

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, April 23, 2019

6:30 p.m. - Work Session

7:00 p.m. – Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:30 p.m. - Work Session

1. New 400 North reservoir booster station presentation – Mr. Lloyd Cheney p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. **Public Comment** - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meetings held on: p. 5
 - a. April 9, 2019 – City Council
 - b. April 8, 2019 - Public Safety Budget Committee
 - c. April 9, 2019 - Joint Power Commission and Power Budget Committee
 - d. April 9, 2019 - Streets & Sanitation Budget Committee
 - e. April 10, 2019 - Finance & Administration Budget Committee
4. Council Reports
5. Consider approval of weekly expenditures > \$1,000 paid April 8, 2019 p. 25
6. Local consent – special event liquor/beer – Mr. Clinton Drake p. 27
7. Summer Concert presentation – Mr. Richard Watson
8. Outstanding high school student recognition – Mayor Randy Lewis
9. Adjourn



City Recorder

City Council Staff Report

Subject: 2020 4th North Booster Procurement
Author: Lloyd Cheney, City Engineer
Department: Engineering, Water
Date: April 23, 2019



Background

Bountiful is fortunate to have many reliable sources of culinary water, and over the last 4 years the Water and the Engineering Departments have completed the following projects which have added the ability to move water from the Viewmont and Zesiger Wells to the center and southern portions of the City where the demand for culinary is greater:

- Redevelopment of the Zesiger Well
- Construction of the 4th North Reservoir
- Construction of the Holbrook Booster Station (in progress)
- Installation of a new pump line (Holbrook Reservoir to 4th N reservoir)

The final link in the system will be the addition of a new booster station at the 4th North Reservoir. This facility is intended to move water from the 4th N / Barton Creek reservoirs to the Temple View / Upper Williams reservoirs. This is a significant modification to the water system, as it brings another level of redundancy to the entire water system.

The proposed location of the new booster is “topographically challenged” – meaning that there is really not a convenient, accessible location to build a 24’x 20’ building. Conventional concrete and block construction would require tall, thick, expensive concrete foundation walls that would retain the existing hillside. Engineering and Water Department staff feel that a buried booster station would be an appropriate alternative for this site. These facilities are built off-site where they are fully tested before delivery and final installation.

Analysis

The Water Dept installed a similar buried booster station at the Lower Maple Hills Reservoir in 2004. This facility was fabricated by EFI, who has submitted a preliminary design for the 4th N site. The Lower Maple Hills Booster has been highly reliable, and has required a minimal amount of maintenance in the last 15 years of operation.

Fabricated facilities such as what is proposed at this site are manufactured by a limited number of suppliers. Staff intends to obtain proposals from multiple vendors, but is very likely that only 2 or three proposals can be obtained.

Department Review

This report has been reviewed by the Water Dept. Director and the City Engineer and the City Manager.

Significant Impacts

The Water Departments FY2019-2020 Budget has allocated \$350,000 for this project. In comparison, the bid amount for Holbrook Booster station was \$288,000. While the Holbrook Booster is partially buried, it is not an equal comparison to what is proposed.

Recommendation

Because of the lead time for fabrication, Staff would like to proceed with the final design and authorization to the supplier to commence work. No Council action is required at this time, but will be requested by Staff at a future City Council meeting when all final proposals have been obtained.

Attachments

None

Minutes of the
BOUNTIFUL CITY COUNCIL

April 9, 2019 – 6:00 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris Simonsen
	City Manager	Gary Hill
	Assistant City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	City Planner	Chad Wilkinson
	City Engineer	Lloyd Cheney
	Power Director	Allen Johnson
	Police Chief	Tom Ross
	Recording Secretary	Maranda Hilton

Others Present:

Fire Chief SDFD	Jeff Bassett
UVU Fire Academy/Provo Fire	Dan Cather

Excused:

Councilman	John Marc Knight
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Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.
Planning Conference Room

Mayor Lewis called the meeting to order at 6:03 p.m. and welcomed those in attendance.

WILDFIRES – CHIEF BASSETT

Chief Bassett was joined by Dan Cather of the Utah Valley University Fire & Rescue Academy to show via a computer simulation how wildland fires in certain parts of Bountiful can spread rapidly. They showed two simulations; one in Cave Hollow and another in Indian Springs. Both of these locations are difficult for the fire department to access, and fires in these areas spread quickly and could potentially affect a large number of homes. Mill Creek Canyon is another place with no access making it impossible for fire crews to safely combat a wildland fire.

Chief Bassett and Mr. Cather talked about many other factors that affect the ability to combat these fires and to save homes and lives including availability of resources (helicopters, trucks, fire fighters, water, etc.), weather conditions (temperature, humidity, wind speed and direction), traffic bottlenecks, amount of time elapsed before a call to 9-1-1, defensible space around homes, amount of fuel the fire has available (structures, cheat grass, oak brush, trees, etc.), ability to get people out of their homes quickly and more. Wind can be one of the biggest factors because it can cause hot embers to carry the fire to other locations, spreading the fire much more rapidly. Another factor is

1 how many fires may already be burning in the US, which directly affects the ability to get helicopters
2 to help fight local inaccessible fires.

3 Chief Bassett talked about the Wildfire Protection Plan which coordinates efforts with the
4 Police Department to help get people out and get firetrucks into position more quickly. They also
5 work with the Water Department to divert water to an area when more is needed by the firetrucks.

6 They have community involvement projects that help people get rid of dead wood and other
7 fuels around homes, allowing homeowners to dump it at the landfill for free or use a wood chipper to
8 get rid of it. Creating defensible space around homes can be a huge help in slowing the spread of a
9 wildland fire. It not only makes homes less likely to catch fire, it also gives firefighters more space to
10 work in as they combat the fire.

11 The main takeaways from the presentation were that these fires can spread very rapidly and be
12 uncontrollable, so it's important to educate residents about what they can do to help protect their
13 homes and neighborhoods. The Fire Department works with communities every year to help them
14 create defensible spaces, and can do walk-throughs to help individual homeowners create a plan for
15 their home. A free book is also available on the Utah Forestry, Fire and State Lands website with
16 information about landscaping practices.

17
18 **VETERANS PARK UPDATE – COUNCILMAN SIMONSEN**

19 Councilman Simonsen presented an update on the Veterans Park to the City Council and
20 Mayor. He showed a computer rendering of what the park is planned to look like, talked about the
21 reasons Bountiful needs a Veterans Park, and how the current plan will honor veterans from all
22 branches of the military who served in many different ways. The next step in the park's creation is for
23 the Veterans Park Committee to raise funds to cover construction costs. The committee will host an
24 open house on May 18th at 6:00 p.m. in the 4th North Park pavilion to get the word out to the public
25 and start fundraising efforts. The public can donate money to the Veterans Park fund by purchasing
26 pavers, trees, benches, flag poles and statues that will go in the park.

27
28 The work session of the City Council was adjourned at 6:45 p.m.

29
30 **Regular Meeting – 7:00 p.m.**
31 **City Council Chambers**

32
33 Mayor Lewis called the meeting to order at 7:01 p.m. and welcomed those in attendance.
34 Chad Wilkinson, Bountiful City Planner, led the Pledge of Allegiance and Councilman Richard
35 Higginson gave a prayer.

