

**APPROVED MINUTES**  
**BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**  
**May 1, 2023**

Location: Planning Conf Rm City Hall, 795 South Main St. Bountiful City, Utah

Present: Committee Members Francisco Astorga (Chair), Todd Christensen, Scott Schlegel  
Assistant City Planner Nicholas Lopez  
Recording Secretary Hanna Welch

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**1. Welcome and Introductions**

Chair Astorga opened the meeting at 5:01 p.m.

**2. Review and approval of minutes for April 17, 2023**

MOTION: Chair Astorga made a motion to approve the minutes for April 17, 2023 as written. Member Schlegel seconded the motion.

VOTE: 2-0 in approval with Member Christensen abstained.

**3. 306 North 200 East - Home Occupation Conditional Use Permit for Handyman/Contractor - Assistant City Planner Nicholas Lopez**

David Richards, the applicant, was present. Assistant City Planner Lopez presented the item.

The Home Occupation that is proposed follows the Land Use Code section 14-17-105 and 14-17-108 with regards to the Home Occupation Business License for Handyman.

Members discussed the item and the fence surrounding the property. It was concluded that the fence is a non-issue for the business.

The Public Hearing was opened and closed at 5:15 p.m. without any comment.

MOTION: Member Schlegel made a motion to approve this item with the five (5) conditions outlined by staff. Chair Astorga seconded motion.

VOTE: 3-0 in approval.

**CONDITIONS OF APPROVAL:**

1. The applicant shall maintain an active Bountiful City business license.
2. The home occupation use shall be subject to all Home Occupation Requirements outlined in Bountiful City Land Use Code § 14-17-105 (listed in the analysis section of this staff report).

- 1           3. The use, a handyman/contractor home occupation, shall be limited to apparatus, equipment,  
2           and/or tools commonly associated with a residential use. Any apparatus, equipment, or  
3           tools of a commercial nature are expressly prohibited.
- 4           4. If the use, a handyman home occupation, is found out of compliance with applicable codes,  
5           the City may revoke the approved Conditional Use Permit and issued business license.
- 6           5. The Conditional Use Permit is solely for this site and is non-transferable.
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- 8           **4. Meeting Adjourned at 5:31 p.m.**