

# BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, July 13, 2021

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

*Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, the meeting is also available to view online. The link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.*

## AGENDA

### 6:00 p.m. – Work Session

1. Affordable housing legislation update – Mr. Gary Hill p. 3
2. 9/11 Day of Service discussion – Mr. Gary Hill

### 7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on June 8 and June 22, 2021 p. 7
4. Council Reports
5. BCYC Report
6. Consider approval of:
  - a. Expenditures greater than \$1,000 paid June 14 & 21, 2021 p. 21
  - b. May 2021 Financial Report p. 25
7. Consider approval of the purchase of two International 10-wheel dump truck chassis from Rush Truck Center and the plow, body and hydraulics packages from Semi-Service in the total amount of \$476,105 – Mr. Charles Benson p. 39
8. Consider approval of the purchase of a fuel/service truck upfit from SM2 Equipment in the total amount of \$59,780 – Mr. Charles Benson p. 41
9. Consider approval of the purchase of a Peterbilt Refuse Chassis from Peterbilt of Utah and a Labrie Refuse Body from Signature Equipment for the Sanitation Department in the total amount of \$266,988 – Mr. Charles Benson p. 43
10. Consider approval of the purchase of a 2022 Ford 3/4-ton crew cab pickup from Young Ford for the Storm Water Department in the amount of \$32,123 – Mr. Charles Benson p. 45
11. Consider approval of the purchase of a Global M4 mechanical sweeper for the Storm Water Department from Dawson Infrastructure Solutions in the amount of \$311,027 – Mr. Charles Benson p. 47
12. Consider approval of the purchase of a Terex TA-400 haul truck for the landfill from Rasmussen Equipment with additional warranty coverage in the total amount of \$478,035 – Mr. Charles Benson p. 49
13. Consider approval of the purchase of a Hitachi ZW-370 large wheel loader from Rasmussen Equipment in the amount of \$386,334 – Mr. Charles Benson p. 51
14. Consider approval of the request from the Bountiful Main Street Merchants Association to hold a yearly sidewalk sale – Mr. Francisco Astorga p. 53
15. Consider approval of Ordinance 2021-08 which allows private glass recycling and delegates the responsibility of reviewing and approving “sidewalk sales” requests to City Staff – Mr. Francisco Astorga p. 57
16. Consider approval of the bid from Black and McDonald in the amount of \$23,815 for additional directional boring work in the total amount of \$365,866 – Mr. Allen Johnson p. 63
17. Consider approval of the purchase of 20 GE/Prolec transformers from Anixter Power Solutions in the amount of \$37,730 and 30 pad transformers from Irby in the amount of \$62,850 – Mr. Allen Johnson p. 65
18. Adjourn

  
City Recorder



# City Council Staff Report



**Subject:** Affordable Housing Legislation Update

**Author:** Gary Hill

**Department:** Administration

**Date:** July 13, 2021

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## **Background**

Affordable housing and “housing affordability” have become buzzwords in the state the last few years. Skyrocketing home prices have brought more attention to the looming growth expected along the Wasatch Front over the next 40 years. The Legislature has been tasked by Leadership in the House and Senate to address the problem through changes to state laws. No one disagrees that more affordable housing is important, but groups with competing interests and differing priorities complicate the discussion:

- Local governments (cities, towns, counties) are worried about the erosion of local decision making and legislation that is “one size misfits all”.
- The for-profit development community (homebuilders, developers) have for many years pushed the largely false narrative that city regulation, fees, and sales tax structure make housing less affordable. They propose that existing taxpayers should share more in the cost of development.
- Affordable housing advocates seek solutions that provide not just more housing, but housing that is less expensive. They, too, seek for more government subsidization of housing.
- Legislative leadership, many of whom are developers or homebuilders themselves, have directed leaders of the Commission on Housing Affordability (Senator Jake Anderegg and Rep. Steve Waldrip) to “fix the city problem” this year.

The Utah League of Cities and Towns is very worried that without more understanding of and support for local issues, the Legislature will irreparably damage our ability to make decisions based on local conditions and pay for critical infrastructure.

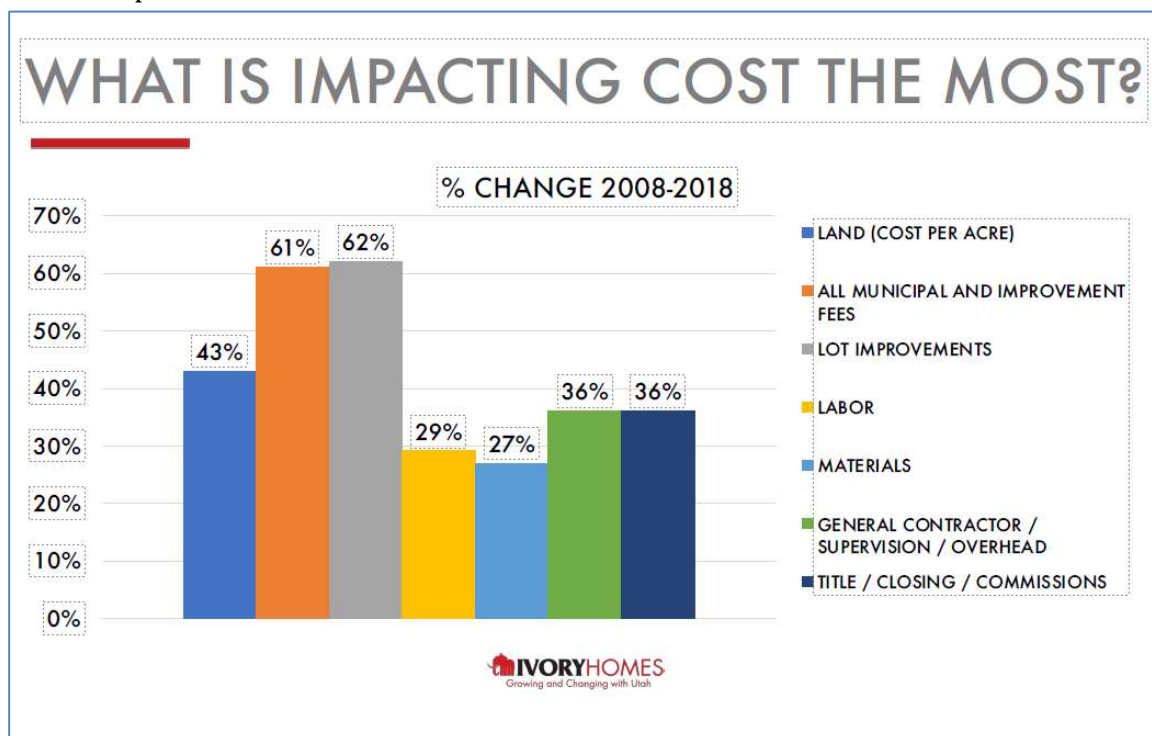
## **Analysis**

Many different factors affect the cost of housing, including land, construction materials and costs, supply and demand, profits for developers, and fees for governments. Local government holds a few of these keys (fees, zoning), but not the majority, and certainly not the components that are the major contributors.

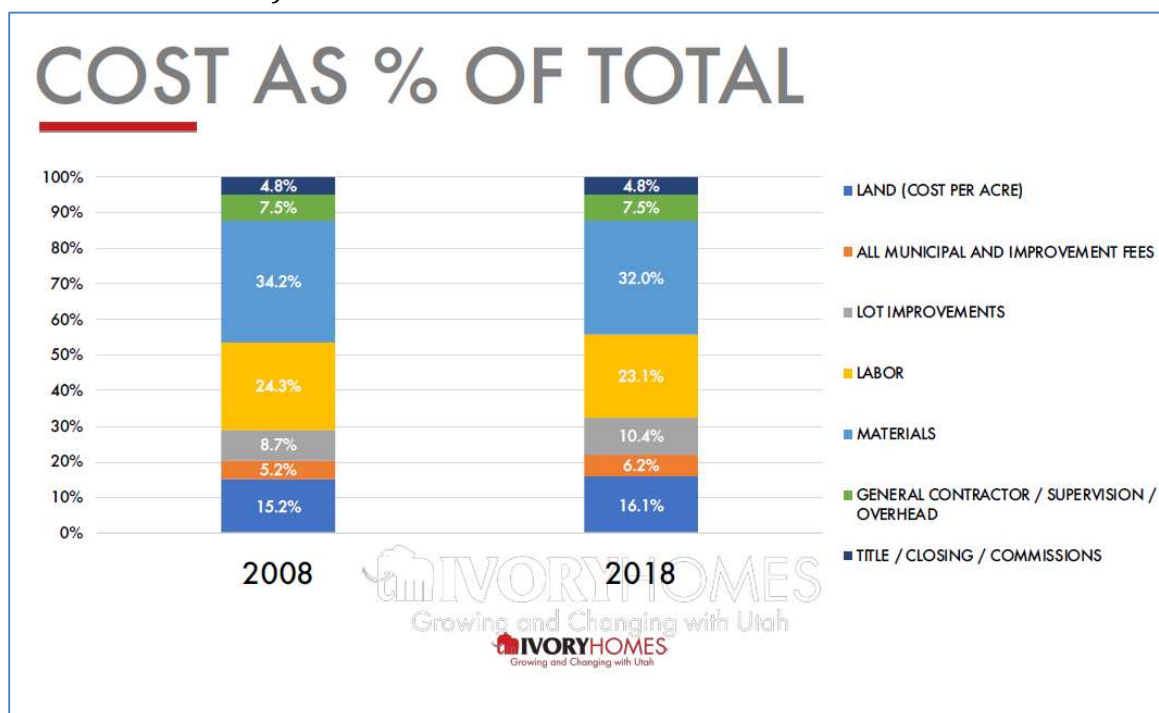
## **Municipal Development Fees**

The development community contends that municipal development fees are a significant contributor to the rising cost of housing. What are the components of cost for a new house? How much of the cost is attributable to city fees?

In a 2018 presentation to the Salt Lake Chamber, Clark Ivory (Ivory Homes) identified an increase in municipal fees as a major contributor to increasing housing construction costs. From his presentation:



This slide shows that municipal fees have increased 61% in ten years' time, second only to the cost of lot improvements. But how much ARE municipal fees (as a percentage of the total cost of a home)?



According to Ivory Homes, municipal fees were only 5.2% of the cost to build a new home in 2008 and 6.2% in 2018; a 1% increase in the total cost of new construction since 2008.



In addition to costs for inspections and development reviews, municipal development fees pay for infrastructure like water lines, roads, sidewalks, and parks. All of this must be maintained in perpetuity by local government. If new development does not pay for the infrastructure it requires, that burden is left to existing taxpayers (who have already paid their share when they built new homes).

### Land Use Legislation

Another major contention of the development community is that local zoning is too restrictive, and cities should allow for more housing and density. We are all familiar with this sentiment from the development community and have seen legislative preemption of local zoning drafted annually for years, including last year's accessory dwelling unity preemption.

The stark reality is that homebuilders and developers have a profit interest in higher density. Cities generally, and Bountiful specifically is on record that more housing and greater density is necessary to accommodate anticipated population growth. But we also assert that current residents should have input on where that density is located. If this kind of decision making is preempted by the Legislature, residents and local officials will have no input.

A worst-case scenario for residents of cities and towns would be legislation preempting local decision making, limiting local fee authority, and then seeing no change in the affordability of housing, or resulting in lower costs for developers without the savings being passed onto the homebuyer.

### Foundation Questions

Members of our State Legislature should consider the following questions before jumping to solutions that may or may not lead to more affordable housing:

1. **Who should pay the cost of new development: the development itself or existing residents?**
2. **To what degree are municipal development fees responsible for the increasing cost of housing, and will overregulation of them result in lower housing costs or simply shift the burden to existing residents?**
3. **Which policies will create lower housing costs for the home *buyer* vs the home *builder*?**
  - **Is there a way to guarantee that lower costs for developers will result in lower costs for homebuyers?**
4. **Why is local decision-making important, and what's at stake with the current discussion about housing affordability?**

### Significant Impacts

Local decision making has been under attack for years. This erosion is beginning to take a toll, and current (legitimate) concerns about housing affordability might make a convenient argument for parties with profit motives to finally push through legislation that will permanently handicap cities.

### Recommendation

This is for information only. No action is required at this time.



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**Minutes of the  
BOUNTIFUL CITY  
MUNICIPAL BUILDING AUTHORITY**

June 8, 2021 – 6:00 p.m.

Present:	Chairman	Randy Lewis
	Board members	Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris R. Simonsen
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	Planning Director	Francisco Astorga
	City Attorney	Clinton Drake
	Finance Director	Tyson Beck
	Streets Director	Charles Benson
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website.

**Regular Session – 6:00 p.m.**  
**City Council Chambers**

Board Chair Lewis called the meeting to order at 6:08 p.m. and welcomed those in attendance.

**CONSIDERATION OF FORMAL DISSOLUTION OF THE MUNICIPAL BUILDING  
AUTHORITY OF BOUNTIFUL CITY – MR. CLINTON DRAKE**

Mr. Gary Hill gave a brief synopsis of the history of the Municipal Building Authority (MBA) and the reasons staff recommends its dissolution. The MBA was formed primarily to finance the construction of the public safety and court building at a time when cities were not allowed by state law to bond using sales tax revenue. When Utah began allowing excise tax bonds several years ago, it did away with the need for entities such as the MBA. Staff has concluded that there is no longer any need to keep the MBA and feel it will be good to dissolve it. Not only is sales tax a superior source of revenue for bonds, but dissolution of the MBA will also free the City from the annual maintenance tasks associated with its accounting and budgeting. The \$300,000 budget balance will be rolled into the Capital Projects fund upon dissolution.

Board member Harris made a motion to forward a recommendation to the City Council to approve Resolution 2021-11 which approves the dissolution of the MBA and Board member Bradshaw seconded the motion. The motion passed with members Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.

Board member Higginson made a motion to have the minutes of this meeting formally adopted after 30 days unless the Board takes alternate action. Board member Bradshaw seconded the motion, which passed with members Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.

**ADJOURN**

1 Board member Higginson made a motion to adjourn the meeting and Board member  
2 Simonsen seconded the motion. The motion passed with members Bahr, Bradshaw, Harris, Higgins,  
3 and Simonsen voting “aye”.

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The meeting was closed at 6:15 p.m.

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*Mayor Randy Lewis*

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*City Recorder*

PENDING

Minutes of the  
BOUNTIFUL CITY COUNCIL  
June 8, 2021 – 6:30 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris R. Simonsen
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	City Attorney	Clinton Drake
	Finance Director	Tyson Beck
	Streets Director	Charles Benson
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 6:30 p.m.**  
**City Council Chambers**

Mayor Lewis called the meeting to order at 6:30 p.m. and welcomed those in attendance.

**CONTINUATION OF PROPERTY TAX DISCUSSION – MR. GALEN RASMUSSEN & MR. TYSON BECK**

Mr. Galen Rasmussen reminded the Council that tonight is the final opportunity they have to make a decision regarding a property tax increase. The three choices previously discussed were a \$815,000 increase in FY2022 with 2% raises every year thereafter, a \$950,000 increase in FY2022 with no raises for five years afterward, or a 15% increase for three consecutive years. Once the Council decides which option they would like, a date must be set to go through a Truth in Taxation process as mandated by the State.

The Council discussed the scheduling of the date for the Public Hearing with staff and Wednesday, August 11, 2021 was suggested, noting that the first council meeting in August would likely be cancelled to accommodate.

Council members asked Mr. Tyson Beck about the differences between the three options, and he answered their questions.