36
37 **PUBLIC COMMENT**

38 The public comment section was opened at 7:05 pm.

39
40 Councilman Higginson stood before the Council, as member of the public, to state that he
41 disagrees with the South Davis Recreation District's decision to start charging senior citizens
42 \$10/year for walking passes at the Rec Center. When the Rec Center was built, they promised
43 seniors that they would never have to pay to walk there, and he feels it should remain free for them.
44 He asked the Council to please find a way to reverse the decision.

45
46 The public comment section was closed at 7:06 pm.

1
2 **APPROVE MINUTES OF PREVIOUS MEETING – FEBRUARY 26, MARCH 26 & APRIL 2**
3 **(Water Budget Committee), 2019**

4 Councilman Higginson made a motion to approve the minutes as presented and Councilman
5 Simonsen seconded the motion. The motion passed with councilmembers Bradshaw, Harris,
6 Higginson and Simonsen voting “aye”.

7
8 **COUNCIL REPORTS**

9 Councilwoman Bradshaw did not have a report, but suggested that the Council gift a bouquet
10 of Hotwheels™ cars to Councilman Knight, who is currently in the hospital. The Council agreed and
11 liked that idea.

12 Councilman Simonsen did not have a report.

13 Councilwoman Harris did not have a report.

14 Councilman Higginson did not have a report.

15
16 **BCYC REPORT**

17 Abby Nielsen, a member of the BCYC, reported on the Council’s activities in March. They
18 participated in a leadership conference where they learned new skills, heard from distinguished
19 speakers, and met youth from other councils across Utah. Their upcoming activity is hosting an
20 Easter Egg Hunt on Saturday, April 13th at 9:00 a.m. at Bountiful City Park.

21
22 **“BOUNTIFUL HOMECOMING” – AL HESS**

23 Al Hess, at the request of Mayor Lewis, gave a short report about some fun Bountiful City
24 history. Al Hess bought the property at 150 North Main Street twenty years ago, which he has
25 developed into the Main Street Business Centre. In 1930, Mayor of Bountiful, Dr. J.C. Stocks
26 negotiated with a Mr. Rogers (the owner of a plumbing company located at 150 North Main Street) to
27 move all City services there because they didn’t have sufficient space where they had been leasing
28 from the bank on 100 South. So, for about 30 years, City services and the library, jail and fire station
29 were located at that address. With the current renovation of City Hall, many City services have once
30 again moving to 150 North Main Street, leasing space at the Main Street Business Centre. It’s like
31 they are “coming home”!

32
33 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES >\$1,000 PAID MARCH 18, 25 &**
34 **APRIL 1, 2019**

35 Councilman Simonsen made a motion to approve the weekly expenditures and Councilwoman
36 Bradshaw seconded the motion. The motion passed with councilmembers Bradshaw, Harris,
37 Higginson and Simonsen voting “aye”.

38
39 **CONSIDER APPROVAL OF A BID FROM HUNT ELECTRIC INC. IN THE AMOUNT OF**
40 **\$168,657 FOR DISTRIBUTION SYSTEM DIRECTIONAL DRILLING & IN THE AMOUNT**
41 **OF \$485,240 FOR STREETLIGHT DIRECTIONAL DRILLING – MR. ALLEN JOHNSON**

42 Mr. Allen Johnson, Power Department Director, presented to the Council a bid from Hunt
43 Electric to place conduit, install boxes and hook up streetlights on eleven streets that are currently
44 without streetlights, and eight other streets that will receive updated streetlights. This project will take
45 most of the summer.

1 Councilman Higginson made a motion to approve both bids from Hunt Electric and
2 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bradshaw,
3 Harris, Higginson and Simonsen voting “aye”.

4
5 **CONSIDER APPROVAL OF THE PURCHASE OF A NEW RADIO COMMUNICATIONS**
6 **SYSTEM FROM UCS WIRELESS IN THE AMOUNT OF \$65,785 – MR. ALLEN JOHNSON**

7 Mr. Johnson explained that it is time to update the radio system for the Power Department.
8 The current radios often fail and it is getting harder and harder to find parts for them for repairs. They
9 wish to use the same radio system that the Streets Department recently switched to. This will have a
10 big benefit, allowing the Streets and Power Departments to communicate with each other in case of
11 emergency.

12 Councilwoman Harris made a motion to approve the purchase of the radios and Councilman
13 Simonsen seconded the motion. The motion passed with councilmembers Bradshaw, Harris,
14 Higginson and Simonsen voting “aye”.

15
16 **CONSIDER APPROVAL OF THE SMALL CELL INFRASTRUCTURE DESIGN**
17 **STANDARD –MR. ALLEN JOHNSON**

18 Mr. Johnson explained that the City is being mandated to accept 5G capability by installing
19 antennas throughout the City, and it’s time to decide what the parameters should be. The deadline to
20 select a design standard is April 15th which will allow control over what the antennas will look like
21 and where they will be located. The Power Department is proposing that to use streetlight poles as
22 antenna bases to minimize how obtrusive the antennas become. This will restrict the placement of
23 antennas to being strictly on the streetlight poles and not on the power poles or as ground units on
24 park strips.

25 Councilman Higginson made a motion to approve the small cell infrastructure design standard
26 and Councilwoman Harris seconded the motion. The motion passed with councilmembers Bradshaw,
27 Harris, Higginson and Simonsen voting “aye”.

28
29 **CONSIDER APPROVAL OF THE PURCHASE OF NEW OFFICE WORKSTATIONS**
30 **FROM CCG IN THE AMOUNT OF \$70,156 – CHIEF TOM ROSS**

31 Police Chief Tom Ross explained that it’s time to update the remaining workstations at the
32 Police Department as the current workstations have outlived their usefulness. Because the other
33 Police workstations have already been replaced with new ones from CCG, they need to purchase the
34 remaining stations from CCG as well to ensure they match. They have been very happy with the
35 workstations they purchased previously and are confident purchasing from CCG now will have the
36 same result.

37 Councilwoman Bradshaw made a motion to approve the purchase of workstations from CCG
38 and Councilman Higginson seconded the motion. The motion passed with councilmembers
39 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

40
41 **CONSIDER APPROVAL OF AN EASEMENT RELEASE AT 2544 SOUTH 150 EAST AND**
42 **AUTHORIZING THE MAYOR TO SIGN THE RELEASE DOCUMENT – MR. LLOYD**
43 **CHENEY**

44 Mr. Lloyd Cheney, City Engineer, presented a request from Jim Williams to release an
45 easement on his property in order to build a detached garage.

1 Councilman Higginson made a motion to approve the release of easement and Councilwoman
2 Harris seconded the motion. The motion passed with councilmembers Bradshaw, Harris, Higginson
3 and Simonsen voting “aye”.
4

5 **CONSIDER APPROVAL OF AN EASEMENT RELEASE AT 1328 EAST 600 NORTH AND**
6 **AUTHORIZING THE MAYOR TO SIGN THE RELEASE DOCUMENT– MR. LLOYD**
7 **CHENEY**

8 Mr. Cheney presented a request to release an easement that will resolve a property line issue
9 involving a pool that has already been built.

