He also explained that Strata felt very strongly that the newer technology of  
6 micro-trenching would make it a good cost-saving option.

7 Councilmember Price-Huish pointed out that the cost of replacing all the power poles would  
8 counteract the cost savings of using aerial lines. She asked if replacing all the poles at one time would  
9 pose a problem when they all began to fail at the same time in the future. Mr. Johnson said that it  
10 would mean that 30-45 years from now they would be aging out at the same time and require another  
11 big push for replacement.

12 Councilmember Higginson expressed how difficult a decision this is without having more  
13 accurate numbers. He asked if there was any way to get a little closer to real numbers. Mr. Hill  
14 reiterated the need to decide if the Council is interested in a City-owned network, and then do the  
15 engineering to determine the numbers. At that point the Council can decide if they are comfortable  
16 moving forward with the next step or not. The Mayor asked if they could ask for a system design  
17 without specifying whether the network would be City-owned. Mr. Hill said that could be done but it  
18 would cost more.

19 Councilmember Price-Huish liked the Mayor’s idea and expressed her concern about creating  
20 a whole new City department and running a fiber network in a competitive market. Mr. West  
21 explained that revenue streams would start being generated within six months to one year, and then  
22 after two to three years the cash flow would be positive. Mr. Hill explained that Magellan and staff  
23 are not recommending the creation of a new City department, but that the City partner with an outside  
24 contracted provider to run the network.

25 Councilmember Bradshaw suggested they have another work session to discuss it further. In  
26 the meantime, Councilmembers could send their questions to staff to get more information.

27 Councilmember Bell asked about the timeframe if UTOPIA built it or if the City built it. Mr.  
28 Hill said the timeframes would be relatively the same.

29  
30 **ADJOURN**

31 Councilmember Bradshaw made a motion to adjourn and Councilmember Higginson  
32 seconded the motion.

33 Councilmember Bradshaw suggested having further discussion on June 28<sup>th</sup> at a work session.  
34 Councilmember Price-Huish asked for staff to reach out to UTOPIA and get more information about  
35 them operating the network. Councilmember Bell asked for staff to get more information about what  
36 UTOPIA could offer the City in regard to smart city applications.

37 The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-  
38 Huish voting “aye.”

39  
40 The regular session was adjourned at 9:59 p.m.

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Mayor Kendalyn Harris

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City Recorder





# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
May 16, 23, 30 and June 6, 2022

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** June 21, 2022

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid May 16, 23, 30 and June 6, 2022

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid May 16, 2022**

| <u>VENDOR</u> | <u>VENDOR NAME</u>   | <u>DEPARTMENT</u>    | <u>ACCOUNT</u> | <u>ACCOUNT DESC</u>          | <u>AMOUNT</u>       | <u>CHECK NO</u>           | <u>INVOICE</u> | <u>DESCRIPTION</u>                                 |
|---------------|----------------------|----------------------|----------------|------------------------------|---------------------|---------------------------|----------------|--|
| 5368          | ACE DISPOSAL INCORPO | Recycling            | 484800 431550  | Recycling Collectn Service   | 36,880.56           | 227798 04012022           |                | Recycle Fees for March 2022 - Acct # 028579        |
| 5368          | ACE DISPOSAL INCORPO | Recycling            | 484800 431550  | Recycling Collectn Service   | 36,937.16           | 227798 05012022           |                | Recycle Fees for April 2022 - Acct # 028579        |
| 1212          | ASPLUNDH TREE EXPERT | Light & Power        | 535300 448632  | Distribution                 | 2,326.56            | 227803 62Q32622           |                | Tree Trimming - Cust # 025450                      |
| 1212          | ASPLUNDH TREE EXPERT | Light & Power        | 535300 448632  | Distribution                 | 5,061.68            | 227803 62Q32522           |                | Tree Trimming - Cust # 025450                      |
| 1615          | CENTURYLINK          | PSAP - E911          | 104219 428000  | Telephone Expense            | 1,070.19            | 227813 5107XLB1S3-2022128 |                | Acct # 5107XLB1S3                                  |
| 4806          | CHEMTECH-FORD, INC   | Water                | 515100 431000  | Profess & Tech Services      | 1,476.00            | 227815 22E0181            |                | Lab Fees   |
| 2164          | FERGUSON ENTERPRISES | Water                | 515100 448400  | Dist Systm Repair & Maint    | 1,273.54            | 227827 1176730            |                | Viewmont Well/ Check Valve- Customer # 48108       |
| 5265          | FIVE 9's COMMUNICATI | Legislative          | 104110 466000  | Contingency                  | 56,632.14           | 227829 40394              |                | WilsonPro Labor and Materials, Install             |
| 6375          | FLOWTECH P.C.S. LLC  | Golf Course          | 555500 426100  | Special Projects             | 6,884.81            | 227830 1670               |                | Rebuilt Motor                                      |
| 12942         | HYDRO VAC EXCAVATION | Streets              | 104410 473400  | Concrete Repairs             | 5,180.75            | 227835 1157               |                | 2022 Storm Drain Project                           |
| 12942         | HYDRO VAC EXCAVATION | Storm Water          | 494900 441250  | Storm Drain Maintenance      | 11,344.00           | 227835 1157               |                | 2022 Storm Drain Project                           |
| 12942         | HYDRO VAC EXCAVATION | Storm Water          | 494900 441260  | Wtrway Replcmnt-Concrete Rpr | 6,846.00            | 227835 1157               |                | 2022 Storm Drain Project                           |
| 12942         | HYDRO VAC EXCAVATION | Water                | 515100 461300  | Street Opening Expense       | 3,402.00            | 227835 1157               |                | 2022 Storm Drain Project                           |
| 13226         | INTERNATIONAL MOUNTA | Legislative          | 454110 473100  | Improv Other Than Bldgs      | 6,165.00            | 227837 11102              |                | Labor, mobilization, design and deliverables       |
| 2831          | KIMBALL MIDWEST      | Landfill             | 575700 425000  | Equip Supplies & Maint       | 1,486.00            | 227840 9866021            |                | Misc. Supplies - Acct # 80297                      |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 1,148.62            | 227842 8156               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 1,295.82            | 227842 8146               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 1,418.18            | 227842 8135               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 1,432.44            | 227842 8174               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 2,570.94            | 227842 8191               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Streets              | 104410 441200  | Road Matl Patch/ Class C     | 7,729.84            | 227842 8199               |                | Patching - Customer # BOUN02610                    |
| 8137          | LAKEVIEW ASPHALT PRO | Cemetery             | 595900 471100  | Land                         | 1,932.00            | 227842 8190               |                | Patching - Customer # BOUN02610                    |
| 2886          | LAKEVIEW ROCK PRODUC | Water                | 515100 461300  | Street Opening Expense       | 4,322.20            | 227843 403030             |                | Road Base - Cust # BCTY07399                       |
| 6330          | MGB+A INC            | Legislative          | 454110 473100  | Improv Other Than Bldgs      | 94,929.18           | 227849 2022-246           |                | Project # 21-138 Washington Park Bountiful         |
| 4844          | OWEN EQUIPMENT       | Storm Water          | 494900 425000  | Equip Supplies & Maint       | 1,039.50            | 227857 00107292           |                | Main Broom Poly - Acct # 51234                     |
| 13735         | PRICE-HUIH, CECILEE  | Legislative          | 104110 423000  | Travel & Training            | 2,192.77            | 227861 05112022A          |                | Travel Expense NLCT D.C. Conference                |
| 13120         | RECYCLE IT           | Landfill             | 575700 448000  | Operating Supplies           | 2,130.00            | 227863 10013              |                | 142 Mattresses Recycled                            |
| 3790          | RURAL WATER ASSOC OF | Water                | 515100 421000  | Books Subscr & Mmbrshp       | 1,613.00            | 227869 11066              |                | Membership Dues for Bountiful City Water           |
| 4171          | THATCHER COMPANY     | Water                | 515100 448000  | Operating Supplies           | 2,555.88            | 227880 2022100113507      |                | T-Chlor for Treatment Plant- Acct # C1303          |
| 4229          | TOM RANDALL DIST. CO | Streets              | 104410 425000  | Equip Supplies & Maint       | 41,321.00           | 227881 0343184            |                | Fuel - Acct # 000275                               |
| 4229          | TOM RANDALL DIST. CO | Golf Course          | 555500 425000  | Equip Supplies & Maint       | 2,173.45            | 227881 0342904            |                | Fuel - Acct # 000276                               |
| 13225         | TOWN CENTER, LLC     | Redevelopment Agency | 737300 426100  | Special Projects             | 3,980,000.00        | 227882 05182022           |                | RDA Conditional Grant Approved by Council          |
| 4281          | TWIN D INC.          | Storm Water          | 494900 462400  | Contract Equipment           | 8,515.62            | 227883 22286              |                | Municipal Flushing and Vacuuming of Various street |
| 4450          | VERIZON WIRELESS     | Light & Power        | 535300 448641  | Communication Equipment      | 2,585.51            | 227885 9905403361         |                | Acct # 371517689-00001                             |
| 5334          | WEST COAST CODE CONS | Engineering          | 104450 431000  | Profess & Tech Services      | 6,278.19            | 227887 UT22-545-004       |                | Building Inspection Services for April 2022        |
| TOTAL:        |                      |                      |                |                              | <u>4,350,150.53</u> |                           |                |  |

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid May 23, 2022**

| <u>VENDOR</u> | <u>VENDOR NAME</u>   | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>ACCOUNT DESC</u>       | <u>AMOUNT</u> | <u>CHECK NO</u>   | <u>INVOICE</u> | <u>DESCRIPTION</u>                        |
|---------------|----------------------|-------------------|----------------|---------------------------|---------------|-------------------|----------------|---|
| 10883         | AL'S NURSERY         | Parks             | 104510 426000  | Bldg & Grnd Suppl & Maint | 4,172.50      | 227889 10808      |                | Waves - Bountiful City                    |
| 1164          | ANIXTER, INC.        | Light & Power     | 535300 448632  | Distribution              | 1,479.00      | 227894 5236214-02 |                | Bushing Covers - Cust # 6000052           |
| 1212          | ASPLUNDH TREE EXPERT | Light & Power     | 535300 448632  | Distribution              | 2,326.56      | 227895 63142022   |                | Tree Trimming - Customer # 025450         |
| 1212          | ASPLUNDH TREE EXPERT | Light & Power     | 535300 448632  | Distribution              | 5,061.68      | 227895 63141922   |                | Tree Trimming - Customer # 025450         |
| 1395          | BODY WORKS UNLIMITED | Parks             | 104510 425000  | Equip Supplies & Maint    | 2,536.41      | 227901 2530       |                | Auto Body Repairs - for Bountiful City    |
| 1507          | BURT BROTHERS TIRE I | Police            | 104210 425430  | Service & Parts           | 1,352.64      | 227908 1030089260 |                | Tires and Repairs - Customer ID 105       |
| 1507          | BURT BROTHERS TIRE I | Police            | 104210 425430  | Service & Parts           | 2,789.26      | 227908 1030089261 |                | Tires and Repairs - Customer ID 105       |
| 13676         | CLOUD DEFENSIVE      | Police            | 104210 445100  | Public Safety Supplies    | 5,839.60      | 227919 INV60330   |                | Rifle Lights                              |
| 13110         | DORSETT CONTROLS     | Water             | 515100 474500  | Machinery & Equipment     | 11,907.03     | 227927 J005531    |                | Engineering SCADA - Customer Code # 687   |
| 2030          | EATON SALES & SERVIC | Streets           | 104410 426000  | Bldg & Grnd Suppl & Maint | 3,771.75      | 227929 0112573-IN |                | Diesel Tank Cleaning - Customer # 0609100 |

|                           |               |        |        |                                |            |                       |  |
|---------------------------|---------------|--------|--------|--------------------------------|------------|-----------------------|--|
| 2059 ELECTRO POWER UTAH,  | Water         | 515100 | 431000 | Profess & Tech Services        | 1,350.00   | 227930 6447           | Retro Fit Relay                                    |
| 11702 ENVIRO-CLEAN GROUP  | Storm Water   | 494900 | 425000 | Equip Supplies & Maint         | 1,518.86   | 227932 22-7527        | Brooms for RAVO Sweeper                            |
| 2126 FAIRBANKS SCALES     | Landfill      | 575700 | 426000 | Bldg & Grnd Suppl & Maint      | 1,768.00   | 227933 1593898        | Maintenance Agreement - Customer # 95481           |
| 2164 FERGUSON ENTERPRISES | Water         | 515100 | 448400 | Dist Systm Repair & Maint      | 3,383.20   | 227935 1183810-1      | Misc. Parts and Inventory - Customer # 48108       |
| 4501 HARRIS               | Light & Power | 535300 | 424002 | Office & Warehouse             | 4,560.00   | 227945 270613113      | HVAC Controller Upgrade - Customer # BOU012        |
| 2562 HYDRO SPECIALTIES CO | Water         | 515100 | 448650 | Meters                         | 2,763.64   | 227950 25611          | 4" Meter   |
| 2727 JOHNSON, ALLEN R     | Light & Power | 535300 | 423000 | Travel & Training              | 2,625.00   | 227961 05182022       | Reimbursed, ApprenticeBooks,FR Uniform, APPA,Lunch |
| 2727 JOHNSON, ALLEN R     | Light & Power | 535300 | 423002 | Travel Board Members           | 7,000.00   | 227961 05182022       | Reimbursed, ApprenticeBooks,FR Uniform, APPA,Lunch |
| 2727 JOHNSON, ALLEN R     | Light & Power | 535300 | 445202 | Uniforms                       | 1,286.83   | 227961 05182022       | Reimbursed, ApprenticeBooks,FR Uniform, APPA,Lunch |
| 3186 MOTOROLA             | Police        | 104210 | 425500 | Terminal Maint & Queries       | 5,100.00   | 227974 8230367688     | Service and Maintenance - Cust Acct # 1000743551   |
| 3195 MOUNTAINLAND SUPPLY  | Water         | 515100 | 448400 | Dist Systm Repair & Maint      | 6,528.92   | 227976 5104699155.001 | Misc. Parts and Supplies - Cust # 18498            |
| 3235 NAPA AUTO PARTS      | Streets       | 104410 | 448000 | Operating Supplies             | 1,131.97   | 227977 4445-227990    | Auto Parts - Acct # 7429                           |
| 3491 PING INC             | Golf Course   | 555500 | 448240 | Items Purchased - Resale       | 1,006.41   | 227991 16295795       | Golf Clubs - Customer # 19919                      |
| 5272 REVOLUTION GEAR & TR | Streets       | 104410 | 425000 | Equip Supplies & Maint         | 1,615.73   | 228000 125780         | Misc. Parts and Supplies                           |
| 3757 ROCKY MOUNTAIN WIRE  | Light & Power | 535300 | 448636 | Special Equipment              | 2,330.52   | 228003 3013729-IN     | 3-Ton Hoists - Customer # BOUCIT                   |
| 13267 SLATE ROCK FR LLC   | Light & Power | 535300 | 445202 | Uniforms                       | 2,050.66   | 228008 52173          | FR Workshirts                                      |
| 4051 STATE OF UTAH        | Light & Power | 535300 | 448628 | Pineview Hydro Operating Costs | 3,288.25   | 228016 05042022       | 2022 BOR Assessment for Pineview- Acct # 101498    |
| 4217 TITLEIST             | Golf Course   | 555500 | 448240 | Items Purchased - Resale       | 2,583.87   | 228025 913148386      | Golf Balls - Acct # US00021802                     |
| 4217 TITLEIST             | Golf Course   | 555500 | 448240 | Items Purchased - Resale       | 3,386.51   | 228025 912734852      | Clubs - Acct # US00021802                          |
| 4217 TITLEIST             | Golf Course   | 555500 | 448240 | Items Purchased - Resale       | 5,763.91   | 228025 913239100      | Clubs - Acct # US00021802                          |
| 5000 U.S. BANK CORPORATE  | Legislative   | 104110 | 423000 | Travel & Training              | 1,772.43   | 228031 05102022SA     | Trvl&Train ULCT, Lunch- Acct# 4246-0445-5571-8851  |
| 5000 U.S. BANK CORPORATE  | Legal         | 104120 | 423000 | Travel & Training              | 1,173.75   | 228031 05102022CD     | UCMA& UCCTConf,UMAA Mber-Acct# 4246-0445-5571-8851 |
| 5000 U.S. BANK CORPORATE  | Executive     | 104130 | 421000 | Books Subscr & Mmbrshp         | 1,400.00   | 228031 05102022SA     | Trvl&Train ULCT, Lunch- Acct# 4246-0445-5571-8851  |
| 5000 U.S. BANK CORPORATE  | Finance       | 104140 | 423000 | Travel & Training              | 1,234.10   | 228031 05102022GR     | Trvl&Train UCMA Conf.- Acct# 4246-0445-5571-88513  |
| 5000 U.S. BANK CORPORATE  | Police        | 104210 | 445100 | Public Safety Supplies         | 1,936.07   | 228031 05102022DG     | Trvl & Training Expense- Acct# 4246-0445-5571-8851 |
| 5000 U.S. BANK CORPORATE  | Police        | 104210 | 445100 | Public Safety Supplies         | 3,209.94   | 228031 05102022DE     | SWAT Equipment - Acct# 4246-0445-5571-8851         |
| 5000 U.S. BANK CORPORATE  | Police        | 104210 | 445300 | Special Suppl Tech Svs         | 1,289.92   | 228031 05102022DG     | Trvl & Training Expense- Acct# 4246-0445-5571-8851 |
| 5000 U.S. BANK CORPORATE  | Parks         | 104510 | 426000 | Bldg & Grnd Suppl & Maint      | 1,117.24   | 228031 05102022BH     | Park&ShopSupplies - Acct# 4246-0445-5571-8851      |
| 5000 U.S. BANK CORPORATE  | Planning      | 104610 | 423000 | Travel & Training              | 2,634.32   | 228031 05102022FA     | Trvl & Train Expense - Acct# 4246-0445-5571-8851   |
| 5000 U.S. BANK CORPORATE  | Light & Power | 535300 | 423000 | Travel & Training              | 1,373.55   | 228031 05102022AJ     | Trvl&Train UAMPS Conf.- Acct# 4246-0445-5571-88513 |
| 5000 U.S. BANK CORPORATE  | Light & Power | 535300 | 423002 | Travel Board Members           | 1,875.00   | 228031 05102022AJ     | Trvl&Train UAMPS Conf.- Acct# 4246-0445-5571-88513 |
| 5000 U.S. BANK CORPORATE  | Light & Power | 535300 | 445202 | Uniforms                       | 1,050.92   | 228031 05102022AJ     | Trvl&Train UAMPS Conf.- Acct# 4246-0445-5571-88513 |
| 5000 U.S. BANK CORPORATE  | Light & Power | 535300 | 461000 | Miscellaneous Expense          | 1,232.44   | 228031 05102022AJ     | Trvl&Train UAMPS Conf.- Acct# 4246-0445-5571-88513 |
| 9927 UTAH DEPARTMENT OF P | Police        | 104210 | 413040 | State Retirement & 401 K       | 3,800.00   | 228033 05232022       | 2022 LOCAL PS TRUST FUND CONTRIBUTION              |
| 4450 VERIZON WIRELESS     | Water         | 515100 | 428000 | Telephone Expense              | 1,507.74   | 228037 9906128805     | Acct # 242434136-00001                             |
| 8325 WESTERN WATER WORKS  | Water         | 515100 | 448400 | Dist Systm Repair & Maint      | 1,686.00   | 228040 2106343-00     | Angle Valve - Customer # 100743                    |
| 7732 WINGFOOT CORP        | Police        | 104210 | 426000 | Bldg & Grnd Suppl & Maint      | 2,095.00   | 228041 109000         | Janitorial Cleaning for May 2022                   |
| TOTAL:                    |               |        |        |                                | 132,667.13 |                       |  |

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid May 30, 2022**

| <u>VENDOR</u> | <u>VENDOR NAME</u>   | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>ACCOUNT_DESC</u> | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u>                                 |
|---------------|----------------------|-------------------|----------------|---------------------|---------------|-----------------|----------------|--|
| 1105          | ALTEC INDUSTRIES, IN | Light & Power     | 535300         | 448635              | 3,475.89      | 228045          | 50991590       | Repairs, parts and supplies - Customer # 98370     |
| 1105          | ALTEC INDUSTRIES, IN | Light & Power     | 535300         | 448635              | 3,571.49      | 228045          | 50991599       | Repairs, parts and supplies - Customer # 98370     |
| 1212          | ASPLUNDH TREE EXPERT | Light & Power     | 535300         | 448632              | 5,557.36      | 228046          | 63U21922       | Tree Trimming - Customer # 025450                  |
| 4806          | CHEMTECH-FORD, INC   | Water             | 515100         | 431000              | 4,475.00      | 228052          | 22E1083        | Lab Fees   |
| 13110         | DORSETT CONTROLS     | Water             | 515100         | 474500              | 13,348.57     | 228054          | J005554        | Engineering/SCADA - Customer Code # 687            |
| 2126          | FAIRBANKS SCALES     | Landfill          | 575700         | 426000              | 2,634.14      | 228058          | 1595103        | Customer # 95481 - Tech on site, Scale Maintenance |
| 2164          | FERGUSON ENTERPRISES | Water             | 515100         | 448400              | 93,280.00     | 228060          | 1180780        | Approved by CC- Pipe for inventory - Cust # 48108  |
| 6375          | FLOWTECH P.C.S. LLC  | Golf Course       | 555500         | 426100              | 1,869.00      | 228062          | 1675           | Baldor -230/460 Volt Motor                         |
| 2350          | GREEN SOURCE, L.L.C. | Parks             | 104510         | 426000              | 3,200.00      | 228064          | 21981          | Misc. Turf Supplies                                |
| 2523          | HONNEN EQUIPMENT COM | Streets           | 104410         | 425000              | 1,757.92      | 228070          | 1373466        | Parts for Oil Cooler - Acct # 104094               |
| 8137          | LAKEVIEW ASPHALT PRO | Streets           | 104410         | 473200              | 1,936.60      | 228074          | 8266           | Paving Overlay - Customer # BOUN02610              |
| 8137          | LAKEVIEW ASPHALT PRO | Streets           | 104410         | 473200              | 7,367.82      | 228074          | 8294           | Paving Overlay - Customer # BOUN02610              |
| 8137          | LAKEVIEW ASPHALT PRO | Streets           | 104410         | 473200              | 20,274.50     | 228074          | 8278           | Paving Overlay - Customer # BOUN02610              |

|                           |               |        |        |                            |                     |                       |   |
|---------------------------|---------------|--------|--------|----------------------------|---------------------|-----------------------|---|
| 8137 LAKEVIEW ASPHALT PRO | Streets       | 104410 | 473200 | Road Materials - Overlay   | 22,556.10           | 228074 8284           | Paving Overlay - Customer # BOUN02610           |
| 2886 LAKEVIEW ROCK PRODUC | Water         | 515100 | 461300 | Street Opening Expense     | 1,261.10            | 228075 403558         | Road Base - Customer # BCTY07399                |
| 3195 MOUNTAINLAND SUPPLY  | Water         | 515100 | 448400 | Dist System Repair & Maint | 14,178.09           | 228082 S104699224.001 | Misc. Parts and Supplies - Customer # 18498     |
| 10033 PINETOP ENGINEERING | Streets       | 104410 | 441300 | Street Signs               | 13,214.43           | 228086 4260           | Traffic Signal Maintenance                      |
| 13762 PRECISION COMPLETE  | Golf Course   | 555500 | 425000 | Equip Supplies & Maint     | 1,528.84            | 228087 79865          | Auto Repairs, diag, parts, and labor            |
| 13120 RECYCLE IT          | Landfill      | 575700 | 448000 | Operating Supplies         | 1,980.00            | 228089 10015          | Mattress Recycling                              |
| 3938 SKM INC.             | Water         | 515100 | 431000 | Profess & Tech Services    | 1,268.77            | 228093 23060          | Project # M187 - Bountiful Maintenance          |
| 3974 SONNTAG RECREATION,  | Parks         | 104510 | 426000 | Bldg & Grnd Suppl & Maint  | 1,706.00            | 228095 22116          | Misc. Hardware                                  |
| 3974 SONNTAG RECREATION,  | Parks         | 104510 | 426000 | Bldg & Grnd Suppl & Maint  | 1,712.00            | 228095 22017          | Misc. Hardware                                  |
| 4051 STATE OF UTAH        | Streets       | 104410 | 441300 | Street Signs               | 4,464.28            | 228097 2254000415     | State Furnished Materials, Traffic Signal Equip |
| 4341 UTAH ASSOCIATED MUNI | Light & Power | 53     | 213130 | UAMPS Annualized Accrual   | 1,033,376.82        | 228103 05252022       | April 2022 payment for Power Resources          |
|                           |               |        |        |                            | <u>1,033,376.82</u> |                       |   |
|                           |               |        |        |                            | TOTAL:              | <u>1,259,994.72</u>   |   |

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid June 6, 2022**

| <u>VENDOR</u>              | <u>VENDOR NAME</u> | <u>DEPARTMENT</u>   | <u>ACCOUNT</u> | <u>ACCOUNT DESC</u> | <u>AMOUNT</u>                 | <u>CHECK NO</u>   | <u>INVOICE</u>       | <u>DESCRIPTION</u>                                 |
|----------------------------|--------------------|---------------------|----------------|---------------------|-------------------------------|-------------------|----------------------|--|
| 1102 ALPHA POWER SYSTEMS,  |                    | Light & Power       | 535300         | 448630              | Transmission                  | 2,037.84          | 228110 125800-011N   | Post Clamps  |
| 1102 ALPHA POWER SYSTEMS,  |                    | Light & Power       | 535300         | 448630              | Transmission                  | 5,375.96          | 228110 1259631N      | 69KV Suspension Insul.                             |
| 7666 AMERICAN CHILLER MEC  |                    | Police              | 104210         | 426000              | Bldg & Grnd Suppl & Maint     | 3,235.83          | 228112 30557         | Bad Flow Switch,Parts & Labor                      |
| 1212 ASPLUNDH TREE EXPERT  |                    | Light & Power       | 535300         | 448632              | Distribution                  | 4,644.16          | 228115 64L69822      | Tree Trimming - Customer # 025450                  |
| 1220 AT&T MOBILITY         |                    | Streets             | 104410         | 428000              | Telephone Expense             | 1,085.22          | 228116 X05282022     | Acct # 287314361186                                |
| 13765 BLIND SPOT           |                    | Police              | 104210         | 445100              | Public Safety Supplies        | 6,313.00          | 228119 19055         | Window Coverings                                   |
| 10114 CLARK EQUIPMENT COMP |                    | Storm Water         | 494900         | 425000              | Equip Supplies & Maint        | 5,038.94          | 228135 2800468       | Sweeper Bucket Water Kit - Cust # 2250335          |
| 1720 CODALE ELECTRIC SUPP  |                    | Light & Power       | 535300         | 448614              | Power Plant Equipment Repairs | 5,171.49          | 228136 S7715198.001  | Annual Software Support - PO # 20019               |
| 2164 FERGUSON ENTERPRISES  |                    | Water               | 515100         | 448400              | Dist System Repair & Maint    | 3,237.42          | 228151 1187115       | Gate Valves - Customer # 48108                     |
| 2334 GRAINGER, INC         |                    | Light & Power       | 535300         | 424002              | Office & Warehouse            | 1,586.72          | 228158 9332895433    | Safety Storage Cabinet - Acct # 809597271          |
| 2517 HOME DEPOT CREDIT SE  |                    | Police              | 104210         | 445100              | Public Safety Supplies        | 1,562.30          | 228163 3974067       | Misc. Parts and Supplies                           |
| 13545 INTEGRATED POWER SVC |                    | Light & Power       | 535300         | 448618              | Echo Hydro Major Repairs      | 13,415.76         | 228170 8114111       | Echo Bearing Repairs - Job # J902171               |
| 2627 INTERMOUNTAIN CONTRO  |                    | Water               | 515100         | 448400              | Dist System Repair & Maint    | 3,272.46          | 228173 220/60026333  | Actuator - Customer # 160001188                    |
| 6959 JANI-KING OF SALT LA  |                    | Light & Power       | 535300         | 424002              | Office & Warehouse            | 1,775.00          | 228177 SLC06220058   | Custodial Service for June 2022 - Cust # 065075    |
| 2830 KIMBALL EQUIPMENT CO  |                    | Landfill            | 575700         | 425000              | Equip Supplies & Maint        | 1,345.89          | 228180 PSO105896-1   | Misc. Parts and Supplies - Customer # BP0000215    |
| 8137 LAKEVIEW ASPHALT PRO  |                    | Streets             | 104410         | 441200              | Road Matl Patch/ Class C      | 1,097.10          | 228182 8339          | Patching - Customer # BOUN02610                    |
| 8137 LAKEVIEW ASPHALT PRO  |                    | Streets             | 104410         | 441200              | Road Matl Patch/ Class C      | 1,290.76          | 228182 8302          | Patching - Customer # BOUN02610                    |
| 8137 LAKEVIEW ASPHALT PRO  |                    | Streets             | 104410         | 473200              | Road Materials - Overlay      | 24,880.94         | 228182 8328          | Paving/ Overlay - Customer # BOUN02610             |
| 8635 LARSEN LARSEN NASH &  |                    | Legal               | 104120         | 431100              | Legal And Auditing Fees       | 1,650.00          | 228186 05312022      | Legal Fees for May 2022                            |
| 2987 M.C. GREEN & SONS IN  |                    | Water               | 515100         | 473110              | Water Mains                   | 6,800.00          | 228191 4623          | App # 3 Creekside Views Subdivision                |
| 13521 MAGELLAN ADVISORS    |                    | Legislative         | 104110         | 466000              | Contingency                   | 10,833.00         | 228194 MA05312252    | Fiber Project Consultation Fee 5-6, Approved by CC |
| 3328 NOVOTX, L.L.C.        |                    | Water               | 515100         | 431000              | Profess & Tech Services       | 10,609.00         | 228204 2304          | Elements and Maintenance                           |
| 10820 PEAK ASPHALT, LLC    |                    | Streets             | 104410         | 473200              | Road Materials - Overlay      | 1,608.15          | 228211 8-502797      | Tack Oil - Customer # BC17                         |
| 13120 RECYCLE IT           |                    | Landfill            | 575700         | 448000              | Operating Supplies            | 2,415.00          | 228219 10018         | 161 Mattress Recycling                             |
| 10586 ROCKY MOUNTAIN RECYC |                    | Recycling           | 484800         | 431550              | Recycling Collectn Service    | 7,102.42          | 228221 NP-80515      | Recycling Fees                                     |
| 3812 SAFETY SUPPLY & SIGN  |                    | Streets             | 104410         | 441300              | Street Signs                  | 3,386.50          | 228225 181027        | Street Signs and Post                              |
| 3812 SAFETY SUPPLY & SIGN  |                    | Storm Water         | 494900         | 441250              | Storm Drain Maintenance       | 2,300.00          | 228225 181029        | Sandbags - Customer # UT1005                       |
| 3916 SIGNATURE EQUIPMENT   |                    | Sanitation          | 585800         | 425000              | Equip Supplies & Maint        | 9,402.18          | 228228 9220931       | Labrie Refuse Truck Parts                          |
| 5124 SUPERIOR WATER & AIR  |                    | Liability Insurance | 636300         | 451150              | Liability Claims/Deductible   | 1,377.00          | 228234 06082022      | Claim- Power Dept. in Reference to Inv # 80062913  |
| 4171 THATCHER COMPANY      |                    | Water               | 515100         | 448000              | Operating Supplies            | 3,901.84          | 228238 2022100114486 | T-Floc for Treatment Plant - Customer # C1303      |
| 4229 TOM RANDALL DIST. CO  |                    | Streets             | 104410         | 425000              | Equip Supplies & Maint        | 42,621.62         | 228240 0343881       | Fuel - Account # 000275                            |
| 4281 TWIN D INC.           |                    | Storm Water         | 494900         | 462400              | Contract Equipment            | 4,675.98          | 228241 22369         | Municipal Flushing and Vacuuming                   |
| 5322 UCS WIRELESS          |                    | Water               | 515100         | 428000              | Telephone Expense             | 41,620.00         | 228242 79812         | Radio Install for Trucks, Approved by City Council |
| 5322 UCS WIRELESS          |                    | Landfill            | 575700         | 425000              | Equip Supplies & Maint        | 1,020.00          | 228242 79827         | VHF for Landfill                                   |
| 4344 UTAH BARRICADE COMPA  |                    | Light & Power       | 535300         | 448630              | Transmission                  | 17,196.40         | 228245 93255         | Freeway Line Repair - Customer # B08103            |
| 7732 WINGFOOT CORP         |                    | Police              | 104210         | 426000              | Bldg & Grnd Suppl & Maint     | 1,435.00          | 228252 109020        | Window Washing- Exterior Windows                   |
|                            |                    |                     |                |                     | <u>1,435.00</u>               |                   |                      |  |
|                            |                    |                     |                |                     | TOTAL:                        | <u>256,320.88</u> |                      |  |

# City Council Staff Report

**Subject:** April 2022 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** June 21, 2022



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## **Background**

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2022 through April as compared to the past three fiscal year periods through that same timeframe.