Councilman Higginson reminded the Council that they cannot obligate future councils to uphold a gradual increase and added he hopes they can have a unanimous vote on this issue when the time comes.

Councilwoman Harris said she can see the wisdom in “biting the bullet”, but she prefers the gradual approach, especially recognizing the impact for those on fixed incomes. She asked Mr. Beck

1 about how the gradual approach would impact our purchasing power and inflation. He answered that  
2 if the three consecutive years do happen as hoped, that would put the City in a similar position to the  
3 other options, but his concern centers on the fact that no one knows what the future will hold. The  
4 City has already committed to a certain level of service with the purchase of land and the creation of  
5 new parks, etc. If the follow-up does not occur, then the City would be in a hard position financially.  
6 Mr. Hill added that the financially responsible thing to do in that situation would be to reduce the  
7 budget and only add to it when a tax increase has been approved. If the Council approves a 15%  
8 increase this year, then the City should cut back on how many employees it plans to add, or in some  
9 other area of the budget, in order to avoid using City reserves.

10 Councilwoman Bahr said she is in favor of the \$950,000 increase, explaining that she believes  
11 the City should strive for financial security and does not agree with the risk inherent in the gradual  
12 approach. She likes that the \$950,000 increase will get the City where it needs to be much faster and  
13 is only a \$9/year difference for the average household. She also said the City should not get in the  
14 habit of raising taxes every year.

15 The Council recommended option two, a \$950,000 increase in FY2022 and to set the date of  
16 the Truth in Taxation for August 11, at 6:00 p.m. Councilmembers Bahr, Bradshaw, Higginson and  
17 Simonsen preferred option two and Councilwoman Harris said she preferred option three but would  
18 support the Council's recommendation in order to move forward. The Mayor said he supported the  
19 Council's decision.

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21 The meeting was closed at 6:59 p.m.  
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24 **Regular Meeting – 7:00 p.m.**  
25 **City Council Chambers**  
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27 Mayor Lewis called the meeting to order at 7:01 p.m. and welcomed those in attendance. Mr.  
28 Charles Benson led the Pledge of Allegiance, and Mr. Chance Thomas, from the Bountiful Central  
29 Stake High Council, offered a prayer.  
30

31 **PUBLIC COMMENT**

32 The public comment section was opened at 7:05 p.m.  
33

34 Claudia Lindeburg (2057 South 50 East) asked the Council how much the City paid for the  
35 cemetery land purchase. Mr. Hill said he would be happy to discuss that with her immediately  
36 following the meeting.  
37

38 The public comment section was closed at 7:06 p.m.  
39

40 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON MAY 25,**  
41 **2021**

42 Councilwoman Bradshaw made a motion to approve the minutes from May 25, 2021, and  
43 Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr,  
44 Bradshaw, Harris, Higginson and Simonsen voting "aye".  
45

46 **COUNCIL REPORTS**

1           Councilwoman Bradshaw reported on the trails project last Saturday, saying that there was an  
2 excellent turnout from both Bountiful and Woods Cross High schools. She also thanked Mr. Brock  
3 Hill for coming to help on his day off and for manning the temperamental woodchipper.

4           Councilman Simonsen reported that the Memorial Day program at the Veterans Park was a  
5 success with many families attending. He thanked the City for allowing them to build the Veterans  
6 Park.

7           Councilwoman Harris thanked Councilman Simonsen and said it was a wonderful event to  
8 attend. She then asked for a follow-up on the City watering practices that were introduced last  
9 meeting. Mr. Gary Hill reported that all of the City park timers are set to water before 10:00 a.m. and  
10 after 6:00 p.m. as is policy. He explained that there have been some incidences, however, that have  
11 caused watering to happen during restricted hours. At Centennial Park in particular, sometimes  
12 residents will turn the water off, unplug the clocks or unscrew the valve covers, all of which result in  
13 the system not functioning properly. We have also had sister agencies unplug our clocks while they  
14 work in the right of way, which then resets the clock when they plug it in again. At times this has  
15 caused water to be running when it should not be and has also caused dry spots because the system is  
16 not watering when it should be. Mr. Hill asked that residents please report any suspicious watering  
17 activity when it occurs to the Parks Department so it can be addressed immediately.

18           Councilwoman Bahr did not have a report.

19           Councilman Higginson asked to share the details of the cemetery property purchase. He  
20 explained that when it first came up for sale the asking price was 50% higher than appraised value  
21 and the Council voted in good conscience to not purchase it. After the property was sold to a  
22 developer and divided into parcels, the appraised value was driven up and the City purchased it at  
23 market value, which was indeed more than the original asking price.

24           Concerning the Recreation District Master Plan, Councilman Higginson reiterated that  
25 Bountiful allowed the Rec Center to be built without any cost to any of the other cities who use it and  
26 that now it is time for another city to “step up” and offer their land for an amenity that will benefit  
27 everyone.

28           Councilman Higginson asked Mr. Gary Hill to talk about the state of the deer abatement  
29 program. Mr. Hill explained that the Division of Wildlife Resources (DWR) has responsibility for  
30 deer in Utah, and they gave the City permission to put together a plan for deer abatement, but at the  
31 last meeting they unexpectedly told staff in attendance that all deer meat taken within the city limits  
32 must be processed within an hour. Chief Biehler added that the City would also be responsible for  
33 issuing permits to anyone who takes a deer, which must be kept until all the meat is consumed. These  
34 new requirements will drastically increase the complexity and the cost of doing an abatement  
35 program. The DWR is also requiring the City to hold another public hearing on the matter before  
36 beginning the program in August, which is tentatively scheduled for July 13<sup>th</sup>. Mr. Hill said there are  
37 a lot of concerns now about whether the City will be able to meet residents’ expectations and how  
38 much time and money this will require.

39           Councilwoman Bradshaw suggested that the City have a meeting with the director of the  
40 Department of Natural Resources (DNR) who oversees the DWR, to explain the hardship this is  
41 creating for cities who have a deer problem. She feels that seeking intervention and pushing back at  
42 the State level might do some good. She feels this is just too burdensome for cities.

43           The Council all agreed that a meeting with DNR was a good idea. Chief Biehler commented  
44 that a meeting with them might add to our time and could cause us to miss our August 1<sup>st</sup> deadline  
45 again this year. He worries that the residents are getting very frustrated that nothing is being done.



1 The Council advised to keep moving ahead with the current plan approval and the public hearing  
2 process, but work on scheduling a meeting with the DNR and DWR in the meantime.

3  
4 **BCYC REPORT**

5 Mr. Zach Gardner reported that the BCYC held its Induction Ceremony last week, welcoming  
6 new members, saying farewell to outgoing members and swearing in new leadership. The BCYC will  
7 also be supplying volunteers during the Chalk Art Festival this coming weekend.

8  
9 **CONSIDER APPROVAL OF:**

10 **A. EXPENDITURES GREATER THAN \$1,000 PAID MAY 17 & 24, 2021**

11 **B. APRIL 2021 FINANCIAL REPORT**

12 Councilwoman Bahr made a motion to approve the expenditures and the financial report and  
13 Councilman Higginson seconded the motion. The motion passed with Councilmembers Bahr,  
14 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

15  
16 **CONSIDER RESOLUTION 2021-11 WHICH APPROVES THE DISSOLUTION OF THE**  
17 **MUNICIPAL BUILDING AUTHORITY OF THE CITY OF BOUNTIFUL, UTAH – MR.**  
18 **CLINTON DRAKE**

19 Mr. Drake reported that the Municipal Building Authority (MBA) Board met earlier this  
20 evening and recommended approval of Resolution 2021-11, which dissolves the Bountiful City  
21 MBA.

22 Mr. Hill explained that the MBA was formed as a way to finance the construction of the  
23 Public Safety and Courts building, but the City now has the ability to use bonds backed by sales tax  
24 revenue for the purpose of those projects and thus the MBA has been rendered unnecessary. All  
25 obligations created by the MBA have long been paid off.

26 Councilman Higginson made a motion to approve Resolution 2021-11 and Councilwoman  
27 Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris,  
28 Higginson and Simonsen voting “aye”.

29  
30 **ADJOURN**

31 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Bahr  
32 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson  
33 and Simonsen voting “aye”.

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35 The regular session was adjourned at 7:43 p.m.  
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Mayor Randy Lewis

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City Recorder

Minutes of the  
BOUNTIFUL CITY COUNCIL  
June 22, 2021 – 6:30 p.m.

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- 5 Present: Mayor Randy Lewis
- 6 Councilmembers Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris,
- 7 Chris R. Simonsen
- 8 City Manager Gary Hill
- 9 Asst. City Manager Galen Rasmussen
- 10 City Engineer Lloyd Cheney
- 11 Planning Director Francisco Astorga
- 12 City Attorney Clinton Drake
- 13 Finance Director Tyson Beck
- 14 Water Director Kraig Christensen
- 15 Streets Director Charles Benson
- 16 Assistant Police Chief Dave Edwards
- 17 SDMF Chief Dane Stone
- 18 Recording Secretary Maranda Hilton
- 19
- 20 Excused: Councilman Richard Higginson
- 21

22 Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on  
23 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the  
24 following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 6:30 p.m.**  
**City Council Chambers**

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29 Mayor Lewis called the meeting to order at 6:32 p.m., welcomed those in attendance and  
30 excused Councilman Higginson who is at a training for his Power Board assignment.

31  
32 **FIBER RFI UPDATE – MR. GARY HILL**

33 Mr. Gary Hill gave the Council an update about the fiber-to-the-home project. He explained  
34 that staff put out a Request for Information (RFI) and received eight responses. Mr. Alan West  
35 collected the responses, staff fielded additional questions from the providers, and a special committee  
36 reviewed and evaluated all the responses. After the review, there are three potential pathways  
37 identified that the staff will ultimately need direction from the Council on, but there will also be a  
38 second round of interviews in order to gather more information. The three options are having a City-  
39 owned utility (either operated by the City or operated by a provider), having a provider-owned and  
40 operated utility, or leaving the market to itself and doing nothing. The next round of interviews will  
41 begin the week of July 12<sup>th</sup>. Mr. Hill went through some of the criteria and questions they identified  
42 as a committee which they believe will help them move forward on making a recommendation to the  
43 Council after the next round of interviews.

1 He explained that the responses were very enlightening and that overall, they feel very  
2 pleased with the number of good options to choose from. The committee learned a lot through this  
3 process.

4 Councilman Simonsen asked whether staff has reached out to other cities about their  
5 experiences with these providers. Mr. Hill answered that that process has begun including looking  
6 into why different cities chose what they chose, to generate more ideas to take into consideration  
7 during this process.

8 Councilwoman Harris expressed how happy she is that the City is moving forward with this  
9 project and taking the time to be thoughtful about it and make a wise choice. Mr. Hill agreed that  
10 because this is a multi-million-dollar decision, they want to take the time and be deliberate in their  
11 choice.

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13 The meeting was closed at 6:50 p.m.

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16 **Regular Meeting – 7:00 p.m.**  
17 **City Council Chambers**

18  
19 Mayor Lewis called the meeting to order at 7:00 p.m. and welcomed those in attendance. Mr.  
20 Steve Freebairn led the Pledge of Allegiance and Mr. Cory Frogley from the Mueller Park Stake,  
21 offered a prayer.

22  
23 **COUNCIL REPORTS**

24 Councilwoman Bradshaw did not have a report.

25 Councilman Simonsen reported that The Vietnam Vets Legacy Vets Motorcycle Club kicked  
26 off an “Operation Zero” event at the Veteran’s Park. They will be touring all the veterans parks in  
27 Utah as part of a suicide prevention campaign. Close to 200 people were in attendance and it was a  
28 wonderful event. They thanked us for our beautiful park.

29 Councilwoman Harris thanked the pickleball community for always promoting their desires in  
30 a positive way. She loves that they are campaigning for something healthy that families can do  
31 together. She also reminded all local business owners about the Bountiful Business Symposium on  
32 September 22, at 7:30 a.m.

33 Councilwoman Bahr expressed her appreciation for the skateboarding community and the  
34 way they have interacted so positively and respectfully with the City.

35  
36 **PUBLIC COMMENT**

37 The public comment section was opened at 7:08 p.m.

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39 Claudia Lindeburg (2057 Penman Lane) said that she believes there should be transparency in  
40 government, and that she was told incorrect information at the last meeting concerning how  
41 much the City paid for the cemetery land purchase.

42  
43 Mr. Kevin Olsen (1182 East 1850 South) said that he wants the Council to know that there is  
44 still a great interest in and a need for pickleball courts in Bountiful. The pickleball committee  
45 worked hard passing out fliers, putting up yard signs and talking to their neighbors to help  
46 pass the Washington Park Bond because they are hopeful it will result in additional courts for

1 them to use. He explained that pickleball is not a fad, it is one of the fastest growing sports in  
2 America. Most of our players play in Woods Cross, Farmington or Kaysville, but the courts  
3 are packed every day.  
4

5 Mr. Sterling Ripp (977 Oakwood Drive) expressed support for the creation of Washington  
6 Park and insisted on the need for a skate park in Bountiful, saying that skateboarding is a  
7 sport just like any other sport. He explained that the temporary park has been a huge success  
8 and the skateboarding community has been grateful for it and treated it with respect. He  
9 explained that they have been lobbying for a park since 1994 and urged the Council to  
10 consider putting one in at Washington Park.  
11

12 Mr. Dustin Atwood (no address given) said that he has skated his entire life, and he has skated  
13 everywhere, but said that it is hard because no one wants you to skate anywhere. His children  
14 now skate also and he is excited about the prospect that they will have somewhere to go that  
15 is legal. He pleaded with the Council to give them somewhere to skate.  
16

17 Mr. Michael Nielsen (1064 Woodmoor Drive) said he is associated with the AAU (former US  
18 Olympic Committee) and that they would love to help us host an AAU pickleball tournament  
19 here in Bountiful. He believes hosting a tournament will fill up our shops and restaurants and  
20 get more people spending money on Main Street. He also expressed his love of pickleball and  
21 said it helped him lose a lot of weight and saved his life.  
22

23 Mr. Ethan Lowder (Time Machine Skate Shop, 505 West 2600 South) said there are so many  
24 amazing skaters in Bountiful and it is sad that we do not have a place for them to call home.  
25 He thanked the Council for the temporary park that was installed at Rocket Park and said it  
26 has been wonderful, but that it is time for more. He believes a new park will positively impact  
27 many lives.  
28

29 The public comment section was closed at 7:22 p.m.  
30

31 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID MAY 31 &**  
32 **JUNE 7, 2021**

33 Councilwoman Bradshaw made a motion to approve the expenditures and Councilwoman  
34 Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris and  
35 Simonsen voting “aye”.  
36

37 **CONSIDER APPROVAL OF AWARDING THE CONTRACT FOR ARCHITECTURAL**  
38 **DESIGN SERVICES FOR WASHINGTON PARK TO MGB+A IN THE AMOUNT OF**  
39 **\$106,650 AND TO BEGIN THE PROCESS OF SELECTING A CONSTRUCTION**  
40 **MANAGER/GENERAL CONTRACTOR FOR THE PROJECT – MR. LLOYD CHENEY**

41 Mr. Lloyd Cheney explained that this is the first step in the development of Washington Park,  
42 and they received five proposals from different firms. Their committee reviewed them and chose to  
43 interview the two that were most qualified with a lot of experience building pickleball and tennis  
44 courts. Staff recommends awarding the contract to MGB+A; they are highly qualified; they provide  
45 an excellent value to the City and they have already proven to be supportive of the City’s best  
46 interests. He added that they outlined some requirements for the public outreach process, including a

1 minimum of three public outreach activities that will give residents a chance to have their voices  
2 heard.