10 Councilman Higginson made a motion to approve the release of easement and Councilman
11 Simonsen seconded the motion. The motion passed with councilmembers Bradshaw, Harris,
12 Higginson and Simonsen voting “aye”.
13

14 **ADJOURN TO A CLOSED SESSION**

15 Councilwoman Bradshaw motioned that they adjourn to a closed session in the Planning
16 Conference Room in order to discuss the acquisition or sale of real property, pending litigation and/or
17 to discuss the character and/or competency of individuals and Councilman Simonsen seconded the
18 motion.

19 A roll call vote was as follows:

20 Councilman Higginson: “aye”

21 Councilwoman Harris: “aye”

22 Councilman Simonsen: “aye”

23 Councilwoman Bradshaw: “aye”
24

25 The regular session of City Council was adjourned to a closed session at 7:37 p.m.

26 The regular session of City Council was reconvened at 8:26 pm.
27

28 **ADJOURN**

29 Councilman Higginson made a motion to adjourn the regular session and Councilwoman
30 Harris seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson
31 and Simonsen voting “aye”.
32

33 The regular session of City Council was adjourned at 8:26 pm.

Mayor Randy Lewis

City Recorder

1 **Minutes of the**
2 **Public Safety Committee Budget Review Meeting**

3 Bountiful City Public Safety Building
4 April 8, 2019 (4:00 p.m.)
5

6 Present:

7 Committee Members: Kendalyn Harris (Chair)
8 Richard Higginson
9 Kate Bradshaw
10 City Manager: Gary Hill
11 Assistant City Manager: Galen Rasmussen
12 Police Department Staff: Tom Ross, Ed Biehler, Dave Edwards, Troy Killian,
13 Eric Barker, Layne Oberg, Kimberly Buck,
14 Kathy Lovoi
15 South Davis Fire Staff: Jeff Bassett, Dave Powers, Jessica Hardy
16

17 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
18 the City Hall and providing copies to the following newspapers of general circulation: Davis County
19 Clipper, Standard Examiner, and on the Utah Public Notice Website.
20

21 Committee chair Kendalyn Harris called the meeting to order at 4:04 p.m., welcomed those in
22 attendance and asked for each person to introduce themselves.

23 **PRESENTATION OF SOUTH DAVIS METRO FIRE BUDGET**

24 Gary Hill made a brief introduction on the Fire agency including a mention that their fiscal year is now
25 the same as the City's which aids in accurate budgeting. Gary also noted that the Fire agency is
26 funded by a combination of member entity assessments and a small property tax levy. Time was then
27 turned over to Chief Jeff Bassett to present the detailed budget and to respond to questions.

28 Chief Bassett reviewed the process followed for budget development highlighting their many
29 contractual arrangements for services. The Fiscal Year 2020 budget contains no increases in staffing
30 levels but does include some key capital projects which include acquisition of the former tennis courts
31 behind the Mueller Park Station for expansion of parking for the station; purchase of a new ladder
32 truck with a 110 foot reach and 1,400 pound weight rating on the platform. This equipment replaces
33 a 27 year old ladder truck; and completion of the Centerville Station (scheduled for October 2019).

34 Also included in the budget is an allocation for the replacement of two ambulances (one at Bountiful
35 Main Station and one for Centerville). There will also be monies set aside in the budget for purchase
36 of a new "Type 3" fire truck capable of fighting fires in the Wild Land Interface area. This vehicle will
37 have a one year acquisition timeline.

1 Mention was made of the effects of healthcare costs and Tier 1 retirement costs. The quotes received
2 for health insurance reflect a 10% increase over the current year rates. Funding for Tier 1 retirement
3 benefits received a great deal of scrutiny at the State level with a \$15,000,000 fiscal impact statewide
4 to restore support to local agencies in funding of Tier 1 benefits. Committee member Bradshaw
5 provided insights from her experiences during the recent Legislative session.

6 Gary Hill noted that the budget allocation for Bountiful of \$2,100,000 is a \$50,653 increase over the
7 current year and is designed to cover Bountiful City's share of the Tier 1 obligation. The original
8 obligation (prior to legislation) that Bountiful City was expected to cover was \$107,000. It was noted
9 that any future increases in budgetary needs would need to come from property tax increases instead
10 of member entity assessments.

11 Committee member Richard Higginson made a motion to accept the tentative budget of South Davis
12 Fire as presented, and Committee member Kate Bradshaw seconded the motion. Voting was
13 unanimous with Committee members Harris, Higginson and Bradshaw voting "aye".

14 **PRESENTATION OF POLICE DEPARTMENT BUDGET**

15 Chief Tom Ross reviewed the budget process followed by the Police Department which includes an
16 active employee advisory board to evaluate all budget requests. This advisory board meeting typically
17 takes place in December of each year and the membership of the advisory board changes over time.
18 From these advisory committees, Police management assembles the department budget request.

19 The Fiscal Year 2019 property tax increase was reviewed and appreciation expressed for the
20 assistance that funding provided in getting the department staffed fully in officer positions. The
21 approved staffing level is now set at 38. Last year, the department was down in numbers by as many
22 as four sworn officers at times.

23 A review of department goals was made by Chief Ross with special highlights on the importance of
24 customer relations and special projects such as the Davis County Opioid pilot program; community
25 emergency preparedness and department accreditation.

26 Budget line items of note included the increases in personnel services driven by a planned 2% cost of
27 living allowance; merit increases for 52% of the department. The budgeted expenditures for
28 operations and maintenance include increases as a result of changing of computer software which
29 works more reliably than the previous software.

30 A question was raised by Committee chair Kendalyn Harris about the City's agreement with Davis
31 County for Animal Control. Chief Ross and Gary Hill provided an overview of the issues with balancing
32 of funding between the County and the cities for operations and capital needs at the animal shelter.
33 The Fiscal Year 2020 budget includes a 14% increase over the current year which is based on the call

1 volume of the City and shelter capital needs. Questions from committee members centered around
2 ways to reduce unnecessary calls and to better track the distribution of calls between domestic and
3 wild animals so as to direct the County on where to place priority and reduce costs. Chief Ross noted
4 that the County has stated they will not be directed by the local cities on where to respond to calls
5 and they reserve the right to set workloads to meet the perceived need. A need for greater citizen
6 education on the issues was also cited as a possibility to help reduce costs.

7 Gary Hill noted that the Animal Control increase, while seemingly high, is actually in line with the call
8 volume. There is some concern present among cities that the County may choose to leave the Animal
9 Control business and advocate for a separate special district for this purpose. In the view of cities, this
10 action would result in higher costs versus the current County led service model.

11 Committee member Higginson asked for a status on the program dealing with Feral Cats. A current
12 status is not known. Committee member Bradshaw asked about how frequently the County requests
13 increases in animal licensing fees. The frequency is not often and the last increase date was likely
14 more than five years ago.

15 Capital requests in the budget were reviewed along with the long-term capital plan. The Fiscal Year
16 2020 budget includes \$200,000 for six vehicle replacements; \$287,000 for replacement of an aging
17 E911 telephone system to allow better interoperability and other needed functions; and \$250,000 for
18 replacement of 22 year old transmitter equipment.