The FY2022 budget portion of these reports is the originally adopted FY2022 budget approved by the City Council in August of 2021.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

Financial information to aid in legislative and operational decision making.

## **Recommendation**

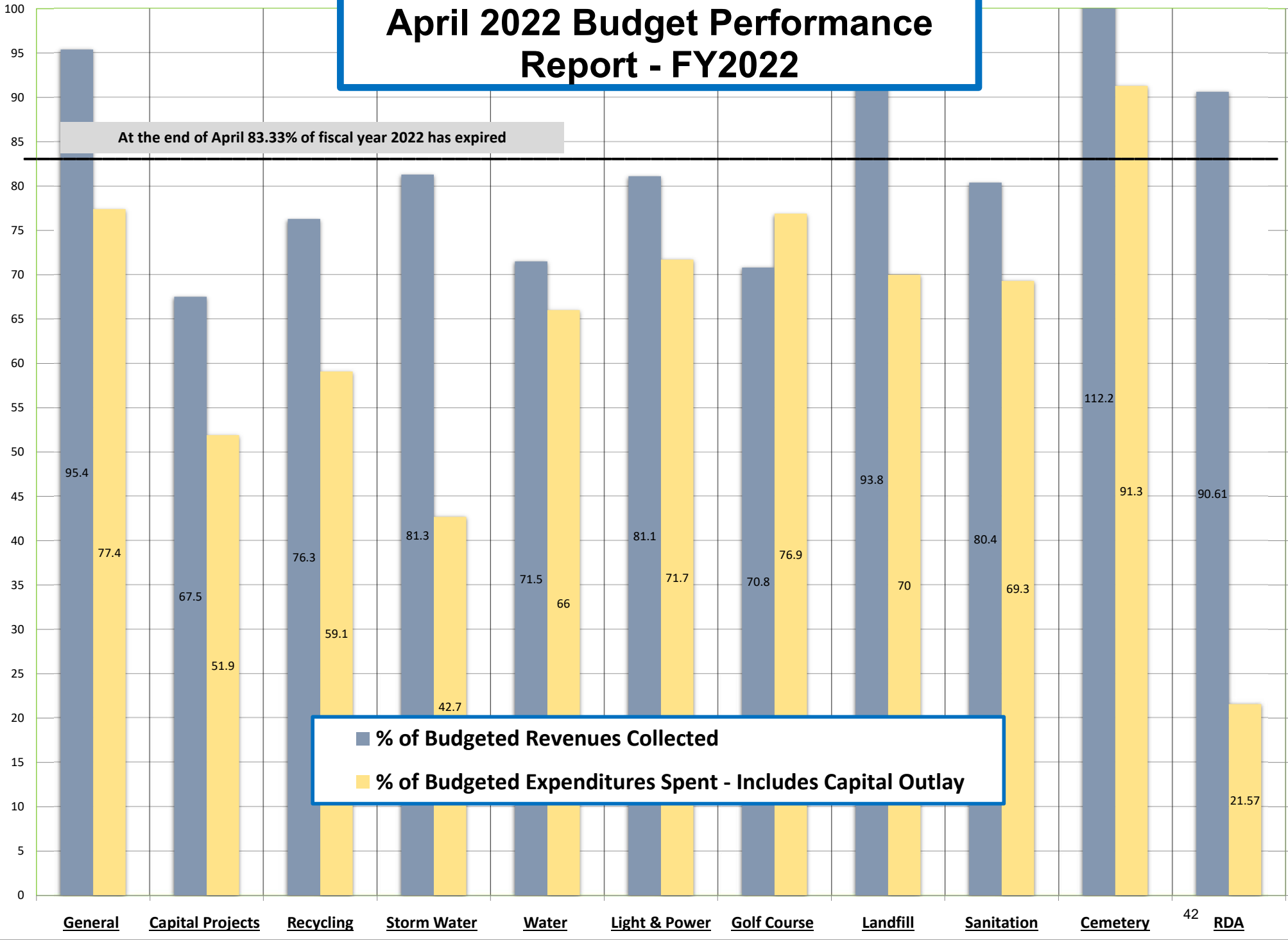
Council should review the attached revenue, expense, and budget reports.

## **Attachments**

- April 2022 Revenue & Expense Reports – Fiscal 2022 YTD

# April 2022 Budget Performance Report - FY2022

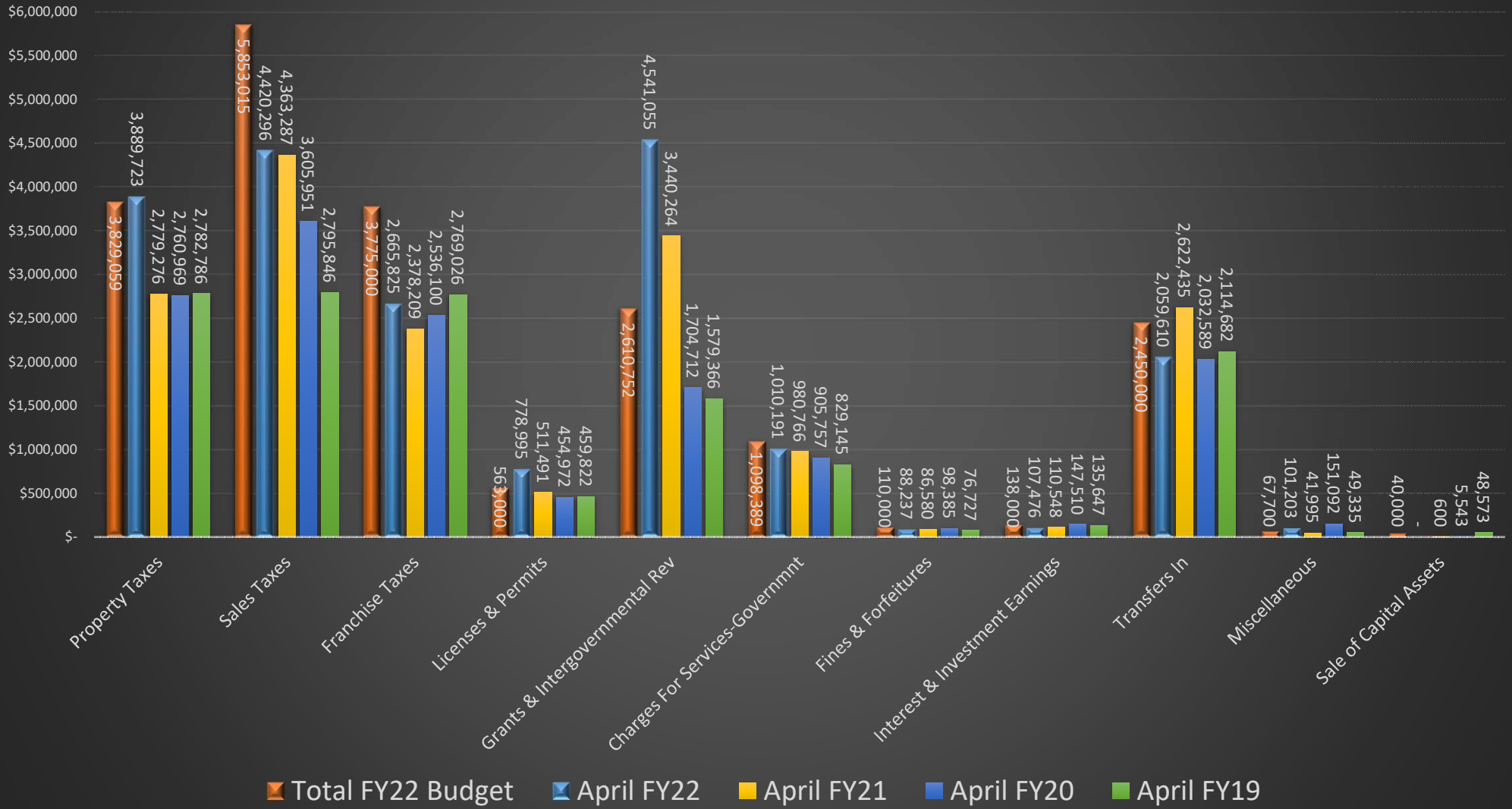
At the end of April 83.33% of fiscal year 2022 has expired



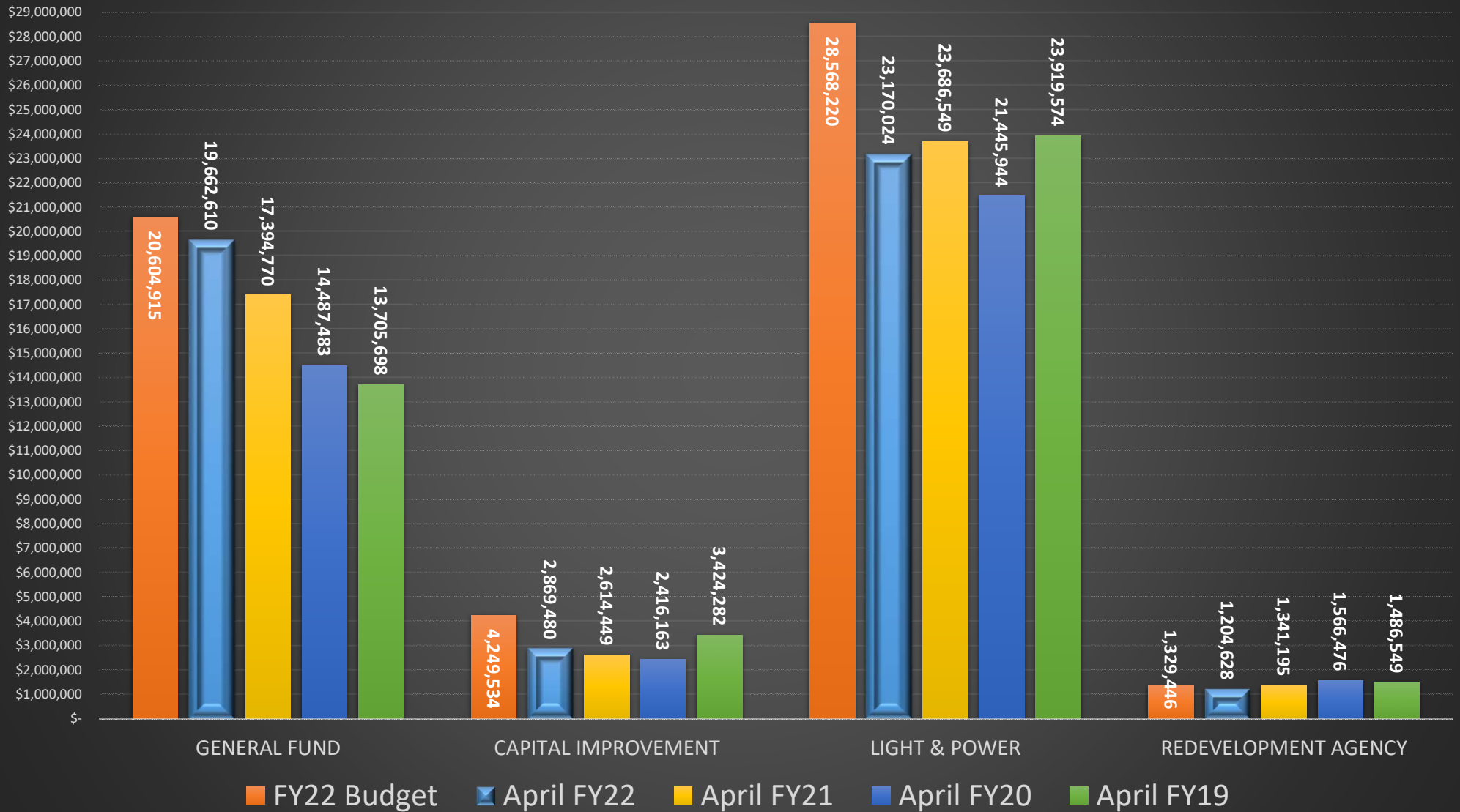
■ % of Budgeted Revenues Collected  
■ % of Budgeted Expenditures Spent - Includes Capital Outlay

## General Fund Detailed Revenues - April 2022

(YTD Fiscal Year 2022) Revenues Compared to the Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years

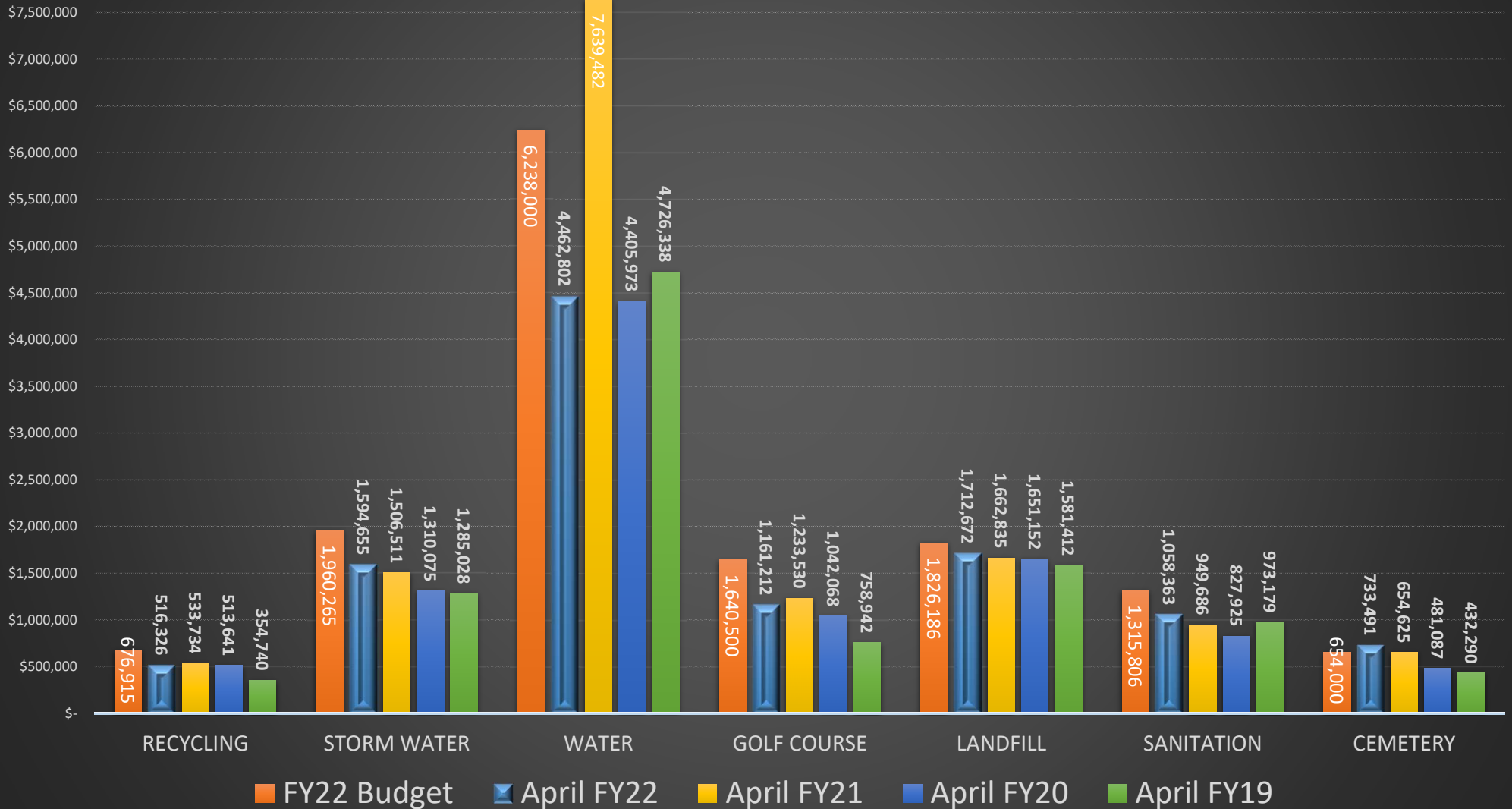


## April 2022 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years





## April 2022 (YTD Fiscal 2022) Revenues Compared to the Budget and the Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
APRIL 2022 - FY2022 YTD REVENUE

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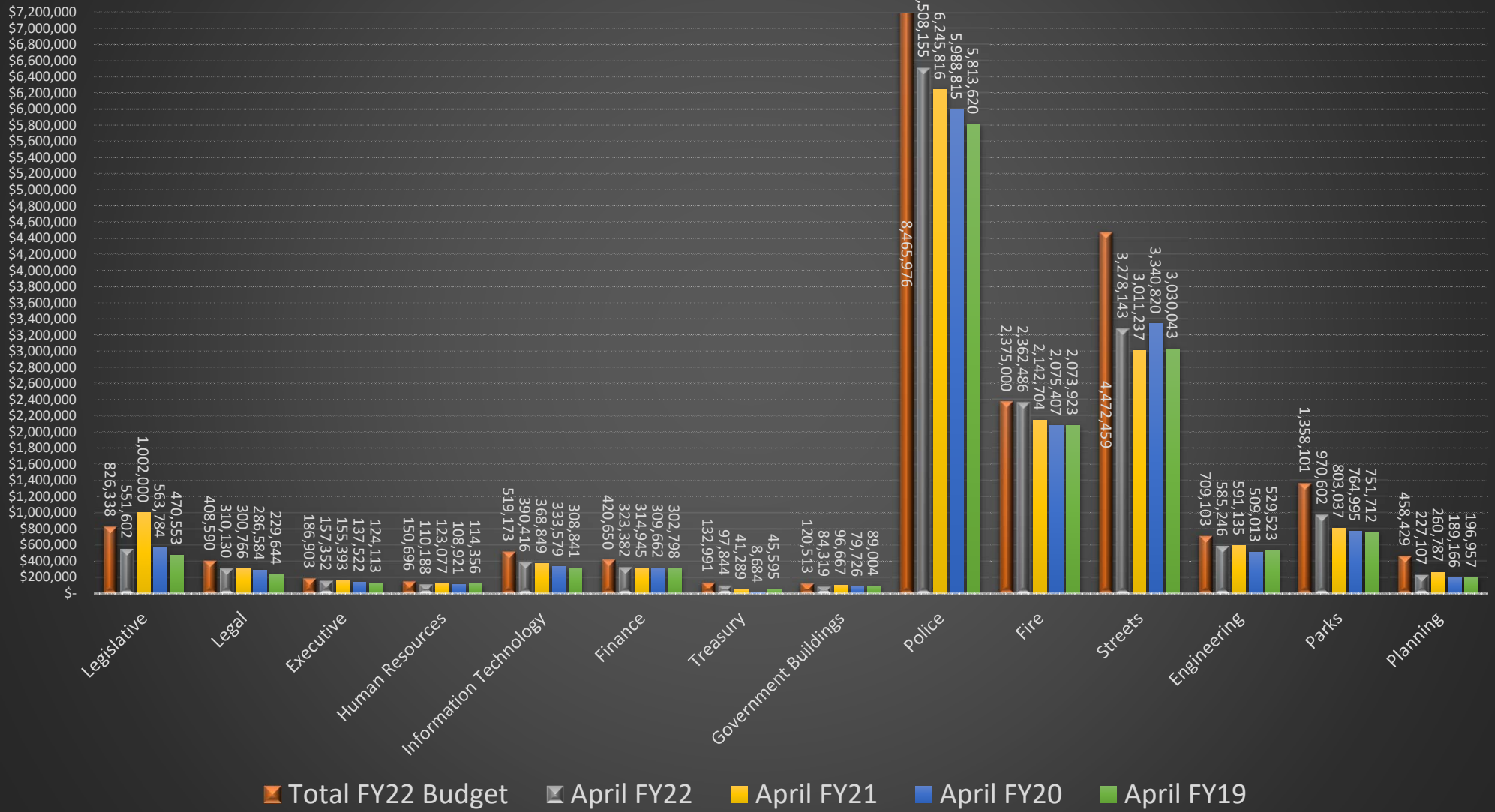
JOURNAL DETAIL 2022 1 TO 2022 6

|                            | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED   | MTD EXPENDED  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|----------------------------|--------------------|-------------------|----------------|---------------|--------------|---------------------|-------------|
| 10 GENERAL FUND            | -20,604,915        | -20,604,915       | -19,662,610.19 | -1,442,318.09 | .00          | -942,304.81         | 95.4%       |
| 30 DEBT SERVICE            | -200               | -200              | -110.05        | -19.10        | .00          | -89.95              | 55.0%       |
| 45 CAPITAL IMPROVEMENT     | -4,249,534         | -4,249,534        | -2,869,479.75  | -344,029.62   | .00          | -1,380,054.25       | 67.5%       |
| 48 RECYCLING               | -676,915           | -676,915          | -516,326.35    | -80,493.29    | .00          | -160,588.65         | 76.3%       |
| 49 STORM WATER             | -1,960,265         | -1,960,265        | -1,594,654.63  | -169,158.12   | .00          | -365,610.37         | 81.3%       |
| 51 WATER                   | -6,238,000         | -6,238,000        | -4,462,802.45  | -441,023.02   | .00          | -1,775,197.55       | 71.5%       |
| 53 LIGHT & POWER           | -28,568,220        | -28,568,220       | -23,170,023.54 | -1,968,621.13 | .00          | -5,398,196.46       | 81.1%       |
| 55 GOLF COURSE             | -1,640,500         | -1,640,500        | -1,161,212.49  | -127,545.16   | .00          | -479,287.51         | 70.8%       |
| 57 LANDFILL                | -1,826,186         | -1,826,186        | -1,712,671.90  | -196,179.49   | .00          | -113,514.10         | 93.8%       |
| 58 SANITATION              | -1,315,806         | -1,315,806        | -1,058,363.47  | -110,704.65   | .00          | -257,442.53         | 80.4%       |
| 59 CEMETERY                | -654,000           | -654,000          | -733,490.55    | -54,627.74    | .00          | 79,490.55           | 112.2%      |
| 61 COMPUTER MAINTENANCE    | -70,514            | -70,514           | -49,144.48     | -49,120.73    | .00          | -21,369.52          | 69.7%       |
| 63 LIABILITY INSURANCE     | -466,530           | -466,530          | -558,919.42    | -1,226.09     | .00          | 92,389.42           | 119.8%      |
| 64 WORKERS' COMP INSURANCE | -318,727           | -318,727          | -244,853.66    | -23,158.69    | .00          | -73,873.34          | 76.8%       |
| 72 RDA REVOLVING LOAN FUND | -254,729           | -254,729          | -146,359.92    | -9,386.94     | .00          | -108,369.08         | 57.5%       |
| 73 REDEVELOPMENT AGENCY    | -1,074,717         | -1,074,717        | -1,058,268.02  | -3,995.55     | .00          | -16,448.98          | 98.5%       |
| 74 CEMETERY PERPETUAL CARE | -90,000            | -90,000           | -99,844.96     | -8,361.24     | .00          | 9,844.96            | 110.9%      |
| 78 LANDFILL CLOSURE        | -4,600             | -4,600            | -3,010.19      | -455.83       | .00          | -1,589.81           | 65.4%       |
| 83 RAP TAX                 | -649,639           | -649,639          | -513,304.34    | -65,440.51    | .00          | -136,334.66         | 79.0%       |
| 92 OPEB TRUST              | 0                  | 0                 | 506.06         | 518.91        | .00          | -506.06             | 100.0%      |
| 99 INVESTMENT              | 0                  | 0                 | 1,868,138.91   | 467,838.02    | .00          | -1,868,138.91       | 100.0%      |
| GRAND TOTAL                | -70,663,997        | -70,663,997       | -57,746,805.39 | -4,627,508.06 | .00          | -12,917,191.61      | 81.7%       |

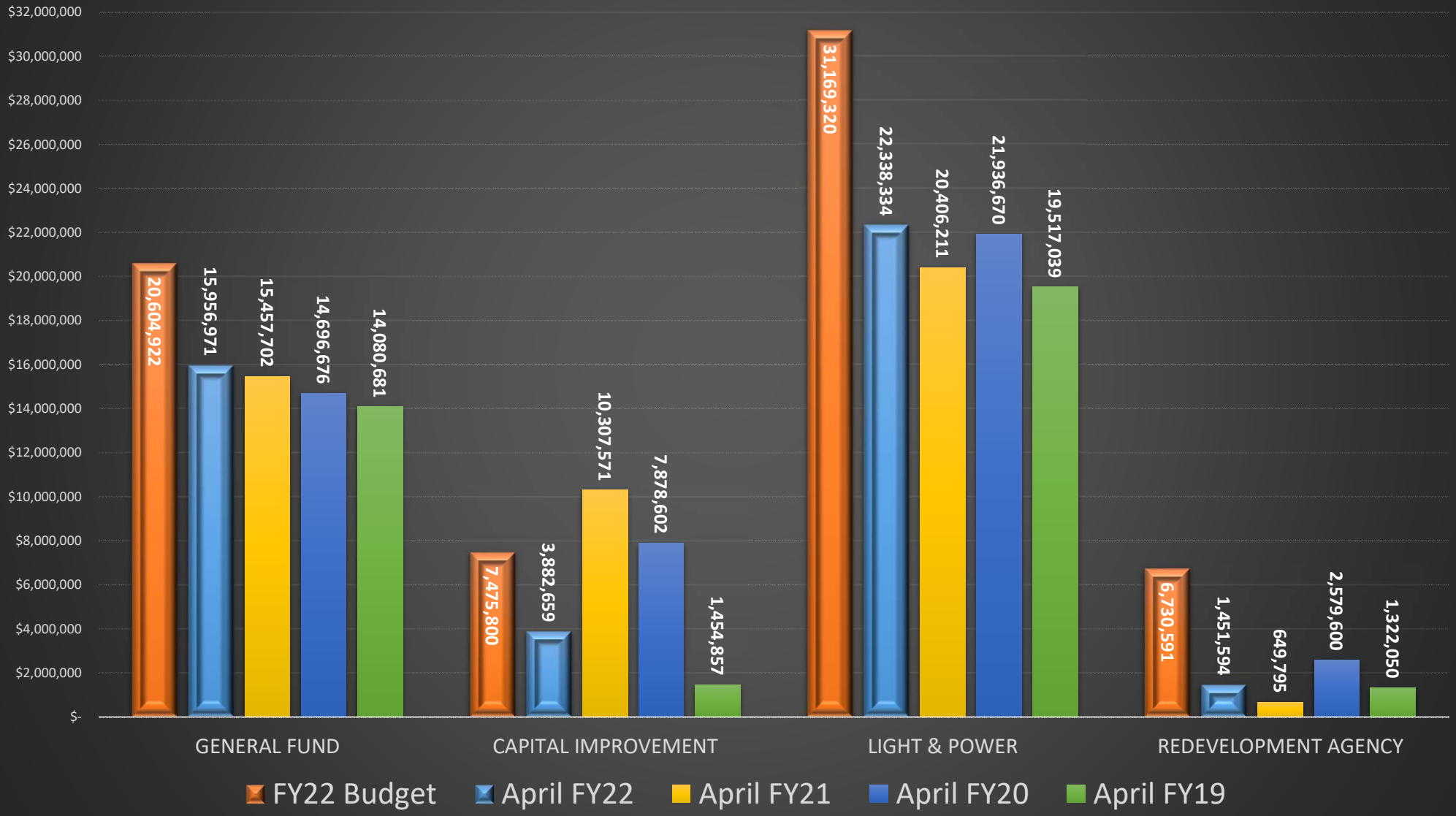
\*\* END OF REPORT - Generated by Tyson Beck \*\*

## General Fund Detailed Expenditures - April 2022

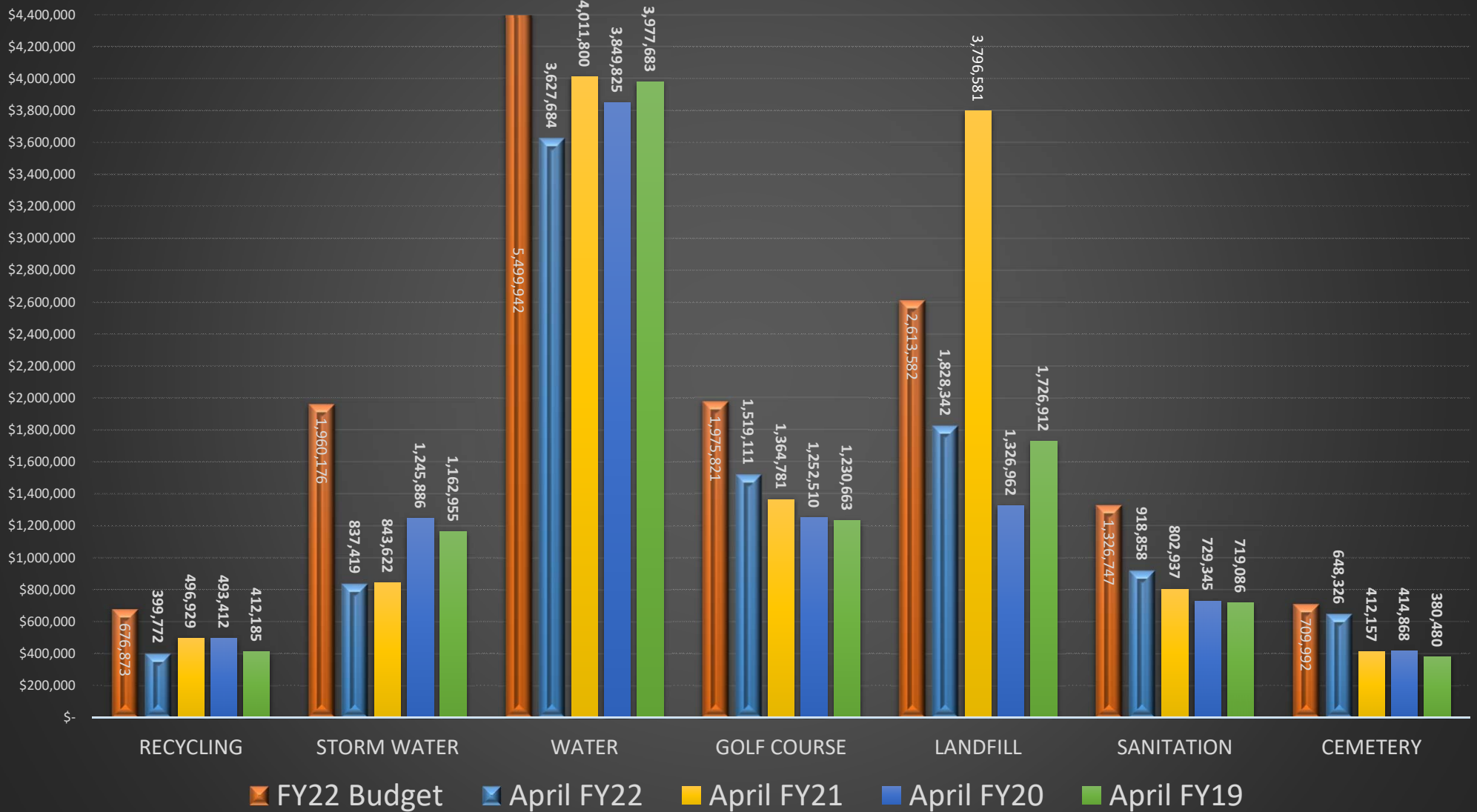
### YTD Fiscal 2022 Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## April 2022 (YTD Fiscal 2022) Expenditures Compared to the Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## April 2022 (YTD Fiscal 2022) Expenses Compared to the Budget and the Expenses of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
APRIL 2022 - FY2022 YTD EXPENSE

