

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, February 9, 2021

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, members of the public wishing to attend this meeting are encouraged not to attend in person and to view the meeting online. The link to view the meeting can be found on the Bountiful City website homepage (www.bountifulutah.gov). If there is a public hearing listed on the agenda that you would like to submit a comment for, please email that comment prior to the meeting to info@bountifulutah.gov and indicate in the email if you would like your comment read at the meeting.

AGENDA

6:00 p.m. – Work Session

1. Bus Rapid Transit (BRT) update and 2600 South Station recommendation – Mr. Francisco Astorga p. 3
2. Trails Development Implementation Plan Update – Mr. Francisco Astorga p. 15
3. Legislature update – Mr. Gary Hill

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on January 14 & 26, 2021 p. 37
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid January 18 & 25, 2021 p. 47
 - b. December 2020 Financial report p. 51
7. Recognition of Michael Murphy – Mayor Randy Lewis
8. Consider approval of the purchase of a 2021 Ram Tradesman truck from Young Automotive Group in the amount of \$29,196 – Mr. Kraig Christensen p. 65
9. Consider approval of Resolution 2021-05 approving amendment number six to the 2016 interlocal cooperation agreement between Bountiful City and Davis County for animal control services – Chief Ed Biehler p. 67
10. Consider approval of the purchase of 38 Taser X2s in the amount of \$51,828 from ProForce Law Enforcement – Chief Ed Biehler p. 75
11. Consider approval of Resolution 2021-04 approving the interlocal agreement between Bountiful City and the Davis County Clerk/Auditor’s office for 2021 election functions – Mr. Gary Hill p. 79
12. Adjourn


City Recorder

City Council Staff Report



Subject: Davis-SLC Community Connector Bus Rapid Transit Update & 2600 South Station Recommendation
Author: Francisco Astorga, AICP, Planning Director
Date: February 9, 2021

Background

The Planning Department has been meeting with Utah Transit Authority (UTA) staff and representatives, and requests to update the City Council regarding the Davis-SLC Community Connector Bus Rapid Transit (BRT) project. UTA also requests Council input regarding the current design options of the 2600 South BRT station. BRT uses specialized buses that run in dedicated traffic lanes to efficiently transport large numbers of riders to their destinations. BRT systems feature many of the amenities of light rail, like frequent service, traffic signal priority, ticket vending machines, shelters and benches, while providing communities with a lower-cost, more flexible transit solution. Additional information about this project is found [here](#).

Analysis/Update

- UTA is refining the Locally Preferred Alternative route to start/end at Farmington Station Park instead of the Woods Cross Frontrunner Station. The current alignment in Bountiful is from Highway 89 to 400 West, then turning east on 1800 South, and then north on Main Street towards Centerville.
- UTA is currently receiving input, found [here](#), as part of their public outreach program regarding the following:
 - Bus lane build options
 - no changes: maintain current bus routes
 - build option 1: exclusive bus lanes in Davis and Salt Lake County
 - build option 2: exclusive bus lanes in Davis County
 - Enhanced bus: no dedicated lanes(Currently, exclusive bus dedicated lanes in Davis County would take place on Highway 89 in NSL to 2600 South).
 - SLC terminus options
 - 200 South Mobility Hub
 - Salt Lake Central Station
 - 1300 East - President's Circle
 - Health Sciences Mobility Hub
 - Research Park
 - SLC route options (400 West vs 300 West)
Current UTA preferred options are underlined.

The proposed environmental approval includes a National Environmental Policy Act (NEPA) analysis required to receive federal funding. UTA is determining which section will

be covered in the NEPA document as well as document type. UTA is working with the Federal Transit Administration (FTA) to confirm their approach, and possible concerns about segmenting the project.

With the current proposed route realignment headed north to Station Park, the proposal is that north of 500 South the line would have improved stops, which would include settlers and other amenities, but not necessarily at the same level as the base project. UTA is recommending consolidating the stops between 500 South and Farmington to allow for faster service. For the most part, UTA recommends having stops every half-mile; however, in downtown Bountiful (aka Main Street - Plat A) UTA request having more stops to support the commercial core. Currently the following are intended to serve as future stops along Main Street: Pages Lane, 300 North, Center Street, and 300 South.

The following stops are still intended to receive BRT station improvements:

- Main Street at City Hall/Library/El Matador
- Main Street at Renaissance Towne Center (formerly 5-points mall)
- Highway 89 at 2600 South
- Excalibur Street (NSL, City adjacent, approximately 3200 South Highway 89).

Benefits and features of the Davis-SLC include the following:

- Connection to other UTA modes like FrontRunner, TRAX, and bus
- 10-minute frequency during weekday peak
- 15- minute frequency during off-peak and Saturdays
- Dedicated lanes on part of the route (some parts of the line)
- Transit signal priority - reduced wait times at traffic stops
- Improved bus stop design
- Opportunity for economic growth and revitalization
- Opportunity for pathways for biking and walking to complement transit service

2600 South Station Options

Various design options have been considered for the 2600 South station by UTA's engineering consultant. Utah Department of Transportation (UDOT) requirements would necessitate widening the intersection. UTA requests to limit property impacts. A recommendation from the affected cities is needed to finalize the design. Staff recommends selecting the third option Mixed Flow/Side Stations based on the impacts on the adjacent property. See attachment 2.

Department Review

This staff report was written by the Planning Director, and reviewed by the City Manager

Significant Impacts

No financial impacts at this time.

Recommendation

This presentation is primarily intended to update the Council regarding the project, but UTA would like input from the City on a preferred design/location for the 2600 South Station. Staff recommends the Mixed Flow/Side Stations option.

Attachments

1. UTA's Davis-SLC Community Connector Handout
2. UTA's 2600 Station Options



Davis-SLC Community Connector



Overview

UTA is working in partnership with city and regional representatives to plan for public transportation improvements to support growth between southern Davis County and northern Salt Lake County. Building on the successes of routes 455 and 470, and aligning with the larger plan for transportation in the area ([Wasatch Front 2019-2050 Regional Transportation Plan](#)), the Davis-SLC Community Connector is a proposed Bus Rapid Transit (BRT) system connecting communities to opportunities including jobs, entertainment, and recreation. The recommended route is shown in the map on the right.

What is BRT?

Bus Rapid Transit is a system that uses special buses that run in dedicated traffic lanes to more efficiently get more people where they need to go. BRT systems usually feature customer amenities like frequent service, traffic signal priority, ticket vending machines, shelters, and benches.

Benefits of Davis-SLC Community Connector

- Connection to other UTA modes like FrontRunner, TRAX, and bus
- 10-minute frequency during weekday peak, 15-minute frequency during off-peak and Saturdays
- Dedicated lanes on part of the route (shown in yellow on the map)
- Transit signal priority - reduced wait times at traffic stops
- Improved bus stop design
- Opportunity for economic growth and revitalization
- Pathways for biking and walking will complement transit service



Route Options - SLC Last Stop

UTA and Salt Lake City, in coordination with the other project stakeholders, have evaluated several ending location options for the southern portion of the route, including connections to the University of Utah.



Preferred Course of Action

Based on public and other stakeholder input, the project has chosen a Preferred Option among several alternatives, which are described in the table below. "Build Options" refer to alternatives that involve dedicated lane construction.

	No changes	Build Option 1	PREFERRED OPTION Build Option 2	Enhanced Bus
Details	Maintain Route 470 from 400 West in Salt Lake to 500 South in Bountiful.	3.5 miles dedicated lanes (US- 89/Beck St. & Main St.)	2 miles dedicated lanes (US-89/Main St.)	No dedicated lanes
Cost		Highest cost	Medium-High cost	Lowest cost
Features		<ul style="list-style-type: none"> Off-board fare collection Robust stations High frequency Transit signal priority Potential ridership increase 	<ul style="list-style-type: none"> Off-board fare collection Robust stations High frequency Transit signal priority Potential ridership increase 	<ul style="list-style-type: none"> On-board fare collection Minor station improvements High frequency Transit signal priority

Tell us what you think!

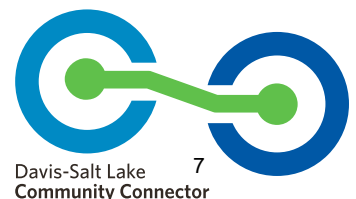
Visit rideuta.com/davis-slc to share your input. We want to hear your feedback on the different options. Your feedback will be used to inform which options moves forward and where the Davis-SLC Community Connector go. Let us what you think by February 14!

If you'd like to dive into the details of this project, including our evaluation of exclusive bus lane options, land use around the project, and walking or bike pathways included in the project design, visit [this project overview site](#).

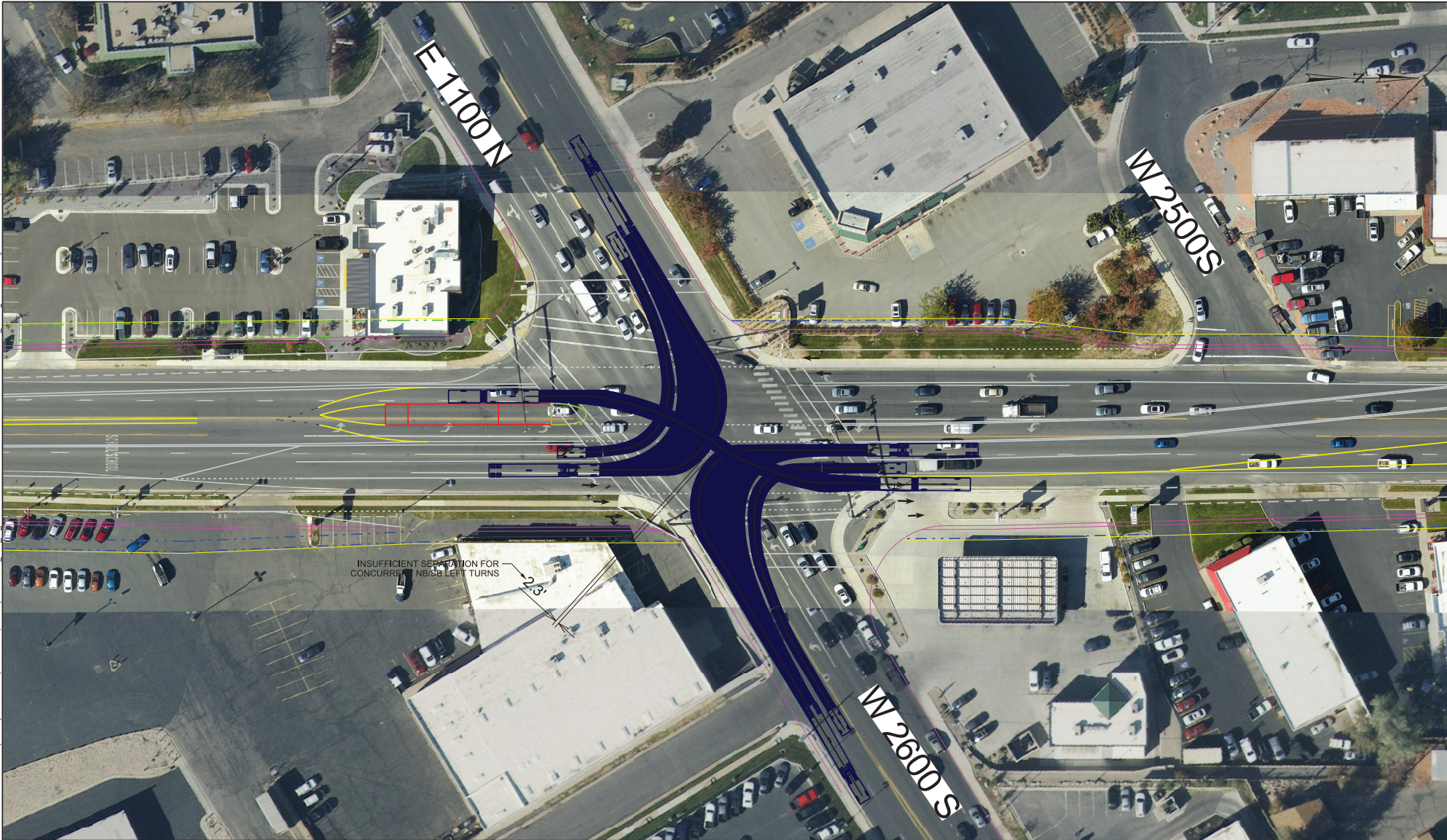
Contact us with your questions or concerns:

Phone (Hal Johnson): 801-237-1905

Email: HJohnson@rideuta.com



6:31:02 AM
 1/20/2021
 z:\utah\communityconnector\main\1802926\1802926.dwg
 C:\Program Files\Autodesk\AutoCAD 2018\acad.lsp
 C:\Program Files\Autodesk\AutoCAD 2018\acad.lsp
 C:\Program Files\Autodesk\AutoCAD 2018\acad.lsp
 C:\Program Files\Autodesk\AutoCAD 2018\acad.lsp



REV	DATE	DESCRIPTION



NOT FOR CONSTRUCTION



756 East Winchester Street
 Suite 400
 Salt Lake City, UT 84107
 Phone: (801) 904-4000
 Fax: (801) 904-4100

Approved By: _____



UTAH TRANSIT AUTHORITY

Designed By:
 Drawn By:
 Checked By:
 Approved By:

DAVIS-SLC COMMUNITY CONNECTOR
 CENTER STATIONS
 ON
 MAIN ST
 WB-67 TURN TEMPLATE

Scale: 60:1
 CADD PName:
 Submittal Date: JANUARY 2021
 UTA Contract No.: 1802926
 Sheet No.:

City Council Staff Report



Subject: Trails Development Implementation Plan
Author: Curtis Poole, City Planner
Date: February 9, 2021

Background

In November 2019, the City Council adopted the Bountiful City Trails Master Plan (BTMP). This plan was created under the direction of City Staff with a consultant and a trails committee composed of Bountiful residents. During the spring of 2020 the City reorganized a new Trails Advisory Committee (BTAC) to advise City Staff on the implementation of the BTMP. Seven (7) residents were selected and have been holding regular meetings with City Staff since May 2020.

In the fall of 2020, the City retained the services of two (2) trail building consultants to assist and design single-track trails in North Canyon and Mueller Park. The BTAC in collaboration with Staff organized a successful trail building project in North Canyon that included approximately 158 volunteers providing 444 hours of service and contributions from Wind River Construction, which provided two (2) employees and an excavator for several days to help prepare the trail for the day of service.

Bountiful residents approved a recreation and trails bond in November 2020 which would provide roughly \$2 million to build the trail system. The bond has accelerated the City's ability to implement the BTMP. The passed bond also places the City in a better position in applying for applicable grants that require matching contributions.

Analysis

The purpose of the Trails Development Implementation Plan is to provide a guideline where trail projects can be organized to capitalize on current and future resources. The plan is designed to be a working document rather than being set in stone. This will allow the City the flexibility to amend projects based upon resources, approval of permits, public support, etc.

The plan also provides City Staff and BTAC time to review projects thoroughly, apply for grants, receive bids, and create public awareness as the City seeks to build a vibrant trail network. During the work session Staff will present a draft of the Trails Development Implementation Plan and highlight the timeframe of specific trail projects, especially the plan for 2021, which may include beginning stage of designing the concept, bidding, and/or construction of the following priorities:

- North Canyon Downhill (started 2020 and on-going)
- Mueller Park Downhill (started 2020 and on-going)
- North Canyon Single-Track (started 2020 and on-going)
- Trail Signage Design/Placement
- Holbrook Canyon Bridges

- North Canyon Trailhead
- Holbrook to Ward
- Holbrook Canyon Trail Improvement
- Kenny's Creek Trail Improvement
- North Canyon Road
- "B" Trailhead to Buckland Network
- Holbrook to Ward Network
- Mueller Park BST Loops
- Mueller Park to Holbrook Canyon

Department Review

This staff report has been reviewed by the Planning Director, Parks Director, and City Manager.

Significant Impacts

The development of the BTMP is important to the City as a robust trails network has the potential to provide an economic benefit to the City and businesses. In the recent years, Council has expressed the development of trails as a vital priority.

Recommendation

This presentation is intended to provide City Council with a draft version regarding the implementation of the Bountiful Trails Master Plan.

Attachments

1. Draft Trails Development Implementation Plan
2. Bountiful Trails Master Plan ([Online Link](#))



BOUNTIFUL TRAILS DEVELOPMENT IMPLEMENTATION PLAN



Prepared by Curtis Poole
Bountiful City Planning Department

Background

The purpose of the Trails Development Implementation Plan is to provide a guideline where trail projects can be organized to capitalize on current and future resources. The Plan will also help City Staff and the Bountiful Trails Advisory Committee focus on a few projects at a time instead of trying to design and develop the entire Bountiful Trails Master Plan (BTMP) rapidly. This will allow the Committee time to review trail projects and advise Staff of possible changes to the trail network and BTMP, which would then be presented to City Council. There have been a number of trails identified by the Committee as possible additions to the BTMP and have been noted throughout the Trails Development Implementation Plan.

Scope

The Trails Development Implementation Plan Timeline (shown on page 3) gives an estimated timeframe for various trail projects. This timeline is subject to change based upon current needs, availability of resources and/or public support. The timeline can be broken up further into five implementation phases: conceptual design, bid, final design, build and completion (note: not all trail projects will require bids to complete).

Conceptual design. This will be coordinated by Staff and will occur in regular meetings of the Trails Committee. Staff and the Committee will review and discuss trail design, general location, specified users, etc.

Bid. Most trail projects will require a consultant to design the best location for a trail. The City will accept multiple bidders and may request bids from consultants that have previous trail building experience in Bountiful.

Final Design. This will be the final physical location of the trail complete with flag work, maps, etc. The design would be reviewed by City Staff and the Trails Committee.

Build. Many trails could be built through volunteer efforts under the supervision of the City Staff and the Trails Committee; however, technical trails will require qualified trail builders to supervise construction and/or to complete the work. This would be assessed and decided during the conceptual design phase.

Completion. A project will be completed when construction is finished, and signage has been installed.

Trail projects will attempt to align the final design phase with current City resources, potential grants and/or fundraising. This will enable City Staff and the Committee to use the final design and trail details when applying for grants and requesting private funds. The City and the Trails

Advisory Committee will apply for grants and seek private funding with matches from public finances for trail projects which would enable the development of a robust trail network and increase public support.

A trails master network map will need to be created and ongoing updates to the map will occur as new trails are added to the system. A temporary master implementation map showing existing trails and potential future trail projects has been provided (see page 21). The updates to the master map would also include specific maps of each individual trail. All maps will be made available online for individuals to view and download. Individual trail maps will show what users may see (landmarks, views, etc.) or experience on various trails and provide information such as difficulty, length, allowed trail user or other applicable restrictions. Attempts should be made to attach photos of the trail to accompany the map. The Trails Advisory Committee will also provide this information to various outdoor mobile apps to share this with trail users.

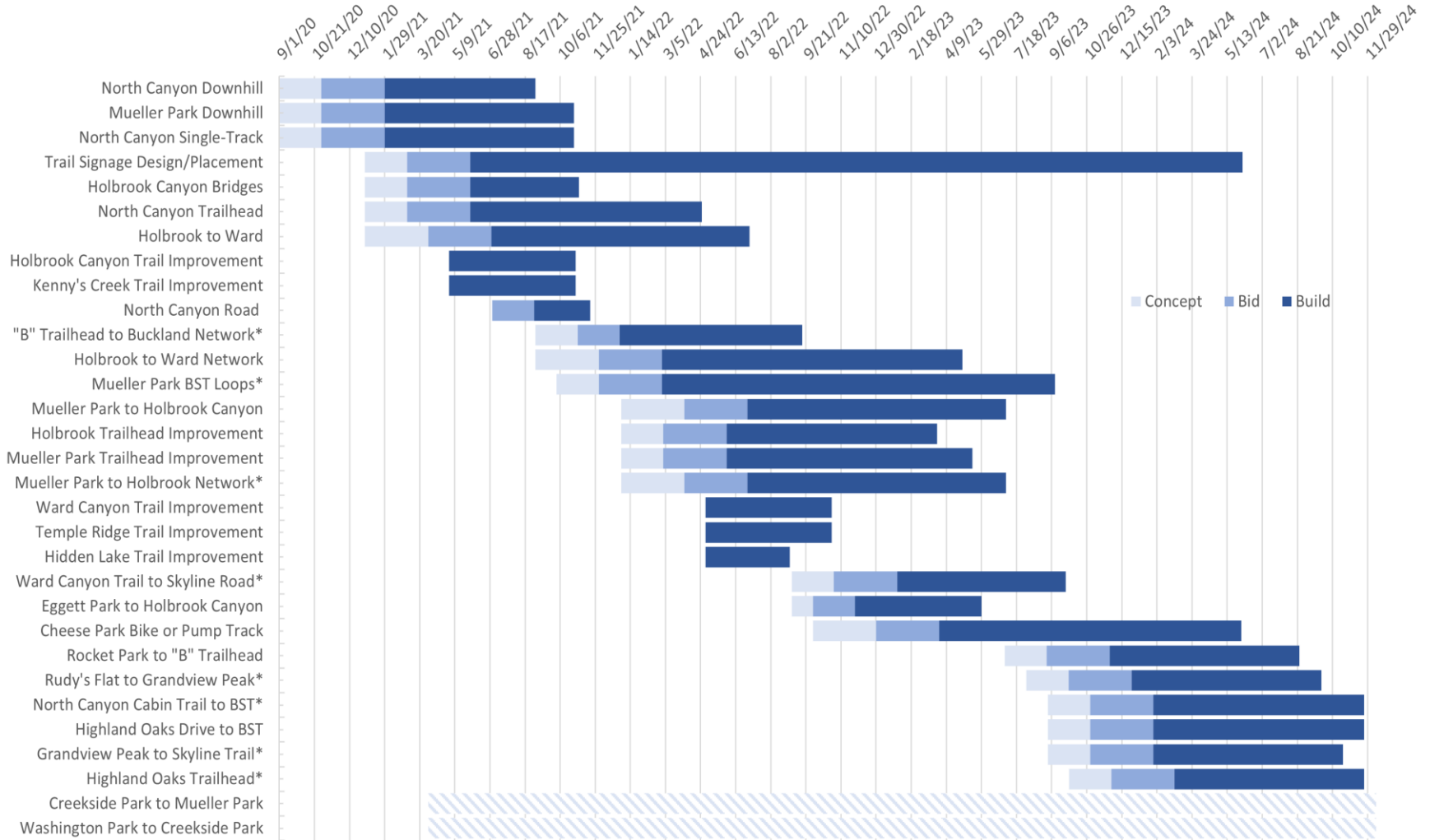
Throughout the trail building process, the Committee will provide updates to keep residents informed of trail projects. In addition, the Committee meetings will continue to welcome the public. This will help to build excitement and support for the trail system while allowing Staff and the Committee and opportunity to receive public input.