19 Operating statistics were reviewed from a handout distributed in the meeting comparing 2018 with
20 2017 and also listing statistics from 2015 and 2016 in some categories. Chief Ross noted that
21 Bountiful City Police Department's arrest, crime, and other operating statistics have improved since
22 the 2007 to 2008 period when the City was among the highest in the County. There tends to be a
23 correlation between large commercial development and commercial centers and the amount of
24 certain crimes. Bountiful City has been able to improve statistics even with its current commercial
25 base and those of neighboring communities.

26 A question was asked in regards to whether certain crimes are clustered in areas. Chief Ross and
27 other officers present noted that there can be clustering of crimes within particular areas in limited
28 instances but this is not a general rule.

29 Comments were made by the committee members on the successes of the school resource officer
30 program in the local public schools. The advance experience of children and youth with law
31 enforcement in the schools has resulted in many positive outcomes that have made schools safer for
32 students and teachers. Virtually every officer present in the meeting has served as a resource officer.

33 A mention was made of the loss of E911 funding expected from the change in the distribution formula
34 and recent legislation at the state level. The expected loss to Bountiful is \$70,000 in Fiscal Year 2020.

1 A question was asked about how the neighborhood BBQ events are managed and funded. Chief Ross
2 noted that neighborhood groups provide funding for the food and related costs and the Police
3 Department members simply attend and speak (which results in a small amount of overtime costs).

4 Committee member Bradshaw made a motion to accept the tentative budget of the Police
5 Department as presented, and Committee member Higginson seconded the motion. Voting was
6 unanimous with Committee members Harris, Higginson and Bradshaw voting “aye”.

7 The meeting adjourned at 6:15 p.m. on a motion made by Committee member Higginson and
8 seconded by Committee member Bradshaw. Voting was unanimous with Committee members Harris,
9 Higginson and Bradshaw voting “aye”.

DRAFT

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**Minutes of the
Power Committee Budget Review Meeting
(Joint Meeting with Power Commission)**

Bountiful City Power Department
April 9, 2019 (8:00 a.m.)

7 Present:

8 Committee Members: Richard Higginson and Randy Lewis
9 Power Commissioners: John Cushing, Susan Becker, Paul Summers,
10 David Irvine, Dan Bell Jed Pitcher
11 City Manager: Gary Hill
12 Assistant City Manager: Galen Rasmussen
13 Department Personnel: Allen Johnson, Alan Farnes, Jess Pearce,
14 Jay Christensen, Luke Veigel, Nancy Lawrence
15

16 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
17 the City Hall and providing copies to the following newspapers of general circulation: Davis County
18 Clipper, Standard Examiner, and on the Utah Public Notice Website.
19

20 Power Commission chair John Cushing called the meeting to order at 8:00 a.m., and welcomed those
21 in attendance. It was noted that Committee chair John Marc Knight was excused due to illness.
22 Commissioner John Cushing noted that Allen Johnson will be presented with a special recognition at
23 the upcoming APPA National Conference meetings for his service and contribution to the industry.

24 **PRESENTATION OF BUDGET**

25 The meeting was turned over to Allen Johnson, Light & Power Department Director, and the
26 department staff to present the detailed budget for the Light & Power fund. Allen Johnson gave a
27 brief introduction and then invited Jay Christensen, Light & Power Accountant, to lead out on a review
28 of the budget request. A PowerPoint slide presentation was shown to the group which highlighted
29 key programs and projects underway within the funding levels of the current Fiscal Year 2019 budget
30 and those contemplated and requested to be funded under the Fiscal Year 2020 budget.

31 It was noted that the Fiscal Year 2020 budget is balanced with revenues and transfers against
32 Expenses totaling \$34,204,246. This budget is down by \$434,141 from the Fiscal Year 2019 budget.
33 There are no requested increases in rates but some fee changes based on approved formulas which
34 are presented for review and adoption annually. The budget overall is designed to maintain desired
35 services and to fund essential capital projects.
36
37

1 Overall Department goals were restated as:

- 2 • Safety
- 3 • Reliability
- 4 • Low Cost Provider
- 5 • Exceptional Customer Service

6 A brief overview of projects underway, or recently completed in Fiscal Year 2019, was given for
7 reference:

- 8 • Completion of the total rebuild of the City's 138 KV substation in Centerville which has two
9 transformer bays that can be operated independently to provide power to Bountiful City
10 through two transmission lines.
- 11 • Contracted inspection of all 4,672 Distribution poles and 290 Transmission poles.
- 12 • Upgrade of several electric feeder locations.
- 13 • Repair and maintenance of the Street Lighting system.
- 14 • Completion of an Arc Flash study.

15 Further details of the Fiscal Year 2020 budget were provided by Jay Christensen as follows:

16 Personnel Services is budgeted at \$4,660,756 which includes funding for 34 full-time and 5 part-time
17 employees. Nine of the full-time employees are scheduled to receive a merit raise at some point
18 during the upcoming fiscal year. The budget contains a 2% cost of living allowance for all employees
19 and a 10% increase in health insurance (which will be reduced in the final budget to a 4% increase as
20 negotiated by the broker).

21 Operations and Maintenance expenses are budgeted at \$19,696,367 to fund Generation and Power
22 Resource costs along with Distribution and Street Lighting work.

23 Jess Pearce, Superintendent of Operations, was then introduced and provided a brief video showing
24 department workers setting a 35 foot distribution pole in a backyard location by hand. There were 14
25 employees carrying in the pole that was estimated to weigh 700 pounds. The pole was set in a pre-
26 dug hole and raised into place manually in about 8 minutes.

27 Jess showed a PowerPoint slide detailing year-by-year the number of poles replaced since the year
28 2000. That number of poles replaced was 1,580 of a total pole count of 4,962. Additional slides were
29 shown to note other budgeted components including:

30 \$874,080 for Distribution System overhead work. This includes replacement of the remaining 20
31 priority reject poles as well as some of the 266 rejected poles identified from the recent pole
32 inspection work. There are also plans to continue replacing worn and aging underground cable.

1 Currently, there is 1,400,000 feet of underground cable in the system of which 65% is unjacketed
2 which allows a higher degree of corrosion and other environmental effects.

3 Street Lighting operations are budgeted at \$390,148 which includes work on 19 projects employing
4 directional drilling activity during the budget year.

5 Jay Christensen resumed his portion of the presentation by noting the following remaining categories
6 of the budget request:

7 \$517,619 in non-operating revenues and expenses and \$4,706,000 in capital projects which will
8 include work on buildings, metering, street lights and vehicle acquisition and replacement.

9 Alan Farnes, Power Systems/Generation Superintendent, was introduced and reviewed a portion of
10 the PowerPoint presentation related to the Generation side of the operations. A total of \$1,000,000 is
11 allocated over two years for control system upgrades at the Echo Hydro Generation unit (\$500,000
12 will be spent in Fiscal Year 2020). An additional project budgeted at \$4,000,000 will be started in
13 Fiscal Year 2020 to rebuild the Northwest Substation and Feeders. In Fiscal Year 2020, \$1,500,000 of
14 the total \$4,000,000 project cost will be spent.

15 Luke Veigel, Power Systems Electrical Engineer, was introduced and reviewed plans in the Fiscal Year
16 2020 budget for rebuilding Feeder 575 (\$550,000); Feeder 673 to 271 (\$171,000); Feeder 374
17 (\$130,000); Feeder 373 (\$430,000); and Stone Creek Subdivision Phase 3 and 4 (\$100,000).