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FOR 2022 10

JOURNAL DETAIL 2022 1 TO 2022 6

|                                       | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| <hr/>                                 |                    |                   |              |              |              |                     |             |
| 10 GENERAL FUND                       |                    |                   |              |              |              |                     |             |
| <hr/>                                 |                    |                   |              |              |              |                     |             |
| 4110 Legislative                      |                    |                   |              |              |              |                     |             |
| <hr/>                                 |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees      | 84,424             | 84,424            | 70,616.47    | 6,807.57     | .00          | 13,807.53           | 83.6%       |
| 412000 Salaries-Temp & Part-Time      | 15,600             | 15,600            | 13,389.67    | 974.15       | .00          | 2,210.33            | 85.8%       |
| 413010 Fica Taxes                     | 9,001              | 9,001             | 6,922.49     | 572.30       | .00          | 2,078.51            | 76.9%       |
| 413020 Employee Medical Ins           | 109,328            | 109,328           | 90,003.83    | 10,148.65    | .00          | 19,324.17           | 82.3%       |
| 413030 Employee Life Ins              | 710                | 710               | 533.57       | 56.90        | .00          | 176.43              | 75.2%       |
| 413040 State Retirement & 401 K       | 8,792              | 8,792             | 8,437.40     | 683.71       | .00          | 354.60              | 96.0%       |
| 421000 Books Subscr & Mmbrshp         | 35,000             | 35,000            | 4,577.99     | 119.99       | .00          | 30,422.01           | 13.1%       |
| 422000 Public Notices                 | 15,000             | 15,000            | 10,219.16    | .00          | .00          | 4,780.84            | 68.1%       |
| 423000 Travel & Training              | 30,000             | 30,000            | 20,479.75    | 12,261.35    | .00          | 9,520.25            | 68.3%       |
| 424000 Office Supplies                | 3,000              | 3,000             | 2,009.80     | 97.34        | .00          | 990.20              | 67.0%       |
| 425000 Equip Supplies & Maint         | 1,000              | 1,000             | 2,536.74     | 216.57       | .00          | -1,536.74           | 253.7%      |
| 425300 Vehicle Allowance              | 17,640             | 17,640            | 10,057.10    | 1,485.71     | .00          | 7,582.90            | 57.0%       |
| 426000 Bldg & Grnd Suppl & Maint      | 18,000             | 18,000            | 11,250.71    | 1,138.98     | .00          | 6,749.29            | 62.5%       |
| 427400 Utilities - Stoker             | 0                  | 0                 | 1,664.19     | 62.71        | .00          | -1,664.19           | 100.0%      |
| 428000 Telephone Expense              | 2,500              | 2,500             | 1,464.36     | 151.15       | .00          | 1,035.64            | 58.6%       |
| 431000 Profess & Tech Services        | 10,000             | 10,000            | .00          | .00          | .00          | 10,000.00           | .0%         |
| 451100 Insurance & Surety Bonds       | 5,600              | 5,600             | 8,278.67     | .00          | .00          | -2,678.67           | 147.8%      |
| 452200 Election Expense               | 85,000             | 85,000            | 74,619.79    | .00          | .00          | 10,380.21           | 87.8%       |
| 461000 Miscellaneous Expense          | 20,000             | 20,000            | 32,230.84    | 2,526.91     | .00          | -12,230.84          | 161.2%      |
| 461750 Employee Wellness & Recognit'  | 20,000             | 20,000            | 17,928.77    | 1,086.03     | .00          | 2,071.23            | 89.6%       |
| 462100 Prop Tax Incrmt Pmt - Bntfl RD | 85,000             | 85,000            | .00          | .00          | .00          | 85,000.00           | .0%         |
| 466000 Contingency                    | 135,000            | 135,000           | 34,686.36    | 10,833.00    | .00          | 100,313.64          | 25.7%       |
| 491640 WorkersCompPremiumCharge-ISF   | 1,743              | 1,743             | 1,615.70     | 146.25       | .00          | 127.30              | 92.7%       |
| 492010 Contr-Btfl/Davis Art Ctr       | 60,000             | 60,000            | 60,000.00    | .00          | .00          | .00                 | 100.0%      |
| 492050 Bntfl City Youth Council       | 6,000              | 6,000             | 5,950.00     | 973.44       | .00          | 50.00               | 99.2%       |
| 492070 Contr-Btfl Historical Soc      | 25,000             | 25,000            | 25,000.00    | .00          | .00          | .00                 | 100.0%      |
| 492080 Community Events-BntflComServ  | 23,000             | 23,000            | 30,733.70    | .00          | .00          | -7,733.70           | 133.6%      |
| 492090 CommunityEvents-Farmer'sMarke  | 0                  | 0                 | 1,395.15     | .00          | .00          | -1,395.15           | 100.0%      |
| 492300 Grant Award Payments           | 0                  | 0                 | 5,000.00     | .00          | .00          | -5,000.00           | 100.0%      |
| TOTAL Legislative                     | 826,338            | 826,338           | 551,602.21   | 50,342.71    | .00          | 274,735.79          | 66.8%       |
| <hr/>                                 |                    |                   |              |              |              |                     |             |
| 4120 Legal                            |                    |                   |              |              |              |                     |             |
| <hr/>                                 |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees      | 242,080            | 242,080           | 177,756.62   | 15,783.47    | .00          | 64,323.38           | 73.4%       |

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City of Bountiful, UT  
APRIL 2022 - FY2022 YTD EXPENSE

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FOR 2022 10

JOURNAL DETAIL 2022 1 TO 2022 6

|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 412000 Salaries-Temp & Part-Time     | 25,968             | 25,968            | 20,706.66    | 1,953.60     | .00          | 5,261.34            | 79.7%       |
| 413010 Fica Taxes                    | 21,053             | 21,053            | 14,967.82    | 1,450.95     | .00          | 6,085.18            | 71.1%       |
| 413020 Employee Medical Ins          | 44,897             | 44,897            | 30,885.21    | 2,925.30     | .00          | 14,011.79           | 68.8%       |
| 413030 Employee Life Ins             | 1,502              | 1,502             | 1,013.87     | 106.78       | .00          | 488.13              | 67.5%       |
| 413040 State Retirement & 401 K      | 44,279             | 44,279            | 32,863.75    | 2,994.78     | .00          | 11,415.25           | 74.2%       |
| 421000 Books Subscr & Mmbrshp        | 6,000              | 6,000             | 2,583.41     | 219.77       | .00          | 3,416.59            | 43.1%       |
| 423000 Travel & Training             | 6,000              | 6,000             | 1,858.34     | .00          | .00          | 4,141.66            | 31.0%       |
| 424000 Office Supplies               | 700                | 700               | 322.65       | 29.18        | .00          | 377.35              | 46.1%       |
| 425000 Equip Supplies & Maint        | 2,044              | 2,044             | 4,716.65     | 1,567.31     | .00          | -2,672.65           | 230.8%      |
| 425300 Vehicle Allowance             | 7,150              | 7,150             | 5,696.40     | 550.00       | .00          | 1,453.60            | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 2,300              | 2,300             | 1,585.40     | 171.30       | .00          | 714.60              | 68.9%       |
| 428000 Telephone Expense             | 2,200              | 2,200             | 1,314.64     | 53.05        | .00          | 885.36              | 59.8%       |
| 431000 Profess & Tech Services       | 3,000              | 3,000             | 4,265.68     | .00          | .00          | -1,265.68           | 142.2%      |
| 431100 Legal And Auditing Fees       | 15,000             | 15,000            | 18,450.00    | .00          | .00          | -3,450.00           | 123.0%      |
| 451100 Insurance & Surety Bonds      | 2,867              | 2,867             | 4,296.38     | .00          | .00          | -1,429.38           | 149.9%      |
| 461000 Miscellaneous Expense         | 1,000              | 1,000             | 570.24       | .00          | .00          | 429.76              | 57.0%       |
| 491640 WorkersCompPremiumCharge-ISF  | 804                | 804               | 3,154.90     | 279.72       | .00          | -2,350.90           | 392.4%      |
| 496200 Admin Services ReimbAdjustmen | -20,254            | -20,254           | -16,878.30   | -1,687.83    | .00          | -3,375.70           | 83.3%       |
| TOTAL Legal                          | 408,590            | 408,590           | 310,130.32   | 26,397.38    | .00          | 98,459.68           | 75.9%       |
| 4130 Executive                       |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 224,594            | 224,594           | 180,359.02   | 16,234.46    | .00          | 44,234.98           | 80.3%       |
| 412000 Salaries-Temp & Part-Time     | 0                  | 0                 | 3,532.45     | .00          | .00          | -3,532.45           | 100.0%      |
| 413010 Fica Taxes                    | 17,679             | 17,679            | 10,268.87    | 1,250.81     | .00          | 7,410.13            | 58.1%       |
| 413020 Employee Medical Ins          | 28,044             | 28,044            | 19,698.81    | 2,612.43     | .00          | 8,345.19            | 70.2%       |
| 413030 Employee Life Ins             | 1,316              | 1,316             | 935.36       | 100.04       | .00          | 380.64              | 71.1%       |
| 413040 State Retirement & 401 K      | 40,683             | 40,683            | 33,941.94    | 3,053.40     | .00          | 6,741.06            | 83.4%       |
| 421000 Books Subscr & Mmbrshp        | 1,500              | 1,500             | 37.90        | 20.00        | .00          | 1,462.10            | 2.5%        |
| 423000 Travel & Training             | 9,000              | 9,000             | 8,721.08     | .00          | .00          | 278.92              | 96.9%       |
| 424000 Office Supplies               | 2,000              | 2,000             | 1,163.64     | 95.79        | .00          | 836.36              | 58.2%       |
| 425000 Equip Supplies & Maint        | 3,000              | 3,000             | 1,652.40     | 1,220.31     | .00          | 1,347.60            | 55.1%       |
| 425300 Vehicle Allowance             | 6,500              | 6,500             | 5,178.55     | 500.00       | .00          | 1,321.45            | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 3,500              | 3,500             | 2,657.81     | 274.11       | .00          | 842.19              | 75.9%       |
| 427000 Utilities                     | 0                  | 0                 | 1,735.65     | 19.20        | .00          | -1,735.65           | 100.0%      |
| 428000 Telephone Expense             | 1,000              | 1,000             | 126.75       | .00          | .00          | 873.25              | 12.7%       |
| 451100 Insurance & Surety Bonds      | 2,500              | 2,500             | 3,446.25     | .00          | .00          | -946.25             | 137.9%      |
| 461000 Miscellaneous Expense         | 2,000              | 2,000             | 11,341.60    | 85.00        | .00          | -9,341.60           | 567.1%      |
| 491640 WorkersCompPremiumCharge-ISF  | 674                | 674               | 3,459.30     | 309.92       | .00          | -2,785.30           | 513.2%      |
| 496200 Admin Services ReimbAdjustmen | -157,087           | -157,087          | -130,905.80  | -13,090.58   | .00          | -26,181.20          | 83.3%       |
| TOTAL Executive                      | 186,903            | 186,903           | 157,351.58   | 12,684.89    | .00          | 29,551.42           | 84.2%       |



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City of Bountiful, UT  
APRIL 2022 - FY2022 YTD EXPENSE

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FOR 2022 10

JOURNAL DETAIL 2022 1 TO 2022 6

|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| <b>4134 Human Resources</b>          |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 135,546            | 135,546           | 109,782.02   | 9,893.76     | .00          | 25,763.98           | 81.0%       |
| 413010 Fica Taxes                    | 10,713             | 10,713            | 8,526.97     | 767.80       | .00          | 2,186.03            | 79.6%       |
| 413020 Employee Medical Ins          | 32,205             | 32,205            | 16,263.95    | 1,863.19     | .00          | 15,941.05           | 50.5%       |
| 413030 Employee Life Ins             | 823                | 823               | 596.51       | 63.80        | .00          | 226.49              | 72.5%       |
| 413040 State Retirement & 401 K      | 25,849             | 25,849            | 20,825.57    | 1,876.84     | .00          | 5,023.43            | 80.6%       |
| 421000 Books Subscr & Mmbrshp        | 1,600              | 1,600             | 1,642.90     | .00          | .00          | -42.90              | 102.7%      |
| 423000 Travel & Training             | 4,100              | 4,100             | 1,551.82     | 366.09       | .00          | 2,548.18            | 37.8%       |
| 424000 Office Supplies               | 3,500              | 3,500             | 2,351.93     | 78.22        | .00          | 1,148.07            | 67.2%       |
| 425000 Equip Supplies & Maint        | 750                | 750               | 350.28       | 41.72        | .00          | 399.72              | 46.7%       |
| 425300 Vehicle Allowance             | 4,489              | 4,489             | 3,576.31     | 345.30       | .00          | 912.69              | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 3,800              | 3,800             | 3,687.38     | 275.68       | .00          | 112.62              | 97.0%       |
| 428000 Telephone Expense             | 1,600              | 1,600             | 796.44       | 76.38        | .00          | 803.56              | 49.8%       |
| 429200 Computer Software             | 13,025             | 13,025            | 11,817.99    | 136.15       | .00          | 1,207.01            | 90.7%       |
| 429300 Computer                      | 1,025              | 1,025             | 1,291.41     | 803.00       | .00          | -266.41             | 126.0%      |
| 451100 Insurance & Surety Bonds      | 1,978              | 1,978             | 2,419.55     | .00          | .00          | -441.55             | 122.3%      |
| 461000 Miscellaneous Expense         | 100                | 100               | 41.99        | 42.00        | .00          | 58.01               | 42.0%       |
| 491640 WorkersCompPremiumCharge-ISF  | 407                | 407               | 343.06       | 31.04        | .00          | 63.94               | 84.3%       |
| 496200 Admin Services ReimbAdjustmen | -90,814            | -90,814           | -75,678.30   | -7,567.83    | .00          | -15,135.70          | 83.3%       |
| TOTAL Human Resources                | 150,696            | 150,696           | 110,187.78   | 9,093.14     | .00          | 40,508.22           | 73.1%       |
| <b>4136 Information Technology</b>   |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 384,417            | 384,417           | 290,302.96   | 27,569.60    | .00          | 94,114.04           | 75.5%       |
| 413010 Fica Taxes                    | 29,751             | 29,751            | 21,745.18    | 2,063.82     | .00          | 8,005.82            | 73.1%       |
| 413020 Employee Medical Ins          | 90,724             | 90,724            | 54,614.71    | 6,896.28     | .00          | 36,109.29           | 60.2%       |
| 413030 Employee Life Ins             | 2,326              | 2,326             | 1,610.91     | 176.14       | .00          | 715.09              | 69.3%       |
| 413040 State Retirement & 401 K      | 73,308             | 73,308            | 55,005.62    | 5,229.94     | .00          | 18,302.38           | 75.0%       |
| 421000 Books Subscr & Mmbrshp        | 350                | 350               | .00          | .00          | .00          | 350.00              | .0%         |
| 423000 Travel & Training             | 3,400              | 3,400             | 925.95       | 262.97       | .00          | 2,474.05            | 27.2%       |
| 424000 Office Supplies               | 750                | 750               | 1,851.28     | 923.84       | .00          | -1,101.28           | 246.8%      |
| 425000 Equip Supplies & Maint        | 15,000             | 15,000            | 44,221.62    | 258.95       | .00          | -29,221.62          | 294.8%      |
| 425300 Vehicle Allowance             | 4,489              | 4,489             | 3,576.31     | 345.30       | .00          | 912.69              | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 9,000              | 9,000             | 6,464.28     | 694.52       | .00          | 2,535.72            | 71.8%       |
| 428000 Telephone Expense             | 9,000              | 9,000             | 5,953.16     | 399.55       | .00          | 3,046.84            | 66.1%       |
| 429200 Computer Software             | 15,000             | 15,000            | 7,598.37     | 491.36       | .00          | 7,401.63            | 50.7%       |
| 429300 Computer                      | 12,000             | 12,000            | 3,466.38     | 1,986.32     | .00          | 8,533.62            | 28.9%       |
| 431000 Profess & Tech Services       | 5,000              | 5,000             | 2,414.87     | .00          | .00          | 2,585.13            | 48.3%       |



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|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 451100 Insurance & Surety Bonds      | 4,570              | 4,570             | 6,614.60     | .00          | .00          | -2,044.60           | 144.7%      |
| 461000 Miscellaneous Expense         | 0                  | 0                 | 712.43       | 339.76       | .00          | -712.43             | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF  | 1,153              | 1,153             | 891.33       | 84.78        | .00          | 261.67              | 77.3%       |
| 496200 Admin Services ReimbAdjustmen | -141,065           | -141,065          | -117,554.20  | -11,755.42   | .00          | -23,510.80          | 83.3%       |
| TOTAL Information Technology         | 519,173            | 519,173           | 390,415.76   | 35,967.71    | .00          | 128,757.24          | 75.2%       |
| 4140 Finance                         |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 437,213            | 437,213           | 351,948.94   | 31,713.60    | .00          | 85,264.06           | 80.5%       |
| 412000 Salaries-Temp & Part-Time     | 25,163             | 25,163            | 14,122.62    | 1,693.89     | .00          | 11,040.38           | 56.1%       |
| 413010 Fica Taxes                    | 36,059             | 36,059            | 26,578.55    | 2,485.71     | .00          | 9,480.45            | 73.7%       |
| 413020 Employee Medical Ins          | 85,918             | 85,918            | 64,268.40    | 7,884.63     | .00          | 21,649.60           | 74.8%       |
| 413030 Employee Life Ins             | 2,594              | 2,594             | 1,879.28     | 200.98       | .00          | 714.72              | 72.4%       |
| 413040 State Retirement & 401 K      | 83,377             | 83,377            | 66,765.05    | 6,016.10     | .00          | 16,611.95           | 80.1%       |
| 421000 Books Subscr & Mmbrshp        | 1,200              | 1,200             | 1,172.90     | .00          | .00          | 27.10               | 97.7%       |
| 423000 Travel & Training             | 9,000              | 9,000             | 4,067.33     | 636.21       | .00          | 4,932.67            | 45.2%       |
| 424000 Office Supplies               | 4,500              | 4,500             | 2,620.42     | 192.54       | .00          | 1,879.58            | 58.2%       |
| 425000 Equip Supplies & Maint        | 1,600              | 1,600             | 891.05       | 119.99       | .00          | 708.95              | 55.7%       |
| 425300 Vehicle Allowance             | 8,978              | 8,978             | 7,152.62     | 690.60       | .00          | 1,825.38            | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 8,000              | 8,000             | 10,094.59    | 689.47       | .00          | -2,094.59           | 126.2%      |
| 428000 Telephone Expense             | 2,600              | 2,600             | 2,156.01     | 198.97       | .00          | 443.99              | 82.9%       |
| 429200 Computer Software             | 18,000             | 18,000            | 17,142.87    | 340.39       | .00          | 857.13              | 95.2%       |
| 429300 Computer                      | 2,000              | 2,000             | 1,804.09     | 1,715.00     | .00          | 195.91              | 90.2%       |
| 431000 Profess & Tech Services       | 1,000              | 1,000             | .00          | .00          | .00          | 1,000.00            | .0%         |
| 431040 Bank & Investment Account Fee | 3,000              | 3,000             | 4,179.64     | 702.27       | .00          | -1,179.64           | 139.3%      |
| 431050 Credit Card Merchant Fees     | 6,700              | 6,700             | 5,846.81     | 609.95       | .00          | 853.19              | 87.3%       |
| 431100 Legal And Auditing Fees       | 11,145             | 11,145            | 11,146.36    | .00          | .00          | -1.36               | 100.0%      |
| 451100 Insurance & Surety Bonds      | 6,042              | 6,042             | 7,580.76     | .00          | .00          | -1,538.76           | 125.5%      |
| 461000 Miscellaneous Expense         | 1,200              | 1,200             | 860.70       | 42.00        | .00          | 339.30              | 71.7%       |
| 491640 WorkersCompPremiumCharge-ISF  | 1,387              | 1,387             | 1,125.14     | 102.88       | .00          | 261.86              | 81.1%       |
| 496200 Admin Services ReimbAdjustmen | -336,026           | -336,026          | -280,021.70  | -28,002.17   | .00          | -56,004.30          | 83.3%       |
| TOTAL Finance                        | 420,650            | 420,650           | 323,382.43   | 28,033.01    | .00          | 97,267.57           | 76.9%       |
| 4143 Treasury                        |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 299,779            | 299,779           | 229,012.70   | 22,160.79    | .00          | 70,766.30           | 76.4%       |
| 412000 Salaries-Temp & Part-Time     | 34,873             | 34,873            | 25,031.23    | 2,450.68     | .00          | 9,841.77            | 71.8%       |
| 413010 Fica Taxes                    | 25,944             | 25,944            | 19,756.58    | 1,911.10     | .00          | 6,187.42            | 76.2%       |

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|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 413020 Employee Medical Ins          | 34,061             | 34,061            | 28,824.78    | 3,039.98     | .00          | 5,236.22            | 84.6%       |
| 413030 Employee Life Ins             | 2,399              | 2,399             | 1,383.89     | 145.34       | .00          | 1,015.11            | 57.7%       |
| 413040 State Retirement & 401 K      | 57,168             | 57,168            | 43,443.75    | 4,203.90     | .00          | 13,724.25           | 76.0%       |
| 421000 Books Subscr & Mmbrshp        | 500                | 500               | 599.00       | .00          | .00          | -99.00              | 119.8%      |
| 423000 Travel & Training             | 6,500              | 6,500             | 3,589.71     | 634.00       | .00          | 2,910.29            | 55.2%       |
| 424000 Office Supplies               | 4,000              | 4,000             | 3,205.81     | 322.42       | .00          | 794.19              | 80.1%       |
| 425000 Equip Supplies & Maint        | 1,000              | 1,000             | 1,594.62     | 145.99       | .00          | -594.62             | 159.5%      |
| 425300 Vehicle Allowance             | 4,489              | 4,489             | 3,576.31     | 345.30       | .00          | 912.69              | 79.7%       |
| 426000 Bldg & Grnd Suppl & Maint     | 12,000             | 12,000            | 9,470.58     | 1,009.95     | .00          | 2,529.42            | 78.9%       |
| 428000 Telephone Expense             | 3,000              | 3,000             | 2,043.99     | 132.60       | .00          | 956.01              | 68.1%       |
| 429050 Util Billing Supplies         | 110,000            | 110,000           | 102,976.06   | 50,025.00    | .00          | 7,023.94            | 93.6%       |
| 429200 Computer Software             | 26,626             | 26,626            | 25,321.65    | 345.59       | .00          | 1,304.35            | 95.1%       |
| 429300 Computer                      | 2,826              | 2,826             | 5,800.17     | 3,287.99     | .00          | -2,974.17           | 205.2%      |
| 451100 Insurance & Surety Bonds      | 5,064              | 5,064             | 6,394.14     | .00          | .00          | -1,330.14           | 126.3%      |
| 452300 Uncollectible Accounts        | 6,000              | 6,000             | 5,821.06     | 439.60       | .00          | 178.94              | 97.0%       |
| 461000 Miscellaneous Expense         | 1,000              | 1,000             | 274.14       | .00          | .00          | 725.86              | 27.4%       |
| 463000 Cash Over Or Short            | 0                  | 0                 | -22.69       | .20          | .00          | 22.69               | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF  | 1,004              | 1,004             | 781.85       | 75.84        | .00          | 222.15              | 77.9%       |
| 496200 Admin Services ReimbAdjustmen | -505,242           | -505,242          | -421,035.00  | -42,103.50   | .00          | -84,207.00          | 83.3%       |
| TOTAL Treasury                       | 132,991            | 132,991           | 97,844.33    | 48,572.77    | .00          | 35,146.67           | 73.6%       |
| 4160 Government Buildings            |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 68,127             | 68,127            | 56,153.61    | 4,886.99     | .00          | 11,973.39           | 82.4%       |
| 412000 Salaries-Temp & Part-Time     | 10,500             | 10,500            | .00          | .00          | .00          | 10,500.00           | .0%         |
| 413010 Fica Taxes                    | 6,015              | 6,015             | 4,111.74     | 356.48       | .00          | 1,903.26            | 68.4%       |
| 413020 Employee Medical Ins          | 17,875             | 17,875            | 13,756.28    | 1,468.07     | .00          | 4,118.72            | 77.0%       |
| 413030 Employee Life Ins             | 408                | 408               | 297.13       | 31.78        | .00          | 110.87              | 72.8%       |
| 413040 State Retirement & 401 K      | 12,992             | 12,992            | 10,652.26    | 927.06       | .00          | 2,339.74            | 82.0%       |
| 423000 Travel & Training             | 1,500              | 1,500             | .00          | .00          | .00          | 1,500.00            | .0%         |
| 424000 Office Supplies               | 200                | 200               | 288.12       | .00          | .00          | -88.12              | 144.1%      |
| 425000 Equip Supplies & Maint        | 5,700              | 5,700             | 4,521.66     | 1,165.65     | .00          | 1,178.34            | 79.3%       |
| 426000 Bldg & Grnd Suppl & Maint     | 15,500             | 15,500            | 10,872.85    | 621.85       | .00          | 4,627.15            | 70.1%       |
| 428000 Telephone Expense             | 100                | 100               | .00          | .00          | .00          | 100.00              | .0%         |
| 431400 Landfill Fees                 | 60                 | 60                | .00          | .00          | .00          | 60.00               | .0%         |
| 448000 Operating Supplies            | 2,000              | 2,000             | 1,596.46     | 316.72       | .00          | 403.54              | 79.8%       |
| 461000 Miscellaneous Expense         | 60                 | 60                | .00          | .00          | .00          | 60.00               | .0%         |
| 491640 WorkersCompPremiumCharge-ISF  | 2,359              | 2,359             | 1,137.88     | 99.93        | .00          | 1,221.12            | 48.2%       |
| 496200 Admin Services ReimbAdjustmen | -22,883            | -22,883           | -19,069.20   | -1,906.92    | .00          | -3,813.80           | 83.3%       |
| TOTAL Government Buildings           | 120,513            | 120,513           | 84,318.79    | 7,967.61     | .00          | 36,194.21           | 70.0%       |
| 4210 Police                          |                    |                   |              |              |              |                     |             |

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|                                     | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 411000 Salaries - Perm Employees    | 218,057            | 218,057           | 162,192.90   | 15,252.00    | .00          | 55,864.10           | 74.4%       |
| 411100 Salaries - Officer           | 2,674,225          | 2,674,225         | 2,143,174.10 | 223,530.52   | .00          | 531,050.90          | 80.1%       |
| 411400 Salaries - Spec Protect      | 3,700              | 3,700             | 7,375.10     | 588.60       | .00          | -3,675.10           | 199.3%      |
| 412000 Salaries-Temp & Part-Time    | 70,602             | 70,602            | 49,526.91    | 5,384.43     | .00          | 21,075.09           | 70.1%       |
| 413010 Fica Taxes                   | 229,045            | 229,045           | 177,070.81   | 18,354.13    | .00          | 51,974.19           | 77.3%       |
| 413020 Employee Medical Ins         | 808,187            | 808,187           | 523,107.01   | 62,773.89    | .00          | 285,079.99          | 64.7%       |
| 413030 Employee Life Ins            | 17,722             | 17,722            | 12,311.82    | 1,459.74     | .00          | 5,410.18            | 69.5%       |
| 413040 State Retirement & 401 K     | 1,379,383          | 1,379,383         | 1,026,800.52 | 110,083.14   | .00          | 352,582.48          | 74.4%       |
| 413060 Unemployment Reimb           | 0                  | 0                 | 4,887.27     | .00          | .00          | -4,887.27           | 100.0%      |
| 414000 Uniform Allowance            | 28,464             | 28,464            | 37,558.29    | 3,145.24     | .00          | -9,094.29           | 132.0%      |
| 415000 Employee Education Reimb     | 12,500             | 12,500            | 1,923.35     | 363.38       | .00          | 10,576.65           | 15.4%       |
| 421000 Books Subscr & Mmbrshp       | 3,959              | 3,959             | 2,780.39     | .00          | .00          | 1,178.61            | 70.2%       |
| 422000 Public Notices               | 5,000              | 5,000             | .00          | .00          | .00          | 5,000.00            | .0%         |
| 423000 Travel & Training            | 21,678             | 21,678            | 22,340.13    | 2,696.29     | .00          | -662.13             | 103.1%      |
| 424000 Office Supplies              | 12,000             | 12,000            | 5,502.27     | 1,306.58     | .00          | 6,497.73            | 45.9%       |
| 425000 Equip Supplies & Maint       | 0                  | 0                 | 8.26         | -.74         | .00          | -8.26               | 100.0%      |
| 425200 Communication Equip Maint    | 4,750              | 4,750             | 1,206.15     | .00          | .00          | 3,543.85            | 25.4%       |
| 425410 Fuel And Oil                 | 102,060            | 102,060           | 44,887.50    | 9,999.20     | .00          | 57,172.50           | 44.0%       |
| 425430 Service & Parts              | 65,000             | 65,000            | 74,400.83    | 4,274.53     | .00          | -9,400.83           | 114.5%      |
| 425500 Terminal Maint & Queries     | 110,397            | 110,397           | 45,824.45    | 33,909.47    | .00          | 64,572.55           | 41.5%       |
| 426000 Bldg & Grnd Suppl & Maint    | 67,331             | 67,331            | 58,446.28    | 6,068.82     | .00          | 8,884.72            | 86.8%       |
| 426010 Tire House Maintenance       | 4,019              | 4,019             | 4,591.29     | 356.67       | .00          | -572.29             | 114.2%      |
| 427000 Utilities                    | 105,000            | 105,000           | 103,376.14   | 11,177.03    | .00          | 1,623.86            | 98.5%       |
| 427700 Utilities - Jeep Posse       | 2,500              | 2,500             | 4,159.96     | 357.46       | .00          | -1,659.96           | 166.4%      |
| 428000 Telephone Expense            | 53,269             | 53,269            | 27,498.07    | 1,041.96     | .00          | 25,770.93           | 51.6%       |
| 429300 Computer                     | 5,803              | 5,803             | 3,247.17     | 1,809.67     | .00          | 2,555.83            | 56.0%       |
| 431050 Credit Card Merchant Fees    | 1,000              | 1,000             | 432.47       | 46.21        | .00          | 567.53              | 43.2%       |
| 431200 Informant & Intelligence     | 500                | 500               | -650.00      | .00          | .00          | 1,150.00            | -130.0%     |
| 431600 Animal Control Services      | 126,712            | 126,712           | 98,524.05    | 14,049.41    | .00          | 28,187.95           | 77.8%       |
| 432000 Examination & Evaluation     | 630                | 630               | 21,992.00    | 12,544.00    | .00          | -21,362.00          | 3490.8%     |
| 445100 Public Safety Supplies       | 100,786            | 100,786           | 82,231.59    | 19,738.86    | .00          | 18,554.41           | 81.6%       |
| 445300 Special Suppl Tech Svs       | 2,569              | 2,569             | 1,877.55     | 750.00       | .00          | 691.45              | 73.1%       |
| 451100 Insurance & Surety Bonds     | 68,050             | 68,050            | 84,816.40    | .00          | .00          | -16,766.40          | 124.6%      |
| 461000 Miscellaneous Expense        | 600                | 600               | 1,899.35     | 637.00       | .00          | -1,299.35           | 316.6%      |
| 491640 WorkersCompPremiumCharge-ISF | 54,409             | 54,409            | 44,794.80    | 4,675.33     | .00          | 9,614.20            | 82.3%       |
| TOTAL Police                        | 6,359,907          | 6,359,907         | 4,880,115.18 | 566,372.82   | .00          | 1,479,791.82        | 76.7%       |
| 4215 Reserve Officers               |                    |                   |              |              |              |                     |             |
| 411100 Salaries - Officer           | 7,756              | 7,756             | 624.34       | .00          | .00          | 7,131.66            | 8.0%        |