An estimation of trail project expenses was provided to City Council with the adoption of the BTMP. Although these costs provide a gauge for what could be expected the final costs to the City may be lower due to work from volunteers, in-kind donations and projects which would not require the

services of a trail consultant or builder. It should also be noted that costs could also be more than what was estimated in the BTMP. Any reference to project costs in the Trails Development Implementation Plan are estimates only.



Trails Development Implementation Plan Timeline



*Trail Project that needs to be added to BTMP

Project Costs and Priorities

The following table is a breakdown of each trail showing its priority in the Trails Development Implementation Plan and an estimated cost. Some of the costs have been provided from consultants hired by the City, such as blue line designs and Singletrack Trails. The remainder of the trail cost estimates are based upon the consultant provided estimates and then factoring in the type of trail, length, location, difficulty to build, etc. These are estimates and provide a general reference to help prioritize trail construction and projects. These estimates do not reflect any potential grants or fundraising efforts. For example, the estimated cost for the North Canyon Trailhead is \$788,000; however, the City has received a grant from Davis County for \$500,000. Additionally, costs for trail improvements are not shown as it would be anticipated most of the work could be completed by volunteer efforts.

A running total of the trails projects is also included to help indicate where the reach of public funding will extend and the deficit which would need to be filled through private funding, grants and volunteer efforts. In addition to the table, another column will be added to help track actual costs and expenditures for each project.

Trail projects have also been assigned a priority number. Trail projects in the “A” category are trails that are either existing trails that need some improvement or were identified as a priority in the BTMP. Projects in the “B” category would be considered as good additions to the City’s trail portfolio, while the “C” category are projects that

present various challenges, such as private property or public support, or may extend away from the network the City would like to establish, such as the proposed Grandview Peak trail. The “conceptual start” is when Staff and the Trails Advisory Committee would begin to discuss the trail project.



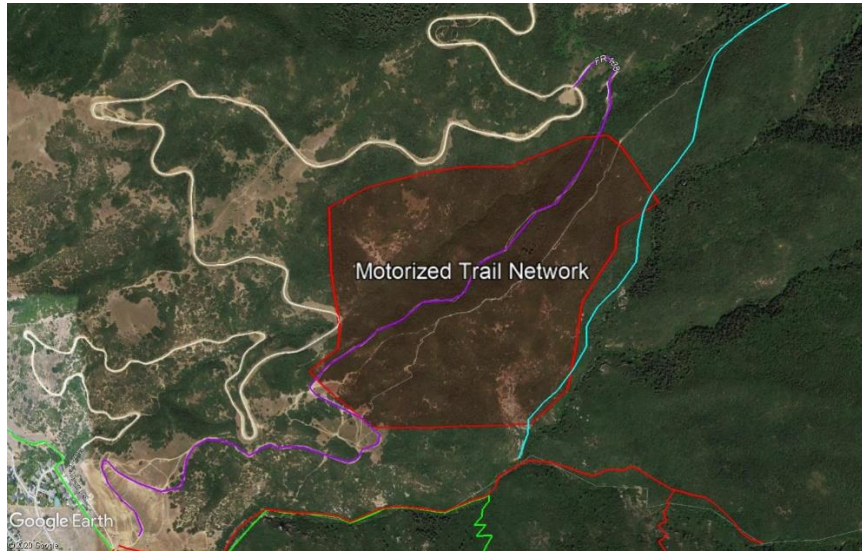
Priority	Task	Estimated Start	Estimated Cost	Running Total
A	Trail Signage Design/Placement	January-21	\$330,000	\$330,000
A-1	North Canyon Downhill	September-20	\$36,700	\$366,700
A-2	Holbrook Canyon Bridges	January-21	\$54,000	\$420,700
A-3	Mueller Park Downhill	September-20	\$274,000	\$694,700
A-4	Holbrook to Ward	January-21	\$75,000	\$769,700
A-5	North Canyon Trailhead	January-21	\$788,000	\$1,557,700
A-6	North Canyon Single-Track	September-20	\$36,700	\$1,594,400
A-7	Holbrook Canyon Trail Improvement	May-21		\$1,594,400
A-8	Kenny's Creek Trail Improvement	May-21		\$1,594,400
A-9	Mueller Park to Holbrook Canyon	April-21	\$75,000	\$1,669,400
A-10	Ward Canyon Trail Improvement	May-22		\$1,669,400
A-11	Holbrook Trailhead Improvement	January-22		\$1,669,400
A-12	Mueller Park Trailhead Improvement	January-22		\$1,669,400
A-13	Holbrook to Ward Network	September-21	\$207,000	\$1,876,400
A-14	Temple Ridge Trail Improvement	May-22		\$1,876,400
B-1	Mueller Park to Holbrook Network*	January-22	\$175,000	\$2,051,400
B-2	North Canyon Road	July-21	\$75,000	\$2,126,400
B-3	"B" Trailhead to Buckland Network*	September-21	\$60,000	\$2,186,400
B-4	Mueller Park BST Loops*	October-21	\$685,000	\$2,871,400
B-5	Eggett Park to Holbrook Canyon	September-22	\$80,000	\$2,951,400
B-6	Hidden Lake Trail Improvement	May-22		\$2,951,400
B-7	Ward Canyon Trail to Skyline Road*	September-22	\$150,000	\$3,101,400
C-1	Cheese Park Bike or Pump Track	October-22	\$30,000**	\$3,131,400
C-2	Rudy's Flat to Grandview Peak*	August-23	\$75,000	\$3,206,400
C-3	Grandview Peak to Skyline Trail*	September-23	\$50,000	\$3,256,400
C-4	Rocket Park to "B" Trailhead	July-23	\$120,000	\$3,376,400
C-5	North Canyon Cabin Trail to BST*	September-23	\$65,000	\$3,441,400
C-6	Highland Oaks Drive to BST	September-23	\$75,000	\$3,516,400
C-7	Washington Park to Creekside Park			\$3,516,400
C-8	Highland Oaks Trailhead*	October-23	\$788,000	\$4,304,400
C-9	Creekside Park to Mueller Park			\$4,304,400
			Total	\$4,304,400

*Not part of BTMP

**Estimate is for pump track only

Trail Project Descriptions (listed in alphabetical order)

“B” Trailhead to Buckland Trail Network



This is an existing motorized trail that would need some improvements. The trail (purple line) starts at the “B” Trailhead and ends at a parking area on Skyline Road. A network of trails (highlighted in red) with varying difficulties could be created providing more opportunities for motorized users. Most of this network could be created on Bountiful City property with some coordination with the Forest Service; however, the lower portion of this trail intersects several private properties which may be challenging to secure easements. With increased trail traffic in this part of the City’s trail network there may be a

reduction to the amount of illegal target shooting. This trail system would need to be added to the BTMP.

Creekside Park to Mueller Park



This future trail would be a combination of urban and single-track for hikers and mountain bikers. The trail would follow Mill Creek from Creekside Park crossing both Davis and Bountiful Boulevards. The purpose of this trail would be to provide an interior access from within the City to the hillside trail network. The challenge of developing this trail would be to secure easements or purchase property from the private owners lining Mill Creek. No trail construction would begin until an unencumbered path is secured between the two points. This would be one of the few east-

west trails found in the City. This trail was included in the BTMP; however, it was not identified as a priority.

Eggett Park to Holbrook Trailhead



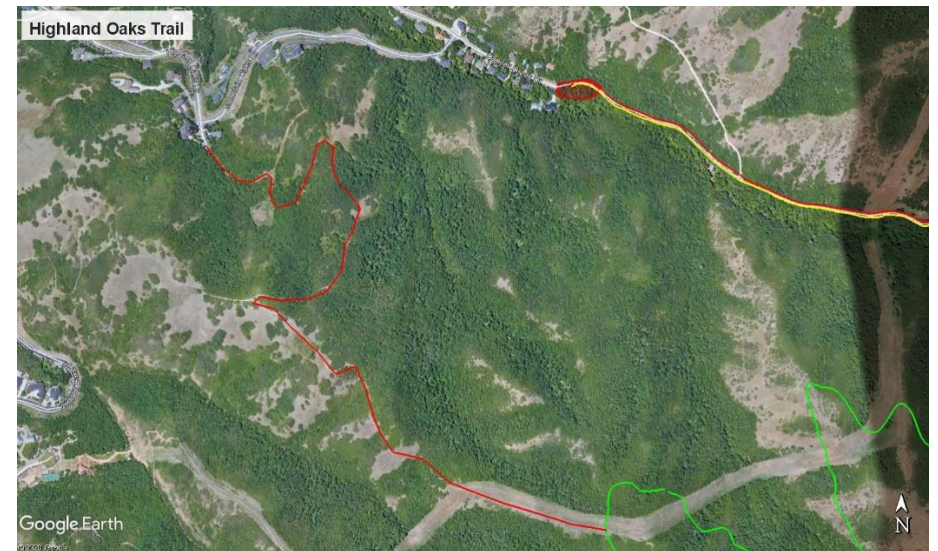
There is an existing asphalt path leading out of Eggett Park which ends below a Bountiful City water tank. A user created trail continues from the end of the asphalt following the fence line of the water tank to Bountiful Boulevard. The future trail would extend the asphalt to Bountiful Boulevard and repair the existing trail. The purpose would be to provide an urban trail connection from the park below to the official Bonneville Shoreline Trail (BST) above (in this location it would be Bountiful Boulevard) and Holbrook Canyon. The trail is located

entirely on City property. This trail was included in the BTMP; however, it was not identified as a priority.

Grandview Peak to Skyline Trail

This would be a new trail connecting Grandview Peak to the Skyline Trail and would provide a high elevation “spine” to the City’s trails network. It would also extend the Skyline Trail to the south and allow Grandview Peak to be accessed from multiple trailheads and routes. It would create a trail with multiple viewpoints into the surrounding valleys. This trail would need to be added to the BTMP and work would need to be coordinated with the Forest Service.

Highland Oaks Drive to BST Trail



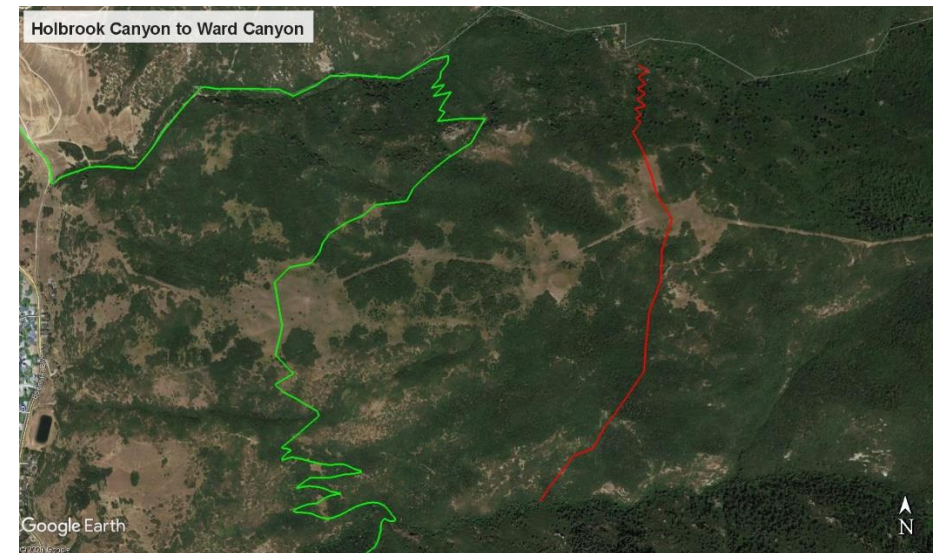
This is an existing trail (red line) that would need to be improved. The trail begins at the end of Highland Oaks Drive and uses an access road to one of the City's water tanks. The trail continues past the water tank and eventually would connect with the BST (green line). The challenge with this trail is that it is located almost entirely upon private property; however, the trail was identified on the BTMP. By improving this trail and its access there would also be an opportunity for a future trailhead to be constructed. This would require the acquisition of property and/or public easement declaration and would need to be added to the BTMP.

Holbrook Canyon Bridges



There are six crossings of Barton Creek with five existing bridges in various stages of degradation. The purpose would be to replace the five bridges and build a sixth bridge. One of these bridges would likely be the location where the BST would intersect Barton Creek and would need to be coordinated with Davis County. The bridge designs would most likely be packable-type bridges as the terrain does not permit easy transportation of longer beam stinger designs. The bridges would permit both horses and hikers to cross the creek. The BTMP identified this project as the number two priority.

Holbrook Canyon to Ward Canyon



This trail (red line) could be located entirely on Bountiful City property. The challenge of this connection would be

the steepness in and out of each of the canyons. This would be a multi-user trail to access views, existing trails and future trail loops above the City. The BST connection (green line) from Holbrook Canyon to Ward Canyon would be at a lower elevation and would intersect multiple private properties before it joins the future Bountiful “B” trailhead. The BTMP identified this project as the number four priority.

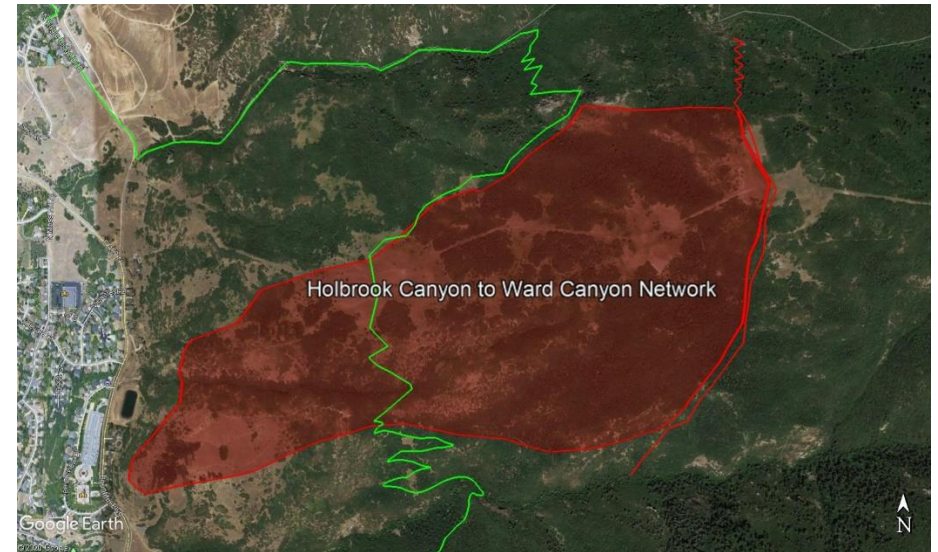
Holbrook Canyon Trail

This is an existing hiking trail that gradually fades as it increases in elevation. The trail needs to be improved and extended allowing for access to the future BST and other trail networks. Brush would need to be trimmed and the trail corridor widened to accommodate horses. The terrain is not conducive for mountain bikers. The trail should be extended to the Skyline Trail. This trail was included in the BTMP as part of the existing trail inventory.

Holbrook Canyon Trailhead

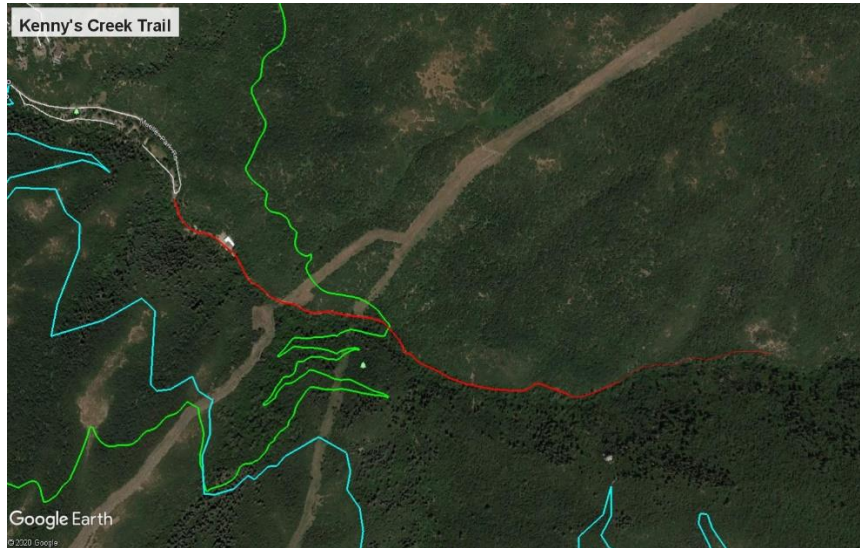
This is an existing trailhead complete with parking and access to restrooms; however, the parking stalls would need to be restriped and signage should be updated to be consistent with other trailheads and trail signage throughout the City’s trail network. This trailhead was included in the BTMP as part of the existing trail inventory; however, improvements to the trailhead were not identified.

Holbrook Canyon to Ward Canyon Network



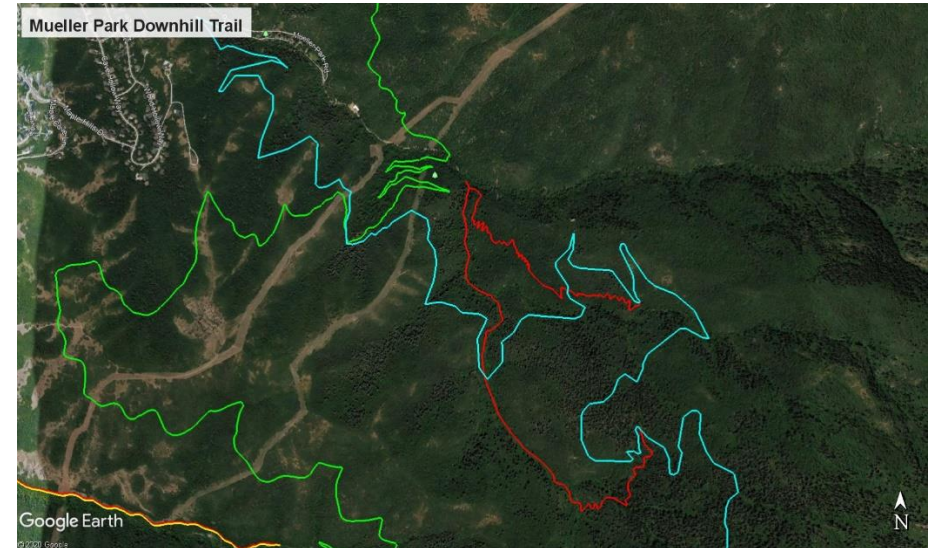
Using the lower BST (green line) and the upper Holbrook Canyon to Ward Canyon trail (red line) a network of trails (red highlighted area) could be created between the two. This network would also include using the existing Temple Ridge Trail in its design. This would be a multi-user trail that could be accessed from either the “B” trailhead or the Holbrook Canyon trailhead. This trail network was considered as part of the connecting trail between Holbrook Canyon and Ward Canyon and identified as a number four priority in the BTMP.

Kenny's Creek Trail



This is an existing trail on the north side of Mill Creek (red line), although very little used. This could be due to lack of signage, final destination, access and/or access. It begins on the east side of the Mueller Park facility and follows the road past the Bountiful City Water Plant. The trail would be intersected by the BST (green line) and has the possibility of connecting to the Skyline Trail, which runs at a higher elevation above the City, and could connect to the Muller Park Trail (light blue line) and Holbrook Canyon. The trail would need to be improved and would be accessible to hikers and horses. This trail was included in the BTMP as part of the existing trail inventory.

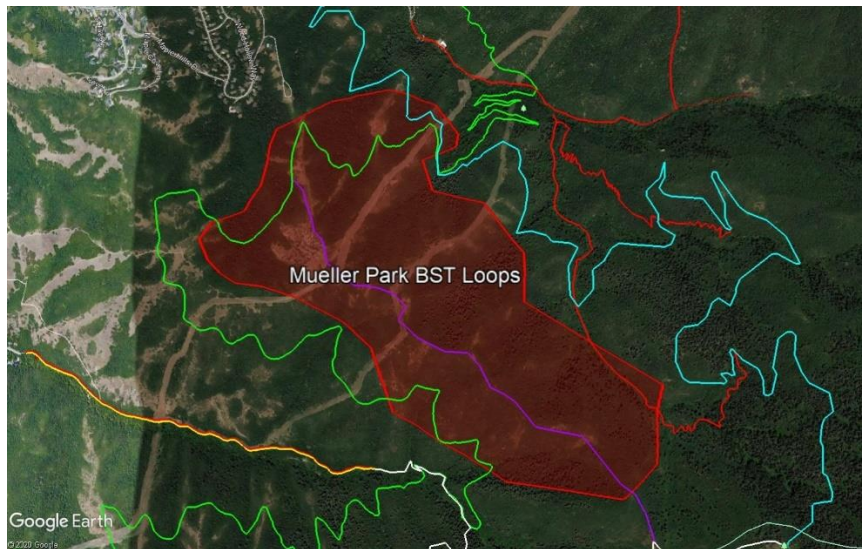
Mueller Park Downhill



There are two different trail designs (red lines). Both trails will drop off the Mueller Park Trail after Elephant Rock leading to Rudy's Flat (light blue line). The trails will intersect the Mueller Park Trail at lower elevations and will have the same end point, which will be near the BST (green line) intersection of Mill Creek. This would require an additional bridge crossing of Mill Creek. The trail would then merge with the Kenny's Creek Trail, which is a multi-user trail. The benefit of having the trails intersect the Mueller Park Trail would be to provide a lower entry point for less experienced mountain bikers who cannot make it further up the trail and would be tempted of coming back down the Mueller Park Trail. The purpose of these downhill trails is to limit, if not eliminate, mountain bikers

descending Mueller Park Trail. The current estimated cost to build both trails is \$274,100, which is more than what the BTMP estimated (\$114,000) for one trail. The challenge is creating downhill trails that would provide enough length to justify a mountain biker using them instead of descending Mueller Park Trail. The BTMP identified this project as the number three priority.