18 Jay Christensen provided final details on the budget request by outlining the reasons for an annual
19 charge of \$1,212,235 for amortization of the cost to decommission the San Juan Power Plant
20 (scheduled to be decommissioned in June of 2022). Allen Johnson noted that an amortization charge
21 would have ideally been budgeted from the time of acquisition of this generation resource but had
22 not been so the \$1,212,235 per year for the next three years will fully amortize the amount by the
23 decommission date.

24 In addition to the amortization amount, \$2,592,000 in transfers out (which is mostly comprised of the
25 \$2,490,000 transfer to the General Fund) have been budgeted along with \$5,193,235 in transfers from
26 retained earnings to fund capital projects.

27 A review of long-term capital needs ensued which totals \$32,211,000 over an approximate ten year
28 period. The cash balance of the Power fund currently sits at \$25.5 million. Outstanding debt on the
29 Electric Revenue Bond is at \$10,745,000 and the City is required to maintain \$16,000,000 in cash to
30 cover this debt. Currently, the coverage ratio is 2.45 with a minimum needed of 1.25.

31 A detailed cash forecast spreadsheet was displayed and discussed. To keep cash balances from
32 dropping too low, the Power Fund will require small recurring rate increases in future years of about
33 2% per year.

1 A listing of power resources was shown with the major sources being Colorado River Storage Project
2 (CRSP) of 24 to 39 MW; up to 30 MW from the IPP project; 32.3 MW from the Power Plant; 4.5 MW
3 from Echo and 1.8 MW from Pineview with the remainder of needs from contracted sources.

4 Rates and fees were presented with no change in rates but minor changes in some fees based on
5 formula calculation which is disclosed in the rate schedule. It was mentioned also that there are
6 several wording changes in the rates, policies and procedures document to bring that document more
7 in line with what is happening in the field.

8 With no further comments or questions, Committee member Lewis made a motion to accept the
9 tentative budget of the Light and Power fund, as presented, and Committee member Higginson
10 seconded the motion. Voting was unanimous with Committee members Higginson and Lewis voting
11 "aye". The Power Commission also voted for the budget proposal unanimously.

12 The budget review portion of the meeting adjourned at 9:30 a.m. on a motion made by Committee
13 member Lewis and seconded by Committee member Higginson. Voting was unanimous with
14 Committee members Higginson and Lewis voting "aye".

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department
4 April 9, 2019 (4:00 p.m.)
5

6 Present:

7 Committee Members: Chris Simonsen (Chair) and Kendalyn Harris
8 City Manager: Gary Hill
9 Assistant City Manager: Galen Rasmussen
10 Department Personnel: Gary Blowers, Charles Benson, Lloyd Cheney,
11 Todd Christensen, Paul Hartvigsen, Scott Redding,
12 Sherry Steed
13

14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.
17

18 Committee chair Chris Simonsen called the meeting to order at 4:00 p.m., and welcomed those in
19 attendance. It was noted that Committee member John Marc Knight was excused due to illness.

20 **PRESENTATION OF BUDGET**

21 **Streets Department Budget**

22 Gary Blowers and Charles Benson presented a PowerPoint slide presentation with several slides to
23 highlight the operations of the Streets Department. It was noted that the department staff had
24 responded on 66 separate snow plow events thus far for the season using 19,000 tons of road salt. To
25 illustrate the resources used in the snowplowing operation, a detailed spreadsheet was displayed
26 which tracks each snow plow event and notes the amount of labor hours, fuel used, salt used, blades
27 replaced and an amortized value for cost of equipment used.

28 Additional functions of the department were explained including road striping; street signage; clearing
29 of debris; snow plowing; vehicle fueling; maintenance of vehicles and sponsorship of four separate
30 citywide cleanup events annually. It was noted that 248,000 gallons of fuel are dispensed annually
31 citywide and 500 vehicles are serviced. This vehicle maintenance operation saves the City 75% versus
32 contracting with outside repair facilities.

33 A review of road paving and rehabilitation plans was presented. In 2018 a total of 6,168 tons of
34 patching material was applied in the City. A total of 27 roads (5.3 miles) were paved using 8,881 tons
35 of asphalt.

1 Gary Hill asked Lloyd Cheney to review the roles of Engineering staff and the Streets Department staff.
2 The Engineering staff members primary roles are to provide design services; prepare specifications
3 and bid out major public works projects; coordinate work with utility companies and others doing
4 work in the streets.

5 The Streets Department is charged with maintenance of roadways along with preparation of the
6 surfaces for patching and paving. Once this step is complete, the crews then have responsibility to
7 pave the prepared areas. In addition to paving, road preservation is also a major activity of the
8 Streets Department. Preservation includes slurry and chip seal treatments along with High Density
9 Mineral Bond applications to extend the life of and preserve road surfaces.

10 Following the presentation Gary Blowers reviewed the line-item budget for the Department
11 highlighting notable changes between the current approved Fiscal Year 2019 budget and the Fiscal
12 Year 2020 budget request. The following items were highlighted:

- 13 • Street signs expenditures are up by \$5,000 to provide for additional needed signal upgrades.
- 14 • Operating supplies expenditures are up by \$20,000 to provide for road striping. This area will
15 be bid out in the new budget year.
- 16 • Road Materials and Road Reconditioning expenditures were reclassified from the Capital
17 budget to the Operating budget in Fiscal Year 2020 to provide better clarity of reporting.
- 18 • Capital requests include a replacement HVAC system to replace the existing 27 year old units;
19 a replacement truck; replacement forklift and a new milling machine.

20 Recycling Fund

21 Gary Blowers reviewed the major line items in the budget with the Committee. The shortfall in
22 revenues versus expenses will be covered for the next few years by a transfer from the Landfill Fund.
23 The amount of the transfer in the Fiscal Year 2020 budget is \$240,485.

24 Storm Water Fund

25 Gary Blowers reviewed a slide presentation with the Committee to illustrate work performed by the
26 Storm Water Department employees on 71 miles of storm drains in the City. This work includes
27 cleaning and lining of pipes and inlets along with repairs and replacements. Several notable system
28 issues from the past were shown in the slides to highlight the typical issues encountered by
29 employees including corrosive effects from soils and breaks in lines. A brief outline of the budgeted
30 revenues and expenses was given noting a \$0.25 increase in the Equivalent Residential Unit (ERU) fee
31 and a discussion of the need for a future rate increase or several smaller increases over a number of
32 years. Capital requests in the budget include a truck and leaf collector.

33

1 Landfill Fund

2 Gary Blowers reviewed the budget request from the Landfill Fund and noted that a key component of
3 the budget in Fiscal Year 2020 will be a replacement of the compactor equipment at a cost of
4 \$850,000. A local contractor with a grinder provides contracted tree and vegetation grinding services
5 for compost and wood chips which are sold at the Landfill. Key line-items of the budget were
6 reviewed with highlights on the following:

- 7 • Reduction of \$18,000 due to no required Tier 2 gas sampling in the Fiscal Year 2020 budget
8 period.
- 9 • Green waste grinding expenses are projected to increase by \$10,000 to accommodate grinding
10 of additional materials stockpiled.
- 11 • Budget includes funds for paving of the area around the scale house.
- 12 • Transfers out in the amount of \$240,485 are budgeted for the aforementioned transfer to the
13 Recycling Fund.