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|                                     | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 413010 Fica Taxes                   | 639                | 639               | 48.49        | .00          | .00          | 590.51              | 7.6%        |
| 413030 Employee Life Ins            | 850                | 850               | 176.25       | .00          | .00          | 673.75              | 20.7%       |
| 414000 Uniform Allowance            | 600                | 600               | 131.87       | .00          | .00          | 468.13              | 22.0%       |
| 461000 Miscellaneous Expense        | 0                  | 0                 | 34.00        | .00          | .00          | -34.00              | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF | 155                | 155               | 12.68        | .00          | .00          | 142.32              | 8.2%        |
| TOTAL Reserve Officers              | 10,000             | 10,000            | 1,027.63     | .00          | .00          | 8,972.37            | 10.3%       |
| <u>4216 Crossing Guards</u>         |                    |                   |              |              |              |                     |             |
| 412000 Salaries-Temp & Part-Time    | 135,750            | 135,750           | 96,889.28    | 10,400.00    | .00          | 38,860.72           | 71.4%       |
| 413010 Fica Taxes                   | 10,384             | 10,384            | 7,412.62     | 795.67       | .00          | 2,971.38            | 71.4%       |
| 413040 State Retirement & 401 K     | 0                  | 0                 | 281.93       | 29.75        | .00          | -281.93             | 100.0%      |
| 445100 Public Safety Supplies       | 2,200              | 2,200             | 694.38       | .00          | .00          | 1,505.62            | 31.6%       |
| 461000 Miscellaneous Expense        | 0                  | 0                 | 238.00       | .00          | .00          | -238.00             | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF | 2,715              | 2,715             | 1,937.79     | 208.00       | .00          | 777.21              | 71.4%       |
| TOTAL Crossing Guards               | 151,049            | 151,049           | 107,454.00   | 11,433.42    | .00          | 43,595.00           | 71.1%       |
| <u>4217 School Resource Officer</u> |                    |                   |              |              |              |                     |             |
| 411100 Salaries - Officer           | 0                  | 0                 | 63,320.63    | .00          | .00          | -63,320.63          | 100.0%      |
| 411110 Salaries - SRO               | 111,713            | 111,713           | 111,317.01   | 8,865.60     | .00          | 395.99              | 99.6%       |
| 411120 Salaries - PROS              | 101,768            | 101,768           | 56,690.29    | 5,145.52     | .00          | 45,077.71           | 55.7%       |
| 411130 Salaries - PROS II           | 49,204             | 49,204            | 15,349.71    | 1,838.13     | .00          | 33,854.29           | 31.2%       |
| 413010 Fica Taxes                   | 20,171             | 20,171            | 18,159.44    | 1,155.97     | .00          | 2,011.56            | 90.0%       |
| 413020 Employee Medical Ins         | 34,022             | 34,022            | 46,174.92    | 3,896.41     | .00          | -12,152.92          | 135.7%      |
| 413030 Employee Life Ins            | 708                | 708               | 867.77       | 57.34        | .00          | -159.77             | 122.6%      |
| 413040 State Retirement & 401 K     | 57,857             | 57,857            | 79,357.62    | 4,510.80     | .00          | -21,500.62          | 137.2%      |
| 491640 WorkersCompPremiumCharge-ISF | 5,254              | 5,254             | 4,944.03     | 317.41       | .00          | 309.97              | 94.1%       |
| TOTAL School Resource Officer       | 380,697            | 380,697           | 396,181.42   | 25,787.18    | .00          | -15,484.42          | 104.1%      |
| <u>4218 Liquor Control</u>          |                    |                   |              |              |              |                     |             |
| 411100 Salaries - Officer           | 30,097             | 30,097            | 872.63       | .00          | .00          | 29,224.37           | 2.9%        |
| 411200 D.U.I Cases                  | 3,062              | 3,062             | 8,333.30     | 833.33       | .00          | -5,271.30           | 272.2%      |
| 413010 Fica Taxes                   | 2,537              | 2,537             | 64.87        | .00          | .00          | 2,472.13            | 2.6%        |

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|-------------------------------------|--------------------|---------------------------------|--------------|--------------|--------------|---------------------|-------------|--|
|                                     | ORIGINAL<br>APPROP | REVISED<br>BUDGET               | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| 445100 Public Safety Supplies       | 0                  | 0                               | 4,159.41     | 2,930.00     | .00          | -4,159.41           | 100.0%      |  |
| 491640 WorkersCompPremiumCharge-ISF | 663                | 663                             | 17.45        | .00          | .00          | 645.55              | 2.6%        |  |
| TOTAL Liquor Control                | 36,359             | 36,359                          | 13,447.66    | 3,763.33     | .00          | 22,911.34           | 37.0%       |  |
| 4219 PSAP - E911                    |                    |                                 |              |              |              |                     |             |  |
| 411000 Salaries - Perm Employees    | 917,024            | 917,024                         | 708,345.46   | 58,066.90    | .00          | 208,678.54          | 77.2%       |  |
| 412000 Salaries-Temp & Part-Time    | 0                  | 0                               | 3,075.67     | 40.94        | .00          | -3,075.67           | 100.0%      |  |
| 413010 Fica Taxes                   | 70,886             | 70,886                          | 53,262.17    | 4,363.37     | .00          | 17,623.83           | 75.1%       |  |
| 413020 Employee Medical Ins         | 230,345            | 230,345                         | 114,496.51   | 12,296.96    | .00          | 115,848.49          | 49.7%       |  |
| 413030 Employee Life Ins            | 5,516              | 5,516                           | 3,622.59     | 354.84       | .00          | 1,893.41            | 65.7%       |  |
| 413040 State Retirement & 401 K     | 172,081            | 172,081                         | 132,600.02   | 11,007.02    | .00          | 39,480.98           | 77.1%       |  |
| 414000 Uniform Allowance            | 9,588              | 9,588                           | 2,235.10     | 585.90       | .00          | 7,352.90            | 23.3%       |  |
| 422000 Public Notices               | 2,000              | 2,000                           | .00          | .00          | .00          | 2,000.00            | .0%         |  |
| 423000 Travel & Training            | 4,886              | 4,886                           | 2,935.06     | 110.00       | .00          | 1,950.94            | 60.1%       |  |
| 428000 Telephone Expense            | 109,807            | 109,807                         | 78,442.22    | 4,811.18     | .00          | 31,364.78           | 71.4%       |  |
| 432000 Examination & Evaluation     | 0                  | 0                               | 175.00       | .00          | .00          | -175.00             | 100.0%      |  |
| 445100 Public Safety Supplies       | 0                  | 0                               | 8,509.62     | 378.23       | .00          | -8,509.62           | 100.0%      |  |
| 461000 Miscellaneous Expense        | 0                  | 0                               | 86.00        | .00          | .00          | -86.00              | 100.0%      |  |
| 474500 Machinery & Equipment        | 3,200              | 3,200                           | .00          | .00          | .00          | 3,200.00            | .0%         |  |
| 491640 WorkersCompPremiumCharge-ISF | 2,631              | 2,631                           | 2,143.72     | 176.61       | .00          | 487.28              | 81.5%       |  |
| TOTAL PSAP - E911                   | 1,527,964          | 1,527,964                       | 1,109,929.14 | 92,191.95    | .00          | 418,034.86          | 72.6%       |  |
| 4220 Fire                           |                    |                                 |              |              |              |                     |             |  |
| 431000 Profess & Tech Services      | 2,375,000          | 2,375,000                       | 2,362,486.00 | .00          | .00          | 12,514.00           | 99.5%       |  |
| TOTAL Fire                          | 2,375,000          | 2,375,000                       | 2,362,486.00 | .00          | .00          | 12,514.00           | 99.5%       |  |
| 4410 Streets                        |                    |                                 |              |              |              |                     |             |  |
| 411000 Salaries - Perm Employees    | 1,105,664          | 1,105,664                       | 782,139.35   | 57,517.08    | .00          | 323,524.65          | 70.7%       |  |
| 412000 Salaries-Temp & Part-Time    | 40,000             | 40,000                          | 24,621.35    | 1,331.90     | .00          | 15,378.65           | 61.6%       |  |
| 413010 Fica Taxes                   | 87,643             | 87,643                          | 66,692.41    | 5,765.37     | .00          | 20,950.59           | 76.1%       |  |
| 413020 Employee Medical Ins         | 285,925            | 285,925                         | 201,000.70   | 12,298.80    | .00          | 84,924.30           | 70.3%       |  |
| 413030 Employee Life Ins            | 6,888              | 6,888                           | 4,805.20     | 494.37       | .00          | 2,082.80            | 69.8%       |  |

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|                                     | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 413040 State Retirement & 401 K     | 210,730            | 210,730           | 164,852.34   | 14,768.70    | .00          | 45,877.66           | 78.2%       |
| 421000 Books Subscr & Mmbrshp       | 200                | 200               | 642.90       | .00          | .00          | -442.90             | 321.5%      |
| 423000 Travel & Training            | 5,500              | 5,500             | 270.54       | .00          | .00          | 5,229.46            | 4.9%        |
| 424000 Office Supplies              | 8,000              | 8,000             | 11,441.09    | 2,257.84     | .00          | -3,441.09           | 143.0%      |
| 425000 Equip Supplies & Maint       | 270,000            | 270,000           | 294,657.00   | 6,296.96     | .00          | -24,657.00          | 109.1%      |
| 426000 Bldg & Grnd Suppl & Maint    | 20,000             | 20,000            | 17,130.90    | 3,003.20     | .00          | 2,869.10            | 85.7%       |
| 427000 Utilities                    | 42,000             | 42,000            | 36,079.99    | 3,204.30     | .00          | 5,920.01            | 85.9%       |
| 428000 Telephone Expense            | 12,000             | 12,000            | 8,944.18     | 923.06       | .00          | 3,055.82            | 74.5%       |
| 431400 Landfill Fees                | 2,000              | 2,000             | 4,305.00     | 115.00       | .00          | -2,305.00           | 215.3%      |
| 441100 Special Highway Supplies     | 300,000            | 300,000           | 197,267.35   | .00          | .00          | 102,732.65          | 65.8%       |
| 441200 Road Matl Patch/ Class C     | 190,000            | 190,000           | 52,758.83    | 18,817.14    | .00          | 137,241.17          | 27.8%       |
| 441300 Street Signs                 | 75,000             | 75,000            | 43,262.23    | 4,713.70     | .00          | 31,737.77           | 57.7%       |
| 448000 Operating Supplies           | 130,000            | 130,000           | 95,142.44    | 2,640.05     | .00          | 34,857.56           | 73.2%       |
| 451100 Insurance & Surety Bonds     | 26,139             | 26,139            | 44,807.34    | .00          | .00          | -18,668.34          | 171.4%      |
| 461000 Miscellaneous Expense        | 1,000              | 1,000             | 1,110.00     | 178.50       | .00          | -110.00             | 111.0%      |
| 473200 Road Materials - Overlay     | 775,000            | 775,000           | 657,821.83   | .00          | .00          | 117,178.17          | 84.9%       |
| 473210 Road Recondition & Repair    | 535,000            | 535,000           | 426,872.74   | .00          | .00          | 108,127.26          | 79.8%       |
| 473400 Concrete Repairs             | 310,000            | 310,000           | 115,240.75   | 111.00       | .00          | 194,759.25          | 37.2%       |
| 491640 WorkersCompPremiumCharge-ISF | 33,770             | 33,770            | 26,276.52    | 2,296.02     | .00          | 7,493.48            | 77.8%       |
| TOTAL Streets                       | 4,472,459          | 4,472,459         | 3,278,142.98 | 136,732.99   | .00          | 1,194,316.02        | 73.3%       |
| 4450 Engineering                    |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees    | 451,223            | 451,223           | 367,011.05   | 33,098.72    | .00          | 84,211.95           | 81.3%       |
| 412000 Salaries-Temp & Part-Time    | 18,000             | 18,000            | 10,063.21    | 632.21       | .00          | 7,936.79            | 55.9%       |
| 413010 Fica Taxes                   | 37,228             | 37,228            | 28,261.29    | 2,480.82     | .00          | 8,966.71            | 75.9%       |
| 413020 Employee Medical Ins         | 109,801            | 109,801           | 76,376.83    | 11,051.52    | .00          | 33,424.17           | 69.6%       |
| 413030 Employee Life Ins            | 2,827              | 2,827             | 2,004.13     | 212.36       | .00          | 822.87              | 70.9%       |
| 413040 State Retirement & 401 K     | 86,048             | 86,048            | 67,981.41    | 6,278.79     | .00          | 18,066.59           | 79.0%       |
| 421000 Books Subscr & Mmbrshp       | 2,000              | 2,000             | 1,754.62     | 136.00       | .00          | 245.38              | 87.7%       |
| 423000 Travel & Training            | 9,000              | 9,000             | 6,607.80     | .00          | .00          | 2,392.20            | 73.4%       |
| 424000 Office Supplies              | 3,000              | 3,000             | 1,571.63     | 132.46       | .00          | 1,428.37            | 52.4%       |
| 425000 Equip Supplies & Maint       | 10,000             | 10,000            | 21,444.28    | 397.00       | .00          | -11,444.28          | 214.4%      |
| 425300 Vehicle Allowance            | 17,413             | 17,413            | 12,984.87    | 1,288.30     | .00          | 4,428.13            | 74.6%       |
| 426000 Bldg & Grnd Suppl & Maint    | 14,000             | 14,000            | 13,046.13    | 1,345.50     | .00          | 953.87              | 93.2%       |
| 428000 Telephone Expense            | 8,500              | 8,500             | 7,865.78     | 554.02       | .00          | 634.22              | 92.5%       |
| 429300 Computer                     | 16,690             | 16,690            | 18,848.83    | 3,754.48     | .00          | -2,158.83           | 112.9%      |
| 431000 Profess & Tech Services      | 1,000              | 1,000             | 17,383.65    | 7,676.31     | .00          | -16,383.65          | 1738.4%     |
| 431050 Credit Card Merchant Fees    | 5,000              | 5,000             | 4,279.92     | 548.08       | .00          | 720.08              | 85.6%       |
| 448000 Operating Supplies           | 3,000              | 3,000             | .00          | .00          | .00          | 3,000.00            | .0%         |
| 451100 Insurance & Surety Bonds     | 6,664              | 6,664             | 8,182.51     | .00          | .00          | -1,518.51           | 122.8%      |

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|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 453100 Interest Expense              | 6,500              | 6,500             | 1,815.31     | 107.00       | .00          | 4,684.69            | 27.9%       |
| 461000 Miscellaneous Expense         | 250                | 250               | 384.00       | 169.00       | .00          | -134.00             | 153.6%      |
| 463000 Cash Over Or Short            | 0                  | 0                 | -.05         | .00          | .00          | .05                 | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF  | 8,597              | 8,597             | 7,076.67     | 647.48       | .00          | 1,520.33            | 82.3%       |
| 496200 Admin Services ReimbAdjustmen | -107,638           | -107,638          | -89,698.30   | -8,969.83    | .00          | -17,939.70          | 83.3%       |
| TOTAL Engineering                    | 709,103            | 709,103           | 585,245.57   | 61,540.22    | .00          | 123,857.43          | 82.5%       |
| 4510 Parks                           |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 463,926            | 463,926           | 363,951.30   | 32,644.22    | .00          | 99,974.70           | 78.5%       |
| 412000 Salaries-Temp & Part-Time     | 231,006            | 231,006           | 84,404.87    | 3,712.50     | .00          | 146,601.13          | 36.5%       |
| 413010 Fica Taxes                    | 53,162             | 53,162            | 33,081.48    | 2,647.26     | .00          | 20,080.52           | 62.2%       |
| 413020 Employee Medical Ins          | 161,262            | 161,262           | 97,977.22    | 11,256.93    | .00          | 63,284.78           | 60.8%       |
| 413030 Employee Life Ins             | 2,889              | 2,889             | 2,038.75     | 198.60       | .00          | 850.25              | 70.6%       |
| 413040 State Retirement & 401 K      | 88,471             | 88,471            | 68,718.85    | 5,870.10     | .00          | 19,752.15           | 77.7%       |
| 415000 Employee Education Reimb      | 2,500              | 2,500             | .00          | .00          | .00          | 2,500.00            | .0%         |
| 421000 Books Subscr & Mmbrshp        | 1,000              | 1,000             | 755.22       | -400.00      | .00          | 244.78              | 75.5%       |
| 423000 Travel & Training             | 9,000              | 9,000             | 13,485.37    | 138.61       | .00          | -4,485.37           | 149.8%      |
| 424000 Office Supplies               | 2,000              | 2,000             | 1,693.03     | 814.23       | .00          | 306.97              | 84.7%       |
| 425000 Equip Supplies & Maint        | 75,000             | 75,000            | 68,366.59    | 5,082.22     | .00          | 6,633.41            | 91.2%       |
| 426000 Bldg & Grnd Suppl & Maint     | 130,000            | 130,000           | 85,538.77    | 703.16       | .00          | 44,461.23           | 65.8%       |
| 427000 Utilities                     | 100,000            | 100,000           | 112,260.17   | 9,632.19     | .00          | -12,260.17          | 112.3%      |
| 428000 Telephone Expense             | 4,600              | 4,600             | 3,470.73     | 265.21       | .00          | 1,129.27            | 75.5%       |
| 431050 Credit Card Merchant Fees     | 1,000              | 1,000             | 18.61        | 1.99         | .00          | 981.39              | 1.9%        |
| 431400 Landfill Fees                 | 1,000              | 1,000             | 2,480.00     | 190.00       | .00          | -1,480.00           | 248.0%      |
| 448000 Operating Supplies            | 15,000             | 15,000            | 9,526.23     | 1,140.96     | .00          | 5,473.77            | 63.5%       |
| 451100 Insurance & Surety Bonds      | 7,500              | 7,500             | 14,344.33    | .00          | .00          | -6,844.33           | 191.3%      |
| 461000 Miscellaneous Expense         | 250                | 250               | 617.00       | 166.00       | .00          | -367.00             | 246.8%      |
| 461400 Purchase Of Water             | 50,000             | 50,000            | 40,273.24    | .00          | .00          | 9,726.76            | 80.5%       |
| 462090 Handcart Days Celebration     | 20,000             | 20,000            | 20,000.00    | .00          | .00          | .00                 | 100.0%      |
| 491640 WorkersCompPremiumCharge-ISF  | 12,219             | 12,219            | 9,003.39     | 731.31       | .00          | 3,215.61            | 73.7%       |
| 496200 Admin Services ReimbAdjustmen | -73,684            | -73,684           | -61,403.30   | -6,140.33    | .00          | -12,280.70          | 83.3%       |
| TOTAL Parks                          | 1,358,101          | 1,358,101         | 970,601.85   | 68,655.16    | .00          | 387,499.15          | 71.5%       |
| 4610 Planning                        |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 211,681            | 211,681           | 136,596.30   | 11,275.06    | .00          | 75,084.70           | 64.5%       |
| 412000 Salaries-Temp & Part-Time     | 0                  | 0                 | 5,670.00     | .00          | .00          | -5,670.00           | 100.0%      |



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|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 413010 Fica Taxes                    | 16,194             | 16,194            | 10,705.06     | 811.97       | .00          | 5,488.94            | 66.1%       |
| 413020 Employee Medical Ins          | 81,652             | 81,652            | 36,583.14     | 4,147.29     | .00          | 45,068.86           | 44.8%       |
| 413030 Employee Life Ins             | 1,291              | 1,291             | 697.72        | 73.72        | .00          | 593.28              | 54.0%       |
| 413040 State Retirement & 401 K      | 38,749             | 38,749            | 24,375.01     | 2,106.12     | .00          | 14,373.99           | 62.9%       |
| 421000 Books Subscr & Mmbrshp        | 750                | 750               | 1,218.31      | .00          | .00          | -468.31             | 162.4%      |
| 422000 Public Notices                | 1,000              | 1,000             | 467.09        | 151.13       | .00          | 532.91              | 46.7%       |
| 423000 Travel & Training             | 7,000              | 7,000             | 2,788.63      | 57.66        | .00          | 4,211.37            | 39.8%       |
| 424000 Office Supplies               | 4,000              | 4,000             | 3,152.97      | 439.71       | .00          | 847.03              | 78.8%       |
| 425000 Equip Supplies & Maint        | 9,500              | 9,500             | 13,432.40     | 1,815.61     | .00          | -3,932.40           | 141.4%      |
| 425300 Vehicle Allowance             | 8,485              | 8,485             | 3,094.07      | 240.00       | .00          | 5,390.93            | 36.5%       |
| 426000 Bldg & Grnd Suppl & Maint     | 6,000              | 6,000             | 4,316.26      | 445.18       | .00          | 1,683.74            | 71.9%       |
| 428000 Telephone Expense             | 1,000              | 1,000             | 904.15        | 53.05        | .00          | 95.85               | 90.4%       |
| 431000 Profess & Tech Services       | 117,000            | 117,000           | 18,097.13     | 3,006.70     | .00          | 98,902.87           | 15.5%       |
| 431050 Credit Card Merchant Fees     | 0                  | 0                 | 1,578.91      | 167.92       | .00          | -1,578.91           | 100.0%      |
| 448000 Operating Supplies            | 1,000              | 1,000             | 209.66        | 160.76       | .00          | 790.34              | 21.0%       |
| 451100 Insurance & Surety Bonds      | 2,547              | 2,547             | 5,190.83      | .00          | .00          | -2,643.83           | 203.8%      |
| 459240 Commissioner's Allowance      | 6,000              | 6,000             | 4,021.04      | .00          | .00          | 1,978.96            | 67.0%       |
| 461000 Miscellaneous Expense         | 1,000              | 1,000             | 1,479.42      | 34.00        | .00          | -479.42             | 147.9%      |
| 491640 WorkersCompPremiumCharge-ISF  | 3,277              | 3,277             | 2,276.09      | 172.10       | .00          | 1,000.91            | 69.5%       |
| 496200 Admin Services ReimbAdjustmen | -59,697            | -59,697           | -49,747.50    | -4,974.75    | .00          | -9,949.50           | 83.3%       |
| TOTAL Planning                       | 458,429            | 458,429           | 227,106.69    | 20,183.23    | .00          | 231,322.31          | 49.5%       |
| TOTAL GENERAL FUND                   | 20,604,922         | 20,604,922        | 15,956,971.32 | 1,205,719.52 | .00          | 4,647,950.68        | 77.4%       |

30 DEBT SERVICE

4710 Debt Sevice

|                                      |    |    |       |      |     |       |       |
|--------------------------------------|----|----|-------|------|-----|-------|-------|
| 431040 Bank & Investment Account Fee | 25 | 25 | 12.47 | 1.35 | .00 | 12.53 | 49.9% |
| TOTAL Debt Sevice                    | 25 | 25 | 12.47 | 1.35 | .00 | 12.53 | 49.9% |
| TOTAL DEBT SERVICE                   | 25 | 25 | 12.47 | 1.35 | .00 | 12.53 | 49.9% |

45 CAPITAL IMPROVEMENT

4110 Legislative



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|-----------------------------|-------------------------------|---------------------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 45                          | CAPITAL IMPROVEMENT           | ORIGINAL<br>APPROP              | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 466000                      | Contingency                   | 150,000                         | 150,000           | 25,972.95    | 21,892.95    | .00          | 124,027.05          | 17.3%       |
| 471100                      | Land                          | 0                               | 0                 | 874,101.36   | .00          | .00          | -874,101.36         | 100.0%      |
| 473100                      | Improv Other Than Bldgs       | 3,000,000                       | 3,000,000         | 153,246.60   | 42,283.00    | .00          | 2,846,753.40        | 5.1%        |
| 473160                      | Improv-PublicArt-1%CapProject | 122,800                         | 122,800           | 3,615.00     | .00          | .00          | 119,185.00          | 2.9%        |
|                             | TOTAL Legislative             | 3,272,800                       | 3,272,800         | 1,056,935.91 | 64,175.95    | .00          | 2,215,864.09        | 32.3%       |
| 4136 Information Technology |                               |                                 |                   |              |              |              |                     |             |
| 474500                      | Machinery & Equipment         | 0                               | 0                 | 12,807.88    | .00          | .00          | -12,807.88          | 100.0%      |
|                             | TOTAL Information Technology  | 0                               | 0                 | 12,807.88    | .00          | .00          | -12,807.88          | 100.0%      |
| 4140 Finance                |                               |                                 |                   |              |              |              |                     |             |
| 431040                      | Bank & Investment Account Fee | 0                               | 19,000            | 13,785.89    | 1,481.16     | .00          | 5,214.11            | 72.6%       |
|                             | TOTAL Finance                 | 0                               | 19,000            | 13,785.89    | 1,481.16     | .00          | 5,214.11            | 72.6%       |
| 4210 Police                 |                               |                                 |                   |              |              |              |                     |             |
| 472100                      | Buildings                     | 0                               | 0                 | 200,429.20   | 70,604.00    | .00          | -200,429.20         | 100.0%      |
| 474500                      | Machinery & Equipment         | 857,000                         | 857,000           | 429,563.83   | 356,362.83   | .00          | 427,436.17          | 50.1%       |
|                             | TOTAL Police                  | 857,000                         | 857,000           | 629,993.03   | 426,966.83   | .00          | 227,006.97          | 73.5%       |
| 4410 Streets                |                               |                                 |                   |              |              |              |                     |             |
| 472100                      | Buildings                     | 0                               | 0                 | 30,652.21    | .00          | .00          | -30,652.21          | 100.0%      |
| 473500                      | Road Reconstruction           | 2,675,000                       | 2,675,000         | 1,506,469.73 | .00          | .00          | 1,168,530.27        | 56.3%       |
| 473600                      | New Road Construction         | 0                               | 0                 | 4,887.50     | 300.00       | .00          | -4,887.50           | 100.0%      |
| 474500                      | Machinery & Equipment         | 552,000                         | 552,000           | 535,884.66   | .00          | .00          | 16,115.34           | 97.1%       |
|                             | TOTAL Streets                 | 3,227,000                       | 3,227,000         | 2,077,894.10 | 300.00       | .00          | 1,149,105.90        | 64.4%       |
| 4510 Parks                  |                               |                                 |                   |              |              |              |                     |             |

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|                                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 473100 Improv Other Than Bldgs       | 20,000             | 20,000            | 14,669.25    | .00          | .00          | 5,330.75            | 73.3%       |
| 474500 Machinery & Equipment         | 80,000             | 80,000            | 76,573.00    | .00          | .00          | 3,427.00            | 95.7%       |
| TOTAL Parks                          | 100,000            | 100,000           | 91,242.25    | .00          | .00          | 8,757.75            | 91.2%       |
| TOTAL CAPITAL IMPROVEMENT            | 7,456,800          | 7,475,800         | 3,882,659.06 | 492,923.94   | .00          | 3,593,140.94        | 51.9%       |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 48 RECYCLING                         |                    |                   |              |              |              |                     |             |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 4800 Recycling                       |                    |                   |              |              |              |                     |             |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 431040 Bank & Investment Account Fee | 0                  | 0                 | 10.19        | 4.76         | .00          | -10.19              | 100.0%      |
| 431050 Credit Card Merchant Fees     | 2,000              | 2,000             | 1,520.94     | 158.67       | .00          | 479.06              | 76.0%       |
| 431100 Legal And Auditing Fees       | 269                | 269               | 269.07       | .00          | .00          | -.07                | 100.0%      |
| 431550 Recycling Collectn Service    | 595,800            | 595,800           | 332,233.23   | 7,297.08     | .00          | 263,566.77          | 55.8%       |
| 452300 Uncollectible Accounts        | 500                | 500               | 485.53       | 93.26        | .00          | 14.47               | 97.1%       |
| 491150 Admin Services Reimbursement  | 78,304             | 78,304            | 65,253.30    | 6,525.33     | .00          | 13,050.70           | 83.3%       |
| TOTAL Recycling                      | 676,873            | 676,873           | 399,772.26   | 14,079.10    | .00          | 277,100.74          | 59.1%       |
| TOTAL RECYCLING                      | 676,873            | 676,873           | 399,772.26   | 14,079.10    | .00          | 277,100.74          | 59.1%       |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 49 STORM WATER                       |                    |                   |              |              |              |                     |             |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 4900 Storm Water                     |                    |                   |              |              |              |                     |             |
| <hr/>                                |                    |                   |              |              |              |                     |             |
| 411000 Salaries - Perm Employees     | 364,122            | 364,122           | 256,843.40   | 24,206.33    | .00          | 107,278.60          | 70.5%       |
| 412000 Salaries-Temp & Part-Time     | 20,000             | 20,000            | 3,856.58     | .00          | .00          | 16,143.42           | 19.3%       |
| 413010 Fica Taxes                    | 29,420             | 29,420            | 19,084.50    | 1,655.05     | .00          | 10,335.50           | 64.9%       |
| 413020 Employee Medical Ins          | 104,994            | 104,994           | 49,695.37    | 5,654.23     | .00          | 55,298.63           | 47.3%       |
| 413030 Employee Life Ins             | 2,428              | 2,428             | 1,452.07     | 157.20       | .00          | 975.93              | 59.8%       |
| 413040 State Retirement & 401 K      | 69,057             | 69,057            | 48,703.62    | 4,591.94     | .00          | 20,353.38           | 70.5%       |
| 421000 Books Subscr & Mmbrshp        | 900                | 900               | 625.00       | .00          | .00          | 275.00              | 69.4%       |
| 422000 Public Notices                | 12,650             | 12,650            | 9,679.00     | .00          | .00          | 2,971.00            | 76.5%       |
| 423000 Travel & Training             | 3,000              | 3,000             | 103.06       | .00          | .00          | 2,896.94            | 3.4%        |
| 424000 Office Supplies               | 600                | 600               | 429.89       | 58.42        | .00          | 170.11              | 71.6%       |
| 425000 Equip Supplies & Maint        | 70,400             | 70,400            | 44,646.19    | 3,388.26     | .00          | 25,753.81           | 63.4%       |
| 425300 Vehicle Allowance             | 449                | 449               | 357.73       | 34.54        | .00          | 91.27               | 79.7%       |