3 Councilwoman Bradshaw asked when the public should expect that process to begin, and Mr.  
4 Cheney answered that they hope to schedule the first outreach event next month. Events will be  
5 advertised on the website and through social media. They want to complete the design by this coming  
6 spring and begin construction as soon as weather permits.

7 Mr. Cheney added that they also wish to begin the selection process for a construction  
8 manager. They feel it is important to find one early in the design process.

9 Councilman Simonsen made a motion to award the contract for architectural services to  
10 MGB+A and to allow staff to begin the process of selecting a construction manager/general  
11 contractor for Washington Park and Councilwoman Bradshaw seconded the motion. The motion  
12 passed with Councilmembers Bahr, Bradshaw, Harris and Simonsen voting “aye”.

13  
14 **CONSIDER APPROVAL OF ORDINANCE 2021-07 PROHIBITING THE USE OF**  
15 **FIREWORKS EAST OF ORCHARD DRIVE/400 EAST – MR. CLINTON DRAKE**

16 Mr. Clinton Drake explained that Utah Code and the International Fire Code authorizes  
17 municipalities to make restrictions based on “hazardous environmental conditions”. At this time, staff  
18 is mindful of anything that increases the risk of fires. Coinciding with Governor Cox’s declaration of  
19 a state of emergency regarding the extreme drought conditions, Fire Chief Stone and City staff  
20 recommend approving Ordinance 2021-07 which will restrict the use of fireworks east of Orchard  
21 Drive/400 East.

22 Councilwoman Bahr made a motion to approve Ordinance 2021-07 prohibiting the use of  
23 fireworks east of Orchard Drive and Councilwoman Bradshaw seconded the motion. The motion  
24 passed with Councilmembers Bahr, Bradshaw, Harris and Simonsen voting “aye”.

25 Mr. Drake explained that due to the new restrictions, staff has been looking for a public space  
26 that could be utilized for residents to discharge fireworks July 2-5. They feel the most appropriate  
27 place is the parking lot in front of the public safety building. Dumpsters would be provided for  
28 firework disposal. The Council agreed that it was a good idea and approved the use of that space.  
29 They also asked about providing more than one location. Mr. Hill said he felt it would be best to start  
30 with one location and, if needed, they would add a second one. He added, however, that staff hopes  
31 the Council will encourage residents to forbear lighting their own fireworks this year, due to the high  
32 risks, and opt to watch one of the public displays in a nearby city instead. They hope that residents  
33 will use common sense. Chief Stone agreed.

34 Mr. Drake asked for Council direction regarding the enforcement of the fireworks restriction.  
35 He explained that a violation of the ordinance is a class “B” misdemeanor. Council indicated that  
36 they would leave it to the discretion of the officers whether or not to issue citations for violations, but  
37 they agreed it needs to be enforced, especially in high-risk areas within the restricted zone.

38  
39 **CONSIDER FOR ADOPTION FY 2021 AMENDED BUDGET AND FY 2022**  
40 **TENTATIVE BUDGET WITH RELATED ITEMS – MR. GALEN RASMUSSEN**

41 Mr. Galen Rasmussen reviewed the key points of the FY2022 tentative budget for the  
42 Council. The total budget is \$76.72M and is balanced between revenues and expenses as is required  
43 by law. The majority of the revenue (57%) comes from user fees, and then taxes (23%), and some  
44 smaller sources of revenue. The money is spent mostly on operations and maintenance (45%), then  
45 personnel services (32%), capital (18%), transfers (4%) and reserves (1%). Tonight, public hearings  
46 will be held regarding adoption of the FY2021 budget, and the fund transfers related to that, and the

1 FY2022 tentative budget with its related rates, user fees and long-term capital plan. A date and time  
2 also needs to be established for a Truth-in-Taxation hearing.

3  
4 **A. PUBLIC HEARING ON THE FY2022 TRANSFER OF FUNDS FROM THE**  
5 **LIGHT AND POWER FUND TO GENERAL FUND**

6  
7 Public Hearing was opened at 8:20 p.m.

8  
9 Mr. Ray Keller (819 Oakwood Circle) expressed his concern over an increase in  
10 property taxes. He said he hopes the City is being wise in how they spend money.

11  
12 Public Hearing was closed at 8: 24 p.m.

13  
14 **B. PUBLIC HEARING ON THE FY2022 TRANSFER OF FUNDS FROM THE**  
15 **LANDFILL FUND TO THE RECYCLING FUND**

16  
17 Public Hearing was opened at 8:24 p.m.

18  
19 Mr. Ray Keller (819 Oakwood Circle) said that if the recycling program is not worth  
20 what we are paying for it, then we should take those items to the landfill instead.

21  
22 Public Hearing was closed at 8:25 p.m.

23  
24 **C. PUBLIC HEARING ON THE FY2021 AMENDED BUDGET AND THE FY2022**  
25 **TENTATIVE BUDGET**

26  
27 Public Hearing was opened at 8:25 pm.

28  
29 Mr. Alex Densely (443 East Jeri Drive) expressed his frustrations with the tentative  
30 budget adoption. He said when the City passed the bond to purchase Washington Park,  
31 they should have disclosed that they would need to hire more Park staff to maintain it. He  
32 expressed frustration with the new Recreation District bond coming so quickly after  
33 passing the Washington Park/trails bond, saying that everyone wants his money right now  
34 but that his wages have not gone up. He asked the Council to please work hard to find  
35 ways to keep the rising costs down and to be responsible in their budgeting, instead of  
36 going over budget.

37  
38 Public Hearing was closed at 8:28 p.m.

39  
40 **D. CONSIDERATION OF ORDINANCE 2021-06 ADOPTING AMENDED AND**  
41 **TENTATIVE BUDGETS, APPROVING RATES AND FEES, RELATED**  
42 **POLICIES, AND ADOPTING COMPENSATION SCHEDULES**

43 Councilwoman Harris asked about the dramatic increase in credit card merchant  
44 services fees for the golf course. She said she hopes the City is getting the best deal  
45 possible on those fees. Mr. Rasmussen explained that they do look at that and negotiate  
46 the best deal they can, however it is hard to find a merchant who has compatibility with

1 the software used at the golf course, which limits options. The amount paid in fees jumped  
2 this past year due to the change in the online pre-payment policy, so credit card usage was  
3 up quite a bit from previous years.

4 Councilwoman Bradshaw asked if Mr. Rasmussen would mind explaining the  
5 “certified rate” for property taxes and how it is arrived at and what it means. Mr.  
6 Rasmussen explained that every year the County and the Utah State Property Tax Division  
7 goes through a process where they assess the property values in each area. Once they have  
8 the total values locked down, after adjustments and abatements have been made, they look  
9 at the amount of tax dollars that each taxing entity is requesting (the same dollar amount  
10 as the previous year) and figure out the percentage that amount of money is of the total  
11 property value. So, the certified tax rate is the rate set by the State and Davis County that  
12 Bountiful is allowed to use to collect no more in property taxes than it did in the prior year  
13 with the exception of new growth, unless they go through a Truth-in-Taxation process to  
14 request an increase. He explained that property values increasing do not increase a  
15 resident’s property tax expense, nor does it affect how much the City collects in taxes  
16 unless one or more taxing entities increase their tax rates. Tax Property Tax revenue can  
17 only be increased from new growth, resulting from new homes, businesses or from  
18 improvements, without going through a Truth-in-Taxation process and public hearing. As  
19 property values increase the certified rate actually decreases, so that Bountiful does not  
20 capture more revenue than it is due. Mr. Hill added that a complicating factor to  
21 understanding this is that there are several entities that receive a portion of your property  
22 tax, the school district being the largest. Bountiful City has increased its tax rate for  
23 general purposes only one time in the last 20 years.

24 Councilwoman Bradshaw asked if the Parks & Recreation Budget Committee’s  
25 recommendation to use unawarded funds toward resurfacing the pickleball courts at  
26 Cheese Park, was included in the budget somewhere. Mr. Rasmussen said yes, it was  
27 included in the RAP Tax portion of the tentative budget.

28 Councilwoman Bradshaw made a motion to approve Ordinance 2021-06 adopting the  
29 budgets, approving rates and fees, related policies, and compensation schedules and  
30 Councilwoman Bahr seconded the motion. The motion passed with Councilmembers  
31 Bahr, Bradshaw, Harris and Simonsen voting “aye”.

32  
33 **E. SETTING OF A PUBLIC HEARING FOR TRUTH-IN-TAXATION IN**  
34 **RELATION TO GENERAL PROPERTY TAXES ON AUGUST 11, 2021, AT 6:00**  
35 **P.M.**

36 Councilman Simonsen made a motion to set the Truth-in-Taxation hearing for August  
37 11, 2021 at 6:00 pm and Councilwoman Bradshaw seconded the motion. The motion  
38 passed with Councilmembers Bahr, Bradshaw, Harris and Simonsen voting “aye”.

39  
40 **CONSIDER ADOPTION OF RESOLUTION 2021-13 WHICH APPROVES A WATER**  
41 **REGULATION AND CONSERVATION PROGRAM FOR BOUNTIFUL CITY, IMPOSING**  
42 **PENALTIES FOR VIOLATIONS, AND AUTHORIZES THE MAYOR TO SIGN A**  
43 **PROCLAMATION DECLARING WATER SCARCITY – MR. LLOYD CHENEY**

44 Mr. Cheney explained that the City is in a dire situation concerning its water. The water  
45 treatment plant is already being supplemented with well water at a rate that is usually not seen for  
46 another month, due to runoff declining so quickly this year. Although there is another well that can be



1 implemented and the City has been able to purchase water from South Davis Water, the very best  
2 thing that can be done is to try to change the culture around water usage. Mr. Cheney showed a chart  
3 of millions of gallons of water used last year in Bountiful, as billed by the Water Department for  
4 culinary water. A majority of Bountiful homes have secondary water for irrigation use, but there is a  
5 portion of the City that uses culinary water for irrigation, and residents need to cut back on excessive  
6 usage there. He explained that there were many factors involved in the decision to enforce a water  
7 restriction, which will affect 1300 homes. His staff came up with the following restrictions: even  
8 numbered houses will water on even dates and odd numbered houses will water on odd dates,  
9 watering three times a week total and taking Wednesdays off. Councilwoman Harris asked whether it  
10 could be amended to a system that is easier for a sprinkler system to adapt to, since they usually can  
11 only be set on a weekly schedule. After some discussion it was decided that even numbered houses  
12 would water on Mondays, Thursdays and Saturdays, and odd numbered houses would water on  
13 Tuesdays, Fridays and Sundays. Mr. Cheney added that more restrictions might need to be  
14 implemented at a later date by taking away one day per week, but staff felt good about this being  
15 enough for now.

16 Mr. Cheney then explained the penalties that will be inflicted for violations. The first offense  
17 will result in a warning. The second offense will result in a \$100 fine, which can be waived if the  
18 homeowner is willing to have someone come analyze their system, educate them about it, and/or  
19 make upgrades to it. The third offense will result in a \$250 fine. The fourth offense will result in a  
20 \$500 fine and would terminate their irrigation water service. The fifth offense would terminate all  
21 water service for the remainder of the season. He explained that this is a very serious matter and  
22 although he does not want to seem heavy-handed, it is important for people to understand the severity  
23 of the consequences.

24 Mr. Cheney explained that the State is going through a water conservation process right now  
25 and will be coming out with recommendations and a plan for the Weber/Davis area. Their goal is to  
26 reduce water consumption by another 20% over the next 20 years.

27 The Council agreed that this is an important issue and that these restrictions need to be in  
28 place to safeguard the City from an emergency water situation. Councilman Simonsen asked if they  
29 could place a door hanger on the affected homes. Mr. Cheney said yes, they could.

30 Councilwoman Bahr made a motion to approve Resolution 2021-13 with the following  
31 changes: replacing “even numbered days” with “Monday, Thursday and Saturday”, and replacing  
32 “odd numbered days” with “Tuesday, Friday and Sunday” and Councilwoman Bradshaw seconded  
33 the motion. The motion passed with Council members Bahr, Bradshaw, Harris and Simonsen voting  
34 “aye”.

35  
36 **CONSIDER APPROVAL OF THE REAPPOINTMENT OF MR. JIM CLARK TO THE**  
37 **PLANNING COMMISSION, MR. DAVE BADHAM AND MR. SCOTT SCHLEGEL TO THE**  
38 **ADMINISTRATIVE COMMITTEE – MR. FRANCISCO ASTORGA**

39 Mr. Astorga asked the Council to approve the reappointment of Mr. Jim Clark to the Planning  
40 Commission for another four-year term, and Mr. Dave Badham and Mr. Scott Schlegel to the  
41 Administrative Committee for two-year terms.

42 Councilwoman Harris made a motion to approve all three reappointments as presented and  
43 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr,  
44 Bradshaw, Harris and Simonsen voting “aye”.

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**CONSIDER ADOPTION OF RESOLUTION 2021-12 WHICH APPROVES AN INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND SOUTH DAVIS RECREATION DISTRICT FOR BOUNTIFUL CITY SERVICES – MR. TYSON BECK**

Mr. Tyson Beck explained that the Recreation Board met last night to approve the new interlocal agreement between the City and the Rec District, outlining the services provided by the City and the compensation due for those services. This agreement will be in place for FY2022.

Councilwoman Bahr made a motion to adopt Resolution 2021-12 and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris and Simonsen voting “aye”.

Mayor Lewis praised Mr. Beck’s work, saying that it is difficult to stand before the Recreation Board at times, but that he does an excellent job for them.

**REVIEW OF BOUNTIFUL CITY’S FY2021 OPERATIONS – MR. TYSON BECK**

Mr. Beck explained that the fraud risk assessment, which is now an annual requirement from the State Auditor’s Office, gives the City an opportunity to review the risks that are inherent in the operation of local government. He reported that the City is in a good position as far as fraud risk is concerned. We scored in the “low risk” category on the assessment.

Councilman Simonsen asked about the items the City scored a zero on. Mr. Beck explained that one of those items, requiring all employees and elected officials to sign an annual statement of ethical behavior, staff has determined to be not worth the cost of implementation. All employees are required to sign an ethical behavior agreement upon employment and provide ongoing training, but there is little benefit to requiring yearly signing. The City has other policies and procedures in place that help reduce the City’s fraud risk to an acceptable degree.

**ADJOURN TO AN RDA MEETING WITH A SEPARATE AGENDA**

Councilwoman Harris made a motion to adjourn to an RDA meeting and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris and Simonsen voting “aye”.

The regular session was adjourned at 9:29 p.m.

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*Mayor Randy Lewis*

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*City Recorder*

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# City Council Staff Report



**Subject:** Expenditures for Invoices > \$1,000 paid  
June 14, 2021 and June 21, 2021  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** July 13, 2021

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid, June 14 and June 21, 2021.