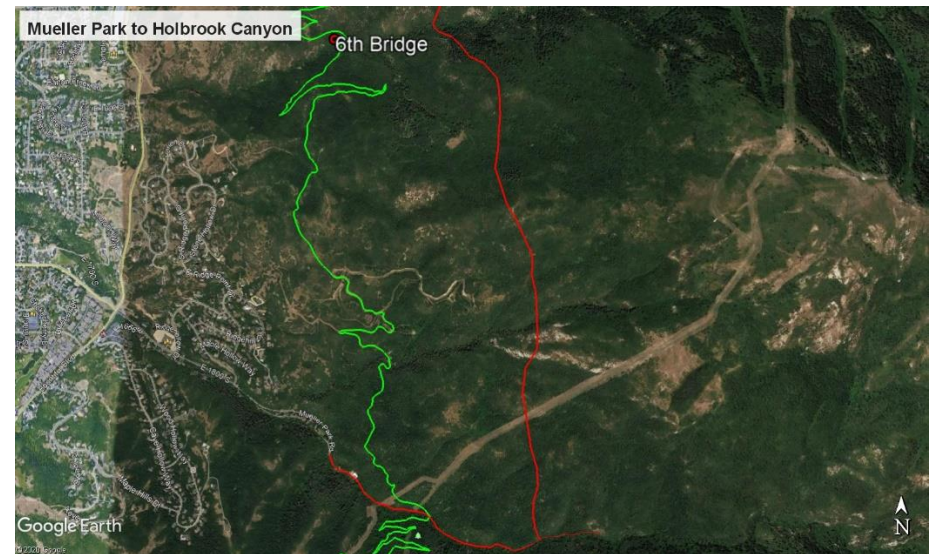
Mueller Park BST Loops



The BST connecting Mueller Park to North Canyon (green line) and a proposed future “ridgeline trail” (purple line) will likely provide an opportunity to construct multiple downhill routes using these trails as a “spine.” This network could be accessed from either the Mueller Park Trail (light blue line) or North Canyon. It would provide

additional downhill trails with varying degrees of difficulties. It would also potentially create longer downhill trails which would further reduce the concerns with mountain bikers descending the Mueller Park Trail. This possible trail network would need to be added to the BTMP and work would need to be coordinated with the Forest Service.

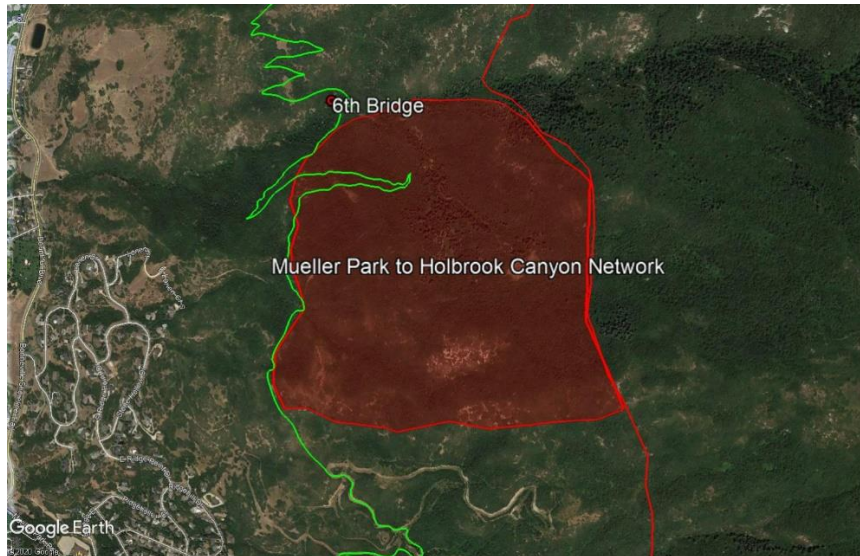
Mueller Park to Holbrook Canyon



This future trail (red line) would start at a higher elevation to access Bountiful City property before dropping back into Holbrook Canyon. This trail would be a multi-user trail and provide access to views and eventually link up with existing trails in the area. The BST (green line) will intersect the Mueller Park Trail above the Bountiful City Water Plant and

will continue at a lower elevation to eventually intersect with the Holbrook Canyon Trail. This project would need to be added to the BTMP.

Mueller Park to Holbrook Canyon Network



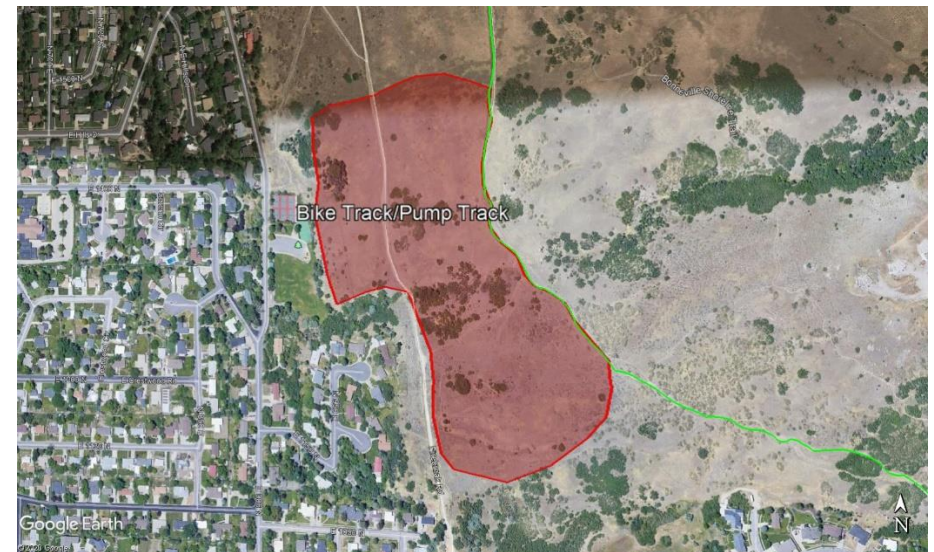
Similar to the network between Holbrook Canyon and Ward Canyon this network (red highlighted area) could be created between the lower BST (green line) and upper trail (red line) on City property. These networks would access viewpoints and existing destinations such as the “Christmas tree farm.” This network could be located entirely on City property with some access needed from Forest Service property. Having alternative access points from the Holbrook and Mueller Park trailheads to this trail network could resolve concerns of property owners in the Stone

Hollow area of trail users crossing their properties to access the hillside. This trail network would need to be added to the BTMP.

Mueller Park Trailhead Improvements

With a new trail network being added in the Mueller Park area a new trailhead sign would need to be constructed. It would be beneficial if an agreement with the Forest Service to permit parking in the existing lots which would reduce the parking congestion on Mueller Park Road. The trailhead was included as part of the existing trail inventory in the BTMP; however, improvements were not identified.

Mountain Bike Network or Pump Track above Twin Hollow (Cheese Park)



A mountain bike network (highlighted in red) could be accessed from the BST above (green line) or Twin Hollow (Cheese Park) below. The BST or the Firebreak Road could become the spine for this trail with a network of trails with varying degrees of difficulty dropping off the hill, very similar to the Fruit Loops mountain bike trail network in Fruit Heights. A challenge would be to safely integrate a trail system near the Lions Club shooting range and obtaining Forest Service approval. An alternative would be to create a much smaller pump track which could be built entirely on Bountiful City property and would sit above the park. Although the pump track is part of the current BTMP (it was not identified as a priority), a mountain bike trails network would need to be added.

North Canyon Road Grading/Repair

The existing North Canyon “Jeep” road is heavily rutted due to lack of proper drainage from springs and water runoff. The road is currently accessed by all users (hikers, mountain bikers, horses and motorized vehicles). The addition of the downhill trail should reduce the number of bikers coming down the road; however, the road would still need to be graded with proper drainage installed to make it safer for hikers, uphill mountain bikers and horses (if the single-track trail cannot be constructed) to share with motorized vehicles. Grading would also make the road more accessible to emergency vehicles in the event of fire or other emergencies. While not expressly stated in the BTMP, improvements to the road should be considered in

connection with the North Canyon Trailhead, which is identified as the number five priority.

North Canyon Cabin Trail



There is an existing trail (light blue line); however, it is overgrown and would need to be improved. It starts at the site of the cabin off North Canyon “Jeep” Road, follows the ravine and would eventually intersect with the BST (green line). The trail would be for hikers and horses. The challenge of improving this trail is that it is located entirely on private property. The purpose of the trail would be to provide a shorter trail connection from North Canyon to Hidden Lakes and Highland Oaks Trails. This trail would need to be added to the BTMP.

North Canyon Downhill



This trail is located on the north side of the existing “Jeep” road. The purpose of this trail is to provide a safer descent out of North Canyon for mountain bikers and reduce the number of mountain bikers on the road. The trail begins at the Forest Service Gate and ends at the future trailhead, where Canyon Creek Drive ends. The trail will require some minor adjustments in the spring, along with signage, before it can be considered completed.

North Canyon Single-Track Trail



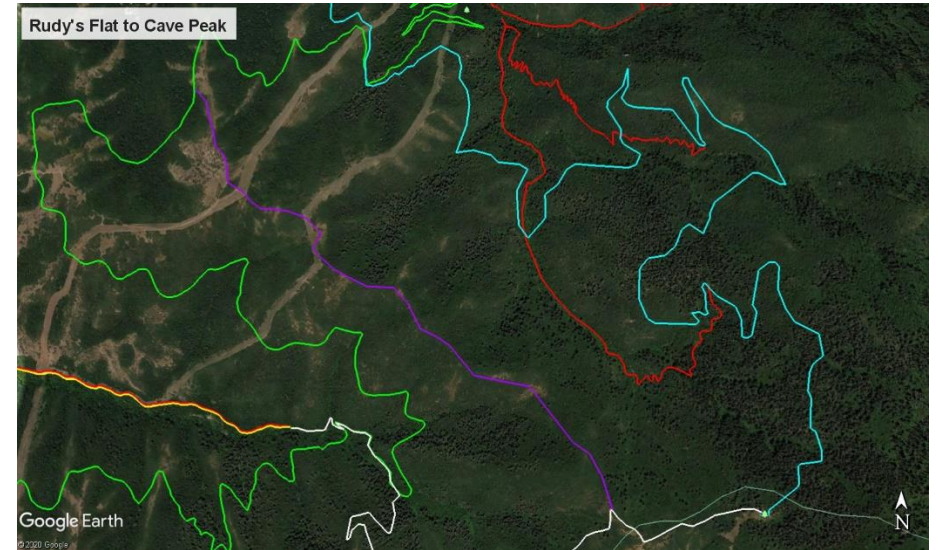
This single-track trail (yellow line) would be located on the south side of the existing “Jeep” road and would be a multi-user trail, except for downhill mountain bikers and motorized vehicles. The purpose of the trail would be to provide a safer ascent for hikers and mountain bikers and safer descent for hikers. Combined with the downhill trail (red line) trail users could be fully separated from motorized vehicles on the road. The trail would begin at the future trailhead and end at the Forest Service gate. There would likely be locations where the trail would need to merge with the road as the terrain may not permit a trail due to the location of the creek or ability to manage proper retaining. The BTMP identified the North Canyon single-track trail as the number one priority.

North Canyon Trailhead



The trailhead would be designed for all vehicle parking (single vehicles to horse trailers), have accessible restrooms and signage. The purpose is to permit users a safer place to park and reduce the congestion on Canyon Creek Drive. The access road would still be accessible; however, consideration should be made to minimize vehicles parking further up the access road near the Forest Service gate such as reducing the current parking area to turnaround only by laying down boulders and logs. The BTMP identified this project as the number five priority. The City has purchased this property for \$500,000 with a grant from Davis County and City commitment to spend \$250,000 at this location.

Rudy's Flat to Cave Peak



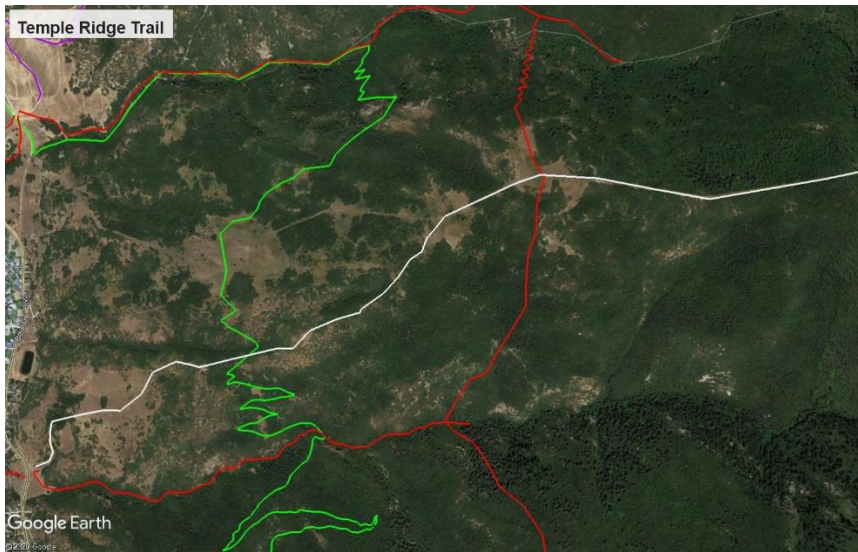
This would be a new trail (purple line) that would run along the ridgeline from Rudy's Flat and could connect to the BST (green line) below Cave Peak. This would be a multi-user trail and may also provide a preferable option to establish a downhill network as it would connect to both the North Canyon Trail (white line) and Mueller Park Trail (light blue line). This trail would need to be added to the BTMP and work would need to be coordinated with the Forest Service.

Rudy's Flat to Grandview Peak

This is an existing trail that would need to be improved. The purpose of this trail would be to provide access to Grandview Peak that gives users views of the valleys of

Davis, Salt Lake and Morgan Counties. This trail would be for hikers and horses. Improvements to this trail would require coordination with the Forest Service and would also need to be added to the BTMP.

Temple Ridge Trail



This is an existing trail (white line), which would need some improvement, that begins at the Holbrook Canyon Trailhead and extends to the Skyline Trail above the City. This would be a multi-user trail, but primarily hikers and horses. The trail would intersect the BST (green line) and the upper Holbrook Canyon to Ward Canyon trail (red line) and would be part of the trail network in this area. This trail was included as part of the existing trail inventory in the BTMP.

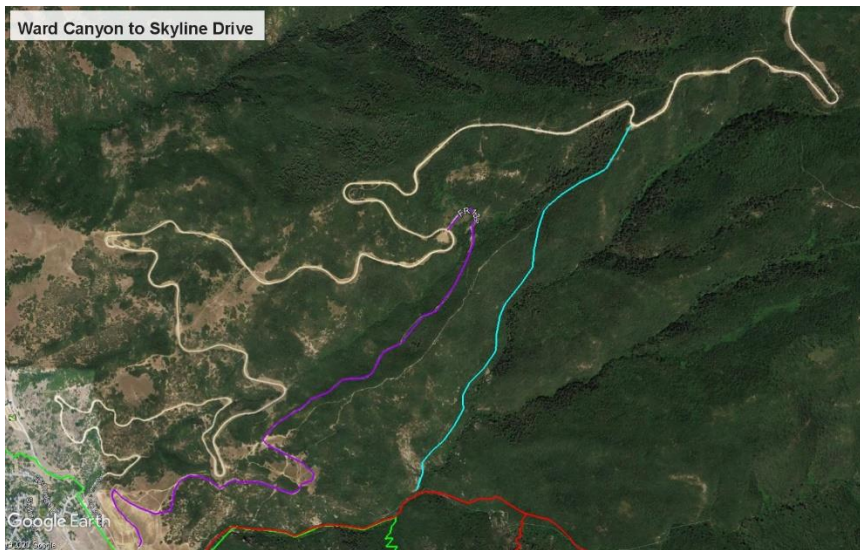
Tolman (Rocket Park) to the “B” Trailhead



This would be a combination of an urban and single-track trail (red line). The urban portion would use existing sidewalks along 1300 East and Bountiful Boulevard. The Stone Creek subdivision is to provide an easement which would begin roughly at the intersection of Moss Hill Drive and Bountiful Boulevard and follow Stone Creek to the base of the County debris control dam facility. The trail would continue upwards in a series of switchbacks to eventually connect with the “B” trailhead. An alternative or secondary route would be through a future housing development connecting the trailhead to the same access point off Bountiful Boulevard. The single-track trails would be multi-use with a potential of one of the trails dedicated as a downhill trail for mountain bikers. This was trail project

was listed in the BTMP; however, it was not assigned a priority.

Ward Canyon Trail to Skyline Drive



This would be a multi-user trail (light blue line) connecting Ward Canyon Trail (red line) to Skyline Drive. It would provide another trail for motorcycles to access the motorized trail network and Skyline Drive. Most of the trail would be located on Bountiful City property and the remainder would be on Forest Service property. This trail would need to be added to the BTMP.

Ward Canyon

This is an existing trail which does not have many users. Current users express concerns the trail is not clearly

defined and the potential dangers of illegal target shooters in the area. This trail could be altered to begin at the future trailhead that will be constructed by the County below the Bountiful “B.” Once the trail is on Bountiful City property there would be the potential to climb the mountain and descend into Holbrook Canyon. This is a multi-user trail. This trail would need to be improved similar to the Holbrook Canyon Trail with an extension to the Skyline Trail. Improving the trail would allow more users which may also decrease the illegal shooting. This trail was included in the BTMP as part of the existing trail inventory.

Washington Elementary Park to Creekside Park



This would be entirely an urban trail. As property bordering Mill Creek redevelops between the two parks

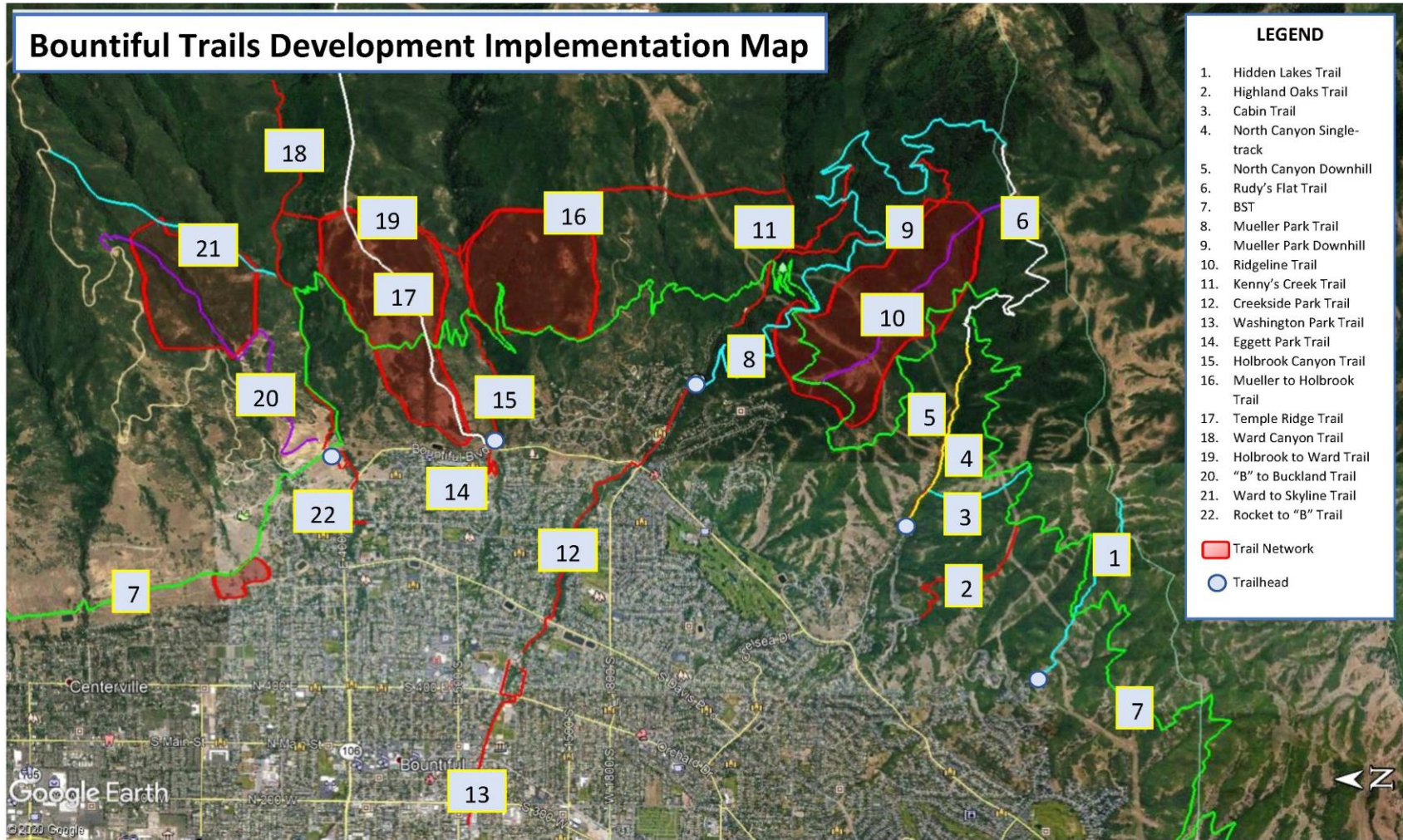
consideration should be made to secure easements which would be used as connections through properties permitting users to walk parallel to the creek on sidewalks or other urban surfaces. This urban trail would connect users to public transportation, additional parking and shopping. Signage placed along the trail would match other signage in the trail network. This trail project was identified in the BTMP; however, it was not assigned a priority.