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| 49         | STORM WATER                   | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 426000     | Bldg & Grnd Suppl & Maint     | 1,000              | 1,000             | 965.98       | .00          | .00          | 34.02               | 96.6%       |
| 428000     | Telephone Expense             | 2,600              | 2,600             | 2,131.47     | 235.30       | .00          | 468.53              | 82.0%       |
| 431040     | Bank & Investment Account Fee | 1,320              | 1,320             | 2,028.71     | 237.13       | .00          | -708.71             | 153.7%      |
| 431050     | Credit Card Merchant Fees     | 5,000              | 5,000             | 5,859.28     | 611.25       | .00          | -859.28             | 117.2%      |
| 431100     | Legal And Auditing Fees       | 751                | 751               | 750.82       | .00          | .00          | .18                 | 100.0%      |
| 431400     | Landfill Fees                 | 500                | 500               | 325.00       | .00          | .00          | 175.00              | 65.0%       |
| 441200     | Road Matl Patch/ Class C      | 20,000             | 20,000            | 2,893.95     | .00          | .00          | 17,106.05           | 14.5%       |
| 441250     | Storm Drain Maintenance       | 175,000            | 175,000           | 62,071.29    | .00          | .00          | 112,928.71          | 35.5%       |
| 441260     | Wtrway Replcmnt-Concrete Rpr  | 55,000             | 55,000            | .00          | .00          | .00          | 55,000.00           | .0%         |
| 448000     | Operating Supplies            | 4,200              | 4,200             | 9,332.51     | 202.19       | .00          | -5,132.51           | 222.2%      |
| 451100     | Insurance & Surety Bonds      | 7,350              | 7,350             | 11,472.95    | .00          | .00          | -4,122.95           | 156.1%      |
| 452300     | Uncollectible Accounts        | 1,500              | 1,500             | 1,082.52     | 197.48       | .00          | 417.48              | 72.2%       |
| 461000     | Miscellaneous Expense         | 200                | 200               | 851.50       | .00          | .00          | -651.50             | 425.8%      |
| 462400     | Contract Equipment            | 75,000             | 75,000            | 47,419.64    | 20,844.93    | .00          | 27,580.36           | 63.2%       |
| 473106     | Storm Drain Construction      | 450,000            | 450,000           | 158,446.44   | 388.50       | .00          | 291,553.56          | 35.2%       |
| 474600     | Vehicles                      | 365,000            | 365,000           | 311,027.00   | .00          | .00          | 53,973.00           | 85.2%       |
| 491150     | Admin Services Reimbursement  | 107,132            | 107,132           | 89,276.70    | 8,927.67     | .00          | 17,855.30           | 83.3%       |
| 491640     | WorkersCompPremiumCharge-ISF  | 10,603             | 10,603            | 7,034.03     | 656.23       | .00          | 3,568.97            | 66.3%       |
| 496000     | Fixed Assets Adjustments      | 0                  | 0                 | -311,027.00  | .00          | .00          | 311,027.00          | 100.0%      |
|            | TOTAL Storm Water             | 1,960,176          | 1,960,176         | 837,419.20   | 72,046.65    | .00          | 1,122,756.80        | 42.7%       |
|            | TOTAL STORM WATER             | 1,960,176          | 1,960,176         | 837,419.20   | 72,046.65    | .00          | 1,122,756.80        | 42.7%       |
| 51 WATER   |                               |                    |                   |              |              |              |                     |             |
| 5100 Water |                               |                    |                   |              |              |              |                     |             |
| 411000     | Salaries - Perm Employees     | 994,231            | 994,231           | 763,442.39   | 69,250.23    | .00          | 230,788.61          | 76.8%       |
| 412000     | Salaries-Temp & Part-Time     | 40,000             | 40,000            | 8,659.37     | .00          | .00          | 31,340.63           | 21.6%       |
| 413010     | Fica Taxes                    | 79,119             | 79,119            | 57,365.58    | 5,160.03     | .00          | 21,753.42           | 72.5%       |
| 413020     | Employee Medical Ins          | 239,957            | 239,957           | 153,834.15   | 14,473.79    | .00          | 86,122.85           | 64.1%       |
| 413030     | Employee Life Ins             | 5,611              | 5,611             | 4,048.98     | 422.44       | .00          | 1,562.02            | 72.2%       |
| 413040     | State Retirement & 401 K      | 189,600            | 189,600           | 144,810.37   | 13,136.79    | .00          | 44,789.63           | 76.4%       |
| 415000     | Employee Education Reimb      | 5,600              | 5,600             | .00          | .00          | .00          | 5,600.00            | .0%         |
| 421000     | Books Subscr & Mmbrshp        | 7,700              | 7,700             | 5,270.90     | 250.00       | .00          | 2,429.10            | 68.5%       |
| 422000     | Public Notices                | 1,200              | 1,200             | 5,687.99     | .00          | .00          | -4,487.99           | 474.0%      |
| 423000     | Travel & Training             | 15,700             | 15,700            | 13,759.78    | 93.47        | .00          | 1,940.22            | 87.6%       |
| 424000     | Office Supplies               | 1,000              | 1,000             | 574.37       | 50.97        | .00          | 425.63              | 57.4%       |
| 425000     | Equip Supplies & Maint        | 100,000            | 100,000           | 67,591.79    | 15,480.10    | .00          | 32,408.21           | 67.6%       |
| 426000     | Bldg & Grnd Suppl & Maint     | 34,550             | 34,550            | 37,254.26    | 4,409.89     | .00          | -2,704.26           | 107.8%      |

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| 51                 | WATER                         | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 427000             | Utilities                     | 550,000            | 550,000           | 455,400.50   | 33,658.14    | .00          | 94,599.50           | 82.8%       |
| 428000             | Telephone Expense             | 57,420             | 57,420            | 13,931.83    | 2,148.32     | .00          | 43,488.17           | 24.3%       |
| 429300             | Computer                      | 11,320             | 11,320            | 8,038.12     | 3,494.94     | .00          | 3,281.88            | 71.0%       |
| 431000             | Profess & Tech Services       | 67,350             | 67,350            | 86,416.32    | 3,042.57     | .00          | -19,066.32          | 128.3%      |
| 431040             | Bank & Investment Account Fee | 2,500              | 2,500             | 3,830.93     | 363.68       | .00          | -1,330.93           | 153.2%      |
| 431050             | Credit Card Merchant Fees     | 22,300             | 22,300            | 20,167.95    | 2,104.02     | .00          | 2,132.05            | 90.4%       |
| 431100             | Legal And Auditing Fees       | 2,531              | 2,531             | 2,530.59     | .00          | .00          | .41                 | 100.0%      |
| 431400             | Landfill Fees                 | 4,000              | 4,000             | 2,215.00     | 125.00       | .00          | 1,785.00            | 55.4%       |
| 448000             | Operating Supplies            | 110,000            | 110,000           | 83,917.21    | 7,531.31     | .00          | 26,082.79           | 76.3%       |
| 448400             | Dist System Repair & Maint    | 240,000            | 240,000           | 312,541.15   | 48,589.19    | .00          | -72,541.15          | 130.2%      |
| 448650             | Meters                        | 105,000            | 105,000           | 69,244.67    | 16,907.41    | .00          | 35,755.33           | 65.9%       |
| 451100             | Insurance & Surety Bonds      | 31,500             | 31,500            | 38,490.49    | .00          | .00          | -6,990.49           | 122.2%      |
| 452300             | Uncollectible Accounts        | 5,000              | 5,000             | 4,383.79     | 934.22       | .00          | 616.21              | 87.7%       |
| 461000             | Miscellaneous Expense         | 3,100              | 3,100             | 1,218.01     | 125.00       | .00          | 1,881.99            | 39.3%       |
| 461300             | Street Opening Expense        | 220,000            | 220,000           | 92,919.86    | 13,152.75    | .00          | 127,080.14          | 42.2%       |
| 461400             | Purchase Of Water             | 254,800            | 254,800           | 259,186.63   | .00          | .00          | -4,386.63           | 101.7%      |
| 466000             | Contingency                   | 50,000             | 50,000            | .00          | .00          | .00          | 50,000.00           | .0%         |
| 471100             | Land                          | 0                  | 0                 | 185,550.00   | .00          | .00          | -185,550.00         | 100.0%      |
| 472130             | Wells                         | 300,000            | 300,000           | 3,063.20     | .00          | .00          | 296,936.80          | 1.0%        |
| 473110             | Water Mains                   | 1,300,000          | 1,300,000         | 102,917.19   | 74,371.54    | .00          | 1,197,082.81        | 7.9%        |
| 474500             | Machinery & Equipment         | 370,000            | 370,000           | 254,439.27   | 15,552.23    | .00          | 115,560.73          | 68.8%       |
| 474600             | Vehicles                      | 118,000            | 118,000           | 72,588.57    | 3,534.78     | .00          | 45,411.43           | 61.5%       |
| 491150             | Admin Services Reimbursement  | 371,079            | 371,079           | 309,232.50   | 30,923.25    | .00          | 61,846.50           | 83.3%       |
| 491640             | WorkersCompPremiumCharge-ISF  | 19,774             | 19,774            | 14,835.61    | 1,333.37     | .00          | 4,938.39            | 75.0%       |
| 496000             | Fixed Assets Adjustments      | 0                  | 0                 | -31,675.79   | .00          | .00          | 31,675.79           | 100.0%      |
| 496010             | In-House Cap.Water Project Ad | -430,000           | -430,000          | .00          | .00          | .00          | -430,000.00         | .0%         |
|                    | TOTAL Water                   | 5,499,942          | 5,499,942         | 3,627,683.53 | 380,619.43   | .00          | 1,872,258.47        | 66.0%       |
|                    | TOTAL WATER                   | 5,499,942          | 5,499,942         | 3,627,683.53 | 380,619.43   | .00          | 1,872,258.47        | 66.0%       |
| 53 LIGHT & POWER   |                               |                    |                   |              |              |              |                     |             |
| 5300 Light & Power |                               |                    |                   |              |              |              |                     |             |
| 411140             | Plant Labor                   | 535,265            | 535,265           | 460,794.53   | 36,618.54    | .00          | 74,470.47           | 86.1%       |
| 411141             | Echo Hydro Labor              | 115,305            | 115,305           | 27,119.46    | 2,287.61     | .00          | 88,185.54           | 23.5%       |
| 411142             | PineView Hydro Labor          | 36,038             | 36,038            | 12,208.25    | 3,300.29     | .00          | 23,829.75           | 33.9%       |
| 411150             | Transmission Labor            | 16,120             | 16,120            | 27,319.82    | 6,590.18     | .00          | -11,199.82          | 169.5%      |
| 411151             | Hydro Transmission Labor      | 12,678             | 12,678            | .00          | .00          | .00          | 12,678.00           | .0%         |
| 411152             | Distribution Labor            | 1,621,736          | 1,621,736         | 1,065,781.43 | 82,680.48    | .00          | 555,954.57          | 65.7%       |

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| 53     | LIGHT & POWER                 | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 411153 | Street Light Labor            | 26,910             | 26,910            | 12,871.45    | 369.04       | .00          | 14,038.55           | 47.8%       |
| 411154 | Security Lighting Labor       | 187                | 187               | 214.84       | .00          | .00          | -27.84              | 114.9%      |
| 411157 | PCB Disposal Labor            | 1                  | 1                 | .00          | .00          | .00          | 1.00                | .0%         |
| 411158 | Substation Labor              | 221,097            | 221,097           | 209,388.89   | 13,922.29    | .00          | 11,708.11           | 94.7%       |
| 411159 | SCADA Labor                   | 7,104              | 7,104             | 8,931.57     | .00          | .00          | -1,827.57           | 125.7%      |
| 411160 | Communication Equipment Labor | 70                 | 70                | .00          | .00          | .00          | 70.00               | .0%         |
| 411161 | Traffic Signal Labor          | 9,174              | 9,174             | 3,505.60     | 595.06       | .00          | 5,668.40            | 38.2%       |
| 411165 | Meter Reading Labor           | 25,366             | 25,366            | 25,320.08    | 2,766.40     | .00          | 45.92               | 99.8%       |
| 411166 | Administrative Labor          | 557,305            | 557,305           | 446,284.57   | 52,833.70    | .00          | 111,020.43          | 80.1%       |
| 411167 | Engineering Labor             | 249,665            | 249,665           | 190,894.14   | 16,812.56    | .00          | 58,770.86           | 76.5%       |
| 411169 | Power Commission Allowance    | 9,497              | 9,497             | 3,757.20     | 60.72        | .00          | 5,739.80            | 39.6%       |
| 413010 | Fica Taxes                    | 266,843            | 266,843           | 185,103.92   | 17,937.62    | .00          | 81,739.08           | 69.4%       |
| 413020 | Employee Medical Ins          | 770,120            | 770,120           | 525,517.06   | 57,211.80    | .00          | 244,602.94          | 68.2%       |
| 413030 | Employee Life Ins             | 19,953             | 19,953            | 13,023.73    | 1,347.20     | .00          | 6,929.27            | 65.3%       |
| 413040 | State Retirement & 401 K      | 643,052            | 643,052           | 461,446.86   | 42,924.68    | .00          | 181,605.14          | 71.8%       |
| 415000 | Employee Education Reimb      | 2,500              | 2,500             | .00          | .00          | .00          | 2,500.00            | .0%         |
| 421000 | Books Subscr & Mmbrshp        | 20,325             | 20,325            | 16,740.23    | 47.00        | .00          | 3,584.77            | 82.4%       |
| 422000 | Public Notices                | 14,950             | 14,950            | 69.96        | .00          | .00          | 14,880.04           | .5%         |
| 423000 | Travel & Training             | 69,830             | 69,830            | 36,419.19    | 6,522.02     | .00          | 33,410.81           | 52.2%       |
| 423001 | Education Benefit             | 21,256             | 21,256            | 12,839.00    | 300.00       | .00          | 8,417.00            | 60.4%       |
| 423002 | Travel Board Members          | 22,000             | 22,000            | 2,338.88     | .00          | .00          | 19,661.12           | 10.6%       |
| 424001 | Drafting                      | 2,500              | 2,500             | 968.87       | .00          | .00          | 1,531.13            | 38.8%       |
| 424002 | Office & Warehouse            | 78,108             | 78,108            | 69,156.01    | 9,938.56     | .00          | 8,951.99            | 88.5%       |
| 429300 | Computer                      | 205,245            | 205,245           | 85,843.28    | 17,533.08    | .00          | 119,401.72          | 41.8%       |
| 431000 | Profess & Tech Services       | 8,827              | 8,827             | 3,967.95     | .00          | .00          | 4,859.05            | 45.0%       |
| 431001 | Blue Stake & Location         | 10,000             | 10,000            | 5,006.08     | 400.33       | .00          | 4,993.92            | 50.1%       |
| 431040 | Bank & Investment Account Fee | 18,000             | 18,000            | 12,020.73    | 1,318.34     | .00          | 5,979.27            | 66.8%       |
| 431050 | Credit Card Merchant Fees     | 100,000            | 100,000           | 87,938.38    | 9,174.10     | .00          | 12,061.62           | 87.9%       |
| 431100 | Legal And Auditing Fees       | 17,124             | 17,124            | 17,123.83    | .00          | .00          | .17                 | 100.0%      |
| 431400 | Landfill Fees                 | 1,500              | 1,500             | 945.00       | 75.00        | .00          | 555.00              | 63.0%       |
| 445201 | Safety Equipment              | 66,950             | 66,950            | 24,764.85    | 11,316.56    | .00          | 42,185.15           | 37.0%       |
| 445202 | Uniforms                      | 67,930             | 67,930            | 28,086.55    | 2,848.62     | .00          | 39,843.45           | 41.3%       |
| 448611 | Natural Gas                   | 869,312            | 869,312           | 1,423,198.14 | 51,819.14    | .00          | -553,886.14         | 163.7%      |
| 448613 | Power Plant Operating Costs   | 184,712            | 184,712           | 110,439.96   | 2,673.30     | .00          | 74,272.04           | 59.8%       |
| 448614 | Power Plant Equipment Repairs | 555,850            | 555,850           | 203,353.98   | 5,266.69     | .00          | 352,496.02          | 36.6%       |
| 448618 | Echo Hydro Major Repairs      | 750,000            | 750,000           | 248,451.30   | .00          | .00          | 501,548.70          | 33.1%       |
| 448620 | Power Purch CRSP              | 3,493,095          | 3,493,095         | 2,759,059.93 | 195,211.88   | .00          | 734,035.07          | 79.0%       |
| 448621 | Power Purch IPP               | 18,000             | 18,000            | 160,726.23   | 118,902.30   | .00          | -142,726.23         | 892.9%      |
| 448622 | Power Purch San Juan          | 1,865,983          | 1,865,983         | 1,249,203.81 | 149,198.30   | .00          | 616,779.19          | 66.9%       |
| 448626 | Power Purch UAMPS (Pool etc)  | 6,859,789          | 6,859,789         | 6,673,250.60 | 567,760.97   | .00          | 186,538.40          | 97.3%       |
| 448627 | Echo Hydro Operating Costs    | 435,292            | 435,292           | 288,952.42   | 29,834.14    | .00          | 146,339.58          | 66.4%       |
| 448628 | Pineview Hydro Operating Cost | 196,227            | 196,227           | 62,881.90    | 18,824.44    | .00          | 133,345.10          | 32.0%       |
| 448630 | Transmission                  | 25,000             | 25,000            | 10,347.13    | 5,051.69     | .00          | 14,652.87           | 41.4%       |
| 448631 | Hydro Transmission            | 62,113             | 62,113            | 21,867.12    | .00          | .00          | 40,245.88           | 35.2%       |



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| 53     | LIGHT & POWER                 | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 448632 | Distribution                  | 1,330,240          | 1,330,240         | 670,923.26   | 53,018.96    | .00          | 659,316.74          | 50.4%       |
| 448633 | Street Light                  | 324,000            | 324,000           | 158,690.16   | 1,826.86     | .00          | 165,309.84          | 49.0%       |
| 448634 | Security Lighting             | 1,000              | 1,000             | .00          | .00          | .00          | 1,000.00            | .0%         |
| 448635 | Vehicles                      | 104,300            | 104,300           | 82,083.59    | 7,536.20     | .00          | 22,216.41           | 78.7%       |
| 448636 | Special Equipment             | 74,350             | 74,350            | 27,119.51    | 1,076.85     | .00          | 47,230.49           | 36.5%       |
| 448637 | Transformers                  | 220,000            | 220,000           | 168,396.03   | 7,963.00     | .00          | 51,603.97           | 76.5%       |
| 448638 | PCB Disposal                  | 7,500              | 7,500             | 3,662.82     | 12.63        | .00          | 3,837.18            | 48.8%       |
| 448639 | Substation                    | 377,627            | 377,627           | 105,800.46   | 968.23       | .00          | 271,826.54          | 28.0%       |
| 448640 | SCADA                         | 29,000             | 29,000            | .00          | .00          | .00          | 29,000.00           | .0%         |
| 448641 | Communication Equipment       | 55,850             | 55,850            | 25,879.20    | 1,992.85     | .00          | 29,970.80           | 46.3%       |
| 448643 | Easements                     | 1,000              | 1,000             | .00          | .00          | .00          | 1,000.00            | .0%         |
| 448650 | Meters                        | 176,490            | 176,490           | 47,364.62    | 5,623.65     | .00          | 129,125.38          | 26.8%       |
| 448700 | Power Purch FdInTrff Resident | 0                  | 0                 | 15,540.87    | 2,187.07     | .00          | -15,540.87          | 100.0%      |
| 448730 | Power Purch NetMeter Resident | 0                  | 0                 | 52,843.82    | 8,390.48     | .00          | -52,843.82          | 100.0%      |
| 448731 | Power Purch NetMeter Residntl | 0                  | 0                 | 325.90       | 153.50       | .00          | -325.90             | 100.0%      |
| 448740 | Power Purch NetMeter SmallCom | 0                  | 0                 | 1,409.41     | 283.11       | .00          | -1,409.41           | 100.0%      |
| 448750 | Power Purch NetMeter LargeCom | 0                  | 0                 | 7.62         | 7.62         | .00          | -7.62               | 100.0%      |
| 451100 | Insurance & Surety Bonds      | 156,758            | 156,758           | 200,306.53   | .00          | .00          | -43,548.53          | 127.8%      |
| 452300 | Uncollectible Accounts        | 80,000             | 80,000            | 29,659.48    | 2,629.34     | .00          | 50,340.52           | 37.1%       |
| 453101 | Interest Exp Customer Deposit | 9,300              | 9,300             | 2,683.02     | 426.35       | .00          | 6,616.98            | 28.8%       |
| 454900 | Amortization Expense          | 1,212,235          | 1,212,235         | .00          | .00          | .00          | 1,212,235.00        | .0%         |
| 461000 | Miscellaneous Expense         | 21,000             | 21,000            | 7,918.61     | 898.15       | .00          | 13,081.39           | 37.7%       |
| 462180 | Accrued Comp Time Exp         | 746                | 746               | .00          | .00          | .00          | 746.00              | .0%         |
| 462190 | Accrued Sick Leave Exp        | 395                | 395               | .00          | .00          | .00          | 395.00              | .0%         |
| 462200 | Accrued Vacation Expense      | 43,492             | 43,492            | .00          | .00          | .00          | 43,492.00           | .0%         |
| 466000 | Contingency                   | 715,475            | 715,475           | .00          | .00          | .00          | 715,475.00          | .0%         |
| 472100 | Buildings                     | 200,000            | 200,000           | 92,906.09    | .00          | .00          | 107,093.91          | 46.5%       |
| 473135 | Dist System                   | 200,000            | 200,000           | .00          | .00          | .00          | 200,000.00          | .0%         |
| 473140 | Dist Street Lights            | 60,000             | 60,000            | .00          | .00          | .00          | 60,000.00           | .0%         |
| 474600 | Vehicles                      | 398,000            | 398,000           | 195,480.00   | .00          | .00          | 202,520.00          | 49.1%       |
| 474770 | CIP 07 DistSys-CreeksideViews | 0                  | 0                 | 100.00       | .00          | .00          | -100.00             | 100.0%      |
| 474820 | CIP 12 Dist Sys Feeder #575   | 450,000            | 450,000           | 724,155.60   | .00          | .00          | -274,155.60         | 160.9%      |
| 474825 | CIP 12 Dist Sys Feeder#575 Lb | 0                  | 0                 | 4,103.97     | .00          | .00          | -4,103.97           | 100.0%      |
| 474830 | CIP 13 Dist Sys Feeder #272   | 200,000            | 200,000           | 12,603.33    | .00          | .00          | 187,396.67          | 6.3%        |
| 474835 | CIP 13 Dist Sys Feeder #272Lb | 0                  | 0                 | 29,601.39    | 19,013.18    | .00          | -29,601.39          | 100.0%      |
| 474840 | CIP 14 Dist Sys Stone Creek   | 50,000             | 50,000            | .00          | .00          | .00          | 50,000.00           | .0%         |
| 474850 | CIP 15 Dist Sys Feeder #373   | 80,000             | 80,000            | .00          | .00          | .00          | 80,000.00           | .0%         |
| 474890 | CIP 19 Dist Sys Feeder #374   | 140,000            | 140,000           | 1,105.91     | .00          | .00          | 138,894.09          | .8%         |
| 474895 | CIP 19 Dist Sys Feeder #374   | 0                  | 0                 | 81.98        | .00          | .00          | -81.98              | 100.0%      |
| 474920 | CIP 22 Dist Sys Renaissance   | 70,000             | 70,000            | 1,514.08     | .00          | .00          | 68,485.92           | 2.2%        |
| 474925 | CIP 22 Dist Sys RenaissanceLb | 0                  | 0                 | 417.28       | .00          | .00          | -417.28             | 100.0%      |
| 474930 | CIP 23 Dist Sys 500 S Orchard | 0                  | 0                 | .00          | 100.00       | .00          | .00                 | .0%         |
| 491150 | Admin Services Reimbursement  | 529,248            | 529,248           | 441,040.00   | 44,104.00    | .00          | 88,208.00           | 83.3%       |
| 491640 | WorkersCompPremiumCharge-ISF  | 103,175            | 103,175           | 75,034.24    | 7,065.39     | .00          | 28,140.76           | 72.7%       |

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| 53               | LIGHT & POWER                 | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|------------------|-------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 492000           | Transfer To General Fund      | 2,562,235          | 2,562,235         | 2,059,610.13  | 172,545.56   | .00          | 502,624.87          | 80.4%       |
| 496000           | Fixed Assets Adjustments      | 0                  | 0                 | -195,480.00   | .00          | .00          | 195,480.00          | 100.0%      |
|                  | TOTAL Light & Power           | 31,169,320         | 31,169,320        | 22,338,333.62 | 1,880,097.61 | .00          | 8,830,986.38        | 71.7%       |
|                  | TOTAL LIGHT & POWER           | 31,169,320         | 31,169,320        | 22,338,333.62 | 1,880,097.61 | .00          | 8,830,986.38        | 71.7%       |
| 55 GOLF COURSE   |                               |                    |                   |               |              |              |                     |             |
| 5500 Golf Course |                               |                    |                   |               |              |              |                     |             |
| 411000           | Salaries - Perm Employees     | 433,994            | 433,994           | 361,725.87    | 29,512.00    | .00          | 72,268.13           | 83.3%       |
| 412100           | Temp Employees - Grounds      | 121,000            | 121,000           | 53,826.21     | 5,333.75     | .00          | 67,173.79           | 44.5%       |
| 412200           | Temp Employees - Pro Shop     | 104,000            | 104,000           | 59,905.40     | 6,748.39     | .00          | 44,094.60           | 57.6%       |
| 413010           | Fica Taxes                    | 50,413             | 50,413            | 36,411.00     | 3,181.60     | .00          | 14,002.00           | 72.2%       |
| 413020           | Employee Medical Ins          | 98,987             | 98,987            | 58,851.23     | 6,286.35     | .00          | 40,135.77           | 59.5%       |
| 413030           | Employee Life Ins             | 2,412              | 2,412             | 1,750.21      | 187.24       | .00          | 661.79              | 72.6%       |
| 413040           | State Retirement & 401 K      | 82,499             | 82,499            | 68,919.18     | 5,642.57     | .00          | 13,579.82           | 83.5%       |
| 421000           | Books Subscr & Mmbrshp        | 2,500              | 2,500             | 705.00        | 255.00       | .00          | 1,795.00            | 28.2%       |
| 422000           | Public Notices                | 2,700              | 2,700             | .00           | .00          | .00          | 2,700.00            | .0%         |
| 422100           | Advertising & Marketing       | 10,000             | 10,000            | 4,254.54      | 2,324.00     | .00          | 5,745.46            | 42.5%       |
| 423000           | Travel & Training             | 3,500              | 3,500             | 2,936.51      | .00          | .00          | 563.49              | 83.9%       |
| 424000           | Office Supplies               | 2,500              | 2,500             | 497.38        | .00          | .00          | 2,002.62            | 19.9%       |
| 425000           | Equip Supplies & Maint        | 134,500            | 134,500           | 26,858.34     | 4,103.53     | .00          | 107,641.66          | 20.0%       |
| 425100           | Special Equip Maintenance     | 56,000             | 56,000            | 67,718.94     | 8.30         | .00          | -11,718.94          | 120.9%      |
| 426000           | Bldg & Grnd Suppl & Maint     | 96,000             | 96,000            | 86,291.02     | 24,130.80    | .00          | 9,708.98            | 89.9%       |
| 426020           | Clubhouse Building Maintenan  | 10,000             | 10,000            | 13,262.29     | 700.73       | .00          | -3,262.29           | 132.6%      |
| 426100           | Special Projects              | 41,000             | 41,000            | 9,225.79      | 5,744.44     | .00          | 31,774.21           | 22.5%       |
| 427000           | Utilities                     | 88,000             | 88,000            | 56,285.46     | 5,160.01     | .00          | 31,714.54           | 64.0%       |
| 428000           | Telephone Expense             | 5,300              | 5,300             | 6,020.61      | 349.38       | .00          | -720.61             | 113.6%      |
| 429300           | Computer                      | 1,190              | 1,190             | 1,732.31      | 1,358.87     | .00          | -542.31             | 145.6%      |
| 431000           | Profess & Tech Services       | 7,200              | 7,200             | 7,200.00      | .00          | .00          | .00                 | 100.0%      |
| 431040           | Bank & Investment Account Fee | 2,100              | 2,100             | 2,154.53      | 177.64       | .00          | -54.53              | 102.6%      |
| 431050           | Credit Card Merchant Fees     | 54,000             | 54,000            | 32,364.05     | 4,089.42     | .00          | 21,635.95           | 59.9%       |
| 431100           | Legal And Auditing Fees       | 713                | 713               | 712.75        | .00          | .00          | .25                 | 100.0%      |
| 431400           | Landfill Fees                 | 100                | 100               | 25.00         | .00          | .00          | 75.00               | 25.0%       |
| 448000           | Operating Supplies            | 11,000             | 11,000            | 8,517.24      | 970.96       | .00          | 2,482.76            | 77.4%       |
| 448220           | Pro Shop Misc Supplies        | 13,000             | 13,000            | 5,945.19      | 4,193.57     | .00          | 7,054.81            | 45.7%       |
| 448240           | Items Purchased - Resale      | 139,000            | 139,000           | 190,112.63    | 32,669.73    | .00          | -51,112.63          | 136.8%      |
| 448250           | Concessions Supplies          | 0                  | 0                 | 3,360.25      | 208.22       | .00          | -3,360.25           | 100.0%      |
| 451100           | Insurance & Surety Bonds      | 13,800             | 13,800            | 17,390.33     | .00          | .00          | -3,590.33           | 126.0%      |

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| 55            | GOLF COURSE                   | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 453100        | Interest Expense              | 0                  | 0                 | 9,073.41     | .00          | .00          | -9,073.41           | 100.0%      |
| 461000        | Miscellaneous Expense         | 1,000              | 1,000             | 840.00       | 218.00       | .00          | 160.00              | 84.0%       |
| 463000        | Cash Over Or Short            | 0                  | 0                 | 24.37        | -21.19       | .00          | -24.37              | 100.0%      |
| 472100        | Buildings                     | 200,000            | 200,000           | 192,295.00   | 56,906.20    | .00          | 7,705.00            | 96.1%       |
| 473100        | Improv Other Than Bldgs       | 0                  | 0                 | 10,389.63    | .00          | .00          | -10,389.63          | 100.0%      |
| 474500        | Machinery & Equipment         | 40,000             | 40,000            | .00          | .00          | .00          | 40,000.00           | .0%         |
| 491150        | Admin Services Reimbursement  | 134,233            | 134,233           | 111,860.80   | 11,186.08    | .00          | 22,372.20           | 83.3%       |
| 491640        | WorkersCompPremiumCharge-ISF  | 13,180             | 13,180            | 9,668.30     | 848.06       | .00          | 3,511.70            | 73.4%       |
|               | TOTAL Golf Course             | 1,975,821          | 1,975,821         | 1,519,110.77 | 212,473.65   | .00          | 456,710.23          | 76.9%       |
|               | TOTAL GOLF COURSE             | 1,975,821          | 1,975,821         | 1,519,110.77 | 212,473.65   | .00          | 456,710.23          | 76.9%       |
| 57 LANDFILL   |                               |                    |                   |              |              |              |                     |             |
| 5700 Landfill |                               |                    |                   |              |              |              |                     |             |
| 411000        | Salaries - Perm Employees     | 400,082            | 400,082           | 317,769.30   | 31,257.21    | .00          | 82,312.70           | 79.4%       |
| 412000        | Salaries-Temp & Part-Time     | 97,000             | 97,000            | 65,527.21    | 5,917.30     | .00          | 31,472.79           | 67.6%       |
| 413010        | Fica Taxes                    | 38,339             | 38,339            | 28,333.52    | 2,720.60     | .00          | 10,005.48           | 73.9%       |
| 413020        | Employee Medical Ins          | 126,454            | 126,454           | 86,821.47    | 11,250.86    | .00          | 39,632.53           | 68.7%       |
| 413030        | Employee Life Ins             | 2,590              | 2,590             | 1,828.93     | 215.69       | .00          | 761.07              | 70.6%       |
| 413040        | State Retirement & 401 K      | 76,296             | 76,296            | 61,443.18    | 6,102.03     | .00          | 14,852.82           | 80.5%       |
| 422000        | Public Notices                | 300                | 300               | .00          | .00          | .00          | 300.00              | .0%         |
| 423000        | Travel & Training             | 4,000              | 4,000             | 6,081.46     | 2,564.30     | .00          | -2,081.46           | 152.0%      |
| 424000        | Office Supplies               | 5,500              | 5,500             | 5,856.43     | 1,449.22     | .00          | -356.43             | 106.5%      |
| 425000        | Equip Supplies & Maint        | 315,000            | 315,000           | 316,107.49   | 32,963.00    | .00          | -1,107.49           | 100.4%      |
| 425300        | Vehicle Allowance             | 4,081              | 4,081             | 3,251.30     | 313.92       | .00          | 829.70              | 79.7%       |
| 426000        | Bldg & Grnd Suppl & Maint     | 31,800             | 31,800            | 14,532.17    | 2,378.95     | .00          | 17,267.83           | 45.7%       |
| 427000        | Utilities                     | 7,200              | 7,200             | 5,243.61     | 510.75       | .00          | 1,956.39            | 72.8%       |
| 428000        | Telephone Expense             | 5,100              | 5,100             | 3,326.03     | 338.50       | .00          | 1,773.97            | 65.2%       |
| 431000        | Profess & Tech Services       | 0                  | 0                 | 2,208.57     | .00          | .00          | -2,208.57           | 100.0%      |
| 431040        | Bank & Investment Account Fee | 8,000              | 8,000             | 5,270.81     | 574.42       | .00          | 2,729.19            | 65.9%       |
| 431050        | Credit Card Merchant Fees     | 10,000             | 10,000            | 12,607.19    | 1,162.28     | .00          | -2,607.19           | 126.1%      |
| 431100        | Legal And Auditing Fees       | 879                | 879               | 878.93       | .00          | .00          | .07                 | 100.0%      |
| 431300        | Environmental Monitoring      | 59,250             | 59,250            | 41,703.98    | 5,395.47     | .00          | 17,546.02           | 70.4%       |
| 448000        | Operating Supplies            | 18,000             | 18,000            | 56,612.04    | 10,534.19    | .00          | -38,612.04          | 314.5%      |
| 451100        | Insurance & Surety Bonds      | 10,718             | 10,718            | 15,915.21    | .00          | .00          | -5,197.21           | 148.5%      |
| 452300        | Uncollectible Accounts        | 400                | 400               | 3,462.00     | 3,462.00     | .00          | -3,062.00           | 865.5%      |
| 455000        | Closure/Post-Closure Exp      | 50,000             | 50,000            | 496,561.28   | .00          | .00          | -446,561.28         | 993.1%      |
| 461000        | Miscellaneous Expense         | 500                | 500               | 556.45       | 132.50       | .00          | -56.45              | 111.3%      |