Expenditure Report for invoices (limited to those outlined in saff report) >\$1,000.00

Paid June 14, 2021

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>Department</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
5368	ACE DISPOSAL INCORPO	Recycling	484800 431550	Recycling Collectn Service	36,705.10	222042	06012021	May 2021 Recycling Fees
12915	ADVANCED EXERCISE	Police	104210 445100	Public Safety Supplies	5,955.56	222043	37272	Life Fitness Total Body ARC Trainer w/Console
1078	ALL STAR STRIPING, L	Streets	104410 448000	Operating Supplies	44,713.79	222045	5579	Road Striping
1164	ANIXTER, INC.	Light & Power	535300 448636	Special Equipment	1,453.10	222050	4925505-00	Wire Grips - Customer # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448636	Special Equipment	4,245.00	222050	4933098-00	2-Wheel Pole Dolly - Customer # 6000052
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,566.20	222051	64T36621	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,270.56	222051	64T36721	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,551.93	222051	64G95621	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,693.60	222051	64G95721	Tree Trimming - Customer # 025450
1393	BTS LANDSCAPING PROD	Landfill	575700 462400	Contract Equipment	24,366.50	222060	113084	Subgrinding iin May 2021
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,012.55	222063	932729487	Golf Hats - Acct # 148535
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,375.19	222063	932765586	Golf Clubs - Acct # 148535
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,566.60	222063	932765547	Golf Clubs - Acct # 148535
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,659.30	222063	932780790	Golf Balls - Acct # 148535
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	2,363.28	222063	932730465	Golf Clubs - Acct # 148535
1615	CENTURYLINK	PSAP - E911	104219 428000	Telephone Expense	1,070.19	222064	5107XLB1S3-2021159	Acct # 5107XLB1S3
1707	CLEVELAND GOLF/SRIXO	Golf Course	555500 448240	Items Purchased - Resale	1,166.40	222069	6301912 SO	Golf Clubs - Bill # 80447
5604	COBRA PUMA GOLF, INC	Golf Course	555500 448240	Items Purchased - Resale	1,150.58	222071	G2509460	Mens Golf Wear - Billing # 021802
1815	CROFT POWER EQUIPMEN	Golf Course	555500 426100	Special Projects	1,136.34	222078	145019	Misc. Parts - Customer # 1728
7849	CUSTOM WATER TECHNOL	Police	104210 426000	Bldg & Grnd Suppl & Maint	4,145.00	222082	99722	Softener Repair to Bountiful PD
1889	DAVIS COUNTY GOVERN	Police	104210 431600	Animal Control Services	10,559.33	222083	112647	May 2021 Animal Control Services
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	1,572.56	222089	06012021L	Acct # 3401140000
5281	DOMINION ENERGY UTAH	Light & Power	535300 448611	Natural Gas	15,673.76	222089	06012021D	Acct # 6056810000
2055	ELECTRICAL CONSULTAN	Light & Power	535300 448639	Substation	1,335.00	222093	94241	Project BCP-009 SouthWest Substation
8045	ELITE LANDSCAPE SERV	Golf Course	555500 473100	Improv Other Than Bldgs	19,450.00	222094	21318	Bountiful Ridge Golf Course Landscaping
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	2,577.11	222099	1154810	Hydrants - Customer # 48108
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	4,166.22	222099	1154820	Gate Valves - Customer # 48108
12227	GRAHAM FIRE APPARAT	Streets	104410 425000	Equip Supplies & Maint	1,203.52	222110	UT2021171	Seat Belts for Fire Trucks
12914	HOWE RENTAL	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,760.04	222119	220437	Chipper Wood - Minus Sales Tax (Exempt)
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	12,670.71	222134	6981	Overlay - Customer BOUN02610
9151	MARTIN, GREG	Information Technology	104136 428000	Telephone Expense	2,788.16	222142	06102021	Reimbursed for Cell Use and Internet
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,743.68	222148	5104151721.001	Misc. Parts and Supplies - Customer # 18499
3328	NOVOTX, L.L.C.	Water	515100 431000	Profess & Tech Services	10,300.00	222153	2100	Annual Maintanance
12916	OMAN ELECTRICAL	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,462.77	222154	060521F	Washington Park Electrical Work
4187	PILOT THOMAS	Light & Power	535300 448627	Echo Hydro Operating Costs	1,283.25	222159	0188277-IN	Lube Oil
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	1,142.60	222163	2816646	Tires for Sanitation Trucks - Acct # 2801867
5206	RCM HEADSETS	PSAP - E911	104219 428000	Telephone Expense	1,862.00	222165	0421049	Custom Top Hot Mic and Small
3665	READDY GLEDDY	Water	515100 448000	Operating Supplies	1,298.50	222166	86809	Saw Blades
10586	ROCKY MOUNTAIN RECYC	Recycling	484800 431550	Recycling Collectn Service	10,873.56	222172	43874	Curbside Recycling for May 2021
3805	S.D.P. MANUFACTURING	Light & Power	535300 448635	Vehicles	4,175.98	222174	48426	Transmitter for EZ Hauler
4143	TAYLOR MADE-ADIDAS G	Golf Course	555500 448240	Items Purchased - Resale	1,016.96	222191	35034408	Golf Balls - Acct # 608035
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	2,653.34	222193	1521780	T-Chlor - Customer # 0205700
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,834.78	222196	911175912	Golf Balls - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,426.20	222197	0324985	DEF and Guardol - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,572.53	222197	0325096	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	2,651.71	222197	0325303	Fuel - Acct # 000276
5442	TRAVIS MATHEW, LLC	Golf Course	555500 448240	Items Purchased - Resale	1,531.73	222198	90269195	Men's Golf Wear - Acct # 1006176
4273	TURF EQUIPMENT CO	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,340.20	222199	455802-00	Turf Treatment - Customer # 2144
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	1,515.49	222207	9880927263	Acct # 371517689-00001

Expenditure Report for invoices (limited to those outlined in saff report) >\$1,000.00

Paid June 21, 2021

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>Department</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>FULL DESC</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,374.56	222219	65135021	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,693.60	222219	65134921	Tree Trimming - Customer # 025450
1395	BODY WORKS UNLIMITED	Liability Insurance	636300 451150	Liability Claims/Deductible	3,079.03	222223	1504	Police Vehicle Repairs
1596	CATE RENTAL & SALES,	Streets	104410 425000	Equip Supplies & Maint	2,263.30	222231	Z31276	Sonic PWM Sensor - Customer # 02308
1826	CUMMINS ROCKY MOUNTA	Storm Water	494900 425000	Equip Supplies & Maint	1,584.03	222236	60-49183	Fuel Pump - Customer # 466117
1826	CUMMINS ROCKY MOUNTA	Storm Water	494900 425000	Equip Supplies & Maint	1,657.23	222236	60-49179	Fuel Pump - Customer # 466117
2264	GATEWAY MAPPING, INC	Cemetery	595900 424000	Office Supplies	1,400.00	222244	0143892	Project # 00-50-355 -Map Cemetery platR and update
2348	GREEN CONSTRUCTION,	Water	515100 448400	Dist System Repair & Maint	14,982.45	222248	6162021	Pipe Job on Eggett Subdivision Phase 6
1418	HUMDINGER EQUIPMENT	Landfill	575700 425000	Equip Supplies & Maint	2,368.59	222253	26218	Misc.Parts and Supplies
2564	I-D ELECTRIC INC	Water	515100 431000	Profess & Tech Services	2,488.79	222254	109764	Service Call on Pump - Acct # BOUCIT
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,015.56	222260	6999	Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,362.66	222260	6990	Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,634.10	222260	6915	Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	12,492.09	222260	6967	Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	18,553.08	222260	6956	Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	19,620.90	222260	7007	Overlay 900 East - Customer # BOUN02610
10034	RHOMAR INDUSTRIES, I	Streets	104410 425000	Equip Supplies & Maint	2,052.49	222285	99452	Fleet/Vehicle Wash - Acct # 25183
3832	SALT LAKE MAILING &	Treasury	104143 429050	Util Billing Supplies	35,000.00	222289	06212021	Utility Bills, Mailing and Printing
3972	SOLAR TURBINES, INC.	Light & Power	535300 448614	Power Plant Equipment Repairs	1,875.68	222298	AR570039782	Replace Gas Flow Meter for Turbine
4229	TOM RANDALL DIST. CO	Landfill	575700 425000	Equip Supplies & Maint	1,392.85	222303	0325879	Bulk Oil - Acct # 000138
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,729.57	222303	0325752	Fuel - Acct # 000275
4273	TURF EQUIPMENT CO	Cemetery	595900 426000	Bldg & Grnd Suppl & Maint	2,138.88	222306	456085-00	Misc. Tools and Supplies - Cust # 2144
5000	U.S. BANK CORPORATE	Legal	104120 421000	Books Subscr & Mmbrshp	1,035.30	222307	06102021CD	VOCafridge,BarLicense- Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Engineering	104450 425000	Equip Supplies & Maint	1,169.00	222307	06102021LC	XChair,ICCbook,Mbership-Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Engineering	104450 421000	Books Subscr & Mmbrshp	1,231.61	222307	06102021LC	XChair,ICCbook,Mbership-Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 425000	Equip Supplies & Maint	1,236.93	222307	06102021CB	Parts for the Shop - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445300	Special Suppl Tech Svs	1,451.46	222307	06102021DG	TrvlTrainStampsTrchShirt-Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,869.34	222307	06102021EB	PortPrinter,Flags,ect.-Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	3,048.08	222307	06102021DE	PwrStrip,Train,OffSup-Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	3,104.81	222307	06102021SC	Cell Ph,EmpReconition - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	3,595.67	222307	06102021DG	TrvlTrainStampsTrchShirt-Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	6,540.91	222307	06102021DG	TrvlTrainStampsTrchShirt-Acct #4246-0445-5571-8851



# City Council Staff Report

**Subject:** May 2021 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** July 13, 2021



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## **Background**

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2021 through May as compared to the past three fiscal year periods through that same timeframe.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2021 budget portion of these reports is the originally adopted FY2021 budget approved by the City Council in June of 2020.

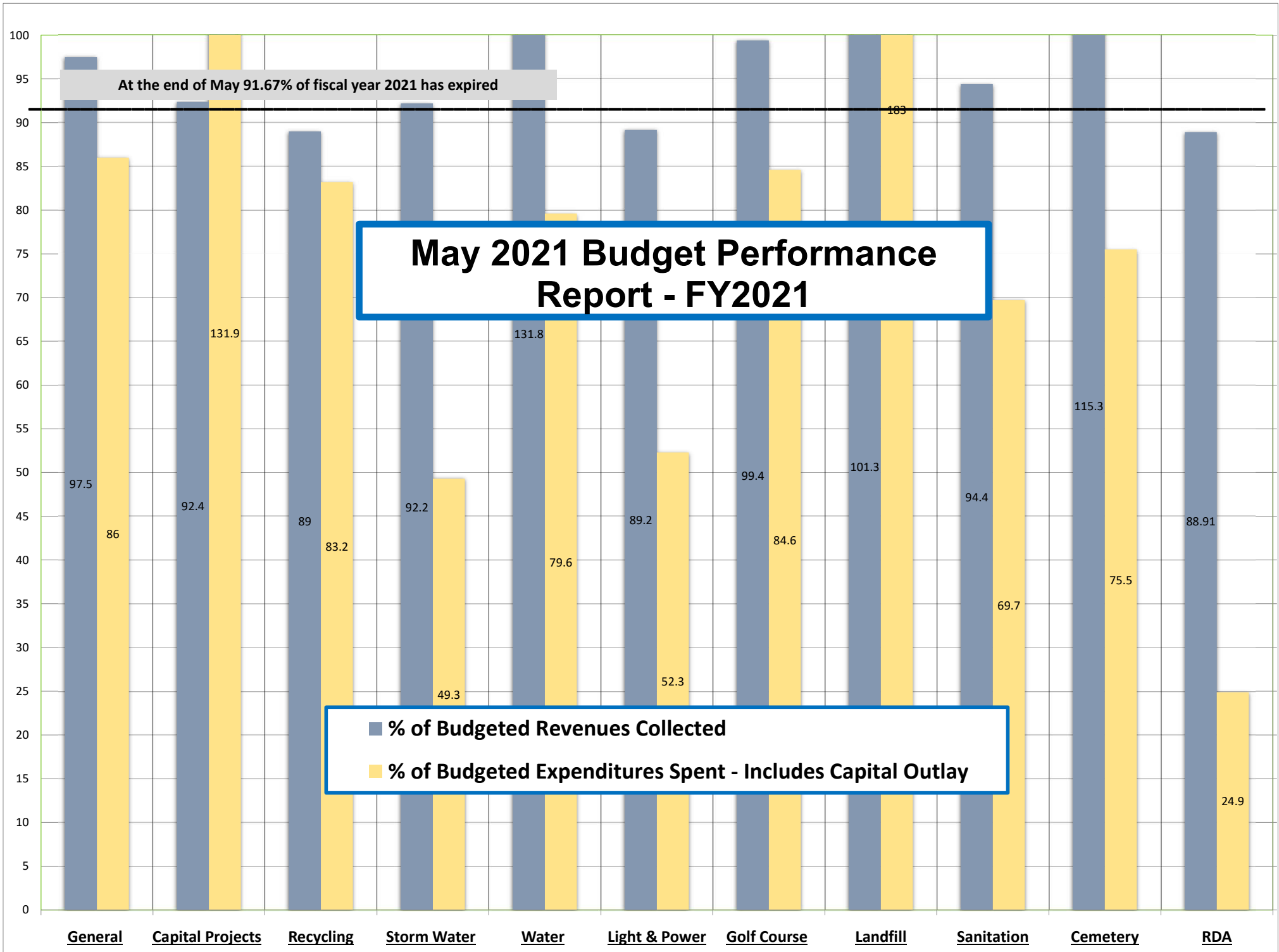
## **Recommendation**

Council should review the attached revenue, expense, and budget reports.

## **Attachments**

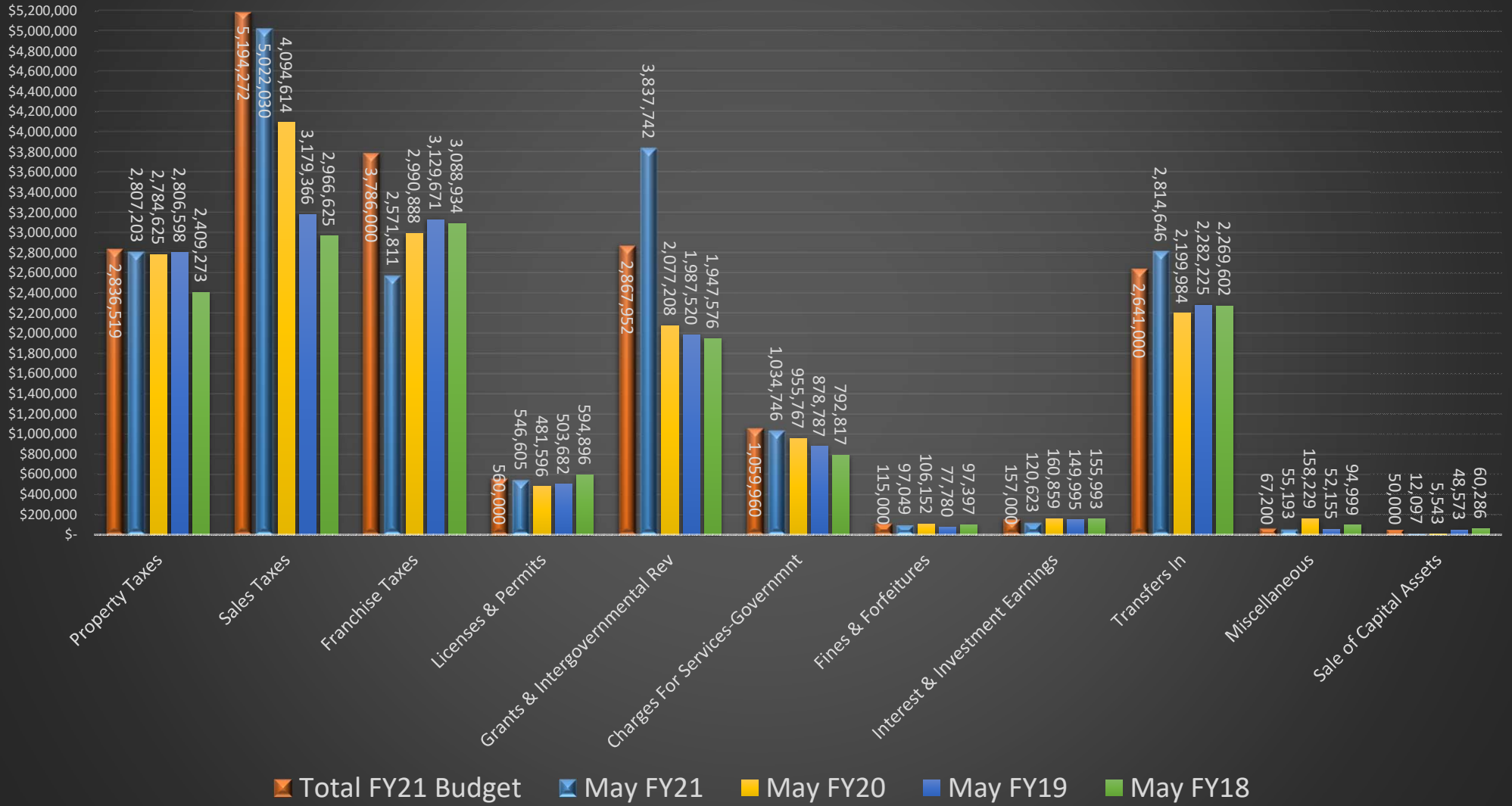
- May 2021 Revenue & Expense Reports – Fiscal 2021 YTD