Trail Signage

Trail signage should be consistent throughout the trail network, both urban and hillside. Logos should be used at trailheads, wayfinding markers and literature. This will enhance the user experience and provide cohesion to the trails network. Examples of various signage were shown in the BTMP as a result of surveys conducted by blū line designs. Trail projects should not be considered complete until signage has been installed.



Bountiful Trails Development Implementation Map



1 Minutes of the
2 BOUNTIFUL CITY COUNCIL
3 Thursday, January 14, 2021
4 7:30 a.m. to 12:00 p.m.
5

6 Present: Mayor Randy Lewis
7 Councilmembers Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris,
8 Richard Higginson, Chris R. Simonsen
9 City Manager Gary Hill
10 Assistant City Manager Galen Rasmussen
11 City Attorney Clinton Drake
12 City Engineer Lloyd Cheney
13 City Planner Francisco Astorga
14 Finance Director Tyson Beck
15 IT Director Alan West
16 Parks Director Brock Hill
17 Power Director Allen Johnson
18 Water Director Kraig Christensen
19 Streets & Sanitation Director Charles Benson
20 Human Resources Director Shannon Cottam
21 Interim Chief of Police Ed Biehler
22 SDMFD Chief Dane Stone
23 Recording Secretary Maranda Hilton
24

25 Official notice of the City Council Meeting was given by posting an Agenda at the temporary
26 City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the
27 Utah Public Notice Website and by providing copies to the following newspapers of general
28 circulation: Davis Journal and Standard Examiner.
29

30 **Retreat held at**
31 **South Davis Metro Fire Station Conference Room**
32
33

34 **PLEDGE, PRAYER & WELCOME – MAYOR LEWIS**

35 Mayor Lewis called the meeting to order at 7:38 a.m. and welcomed those in attendance. Mr.
36 Charles Benson led the Pledge of Allegiance and Councilman Simonsen offered a prayer.

37 Mayor Lewis’s opening remarks included saying that the new park at the Washington
38 Elementary site will be a great blessing to Bountiful residents on the west side of the City, and that he
39 is excited to learn more about fiber internet options because he feels it is something Bountiful City
40 needs. He thanked the Council and staff for being there and for all the good work they do to keep the
41 City running.
42

43 **WASHINGTON PARK DESIGN PROCESS – MR. LLOYD CHENEY & MR. GARY HILL**

44 Mr. Gary Hill identified four areas of discussion they would like to cover regarding
45 Washington Field: the size of the space and preliminary design concepts, traffic and parking
46 concerns, the design process including public input, and the interlocal agreement with the Davis
47 County School District.

1 Councilman Higginson asked about the school district's requests regarding field use. Mr. Hill
2 answered that the school is looking for fields for their lacrosse teams at both Bountiful High and
3 Viewmont. The Council discussed the logistics of allowing the district to use the fields for that
4 purpose, how field maintenance would be managed, if it were a fair agreement and how it would
5 affect other seasonal sports needs for the City, the schools, and the South Davis Recreation District.

6 Mr. Hill explained that a condition of the sale was that an interlocal agreement with the school
7 district had to be in place before they would close on the sale of the property, which is scheduled for
8 the following day, Friday, January 15, but it could be rescheduled. The Council decided it would be
9 beneficial to have representatives from the school district come and meet with them during a work
10 session to figure out the details of the interlocal agreement and to have their questions answered.

11 Mr. Lloyd Cheney showed the Council an aerial view of the park with an overlay of basic
12 fields and structures in order to show how many soccer/lacrosse fields would fit within the park
13 boundaries. He also showed how other proposed amenities like a skate park, pickleball courts, a
14 playground, a storage and restroom building, a walking trail and parking stalls would fit into the area.
15 Staff feels there is enough space to put a lot of amenities depending on what Council prioritizes. Mr.
16 Cheney explained that these drawings were very preliminary and that they would likely hire a park
17 designer when the time comes.

18 Many Councilmembers voiced concerns about how traffic in the neighborhood will be
19 affected by the new park. That neighborhood has very narrow streets with blind corners and they
20 worry it will negatively affect both the people who live there and those who use the park unless a
21 better solution can be found to access the park and parking. The Council asked about acquiring
22 property to create a new access into the neighborhood from either 500 West or from 500 South. Mr.
23 Cheney explained that those roads are not owned by the City and they would need to receive
24 permission from UDOT to create new accesses. Mr. Hill explained that they advise doing a traffic
25 and parking study as part of the design process. He also cautioned that mitigating traffic may prove to
26 be an impossible task, so they should be careful not to spend too much money on something that
27 cannot be solved.

28 Mr. Hill talked with the Council about what the design process might look like, saying that
29 they would hire a consultant, and then garner public input through online channels and surveys
30 instead of having any physical open houses if that's what the Council desired. He said he assumed
31 they would like to retain the power to make final decisions. The Council agreed that they thought it
32 would be best. Mayor Lewis expressed that having a neighborhood meeting with the residents is very
33 important so that what happened with the dog park can be avoided. He wants people to feel that they
34 are part of the process and that the City cares what they think. Council and staff agreed that it was a
35 good idea to include a neighborhood meeting.

36
37 Council took a short break from 8:59 a.m. until 9:06 a.m.
38

39 **FIBER BROADBAND DISCUSSION – MR. GARY HILL**

40 Mr. Hill explained that the goal of today's discussion was to simply determine what
41 information the Council wants, figure out how to get it and who to hear from, and then create a
42 process for moving forward. He suggested that Mr. Alan West, I.T. Director, provide some basic
43 education about fiber and broadband for the Council and staff at a future date, so that everyone has a
44 foundational knowledge top base further investigation on. The Council agreed that would be a
45 worthwhile first step.

1 Councilwoman Bradshaw said she would like to know what coverage already exists from
2 other providers in Bountiful to have a better understanding of the problem. She would like to make
3 sure there is enough of a problem for this to be viable before diving in. Mr. Hill suggested that
4 current providers be allowed to present to the Council if they are willing to bring a coverage map
5 when they do.

6 Councilman Higginson said he would like to know what it would cost the City for installation
7 and maintenance whether the City owns the network or UTOPIA owns the network. He also feels that
8 allowing people to choose their own providers on the network is the best way to do it.

9 Councilwoman Harris said she thinks it is important that people who do not choose fiber will
10 not have to pay for it.

11 Councilwoman Bradshaw asked about how much installation would cost, how it would affect
12 the roads and asked about the timeline for when people will be able to get the fiber to their homes.

13 Mr. Hill asked if the Council wanted to take the time to hear from providers or not. The
14 Council discussed it and asked that Mr. West screen information from providers first and then come
15 inform the Council with what he found. Mr. West agreed to that plan.

16 Councilwoman Bradshaw wondered how the City could get input from residents with
17 differing viewpoints, since it seems one group has the loudest voice right now. Mr. Hill agreed that it
18 was important for the City to publicize that it is being very deliberate about this decision.

19 The Council and staff discussed some of the reasons the move to fiber did not pass in
20 Kaysville recently. Councilwoman Harris said she thinks the Council and staff are approaching this
21 issue the right way, being thoughtful and careful. She feels there is a real need for fiber but believes
22 that taking the time to avoid big pitfalls in this process is important.

23 After gathering their questions, Mr. Hill said he would come back to the Council with more
24 information and a suggested timeframe for moving forward.

25
26 The Council took a short break from 9:47 a.m. until 9:53 a.m.

27 **UPCOMING INITIATIVES AND PROJECTS – DEPARTMENT DIRECTORS**

28 Mr. Hill presented a list of City projects to the Council. He explained that all these projects
29 are current priorities that go above and beyond the daily workload of staff, and that multiple
30 departments are involved on many of them. He hoped that this would help the Council be informed
31 before heading into the budget process next.

32 The projects on his list included Washington Park, North Canyon parking lot, general trail
33 construction, dance studio parking lot, Eagle Ridge Drive, fiber decisions and implementation, the
34 farmers' market, the public art program, dispatch paramedic & animal control consolidation, golf
35 course clubhouse repairs, the General Plan update, 1000 North reconstruction, the Streets Department
36 wash bay and garage, and the Northwest Substation. Councilmembers were updated about the
37 following items:

38
39
40 North Canyon Parking Lot – The City plans on creating a parking lot, a trailhead, and adequate turn-
41 around facilities for emergency vehicles. The owners of 71 acres of adjacent property are interested
42 in developing their land and City staff have tried to set a realistic expectation for what is possible.
43 Much of the land is not developable due to water service issues, cul-de-sac length, and steep slope
44 issues. This is important because any development that occurs would need to be coordinated with the
45 project there.

1 Trails Master Plan (TMP) – The North Canyon trail and trailhead were the biggest priorities of the
2 TMP, and staff is currently working on an implementation plan for those items. The design for the
3 trailhead improvement will be in-house. The Trails Advisory Committee is actively working on
4 securing more funding for projects as well.
5

6 Eagle Ridge Drive – This will be a significant project that the City will likely hire a firm to design.
7 The recently approved \$1 million loan from Davis County should cover all the construction costs,
8 which will be repaid by the developer.
9

10 Farmers’ Market – The Planning Department recently took over the management of the market from
11 the Main Street Merchants Association. The City feels it provides value to our community, so
12 Planning staff will collaborate with the Parks Department to make improvements with possible plans
13 of eventually hand it off to a new board of directors. The Council was asked to help find volunteers
14 for the market.
15

16 Public Art Program – COVID-19 halted the creation of the public art program last year, but Mr. Hill
17 feels confident he can find a good person to help get it off the ground now. This new hire could also
18 help with a number of Main Street events, like the Farmers’ Market and the Chalk Art Festival.
19

20 Dispatch consolidation – The Bountiful Police Department is currently the only department in South
21 Davis County using a different dispatch software than the other cities in the area. They are working
22 towards switching to a compatible system, which will allow them to communicate with their partner
23 agencies much more efficiently. It’s anticipated that this change will be a big benefit to everyone.
24 They recently did a needs assessment with Motorola, but once they make the final decision and work
25 it into their FY2022 budget, it will take 18-months to acquire the software and for training.
26

27 Paramedic consolidation – If the paramedics decide to consolidate, the County will stop charging its
28 paramedic rate and all entities that provide paramedics will have to go through a truth in taxation
29 process in order to pick up that rate. The cost per resident will remain the same as it has been.
30 However, depending on what our neighbors in South Davis County decide to do it could affect the
31 size of our dispatch operations. The Fire District will be picking up the paramedic dispatch which
32 will likely require an update to their antiquated station alert system.
33

34 Golf Course Clubhouse Repairs – The clubhouse at the golf course needs several repairs. Mr. Brock
35 Hill believes most of the repairs can be made during the golf season, but that renovating the café will
36 have to take place once the golf course closes later in the year.
37

38 1000 North Reconstruction – This will begin shortly.
39

40 Streets Department new wash bay – Construction has already begun, and will be completed in April
41 or May.
42

43 Northwest Substation rebuild – The rebuild will be a very labor-intensive process, but it is important
44 to do it.
45

1 Mr. Hill explained that many of these projects will add to City operating costs as more
2 parking lots and trails, etc. are created. Generally speaking, our economic growth is sufficient to keep
3 up with inflation and all of the City's regular needs, but there is a risk of falling behind in revenue as
4 more services and programs are added.

5
6 Council took a short break from 10:44 a.m. until 10:55 a.m.

7
8 **CITY GENERAL PLAN UPDATE – MR. FRANCISCO ASTORGA**

9 Mr. Astorga talked about the purpose of a General Plan (GP) with the Council. He explained
10 that having an updated GP in place helps to develop community identity, forces prioritization of
11 values and leads to proactive planning instead of reactive planning. The only legally required parts of
12 the plan are for land use, transportation and traffic, and moderate housing growth. All other sections
13 are at the discretion of the City.

14 Mr. Astorga explained that Bountiful's current GP was created in 2009 and all the goals in it,
15 except for the Downtown Area, are now outdated. He feels the City would benefit greatly from
16 creating a new GP soon. He also explained to the Council that if a city's land use code does not
17 support the goals and visions in the GP then it is useless. The land use code is how a GP is
18 implemented. The GP will help the Council and staff by with guidelines to follow putting everyone
19 on the same page. It will also mean that the Council doesn't need to consult staff about every
20 decision, they will have good direction available to them as they try to follow the GP.

21 Council asked more about the process of creating an updated GP. Mr. Astorga said that
22 although this work can be done in-house, it will take a lot longer if staff is asked to do it. He suggests
23 they hire an outside consultant to work with the City to create the new plan. Council agreed that it
24 was a good idea to update Bountiful's General Plan and felt it is a priority to get it done sooner rather
25 than later.

26
27 **ADJOURN**

28 Mayor Lewis added one final thought about having Bountiful's name on our freeway exit
29 signage, along with some of the other cities in South Davis County. Many of the mayors are working
30 on this issue and hope they will have the support of their Councils. He thanked everyone for their
31 participation in the meetings today and said he felt it was a good use of time.

32
33 The meeting was adjourned at 12:05 p.m.

Mayor Randy Lewis

City Recorder

1 Minutes of the
2 BOUNTIFUL CITY COUNCIL

3 January 26, 2021

4 6:00 p.m. – Work Session

5 7:00 p.m. – Regular Session

6
7 Present:

8 Mayor	Randy Lewis
9 Councilmembers	Kate Bradshaw, Kendalyn Harris, Richard 10 Higginson, Chris R. Simonsen
11 City Manager	Gary Hill
12 City Engineer	Lloyd Cheney
13 Planning Director	Francisco Astorga
14 City Attorney	Clinton Drake
15 Assistant City Manager	Galen Rasmussen
16 Power Director	Allen Johnson
17 Parks Director	Brock Hill
18 Recording Secretary	Maranda Hilton

19
20 Excused: Councilwoman Millie Segura Bahr

21
22 Official notice of the City Council Meeting was given by posting an agenda at the temporary
23 City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website
24 and the Utah Public Notice Website and by providing copies to the following newspapers of
25 general circulation: Davis Journal and Standard Examiner.

26
27 **Work Session – 6:00 p.m.**
28 **South Davis Metro Fire Station Conference Room**

29
30 Mayor Lewis called the meeting to order at 6:00 p.m. and welcomed those in attendance.

31
32 **WASHINGTON FIELD DISCUSSION WITH DAVIS COUNTY SCHOOL DISTRICT –**
33 **MR. GARY HILL**

34 Mr. Hill turned the time over to Mr. Dan Linford, Secondary School Director, Mr. Ryck
35 Astle, Secondary School Director, and Mr. Craig Carter, Business Administrator/Asst.
36 Superintendent, from Davis School District. They discussed questions that the Council had about
37 the district’s field needs and the details of the interlocal agreement for field use at Washington
38 Field.

39 Mr. Linford explained that school-owned field space gets scheduled out each year with
40 the district giving schools first right to lock-in their dates, then it is opened up for general rentals.
41 The club teams are very organized and usually schedule their spots very quickly so they can run
42 practices, but they don’t have any more right to space than anyone else. He also explained that
43 Bountiful schools have less acreage on average than most schools due to being so landlocked.
44 The City-owned parks and fields get taken up by the Recreation District’s programs to a large
45 degree, so there is a need for more field space here in general.

1 Mr. Astle explained that they are starting lacrosse in the spring and they need a place to
2 play and practice. The district believes it will need to use two of the three lacrosse fields at
3 Washington Field every weeknight from 3:00 p.m. to 8:00 p.m. from late February to late May.

4 Councilmembers expressed concerns about keeping the fields in good condition with
5 such rigorous use during wet months. Mr. Linford said he understands the concern and believes
6 that it will be a benefit to give those fields to the district because their coaches tend to be very
7 protective of their field space and will take excellent care of their facilities. The district
8 representatives agreed that it was fair that they would help repair damage caused by their use. He
9 explained that whether or not they agree to let the district use the space, it will be used by
10 someone.

11 The Council also asked about issues regarding neighborhood traffic during the spring
12 season, having competing schools practicing on adjacent fields, having enough field space
13 available for other groups to use, and on-site building use. Mr. Linford said they do anticipate
14 holding some games under the lights on their turf fields in the evenings and there will also be
15 some away games which will help with overuse issues at Washington. Mr. Astle agreed that
16 traffic is a big issue, and they will do their best to stagger when teams are coming and going to
17 try to help mitigate the effects of that on the neighbors. Mr. Carter said he thinks it's possible to
18 switch who is playing on the field and to reserve it for a higher level of competition.

19 After talking over more details and possibilities, Council asked about the terms of the
20 interlocal agreement. Mr. Carter said their agreements with other cities are typically for 10 years.
21 Council asked that checkpoints be built into the agreement to reevaluate it sooner than 10 years
22 just in case something is not working well. It would allow them to assess costs for wear and tear
23 and maintenance of the space and adjust as necessary. Mr. Carter said they would need to talk to
24 their team before agreeing to a shorter term.

25 Councilwoman Bradshaw asked about on-site facilities, and Mr. Carter said the district
26 would certainly pay for any storage facility they require on-site.

27 Mr. Brock Hill said he thinks overall it is possible to accommodate the district's request
28 and still have space for other community demands.

29 The Council all agreed that they liked the proposal as outlined in the staff report, with the
30 addition of a 10-year agreement with check-in periods and approved moving forward with
31 drafting the interlocal agreement.

32 33 **COUNCIL CHAMBERS SIGN DISCUSSION – MR. GARY HILL**

34 Mr. Hill explained that it was proposed by Councilman Simonsen that the city put a “In
35 God We Trust” sign in the new council chambers in City Hall. He had his intern, Mr. Keaton
36 Jones, research nearby cities to see if any had something similar. As far as they could find, the
37 only building with a similar sign is the Davis County Commissioners chambers.

38 Councilman Simonsen, who proposed the idea, gave his reasoning behind wanting a sign.
39 He said it would honor the people who first came here and settled this land. He referred to an
40 excerpt from the journal of Peregrine Sessions, Bountiful's founder, which said, “I trusted God
41 to bring me to this area.” Councilman Simonsen also said the sign would remind the Council to
42 put their trust in God as they do this work on behalf of the people in the City.

43 After some discussion, not all Councilmembers liked the idea of a large sign, feeling it
44 could alienate any residents who do not have those same religious beliefs. Instead, it was decided
45 that having a wall display of founding documents, including some version of “In God We Trust”

1 as part of that display, would be appropriate. There was also consensus to have a Bountiful City
2 logo somewhere in the council chambers.

3
4 The work session was closed at 7:00 p.m.

5
6 **Regular Meeting – 7:00 p.m.**
7 **South Davis Metro Fire Station Conference Room**

8
9 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

10 Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance.
11 Mr. Jesse Bell led the Pledge of Allegiance and Reverend Robin Swope, of the Bountiful
12 Community Church, offered a prayer.

13
14 **PUBLIC COMMENT**

15 The public comment section was started at 7:09 p.m.

16 No comments were made.

17 The public comment section ended at 7:09 p.m.

18
19 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD JANUARY**
20 **12, 2021**

21 Councilman Simonsen made a motion to approve the minutes of the previous meeting
22 and Councilman Higginson seconded the motion. The motion was approved with
23 Councilmembers Bradshaw, Harris, Higginson and Simonsen voting “aye”.

24
25 **COUNCIL REPORTS**

26 Councilwoman Bradshaw reminded everyone to pay attention to the legislative session,
27 saying that many of the bills have impacts on the City and that virtual participation is now easier
28 than ever.

29 Councilman Simonsen showed pictures of three monuments that will be installed at the
30 Veterans Park soon; the Wounded Warrior monument, the Family monument and the
31 P.O.W/M.I.A. monument.

32 Councilwoman Harris did not have a report.

33 Councilman Higginson reported that they talked about solar customer tiered
34 reimbursement at their Power Commission meeting that morning. He is confused why so many
35 of our residents are not taking full advantage of our incentive program as they could be. Mr.
36 Allen Johnson, Power Department Director, explained that they try to educate people about it,
37 but many people look only at the kw’s being produced instead of the dollar reimbursement.
38 Councilman Higginson also reported that now that the September 8 windstorm was officially
39 declared a disaster, the City will be able to receive money to help with those costs.

40
41 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID**
42 **JANUARY 4 & 11, 2021**

43 Councilwoman Harris made a motion to approve the expenditures and Councilman
44 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
45 Higginson and Simonsen voting “aye”.

1 **CONSIDER APPROVAL OF ECI ENGINEERING SERVICES IN THE AMOUNT OF**
2 **\$76,000 FOR THE SOUTHEAST SUBSTATION – MR. ALLEN JOHNSON**

3 Mr. Allen Johnson explained that it is time for the City to have new drawings made for
4 the Southeast Substation. Many updates and changes to the system over the years make this a
5 necessity. ECI Engineering is creating the new drawings and helping to design the installation of
6 new breakers. The total for those services comes to \$76,000.

7 Councilman Higginson made a motion to approve the services from ECI Engineering in
8 the amount of \$76,000 and Councilwoman Bradshaw seconded the motion. The motion passed
9 with Councilmembers Bradshaw, Harris, Higginson and Simonsen voting “aye”.

10
11 **CONTINUATION: CONSIDER APPROVAL OF ORDINANCE 2021-02 AMENDING**
12 **THE LAND USE CODE TO PERMIT TEMPORARY SALES OFFICES IN TRAILERS**
13 **WITHIN RESIDENTIAL ZONES – MR. FRANCISCO ASTORGA**

14 Mr. Astorga explained that staff has come up with language and criteria in order to make
15 this a conditional use item in our land use code. They have assigned conditions regarding size
16 parameters, acquiring building permits, acquiring conditional use permits, standards of the sales
17 office trailer itself, time limits and occupancy maximums. Staff recommends the Council review
18 it and approve the drafted ordinance.

19 **A. PUBLIC HEARING**

20 The Public Hearing was opened at 7:24 p.m.

21 No comments were made.

22 The Public Hearing was closed at 7:24 p.m.

23 **B. ACTION**

24 Councilwoman Bradshaw asked if the applicant is comfortable with the
25 recommendation. The applicant, Mr. Shawn Poor of Brighton Homes, was present
26 and said he has no complaints with this solution, or the language proposed. He
27 thanked the staff for making this a great process.

