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**Approved Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
April 05, 2021**

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Present:	Committee members	Curtis Poole (Acting Chair), Brad Clawson, and Scott Schlegel
	Assistant City Planner	Kendal Black
	Recording Secretary	Jacinda Shupe
	Excused	Francisco Astorga (Chair)

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1. Welcome and Introductions.

Acting Chair Poole opened the meeting at 5:00 p.m. and introduced all present.

2. Consider approval of minutes for March 08, 2021.

MOTION: Committee Member Clawson made a motion to APPROVE the minutes for March 08, 2021. Acting Chair Poole seconded the motion. Committee Member Schlegel was not present during the March 08, 2021 meeting.

VOTE: The motion passed 2-0 with Committee Member Schlegel abstaining.

3. Consider drafted approval in written form for a Conditional Use Permit for a Home Occupation Handyman at 913 East 800 South – Michael P Russell, applicant

MOTION: Committee Member Clawson made a motion to APPROVE the Conditional Use Permit for a Home Occupation Handyman at 913 East 800 South as recommend by staff in WRITTEN form. Acting Chair Poole seconded the motion.

VOTE: The motion passed unanimously (3-0).

4. Consider a Conditional Use Permit for an Accessory Dwelling Unit (ADU) at 1098 Canyon Creek Drive–Eric Beard representing Brad Hansen, applicant

Mr. Beard representing Brad Hansen, Applicant, was present. Planner Black presented the item.

Planner Black indicated that the applicant is requesting a 650 square foot detached Accessory Dwelling Unit at 1098 Canyon Creek Drive. He indicated that the property more than meets all city code requirements as far as parking and acreage for an Accessory Dwelling Unit. Planner Black indicated the new structure will be constructed with stick frame construction.

Committee Member Schlegel inquired if more than 2 buildings were allowed on a property in Bountiful. Planner Poole stated there is no limit to the number of accessory buildings as long as all accessory buildings combined are under 10% of the lot size requirement in code.

1 Acting Chair Poole opened the public hearing at 5:07 p.m.
2 There were no comments.

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4 Acting Chair Poole closed the public hearing at 5:07 p.m.

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6 MOTION: Committee Member Schlegel made a motion to APPROVE a Conditional Use
7 Permit to permit an Accessory Dwelling Unit located at 1098 Canyon Creek Drive as
8 recommended by staff. Committee Member Clawson seconded the motion.

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10 CONDITIONS OF APPROVAL:

- 11 1. The accessory dwelling unit shall meet all the standards in Section 14-14-124 of the City
12 Land Use Code including the following:
- 13 a. The owner(s) of the property must continually occupy the principal dwelling or
14 the accessory dwelling unit.
 - 15 b. The property is to be used only as a Single-Family dwelling with an accessory
16 dwelling unit and shall be subject to a Deed Restriction.
 - 17 c. There shall be no separate utility service connections.
 - 18 d. The Applicants shall apply separately for a building permit to be reviewed and
19 inspected by Staff.
- 20 2. The required walkway and all other applicable aspects of the ADU conversion are to be
21 inspected, including the required walkway, proper window egress, proper door width,
22 that the ADU is an independent unit from the main dwelling, etc. Building codes shall be
23 inspected prior to the City signing the deed restriction.
- 24 3. The Conditional Use Permit for the accessory dwelling unit is solely for this property and
25 is non-transferable to another property.
- 26 4. The Deed Restriction shall be signed within six (6) months of the date of approval.

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28 VOTE: The motion passed unanimously (3-0).

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30 MOTION: Committee Member Schlegel made a motion to APPROVE a Conditional Use
31 Permit to permit an Accessory Dwelling Unit located at 1098 Canyon Creek Drive as
32 recommended by staff in WRITTEN form. Committee Member Clawson seconded the
33 motion.

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35 VOTE: The motion passed unanimously (3-0).

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37 Acting Chair Poole ascertained there were no further items of business. The meeting was
38 adjourned at 5:09 p.m.

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43 Curtis Poole
Acting Administrative Committee Chair