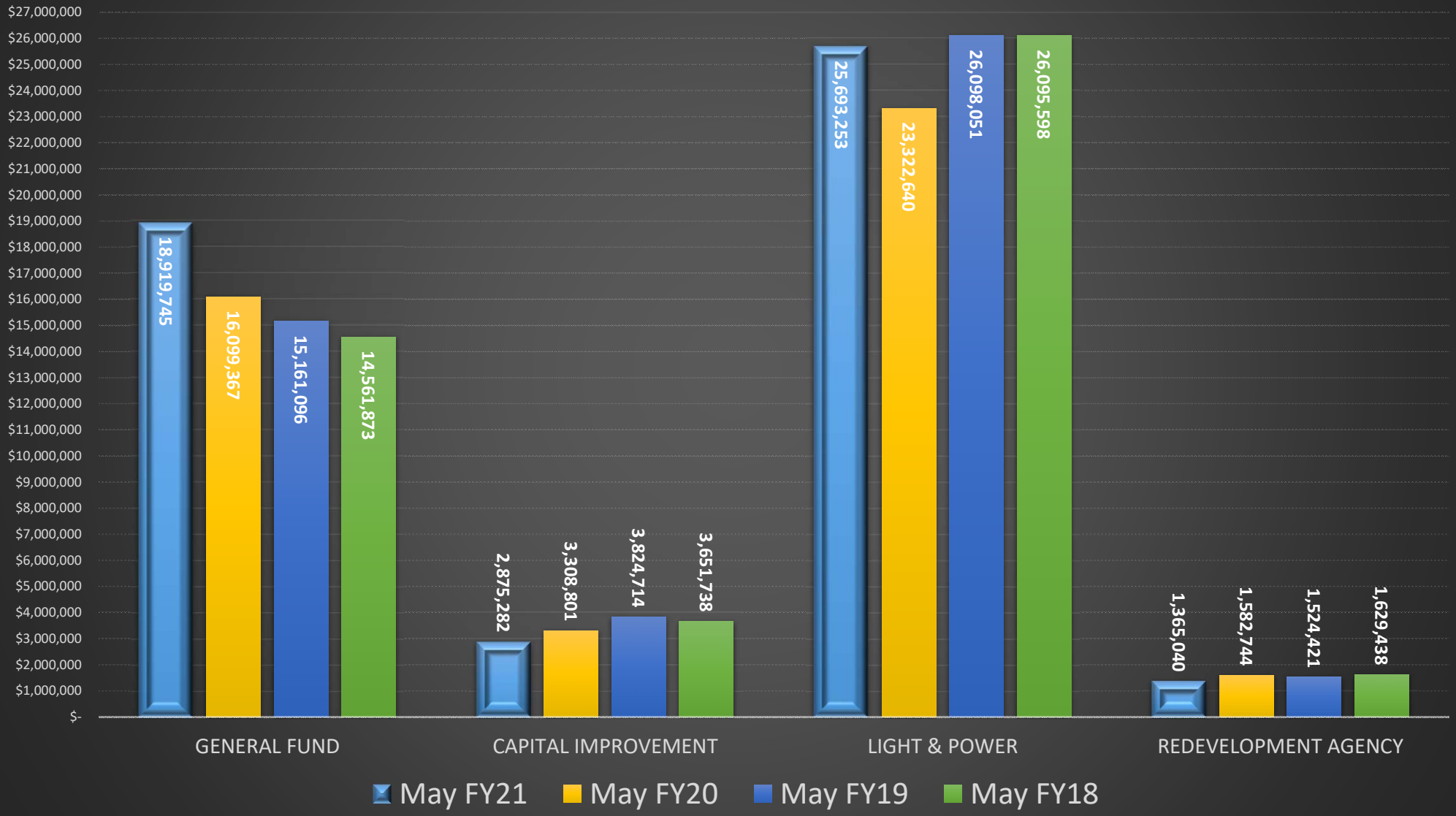


## General Fund Detailed Revenues - May 2021

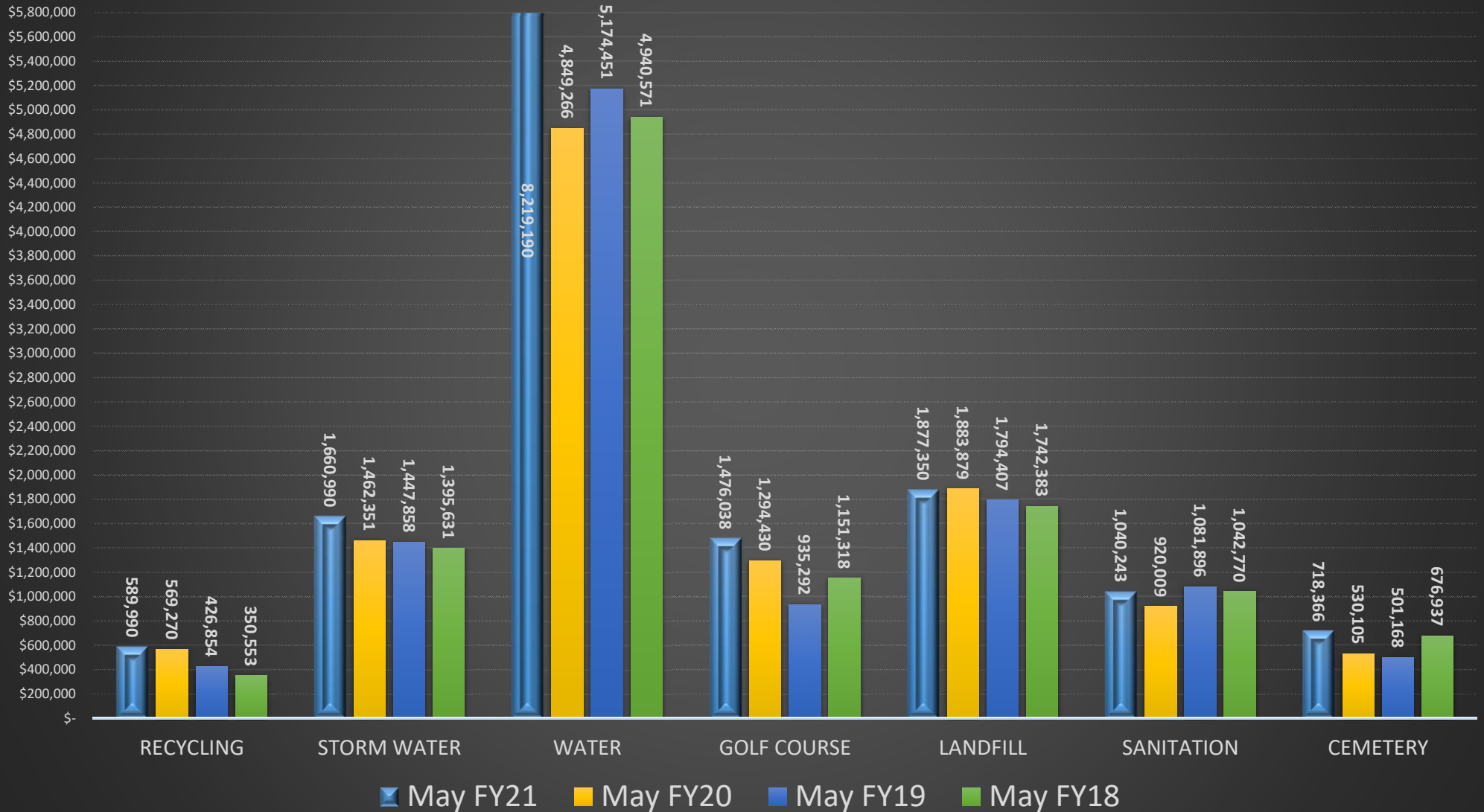
### YTD Revenues (Fiscal Year 2021) Compared to the FY2021 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



## May 2021 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



## May 2021 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
MAY 2021 YTD REVENUES - FY2021

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FOR 2021 11

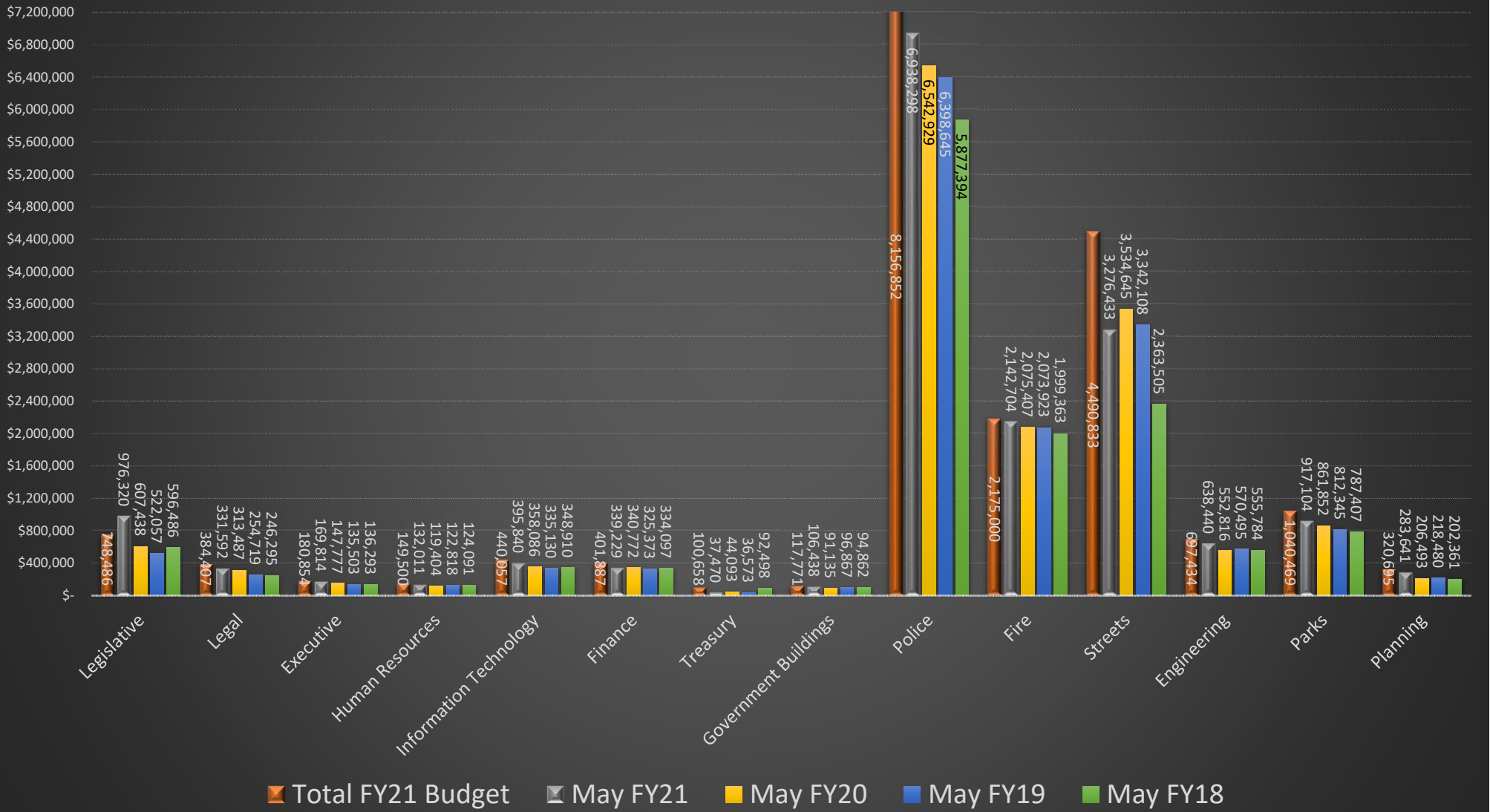
JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-19,404,903	-19,404,903	-18,919,744.54	-1,592,798.40	.00	-485,158.46	97.5%
30 DEBT SERVICE	-400	-400	-176.13	-13.37	.00	-223.87	44.0%
44 MUNICIPAL BUILDING AUTHORITY	-6,000	-6,000	-2,359.18	.00	.00	-3,640.82	39.3%
45 CAPITAL IMPROVEMENT	-3,110,185	-3,110,185	-2,875,282.28	-272,330.20	.00	-234,902.72	92.4%
48 RECYCLING	-663,256	-663,256	-589,990.23	-56,256.35	.00	-73,265.77	89.0%
49 STORM WATER	-1,802,265	-1,802,265	-1,660,989.87	-154,478.43	.00	-141,275.13	92.2%
51 WATER	-6,238,000	-6,238,000	-8,219,189.69	-579,707.35	.00	1,981,189.69	131.8%
53 LIGHT & POWER	-28,818,513	-28,818,513	-25,693,253.47	-2,006,704.63	.00	-3,125,259.53	89.2%
55 GOLF COURSE	-1,484,500	-1,484,500	-1,476,037.78	-236,052.46	.00	-8,462.22	99.4%
57 LANDFILL	-1,854,000	-1,854,000	-1,877,350.23	-214,515.30	.00	23,350.23	101.3%
58 SANITATION	-1,102,400	-1,102,400	-1,040,243.39	-90,557.18	.00	-62,156.61	94.4%
59 CEMETERY	-623,300	-623,300	-718,365.52	-63,740.36	.00	95,065.52	115.3%
61 COMPUTER MAINTENANCE	-54,294	-54,294	-49,661.54	-22.43	.00	-4,632.46	91.5%
63 LIABILITY INSURANCE	-421,915	-421,915	-429,342.89	-1,046.31	.00	7,427.89	101.8%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-267,378.39	-22,438.90	.00	-51,348.61	83.9%
72 RDA REVOLVING LOAN FUND	-284,730	-284,730	-235,022.74	-20,990.17	.00	-49,707.26	82.5%
73 REDEVELOPMENT AGENCY	-1,250,617	-1,250,617	-1,130,017.35	-2,854.81	.00	-120,599.65	90.4%
74 CEMETERY PERPETUAL CARE	-99,000	-99,000	-104,903.65	-8,253.27	.00	5,903.65	106.0%
78 LANDFILL CLOSURE	-20,000	-20,000	-4,082.55	-303.81	.00	-15,917.45	20.4%
83 RAP TAX	-621,942	-621,942	-508,821.75	-66,028.52	.00	-113,120.25	81.8%
92 OPEB TRUST	0	0	-6,052.55	-404.45	.00	6,052.55	100.0%
99 INVESTMENT	0	0	-149,106.38	-72.40	.00	149,106.38	100.0%
GRAND TOTAL	-68,178,947	-68,178,947	-65,957,372.10	-5,389,569.10	.00	-2,221,574.90	96.7%