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| 57              | LANDFILL                      | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-----------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 462400          | Contract Equipment            | 225,000            | 225,000           | 159,959.30   | .00          | .00          | 65,040.70           | 71.1%       |
| 463000          | Cash Over Or Short            | 150                | 150               | 63.13        | 4.28         | .00          | 86.87               | 42.1%       |
| 473100          | Improv Other Than Bldgs       | 25,000             | 25,000            | 98.58        | 98.58        | .00          | 24,901.42           | .4%         |
| 474500          | Machinery & Equipment         | 905,000            | 905,000           | 864,369.00   | .00          | .00          | 40,631.00           | 95.5%       |
| 491000          | Transfer To Other Funds       | 95,000             | 95,000            | 43,972.64    | 31,666.67    | .00          | 51,027.36           | 46.3%       |
| 491150          | Admin Services Reimbursement  | 77,647             | 77,647            | 64,705.80    | 6,470.58     | .00          | 12,941.20           | 83.3%       |
| 491640          | WorkersCompPremiumCharge-ISF  | 14,296             | 14,296            | 7,644.22     | 744.40       | .00          | 6,651.78            | 53.5%       |
| 496000          | Fixed Assets Adjustments      | 0                  | 0                 | -864,369.00  | .00          | .00          | 864,369.00          | 100.0%      |
|                 | TOTAL Landfill                | 2,613,582          | 2,613,582         | 1,828,342.23 | 158,227.70   | .00          | 785,239.77          | 70.0%       |
|                 | TOTAL LANDFILL                | 2,613,582          | 2,613,582         | 1,828,342.23 | 158,227.70   | .00          | 785,239.77          | 70.0%       |
| 58 SANITATION   |                               |                    |                   |              |              |              |                     |             |
| 5800 Sanitation |                               |                    |                   |              |              |              |                     |             |
| 411000          | Salaries - Perm Employees     | 326,452            | 326,452           | 284,318.49   | 24,390.33    | .00          | 42,133.51           | 87.1%       |
| 412000          | Salaries-Temp & Part-Time     | 11,500             | 11,500            | 298.21       | .00          | .00          | 11,201.79           | 2.6%        |
| 413010          | Fica Taxes                    | 25,853             | 25,853            | 20,649.65    | 1,745.82     | .00          | 5,203.35            | 79.9%       |
| 413020          | Employee Medical Ins          | 99,944             | 99,944            | 78,301.72    | 8,174.36     | .00          | 21,642.28           | 78.3%       |
| 413030          | Employee Life Ins             | 2,042              | 2,042             | 1,568.19     | 161.90       | .00          | 473.81              | 76.8%       |
| 413040          | State Retirement & 401 K      | 62,194             | 62,194            | 53,935.71    | 4,626.92     | .00          | 8,258.29            | 86.7%       |
| 421000          | Books Subscr & Mmbrshp        | 500                | 500               | .00          | .00          | .00          | 500.00              | .0%         |
| 423000          | Travel & Training             | 1,400              | 1,400             | .00          | .00          | .00          | 1,400.00            | .0%         |
| 424000          | Office Supplies               | 1,000              | 1,000             | 113.18       | .00          | .00          | 886.82              | 11.3%       |
| 425000          | Equip Supplies & Maint        | 196,500            | 196,500           | 168,700.86   | 19,373.37    | .00          | 27,799.14           | 85.9%       |
| 426000          | Bldg & Grnd Suppl & Maint     | 2,000              | 2,000             | 515.40       | .00          | .00          | 1,484.60            | 25.8%       |
| 427000          | Utilities                     | 8,000              | 8,000             | 6,561.67     | 855.54       | .00          | 1,438.33            | 82.0%       |
| 428000          | Telephone Expense             | 3,500              | 3,500             | 2,118.45     | 235.30       | .00          | 1,381.55            | 60.5%       |
| 431040          | Bank & Investment Account Fee | 1,800              | 1,800             | 992.40       | 106.26       | .00          | 807.60              | 55.1%       |
| 431050          | Credit Card Merchant Fees     | 2,700              | 2,700             | 3,783.62     | 394.71       | .00          | -1,083.62           | 140.1%      |
| 431100          | Legal And Auditing Fees       | 447                | 447               | 447.21       | .00          | .00          | -.21                | 100.0%      |
| 448000          | Operating Supplies            | 70,000             | 70,000            | 105,416.54   | 503.86       | .00          | -35,416.54          | 150.6%      |
| 448010          | Garbage Containers            | 54,000             | 54,000            | 61,241.00    | .00          | .00          | -7,241.00           | 113.4%      |
| 451100          | Insurance & Surety Bonds      | 7,803              | 7,803             | 10,236.37    | .00          | .00          | -2,433.37           | 131.2%      |
| 452300          | Uncollectible Accounts        | 2,000              | 2,000             | 1,267.43     | 329.80       | .00          | 732.57              | 63.4%       |
| 461000          | Miscellaneous Expense         | 150                | 150               | 127.50       | 41.50        | .00          | 22.50               | 85.0%       |
| 474600          | Vehicles                      | 305,000            | 305,000           | 266,998.00   | .00          | .00          | 38,002.00           | 87.5%       |
| 491150          | Admin Services Reimbursement  | 131,938            | 131,938           | 109,948.30   | 10,994.83    | .00          | 21,989.70           | 83.3%       |
| 491640          | WorkersCompPremiumCharge-ISF  | 10,024             | 10,024            | 8,316.12     | 713.44       | .00          | 1,707.88            | 83.0%       |

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| 58            | SANITATION                    | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 496000        | Fixed Assets Adjustments      | 0                  | 0                 | -266,998.00  | .00          | .00          | 266,998.00          | 100.0%      |
|               | TOTAL Sanitation              | 1,326,747          | 1,326,747         | 918,858.02   | 72,647.94    | .00          | 407,888.98          | 69.3%       |
|               | TOTAL SANITATION              | 1,326,747          | 1,326,747         | 918,858.02   | 72,647.94    | .00          | 407,888.98          | 69.3%       |
| 59 CEMETERY   |                               |                    |                   |              |              |              |                     |             |
| 5900 Cemetery |                               |                    |                   |              |              |              |                     |             |
| 411000        | Salaries - Perm Employees     | 172,477            | 172,477           | 149,187.33   | 14,147.11    | .00          | 23,289.67           | 86.5%       |
| 412000        | Salaries-Temp & Part-Time     | 41,500             | 41,500            | 32,011.26    | 2,848.44     | .00          | 9,488.74            | 77.1%       |
| 413010        | Fica Taxes                    | 16,369             | 16,369            | 13,930.98    | 1,302.39     | .00          | 2,438.02            | 85.1%       |
| 413020        | Employee Medical Ins          | 49,644             | 49,644            | 41,733.11    | 4,459.26     | .00          | 7,910.89            | 84.1%       |
| 413030        | Employee Life Ins             | 1,121              | 1,121             | 765.58       | 82.72        | .00          | 355.42              | 68.3%       |
| 413040        | State Retirement & 401 K      | 32,861             | 32,861            | 28,300.73    | 2,683.70     | .00          | 4,560.27            | 86.1%       |
| 421000        | Books Subscr & Mmbrshp        | 350                | 350               | .00          | .00          | .00          | 350.00              | .0%         |
| 423000        | Travel & Training             | 1,500              | 1,500             | 1,436.26     | .00          | .00          | 63.74               | 95.8%       |
| 424000        | Office Supplies               | 3,200              | 3,200             | 2,121.03     | 243.16       | .00          | 1,078.97            | 66.3%       |
| 425000        | Equip Supplies & Maint        | 35,000             | 35,000            | 31,999.04    | 2,957.55     | .00          | 3,000.96            | 91.4%       |
| 426000        | Bldg & Grnd Suppl & Maint     | 45,000             | 45,000            | 39,598.29    | 541.87       | .00          | 5,401.71            | 88.0%       |
| 427000        | Utilities                     | 12,000             | 12,000            | 14,364.95    | 1,371.03     | .00          | -2,364.95           | 119.7%      |
| 428000        | Telephone Expense             | 3,600              | 3,600             | 1,389.28     | 106.08       | .00          | 2,210.72            | 38.6%       |
| 431000        | Profess & Tech Services       | 345                | 345               | .00          | .00          | .00          | 345.00              | .0%         |
| 431040        | Bank & Investment Account Fee | 0                  | 0                 | 579.92       | 65.09        | .00          | -579.92             | 100.0%      |
| 431050        | Credit Card Merchant Fees     | 4,000              | 4,000             | 691.98       | 73.94        | .00          | 3,308.02            | 17.3%       |
| 431100        | Legal And Auditing Fees       | 250                | 250               | 259.37       | .00          | .00          | -9.37               | 103.7%      |
| 431400        | Landfill Fees                 | 1,500              | 1,500             | 1,015.00     | 130.00       | .00          | 485.00              | 67.7%       |
| 448000        | Operating Supplies            | 3,000              | 3,000             | 3,753.47     | 1,435.66     | .00          | -753.47             | 125.1%      |
| 451100        | Insurance & Surety Bonds      | 3,000              | 3,000             | 5,109.36     | .00          | .00          | -2,109.36           | 170.3%      |
| 461000        | Miscellaneous Expense         | 90                 | 90                | 408.50       | 193.00       | .00          | -318.50             | 453.9%      |
| 471100        | Land                          | 200,000            | 200,000           | .00          | .00          | .00          | 200,000.00          | .0%         |
| 472100        | Buildings                     | 0                  | 0                 | 168,419.16   | 29,900.88    | .00          | -168,419.16         | 100.0%      |
| 473100        | Improv Other Than Bldgs       | 0                  | 0                 | 41,966.52    | 20.00        | .00          | -41,966.52          | 100.0%      |
| 491150        | Admin Services Reimbursement  | 79,005             | 79,005            | 65,837.50    | 6,583.75     | .00          | 13,167.50           | 83.3%       |
| 491640        | WorkersCompPremiumCharge-ISF  | 4,180              | 4,180             | 3,446.92     | 320.42       | .00          | 733.08              | 82.5%       |
|               | TOTAL Cemetery                | 709,992            | 709,992           | 648,325.54   | 69,466.05    | .00          | 61,666.46           | 91.3%       |
|               | TOTAL CEMETERY                | 709,992            | 709,992           | 648,325.54   | 69,466.05    | .00          | 61,666.46           | 91.3%       |

61 COMPUTER MAINTENANCE

6100 Computer Maintenance

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| 61     | COMPUTER MAINTENANCE          | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 425000 | Equip Supplies & Maint        | 5,000              | 5,000             | 1,112.20     | 52.19        | .00          | 3,887.80            | 22.2%       |
| 429200 | Computer Software             | 32,122             | 32,122            | 22,335.13    | .00          | .00          | 9,786.87            | 69.5%       |
| 429300 | Computer                      | 50,730             | 50,730            | 56,941.76    | 289.58       | .00          | -6,211.76           | 112.2%      |
| 431040 | Bank & Investment Account Fee | 50                 | 50                | 3.16         | -.03         | .00          | 46.84               | 6.3%        |
|        | TOTAL Computer Maintenance    | 87,902             | 87,902            | 80,392.25    | 341.74       | .00          | 7,509.75            | 91.5%       |
|        | TOTAL COMPUTER MAINTENANCE    | 87,902             | 87,902            | 80,392.25    | 341.74       | .00          | 7,509.75            | 91.5%       |
| 63     | LIABILITY INSURANCE           |                    |                   |              |              |              |                     |             |
| 6300   | Liability Insurance           |                    |                   |              |              |              |                     |             |
| 411000 | Salaries - Perm Employees     | 73,966             | 73,966            | 58,260.87    | 5,301.12     | .00          | 15,705.13           | 78.8%       |
| 413010 | Fica Taxes                    | 5,658              | 5,658             | 3,813.86     | 394.61       | .00          | 1,844.14            | 67.4%       |
| 413020 | Employee Medical Ins          | 10,860             | 10,860            | 7,648.72     | 1,013.22     | .00          | 3,211.28            | 70.4%       |
| 413030 | Employee Life Ins             | 474                | 474               | 302.67       | 33.16        | .00          | 171.33              | 63.9%       |
| 413040 | State Retirement & 401 K      | 14,105             | 14,105            | 11,051.87    | 1,005.60     | .00          | 3,053.13            | 78.4%       |
| 423000 | Travel & Training             | 400                | 400               | 392.16       | .00          | .00          | 7.84                | 98.0%       |
| 431000 | Profess & Tech Services       | 10,000             | 10,000            | 15,031.55    | .00          | .00          | -5,031.55           | 150.3%      |
| 431040 | Bank & Investment Account Fee | 1,500              | 1,500             | 863.09       | 85.78        | .00          | 636.91              | 57.5%       |
| 431100 | Legal And Auditing Fees       | 242                | 242               | 243.88       | .00          | .00          | -1.88               | 100.8%      |
| 451100 | Insurance & Surety Bonds      | 435,530            | 435,530           | 551,193.00   | .00          | .00          | -115,663.00         | 126.6%      |
| 451150 | Liability Claims/Deductible   | 100,000            | 100,000           | 171,713.50   | .00          | .00          | -71,713.50          | 171.7%      |
| 491640 | WorkersCompPremiumCharge-ISF  | 222                | 222               | 1,085.23     | 98.54        | .00          | -863.23             | 488.8%      |
|        | TOTAL Liability Insurance     | 652,957            | 652,957           | 821,600.40   | 7,932.03     | .00          | -168,643.40         | 125.8%      |
|        | TOTAL LIABILITY INSURANCE     | 652,957            | 652,957           | 821,600.40   | 7,932.03     | .00          | -168,643.40         | 125.8%      |
| 64     | WORKERS' COMP INSURANCE       |                    |                   |              |              |              |                     |             |
| 6400   | Workers' Comp Insurance       |                    |                   |              |              |              |                     |             |
| 411000 | Salaries - Perm Employees     | 46,066             | 46,066            | 36,919.00    | 3,361.12     | .00          | 9,147.00            | 80.1%       |
| 413010 | Fica Taxes                    | 3,524              | 3,524             | 2,638.55     | 251.72       | .00          | 885.45              | 74.9%       |



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| 64                         | WORKERS' COMP INSURANCE       | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|----------------------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 413020                     | Employee Medical Ins          | 10,620             | 10,620            | 5,033.96     | 629.39       | .00          | 5,586.04            | 47.4%       |
| 413030                     | Employee Life Ins             | 349                | 349               | 199.77       | 21.56        | .00          | 149.23              | 57.2%       |
| 413040                     | State Retirement & 401 K      | 8,785              | 8,785             | 7,003.62     | 637.62       | .00          | 1,781.38            | 79.7%       |
| 431000                     | Profess & Tech Services       | 2,000              | 2,000             | .00          | .00          | .00          | 2,000.00            | .0%         |
| 431040                     | Bank & Investment Account Fee | 900                | 900               | 621.10       | 65.55        | .00          | 278.90              | 69.0%       |
| 431100                     | Legal And Auditing Fees       | 128                | 128               | 129.30       | .00          | .00          | -1.30               | 101.0%      |
| 435500                     | Admin Services - W/C          | 15,000             | 15,000            | 9,385.00     | 1,870.00     | .00          | 5,615.00            | 62.6%       |
| 451000                     | W/C Reinsurance Premiums      | 61,167             | 61,167            | 72,868.00    | .00          | .00          | -11,701.00          | 119.1%      |
| 451150                     | Liability Claims/Deductible   | 160,000            | 160,000           | 182,761.02   | 4,994.33     | .00          | -22,761.02          | 114.2%      |
| 461200                     | State Tax On Premium          | 10,000             | 10,000            | 7,950.00     | 1,300.00     | .00          | 2,050.00            | 79.5%       |
| 491640                     | WorkersCompPremiumCharge-ISF  | 138                | 138               | 338.72       | 30.78        | .00          | -200.72             | 245.4%      |
|                            | TOTAL Workers' Comp Insurance | 318,677            | 318,677           | 325,848.04   | 13,162.07    | .00          | -7,171.04           | 102.3%      |
|                            | TOTAL WORKERS' COMP INSURANCE | 318,677            | 318,677           | 325,848.04   | 13,162.07    | .00          | -7,171.04           | 102.3%      |
| 72 RDA REVOLVING LOAN FUND |                               |                    |                   |              |              |              |                     |             |
| 7200 RDA Revolving Loans   |                               |                    |                   |              |              |              |                     |             |
| 431040                     | Bank & Investment Account Fee | 2,200              | 2,200             | 1,856.26     | 223.41       | .00          | 343.74              | 84.4%       |
| 461050                     | Loaned Monies                 | 500,000            | 500,000           | 330,000.00   | .00          | .00          | 170,000.00          | 66.0%       |
|                            | TOTAL RDA Revolving Loans     | 502,200            | 502,200           | 331,856.26   | 223.41       | .00          | 170,343.74          | 66.1%       |
|                            | TOTAL RDA REVOLVING LOAN FUND | 502,200            | 502,200           | 331,856.26   | 223.41       | .00          | 170,343.74          | 66.1%       |
| 73 REDEVELOPMENT AGENCY    |                               |                    |                   |              |              |              |                     |             |
| 7300 Redevelopment Agency  |                               |                    |                   |              |              |              |                     |             |
| 411000                     | Salaries - Perm Employees     | 43,574             | 43,574            | 39,141.63    | 3,238.30     | .00          | 4,432.37            | 89.8%       |
| 412000                     | Salaries-Temp & Part-Time     | 17,535             | 17,535            | 12,642.99    | 1,423.13     | .00          | 4,892.01            | 72.1%       |
| 413010                     | Fica Taxes                    | 4,789              | 4,789             | 3,776.47     | 342.51       | .00          | 1,012.53            | 78.9%       |
| 413020                     | Employee Medical Ins          | 9,072              | 9,072             | 12,306.84    | 740.52       | .00          | -3,234.84           | 135.7%      |
| 413030                     | Employee Life Ins             | 273                | 273               | 207.04       | 19.80        | .00          | 65.96               | 75.8%       |
| 413040                     | State Retirement & 401 K      | 8,310              | 8,310             | 6,691.06     | 592.48       | .00          | 1,618.94            | 80.5%       |
| 422000                     | Public Notices                | 500                | 500               | .00          | .00          | .00          | 500.00              | .0%         |

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| 73                           | REDEVELOPMENT AGENCY          | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|------------------------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 424000                       | Office Supplies               | 500                | 500               | 16.00        | .00          | .00          | 484.00              | 3.2%        |
| 425300                       | Vehicle Allowance             | 1,496              | 1,496             | .00          | .00          | .00          | 1,496.00            | .0%         |
| 426100                       | Special Projects              | 250,000            | 250,000           | 1,029,194.90 | 6,595.00     | .00          | -779,194.90         | 411.7%      |
| 427000                       | Utilities                     | 800                | 800               | 2,662.62     | 155.74       | .00          | -1,862.62           | 332.8%      |
| 431000                       | Profess & Tech Services       | 15,000             | 15,000            | 1,452.00     | .00          | .00          | 13,548.00           | 9.7%        |
| 431040                       | Bank & Investment Account Fee | 3,000              | 3,000             | 2,652.04     | 283.37       | .00          | 347.96              | 88.4%       |
| 431100                       | Legal And Auditing Fees       | 1,111              | 1,111             | 1,111.37     | .00          | .00          | -.37                | 100.0%      |
| 451100                       | Insurance & Surety Bonds      | 1,100              | 1,100             | 1,160.01     | .00          | .00          | -60.01              | 105.5%      |
| 455050                       | Btfl Subconservancy Fees      | 2,000              | 2,000             | 854.93       | .00          | .00          | 1,145.07            | 42.7%       |
| 461000                       | Miscellaneous Expense         | 0                  | 0                 | 25.00        | 25.00        | .00          | -25.00              | 100.0%      |
| 471100                       | Land                          | 457,603            | 457,603           | .00          | .00          | .00          | 457,603.00          | .0%         |
| 473100                       | Improv Other Than Bldgs       | 5,405,000          | 5,405,000         | .00          | .00          | .00          | 5,405,000.00        | .0%         |
| 491150                       | Admin Services Reimbursement  | 5,804              | 5,804             | 4,836.70     | 483.67       | .00          | 967.30              | 83.3%       |
| 491640                       | WorkersCompPremiumCharge-ISF  | 924                | 924               | 1,006.43     | 69.17        | .00          | -82.43              | 108.9%      |
|                              | TOTAL Redevelopment Agency    | 6,228,391          | 6,228,391         | 1,119,738.03 | 13,968.69    | .00          | 5,108,652.97        | 18.0%       |
|                              | TOTAL REDEVELOPMENT AGENCY    | 6,228,391          | 6,228,391         | 1,119,738.03 | 13,968.69    | .00          | 5,108,652.97        | 18.0%       |
| 74 CEMETERY PERPETUAL CARE   |                               |                    |                   |              |              |              |                     |             |
| 7400 Cemetery Perpetual Care |                               |                    |                   |              |              |              |                     |             |
| 431040                       | Bank & Investment Account Fee | 1,500              | 1,500             | 1,351.74     | 149.02       | .00          | 148.26              | 90.1%       |
| 431100                       | Legal And Auditing Fees       | 40                 | 40                | 40.16        | .00          | .00          | -.16                | 100.4%      |
|                              | TOTAL Cemetery Perpetual Care | 1,540              | 1,540             | 1,391.90     | 149.02       | .00          | 148.10              | 90.4%       |
|                              | TOTAL CEMETERY PERPETUAL CARE | 1,540              | 1,540             | 1,391.90     | 149.02       | .00          | 148.10              | 90.4%       |
| 83 RAP TAX                   |                               |                    |                   |              |              |              |                     |             |
| 8300 RAP Tax                 |                               |                    |                   |              |              |              |                     |             |
| 426100                       | Special Projects              | 285,000            | 285,000           | 51,670.00    | .00          | .00          | 233,330.00          | 18.1%       |
| 431040                       | Bank & Investment Account Fee | 230                | 230               | 365.05       | 57.80        | .00          | -135.05             | 158.7%      |
| 431100                       | Legal And Auditing Fees       | 230                | 230               | 356.36       | .00          | .00          | -126.36             | 154.9%      |
| 491455                       | TrnsfrToCaptlImprv-CreeksideP | 483,479            | 483,479           | .00          | .00          | .00          | 483,479.00          | .0%         |

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|-----------------|-------------------------------|---------------------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 83              | RAP TAX                       | ORIGINAL<br>APPROP              | REVISED<br>BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 492020          | RAP Tax Grant Award Payments  | 70,910                          | 70,910            | 72,554.67     | .00          | .00          | -1,644.67           | 102.3%      |
|                 | TOTAL RAP Tax                 | 839,849                         | 839,849           | 124,946.08    | 57.80        | .00          | 714,902.92          | 14.9%       |
|                 | TOTAL RAP TAX                 | 839,849                         | 839,849           | 124,946.08    | 57.80        | .00          | 714,902.92          | 14.9%       |
| 92 OPEB TRUST   |                               |                                 |                   |               |              |              |                     |             |
| 9200 OPEB Trust |                               |                                 |                   |               |              |              |                     |             |
| 413100          | Retired Employee Benefits     | 0                               | 0                 | 13,949.87     | 1,097.89     | .00          | -13,949.87          | 100.0%      |
| 431040          | Bank & Investment Account Fee | 0                               | 0                 | 212.07        | 23.60        | .00          | -212.07             | 100.0%      |
|                 | TOTAL OPEB Trust              | 0                               | 0                 | 14,161.94     | 1,121.49     | .00          | -14,161.94          | 100.0%      |
|                 | TOTAL OPEB TRUST              | 0                               | 0                 | 14,161.94     | 1,121.49     | .00          | -14,161.94          | 100.0%      |
|                 | GRAND TOTAL                   | 82,625,716                      | 82,644,716        | 54,777,422.92 | 4,595,259.19 | .00          | 27,867,293.08       | 66.3%       |

\*\* END OF REPORT - Generated by Tyson Beck \*\*

# City Council Staff Report

**Subject:** Recommendations for budget amendment, adoption, and a property tax rate  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Executive  
**Date:** June 21, 2022

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## **Background**

On May 10<sup>th</sup> of this year the Mayor and City Council adopted a tentative budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023. This document also contained the original budget and estimated revenues and expenditures for the current fiscal year. This tentative budget document has been available for public inspection since the date of its adoption. Budgets of governmental entities are essentially a plan which outlines the goals and priorities of the entity and accounts for the sources and uses of funds to carry out the goals and priorities. These budgets are developed by management and staff; are subject to review and approval by the elected body; and are open for review and comment by the public. Since budgets are plans, it is contemplated that later amendment of the plan may be necessary to account for changes in goals, priorities, or to recognize actual revenues and/or expenditures that exceed the original budget. Specific requirements to be followed by cities in budget development and administration are found in Utah Code Sections 10-6-101 through 10-6-136.

## **Analysis**

The adopted tentative budget contained budgets from all departments and funds of the City following meetings between department representatives, the City Manager, and the Mayor and Council. The budgets were balanced between revenues and expenditures and the format of the document conformed to the standards prescribed by Utah Code Section 10-6. The attached ordinance is designed to formalize five actions related to the tentative budget following a Power Point presentation and three separate public hearings in preparation for the tentative budget to ultimately become the City's final adopted budget:

1. Amendment of the current year (Fiscal Year 2021-2022) budget for selected departments to address expenditures or expenses that are projected to exceed the original budget by the end of the fiscal year. The specific amendments and explanations for each amendment are detailed in the ordinance.
2. To consider, as a part of the new Fiscal Year 2022-2023 budget, the transfer of:
  - a. \$2,582,080 from the Light & Power Fund to the General Fund of the City. This is a regular annual transfer.
  - b. \$75,000 from the Landfill Fund to the Recycling Fund of the City. This is a regular annual transfer.

3. Adjustments to the budget for the new fiscal year beginning July 1, 2022 and ending June 30, 2023 (Fiscal Year 2023). These adjustments are necessary to implement various technical corrections, and to prepare the budget document for a future submission to the national Government Finance Officers Association for the purpose of again receiving their Distinguished Budget Presentation Award.
4. There is also included, certain revisions to the City's adopted policies on fund balance reserves which will be part of the adopted budget document.
5. Adopting the recommendation of the Parks, Recreation and Arts Budget Committee for funding of RAP Tax Grants to the following organizations from the Fiscal Year 2022-2023 budget:

**FUNDING REQUEST AND PROGRAM ELIGIBILITY SUMMARY**

| <b>Applicant</b>                             | <b>Requested Funding</b> | <b>Recommended Funding</b> |
|--|--------------------------|----------------------------|
| Bountiful Davis Arts Center (BDAC)           | <u>\$51,700.00</u>       | <u>\$17,335.00</u>         |
| Bountiful Historical Preservation Foundation | <u>\$7,500.00</u>        | <u>\$7,500.00</u>          |
| Centerpoint Legacy Theatre                   | <u>\$20,000.00</u>       | <u>\$10,000.00</u>         |
| Joy Foundation                               | <u>\$7,000.00</u>        | <u>\$7,000.00</u>          |
| Total Grant Requests                         | <u>\$97,200.00</u>       | <u>\$51,035.00</u>         |

6. Adopting the Fiscal Year 2023 budget includes the amendments, transfers and adjustments described above along with related rates, fees, taxes, employee compensation schedules, and a confirmation of the City's participation in the Public Employees Contributory and Public Safety Retirement Systems and adoption of property tax rates for 2022 calendar year taxes and debt service.

**Department Review**

Every department of the City has submitted, reviewed, and approved their portion of the budget. The budget, and ordinance have also been reviewed and approved by the City Manager, and the City Attorney.

**Recommendation**

The following actions are recommended by staff to the Mayor and City Council:

1. Hold a Public Hearing on the Transfer of funds from Light and Power Fund to General Fund
2. Hold a Public Hearing on the Transfer of funds from the Landfill Fund to the Recycling Fund.
3. Hold a Public Hearing on amendments to the current Fiscal Year 2021-2022 budget and adoption of the Fiscal Year 2022-2023 budget in final form including property tax rates for calendar year 2022 taxes and debt service.
4. Adopt Ordinance 2022-06 to:
  - a. Amend the current Fiscal Year 2021-2022 budget and
  - b. Adopt Fiscal Year 2022-2023 budget as a Final Budget, incorporating technical corrections, a schedule of fees, taxes, and employee compensation schedules; confirmation of the City's participation in the Public Employee Contributory and Public Safety Retirement Systems; and adoption of property tax rates for 2022.

### **Significant Impacts**

Adoption of a budget and setting of a property tax rate is required by Utah Code Section 10-6.

### **Attachments**

- Ordinance 2022-06 with Exhibit A
- Revised Financial Reserve Policies





# BOUNTIFUL

MAYOR  
Kendalyn Harris

CITY COUNCIL  
Millie Segura Bahr  
Jesse Bell  
Kate Bradshaw  
Richard Higginson  
Cecilee Price-Huish

CITY MANAGER  
Gary R. Hill

## Bountiful City Ordinance No. 2022-06

An ordinance (1) amending the budgets of the City of Bountiful for the Fiscal Year beginning July 1, 2021, and ending June 30, 2022; (2) adopting a final budget for the City of Bountiful for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023; (3) adopting the Electric Rate Schedules, Electric Service Policies, and Electric Service Agreements of Bountiful City Light & Power (BCLP), Bountiful, Utah (effective for usage as of July 1, 2022); (4) authorizing and directing the participation of the City in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2022-2023; and (5) setting the tax rates and levying taxes upon all real and personal property in the City of Bountiful, Utah, made taxable for the year 2022.

### It is the Finding of the Bountiful City Council that:

1. The Bountiful City Council, through its elected officials and appointed officers, has caused to be prepared a Final Budget for Fiscal Year 2022-2023;
2. This Budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-101 et seq);
3. This budget includes estimates of anticipated revenues, appropriations for expenditures and expenses, adjusted compensation schedules for City officers and employees that reflect the rates required for participation in the Utah Retirement Systems, and user fees for City facilities and services.
4. A Tentative Budget was adopted on May 10, 2022 and made available as required by law;
5. A public hearing to consider this Final Budget has been noticed and held on June 21, 2022, according to the requirements of the Uniform Fiscal Procedures Act for Utah Cities.
6. The City is authorized and required by the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-133) to set the real and personal property tax levy; and through its elected officials and appointed officers, has determined the amount of property tax which should be included in the budget for the Fiscal Year 2022-2023, beginning July 1, 2022, and ending June 30, 2023.

### Now, therefore, it is hereby ordained by the City Council of Bountiful, Utah:

**Section 1.1.** The City of Bountiful, Utah, through its elected officials and appointed officers, has reviewed the revenues and expenditures in all of its budgets for fiscal year 2021-2022.

**Section 1.2.** The City, desiring not to overspend budget appropriations in any of its funds or departments, desires to adjust revenues and/or expenditures in its budgets for fiscal year 2021-2022.

**Section 1.3.** The budget changes set forth in Exhibit A for fiscal year 2021-2022 are hereby adopted.

**Section 2.1.** The City of Bountiful, through its elected officials and appointed officers, has caused to be prepared a budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023. This budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt this budget.

**Section 2.2.** This budget includes estimates of anticipated revenues, appropriations for expenditures/expenses, adjusted compensation schedules for City officers and employees, user fees for City facilities and services. The budget also includes, by reference here, all related policies pertaining to the budget and finances of Bountiful City. These budget and finance related policies replace all existing policies for this purpose whether adopted by prior resolution, ordinance, or other action of the governing body.