28 Councilman Higginson made a motion to approve Ordinance 2021-02 and
29 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers
30 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

31
32 **ADJOURN**

33 Mayor Lewis mentioned that due to having fewer Boy Scout troops in our area now, there
34 is a greater need for donations to the food pantry. He hoped everyone could spread the word
35 though social media and our website. Mr. Hill said he would have that done.

36 Councilwoman Bradshaw made a motion to adjourn the meeting and Councilwoman
37 Harris seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
38 Higginson and Simonsen voting “aye”.

39
40 The regular session of City Council was adjourned at 7:28 p.m.

Mayor Randy Lewis

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
January 19 & 25, 2021
Author: Tyson Beck, Finance Director
Department: Finance
Date: February 09, 2021

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid, January 19 & 25, 2021.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 19, 2021**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,013.56	219569	81L30920	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,315.76	219569	81L30820	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,580.86	219569	54B58421	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,693.60	219569	54B58321	Tree Trimming - Customer # 025450
1540	CACHE VALLEY ELECTRI	Streets	104410 441300	Street Signs	26,522.40	219574	22-249054	400 E/400 N Accident Emergency Signal Repair
9272	CROW MOBILE SERVICE	Landfill	575700 425000	Equip Supplies & Maint	14,444.18	219579	1299	Track Repairs, Parts and Labor
2613	INTERMOUNTAIN FUSE S	Streets	104410 448000	Operating Supplies	1,003.46	219599	330046	Misc. Parts - Customer # BOUNT
3271	NETWIZE	Information Technology	104136 425000	Equip Supplies & Maint	10,183.31	219615	19359	Ruckis Wireless Support
3271	NETWIZE	Information Technology	104136 429200	Computer Software	2,074.10	219615	19912	Office 365 Backup Solutions 35 User License
3271	NETWIZE	Information Technology	104136 429200	Computer Software	2,963.00	219615	19667	Office 365 Backup Solutions
3271	NETWIZE	Information Technology	454136 474500	Machinery & Equipment	3,010.52	219615	20211	Network Switch Fiber Modules - City Hall Reno
3271	NETWIZE	Information Technology	454136 474500	Machinery & Equipment	4,762.77	219615	20148	Avigilon Video Server w/ 64TB
3271	NETWIZE	Information Technology	454136 474500	Machinery & Equipment	42,302.16	219615	20095	Network Switches and Equipment - City Hall Reno
3271	NETWIZE	Computer Maintenance	616100 429300	Computer Hardware	1,533.97	219615	20189	Laptop for the Power Dept.
3271	NETWIZE	Computer Maintenance	616100 429300	Computer Hardware	10,130.28	219615	20064	Laptops for Power Dept.
3271	NETWIZE	Computer Maintenance	616100 429300	Computer Hardware	37,395.20	219615	19494	40 Desktop Computers and Replacements
4187	PILOT THOMAS	Light & Power	535300 448627	Echo Hydro Operating Costs	2,498.35	219621	0061712-IN	Coding Oil for Echo Hydro
3536	POWER PRODUCT SERVIC	Light & Power	535300 424002	Office & Warehouse	3,118.47	219623	126489	Replace UPS Batteries - Customer # BLP
10586	ROCKY MOUNTAIN RECYC	Recycling	484800 431550	Recycling Collectn Service	12,913.36	219630	27697	December 2020 Recycling Fees
4775	ROCKY MOUNTAIN VALVE	Water	515100 448400	Dist Systm Repair & Maint	7,125.63	219631	12524-14929	PR Valve and Butterfly Valve
12495	SOUTHWEST THERMAL	Light & Power	535300 448627	Echo Hydro Operating Costs	1,195.78	219635	IV-2011-3775	Oil Cooler
11502	VAR TECHNOLOGY	Information Technology	104136 429200	Computer Software	5,396.74	219645	11395149	Quest KACE Remote Desktop Manager
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hydro Operating Costs	113,503.75	219647	12-3495	25%of the annual budgeted amt.for Echo Dam
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	1,982.86	219649	UT20-545-003	Building Inspection for Dec. 2020
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	2,915.34	219649	UT20-545-001	Building Inspection for October 2020
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	10,921.06	219649	UT20-545-002	Building Inspection for Nov. 2020
TOTAL:					<u>339,500.47</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 25, 2021**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1142	AMERICOM TECHNOLOGY	Water	515100 473110	Water Mains	10,998.35	219778	1125-05	Daniel Wood SquareDevelopment 2" Culinary Service
1172	APPARATUS EQUIPMENT	Streets	104410 425000	Equip Supplies & Maint	1,019.00	219781	21-IV-4778	Kussmaul Autocharge with Remote
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,519.88	219782	54L00721	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,693.60	219782	54L00821	Tree Trimming - Customer # 025450
1602	CDW GOVERNMENT, INC.	Water	515100 429300	Computer Hardware	1,297.76	219794	6944944	Microsoft Surface Tablet - Customer # 6530022
1618	CERTIFIED HANDLING S	Golf Course	555500 426100	Special Projects	1,039.38	219797	33696	Misc. Parts and Supplies
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	2,250.19	219807	01012021N	Acct # 2987969838
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Public Notices	1,871.80	219815	30126	Newsletter - February 2021
2896	LARRY H. MILLER	Water	515100 425000	Equip Supplies & Maint	1,738.00	219832	378841	Parts and Service - Customer # 1069
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,214.15	219841	S103923899.001	Misc. Parts - Customer # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,418.11	219841	S103884358.001	Misc. Parts - Customer # 18498
12519	PARAGON CONSTRUCTION	Storm Water	494900 473106	Storm Drain Construction	84,277.23	219846	1140	Storm Drain work on 300 East
12519	PARAGON CONSTRUCTION	Landfill	575700 473100	Improv Other Than Bldgs	20,411.30	219846	1140	Storm Drain work on 300 East
5429	PERFORMANCE FORD LIN	Water	515100 425000	Equip Supplies & Maint	1,184.05	219847	824945	Auto Parts and Service
5429	PERFORMANCE FORD LIN	Golf Course	555500 425000	Equip Supplies & Maint	2,322.42	219847	824587	Auto Parts and Service
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,265.48	219854	2826141	Tires - Acct # 2801867

3816 SAGE SOFTWARE. INC.	Light & Power	535300	431000	Profess & Tech Services	2,771.78	219864 A-S00068999-2021	ACCPAC Renewal // Acct# 4000292400
11638 SIDDOONS-MARTIN EMERG	Streets	104410	425000	Equip Supplies & Maint	1,205.65	219869 38401495	Misc. Parts and Supplies
12133 SINGLETRACK TRAILS	RAP Tax	838300	426100	Special Projects	2,950.00	219871 580	Completion of the Mueller Canyon Flow Trail
4171 THATCHER COMPANY	Water	515100	448000	Operating Supplies	4,465.00	219879 1512402	Chlorine - Assoc # B/L # 1533356
4229 TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	16,972.40	219880 0319080	Fuel - Acct # 000275
4281 TWIN D INC.	Storm Water	494900	462400	Contract Equipment	7,059.48	219885 20053	Storm Drain Cleaning and Inspection
4285 TYLER TECHNOLOGIES,	Finance	104140	429200	Computer Software	1,544.67	219886 045-324430	Training - Customer # 41630
4285 TYLER TECHNOLOGIES,	Treasury	104143	429200	Computer Software	1,920.19	219886 045-324430	Training - Customer # 41630
5000 U.S. BANK CORPORATE	Human Resources	104134	424000	Office Supplies	1,115.13	219887 01112021SC	TrvlTrain,OfficSup - #Acct # 4246-0445-5571-8851
5000 U.S. BANK CORPORATE	Water	515100	423000	Travel & Training	2,612.70	219887 01112021KC	XmasLunch,GarageRemote-Acct # 4246-0445-5571-8851
4341 UTAH ASSOCIATED MUNI	Light & Power	53	213130	UAMPS Annualized Accrual	<u>1,001,086.38</u>	219890 1252021	December 2020 payment for Power Resources
				TOTAL:	<u><u>1,189,224.08</u></u>		

City Council Staff Report

Subject: December 2020 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: February 9, 2021



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2021 through December as compared to the past three fiscal year periods through that same timeframe.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2021 budget portion of these reports is the originally adopted FY2021 budget approved by the City Council in June of 2020.

Recommendation

Council should review the attached revenue, expense, and budget reports.

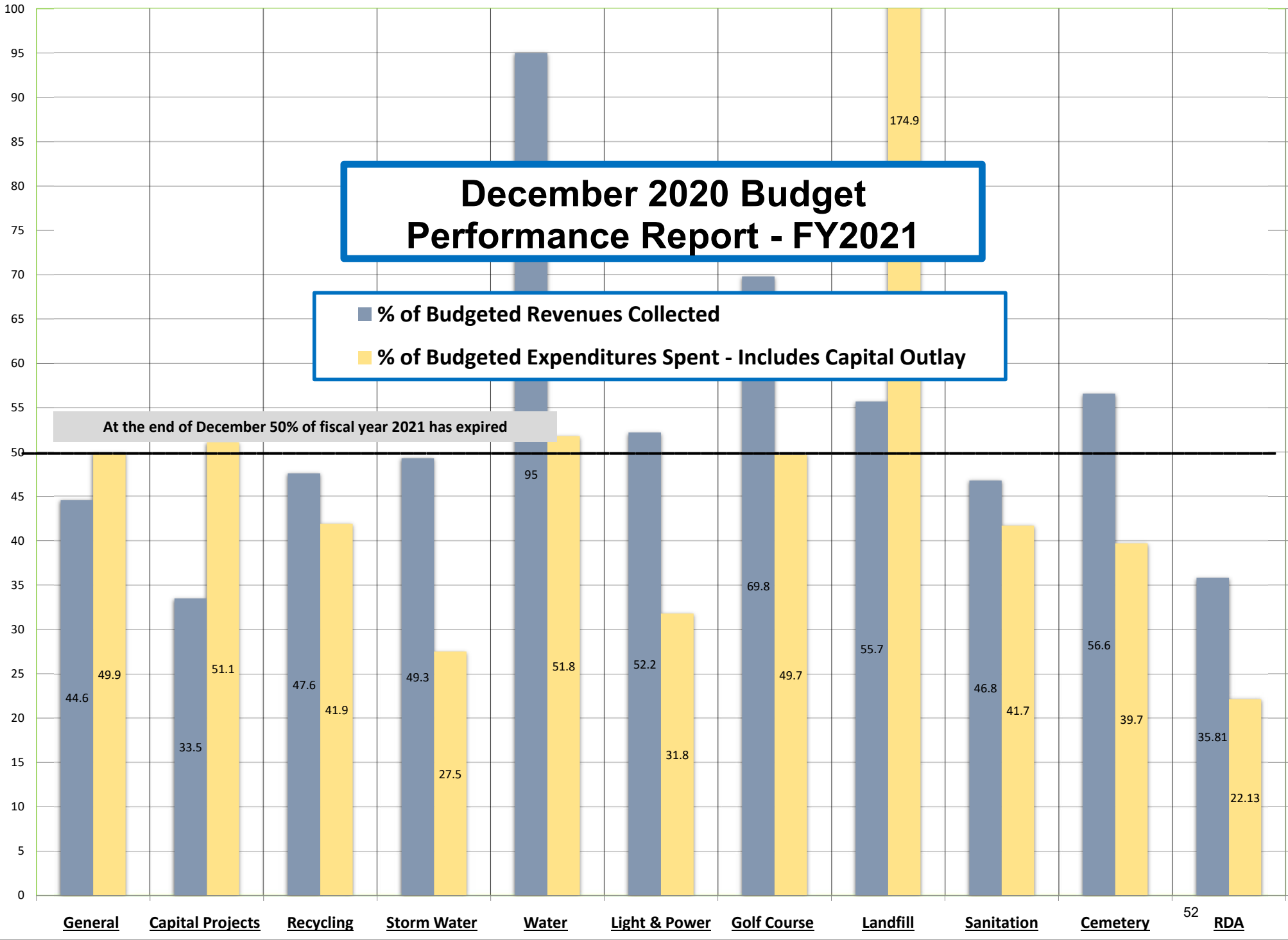
Attachments

- December 2020 Revenue & Expense Report – Fiscal 2021 YTD

December 2020 Budget Performance Report - FY2021

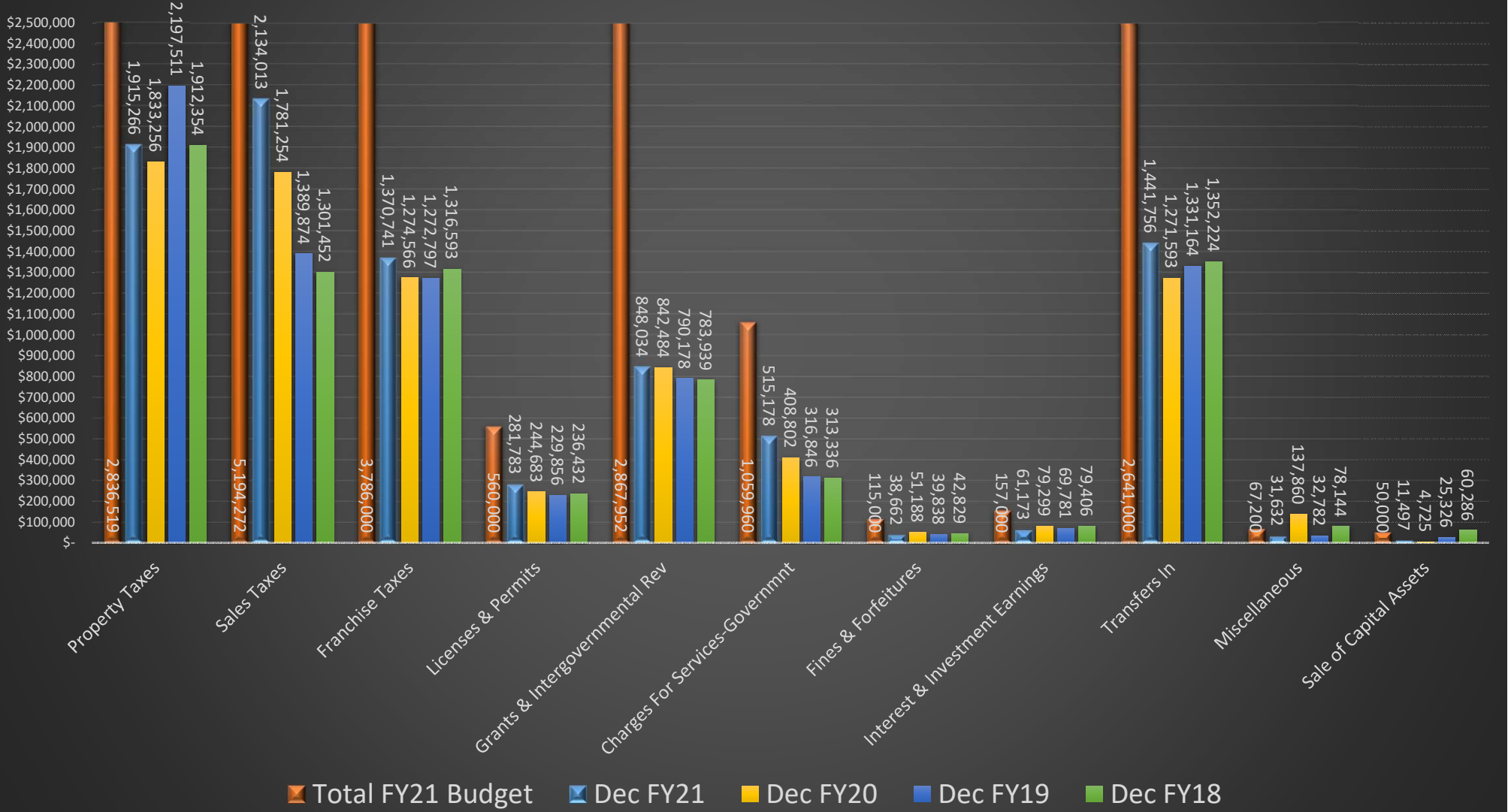
■ % of Budgeted Revenues Collected
■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of December 50% of fiscal year 2021 has expired

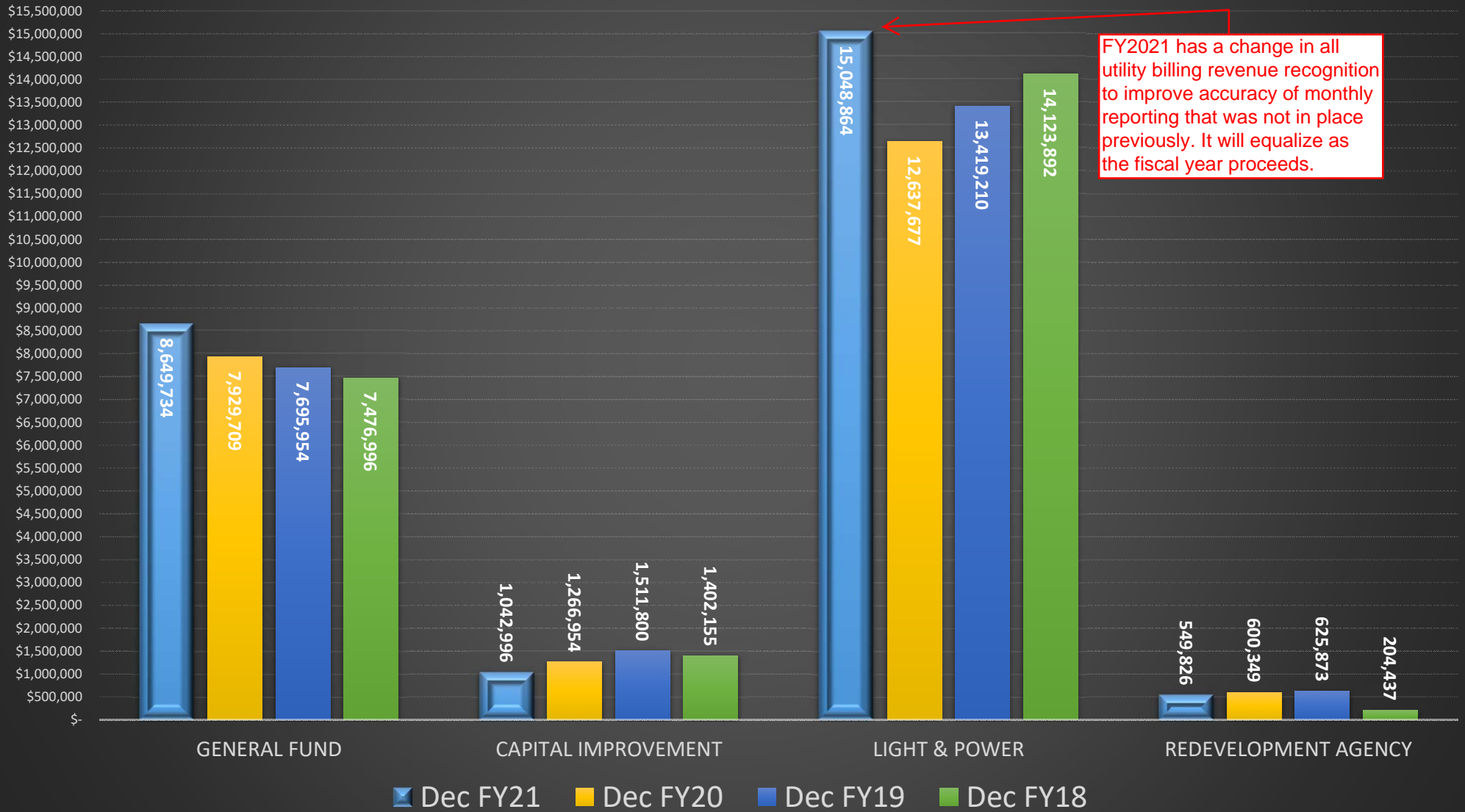


General Fund Detailed Revenues - December 2020

YTD Revenues (Fiscal Year 2021) Compared to the FY2021 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years

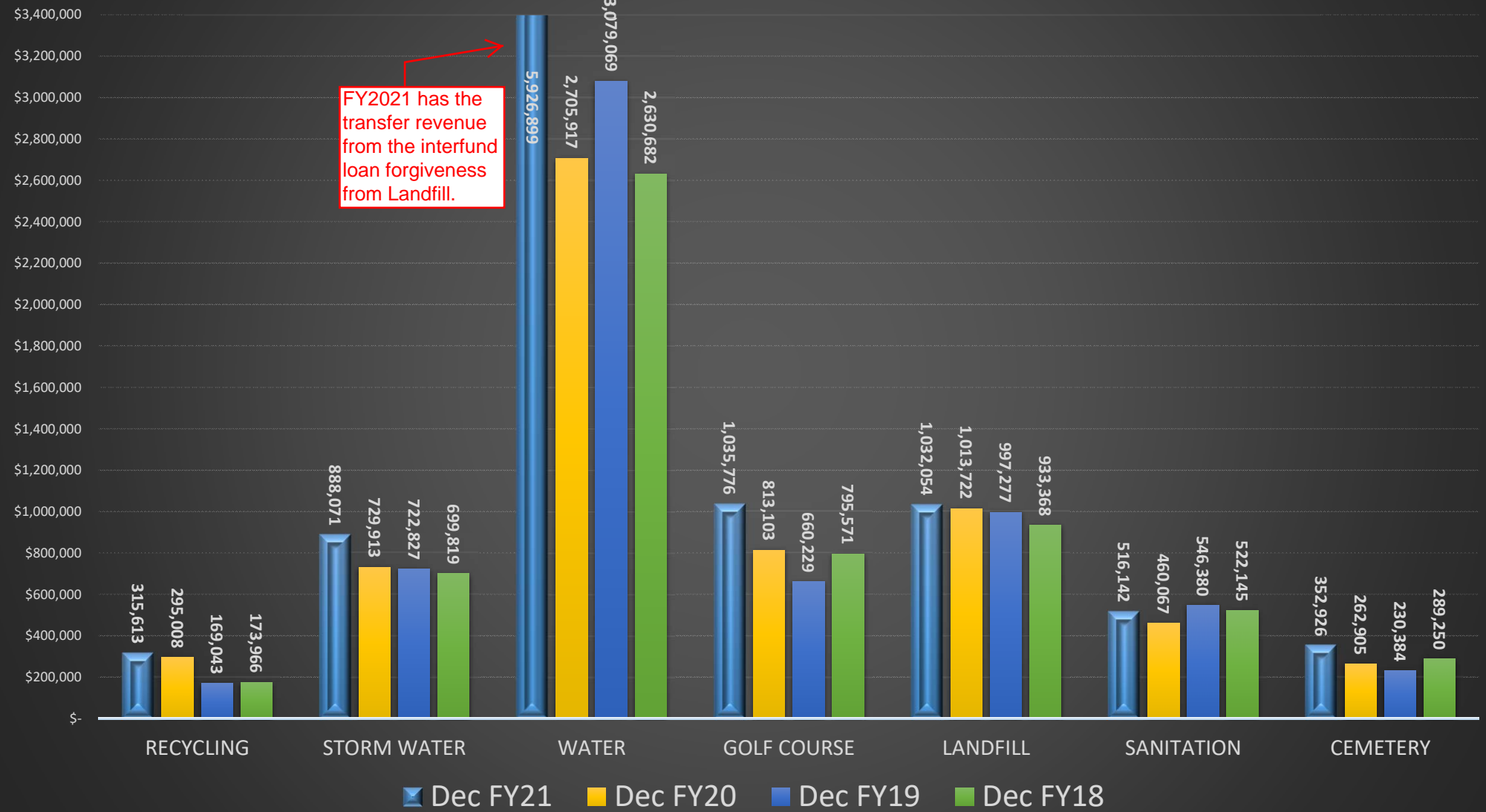


December 2020 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



FY2021 has a change in all utility billing revenue recognition to improve accuracy of monthly reporting that was not in place previously. It will equalize as the fiscal year proceeds.