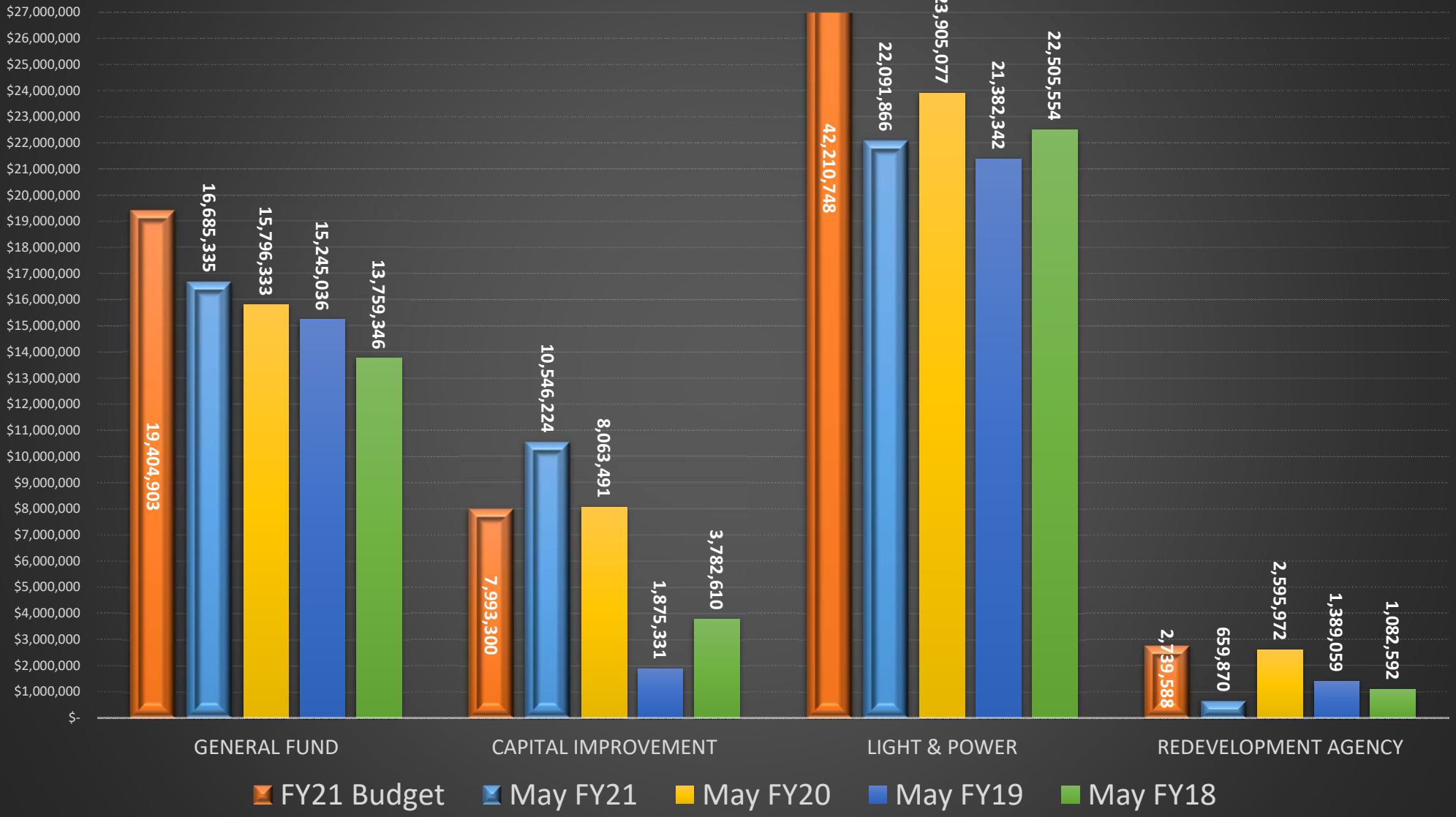
\*\* END OF REPORT - Generated by Tyson Beck \*\*

# General Fund Detailed Expenditures - May 2021

Fiscal 2021 YTD Expenditures Compared to the Fiscal 2021 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years

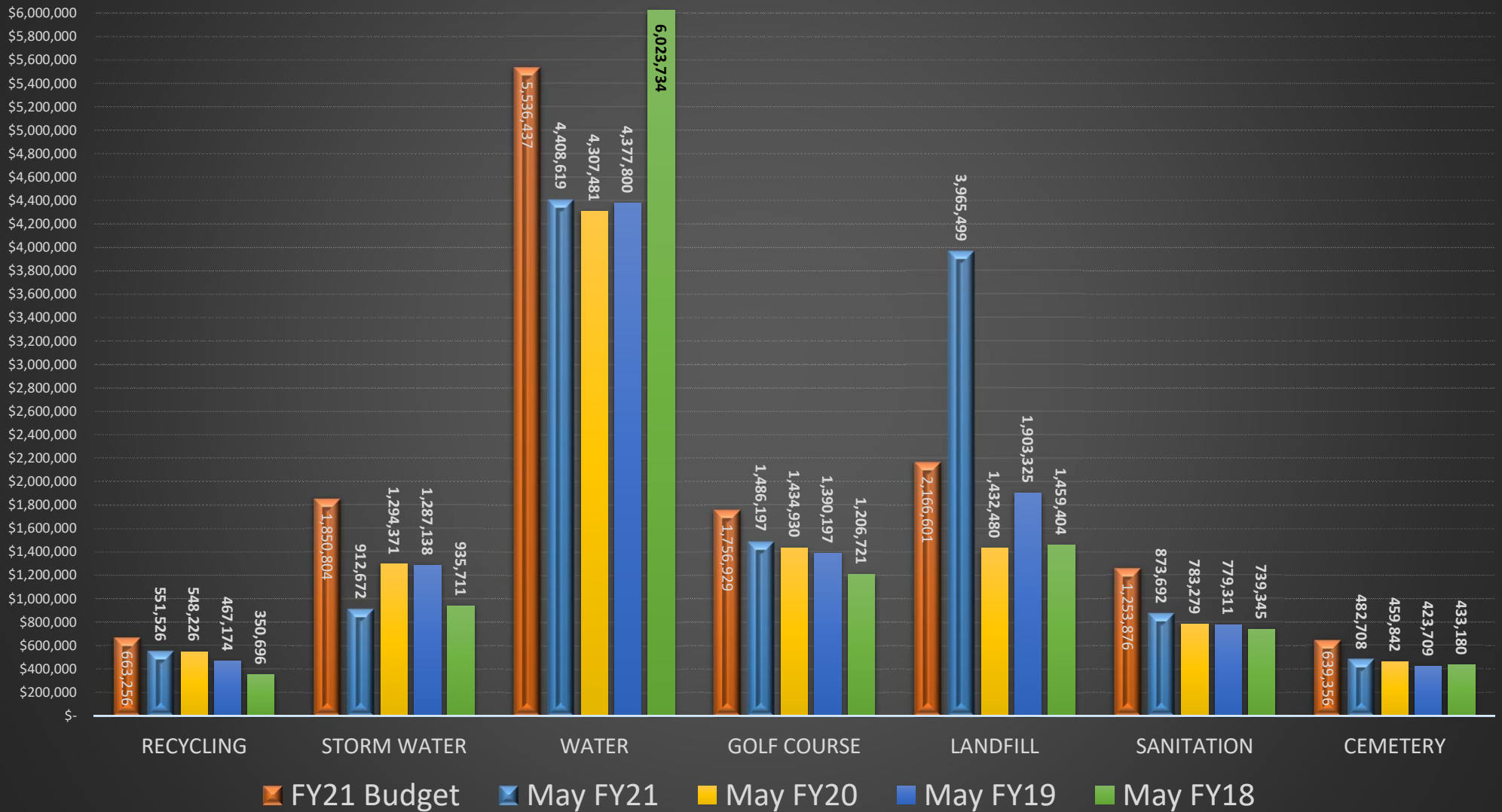


## May 2021 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years





## May 2021 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT  
MAY 2021 YTD EXPENSES - FY2021

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FOR 2021 11

JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10 GENERAL FUND</b>							
4110 Legislative	748,486	748,486	976,319.57	53,640.62	.00	-227,833.57	130.4%
4120 Legal	384,407	384,407	331,592.27	30,825.99	.00	52,814.73	86.3%
4130 Executive	180,854	180,854	169,814.32	14,421.40	.00	11,039.68	93.9%
4134 Human Resources	149,500	149,500	132,011.10	8,933.99	.00	17,488.90	88.3%
4136 Information Technology	440,057	440,057	395,840.34	23,543.92	.00	44,216.66	90.0%
4140 Finance	401,887	401,887	339,228.91	24,284.23	.00	62,658.09	84.4%
4143 Treasury	100,658	100,658	37,470.06	-3,819.04	.00	63,187.94	37.2%
4160 Government Buildings	117,771	117,771	106,438.19	9,771.01	.00	11,332.81	90.4%
4210 Police	7,004,137	7,004,137	5,914,487.11	577,648.13	.00	1,089,649.89	84.4%
4215 Reserve Officers	10,000	10,000	1,189.18	389.41	.00	8,810.82	11.9%
4216 Crossing Guards	151,049	151,049	98,538.33	11,709.45	.00	52,510.67	65.2%
4217 PROS	360,364	360,364	348,252.07	43,640.76	.00	12,111.93	96.6%
4218 Liquor Control	36,302	36,302	36,583.08	7,382.32	.00	-281.08	100.8%
4219 PSAP - E911	595,000	595,000	539,248.70	51,711.95	.00	55,751.30	90.6%
4220 Fire	2,175,000	2,175,000	2,142,704.00	.00	.00	32,296.00	98.5%
4410 Streets	4,490,833	4,490,833	3,276,432.51	265,195.17	.00	1,214,400.49	73.0%
4450 Engineering	697,434	697,434	638,439.63	47,304.81	.00	58,994.37	91.5%
4510 Parks	1,040,469	1,040,469	917,104.08	114,066.59	.00	123,364.92	88.1%
4610 Planning	320,695	320,695	283,641.45	22,854.75	.00	37,053.55	88.4%
TOTAL GENERAL FUND	19,404,903	19,404,903	16,685,334.90	1,303,505.46	.00	2,719,568.10	86.0%
<b>30 DEBT SERVICE</b>							
4710 Debt Sevice	25	25	13.27	1.33	.00	11.73	53.1%
TOTAL DEBT SERVICE	25	25	13.27	1.33	.00	11.73	53.1%
<b>44 MUNICIPAL BUILDING AUTHORITY</b>							
4110 Legislative	253	253	161.60	.00	.00	91.40	63.9%
4400 Municipal Building Authority	0	0	370,371.15	.00	.00	-370,371.15	100.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	253	253	370,532.75	.00	.00	-370,279.75*****%	
<b>45 CAPITAL IMPROVEMENT</b>							

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City of Bountiful, UT  
MAY 2021 YTD EXPENSES - FY2021

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FOR 2021 11

JOURNAL DETAIL 2021 1 TO 2021 6

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	3,590,800	3,590,800	7,801,687.85	29,375.98	.00	-4,210,887.85	217.3%
4136	Information Technology	0	0	49,534.36	.00	.00	-49,534.36	100.0%
4140	Finance	41,000	41,000	20,787.07	1,407.61	.00	20,212.93	50.7%
4160	Government Buildings	0	0	49,636.00	.00	.00	-49,636.00	100.0%
4210	Police	432,000	432,000	297,672.00	.00	.00	134,328.00	68.9%
4410	Streets	3,774,500	3,774,500	2,178,337.72	198,747.58	.00	1,596,162.28	57.7%
4450	Engineering	20,000	20,000	18,895.00	.00	.00	1,105.00	94.5%
4510	Parks	135,000	135,000	129,674.36	9,122.41	.00	5,325.64	96.1%
	TOTAL CAPITAL IMPROVEMENT	7,993,300	7,993,300	10,546,224.36	238,653.58	.00	-2,552,924.36	131.9%
<hr/>								
48	RECYCLING							
4800	Recycling	663,256	663,256	551,526.08	54,597.35	.00	111,729.92	83.2%
	TOTAL RECYCLING	663,256	663,256	551,526.08	54,597.35	.00	111,729.92	83.2%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,850,804	1,850,804	912,672.06	65,303.09	.00	938,131.94	49.3%
	TOTAL STORM WATER	1,850,804	1,850,804	912,672.06	65,303.09	.00	938,131.94	49.3%
<hr/>								
51	WATER							
5100	Water	5,536,437	5,536,437	4,408,618.81	286,844.98	.00	1,127,818.19	79.6%
	TOTAL WATER	5,536,437	5,536,437	4,408,618.81	286,844.98	.00	1,127,818.19	79.6%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	42,210,748	42,210,748	22,091,865.68	1,604,016.25	.00	20,118,882.32	52.3%
	TOTAL LIGHT & POWER	42,210,748	42,210,748	22,091,865.68	1,604,016.25	.00	20,118,882.32	52.3%
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55	GOLF COURSE							

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City of Bountiful, UT  
MAY 2021 YTD EXPENSES - FY2021

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FOR 2021 11		JOURNAL DETAIL 2021 1 TO 2021 6						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,756,929	1,756,929	1,486,196.74	131,815.05	.00	270,732.26	84.6%
	TOTAL GOLF COURSE	1,756,929	1,756,929	1,486,196.74	131,815.05	.00	270,732.26	84.6%
57 LANDFILL								
5700	Landfill	2,166,601	2,166,601	3,965,498.58	148,505.79	.00	-1,798,897.58	183.0%
	TOTAL LANDFILL	2,166,601	2,166,601	3,965,498.58	148,505.79	.00	-1,798,897.58	183.0%
58 SANITATION								
5800	Sanitation	968,876	1,253,876	873,692.00	70,754.65	.00	380,184.00	69.7%
	TOTAL SANITATION	968,876	1,253,876	873,692.00	70,754.65	.00	380,184.00	69.7%
59 CEMETERY								
5900	Cemetery	639,356	639,356	482,707.94	46,743.94	.00	156,648.06	75.5%
	TOTAL CEMETERY	639,356	639,356	482,707.94	46,743.94	.00	156,648.06	75.5%
61 COMPUTER MAINTENANCE								
6100	Computer Maintenance	72,117	72,117	58,353.69	246.48	.00	13,763.31	80.9%
	TOTAL COMPUTER MAINTENANCE	72,117	72,117	58,353.69	246.48	.00	13,763.31	80.9%
63 LIABILITY INSURANCE								
6300	Liability Insurance	601,162	601,162	565,064.70	18,263.27	.00	36,097.30	94.0%
	TOTAL LIABILITY INSURANCE	601,162	601,162	565,064.70	18,263.27	.00	36,097.30	94.0%
64 WORKERS' COMP INSURANCE								

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City of Bountiful, UT  
MAY 2021 YTD EXPENSES - FY2021

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FOR 2021 11		JOURNAL DETAIL 2021 1 TO 2021 6						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	309,038	309,038	478,809.67	15,424.15	.00	-169,771.67	154.9%
	TOTAL WORKERS' COMP INSURANCE	309,038	309,038	478,809.67	15,424.15	.00	-169,771.67	154.9%
<u>72 RDA REVOLVING LOAN FUND</u>								
7200	RDA Revolving Loans	502,200	502,200	2,193.91	225.99	.00	500,006.09	.4%
	TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	2,193.91	225.99	.00	500,006.09	.4%
<u>73 REDEVELOPMENT AGENCY</u>								
7300	Redevelopment Agency	2,237,388	2,237,388	657,676.24	9,849.14	.00	1,579,711.76	29.4%
	TOTAL REDEVELOPMENT AGENCY	2,237,388	2,237,388	657,676.24	9,849.14	.00	1,579,711.76	29.4%
<u>74 CEMETERY PERPETUAL CARE</u>								
7400	Cemetery Perpetual Care	1,390	1,390	1,413.07	140.65	.00	-23.07	101.7%
	TOTAL CEMETERY PERPETUAL CARE	1,390	1,390	1,413.07	140.65	.00	-23.07	101.7%
<u>83 RAP TAX</u>								
8300	RAP Tax	878,451	878,451	531,405.41	22.21	.00	347,045.59	60.5%
	TOTAL RAP TAX	878,451	878,451	531,405.41	22.21	.00	347,045.59	60.5%
<u>92 OPEB TRUST</u>								
9200	OPEB Trust	0	0	31,123.16	3,052.80	.00	-31,123.16	100.0%
	TOTAL OPEB TRUST	0	0	31,123.16	3,052.80	.00	-31,123.16	100.0%
	GRAND TOTAL	87,793,234	88,078,234	64,700,923.02	3,997,966.16	.00	23,377,310.98	73.5%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report



**Subject: Plow Trucks**  
**Author: Jared Edge Shop/Fleet Supervisor**  
**Department: Streets**  
**Date: July 13, 2021**

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## **Background**

The Street Department is scheduled to replace two 10-wheel dump trucks. The trucks are used year-round for snow removal, paving and road construction.