**Section 3.1.** The Bountiful City budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, with the adjusted compensation schedules and the City user fees incorporated in its preparation is hereby adopted including the Electric Rate Schedules, Electric Service Policies, and Electric Service Agreements of Bountiful City Light & Power (BCLP), Bountiful, Utah (effective for usage as of July 1, 2022).

**Section 3.2.** Bountiful City hereby confirms its participation in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2022-2023. The budget and compensation schedules reflect the Annual Certification of Retirement Contribution Rates required for participation in the current year. The City Manager and staff are authorized and directed to take such steps as are necessary to implement the City's participation in these programs.

**Section 4.1** The City of Bountiful, through its duly authorized and legally appointed officers, has determined the amount of property tax which should be included in the budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

**Section 4.2** Bountiful has, based on assessed valuation information furnished by Davis County, determined the rate of the general tax which should be levied.

**Section 4.3.** For the purpose of defraying the necessary and proper expenses of the City of Bountiful, Utah, and maintaining the government thereof, the rate of the general tax levied upon

all real and personal property within Bountiful, Utah, made taxable by law for the year 2022 (or for the fiscal year ending June 30, 2023) will be the Proposed Tax Rate of 0.000749 for general purposes and 0.000140 for debt service (total combined rate of 0.000889 to be applied on each dollar of assessed valuation of said property, and is hereby adopted by this ordinance.

This ordinance shall take effect immediately upon first publication.

**Adopted by the City Council of Bountiful, Utah, this 21<sup>th</sup> day of June, 2022.**

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Kendalyn Harris, Mayor

ATTEST:

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Shawna Andrus, City Recorder

**Budget Amendment Requests**  
**Fiscal Year 2021-2022**  
 As of: 6/13/2022

ORD. 2022-06  
 EXHIBIT A

**GENERAL FUND (Revenues)**

| <u>Fund Name</u>                               | <u>Account Number</u> | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u>           |
|--|-----------------------|----------------------------|--------------------------------|--------------------------|-------------------------------|--|
| General  | 101020 - 313000       | Sales & Use Tax - General  |                                | \$ 97,500                | \$ 97,500                     | Increased revenue from tax remittances |
| <b>Total Revenue amendments (General Fund)</b> |                       |                            | <b>\$ -</b>                    | <b>\$ 97,500</b>         | <b>\$ 97,500</b>              |  |

**GENERAL FUND (Expenditures)**

| <u>Department</u>                                  | <u>Account Description</u> | <u>Original Adopted Budget</u>      | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|--|----------------------------|-------------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Executive  | 104130 - 461000            | Miscellaneous Expense               | \$ 2,000                 | \$ 10,000                     | \$ 12,000                    | Needed additional furniture for City Hall that was not included in the remodel project |
| Engineering  | 104450 - 431000            | Professional and Technical Services | \$ 1,000                 | \$ 37,500                     | \$ 38,500                    | Additional third party building inspector expense due to change in staff               |
| Parks  | 104510 - 426000            | Bldg & Grnd Suppl & Maint           | \$ 130,000               | \$ 50,000                     | \$ 180,000                   | To cover the cost of payments for unexpected expenses, costs or equipment breakdown.   |
| <b>Total Expenditure amendments (General Fund)</b> |                            |                                     | <b>\$ 133,000</b>        | <b>\$ 97,500</b>              | <b>\$ 230,500</b>            |  |

**CAPITAL FUND (Revenues)**

| <u>Fund Name</u>                               | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|--|----------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Capital  |                            | Use of Fund Balance            | \$ -                     | \$ 219,390                    | \$ 219,390                   | Use of accumulated reserves to cover amendment needs                             |
| Capital  | 454110 - 473100            | Improvements Other Than Bldgs  | \$ 3,000,000             | \$ (65,000)                   | \$ 2,935,000                 | Transfer trails expenditures out of Legislative and into a new Trails department |
| <b>Total Revenue amendments (Capital Fund)</b> |                            |                                | <b>\$ 3,000,000</b>      | <b>\$ 154,390</b>             | <b>\$ 3,154,390</b>          |  |

**CAPITAL FUND (Expenditures)**

| <u>Department</u>                                  | <u>Account Description</u> | <u>Original Adopted Budget</u>            | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|--|----------------------------|---|--------------------------|-------------------------------|------------------------------|--|
| Information Technology                             | 454136 - 474500            | Machinery and Equipment                   | \$ -                     | \$ 34,390                     | \$ 34,390                    | Purchase of additional network storage primarily for Police video and a firewall replacement   |
| Trails   | 454550 - 473102            | Improvements Other Than Bldgs - RAP Tx \$ | \$ -                     | \$ 120,000                    | \$ 120,000                   | Reallocate budget to a new Trails department for budget and accounting purposes, and transfer \$65,000 of trail expenditures out of the Legislative department into the new department. Also add budget for \$55,000 in estimated Trails project work anticipated before year end. |
| <b>Total Expenditure amendments (Capital Fund)</b> |                            |   | <b>\$ -</b>              | <b>\$ 154,390</b>             | <b>\$ 154,390</b>            |  |

**ENTERPRISE FUNDS (Revenues)**

| <u>Fund Name</u>                                   | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|--|----------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Light & Power                                      |                            | Use of Net Position            | \$ -                     | \$ 1,000,000                  | \$ 1,000,000                 | Use of accumulated reserves to cover amendment needs |
| <b>Total Revenue amendments (Enterprise Funds)</b> |                            |                                | <b>\$ -</b>              | <b>\$ 1,000,000</b>           | <b>\$ 1,000,000</b>          |  |

**ENTERPRISE FUNDS (Expenses)**

| <u>Department</u>                                  | <u>Account Description</u> | <u>Original Adopted Budget</u>    | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|--|----------------------------|-----------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Light & Power                                      | 535300 - 448626            | Power Purchase UAMPS (pool, etc.) | \$ 6,859,789             | \$ 1,000,000                  | \$ 7,859,789                 | Increased resource cost increases due to drought, and price of natural gas |
| <b>Total Expense amendments (Enterprise Funds)</b> |                            |                                   | <b>\$ 6,859,789</b>      | <b>\$ 1,000,000</b>           | <b>\$ 7,859,789</b>          |  |

**SPECIAL REVENUE FUND (Revenues)**

| <u>Fund Name</u>                                       | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |   |
|--|----------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------|---|
| Cemetery Perpetual Care                                | 747050 - 348100            | Sale of Cemetery Lots          | \$ 72,000                | \$ 200                        | \$ 72,200                    | Lots sales have come in much stronger than anticipated with our conservative budget estimates |
| <b>Total Revenue amendments (Special Revenue Fund)</b> |                            |                                | <b>\$ 72,000</b>         | <b>\$ 200</b>                 | <b>\$ 72,200</b>             |   |

**SPECIAL REVENUE FUND (Expenditures)**

| <u>Department</u>                                      | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |   |
|--|----------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------|---|
| Cemetery Perpetual Care                                | 747400 - 431040            | Bank & Investment Account Fee  | \$ 1,500                 | \$ 200                        | \$ 1,700                     | To cover higher than anticipated bank and investment fees |
| <b>Total Expense amendments (Special Revenue Fund)</b> |                            |                                | <b>\$ 1,500</b>          | <b>\$ 200</b>                 | <b>\$ 1,700</b>              |   |

**INTERNAL SERVICE FUND (Revenues)**

| <u>Fund Name</u>  | <u>Account Description</u> | <u>Original Adopted Budget</u> | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|---|----------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Liability Insurance                                     |                            | Use of Fund Balance            | \$ -                     | \$ 230,663                    | \$ 230,663                   | Use of accumulated reserves to cover amendment needs |
| Workers Compensation                                    |                            | Use of Fund Balance            | \$ -                     | \$ 157,701                    | \$ 157,701                   | Use of accumulated reserves to cover amendment needs |
| <b>Total Revenue amendments (Internal Service Fund)</b> |                            |                                | <b>\$ -</b>              | <b>\$ 388,364</b>             | <b>\$ 388,364</b>            |  |

**INTERNAL SERVICE FUND (Expenditures)**

| <u>Department</u>                                       | <u>Account Description</u> | <u>Original Adopted Budget</u>      | <u>Amendment Request</u> | <u>Budget After Amendment</u> | <u>Reasons for Amendment</u> |  |
|---|----------------------------|-------------------------------------|--------------------------|-------------------------------|------------------------------|--|
| Liability Insurance                                     | 636300 - 431000            | Professional and Technical Services | \$ 10,000                | \$ 27,000                     | \$ 37,000                    | Increased costs of active lawsuits                   |
| Liability Insurance                                     | 636300 - 451100            | Insurance and Surety Bonds          | \$ 435,530               | \$ 115,663                    | \$ 551,193                   | Fee increases  |
| Liability Insurance                                     | 636300 - 451150            | Liability Claims/Deductible         | \$ 100,000               | \$ 88,000                     | \$ 188,000                   | To cover higher than anticipated claims              |
| Workers Compensation                                    | 646400 - 451000            | W/C Reinsurance Premiums            | \$ 61,167                | \$ 11,701                     | \$ 72,868                    | To cover increases in insurance premiums             |
| Workers Compensation                                    | 646400 - 451150            | Workers Comp Claims/Deductible      | \$ 160,000               | \$ 146,000                    | \$ 306,000                   | To cover higher than anticipated workers comp claims |
| <b>Total Expense amendments (Internal Service Fund)</b> |                            |                                     | <b>\$ 766,697</b>        | <b>\$ 388,364</b>             | <b>\$ 1,155,061</b>          |  |



## Bountiful City Fund Balance & Reserves Policy

### Purpose Statement

Governmental entities have a responsibility to minimize disruptions to services. Local governments can experience much volatility in their financial stability due to the economy, natural disasters, unfunded legislative mandates, etc. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. The establishment of prudent financial reserve policies is important to ensure the long-term financial health of Bountiful City (the City) and the continuity of its operations.

Bountiful City has long had a “pay-as-you-go” philosophy. This fund balance and reserve policy will aid in maintaining sufficient reserves to provide City operations during emergencies and avoid unnecessary debt and expense.

### 1. Equity Reserve Target Levels & Conditions for Use of Reserves

#### a. General Fund

##### Reserve Target Level

- 1) At the end of each fiscal year, the City will maintain a reserved portion of unrestricted fund balance between ~~2330~~ and ~~2535~~ percent (%) of General Fund “Total Revenues” for the current fiscal period.

##### Reserve Conditions of Use

- 1) Should the actual amount of reserves fall below the targeted range, the City shall create a detailed financial plan to restore balances to the minimum requirements within three (3) fiscal years. The plan will be prepared and submitted for City Council approval in conjunction with the annual budget. Progress toward reserve replacement will be provided at least annually to the City Council.
  - a. In restoring reserves to the targeted range the City’s financial plan must include measures that do not jeopardize long-term capital plans or asset useful lives. Short-term reductions in infrastructure or asset maintenance expenditures at the expense of asset longevity will not be considered.
- 2) The use of reserves shall be limited to unanticipated and non-recurring needs. Reserve balances shall not be used under normal operating conditions.

#### b. Capital Projects Fund

##### Reserve Target Level

- 1) At the end of each fiscal year, the City will maintain a reserved portion of unrestricted fund balance equal to or greater than two (2) average fiscal years of Capital Projects Fund total expenditures plus a \$12,000,000 emergency-only reserve.

#### Reserve Conditions of Use

- 1) Should the actual amount of reserves fall below the targeted range, the City shall create a detailed financial plan to restore balances to the minimum requirements within five (5) fiscal years. The plan will be prepared and submitted for City Council approval in conjunction with the annual budget. Progress toward reserve replacement will be provided at least annually to the City Council.
  - a. In restoring reserves to the targeted range the City's financial plan must include measures that do not jeopardize long-term capital plans or asset useful lives. Short-term reductions in infrastructure or asset maintenance expenditures at the expense of asset longevity will not be considered.
- 2) The use of Capital Projects Fund operating reserves shall be limited to large and infrequent capital projects. This reserve is intended for infrastructure/asset projects with 20 to 30 year lifecycles. Reserve balances shall not be used for recurring small to moderate capital asset/infrastructure lifecycle replacement.
- 3) The use of the Capital Projects Fund \$12,000,000 reserve will only be considered for City-wide financial emergencies or natural disasters.

#### c. **Enterprise Funds**

##### Reserve Target Level

- 1) At the end of each fiscal year, each City enterprise fund will maintain a reserved portion of "Unrestricted Net Position" equal to or greater than six (6) months of its total operating expenses plus one average fiscal year's capital expenses.

##### Reserve Target Level Exception

Should the City Council and management determine that, based on available data, a specific enterprise fund cannot operate and still maintain the reserves described above, the following will apply:

- 1) At least annually a report will be given to the City Council regarding the financial status of that fund.
- 2) As part of the annual budget process for that fund, all revenues and expenses will be reviewed in detail in order to evaluate all potential opportunities for financial improvement of the operations.
- 3) Any type of subsidy plan, ongoing or one-time, must be reviewed and approved by the City Council in a City Council meeting. Also any ongoing subsidy must be reevaluated by the full City Council annually.

##### Reserve Conditions of Use

- 1) Should the actual amount of reserves fall below the targeted range, the enterprise fund shall create a detailed financial plan to restore balances to the minimum requirements within five (5) fiscal years. The plan will be prepared and submitted for City Council approval in conjunction with the annual budget. Progress toward reserve replacement will be provided at least annually to the City Council.
- 2) The use of operating reserves shall be limited to unanticipated and non-recurring needs. Reserve balances shall not be used under normal operating conditions.
- 3) The use of the capital reserves will only be considered for infrastructure/asset projects with 20 to 30 year lifecycles or emergency/natural disaster situations. Capital reserve



balances shall not be used for recurring small to moderate capital asset/infrastructure lifecycle replacement.

**2. Equity Balance Decline Policy**

One of the main indicators of the financial health of any operation is whether the equity balance is increasing or decreasing. The GFOA has stated: "The key consideration in analyzing net position is not so much the amount itself, as the direction and speed at which it is either increasing or decreasing." *GAFFR page 807*

As an additional safeguard against financial deterioration, an annual fund balance and net position trend analysis will be performed and a report given to the City Council. Any City fund that has three consecutive fiscal years of declining fund balance or net position will go through the following:

- i. Management shall create a detailed financial plan to reverse the negative trend within two (2) fiscal years. The plan will be prepared and submitted for City Council approval in conjunction with the annual budget.
- ii. Progress toward trend reversal will be provided at least annually to the City Council.

Under no circumstances is any fund of the City allowed to have more than five consecutive years of declining equity balance.

**3. Negative Equity Balance Policy**

The guidance of State Code 10-6-117 will be implemented if any fund of the City should have a negative equity position at the close of the fiscal year. That guidance requires that 5% of the total revenue of that fund's last completed fiscal year be budgeted in the subsequent year to remediate the deficit position.

**4. Equity Balance & Reserves Policy Adoption**

The City's policy shall be adopted by ordinance of the City Council. Any modifications to the policy must also be approved by the City Council.

**5. Prior Reserve Policy Replacement**

This policy supersedes and replaces the policies outlined in City resolutions 1982-11 *Establishment of Reserve Funds for Certain of the Enterprise Funds of the City* and 2010-11 *Rate Stabilization Account*

## Bountiful City Equity Balance & Reserves Policy Addendum

### 1. Statement of Policy Purpose

Governmental entities have a unique responsibility to minimize potential disruptions to the essential services they provide, and as such, it is important to put in place policies designed to aid that continuity of services. Local governments can experience much volatility in their financial stability due to the economy, natural disasters, unfunded legislative mandates, etc.. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies include, but are not limited to: operating cash flow requirements, economic uncertainties including downturns in the economy, local emergencies and natural disasters, loss of major revenue sources, unanticipated operating or capital expenditures, uninsured losses, future capital projects, and capital asset and infrastructure repair and replacement.

Reserve funds are a portion of the City's equity position (e.g. fund balance or net position) that is set aside for future projects, operations, or as a hedge against risk. The Government Finance Officers Association (GFOA) states that reserves: "serve as a bottom line measure to help determine the extent to which structural balance goals are being achieved... If reserves are maintained at their desired levels, it is an indication that the organization is maintaining a structurally balanced budget. If reserves are declining, it may indicate an imbalance in the budget (e.g., if reserves are being used to fund on-going expenditures)." *GFOA Best Practice: Achieving a Structurally Balanced Budget*

Equity balance reserves (e.g. operating reserves, rainy-day/contingency funds, or repair & replacement funds) are a prudent fiscal policy and an important factor in the analysis of fiscal and management responsibility. The establishment of prudent financial reserve policies is important to ensure the long-term financial health of Bountiful City (the City) and the continuity of its operations.

The City's policy priorities (reaffirmed by the City Council and Mayor in February 2020) states that two of the top priorities (i.e. Tier 1) of the City is to operate on a "pay-as-you-go" basis and maintain "balanced revenue sources". This equity balance and reserves policy will aid in providing key financial indicators and remediation plans that can keep the City's operations following these high-level financial objectives and policies.

### 2. Statement of Target Reserve Rationale

#### i. General Fund

The City's General Fund is the chief operating fund of the City and provides essential services such as: executive, legislative, and administrative roles; street maintenance and snowplowing; public safety; etc.. As this fund is of such a critical nature to the overall operations of the City and potential interfund dependence on its operations, the reserve policy must be more demanding than other funds of the City.

The GFOA recommends that governments maintain a minimum unrestricted equity balance (i.e. **GAACFR** categories of "assigned", "committed", and "unassigned" fund balance) in the General

Fund of “no less than two months of regular general fund operating revenues or regular general fund operating expenditures”. *GFOA Best Practice: Fund Balance Guidelines for the General Fund.*

Additionally, Utah State code requires a General Fund minimum fund balance of 5% and a maximum fund balance of ~~23~~35% of total General Fund revenues for the current fiscal period (U.C. 10-6-116(2) & (4))

ii. **Capital Projects Fund**

The Capital Projects fund is an extension of the General Fund operations as it funds the major infrastructure and equipment needs of all the General Fund departments. This fund’s revenue is almost exclusively derived from sales tax revenues, which is subject to significant year-to-year fluctuations depending upon the economy and potential legislation. Additionally, this fund is critical in achieving the City’s “pay-as-you-go” financial priority.

Due to the critical nature to the overall operations of the City and potential interfund dependence on its operations, the reserve policy for the Capital Projects Fund must be more robust than other funds of the City.

iii. **Enterprise Funds**

The City’s enterprise funds (e.g. Power, Water, Landfill, Golf, etc.) are used to account for the City’s operations that are financed and operated in a manner similar to private businesses. The goal of each enterprise fund is to cover all operating and capital expenses with customer/user fees. Occasionally, this financial self-reliance goal cannot always be achieved due to economic and market factors; however, working towards these targeted reserves should be a part of the annual budgeted process.

3. **Target Reserve Calculation Examples**

In an effort to illustrate the intent behind the reserve policies outlined, the following calculated examples are provided:

i. **General Fund**

For Fiscal Year 20~~2119~~ (FY20~~1921~~) the ~~2330~~ to ~~235~~% range of reserve would have been from ~~\$3,642,000~~~~5,624,000~~ to ~~\$3,958,000~~~~6,561,000~~. For FY20~~2119~~ the 5% minimum would have been ~~\$791,642~~~~937,252~~.

ii. **Capital Projects Fund**

For ~~FY2019-FY2021~~ the reserve would have been ~~\$20,652,298~~~~23,605,000~~ with the capital reserve being ~~\$11,605,000~~ and the emergency reserve being ~~\$12,000,000~~.

iii. **Enterprise Fund**

For FY20~~2119~~ the Water Fund reserve would have been ~~\$4,004,950~~~~3,653,000~~ for fiscal year 2019. with the capital reserve being ~~\$1,807,000~~ and ~~the~~ six-month operating ~~portion~~ reserve would be ~~\$1,922,950~~~~1,846,000~~.

4. **Policy Definitions & Implementation Clarifications**

- i. For the General and Capital Projects Funds, “unrestricted fund balance” includes the Annual Comprehensive Financial Report CAFR (ACFR) categories of “committed”, “assigned”, and “unassigned” fund balance.

- ii. The General Fund and Capital projects fund reserves would show up in the Comprehensive Annual Financial Report (CAFR) ACFR as “committed” fund balance. This is in compliance with GASB statement 54.
- iii. The General Fund “Total Revenues” are already calculated in the annual ACCAFR and would exclude “Other Financing Sources” such as the Light & Power transfer, sale of capital assets, etc.
- iv. The Capital Project’s reserve policy refers to the “average fiscal years of Capital Projects Fund total expenditures”. This will be calculated using a rolling average of total actual expenditures of the current and past nine fiscal years (i.e. ten-year average). We will exclude from this average 75% of capital expenditures that are funded entirely by one-time revenue sources (e.g., bonding, donations, or grants). The remaining 25% will be included in the average to ensure future replacement of those assets can be properly funded.
- v. The Enterprise Funds reserve policy refers to the “Unrestricted Net Position”. This is a segment of each fund’s equity balance (i.e. net position) and is the “Unrestricted Net Position” balance as calculated in the annual CAACFR.
- vi. The Enterprise Funds reserve policy refers to the “average fiscal year capital expense”. This will be calculated using a rolling average of actual capital expenses of the current and past nine fiscal years (i.e. ten-year average). We will exclude from this average 75% of capital expenditures that are funded entirely by one-time revenue sources (e.g., bonding, donations, or grants). The remaining 25% will be included in the average to ensure future replacement of those assets can be properly funded.
- vii. When calculating any of the reserve amounts and presenting them in the ACCAFR, the reserves will be rounded to the nearest thousandth.



# City Council Staff Report



**Subject:** Internal Risk Assessment for FY2022  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** June 21, 2022

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## **Background**

The Office of the State Auditor (the OSA) requires all local governments to annually perform an internal assessment of fraud risks and present that assessment to the governing officials in a public meeting. This requirement is based on the OSA desire to help elected officials and management understand fraud risks and how those risks can be mitigated.

## **Analysis**

The OSA has developed a Fraud Risk Assessment checklist and implementation guide to be reviewed and completed by City management. The OSA Fraud Risk Assessment checklist is a list of various internal controls and policies with a corresponding point matrix. The final point total is intended to communicate a fraud risk score and has a five-level scale as follows:

1. Very low
2. Low
3. Moderate
4. High
5. Very High

Fraud by definition is wrongful or criminal deception performed with the intent of personal gain. Fraud is commonly seen as an attempt to conceal or cover up criminal acts such as theft or financial statement misrepresentation. Fraud can have serious ramifications for both the City and the individuals involved.

Assessing fraud risk by evaluating/researching where City operations are susceptible to fraud has long been an established management process at Bountiful City. Assessing risks of fraud in operations is a necessary first step in preventing and mitigating fraud. Once fraud risks are identified internal controls and policies can be implemented in City operations to create a control environment that is the true source of mitigating and preventing fraud.

It is important to understand that because each local government and business is different, their respective control environment will also have differences. Internal controls and policies that work well for one entity might be ineffective and unnecessarily burdensome to another entity.

City management understands and acts on its role to implement internal controls and best practices to prevent and mitigate fraud.

City management is appreciative of the OSA effort to teach and train on the importance of fraud risk assessment and internal controls, and has incorporated this requirement into its existing process of risk assessment.



City management has completed the OSA required Fraud Risk Assessment checklist evaluating City operations for FY2022 and is presenting the results of the OSA risk assessment to the City Council.

**Department Review**

This staff report was prepared by the Finance Director and reviewed by the City Manager

**Significant Impacts**

There are no significant impacts or action items in regard to this internal risk assessment report.

**Attachments**

FY2022 Internal Risk Assessment

If more information is desired by the City Council, the OSA Fraud Risk Assessment document and other training materials surrounding their efforts to address fraud are available on their website: <https://resources.auditor.utah.gov/s/resources>

**Recommendation**

These reports are for your review of the City's FY2022 operations. There is no formal action needed from the Mayor and City Council.

# Fraud Risk Assessment

Continued

\*Total Points Earned: 335/395 \*Risk Level: Very Low Low Moderate High Very High  
 > 355    316-355    276-315    200-275    < 200

|   | Yes | Pts |
|---|-----|-----|
| 1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?  | Yes | 200 |
| 2. Does the entity have governing body adopted written policies in the following areas:   |     |     |
| a. Conflict of interest?  | Yes | 5   |
| b. Procurement?   | Yes | 5   |
| c. Ethical behavior?  | Yes | 5   |
| d. Reporting fraud and abuse?   | Yes | 5   |
| e. Travel?  | Yes | 5   |
| f. Credit/Purchasing cards (where applicable)?  | Yes | 5   |
| g. Personal use of entity assets?   | Yes | 5   |
| h. IT and computer security?  | Yes | 5   |
| i. Cash receipting and deposits?  | Yes | 5   |
| 3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?   | Yes | 20  |
| a. Do any members of the management team have at least a bachelor's degree in accounting?   | Yes | 10  |
| 4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?  | No  | 20  |
| 5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date? | Yes | 20  |
| 6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?  | Yes | 20  |
| 7. Does the entity have or promote a fraud hotline?   | Yes | 20  |
| 8. Does the entity have a formal internal audit function?   | No  | 20  |
| 9. Does the entity have a formal audit committee?   | No  | 20  |

\*Entity Name: Bountiful City

\*Completed for Fiscal Year Ending: June 30, 2022 \*Completion Date: 6/15/2022

\*CAO Name: Gary Hill \*CFO Name: Tyson Beck

\*CAO Signature:  \*CFO Signature: 

\*Required



# City Council Staff Report

**Subject: 100 East Well Pump and Motor**  
**Author: Kraig Christensen**  
**Department: Water Department**  
**Date: June 21, 2022**



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## **Background**

Back in November of 2021 the 100 East Well site had a motor failure and because of this happening the pump and motor needed to be pulled and repaired.

The 100 East Well plays a major part in providing water to the system and supplying our Millcreek reservoir. This site is also one of the locations used by residents to get nonfluorinated water.

This well was last rebuilt back in 2017 and because of the high demand and having this site running all the time we are getting about five years use out of the motors.

## **Analysis**

We got the equipment pulled and sent in for repair but due to supply chain problems it took a few months to get the parts needed to rebuild the pump before the equipment could be reinstalled back in the well. It is because of the five-year life span these motors have that we had a rebuilt motor on the shelf of our supplier ready for times like these, we used that spare motor for this well rehab and got the bad motor that was pulled out sent in to have it rebuilt and ready.

During the down time of this well we had the screens blasted with low grade explosives to clean off mineral build up on the screens and had the whole well casing brushed clean to help increase the water production of this critical well site.

After reviewing with city staff, we moved forward with the rebuilding of this well to make sure it was operational before the summer months.

## **Department Review**

I have reviewed the main line pipe reline with the City Manager and Public Works Director.

## **Recommendation**

It is staff recommendation that the City Council grant approval of the 100 East Well rebuild in the amount of \$49,402 for the pump, motor, and cleaning.

## **Significant Impacts**

This will have an impact on the maintenance budget.

## **Attachments**

None



**NICKERSON COMPANY INC.**

**INVOICE**

P.O. BOX 25425  
 SALT LAKE CITY, UT 84125  
 (801) 973-8267 FAX  
 (801) 973-8888  
 sales@nicopumps.com  
 www.nicopumps.com

|        |          |
|--------|----------|
| Number | J23708   |
| Date   | 04/27/22 |
| Page   | 1        |

*Customer:* **BOUCIT**  
**BOUNTIFUL CITY CORP**  
 P.O. BOX 140102  
 SALT LAKE CITY, UT. 84114-0102

*Ship-to:* **TEMP**  
**BOUNTIFUL CITY CORP**  
**1ST EAST WELL**

| Job#     | Name          | Freight | Ship Via |
|----------|---------------|---------|----------|
| 21000485 | 1ST EAST WELL | PREPAID | BEST WAY |

| Reference#   | Sp  | Terms       | Tax Code | Wh | Billing          |
|--------------|-----|-------------|----------|----|------------------|
| JERRY WILSON | GPN | NET 30 DAYS | UTX      | 01 | TIME & MATERIALS |

| Description   | Amount   |
|---|----------|
| DRIVE TO SITE, PULL PUMP 1 EA @ 49402.00<br>COMPLETE, BLAST, TEAR DOWN, PROVIDE INSPECTION REPORT,<br>VIDEO WELL, BRUSH AND BAIL, SONAR JET WELL, REVIDEO WELL.<br>INSTALL NEW NATIONAL MODEL#SK12HC-8 STG. BOWL ASSY.,<br>USING SPARE 200HP HITACHI MOTOR.<br><br>(PLEASE NOTE THERE WILL BE ANOTHER INVOICE FOR THE REPAIR<br>OF YOUR 200HP MOTOR TO KEEP AS A SPARE) | 49402.00 |

| TERMS: Net due upon receipt unless accepted for credit; Net 30 days. This account is subject to a FINANCE CHARGE for late payment. This charge is computed at an annual percentage rate of 18% (periodic monthly rate of 1.5%) on the total past due balance. If it is necessary to employ an attorney, or incur any other costs to collect this invoice, all costs are to be paid by customer. | Amount   | Freight | Tax | Total Due |
|---|----------|---------|-----|-----------|
|   | 49402.00 | .00     | .00 | 49402.00  |

THANK YOU! WE APPRECIATE YOUR BUSINESS.



# City Council Staff Report

**Subject:** Revisions to Watering Restrictions for 2022  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering, Water Departments  
**Date:** 21 June 2022



## Background

In April of this year, the City Council adopted Resolution 2022-04 and Proclamation 2022-01 which authorized the implementation of restrictions to the use of culinary water for irrigation or other purposes not related to domestic consumption. The limitations were justified by the poor snowpack and the expectation of a reduced runoff and minimal groundwater recharge to the sources and aquifers from which Bountiful citizens are supplied.

Fortunately, in the last 2 months northern Utah has received a sufficient amount of precipitation to allow the Weber Basin Conservancy District to re-evaluate their water supply for irrigation water that is provided to their service area. As a result of the analysis, Weber Basin has revised the 60% reduction in irrigation water allocations to 40% and increased the number of days when watering is permitted from 1 to 2 days per week. These revisions affect Bountiful residents who receive irrigation water from Bountiful Irrigation (not a City Department) and the South Davis Water District.