December 2020 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



02/03/2021 13:46
tyson

City of Bountiful, UT
DECEMBER 2020 YTD REVENUES - FY2021

P 1
glytddbud

FOR 2021 06

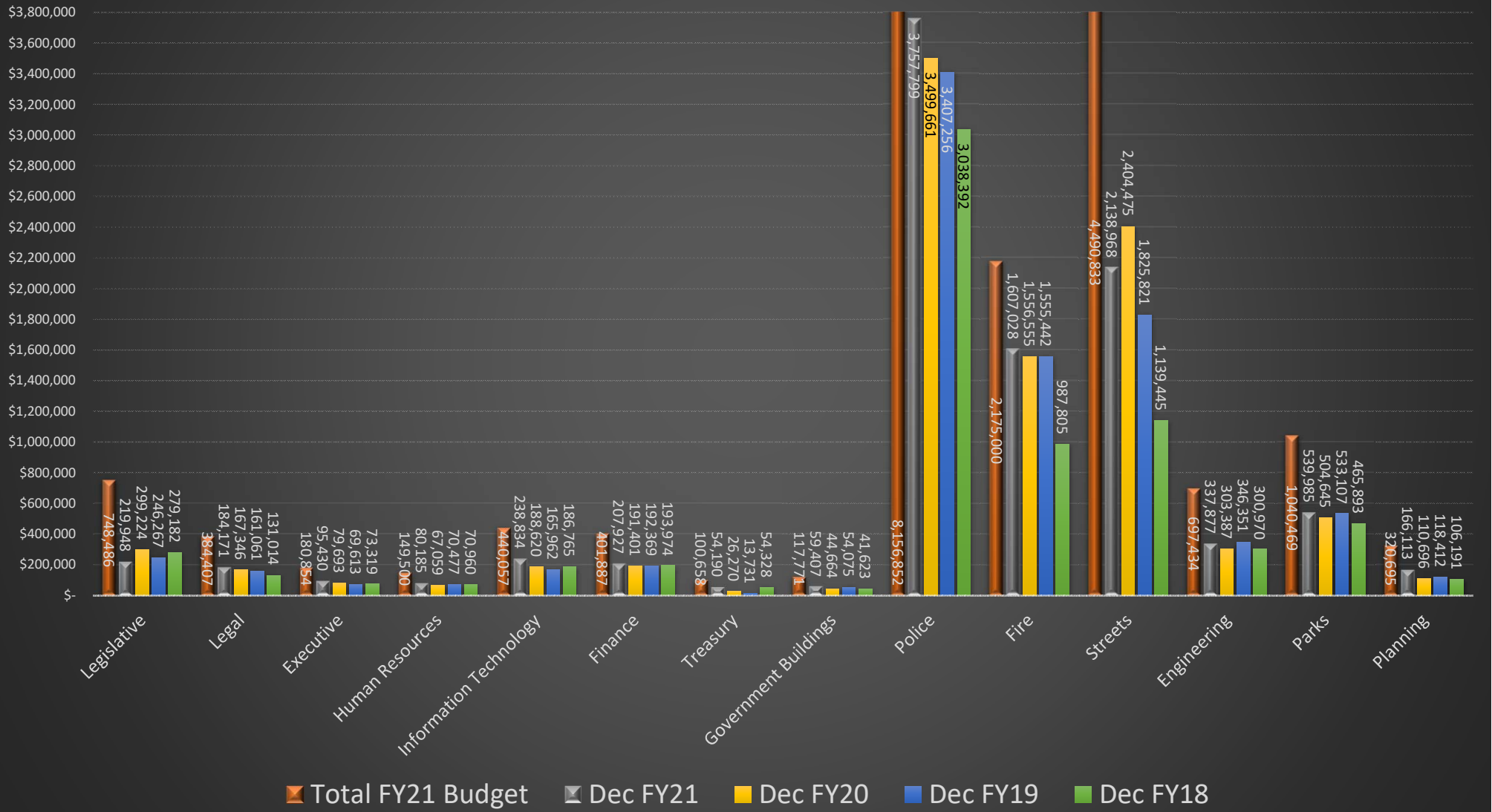
JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-19,404,903	-19,404,903	-8,649,733.87	-2,861,536.92	.00	-10,755,169.13	44.6%
30 DEBT SERVICE	-400	-400	-103.44	-13.17	.00	-296.56	25.9%
44 MUNICIPAL BUILDING AUTHORITY	-6,000	-6,000	-1,802.50	-229.54	.00	-4,197.50	30.0%
45 CAPITAL IMPROVEMENT	-3,110,185	-3,110,185	-1,042,996.49	-199,978.64	.00	-2,067,188.51	33.5%
48 RECYCLING	-663,256	-663,256	-315,612.82	-53,462.52	.00	-347,643.18	47.6%
49 STORM WATER	-1,802,265	-1,802,265	-888,071.08	-156,994.40	.00	-914,193.92	49.3%
51 WATER	-6,238,000	-6,238,000	-5,926,899.31	-477,693.89	.00	-311,100.69	95.0%
53 LIGHT & POWER	-28,818,513	-28,818,513	-15,048,863.76	-2,349,451.44	.00	-13,769,649.24	52.2%
55 GOLF COURSE	-1,484,500	-1,484,500	-1,035,775.94	-32,382.76	.00	-448,724.06	69.8%
57 LANDFILL	-1,854,000	-1,854,000	-1,032,054.18	-132,378.65	.00	-821,945.82	55.7%
58 SANITATION	-1,102,400	-1,102,400	-516,142.44	-89,754.81	.00	-586,257.56	46.8%
59 CEMETERY	-623,300	-623,300	-352,925.54	-74,784.55	.00	-270,374.46	56.6%
61 COMPUTER MAINTENANCE	-54,294	-54,294	-49,542.17	-47.65	.00	-4,751.83	91.2%
63 LIABILITY INSURANCE	-421,915	-421,915	-423,545.80	-1,091.14	.00	1,630.80	100.4%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-152,876.29	-36,088.23	.00	-165,850.71	48.0%
72 RDA REVOLVING LOAN FUND	-284,730	-284,730	-129,215.48	-11,582.35	.00	-155,514.52	45.4%
73 REDEVELOPMENT AGENCY	-1,250,617	-1,250,617	-420,610.16	-400,705.72	.00	-830,006.84	33.6%
74 CEMETERY PERPETUAL CARE	-99,000	-99,000	-53,950.21	-7,721.03	.00	-45,049.79	54.5%
78 LANDFILL CLOSURE	-20,000	-20,000	-2,493.54	-368.43	.00	-17,506.46	12.5%
83 RAP TAX	-621,942	-621,942	-216,768.96	-45,960.15	.00	-405,173.04	34.9%
92 OPEB TRUST	0	0	-4,105.45	-402.34	.00	4,105.45	100.0%
99 INVESTMENT	0	0	-189,533.63	13,724.59	.00	189,533.63	100.0%
GRAND TOTAL	-68,178,947	-68,178,947	-36,453,623.06	-6,918,903.74	.00	-31,725,323.94	53.5%

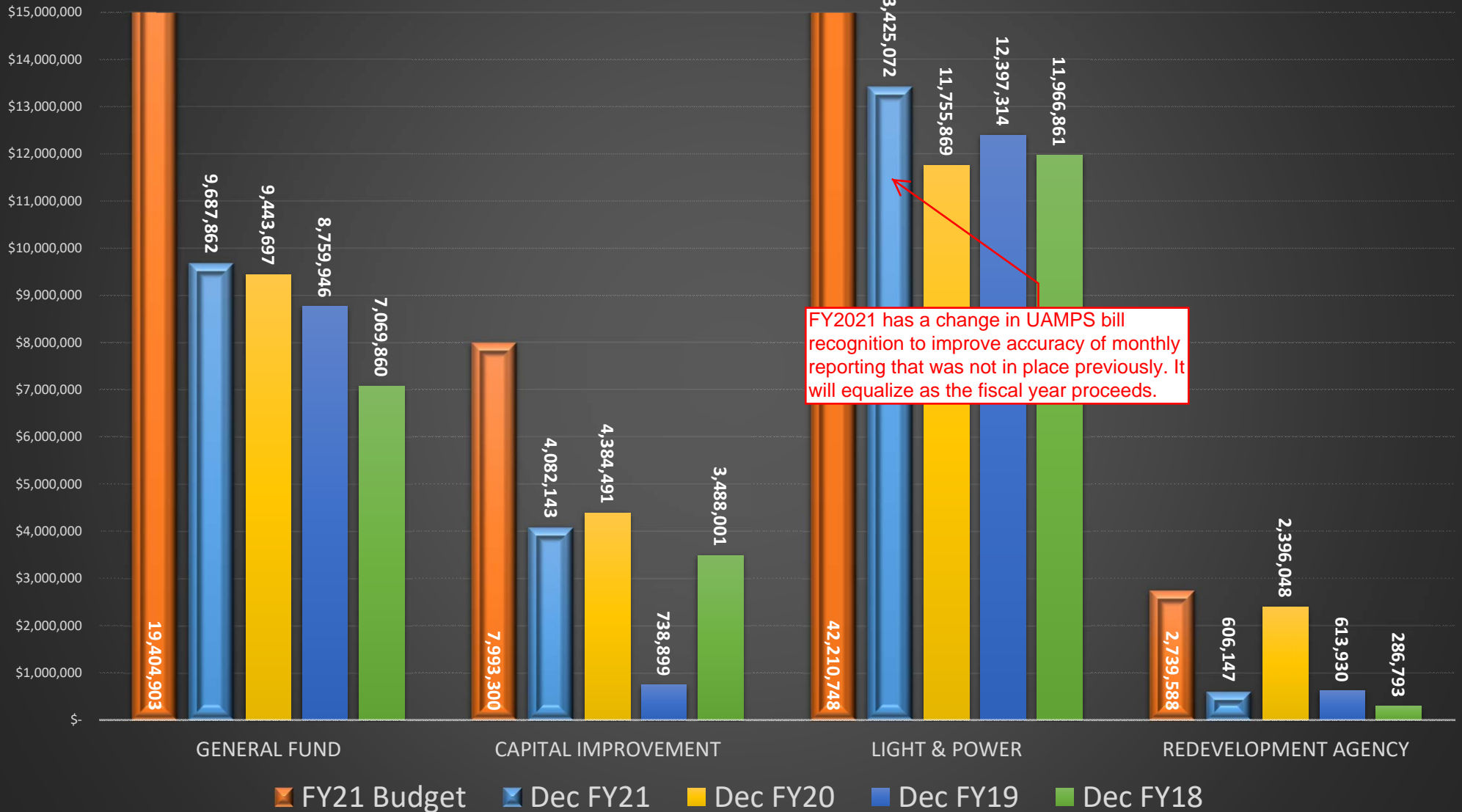
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - December 2020

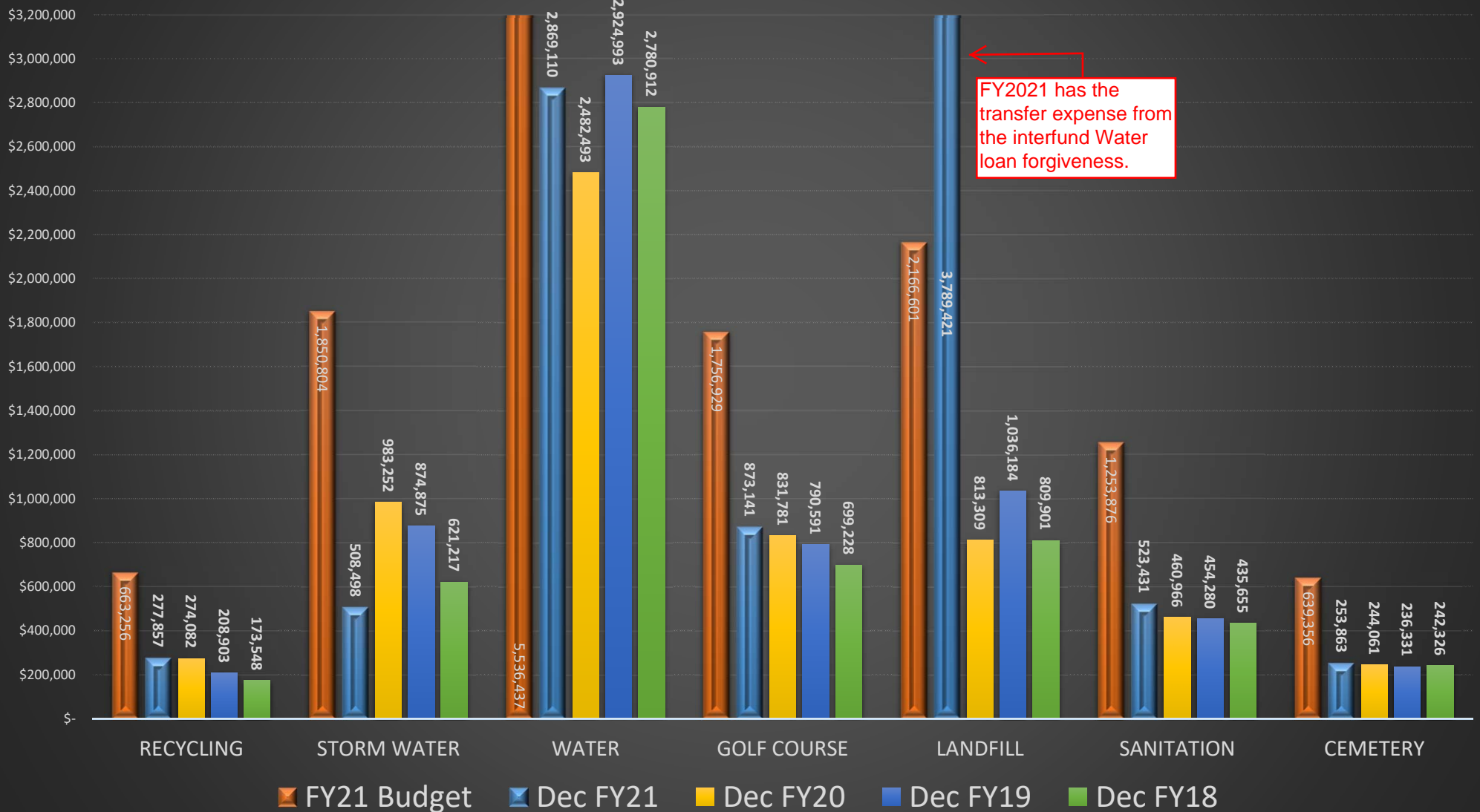
Fiscal 2021 YTD Expenditures Compared to the Fiscal 2021 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



December 2020 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years



December 2020 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years



02/03/2021 13:38
tyson

City of Bountiful, UT
DECEMBER 2020 YTD EXPENSES - FY2021

P 1
glytddbud

FOR 2021 06

JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	748,486	748,486	219,947.87	22,064.84	.00	528,538.13	29.4%
4120 Legal	384,407	384,407	184,171.19	48,161.52	.00	200,235.81	47.9%
4130 Executive	180,854	180,854	95,429.94	28,833.97	.00	85,424.06	52.8%
4134 Human Resources	149,500	149,500	80,184.68	20,090.84	.00	69,315.32	53.6%
4136 Information Technology	440,057	440,057	238,833.92	74,921.37	.00	201,223.08	54.3%
4140 Finance	401,887	401,887	207,927.06	57,076.94	.00	193,959.94	51.7%
4143 Treasury	100,658	100,658	54,190.25	59,270.65	.00	46,467.75	53.8%
4160 Government Buildings	117,771	117,771	59,406.53	11,581.52	.00	58,364.47	50.4%
4210 Police	7,004,137	7,004,137	3,248,287.57	745,472.68	.00	3,755,849.43	46.4%
4215 Reserve Officers	10,000	10,000	142.97	.00	.00	9,857.03	1.4%
4216 Crossing Guards	151,049	151,049	47,924.24	13,608.75	.00	103,124.76	31.7%
4217 PROS	360,364	360,364	158,562.83	36,318.51	.00	201,801.17	44.0%
4218 Liquor Control	36,302	36,302	9,419.75	1,419.32	.00	26,882.25	25.9%
4219 Enhanced 911	595,000	595,000	293,461.63	44,629.30	.00	301,538.37	49.3%
4220 Fire	2,175,000	2,175,000	1,607,028.00	535,676.00	.00	567,972.00	73.9%
4410 Streets	4,490,833	4,490,833	2,138,968.01	400,714.57	.00	2,351,864.99	47.6%
4450 Engineering	697,434	697,434	337,877.16	82,984.81	.00	359,556.84	48.4%
4510 Parks	1,040,469	1,040,469	539,984.90	85,822.54	.00	500,484.10	51.9%
4610 Planning	320,695	320,695	166,113.33	32,813.27	.00	154,581.67	51.8%
TOTAL GENERAL FUND	19,404,903	19,404,903	9,687,861.83	2,301,461.40	.00	9,717,041.17	49.9%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	25	25	6.91	1.20	.00	18.09	27.6%
TOTAL DEBT SERVICE	25	25	6.91	1.20	.00	18.09	27.6%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	253	253	122.94	20.87	.00	130.06	48.6%
TOTAL MUNICIPAL BUILDING AUTHORITY	253	253	122.94	20.87	.00	130.06	48.6%
<u>45 CAPITAL IMPROVEMENT</u>							

02/03/2021 13:38
tyson

City of Bountiful, UT
DECEMBER 2020 YTD EXPENSES - FY2021

P 2
glytddbud

FOR 2021 06

JOURNAL DETAIL 2021 1 TO 2021 6

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	3,590,800	3,590,800	3,105,817.57	1,495,272.47	.00	484,982.43	86.5%
4140	Finance	41,000	41,000	13,552.04	1,540.45	.00	27,447.96	33.1%
4160	Government Buildings	0	0	49,636.00	.00	.00	-49,636.00	100.0%
4210	Police	432,000	432,000	.00	.00	.00	432,000.00	.0%
4410	Streets	3,774,500	3,774,500	867,564.17	186,034.40	.00	2,906,935.83	23.0%
4450	Engineering	20,000	20,000	.00	.00	.00	20,000.00	.0%
4510	Parks	135,000	135,000	45,572.95	34,616.95	.00	89,427.05	33.8%
	TOTAL CAPITAL IMPROVEMENT	7,993,300	7,993,300	4,082,142.73	1,717,464.27	.00	3,911,157.27	51.1%
<hr/>								
48	RECYCLING							
4800	Recycling	663,256	663,256	277,857.08	54,229.72	.00	385,398.92	41.9%
	TOTAL RECYCLING	663,256	663,256	277,857.08	54,229.72	.00	385,398.92	41.9%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,850,804	1,850,804	508,497.80	87,124.85	.00	1,342,306.20	27.5%
	TOTAL STORM WATER	1,850,804	1,850,804	508,497.80	87,124.85	.00	1,342,306.20	27.5%
<hr/>								
51	WATER							
5100	Water	5,536,437	5,536,437	2,869,109.73	520,215.47	.00	2,667,327.27	51.8%
	TOTAL WATER	5,536,437	5,536,437	2,869,109.73	520,215.47	.00	2,667,327.27	51.8%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	42,210,748	42,210,748	13,425,072.33	2,269,295.52	.00	28,785,675.67	31.8%
	TOTAL LIGHT & POWER	42,210,748	42,210,748	13,425,072.33	2,269,295.52	.00	28,785,675.67	31.8%
<hr/>								
55	GOLF COURSE							

02/03/2021 13:38
tyson

City of Bountiful, UT
DECEMBER 2020 YTD EXPENSES - FY2021

P 3
glytdbud

FOR 2021 06		JOURNAL DETAIL 2021 1 TO 2021 6						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,756,929	1,756,929	873,141.05	98,822.00	.00	883,787.95	49.7%
	TOTAL GOLF COURSE	1,756,929	1,756,929	873,141.05	98,822.00	.00	883,787.95	49.7%
<hr/>								
57	LANDFILL							
5700	Landfill	2,166,601	2,166,601	3,789,421.35	171,917.26	.00	-1,622,820.35	174.9%
	TOTAL LANDFILL	2,166,601	2,166,601	3,789,421.35	171,917.26	.00	-1,622,820.35	174.9%
<hr/>								
58	SANITATION							
5800	Sanitation	968,876	1,253,876	523,430.56	81,554.44	.00	730,445.44	41.7%
	TOTAL SANITATION	968,876	1,253,876	523,430.56	81,554.44	.00	730,445.44	41.7%
<hr/>								
59	CEMETERY							
5900	Cemetery	639,356	639,356	253,863.13	51,620.19	.00	385,492.87	39.7%
	TOTAL CEMETERY	639,356	639,356	253,863.13	51,620.19	.00	385,492.87	39.7%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	72,117	72,117	17,191.86	2,561.23	.00	54,925.14	23.8%
	TOTAL COMPUTER MAINTENANCE	72,117	72,117	17,191.86	2,561.23	.00	54,925.14	23.8%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	601,162	601,162	489,334.98	25,170.04	.00	111,827.02	81.4%
	TOTAL LIABILITY INSURANCE	601,162	601,162	489,334.98	25,170.04	.00	111,827.02	81.4%
<hr/>								
64	WORKERS' COMP INSURANCE							

02/03/2021 13:38
tyson

City of Bountiful, UT
DECEMBER 2020 YTD EXPENSES - FY2021

P 4
glytbdud

FOR 2021 06		JOURNAL DETAIL 2021 1 TO 2021 6						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	309,038	309,038	243,617.33	32,277.69	.00	65,420.67	78.8%
	TOTAL WORKERS' COMP INSURANCE	309,038	309,038	243,617.33	32,277.69	.00	65,420.67	78.8%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,200	502,200	1,126.88	197.48	.00	501,073.12	.2%
	TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	1,126.88	197.48	.00	501,073.12	.2%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,237,388	2,237,388	605,020.32	552,141.56	.00	1,632,367.68	27.0%
	TOTAL REDEVELOPMENT AGENCY	2,237,388	2,237,388	605,020.32	552,141.56	.00	1,632,367.68	27.0%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	1,390	1,390	747.89	123.75	.00	642.11	53.8%
	TOTAL CEMETERY PERPETUAL CARE	1,390	1,390	747.89	123.75	.00	642.11	53.8%
<hr/>								
83	RAP TAX							
8300	RAP Tax	878,451	878,451	60,817.25	1,030.07	.00	817,633.75	6.9%
	TOTAL RAP TAX	878,451	878,451	60,817.25	1,030.07	.00	817,633.75	6.9%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	16,841.32	2,807.73	.00	-16,841.32	100.0%
	TOTAL OPEB TRUST	0	0	16,841.32	2,807.73	.00	-16,841.32	100.0%
GRAND TOTAL		87,793,234	88,078,234	37,725,225.27	7,970,036.74	.00	50,353,008.73	42.8%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report

Subject: Staff Pickup Truck
Author: Kraig Christensen
Department: Water Department
Date: January 26, 2016



Background

We included in our 2020 – 2021 budget funds to purchase a staff pickup truck for the meter crew.