## **Analysis**

Staff received two bids for the 10-wheel dump trucks chassis:

The results of the two bids are as follows:

Rush Truck Center	\$119,857.33	Ea.	State Bid Contract #MA606
Jackson Group Peterbilt	\$124,988.00	Ea.	

The International 10-wheel dump truck chassis from Rush Truck Center on State Contract #MA606 meet the needs of the Street Dept. and will be the best value for the City.

Staff received two bids for the body, spreader and plow system.

The results of the two bids are as follows:

Semi Service Inc.	\$118,195.00	Ea.	State Bid Contract #MA2793
Viking Cives Midwest Inc.	\$120,492.00	Ea.	

The body packages from Semi-Service on State Contract #MA2793 meet the needs of the Street Dept. and will be the best value for the City.

## **Department Review**

This report was reviewed by the Street Department Director, Public Works Director, and the City Manager.

## **Significant Impacts**

The Street Department FY 2022 budget for these trucks is \$492,000.00. The actual impact for the International Trucks with the Semi-Service Equipment installed is \$476,104.66. Also, the State of Utah's Clean Diesel Program will reimburse Bountiful City for 25% of the total cost incurred in this transaction. This reimbursement is expected to be \$119,026.17.

## **Recommendation**

Staff recommends the Council approve the purchase of the International 10-wheel dump trucks chassis from Rush Truck Center for \$239,714.66 and the plow, body and hydraulics packages from Semi-Service for \$236,390.00 for a total of \$476,104.66.

## **Attachments**

None (All contracts are available for review if desired.)





# City Council Staff Report

**Subject: Street Department Fuel/Service Truck**

**Author: Jared Edge Shop/Fleet Supervisor**

**Department: Street**

**Date: July 13, 2021**



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## **Background**

The Street Department is scheduled to replace our 1999 Dodge Ram 1500 Fuel/Service Truck. This truck is used by the Street Department Crews to fuel, lubricate and make field repairs on our large construction equipment.

## **Analysis**

The Street Department will transfer from the landfill a 2002 Ford F450 Service Truck with existing flatbed that was replaced last year and repurpose it for this new function.

SM2 Equipment is a single source vendor for this project, as it is highly specialized. This truck will be able to dispense fuel, DEF, oil, hydraulic fluid, coolant, and grease. It will also have a welder, air compressor and hydraulic hose repair kit and full set of tools. This will save time and make field repairs safer for our staff.

Staff received one quote for custom upfit of a Fuel/Service Truck.

SM2 Equipment-	\$59,780.00
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## **Department Review**

This report was reviewed by the Street Department Director, Public Works Director, and the City Manager.

## **Significant Impacts**

The Street Department has budgeted \$60,000.00 in its FY22 budget for this purchase.

## **Recommendation**

Staff recommends the Council approve the purchase of:

Fuel/Service Truck Upfit by SM2 Equipment for a total of \$59,780.00

## **Attachments**

None (All contracts are available for review if desired.)



# City Council Staff Report



**Subject: Side Loader Refuse Truck**  
**Author: Jared Edge Shop/Fleet Supervisor**  
**Department: Sanitation**  
**Date: July 13, 2021**

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## **Background**

The Sanitation Department is scheduled to replace our 2015, 29-yard side loader refuse truck. This truck is used to collect and dump residential garbage.

## **Analysis**

Staff received two bids for a refuse truck chassis.

The bids were:

Jackson Group Peterbilt	\$145,988.00
Kenworth Sales Co.-	\$193,504.80 (Autocar Chassis)

The Peterbilt chassis from Jackson Group Peterbilt meets our specification and it maintains a consistency in our fleet which reduces maintenance costs.

Staff received two bids for 29-yard side loader refuse bodies.

The bids were:

Signature Equipment-	\$121,000.00 (Labrie Body)
McNeilus Truck & Manufacturing-	\$168,740.00

The Labrie body from Signature Equipment meets our specification and was the low bid.

## **Department Review**

This report was reviewed by the Sanitation Department Director, Public Works Director, and the City Manager.

## **Significant Impacts**

The Sanitation Department FY 2022 budget for the truck is \$305,000.00. The actual impact is \$266,988.00 for a Labrie Body installed on a Peterbilt Chassis. Additionally, the State of Utah will reimburse Bountiful City for 50% of the cost of the chassis, (\$72,994.00), to fulfill the Volkswagen Emission Settlement Contract awarded to Bountiful City.

## **Recommendation**

Staff recommends the Council approve the purchase of a Peterbilt Refuse Chassis from Peterbilt of Utah for \$145,988.00 and a Labrie Refuse Body from Signature Equipment for \$121,000.00 for a total of \$266,988.00.

## **Attachments**

None (bids are available for review if desired)



# City Council Staff Report



**Subject: Supervisor Pickup Truck**  
**Author: Jared Edge Shop/Fleet Supervisor**  
**Department: Storm Water**  
**Date: July 13, 2021**

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## **Background**

The Storm Water Department is scheduled to replace our 2011 Supervisor Pickup Truck. This truck is used by the Storm Water Assistant Director.

## **Analysis**

Staff requested three quotes for a ¾ ton Crew Cab Pickup:

Young Chevrolet-	\$35,825.00
Young Ford-	\$32,123.00
Salt Lake Valley Dodge-	Declined to quote

The 2022 Ford F250 from Young Ford on State Contract #AV2529 meets the needs of the Storm Water Department and will be the best value for the City.

## **Department Review**

This report was reviewed by the Storm Water Department Director, Public Works Director, and the City Manager.

## **Significant Impacts**

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. We have in the FY 2022 budget \$40,000 for this purchase.

## **Recommendation**

Staff recommends the Council approve the purchase of:

2022 Ford ¾ ton crew cab pickup from Young Ford for the total amount of \$32,123.00 (State Contract )

## **Attachments**

None (All contracts are available for review if desired.)



# City Council Staff Report



**Subject: Mechanical Street Sweeper**  
**Author: Jared Edge**  
**Department: Storm Water Department**  
**Date: July 13, 2021**

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## **Background**

Bountiful City Storm Water Department, as mandated by the State and Federal EPA, has the responsibility to maintain the roads, gutters, and storm drains. To accomplish this, we need to replace our 2003 mechanical sweeper. In addition, our mechanical street sweepers assist the Street Department in paving, milling and road repair operations, as they are designed to remove heavy debris such as asphalt grindings and asphalt chunks.

## **Analysis**

Staff requested quotes from:

Dealer	Make	Model	Quoted Amount
1. Dawson Inf. Sol.	Global	M4	\$282,190.00
2. Owen Equipment	Elgin	Street Wizard	\$284,649.00
3. Enviro-Clean Equip.	Schwarze	M4	Declined to quote

After review of each sweeper and warranty package, Staff determined that the Global M4 will best meet the needs of the Storm Water Department and be the best value for the city. We would also propose purchasing the 3<sup>rd</sup> arm front broom option that is only available on the Global M4. We have found this option to be essential as demonstrated on the Ravo purchased FY 2021. The additional cost is \$28,837.00.

## **Department Review**

This report has been reviewed by the Storm Water Director, Public Works Director, and the City Manager.

## **Significant Impacts**

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. We have allocated \$325,000.00 in the FY 2022 budget for this purchase.

## **Recommendation**

Staff recommends Council approve the purchase of Global M4 with 3<sup>rd</sup> arm front broom option from Dawson Infrastructure Solutions in the amount \$311,027.00.

## **Attachments**

None (bids are available for review if desired)





# City Council Staff Report



**Subject: Large Haul Truck**  
**Author: Charles Benson**  
**Department: Landfill Department**  
**Date: July 13, 2021**

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## **Background**

Bountiful City Landfill needs a second 40-ton haul truck. It will be used to move refuse from the public dumping pad to the landfill face, transport cover material where needed, and move green waste grindings to the composting area. This truck will be used in tandem with our existing haul truck - doubling our capacity and replacing 2 10-wheel plow trucks which were passed down from the Street department. This is needed to keep up with the volume of material at the landfill.

## **Analysis**

Staff requested quotes from:

<u>Dealer</u>	<u>Make</u>	<u>Model</u>	<u>Quoted Amount</u>
1. Rasmussen	Terex	TA-400	\$416,412.00
2. Honnen	John Deere	410 E	\$473,634.00
3. Komatsu	Komatsu	HM400-5	\$592,463.00

After review of each truck and its warranty package, Staff determined that the Terex TA-400 meets the needs of the landfill and will be the best value for Bountiful City. We would like to purchase the addition warranty coverage of 5 years/6,000 hours on the full machine and 5 years/10,000 hours on the engine for \$61,623. The bids for the John Deere and Komatsu Haul Trucks are the base prices without additional warranties. Additionally, we already have one Terex TA-400 and it has proven to be a reliable and indispensable investment.

## **Department Review**

This report has been reviewed by the Landfill Director, Public Works Director, and the City Manager.

## **Significant Impacts**

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. We have allocated \$500,000.00 in the FY 2022 budget for this purchase.

## **Recommendation**

Staff recommends Council approve the purchase of Terex TA-400 and the addition warranty coverage of 5 years/6,000 hours on the full machine and 5 years/10,000 hours on the engine from Rasmussen Equipment in the total amount of \$478,035.00.

## **Attachments**

None (bids are available for review if desired)



# City Council Staff Report



**Subject: Large Wheel Loader**  
**Author: Charles Benson**  
**Department: Landfill Department**  
**Date: July 13, 2021**

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## **Background**

Bountiful City Landfill needs a large wheel loader to load its 40-ton haul trucks. It will be used to load the large haul trucks that move refuse from the public dumping pad to the landfill face, place cover material where needed, and move green waste grindings to the composting area. This loader/haul truck operation is what is needed to keep up with the volume of material at the landfill. This purchase will replace our 2006 John Deere 624 Loader.

## **Analysis**

Staff requested quotes from:

<u>Dealer</u>	<u>Make</u>	<u>Model</u>	<u>Quoted Amount</u>
1. Rasmussen	Hitachi	ZW-370	\$386,334.00
2. Honnen	John Deere	844L	\$407,041.00
3. Komatsu	Komatsu	WA500-8	\$436,903.00

After review of each wheel loader and their warranty package staff has determined that the Hitachi ZW-370 best meets the needs of the landfill and will be the best value for Bountiful City.

## **Department Review**

This report has been reviewed by the Landfill Director, Public Works Director, and the City Manager.

## **Significant Impacts**

This equipment replacement is part of our 10-year capital scheduled equipment replacement plan. We have allocated \$405,000.00 in the FY 2022 budget for this purchase.

## **Recommendation**

Staff recommends Council approve the purchase of Hitachi ZW-370 from Rasmussen Equipment in the amount \$386,334.00.

## **Attachments**

None (bids are available for review if desired)



# City Council Staff Report



**Subject:** Main Street Sidewalk Sales Permission Request  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** July 13, 2021

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## **Background**

LeeAnn Jorgensen, a business owner on behalf of the Bountiful Main Street Merchant's Association submitted a Sidewalk Sales request via e-mail to hold a yearly sidewalk sale the last weekend in July on the Main Street sidewalk from 400 North to 500 South.

## **Analysis**

The event (sidewalk sales) consists of Main Street businesses from 400 north to 500 South (aka Plat A) bringing their merchandise to the sidewalk for sales starting Wednesday and ending on Saturday each year. Aside from increased sales it is anticipated that the event would increase foot traffic on the street as well. Outside vendors are not permitted. Staff recommends approval of the request subject to appropriate ADA clearance is maintained.

## **Department Review**

This staff report was reviewed by the City Manager.

## **Significant Impacts**

There are no significant impacts associated with the current request.

## **Recommendation**

Staff recommends that the City Council approve the requested Main Street Sidewalk Sales.

## **Attachments**

1. Bountiful City Code § 6-2-107. Obstructions
2. Sidewalk Sales Request (E-mail)

**Attachment 1 – City Code § 6-2-107 Obstructions.**

- (a) It is unlawful to put or place, or cause to be put or placed, anywhere upon a public street, sidewalk, or right-of-way, and it is unlawful for any such person, after reasonable notice by an official charged with enforcing the law, to suffer to be or remain within a public street, sidewalk, or right of way:
- (1) Any broken ware, glass, filth, rubbish or refuse matter;
  - (2) Any vehicle, lumber, wood, boxes, fencing, building material, merchandise, or any other thing which obstructs any public street, sidewalk, right-of-way, or any part thereof, or the free use and enjoyment thereof, or the free passage over and upon the same, or any part thereof, without the permission of the governing body.
- (b) No person receiving or delivering goods, wares or merchandise in the City shall place or keep upon, or cause to be placed or kept upon, any sidewalk in the city any goods, wares or merchandise which he may be receiving or delivering, for a longer period than two hours. It is unlawful for any merchant, auctioneer or other individual to sell or exhibit for sale any kind of property on or near to any street so as to cause people to gather in crowds on the sidewalk or to obstruct free passage thereon, provided that the governing body may authorize, after proper application, a merchant or group of merchants to conduct a "sidewalk sale".

## Francisco Astorga

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**From:** LeAnn Jorgensen <crabbyapples92@gmail.com>  
**Sent:** Tuesday, May 25, 2021 9:31 PM  
**To:** Francisco Astorga  
**Subject:** Main Street

Bountiful Main Street from 400 North to 500 South would like to host a sidewalk sale this and every year - as has been done for the last 40 plus years. We would like to ask for a blanket approval for sidewalk sales each year on or near the last weekend in July. Business hours vary, but the sidewalk sale starts Wednesday or Thursday and is over by 6pm on Saturday evening. This event would consist of Main Street businesses bringing merchandise to the sidewalk for sales and to increase foot traffic on the street. Also, understanding that no outside vendors will be allowed, please let the merchants know who will be enforcing that. For the last several years, vendors have set up, without permission, wherever they have found the least resistance. In addition, merchants should be made aware that they will need to file for permission before placing items on the sidewalk at times other than sidewalk sales. I have done this very thing for 20 years and had no idea that permission was needed and I'm certain the few remaining businesses on Main Street have any idea that it is necessary.