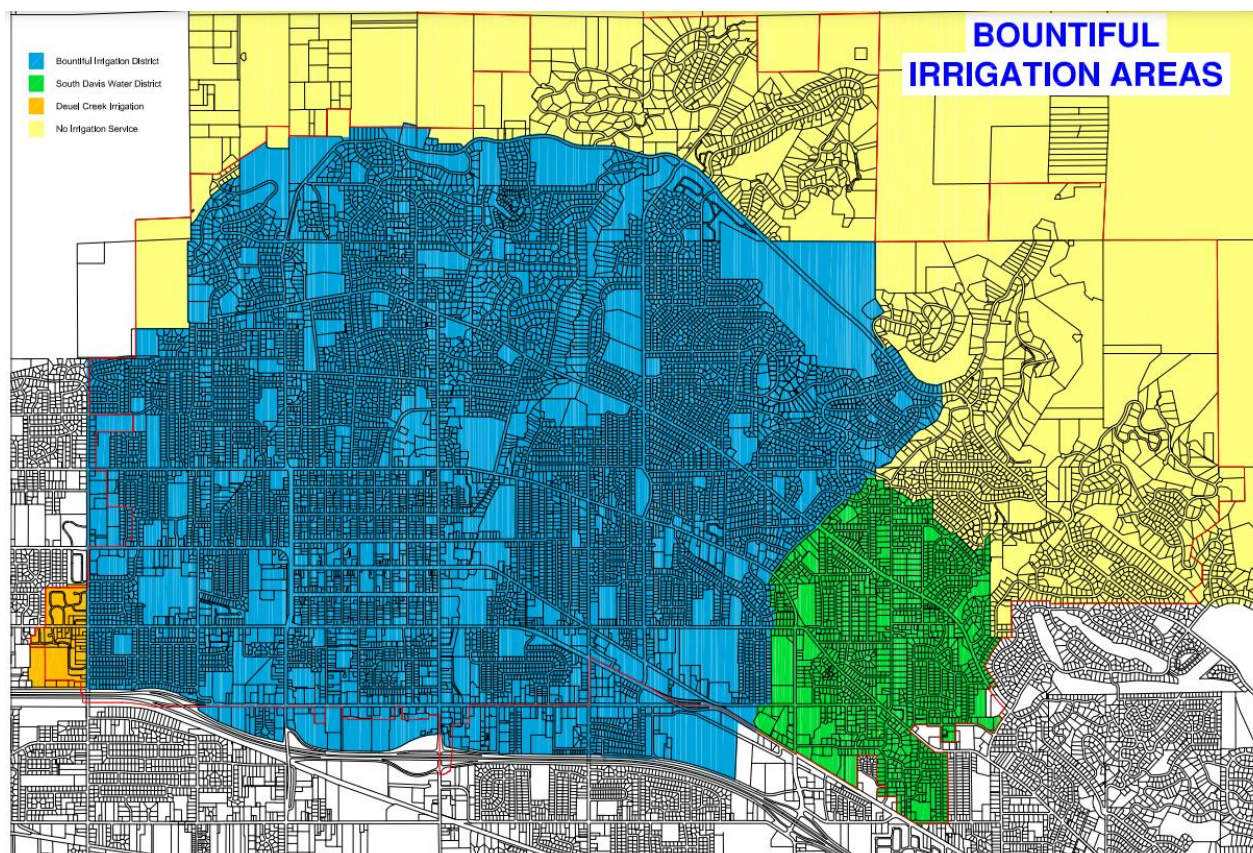


Figure 1 Irrigation Provider Service Areas



## Analysis

As a basis for determining the restrictions presented to the Council in April, City staff developed the following principles for consideration. In addition to these criteria, the data and analysis provided by Weber Basin is also considered, since many of the same conditions affect Bountiful's water supply.

### ❖ **Guiding Principles for Water Restrictions**

Bountiful City Staff used the following Guiding Principles to develop its water restriction recommendations:

1. Culinary and emergency fire flow needs are the first priority.
2. Water restrictions should be as uniform as possible for different users and areas of the City.
3. High-use public properties such as Bountiful Town Square and playing fields should be watered sufficiently to avoid costly damage.
  - a. Private property owners have more control over who uses their property than the City does.
  - b. Overuse of dry grassy areas will lead to expensive taxpayer-funded repairs in the future.
  - c. In a year where private yards will be less usable, public space for outdoor recreation should be provided.
  - d. Private conservation by all will allow public benefit by all.
4. Each jurisdiction will enforce its own water restrictions.
5. Communication about why restrictions are necessary and how residents can help will be critical to compliance.

A reduction in the irrigation demand is expected to affect the culinary water system in the following ways:

- Less water purchased from South Davis Water District
- Less pump run time, reduced utility costs, less wear and tear on pumping equipment
- Reduced fluctuations in reservoir levels and preservation of fire-flow storage volumes
- Preservation of water within the aquifers
- Fewer water quality problems, ie: radium
- Reduced revenue from metered water sales

In an effort to maintain a "level playing field" for Bountiful residents, regardless of the provider of irrigation water, staff believes that it is reasonable and justifiable to modify the current watering restrictions. As such, restrictions to the outdoor use of culinary water for irrigation or other purposes is proposed as follows, from June 22, 2022 to April 15, 2023:

1. Use of culinary water for outdoor watering is prohibited where irrigation water is provided by a third-party service district.
2. Outdoor watering with culinary water is expressly prohibited between the hours of 10:00 am and 6:00 pm.
3. To maintain minimum storage levels in the culinary reservoirs, outdoor use of culinary water is not permitted on Wednesday of each week.
4. Landscaping, including turf, plantings and gardens on residential properties may be watered **twice per week**. Zone run times shall be no longer than 20 minutes (per zone) for pop-up style sprinkler heads or 40 minutes (per zone) for rotary style sprinkler heads.

5. Hand watering is allowed one time per week, with a maximum flow rate of 5 gallons per minute, for established trees and shrubs. The hose shall not be left unattended during this time and shall not be connected to a sprinkler head.
6. Watering of newly installed landscaping shall comply with the limitations set forth in this Resolution.
7. Rinsing or washing of sidewalks, driveways, patios or other impervious surfaces is not permitted.
8. Residential swimming pools may only be filled using a hose connection to the primary structure with a maximum flow rate of 5 gallons per minute.
9. Bountiful Parks and City facilities are permitted to “spot water” to prevent permanent damage to turf or landscaping to provide outdoor facilities which can be enjoyed by the community in general and to protect the public investment in said facilities.
10. Bountiful Ridge Golf Course is permitted to water tee boxes, greens and fairways to maintain acceptable playing conditions. “Spot watering” practices are permitted in fairway and rough areas to prevent permanent damage to landscaping or turf.

- The following enforcement actions are proposed to remain as listed below:

|                        |   |
|------------------------|---|
| <u>First Offense:</u>  | Violators would be issued a written warning.  |
| <u>Second Offense:</u> | \$100 fine added to the utility bill.   |
| <u>Third Offense:</u>  | \$250 fine added to the utility bill.   |
| <u>Fourth Offense:</u> | \$500 fine added to the utility bill.   |
| <u>Fifth Offense:</u>  | \$1,000 fine added to the utility bill. Culinary water service will be terminated until payment of the fine. Account holder shall also be responsible for payment of applicable disconnect and reconnection fees. |

An additional fine of \$500 for any of the following actions:

- Connecting a Bountiful City culinary water service to an irrigation system in Bountiful City where the property is served by a third-party irrigation provider without written authorization of the Public Works Director, Water Dept. Director or their designated representative.
- Connecting a Bountiful City residential culinary water service to a residential irrigation system where the property is ONLY served by Bountiful City’s culinary water system without a backflow prevention device without written authorization from the Public Works Director Water Dept. Director or their designated representative.
- Placing into service an existing or new backflow prevention device which has not been tested by a certified backflow technician and for which a report has not been submitted to the Bountiful City Water Department.

**Department Review**

This report has been reviewed by the Planning Director, Water Dept. Director, Parks Dept. Director, City Attorney and City Manager.

### **Significant Impacts**

1. Preservation of Resources: The goal of taking action to reduce consumption is to preserve the resource for future use.
2. Revenue: While revenues are still expected to be lower than what is traditionally received, allowing an additional day of watering will provide higher revenue than the prior restrictions
3. Enforcement: Enforcement activities are expected to be similar. Personnel from the Water, Engineering and Planning Departments will continue to assist in this effort.
4. Effects on City Properties:
  - a. High use sites such as the Golf Course, Town Square, areas of 400 North Park and playing fields will be maintained at the highest levels possible.
  - b. There are some city properties that are watered exclusively with culinary water. The Parks Dept. will continue to monitor these facilities to maintain landscaping without extensive turf losses.
5. Continued Evaluation of Conditions: It may be necessary to re-evaluate the water supply and usage patterns throughout the irrigation season. Staff will present any proposed changes in policy to the Council as necessary.

### **Recommendation**

Staff recommends the City Council adopt modifications to the use of culinary water for the period from June 22, 2022 through April 15, 2023, as outlined in Resolution 2022-08.

### **Attachments**

Resolution 2022-08



# **BOUNTIFUL**

## **BOUNTIFUL CITY, UTAH RESOLUTION NO. 2022-08**

**MAYOR  
KENDALYN HARRIS**

**CITY COUNCIL  
MILLIE SEGURA BAHR  
JESSE BELL  
KATE BRADSHAW  
RICHARD HIGGINSON  
CECILEE PRICE HUISH**

**CITY MANAGER  
GARY R. HILL**

### **A RESOLUTION APPROVING AMENDED WATER REGULATION AND CONSERVATION PROGRAM FOR BOUNTIFUL CITY, IMPOSING PENALTIES FOR VIOLATIONS**

WHEREAS, the City has been notified by the Weber Basin Water Conservancy District and Bountiful Irrigation that while drought conditions persist, recent precipitation has increased the supply of irrigation water, resulting in a 40% reduction instead of a 60% reduction as previously determined, and that an additional day of outdoor watering has been authorized for the users of irrigation water provided by through the Weber Basin system; and

WHEREAS, it is critical that the City work with Weber Basin and Bountiful Irrigation to help manage the impact of the drought conditions and take conservation efforts, including educating City residents, limiting outdoor use of culinary water, and limiting irrigation uses, with the goal of reducing overall water usage; and

WHEREAS, the City Council is authorized under Utah State Law and City Ordinance to regulate and restrict the use of water when necessary to protect the health, welfare, and safety of its residents and to provide for the enforcement of such regulations; and

WHEREAS, the City Council finds that it is necessary to amend the conservation efforts previously adopted which amendments will continue to reduce or mitigate the effect of the drought conditions and to ensure that the City and its residents continue to have a reliable and sustainable water supply; and

WHEREAS, the City Council finds that it is also necessary to authorize and regulate operational and maintenance practices to preserve the City's investment in public infrastructure and facilities and reduce long term costs for these facilities for the benefit of the citizens of Bountiful.

**NOW THEREFORE BE IT RESOLVED** by the Bountiful City Council as follows:

1. The Mayor and City Council have previously declared that the current statewide drought conditions constitute a water scarcity event and have authorized the Mayor to issue Bountiful City Proclamation 2022-01 Declaring Water Scarcity which is incorporated by this reference, and authorize the following conservation regulations for residential areas within the Bountiful City limits to be implemented by the Public Works Director, subject to the approval of the City Manager, from June 22, 2022 to April 15, 2023:

Outdoor use of culinary water for irrigation purposes is hereby limited according to the following:

1. Use of culinary water for outdoor watering is prohibited where irrigation water is provided by a third-party service district.
2. Outdoor watering with culinary water is expressly prohibited between the hours of 10:00 am and 6:00 pm.
3. To maintain minimum storage levels in the culinary reservoirs, outdoor use of culinary water is not permitted on Wednesday of each week.
4. Landscaping, including turf, plantings and gardens on residential properties may be watered **twice per week**. Zone run times shall be no longer than 20 minutes (per zone) for pop-up style sprinkler heads or 40 minutes (per zone) for rotary style sprinkler heads.
5. Hand watering is allowed one time per week, with a maximum flow rate of 5 gallons per minute, for established trees and shrubs. The hose shall not be left unattended during this time and shall not be connected to a sprinkler head.
6. Watering of newly installed landscaping shall comply with the limitations set forth in this Resolution.
7. Rinsing or washing of sidewalks, driveways, patios or other impervious surfaces is not permitted.
8. Residential swimming pools may only be filled using a hose connection to the primary structure with a maximum flow rate of 5 gallons per minute.
9. Bountiful Parks and City facilities are permitted to “spot water” to prevent permanent damage to turf or landscaping to provide outdoor facilities which can be enjoyed by the community in general and to protect the public investment in said facilities.
10. Bountiful Ridge Golf Course is permitted to water tee boxes, greens and fairways to maintain acceptable playing conditions. “Spot watering” practices are permitted in fairway and rough areas to prevent permanent damage to landscaping or turf.

2. In addition to and in conjunction with all regulations contained in the Bountiful Municipal Code, City Staff is authorized to enforce the above noted regulations as follows:
- a. First Offense – Written warning.
  - b. Second Offense - \$100 fine added to the utility bill.
  - c. Third Offense - \$250 fine added to the utility bill.
  - d. Fourth Offense - \$500 fine added to the utility bill.
  - e. Fifth Offense – Culinary water service terminated pending payment of a \$1,000 fine. Account holder shall also be responsible for any disconnection and reconnection fees.
  - f. An additional fine of \$500 for any of the following actions:
    - Connecting a Bountiful City culinary water service to a residential irrigation system in Bountiful City where the property is served by a third-party irrigation provider without written authorization of the Public Works Director, Water Dept. Director or their designated representative.
    - Connecting a Bountiful City residential culinary water service to a residential irrigation system where the property is ONLY served by Bountiful City’s culinary water system without a backflow prevention device without written authorization from the Public Works Director Water Dept. Director or their designated representative.
    - Placing into service an existing or new backflow prevention device which has not been tested by a certified backflow technician and for which a report has not been submitted to the Bountiful City Water Department.

PASSED and ADOPTED this 21st day of June 2022.

---

Kendalyn Harris, Mayor

ATTEST:

---

Shawna Andrus, City Recorder





# City Council Staff Report

**Subject:** Truck purchase  
**Author:** Kraig Christensen  
**Department:** Water Department  
**Date:** June 21, 2022



---

## **Background**

Part of our 10-year capital budget plan is to replace supervisor trucks every five years. This is one of the trucks due for replacement in this current budget year.

## **Analysis**

We contacted multiple dealers looking for bids to find trucks suitable for a replacement. Many of the dealers would not give us a bid. We did receive a bid for a truck that would need to be built and one for a truck that is on the lot that fits the needs of a replacement truck.

The truck bid pricing here reflects the truck and price for the emergency warning lights to be installed.

We reached out to dealers for pricing, two bids were received; they are as follows.

- Young Automotive Group Ram 1500 Tradesman \$45,513.66 (on lot)
- Salt Lake Valley Ram 1500 SLT \$46,175.66 (built)

## **Department Review**

I have reviewed the main line pipe reline with the City Manager and Public Works Director.

## **Recommendation**

It is staff recommendation to purchase the Ram 1500 Tradesman from Young Automotive Group at the price of \$45,513.66.

## **Significant Impacts**

This purchase is a budgeted item in the 10-year capital plan.

## **Attachments**

Two truck bids.



## Young Automotive Group

Aaron Huffaker | 801-647-2809 | ahuffaker@youngdodge.com

# Bountiful City Water

Prepared For: Tracy Hatch

[Fleet] 2022 Ram 1500 Classic (DS6L98) Tradesman 4x4 Crew Cab 5'7" Box (3)



2022 State of Utah Pricing:  
Truck: \$40,381  
Bed Liner: \$600  
Steps/All Weather Mats: \$880  
**TOTAL: \$41,861**

SALT LAKE VALLEY CHRYSLER DODGE JEEP R  
 2309 S STATE ST  
 SALT LAKE CITY, UT 841152725

Priced Order Confirmation (POC)

Date Printed: 2022-04-18 5:03 PM VIN: 1C6RR7GG5NS173394 Quantity: 01  
 Estimated Ship Date: VON: 50814772 Status: D - Firm schedule:serial number is assigned  
 Date Ordered: 2021-09-09 5:13 PM Ordered By: S17483I

*Black / Hydro Blue / Granite*

Sold to: SALT LAKE VALLEY CHRYSLER DODGE JEEP RAM (60600)  
 2309 S STATE ST  
 SALT LAKE CITY, UT 841152725  
 Ship to: SALT LAKE VALLEY CHRYSLER DODGE JEEP RAM (60600)  
 2309 S STATE ST  
 SALT LAKE CITY, UT 841152725

Vehicle: 2022 1500 SLT QUAD CAB 4X4 (140.5IN WB / 6FT 4IN BOX) (DS6H41)

|                   | Sales Code | Description                                      | MSRP(USD) |
|-------------------|------------|--|-----------|
| Model:            | DS6H41     | 1500 SLT QUAD CAB 4X4 (140.5IN WB / 6FT 4IN BOX) | 43,935    |
| Package:          | 29F        | Customer Preferred Package 29F                   | 0         |
|                   | ERB        | 3.6L V6 24V VVT Engine                           | 0         |
|                   | DFT        | 8-Spd Auto 850RE Trans (Make)                    | 0         |
| Paint/Seat/Trim:  | PAU        | Granite Crystal Met. Clear Coat                  | 200       |
|                   | APA        | Monotone Paint                                   | 0         |
|                   | *V9        | Cloth 40/20/40 Bench Seat                        | 0         |
|                   | -X9        | Black  | 0         |
| Options:          | XFH        | Class IV Receiver Hitch                          | 345       |
|                   | NAS        | 50 State Emissions                               | 0         |
|                   | DMD        | 3.55 Rear Axle Ratio                             | 95        |
|                   | CLF        | Mopar Front & Rear Rubber Floor Mats             | 135       |
|                   | AJB        | Remote Start & Security Alarm Group              | 395       |
|                   | 4UQ        | T3AC   | 0         |
|                   | 4NU        | Fuel Fill/Battery Charge                         | 0         |
|                   | YGE        | 5 Additional Gallons of Gas                      | 0         |
|                   | 5N6        | Easy Order                                       | 0         |
|                   | 4EX        | Sales Tracking                                   | 0         |
| Non Equipment:    | 573        |  | 0         |
| Destination Fees: |            |  | 1,795     |

HB: 1,353 Total Price: 46,900  
 FFP: 43,888  
 EP: 42,243

Order Type: Retail PSP Month/Week:  
 Scheduling Priority: 4-Dealer Order Build Priority: 99

Salesperson:  
 Customer Name: *STATE of UTAH Price \$42,523<sup>00</sup>*  
 Customer Address:

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

*TH 22*

# Premier Vehicle Installation,

3037 S 300 W  
South Salt Lake, UT 84115

# Estimate

|           |            |
|-----------|------------|
| Date      | Estimate # |
| 6/15/2022 | 25426      |

|   |
|---|
| Name / Address  |
| Bountiful City Water Dept.<br>260 W. 1050 S.<br>Bountiful, UT 84011 |

|          |       |     |
|----------|-------|-----|
| P.O. No. | Terms | Rep |
|          |       |     |

| Item                | Description   | Qty | Cost         | Total      |
|---------------------|---|-----|--------------|------------|
| EMPS2STS4F          | mpower™ 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White for Front Window            | 2   | 142.10       | 284.20     |
| PMP2WSSSB           | 4" MPower Shield Black  | 2   | 14.50        | 29.00      |
| ESLRL6105F          | SL Running Lights 61.4" (5 Modules) Dual Color Amber/Clear  | 3   | 361.92       | 1,085.76   |
| PSLVBK05            | Bracket Kit, Universal Mounting Brackets  | 2   | 27.26        | 54.52      |
| ELUC3H010F          | Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher – Dual Color Amber/White         | 4   | 96.28        | 385.12     |
| EMPS2STS3A          | mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Solid Color - Amber for Rear Window                   | 2   | 132.82       | 265.64     |
| PMP2WSSSB           | 4" MPower Shield Black  | 2   | 14.50        | 29.00      |
| EMPS2STS4F          | mpower™ 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White Rear Doors                  | 2   | 142.10       | 284.20     |
| PMP2BKDG AJ         | Deck/Grille Adjustable Bracket Kit for mpower™ 4" Fascia Light w/ Stud Mount, Threaded  | 2   | 9.28         | 18.56      |
| Lighted Rocker S... | Lighted Rocker Switch   | 2   | 5.83         | 11.66      |
| Install Kit         | Installation Materials  | 1   | 85.00        | 85.00      |
| Install Labor       | Install Labor -- Install Front LED Inserts, Front LED's, Side Runner LED's, Rear Runner LED, Rear LED Inserts, Side LED in Rear Doors, 1 Switch for Warning, 1 switch for White Light | 14  | 80.00        | 1,120.00   |
|                     |   |     | <b>Total</b> | \$3,652.66 |

|                |                          |
|----------------|--------------------------|
| Phone #        | E-mail                   |
| 801 - 478-3062 | clint@premiervehicle.com |

Signature \_\_\_\_\_

# City Council Staff Report

**Subject:** Approval of Fees for Eagle Ridge Drive Extension project

**Author:** City Engineer

**Departments:** Engineering, Streets

**Date:** June 21, 2022



## **Background**

The Eagle Ridge Drive project will include the installation of all utilities necessary for the fourth phase of Rainey Homes' Stone Creek Estates Subdivision. Prior to construction, the South Davis Sewer District and Dominion Energy require a review for the proposed project, to ensure that appropriate standards are met. Like the City, there are associated applications and fees for these processes.

## **Analysis**

South Davis Sewer routinely reviews plans for proposed developments. Their application fee is based on the number of lots, and the process includes furnishing an escrow deposit. The District's Application form is attached.

Dominion was provided with a copy of project plans from which an installation concept was developed. This pricing is included the Main Line Extension Agreement (attached). After construction is complete, a final reconciliation of the project costs will be prepared by Dominion, and any additional costs will be passed along to the City.

Payment of the application fees and construction costs will be passed on to the developer of the property (by an executed agreement) as a reimbursable expense to the City. Fees are summarized below:

|                            |                    |
|----------------------------|--------------------|
| South Davis Sewer District | \$ 7,600.00        |
| <u>Dominion Energy</u>     | <u>\$49,571.50</u> |
| Total                      | \$57,171.50        |

## **Department Review**

This memo has been prepared by the City Engineer and reviewed by the Street Dept. Director and the City Manager.

## **Significant Impacts**

Funds for this expense will be allocated to the Eagle Ridge Dr. Project.

## **Recommendation**

- It is recommended that the City Council authorize payment of \$57,171.50 to the South Davis Sewer District and Dominion Energy for the Eagle Ridge Dr. Project.

**Attachments**

South Davis Sewer Application Form

Dominion's Main Line Extension Agreement





MAIN EXTENSION AGREEMENT

v1015

|               |                        |                             |                             |
|---------------|------------------------|-----------------------------|-----------------------------|
| CENTER<br>SLC | JOB ID<br>MJ0002026017 | MAIN EXT ID<br>ML0001045964 | CONTRACT ID<br>ME0001056035 |
|---------------|------------------------|-----------------------------|-----------------------------|



NATURAL GAS APPLIANCES TO BE CONNECTED

|  |                        |   |          |
|--|------------------------|---|----------|
| CUSTOMER<br><b>Bountiful city</b>  |                        | TYPE  | QUANTITY |
| APPROXIMATE MAIN LOCATION<br><b>50 n bountiful blvd</b>                                    |                        |   |          |
| SUBDIVISION<br><b>Stone creek 4</b>  | LOT RANGE<br><b>18</b> |   |          |
| CITY OR COUNTY<br><b>BOUNTIFUL</b>   | STATE<br><b>UT</b>     | ZIP CODE<br><b>84010</b>  |          |
| OWNER  |                        |   |          |
| MAIN EXTENSION COSTS<br>Contracted length of main 2102<br>Installation charges \$49,571.50 |                        | JOB TYPE<br><b>NEW MAIN INSTALL</b>   |          |
|  |                        | SPECIAL CONDITIONS<br>developer to install 4 in. non grey cASING AT TOP OF STONE CREEK FOR STREET CROSSING<br>**dominion to INSTALL 3615 ft. OF NEW MAIN 3 ft. back of curb IN 5 ft. PARKSTRIP ON BOTH SIDES OF THE DEVELOPMENT. FOR THE EXTENSION OF EAGLE RIDGE RUN 1 ft. back of curb ON EAST SIDE OF ROAD TIE INTO EXISTING MAIN ON EAGLE RIDGE. **. DEVELOPER IS AWARE THAT ANY EXCESS COST FOR THE INSTALL OF GAS MAIN IS DEVELOPERS RESPONSIBILITY AND WILL BE CHARGED AT THE CONCLUSION OF INSTALL. |          |
| <b>TOTAL CUSTOMER COST NOW DUE \$49,571.50</b>   |                        |   |          |

**Please submit payment to Dominion Energy, PO Box 45360, DNR 526, Salt Lake City, UT 84145**  
**To pay with credit card please call 1-800-378-1269 or go to [internet.speedpay.com/dominionongas](http://internet.speedpay.com/dominionongas)**

TERMS AND CONDITIONS

- Scope of Work.** Dominion Energy Company ("Dominion Energy") shall construct and install a natural gas main line extension as set forth above (collectively the "Facilities"). Installation of the Facilities, as specified above and as designated in the field, as well as any related work, is referred to as the "Work". This Agreement shall not be deemed to be in force until (a) Customer has signed this Agreement and (b) Dominion Energy either signs this Agreement or commences the Work.
- Cost of the Work.**
  - Customer agrees to pay to Dominion Energy the full and complete cost of materials, construction, installation, permitting, procuring rights-of-way, complying with terms of rights-of-way, environmental costs, weather-related costs, tax consequences related to the contribution in aid of the construction, and any costs arising from Customer requests or Customer caused delays (collectively "Construction Costs"). Dominion Energy personnel costs and overhead shall be borne solely by Dominion Energy.
  - Customer agrees to pay, prior to the date of installation, any and all Construction Costs. Customer shall also pay any additional Construction Costs that may arise during installation, including but not limited to frost and/or rock trenching ("Additional Construction Costs") within 30 days of the Dominion Energy invoice date. Any change to the length or scope of the Facilities, whether due to Customer request or Dominion Energy's determination, in its sole discretion, that the initial design must be modified, that result in increased Construction Costs shall also be included as Additional Construction Costs.
  - Interest accrues at the rate of 6.0% per annum on any amount due from such installation or invoice date until the amount due is paid in full. Customer will pay all costs and attorney's fees incurred in the collection of any amount.
- Rights-of-Way.** Customer agrees to provide Company with any necessary rights-of-way required to complete the Work. Company is not obligated to perform unless rights-of-way have been granted.
- Cancellation.** If the Work does not begin within six months of the effective date of this Agreement, Dominion Energy may, at its option, cancel this Agreement and charge Customer for any Construction Costs incurred up to the date of cancellation.
- Subcontractors.** Dominion Energy may subcontract with third parties for the provision of any of the services contemplated by this Agreement.
- Contamination.** If Dominion Energy encounters any contaminated soil or groundwater during the trenching and installation of facilities that requires remediation or disposal, or poses a hazard, Dominion Energy may suspend the installation or trenching until the contamination is removed, disposed of and/or remediated to Dominion Energy's satisfaction and at no cost to Dominion Energy. If Dominion Energy elects to remediate the contamination, Customer shall pay all costs incurred by Dominion Energy arising from or caused by the remediation as Additional Construction Costs.
- Force Majeure.** Dominion Energy shall have the right to allocate materials and labor to construction projects which it deems, in its sole discretion, most important to serve the needs or ensure the safety of its customers due to emergencies or in the event Dominion Energy is unable to obtain sufficient supplies, materials, or labor for all of its construction requirements, and Dominion Energy shall not be responsible to Customer or any third party for construction delays resulting from such allocation. Dominion Energy shall not be responsible for any delay to the extent arising from or caused by (a) the performance of Customer's responsibilities under this Agreement or (b) shortage of labor or materials, strike, labor disturbance, war, riot, weather conditions (including, but not limited to, conditions that, in Dominion Energy's sole judgment, prevent it from safely excavating or backfilling trenches or installing facilities using its normal construction methods and equipment, government rule, regulation or order, including orders or judgments of any court or commission, delay in obtaining necessary land rights, act of God, or any other cause or condition beyond the control of Dominion Energy.
- Ownership of Facilities.** The Facilities that Dominion Energy constructs to render natural gas service shall at all times remain solely the property of Dominion Energy.
- Natural Gas Service.** This Agreement is not an agreement to provide natural gas service. Upon completion of the Facilities, Dominion Energy will provide natural gas service utilizing the Facilities in accordance with the Dominion Energy Company Utah Natural Gas Tariff, PSCU 400 ("Tariff") on file with the Utah Public Service Commission ("Commission") as may be revised from time to time.
- Relocation.** Dominion Energy shall have no obligation to relocate any of the Facilities. If Customer requests that any of the Facilities be relocated, and Dominion Energy agrees to relocate the facilities, then Customer shall bear all costs associated with any relocation.
- Grade and Curbing.** Customer will ensure that the grade of the proposed main extension location is within six inches of finished grade, and no parallel utilities will be within three feet of this main extension. After installation, the trench will be backfilled up to the existing grade. Customer agrees to pay any costs incurred to repair, replace, raise, lower, or relocate the main extension because of grade changes subsequent to installation. At its sole discretion, Company may install the main extension based on curb-line stakes provided by the Customer.
- Indemnity.** To the fullest extent permitted by law, Customer shall release, indemnify, hold harmless, and defend Dominion Energy, its parent company, affiliates at any tier, and contractor(s) at any tier and their respective directors, officers, employees, and agents (collectively "Indemnified Parties") from and against any and all liabilities, losses, claims, demands, liens, fines, and actions of any nature whatsoever, including but not limited to attorney fees and defense costs (collectively "Liabilities") arising out of, related to, or in connection with any Work contemplated by this Agreement; however, in no event shall Customer be required to indemnify or defend the Indemnified Parties from and against any Liabilities to the extent caused by the negligence or willful misconduct of Dominion Energy or Dominion Energy's contractors at any tier. The release, indemnification, hold harmless, and defense obligations of this Agreement extend, but are not limited to, Liabilities in favor of, claimed, demanded or brought by Customer itself, Customer's employees or subcontractors, employees of the Indemnified Parties, or third parties on account of injury, death, property damage, or other losses. Without relieving Customer of any obligation under this Agreement, Company may, at its option, fully participate in the investigation, defense, and settlement of any Liabilities.
- Severability.** If any provision or part of a provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision, but this Agreement shall be construed as if it did not contain such invalid, illegal, or unenforceable provision. Each provision shall be deemed to be enforceable to the fullest extent available under applicable law.
- Survival of Terms.** The Parties' representations, rights and obligations of indemnity, and payment created or required to be enforced shall survive termination of this Agreement.
- Applicable Law.** This Agreement is governed by Utah law and the Tariff, rules, and regulations on file with the Commission. In the event that the Tariff, rules, or applicable regulations conflict with any term in this Agreement, the Tariff, rules or applicable regulations shall govern.
- Authority.** Each person signing this Agreement warrants that the person has full legal capacity, power and authority to execute this Agreement for and on behalf of the respective Party and to bind such Party. INTENDING TO BE LEGALLY BOUND, the Parties have executed this Agreement to be effective as of the day and year set forth below.

**Bountiful city**

**DOMINION ENERGY COMPANY**

CUSTOMER

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE

DATE

TITLE

DATE

Prepared by: Tony Stephens 1 801-324-3967

**SOUTH DAVIS SEWER DISTRICT**  
**Street Address: 1800 W 1200 N, West Bountiful, UT**  
**Mailing Address: PO Box 140111, Salt Lake City, UT 84114-0111**  
**(801) 295-3469**

**APPLICATION FOR SUBDIVISIONS / LINE EXTENSIONS**

Subdivision Name: Stone Creek Estates Phase 4 AND Extension of Eagle Ridge Dr.  
Subdivision Address: \_\_\_\_\_  
City: Bountiful  
Number of Lots/Units: 18

Project consists of:  Residential     Commercial     Industrial     Mixed Use  
Type of Development:  Subdivision     PUD     Condominium     Apartments  
City/County Status:  Conceptual     Preliminary     Final     Recorded  
Future Plats/Phases:  Yes     No    If Yes, how many: \_\_\_\_\_  
Streets/Roads:  Public     Private

Name of Developer: Bountiful City  
Address: 795 S Main St  
City/State/Zip: Bountiful, UT 84010  
TEL: 801-298-6125 (Engineering Dept.)  
CELL: \_\_\_\_\_  
email: lloyd@bountiful.gov    Lloyd Cheney, City Engineer

Name of Engineer: Entellus  
Address: 1470 S 600 W  
City/State/Zip: Woods Cross UT 84010  
TEL: 801-298-2236  
CELL: \_\_\_\_\_  
email: sargyle@entellus.com

Name of Contractor: TBD  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
TEL: \_\_\_\_\_  
CELL: \_\_\_\_\_  
email: \_\_\_\_\_

Application Fee (\$400 plus \$200/Lot or Unit): \$ 4,000.00  
Escrow Deposit (\$3,000 or \$200/Lot or Unit, whichever greater): \$ 3,600.00  
Trunkline Reimbursement (if applicable): \_\_\_\_\_

Description of development and topography:  
Connection of Eagle Ridge Dr to Bountiful Blvd through Davis County and Keller Property.

Non-routine items District should be aware of:  
Bountiful City will oversee the installtion of utilities and improvements to complete the roadway and provide access to the "B" area in advance of approval of the Stone Creek Estates Ph 4 Subdivision

Submitted By \_\_\_\_\_ Date \_\_\_\_\_