14 Sanitation Fund

15 Gary Blowers reviewed the budget request from the Sanitation Fund noting that 18,930 cans are
16 maintained in the City. Fiscal sustainability of the Fund has been maintained by adjusting the
17 allocation of collection fees between the Sanitation and Landfill Funds. Current fees are the lowest
18 among comparable cities in the South Davis County area. A rate increase will be considered for
19 presentation in the Fiscal Year 2021 budget to restore a more financially sustainable balance between
20 the Landfill and Sanitation Funds. It was noted that the Sanitation Department hauls 17,500 tons of
21 material that is landfilled annually. Capital requests in the budget include a replacement Sanitation
22 truck.

23 With no further comments or questions on any of the budgets, Committee member Kendalyn Harris
24 made a motion to accept the tentative budget of the Streets, Recycling, Storm Water, Landfill and
25 Sanitation funds, as presented, and Committee chair Chris Simonsen seconded the motion. Voting
26 was unanimous with Committee members Simonsen and Harris voting “aye”.

27 The meeting adjourned at 5:35 p.m. on a motion made by Committee member Harris and seconded
28 by Committee chair Simonsen. Voting was unanimous with Committee members Simonsen and Harris
29 voting “aye”.

1 **Minutes of the**
2 **Finance and Administration Committee Budget Review Meeting**

3 Bountiful City Hall Planning Conference Room
4 April 10, 2019 (4:00 p.m.)
5

6 Present:

7 Committee Members: Randy Lewis (Chair), Richard Higginson & Kate Bradshaw
8 City Manager: Gary Hill
9 Assistant City Manager: Galen Rasmussen
10 Department Personnel: Shannon Cottam, Greg Martin, Lloyd Cheney,
11 Todd Christensen, Chad Wilkinson, Clint Drake,
12 Tyson Beck, David Burgoyne
13

14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.
17

18 Committee chair Randy Lewis called the meeting to order at 4:00 p.m., and welcomed those in
19 attendance.

20 **PRESENTATION OF BUDGET**

21 Planning Department Budget

22 Chad Wilkinson, Planning Director, reviewed the budget proposal for the Planning Department.
23 Changes in the Personnel Services category were noted as a 2% cost of living allowance and health
24 insurance premium increases. The Committee members thanked Chad and the Planning Department
25 for their service.

26 Redevelopment Agency (RDA) Budgets

27 Chad Wilkinson, RDA Director, reviewed the budget proposals for the Redevelopment Agency of
28 Bountiful. Plans for the Revolving Loan Fund were outlined including a detail of loans outstanding.
29 The Operating Fund of the RDA was reviewed next with highlights mentioned on changes between the
30 current budget and the proposed Fiscal Year 2020 budget. Chad noted that the trend in Property Tax
31 Increment has been downward over the last few years with no obvious reason. Chad indicated that
32 he and Galen Rasmussen had been reviewing a consultant proposal for studying the Property Tax
33 Increment trends and having the consultant develop an analytical model to monitor the Tax
34 Increment ongoing. As represented to the Taxing Entities Committee, a focus has been made to
35 continually reduce the operations and maintenance category in percentage terms over time.
36

1 Human Resources Department Budget

2 Shannon Cottam, Human Resources Manager, presented the budget proposal for the Human
3 Resources Department. Shannon noted that the department is small with two Full-Time Equivalent
4 (FTEs) and the Personnel Services category has the largest change with a citywide 2% cost of living
5 allowance and a citywide 10% medical insurance premium increase (this preliminary increase will be
6 adjusted to a 4% increase in the final budget citywide due to updated numbers now available from
7 the insurance broker). Human Resources has responsibility for citywide and South Davis Recreation
8 District payroll, employee benefits and training programs. It was noted that Open Enrollment will be
9 held at the Police Department on May 16th. The process will be conducted via computer. There is
10 also an upcoming employee Day of Service on May 23rd for planting of flowers in City locations.

11 Engineering Department Budget

12 Lloyd Cheney, City Engineer & Public Works Director, and Todd Christensen, Assistant City Engineer,
13 reviewed the budget proposal for the Engineering Department. It was noted that the overall budget
14 dollar value for Fiscal Year 2020 is lower than the current budget year primarily to changes in
15 Personnel Services and retirement of the former City Engineer & Public Works Director. There are
16 plans to hire two interns (one for the summer) to assist with various projects. Adjustments have been
17 made in certain operations and maintenance line-items including office supplies, software and travel
18 and training to accommodate needs of employees in better delivering services.

19 The department will retain their 1996 Jeep Cherokee with approximately 80,000 miles and plans to
20 sell their 2001 Ford F150. The Jeep Cherokee will be used by the interns for traffic counting and
21 similar summer work. There is one change in the Engineering fees that deals with recovering county
22 imposed fees for recording subdivision changes. Committee member Kate Bradshaw noted that there
23 may be effects on City operations in this regard through recent legislation (House Bill 247 "County
24 Recorder Fees Amendments").

25 Information Technology Department & Computer Replacement Fund Budgets

26 Gary Hill and Greg Martin, Systems Analyst, presented the budget for the Information Technology
27 Department and the Computer Replacement Fund. It was noted that the City recently added
28 redundant connectivity through use of a UTOPIA and a CenturyLink fiber connection. When fully
29 implemented, the UTOPIA and the CenturyLink connections will be backups to one another in the
30 event of a network failure. The Information Technology budget contains similar changes in Personnel
31 Services as other departments mentioned.

32 The Computer Replacement Fund has a budget request in Fiscal Year 2020 to replace 40 computers of
33 a total 200 computers citywide. Each department of the City contributes to provide funding for
34 computer replacement operations.

1 Finance Department Budget

2 Tyson Beck, Finance Director, and David Burgoyne, Assistant Finance Director and Deputy City
3 Recorder, presented the budget request for Fiscal Year 2020 from the Finance Department. The
4 budget includes merit increases in the salaries for two employees and other changes noted in other
5 budgets for a cost of living allowance and health insurance premiums. There was a note made of how
6 certain citywide costs are budgeted. In the case of Finance, this department accounts for all Banking
7 and Investment Fees for the Capital funds of the City. This is done for simplicity.

8 Debt Service; Municipal Building Authority; Cemetery Perpetual Care; and Landfill Closure Budgets

9 By invitation, Tyson Beck outlined the budget requests for several smaller special revenue type
10 budgets. The Debt Service budget contains only figures for interest earnings and carries a cash
11 balance. The City has no general debt which would require use of a debt service fund. The fund is
12 maintained in case of future need. In similar manner, the Municipal Building Authority Fund is
13 maintained now for future need only since all financial activities have concluded.

14 The Cemetery Perpetual Care Fund is maintained to receive funding from cemetery lot sales for
15 building a fund of money which will allow for care of the Cemetery property in perpetuity after its
16 closure. There was a discussion among Committee members and Gary Hill regarding the continued
17 pace of cemetery lot purchases. Bountiful City is still the cemetery of choice for many in the County
18 and sales reflect this. The Landfill Closure Fund, in similar manner to the Cemetery Perpetual Care
19 Fund, is designed to accumulate funds for perpetual care of the Landfill once it is closed.