# City Council Staff Report



**Subject:** Bountiful City Code Amendments regarding Glass Recycling and Sidewalk Sales  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** July 13, 2021

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## Background

The City has been approached by a curbside glass recycling business seeking to begin operations within Bountiful City limits. The City Code and a current contract with ACE Recycling prohibit such a business from operating in the City. Staff has reviewed pros and cons of allowing such a business and what steps the City would need to take to allow glass recycling. Additionally, it has come to the City's attention that sidewalk sales are prohibited by the Bountiful Municipal Code unless authorized by the City Council. Staff analyzed these two (2) different but related issues and drafted language for the City Council's consideration that would allow private glass recycling within the public right-of-way (ROW) and allow Staff to authorize "sidewalk sales".

## Analysis

### Private Glass Recycling

Bountiful City has entered into an exclusive contract with ACE Recycling to perform all recycling services within the City. ACE does not offer glass recycling. Some private companies seek to offer glass recycling collection through individual contracts with property owners. The method of collection is similar to garbage which utilizes an automated side loader garbage truck to pick up the glass recycling container situated within the public ROW. Currently the City Code has restrictions governing obstructions to the City's ROW. Staff has identified the following pros and cons of allowing private glass recycling business to operate in Bountiful City's ROW:

<b>Pros</b>	<b>Cons</b>
Residents would have the option to sign up for private glass recycling services (monthly fee).	One (1) additional collection container out once a month may cause confusion.
Provides a convenient method for glass recycling. Residents do not have to drive to drop off glass at a central location.	Additional obstruction in the ROW that may conflict with snow removal, street work, etc.
Less glass at the land fill.	Possible issues with sound and spillage, which potentially leaves broken glass in the ROW and will result in additional code enforcement complaints and investigation.

After extensive consideration of the pros and cons above, Staff has prepared for the Council's consideration new proposed language to be added to the City Code regarding private glass recycling within the public ROW. Should the Council move forward with the drafted language

the current ACE Recycling contract would need to be amended based on the existing exclusivity clause for recycling. This would require a written consent by ACE through an amendment to the existing agreement. Also, the City's Refuse Ordinance is updated to further clarify that garbage and refuse, including broken glass, is not to be placed in public right-of-way.

### **Sidewalk Sales**

The current City Code gives the City Council the authority to approve a "sidewalk sales". The City has been made aware of unauthorized sidewalk sales occurring within the City. Approval of sidewalk sales is an administrative act that can easily and efficiently be accomplished by Staff. The proposed amendment would delegate that authority to Staff.

### **Department Review**

This staff report was reviewed by the City Attorney and City Manager.

### **Significant Impacts**

Private Glass Recycling – Allowing glass recycling in the City provides residents with the option to recycle glass in a convenient way but would also present possible conflicts in the ROW with broken glass, street maintenance and snow removal.

Sidewalk Sales – Approval of the amendment would allow for a more efficient sidewalk sale approval process that would benefit local businesses.

### **Recommendation**

Staff recommends that the City Council consider amending the Bountiful City Code to allow private glass recycling and delegate the responsibility of reviewing and approving "sidewalk sales" requests to Staff.

### **Attachments**

1. Proposed Ordinance
2. [ACE Recycling Guide \(web link\)](#)



# Bountiful

## Bountiful City Draft Ordinance No. 2021-08

**MAYOR**  
Randy C. Lewis

**CITY COUNCIL**  
Millie Segura Bahr  
Kate Bradshaw  
Kendalyn Harris  
Richard Higginson  
Chris R. Simonsen

**CITY MANAGER**  
Gary R. Hill

**An Ordinance adding Chapter 18 to Title 5 Business License and amending section 8-6-102 to Title 8 Public Health regarding Private Glass Recycling, and amending section 6-2-107 to Title 6 regarding “Sidewalk Sales”.**

**It is the finding of the Bountiful City Council that:**

1. The Bountiful City Council is empowered to adopt and amend Ordinances pursuant to Utah State law and under corresponding sections of the Bountiful City Code.
2. The Bountiful City Council held a public hearing on this proposal on April 13, 2021.

**NOW THEREFORE, be it ordained by the City Council of Bountiful, Utah:**

**Section 1.** Chapter 18 of Title 5 Business License is hereby added, Section 8-6-102 of Title 8 Public Health is hereby amended, and Section 6-2-107 of Title 6 is hereby amended as follows:

## **Title 5 Business Regulations**

### **Chapter 18: Glass Recycling Collection within the Public Right-of-Way**

- 5-18-101. Definitions**
- 5-18-102. License Required**
- 5-18-103. License Fee**
- 5-18-104. Insurance Requirements**
- 5-18-105. Glass Collection Container Restrictions**
- 5-18-106. Debris Removal**

#### **5-18-101. Definitions**

For the purpose of this Chapter, the following terms shall have the following meanings:

“Glass recycling service” means an entity approved by Bountiful City to run a business solely for glass recycling.

“Glass collection container” means a container used for the storage of glass to be recycled, provided by a glass recycling service.

**5-18-102. License Required**

All glass recycling services shall have a valid business license with Bountiful City. A completed application shall be submitted to the City Council for permission to operate within the public right-of-way. In order to promote good order, efficient delivery of public services, to beautify and maintain the right-of-way, and to promote the general health, safety, and welfare of the City, the City Council may impose reasonable conditions on an applicant that operates in the right-of-way. Such conditions may include, but are not limited to, times and days of operation, care and clean up of spillage, debris, or other obstructions, the duration of time a glass collection container or any other receptacle may remain in the right-of-way, the size and aesthetic of glass collection retainers, etc. As part of an annual business license review, the Planning Department, shall review glass recycling services operations and may make additional recommendations to the City Council regarding the addition, amendment, or removal of any conditions. Such conditions shall remain unless amended or rescinded by the City Council.

**5-18-103. License Fee**

An initial fee of \$125 will be required for all glass recycling service providers. Standard business license fees rates shall apply once approved by the City Council.

**5-18-104. Insurance Requirements**

A glass recycling service shall not conduct business within the right-of-way without obtaining and maintaining business liability insurance as detailed in the glass recycling service application. All insurance requirements shall be included with the glass recycling application packet and may be amended from time to time as necessary. Proof of insurance that meets the City’s requirements as detailed in the glass recycling application shall be provided to the City as part annual business license renewal process or at the request of the City.

**5-18-105. Glass Collection Container Restrictions**

- (a) Glass collection containers shall not exceed 64 gallons.
- (b) Glass collection containers shall not be placed in the right-of-way prior to the evening of the day before the day scheduled for glass recycling collection. All empty containers shall be promptly removed from the right-of-way when emptied but no later than the same day as they are emptied.
- (c) Glass collection shall not take place on Saturdays or Sundays.
- (d) In order to avoid confusion and distraction all glass collection containers logos, graphics, and colors shall be minimal and designed to avoid distraction and mitigate any aesthetic

impacts within the right-of-way and shall be distinguishable from City garbage and recycling containers.

**5-18-106. Debris Removal.**

Any spilled broken glass or debris caused by the intended removal shall be picked up and cleaned up by the driver immediately.

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**Title 8  
Public Health**

**Chapter 6: Refuse and Weed Control**

**8-6-101. Definitions.**

**8-6-102. Noxious Weeds, Unsightly or Deleterious Objects.**

**8-6-103. Removal by City and Collection of Costs.**

**8-6-101. Definitions.**

As used in this Chapter:

"Inspector" means the Bountiful City Code Enforcement Officer or his authorized representatives.

"Noxious Weeds" means any plant the Commission of Agriculture of the State of Utah determines to be especially injurious to public health, crops, livestock, land or other property.

**8-6-102. Noxious Weeds, Unsightly or Deleterious Objects**

It is unlawful for any owner or tenant of real property to permit, cause or to allow:

- (a) Weeds to be upon the premises in excess of 6 inches in height:
- (b) Garbage, refuse, unsightly or deleterious objects or structures to be upon the property except in an enclosed building, **or to be placed or allowed to remain in the public right-of-way.**

**8-6-103. Removal by City and Collection of Costs.**

The City may give notice to property owners, remove the weeds **or clean any deleterious objects, including any objects placed or allowed to remain in the right-of-way** and collect costs ~~in the manner provided by State law~~ **from the property owner or other responsible party.**

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**Title 6**  
**Public Works and Property**

**(Chapter 6 Section 2-107)**

**6-2-107.      Obstructions**

- (a) It is unlawful to put or place, or cause to be put or placed, anywhere upon a public street, sidewalk, or right-of-way, and it is unlawful for any such person, after reasonable notice by an official charged with enforcing the law, to suffer to be or remain within a public street, sidewalk, or right of way:
- (1) Any broken ware, glass, filth, rubbish or refuse matter;
  - (2) Any vehicle, lumber, wood, boxes, fencing, building material, merchandise, or any other thing which obstructs any public street, sidewalk, right-of-way, or any part thereof, or the free use and enjoyment thereof, or the free passage over and upon the same, or any part thereof, without the permission of the governing body.
- (b) No person receiving or delivering goods, wares or merchandise in the City shall place or keep upon, or cause to be placed or kept upon, any sidewalk in the city any goods, wares or merchandise which he may be receiving or delivering, for a longer period than two hours. It is unlawful for any merchant, auctioneer or other individual to sell or exhibit for sale any kind of property on or near to any street so as to cause people to gather in crowds on the sidewalk or to obstruct free passage thereon, provided that the **Planning Director governing body** may authorize, after proper application, a merchant or group of merchants to conduct a "sidewalk sale".

**SECTION 2.** This ordinance shall take effect immediately upon first publication.

Adopted by the City Council of Bountiful, Utah, this 13<sup>th</sup> day of July 2021.

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**Randy C. Lewis, Mayor**

**ATTEST:**

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**Shawna Andrus, City Recorder**

# City Council Staff Report



**Subject:** Directional Boring Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** July 13, 2021

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## **Background**

Black and McDonald has been contracted to do directional boring and install conduit on several projects throughout the city. This included several streetlight projects and Feeder 272, that are almost finished except for some landscape restoration. We would like to add two additional bore projects for them to complete while they are in the city. The additional projects are streetlight bores for burned up streetlights, located at 300 East and 500 South and 325 West 1000 North. We have asked Black and McDonald to provide a quote to perform this work. Please see the attached map for the location of the bores.

## **Analysis**

<b>Company / Location</b>	<b>Bid Price</b>
Black and McDonald, Salt Lake City, Ut	\$23,815

## **Department Review**

This has been reviewed by Staff and the City Manager.

## **Significant Impacts**

This work is identified in the FY 2021-22 budget and is within the identified budget. The projects will be funded the Streetlight account. 535300-448633

## **Recommendation**

The Power Commission and staff recommend the approval of the quote from Black and McDonald, for the additional work for the sum of \$23,815 for at total approval of \$365,866.

## **Attachments**

Maps

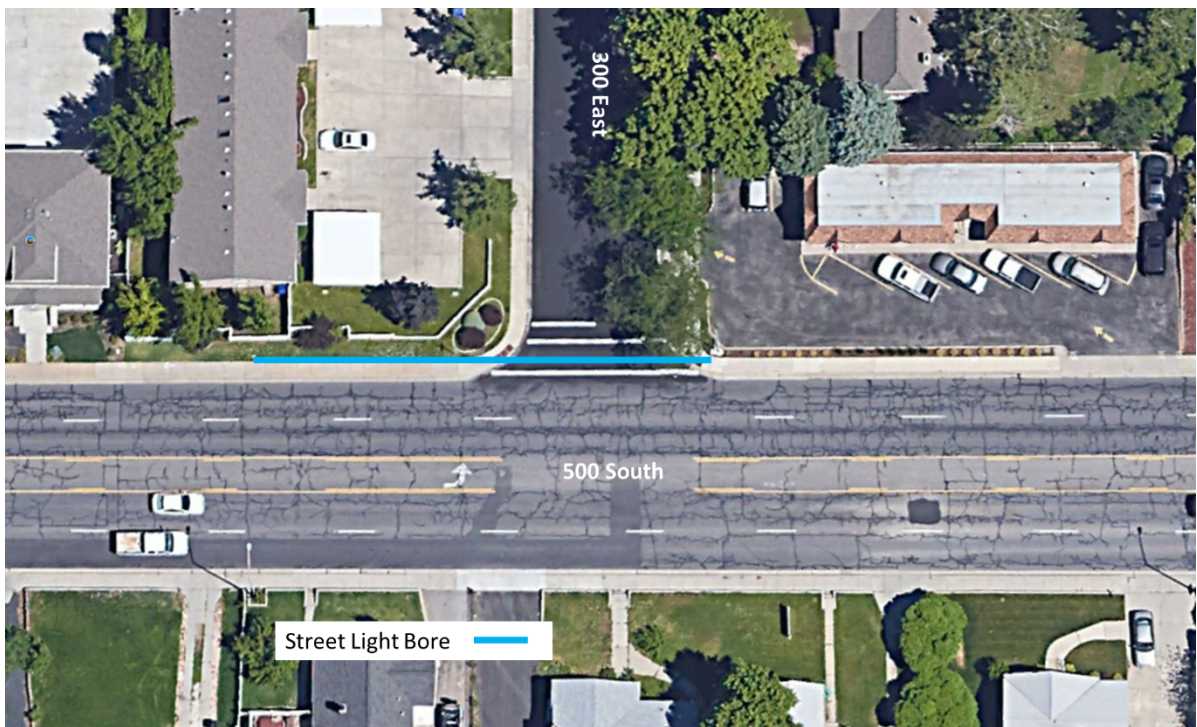


# Maps of Bore Projects

## 325 West 1000 North



## 300 East 500 South





# City Council Staff Report



**Subject:** Transformer Bid Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** July 13, 2021

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## **Background**

Our inventory of pad mount transformers is running low, and we need to purchase some to replenish it. The transformers will be used to replace damaged or leaking transformers on the system and future construction projects throughout the City.

## **Analysis**

Invitations and a request to submit a bid were sent out to three (3) major suppliers to submit a bid for the purchase of single transformers for the following transformers.

- 30 .- (ea) 50 kva pad mount transformers
- 10 - (ea) 37.5 kva single over head
- 10 - (ea) 50 kva single over head

We received and opened sealed bids from two (2) different suppliers on June 25, 2021. The results of the bid opening are as follows:

<b>Distributors/Manufacture</b>	<b>Transformer type</b>	<b>Delivery</b>	<b>Total Cost</b>
Anixter Power Solutions GE/Prolec Salt Lake City, Utah	Overhead	24-26 weeks	\$34,880
Anixter Power Solutions <u>Ermco</u> Salt Lake City, Utah	Overhead	16-18 weeks	\$37,730
Irby Howard Salt Lake City, Utah	Pad mount	stock	\$62,850

Staff is recommending that we purchase the next to lower bid for the overhead transformers from Anixter Power systems because they are quoting an 8 week lower delivery time. Staff is also recommending that we purchase the pad mount transformers from Irby because they have the transformers in stock.

## **Department Review**

This has been reviewed by Staff and the City Manager.

**Significant Impacts**

These transformers will be purchased and placed into inventory until needed.

**Recommendation**

The Power Commission and staff recommend the approval of the higher bid from Anixter Power Solutions to purchase 20 GE/Prolec transformers for the sum of **\$37,730** and the bid from Irby for 30 pad transformers for the sum of **\$62,850**.

**Attachments**

None.