Analysis

We have received State contract pricing from Salt Lake Valley for a 2021 1500 Tradesman Crew Cab 4x4 Ram pickup for a price of \$31,768. We also received a bid from Young Automotive group for the same truck at \$29,196. We have found that the Ram Tradesman with the RamBox Cargo Management System is ideal for the storage of tools, parts and meters.

Department Review

I have reviewed the purchase of this 2021 Ram truck with the appropriate staff and with the City Manager.

Recommendation

Staff recommends Council approve an amount of \$29,196 for the purchase of this Ram Tradesman truck from Young Automotive Group.

Significant Impacts

This truck is a scheduled replacement reflected in our 10-year capital plan.

Attachments

none

City Council Staff Report

Subject: Davis County Animal Control Contract
Author: Assistant Chief Biehler
Department: Police Department
Date: February 9, 2021



Background

In 2016, Bountiful City and Davis County entered into an Interlocal Cooperation Agreement for Animal Services. The Interlocal Agreement entered into in May of 2016 outlined a plan to address ongoing operating and capital costs of Animal Control through a 50% City/50% County cost sharing plan after applying Animal Control revenues. Each city's cost share is based on an average of two years of animal control call volume in each city. The agreement also identifies plans for accumulating an Animal Control capital fund of \$562,000 over a five year period. The county and each city will each fund the capital reserve in a 50/50 cost sharing plan in annual assessments of 20% of the amount needed to complete funding of the \$562,000 fund balance within the five year period. Attached to this report is Amendment No. 6 to the Interlocal Cooperation Agreement for Animal Services setting the rates for calendar year 2021.

Analysis

The City's obligation for service calls, based on 2020's Usage Rate is \$119,680.30. The City's obligation to the County for wild nuisance animal pickup and/or euthanization calls was discontinued July 1st, 2020. The fee that would include the time period up to July 1st, 2020 is \$1,493.50. The City's obligation to the County for the Capital Projects Fund regarding the shelter, based on 2020 Usage rates is \$5,538.13. The city's total obligation is \$126,711.93.

This Amendment No. 6 to the Interlocal Agreement is in line with the agreement reached in 2016.

Department Review

This report, along with the attached Amendment No. 6 to the Interlocal Cooperation Agreement, has been reviewed and comes with the concurrence of the Assistant Police Chief and City Manager.

Significant Impacts

Costs for Animal Control Services increased \$2,019.93 from the 2020 assessed rates.

Recommendation

Staff recommends City Council approval of the attached Amendment No. 6 to the Interlocal Cooperation Agreement for Animal Control Services from Davis County with grant of authority for the Mayor, City Recorder and City Attorney to sign on behalf of the City.

Attachments

Bountiful City and Davis County Amendment No. 6 to the Interlocal Cooperation Agreement for 2021.

Resolution 2021-05



Animal Care of Davis County

1422 East 600 North – Fruit Heights, Utah 84037
Telephone: (801) 444-2200 – TDD: (801) 451-3228 – Fax: (801) 444-2212

To: Gary Hill
From: Rollin Cook
Date: January 20, 2021
Re: Amendment #6 to Interlocal Cooperation Agreement for Animal Services

Mr. Hill,

Attached you will find Amendment #6 to Interlocal Cooperation Agreement for Animal Services provided to the city of Bountiful. My sincere appreciation for your patience as we have pulled this information together following the end of year budget session and the end of the original contract. I would also like to express my gratitude to all of the city managers and mayors who took the time out of their very busy schedules to meet with me over the past three weeks. I appreciate your feedback and ideas for improvement.

As discussed in our last meeting, this amendment is intended to guide us through 2021, as we attempt to construct a more consistent, transparent and sustaining funding model for animal care services in Davis County. Currently, a bill is being presented at our state legislative session that would allow for a tax levy to be used to fund animal care services similar to library services, health departments, etc. We should know more about the potential success of that legislation in the coming weeks, but preliminary indications are very positive.

There are three specific areas of this amendment that I think are important to review and understand. They are the annual expenditures, termination of wildlife services and the capital projects fund.

Annual Expenditures:

As has been the case every year, we saw a slight increase in our annual expenditures. This year's increase is 11.5% vs. 2020 that was 14%. As you know, yearly increases are often due to the increase need of capital equipment and personnel expenditures. As an agency we have been able to limit the majority of our personnel increases this year through attrition and other reduction efforts.

Our capital equipment line item is slightly higher due to the need to replace one more truck than we did last year. The county has a truck replacement policy that mirrors the general economic lifecycle of the vehicles we use. We replace the trucks when they are either 7 years old or older or have surpassed 150,000 miles. We go to great lengths to keep our vehicles well maintained, but unfortunately



Animal Care of Davis County

1422 East 600 North – Fruit Heights, Utah 84037
Telephone: (801) 444-2200 – TDD: (801) 451-3228 – Fax: (801) 444-2212

the vehicles we replaced were past their life cycle. We will continue to properly monitor our vehicle use and mileage and ensure our replacement timing is planned as reasonably possible.

Wildlife Services:

With the agreed upon changes to our operations regarding wildlife services, this is the final year that we will be collecting wildlife fees as a part of the annual agreement. You will notice that this amount is generally smaller than years past because we are only charging for wildlife fees for the time period of January 01, 2020 - July 01, 2020.

Capital Projects Fund:

As you know, we are actively working towards relocating to a newer, more suitable shelter for effective animal care operations and the convenience of our citizens. However, until that time, it is important to extend the Capital Projects Fund regarding the shelter at the same rate/amount that has been collected in the past. This fund will help us with any necessary facility repairs that have been identified or present themselves prior to a new facility being built.

Obviously, we will be prudent knowing that the intent is to move to a new building in the near future. However, it is also sensible to ensure the aged facility is still able to properly house animals, provide a safe work environment for our employees and safely and effectively serve our citizens and their pets. This fund will also be used to facilitate an animal care feasibility study that will objectively identify the needs and considerations for the future of animal care in Davis County, as well as, the requirements for a new facility.

In addition to the electronic version of this letter and contract amendment, we will be sending the original documents to you via U.S. Mail. Please use those original documents for the official signatures and return them to us in the stamped manila envelope provided by **February 28, 2021**.

Once received we will get the necessary signatures of our county officials and forward a copy to you for your records. We appreciate any efforts made to expedite the review and signature process, and will do our part to turn around any contracts we receive prior to February 28. If you have any questions or concerns, please do not hesitate to contact me. Again, thank you for the opportunity to provide professional animal care and control services to the citizens of your city.

Sincerely,

Rollin Cook

Director

Animal Care of Davis County

Connects.You.

AMENDMENT NO. 06 TO INTERLOCAL COOPERATION AGREEMENT FOR ANIMAL SERVICES

This Amendment No. 06 to Interlocal Cooperation Agreement for Animal Services (this “Amendment No. 6”) is made and entered into as of January 1, 2021, by and between Davis County, a political subdivision of the state of Utah (the “County”), and Bountiful City, a municipal corporation of the state of Utah (the “City”). The County and the City may be collectively referred to as the “Parties” herein.

RECITALS

This Amendment No. 6 is made and entered into by and between the Parties based, in part, upon the following recitals:

- A. In 2016, the Parties entered into an *Interlocal Cooperation Agreement for Animal Services*, which is labeled by the County as Contract No. 2016-229 (the “Agreement”); and
- B. The Parties, through this Amendment No. 6, desire to modify certain terms and/or provisions of the Agreement.

Now, based upon the foregoing, and in consideration of the terms set forth in this Amendment No. 6, the Parties do hereby agree as follows:

- 1. **Exhibit A of the Agreement is replaced in its entirety with the Exhibit A below:**

EXHIBIT A

The City’s 2021 calendar year obligation to the County for service calls, excluding calls for wild nuisance animal pick up and/or euthanization:

<u>Title/Category</u>	<u>Subtitle/Subcategory</u>	<u>Amount</u>
Budgeted 2021 Expenditures by Davis County for Animal Care and Control:	Personnel:	\$2,134,321.20
	Operating:	\$385,687.54
	Capital Equipment:	\$210,493.44
	Allocations:	+ \$166,310.00
	Total Expenditures:	\$2,896,812.18
Projected 2021 Revenues of Davis County Animal Care and Control:	Licenses:	\$220,000
	Shelter Fees:	\$180,500
	Surgical Fees:	\$48,000
	Wildlife Fees:	\$12,823.50
	Donations:	\$1,500
	Total Revenues:	+ \$5,000 \$467,823.50
Projected 2021 Expenditures Less Projected 2021 Revenues:		\$2,896,812.18 - \$467,823.50 \$2,428,988.68
Combined Cities’ 50% Obligation:		\$2,428,988.68 x 0.50 \$1,214,494.34
Average of the City’s Total Billable Calls for 2019 and 2020:		964
Average of Combined Cities’ Total Billable Calls for 2019 and 2020:		9784
The City’s 2020 Usage Rate:		964 / 9784 =9.8543%
The City’s 2021 Calendar Year Obligation to the County:		\$119,680.30

The City shall pay the foregoing calendar year obligation to the County on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.

The City's 2021 calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services:

<u>Title/Category</u>	<u>Frequency/Amount</u>
The City's Wildlife Calls for 2020:	58
Cost to City for Each Wildlife Call in 2020:	\$25.75
The City's 2021 Calendar Year Obligation to County for Wildlife Calls:	\$1493.50

The City shall pay its calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.

The City's 2021 calendar year obligation to the County for the capital projects fund regarding the Shelter:

<u>Title/Category</u>	<u>Amount</u>
Total of Capital Projects Fund Regarding the Shelter:	\$562,000.00
Combined Cities' Portion of the Capital Projects Fund Regarding the Shelter:	\$281,000.00
2021 Obligation of the Combined Cities:	\$56,200.00
The City's 2020 Usage Rate:	9.8543%
The City's 2021 Calendar Year Obligation to the County:	\$5538.13

The City shall pay the foregoing calendar year obligation to the County on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.

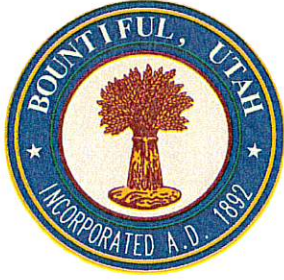
2. **Discontinuation of Wildlife Services.** In reference to Section 1(b) of the Agreement *Wildlife Services*, the County and the City discontinued the pick-up and euthanasia of wild nuisance animals, such as raccoons and skunks, trapped within City's limits as of July 01st, 2020. This Amendment No. 6, includes the City's obligation for wildlife services up-to and including the discontinuation date of July 01st, 2020 and the city will not be charged beyond that date for wildlife services within the City's limits.
3. **Capital Projects Fund Regarding the Shelter.** In reference to Section 5 of the Agreement *Capital Projects Fund Regarding the Shelter*, this Amendment No. 6 hereby extends the contribution by the Combined Cities to the Capital Projects Fund Regarding the Shelter through December 31, 2021. The parties hereby agree to extend the obligation to contribute to the capital projects fund as calculated in the Agreement and summarized below:
 - a. The Combined Cities' annual calendar year obligation for 2021 to the Capital Projects Fund Regarding the Shelter as referenced in Exhibit A above will be \$56,200. The City's specific portion of the Combined Cities obligation, shall be the average of the City's calls for animal care and control services for the two calendar years immediately prior divided by the average of all of the Combined Cities' calls for animal care and control services for the two calendar years immediately prior ("Usage Rate") multiplied by the Combined Cities' calendar year obligation.
4. **Term of Agreement.** In reference to Section 10 of the Agreement *Term of Agreement*, this Amendment No. 6 shall, subject to the termination and other provisions set forth therein,

terminate on December 31, 2021 at 11:59 p.m. (the "Term") The Parties may, by written amendment to this Agreement, extend the Term of this Agreement.

5. **Continuing Effect of the Agreement.** Except to the extent specifically modified by this Amendment No. 6, the terms and conditions of the Agreement shall remain in full force and effect.
6. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and all such counterparts shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 6 to be signed by their duly authorized representatives on the dates indicated below.

<p>DAVIS COUNTY</p> <p>By: _____ Chair, Board of Davis County Commissioners Date: _____</p> <p>ATTEST:</p> <p>_____ Davis County Clerk/Auditor Date: _____</p> <p>—</p> <p>APPROVED AS TO FORM:</p> <p>_____ Davis County Attorney's Office Date: _____</p> <p>—</p>	<p>BOUNTIFUL CITY</p> <p>By: _____ Mayor Date: _____</p> <p>ATTEST:</p> <p>_____ City Recorder Date: _____</p> <p>—</p> <p>APPROVED AS TO FORM:</p> <p>_____ City Attorney Date: _____</p> <p>—</p>
---	--



BOUNTIFUL

BOUNTIFUL CITY, UTAH RESOLUTION NO. 2021-05

MAYOR
Randy C. Lewis

CITY COUNCIL
Millie Segura Bahr
Kate Bradshaw
Kendalyn Harris
Richard Higginson
Chris R. Simonson

CITY MANAGER
Gary R. Hill

A RESOLUTION APPROVING AMENDMENT NUMBER SIX TO THE 2016 INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND DAVIS COUNTY FOR ANIMAL CONTROL SERVICES.

WHEREAS, Utah Code § 11-13-201 et seq. authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements for cooperative projects;

WHEREAS, Bountiful City and Davis County in 2016 entered into a cooperative agreement for Animal Control Services to be provided by Davis County within the limits of Bountiful City;

WHEREAS, the 2016 Agreement provides for an annual review of costs, and this Amendment adjusts the compensation provided for services rendered; and

WHEREAS, this Agreement has been reviewed by the Police Chief, City Manager, and the City Attorney as required by State law.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of Bountiful, Utah, as follows:

Section 1. Amendment to Agreement Approved. The Bountiful City Council hereby accepts and approves the attached Amendment Number Six to Interlocal Cooperation Agreement between Davis County and the City of Bountiful for Animal Control Services.

Section 2. Mayor Authorized to Execute. The Mayor of Bountiful City is authorized to sign and execute the attached Interlocal Cooperation Agreement for and in behalf of the City.

Section 3. Implementation. The City Manager and other City officials are authorized to perform all acts they deem necessary and appropriate to implement the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bountiful City, Utah, as follows:

**APPROVED, PASSED AND ADOPTED BY THE BOUNTIFUL CITY COUNCIL THIS 9TH DAY
FEBRUARY, 2021.**

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

City Council Staff Report

Subject: Taser X2
Author: Assistant Chief Biehler
Department: Police Department
Date: February 9, 2021



Background

The following is a request to approve the purchase of 38 Taser X2's.

The taser devices currently being used by the Police Department are 8 years old and are showing their age by more frequent repairs and non-functionality. In years past we have been able to send tasers back to the manufacturer for repairs. The repairs can often take several months to be completed. Recently, Taser has informed us that our devices are old enough that they will no longer repair them. It is important that our officers have confidence in this necessary tool and that it functions as designed. When used appropriately it can be utilized to save lives and reduce injuries.

Analysis

The tasers would be purchased through ProForce Law Enforcement who has the state bid contract and the lowest price of \$51,828 for 38 Tasers. We did get a bid directly from Axon Enterprise, who is the manufacturer, and their price was higher at \$52,251.

Department Review

The Police Department and City Manager have reviewed this staff report.

Significant Impacts

This item was approved in the FY 2021 budget however the current purchase price is more than the budgeted item. There are sufficient funds in the capital account to cover the difference.

Recommendation

I respectfully request your approval to purchase 38 Taser X2's in the amount of \$51,828. Thank you for your time and consideration in this matter.

Attachments

ProForce Law Enforcement bid
Axon Enterprise bid

PROFORCE LAW ENFORCEMENT

2625 Stearman Drive. Prescott AZ, 86301
 Tel: 928-776-7192 Fax: 928-445-3468
 email: sales@proforceonline.com www.proforceonline.com

O R D E R	QUOTE#	PAGE
	506626	1
Q U O T E	SHIP DATE	
	A.S.A.P.	

SOLD
TO

BOUNTIFUL POLICE DEPARTMENT
 805 S MAIN ST

 BOUNTIFUL UT 84010

SHIP
TO

BOUNTIFUL POLICE DEPARTMENT
 ANDREW BRYSON
 805 SOUTH MAIN
 BOUNTIFUL UT 84010

JOB #	ORD. DATE	CUST.#	LOC.	SALESMAN	SHIP VIA	FRT.
N/A	01/11/21	010482	A	RICK PLOTKE	FX G-FOB ORIGIN	

QTY. ORDER	ITEM NO./DESC.	UNIT PRICE	UOM DISC.	NET PRICE
40 38	22002 TSR X2 SMART WEAPON 2SHOT BLK	1,275.00	EA .00	48,450.00
38	22012 TSR TACT PERFORMANCE POWER MAG	68.00	EA .00	2,584.00
20	22151 TSR X2 SMART CART 25 FOOT LIVE	39.70	EA .00	794.00
<p>This quote is valid for 45 days from date of quote pending credit approval, and is subject to inventory, manufacturer's availability and price change. Please call to receive price update upon expiration.</p> <p>ORDERING INSTRUCTIONS: Please reply to your sales representative in writing to process this order or send an email to ryan.schreiber@proforceonline.com. For orders over \$5,000, a PO or signed quote is required to process the order. Returned items are subject to 20% restocking fee. All sales are final on non-stocked/special order items</p> <p>IMPORTANT: To order from this quotation, please sign below.</p> <p>Printed Name: _____</p> <p>Date: _____ P.O.: _____</p>				

Printed

COMMENT

TERMS

PROFORCE LAW ENFORCEMENT

2625 Stearman Drive. Prescott AZ, 86301
 Tel: 928-776-7192 Fax: 928-445-3468
 email: sales@proforceonline.com www.proforceonline.com

O R D E R	QUOTE#	PAGE
	506626	2
Q U O T E	SHIP DATE	
	A.S.A.P.	

SOLD TO
 BOUNTIFUL POLICE DEPARTMENT
 805 S MAIN ST
 BOUNTIFUL UT 84010

SHIP TO
 BOUNTIFUL POLICE DEPARTMENT
 ANDREW BRYSON
 805 SOUTH MAIN
 BOUNTIFUL UT 84010

JOB #	ORD. DATE	CUST.#	LOC.	SALESMAN	SHIP VIA	FRT.
N/A	01/11/21	010482	A	RICK PLOTKE	FX G-FOB ORIGIN	

QTY. ORDER	ITEM NO./DESC.	UNIT PRICE	UOM DISC.	NET PRICE
	Signature: _____			

Printed

COMMENT FOR ANDREW BRYSON BY RYAN SCHREIBER TERMS DUE NET 30 DAYS	SALES AMOUNT	51,828.00
--	--------------	-----------



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-264175-44098.932TC

Issued: 09/24/2020

Quote Expiration: 09/30/2020

Account Number: 122106

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

Andrew Bryson
 Bountiful City Police Department - UT
 805 S. Main Street
 Bountiful, UT 84010
 US

BILL TO

Bountiful City Police Department - UT
 805 S. Main Street
 Bountiful, UT 84010
 US

SALES REPRESENTATIVE

Travis Cole
 Phone: 480-463-2200
 Email: tcole@taser.com
 Fax: 480-463-2200

PRIMARY CONTACT

Andrew Bryson
 Phone: (801) 298-6011
 Email: abryson@bountifulutah.gov

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
22012	TPPM, TACTICAL BATTERY PACK, PINKY EXTENDER, X2/X26P		38	68.00	63.92	2,428.96
22002	BLACK X2 CEW, HANDLE		38	1,275.00	1,198.50	45,543.00
22185	25 FT SMART CARTRIDGE, X2 NS		20	39.75	37.37	747.40
					Subtotal	48,719.36
					Estimated Shipping	0.00
					Estimated Tax	3,532.15
					Total	52,251.51
Grand Total						52,251.51

City Council Staff Report



Subject: Election Services and Contract with Davis County
Author: Shawna Andrus, City Recorder
Department: Executive/Legislative
Date: February 9, 2021

Background

In 2019, Bountiful City contracted with the Davis County Clerk/Auditor's office for its election services, and both a primary and general election were conducted for the Mayor's seat and two Council seats. The total amount budgeted for the two elections was \$72,000, and the actual costs were approximately \$71,000. Costs were roughly proportional to what had been spent in previous years when Bountiful conducted their own elections.