20 Treasury Department Budget

21 Galen Rasmussen presented the Treasury Department budget request. Highlights of line-items
22 related to Personnel Services were noted in similar manner to other previously presented budgets.
23 There is also a small increase in the amount allocated for processing and mailing of utility bills. The
24 department is staffed by the City Treasurer with four full-time and two part-time customer service
25 staff members. The department manages a nearly \$100 million dollar investment portfolio and
26 handles billing and customer services functions for the utilities of the City.

27 Legislative Department Budget

28 Gary Hill presented the budget request of the Legislative Department and reviewed key line-items
29 with the Committee including a discussion on the contingency fund in the operating section which is
30 used to cover budget shortfalls due to road salt usage. There was also a mention that the budget
31 includes an allocation for election expense assuming both a primary and general election. As has
32 been the case historically, there are four organizations or city committees that receive funding from
33 the Legislative Department. Those organizations and entities are Bountiful Davis Arts Center,

1 Bountiful Historical Preservation Foundation, Bountiful City Youth Council and the Bountiful
2 Community Services Council.

3 A review of the long-term capital plan for the Legislative Department was also made. Key projects
4 include the remodel of City Hall; improvements at the 500 South entry point to the City; construction
5 of the Ice Ribbon in the downtown plaza project; allocation of 1% of capital projects for addition of art
6 in the City; and a small contingency.

7 Executive Department Budget

8 Gary Hill presented the budget request of the Executive Department and outlined the organization of
9 the department. Budget line-item changes are in line with other similar departments in the General
10 Fund.

11 Legal Department, Liability Fund and Workers Compensation Fund Budgets

12 Clint Drake presented the budget request of the Legal Department including a discussion of changes in
13 the Personnel Services area. A new prosecutor has just been hired so the final adopted budget will
14 reflect changes to account for this along with the Victim Advocate position which is funded by a grant
15 program. This position is programmed for 24 hours per week and matching funds come from in-kind
16 donations of the City. There is also an increase in the budget for the public defender contract which
17 was recently changed.

18 Clint noted that the drivers for both the Liability Insurance Fund and the Workers Compensation Fund
19 are the claims paid. Both funds have been managed to reduce claims and funding comes from
20 department contributions and from interest income.

21 With no further comments or questions on any of the budgets, Committee member Kate Bradshaw
22 made a motion to accept the tentative budget of the Planning, Human Resources, Engineering,
23 Information Technology, Finance, Treasury, Legislative, Executive and Legal departments and the RDA,
24 Computer Replacement, Debt Service, Municipal Building Authority, Cemetery Perpetual Care, Landfill
25 Closure, Liability Insurance and Workers Compensation funds, as presented, and Committee member
26 Richard Higginson seconded the motion. Voting was unanimous with Committee members Lewis,
27 Bradshaw and Higginson voting "aye".

28 The meeting adjourned at 5:40 p.m. on a motion made by Committee member Higginson and
29 seconded by Committee member Bradshaw. Voting was unanimous with Committee members Lewis,
30 Bradshaw and Higginson voting "aye".

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
April 8, 2019

Author: Tyson Beck, Finance Director

Department: Finance

Date: April 23, 2019



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid April 8, 2019.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid April 8, 2019

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
5368	ACE DISPOSAL INCORPO	Recycling	484800 431550	Recycling Collectn Service	35,055.36	208318	04012019	Recycling for March 2019
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,268.80	208324	59059619	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,268.80	208324	59059719	Tree Trimming
1465	BRIDGESTONE GOLF, IN	Golf Course	555500 448240	Items Purchased - Resale	1,905.98	208329	1002798034	Golf Balls
5281	DOMINION ENERGY UTAH	Light & Power	535300 448611	Natural Gas	9,652.20	208338	04022019G	Acct # 6056810000
2003	DUNCAN ELECTRIC SUPP	Light & Power	535300 448633	Street Light	1,562.40	208339	119417-1	40 Streetlight Fuses
2135	FARNES, DAVID A	Light & Power	535300 423000	Travel & Training	1,337.24	208341	04082019	Travel&Training Expense for APPA E&O Conf.
2141	FARWEST LINE SPECIAL	Light & Power	535300 448636	Special Equipment	1,360.00	208342	276368	Climbing Belt & Rope
5458	HANSEN, ALLEN & LUCE	Landfill	575700 431300	Environmental Monitoring	5,363.13	208346	39881	Underground Sampling from 2/16/2019-3/15/2019
2564	I-D ELECTRIC INC	Water	515100 431000	Profess & Tech Services	2,966.33	208353	104810	Panel/Wire
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,775.00	208357	SLC4190073	April 2019 Custodial Service
2670	J-MAC RADIATOR WAREH	Streets	104410 425000	Equip Supplies & Maint	1,108.17	208356	39690A	Sterling Radiator
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,360.95	208363	367952	Road Base
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,374.61	208373	S103008383.001	Saddles
3293	NICKERSON CO INC	Water	515100 472130	Wells	5,176.00	208376	J20546	Approved byCouncil Part ofCalder Well Capital Prj.
3293	NICKERSON CO INC	Water	515100 474500	Machinery & Equipment	27,814.00	208376	J20547	Approved By Council Cumorah Pump Station
8040	OTTO ENVIRONMENTAL	Sanitation	585800 448010	Garbage Containers	18,519.00	208378	INV-20566	Garbage Cans
3411	PAINT SPOT BODY SHOP	Golf Course	555500 425000	Equip Supplies & Maint	2,540.18	208379	38566	2004 Ford Super Duty Paint Repair
4773	PEARCE, JESS	Light & Power	535300 423000	Travel & Training	2,340.18	208380	04082019	Travel&Training Expense APPA E&O Conf.
3549	PREMIER VEHICLE INST	Water	515100 474600	Vehicles	2,072.63	208384	29548	Approved by Council Lights
3549	PREMIER VEHICLE INST	Water	515100 474600	Vehicles	2,072.63	208384	29622	Approved by Council Lights
3875	SEMI SERVICE INC	Streets	454410 474500	Machinery & Equipment	95,748.71	208389	W 122294	Approved by Council Spreader, Dump, & Plow for St.
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	4,399.75	208396	1465470	Chlorine
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,201.75	208399	0288861	Fuel
TOTAL:					<u>\$ 239,243.80</u>			

City Council Staff Report



Subject: Single Event Alcohol Permit for APSAC
American Professional Society
on the Abuse of Children, Inc.

Author: Clint Drake, Interim Planning Director and
Darlene Baetz, Business License Administrator

Department: Planning

Date: April 23, 2019

Background

American Professional Society on the Abuse of Children, Inc. (APSAC) has requested a Local Consent for a Single Event Alcohol Permit for Friday, June 21, 2019. The requested license is to serve alcohol for a single fund raising event, and is not for an ongoing right to serve liquor. Under State law, any licensing for alcoholic beverages beyond beer (such as wine and hard liquors) must be approved by the State. In addition, part of the State licensing process includes a consent form to be signed by the local jurisdiction.

Analysis

The applicant meets all of the legal requirements for the permit to be issued. This is the first request from APSAC for an event in Bountiful. APSAC has requested a Local Consent Single Event Alcohol Permit for Friday, June 21, 2019. Setup of the event will start at 12:00 noon and the event will run from 5:00 p.m. thru 10:00 p.m. The event will have approximately 35-75 guests in total during the event. The neighbors to this property are aware of the event and the extra vehicles that will be there. The organizers have paid all applicable fees to the City and now request approval from the City.

Department Review

This application has been reviewed by the Planning Director, the Police Chief, and the City Attorney

Significant Impacts

None.

Recommendation

It is recommended that the application be granted.

Attachments

APSAC Application for a Single Event Permit, Local Consent form, map and company mission.

011309-0001 Darlene ... 04/16/2019 10:27AM
91996 - APSAC-AMERICAN PRO SOCIETY ON...
190119
Business License - 3529 - 2019
Payment Amount: 100.00
Transaction Amount: 100.00
CREDIT-PLN: *****6390

Calendar Year 2019
Date Received _____
Police Approval _____
CC Approval _____



3529

LICENSE FEE: \$100.00

SINGLE EVENT BEER PERMIT APPLICATION

190119

Please Complete All Items - Incomplete Forms Will Be Returned Without Being Processed

Name of Organization: American Professional Society on the Abuse of Children, Inc
Name of Applicant: Janet Rosenzweig, Executive Director
Address of Organization: 1706 E. Broad St., Columbus, OH 43203
Business Phone # 877-402-7722 Cell Phone # _____
E-Mail JFRosenzweig@apsac.org | apsac@apsac.org

Names and Addresses of Officer's of the Business or Organization:

Name: David L. Corwin, MD, President Address: 2495 E. Oak Grove Drive, Sandy, UT 84092
Name: Stacie LeBlanc, JD, MEd, VP Address: 1101 Calhoun Street, New Orleans, LA 70118
Name: Bill S. Forcade, JD, Secretary Address: 2 E. Erie Street, Unit #1811, Chicago, IL 60611
Name: Roslyn Murov, MD, Treasurer Address: The New York Foundling, 590 Avenue of the Americas, New York, NY 10011

Event Name: APSAC Sunset Fundraiser in the Mountains
Address of Event: 278 Summerwood Dr., Bountiful, UT 84010
Event Dates: June 21, 2019
Event Times: 5 - 10 PM
State Permit #: _____

1. I (We) hereby submit this application for a Single Event Peer Permit to sell beer strictly within the terms of the Ordinances of Bountiful City and the Liquor Control Act of Utah.
2. I (We) have applied for and been granted a Single Event Permit by the State of Utah for the sale of liquor for a period not to exceed 72 hours and this Single Event Beer Permit will run concurrently with that State Permit.
3. I (We) have complied with the requirements, and possess the qualifications specified in the Ordinances of Bountiful City and the Liquor Control Act of Utah, and agree that if a permit is issued that it shall be subject to the revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED ON THIS APPLICATION.

Signature of Applicant Janet L. Rosenzweig P.H.D., M.P.H. Date 4/15/2019
Title of Applicant Executive Director

SINGLE EVENT PERMIT
Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

_____, City Town County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: American Professional Society on the Abuse of Children, Inc

Event Name: APSAC Sunset Fundraiser in the Mountains

Event location address: 278 Summerwood Dr. Bountiful UT 84010
street city state zip

On the 21st day(s) of June, 2019
date month year

dating the hours of 5PM - 10PM, pursuant to the provision of Utah Code 32B-9.
defined hours (0000-24)

We recommend this entity as conducting a civic or community enterprise* Yes No
 Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise. A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.**

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable.
AS OF SEPTEMBER 1, 2015, LOCAL CONSENT MUST BE SUBMITTED TO THE DABC BY THE APPLICANT.



The American Professional Society on the Abuse of Children, now in partnership with [The New York Foundling](#), was founded in 1986 and is a nonprofit, national organization focused on meeting the needs of professionals engaged in all aspects of services for maltreated children and their families. Especially important to APSAC is the dissemination of state-of-the-art practice in all professional disciplines related to child abuse and neglect. On October 1, 2016, APSAC partnered with The New York Foundling, whose mission offers an expansive array of services for underserved children, families, and adults with developmental disabilities. The Foundling provides the resources necessary to rebuild lives and rebuild families.

Our Mission: The mission of APSAC is to improve society's response to the abuse and neglect of its children by promoting effective interdisciplinary approaches to identification, intervention, treatment, and prevention of child maltreatment.

Our Vision: APSAC envisions a world where all maltreated or at-risk children and their families have access to the highest level of professional commitment and service.

As a multidisciplinary group of professionals, APSAC achieves its mission in a number of ways; most notably through expert training and educational activities, policy leadership and collaboration, and consultation that emphasize theoretically sound, evidence-based principles.

APSAC is Strongly Committed to:

Preventing child maltreatment

- Eliminating the recurrence of child maltreatment
- Promoting research and guidelines to inform professional practice
- Connecting professionals from the many disciplines to promote the best response to child maltreatment
- Ensuring that America's public policy concerning child maltreatment is well-informed and constructive
- Educating the public about child abuse and neglect



Calendar Year 2019
Date Received _____
Police Approval _____
CC Approval _____

LICENSE FEE: \$100.00

190119

SINGLE EVENT BEER PERMIT APPLICATION

Please Complete All Items - Incomplete Forms Will Be Returned Without Being Processed

Name of Organization: American Professional Society on the Abuse of Children, Inc
Name of Applicant: Janet Rosenzweig, Executive Director
Address of Organization: 1706 E. Broad St., Columbus, OH 43203
Business Phone # 877-402-7722 Cell Phone # _____
E-Mail JRosenzweig@apsac.org | apsac@apsac.org

Names and Addresses of Officer's of the Business or Organization:

Name: David L. Corwin, MD, President Address: 2495 E. Oak Grove Drive, Sandy, UT 84092
Name: Stacie LeBlanc, JD, MEd, VP Address: 1101 Calhoun Street, New Orleans, LA 70118
Name: Bill S. Forcade, JD, Secretary Address: 2 E. Erie Street, Unit #1811, Chicago, IL 60611
Name: Roslyn Murov, MD, Treasurer Address: The New York Foundling, 590 Avenue of the Americas, New York, NY 10011

Event Name: APSAC Sunset Fundraiser in the Mountains
Address of Event: 278 Summerwood Dr., Bountiful, UT 84010
Event Dates: June 21, 2019
Event Times: 5 - 10 PM
State Permit #: _____

1. I (We) hereby submit this application for a Single Event Peer Permit to sell beer strictly within the terms of the Ordinances of Bountiful City and the Liquor Control Act of Utah.
2. I (We) have applied for and been granted a Single Event Permit by the State of Utah for the sale of liquor for a period not to exceed 72 hours and this Single Event Beer Permit will run concurrently with that State Permit.
3. I (We) have complied with the requirements, and possess the qualifications specified in the Ordinances of Bountiful City and the Liquor Control Act of Utah, and agree that if a permit is issued that it shall be subject to the revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED ON THIS APPLICATION.

Signature of Applicant Janet L. Rosenzweig P.H.D., M.P.A.
Title of Applicant Executive Director

Date 4/15/2019
**BOUNTIFUL POLICE DEPT.
RECORDS DIVISION**

Department of Planning and Economic Development
790 South 100 East • Bountiful, Utah 84010
Phone 801.298.6190

NO RECORD
DATE 4/16/19 BY RP 31