This Staff Report explains similar proposed 2021 election services and recommends that we contract with the County again. A tentative contract with Davis County, a resolution for this purpose, and cost estimates are attached for your consideration and potential approval.

Analysis

County voters have done by mail elections for the last seven years, with increased turnout each year. Bountiful City has not run its own election since 2007, and City staff involved in that election are no longer employed by the City. The approximate costs for the elections are approximately \$42,300 (\$85,000 if there is a primary). This is an increase from the 2019 costs by approximately \$7,000 per election due to the large increase in the number of registered voters, increased voter turnout and higher postage costs.

Since some of the expenses are shared by the 15 Davis County cities and the districts that have elections in the County and the estimates are based on all 15 cities contracting with the County, the actual costs could change, due to how many cities have primaries, whether or not a district has an election and other variables.

Please note that there will be other election expenses the City will incur that will not be covered by contract with the County (some printing services, newspaper notices, and a few supplies) likely totaling around \$3,000. This will be included in our annual budget for elections, but not in the contract approval.

Recommendation

We recommend the City Council approve the interlocal agreement between Bountiful City and the Davis County Clerk/Auditor's office for 2021 election functions. To facilitate this, Resolution 2021- 04 has been prepared for your approval.

Department Review

This proposal has been reviewed and approved by the City Recorder, City Attorney and City Manager.

Significant Impacts

This contract is anticipated to have a budget impact of up to \$85,000 on the 2021-22 Legislative Department budget. Legal impact would be a contractual commitment to pay the County for services performed.

Attachments

- 1-Interlocal agreement with Davis County Clerk/Auditors Office
- 2-Cost estimate for Davis County Clerk/Auditor by mail election services
- 3-Resolution 2021-04

INTERLOCAL COOPERATION AGREEMENT FOR MUNICIPAL ELECTION SERVICES

This agreement for Municipal Election Services is between Davis County, a political subdivision of the state of Utah (the “County”), and Bountiful City, a municipal corporation of the state of Utah (the “City”). County and City may be referred to collectively as the “parties” herein or individually as a “party” herein.

WITNESSETH:

WHEREAS, pursuant to Sections 20A-1-201.5 and 20A-1-202, *Utah Code Ann.* (1953) as amended, City is authorized and required to hold municipal elections in each odd-numbered year;

WHEREAS, County has equipment and resources needed to carry out an election and is willing to make available the resources and equipment to assist City in holding its municipal primary and general elections in 2021 upon the following terms and conditions; and

WHEREAS, the Parties pursuant to the *Utah Interlocal Cooperation Act* as set forth in Title 11, Chapter 13 (the “Act”), and Section 20A-5-400.1 of the *Utah Code Ann.* (1953) as amended, are authorized to enter into this agreement.

The parties therefore agree as follows:

1. The County’s Obligations. If a municipal primary election and a municipal general election is needed in August 2021 and November 2021, respectively, the County shall provide the following:
 - 1.1. Test, program, assemble and make available to City voting machines and poll supplies;
 - 1.2. Provide for delivery and retrieval of voting equipment;
 - 1.3. Polling location management, which includes, but is not necessarily limited to making arrangements for use, ADA compliance survey and contact information;
 - 1.4. Absentee and By-Mail ballot processing, which includes mailing, receiving, signature verification and tabulation;
 - 1.5. Provide electronic ballot files for Optical Scan Ballots printing;
 - 1.6. Provide Information System assistance, which includes, but is not necessarily limited to, election programming, tabulation, programmers and technicians;
 - 1.7. Canvass reports;
 - 1.8. Electronic tabulation results transmitted to the Office of the Lieutenant Governor;
 - 1.9. Provide personnel and technical assistance throughout the election process and equipment and/or supplies required specifically for voting;
 - 1.10. Recruit poll workers; provide training, scheduling, supplies and compensation;
 - 1.11. Publish legal notices, which include, polling locations, sample ballots public demonstration and election results;
 - 1.12. Provide preparation and personnel for the public demonstration of the tabulation equipment;
 - 1.13. If required, in cooperation with the City, conduct an election audit; and
 - 1.14. Store all election returns for the required twenty-two (22) months.

2. The City's Obligations. The City shall:
 - 2.1. Provide the Recorder or other designated officer to act as the election officer and assume all duties and responsibilities as outlined by law;
 - 2.2. Enter into a polling location Indemnification Agreement, if needed;
 - 2.3. Perform Declaration of Candidacy filing;
 - 2.4. Provide County with ballot information, which includes, but is not necessarily limited to, races, candidates and ballot issues;
 - 2.5. Approve the election plan, which includes, but is not necessarily limited to, accuracy of polling location and precinct assignments, voter turnout percentages, paper ballot quantities, voting machine quantities and poll worker assignments;
 - 2.6. Proof and approve the accuracy of the printed and audio of ballot formats;
 - 2.7. Arrange and conduct election canvass;
 - 2.8. Prepare candidate certificates;
 - 2.9. Perform all other election related duties and responsibilities not outlined in this Agreement but required by law; and
 - 2.10. Pay County repair or replacement costs for damaged voting equipment, which occurs at the polling locations, beyond the normal wear and tear.
3. Compliance with Applicable Laws. Each party agrees to conduct the election according to the statutes, rules, Executive Orders, and Policies of the Lieutenant Governor as the Chief Elections Officer of the state.
4. Costs. City agrees to pay County the costs for providing the election equipment, services and supplies in accordance with the election costs schedule, attached hereto, incorporated herein, and made a part hereof as Exhibit "A". City will submit payment to County within thirty (30) days of City receiving an invoice prepared by County relating to this agreement. If this agreement is terminated early by either party, pursuant to the provisions of Section 7 below, City shall pay County for all services rendered by County under this agreement prior to the date that this agreement is terminated.
5. Effective Date. The Effective Date of this agreement shall be on the earliest date after this agreement satisfies the requirements of the Act (the "Effective Date").
6. Term of Agreement. The term of this agreement shall begin upon the Effective Date of this agreement and shall, subject to the termination and other provisions set forth herein, terminate on the date that the parties have satisfied each of their respective duties under this agreement.
7. Termination of Agreement. This agreement may be terminated prior to the completion of the Term by any of the following actions:
 - 7.1. The mutual written agreement of the parties;
 - 7.2. By either party after any material breach of this agreement;
 - 7.3. By either party, with or without cause, 30 days after the terminating party mails a written notice to terminate this agreement to the other party; or
 - 7.4. As otherwise set forth in this agreement or as permitted by law, ordinance, rule, regulation, or otherwise.

8. Damages. The parties acknowledge, understand, and agree that, for the duration of this agreement and unless otherwise agreed to in a separate and legally binding agreement between the parties, the parties are fully and solely responsible for their own actions, activities, and/or business sponsored or conducted.
9. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the *Governmental Immunity Act of Utah*, codified at Section 63G-7-101, et seq., Utah Code Annotated as amended, and nothing herein is intended to waive or modify any and all rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this agreement shall be deemed officers and employees of the party employing their services, even if performing functions outside of the territorial limits of such party and shall be deemed officers and employees of such party under the provisions of the *Utah Governmental Immunity Act*.
10. No Separate Legal Entity. No separate legal entity is created by this agreement.
11. Approval. This agreement shall be submitted to the authorized attorney for each party for review and approval as to form in accordance with applicable provisions of Section 11-13-202.5, *Utah Code Ann.* (1953) as amended. A duly executed original and/or counterpart of this agreement shall be filed with the keeper of records of each party in accordance with Section 11-13-209, *Utah Code Ann.* (1953) as amended.
12. Benefits. The parties acknowledge, understand, and agree that the respective representatives, agents, contractors, officers, officials, members, employees, volunteers, and/or any person or persons under the supervision, direction, or control of a party are not in any manner or degree employees of the other party and shall have no right to and shall not be provided with any benefits from the other party. County employees, while providing or performing services under or in connection with this agreement, shall be deemed employees of County for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits. City employees, while providing or performing services under or in connection with this agreement, shall be deemed employees of City for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits.
13. Waivers or Modification. No waiver or failure to enforce one or more parts or provisions of this agreement shall be construed as a continuing waiver of any part or provision of this agreement, which shall preclude the parties from receiving the full, bargained for benefit under the terms and provisions of this agreement. A waiver or modification of any of the provisions of this agreement or of any breach thereof shall not constitute a waiver or modification of any other provision or breach, whether or not similar, and any such waiver or modification shall not constitute a continuing waiver. The rights of and available to each of the parties under this agreement cannot be waived or released verbally, and may be waived or released only by an instrument in writing, signed by the party whose rights will be diminished or adversely affected by the waiver.
14. Assignment Restricted. The parties agree that neither this agreement nor the duties, obligations, responsibilities, or privileges herein may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the parties.

15. Entire Agreement; Amendment. This agreement, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this agreement. Unless otherwise set forth in this agreement, this agreement supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this agreement. No amendment to this agreement will be effective unless it is in writing and signed by both parties.
16. Governing Law; Exclusive Jurisdiction. Utah law governs any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding (“Proceeding”) brought by one party against the other party arising out of this agreement. If either party brings a Proceeding against the other party arising out of this agreement, that party may bring that Proceeding only in a state court located in Davis County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such Proceeding.
17. Severability. The parties acknowledge that if a dispute arises out of this agreement or the subject matter of this agreement, the parties desire the arbiter to interpret this agreement as follows:
- 17.1. With respect to any provision that the arbiter holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
- 17.2. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the agreement will remain in effect as written.
18. This agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same agreement.

WHEREFORE, the parties have signed this agreement on the dates set forth below.

BOUNTIFUL CITY	REVIEWED AND APPROVED AS TO PROPER FORM AND COMPLIANCE WITH APPLICABLE LAW:
_____ Mayor Randy Lewis Dated:	_____ Clinton R. Drake, City Attorney Dated:
ATTEST:	_____
_____ Shawna Andrus, City Recorder Dated:	_____

<p>DAVIS COUNTY</p>	<p>REVIEWED AND APPROVED AS TO PROPER FORM AND COMPLIANCE WITH APPLICABLE LAW:</p>
<p>_____ Bob J Stevenson, Chairman Board of Davis County Commissioners Dated:</p>	<p>_____ Davis County Attorney's Office Dated</p>
<p>ATTEST:</p>	
<p>_____ Curtis Koch Davis County Clerk Auditor Dated:</p>	

EXHIBIT A

(Election Costs Schedule)

**Exhibit A - Election Cost Schedule
2021 General**

Poll Worker Compensation	COST	Notes
Poll Manager (PM)	\$160.00	
Training Course(s)	\$50.00	
Assistant Poll Manager	\$160.00	
Training Course(s)	\$50.00	
Receiving Clerk	\$135.00	
Training Course(s)	\$35.00	
Ballot Clerk	\$135.00	
Training Course(s)	\$35.00	
Host	\$125.00	
Training Course(s)	\$25.00	
Alternate Poll Workers	\$437.50	Shared equally with all cities/districts
Mileage Reimbursement for Poll Manager	.25 per mile	
Poll Worker Recruitment and Training		
Poll Worker Recruitment and Processing	\$8.00	
Training Creation and Preparation (Includes equipment and preparation)	\$500.00	Shared with all cities/districts
Poll Worker Handbook and Supplies (each poll worker)	\$5.00	This includes the cost of printing and mailing
Poll Worker Training (per person)	\$20.00	
Personal Protective Equipment and Supplies	\$1,500.00	Shared with all cities/districts
Equipment		
Express Vote	\$75.00	
Testing Pre and Post election		
Security Seals		
Express Vote Ballot Stock		
Memory Media Programming	\$15.00	
DS200	\$75.00	
Testing Pre and Post election		
Security Seals		
Report Paper Roll		
Memory Media Programming	\$15.00	
Voting Booth Rental (each)	\$5.00	
Vote Here Signs (4 per location)	\$5.00	
WIFI Connection	\$61.00	
Receiving Clerk Electronic Poll Book	\$75.00	
Ballot Printing Station	\$75.00	
Consumable Supplies		
Ballot Stock (BOD) per sheet	\$0.20	
Polling Location Supplies (per location)	\$35.00	(Forms, envelopes, instructions, signs, stickers, pens, etc.)
Rover Kits (each, usually need 5-7)	\$25.00	Shared equally by all cities/districts
Administrative Services		
Election Programming Per City/District	\$200.00	City/District Setup, Ballot Layout/Programming and Audio
Public L&A Demonstration (testing, programming & demonstration)	\$300.00	Shared equally by all cities/districts
Early Voting Administration	\$500.00	Shared equally by all cities/districts
County Rovers Compensation (training & election day - usually need 5-7)	\$500.00	Shared equally by all cities/districts
Election Night Clerk Staff Support	\$1,500.00	Shared equally by all cities/districts
Election Night Security	\$150.00	Shared equally by all cities/districts
Rovers Training Class	\$200.00	Shared equally by all cities/districts
Election Day Help Desk Staff	\$450.00	Shared equally by all cities/districts
Pre-Canvas Ballot Issues Audit, if needed	\$250.00	
Canvas Preparation	\$50.00	
Equipment Delivery (per location)	\$50.00	
Equipment Pickup (per location)	\$50.00	
Web Support	\$150.00	Shared equally by all cities/districts
Provisional Verification (per provisional ballot)	\$0.80	
Election Administration Support	\$200.00	
Clerk Staff (per-hour for any additional services)	\$25.00	

By-Mail Supplies and Services**Supplies**

By-Mail Outer Envelopes	\$0.08	
By-Mail Inner Return Envelopes	\$0.095	
By-Mail Ballots	\$0.28	
Test Deck Paper Ballots	\$1,018.80	Shared by all cities based upon number of precincts
Printed Inserts for ID requirements	\$100.00	Shared equally by all cities/districts

Services

Election Art/Set-up Production By Runbeck	\$3,000.00	Shared equally by all cities/districts
Database Setup By Runbeck	\$3,000.00	Shared equally by all cities/districts
Ballot Preparation Assembly into Envelopes (each sent out) By Runbeck	\$0.25	
Signature Verification and Tabulation (each returned) By County	\$0.40	

Postage

Postage Outbound	\$0.12	Actual Postage
Postage In-Bound	\$0.68	Actual Postage
Returned Undeliverable	\$0.75	Actual Postage+Processing

**2021 General
DAVIS COUNTY ELECTION EXPENSES
Estimate**

Poll Worker Compensation	QTY	COST	TOTAL	Notes
Poll Manager (PM)	1	\$160.00	\$160.00	
Training Course(s)	1	\$50.00	\$50.00	
Assistant Poll Manager	1	\$160.00	\$160.00	
Training Course(s)	1	\$50.00	\$50.00	
Receiving Clerk	2	\$135.00	\$270.00	
Training Course(s)	2	\$35.00	\$70.00	
Ballot Clerk	1	\$135.00	\$135.00	
Training Course(s)	1	\$35.00	\$35.00	
Host		\$125.00	\$0.00	
Training Course(s)		\$25.00	\$0.00	
Alternate Poll Workers	1	\$437.50	\$31.25	Shared equally with all cities/districts
Mileage Reimbursement for Poll Manager	1	\$3.95	\$3.95	
		Sub Total	\$965.20	
Poll Worker Recruitment and Training				
Poll Worker Recruitment and Processing	5	\$8.00	\$40.00	
Training Creation and Preparation (Includes equipment and preparation)	1	\$500.00	\$33.33	Shared with all cities/districts
Poll Worker Handbook and Supplies	5	\$5.00	\$25.00	Or Actual Printing Cost
Poll Worker Training (per person)	5	\$20.00	\$100.00	
Personal Protective Equipment and Supplies	1	\$1,500.00	\$100.00	Shared with all cities/districts
		Sub Total	\$298.33	
Equipment				
Express Vote	1	\$75.00	\$75.00	
Testing Pre and Post election				
Security Seals				
Express Vote Ballot Stock				
Memory Media Programming	1	\$15.00	\$15.00	
DS200	1	\$75.00	\$75.00	
Testing Pre and Post election				
Security Seals				
Report Paper Roll				
Memory Media Programming	1	\$15.00	\$15.00	
Voting Booth Rental	6	\$5.00	\$30.00	
Vote Here Signs (4 per location)	1	\$5.00	\$5.00	
WIFI Connection	1	\$61.00	\$61.00	
Receiving Clerk Electronic Poll Book	2	\$75.00	\$150.00	
Ballot Printing Station	1	\$75.00	\$75.00	
		Sub Total	\$501.00	
Consumable Supplies				
Ballot Stock (BOD)	271	\$0.20	\$54.20	
Polling Location Supplies	1	\$35.00	\$35.00	(Forms, poll books, instructions, signs, stickers, pens, etc.)
Rover Kits (each)	5	\$25.00	\$8.33	Shared equally by all cities/districts
		Sub Total	\$97.53	
Administrative Services				
Election Programming	1	\$200.00	\$200.00	
Public L&A Demonstration (testing, programming & demonstration)	1	\$300.00	\$20.00	Shared equally by all cities/districts
Early Voting Administration	1	\$500.00	\$33.33	Shared equally by all cities/districts
County Rovers Compensation (training & election day - per person)	5	\$500.00	\$166.67	Shared equally by all cities/districts
Election Night Clerk Staff Support	1	\$1,500.00	\$100.00	Shared equally by all cities/districts
Election Night Security	1	\$150.00	\$10.00	Shared equally by all cities/districts
Rovers Training Class	1	\$200.00	\$13.33	Shared equally by all cities/districts
Election Day Help Desk Staff	1	\$450.00	\$30.00	Shared equally by all cities/districts
Pre-Canvass Ballot Issues Audit, if needed	0	\$250.00	\$0.00	
Canvass Preparation	1	\$50.00	\$50.00	
Delivery (per location)	1	\$50.00	\$50.00	
Pickup (per location)	1	\$50.00	\$50.00	
Web Support	1	\$150.00	\$10.00	Shared equally by all cities/districts
Provisional Verification	9	\$0.80	\$7.20	
Election Administration Support	1	\$200.00	\$200.00	
Clerk Staff (per-hour for any additional services)	0	\$25.00	\$0.00	
		Sub Total	\$940.53	

By-Mail Supplies and Services**Supplies**

By-Mail Outer Envelopes	28807	\$0.080	\$2,304.56	
By-Mail Inner Return Envelopes	28807	\$0.095	\$2,736.67	
By-Mail Ballots	28807	\$0.28	\$8,065.96	
Test Deck Paper Ballots	1	\$1,018.80	\$150.76	Shared by all cities based upon number of precincts
Printed Inserts for ID requirements	1	\$100.00	\$7.14	Shared equally by all cities/districts

Services

Election Art/Set-up Production By Runbeck	1	\$3,000.00	\$214.29	Shared equally by all cities/districts
Database Setup By Runbeck	1	\$3,000.00	\$214.29	Shared equally by all cities/districts
Ballot Preparation Assembly into Envelopes (each sent out) By Runbeck	28807	\$0.25	\$7,201.75	
Signature Verification and Tabulation (each returned) By County	13684	\$0.40	\$5,473.60	

Postage

Postage Outbound	28807	\$0.12	\$3,456.84	Actual Postage
Postage In-Bound	13684	\$0.68	\$9,305.12	Actual Postage
Returned Undeliverable	567	\$0.75	\$425.25	Actual Postage+Processing

Sub Total **\$39,556.22****Total Election Expense** **\$42,358.82****Less District Portion** **\$0.00****Amount Due From City** **\$42,358.82**



BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR
Randy C. Lewis

CITY COUNCIL
Millie Segura Bahr
Kate Bradshaw
Kendalyn Harris
Richard Higginson
Chris Simonsen

CITY MANAGER
Gary R. Hill

Bountiful City Resolution No. 2021-04

A resolution approving an Interlocal Cooperation Agreement between Davis County and Bountiful City to jointly conduct the 2021 Bountiful municipal election.

It is the finding of the Bountiful City Council that

1. Utah Code § 11-13-101 *et seq.* authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements for cooperative projects; and
2. Davis County and various cities of Davis County, including Bountiful, desire to enter into individual cooperative agreements wherein the County will provide certain election services for the City in the 2021 Municipal Election; and
3. It is in the best interest of the City to enter into this Interlocal Agreement in order to discharge its duty to conduct an election and to provide for the efficient use of funds and resources; and
4. This Agreement has an effective date when signed by the parties; it does not create an interlocal entity; and this Agreement has been reviewed and approved by the Bountiful City Attorney as required by State law.

Now, therefore, it is hereby resolved by the City Council of Bountiful, Utah, as follows:

Section 1. Agreement Approved. The Bountiful City Council hereby accepts and approves the attached Interlocal Cooperation Agreement between Bountiful City and Davis County to jointly conduct the 2021 Bountiful municipal election.

Section 2. Mayor Authorized to Execute. The Mayor of Bountiful City is authorized to sign and execute the attached Interlocal Cooperation Agreement for and in behalf of the City.

Section 3. Implementation. The City Manager, City Recorder and other City officials are authorized to perform all acts they deem necessary and appropriate to implement the Agreement.

Section 4. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 5. Effective Date. This Resolution shall become effective immediately upon its passage.

Adopted this 9th day of February, 2021

Mayor Randy C. Lewis

ATTEST:

City Recorder Shawna Andrus